

House District Maui
Senate District Maui

THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 207-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING GRANT REQUEST – CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):
JUDICIARY, 2ND CIRCUIT COURT

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Parents And Children Together
Dba: FACT
Street Address: 1485 Linapuni Street, Ste. 105
Honolulu, HI 96819
Mailing Address: Same as above.

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name RUTHANN QUITIQUIT
Title President & CEO
Phone # 808-847-3285
Fax # 808-841-1485
e-mail adminrquitiquit@pacthawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # _____
5. STATE TAX ID # _____
6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

OPERATIONAL FUNDING TO CONTINUE CRITICAL DOMESTIC VIOLENCE SUPPORT SERVICES IN MAUI COUNTY

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$125,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

10. SPECIFY THE AMOUNT BY SOURCE OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 192,000
FEDERAL \$ -0-
COUNTY \$ 73,500
Private/Other \$ -0-

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:


AUTHORIZED SIGNATURE

RUTHANN QUITIQUIT, PRESIDENT & CEO
NAME & TITLE

January 31, 2008
DATE SIGNED

Narrative



Application for Grants and Subsidies

I. Background and Summary

Parents And Children Together (PACT) requests funding of \$125,000 to continue critical counseling and support services for domestic violence offenders, victims and survivors, children and their parents on the islands of Maui and Lanai through its Maui Family Peace Center (FPC).

Maui Family Peace Center has provided community-based domestic violence-related services on Maui and Lanai for over 10 years. Its goals are to improve victim and public safety, provide intervention services to offenders, and promote the welfare of families. FPC services align with PACT's mission: To promote and support healthy individuals, families, and community by creating opportunities for them to identify and address their own strengths, needs, and concerns and successfully realize their potential. FPC intervention holds perpetrators accountable, establishes safety checks for victims, and reduces domestic violence in the community.

Parents And Children Together (PACT), founded in 1968, is a private, non-profit family service agency. It has developed a comprehensive array of community-based prevention and treatment services to strengthen individuals, children, families and communities experiencing developmental, behavioral health, and socio-economic challenges. PACT is recognized as a leader in the design and delivery of innovative social and educational services on Oahu, Kauai, Maui, Molokai, and Lanai.

II. Service Summary and Outcomes

Maui FPC provides a specialized domestic violence system of care that responds to the community's need for victim and public safety while promoting offender accountability and behavior change.

The service objectives of the Maui Family Peace Center for each service component are as follows:

(1) Offender Intervention (Kuleana or "responsibility/accountability") Component:

To provide domestic violence group and/or individual treatment to 400 (annually) court-ordered offenders of intimate partner abuse and/or non-partner violence in which offenders will gain the knowledge and skills needed to prevent further battering; and learn alternative cognitive behavioral skills training and practice specific behaviors intended to guide them in taking responsibility for their abusiveness.

(2) Victim/Survivor (Puuhonua or "safe haven") Component:

To provide support services to 200 (annually) victim/survivors of domestic violence to break the isolation so often associated with domestic violence, while providing a safe venue for healing and skill building through crisis intervention, information and referral

to promote victim safety; providing Temporary Restraining order advocacy, including assisting the victim execute necessary legal documents and assistance during court proceedings; group and/or individual counseling to a minimum of 50 victims annually to promote information and support to resolve the impact of domestic violence; and phone outreach, over six (6) months, with victims of offenders enrolled in the Offender Program to offer services and ascertain their safety.

(3) Structured Child Care Services (Haupoa or “to make the ground soft for planting”) Component:

To provide structured child care services to children who are exposed to domestic violence. Age appropriate child care is provided so that mothers are able to avail themselves of services through Puuhonua. In addition, for older children, there is a focus on positive behavior patterns that will reduce intergenerational violence while strengthening family stability, safety and growth.

Annually, Maui’s FPC provides:

- Eleven (11) groups per week; plus two (2) additional groups for Lanai and Orientation on a biweekly basis. In general, Groups have 10-15 consumers each.
- A minimum of four (4) community presentations on Maui and at least one on Lanai to heighten public understanding about the seriousness, criminal nature and impact of domestic violence as well as provide resource information on how to get help.
- Program Director and Regional Director participate in the Maui County Domestic Violence Task Force, Domestic Violence Action Center Pilipina Rural Program, and Hawaii State Coalition Against Domestic Violence to join other service providers in coordinating domestic violence services statewide.
- Program Director provides consumers’ Probation Officers with timely notification of acceptance, progress, warnings, and discharge procedures, to improve communication and coordinate service delivery.
- Program Director establishes safety checks for consumers’ partners and/or family members via Women Helping Women when specific consumers represent a threat to themselves and/or others.
- Program Director and Regional Director, and other experts conduct skills training for FPC staff.

