

House District 28
Senate District 12

THE TWENTY-SIXTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 42-C

For Legislature's Use Only

Rec'd JAN 28 2011 11:55am

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Hawaii Theatre Center

DbA:

Street Address: 1130 Bethel St. Honolulu, HI 96813

Mailing Address: 1132 Bishop St., Ste. 1404 Honolulu, HI 96813

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ELAINE EVANS

Title Director of Development

Phone # 808-791-1302

Fax # 808-528-0481

e-mail elaineevans@hawaiitheatre.com

3. TYPE OF BUSINESS ENTITY:

NON PROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SUSTAIN THE HAWAII

4. FEDERAL TAX ID #

5. STATE TAX ID #

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2011-2012: \$ 1,567,435

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 1,567,435

FEDERAL \$

COUNTY \$

PRIVATE/OTHER \$

TYPE NAME

SARAH M. RICHARDS, PRESIDENT
NAME & TITLE

Jan. 27, 2011
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

The Hawaii Theatre has been at the center of Hawaii’s cultural landscape for nearly 90 years – from its earliest days as a vaudeville house to its present incarnation as the Islands’ foremost historic performance center. Today, Hawaii Theatre Center is recognized locally, nationally and internationally for its beautiful ambiance, historic setting, and world-class presentations.

With 1,400 seats, the Hawaii Theatre is the second largest proscenium performance facility in the state. We have thirteen full time staff members and an annual operating budget for fiscal year 2010-11 of \$2M.

In addition to presenting several of its own shows each season, Hawaii Theatre Center also provides a professionally managed performance home for community arts organizations and local and international promoters. All receive a full range of services, including extensive production assistance, marketing support, financial counseling, box office sales, trained volunteer ushers and, for non-profit organizations, reduced rental rates. On average, non-profit groups account for about half of the Theatre’s daily usage.

Hawaii Theatre Center also uses live theatre to help educate students in grades K-12. In the four years since hiring its first education director, the Theatre’s formal education program has grown and now has reached nearly 27,000 Hawaii school children and their families with a series of reduced-cost, high quality student matinee and family productions that are designed to supplement the public school curriculum, a teen acting company, and a technical theatre apprenticeship program.

The Hawaii Theatre Center began as a dream by visionary citizens who saw beyond the dilapidated exterior and faded interior of a landmark Theatre to its potential as the cornerstone of a performing arts center which – like Kennedy Center in Washington and Lincoln Center in New York – would be the catalyst for creative vitality in Honolulu and whose range and depth would make it a destination for the arts in the Islands.

They envisioned Hawaii Theatre Center as the centerpiece of the state's cultural life – a multi-use cluster of performing spaces that would be a presenter, a producer, an educator, a community partner and an economic engine for downtown. In short, they foresaw a gathering place where people would engage in the creation and enjoyment of all types of performing arts.

In 1984 these visionaries set out to turn their dream into reality – and in 1996 Act I of the Center's story began with the reopening of the historic Hawaii Theatre after a massive \$32 million restoration project returned the venue to grandeur and gave it new life as a technically superb performance hall.

For the past 14 years the restored Hawaii Theatre has delivered unique and critical services to our community as it seeks to fulfill its mission to operate the Hawaii Theatre as a leading performance center in downtown Honolulu, to benefit the people of Hawaii and visitors to Honolulu by:

- providing a broad range of entertainment, cultural and educational experiences in a facility of recognized excellence;
- providing education opportunities for Hawaii's young people;
- promoting the redevelopment of downtown Honolulu and stimulating its use in the evening and on weekends; and
- enhancing the quality of life in Honolulu.

It has:

- reversed urban decay, attracted new business investment and drawn both *kama'aina* and tourists to its once struggling neighborhood;
- helped to fill the arts education void in Hawaii public schools and enriched the lives and enhanced the learning of at least 7,500 school children each year;
- enabled hundreds of other non-profit groups to tell their own stories successfully by providing extensive technical assistance; and
- helped to preserve traditional Hawaiian music and dance and nurtured local talent with its broad range of Hawaiian cultural programming.

