

House District _____

Senate District _____

**THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 237-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

HAWAII STATE DEPARTMENT OF HEALTH, ADULT MENTAL HEALTH DIVISION

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Wai`anae Coast Community Mental Health Center, Inc

Dbas: Hale Na`au Pono

Street Address: 86-226 Farrington Hwy, Wai`anae, HI,
96792

Mailing Address: 86-226 Farrington Hwy, Wai`anae, HI,
96792

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name PŌKĀ LAENUI

Title Executive Director

Phone # 697-3045

Fax # 696-5516

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3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PAHOA (HUI HANA PONO CLUBHOUSE REPAIR PROJECT) AND MA`ILI BUILDING REPAIR PROJECT

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009: **\$ 2,875,000**

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

PŌKĀ LAENUI, EXECUTIVE DIRECTOR
NAME & TITLE

1/28/2008
DATE SIGNED



Hale Na'au Pono

Wai'anae Coast Community Mental Health Center, Inc.
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**PAHOA (HUI HANA PONO CLUBHOUSE) REPAIR PROJECT AND THE
MA'ILI BUILDING REPAIR PROJECT**

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PAHOA (HUI HANA PONO CLUBHOUSE) REPAIR PROJECT AND THE MA`ILI BUILDING REPAIR PROJECT - GIA 2008

I. Background and Summary

Hale Na`au Pono or "House of Inner Balance" is the Hawaiian name for The Wai`anae Coast Community Mental Health Center, Inc. Hale Na`au Pono is a private non-profit corporation which was created by the people of Wai`anae to meet their unique needs. We provide culturally appropriate, community-based mental health, residential, and substance abuse services. We are one of nine community mental health centers in the State of Hawai`i -- the only one which is independently operated and not run by the State of Hawai`i.

1. Applicant's Background - Waianae Coast Community Mental Health Center (WCCMHC)

Hale Na`au Pono Mission Statement:

"The mission of Hale Na`au Pono is to support humane and resilient communities through behavioral health, advocacy, education and other human services, competent in addressing the diversity of cultural and social patterns in individuals, families, and communities and incorporate community members of the Wai`anae Coast in governance, service delivery and evaluation."

Hale Na`au Pono was created by the people of the Wai`anae Coast 20 years ago to meet mental health needs of the community and beyond.

During the 1970's, the State Department of Health was responsible for providing behavioral health services within the Wai`anae community. However, services were insufficient as well as culturally insensitive. After incorporating in 1986, Hale Na`au Pono proceeded to take over services from the State, spinning off from the state's Leeward District office. Hale Na`au Pono became a "Demonstration Model" of how services could be community-based, responsive to community needs, meeting or exceeding professional standards of practice, efficient and effective.

Today Hale Na`au Pono provides the most comprehensive array of services among outpatient mental health providers in Hawai`i. These services touch over 1,000 clients and family members in the community and include psychiatry, psychology, nursing, social work, case-management, peer counseling, housing, therapeutic-foster homes for children and youth, respite services for children and youth and drug treatment. Hale Na`au Pono is also setting the pace for a variety of related services including housing, employment, training, diversion and legal representation for children in Special Education.

Hale Na`au Pono is governed by a Board Directors who either live or work in the community. Pōkā Laenui, its Executive Director, has lived in the community over 50 years. Hale Na`au Pono is

one of the largest employers in Wai`anae, whose employee/volunteers number over 150 individuals, more than 50% of whom come from the community.

2. Goals and Objectives

Hale Na`au Pono's Goals and Objectives are to provide first rate mental health services for the Wai`anae communities and to support the development and maintenance of organizations and individuals from the community which will add to the resilience of the community in meeting the challenges and needs of the community. Two specific objectives to meet these goals are the repairs plan for a two-story building in Wai`anae (**Pāhoa**) currently housing our Hui Hana Pono program, and a single story building in **Ma`ili** (formerly housing the Kaiser Medical Clinic). The Ma`ili building is currently housing Ho`okaulike, our Alcohol and Drug program, Wai`anae Community Outreach program serving the needs of the homeless in the Wai`anae and outlying areas, and Learning Disabilities Association of Hawai`i (LDAH), serving families of children with disabilities by providing educational advocacy, training support and other programs in order to remove barriers and promote awareness and full opportunity. **From the GIA 2007 grant cycle, Hale Na`au Pono was fortunate to be awarded \$125,000; our intent for these funds is apply to the Ma`ili project to reduce the mortgage balance from \$800,000 to \$675,000. These funds have not yet been released by the Governor's office.**

Pāhoa – Repairs project

In April of 2003, Hale Na`au Pono was very fortunate to be able to purchase a two story concrete business office building located in the heart of Wai`anae town (85-888 Farrington Hwy.). Built in the early 1960's, the building is currently estimated to have an economic life of 15 to 20 years. It sits on 27,484 square feet of land zoned as a community business (B-2) District. The building needs repairs to meet the needs of the current and anticipated programs for which it will be used. The building is not ADA compliant and its general layout, landscaping, and utility for program purposes leaves much to be desired.

The City & County of Honolulu provided an initial grant of \$835,000 for the purchase of the building. It subsequently assisted in the relocation of exiting tenants and developing repairs plans in adding an additional amount of \$220,000. Another \$300,000 was provided by the City to assist in the continuing planning for the repairs, and to assist in repairs work itself. Only \$10,967 of that amount could be used as the building permits had not been issued by the expiration of the grant funds. Thus, a total of **\$1,065,967** has been expended on the purchase, relocation of tenants and repairs of the building. According to the best estimate which can now be made for the completion of the repairs program, an additional estimated \$1.5 million will be needed. This amount will repair the building to its maximum use as a place where optimum social services can be provided for the Wai`anae community.

One of the programs of Hale Na`au Pono is Hui Hana Pono, sometimes called the Clubhouse. The Clubhouse serves as an intentional community of hope where clients voluntarily become "members" and staff trade a clinical role for a generalist relationship of support and advocacy. The Clubhouse offers supplemental services for adults who want to be seen as more than clients or patients suffering from serious mental illness. They want to be seen in the full array of being a participating citizen within the civil society - to interact with the community as people with

integrity, having personalities and dreams, extending far beyond what others have limited them due to their mental illness.

Following the pattern of a work ordered day, activities frequently center on advocacy and education, with members being an integral part of every activity. Members of the Clubhouse join in three principle aspects of work: clerical; food service; and horticulture. These three work units provide a means by which the members are able to engage in active, challenging, and important social interaction often missing in patients having a serious mental disorder. The Clubhouse also provides transitional and supported employment opportunities, community housing support, and individualized or group counseling. It also functions as a significant source of social and interpersonal enrichment with activities such as going to the movies, testifying at legislature hearings, attending rallies or other public functions, or socializing at other clubhouses. All services are free to the clients.

One of the great curative practices we have recovered from the knowledge of our Kupuna is that, "work is medicine." When people can undertake honorable work, their medical and psychological conditions improve immeasurably. As a result of Clubhouse programs, people are seeing vast improvements in their social, economic, educational, mental and physical quality of life. People previously considered a negative factor in the economic life of a community are becoming positive contributors to the community, by their lessened dependence on society's programs and by their employment and social independence, adding to the overall economy of their community.

The repairs of the Pāhoa building will play a great role in helping the Clubhouse program in encouraging many more and a broader variety of people presently suffering from serious mental illness to engage in the Clubhouse services. But even beyond that, the improvement of the building will be a loud and encouraging message that the community treasures and holds in high esteem every person who is part of our great Hawaiian society.

Goal for Pāhoa Use: To provide an inviting, safe, aloha spirit and energy sufficient place for people of the Wai`anae and surrounding communities to find alternate ways of addressing and overcoming their mental illness and associated woes.

Objective: Repairs of the Pāhoa facility to reflect a green and environmental friendly environment, using the natural elements of nature to cool, beautify and conserve energy. The anticipated additional work needed to complete the repairs is estimated at **\$1.5 million**.

Ma`ili Building, 87-217 St. John's Road

This building in Ma`ili is the former Kaiser Foundation Clinic. It has served the Wai`anae community for many years before the clinic relocated to Nanakuli. Hale Na`au Pono purchased the building and land consisting of one acre zoned as Business (B-2). The building presently houses three very important programs for the community –

- 1) *Ho`okaulike* (Hawaiian for Creating Balance), a substance abuse assessment, education, treatment, case management, and aftercare services program operating under the umbrella of Hale Na`au Pono;

- 2) *Wai`anae Community Outreach (WCO)*, a not for profit program servicing the needs of the homeless throughout the Wai`anae community.
- 3) *Learning Disabilities Association of Hawai`i (LDAH)*, serving families of children with disabilities by providing educational advocacy, training support and other programs in order to remove barriers and promote awareness and full opportunity.

