

House District 12

Senate District 6

**THE TWENTY- FOURTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 248-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:  
**Women Helping Women**  
Dba:

Street Address: 1935 Main St., Ste. 202  
Wailuku, Maui, HI 96793

Mailing Address:  
SAME

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name STACEY MONIZ

Title EXECUTIVE DIRECTOR

Phone # 808-242-6600

Fax # 808-249-8147

e-mail director@whwmaui.net

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID #: \_\_\_\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

**7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

HALE LOKOMAIKAI SHELTER EXPANSION PROJECT  
RESIDENTIAL TREATMENT WING/CHILDREN'S CENTER

**8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:**

FY 2008-2009 \$ 400,000

**9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_

FEDERAL \$ 654,000

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$ 17,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]  
AUTHORIZED SIGNATURE

STACEY MONIZ, EXECUTIVE DIRECTOR  
NAME & TITLE

1/28/08  
DATE SIGNED

*Applicant Women Helping Women  
Capital Request: \$400,000  
Substance Abuse Recovery Wing and Children's Center Expansion at  
WHW Emergency Domestic Violence Shelter*

WOMEN HELPING WOMEN - Hale Lokomaikai Shelter Expansion Project

I. Background and Summary

Women Helping Women is currently the only agency on Maui prepared to provide the entire range of domestic violence services to victims, including safe emergency shelter, assistance with temporary restraining orders, advocacy for children, and transitional support after the immediate crisis has passed. In addition to offering case management and direct social service support, WHW provides assistance with preparation of Temporary Restraining Orders (TRO's), advocacy, court accompaniment, educational support groups for victims of domestic violence and community outreach prevention education. In 1981, WHW developed and opened Hale Lokomaika'i, Maui's only emergency shelter facility for women victims of domestic violence and their children. In addition to the 24 hour care and crisis management provided at the emergency shelter, WHW provides a continuum of supportive services and programs to help ensure that all victims of domestic violence on Maui have access to assistance and support that is appropriate to their individual needs. The existing shelter facility is consistently up to capacity and based on the growing need for domestic violence services on Maui, additional space is needed to ensure an appropriate level of assistance to families in crisis.

In recent years, the level of substance abuse in Maui County has increased dramatically. According to the most current surveys, Maui County has the highest incidence of drug and alcohol use among women of any of the Hawaiian Islands and this trend is evidenced in the increasing number of domestic violence victims who have substance abuse issues that require appropriate treatment and/or counseling. Based on intake data collected on WHW clients over the last four-year period (June 2003 - June 2007), 20%- 25% of women seeking domestic violence services reported having serious substance abuse (alcohol and/or drug) issues. As a result of the types of drugs that are now prevalent in our community, such as crystal methamphetamine (ICE) and black tar heroin, an increasing number of these women require an intensive level of substance abuse treatment to support their recovery. WHW has already developed a strong partnership with Aloha House, which currently provides outpatient substance abuse treatment for WHW clients and operates an intensive residential treatment program for men and women in their Makawao complex. While the outpatient services provided to our clients by Aloha House are appropriate for some, an increasing number of women require intensive residential treatment as a critical component of their domestic violence case management plan, and Aloha House's existing program is not organized to address the unique needs of women victims of domestic violence.

The *Hale Lokomaika'i Expansion Project* will involve the expansion of the existing WHW shelter facility in Makawao to include a Residential Substance Abuse Treatment Wing, a dedicated Children's Center, meeting rooms, a new kitchen and storage areas. This exciting project will involve the new construction of two, inter-connected single story buildings with a total of approximately 3,800 s.f. (interior space) located directly adjacent to the existing shelter building. One building will house a Residential Substance Abuse Treatment facility that will accommodate as many as seven (7) women (and their children) at any given time, or as many as 60 clients per year, participating in a specially designed intensive residential substance abuse treatment coordinated by the Aloha House (substance abuse treatment provider). The second building will provide a dedicated Children's Center to accommodate supervised childcare programs and recreational activities for the children of domestic violence victims residing at the shelter (as many as 160 per year).

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## II. Service Summary and Outcomes

The *Hale Lokomaika'i Shelter Expansion Project* will involve the new construction of two, inter-connected single story buildings with a total of approximately 3,800 s.f. (interior space) located directly adjacent to the existing shelter building. One building will house a Residential Substance Abuse Treatment facility that will accommodate as many as seven (7) women (and their children) at any given time, or as many as 60 clients per year, participating in a specially designed intensive residential substance abuse treatment coordinated by the Aloha House (substance abuse treatment provider). The second building will provide a dedicated Children's Center to accommodate supervised childcare programs and recreational activities for the children of domestic violence victims residing at the shelter (as many as 160 per year).