And the Theatre has greatly contributed to the quality of life on Oahu by:

- hosting an extraordinary variety of culturally diverse performances for more than 1.6 million patrons; and
- saving a Honolulu landmark and treating Hawaii residents and visitors to the beauty of a meticulously restored historic building.

Along the way the Theatre has:

- brought national honor to Hawaii when it was awarded *Outstanding Historic Theatre Award 2005* from the League of Historic American Theatres and a *National Preservation Award* from the National Trust for Historic Preservation in 2006; and

- committed to transparency, accountability, and integrity in managing its finances and finished each year (save one during the unprecedented economic downturn of FY2009) in the black.

Hawaii Theatre Center is a showcase for public/private partnership. The Hawaii State Legislature was a major partner in the restoration effort, having invested \$13.7 million of the \$32 million raised to save this cultural landmark. The State's investment has created jobs, added state tax revenues and preserved an important part of Honolulu's history.

2. The goals and objectives related to the request;

With restoration complete and after having served residents and visitors to Hawaii with high quality, impactful, and relevant artistic product for more than 14 years, Hawaii Theatre Center is now planning strategically to ensure that we continue to meet current community needs, maximize the impact of our services, and address the challenges and demands of a changing future.

There are three immediate priorities the Theatre must address to assure its long-term sustainability, meet the evolving infrastructure and technological requirements of a state-of-the-art theatre, and continue to preserve our landmark venue for Theatre-goers of tomorrow.

I. Assure the Safety of Patrons and Performers

A. Address Hazardous Carpeting

With foot traffic of more than 1.5 million visitors in 14 years, carpet in the aisles has begun to stretch/buckle and must be replaced with a more durable poly-wool blend so that it no longer has the potential to stretch and create hazards for audience members – especially under theatre conditions of varying lighting levels.

B. Address Earthquake Damage

Hawaii Theatre sustained structural and architectural damage from the strong earthquake that struck the Islands on October 15, 2006. FEMA determined that the Theatre was ineligible for assistance so the following damage – though it does not compromise the fundamental soundness of the building – still must be addressed.

1. Repair numerous diagonal and vertical cracks in the stage right concrete wall.
2. Repair structural damage to the roof and house ceiling
3. Governor's Box
 - Re-level and reinforce the floor that settled
 - Reconnect columns that detached from the frieze above
 - Reinforce all damaged ceiling joist, lath and plaster
4. Refasten ceiling grille work
5. Repair crack in proscenium arch

C. Address Termite Damage

1. Reinforce or replace termite damaged roof framing members
2. Repair substantial lath termite damage to the lath and plaster house ceiling dome

D. Address Exit Door Failures

1. Replace fire exit door which has been compromised by fecal/uric acids from the urban homeless population and re-slope door stoop to prevent future rusting of the door by sloping the pad to the sidewalk allowing runoff.
2. Replace compromised panic bar on park-side door grate

II. Conserve Resources and Upgrade Technology

Although state-of-the-art when the Theatre re-opened in 1996, several of its systems and equipment are now out-of-date. Attending to these upgrades now will enable the Theatre to continue to serve as the economic development catalyst for its neighborhood, enhance student learning, support other non-profit groups, preserve Hawaiian culture, sustain an historic landmark, and greatly enrich the lives of Hawaii residents and visitors well into the 21st century.

- A. Replace the Theatre's phone system whose manufacturer is no longer in business and whose maintenance is not supported.
- B. Reduce water consumption by retrofitting lavatories with flow reduction faucets/flushing mechanisms

III. Preserve the Historic Venue for Audiences of the Future

- A. Touch-up interior paint
- B. Replace vandalized front door glass

3. State the public purpose and need to be served;

Malcolm Gladwell in his 2000 bestselling book *The Tipping Point: How Little Things Can Make a Big Difference* popularized the "tipping point" concept – the point on the graph when the line starts to shoot straight upwards.