With a mortgage balance of \$800K; a need for \$700K worth of repairs (including personnel cost) and ADA compliance retrofits (Architects Hawaii Ltd September 16, 2006 Report - attached), and with the Ma`ili building shared with two community based organizations, it is a necessity to pay off the mortgage balance and begin repairs, renovation, and retrofit work so business can proceed effectively. The original amount requested for this project was \$1,500,000 from which the Legislature awarded a grant of \$125,000. Although that sum has still not been released by the Governor's office, we make the presumption that it will, thus leaving the balance, which will be needed to **\$1,375,000**.

Program Description:

Ho`okaulike is a substance abuse testing, education, and treatment program serving the Wai`anae coast community. At Ho`okaulike, emphasis is placed on cultural and social components of individuals lives. Students are provided individually tailored services wrapped around native Hawaiian practices and concepts to meet the unique needs of that individual. This service has distinguished itself in the long "after-care" program it carries out which provides clients who have completed the Intensive Outpatient Program (IOP) and the Less Intensity Outpatient Program (LIOP) with a continuing relationship with the program, given a continuing opportunity to be involved with things to do and to continue working toward sobriety, long after having completed classes. Ho`okaulike works hand in hand with the students to be sure that they are able to afford the services provided.

Sharing the Ma`ili building is the *Wai`anae Community Outreach*, a not-for-profit corporation dedicated to reaching out and providing a multitude of services to the homeless in the Wai`anae and neighboring communities. WCO today operates a transitional facility for the homeless located at Kalaeloa. All services are free to the clients. Also sharing the facility is *Learning Disabilities Association of Hawai`i* (LDAH), a non-profit organization founded in 1968 by parents of children with learning disabilities. LDAH supports parents of children with any disability and the professionals who serve them throughout Hawaii in a variety of ways:

- Information/Referral program
- Education and Training program
- Advocacy and Mentoring program
- Persons-In-Need (PIN) Project (funded by the Hawaii Community Foundation)

Goal for the Ma`ili St. John's Building: To secure the location for on-going operations by good service-providing organizations to meet the multiple needs of the community, being sure that the Ma`ili Building is a debt-free safe, efficient, and welcoming site for families, children, adults in treatment, and the homeless.

Objective: Discharge the balloon payment of the mortgage which is past due by **over two years** and fix the leaking roof, doors, lighting, fire alarm and security system repairs, and other deteriorating portions while making the building ADA compliant; provide some appropriate landscape, possible removal of a large tree which is causing some of the roof leakage, repair of the fence, developing an appropriate ground watering system, and other contingencies. (See attachment C for detailed cost breakdown.)

3. Public Purpose and Need to be Served

The rural low-income Wai`anae Coast has become home for hundreds of adults with mental illness who are homeless, isolated from social support, and who may find themselves living on the beach in moderate year-round weather. SMS Research, Hawaii's oldest research and consulting firm, commented that 33% of Hawaii's homeless population has mental illness of some kind. In periods of psychiatric de-compensation, the mentally ill may exhibit unusual public behavior which others find intolerable, often leading to social and economic injustice, as well as attendant mental health consequences of such treatment. Hale Na`au Pono provides the most comprehensive array of services among outpatient mental health providers on the Leeward Coast within the state of Hawai`i.

Both requests for capital improvement will go to the support of services provided by Hale Na`au Pono and in meeting its mission statement.

4. Target Population to be Served

Hale Na`au Pono services touch over 1,000 clients and family members in the community and include psychiatry, psychology, nursing, social work, case-management, peer counsel, and housing, therapeutic-foster homes for children and youth and Respite Services for youth and children, and referrals. The Census Bureau reports that the median income for Wai`anae is only 60 percent of the State's median income. Approximately 25 percent of the population of Wai`anae receives direct public assistance compared to less than 10 percent for Hawai`i as a whole.

In a community of 50,000 residents where 40% are Native Hawaiians and the remaining 60% consist of other prominent ethnic groups such as: Filipino, Caucasian, Samoan, Japanese, Chinese, Korean, Puerto Rican, Vietnamese and others, one-half of Wai`anae's population is less than 20 years old. Among the Wai`anae community population, many are seriously mentally ill (SMI) and seek HNP as a place of refuge and a chance to rebuild themselves so they can progress to independent living and be part of the "mainstream" in society.

Pāhoa Building: It provides important growth for our clients to be in a group social environment, i.e. a "Clubhouse," which HNP has already in existence. That Clubhouse is called Hui Hana Pono. It is one of nine Clubhouses spread among the various communities in the State of Hawai`i. Like Hawai`i's Community Mental Health Centers, it is the only Clubhouse being operated by a community not-for-profit organization. All the others are run by the State of Hawai`i under its Department of Health, Adult Mental Health Division.

Clubhouses serves those suffering from serious mental illness a safe place to reorient their lives among people who are much more understanding of their challenges as a result of mental illness. The Clubhouse programs provide opportunity for members to interact with one another in respectful ways within a safe, drug & alcohol free environment.

Ma`ili Building: With three agencies housed in the building, the target group of the combined agencies serve very disparate populations living along the Wai`anae Coast: adults with substance abuse and Wai`anae homeless population of all ages and ethnicities, and children with special needs.

5. Geographic Coverage of Project

Pāhoa: Members of Hui Hana Pono come generally from the Wai`anae community. However, because membership in the organization is for a lifetime, and because any person who is served by any one of the community mental health centers in the State of Hawai`i as well as by private providers having contracts with the Department of Health's Adult Mental Health Division, the geographic coverage of this project extends throughout Hawai`i. Due to the physical distance, however, those who may still remain members and have left the community to reside in other parts of Hawai`i are no longer frequent attendants at Hui Hana Pono.

The **Ma`ili Building**, located on 87-217 St. John's Road serves the homeless from throughout the Wai`anae and neighboring communities. Therefore, the homeless along the coastline from Kahi Point to Makua are all recipients of the WCO program. Those homeless in the valleys and mountains encircling these beaches are also covered by this program.

The geographic reach of the Ho`okaulike program stretches along the same geographic area as the WCO program.

6. Community Benefit of the Pāhoa and the Ma`ili Building

Hale Na`au Pono as an agency benefits the community by providing the most comprehensive array of services among outpatient mental health providers in Hawai`i. These services touch over 1,000 clients and members in the community at any one time and include psychiatry, psychology, nursing, social work, case-management, peer counseling, group home residence, therapeutic-foster homes for children and youth, and referrals. Hale Na`au Pono is also setting the pace for a variety of or related services including housing, employment, training, and smoking cessation.

The Pāhoa Repairs will include the Main Hall for congregating and for big events, a dining area for up to 40 people, and a kitchen capable of meeting program needs. The first floor will also house the Pāhoa Thrift Shop for members to store and sell donated items, as well as the Horticultural Area Nursery. Plants that are grown in the nursery can be sold in the Thrift Shop, at garage sales or at other special events. The Nursery will also support upkeep of the surrounding landscape.

The community benefit of these repairs will be a much more esthetically appropriate, and a much better functioning building for the programs. Presently, the building has no appropriate kitchen facility. When earlier tenants moved out of the building, they removed much of the internal structures and equipment, which allowed for food service, such as a bakery and a public restaurant.

Once renovated, the building will be able to house a food service unit which could provide instructions to our members in food service, both for commercial as well as for skill development in everyday living and social interaction.

The repairs of the main hall will allow for a central place for general gatherings for events sponsored by Hui Hana Pono or working in conjunction with them. It will provide a large social area for dances, public meetings, and other civic and social interactions. The landscaped area fronting the main hall will become an extended area in which opportunities for such gatherings can overflow from the main hall and the restaurant.

The up stairs offices and class-rooms will be used primarily by Hui Hana Pono for conducting a wide variety of courses from arts and crafts to college courses, to cultural programs. Other rooms will be set up to support the clerical unit of Hui Hana Pono, making available computers and other support technology to the members in carrying out the operation of the Clubhouse. A small library will also be made available to the members, created from one of the renovated rooms. The rooftop will support a large photo-voltaic cell field to bring the building as close as possible to being self sufficient. There will also be an elevator and other alterations to meet the requirements of the Americans with Disabilities Act. Many of our members are disabled to such an extent that without such alterations, they would not be able to avail themselves to some of the rooms on the second floor.

