

House District _____

Senate District _____

THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 202-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

- GRANT REQUEST – OPERATING
- GRANT REQUEST – CAPITAL
- SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

The Pacific Gateway Center
Dba:

Street Address:

720 North King Street, Honolulu, HI 96817

Mailing Address:

720 North King Street, Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name TIN MYAING THEIN, PH.D.

Title Executive Director

Phone # (808) 851-7010

Fax # (808) 851-7019

e-mail pgcmyaing@hotmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID # [REDACTED]

6. SSN (IF AN INDIVIDUAL): N/A

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

RECYCLE, REDUCE, REUSE PLASTIC PROJECT

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009: \$ 275,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
 FEDERAL \$ _____
 COUNTY \$ _____
 PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

TIN MYAING THEIN, PH.D., Executive Director
NAME & TITLE

January 25, 2008
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A BRIEF description of the applicant's background;

The Pacific Gateway Center (PGC) established in 1973 by the Palama Council of Churches is a 501(c)(3) private non-profit corporation (FEIN: 99-0236204) in response to the heavy influx of Asian and Pacific Island immigrants and refugees to the state of Hawai'i. In 1984, St. Elizabeth church provided a location for PGC and incorporated PGC as an independent organization with a governing Board of Directors, private non-profit 501(c)(3) status and membership with the Aloha United Way. Today, PGC is governed by a 14 member volunteer Board with an Executive Director. The mission of PGC is "to empower Hawai'i's low-income residents, immigrants and refugees to achieve self-sufficiency through skill-building and access to opportunities while respecting cultural heritages." PGC's core integral components are social services, employment and training, economic development, and community building. The Center offers a wide range of direct and support services to meet the needs of immigrants, refugees and low-income residents of Hawai'i. The values that guide PGC are: food, diversity, spirit of aloha, humor, creativity, integrity, mutual respect and teamwork. PGC serves approximately 5,000 individuals per year to help them gain access to skill building and training opportunities that lead to self-sufficiency.

During the past decade, PGC has become increasingly involved in poverty alleviation through economic development, micro enterprise, and asset accumulation strategies that work towards meeting PGC's long-range goal of empowering immigrants, refugees, and low-income residents of Hawai'i through opportunities and services that lead to self-sufficiency. PGC has established a thirty-three year track record of delivering critical need-based services to the low-income population and as a frontrunner in the design, development, implementation and evaluation of innovative programs for self-sufficiency. PGC has managed to weave a tapestry that links all integral components as a solid route to work towards self-sufficiency by assisting low-income residents as well as newly arrived immigrants resettle in Hawai'i, give them necessary language and occupational skills, place them in jobs and assist those who desire their own businesses with financial and technical assistance.

PGC's key feature is its multilingual and multicultural staff, qualified and experienced in providing bilingual and bicultural assistance in business training, technical assistance services and entrepreneurship in over thirty languages. PGC's computer training facility serves an average of 600 individuals per year and is another key feature that works to prepare individuals to compete in a 21st workforce that demands computer literacy. PGC staff and consultants have instituted a variety of projects that demonstrate the diversity and depth of the organization's commitment to provide meaningful employment creation services and self-employment opportunities to its target market.

2. **The goals and objectives related to the request;**

Some argue State support for recycling may be more financially expensive in the short term than alternatives such as landfill; but the benefits to society from recycling compensate for any difference in cost. Landfilling waste is an inefficient use of resources, contributes to global warming through the release of methane into the atmosphere and by the pollution of groundwater and waterways. The long term financial costs of remediating pollution caused by landfilling waste are often not taken into consideration.

Recycling is the reprocessing of materials into new products. Recycling generally prevents the waste of potentially useful materials, reduces the consumption of raw materials and reduces energy usage, and hence greenhouse gas emissions, compared to virgin production. Recycling is a key concept of modern waste management and is the third component of the waste hierarchy.

The *Recycle, Reduce, Reuse Plastic Project* will process recovered scrap and/or waste plastics and will reprocess the material into useful products, sometimes completely different from their original state. For instance, this could mean melting down polyester soft drink bottles then making recycled plastic lumber, tables, roadside kerbs, benches, truck cargo liners, trash receptacles, stationery (e.g rulers) and other durable plastic products and is usually in demand.

The process that the *Recycle, Reduce, Reuse Plastic Project* will utilize is Heat Compression. The heat compression process takes all unsorted, cleaned plastic in all forms, from soft plastic bags to hard industrial waste, and mixes the load in tumblers (large rotating drums resembling giant clothes dryers). The process generates heat from the friction of the plastic materials rubbing against each other inside the drum, eventually melting all, or most of the material. The materials are then pumped out of the drum through heated pipes into casting moulds. The most obvious benefit to this method is the fact that all plastic is recyclable, not just matching forms.

