

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-SIXTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 44-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Kanu I Ka Pono  
Dba: Kanu I Ka Pono Learning Center  
Street Address: 4333 Kukuihale Road  
Mailing Address: P.O. Box 250  
Anahola, HI 96703

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: Nestor Figueroa  
Title: Grant Specialist  
Phone #: (808) 645-6038  
Fax #: (808) 482-3055  
e-mail: nestor@kanuikapono.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Native Planters  
Entrepreneurial Center

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2012-2013: \$ 350,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$ 130,000

Maile Neff, President  
NAME & TITLE

1/30/12  
DATE SIGNED

## I. Background Summary

### 1. A brief description of the applicant's background:

Kanu I Ka Pono Learning Center is a non-profit organization that has been serving the Kauai community for over ten years since 2002. We have six staff members and numerous volunteers who provide educational and technical support to community based organizations and programs. The Kanu I Ka Pono Learning Center campus is located in the heart of Anahola and the campus itself is designed to nurture native education and community renewal. The Learning Center campus sits on a ten acre parcel leased from the Department of Hawaiian Homelands. Through strategic partnerships and planning, Kanu I Ka Pono has developed and sustained a Hawaiian cultural community-based learning center. The campus is owned outright and maintained by Kanu I Ka Pono Learning Center. The campus currently houses a Hawaiian Focused Charter School, after-school programs, summer programs, and community meetings and gatherings, Kanu I Ka Pono Learning Center has provided a variety of programs over the years to the school and community. Our curriculum is project-based focused embedded with rigorous national standards and delivered through the Hawaiian cultural lens. The key areas of focus for all programs are college and career readiness, emotional and social well-being, ohana strengthening, civic responsibilities, and leadership.

### 2. The goals and objectives related to the request:

Creating a sustainable future is necessary for Kanuikapono Learning Center as well as for participants that complete our programs. Kanu I Ka Pono Learning Center aims to strengthen and formalize its existing "nature-based" program into a Native Planters Entrepreneurial Center.

#### A. Campus Improvement - Renovation

Improvement to existing facilities is a priority need for the success of the overall project. Facilities needs include a Production Dry-room, Hale Imu, and storage shed.

- Convert modular classroom to Production Dry Room
- Complete Hale Imu with volunteers
- Build storage shed for tools, supplies, and equipment
- Cultural landscape of the campus

#### B. Program Development

We will train our participants for business careers in the permaculture and agricultural sector. Our curriculum concentrates on the agricultural and business aspects of becoming an entrepreneur. Our curriculum includes:

- Plant Propagation and Usage
- Cultural/Native Plants
- Nutritious Food Plants
- Medicinal Plants

## **Kanu I Ka Pono Learning Center Grants in Aid Application for Native Planters Entrepreneurial Center**

- Landscape Design
  - Backyard Design
  - Auto CAD
  - Irrigation
- Business and Marketing
  - Business Plan
  - Proposal Development
  - Contract Negotiation
- Community Service
  - Charter School Campus Beautification
  - Highway Beautification
  - Earth Day - Anahola Ho'olaule'a

### **C. Design and Develop a Sustainable System**

- Develop infrastructure
- Develop and pilot curriculum
- Develop and train resource pool (staff, instructors, volunteers...)
- Develop plant stock and sales agreements
- Develop and formalize strategic partnerships
- Create a Community Shared Agriculture (CSA) organization

### **3. State the public purpose and need to be served:**

The purpose of our Native Planters Entrepreneurial Center is to:

- Increase the awareness, appreciation, and practice of cultural landscape design, native plant propagation, and traditional medicinal and cultural plant usage.
- Address the community's need to promote and support healthy eating habits by providing affordable vegetables each week.
- Support the communities need for career pathways for youth and adults by providing a 4 week summer intensive internship.
- Support the rehabilitation of adjudicated youth and adults through career readiness mentorship-community service program.
- Improve the image and increase community pride by providing a service project called Anahola Highway Beautification.
- Support the Anahola Charter School's need for campus expansion as it relates to Native Education and Community Renewal.
- Address the Anahola Charter School's need for a lunch program that targets students at-multiple-risk.

