

House District 29

Senate District 13

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Bishop Museum
Dba:
Same
Street Address:
1525 Bernice Street
Honolulu, HI 96817
Mailing Address:
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DENYS KAZAMA
Title Sr. Vice President, Treasurer & CFO
Phone # (808) 848-4161
Fax # (808) 841-8968
e-mail denys.kazama@bishopmuseum.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

BISHOP MUSEUM – CAPITAL IMPROVEMENTS – ENERGY EFFICIENCY, DEFEERED MAINTENANCE & LIFE/SAFETY INITIATIVES

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 3,000,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

President & CEO

1/30/13

NAME & TITLE

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. **Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant’s background

Bishop Museum was founded in 1889 by Charles Reed Bishop to honor the memory of his late wife, Princess Bernice Pauahi Bishop, the great-granddaughter of Kamehameha the Great. The Museum’s founding collections contain the personal legacies and bequests of the royal Kamehameha and Kalākaua families, including those of Princess Pauahi, Princess Ruth Ke‘elikōlani, and Queen Emma. For over 120 years, the Museum has served as the keeper of these Native Hawaiian cultural treasures. Today, its collections encompass more than 24 million catalogued objects, placing Bishop Museum among the top five natural history museums in the United States and the top 10 in the world. Bishop Museum’s collections include over 1.2 million cultural artifacts, representing Native Hawaiian, Pacific Island, and Hawai‘i immigrant life; more than 120,000 historical publications, including many in the Hawaiian language; 1 million historical photographs, films, works of art, and publications; and over 22 million plant and animal specimens. The Bishop Museum Press, Hawaii’s oldest book publisher and one of the first scholarly presses in the Western Hemisphere, is the largest publisher of Hawaiian cultural materials, Hawaiian language publications, and translations of Hawaiian language texts in the world. As The Museum of Hawai‘i, the Bernice Pauahi Bishop Museum’s mission is to be a gathering place and educational center that actively engages people in the presentation, exploration and preservation of Hawaii’s cultural heritage and natural history, as well as its ancestral cultures throughout the Pacific.

In 1988, Bishop Museum was designated the Hawai‘i State Museum of Natural and Cultural History. It is a place where Hawaii’s families can come to learn about their island heritage and its natural environment through the Museum’s exhibits and programs. Traveling exhibits provide many educational topics that are not otherwise available in our community. Last year, Bishop Museum served over 350,000 children and family members through innovative exhibits and educational programming.

The website for Bishop Museum is www.bishopmuseum.org .

2. *The goals and objectives related to the request*

As Bishop Museum approaches its 125th year, its exhibits, programs and physical facilities have been undergoing a transformation beginning with the opening of the restored Hawaiian Hall in 2009. Since then, the Museum has made significant improvements to its grounds and buildings, including a renovation of the J. Watumull Planetarium which re-opened in December 2012 with state-of-the-art planetarium technology. The Museum is also anticipating the opening of a restored and renovated Pacific Hall (formerly Polynesian Hall) in September 2013.

The projects included in this application will enable continuation of the Museum's transformation to a 21st century Museum ensuring its existence in our community for many years to come. In addition to financial and energy savings, energy efficiency projects enhance our ability to provide a better and more consistent environment for our collections. The Museum's air conditioning (A/C) units are older and not energy efficient, louvered windows in collections areas allow cooled A/C air out and the outside environment and destructive pests in. This is not conducive to maintaining the consistent temperature and humidity range required for our organic specimen collections. Deferred maintenance projects will repave parking lots providing a safer environment for our visitors and staff as well as a more welcoming environment in our entrance and retail areas. Fire/safety projects will upgrade, improve, and replace current systems and result in the provision of broadly applicable, essential communications throughout the Museum's large campus to alert and instruct visitors and staff in urgent situations.