Restoration of the Hawaii Theatre, completed in 1996 with the State's help, was the push in just the right place that tipped the growth of the Theatre's once seedy neighborhood and sent the area's economic development line shooting straight up.

Now all around the neighborhood there are signs of the renaissance. Every building in the immediate vicinity of the theatre – some as old as the Theatre itself – is sporting improvements, new coats of paint, or complete rehabilitation. They are supported by dozens of new restaurants, stores, galleries and other businesses that are returning taxes and services to the community.

The bright neon lights of the recently installed marquee and all the evening activity at the Hawaii Theatre are bringing prosperity to the surrounding area. A night out at the Hawaii Theatre or neighboring establishments is no longer perceived as dangerous and art gallery clients, shoppers and restaurant patrons feel safe staying or venturing downtown after

sunset. In short, the Hawaii Theatre is transforming Honolulu’s 8 am to 5 pm business center into a vibrant 18-hour city.

When the effort to restore the Hawaii Theatre began, the Downtown Improvement Association reported that 10,000 people lived downtown. Soon, condominiums that had been on the drawing boards were breaking ground and, coincidentally, were advertising proximity to the Hawaii Theatre in their marketing materials. Today there are more than 60,000 people living within half a mile of the theatre.

In growing numbers, tourists have begun to visit the still-edgy neighborhood where they mingle with local artists, designers and musicians who are drawn to the area by the comparatively low rents and the opportunities for expression it offers.

4. Describe the target population to be served

The project will benefit Hawaii residents on Oahu, non-profit arts, civic and community organizations, elementary, middle school and high school students and business and shop owners in downtown Chinatown.

4. Describe the geographic coverage

The project will benefit all the people of Hawaii; benefits are not limited to a specific geographic area, but will be most keenly felt by Oahu residents. Neighbor Island performers present events at the Theatre and Hawaii theatre participates in block booking with Maui, Kauai and Big Island arts organizations. Special Christmas shows and special events bring Neighbor Island patrons to Oahu.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

Replace aisle carpeting

Repair numerous diagonal and vertical cracks in the stage right concrete wall.

Repair structural damage to the roof and house ceiling

Governor’s Box

- Re-level and reinforce the floor
- Reconnect columns to frieze above
- Reinforce all damaged ceiling joist, lath and plaster

Stabilize ceiling dome

Refasten ceiling grille work

Repair crack in proscenium arch

Reinforce or replace two termite damaged roof framing members

Substantial lath termite damage to the lath and plaster house ceiling dome

Replace fire escape door and door pad

- Replace compromised panic bar on park-side door grate
- Replace Box Office phone system
- Retrofit lavatories with flow reduction faucets/flushing mechanisms
- Touch-up interior paint and plaster
- Replace vandalized front door glass

A construction manager who reports to the president and coordinates with the Theatre manager will define the respective jobs to be accomplished, select qualified architects, engineers and vendors to provide services and equipment, prepare timelines, solicit bids, prepare budgets, and monitor work progress.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Project Start	July 1, 2011	milestone
Planning	July1 to July 31, 2011	31 days
Design	August 1 to Sept 30, 2011	62 days
Permitting	Sept 30 to Nov 30, 2011	61 days
Bidding	Nov 1 to Nov 30, 2011	simultaneous with permitting
Construction Contract Awarded	Dec 1, 2011	milestone
Construction Mobilization	Dec 1 to Dec 15, 2011	14 days
Construction	Dec 16, 2011 to April 15, 2012	120 days
Substantial Completion	April 15, 2012	milestone
Project Closeout	April 15 to May 31, 2012	45 days

Days are calendar days

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The restored historic Hawaii Theatre, its programming, and its management are testaments to the Hawaii Theatre Center’s commitment to best practices in the areas of historic preservation, economic development, the education of youth, urban revitalization, fundraising, and serving the public.

