

House District 26
Senate District 13

THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 250-C
For Legislature's Use Only

Type of Grant or Subsidy Request:

- GRANT REQUEST - OPERATING GRANT REQUEST - CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

<p>1. APPLICANT INFORMATION:</p> <p>Legal Name of Requesting Organization or Individual YOUNG BUDDHIST ASSOCIATION OF HONOLULU</p> <p>Street Address: 1708 NUUANU AVENUE</p> <p>Mailing Address: 1708 NUUANU AVENUE HONOLULU, HI. 96817</p>	<p>2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:</p> <p>Name <u>ARTHUR YORITA</u></p> <p>Title <u>EXECUTIVE ADMINISTRATOR</u></p> <p>Phone # <u>808 537-6954</u></p> <p>Fax # _____</p> <p>e-mail _____</p>
<p>3. TYPE OF BUSINESS ENTITY:</p> <p><input checked="" type="checkbox"/> NON PROFIT CORPORATION <input type="checkbox"/> FOR PROFIT CORPORATION <input type="checkbox"/> LIMITED LIABILITY COMPANY <input type="checkbox"/> SOLE PROPRIETORSHIP/INDIVIDUAL</p> <p>4. FEDERAL TAX ID #: _____</p> <p>5. STATE TAX ID: _____</p> <p>6. SSN (IF AN INDIVIDUAL): _____</p>	<p>7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:</p> <p>(Maximum 300 Characters)</p> <p>8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:</p> <p>FY 2008-2009 \$ <u>17,800.00</u></p>

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Arthur Yorita *Executive Director*
AUTHORIZED SIGNATURE NAME & TITLE

1/29/08
DATE SIGNED

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Young Buddhist Association of Honolulu

(Individual or Organization)

(Signature)
Arthur Yorita

(Typed Name)

1/29/08

(Date)
Executive Director

(Title)

PERSONNEL - SALARIES AND WAGES

BUDGET JUSTIFICATION

Applicant: Young Buddhist Association of Honolulu

Period: July 1, 2008 to June 30, 2010

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY <small>A</small>	% OF TIME BUDGETED TO REQUEST <small>B</small>	TOTAL SALARY BUDGETED IN REQUEST <small>A x B</small>
<i>Executive Director</i>	1	24,000	.2590	\$ 6,000.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
TOTAL:				\$ 6,000.00

JUSTIFICATION/COMMENTS:

BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2008 to June 30, 2010)

Applicant: Young Buddhist Association of Honolulu

B C	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	6000			
2. Payroll Taxes & Assessments	1500			
3. Fringe Benefits	1000			
TOTAL PERSONNEL COST	8000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	-100			
3. Lease/Rental of Equipment	200			
4. Lease/Rental of Space	1000			
5. Staff Training				
6. Supplies	100			
7. Telecommunication	200			
8. Utilities	200			
9. Architect &	18000			
10. Construction Fees				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	9800			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	17,800			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	17800	Arthur Yonita 531-6954		
(b)		Name (Please type or print) Phone		
(c)		Signature of Authorized Official Date		
(d)		Arthur Yonita, Executive Director		
TOTAL REVENUE		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Young Buddhist Association of Honolulu

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION

PERSONNEL - SALARIES AND WAGES

BUDGET JUSTIFICATION
PERSONNEL - SALARIES AND WAGE

The Executive Director who is the only full time staff is overseeing the Young Buddhist Association of Honolulu programs and activities. The Executive Director also provides logistical and office support to the organizations non profit Board of Directors and executes and oversees policy developed by the Board of Directors and is also responsible for the day to day operations of the agency. The Executive Director is also providing additional duties as the Program Director for the agency (develops and monitors programs and activities of the Association).

Additional duties for the Executive Director is slowly being developed with the initiation of the new development project which currently involves preliminary planning with architects, engineers, and project design professionals.

The Executive Director currently receives a salary of \$24,000 annually and additional salary of \$12,000 annually is being requested due to the increase in duties overseeing the development project. Also being requested is funding for preliminary research and planning for the project with architects, developers, and engineers.

BUDGET JUSTIFICATION

CAPITAL PROJECT DETAILS

Applicant: Young Buddhist Association of Honolulu

Period: July 1, 2008 to June 30, 2010

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011	
PLANS			4,000	4,000		
LAND ACQUISITION						
DESIGN			4,000	4,000		
CONSTRUCTION						
EQUIPMENT						
TOTAL:			8,000	8,000		
JUSTIFICATION/COMMENTS: <i>Planning + Research Survey, Architect, Engineer</i>						

Young Buddhist Association

V. Financial

VI. Other

A. Litigation

None

B. Licensure or Accreditation

General Excise and IRS 501c3

V. Financial

Budget

The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

See attached

Young Buddhist Association

III. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The only compensated staff overseeing the initial phases of this project is the Young Buddhist Association's Executive Director. The Executive Director is working under the direction of the YBA of Honolulu's Board of Directors and is charged with overseeing the policies that governs the agency relative to its day to day operations and to this development project.

