

House District 27

Senate District 13

**THE TWENTY- FOURTH LEGISLATURE
HAWAI'I STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES**

Log No: 210-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Partners in Development Foundation

Db/a:

n/a

Street Address: 2040 Bachelot St., Honolulu HI 96817

Mailing Address: 2040 Bachelot St., Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JAN E. HANOHANO DILL

Title President and Chair

Phone # 808-595-2752

Fax # 808-595-4932

e-mail jedill@pidfoundation.org

3. TYPE OF BUSINESS ENTITY:

NON PROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

6. SSN (IF AN INDIVIDUAL): [REDACTED]

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

BUILDING A RESOURCE DEVELOPMENT PROGRAM FOR LONG-TERM SUSTAINABILITY

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$150,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
SIGNATURE

JAN E. HANOHANO DILL, PRESIDENT & CHAIR
NAME & TITLE

1/29/08
DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

1. A BRIEF description of the applicant's background;

Partners in Development Foundation (PIDF) was chartered in 1997, as an IRS Section 501(c)(3) non-profit public foundation to design and implement programs to assist Hawai'i residents and their communities in the areas of education, economic development, environmental stewardship, and community health. From its humble beginnings with four employees and one program, the Foundation has grown to 150 employees and 12 different programs as described below.

Program Name (Date of inception)	Program Description
Tūtū and Me (2001)	A free traveling pre-school that annually serves approximately 2000 children ages 0-5, and their elderly caregivers at eighteen sites throughout the state of Hawai'i. Funded primarily by the U.S. Department of Education (USDOE) Tūtū and Me has been serving Hawai'i's communities since 2001, providing preschool to thousands of children and their caregivers.
Hō'imi I Ka Nalo: Baibala Hemolele (2002)	A project to preserve the Hawaiian language by digitizing, diacritically-marking and providing online access to the Hawaiian language Bible. Originally funded by the Administration of Native Americans and private donors, this project is now funded largely by the USDOE's Native Hawaiian Education Act grant and by OHA.
Family Education Nā Pono No Nā 'Ohana (2003)	A project located at Blanche Pope Elementary School on Hawaiian Homestead land in Waimānalo. This USDOE-funded project has five components geared to meet the needs of the Native Hawaiian families from birth to adult. Initiated four years ago, it presently is serving over 200 families in the Waimānalo community and is seeking to expand its reach to other communities in need.
The "Green Machine" (2003)	Operating at the Hawai'i Nature Center, this project demonstrates wastewater remediation through the use of native plants and processes. Hundreds of private and public school students visit the site each year.

<p>Kōkua `Ohana (2004)</p>	<p>Funded by the State Department of Human Services (DHS) since 2004 and previously by the U.S. Department of Health and Human Services (USDHHS) to recruit and assist Native Hawaiian families to become involved in the foster care system and meet the critical need for Native Hawaiian families. There is a severe shortage of Hawaiian foster parents.</p>
<p>Ka Hana No`eau (2005)</p>	<p>An intergenerational mentoring program bringing together middle school students and senior citizens to share knowledge, skills and business planning processes in areas such as Hawaiian saddle-making, native plant propagation, and culinary arts. This program has had tremendous success in Hāwī on the island of Hawai`i and is a model that will be applied to other communities in the state.</p>
<p>Native Hawaiian Science and Engineering Mentoring Program (2005)</p>	<p>Administered by the University of Hawai`i College of Engineering, which subcontracted Partners in Development Foundation to assist in the recruitment and education of youth throughout the state in the areas of science, technology, engineering, and math. Over a thousand Hawaiian high school students are exposed to careers in engineering, math, and science through this program.</p>
<p>Tech Together/`Ike Ea (2006)</p>	<p>A hands-on traveling electronics class that teaches middle and high school students electronics, with the goal to guide them into technical and engineering careers.</p>
<p>Hui Ho`omalua (2006)</p>	<p>DHS provides funds for Hui Ho`omalua to oversee the entire State of Hawai`i's foster resource families in the areas of recruiting, training and certification of both the general licensed families and child-specific families. The program has developed innovative ways of integrating the services to the foster parents of our state and to meet the challenge of recruiting new foster parents and supporting them in the system.</p>
<p>Ka Pa`alana (2007)</p>	<p>This project brings the Family Education/Tūtū and Me education concept to the homeless families on the Nānākuli/Wai`anae coast to help the children and adults achieve school and job readiness. In addition, Ka Pa`alana aims to address the physical needs through a foodbank, health care referrals, and other counseling services. The program is funded by DHS, the Kamehameha Schools and partnering with the School of Nursing at the University of Hawai`i at Mānoa.</p>
<p>`Ike No`eau (2007)</p>	<p>A project to develop a math and science curriculum applied through a mobile computer technology lab for the homeless.</p>