3. *The public purpose and need to be served*

Bishop Museum is an irreplaceable resource for knowledge, preservation, and education for the people of Hawai'i. The Museum is the world's premier showcase of Hawaiian and Pacific culture, housing many of Hawaii's most beloved and priceless artifacts. For generations, Hawai'i residents of all ages have visited the Museum to study and learn from the magnificent feather capes, carved images, stonework, and exquisite bark cloth on display. Educational programs bring the exhibits to life. Programs on topics ranging from voyaging, traditional land management, and the *ali'i* to demonstrations and presentations of traditional crafts and stories are presented daily for schoolchildren, families, and visitors. These projects make possible care and access for the many collections in the Museum that provide knowledge to the public through exhibits, programming, and research. These projects also ensure the public's and staff's safety and comfort while they are visiting and working.

4. *Describe the target population to be served*

Bishop Museum, located in Kalihi-Pālama, a working class community, identifies the target population it serves as the resident population of Hawai'i, which numbers 1,360,301 people, including 289,970 Native Hawaiians and about 64,000 Pacific Islanders (2010 U.S. Census). A comparison of the multicultural composition of the

Museum's members and the State reveals that Bishop Museum effectively serves the diversity of Hawai'i residents. The Native Hawaiian community remains an important audience for Bishop Museum and of the resident visitors, approximately 20% were Hawaiian. The target population also includes 250,000 school children of all ages from both public and private elementary and secondary educational systems, and students and researchers from the University of Hawai'i, and other colleges and universities.

5. *Describe the geographic coverage*

Bishop Museum has a local, national and international range of educational and research program coverage. Of the over 350,000 who visit annually, 68% were residents and 32% were nonresidents. The resident Museum attendees, which include military personnel, are primarily comprised of Caucasians (28%), Hawaiians (20%), and Japanese (14%). Resident visitors are mostly from the island of O'ahu. About 40% of the resident visitors bring their children, and about 41% of non-resident visitors bring children. Regular special events with greatly discounted or free entry make it possible for low-income resident families who are not members to visit.

School children who visit the Museum primarily come from schools on the island of O'ahu. Of the over 40,000 students served by Bishop Museum annually, most of them come from schools on the island of O'ahu. About 50% are from public schools and 35% from private schools, including preschools, and 15% are from other programs such as home school and summer day programs. About 25% are Native Hawaiian children, most of whom attend public schools, including Native Hawaiian Charter Schools. In 2010, Bishop Museum served about 23,000 school children through its onsite educational programs. An additional 18,000 were served with educational outreach programs to all the major Hawaiian Islands. About 65% of all public school students (or 31% of all school attendance) are from Title I schools.

II. **Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. *Describe the scope of work, tasks and responsibilities*

Below is a summarized list of projects proposed in this application. A map of the project areas is attached.

Energy Efficiency

Pauahi Building – Seal openings and walls in collection areas	\$100,000
Pauahi Building – Two Smart Chiller Installations and re-piping	\$500,000
Pauahi Building – Replace louvered windows	\$100,000
Jabulka Complex – Central A/C system	\$100,000

Deferred Maintenance & Repairs

Jabulka Complex – Modify Museum entrance/exit doors	\$25,000
Jabulka Complex – Renovation and repair of public areas	\$150,000
Jabulka Complex – Storage improvement under buildings	\$50,000
Pauahi Building – Complete grillwork painting	\$35,000
Campus – Repave Lot 1	\$250,000
Campus – Repave Lot 2	\$250,000
Campus – Pave entrance grass lot	\$300,000
Campus – Pave road and lot to main non-public roadway	\$100,000
Campus – Repair and install new curbs for roadways	\$100,000

Collections Management

Konia Building – Install pest eradication freezer room	\$40,000
Pauahi Building – Install compaction shelving/collection cabinets	\$300,000

Fire Safety

Campus – Fire and safety system	\$500,000
Campus – Global PA system	\$100,000

Bishop Museum’s Director of Buildings and Grounds will manage the projects and utilize contractors as well as Museum building and grounds staff to accomplish the following projects:

Energy Efficiency – Pauahi Building energy efficiency project includes several phases. This building houses most of the Natural Science collections including entomology, zoology and botany. Significantly all of the building’s windows are louvered and the building is cooled with various duct A/C systems and window A/C units. Louvered windows will be replaced with sealed panes and openings that once held window units or ducts will be sealed off. The building’s cooling pipes and ducts will be assessed and redesigned to accommodate two Smart Chillers that will provide cooling and humidity control to the buildings four floors. Funds for this project include the inspection, planning, equipment, and installation.

