

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY- FOURTH LEGISLATURE  
HAWAI'I STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAI'I REVISED STATUTES

Log No: 200-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Pacific Forum CSIS

Dbas: Not applicable

Street Address: 1003 Bishop Street, Pauahi Tower, Suite #1150, Honolulu, HI 96816

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: ANA VILLAVICENCIO \_\_\_\_\_

Title: Program Officer \_\_\_\_\_

Phone: # 808 521-6745 \_\_\_\_\_

Fax : # 808-599-8690 \_\_\_\_\_

e-mail : anav@hawaii.rr.com \_\_\_\_\_

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # \_\_\_\_\_

5. STATE TAX ID #: EXEMPT FROM GEN. EXCISE TAX\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Young Leaders Fellowship Program & the Hawaii Emerging Leaders Program: bringing Hawaii-based Young Leaders to Pacific Forum CSIS conferences abroad, and organizing and hosting the monthly Hawaii Emerging Leaders meetings

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 45,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_

FEDERAL \$ 45,000 \_\_\_\_\_

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

\_\_\_\_\_  
RALPH A COSSA, PRESIDENT, PACIFIC FORUM CSIS 1/30/2008

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED



**DEPARTMENT OF TAXATION**

**REGISTRATION CERTIFICATE FOR PERSONS GRANTED EXEMPTION  
FROM THE PAYMENT OF GENERAL EXCISE TAXES UNDER THE  
PROVISION OF SECTION 237-23, HAWAII REVISED STATUTES.**

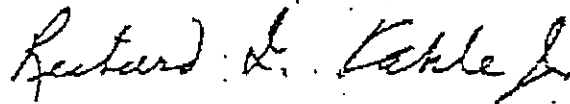
DATE ISSUED: JANUARY 1, 1990

CENTER FOR STRATEGIC AND INTERNATIONAL STUDIES  
DBA PACIFIC FORUM, CSIS

This certificate is permanent evidence of your registration under the provision of section 237-23, Hawaii Revised Statutes.

If there is a material change in the facts as set forth in your application for exemption, you must notify your district tax office in writing so we can consider the effect of the change on your exempt status. Also, you must notify your district tax office in writing of all changes in your name or address, and of cancellation of your registration.

The exemption from the payment of general excise taxes does not exempt your organization from paying the visible pass-on tax commonly referred to as the "4% sales tax" on any purchases made. Also, you must obtain a general excise license and pay the taxes owing from the conduct of any fund-raising activities. For example, sales of sweet bread and chicken, and tickets for car washes and carnivals would be taxable.



RICHARD F. KAHLE, JR.  
DIRECTOR OF TAXATION



## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:**

#### 1. A BRIEF description of the applicant's background

**About the Pacific Forum CSIS.** Founded in 1975 by retired USN Admiral Lloyd "Joe" Vasey and now led by President Ralph A. Cossa, the Pacific Forum CSIS promotes policy research and dialogue in the Asia Pacific region to stimulate cooperation on political, economic, and security issues. Based in Honolulu, the Pacific Forum CSIS is a non-profit foreign policy research institute that operates as the autonomous Asia-Pacific arm of the Center for Strategic and International Studies in Washington, D.C. The Forum's programs encompass current and emerging political, security, economic, and ocean policy issues. We collaborate with a wide-ranging network of research institutes in the Asia-Pacific region and elsewhere, drawing on Asian perspectives and disseminating our projects' finding and recommendations to opinion leaders, governments, and publics worldwide. We put particular emphasis on programs that engage and mentor the next generation of potential leaders in Hawaii, the U.S., Asia, and elsewhere.

An international Board of Governors guides the Pacific Forum's work. It is chaired by Dr. Joseph S. Nye, former Assistant Secretary of Defense for International Security Affairs (see the enclosed Program and Activities Booklet for a list of international Board of Governors). The Forum's \$1.3 million annual budget is funded by grants from foundations, corporations, and individuals, as well as governments. The Forum's studies are objective and nonpartisan; they are widely distributed and generally available on-line ([www.pacforum.org](http://www.pacforum.org)). The Pacific Forum CSIS does not engage in classified or proprietary work.

#### 2. The goals and objectives related to the request;

The Pacific Forum seeks a one-year grant of \$45,000 to support the Forum's Young Leaders Fellowship Program and the Hawaii Emerging Leaders Program (HELP). The principal aim of the Young Leaders Program and HELP is to enhance cross-cultural educational opportunities for students and young professionals in Hawaii, the U.S. mainland, and Asia. The proposed grant will help bring Hawaii-based Young Leaders to Pacific Forum conferences abroad and will help cover the costs associated with their participation in Hawaii-based events including organizing and hosting the monthly HELP meetings as well as participation in Pacific Forum senior-level

conferences. In 2007, this program was funded by the Strong Foundation, their support will end March 2008 and we will not be eligible for a renewal until 2010.

