

House District 37

Senate District 17

**THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 193 - C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dbas: Oahu Arts Center

Street Address:

Mailing Address: P.O. Box 894568
Mililani, Hawaii 96789

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name EDMUND C. ACZON

Title President

Phone # 864-5222

Fax # 623-7701

e-mail eaczon@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

6. SSN (IF AN INDIVIDUAL):

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PLANNING AND DESIGN OF A NEW OAHU ARTS CENTER AND CONSTRUCTION OF PHASE I WHICH INCLUDES AN AMPHITHEATRE.

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 3,000,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0

FEDERAL \$0

COUNTY \$0

PRIVATE/OTHER LAND: VALUE \$2.0 M (2004 ASSESSMENT)

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:



AUTHORIZED SIGNATURE

EDMUND C. ACZON
NAME & TITLE

1/25/08
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A BRIEF description of the applicant's background;
The Oahu Arts Center is a non-profit organization that began as the dream of parents, teachers, artists, and community members. For the past five years, the grass roots organization has been committed to planning and developing a non-profit arts education and performance center that will serve residents of all ages, island-wide.
2. The goals and objectives related to the request;
The Oahu Arts Center is requesting \$3.0 million to complete the planning and design work for the center and to construct a 500 seat amphitheatre. Once the planning and design work is completed and the amphitheatre constructed, major fundraising efforts can begin for construction of the center which will house an arts education center.
3. State the public purpose and need to be served;
To provide a first-class performing arts education center, an outdoor amphitheatre and auditorium, centrally located on Oahu to attract residents and visitors of all ages, island-wide.

This Center will also provide alternate avenues of resources to the Arts community to showcase talent and improve skills in various art forms.

The Oahu Arts Center will be centrally located in a region that currently has few facilities in which to showcase Arts and/or entertainment. Leeward Community College Theatre (LCCT) enjoys an extremely full schedule and Central and Leeward Oahu needs another performing arts facility to help accommodate the multitude of groups that LCCT is not able to serve.

The Oahu Arts Center will also provide desperately needed courses and programs to individuals, allowing commu

visitors to explore and enhance their overall interest in art education and programs. Specific examples of programs to be offered include after-school and intersession art education programs for area youth. In addition, during the day, programs for seniors will be offered to give seniors a place to gather and share artistic expressions.

The Oahu Arts Center will allow for the creation of an arts community that will foster collaboration for aspiring artists and performers, and will bring together dancers, painters, sculptors, singers and musicians in one central location.

4. Describe the target population to be served; and
The target audience is children, youth, adults and seniors throughout Oahu who will benefit from a facility in which to learn and experience the visual and performing arts.
5. Describe the geographic coverage.
Although the programs and facilities will be open to everyone on Oahu, the facility will be centrally located to draw from previously underserved areas including Mililani, Wahiawa, the North Shore, Kapolei, Waipahu, Ewa, Pearl City, Aiea and Waianae. Typically, art, theater, and music patrons must drive to downtown Honolulu for art or music performances.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;
Oahu Arts Center will hire an architect to complete the planning and design phase of the project. Once the design phase is completed, Oahu Arts Center will hire a contractor for construction of the amphitheatre and parking area.
2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Project Timeline

| Task | FY08 Q4 | FY09 Q1 | FY09 Q2 | FY09 Q3 | FY09 Q4 | FY10 Q1 | FY10 Q2 |
|---|------------|------------|------------|------------|------------|------------|------------|
| Planning and Design | | | | | | | |
| Select Design Firm | | XXXXX | | | | | |
| Complete Design Work | | | XXXXX | XXXXX | XXXXXX | | |
| Apply for Permits | | | | | XXXXXX | | |
| Construction of Amphitheater and Parking | | | | | | | |
| Select Contractor | | | | | XXXXXX | | |
| Construction of Amphitheater and Parking | | | | | | XXXXX | XXXX |

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
The President will have primary responsibility for oversight of the grant and will report monthly to the board regarding progress of the project.

The Board of Directors will be responsible for the ongoing evaluation of the planning and design phase of the project.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness will be determined by meeting the benchmarks in the timeline above. In addition, Oahu Arts Center must begin construction on the site no later than June 30, 2010 or the property will revert back to Castle and Cooke Homes Hawaii, Inc.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$750,000 | \$750,000 | \$750,000 | \$750,000 | \$3,000,000 |

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Board of the Oahu Arts Center is comprised of community leaders including planners, attorneys, contractors, bankers, educators, communications professionals and the artistic community. Collectively, this board has the necessary skills, ability and knowledge to ensure the success of this project.

The Oahu Arts Center was chosen as the recipient of the 3 acres of land that was donated by Castle and Cook Homes, Hawaii, Inc. for the purpose of constructing an Arts Center for the community.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

The Oahu Arts Center does not currently have facilities. However, private area businesses have been providing free meeting space.

