

House District _____

Senate District _____

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Domestic Violence Action Center

Dbn:

Street Address: Confidential

Mailing Address: P.O. Box 3198
Honolulu, HI 96801-3198

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name NANCI KREIDMAN, M.A.

Title Chief Executive Officer

Phone # (808) 534-0040

Fax # (808) 531-7228

e-mail nancik@stoptheviolence.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**DOMESTIC VIOLENCE ACTION CENTER
HEADQUARTERS SITE**

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 850,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

NANCI KREIDMAN, M.A., CHIEF EXECUTIVE OFFICER

NAME & TITLE

DATE SIGNED

1-30-14

Application for Grants and Subsidies

I. Background and Summary

Domestic Violence Action Center is anchored in the community effectively serving victims of intimate partner violence (IPV) for nearly 25 years. With a staff of 48, DVAC serves victims of IPV, dating violence, sexual assault and stalking through a comprehensive array of client-centered services that include legal representation, advocacy, civil and criminal court outreach, support for families in the child welfare system suffering the harm of child abuse and intimate partner abuse, and telephone Helpline assistance. DVAC accepts high-risk, contested divorce, temporary restraining order (TRO), post-decree, paternity and child welfare cases and provides safety planning, crisis support, risk assessment, accompaniment, and bilingual advocacy. In addition to direct services, other agency programs are working in specific geographic communities, with particular ethnic communities, or utilizing modalities for engaging the community to deepen their understanding and become involved in addressing domestic violence.

DVAC's unique services are an integral part of the community's safety net. Victims of domestic violence must make difficult, life-threatening decisions; to do this successfully they require compassionate, supportive, responsive and appropriate assistance over an extended period of time. It is essential for victims to have access to services provided by expert attorneys and advocates in order to remain safe, become self-sufficient, and survive. The Domestic Violence Action Center meets this need.

1. Goals and Objectives Related to this Request

Domestic Violence Action Center is working to acquire office space to accommodate program staff to meet the demand for services by families suffering the harm of abuse. DVAC continues to increase the unique array of services for families and survivors. Current work space is at maximum capacity due to recent multiple year grant-funded staff increases. New programs and staffing added include:

- Consortium for Health Safety and Support (CHSS) - community engagement with ethnic communities on the leeward coast of Oahu,
- Ho'oikaika 'Ohana - design of culturally specific programs for native Hawaiian families,
- Pulama I Ka Ohana (PIKO) - program for families suffering harm from both child and intimate partner abuse
- Project Connect - education and training for healthcare providers through a partnership with Queens

The organization currently owns office space from which program services are delivered; the acquisition of property almost 10 years ago (for 1.4 million), has saved the agency \$700,000 in rent during that time. Meeting this goal to purchase agency site will further enable the organization to save operating funds for stable program delivery.

Current work space is located downtown Honolulu, with 5,186 usable square feet, FOB entry, video security monitoring and tinted entry windows to maximize client and staff safety. There are 8 parking spaces that were included with the purchase. DVAC receives a non-profit exemption from property tax, saving the agency \$400 annually.

The agency's rationale for second purchase is based on these facts--

Additional relocations become unnecessary, confidentiality of location is maintained, negotiations (driven by market conditions) for appropriate office space have been eliminated, and need for re-installation of security equipment is eliminated.

DVAC has enjoyed savings of approximately \$700,000 since the purchase of our current space (no rental costs are incurred, only CAM is included in annual operating budget).

1. The public purpose and need to be served

Domestic violence is alarmingly common. The toll to our community, especially victims and their children, is enormous. However, the costs beyond personal trauma to families is the burden on public resources, including law enforcement, courts, health care sector, social services and mental health services. Long term effects interfere with learning, good health, community safety and productivity. Civic life, private sector business, faith based and academic institutions are impacted and the crimes that occur behind closed doors are carried into the public marketplace.

The agency is one of a few stand-alone agencies focusing on this one constituency and creating client and community programs uniquely suited to address the complex, potentially life threatening abuse presented by intimate partner and dating violence. Other programs for victims in the community are embedded in large social service agencies, or are a part of a larger agency mission, such as serving immigrants or low income communities, only some of whom are victims.

DVAC has made vital contributions to the safety and well-being of Hawaii's families by helping them become safe and rebuild their lives without violence. Fourteen-year data suggests that the DVAC programs uniquely fulfill the needs of the community.

Clients seek ongoing contact with staff, as they make their escape or their decisions.

DVAC staff have had 247,704 telephone contacts with victims since 2000.