### **4. Describe the target population to be served:**

- Adjudicated Youth
- Adjudicated Adults
- Anahola Hawaiian Homestead Homeowners
- Anahola Charter School Students

**Kanu I Ka Pono Learning Center Grants in Aid Application for Native Planters Entrepreneurial Center**

- The Residents of Anahola
- Kauai Youth (Ages 18-20)

**5. Describe the geographic coverage.**

Our geographic coverage is primarily the Kawaihau District (Wailua - Hanalei) but we do offer all programs to students and families island-wide.

**II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;
2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Our Native Planters Entrepreneurial Center will train participants to write a business plan for their entrepreneurial venture along with a comprehensive marketing plan and operating budget. Participants will develop skill-sets in plant propagation-maintenance, landscape architecture, soil remediation, and business. Participants will monitor and analyze all aspects of planning, production, and post production, and co-create a CSA (community shared agriculture) for Anahola. Improvements will be made to existing facilities by renovating a modular classroom so that it will be able to serve as a production room and indoor laboratory for classroom instruction, vocational instruction, and post production value added packaging activities.

<b>SCOPE OF WORK</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
Recruit, Hire, Train Staff	X											
Permitting and Bidding	X	X										
Hire Contractors		X										
Building Renovations			X	X	X							
Recruit Participants		X										
Develop Curriculum		X	X	X								
Develop Business Plan							X	X			X	X
Write Marketing Plan								X	X		X	X
Create Biz Budget									X	X	X	X
Study Native Plants			X	X								X
Plant Native Starts						X	X	X	X	X	X	X
Transfer Native Starts								X	X	X	X	X
Irrigation				X	X	X						X
Harvest Native Plants								X	X	X	X	X

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<b>SCOPE OF WORK</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
Package/Transport Natives								X	X	X	X	X
Sell Native Plants								X	X	X	X	X
Analyze Production						X		X			X	X
Study Medicinal Plants					X	X	X					X
Plant Medicinal Starts					X	X	X	X	X	X	X	X
Transfer Medicinal Starts								X	X	X	X	X
Maintenance				X	X	X	X	X	X	X	X	X
Harvest Medicinal Plants										X	X	X
Package/Transport Medicinals										X	X	X
Sell Medicinal Plants								X	X	X	X	X
Analyze Medicinal Production							X	X	X	X	X	X
Study Nutritious Plants				X	X	X	X					
Plant Nutritious Starts				X	X	X	X	X	X	X	X	X
Transfer Nutritious Starts						X	X	X	X	X	X	X
Maintenance			X	X	X	X	X	X	X	X	X	X
Harvest Nutritious Plants							X	X	X	X	X	X
Package/Transport Nutritious Plants									X	X	X	X
Sell Nutritious Plants								X	X	X	X	X
Analyze Nutritious Production									X	X	X	X
Campus Beautification				X	X	X	X				X	X
Highway Beautification						X	X	X				
Lunch Program						X	X	X	X	X	X	X
Community Shared Agriculture (CSA)							X	X	X	X	X	X
Student Enterprise						X	X	X	X	X	X	X
Value Add Production								X	X	X	X	X
Landscape Architecture			X	X	X	X					X	X
Summer Internship											X	X

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included

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in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**QUALITY ASSURANCE AND EVALUATION**