Maui FPC’s conducts 50 weeks of on-going two (2) hour separate intervention groups for victim/survivors, children, and offenders. It’s monitoring, evaluation, and quality assurance evaluations indicators specifically include well-documented numbers of consumers, their attendance and progress. The program conducts pre- and post-tests, using tools recognized in the field. Our expectations of consumers are realistic and many of our consumers can and do make positive changes in their behaviors.

Anticipated outcome measures of effectiveness for this POS application are as follows:



(1) Maui Family Peace Center Offender Intervention (Kuleana or responsibility/accountability) Component

Outcomes:

1. *80% of all consumers completing the program will take responsibility for their violent behavior, cease to blame the victim for the violence, and recognize the adverse effects of their violent acts.* This is measured with the Group Individual Consumer Assessment completed by staff and the Consumer Pre/Post Test completed by the consumers, copies of which are recorded in consumer records.
2. *100% of all consumers completing the program will complete a written individualized, practical plan to maintain non-violent behavior and will present that plan to the group for feedback.* This is verified by the copy of plan in the consumer's records, which is accompanied by the staff's written evaluation of the practicability of the plan.
3. *80% of all consumers completing the program will improve their understanding of the nature and effects of domestic violence by 50%.* This is measured with the Group Individual Consumer Assessment completed by staff and the Consumer Pre/Post Test completed by the consumers, copies of which are recorded in consumer records.
4. *80% of all consumers completing the program will demonstrate the knowledge, skills and attitudes necessary for the maintenance of non-abusive behavior, which includes learning non-violent conflict resolution and non-aggressive communication.* This is measured with the Group Individual Consumer Assessment completed by staff, weekly progress notes and curriculum content.
5. *80% of all consumers completing the program will significantly increase their knowledge of the effects of domestic violence on children.* This is measured with the Group Individual Consumer Assessment and the Consumer Pre/Post Test completed by the consumers, copies of which are recorded in consumer records.
6. *80% of participants in a community education presentation will rate overall satisfaction with information received.*

2. The Victim/Survivor (Puuhonua or "safe haven") Component

Outcomes:

1. *80% of participants who complete services (via group, individual or crisis services) will develop a personal safety plan.* The safety plan is recorded in the consumer's file.
2. *80% of participants completing the service plan will demonstrate an increased knowledge of the dynamics of violence, the tactics of power and control and the impact of these elements on victim/survivor recovery.* This is measured with the GICA, weekly progress notes and Discharge Summaries completed by staff, copies of which are recorded in consumer records.

3. *80% of participants completing the program will demonstrate an enhanced self-image and the ability to identify her/his own strengths.* This is measured with the GICA, weekly progress notes and Discharge Summaries completed by staff, copies of which are recorded in consumer records.
 4. *80% of participants completing the program will demonstrate an increased awareness of community networks and social supports necessary for long-term healing.* This is measured with the GICA, weekly progress notes and Discharge Summaries completed by staff, copies of which are recorded in consumer records.
 5. *80% of Victim participants who receive crisis and/or information/referral services will be referred to community resources.* This is recorded in the consumer's file.
- 3. Structured Child Care (Haupoa or "to make the ground soft for planting") Component:**

(A) Structured Child Care

Outcomes:

1. *80% of children completing the program will show an improvement in their knowledge and ability to address their safety.* This is measured with the GICA, weekly progress notes and Discharge Summaries completed by staff, recorded in consumer records.
2. *80% of children completing the program will demonstrate an increase in positive coping skills, including their ability to constructively express feelings and thoughts.* This is measured with the GICA, Discharge Summary and weekly progress notes completed by staff as well as CBCL/TRF, SEI and HCQ. These are recorded in consumer records.
3. *80% of children completing the program will show an improvement non-violent conflict resolution skills.* This is measured with the GICA, weekly progress notes and Discharge Summaries completed by staff, as well as the HCQ. These are recorded in consumer records.
4. *80% of children completing the program will show an improvement in positive behavior with peers, family and in other social settings.* This is measured with the GICA, Discharge Summary and weekly progress notes completed by staff as well as CBCL/TRF, SEI and HCQ. These are recorded in consumer records.

Reporting Requirements for Program and Fiscal Data

Family Peace Center submits written quarterly and year-end reports summarizing output and outcome data, performance accomplishments, challenges and actual expenditures in a regular and timely fashion.

