

House District _____

Senate District _____

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Feed the Hunger Foundation

Dba: GreenWheel Food Hub

Street Address: 1830 Kananui Street, Honolulu, Hawaii 96819

Mailing Address: 1830 Kananui Street, Honolulu, Hawaii 96819

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LISA ASAGI

Title Project Director

Phone # (808) 387-2603

Fax # _____

e-mail lisa.asagi@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

EQUAL ACCESS TO FRESH, LOCALLY-GROWN FOOD: SNAP/EBT SERVICE AT HONOLULU FARMERS MARKET AND WEB-BASED RESOURCE CENTER CONNECTING LOW-INCOME COMMUNITIES WITH LOCAL FOOD ACCESS

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 31,719

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 11,171.96

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

LISA ASAGI, PROJECT DIRECTOR

NAME & TITLE

01/29/14

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

Background

GreenWheel Food Hub is a social agency with a mission to help Hawaii's residents, especially those in low-income and elderly communities, gain better access to fresh, locally-grown fruits, vegetables and other staple foods.

With an Island Innovation Fund grant awarded in 2012 by the Hawaii Community Foundation, we have successfully initiated SNAP/EBT service at five farmers markets on Oahu: Honolulu Farmers Market, Wahiawa Farmers Market, Waimanalo Health Center, Kuhio Park Terrace (with Kookia Kalihi Valley Health Comprehensive), West Loch Elderly Village Kupuna-style Farm Stand. We have also published on our website a Playbook on initiating and managing EBT service farmers markets and farm stands.

During the course of the first year of SNAP acceptance at Honolulu Farmers Market we redeemed a total of \$7,962 SNAP dollars – all being directly invested into our local economy through purchases at the farmers market.

Founded in 2010, we became a fiscally sponsored project of Feed The Hunger Foundation in 2011. We are a team of independent contractors with extensive background in community organizing, social work, and local food system development with emphasis on distribution, farm management, and human-centered design of community projects especially in relation to the elderly and physically-challenged.

Goals

Continuing SNAP/EBT Service at Honolulu Farmers Market: Funding will allow GreenWheel Food Hub to continue and to grow our SNAP EBT service at Honolulu Farmers Market, providing access to fresh, locally-grown food to community members facing economic, physical and age-related challenges. Honolulu Farmers Market is a key access point for the local community for locally-grown produce – it is a centrally and urban located, after work farmers market (4-7 p.m.), diverse in range of staple food offerings by 45-50 vendors (vegetables, fruits, dairy, proteins, baked goods). It is produced by the Hawaii Farm Bureau Federation, and is therefore 100% committed to selling only produce that is locally grown, not imported.

Expanding Services and Outreach: We will grow our service at this central farmers market into a resource hub for food access and social services by providing a wider range of services: providing social service information for those in need, food use/storage/cooking information, food demos, becoming an outreach post for social services (such as Helping Hands Hawaii who has conducted regular outreach at our service booth).

Building a Resource Center at Market and on Web: Funding will also allow GreenWheel Food Hub to develop our existing website into a resource center for those using SNAP EBT to be able to access and prepare fresh, locally-grown foods, and to engage with the food movement in Hawaii. This website resource will also assist other farmers markets and food access projects on ways to integrate SNAP EBT service into their programs via our EBT Playbook and other resources and links to national working models.

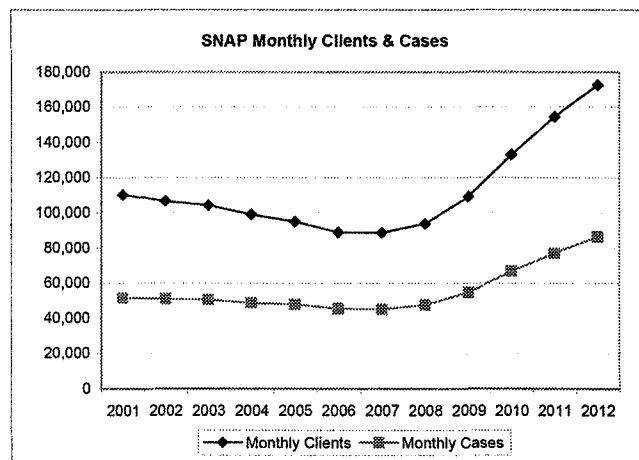
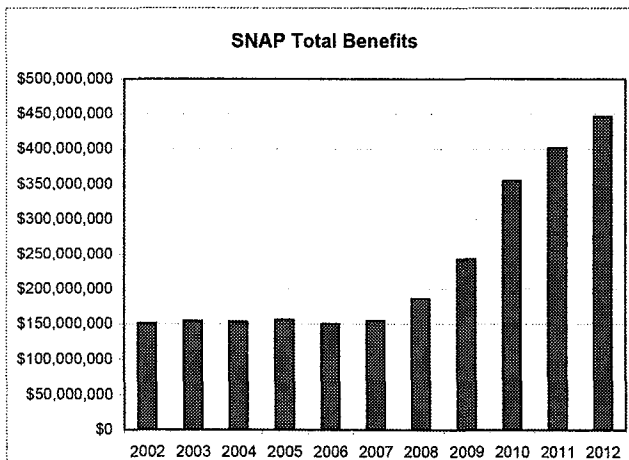
**Supplemental Nutrition Assistance Program (SNAP)
[formerly known as Food Stamps]**