Safety planning by staff is not an event, but a process, and can be done with victims multiple times: upon intake, over the telephone, as part of a Helpline call, on-site at court, after a court hearing, or whenever a victim's circumstance changes. 44,812 safety plans have been done by DVAC staff since 1990. Attorneys have made 6,9,80 court appearances and committed 27,533 hours working on document preparation (alongside paralegals) on the 4,531 cases opened during that 14 year period. Advocates have completed 19,575 accompaniments with clients to agencies, appointments or other community resources. 3,980 legal cases have been closed over the 14 years data has been collected this way

II. Service Summary and Outcomes

DVAC continues to increase the unique array of services for families and survivors. Current work space is at maximum capacity due to recent long term grant-funded staff increases. Current staffing is at 44. There are presently 4 vacancies. The agency is a practicum site and is mentoring 5 practicum students. With the pending program expansion and funding there exists the likelihood that additional staffing will place further burden on existing facilities. Recently, management added a telephone and network line to accommodate 2 staff in one office and three telephone and network lines were installed to house staff in space which had previously been used as a meeting room.

Requests and applications for **program** services have been submitted to the City and County of Honolulu, Department of Health and Human Services (federal), Grant in Aid, Community Block Development Grant, Office on Women’s Health (federal).

This increases the number of potential staff to a total of 56 plus 5 students.

Space under consideration for purchase is turn-key office space, which is available for acquisition now, and located contiguous to existing agency facilities, saving costs for reception, networking, and supervision. This would allow for an additional 1,320 square feet, or 25% more space to accommodate eight to ten staff (attorney, paralegal and advocates) providing direct services to victims, including 2 meeting rooms for client intakes and meetings.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached budget sheets.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$850,000.00				\$850,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.

This request will fund the purchase of the turn key office space we would like to purchase.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a

listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

We have not applied for or received state and/or federal tax credits.

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.

Balance of unrestricted net assets as of December 1, 2013: \$2,654,420.00

IV. Experience and Capability

A. Necessary Skills and Experience

The Domestic Violence Action Center currently owns the offices where the majority of program services are housed. These facilities were purchased in 2004 after a successful capital campaign was completed. Three of the current members of the Executive Management team were employed by the agency at the time of the previous purchase (total management team has expanded by one vice president since 2004), and have worked with DVAC for more than 15 years.

Private and public grants were submitted to secure the necessary funds to implement the purchase of current organization premises. Donors were solicited and events were also coordinated to raise funds. Security, Recognition and Acceptance Standards were adopted by the Board of Directors to guide receipt and acknowledgement of donors and gifts; these practices have been in place since the initial capital initiative.

DVAC's infrastructure has been built to responsibly manage program and fiscal accountability, implement a personnel benefits program and work with a Board of Directors. Over time, the agency has undertaken initiatives to review and implement changes that the growth of the organization demanded. Management has improved the agency's computer network, assesses organizational data compilation systems, and sought consultation by experts

in accounting, business planning and organizational effectiveness. DVAC previously won the Chaminade University Hogan, American Savings Bank Non-Profit Business Plan Competition award.

Budget development, expansion of program services and appropriate capital growth (including technology and network initiatives) is correlated with evaluation of community needs, organizational capability, input from community allies and consultation with DVAC Leadership Group. The annual budget is proposed for consideration in early spring. Potential revenue sources are explored, actual costs are compared against projections and discussion takes place with Board Treasurer and Finance Committee; the budget is approved by the Board of Directors for the upcoming fiscal year. The budget has grown to include multiple revenue sources with a cost allocation and tracking system in place to accurately charge costs to sources. An Accounting Procedures Manual (APM) guides agency practices related to budget, expenditures and reporting. Cash receipts and disbursement, petty cash, bank reconciliation, payroll, financial reporting and recordkeeping are covered in the APM. Recent changes have emphasized accountability (review of paid leave requests, reimbursements for CEO), procedures for staff use of credit cards and improvements in the management of the DVAC Client Trust Fund (required for attorney's use of client litigation fund). DVAC has a line of credit with a local bank, and holds three other (checking, client trust and money market) accounts. The agency has in place a Capitalization and Records Retention policy. New accounting software was installed in 2012 to improve management of the agency financial activity.

The Domestic Violence Action Center is anchored in the community effectively serving victims of domestic violence for nearly 25 years.

The agency is one of a few stand-alone agencies focusing on this one constituency and creating client and community programs uniquely suited to address the complex, potentially life threatening abuse presented by intimate partner and dating violence. Other programs for victims in the community are embedded in large social service agencies, or are a part of a larger agency mission, such as serving immigrants or low income communities, only some of whom are victims.