The second floor also houses a Dentist Office, the one remaining tenant at the Pāhoā facility during the Phase II relocation. Dental care is a critically needed service for the seriously mentally ill population. The Dentist will remain a service to the Waiānae general community. Through a unique arrangement, the Clubhouse members as well as the consumers of Hale Na`au Pono will have special access to dental care beyond the limited coverage now provided through Medicaid/Medicare.

There will also be a landscaped and rearranged parking lot. Where currently, there is a large black-topped parking lot which effectively bounces heat from its surface, up against the existing building, the repairs plan calls for removing much of the asphalt covering close to the building and returning the surface to grass, native plants, and running water, changing the environment to a more pleasant green surroundings. Parking is designed in such a way that trees will help to soften the appearance and provide shade to vehicles in the parking lot. Overall, the repairs will greatly enhance the beauty of Wai`anae town through its landscaping and construction repairs.

The roof level will be a limited access open-air location. The rooftop will offer an opportunity to view the panorama beauty of Wai`anae from a perspective not often seen. The beautiful sunshine, the cooling breeze, the wonderful respite for one needing relaxation and recreation of their spirit will be available on the rooftop.

The Ma`ili Building Repairs: We estimate that approximately 1,600 individuals are served a year by this hale alone. The benefit to the community encompasses the social, psycho-social, economic, and mental health balance of the community.

Paying off the mortgage and accomplishing the much needed repairs will free Hale Na`au Pono of funds that can be used elsewhere within the agency. With an agency that employs psychiatrist,

psychologist, nurses, clinicians, case managers, peer support counselors, group and therapeutic home staff, and administrative and fiscal staff, funds must be available as much as possible to improve and expand programs to meet the growing needs of the community.

II. Experience and Capability

A. Necessary Skills and Experience

Hale Na`au Pono is operated by a staff of employees and volunteers numbering over 150 people, over 50% of whom reside in the Wai`anae community. They represent a variety of professional and non-professional positions. Over 10 percent of our employees, including program heads, have been or remain under treatment for mental illness, demonstrating that mental illness is not insurmountable, and under proper care, a person can function effectively within the broad society. Hale Na`au Pono is governed by the Board of Directors whose members either live or work in the Wai`anae community. Pōkā Laenui, Hale Na`au Pono Executive Director, has lived in the community over 50 years.

Our organization has a history of being on the cutting edge of providing mental health services via Children and Adult programs. We were a central part of the Ohana Project funded by the Federal Government through the Children and Adolescent Mental Health Division of the State Department of Health. (1995 to 2000) We became the first agency of its type to be CARF accredited in the State of Hawai`i in January 1995 and have continuously been accredited for the maximum 3 years of accreditation ever since. We received national recognition by being awarded the National Managed Health Care Congress' 4th Annual Managed Behavioral Healthcare Leadership Award, taking first place for an organization operating under \$10 million annual budget (we operate on an average of \$5 million). We have been selected as one of five organizations nationally to participate in a SAMHSA Grant to develop a culturally sensitive internship-training curriculum under the National Asian-American Pacific Islanders Mental Health Association (NAAPIMHA). The State of Hawai`i Department of Health (EBP Project) has selected Hale Na`au Pono to participate as one of six organizations to implement Evidence Based Practices (EBP). In this program, we have been asked to pilot the redesigning of the Illness Management & Recovery curriculum to be culturally and socially appropriate to the Wai`anae consumers. We have recently concluded that challenge, producing a new curriculum entitled Voyage to Recovery. This curriculum will form the backbone of all services and will be shared to other service providers through out Hawai`i.

Hale Na`au Pono has numerous contracts under which it provides a variety of services for various Divisions under the State of Hawaii. We have an ACT (Assertive Community Treatment), CBCM (Community Based Case Management), Adult Group Home, OPS (Outpatient Services), and Clubhouse service contacts with the Adult Mental Health Division, State of Hawaii. Under our Children's program, we have a Therapeutic Foster Home program operating up to 25 homes in the community, Independent Living-Adolescent Group Homes for Boys 16 to 18 years old, Independent Living-Adolescent Group Homes for Boys 18 to 21 years old, and a Developmentally Delayed/Mentally Retarded Care contract under DHS.

We operate a Neighborhood Place program, Ka Wahi Kai`auhu, that acts as a diversion program from CPS, as well as family support and training in general. Under this program, we have provided

services for pre-school children in cooperation with SPARK. We also have another contract under the Blue Print for Change program of the State Legislature administered by the DHS.

For an easy graphic review of these service contracts, we provide a table as Attachment B which includes a narrative of some of these contracts.

Programs and services provided by Hale Na`au Pono are community-based, integrated, and focus on the strengths, preferences, abilities, and needs of the person served. It is the belief of Hale Na`au Pono that by empowering and enhancing the life of one individual, the whole community is empowered and enhanced.

Hale Na`au Pono has the necessary skills, abilities, knowledge and experience to carry out the requests for this grant in aid. It's Executive Director is an attorney with over 30 years of experience and licensed in the State of Hawai'i in the general practice of law. He has been able to oversee numerous government grants, and has concluded the purchase and sale of a variety of real properties in Hawai'i. He is also familiar with the general rules of construction grants, the Davis-Bacon law as regards wage and hour requirements, bidding requirements, etc. He has experience working with architects and contractors in projects of repairs of buildings.

Hale Na`au Pono also has a Fiscal department which has managed a multi-million dollar payroll; has overseen a multitude of government and private contracts; has the appropriate hardware and software to meet the requirements of tracking, paying, and reporting activities, and has a staff of seven personnel within the department who are able to carry out these responsibilities. Our Fiscal Officer has ample experience in the process of accounting, reporting, and applying for capital funds and grants.

Our experiences in projects or contracts pertinent to this request are:

- a) CDBG Grant from the City & County of Honolulu for the purchase of the Pāhoā Building, Repairs & Relocation in 2003-2004.
- b) CDBG Grant from the City & County of Honolulu for the Relocation and Repairs of the building in 2004-2005.
- c) CDBG Grant from the City & County of Honolulu for continued Repairs of the building in 2006-2007.
- d) Negotiation with the Office of Hawaiian Affairs for a grant, loan, or outright purchase of the Ma`ili building with a long-term lease-back of the building. Agreement fell through after 2 years of discussions.
- e) Contract with the architectural firm of Wimberly Allison Tong and Goo for the design and specifications for the repairs of the Pāhoā building. Said design has subsequently been filed with the City & County Department of Planning and Permitting and is now under review for approval.

B. Quality Assurance and Evaluation

In January 1995, Hale Na`au Pono became the first non-profit mental health center in Hawai`i to receive national accreditation by the Commission on Accreditation of Rehabilitation Facilities (CARF). It presently holds its fifth three-year accreditation from CARF.

Evaluation of the Agency and of the Projects

Hale Na`au Pono is truly a grass-roots effort by people in the community who saw a problem and took the initiative to solve it. The problem was the lack of appropriate services provided to the people needing them in the community. The problem was the State of Hawai`i's Department of Health's Mental Health Division failing to meet the needs of the community members. The problem was the inflexible approach taken in mental health practice that did not accommodate the cultural and social factors which affected people suffering from mental illness.

Lead by the late Kupuna Marie Olsen of Nanakuli, the community leaders gathered to invite the Mental Health Division to leave the community and let the people create and manage the services for their people. The Division agreed and through a coordinated effort with the assistance of the University of Hawai`i John Burns School of Medicine, the Wai`anae Coast Community Mental Health Center was spun off from the State system, as an independent, private, not-for-profit corporation. In 1987, it began providing services to the community, and since then has continued to survive and thrive, providing today, the broadest array of services of any out-patient community mental health center in the State of Hawai`i. Almost 10 years later, with the help of the State Legislature, the Harry and Jeanette Weinberg Foundation, and other community donors, it constructed and moved into its own two-story facility along Farrington Hwy. after working out of its cramped quarters at the Wai`anae Satellite City Hall.