For all its capital projects the Hawaii Theatre deals with the most reputable vendors and engages only licensed construction personnel. We are committed to addressing this project with the same high standards of quality that were built into every aspect of the Theatre’s renovation, restoration and operation thus far.

Project progress will be monitored in regular meetings with the construction manager, architect, and Hawaii Theatre Center personnel.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).

The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Reduction in the number of accidental injuries reported
- Structural engineering report certifying that earthquake and termite repairs have been satisfactorily completed and that the beams, dome, ceiling and interior areas that sustained earthquake damage are structurally sound
- Report from the City & County of Honolulu Fire Marshall attesting to the satisfactory repair of exit door and panic bar
- Reduction in energy and water consumption and lower electric and water bills
- Notices of completion from contractors

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2011-2012.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$68,527	\$209,426	\$629,716	\$659,716	\$1,567,435

3. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2011-2012.

Hawaii Theatre Center has initiated a capital campaign and is seeking funding from local and national foundations, corporations, individuals and organizations.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hawaii Theatre Center has operated successfully, both artistically and financially, since it opened in 1996. It is a 501(c)3 nonprofit with thirteen full-time and ten part-time

staff members. It is governed by a 40-member board of directors that is comprised of respected business and community leaders.

The Theatre has an exemplary history of exhibiting the capacity, skills, knowledge and experience necessary to complete major capital projects that comply with local building codes and preservation standards in a fiscally efficient and responsible manner.

Major capital projects include:

- 1996 Completed \$21 million Hawaii Theatre interior restoration
- 2005 Completed \$11.5 million Hawaii Theatre exterior restoration
- 2006 Completed exterior renovation of the Theatre's Nu`uanu Avenue properties
- 2009 Completed \$600,000 Hawaii Theatre roof replacement
- 2010 Completed \$1,03 million Hawaii Theatre HVAC (air conditioning) installation

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

Hawaii Theatre Center is a state-of-the-art 1,400 seat performance center with a 16,010 square foot footprint that is listed on both the State and National Historic Registers.

In planning for the restoration and renovation of the historic Theatre, architects were very mindful of all ADA requirements. The Hawaii Theatre Center underwent a complete Site Survey in October 1997 by an independent third party contractor and any deficiencies were identified and corrected. The Theatre has taken special measures to insure that wheelchair and hearing disabled patrons are able to enjoy performances by providing:

- Wheelchair and companion seating
- ADA signage
- Signed performances
- Infrared assisted hearing devices
- Sensitivity training for ushers

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

President Sarah M. Richards has served as CEO of the Hawaii Theatre Center since 1989 and oversaw the restoration and renovation of the historic Theatre. She is responsible for the overall management of the organization. Mrs. Richards was Executive Director of the

State Foundation on Culture and the Arts and a founder of the Hawaii Opera Theatre. Nationally, her experience includes memberships on the board of National Assembly of State Arts Agencies, the Western States Arts Federation, the National Endowment for the Arts Opera/Musical Theatre panel, and the board of the League of Historic American Theatres.

General Manager and Artistic Director, Burton White, will specify all equipment and oversee all theatrical needs. Mr. White manages day-to-day operations of the Theatre. He has been involved in professional theatre administration, production management, and theatre consultation for more than two decades. He served as Associate Director and faculty member of the Pittsburgh Playhouse Conservatory of the Performing Arts and has been a producer of full-scale musical theatre for both profit and non-profit theatres.