Recycling is also an economic development tool as well as an environmental tool. Reuse, recycling, and waste reduction offer direct development opportunities for communities. When collected with skill and care, and upgraded with quality in mind, discarded materials are a local resource that can contribute to local revenue, job creation, business expansion, and the local economic base.

On a per-ton basis, sorting and processing recyclables alone sustain 10 times more jobs than landfilling or incineration. However, making new products from the old offers the largest economic pay-off in the recycling loop. New recycling-based manufacturers employ even more people and at higher wages than does sorting recyclables. Some recycling-based paper mills and plastic product manufacturers, for instance, employ on a per-ton basis 60 times more workers than do landfills.

The *Recycle, Reduce, Reuse Plastic Project* goals are:

1. Reduce the inputs (energy and raw materials) to a production system.
2. Reduce the amount of waste produced for disposal.

3. Provide technical assistance linking reuse and recycling with community development.
4. Provide employment opportunities and value added benefits of reuse and recycling.

The *Recycle, Reduce, Reuse Plastic Project* objectives are:

1. By month 12, the project will be a completed operational plastic recycling system.
2. By month 12, the project will recycle 200 pounds of plastic per day.
3. By month 12, the project will provide 5 communities with technical assistance to create or expand community-based recycling operations.
4. By month 12, the project will have created 10 new job opportunities.

3. State the public purpose and need to be served;

According to a recent article in the Honolulu Weekly, *Sea of Plastic*, Alan D. McNarie reported:

Most plastic is inedible to sea creatures, even bacteria; it doesn't biodegrade. It does photo-degrade, becoming more brittle and breaking up as sunlight gradually alters its chemistry. But those pieces don't decompose; they just keep breaking into ever-smaller pieces. The problem is more than aesthetic. Plastic can be deadly at every stage of its breakdown. Large pieces, such as plastic netting, fishing line and six-pack webs, can entrap and strangle or drown wildlife. The smaller pieces can also kill from inside: plastic objects are so new to the marine environment that animals don't know not to eat them—the pieces can lacerate guts or clog windpipes or simply fill up the stomach so that there's no room for food.

Some of the more insidious effects of plastic marine debris could occur, as the pieces get even smaller. Many plastics leech carcinogenic or poisonous chemicals as they break down: Bisphenol A (BPA), DEHP, styrene, phthalates and others. And while they're releasing some toxins, they're absorbing others.

While there is no national program to calculate the economic value of the oceans and coasts, several recent studies highlight the contributions of beach-related activities to the economy. In Hawaii, coral reefs are a major source of recreational benefit, generating an estimated \$360 million per year. The real value of ocean recreation, however, goes beyond the number of jobs created or amount of income produced – there are also immeasurable benefits to individuals and society being able to enjoy a day at the beach or in the water. Understanding the importance of tourism and recreation to the state and that the ocean economy constitutes the fastest growing sector of the economy, Hawai'i can be proactive by supporting the reduction of plastic through the proposed *Recycle, Reduce, Reuse Plastic Project* because one solution to plastic marine trash will come from recycling plastics before they get to the water.

Plastic recycling rates lag far behind those of other items, such as newspaper (about 80%) and cardboard (about 70%). Plastics make up around 7% of the average household waste container. Recycling plastics saves 70% of the energy used in creating new plastic. The resources being processed are purer, thus less energy is needed to process them. Additionally less energy is needed to transport them from the place of extraction. This reduces the environmental, social,

and usually the economic costs of manufacturing. Another reason Hawai'i can be proactive by supporting the reduction of plastic through the proposed *Recycle, Reduce, Reuse Plastic Project*. Ultimately, the proposed *Recycle, Reduce, Reuse Plastic Project* can be one of many community based projects that will assist the state in meeting Chapter 34G of the Hawai'i Revised Statutes. Chapter 34G of the Hawaii sets a 25% waste reduction goal before 1995 (state did not reach that goal). A 50% goal by 2000; state did not meet the 2000 goal. 1999 recycling rate was 24%.

The *Recycle, Reduce, Reuse Plastic Project* recognizes that recycling is also an economic development tool as well as an environmental tool. Reuse, recycling, and waste reduction offer direct development opportunities for communities. When collected with skill and care, and upgraded with quality in mind, discarded materials are a local resource that can contribute to local revenue, job creation, business expansion, and the local economic base. Product reuse is even more job-intensive than recycling. It is a knowledge-based industry, with a premium placed on accurate sorting and pricing, and good inventory management. Value is added to discarded materials as a result of cleaning, sorting, and baling. Manufacturing with locally collected discards adds even more value by producing finished goods. For example, old newspapers may sell for \$30 per ton, but new newsprint sells for \$600 per ton. Each recycling step a community takes locally means more jobs, more business expenditures on supplies and services, and more money circulating in the local economy through spending and tax payments

The public purpose and need to be served through the *Recycle, Reduce, Reuse Plastic Project* is to:

1. Assist with protecting Hawai'i's natural resources through recycling, reducing, and reusing plastics.
2. Assist the state with meeting Chapter 34G waste reduction goals.
3. Assist with job creation through recycling, reducing, and reusing plastics.