Hale Na`au Pono has maintained an excellent relationship with the AMHD and its consumers through contractual compliance, consumer satisfaction rating, consumer monitoring interviews, and advisory panel commentaries. Service satisfaction has been documented annually in the AMHD's Consumer Satisfaction Annual Reports in which consumers have consistently expressed satisfaction with services received. Hale Na`au Pono has continued to demonstrate satisfactory performance with all contracts. Consultants advising the AMHD have also recognized Hale Na`au Pono's achievements. For example, on March 30, 1998, in a report by the Technical Assistance Collaborative (TAC) of Boston to the AMHD, the following was stated,

"We were most impressed by the knowledge of staff at the Wai`anae Mental Health Center with regard to their patients who are currently in the hospital (HSH), as well as those who have been discharged. We also found that the discharged patients we tracked are living in clean, safe, and attractive environments and are receiving appropriate care in the community."

On March 11, 2002, Hale Na`au Pono hosted a visit by a special panel from the Department of Justice charged with advising Judge Chang on the development of a Remedial Strategic Plan for community services. This panel has also visited Hale Na`au Pono on subsequent visits to the State

of Hawaii. The special panel selected Hale Na`au Pono due to its positive reputation in the mental health community and for its culturally responsive services. Similarly, Hale Na`au Pono was visited in 2004 by Dr. Kenneth Minkoff, a renowned psychiatrist and special court monitor appointed to monitor the progress of the State in meeting the requirements set out by the court. Dr. Minkoff also commented that he was interested in visiting Hale Na`au Pono due to its reputation for providing services uniquely tailored to the cultural needs of the local community. In his exit interview in December of 2004, Dr. Minkoff cited with favor the high quality of work he found at Hale Na`au Pono in its ACT services as well as the on-going development of additional group home beds.

EVALUATION PLAN OF PROJECTS:

Pahoia Building – The Clubhouse			
Activity	How it will be monitored	Evaluation	Timeline
Gain input from Clubhouse members, Board of Directors, and general public on what the repairs should be made	Hale Na`au Pono (HNP) Administration consulted with all three groups, held special “speak-out” sessions, reviewed input, consulted with design consultant, and returned to these three groups for approval	All of these activities have been completed.	Accomplished in 2003
Contract Architect to draw up plans	HNP Administration proceed to publish, request for bids, review bids, and engage in contract	All of these activities have been completed	Accomplished in July 2004
Obtain Building Permits and other government approvals for repairs	HNP Administration will monitor Architects in attempt to obtain permits.	Plans completed and submitted to C & C Dept of Planning & Permitting; awaiting approval of plans	July 2008* *Dates hereon are contingent when GIA funds are actually released
Put out RFP, request bids for repairs project	HNP Administration with consultation from Architects	All publications and bids accepted must meet any and all governmental regulations	August 2008
Select contractor for project, subject to financing	HNP Administration will review and make selection of contractor	Selection of contractor must be in line with funding requirements.	September 2008

Pahoa Building – The Clubhouse			
Activity	How it will be monitored	Evaluation	Timeline
Obtain financing of repairs project	HNP Administration will work with State for scheduling and setting conditions for release of funds	Obtaining and releasing funds must be in accord with all governmental fiscal requirements	September to December 2008
Prepare building for repairs	HNP and Clubhouse staff will oversee the vacating of building process in line with the contractor's requirements.	Building is evacuated in areas of repairs	September to December 2008
Pahoa building renovated	HNP and Clubhouse staff will be present and document presence; observe for improvements	Building repairs completed in line with building plans	September 2008 to April 2009
Grand Opening of Building to include the blessing of the facility	HNP and Clubhouse staff, clients, Kahu, and community members will be present.	Building is completed	August 2009

Ma'ili Building – St. John's Road			
Activity	How it will be monitored	Evaluation	Timeline
Received 2007 GIA award of \$125,000	Contract completed by the Health Dept	Contract is signed	June 2007- March 2008 (currently waiting for the release of funds)
Pay off outstanding mortgage	HNP Administration will make payment directly to Mortgagee's payee representative of outstanding balance, and in return obtain release of mortgage in form adequate for filing with the Bureau of Conveyances	Obtain Release of Mortgage filed with the Bureau of Conveyances	March 2009* *Dates hereon are contingent when GIA funds are actually released
Consult w/ program & tenants over repairs	Hale Na'au Pono (HNP) Administration will attend and keep track of attendance and minutes; observe for improvements of this process	Archive of meeting minutes	June 2009
Identify specific work to be accomplished and determine if a single or multiple contracts will be issued to achieve the variety of repairs required	HNP Administration will consult and determine whether or not an architectural or engineer firm will need to be engaged in order to achieve such repairs.	Compare planned repairs and repairs against OHA report of work needed to be accomplished	September 2009
Contract with General Contractor for accomplishment of work	HNP Administration will be present and document meeting; observe for improvements	Contractor licensed to do job described	September 2009
Monitor contractor for work accomplished	HNP Administration to oversee contractor's work	Determine if work meets specifications of work as originally set out	December 2009
Completion of repairs and renovations	HNP Administration or consultant approves repairs/renovations	Work completed and meets inspection for completion	January 2010
Release all funds remaining to pay contractors; file closing report with State	HNP Administration will oversee payment and report to State of Hawaii	Acknowledgement by State of completion of GIA payment and closing of books.	February 2010
Grand Opening of Building to include appropriate ceremonies	HNP and Ma'ili Building staff, clients, Kahu, and community members will be present.	Building is completed	May 2010

C. Facilities

In 1996, Hale Na`au Pono moved out of its cramped 800 square foot rental facility and into its own two story home, the Harry and Jeanette Weinberg Building. Today, this main facility now houses its administrative office on the 2nd floor, and its adult clinical services activities on the 1st floor. Hale Na`au Pono has purchased or leased, in the past 10 years two properties on Hanalei Street, two properties on Orange Street, and one property on Lahaina Street for group homes. Another home was recently purchased by HNP located on Water Street. All of these homes are in Makaha. We have also obtained one home in Wai`anae Valley, and another in Ma`ili. These homes are all used as part of our Adult Group Home program.

Hale Na`au Pono has also purchased the Pāhoa building of a little over ½ acre in the heart of Wai`anae and the Ma`ili Building on St. John's Road, (one full acre of real property) in Ma`ili. Out of these buildings operate two more adult programs, the Clubhouse and the Alcohol and other Drug Treatment program.

Yet another facility purchased by Hale Na`au Pono within the past decade is the old Chinese School located on Mill Street, close to the Wai`anae Elementary School. This facility of two buildings house our Children's program as well as our Ka Wahi Kaia`ulu program encompassing our Neighborhood Place project, SPARK, and other community programs concentrated on families and children.

From this over a dozen locations dotted along the Wai`anae community, we are still challenged in finding enough spaces to meet all of the needs of the community. We now provide 72 beds for the adult seriously mentally ill, yet could use even more homes to provide additional beds for our consumers. Our children's team is also in need of additional facilities. The needs in the area of mental health are great and ever growing.

Not all of our facilities are ADA compliant. Our main facility meets ADA requirements. However the Pāhoa building is not yet compliant but our repairs plans for that building calls for compliance. Our Ma`ili building is ADA compliant. Most of our other facilities are not yet ADA compliant, having been built as private dwellings, or built before the ADA law became applicable.

III. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Hale Na`au Pono is operated by a staff of employees and volunteers numbering over 150 people, over 50 percent of whom reside in the Wai`anae community and represent a variety of professions. Over 10 percent, including program heads, have been or remain under treatment for mental illness. Our staffing meets or exceeds our contractual or professional standards requirements. We are nationally accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). Our Clubhouse program is accredited by the International Council on Clubhouse Development (ICCD). These national and international accreditations attest to the fact that we meet the professional standards as facilities in the relevant fields of practice.

Hale Na`au Pono follows a practice of required and elective courses in staff training. The mandatory courses are in the areas of confidentiality, cultural competence, disaster preparedness, drug free workplace, fire suppression, HIPAA, sexual harassment, universal precautions/bloodborne pathogens, HIV/AIDS, Workplace Violence, CPI for our direct service staff only, CPR and First Aid for our therapeutic Foster Home program, and Basic Training in Mental Health.

We follow a rigorous program of supervision in order to meet contractual, professional, and agency requirements. We have a program of annual job performance reviews for all employees and volunteers.

1. Proposed Staffing: Consumer/Staff Ratio and Proposed Caseload Capacity.

Staffing: Our Clubhouse contract with the State of Hawai`i call for a staffing of 5 “generalists” with a supervisor who has a minimum of a master’s degree in social work or a related field. Hale Na`au Pono meets all staffing requirements for our Clubhouse program. The member/staff ratio in this program is 1/20. As membership increases, the staffing will be adjusted. The staff are all trained as required by ICCD, through their attendance at ICCD training sites.