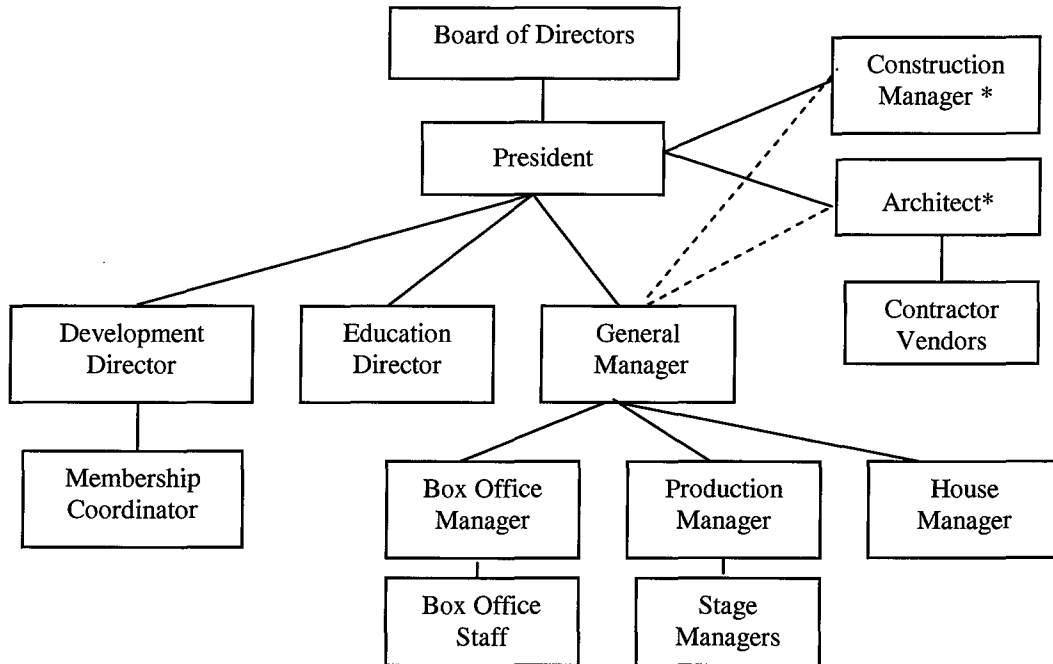
Architect, Joseph Ferraro, AIA, will serve as architect in charge of construction. Mr. Ferraro practiced professionally for ten years in New York prior to relocating to Hawaii. He was Principal and Director of Interior Architecture of CJS Group Architects from 1982 to 1988 and Vice President of Sheriden Associates in New York from 1977 to 1982. He is currently acting as adjunct faculty and juror for the University of Hawaii, School of Architecture. He has been published in *Hawaii Architect*, *Interiors*, *Interior Design*, *Lighting Design*, *The New York Times*, *Wall Street Journal* and *Wired* publications.

Mr. Ferraro is the Former Director of the Honolulu Chapter AIA and current Director of the Hawaii Architectural Foundation. He holds a Bachelor of Fine Arts in Interior Design from Pratt Institute and attended the University of Hawaii, School of Architecture from 1982-1985. His professional affiliations include being a member of the National Trust for Historic Preservation and past Director of American Institute of Architects Hawaii State Council.

Construction Manager, Fray Heath, will manage all construction activities. Mr. Heath received his education at UCLA with a degree from the School of Engineering specializing in Structural Engineering and mechanics. He graduated Cum Laude in 1971 and has been a General Contractor and Project Manager in Hawaii since 1977. Mr. Heath has managed construction projects for Iolani Palace, Mission Houses Museum, Honolulu Academy of Arts, Kailua Shopping Center, Niketown-Honolulu, Windward Trade Center. The Pacific Club, and Hanahauoli School.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

No Pending Litigation

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

The historic Hawaii Theatre is listed on the State and National Historic Registers and is a member of the League of Historic American Theatres, the Association of Performing Arts Presenters, and the Hawaii Visitors and Convention Bureau.

