## A BILL FOR AN ACT

RELATING TO CIVIL SERVICE.

## BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

1	SECTI	CON 1. The purpose of this Act is to amend the civil
2	service la	w.
3	SECTI	ON 2. Section 76-41, Hawaii Revised Statutes, is
4	amended by	amending subsection (b) to read as follows:
5	" (b)	An appointing authority may release an employee from
6	the employ	ee's position or discharge an employee from service if
7	the employ	vee fails to meet the performance requirements of the
8	employee's	position under the following conditions:
9	(1)	The evaluation process and its consequences were
10		discussed with the employee;
11	(2)	The employee was made aware of the employee's current
12		job description and job-related performance
13		requirements;
<b>L4</b>	(3)	The evaluation procedures were observed, including
15		providing the employee the opportunity to meet,
<b>l6</b>		discuss, and rebut the performance evaluation and
l <b>7</b>		apprising the employee of the consequences of failure
18		to meet performance requirements:

ı	(4)	The evaluation was rair and objective;
2	(5)	The employee was provided performance feedback during
3		the evaluation period and, as appropriate, the
4		employee was offered in-service remedial training [in
5		order] for the employee to improve and meet
6		performance requirements;
7	(6)	The evaluation was applied without discrimination; and
8	(7)	Prior to the end of the evaluation period that the
9		employee is being considered for discharge due to
10		failure to meet performance requirements, the
11		feasibility of transferring or demoting the employee
12		to another position within the department for which
13		the employee qualifies was considered."
14	SECT:	ION 3. Statutory material to be repealed is bracketed
15	and stric	ken. New statutory material is underscored.
16	SECT:	ION 4. This Act shall take effect upon its approval.

## Report Title:

Civil Service Discharge Conditions

## Description:

Clarifies that when an appointing authority, prior to release or discharge of an employee, is considering the feasibility of transferring or demoting the employee to another position for which the employee qualifies, the transfer or demotion considered shall be to another position within the appointing authority's department. (HB1847 HD1)

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