<b>Area of Focus</b>	<b>Expected Outcomes</b>	<b>Monitoring</b>	<b>Evaluation</b>	<b>Continuous Improvement</b>
<b>Campus Improvement</b>	Building improvements are completed within budget and timeline	Weekly	Final Inspection	
<b>Staff Performance</b>	Goals and Objectives of the project are met	Project Management	Performance will be evaluated by a supervisor, peer, self, and participant survey	Performance meetings will be held as necessary
<b>Curriculum Development</b>	4 completed units that include assessment rubrics	Ongoing instructor and participant reflections	Knowledge and skills-based assessment conducted at the completion of each unit	hints and recommendations will be made to each unit prior to the next time the lesson is given
<b>Adjudicated Youth</b>	A minimum of 10 Adjudicated youth complete the program	Ongoing reflection and satisfaction survey	pre-post test	Feedback and available resources will determine support provided
<b>Adjudicated Adults</b>	A minimum of 2 adjudicated adults complete this program	Ongoing reflection and satisfaction survey	pre-post test	Feedback and available resources will determine support provided
<b>Internships</b>	A minimum of 8 young adults between the ages of 18-20 will complete the internship program	Ongoing reflection and satisfaction survey	pre-post test	Feedback and available resources will determine support provided
<b>Workshops and Activities</b>	A minimum of 25 students participate in each module	At least 60% of participants complete the module	At least 50% of participants demonstrate proficiency	Participant feedback and resources available will determine adjustments for improvement
<b>Business and Marketing Plan Development</b>	50% of participants develop a business plan	Participant and Instructor monitor progress	Rubric, peer review	review process will determine necessary improvements to the plan
<b>Plant Stock and Production Plan</b>	A minimum of 25,000 native plant starters	Monthly production analysis	The quality and quantity of the plant stock will be evaluated against the production	Data driven decision making will be used in production planning

**Kanu I Ka Pono Learning Center Grants in Aid Application for Native Planters Entrepreneurial Center**

III. Financial Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request. (see Budget Form attachment)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2012-2013.

Quarter 1	Quarter 2	Quarter 3	Quarter 4
\$150,000	\$100,000	\$50,000	\$25,000

3. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2012-2013.

**FUNDING MATRIX**

Facilities Development Loan Fund (Phase 2)	KS Educational Support	OHA Programs and Services
\$500,000	\$90,000	\$70,000

4. The applicant shall provide a listing of all state and federal tax credits that have been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **NA**

**BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES**

(Period July 1st, 2012 to June 30, 2013)

DESCRIPTION EQUIPMENT	# OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
John Deere 3320 Compact Tractor	1			\$25,000
<b>TOTAL</b>				<b>\$ 25,000</b>

**Justification/Comments:** Tractor needed for the Native Planters Entrepreneurial Center planting and maintenance of planting areas.

DESCRIPTION OF MOTOR VEHICLE	# OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
15 Passenger Van	1			\$25,000
<b>TOTAL</b>				<b>\$25,000</b>

**Justification/Comments:** Van needed to transport students and merchandise to sales booths and other areas of propagation of plants.

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**  
(Period July 1st 2012 to June 30th 2013)

**FUNDING AMOUNT REQUESTED**

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED SUCCEEDING YEARS	
	FY: 2010-2011	FY: 2011-2012	FY: 2012-2013	FY: 2012-2013	FY: 2013-2014	FY: 2014-2015
PLANS						
LAND ACQUISITION						
DESIGN			\$ 2,000			
CONSTRUCTION			\$ 85,900			
EQUIPMENT						
<b>TOTAL</b>			<b>\$ 87,900</b>			

**Justification/Comments:** Estimated cost of converting modular to Production Dry Room.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period July 1st, 2012 and June 30th, 2013)