B. Organization Chart

The members of the Young Buddhist Association of Honolulu elects the Board of Directors who oversees agency policies and activities relative to the by-laws of the Association.

IV. Service Summary and Outcomes

A. Describe the scope of work, tasks and responsibilities

Relative to the development project, logistical support to steering, building and fundraising committees, oversee program and office/agency operations, provide pertinent information to all parties involved, maintain all records (financial, bids, correspondence, etc.).

B. Projected Annual Timeline (Estimated)

Project concept and site plans approved by July 2007
Final renderings approved September 2007
Engineers secured and permit process initiated by December 2007
Fundraising initiated January 2008
Project to start January 2009
Project Completion 2011

III. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

IV. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results or outcomes from this request.

- A. Describe the scope of work, tasks and responsibilities.
- B. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service.

See attached

Young Buddhist Association

II. Experience and Capability

A. Necessary Skills and Experience

The project is being overseen by the YBA Board of Directors who have various professional backgrounds and skills. Professionals relative to the building project will be contracted. Logistical support is provided by one full time paid Executive Director.

B. Quality Assurance and Evaluation

Project finances will be overseen by an annual independent CPA audit. Various aspects of the project will be overseen by professional companies or individuals in the related fields. Timely progress reports will be filed.

C. Facilities

The Young Buddhist Association of Honolulu currently maintains rented office and recreational space at the Soto Mission of Hawaii located at 1708 Nuuanu Avenue.

II. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

B. Quality Assurance and Evaluation

The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate and improve their results.

C. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

See attached

Young Buddhist Association

Application for Grants and Subsidies

I. Background and Summary

1. A brief description of the applicant's background

The Young Buddhist Association of Honolulu (aka YBA of Honolulu) was founded on July 21, 1900 by members of the Japanese Buddhist Community to fill the educational and social needs of Japanese immigrants in Honolulu. In 1949, the Young Buddhist Association became incorporated as a Hawaii non-profit eleemosynary organization and was granted with an IRS 501c3 status. Since 1950, the Young Buddhist Association of Honolulu has provided informal educational, youth development, physical fitness and wellness classes programs and activities to individuals and groups aged from 5 years to seniors.

Original facilities were located at 1710 Fort Street. A recreational facility was built by the YBA at 1710 Pali Highway which included a gymnasium, martial arts practice rooms, meeting and multi purpose rooms, a swimming pool, offices, and a food service facility. In 2002, the YBA was forced to vacate the facilities that it built by the property owners over a lease dispute issue.

The Young Buddhist Association currently rents facilities and operates from the Soto Mission temple located at 1708 Nuuanu Avenue.

2. The goals and objectives related to this request

The Young Buddhist Association of Honolulu is on the verge of entering into a facility development program on the property owned by the Soto Mission via a leasehold agreement. Planned facilities include a gymnasium, swimming pool, martial arts facilities, meeting and classrooms, an elderly day care facility, and a residential structure (affordable elderly housing).

3. State the public purpose and need to be served

The YBA of Honolulu will be able to provide various youth development, informal educational, physical fitness, and wellness programs for members of the community from age's 3 years to seniors. The facilities would also be accessible to the general public for group activities (volleyball, basketball, swimming, etc.).

4. Describe the target population to be served

The target population will be depending on the program or activity offered will be males and females from age 3 years to seniors.

5. Describe the geographic coverage

Geographic coverage will include individuals and families who reside, work, or attend schools in the central Honolulu area. Coverage will extend to Leeward, Windward, and East Oahu.

6. Describe how the request will, in the case of a grant permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

The approval of this grant request will enable to Young Buddhist Association of Honolulu to proceed with its development plans for facilities that will enable the organization to sponsor programs and activities that will benefit the members of the community (healthy and well adjusted individuals and strong families).

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. State the public purpose and need to be served;
4. Describe the target population to be served;
5. Describe the geographic coverage; and
6. Describe how the request will, in the case of a grant, permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.


see attached

Internal Revenue Service

District
Director

YOUNG BUDDHIST ASSOCIATION OF
HONOLULU
1710 PALI HIGHWAY
HONOLULU, HAWAII 96813

received
8/20/88 ay

Department of the Treasury

EP/EO Disclosure Desk
P. O. Box 486 Room 5127
Los Angeles, California 90053

Person to Contact: Felicia C. Miraflor

Telephone Number: 213-894-4292

Refer Reply to: EO-722-88

Date: August 17, 1988

RE: YOUNG BUDDHIST ASSOCIATION OF HONOLULU
EIN: 99-0073532

Dear Applicant:

This is in response to your request for a determination letter of the above organization.

A review of our records indicate that YOUNG BUDDHIST ASSOCIATION OF HONOLULU was recognized to exempt from Federal income tax in FEB. 1959 as an organization described in Section 501(C)(3) of the Internal Revenue Code. It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 509(a)(2).

There is no change in status of this organization as of this date.

The microfiche of the original determination letter is not available at this time. This is a substitute determination letter.

Sincerely,


Monika S. Butcher for

Felicia C. Miraflor
Disclosure Assistant