1997 *Overall and Grand Hawaii Renaissance Award* winner from the Building Industry Association

2005 Recognized as the *Outstanding Historic Theatre in America* by the League of Historic American Theatres

2005 *Kukulu Hale Award of Excellence: Restoration Project* from the National Association of Industrial and Office Properties, Hawaii Chapter

2006 *National Preservation Honor Award* from the National Trust for Historic Preservation

- 2006 *Concrete Achievement Award for Concrete Structure Built Before 1940 and Still in Use* given by the Hawaiian Cement Company
- 2006 First recipient of the *Small Nonprofit Torch Award for Business Ethics* by the Better Business Bureau of Hawaii

BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2011 to June 30, 2012)

Applicant: Hawaii Theatre Center

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
TOTAL CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
Phone System	25,000			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	1,542,435			
CONSTRUCTION				
Painting				
Theater ceiling cove (assume scaffolding by lighting replacement project)	15,780			
Proscenium arch and mixing station	18,534			
Governor's box	14,034			
Plaster Repair				
Proscenium arch columns - repair cracking at base	6,500			
Governor's Box (makai side) see below - Earthquake damage	0			
Mixing station	4,500			
Orchestra pit wall - repair cracking	3,500			
Carpet				
New wool/synthetic	49,224			
Earthquake Damage				
Reduce dead load by removing existing masonry roof lantern and replacing with li	150,000			
Repair of the plaster ceiling dome	300,000			
Repair localized buckling of one roof truss top chord	25,000			
Repair two (2) each rotated 6x12 roof beams by replacement of connectors, rotate	12,000			
Improve connection between roof diaphragm and exterior walls	75,000			
Governor's Box - repair two columns	9,500			
Governor's Box Repair floor	25,000			
Plumbing				
Install automatic valves at lavatories, toilets and urinals	20,000			
Install waterless urinals	5,400			
Exterior				
Replace vandalized front entry glass	700			
Fire exit at back stage - replace door and frame with fiberglass	3,000			
Park side exit - replace panic exit device	500			
Termite Damage				
Roof Structural Truss - Termite Damage Repair	45,000			
Design Contingency (15%)	117,476			
Construction Contingency (15%)	117,476			
DESIGN & ENGINEERING				
A&E pre-design services (from above)	43,527			
A&E design services (from above)	117,476			
A&E reimbursable	12,000			
Special inspections	18,000			
Hazardous materials survey & specification	16,000			
Third-party review fees (permitting)	6,000			
Contingency (15%)	31,950			

OWNER DIRECT / INTERNAL COSTS				
Other owner-furnished materials & services		5,000		
Owner direct shipping costs		1,000		
Blueprinting, reproduction, delivery		1,000		
Permits and fees		6,000		
All-risk insurance		20,000		
Contingency (15%)		4,950		
PROJECT ADMINISTRATION				
Construction management		189,462		
Reimbursable expenses		5,000		
Legal fees		25,000		
Contingency (10%)		21,946		
TOTAL (A+B+C+D+E)		1,567,435		
SOURCES OF FUNDING			Budget Prepared By:	
(a) Total State Funds Requested		1,567,435	Sarah M. Richards 791-1303	
(b)		0	Name (Please type or print) Phone	
(c)		0	[REDACTED]	
(d)		0	[REDACTED]	
TOTAL BUDGET		1,567,435	Signature of Authroized Official Date	
			Sarah M. Richards	
			Name and Title (Please type or print)	
			President	

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Hawaii Theatre Center

Period: July 1, 2011 to June 30, 2012

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Hawaii Theatre Center

Period: July 1, 2011 to June 30, 2012

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Hawaii Theatre Center

Period: July 1, 2011 to June 30, 2012

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2009-2010	FY: 2010-2011	FY:2011-2012	FY:2011-2012	FY:2012-2013	FY:2013-2014
PLANS	0	100000	43527	0		
LAND ACQUISITION	0			0		
DESIGN	0		169476	0		
CONSTRUCTION	0	100000	1329432	0		
EQUIPMENT	0		25000	0		
TOTAL:	0	200000	1,567,435	0		
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Theatre Center
(Typed Name of Individual or Organization)

(Signature)

Jan. 27, 2011
(Date)

Sarah M. Richards
(Typed Name)

President
(Title)