2. The goals and objectives related to the request;

In its 2006 Strategic Plan, one of the top priority areas of concern identified by PIDF's leadership team is the need for the implementation of a comprehensive Resource Development/Sustainability program. Currently, PIDF is highly dependent on grant funding, primarily from the government, to operate its programs. (See Appendix A: Income by Funding Source-2008 Budget) Thus, the Foundation needs to diversify its funding resources, particularly by focusing more on private sector foundation/corporate/individual funding sources, to ensure long-term stability and sustainability of its programs and services.

The objective of this request is to create a fund development program whose staff will solicit private funding for both institutional strengthening and long-term capital funding.

3. State the public purpose and need to be served;

PIDF's mission is "to inspire and equip families and communities for success and service, using timeless Native Hawaiian values and practices". The organization was founded with the purpose of assisting individuals, families, and communities in the following areas:

- ◆ Education
- ◆ Economic development
- ◆ Environmental issues
- ◆ Community health.

Since its inception, the Foundation has focused on meeting the needs of the under-served and at-risk segments of Hawai'i's population. Tūtū and Me Traveling Preschool Program, for example, exists to address the alarming statistic that over 50% of Native Hawaiian children are entering school without any preschool experiences (2005 Native Hawaiian Educational Assessment by Kamehameha Schools). This program, in response, identifies communities with high numbers of at-risk families and establishes its program in that community. Family Education targets low literacy and job readiness skills in the Waimānalo community. Kōkua 'Ohana and Hui Ho'omalua programs seek to meet the needs of foster children and foster families, and PIDF's newest program, Ka Pa'alana is designed to help alleviate Hawai'i's homelessness problem, which has been identified as one of the top five nation-wide (KGMB Channel 9 news, January 10, 2007).

PIDF is committed to maintaining its current programs, and continuing to design and implement programs that will meet the needs of Hawai'i's residents. The establishment of a fund development program with a goal of securing funding from a variety of sources will help to ensure these goals are met.

4. Describe the target population to be served; and

Partners in Development Foundation targets under-served and at-risk segments of Hawai'i's population, particularly communities with a high Native Hawaiian population. Tūtū and Me serves families in areas such as Papakōlea, Pauoa, Wai'anae on O'ahu, Pāhoā and Ocean View on the Big Island, and other areas with similar dire socio-economic statistics on the islands of Kaua'i and Moloka'i. Family Literacy operates out

of Blanche Pope Elementary School in Waimānalo, a community in which over 23% of adults are not high school graduates and 86% of students receive free or reduced-cost lunches.

Another large target population PIDF serves is children in foster care and their families.

Hui Ho`omalua creates and implements innovative strategies to better meet the needs of these children, while Kōkua `Ohana works specifically within the Native Hawaiian community to increase the numbers of foster families with Native Hawaiian ethnicity.

Currently, 52% of children in foster care are Native Hawaiian, yet only half of these children are placed in homes who share their cultural background and heritage.

Hawai`i's students make up yet another sector of PIDF's target population. Tech

Together, a traveling electronics class, helps to develop middle and high school students'

interest in technical and engineering careers, while the Native Hawaiian Science and

Engineering Mentoring Program (NHSEMP) aims to increase the number of Native

Hawaiians in the fields of science, technology, engineering, and mathematics, fields in

which Native Hawaiians are underrepresented. Another mentoring program for Native

Hawaiians, Ka Hana No'eau, brings together young students and the older generation of

Hawaiian craftsmen and practitioners to form a unique mentoring program to both

preserve traditional knowledge, product, and skills, and to teach entrepreneurial concepts.

PIDF's most recent target population is the homeless families living along the

Nānākuli/Wai`anae Coast. Ka Pa'alana will provide this community with early childhood

educational services (via a traveling preschool concept located at homeless shelters),

parent/caregiver job readiness and life skills training (using the Family Education model),

and health/wellness and legal aid support.