Family Peace Center Maui adheres to PACT's Quality Assurance and Improvement Plan (QAIP), which is based on Council on Accreditation and empirically-based "best practice" standards. The QAIP and its results serve as a guideline for staff, supervisors and agency management. Based on the QAIP, PACT continually evaluates program performance to:



- Be accountable to stakeholders and funders;
- Identify strengths and how to enhance them
- Identify deficiencies and any needed corrective actions.
- Implement and monitor the effectiveness of corrective action plans;
- Assess the extent to which program outcomes and outputs are being met;
- Address any barriers to meeting program goals and objectives;
- Maintain and replicate best practice including highlighting innovations or efficiencies that demonstrate overall program improvement; and
- Continually improve the way PACT does business and serves the community.

The PACT QAIP encompasses all programs, employees, Board members, contracted service providers, volunteers, funders and partners. All stakeholders are expected to participate in quality improvement activities related to their services and adhere to standards established by the organization. The quality improvement process consists of:

- 1) Annual Consumer Satisfaction Survey;
- 2) Opportunity identification;
- 3) Assessment and analysis of data;
- 4) Implementation of solutions; and
- 5) Evaluation of the implemented solution.

This process of ongoing evaluation, planning and implementation of changes in service delivery is the foundation that provides for the best FPC service delivery possible. By incorporating feedback from consumers and community partners while closely monitoring service delivery via regular supervision and maintaining other evaluative internal processes, quality improvement for service delivery is meaningful and beneficial to the program.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$31,250	\$31,250	\$31,250	\$31,250	\$125,000



IV. Experience and Capability

A. Necessary Skills and Experience

(1) History of Providing Domestic Violence Intervention Services

Both the agency of PACT and its Family Peace Center program have extensive experience in developing and implementing domestic violence counseling models. PACT currently provides domestic violence services on Oahu, Kauai, Maui and Lanai. During FY 2006-2007 the Family Peace Center on Maui and Lanai provided services to more than 300 unduplicated adult and child consumers. PACT's Family Peace Center Program is one of the oldest and therefore most experienced domestic violence programs in the state, a leader in developing innovative programs and delivering effective services, with over 20 years to its credit. FPC's performance results consistently meet or surpass expectations, as evidenced in reports to funders.

PACT's Maui Family Peace Center currently has contracts with the Hawaii State Judiciary Second Circuit and Maui County of Housing and Human Concerns to provide domestic violence intervention community-based counseling and support services. The Maui FPC Program has provided Maui and Lanai with the knowledge and skills needed to address domestic violence for over 10 years.

PACT's Family Visitation Centers on Maui, Oahu and Kauai are considered to be model programs in the field of domestic violence. The Maui Family Visitation Center (FVC) compliments its group intervention program by providing visitation services that provide a safe, neutral and nurturing environment where non-custodial parents, who are most often perpetrators of domestic violence, may visit their children. Developed and implemented by PACT, the Family Visitation Center when it was developed over 10 years ago on Oahu was then sixth visitation center of its kind in the nation. All of the statewide visitation centers are modeled after PACT's FVC program. The Maui and Kauai FVC have been providing services with a contract through the State of Hawaii Department of the Attorney General Safe Haven's Grant for over three (3) years.

Oahu and Maui Family Peace Centers' Victim/Survivor (Puuhonua) Component provides support, counseling and advocacy for adult victims of domestic violence through group and individual counseling. FPC has historically worked with approximately 200 victim/survivors a year. Of consumers who complete services, 91% demonstrate an increased awareness of safety knowledge and skills as well as an increase in positive coping skills. In addition to group intervention,

FPC's children services began in 1991 on Oahu as a model for the state. The Oahu Victim and Child Components emphasize the importance of addressing children's needs through coordinated work with parents, other family members and care providers. This is a new service for Maui and is being phased in on Maui through the



provision of structured child care services. Based on historical data gleaned from the Oahu program, however, consumers participating in these services typically show marked improvement. For example, during the past fiscal year, the Oahu data shows that 90% of the children completing services demonstrated an improvement in their use of positive coping skills while 93% of the parents completing their services showed an improvement in positive parenting skills and knowledge.