Over the past two years, a team comprised of the WHW Executive Director, several Board members and a planning/development consultant, have progressively accomplished the initial pre-development activities necessary to accomplish this badly-needed project. A formal Environmental Assessment (State and Federal) has been completed (Finding of No Significant Impact 6/06), site plans have been finalized and project construction specifications (architectural/engineering plans) were completed earlier this year. After an extended bid period, proposals to accomplish the construction from three (3) qualified general contractors were submitted, and the contractor with the lowest bid price (Dugied Construction) has been notified of its selection as the Contractor for this project. Based on the actual low bid amount, the total cost of this development project is estimated at \$2,099,307, and subject to fund availability, construction could commence as soon as June/July 2008 with completion approximately 8 months later.

Women Helping Women's strong commitment to successfully completing this project is evidenced in the significant amount of progress that has been accomplished in a relatively short time period. Two years ago this expansion project was a "vision" focused on improving services to our clients and it has now proceeded through the planning/pre-development stages to the point where we have detailed construction specifications, actual bids from qualified General Contractors and necessary permits/approvals in place to commence construction in the immediate future. With funding commitments in place for approximately 63% of the total estimated development cost (includes Weinberg), it is anticipated that the remaining funds can be secured over the next 4-6 months so that construction can commence by June/July 2008. WHW is relying on support from several of Hawaii's community-minded private foundations with a history of support for domestic violence and substance abuse treatment programs to help us close the present funding gap and enable this project to get underway.

The completion of this development project will result in a significant increase in WHW's capacity to provide shelter and appropriate supportive services for Maui victims of domestic violence (and their children). Specifically:

➤As many as 72 victims of domestic violence per year will temporarily reside in the Substance Abuse Wing and participate in intensive residential substance abuse treatment coordinated by Aloha House. (This estimate is based on the following: Daily capacity of facility = 12 women; Average length of stay: 30 – 60 days; Estimated total per year = 72 women); and

➤The Children's Center will provide dedicated space for child-centered activities, to accommodate approx. 165 children per year (based on actuals for past two years).

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This project constitutes a substantial expansion of Maui's only domestic violence emergency shelter, which will result in significant improvements in the level of services available to victims of domestic violence and their children on Maui. When completed, the Hale Lokomaika'i Shelter will be the only facility of its kind in the State of Hawaii ...a domestic violence shelter with a dedicated residential substance abuse treatment center.

**III. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$400,000	-0-	-0-	-0-	\$400,000

**IV. Experience and Capability**

**A. Necessary Skills and Experience**

Women Helping Women is currently the only agency on Maui prepared to provide the entire range of domestic violence services to victims, including safe emergency shelter, assistance with temporary restraining orders, advocacy for children, and transitional support after the immediate crisis has passed. In addition to offering case management and direct social service support, WHW provides assistance with preparation of Temporary Restraining Orders (TRO's), advocacy, court accompaniment, educational support groups for victims of domestic violence and community outreach prevention education.

In 1981, Women Helping Women developed and opened Hale Lokomaika'i, Maui's only emergency shelter facility for women victims of domestic violence and their children. Prior to occupancy, the facility was completely renovated and upgraded to meet all local codes and ADA requirements. WHW effectively coordinated and supervised this project from the planning and pre-development phases through the successful completion of construction and gained invaluable experience in working with architects, engineers and contractors, managing compliance with local, State and Federal regulations and requirements. In managing the shelter renovation project, WHW also gained experience in administering multiple private and public funding sources, including HUD Community Development Block Grant and HUD EDI Special Purpose Grant programs.

In addition to the 24 hour care and crisis management provided at the emergency shelter, Women Helping Women provides a continuum of supportive services and programs to help ensure that all victims of domestic violence on Maui have access to assistance and support that is appropriate to their individual needs. As domestic violence has escalated on Maui, the number of clients served by WHW has increased substantially and in recent years the emergency shelter has consistently operated at full capacity. WHW has a 28-year record of successfully administering programs supported by State, County, Federal and private foundation funding programs.