5. Describe the geographic coverage.

PIDF has a presence throughout the State of Hawai'i. Our traveling preschool, Tūtū and Me, services 18 sites on the islands of O'ahu, Hawai'i, Kaua'i, and Moloka'i, and expects to open a site on Maui within the next six months. Our intergenerational mentoring program, Ka Hana No'eau, operates in Kapa'au on the Kohala coast of the Island of Hawai'i, and our foster care services provided by Hui Ho'omalua and Kōkua 'Ohana span all islands. The balance of PIDF's human services programs focus their efforts on the island of O'ahu, particularly in rural areas of greatest need such as Waimānalo, Nānākuli and Wai'anae.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

The fund development program will be established through the following tasks.

- Hire and train staff to identify and approach private funding sources for both institutional strengthening and future long-term capital funding
- Create a fund development plan utilizing the PIDF Strategic Plan. Plan will identify activities required to achieve the following results:
 - a. Increase donor contact list
 - b. Establish relationships with individual donors, corporations, private foundations and trusts
 - c. Increase PIDF's marketing efforts in the community

- Contract a fund development consultant to train and mentor PIDF staff and to assist with implementation of the plan
- Produce fundraising materials
- Lay the groundwork to develop a capital improvement plan within the next few years including conducting a needs assessment, surveying potential opportunities in the community, drafting a plan

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Please see attached timeline (Appendix B) illustrating schedule of activities and accomplishment of goals.

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

PIDF recently completed a two-year strategic planning process that identified key priorities of the Foundation. In addition, work groups were formed to define the strategic priorities and goals that affirm its mission and more fully articulate the vision and values that drive PIDF. These work groups eventually evolved into action committees that continue to address the Foundation's priorities and areas of need and improvement.

It is with the experience of these planning sessions that PIDF has established financial milestones and monitor progress toward those goals. Evaluation of success, or the need to accelerate the effort, will be determined by the constant monitoring of incoming funds

and/or pledges of funds. Should early indicators fall short of expectation, the project's participants, in concert with the PIDF Board, administration, and pertinent committees of the strategic planning sessions, will evaluate and respond in an effort to improve our ability to successfully obtain the desired monetary objectives.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Deliverables

1. At the end of the first year, 10 formal requests will be submitted to private sector entities (foundations, corporations, individuals)
2. At the end of the second year, an additional 20 formal requests will have been submitted to private sector entities
3. A total of \$350,000 will be raised from new sources of funds by the end of the second year
4. A total of \$500,000 will be raised by the end of the third year

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See Attached

2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$50,000	\$50,000	\$50,000	\$150,000

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

PIDF has a proven track record of successful fundraising. In its short history, it has raised over \$15,000,000 via government grants and other partnerships. PIDF president,

Jan Dill, has demonstrated expertise in this area. During his time serving as Vice President of The Oceanic Institute (1978-1997), he was responsible for obtaining a total of over \$110 million in operating and capital grants and contracts from private, state and federal sources. He continued to utilize his expertise in fundraising in subsequent companies such as the Pacific American Foundation (1998-2001), Strategic Solutions, Inc. (1997-present) and Partners in Development Foundation (1997-present). Billy Richards, PIDF Director of Communications, formerly served as Vice President and General Manager of Sales and Marketing for Hawai'i High Health Seafood Corporation (1997-2004). Prior to this he served as Assistant to the Vice President of Program Development at The Oceanic Institute and was responsible for developing new programs, becoming involved at the State Legislature, and was instrumental in securing federal match CIP funding (1978-1997). That PIDF has the expertise to raise funds has been firmly established. However, government grants prohibit its monies to be used for the purpose of fundraising, so PIDF has not been able to hire personnel who can devote their time to institution building and sustainability.

PIDF's experience and appropriateness for providing the services it currently offers is supported by sound data and testimonials from participants. Kōkua `Ohana, for example, recruited and maintained a total of thirty-three new Native Hawaiian foster homes, far exceeding the twelve homes required by year two of the program. Based on improved student attendance and test scores in 2005, Waimānalo's Pope Elementary was reclassified "in good standing (pending)," which school officials attributed to the work of Family Literacy. According to Complex Area Superintendent Dr. Louise P. Wolcott, Ed.D, "The benefits of Nā Pono No Nā `Ohana [Family Literacy] for the families, school

and community will continue to impact the children and their future lives.” The Tūtū and Me program also has experienced solid results. In school year 2004-05, children entering the Tūtū and Me program scored five months behind the national average of children their age on the Peabody Picture Vocabulary Test. Yet, after attending the Tūtū and Me program, the post test revealed an average score of four months ahead of children their age nationwide. Furthermore, on the Meisel’s Work Sample System, an on-going authentic performance assessment, children’s proficiency on language/literacy development grew from 17% to an astounding 89.5% from September 2004 to May 2005.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