(2) Verifiable Experience & References for the Past Five Years:

Type of Service	Year	Contract Number	Contracting Agency	Contact Person	Phone Number
Domestic violence batterer counseling services on Maui	7/1/03-6/30/07	#J04-048	State of Hawaii, Judiciary Second Circuit	Kim Cuadro	(808) 244-2779 Kim.S.Cuadro@courts.state.hi.us
Domestic violence batterer counseling services on Maui and Lanai	7/1/04 - 6/30/06 7/1/06-6/30/08	#G-2243	Department of Housing and Human Concerns County of Maui	Sue Fukushima	((808) 270-7178 Sue.Fukushima@co.maui.hi.us
Family Visitation Centers (Maui and Kauai) and Safe Haven	2004-2005	03-CW-02	Department of the Attorney General	Adrian Kwock	Adrian.P.Kwock@hawaii.gov
Domestic violence victim, batterer and child counseling services	7/1/03-6/30/07 7/1/01-6/30/03 7/1/99-6/30/01 7/1/97-6/30/99	#J04060	State of Hawaii, Judiciary First Circuit	Maureen Kiehm	539-4406 maureen.n.kiehm@courts.state.hi.us
Domestic violence victim services	2/1/04-3/31/05 4/1/05-	#02-WF-10 (through 6/06) and	Hawai'i Department of the Attorney	Kathy Mitchell	586-1389 Kathleen.M.Mitchell@



Type of Service	Year	Contract Number	Contracting Agency	Contact Person	Phone Number
	6/30/06	AG-CPJAD-VAWA-2005-WF (starting 2/07).	General		hawaii.gov
Domestic violence victim services	2/1/07-1/31/08 (contract in process of being finalized, dates tentative)	AG-CPJAD-VAWA-2005-WF	Hawai'i Department of the Attorney General	Kathy Mitchell	586-1389 Kathleen.M.Mitchell@hawaii.gov
Parent Education, Support and Skill-Building/Non-Violence Family Education Children's Counseling Program: Urban Honolulu	7/1/06-6/30/07 7/1/05-6/30/06 7/1/01-6/30/05 7/1/99-6/30/01	#HTH-550-4-5-A	State of Hawaii, Dept. of Health, Family Health Services Division, Maternal Child Health Branch	Lynn Niitani	733-4954 LNiitani@fhds.health.state.hi.us
Parent Education, Support and Skill-Building/Non-Violence Family Education Children's Counseling Program: Rural Windward Oahu	7/1/06-6/30/07 7/1/05-6/30/06	#HTH-550-4-5-B	State of Hawaii, Department of Health, Family Health Services Division, Maternal Child Health Branch	Lynn Niitani	733-4954 LNiitani@fhds.health.state.hi.us



Type of Service	Year	Contract Number	Contracting Agency	Contact Person	Phone Number
School-based domestic violence counseling for children exposed to domestic violence	2/1/07-9/30/07 10/1/05-9/30/06 10/1/04-9/30/05 10/1/03-9/30/04 5/1/03-9/30/03	E03-28/CO-30086	Department of Education	Dee Helber	735-6222 dee.helber@notes.k12.hi.us
Batterer intervention counseling at the Oahu Community Correctional Center (OCCC)	6/1/02-1/31/06	#51518	Department of Public Safety	Maureen Tito	587-1275 maureen@sms-hi.com

B. Facilities

Facilities Overview

PACT has 50 locations on four (4) islands. With the exception of the Maui office, service locations meet all the requirements of the American Disabilities Act (ADA) regarding consumer and employee access as well as OSHA requirements for safety. On Maui, services are provided at alternative sites in the community for those who require ADA accommodations. Every effort is made to maintain services that are centrally located in each community where target populations are served. PACT has a Facilities Manager to ensure that all sites provide maximum accessibility and support for service delivery. The Director of Quality Assurance oversees a Safety Program that includes facilities compliance with all safety regulations (such as OSHA), including fire drills and monthly facilities inspections.

Maui Family Peace Center is located at 81 North Market, Suite 200 Wailuku, HI 96793 . This office suite is shared with two other PACT Maui programs: Maui Family Visitation Center and the Multi-Systemic Therapy Program. Maui FPC provides physical communication and programmatic access to persons with disabilities as needed. Consumers have bathroom access, adequate parking, and central air conditioning.

Staff has space to conduct consumer interviews in safe and private environment. The program carefully maintains clinical records in secure areas that include locked file cabinets and protocols for access. The Maui FPC office has two separate safe and



confidential meeting spaces available. In addition to services provided at FPC's office, the program also rents space from community organizations in Maui County in order to deliver sessions as much as possible in consumers' home communities.

Attention to Staff & Consumer Safety

In addition to the agency-wide safety program described above, Maui Family Peace Center employs specific procedures addressing the unique risks of domestic violence service provision. These procedures maintain safety for both staff and consumers. When consumers enter the program they are carefully screened for potential use of violence, imminent risk of experiencing violence from others and the existence of any restraining orders. Staff engage any consumers at risk of perpetrating violence in violence-prevention activities and also help consumers at risk for experiencing violence to develop specific safety plans to ensure their security.