BUDGET CATEGORIES	Total State Funds Requested (a)	Kamehameha School (b)	Office of Hawaiian Affairs (c)	Loan (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	142,000	49,515	31,590	54,600
2. Payroll Taxes & Assessments	11,360	5,520	3,500	6,240
3. Fringe Benefits	31,240	13,965	8,910	17,160
<b>TOTAL PERSONNEL COST</b>	<b>184,600</b>	<b>69,000</b>	<b>44,000</b>	<b>78,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island		5,000		
2. Insurance		3,500		
3. Lease/Rental Equipment		2,500		
4. Lease/Rental Space				
5. Staff Training		10,000		
6. Supplies	3,500			
7. Telecommunications				
8. Utilities			6,000	
9. Contractors	15,000		12,500	
10. Stipends for Interns	9,000			
11. Program Supplies			7,500	
12. Design Team				20,000
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 27,500</b>	<b>\$ 21,000</b>	<b>\$ 26,000</b>	<b>\$ 20,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>\$ 25,000</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>\$ 25,000</b>			
<b>E. CAPITAL</b>	<b>\$ 87,900</b>			<b>\$ 402,000</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>\$ 350,000</b>	<b>\$ 90,000</b>	<b>\$ 70,000</b>	<b>\$ 500,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By: Nestor Figueroa Grant Specialist (808) 645-6038 Jan 30th, 2012		
(a) Total State Funds Requested	\$ 350,000			
(b) Kamehameha Schools	\$ 90,000			
(c) Office of Hawaiian Affairs	\$ 70,000			
(d) Loan	\$ 500,000			
<b>TOTAL BUDGET</b>	<b>\$ 1,010,000</b>			



**IV. Experience and Capability**

**A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kanu I Ka Pono Learning Center is a grass-roots tax-exempt non-profit that has been providing programs and services for over a decade. We have developed and sustained a community-based learning center campus that serves over 125 charter school students 20 charter school staff, families, community organizations, state agencies, and numerous programs throughout the islands. We are also strategic partners in several initiatives aimed at improving the educational, social, and economic well-being of our island-wide community. Our organization assisted with the planning, design, and development of Kanuikapono Public Charter School (Anahola Charter School) and continues to provide support to the school in areas of capacity development, college/career readiness programs, and cultural enrichment workshops for teachers and families. Kanu I Ka Pono Learning Center has successfully led several program design and implementation initiatives over the last decade and many of those programs have been sustained beyond the initial funding terms. The Executive Director has extensive experience in the areas of grant administration, program development, leading collaboratively, business, marketing, and curriculum development.

YEAR	PAST EXPERIENCE/CAPABILITY
2000	Summer Program Internship Partnership with KCC
2000 - Present	Provide programs and internships for the community
2001	Developed a Detailed Implementation Plan for a Hawaiian Focused Charter School in Anahola
2002 - Present	Collaborative Program Development for grades K-12 and teacher training with Waipa Foundation
2002 - Present	Provide career readiness programs and mentorships to charter school students
2006	Negotiated a long-term lease with DHHL to develop a community learning center
2007	Secured and administered \$450k in funding to develop phase 1 of the Learning Center Campus
2008	Secured and administered funding for Media Computer Lab and Center
2010	Successful Completion of the Learning Center Campus - 30 year lease
2010 - Present	Designed and successfully piloted a College Career Readiness Mentoring Program for Architecture and Agriculture

**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

## **Kanu I Ka Pono Learning Center Grants in Aid Application for Native Planters Entrepreneurial Center**

This project has exclusive access and rights to use a green-house, grow-house, five acres of suitable farmland, and office and meeting space equipped with equipment and technologies necessary for effective administrative operations.

Approximately one third of this grant request is targeted to improve the existing facilities and infrastructure to provide sustainable longevity for the program. A Hale Imu, or traditional cooking house and storage shed is essential to post production aspects of this project and will be built as part of this grant. At least 30% of materials used will be recycled materials.

Kamehameha Schools has donated a large and fairly new portable classroom worth more than \$250k to be renovated and retrofitted for a Production Dry Room and Lab. The Charter School will utilize this facility as a lab during normal school hours and days. This building, like all buildings on the learning center campus, will conform to all county building codes, Department of Health, and ADA requirements.