4. Describe the target population to be served; and

The *Recycle, Reduce, Reuse Plastic Project* will be available to individuals residing on O'ahu. The project will target Hawai'i's low-income residents, immigrants and refugees. Approximately 30.65 % of the total population increased between 2000 and 2006 in Hawai'i, which can be directly attributable to immigrants and refugees. 11.7% of immigrants and 14% of refugees in Hawai'i live in poverty. Immigrants and refugees face several social problems, due to limited education and/or lack of training. The majority of immigrants and refugees do not qualify for the competitive US job market. Statistics demonstrate a correlation between poverty and social ills, such as domestic violence, drugs addiction, psychological repression, and health care problems. The *Recycle, Reduce, Reuse Plastic Project* is an environmental and economical project, promoting self-sustainability that will create job opportunities for low-income residents, immigrants and refugees.

5. Describe the geographic coverage.

The geographic service area for the project will be the island of O'ahu.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Task 1 – Gather Background Information

Pacific Gateway Center will obtain crucial background information regarding demographics, waste characteristics, and waste management operations and costs for Honolulu, O‘ahu. The following data will form the basis for subsequent task work and thus need to be gathered in a timely and accurate manner.

- Community demographics – for each community, current population, number of households, and number of commercial establishments, and projections.
- Waste generation – current quantity of residential, commercial and construction & demolition (C&D) waste generated.
- Waste composition – breakdown of residential and commercial waste by material and percentage on a weight basis.
- Existing waste flow – for each community, current data or estimates.
- Existing waste management cost.

Task 2 – Selection Waste Management Options

Pacific Gateway will facilitate a process that identifies a range of preferred management options for different components of the waste stream.

- Identify and define major solid waste systems (e.g. collection, diversion, processing, transfer and disposal systems)
- Identify waste stream components (e.g. recyclable and compostable materials)

Task 3 – Selection of Plastic Waste Management System & Conduct Economic Analysis

Utilizing the results of previous task work, Pacific Gateway Center will identify an integrated plastic waste management system based on the highest-ranking programs and facilities. Pacific Gateway Center will prepare a waste flow model for the proposed system, e.g. quantities diverted and disposed; methods of collection, processing and disposal; and generic cost estimates.

An economic analysis will be conducted. The analysis will include an assessment of the life-cycle costs, including capital/operating costs and projected cash flow requirements. The analysis will assess the impact of different recycling diversion levels as well as other sensitivity analyses identified, such as fuel and energy costs.

The Pacific Gateway Center will identify economic development opportunities that promote regional partnerships for waste management and maximize job creation opportunities through collection, processing, and re-manufacturing of recyclable and compostable materials.

Task 4 – Develop Plastic Recycle, Reduce, Reuse Facility

The **Recycle, Reduce, Reuse Plastic Project** will be a fully functional plastic recycling facility that will process plastics accordingly to the following seven steps:

- Inspection. Workers inspect the plastic trash for contaminants like rock and glass, and for plastics that the plant cannot recycle.
- Chopping and Washing. The plastic is washed and chopped into flakes.
- Flotation Tank. If mixed plastics are being recycled, they are sorted in a flotation tank, where some types of plastic sink and others float.
- Drying. The plastic flakes are dried in a tumble dryer.
- Melting. The dried flakes are fed into an extruder, where heat and pressure melt the plastic. Different types of plastics melt at different temperatures.
- Filtering. The molten plastic is forced through a fine screen to remove any contaminants that slipped through the washing process. The molten plastic is then formed into strands.
- Pelletizing. The strands are cooled in water, and then chopped into uniform pellets. Manufacturing companies buy the plastic pellets from recyclers to make new products. Recycled plastics also can be made into flowerpots, lumber, and carpeting.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

<i>Timeline</i>	<i>Benchmarks</i>
<i>Administrative</i>	
Month 1	Sign grant contract and notify partners
Month 2 to 3	Make necessary arrangements with existing project staff, hire new staff as necessary
Quarterly & Annual	Reporting
Monthly	Project budget assessment (budget to actual)
<i>Facility Development</i>	
Month 1 to 6	Task 1 to 3
Month 6 to 12	Task 4
<i>Media, Communications, & Outreach Campaign</i>	
Month 1 to 3	Review current education materials pertaining to project and update as necessary
Ongoing	Update educational materials as necessary
Ongoing	Project advertisements
Month 4 to 6	Recruit project participants – personal outreach and presentations
Month 7 to 12	Communicate with project participants – events and activities
Ongoing	Update project participant list, accept and review applications, and maintain registration
<i>Education, Technical Assistance, & Connection to Resources</i>	
Month 1 to 2	Direct and support service project design specifics
Ongoing	Update project design specifics as necessary
Month 2 to 6	Project identification for hands-on interactive visual training sites
Month 7 to 9	Develop project demonstrations
Month 10 to 12	Schedule and contact project demonstrations
Ongoing	Update and implement project demonstrations