Staff is thoroughly trained in emergency procedures for handling hostile consumers, diffusing threatening situations and intervening with consumers who may be suicidal or homicidal. This training is reviewed and updated annually for all staff at staff meetings. All FPC off-site locations are regularly evaluated for their appropriateness, safety and adherence to ADA requirements, with adjustments made as needed. FPC staff are trained in specific off-site emergency and safety procedures (similar to those described above).

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Our diverse multi-lingual staff includes:

Regional Director – Abdel Mebed, MA, CSAC; 30 years in adult mental health, substance abuse treatment and domestic violence services providing individual and group therapy; reports to PACT's Vice-President of Programs

Program Director – Catherine Long, MA, CSAC; 14 years in domestic violence, mental health, substance abuse, children with special needs, and early childhood education services; reports to Regional Director

Program Assistant – Natalie Chin, High School Diploma; Three years clerical and seven years customer services experience; reports to Regional Director

Counselor Advocates – Sarah Nakihei FT; high school diploma with some college with 17 years experience in Domestic Violence and Substance Abuse. Star Walters ½ time; BA in theatre and working on Masters degree in Family Therapy with less than one year experience in Domestic Violence and Kahealani Valdes ½ time: with high school diploma and less than one year Domestic Violence experience. All three Counselor Advocates are under the director supervision and training of the Program Director, Catherine Long.



Oahu Family Peace Center Program Director – Kata Issari, MSW, 20 years in domestic and sexual violence intervention and prevention [used for consultation and technical expertise], reports to PACT's Division Director of Treatment Programs.

Maui Group Facilitators – Jeena Canche, Gina Corella, Domingo Gumpal, Aurora Gundran, Audrey Malasnik, Alton Simodoi, Lydia Rayo, Leo Asuncion, Leela Romano, Saundina Torres and; Willam Staton; various levels of education from high school to advanced degrees and various years of experience in group facilitation and domestic violence; all Group Facilitators report to the Program Director, Catherine Long. .

The Regional Director provides overall leadership and oversight for programs and administration and provides back-up direct service as needed. The Program Director oversees day-to-day operations and supervises facilitators. The Program Director completes assessments and individual sessions, facilitates three groups per week, and assists Family Court with Temporary Restraining Order hearings. The Counselor Advocate duties include: attendance at court hearings (3-5 hours per week), 3-5 intakes per week (6-10 hours per week), individual counseling, and group facilitation. Group Facilitators conduct group sessions. The Program Assistant provides clerical and administrative support. Both the Regional Director and the Program Director consult with PACT's Oahu Family Peace Center Program Director. Formal supervision occurs on a weekly basis, and informal supervision is ongoing. The Program Director monitors each group every quarter and provides feedback to the facilitators.

New staff are trained on programs, policies and procedures, job expectations, non-violent crisis intervention and safety procedures. New Group Facilitators receive a minimum of 25 hours of basic training. Ongoing training includes at least 25 hours per year for staff. Monthly trainings include: Victim's Perspective, Group Dynamics; Working with Batterers, Curriculum Review and Use in Groups, Co-Facilitation, and Mental Health and Substance Abuse Issues; Impacts on Children Exposed to Domestic Violence; Latest Research and Findings on Treatment for Batterers; Motivational Interviewing- Responding to Resistance; Lethality Assessment and Risk Factor; Suicide/Homicide Assessment and Intervention. Maui and Oahu staff receive training from well-known experts in their respective fields.

B. Organization Chart

We have attached the PACT agency organizational chart which indicates the position of the Maui County Programs and the Maui Family Peace Center organizational chart. These charts illustrate the position of each staff and line of responsibility/supervision. The FPC chart also reflects the title, name and full time equivalency for each position.



VI. Other

A. Litigation

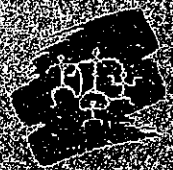
PACT has no litigation pending.

B. Licensure or Accreditation

PACT is fully accredited by the Council on Accreditation (COA) and by Healthy Families America (HFA). It is a member of the Child Welfare League of America (CWLA) and a member of the Hawaii Association for the Education of Young Children.