The fund development program staff will reside apart from PIDF’s administrative base at Bachelot Street in offices at the Dole Cannery Office Building in Iwilei. Partners in Development Foundation currently holds the lease from Castle & Cook Properties for an area of approximately 3,772 square feet. Said lease is for a period of two years (from 01 Oct 06) with an option for two extensions for the same period (2 yrs.) at the original terms. PIDF plans to extend the lease for a second two-year period.

Regarding ADA requirements, as a condition of the lease agreement the Lessor agrees that *“the building, including all common area such as hallways, elevators, restrooms, sidewalks and parking lots will comply with the Americans with Disabilities Act of 1990 and the regulation promulgated thereunder”*. The Lessee agrees *“that its design and furnishings of the leased premises shall comply with the Americans with Disabilities Act”*.

While PIDF would prefer to have the project staff closer, its present administrative facilities are inadequate for the rate of growth it has experienced in the last 24 months. A long-term goal of Partners in Development Foundation is to house its central administrative and support operations under one roof. While its 12 programs are housed in many different venues throughout the State, functionality and sharing of resources makes it most feasible to house PIDF’s administration in one facility. With this grant, PIDF would proceed to outline a plan to secure permanent facilities for administrative operations. This would be based on the Foundation’s long-term goals, staffing requirements, program sustainability, and funding resources.

The plan would include identifying a site for purchase or long-term lease; preliminary discussions on design with an eye toward securing “pro-bono” work from architectural and engineering firms; and an evaluation of cost versus income strategies (i.e., monetary donations, facilities/land donations, fundraising, in-kind services, etc.).

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Executive Director, Jan Dill, shall oversee this institution building effort. Mr. Dill's expertise has been demonstrated through his success at raising over \$110 million in operating and capital grants and contracts while serving as Vice President at The Oceanic Institute (1978-1997). He continued his work in developing financial support while working as Vice President for Development at the Pacific American Foundation (1998-2001). Most recently Mr. Dill has demonstrated tremendous success in managing and directing Partners in Development Foundation (1997-present) in obtaining numerous grants for its various programs, starting with one grant in 2001 (over \$2.5 million over three years, of which \$748,000 was granted in FY2001) to now 18 grants or contracts funding its 11 programs (\$14.7 million projected revenue in 2007).

Project Coordinator, Billy Richards, will supervise the staff. He served many years as Assistant to the Vice President of Program Development at Oceanic Institute (1978-1997) enabling him to develop new programs, become involved in the State Legislature, and play a key role in securing federal match CIP funding for the company. Mr. Richards then became Vice President and General Manager of Hawai'i High Health Seafood Corporation, the sales and marketing subsidiary of Controlled Environment Aquaculture Technology, Inc., a large land-based shrimp aquaculture operation on Kaua'i (1997-2004). He joined Partners in Development Foundation in 2005 serving as Project Coordinator for various projects and most recently as Director of Communications for the Foundation.

The fund development program will be initially staffed by the following two full-time positions.

The Development and Marketing Director will be a 1.0 FTE position. The director will be someone with three to five years experience in fundraising or marketing, preferably with a marketing, public relations or communications degree, preferably with a comprehensive knowledge of PIDF, its philosophy and programs, excellent verbal and written communication skills, and a willingness to learn how to best match potential financial supporters with PIDF's strategic goals and objectives. This position will work closely with the Executive Director and Director of Communications.

The Development Assistant will be a 1.0 FTE whose main duties will be to report to and support the director's efforts to accomplish the strategic goals and objectives as they relate to sustainability of the Foundation. The Development Assistant will perform all clerical duties required, assist in creating and compiling marketing packets, creating and maintaining foundation/endowment lists, researching potential funders, and all other duties as may be required. This position will be required to have excellent verbal and written communication skills, demonstrate proficiency in word processing, spreadsheets, graphic software, possess good organizational skills and have a positive attitude toward learning new skills as necessary. The position should have the skills and background necessary to potentially be groomed to become instrumental in the Foundation's marketing efforts.