Month 7 to 12	Development of education pertaining to economic development, micro enterprise, and asset accumulation through workshops and trainings – through Recycling, Reducing, Reusing Plastic
Month 8 to 12	Schedule and contact economic development, micro enterprise, and asset accumulation through workshops and trainings – through Recycling, Reducing, Reusing Plastic
Ongoing	Update and implement micro enterprise, and asset accumulation through workshops and trainings – through Recycling, Reducing, Reusing Plastic
Ongoing	Provide direct one-on-one support services and technical assistance
<i>Evaluation</i>	
Month 1 to 3	Create data gathering tools and procedures
Month 4 to 6	Train project staff on data gathering tools and procedures
Ongoing	Track and manage data gathering
Month 3, 6, & 9	Interim project assessments
Month 12	Annual project assessments
Month 12	Final data gathering and analysis

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Success will be measured in terms of the extent to which the *Recycle, Reduce, Reuse Plastic Project* has met its objectives and achieved expected results. The project will gather both quantitative and qualitative data throughout the project to determine both the scope and reach of the project and the depth of impact.

The Project Coordinator will be in charge of managing the quantitative and qualitative results throughout the project. They will ensure that the project captures the information necessary to measure outcome results as well as collect other information that group members deem important. Examples of quantitative data the project will track, as related to task stated above, are as follows:

- Is recycling worthwhile?
- What costs my community more — recycling or throwing trash away?
- What effects do waste prevention and recycling have on global warming?
- How does the municipal solid waste generation rate compare with other states? What about recycling rates?
- What materials are most commonly recycled in the United States through collection programs?

The project will gather data through various systematic means including having project participants fill out intake forms the project provides with the assistance of staff, outreach workers and community representatives. The forms will include information such as name, address, phone number, and questions pertaining to recycle, reduce, reuse behaviors. Other information such as ethnicity, race, age, languages spoken, English language ability and income will be optional and will be completed by staff through observation if not completed by the participant. Staff will also note information such as the type of assistance given, length of time

spent with project participant. When there is no personal contact or the situation does not allow participants to fill out the form, staff will obtain the information verbally or through observation. The project will also track qualitative data such as:

- How did participants hear about the project / issue?
- What influenced participants to participate in a community-based recycle, reduce, and reuse project?
- What types of challenges participants reported in recycling, reducing, and reusing plastics?
- What types of messages and information did participants receive pertaining to plastic recycling, reducing, and reusing that were effective?

Qualitative Data will be gathered through written reports from staff and other project collaborators. Phone and personal interviews may be employed throughout the project.

4. **The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The *Recycle, Reduce, Reuse Plastic Project* measures of effectiveness that will be reported are:

- By month 12, the project will be a completed operational plastic recycling system.
- By month 12, the project will recycle 200 pounds of plastic per day.
- By month 12, the project will provide 5 communities with technical assistance to create or expand community-based recycling operations.
- By month 12, the project will have created 10 new job opportunities.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$68,750	\$68,750	\$68,750	\$68,750	\$275,00

IV. Experience and Capability

A. Necessary Skills and Experience

PGC has exercised innovation-based leadership in providing need based service delivery to its target population for over 30 years. As a leader and front-runner in the design, implementation, and evaluation of economic development programs, PGC has established a track record of successfully reaching and mobilizing immigrant, refugee, and low-income communities. PGC started the first Microloan Program for Refugees in the state of Hawai'i in the early 1990's. With its success in experimenting with peer-lending models, PGC moved to expand its Microloan Program with loan funds from the U.S. Small Business Administration (SBA) and the Bank of Hawai'i. Today, PGC is the only SBA Intermediary Lender in the state of Hawai'i and is certified by the U.S. Treasury as a Community Development Financial Institution (CDFI) and Community Development Entity (CDE).

In 1998, PGC was awarded the SBA's New Markets Initiative Award for innovative micro enterprise development initiatives. PGC has experimented with a comprehensive array of economic development and continues to partner with a number of government agencies, philanthropic organizations, and institutes dedicated to similar goals in order to achieve its mission. The resulting projects materialized into a diverse range of training and technical assistance activities to exploring innovative avenues for small business development.

