

House District _____

Senate District _____

**THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 243-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Waikoloa Elementary School
Dbn:

Street Address: 68-1730 Ho'oko Street

Mailing Address: 68-1730 Ho'oko Street
Waikoloa, Hawaii 96738

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KRIS KOSA-CORREIA

Title Principal

Phone # 808-883-6808 ext. 223

Fax # 808-883-6811

e-mail Kris_Kosa-Correia@notes.k12.hi.us

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Requesting funds for the Planning, Design and Implementation of additional portable classrooms, restrooms, ramps, stairs, and photovoltaic power to meet all state, county, and ADA requirements to support the expansion from a K-5 configuration to K-8.

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 4,400,000.00

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

authorized signature

Kris Kosa-Correia, Principal
Name & Title

1/28/2008
date signed

date signed

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A BRIEF description of the applicant's background; **This application is being requested by Kris Kosa-Correia, Principal, and the Waikoloa School Community Council members on behalf of the real "applicant", Waikoloa Elementary School. Waikoloa Elementary School is a school of 620 students in the Waikoloa community of the big island of Hawaii. The school has been in operation for 13 years, and is now moving from a Kindergarten through 5th grade configuration to a Kindergarten through 8th grade configuration.**
2. The goals and objectives related to the request; **To successfully expand, and put in a middle school that continues in the proud tradition of the exemplary elementary school, additional facilities are needed. The goals and objectives of this request would give us all the funding for the Planning, Design and Implementation of 9 portable classrooms, 2 additional girls restrooms, 2 additional boys restrooms, a teacher's workroom and restroom, ramps, stairs, and all the infrastructure needed to support solar water heating, photovoltaic energy, natural gas lines for the Science and Home Economics labs, and money to equip these classrooms. In other words, it will be a full middle school at a fraction of the cost of building a separate middle school in the village.**
3. State the public purpose and need to be served; **The Waikoloa community has waited years for a middle school. A planned middle school is not on the DOE grid until the year 2017. Several factors have created the need for the expansion as soon as possible. First, the isolation and the long distances our 10 year olds had to travel to attend the closest middle school. They were on the buses over an hour each way. Second, the middle school we fed to became a charter school and the school was no longer required to follow the policies and procedures of a regular DOE school. Third, two natural disasters in the past 2 years, one was fire, the second an earthquake, further emphasized the need to keep our kids in the community for their own safety and security. The fourth and most important for our families was their own**

involvement in their child's middle school years. This was not an option with the distance from the closest middle school. The funding of the expansion at this time will allow the middle school to be full operation by the 09-10 school year.

- 4. Describe the target population to be served; The target population to be served are all the students in the Waikoloa and Puako community. Each class in our school is currently averaging 84 students per grade level in grades 2-6. Our Kindergarten and 1st grade are averaged at 103 per grade level.**
- 5. Describe the geographic coverage. The Waikoloa school area encompasses the entire Village, the beach communities of Waikoloa, Mauna Lani, and Puako. Distances would be around 12 to 15 miles from the farthest points. Total population of the communities are over 7,000.**

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

- 1. Describe the scope of work, tasks and responsibilities; 1) Planning and Design including the needed infrastructure to support the new portables. 2) All tasks and responsibilities would fall to the company and sub-contractors that would do the work. 3) Having all the facilities built at the same time will help cut the total costs.**
- 2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service; 1) Planning and Design – Complete 3 months from the date that the funds are released. 2) Infrastructure – Complete 5 months from completion of the plans and release of of the funds. 3) Building – Complete within 6 months from all infrastructure being completed and release of building funds. 4) Equipment and supplies with release of final money.**
- 3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; The Principal will work closely with the District ASA and any state assigned support personnel from the facilities offices to assure quality assurance in the monitoring, evaluation and satisfactory completion of results.**
- 4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).**

The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency. **The measure of effectiveness of this new facility will be the completion of the physical plant to accommodate our students learning objectives.**

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$900,000	\$900,000	\$2,000,000	\$600,000	\$4,400,000

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Not Applicable

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

Not Applicable

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request. **Not Applicable**

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request. **Not Applicable**

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **Not Applicable**

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request. **Not Applicable**

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: _____ Waikoloa Elementary

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	N/A			
2. Payroll Taxes & Assessments	N/A			
3. Fringe Benefits	N/A			
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	N/A			
2. Insurance	N/A			
3. Lease/Rental of Equipment	N/A			
4. Lease/Rental of Space	N/A			
5. Staff Training	N/A			
6. Supplies	N/A			
7. Telecommunication	N/A			
8. Utilities	N/A			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	N/A			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	4,400,000			
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	4,400,000	Kris Kees-Cornelia 883-6808		
(b)		Name (Please type or print) Phone		
(c)		[Redacted Signature]		
(d)		Signature of Authorized Official Date		
TOTAL REVENUE	4,400,000	Kris Kees-Cornelia / Principal		
		Name and Title (Please type or print)		

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Waikoloa Elementary

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED							
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS			STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011	
PLANS				900000			
LAND ACQUISITION				0			
DESIGN				900000			
CONSTRUCTION				2000000			
EQUIPMENT				600000			
TOTAL:				4400000			

JUSTIFICATION/COMMENTS:

The economical expenditure of funds at this time will ensure the continued educational success of the students in the Waikoloa community.

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kris Kosa-Correia, Principal for Waikoloa Elementary School
(Typed Name of Individual or Organization)


(Signature)

1/28/2008
(Date)

Kris Kosa-Correia
(Typed Name)

Principal
(Title)