**The Young Leaders Fellowship Program.** The Pacific Forum CSIS established the Young Leaders Fellowship Program in 2004 to involve select up and coming young professionals and post-graduate students from around the globe in Pacific Forum policy dialogues and conferences, which are normally limited to senior experts and officials. The Program serves as a catalyst for training young Asian and American professionals in international policy affairs at an early juncture in their careers, while also giving greater voice to the younger generation's viewpoints within the elite circles of policy specialists. Some 200 Young Leaders from 20 countries (including from Hawaii) have participated in Young Leader Activities to date. The program has four objectives:

- To foster education in the practical aspects and complexities of policy-making;
- To generate a greater exchange of views between young and seasoned professionals;
- To promote cross-cultural interaction and cooperation among younger professionals;
- To enrich dialogues with generational perspectives for the benefit of all attendees.

**Hawaii Emerging Leaders Program (HELP).** The Pacific Forum CSIS established the Hawaii Emerging Leaders Program in 2006. It is a monthly breakfast seminar series for Hawaii students and young professionals interested in U.S.-Asia relations. The Hawaii Emerging Leaders Program seminars are intended to provide motivated local individuals with the opportunity to meet internationally recognized experts on U.S. foreign policy, hear their views, participate in discussions, and acquire unique insights into the foreign policy-making process. The program is driven by participants' interests; the more interest we receive from students, the more events we will hold in the future. HELP also assists in identifying future Kama'aina Young Leader participants. A total of 60 young people, mostly from Honolulu, have participated in HELP programs to date.

**3. State the public purpose and need to be served;**

The grant will allow students and young professionals in Hawaii to increase awareness about international issues and foreign policy objectives and concerns in the Asia-Pacific region; and will help build bridges between them and their counterparts on the U.S. mainland and throughout Asia.

**4. Describe the target population to be served;**

For the Young Leaders program, we will invite young professionals and college and graduate students age 22-35 to attend Pacific Forum's senior conferences. For the Hawaii Emerging Leaders Program we will also invite undergraduates and senior students in high school who are interested in international affairs.

**5. Describe the geographic coverage.**

The grant will cover Hawaii-based young leaders participation in international conferences in Hawaii and abroad. In 2007, Young Leader programs were held in Brunei, China, Hawaii, Indonesia, San Francisco, and Taiwan. The HELP meetings are held in Hawaii for local students interested in foreign policy issues. The grant will help us to expand the Oahu program beyond Honolulu and lay the seeds for future programs on the neighbor islands.

**II. Service Summary and Outcomes**

**The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.**

**1. Describe the scope of work, tasks and responsibilities;**

Pacific Forum President Ralph A. Cossa supervises the Young Leaders Fellowship Program, and Executive Director Brad Glosserman oversees its implementation. The Pacific Forum typically selects 12-18 Young Leaders to participate in each of our policy dialogues worldwide. Fellows must have a strong background in the area covered by the conference they are attending and an endorsement from respected experts in their field. The goal is for Young Leaders to attend multiple meetings to build a learning curve, gain confidence, and build a core network. Participation in Young Leader events requires only minimal time from their primary duties or studies; normally three-four days, up to four-five times annually. Repeat invitations are based on performance and expertise or interest relative to the subject matter being discussed. While Young Leaders come from 20 countries worldwide, funding from this grant, if approved, will be used exclusively for Young Leaders who reside in or are residents of Hawaii.

Before each conference Young Leaders are given a list of suggested readings relevant to the conference. Each Young Leader event has an introductory session, where Young Leaders become acquainted with each other and with the program. At some conferences, Young Leaders are asked to give a short presentation on an issue relevant to the topic of the conference. Recently, the Young Leaders Program has expanded to include a full day (or days) of meetings by the host organization to gain insight into local views of security issues and to gain familiarity with local political and security institutions. During the conference, Young Leaders are encouraged to participate and contribute views, and Pacific Forum senior staff encourages sidebar interactions with senior experts. Young Leaders also participate in private breakfast meetings with prominent experts such as former Deputy Secretary of State Richard Armitage and former South Korea Foreign Minister Han Sung-joo. At the conclusion, Pacific Forum Executive Director and Young Leaders Program Director Brad Glosserman chairs a Young Leaders seminar to probe for more in-depth views. Young Leaders are required to write a brief position paper on a topic dealt with in the meeting, which is critiqued at the Young Leaders seminar. Recent projects include the participation in simulations, and joint projects to encourage collaboration and build networks. Young Leaders' essays are published as part of the Pacific Forum *Issues & Insights* series available at the Pacific Forum website [www.pacificforum.org](http://www.pacificforum.org).