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**B. Facilities**

Not applicable. This proposal requests funds to support the development of an appropriate facility to accommodate a Residential Substance Abuse Treatment Program for women victims of domestic violence with serious chemical dependency issues. The proposed facility has been designed to comply with all applicable ADA requirements.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

With guidance and direction from an active community-based Board of Directors, the Executive Director, Stacey Moniz, is responsible for the development, implementation and management of all WHW programs and projects. The Executive Director has been actively involved in the planning and development of this project and in addition to providing direct supervision and oversight to Development Team (Project Manager, Architects, EA Consultant, etc) has served as a liaison with community partners, funders and the WHW Board of Directors to ensure proper coordination of resources and monitoring of all program activities.

Upon completion of the new facility, WHW will develop a management/maintenance plan to ensure proper utilization of the facility over the long-run. The Hale Lokomaikai Shelter Manager will be responsible for managing the facility and coordinating programs on a day to day basis. It is anticipated that at least one (1.0FTE) case management specialist will be required to provide appropriate case management support to women participating in the Residential Treatment Program. The treatment program will be coordinated by Aloha House staff (established substance abuse treatment provider) with funding support derived from various State purchase-of-service contracts maintained by Aloha House on an ongoing basis.

**B. Organization Chart**

Organizational chart for Women Helping Women attached.

**VI. Other**

**A. Litigation**

Not Applicable: Applicant is not party to any pending litigation or outstanding judgements.

**B. Licensure or Accreditation**

Not Applicable

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: Women Helping Women

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>400,000</b>	<b>654,000</b>	<b>625,000</b>	<b>420,307</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>400,000</b>	<b>654,000</b>	<b>625,000</b>	<b>420,307</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	400,000	Women Helping Women 808-242-6600		
(b) County of Maui CDBG	654,000	[Redacted Signature] Phone		
(c) Weinberg Foundation	625,000	[Redacted Signature] Date		
(d) Other Private Foundations	420,307	[Redacted Signature] Date		
<b>TOTAL REVENUE</b>	<b>2,099,307</b>	Stacey Moniz, Executive Director Name and Title (Please type or print)		

**WOMEN HELPING WOMEN  
HALE LOKOMAIIKA'I EXPANSION PROJECT  
PROJECT BUDGET DETAIL**

**EXPENSES**

**Pre-development**

Architectural/Engineering Fees	\$ 85,000
Environmental Assessment	\$ 12,000
Surveys/Permits	\$ 8,000
Construction Documents	\$ 5,000
<b>Total Pre-Development Expenses</b>	<b>\$ 110,000</b>

**Development/Construction**

Site Work/ Infrastructure (water, sewer, drainage, parking)	\$ 512,800
Construction	\$1,304,807
Insurance/Bonds	\$ 46,700
Contingency Reserve (5%)	\$ 65,000
<b>Total Development/Construction Expenses</b>	<b>\$1,929,307</b>

**Indirect/Administrative**

Project Coordinator (contracted)	\$ 40,000
Administrative/Supervision	\$ 20,000
<b>Total Indirect Expenses</b>	<b>\$ 60,000</b>

**TOTAL EXPENSES** **\$2,099,307**

**PROJECTED SOURCES OF INCOME**

County of Maui Community Development Block Grant (2004)	\$ 89,000
County of Maui Community Development Block Grant (2006)	\$ 315,000
County of Maui Community Development Block Grant (Additional)	\$ 250,000
<b>State of Hawaii Grant-in-Aid (2008-09)</b>	<b>\$ 400,000</b>
Harry and Jeanette Weinberg Foundation	\$ 625,000
Consuelo Foundation	\$ 350,000
Atherton Family Foundation	\$ 15,000
Bank of Hawaii Charitable Foundation	\$ 2,000
Bank of Hawaii Charitable Foundation	\$ 20,000
Other Private Foundations/Donations	\$ 33,307
<b>TOTAL SOURCES</b>	<b>\$2,099,307</b>