Staffing in the Ho`okaulike program is adequate to meet the program needs. Hale Na`au Pono has a Certified Substance Abuse Counselor to oversee the program and in order to meet all the contractual requirements we hold.

Hale Na`au Pono Project Service Staff:			
Administrative Staff:			
FTE	Position	Name	Consumer/staff ratio
1	Executive Director	Pōkā Laenui, Esq.	NA
1	Human Resource Officer	Bernie Downey	NA
1	On-site Project Inspector /Manager	In progress	N/A
1	Program Developer	Lulu Bagnol, MPH, CHES	NA
1	Fiscal Officer	Linda Abuel,	NA
1	Accounting staff	Chinwe Eke	N/A

B. Organization Chart

See attachment A.

This request is for capital improvement and not for program. As a result, we have included organization charts applicable only to the administration of funds for such improvements.

IV. Service Summary and Outcomes

A. Scope of Work

In 2003, Hale Na`au Pono purchased the land and former S&L Building located on Farrington Highway between Wai`anae Drug Store and Golden House Restaurant as the location for the Clubhouse programs and services. This site, now known as Pāhoa, is centrally located within the community, providing ease of accessibility for persons with regard to bus lines, housing availability, and local businesses for vocational opportunities.

This GIA request will support Phase III of the Pāhoa purchase/repairs project, which includes major landscaping, surgical demolition, placement of an elevator, revamping the kitchen, remodeling rooms, and placement of photo-voltaic cells on the rooftop. This site is not currently ADA compliant, is inadequate to provide the full range and quality of services needed for the Clubhouse members, and is neither environmentally nor culturally appropriate. A breakdown of our request of \$1.5 million is not yet available since we are still in the bidding process and such breakdown is expected to be contained within the bids themselves.

The second project is to complete the payment of the outstanding mortgage of \$800,000 remaining and to repair the building on the St. John's Road property. **From the GIA 2007 grant cycle, Hale Na`au Pono was fortunate to be awarded \$125,000; this money if and when released by the Governor's office will be used toward the Mai`ili project to reduce the mortgage balance from \$800,000 to \$675,000.** This property was purchased in 1999 subject to a mortgage of \$800,000. The mortgage was originally scheduled to be paid by September 1, 2004. That payment date has been subsequently extended. That mortgage also carries an annual interest of 8%. This interest has been paid on a timely basis by Hale Na`au Pono. The mortgagee has been cooperative in extending the payment date for the last three years.

In addition to the payoff of the mortgage are required repairs to be accomplished on a property that has not had adequate maintenance for a number of years. These repairs are estimated to be \$700,000, using a report from *Architects Hawaii Ltd September 18, 2006 Report* to Hale Na`au Pono. The repairs are broken down in detail, please see attachment C.

This GIA request will support the repair of the AC units, new roofing, landscape renovation, pavement renovation, external and internal building repairs, structural repairs, mechanical repairs, electrical repairs, other contingencies, and ADA compliance Retrofits; in addition support the mortgage balance of the building.

B. Timeline

Dates are contingent when GIA funds are actually released. It is originally planned that repairs of Pāhoa are scheduled to begin June 2009 with the expected completion of the City's Department of Planning and Permitting review. The total project's expected completion is August 2010.

Payoff of mortgage for the Ma`ili Building is to be completed as soon as funds provided by the State are available. Repairs are expected to be complete within 3 months of the availability of funds.

Please see Evaluation Plan beginning at page 11.

V. Financial

Budget

Hale Na`au Pono is requesting \$2,875,000. Twenty-nine thousand five hundred and fifty dollars (\$29,550) will be In-Kind contribution of Hale Na`au Pono to meet the administrative cost of the project.

Please see attached budget forms.

VI. Other

A. Litigation

Hale Na`au Pono has been named in a suit brought by the mother of a consumer against the state of Hawai`i. The state has brought HNP into the case as a third party defendant. HNP is now represented by Sidney Ayabe, attorney at law.

B. Licensure or Accreditation

In January 1995 Hale Na`au Pono became the first non-profit mental health center in Hawai`i to receive national accreditation by the Commission on Accreditation of Rehabilitation Facilities (CARF). It presently holds its fifth three-year accreditation from CARF. Hale Na`au Pono's Hui Hana Pono program is currently accredited by the International Commission on Clubhouse

BUDGET FORMS



BUDGET

(Period July 1, 2008 to June 30, 2009)

Applicant/Provider:

Waianae Coast Community Mental Health Center, Inc.-Hale Na'au Pono

RFP No.:

GRANT-IN-AID

RFP TITLE:

Capital Improvement / Acquisition Funds Pahoa and Mailli Properties

BUDGET CATEGORIES	FUNDS REQUESTED			
	Budget Request	PAHOA PROPERTY CONSTRUCTION PROJECT	MA'ILI PROPERTY ACQUISITION AND REPAIR PROJECT	Matching Contributions HNP
	(a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	91,000	38,850	52,150	
2. Payroll Taxes & Assessments	12,531	5,350	7,181	
3. Fringe Benefits	13,459	5,801	7,659	
TOTAL PERSONNEL COST	116,990	50,000	66,990	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$ -			
2. Insurance-General Liability	\$ 15,000			\$ 15,000
3. Lease/rental of Equipment	\$ -			
4. Lease/Rental of Space	\$ 6,000			\$ 6,000
5. Staff training	\$ -			
6. Supplies	\$ 1,200			\$ 1,200
7. Telecommunication	\$ 3,000			\$ 3,000
8. Utilities	\$ 2,400			\$ 2,400
9. Mileage	\$ 1,950			\$ 1,950
10	\$ -			
12	\$ -			
13	\$ -			
14	\$ -			
15	\$ -			
16	\$ -			
17	\$ -			
18	\$ -			
19	\$ -			
20	\$ -			
21	\$ -			
22				
23				
TOTAL OTHER CURRENT EXPENSES	\$ 29,550	\$ -	\$ -	\$ 29,550
C. EQUIPMENT PURCHASES-	\$ -			
D. CAPITAL PROJECT DETAILS	\$ 2,758,010	\$ 1,450,000	\$ 1,308,010	
TOTAL (A+B+C+D)	\$ 2,904,550	\$ 1,500,000	\$ 1,375,000	29,550
SOURCES OF FUNDING		Budget Prepared By:		
(a) Budget request Pahoa Property	1,500,000	Linda B Abuel		
(b) Budget request Mailli Property	1,375,000	Name (Please type or print)		
© Matching contributions- HNP	29,550	01/28/08		
		Signature of Authorized Official		
		Date:		
		Poka Laenui, Executive Director		
		Name and Title (Please type or print)		
TOTAL REVENUE	2,904,550	For State Agency Use Only		
		Signature of Reviewer		

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant/Provider: Weianae Coast Community Mental Health Center Inc., Hale Na'au Pono

RFP No.:

Period: July 1, 2008 to June 30, 2009

Contract No. (As Applicable):

Grant In-Aid Request- Capital Improvement Funds Pahoa and Mall Properties

Date Prepared: 1/11/2008

PAHOA PROPERTY

TOTAL PROJECT COSTS	FUNDING AMOUNT REQUESTED						
	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS		
	FY 2003-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
PLANS							
LAND & BUILDING ACQUISITION	\$ 718,680						
DESIGN	\$ 214,557	\$ 3,780		\$ 50,000			
CONSTRUCTION				\$ 1,400,000			
EQUIPMENT							
PROJECT ADMINISTRATION AND CONSULTANTS	\$ 76,933	\$ 4,772					
OTHER BUILDING COSTS							
Permitting	\$ 5,000		2,415				
Tenant relocation	\$ 23,861						
Structural investigation	\$ 10,500						
Asbestos testing	\$ 5,469						
Total:	\$ 1,055,000	\$ 10,967		\$ 1,450,000			

JUSTIFICATION/COMMENTS:

Prior year funds used for the Pahoa Property acquisition, architectural design and plans and other project administration costs were secured and provided under CDBG grant from the City and County of Honolulu.