Jabulka Complex energy efficiency project is part of an overall deferred maintenance project described below. Currently, most of this building does not have A/C. Smaller areas of the building utilize window A/C units. The larger Jabulka project described below will enhance the entrance area, which will include the addition of A/C.

Deferred Maintenance & Repairs – The Jabulka Complex project will renovate the Museum’s main entrance, admissions and ticket areas, and basement storage area. The basement storage area where exhibit cases and public event supplies are stored will be enclosed and weatherproofed. Modifications to the entrance doors and relocation of the admissions area will improve the pedestrian flow for visitors arriving at the Museum.

The Museum’s parking areas and access roads are in poor condition and increase the risk of injury to both visitors and staff. Overflow parking areas are unpaved which makes

walking and pushing strollers difficult for visitors. Repaving includes the removal of existing asphalt and/or grass, smoothing the surfaces, new asphalt, installing/repairing curbing, and restriping.

Painting the Pauahi Building grillwork is a continuation of a CIP project started in 2010. The cost of this project was increased due to the extensive repair to the exterior grillwork that was required. The damage was significantly more extensive than originally estimated. It was not possible to complete painting a portion of the inner grillwork frame as the 2010 funds were expended. The estimate included in this proposal is to complete the grillwork frame painting.

Collections Management – The Museum’s collection managers follow best practices in its pest management practices. These practices dictate that all artifacts, documents, specimens be frozen or fumigated prior to placement in the main collections areas. The Museum has identified an existing room in its Konia building that can be utilized as a freezer room. The freezer room will be constructed as an airtight area. Prefabricated freezer room components and equipment are being reviewed and may be used in this project.

Compaction shelving and/or collection cabinets will be installed in various collection areas, primarily Natural Science and Library and Archives. Floors will be inspected and reviewed for weight bearing capacity and cabinets/shelving will be purchased and installed based on these findings.

Fire/Safety – This project entails reviewing the various areas and existing fire/safety infrastructure throughout the Museum with various fire/safety systems vendors and soliciting proposals including a global PA system. An expandable system with several phases will be requested. Equipment and installation for the initial phase is estimated.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service*

Project	Start	Duration
Pauahi Building – Two Smart Chiller Installations and re-piping	Qtr 1	18 months (including order/delivery time)
Pauahi Building – Seal openings and walls in collection areas	Qtr 1	18 months (depends on chiller and window completion)
Pauahi Building – Replace louvered windows	Qtr 1	18 months (including order/delivery time)
Konia Building – Install pest eradication freezer room	Qtr 1	6 months

		(including order/delivery time)
Campus – Fire and safety system	Qtr 1	18 months
Pauahi Building – Complete grillwork painting	Qtr 2	1 month
Pauahi Building – Install compaction shelving/collection cabinets	Qtr 2	12 months (including order/delivery time)
Jabulka Complex – Central A/C system	Qtr 3	3 months
Jabulka Complex – Modify Museum entrance/exit doors	Qtr 3	3 months
Jabulka Complex – Renovation and repair of public areas	Qtr 3	3 months
Jabulka Complex – Storage improvement under buildings	Qtr 3	3 months
Campus – Repave Lot 1	Qtr 4	1 month
Campus – Repave Lot 2	Qtr 4	1 month
Campus – Pave entrance grass lot	Qtr 4	1 month
Campus – Pave road and lot to main non-public roadway	Qtr 4	1 month
Campus – Repair and install new curbs for roadways	Qtr 4	1 month
Campus – Global PA system	Qtr 4	3 months

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results*

The project manager will work with contractors and vendors to provide a detailed work plan which is monitored for progress on a weekly or monthly basis depending on the project. Requests for proposals in accordance with the Museum's procurement policies will be obtained and reviewed by qualified staff. Problems will be identified, budgets carefully reviewed, and corrective actions will be developed and implemented on a regular basis.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

1. The Museum's electrical bill will remain stable.
2. The temperature and humidity in the improved collections areas will be within 2 points of accepted standards.
3. Visitor and staff injury incidents will decrease by at least 80%.
4. The Museum will pass all fire inspections 100%.