Today, with a staff of 48, the Domestic Violence Action Center serves victims of domestic violence and the community through a comprehensive array of client and community centered services that include legal representation, advocacy, civil and criminal court outreach, telephone assistance, training, outreach, public awareness campaigns, technical assistance and prevention. The Domestic Violence Action Center accepts high-risk, contested divorce, temporary restraining order (TRO), post-decree, and paternity cases and provides safety planning, crisis management, risk assessment, accompaniment, and bilingual advocacy. DVAC added a new program to its array of program services: Pulama I Ka Ohana serves families in the child welfare system suffering the harm of child abuse and intimate partner abuse.

The tangential needs victims present to staff are met with private resources secured to supplement program services, such as Hopeline phones, bus vouchers and Sunshine Lady Scholarships to continue education.

Victims of domestic violence need holistic support to navigate the path to safety. A court order alone provides insufficient resources and support for victims to meet their challenges. In recognition of these challenges, the Domestic Violence Action Center designed and implemented a triad model, which assigns a triad of professionals

(lawyer, paralegal, and advocate) to legal clients with compounded challenges to help them while they exit a violent relationship. A key member of the DVAC triad is the advocate who is available to victims for an extended period, providing crisis support, information and assistance with upcoming events.

DVAC has made vital contributions to the safety and well-being of Hawaii's families by helping them become safe and rebuild their lives without violence. Fourteen-year data suggests that the DVAC programs uniquely fulfill the needs of the community. Clients seek ongoing contact with staff, as they make their escape or their decisions. DVAC staff have had 247,704 telephone contacts with victims since 2000.

Safety planning by staff is not an event, but a process, and can be done with victims multiple times: upon intake, over the telephone, as part of a Helpline call, on-site at court, after a court hearing, or whenever a victim's circumstance changes. 44,812 safety plans have been done by DVAC staff since 1990. Attorneys have made 6,980 court appearances and committed 27,533 hours working on document preparation (alongside paralegals) on the 4,531 cases opened during that 14 year period. Advocates have completed 19,575 accompaniments with clients to agencies, appointments or other community resources. 3,980 legal cases have been closed over the 14 years data has been collected this way. In the fiscal year 2013, four thousand seven hundred and ninety-one (4,791) youth attended a Teen Alert Program Healthy relationship workshop. Data collected over the past five years, and analyzed by two different researchers/evaluators, concluded that there were significant changes in the students' knowledge regarding the dynamics of dating violence and the resources in the community.

Surveys completed in 2013 by clients of the Domestic Violence Action Center reflect overwhelming satisfaction. 96% (122 of 126) of clients who returned feedback surveys for DVAC attorneys marked excellent or good in relation to their attorneys taking their abuse seriously, and 97% felt excellent or good about their attorneys listening to them. Over 98% of the 105 clients who returned feedback surveys for the advocacy team also expressed excellent or higher satisfaction overall with the services they received.

In addition to its sustained experience with client-centered services and legal representation, the agency has an administrative structure that enables it to support and evaluate the program. DVAC's infrastructure has been built to responsibly manage programs and finances, implement a personnel benefits program, and work with a Board of Directors. Over time, the agency has undertaken initiatives to review and implement changes that the growth of the organization demanded.

Management has improved the agency computer network, assessed organizational data compilation systems, and sought consultation by experts in accounting, business planning and organizational effectiveness. Management staff cultivates relationships with community leaders, maintains dialogue with elected officials, nurtures allies in the not-for-profit sector, and creates partnerships serving the public interest.

DVAC has not submitted any requests for capital funds for the last three years.

B. Facilities

The Domestic Violence Action Center is housed in downtown Honolulu, within walking distance of Circuit Court, District Court, the State Capitol, government agencies, and bus routes. Location of agency offices is kept confidential to preserve staff and client

safety. The agency is not listed on the building directory, and the address is neither in the telephone directory nor on its letterhead. The offices DVAC owns that houses agency programs are ADA compliant, the building has an elevator and restrooms are equipped with handicapped stalls. Given our confidential location, when appointments are made with a client and it is known the client has a disability our staff meets the client outside of the building and accompanies them to our office to facilitate a more comfortable entry to our office. The agency offices have 5,186 of usable square footage consisting of 12 enclosed offices, 23 workstations, two intake rooms, a server room, a kitchenette, and a reception area. Each office and workstation is equipped with a computer. The agency has five laser printers and one Xerox color copier with scan and faxing capabilities. The office is secured, entry is by key fob access for staff, and visitors are screened via an intercom system. For added security, glass panels on the side of the entry door are tinted with a security film, and a video system makes visitors visible to the receptionist.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Domestic Violence Action Center Chief Executive Officer, Vice President of Operations and Director of Accounting will assume primary responsibility for the capital initiative requested in this application. The Board of Directors has approved the agency's plan to acquire additional office space.