Budget



BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2008 to June 30, 2009)

Applicant/Provider:

Parents And Children Together

RFP No.:

Maui Family Peace Center

Contract No. (As Applicable):

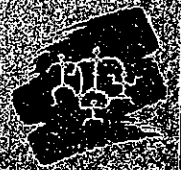
Grant In Aid

Date Prepared: 1/29/2008

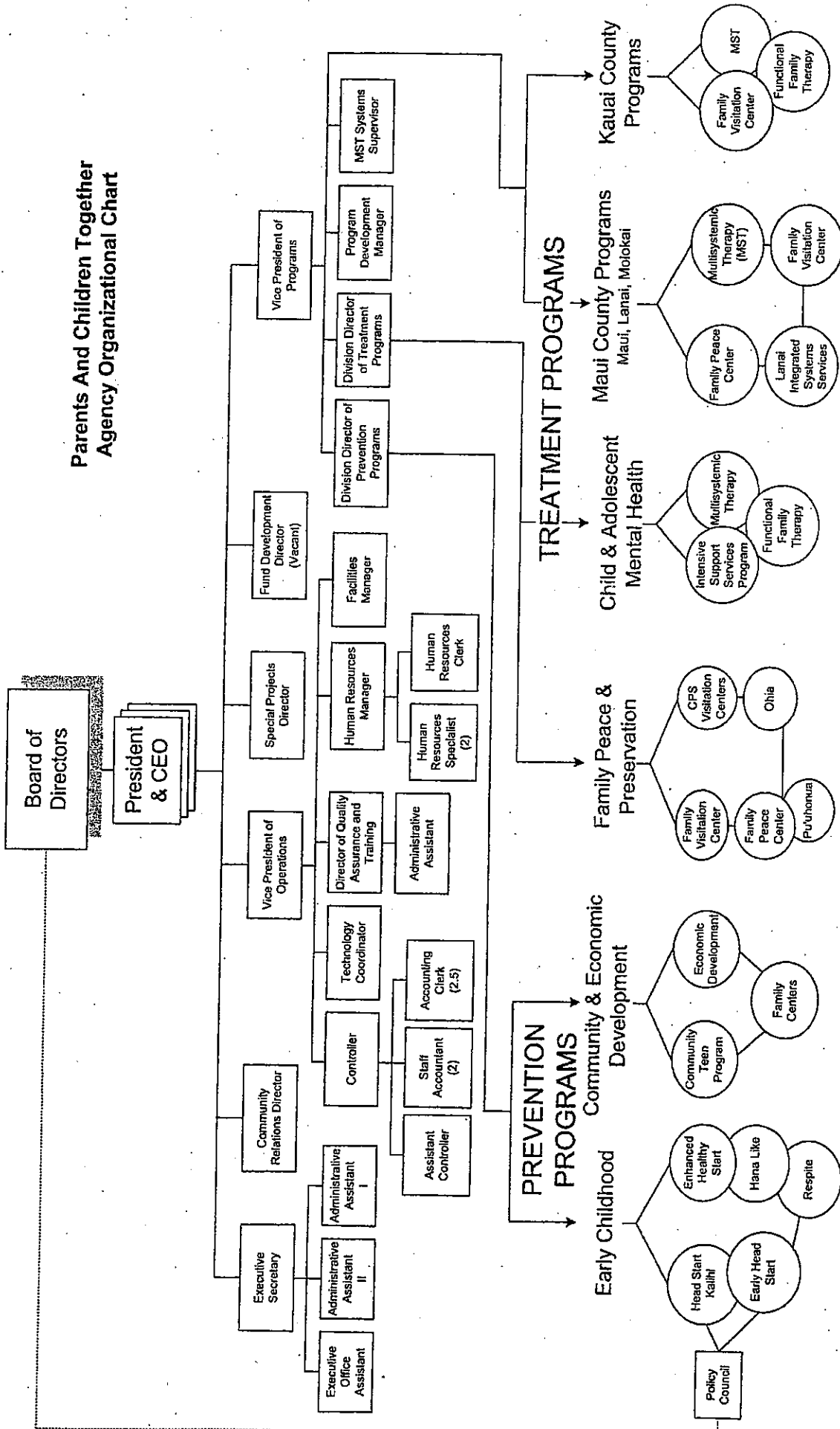
BUDGET CATEGORIES	Budget Request (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	53,580			
2. Payroll Taxes & Assessments	8,037			
3. Fringe Benefits	4,822			
TOTAL PERSONNEL COST	66,439			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	2,007			
2. Airfare, Out-of-State				
3. Audit Services	515			
4. Contractual Services - Administrative	800			
5. Contractual Services - Subcontracts				
6. Insurance	792			
7. Lease/Rental of Equipment				
8. Lease/Rental of Motor Vehicle				
9. Lease/Rental of Space	30,000			
10. Mileage	100			
11. Postage, Freight & Delivery				
12. Publication & Printing	2,000			
13. Repair & Maintenance	800			
14. Staff Training	997			
15. Substance/Per Diem	800			
16. School Supplies				
17. Telecommunication	600			
18. Transportation	1,200			
19. Utilities	700			
20. Beneficiary Cost	1,000			
21. Administrative Costs	16,250			
22.				
23.				
TOTAL OTHER CURRENT EXPENSES	58,561			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	125,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	125,000	Desie Graves (808) 847-3285		
(b)		Name (Please type or print) Phone		
(c)		1/29/2008		
(d)		Signature of Authorized Official Date		
		Ruthann Quitquit, President & CEO		
		Name and Title (Please type or print)		
TOTAL REVENUE	125,000	For State Agency Use Only		
		Signature of Reviewer Date		