Purpose

In Fiscal Year 2012, for the State of Hawaii, there were an average of 86,418 households per month receiving SNAP. That’s an average of 172,676 individuals per month, translating to an average of \$37,177,084 issued per month in SNAP benefits in Hawaii alone.

Imagine if even \$1 per each individual was spent per month at a local farmers market that was also committed to selling 100% locally grown produce? That

SFY	Avg Monthly Clients c/	Avg Monthly Cases c/	Total Benefits c/
2002	106,748	50,967	\$150,829,817
2003	104,433	50,548	\$154,216,782
2004	99,128	48,568	\$153,362,400
2005	95,033	47,794	\$155,816,670
2006	88,967	46,285	\$149,936,173
2007	88,848	45,027	\$154,721,201
2008	93,956	47,545	\$185,708,471
2009	109,268	54,925	\$242,643,675
2010	133,043	66,885	\$354,944,695
2011	154,496	77,133	\$401,125,170
2012	172,676	86,418	\$446,125,011



Our SNAP EBT service at Honolulu Farmers Market is growing exponentially by the month, as word gets around through the social services channels that help is available there at the GreenWheel Food Hub booth. We are asking for funding in order to continue this service, continue to grow outreach and share our knowledge with others trying to do the same thing, one market and one farm stand at a time.

Target population

GreenWheel Food Hub's target population has always been those most in need, especially seniors and those who are mobility challenged.

JUNE 2012		JUNE 2012	
Sex b/	% of Total	Race/Ethnicity b/	% of Total
Female	52.7%	Hawaiian / Part-Hawaiian	32.3%
Male	47.3%	Caucasian	28.0%
		Filipino	14.7%
		Other Pacific Islander	6.3%
		Samoan	5.5%
		Other Asian	2.6%
		Japanese	3.9%
		Chinese	2.9%
		Black	2.0%
		Other	1.8%

Age b/	% of Total
Below 18	40.4%
18-29	16.5%
30-39	12.2%
40-49	10.1%
50-64	12.7%
65 and above	8.1%

SNAP recipient demographics averages FY2012

On a weekly basis, currently an average of 30% of our EBT customers at Honolulu Farmers Market are seniors and seniors who are mobility-challenged. For many of our regular senior customers, EBT dollars at this market are the only way they can afford fresh food that they can be assured is also locally-grown.

A recent analysis of government data by AP economists based at University of Kentucky widely published in U.S. news media on January 27, 2014 reported that working aged people now make up the majority of households that rely on food stamps. The analysis reveals that this is a result of “a slow economic recovery with high unemployment, stagnant wages and an increasing gulf between low-wage and high-skill jobs” and “Food stamp participation since 1980 has grown the fastest among workers with some college training, a sign that the safety net has stretched to cover America’s former middle class.” It suggests that “government spending on the \$80 billion-a-year food stamp program – twice what it costs five years ago – may not subside anytime soon.” This is a program that now assists in covering daily food costs for 1 in 7 Americans.

We at GreenWheel Food Hub see this increase of use also in college students, working age adults trying to secure education and certification to better employment chances.

Because this current situation, the growing trend based on economic forecasts as well as forecasts for increasing food prices, we at GreenWheel feel it is necessary and prudent to

anticipate the need to service this growing community with a central food access point – the Honolulu Farmers Market.

We feel that it is pertinent for the health of our local economy that this access point is a marketplace whose main purpose is to provide a direct marketing platform for local farmers only (unlike open markets where a majority of produce for sale is imported) not distributors of imported produce that have historically undermined the growth our capacity as a region to grow a reasonable portion of our own food.

Geographic coverage

Honolulu Farmers Market is located at the Neal Blaisdell Center, in Kaka’ako. It is situated on the island’s main bus routes. Kaka’ako is considered one of the most densely populated low-income areas, particularly because of the high number of senior affordable housing units that exist in that neighborhood. Many of the EBT customers that frequent this market live in the greater urban area.