III. Financial

Budget

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*
2. *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$935,000	\$725,000	\$240,000	\$1,100,000	\$3,000,000

3. *The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2014.*

We do not have other funding for the projects described above.

4. *The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

None, the Bishop Museum is a 501(c)(3) non-profit organization.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Bishop Museum, founded in 1889, is a 501(c)(3) non-profit organization with a staff of about 170 and an annual operating budget of \$12 million.

The Museum’s collections and research publications represent over a century of work by its anthropologists, archaeologists, biologists, and geologists. The Museum’s collections include some 25 million objects and are collectively the largest Hawai‘i and Pacific area collection in the world. Among these items are over 1.2 million cultural objects representing Native Hawaiian, Pacific Island, and Hawai‘i immigrant life, more than 125,000 historical publications including many in the Hawaiian language, 1 million historical photographs, films, works of art, audio recordings, and manuscripts, and over 22 million plant and animal specimens. The vast natural science collections and databases serve scientists, natural resource managers, planners, conservation biologists, educators,

and students. The cultural collections serve educators, cultural practitioners, students, researchers, regulatory agencies, community organizations, and businesses.

Bishop Museum has been serving Hawai'i's people for more than a century and has had a relationship with the State Department of Education and public schools for more than 45 years.

Previous Related Projects

The Museum received \$1 million in CIP funds in each of FY2009 and FY2010 for thirteen capital improvement projects and nine energy efficiency projects, respectively. These projects were implemented and completed throughout the campus through the campus. Additionally, the Museum received \$1.5 million in CIP in FY 2011 to upgrade and renovate the J. Watumull Planetarium. The newly renovated planetarium re-opened to the public in December 2012.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Bishop Museum is located on 12 acres of land in lower Kalihi Valley. The campus combines original, 19th century stone buildings, modern research facilities, an interactive science center, tropical gardens, and the activity-filled Great Lawn. The Museum has a total of 54,000-square feet of exhibit space and of that area, approximately 41,000 square feet are dedicated to long-term exhibits and 13,000 square feet to temporary exhibits.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Blair D. Collis – President/CEO. Mr. Collis has been with the Museum since 2003 in various leadership capacities, including COO from 2008-2010. He has successfully completed several large capital projects involving the Museum.

Lawrence E. Schmitt – Director of Buildings & Grounds. Mr. Schmitt will be the project manager for the proposed CIP projects. He has been with the Museum since 2009 and has successfully managed previous CIP projects.

Denys S. Kazama – Senior Vice President/CFO. Ms. Kazama oversees Museum support functions, including Buildings & Grounds. She will provide financial administration for the projects proposed in this application. Ms.

Kazama has been with the Museum since 2009 and has been involved in the administration of several large capital projects.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/ supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Organization chart attached.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The Museum has initiated two Summary Possession Actions related to its fee interest in two residential leasehold properties in the City and County of Honolulu.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Bishop Museum is accredited by the American Alliance of Museums (formerly the American Association of Museums).

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: Bishop Museum

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	3,000,000			
TOTAL (A+B+C+D+E)	3,000,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	3,000,000	<div style="background-color: black; width: 150px; height: 40px; display: inline-block;"></div> (808) 848-4161 Phone 1/31/13 Date		
(b)				
(c)				
(d)				
TOTAL BUDGET	3,000,000	Blair D. Collis, President & CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: BISHOP MUSEUM

Period: July 1, 2013 to June 30, 2014

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: BISHOP MUSEUM

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Energy efficient smart chillers and piping	2	\$250,000.00	\$ 500,000.00	500000
Pest management fumigation system	1	\$40,000.00	\$ 40,000.00	40000
Central air conditioning system	1	\$100,000.00	\$ 100,000.00	100000
Compaction shelving/collection cabinets	30	\$10,000.00	\$ 300,000.00	300000
Fire & safety systems	1	\$500,000.00	\$ 500,000.00	500000
Global public address system	1	\$100,000.00	\$ 100,000.00	100000
TOTAL:	35		\$ 1,540,000.00	1,540,000
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: BISHOP MUSEUM