Attachments

- **Organizational Charts**
 - ▶ **Agency**
 - ▶ **Maui Programs**

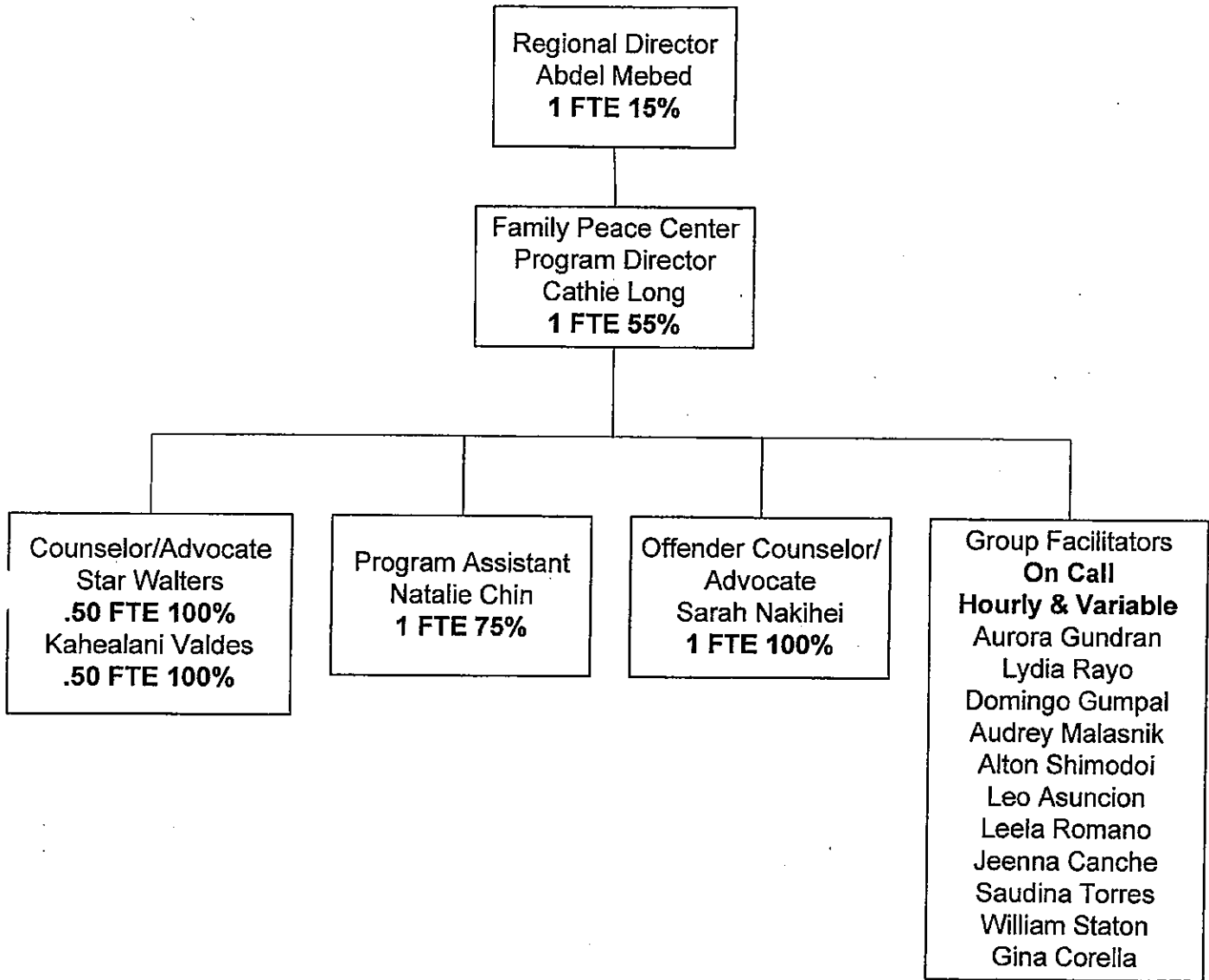


Parents And Children Together Agency Organizational Chart



Revised: 5-2007

Parents And Children Together Maui Family Peace Center



Declaration Statement



APPLICANTS FOR GRANTS AND SUBSIDIES

CHAPTER 42F, HAWAII REVISED STATUTES

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information to purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Parents And Children Together