The following programs will demonstrate the diversity and depth of PGC's verifiable experience in providing meaningful employment creation services:

RED Manini Micro Loan Program, 1992 to present. PGC is the only Small Business Association (SBA) Intermediary Lender of micro loans in the state of Hawai'i. The micro loan program provides small business loans to low-income residents of Hawai'i. Related to those activities, PGC was certified by the U.S. Department of Treasury as a Community Development Financial Institution. Through the RED Manini Program, PGC provides loans up to \$35,000 for business startups or expansion. Annually, the program provides loans to a minimum of 20 entrepreneurs. The contracting agency is the U.S. Small Business Administration, Office of Procurement & Grants Management located at 409 Third Street, SW, Fifth Floor, Washington D.C. 20416. The contact person is Margie Rich at (202) 205-7512. During the past fiscal year, PGC managed \$228,510.40.

Work Hawai'i Summer Youth Employment & Training Program, 1992 to 1999. The project offered high school youth job shadowing and work experience opportunities during the summer months from 1992 to 1999, upon the conclusion of the JPTA Act. The contracting agency was the Department of Community Services, City & County of Honolulu, Work Hawai'i, 715 South King Street, Suite 500, Honolulu, HI 96813. The contact person is Rolanse Crisafulli at (808) 523-4224. There were no funds involved. PGC was a partner in this project with the City & County of Honolulu. As a partner, PGC placed all assigned youth in job shadowing and work experience opportunities.

Enterprise 25 Project, 1998 to 1999. The two components of the project were occupational and micro enterprise assistance for Asian and Pacific Islanders who were refugees and low-income residents living in City & County of Honolulu public housing. The project trained more than 25 individuals in business startup. The contracting agency was Housing Community Development Corporation of Hawai'i (HCDCH) located at 1002 North School Street, Honolulu, HI 96817. The contact person is Annette Tashiro at (808) 832-5900. The project was funded \$28,800.

Rural Economic and Agriculture Development (READ) Project, 1998 to 2000. The project provided self-employment and training in new technologies to low-income farmers, formally Southeast Asian refugees and residents of Kahuku, Wai'anae, and Kahalu'u. READ assisted approximately 20 business startups. The contracting agency was the Department of Community Services, City & County of Honolulu, which has been transferred to the Office of Economic Development, City & County of Honolulu, located at 711 Kapi'olani Blvd., Honolulu, HI 96814. Paul M. Kobata is the Community Development Planner & O'ahu Enterprise Zone Coordinator. He can be reached at (808) 527-5741. The project was funded \$100,000.

ABC Program, 1999 to 2004. The Pacific Gateway Center provided oversight of the Agenda for Building Community (ABC) program that came out of the Kalihi Palama Chinatown Community Initiating Group's empowerment plan. The Community Implementing Group (CIG) was the Steering Committee for the ABC program and the Empowerment Zone Initiative. PGC represented the CIG on Empower O'ahu, which acted as the umbrella organization to various designated CIG's in the City & County of Honolulu. The ABC Program agenda was to increase community involvement and participation of residents in their community. Over five years, ABC worked to develop trust among community members and ABC service community participants. The program began serving a block section of Chinatown by focusing on implementing safe community activities for children, the elderly, and those with disabilities. A tenants association was formed and a non-profit organization status was filed. The contracting agency was the Hawai'i Community Foundation, 1164 Bishop Street, Suite 800, Honolulu, HI 96813. The contact person is Pohai Ryan at (808) 566-5545. The funding amount for the 2004 fiscal year was \$55,187.51.

Innovative Employment Training (IET), 1999 to 2004. IET provided employment related services, which included job training and placement to Asian and Pacific Islanders ages 16 years and older. Services were provided for three years in conjunction with three partnership agencies and a network of employers. The contracting agency was the Workforce Development Division, Department of Labor & Industrial Relations, State of Hawai'i, 830 Punchbowl Street, Room 329, Honolulu, HI 96813. The contact person is Yvonne Chong who can be reached at (808) 586-9262. The funding level for IET during the 2004 fiscal year was \$383,271.

Virtual Business Incubation for Refugee Enterprise Development (VBI-RED), 2000 to 2003. A contract from the Offices of Refugee Resettlement, Administration for Children & Families, and the U.S. Department of Health & Human Services to implement a Virtual Business Incubation for Refugee Enterprise Development (VBI-RED) Project to encourage, promote, and nurture a successful incubation of new or existing refugee-owned micro enterprises in the state of Hawai'i. The project began in the fall of 2000 and concluded in 2003 with nearly 30 businesses

assisted and more than 50 trained. The concept of a “virtual” incubator or an “incubator without walls” derives from the project’s unique and innovative design that will not confine its service delivery to a physical space. The contracting agency is the Office of Refugee Resettlement Administration for Children & Families, 370 L’Enfant Promenade, SW, 6th Floor East, Washington D.C. 20447. The contact person is Lisa Campbell who can be reached at (202) 205-3589. During the final project fiscal year, the project was funded \$68,690.