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			1,460,000			
EQUIPMENT			1,540,000			
TOTAL:			3,000,000			
JUSTIFICATION/COMMENTS:						
See attached exhibit for detailed list of projects included in this request.						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

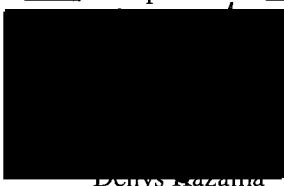
- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Bishop Museum

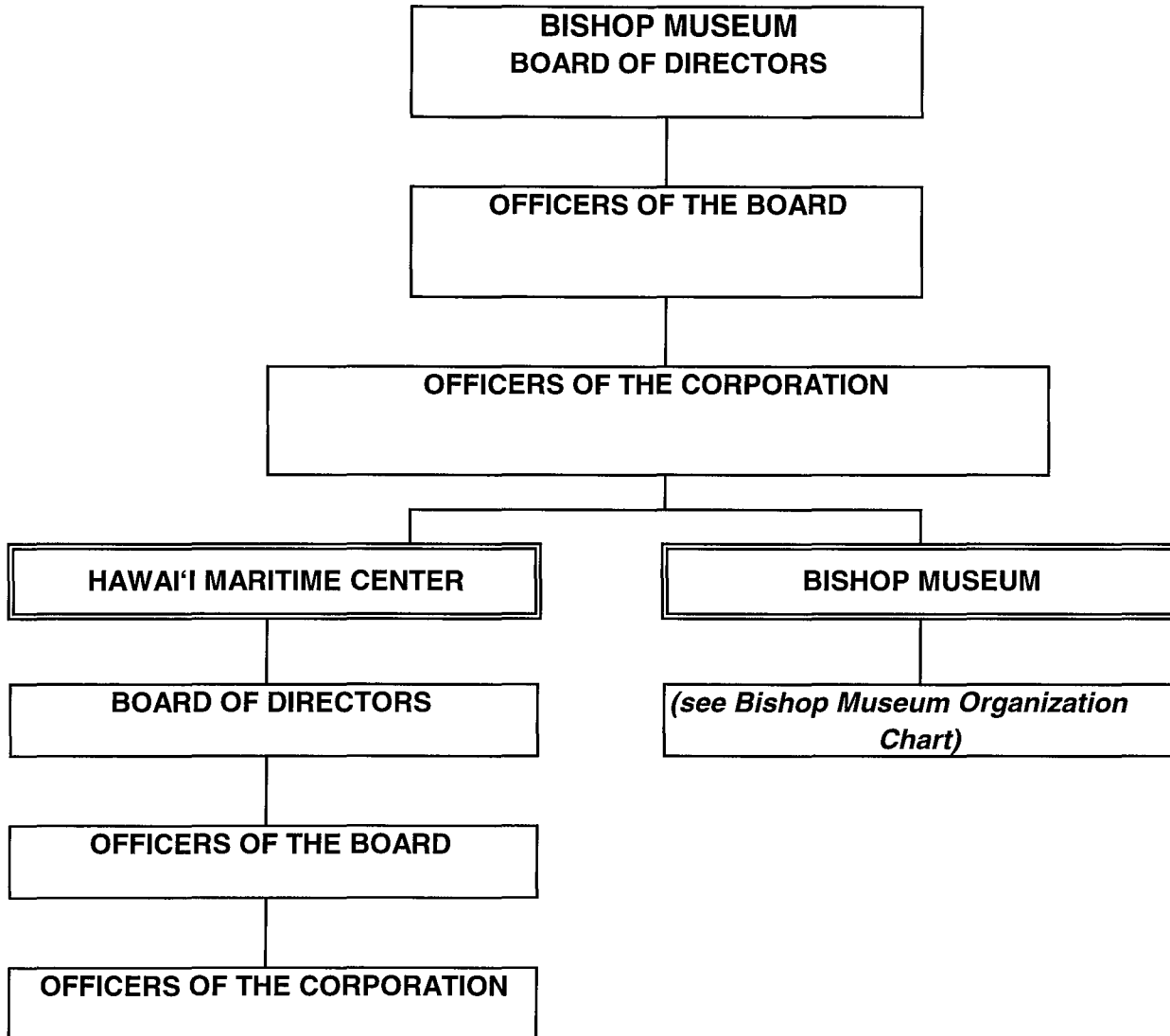
(Individual or Organization)