GreenWheel Food Hub’s proposed web resource center would create access to information on farmers markets and farm stand across the state that accept EBT, food preparation information, and other food on a statewide level.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Scope of work and responsibilities

Funding will allow GreenWheel Food Hub to continue to provide SNAP EBT service at Honolulu Farmers Market, and to expand the services provided at our SNAP booth, providing

access to fresh, locally-grown food to community members facing economic, physical and age-related challenges.

During the first quarter of 2014, we plan to implement a Needs Assessment Survey at the Honolulu Farmers Market to determine what barriers SNAP recipients in Honolulu currently face to obtaining and using fresh, locally-grown and healthy foods. We will spend the next three quarters integrating these services into what we provide at our weekly SNAP booth at the Honolulu Farmers' Market, and reporting on the results. From anecdotal evidence gathered informally over the past year, we anticipate needs including: determining eligibility for SNAP assistance and how to navigate the application process, learning about locally-grown produce and how to efficiently prepare and eat healthy meals on a budget while decreasing waste, and determining where they can obtain locally-grown foods using SNAP benefits.

We anticipate being able to provide services such as SNAP education and outreach with partner organizations coming to assist new and existing SNAP applicants monthly at our booth, providing cooking and meal demonstrations live at our booth, with recipes and videos online at our website resource center, and providing information online and in person detailing where SNAP recipients can use their benefits to purchase locally-grown, fresh produce and staple foods.

Funding will also allow GreenWheel Food Hub to develop our existing website into a resource center for those using SNAP EBT to discover where they can source locally-grown, fresh produce and staple foods with their SNAP benefits, how to prepare and cook healthy and delicious meals, and how to empower themselves to become active participants in the movement supporting a locally sustainable food system for Hawaii. This website resource will also assist other farmers markets and food access projects on ways to integrate SNAP EBT service into their programs via our EBT Playbook and other resources such as links to national working models.

Projected annual timeline for accomplishing the results or outcomes of service

1st quarter: Maintaining weekly EBT service at Honolulu Farmers Market, build web resource center on existing website, outreach and promotion, conduct Needs Assessment Survey, generate quarterly report.

2nd quarter: Maintaining weekly EBT service at Honolulu Farmers Market, continue to build and manage web resource center on existing website, outreach and promotion, analyze Needs Assessment Survey, begin providing services in response to identified needs, generate report.

3rd quarter: Maintaining weekly EBT service at Honolulu Farmers Market, promote and manage web resource center on existing website, outreach and promotion, provide services in response to Needs Assessment Survey, generate report.

4th quarter: Maintaining weekly EBT service at Honolulu Farmers Market, promote and maintain resource center on existing website, outreach and promotion, provide services in response to Needs Assessment Survey generate report.

Quality assurance and evaluation plans

We will conduct quarterly surveys to EBT customers at the market and via our web resource center. We will review and refine service according to feedback results.

Measures of effectiveness

We will submit quarterly reports to the State office managing this program detailing weekly EBT transactions, survey results, visits to web resource center, engagement through social media and publicity/promotions.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. Please see attached completed form
3. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$9,894	\$7,275	\$7,275	\$7,275	\$31,719

4. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.

We will be seeking funding from private foundations, corporate grants, and through self-organized fundraisers.

5. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

GreenWheel Food Hub has not been granted any state or federal tax credits, nor has it applied for or anticipates applying for any.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.
7. GreenWheel Food Hub's balance of assets on 12/31/13: \$15,111.94.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

We started accepting SNAP benefits at **Honolulu Farmers' Market** on Dec 26, 2012. The Honolulu Farmers' Market is managed by the Hawaii Farm Bureau Federation (HFBF), and is held weekly on Wednesdays from 4pm – 6pm at the Blaisdell Concert Hall. We selected this market to work with because of the HFBF's commitment to selling only locally grown produce at their markets, as well as the time and location – the market is held on a weeknight after work hours and is located on several major bus lines, and offers free parking, so working people can more easily stop by on their way home to pick up produce.

GreenWheel Food Hub handled SNAP acceptance at this market, setting up a centralized SNAP booth where customers come to swipe their EBT cards in exchange for GreenBucks (scrip) in \$1 increments to be spent with participating vendors throughout the market. At the end of the market day vendors come to the GreenWheel booth to exchange the GreenBucks they collected that day for a check written out to their business for the same amount. GreenWheel Food Hub was responsible for training vendors at the market on SNAP eligibility and participation in the SNAP program. All SNAP transactions were meticulously recorded and the progress of SNAP acceptance was tracked by our EBT Transaction Coordinator, Nanette Geller (see HFM Graphs 2012-2013).