Microenterprise Incubation and Training (MIT), 2000 to present. MIT is an economic development initiative for low to moderate-income individuals residing on O’ahu and interested in starting a business. Annually, MIT provides training and technical assistance services to nearly 80 prospective business startups. As of today, MIT has successfully assisted with the start up of over 30 businesses. The project was funded by the City & County of Honolulu’s Community Development Block Grant (CDBG) Program. The office is located at 711 Kapi’olani Blvd., Honolulu, HI 96814. The contact person is Iris Young who can be reached at (808) 527-5741. The funding amount for the 2006 fiscal year was \$86,000.

Microenterprise Assistance Project (MAP) – A Program for Investment in Microenterprises (PRIME), 2001 to present. Funded by the Small Business Administration’s PRIME program, MAP was designed to create a mobile infrastructure for delivery of business-critical support services to minority and disadvantaged entrepreneurs throughout the state of Hawai’i. The program strategically deploys staff to provide training and technical counseling to entrepreneurs. The innovative feature of MAP is its flexibility and accessibility – micro enterprises are able to conveniently access needed assistance without having to access a centralized location. MAP provides ongoing services to 15 extremely low-income entrepreneurs annually. The contracting agency is the U.S. Small Business Administration, Office of Procurement & Grants Management, 409 Third Street, SW, Fifth Floor, Washington D.C. 20416. The contact person is Jaunice Kromer at (202) 205-7512. The funding amount for the previous fiscal year was \$301,455.

E Ho Mai Ka Ike, Out of School Youth (OSY) Program, 2001 to 2002. The Workforce Investment Act (WIA) Program was designed to provide a participant centered program for WIA eligible out of school youth who were provided enhanced capabilities to enter the labor force and/or post secondary school. The project covered the Honolulu District schools. The contracting agency was the Workforce Investment Board located at 711 Kapi’olani Blvd, Suite 315, Honolulu, HI 96813. The contact person is Chris Gememo at (808) 591-5553. The funding amount was \$31,420.

Community Express Loan Program, 2002 to present. The Community Express Loan Program is a partnership between the Small Business Administration and Innovative Bank towards providing micro financing for business startups. PGC has been the leading technical assistance provider in this initiative and has assisted 125 entrepreneurs with loan packaging and preparation. The point of contact is Kimberly A. Hite at (808) 541-3024. Their office is located at 300 Ala Moana Blvd., Room 325, Honolulu, HI 96850. PGC receives \$150 per entrepreneur assisted.

Microenterprise IDA Project (MIDA), 2004 to present. The MIDA Project is geared towards providing access to IDA funds towards business capitalization. The project offers a 2:1 match, a client is able to double their savings for each \$1 saved towards business development. The

project complements the need for alternative means of small business financing especially for the low-income and those who are unable to access conventional financing. The project currently has 5 IDAs opened to-date. MIDA is funded by the Administration for Children & Families, Office of Community Services, and American Savings Bank. Alison Humphries is the contact person at (808) 539-7129 who is located at 915 Fort Street Mall, 9th Floor, P.O. Box 2300, Honolulu, HI 96804. The funding amount for the previous fiscal year was \$190,000.

B. Facilities

The *Recycle, Reduce, Reuse Plastic Project* will operate at 723 C Umi Street, Honolulu, HI 96817. The Pacific Gateway Center owns and operates a Culinary Business Incubator located at 723 C Umi Street, which features 12 commercial kitchens with cold and dry storage, a computer lab, and access to business development support staff. The facility operates 7 days a week around the clock (24 hours a day), catering to the needs of developing food industry businesses. The Culinary Business Incubator has access to 25 bilingual staff capable of providing translation and interpretation services in over 30 languages. Employment and training services are also provided at this site. This site is ADA accessible.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Tin Myaing Thein, Ph.D., has over 30 years of administrative experience and seven years working with the immigrant and refugee population. For the past 17 years, she has been involved with poverty alleviation projects both in the United States as well as overseas. In Hawai'i, she has served as the Program Director of Child and Family Services in 1985 and as the Executive Director for Mutual Assistance Associations Center prior to serving as the Executive Director of the Pacific Gateway Center (PGC). She has implemented programs with budgets up to \$50 million dollars annually.