**Hawaii Emerging Leaders Program (HELP).** Since the creation of the program in the fall 2006, we have held 10 meetings during which students had a chance to join a candid discussion on international security and U.S.-Asia relations. We anticipate including simulations, debates, and a field trip to acquire other perspectives on these issues. The program is driven by participants' interests. Participation in the Hawaii Emerging Leaders Program is free. Active participants in the Hawaii Emerging Leaders program will be considered for membership in the Pacific Forum Young Leaders program and the possibility of joining our conferences in Hawaii and elsewhere in the Pacific Rim. Several HELP participants have already "graduated" to the Young Leaders Program.

**2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;**

We plan on inviting Hawaii-based young leaders to the following conferences that will be held in Hawaii and abroad during FY09:

U.S.-Japan-ROK Relations for the 21<sup>st</sup> Century (Honolulu, Summer, 2008 and 2009).  
U.S.-China Bilateral Relations (Honolulu, Summer 2008, China Summer 2009).  
Asia-Pacific Security Forum (Honolulu, August 2008).  
U.S.-China Strategic Dialogue (Honolulu, Fall, 2008).  
CSCAP WMD Study Group meeting (Southeast Asia Fall2008 and Spring 2009)  
Re-examining Strategic Goals in U.S. - Japan-China Relations (China, Spring 2009).

For the Hawaii Emerging Leaders Program we will have a monthly meeting held at either the East West Center/ Pacific Asia Affairs Council, Chaminade University, or Hawaii Pacific University. These organizations help us co-sponsor the meetings.

**3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;**

**Criteria for selection for the Young Leaders program.** The selection process we have used to date has worked extremely well. We solicit nominees from our extensive network of research institutes, universities, government agencies, board members, and community supporters, – including partnering institutions for that specific conference – to identify appropriate candidates with relevant experience and interests. Fellows are generally in their mid-20s to early 30s, and are either pursuing post-graduate work or are in the early stages of their careers. Fellows must have an interest in national or international security affairs and the associated policy making processes. They must have a strong background in the area covered by the conference they are attending and an endorsement from respected experts in their field of study. We ask for a letter outlining how the conference fits into the applicant's career interests, as well as a writing sample and CV. To this applicant pool is added a group of some 200 Young Leaders (25 based in Hawaii) to date who have participated in past conferences and, based on performance, are invited to additional conferences with the goal of developing confidence and a learning curve in policy research and dialogue. From this applicant pool, we make a selection to balance

nationalities, disciplines, and gender as much as possible, keeping the total number manageable as well.

We will monitor the program through feedback from senior participants that attend Pacific Forum conferences and through feedback from the Young Leaders themselves. We will evaluate the Young Leaders performance by their active participation in the program and the quality of the assignments they are required to submit during and at the end of the program. The work is posted on the Pacific Forum website under our *Issues & Insights* series, which provides greater exposure and permits outside evaluation of their work. For the Hawaii Emerging leaders Program we will evaluate the success of the program by how many participants come regularly to meetings. Participants that demonstrate commitment to the program will be invited to also join the Young Leaders Program.

4. **The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The most tangible benefit of the program, the main "deliverable," is the awareness and character-building process that the participants experience and this is hard to measure quantitatively. We do monitor the progress and achievements very closely and will, on a quarterly basis (unless desired more or less frequently) provide an accounting of the money spent and the travel and meetings that have been accomplished. The Young Leaders also demonstrate their competency through written products that will be provided along with our periodic reports and which will also be posted on the Pacific Forum web site. We will also seek, and report on, feedback from the teachers of student participants to measure their progress in school and seek assessment of perceptible differences in performance as a result of participation in the programs. Those already in the workplace will be assessed for enhanced performance or advancement and those entering the workplace will be monitored regarding job placement.