Nanci Kreidman, CEO, is a founder leader of Domestic Violence Action Center and has led the agency's program development, community engagement, development initiatives, organizational expansion and technical assistance since the inception of the organization in 1990.

She has been working with local and national efforts to address family violence issues for more than 30 years. Nanci has served on many committees (Access to Justice Commission, Hawaii State Commission on the Status of Women, Violence Against Women Planning Committee, Department of Justice Review Panels) at the community level and through appointment by the Governor, Chief Justice, Mayor and Attorney General. She has addressed local, national and international audiences on a variety of topics related to families, women, and children.

Pauline Ohlendorf Chun is the Vice President of Operations and has worked with DVAC for more than 15 years. The agency's Vice President of Operations has been employed at the Domestic Violence Action Center for 15 years. During this time, Pauline Ohlendorf-Chun has been responsible for agency operations and played a lead role in directing and managing the agency's growth from a nine-person, \$600,000/year legal services and community mobilization organization to its current 48-person, \$2 + million/year presence as one of the State's leading Domestic Violence agencies. During this time, she has helped direct the growth of the organization, developed many of its operating systems, overseen multiple office renovation, moving and build-out programs, and negotiated contractual agreements with agency vendors. She currently has oversight responsibility for human resource management, agency accounting, budgeting, payroll, grants management, and all aspects of office operations.

Director of Accounting, Desie Graves, has 26 years of experience in fund accounting and has attended trainings; OMB Circular A-133, A-122, A-110, Supportive Housing Program by HUD and other government-sponsored training. She is responsible for planning, directing and controlling financial and administrative accounting functions for the agency following generally accepted accounting principles and procedures and in accordance with State and Federal tax

laws. Desie serves on the Board Finance Committee and oversees interface with agency auditors (Wikoff Combs) annually to assure the organization's fiscal integrity.

The agency's management team (the Chief Executive Officer and the Vice Presidents) meets weekly to discuss community needs, program services and accountability, data collection, personnel, budget and other issues.

All employees participate in an annual performance appraisal, and receive performance counseling on an as-needed basis. Training is a high priority for the agency, with staff required to participate in a minimum of two trainings each year. For the Fiscal Year 2013, the organization's staff averaged more than five trainings each in their area of service, with all staff meeting the minimum requirement of two trainings.

Reports are submitted to funders on time and the CEO reports to the Board of Directors which meets bi-monthly.

Personnel files are current, containing training participation forms, criminal background verification, personnel action forms and performance appraisals. New hire orientation checklists are used to facilitate assimilation of new employees into the agency. The Personnel Handbook is under review and an updated version will be rolled out to staff in February 2014 after revisions recommended by Hawaii Employers Council are incorporated. The Board of Directors is Chaired by Marsha Bolson, Vice President of Communications for Kamehameha Schools; Board Treasurer is Vera Wright, Vice President at Bank of Hawaii. Board of Directors adopted a Strategic Plan for 2013-2016 in July (2013) and committees are actively working on the implementation of this strategic plan.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

See attached organizational chart.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

Chief Executive Officer	\$99,807.00
Vice President of Operations	\$74,593.00
Vice President of Community Outreach & Education	\$73,542.00

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

No pending litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Domestic Violence Action Center is not accredited.

The Twenty-Seventh Legislature, Hawaii State Legislature
Application for Grants and Subsidies - Grants-in-Aid FY 2015
Applicant: Domestic Violence Action Center

BUDGET FORMS

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: **Domestic Violence Action Center**

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	850,000			
TOTAL (A+B+C+D+E)	850,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	850,000	Desie Graves 808-534-0040		
(b)		Name (Please type or print) Phone		
(c)		[Redacted Signature]		
(d)				
TOTAL BUDGET	850,000	Signature of Authorized Official Date		
		Nanci Kreidman, CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Domestic Violence Action Center

Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
No position requested				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Domestic Violence Action Center

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

Not Applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

Not Applicable

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Domestic Violence Action Center