B. Organization Chart

See organization chart (Appendix C) illustrating programs of the Foundation as well as the administrative staff and lines of responsibility/supervision.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

NA

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

NA

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:


- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Partners in Development Foundation
(Typed Name of Individual or Organization)


(Signature)

Jan E. Hanohano Dill

(Typed Name)

1/29/08
(Date)

President and Chair

(Title)

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Partners in Development Foundation Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Computer	2	\$1,685.00	\$ 3,370.00	3370
Server and Plenum CAT 5E cable	1	\$290.00	\$ 290.00	290
Color printer/copier/fax machine	1	\$2,000.00	\$ 2,000.00	2000
Cellular phone	1	\$100.00	\$ 100.00	100
Business office phone	1	\$500.00	\$ 500.00	500
Office desk, chair and file cabinet	2	\$1,000.00	\$ 2,000.00	2000
TOTAL:	8		\$ 8,260.00	8,260

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION
PERSONNEL - SALARIES AND WAGES**


Applicant: Partners in Development Foundation

Period: July 1, 2008 to June 30, 2009

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Development and Marketing Director	1	\$60,000.00	100.00%	\$ 60,000.00
Development Assistant	1	\$40,000.00	100.00%	\$ 40,000.00
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
TOTAL:				100,000.00
JUSTIFICATION/COMMENTS:				

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

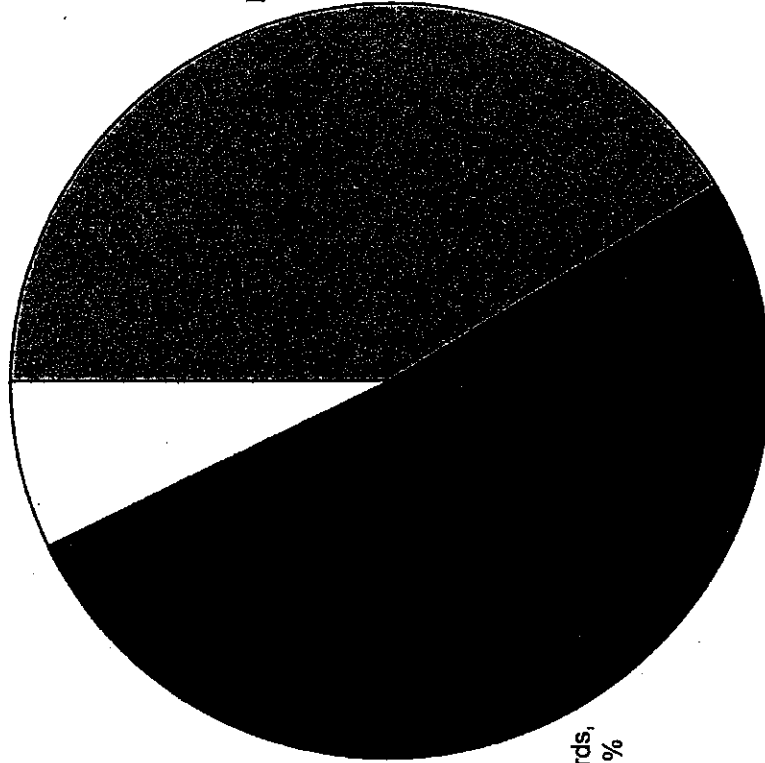
App Partners in Development Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	100,000			
2. Payroll Taxes & Assessments	11,800			
3. Fringe Benefits	18,200			
TOTAL PERSONNEL COST	130,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Contractual Services	50,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Printing, Supplies	25,000			
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	75,000			
C. EQUIPMENT PURCHASES	8,260			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	213,260			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Jan E. Hanohano Dill	808-595-2752	
(b) Foundations and Trusts	50,000		Phone	
(c) Organization's own funds	13,260		1/21/08	
(d)		Signature of Authorized Official	Date	
TOTAL REVENUE	213,260	Jan E. Hanohano Dill, Executive Director Name and Title (Please type or print)		

PIDF Income by Funding Source-2008 Budget (Total \$18,504,889)

- Federal Grant Awards
- State Grant Awards
- Foundation & Corporate Contracts

Foundation & Corporate
Contracts, 1,332,824, 7%



Federal Grant Awards,
\$7,681,736, 42%

State Grant Awards,
\$9,490,329, 51%

Partners in Development Foundation Program Timeline

(Starting month dependent upon availability of funds.)