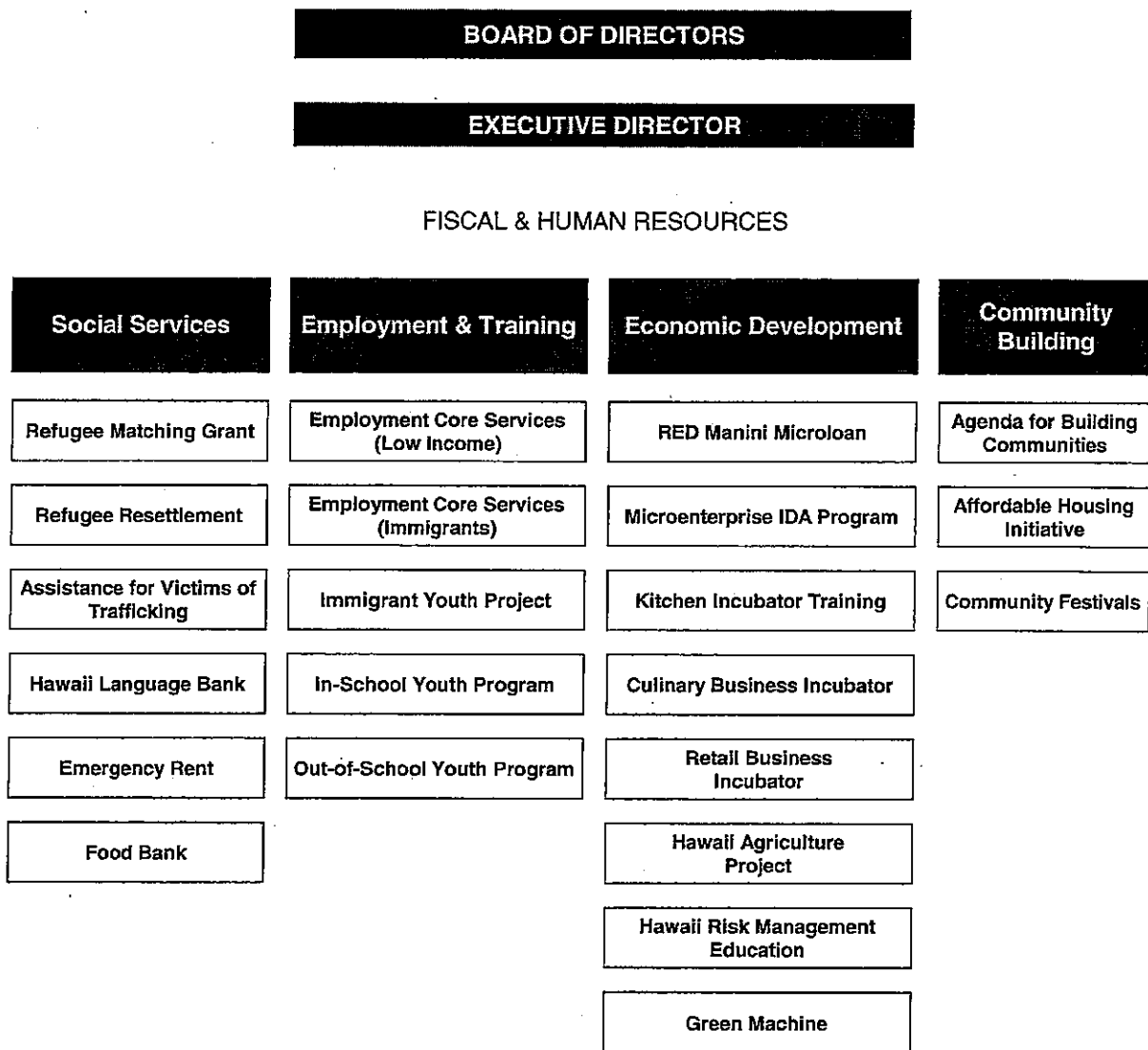
Karen V. Ngo graduated in 2001 from the University of Hawaii at Manoa with a B.S. in Business focusing on Accounting and a minor in Speech Communication. She passed the CPA exam in 2003 and holds a Hawaii CPA license and permit to practice. Her areas of expertise are financial statement compilations, preparation of audits, corporate, business and individual taxes and tax and financial consulting. She is also a member of the Hawaii Society of Certified Public Accountants.

Than Htut Aye was a dentist from Burma (Myanmar) and worked for the Department of Health, Chuuk and Pohnpei, Federated States of Micronesia from 1996 to 2003 where he served as a public health dentist and directed many school and community health education programs. He attained a M.P.H. degree from Johns Hopkins University in May 2006 and passed National Credentials for Health Education (CHES) exam in April 2007. Than speaks Burmese, English, Japanese and various Micronesian languages.

Avemaia Aasa is responsible for preparing curriculum for training programs and is highly skilled in computer programming and design, troubleshooting and installing computer hardware and software. He has a degree in Computer Networking. Ave is fluent in English and Samoan.

Delta Repunte will assist the Financial Officer with the delivery of core financial services. She mainly handles all cash receipts and petty cash; monitors invoice payments, and keeping daily financial records. She also assists the Financial Officer in running and cutting checks. Delta is bilingual and speaks Tagalog.

B. Organization Chart



VI. Other

A. Litigation

Not Applicable. Pacific Gateway Center has no pending litigation or outstanding judgments.