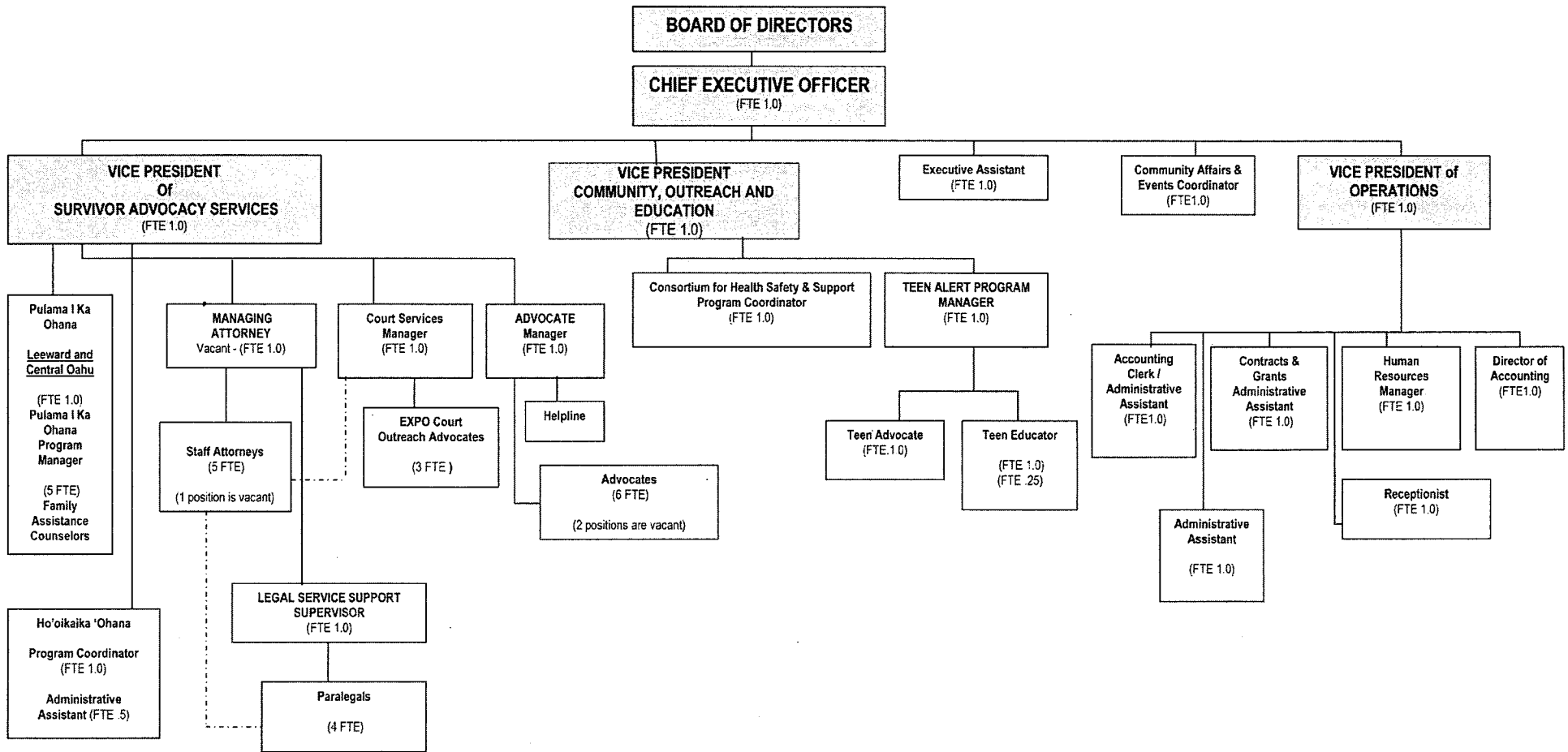
Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS						
LAND & BUILDING ACQUISITION (Tax Map Key Number: (1)2-1-2-26-016); confidential for safety reasons	0	0	850,000			
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0	0	850,000			
JUSTIFICATION/COMMENTS:						
DVAC's purchase of office space to accommodate program staff to meet the demand for services by families suffering the harm of abuse.						

The Twenty-Seventh Legislature, Hawaii State Legislature
Application for Grants and Subsidies - Grants-in-Aid FY 2015
Applicant: Domestic Violence Action Center

ORGANIZATION CHART

**DOMESTIC VIOLENCE ACTION CENTER
ORGANIZATION CHART
As of January 1, 2014**



The Twenty-Seventh Legislature, Hawaii State Legislature
Application for Grants and Subsidies - Grants-in-Aid FY 2015
Applicant: Domestic Violence Action Center

DECLARATION STATEMENT

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

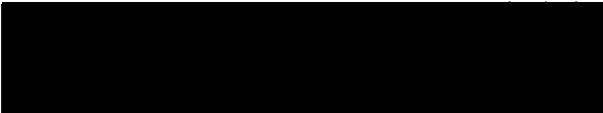
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Domestic Violence Action Center



(Date)

1-30-14

Nanci Kreidman, M.A.
(Typed Name)

Chief Executive Officer
(Title)