We are currently still operating the SNAP booth at the Honolulu Farmers' Market and are in discussion with the HFBF about either continuing this service for them and expanding into other HFBF markets with additional funding, or transitioning the SNAP authorization to the HFBF to administer themselves.

In collaboration with GoFarm and the Waimānalo Health Center, we helped to establish a new fresh produce delivery program and market at the **Waimānalo Health Center**. SNAP acceptance at this market began on July 27, 2013. GreenWheel Food Hub Transaction Coordinator Nanette Geller runs SNAP acceptance at this market on Saturdays from 12-2pm, and starting in January 2014 will be expanding to Wednesdays from 10am-1pm.

GoFarm is an agricultural training program housed at Windward Community College that is training new commercial farmers in Hawaii. Waimānalo Health Center provides primary and preventive health services to residents of Waimānalo, with special attention to the needs of Native Hawaiians and the medically underserved, regardless of their ability to pay. GoFarm approached GreenWheel Food Hub to help them design a farmer cooperative CSA model tailored to serve lower-income Waimānalo residents. Together we developed a CSA and produce farmstand targeting SNAP recipients and patients of Waimānalo Health Center, as well as WHC

staff and others in the community. This project is evolving, and one of the students, Hi'ilani Shibata, from the first cohort of GoFarm farmers, has taken on management of the market. She is coordinating with other GoFarm farmers to bring their produce to the market, and she is bringing in other farmer/producers from the community, focusing on Waimānalo-grown produce. We are continuing to help with providing SNAP acceptance at this market for their first year, and training market managers to continue the service after that period.

In partnership with Kokua Kalihi Valley, we have helped to start a brand new farmers' market, **"The Crop Shop," at Kuhio Park** (formerly Kuhio Park Terrace). The market's soft opening was held Thursday, December 12, 2013, and it will be held weekly from 4:30-6:30pm. A grand opening hard launch is being planned for February 2014. The idea for this market originated from the Kalihi community, where many low-income residents have difficulty accessing fresh, healthy, and affordable locally grown foods. The market will bring fresh local produce from local farmers and producers directly to residents of the Kuhio Park housing projects, as well as members of the greater Kalihi community.

GreenWheel Food Hub helped Kokua Kalihi Valley gain SNAP authorization for this market, and is assisting with funding for their EBT transaction coordinator through this first year of service, at which time KKV will assume responsibility for SNAP service funding. Through our assistance with setting up this farmers' market, they were able to build an entirely locally grown produce market.

GreenWheel Food Hub was approached by the resident activities coordinators of **West Loch Elderly Village**, an affordable elder housing complex in Ewa Beach managed by EAH Housing, to help them find ways to bring fresh, local produce to their residents, many of whom are mobility challenged. The housing complex is located in an area where very few options for fresh food are available to residents, and those who are able take the bus to shop for groceries, while those who are homebound rely on food donations delivered by Lanakila Meals on Wheels and the Food Bank. Residents expressed interest in affordable locally grown fresh produce, and we worked directly with the residential coordinator there, as well as residents themselves to advise us on what types of produce and price points would best fit their needs. We met with residents of West Loch individually to consult, we surveyed all the residents on their produce preferences, and we held a residential community meeting to develop a produce delivery market that met their needs.

Residents expressed a strong interest in being able to select their produce themselves (rather than having a produce delivery drop, like a CSA) so we developed a partnership with local farmers from the Pacific Gateway Center's Kunia Ag Park, to set up a SNAP-accessible farmstand for residents of West Loch and other community members to shop for locally grown produce once a month right on site at West Loch Elderly Village. The first market was held Thursday, December 19, 2013. Over two hundred pounds of just harvested produce (papaya, banana, tomatoes, eggplant, cucumber, long beans, etc.) from Pacific Gateway Farms were purchased by residents via cash and EBT, with total sales of \$276. Produce was nearly sold out within the first half hour. Residents repeated that they are looking forward to collaborating with us on creating a model for local food access geared towards senior villages like West Loch. The feedback from this first market appearance has already helped us to begin shaping something GreenWheel, the residents of West Loch and Pacific Gateway Farms are excited about.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

GreenWheel Food Hub does not rent or lease an office space. The service we are requesting funding for operates under a pop-up tent at the Honolulu Farmers Market, which takes place every Wednesday at the Neal Blaisdell Center parking lot or front of the Concert Hall. We always are careful to situate the booth in spots that are easily accessed by wheelchairs and walkers.