B. Licensure or Accreditation

PGC has exercised innovation-based leadership in providing need based service delivery to its target population for over 30 years. As a leader and front-runner in the design, implementation, and evaluation of economic development programs, PGC has established a track record of successfully reaching and mobilizing immigrant, refugee, and low-income communities. PGC started the first Microloan Program for Refugees in the state of Hawai'i in the early 1990's. With its success in experimenting with peer-lending models, PGC moved to expand its Microloan Program with loan funds from the U.S. Small Business Administration (SBA) and the Bank of Hawai'i. Today, PGC is the only SBA Intermediary Lender in the state of Hawai'i and is certified by the U.S. Treasury as a Community Development Financial Institution (CDFI) and Community Development Entity (CDE).

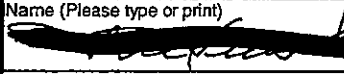
In 1998, PGC was awarded the SBA's New Markets Initiative Award for innovative micro enterprise development initiatives. PGC has experimented with a comprehensive array of economic development and continues to partner with a number of government agencies, philanthropic organizations, and institutes dedicated to similar goals in order to achieve its mission. The resulting projects materialized into a diverse range of training and technical assistance activities to exploring innovative avenues for small business development.

The following licensure and accreditation will demonstrate the diversity and depth of PGC's verifiable experience in providing meaningful employment creation services:

- Designated as a Small Business Administration (SBA) Intermediary Lender for Microloans and the only one designated in the State of Hawai'i.
- Designated as a Community Development Financial Institution (CDFI) by the U.S. Department of Treasury.
- Designated as a Community Development Entity (CDE) by the U.S. Department of Treasury.
- Designated as a Community Based Development Organization (CBDO) by the U.S. Department of Housing & Urban Development (HUD).
- Member of the National Business Incubation Association (NBIA).
- Member of the Association for Enterprise Opportunity (AEO).

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: Pacific Gateway Center

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	126,800			
2. Payroll Taxes & Assessments				
3. Fringe Benefits	50,720			
TOTAL PERSONNEL COST	177,520			
B. OTHER CURRENT EXPENSES				
1. Insurance	5,000			
2. Lease/Rental of Equipment	10,000			
3. Lease/Rental of Space	12,000			
4. Supplies	10,000			
5. Telecommunication	2,500			
6. Utilities	6,000			
7. Audit Services	5,000			
8. Equipment Purchases	25,000			
9. Postage, Freight, & Delivery	3,500			
10. Mileage	2,000			
11. Publication & Printing	6,000			
12. Repair & Maintenance	2,500			
13. Lease Rental of Motor Vehicle	7,980			
TOTAL OTHER CURRENT EXPENSES	97,480			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	275,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	275,000	Tamar DeFries - Acting Exec. Dir.		
(b)		Tin Myaing Thein, PhD 851-7010		
(c)		Name (Please type or print) Phone		
(d)		 01/31/09		
		Signature of Authorized Official Date		
TOTAL REVENUE	275,000	Tamar DeFries - Acting Exec. Dir.		
		Tin Myaing Thein, PhD Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Pacific Gateway Center

Period: July 1, 2008 to June 30, 2009

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Project Coordinator	1	\$52,000.00	50.00%	\$ 26,000.00
TA Counselor	1	\$34,000.00	100.00%	\$ 34,000.00
Case Manager	1	\$28,000.00	50.00%	\$ 14,000.00
Project Assistant	1	\$28,000.00	100.00%	\$ 28,000.00
Executive Director	1	\$75,000.00	25.00%	\$ 18,750.00
Fiscal Officer	1	\$42,000.00	10.00%	\$ 4,200.00
Office Manager	1	\$28,000.00	5.00%	\$ 1,400.00
Custodian	1	\$15,000.00	3.00%	\$ 450.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 126,800.00

JUSTIFICATION/COMMENTS:

Other FTE based benefits i.e. payroll taxes and fringe benefits amount to \$50,720.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Pacific Gateway Center

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
SJ-120 Plastic Recycle Machine	1.00	\$25,000.00	\$ 25,000.00	25000
		\$ -	-	
		\$ -	-	
		\$ -	-	
		\$ -	-	
TOTAL:	1		\$ 25,000.00	25,000

JUSTIFICATION/COMMENTS:

Machine is used for recycling plastics for reuse.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Chevy Work Truck	1.00		\$ 7,980.00	7980
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 7,980.00	7,980

JUSTIFICATION/COMMENTS:

Chevy Work Truck for picking up plastics for recycling and delivering reuse plastic product.

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Pacific Gateway Center

Not Applicable

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pacific Gateway Center

(Typed Name of Individual or Organization)



(Signature)

01/31/08

(Date)

Tamar DeFries

(Typed Name)

Acting Executive Director

(Title)