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant/Provider: Waianae Coast Community Mental Health Center Inc., Hale Nā'au Pono to June 30, 2009
 RFP No.: _____ Date Prepared: 1/11/2008
 Contract No. (As Applicable): Grant In-Aid Requests- Capital Improvement Funds Pahoehoe and Maili Properties
 Period: July 1, 2008

MAILI PROPERTY

TOTAL PROJECT COSTS	FUNDING AMOUNT REQUESTED						
	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS			STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
LAND & BUILDING ACQUISITION			\$ 125,000	\$ 675,000			
MAJOR BUILDING REPAIRS							
Landscape renovation				\$ 30,000			
Pavement renovation				\$ 232,500			
Interior repairs				\$ 84,214			
Building envelope repairs				\$ 62,600			
Roof parapet and soffit repairs				\$ 104,196			
Structural repairs				\$ 10,000			
Mechanical repairs				\$ 20,200			
Electrical repairs				\$ 56,900			
ADA Compliance Retrofits				\$ 32,400			
Provision for contingencies							
Total:			\$ 125,000	\$ 1,308,010			

JUSTIFICATION/COMMENTS:
 WCCMHC, Inc. was awarded its request for a grant-in-aid in the amount of \$125,000 for FY 2007-2008.

**BUDGET JUSTIFICATION
PERSONNEL: PAYROLL TAXES, ASSESSMENTS, AND FRINGE BENEFITS**

Applicant/Provider: Waianae Coast Community Mental Health Center, Inc.-Hale Nā'au Pono

RFP No.: HTH 420-2 Period: July 1, 2008 to June 30, 2009 Date Prepared: 1/11/08

RFP TITLE: Grant In-Aid Requests- Capital Improvement Funds Pahoa and Maili Properties

MAILI PROPERTY

TYPE	BASIS OF ASSESSMENTS OR FRINGE BENEFITS	% OF SALARY	TOTAL
PAYROLL TAXES & ASSESSMENTS:			
Social Security	\$ 52,150	6.20%	\$ 3,233
Medicare	\$ 52,150	1.45%	\$ 756
Unemployment Insurance (State)	\$ 52,150	2.41%	\$ 1,257
Worker's Compensation	\$ 52,150	3.00%	\$ 1,565
Temporary Disability Insurance	\$ 52,150	0.71%	\$ 370
FRINGE BENEFITS:			
SUBTOTAL:			
Health Insurance	\$ 52,150	9.00%	\$ 4,262
Retirement	\$ 52,150	3.00%	\$ 1,565
Paid time off	\$ 52,150	3.00%	\$ 1,565
Group Life Insurance	\$ 52,150	0.52%	\$ 268
SUBTOTAL:			
TOTAL:			
			\$ 7,181
JUSTIFICATION/COMMENTS:			

**BUDGET JUSTIFICATION
PERSONNEL: PAYROLL TAXES, ASSESSMENTS, AND FRINGE BENEFITS**

Applicant/Provider:

Waianae Coast Community Mental Health Center, Inc.-Hale Nalau Pono

RFP No.:

Period: July 1, 2008 to June 30, 2009

Date Prepared: 1/11/08

RFP TITLE:
(As Applicable)

Grant In-Aid Requests- Capital Improvement Funds Pahoa and Maui Properties

PAHOA PROPERTY

TYPE	BASIS OF ASSESSMENTS OR FRINGE BENEFITS	% OF SALARY	TOTAL
PAYROLL TAXES & ASSESSMENTS:			
Social Security	\$ 38,850	6.20%	\$ 2,409
Medicare	\$ 38,850	1.45%	\$ 563
Unemployment Insurance (State)	\$ 38,850	2.41%	\$ 936
Worker's Compensation	\$ 38,850	3.00%	\$ 1,166
Temporary Disability Insurance	\$ 38,850	0.71%	\$ 276
FRINGE BENEFITS:			
Health Insurance	\$ 38,850	9.00%	\$ 3,268
Retirement	\$ 38,850	3.00%	\$ 1,166
Paid time off	\$ 38,850	3.00%	\$ 1,166
Group Life Insurance	\$ 38,850	0.52%	\$ 202
SUBTOTAL:			\$ 5,350
TOTAL:			\$ 11,150

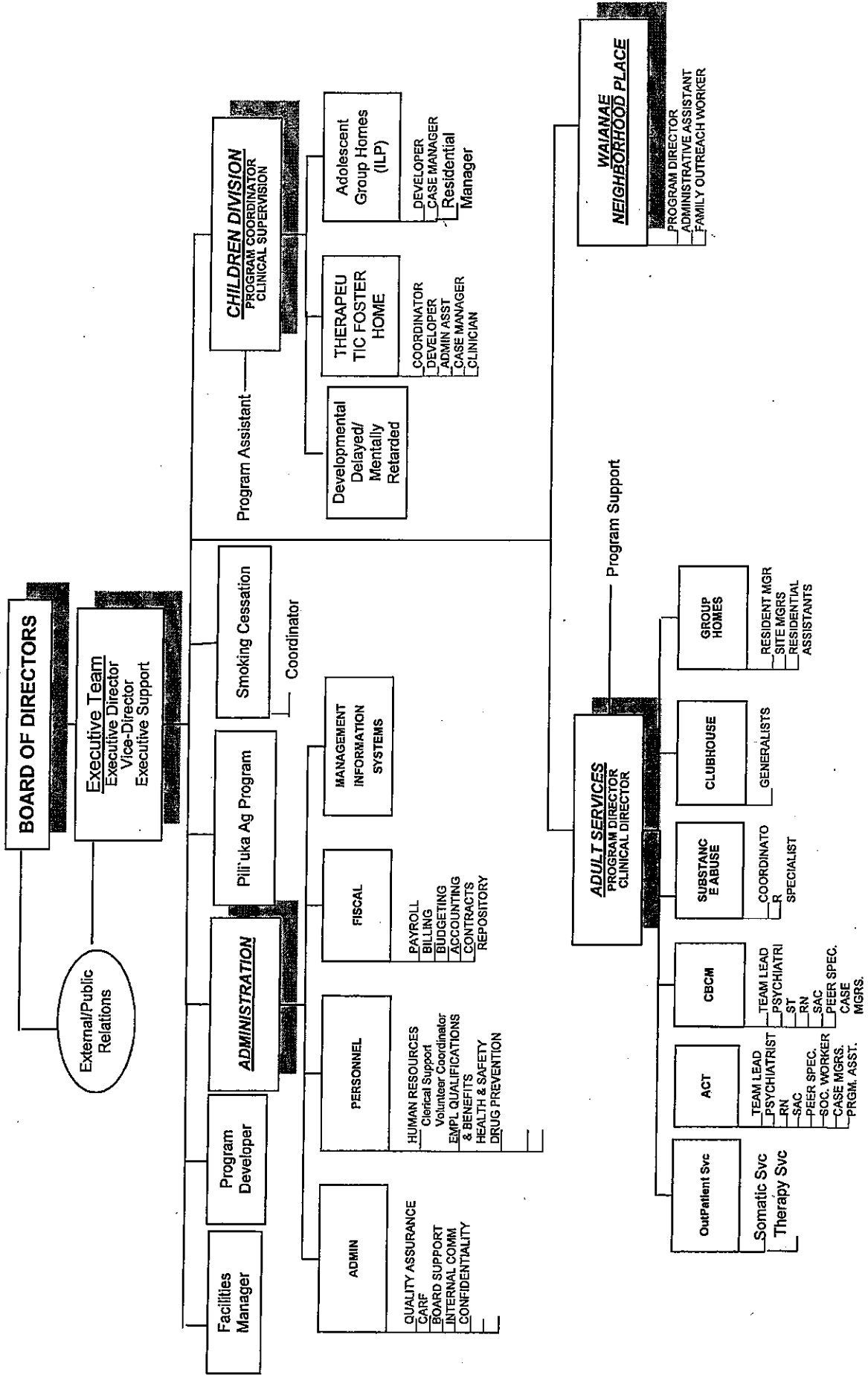
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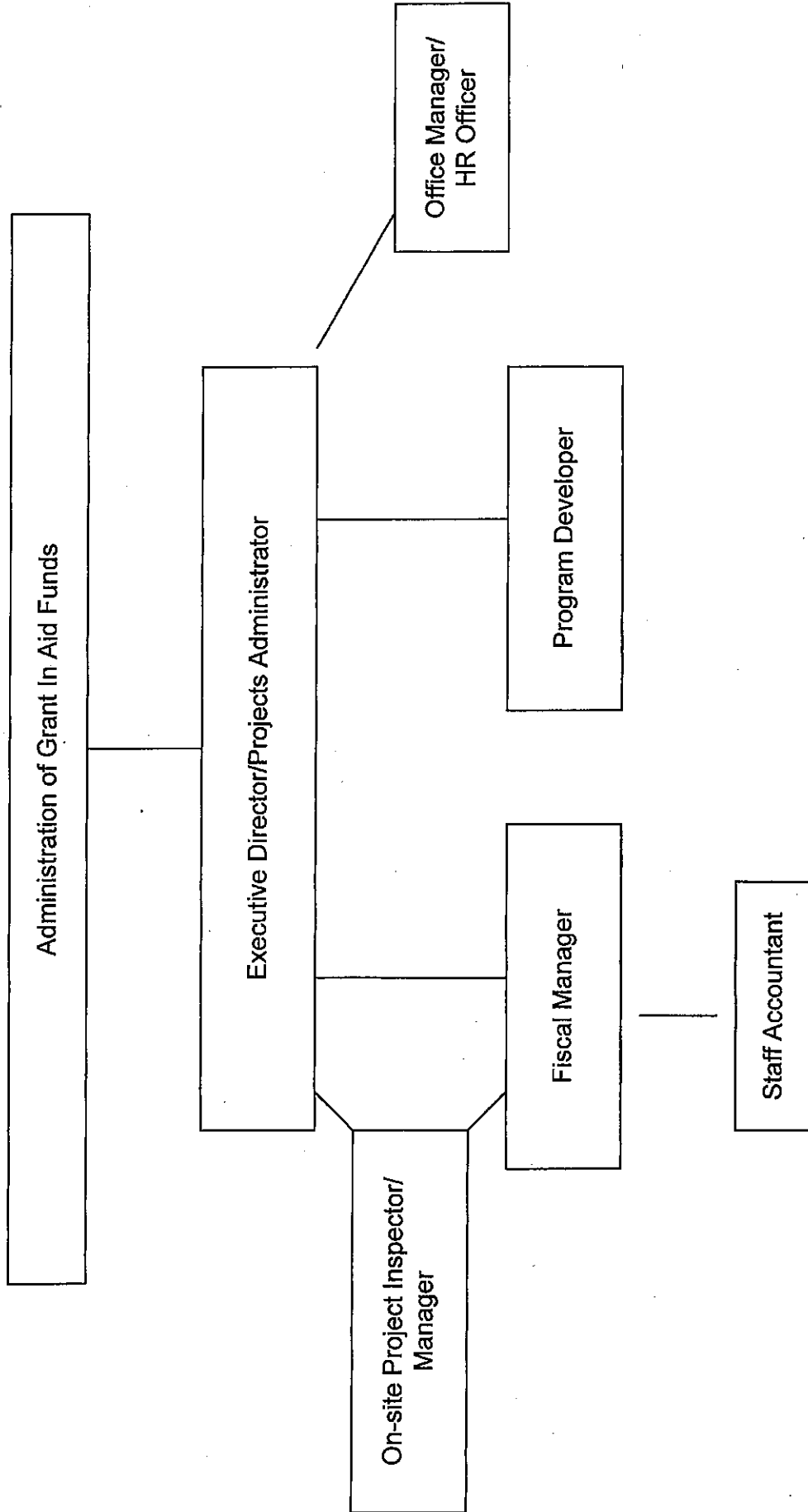
ATTACHMENT A