The new Oahu Arts Center will be ADA Accessible.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

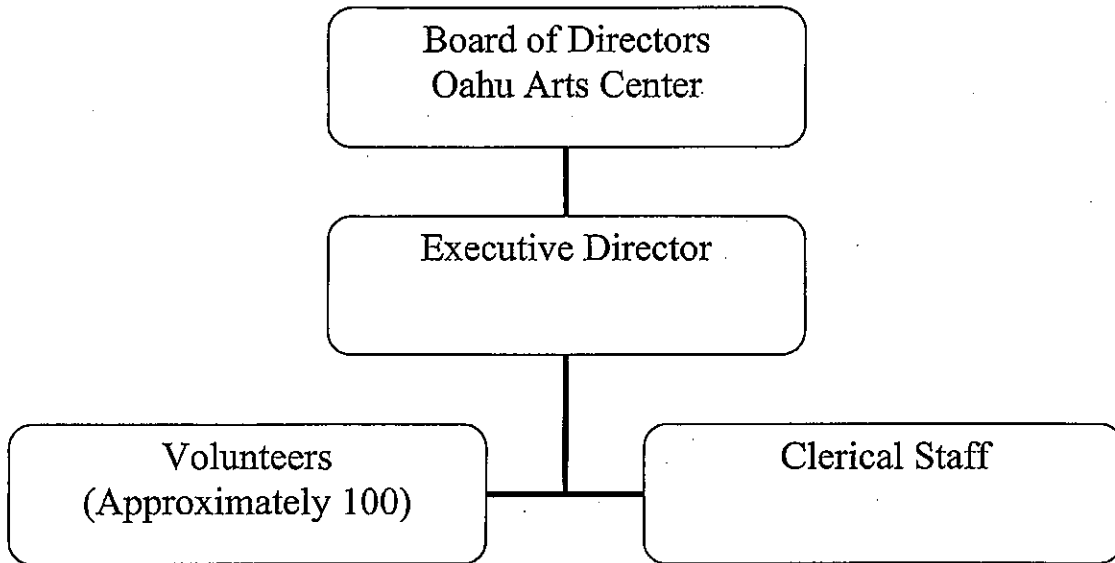
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Initial staffing shall include 1 full-time and 1 part-time staff member.

- Executive Director (1FTE): Experienced in business administration, supervision of staff, budget analysis, fundraising, project management and reporting.
- Clerical Staff (.05 PTE): Proficient in word processing and bookkeeping.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **Not Applicable**

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Not Applicable



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: _____ Oahu Arts Center

| BUDGET CATEGORIES | Total State Funds Requested (a) | In-Kind Land (b) | (c) | (d) |
|-------------------------------------|---------------------------------|----------------------------------|---------------------------------------|-----|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 3,000,000 | 2,000,000 | | |
| TOTAL (A+B+C+D+E) | 3,000,000 | 5,000,000 | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 3,000,000 | Edmund Aczon | 864-5222 | |
| (b) In-Kind Gift of Land | 2,000,000 | [REDACTED] | Phone | |
| (c) In Kind Gift of Land | | [REDACTED] | Jan. 23, 2008 | |
| (d) | | Signature of Authorized Official | Date | |
| TOTAL REVENUE | 5,000,000 | Edmund Aczon, President | Name and Title (Please type or print) | |

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: _____ Oahu Arts Center

| BUDGET CATEGORIES | Total State Funds Requested (a) | In-Kind Land (b) | (c) | (d) |
|-------------------------------------|--|--|------------|------------|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
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| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 3,000,000 | 2,000,000 | | |
| TOTAL (A+B+C+D+E) | 3,000,000 | 5,000,000 | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 3,000,000 | Edmund Aczon 864-5222 | | |
| (b) In-Kind Gift of Land | 2,000,000 | Name (Please type or print) _____ Phone _____ | | |
| (c) In Kind Gift of Land | | Signature of Authorized Official _____ Date _____ | | |
| (d) | | | | |
| TOTAL REVENUE | 5,000,000 | Edmund Aczon, President Name and Title (Please type or print) | | |

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Oahu Arts Center

Period: July 1, 2008 to June 30, 2009

| FUNDING AMOUNT REQUESTED | | | | | | |
|--|---|----------------|-----------------------|--------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2005-2006 | FY: 2006-2007 | FY:2007-2008 | FY:2008-2009 | FY:2009-2010 | FY:2010-2011 |
| PLANS | | 300000 | | 1000000 | 5000000 | 5000000 |
| LAND ACQUISITION | | In-Kind Gift | | | | |
| DESIGN | | | | 1000000 | | |
| CONSTRUCTION | | | | 1000000 | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | 300,000 + Land | | 3000000 | 5,000,000 | 5,000,000 |
| Justification and Comments: | | | | | | |
| OAC must begin construction no later than June 30, 2010, or OAC will lose the land and it will revert back to the owner. | | | | | | |

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Arts Center

(Type  organization)



(Signature)

1/25/08

(Date)

Edmund C. Aczon

(Typed Name)

President

(Title)

ORIGINAL

Oahu Arts Center
2008
Grant in Aid Request



January 2008