### **V. Personnel: Project Organization and Staffing**

#### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

##### **Executive Director - .25 FTE \$15,000**

Holds a Masters Degree in Business Administration and 10 years experience in grant administration, curriculum development, and community planning and development. The Executive Director hires, trains, and provides supervision to the Project Coordinator. Additionally, the Executive Director evaluates the overall effectiveness of the project, evaluates the performance of the Project Coordinator, and guides all project staff to ensure that policy and procedures are employed, priority goals are met utilizing best practices, and that all grant requirements are met.

##### **Project Coordinator - 1 FTE \$49,000**

Holds a Bachelors degree in one of the following: Rural Development, Agriculture Science, Permaculture Design and has at 3 years of field, coordination, and management experience. The Project Coordinator hires, trains, supervises, and evaluates the performance of all personnel and contract consultants. The Project Coordinator is primarily responsible for all grant reporting requirements and managing the project budget. Additionally, the Project Coordinator must have the capacity to provide instructional leadership to the project staff, develop and implement a successful marketing strategy, coordinate workshops and activities, and monitor the progress, satisfaction, and effectiveness of the program.

##### **Project Instructor - 1 FTE \$48,000**

Must have a Bachelors degree related to permaculture or environmental science, and a minimum of three years teaching experience. The Project Instructor must have extensive knowledge, experience and skills in Native Plants propagation and cultural usage. Experience in working with adults, secondary students, and adjudicated youth in a project-based setting is desired. Additionally the Project Instructor must have an extensive background in curriculum development, coordinating teacher collaboration, teacher training, and teacher evaluation. The Project instructor will lead a collaborative

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curriculum development project, provide training for charter school science teachers, and direct vocational instruction to program participants.

**Project Assistant - .75 FTE \$30,000**

Must have at least 2 years of experience working in permaculture or agriculture related field. The Instructor Assistant oversees the ongoing propagation, maintenance, and landscaping responsibilities as well as the care and maintenance of the facility. Additionally, the Instructional Assistant will assist with direct vocational training under the direction and supervision of the Project Instructor.

**Payroll Taxes - (8% of salaries) \$11,360**

**Fringe Benefits - (22% of salaries) \$31,240**

Medical Insurance, Vacation and Sick Leave, and Retirement Benefits will be provided for all project personnel.

**Contract Consultants (Specialized Instructors) \$15,000**

Experts and professionals are needed to assist with curriculum development and direct vocational instruction. Instructors will consult on the development of curriculum and assessment as well as provide direct instruction to participants and teachers.