ORGANIZATIONAL CHART

Waianae Coast Community Mental Health Center, Inc.

(DBA - HALE NA'AU PONO)
(Incorporated 1986)





Organizational Chart for Administration over Grant-In-Aid funds- Jan 2008

ATTACHMENT B

WAI'ANA'AE COAST COMMUNITY MENTAL HEALTH CENTER LIST OF CONTRACTS

WAI COAST COMMUNITY MENTAL HEALTH CENTER, INC.
 Contract Status- As of January 8, 2008

Program	Contract Number	Contract Period		Reimbursement Rate	Status
		Beginning	Ending		
Assertive Community Treatment (ACT)	ASO Log 04-232	11/1/2007	10/31/2008	\$27.00 / 15 min.	Extended for 12 months
Adult Group Home	ASO Log 06-158	7/1/2007	6/30/2008	\$82/day (24 hr) \$46/day (8-16 hr)	Extended for 1 year
Community based Case Management Therapeutic Foster Home	ASO Log 08-326	7/1/2007	6/30/2008	Fee for service Various rates	Contract executed and received
	CAMHD Log 07-035	7/1/2007	6/30/2008 Renewal for up to additional five years (total of 6 years)	\$183.22 / day	Contract executed and received
Independent Living- Adolescent Group Homes for Boys- 16 to 18 years	CAMHD Log 07-035	7/1/2007	6/30/2008 Renewal for up to additional five years (total of 6 years)	\$326.66 / day	Contract executed and received
Independent Living- Adolescent Group Homes for Boys- 18 to 21 years	CAMHD Log 07-035	7/1/2007	6/30/2008 Renewal for up to additional five years (total of 6 years)	\$326.66 / day	Contract executed and received
Outpatient Services (OPS), Targeted Case Mgmt (TCM) and Clubhouse	07-080	7/1/2007	7/23/2007	Budget submitted, awaiting approval	Awaiting executed contract
	07-080	7/24/2007	6/30/2008	Budget Submitted on 12/21/07	AMHD is working on the contract language after a series of AMHD/HNP meeting on the contract specifics.
Blue Print for Change Therapeutic Foster Home-Personal Assistance Service	DHS	7/1/2007	6/30/2008	Cost reimbursed up to \$150,000	Contract executed and received
	582826	7/1/2007	10/31/2008	Fee for service	Contract executed and received
CBI Wrap services	Not Available	3/1/2008	2/28/2009	Fee for service	RFP was awarded; HNP plans to appeal and negotiate the terms of the contract.

WAIKAIKOE COAST COMMUNITY MENTAL HEALTH CENTER, INC.
 Contract Status- As of January 8, 2008

Program	Contract Number	Contract Period		Reimbursement Rate	Status
		Beginning	Ending		
Office of Hawaiian Affairs (OHA)	Not Available	12/1/2007	11/30/2008	\$150,000 Cost reimbursement	Awaiting contract documents
HMSA Foundation	Not Available	12/1/2007	11/30/2008	\$50,000 Cost reimbursement	Documents executed
Hawaii Community Fdn. Tobacco Cessation Funds	Not Available			\$150,000 Cost reimbursement	Awaiting contract documents
State Grant In Aid	Not Available			\$125,000 Cost reimbursement	Working on the release of the funds

ATTACHMENT C

**ARCHITECTS OF HAWAII
LTD – STATEMENT OF
PROBABLE COST**

STATEMENT OF PROBABLE COST

STATEMENT OF PROBABLE COST
 Client: Office of Hawaiian Affairs
 Project: Hale Na'au Pono PCA
 Job No.: 5632.001

Date: September 18, 2006

Description	Unit	Unit Cost	No. of Units	Cost	Confidence Factor	Extension	Comments & Assumptions
SITE WORK REPAIRS							
Landscape renovation							
Planting	SF	1.00	10,000	10,000.00	1.2	\$12,000.00	
Irrigation	SF	1.00	10,000	10,000.00	1.2	\$12,000.00	
Remove willow tree	EA	5,000	1	5,000.00	1.2	\$6,000.00	
Pavement renovation							
Selective demolition and removal	SF	4.00	5,000	20,000.00	1.5	\$30,000.00	Assume 25% of paving area
Recompact base	SF	2.00	5,000	10,000.00	1.5	\$15,000.00	
Place new paving in demolished areas	SF	3.00	5,000	15,000.00	1.5	\$22,500.00	
Overlay entire parking lot	SF	2.00	20,000	40,000.00	1.5	\$60,000.00	one inch overlay
Slurry seal entire parking lot	SF	1.00	20,000	20,000.00	1.5	\$30,000.00	Optional
Re-stripe parking	SF	1.00	20,000	20,000.00	1.5	\$30,000.00	
Curb repair and replacement	LS	1.00	20,000	20,000.00	1.5	\$30,000.00	
New driveway aprons	EA	2.00	10,000	20,000.00	1.5	\$30,000.00	
Subtotal, Landscape Renovation:						\$30,000.00	
Subtotal, Paving Renovation:						\$232,500.00	
TOTAL, SITE WORK REPAIRS:						\$262,500.00	

Note: these figures should be escalated 15% per year to midpoint of construction
 Architects Hawaii Ltd.