Description of Item	Responsibility	Prior to GIA	Months														
			1	2	3	4	5	6	7	8	9	10	11	12			
1 Establish Fund Development Program																	
a Hire consultant	Officers	Completed															
b Develop fund development plan	Officers/Cons	Completed															
c Assist in securing initial grants to support fund development program costs	Officers/Cons	Ongoing															
d Provide mentoring and training for new staff	Cons																
2 Hire staff																	
a Recruit, interview and hire	Officers/HR																
3 Program Tasks																	
a Finalize case for support	FD Staff/Cons																
b Recruit fund development vol. committee	Officers/FD Staff																
c Target potential donors	FD Staff/Cons																
d Create marketing and fund devt collateral materials	FD Staff/Cons																
e Implement strategies outlined in fund development plan	FD Staff/Cons																

Key:

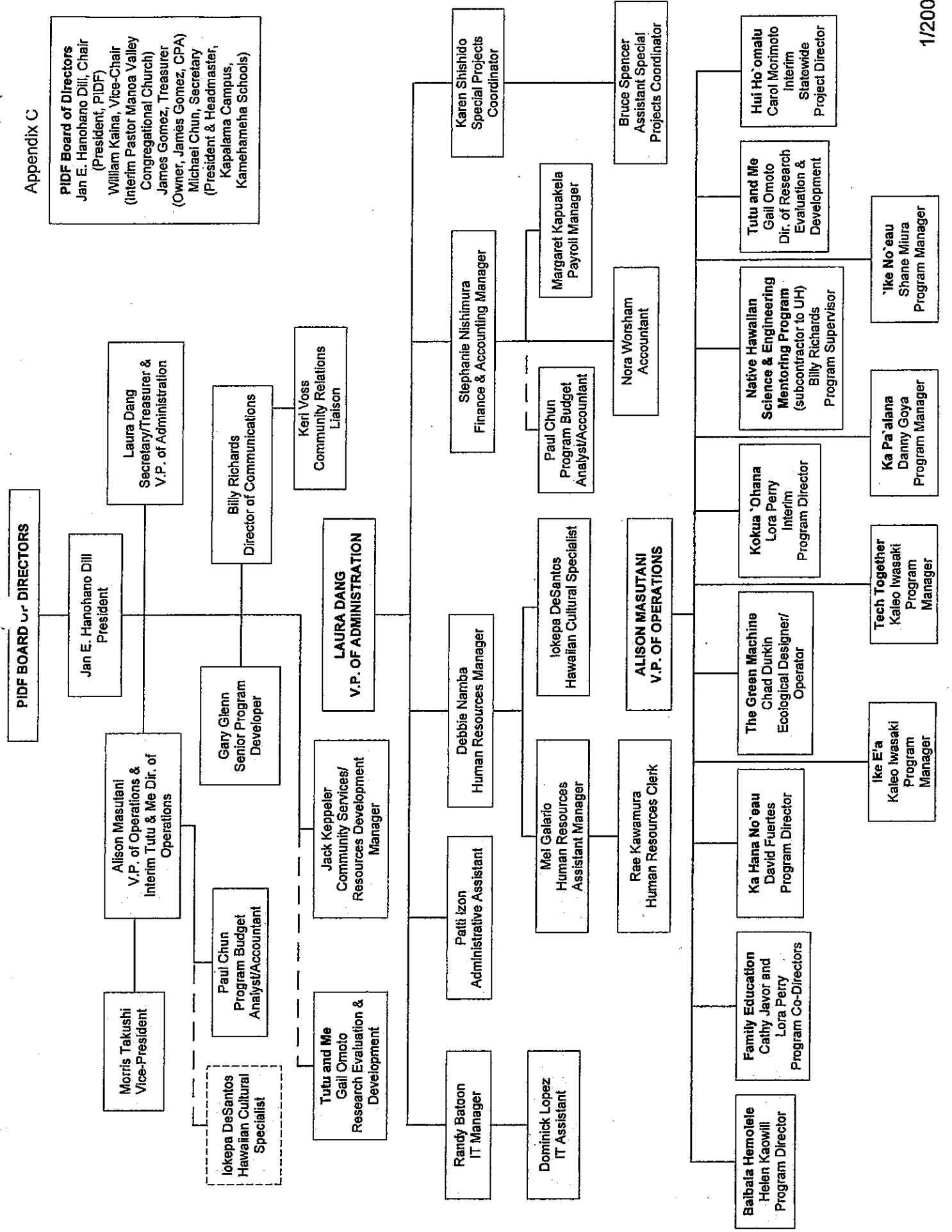
Cons = Consultant

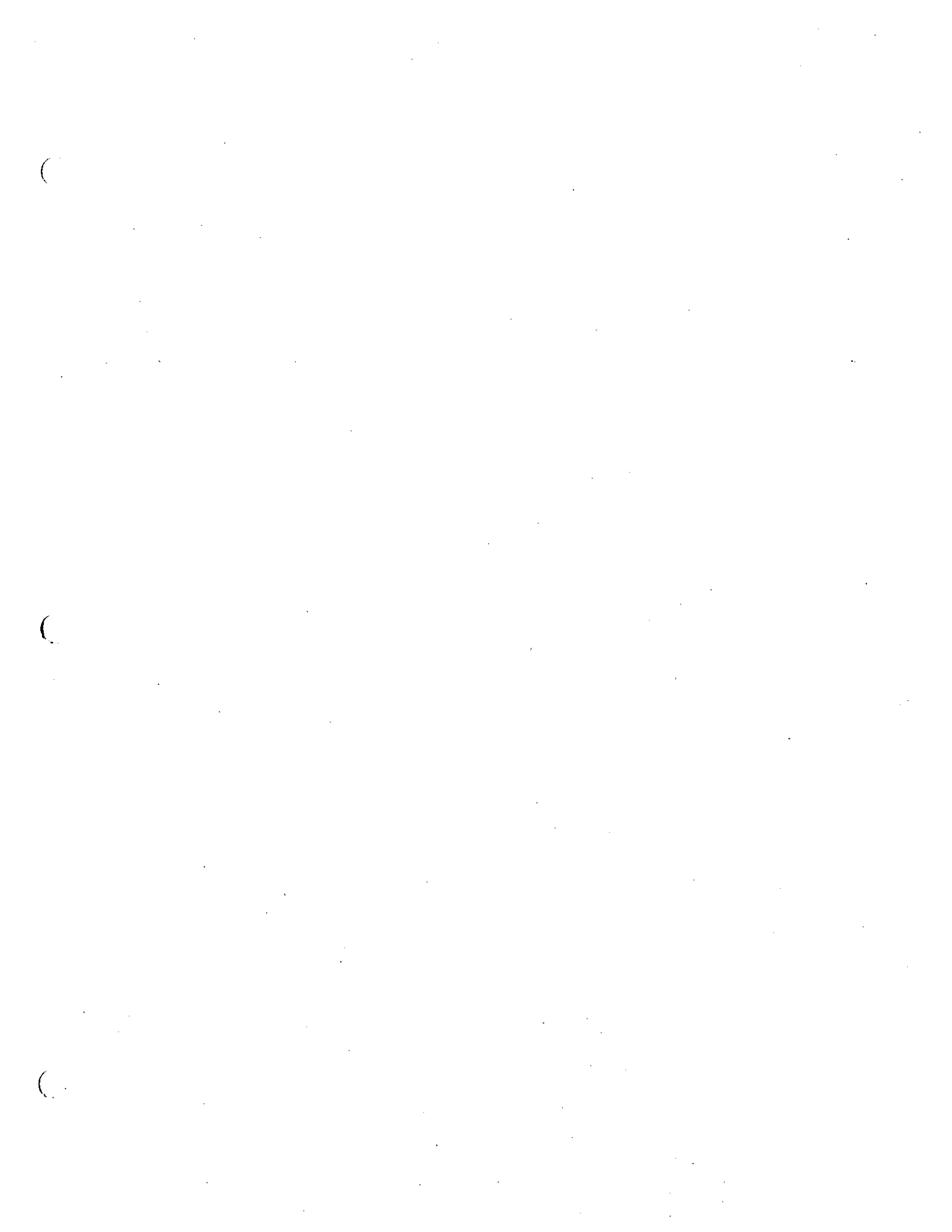
HR = Human Resources

FD Staff = Fund Development Staff

Appendix C

PIDF Board of Directors
 Jan E. Hanohano Dill, Chair (President, PIDF)
 William Kaina, Vice-Chair (Interim Pastor Manoa Valley Congregational Church)
 James Gomez, Treasurer (Owner, James Gomez, CPA)
 Michael Chun, Secretary (President & Headmaster, Kapalama Campus, Kamehameha Schools)







The 24th Hawai'i State Legislature
Application for Grants-In-Aid

Partners in Development
January 31, 2008