**Stipends for Interns - \$9,000**

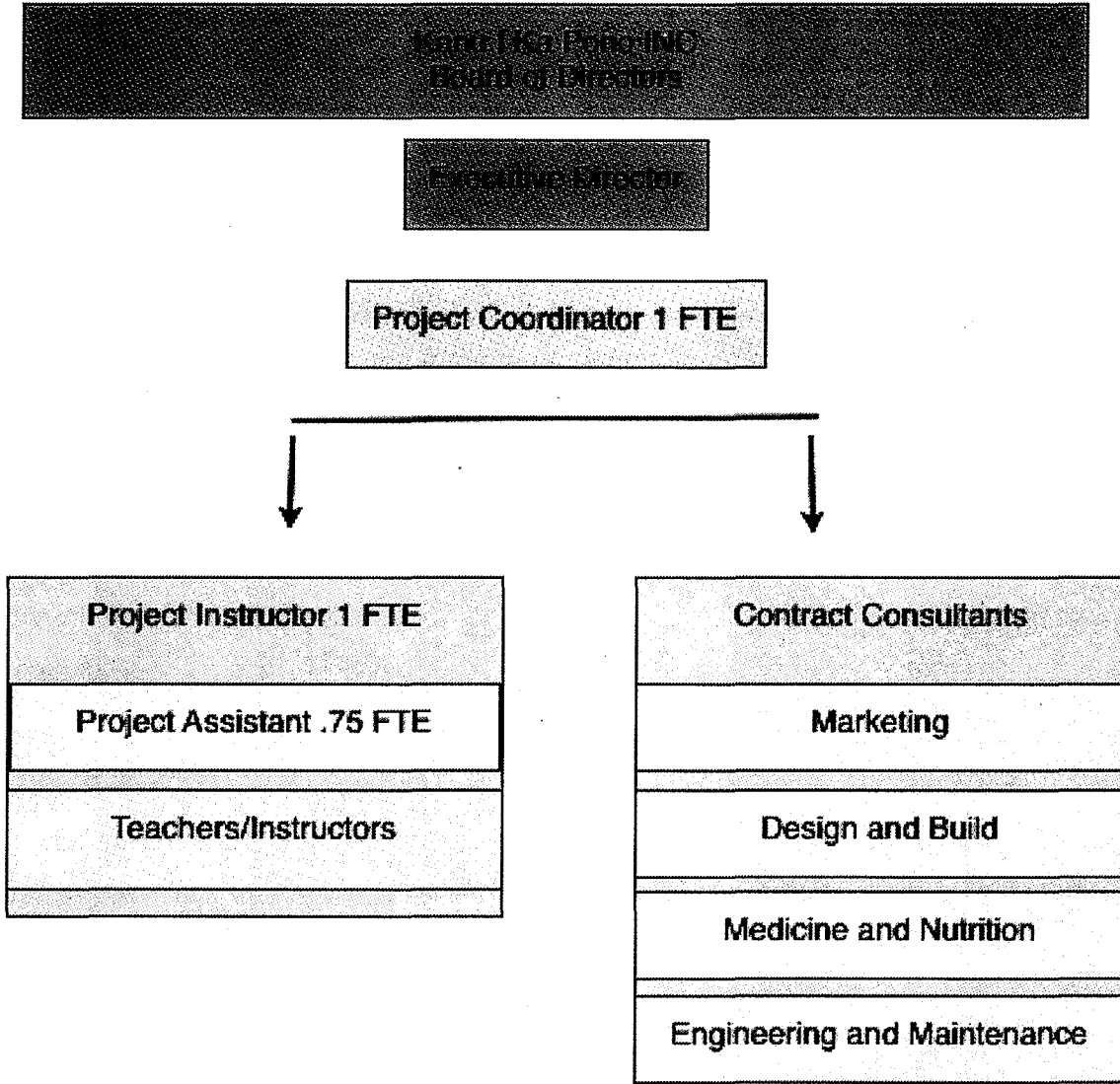
Eight interns will be selected for a five week intensive internship that will prepare interns for college and careers in related agriculture fields. The internship program will increase the sustainability of the program for the following year.

**BUDGET JUSTIFICATION  
PERSONNEL - SALARIES AND WAGES  
Period July 1st, 2012 to June 30th, 2013**

Position Title	Full Time Equivalent	Annual Salary A	% of Time Allocated to Grant Request B	Total State Funds Requested (AxB)
Executive Director	1	60,000	25%	\$ 15,000
Project Coordinator	1	49,000	100%	\$ 49,000
Project Instructor	1	48,000	100%	\$ 48,000
Project Assistant	1	40,000	75%	\$ 30,000
			Payroll	\$ 11,360
			Fringe (22%)	\$ 31,240
			<b>TOTAL</b>	<b>\$ 184,600</b>

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



High school teachers and their students island-wide will be invited to participate in the project and will be required to collaborate on the curriculum development and training led by the Project Instructor.

**VI. Other**

1. Litigation **NA**
2. The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **NA**
3. Licensure or Accreditation - Kanu I Ka Pono is a tax exempt non-profit organization.
4. Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

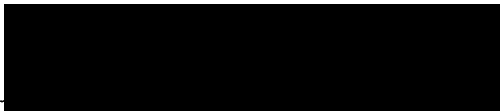
Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kanu | Ka Pono Learning Center



(Signature)

1/30/12

(Date)

Maile Neff, Board President