STATEMENT OF PROBABLE COST

Description	Unit	Unit Cost	No. of Units	Cost	Confidence Factor	Extension	Comments & Assumptions	
BUILDING ENVELOPE REPAIRS								
Exterior Walls								
Windows - redetail to provide sill	LF	100.00	70	7,000.00	1.2	\$8,400.00		
Exterior doors - replace all	EA	1,000.00	11	11,000.00	1.2	\$13,200.00		
Wall repairs - patch cracks etc.	LS			10,000.00	1.0	\$10,000.00		
Paint exterior	LS			25,000.00	1.0	\$25,000.00		
Fascias - repair & realign	SF	5.00	1,000	5,000.00	1.2	\$6,000.00		
Roof, parapet, & soffit repairs								
Replace low roofs				Subtotal, Exterior Walls:		\$62,600.00		
Remove parapet cap & counter flashings	LF	3.00	228	684.00	1.5	\$1,026.00	3,400 SF total roof area	
Remove existing BUR	SF	3.00	3,400	10,200.00	1.5	\$15,300.00	Includes disposal	
Re-detail roof mechanical equipment platforms and penetrations	LS			10,000.00	1.5	\$15,000.00		
Install new tapered insulation	SF	3.00	3,400	10,200.00	1.5	\$15,300.00		
Install new roof membrane	SF	4.00	3,400	13,600.00	1.5	\$20,400.00		
Replace cap and counter flashings	LF	10.00	228	2,280.00	1.5	\$3,420.00		
Re flash roof penetration	LS			3,000.00	1.5	\$4,500.00		
Replace scuppers and leaders	EA	300.00	6	3,000.00	1.5	\$4,500.00		
Repair steep roof	LS			5,000.00	1.5	\$7,500.00		
Repair/replace fascias	LF	25.00	320	8,000.00	1.5	\$12,000.00		
Repair soffits	SF	5.00	700	3,500.00	1.5	\$5,250.00		
Subtotal, Roof, Parapet, & Soffit Repairs:							\$104,196.00	
TOTAL, BUILDING ENVELOPE REPAIRS:							\$166,796.00	

Note: these figures should be escalated 15% per year to midpoint of construction
Architects Hawaii Ltd.

STATEMENT OF PROBABLE COST

Description	Unit	Unit Cost	No. of Units	Cost	Confidence Factor	Extension	Comments & Assumptions
INTERIOR REPAIRS							
Corridors							
Patch & repair walls & base	LF	25.00	270	6,750.00	1.1	\$7,425.00	
Patch & repair floors	LS			3,000.00	1.1	\$3,300.00	
Ceilings							
Demolish existing wood ceiling	SF	5.00	666	3,330.00	1.1	\$3,663.00	Ceiling work is discretionary
Install new suspended ceiling	SF	10.00	666	6,660.00	1.1	\$7,326.00	Includes disposal
Lobby				Subtotal, Corridors:		\$21,714.00	
Demolish existing tile floor	SF	10.00	500	5,000.00	1.2	\$6,000.00	Includes disposal
Install new tile floor	SF	25.00	500	12,500.00	1.2	\$15,000.00	
Restroom repair/renovation allowance	LS		2	5,000.00	1.0	\$5,000.00	
Finish repair/renovation allowance	SF	100.00	500	5,000.00	1.0	\$5,000.00	
Other interior spaces				Subtotal, Lobby:		\$31,000.00	
Walls - repairs allowance	SF	3.00	3,500	10,500.00	1.0	\$10,500.00	
Floors - repairs allowance	SF	2.00	3,500	7,000.00	1.0	\$7,000.00	
Ceilings - repairs allowance	SF	1.00	3,500	3,500.00	1.0	\$3,500.00	
Finishes & furnishings repairs allowance	SF	3.00	3,500	10,500.00	1.0	\$10,500.00	
				Subtotal, Other Interior Spaces:		\$31,500.00	
				TOTAL, INTERIOR REPAIRS:		\$84,214.00	

Note: these figures should be escalated 15% per year to midpoint of construction
 Architects Hawaii Ltd.

STATEMENT OF PROBABLE COST

Description	Unit	Unit Cost	No. of Units	Cost	Confidence Factor	Extension	Comments & Assumptions
STRUCTURAL REPAIRS							
Install uplift ties	LS			10,000.00	1.0	\$10,000.00	
				TOTAL, STRUCTURAL REPAIRS:		\$10,000.00	
MECHANICAL REPAIRS							
Re-insulate ducts	LF	50.00	100	5,000.00	2.0	\$10,000.00	
Remove sink in front of electrical panels	EA	150.00	1	150.00	1.5	\$225.00	
Miscellaneous mechanical repair allowance	LS			10,000.00	1.0	\$10,000.00	
				TOTAL, MECHANICAL REPAIRS:		\$20,225.00	
ELECTRICAL REPAIRS							
Replace corridor lighting	EA	300.00	14	4,200.00	1.5	\$6,300.00	Demo in interiors work, 1 new 2 x 4 fixture per exist. pair
Install site lighting on bldg. exterior	EA	1,000.00	6	6,000.00	1.5	\$9,000.00	2 per side and back
Retrofit fluorescent lighting with energy efficient ballasts and lamps	EA	100.00	58	5,800.00	1.5	\$8,700.00	
Fire alarm and security systems repairs	LS	5,000.00	1	5,000.00	1.0	\$5,000.00	Depending on use, fire alarm system may not be required
Replace exterior soffit down lights	EA	300.00	22	6,600.00	1.5	\$9,900.00	Includes removal, may be complex, consider omitting
Organize/replace communication wiring	LS	5,000.00	1	5,000.00	1.0	\$5,000.00	
Replace hand hole cover	EA	300.00	1	300.00	1.5	\$450.00	
General electrical system repairs	LS	5,000.00	1	5,000.00	1.0	\$5,000.00	
Replace exit signs	EA	300.00	7	5,000.00	1.5	\$7,500.00	
				TOTAL, ELECTRICAL REPAIRS:		\$56,850.00	
ADA COMPLIANCE RETROFITS:							
Lower lobby counter	EA	1,000.00	1	1,000.00	1.5	\$1,500.00	Parking lot re-striping included under paving repairs
Replace non-compliant door hardware	EA	100.00	31	3,100.00	1.5	\$4,650.00	Interior doors only, exterior doors include new hardware
Reconfigure restrooms	EA	6,500.00	2	13,000.00	1.5	\$19,500.00	
Replace lobby drinking fountain	EA	1,800.00	1	1,800.00	1.5	\$2,700.00	
Modify sink and wall cabinets in employee break room	LS			1,000.00	1.0	\$1,000.00	
Install compliant signage	LS			3,000.00	1.0	\$3,000.00	
				TOTAL, ADA COMPLIANCE RETROFITS:		\$32,350.00	
				TOTAL, ALL REPAIR, RENOVATION, AND RETROFIT WORK:		\$632,935.00	

Note: these figures should be escalated 15% per year to midpoint of construction
Architects Hawaii Ltd.

ATTACHMENT D

DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND
SUBSIDIES CHAPTER 42F,
HAWAII REVISED STATUTES



**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pökā Laenui, Executive Director of Hale Na'au Pono

(Typed Name of Individual or Organization)



(Signature)

1/28/08

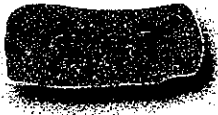
(Date)

Pökā Laenui,

(Typed Name)

Executive Director

(Title)



HALE NA`AU PONO

Wai`anae Coast Community Mental Health Center, Inc., 86-226 Farrington Highway
Wai`anae, Hawaii 96792; Telephone: (808) 696-4211 FAX: (808) 696-5516

January 28, 2008

State Capitol, Room 210
Honolulu, Hawai'i 96813
Attn: Aaron Nyuha

Aloha Mr. Nyuha,

Hale Na`au Pono, aka Wai`anae Coast Community Mental health Center, Inc., a private non-profit corporation, is please to submit our Grant-in-Aid titled, **"Pāhoa (Hui Hana Pono Clubhouse) Repair Project and the Ma`ili Building Repair Project."**

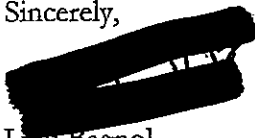
Enclosed you will find one copy of:

1. Application with cover sheet
2. Budget Forms and breakdown
3. Attachments:
 - a. Organizational Charts
 - b. Wai`anae Coast Community Mental Health Center List of Contracts
 - c. Architects Hawaii Ltd Statement of Probable Cost Breakdown
 - d. Chapter 42F

The contact person is Pōkā Laenui, Executive Director of Hale Na`au Pono and can be reached at 697-3045 or email: plaenui@pixi.com.

The total funding requested is \$2,875,000.

Sincerely,



Lulu Bagnol
Hale Na`au Pono Program Development Officer