(Typed Name of Individual or Organization)


(Signature)

January 30, 2008

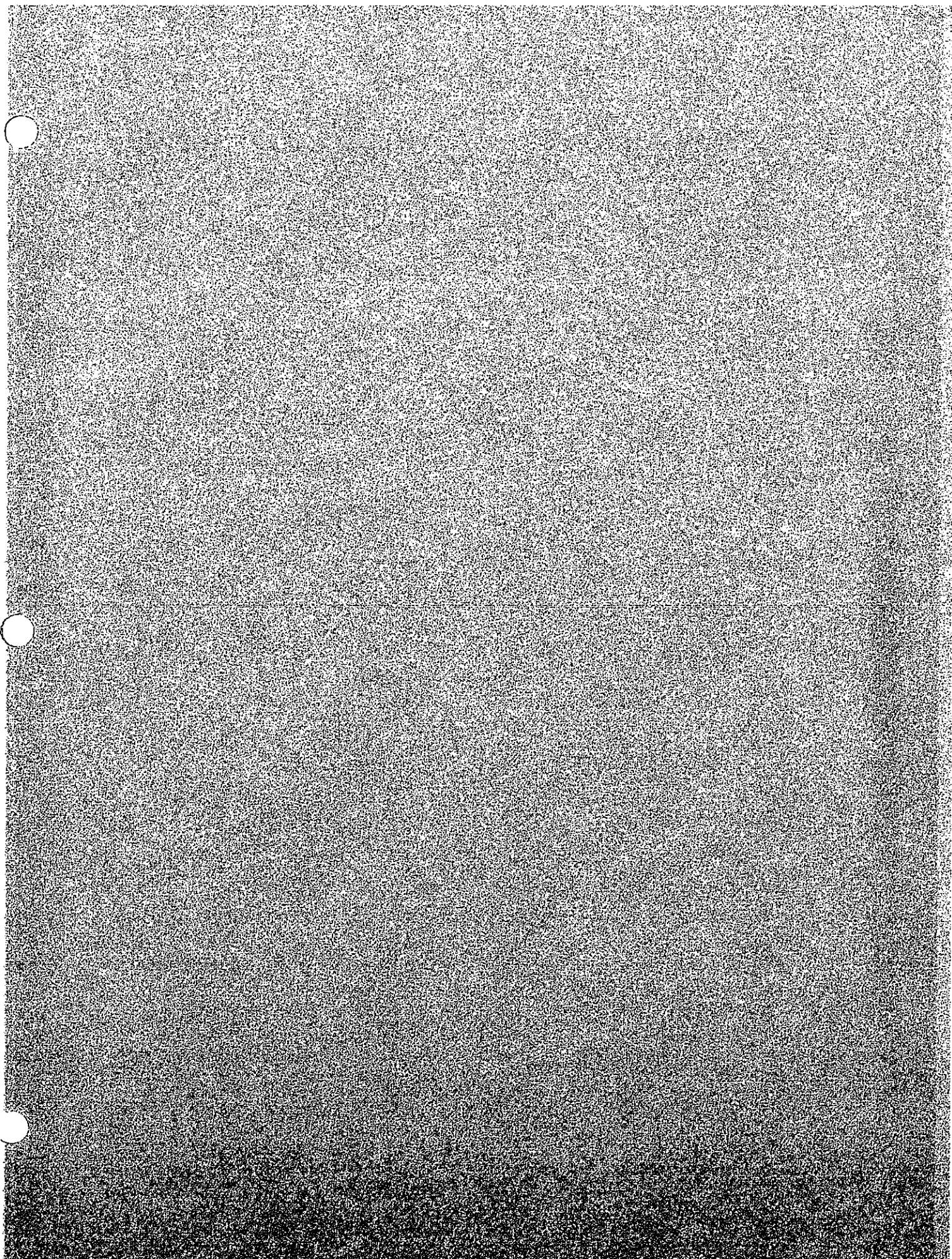
(Date)

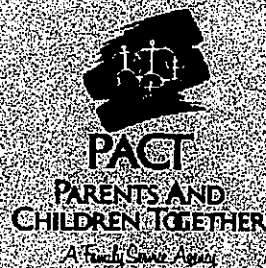
Ruthann Quitiquit

(Typed Name)

President & CEO

(Title)





ORIGINAL

**PARENTS AND CHILDREN
TOGETHER**

MAUI FAMILY PEACE CENTER

GRANT-IN-AID

2008-2009

January 31, 2008