 _____ 1/30/13
(Signature) (Date)

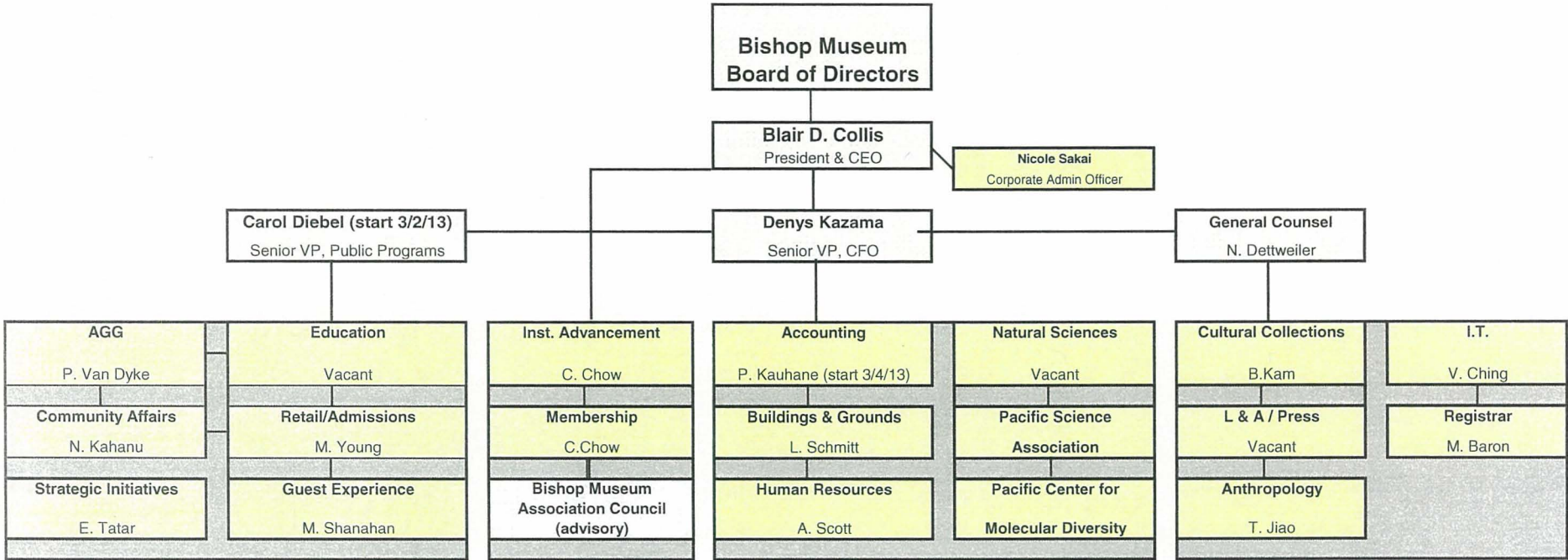
Derys Kazama _____ Sr. Vice President & CFO
(Typed Name) (Title)