### III. Financial

#### Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
11,250	11,250	11,250	11,250	45,000

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

Pacific Forum has more than 30 years of experience hosting international conferences and leading foreign policy dialogues in the Asia-pacific region. The Forum's programs encompass current and emerging issues in political, security, economic, and ocean policy issues. It collaborates with a network of more than 30 research institutes around the Pacific Rim, drawing on Asian perspectives and disseminating its projects' findings and recommendations to opinion leaders, governments, and publics throughout the region. In the past three years, the Pacific Forum has run 36 conferences in more than a dozen countries. Key sponsors included the U.S. Department of State and Energy, The Japan Foreign Ministry, and private foundations including the Freeman Foundation, Henry Luce Foundation, The Strong Foundation, Carnegie Corp., Ploughshares Fund, The Asia Foundation, the Korea Foundation, the U.S. Japan Friendship Commission, the U.S.-Japan Foundation, and the Smith Richardson Foundation. Most are recurring programs, which underscores the high level of satisfaction and confidence expressed by our sponsors.

##### **B. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.**

Pacific Forum Office is located at 1003 Bishop Street, Suite 1150, but our conferences, workshops, and seminars are held off-site due to space limitations. Conferences are normally held at major hotels which provide both lodging and conference facilities.

#### **V. Personnel: Project Organization and Staffing**

##### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request**



**and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

Pacific Forum President Ralph A. Cossa supervises the Young Leaders Fellowship Program, and Executive Director Brad Glosserman oversees its implementation. Both are well qualified to serve as mentors for both the Young Leaders and the Hawaii Emerging Leaders.

**Ralph A. Cossa** is President of the Pacific Forum CSIS. Mr. Cossa is a political/military affairs and national security specialist with more than 30 years of experience in formulating, articulating, and implementing U.S. security policy in the Asia-Pacific and Near East/South Asia regions. He served in the U.S. Air Force from 1966-1993, achieving the rank of Colonel, and last serving as Special Assistant to the Commander in Chief, U.S. Pacific Command. He served previously as Deputy Director for Strategic Studies at the National Defense University's Institute for National Strategic Studies, and earlier as a National Security Affairs Fellow at the Hoover Institution at Stanford University. Mr. Cossa is a founding member of the Steering Committee of the Council for Security Cooperation in the Asia Pacific (CSCAP). He is the primary U.S. representative on the ASEAN Regional Forum's Experts and Eminent Persons Group (selected by the U.S. State Department.) Mr. Cossa received a BA degree in international relations from Syracuse University, an MBA in management from Pepperdine University, and an MS in strategic studies from the Defense Intelligence College. He is the author of numerous journal articles and books.

**Brad Glosserman** is Executive Director at Pacific Forum CSIS. He is also co-editor of *Comparative Connections*, the Forum's quarterly electronic journal. Prior to joining the Pacific Forum in 2001, Mr. Glosserman was for 10 years a member of *The Japan Times* editorial board and wrote a weekly column on technology. He continues to serve as a contributing editor for the newspaper. Mr. Glosserman received a JD from George Washington University, an MA from Johns Hopkins University School of Advanced International Studies, and a BA from Reed College. He has been organizing and running the Pacific Forum Young Leaders Program since its inception in 2004.

**B. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.**

Not applicable

**VI. Other**

**A. Litigation**

**The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.**

Not applicable

**B. Licensure or Accreditation**

**Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.**

The Pacific Forum, through its parent, Center For Strategic and International Studies (CSIS), is an accredited 501c3 non-profit organization.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: \_\_\_\_\_ Pacific Forum CSIS

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
<b>A. PERSONNEL COST</b>				
1. Salaries	13,000			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits (20%of salaries)	2,600			
<b>TOTAL PERSONNEL COST</b>	<b>15,600</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare for Hawaii young leaders	11,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	1,700			
5. Staff Training				
6. Supplies				
7. Telecommunication	800			
8. Utilities	700			
9. Young Leaders Program costs	10,000			
10 hawaii Emerging leaders roundtable meetings	5,200			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>29,400</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>45,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested		Ana Villavicencio 808-521-6745		
(b)		Name (Please type or print) Phone		
(c)		[Redacted Signature] Jan.30, 2008		
(d)		Signature of Authorized Official Date		
<b>TOTAL REVENUE</b>	<b>45,000</b>	Ralph A. Cossa, President, Pacific Forum CSIS		
		Name and Title (Please type or print)		



# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: \_\_\_\_\_

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	
JUSTIFICATION/COMMENTS:				
Not applicable				

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: \_\_\_\_\_

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS:						
Not applicable						

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pacific Forum CSIS

\_\_\_\_\_  
(Typed Name of Individual or Organization)

\_\_\_\_\_  
(Signature)

1/30/2008  
\_\_\_\_\_  
(Date)

Ralph A. Cossa  
\_\_\_\_\_  
(Typed Name)

President  
\_\_\_\_\_  
(Title)