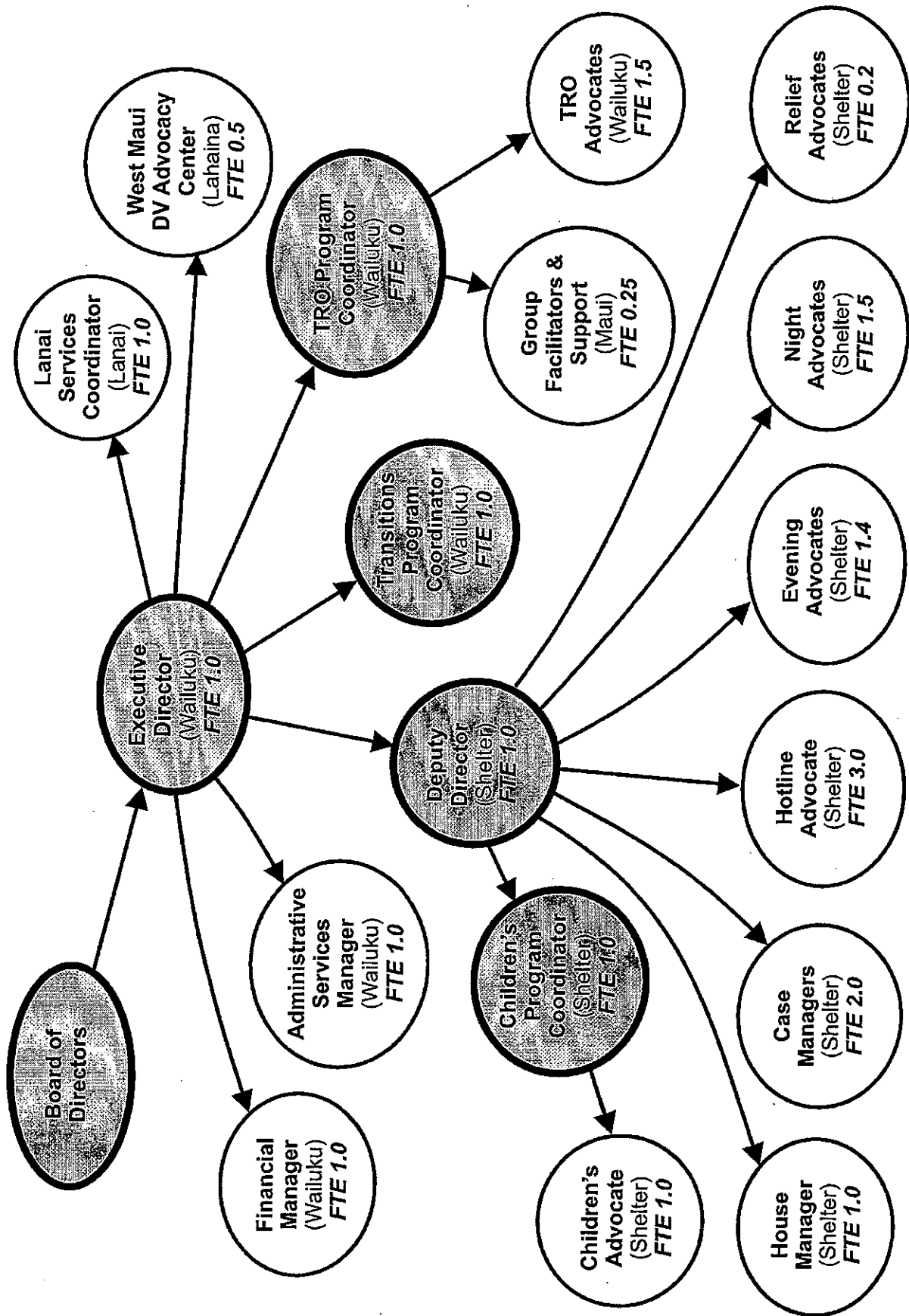
Total Committed Funds (01/08) - \$671,000

Total FTE: 20.35

# WOMEN HELPING WOMEN

AGENCY-WIDE ORGANIZATIONAL CHART

2007/01/29





**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Women Helping Women

(Typed Name of Individual or Organization)



(Signature)

4/28/08

(Date)

Stacey Moniz

(Typed Name)

Executive Director

(Title)



January 27, 2008

Senate Committee on Ways and Means  
Hawaii State Capitol, Room 210  
415 South Beretania Street  
Honolulu, HI 96813  
ATTN: Aaron Nyuha

Aloha:

Enclosed please find Women Helping Women's application for Grant in Aid for FY 2008-2009 to support the Capital Campaign for the Hale Lokomaikai Shelter Expansion Project.

Please feel free to contact me at (808)242-6600 ext. 20 or via email at [director@whwmaui.net](mailto:director@whwmaui.net) should you have any questions or need more information.

Peace be the journey.

  
Stacey Moniz  
Executive Director

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Fax: (808) 249-8147