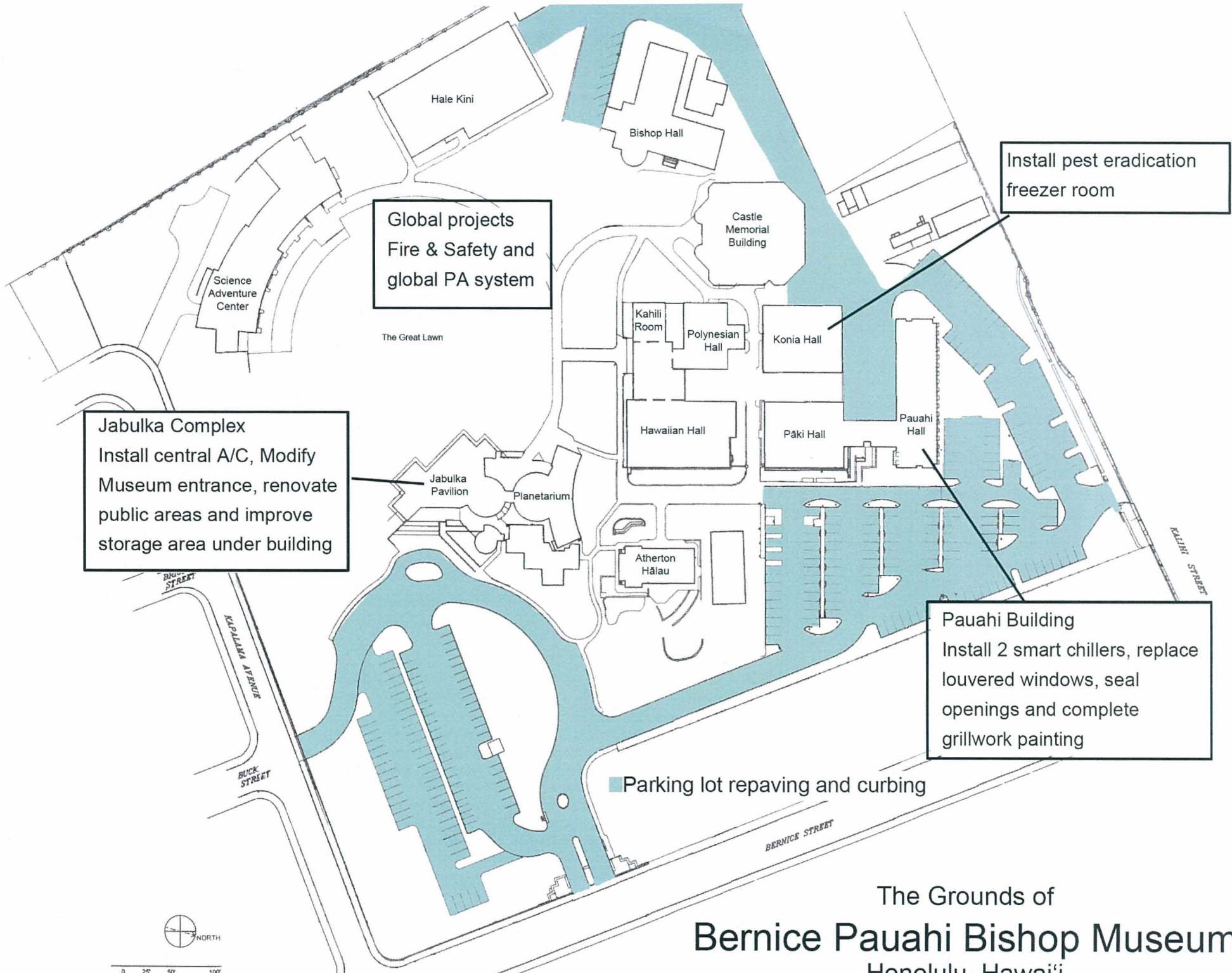


BISHOP MUSEUM CORPORATION
a Hawaii Non-profit Corporation



Bernice Pauahi Bishop Museum Organizational Chart 2013 (updated 1/13)





Global projects
Fire & Safety and
global PA system

Install pest eradication
freezer room

Jabulka Complex
Install central A/C, Modify
Museum entrance, renovate
public areas and improve
storage area under building

Pauahi Building
Install 2 smart chillers, replace
louvered windows, seal
openings and complete
grillwork painting

■ Parking lot repaving and curbing

The Grounds of
Bernice Pauahi Bishop Museum
Honolulu, Hawai'i