V. Personnel: Project Organization and Staffing

A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Proposed Staffing Pattern

Project Director will oversee weekly service, manage team, outreach and promotion, growing of service, development of community partnerships, growth of web resource center. Qualifications and experience: Lisa Asagi has over 20 years experience in the non-profit community services sector - including over four years as co-manager of Oahu farmers markets for Hawaii Farm Bureau Federation, as well as two years as Marketing and Development Coordinator for Lanakila Pacific (Lanakila Meals on Wheels). She has over ten years experience working specifically in food accessibility in Hawaii through work with farmers, alternative food distribution systems and community organizations. She is co-founder of GWFH and has been developing and directing this program since its inception in 2011.

Director of Communications and Community Relations will manage and develop outreach at weekly markets, generate and manage promotional outreach (including social media), develop and maintain the web resource center, develop and maintain community partnerships. Kasha Ho has twelve years of organizing experience with communities in Hawaii and across the U.S. working for environmental and social change. At Kanu Hawaii, Kasha led the Eat Local Challenge, which engaged thousands of people across the state of Hawaii, and developed a statewide network of businesses, organizations, and individuals committed to supporting Hawaii's local food system. She has experience in design and communications, running social media campaigns, and grassroots outreach and organizing. Kasha joined the GreenWheel team in 2012, after partnering with GWFH on projects including the Kalani Gardens Pop-Up Farmers Market.

Financial Manager will be responsible for tracking project expenses, managing cash flow, reporting and communicating with fiscal sponsor Feed the Hunger Foundation. Lisa Zeman co-founded O'ahu Fresh in 2009, a local produce delivery company that helps bring affordable local fresh produce and specialty items to consumers who want to support local farmers beyond the markets. Bringing experience with small business and distribution of local produce, Lisa joined the GreenWheel Food Hub team in early 2013 as the bookkeeper and market liaison at the Honolulu Farmers Market. Lisa brings over 5 years of farm management experience, marketing and distribution background, and grant management knowledge. She can assist both farmers and organizations looking to market local produce.

EBT Transaction Coordinator will maintain weekly EBT service at Honolulu Farmers Market, maintain transaction logs, generate monthly transaction reports, educate and promote service at the market. Qualifications and experience: Nanette Geller is a Licensed Social Worker with more than 15 years experience working with diverse populations including elderly; homeless,

children and families; mental illness; substance abuse. Before obtaining her MSW degree she had her own computer consulting business for over 15 years. Clients included banks and other institutions requiring high level of fiscal responsibility and meticulous attention to detail. She is knowledgeable about cooking and general and use of local produce in particular. She has volunteered for several years at the KCC Farmers Market Information booth. She has been GWFH EBT Transaction Coordinator for almost two years.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Lisa Asagi, GWFH Project Director. Responsibilities include managing and directing of project and team, design of services, project development, fundraising, grant writing and reporting.

Kasha Ho, GWFH Director of Communications and Community Relations. Responsibilities include managing and developing outreach at weekly markets, generating and managing promotional outreach (including social media), developing and maintaining the web resource center, developing and maintaining community partnerships.

Lisa Zeman – GWFH Financial Manager. Responsibilities include tracking project expenses, managing cash flow, reporting and communicating with fiscal sponsor Feed the Hunger Foundation.

Nan Geller – EBT Transaction Coordinator. Responsibilities include operating EBT POS machine, maintaining service at GreenWheel active farmers markets, maintain transaction logs, generating monthly transaction reports, educating and promoting this service at markets.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

For year 2013, the three highest compensated GreenWheel Food Hub team members are [REDACTED]. Total paid for work accomplished in 2013 is \$37,100. It should be noted that this project is not staffed by salaried employees, team members are contracted as Independent Contractors.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

GreenWheel Food Hub was authorized by the USDA to accept EBT transactions at Honolulu Farmers Market in 2012.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

App

GreenWheel Food Hub

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	25,920			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	25,920			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	3,000			
7. Telecommunication	180			
8. Utilities				
9. Fiscal Sponsor Fee	2,619			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	5,799			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	31,719			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	31,719	Lisa Asagi	(808) 387-2603	
(b) Ananda Foundation (pending)	2,500	Name (Please type or print) Phone		
(c)		[Redacted Signature and Date]		
(d)				
TOTAL BUDGET	34,219	Project Manager	Name and Title (Please type or print)	

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: _____

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

GreenWheel Food Hub

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
We are requesting funding for operational costs, not capital development.						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

GreenWheel Food Hub

(Signature)

Lisa Asagi

(Typed Name)

Jan. 29, 2014

(Date)

Project Director

(Title)