

House District 22

Senate District 11

THE TWENTY-FIFTH LEGISLATURE
HAWAI'I STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES

Log No: 170-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

HEALTH

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): HTH 560

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

March of Dimes Foundation

Db/a: March of Dimes Hawaii Chapter

Street Address: 1451 S. King Street, Suite 504
Honolulu, HI 96814

Mailing Address: 1451 S. King Street, Suite 504
Honolulu, HI 96814

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CONNIE BRUNNN

Title Director of Program Services

Phone # (808) 973-2152

Fax # (808) 973-2160

e-mail cbrunn@marchofdimes.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

NICU FAMILY SUPPORT®

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 42,989

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 10,406

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 24,605

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

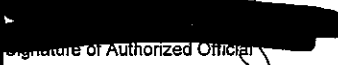
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CARMELLA HERNANDEZ, STATE DIRECTOR
NAME & TITLE

1-23-08
DATE SIGNED

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: March of Dimes Hawaii Chapter

BUDGET CATEGORIES	Total State Funds Requested (a)	OHA Grant (b)	Boeing Company Grant (c)	MOD Funds (d)
A. PERSONNEL COST				
1. Salaries	18,391	4,643		13,212
2. Payroll Taxes & Assessments	1,407	355		1,011
3. Fringe Benefits	4,782	1,084		3,558
TOTAL PERSONNEL COST	24,580	6,082		17,781
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	12,500	2,435	1,500	5,015
7. Telecommunication				
8. Utilities				
9. Professional Development	2,500	1,700		200
10. Criminal Background Check fee	225	175		
11. Postage		14		109
12. Indirect Costs (8%)	3,184			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	18,409	4,324	1,500	5,324
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	42,989	10,406	1,500	23,105
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	42,989	Connie Brunn	973-2155	
(b) Office of Hawaiian Affairs Grant	10,406	Name (Please type or print)	Phone	
(c) Boeing Company Grant	1,500		1-23-08	
(d) March of Dimes funds	23,105	Signature of Authorized Official	Date	
TOTAL REVENUE	78,000	Carmella Hernandez, State Director		
		Name and Title (Please type or print)		

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TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

CARMELLA HERNANDEZ, STATE DIRECTOR
NAME & TITLE

1-23-08
DATE SIGNED

Budget Narrative/Justification
Period: July 1, 2008-June 30, 2009

Personnel - \$24,580

The Chapter requests a total of \$24,580 in personnel expenses to cover approximately 50% of personnel costs for the NICU Family Support Specialist to continue working a 28-hour work week. This figure includes a possible 3% salary increase to take effect on January 1, 2009. This figure also includes payroll taxes and assessments calculated at 7.65% and fringe benefits calculated at 23.35%. The remaining personnel costs will be covered by a combination of funds from the March of Dimes National Office (only available until December 31, 2008) and funds raised through grants submitted to various local family and corporate foundations.

Supplies - \$12,500

The Chapter is also requesting a total of \$12,500 for the purchase of supplies to be used in direct service and volunteer support activities, with an additional \$8,950 to be supplemented by March of Dimes and private foundation funds. Among the additional funds received is \$1500 from the Boeing Company, which is restricted to services for families from the neighbor islands whose newborns have been admitted to Kapi'olani Medical Center for Women and Children, and another \$2435 received from the Office of Hawaiian Affairs and restricted to services provided to Native Hawaiian families. Supplies include costs related to such activities as:

- development and production of new customized modules as well as the continuation and expansion of currently implemented modules;
- purchase of print materials for the *Parent Care Kits* distributed by the program to all families;
- supplies and refreshments for Holiday Celebrations and Scrapbooking Evenings;
- supplies and refreshments for periodic CNAC and graduate parent meetings; and
- miscellaneous office supplies.

Professional Development - \$2,500

The Chapter is requesting \$2,500 for costs related to providing professional development opportunities to the NICU Family Support Specialist, KMCWC antepartum and Newborn Special Care Unit staff, CNAC members and the program's graduate parent volunteers. These funds will be supplemented by \$1900 from other funding sources. This figure includes costs associated with co-sponsoring local events, as well as costs associated with either bringing a mainland speaker to Hawaii for a training (preferable) or sending a limited number of individuals to a mainland conference or training session.

Criminal Background Checks - \$225

The Chapter also requests a total of \$225 to partially cover the estimated total costs to conduct criminal background checks for five new volunteers to assist in providing direct services. It is estimated that each criminal check will cost the Chapter approximately \$75. (Actual costs vary, depending on the number of states an individual has lived in.)

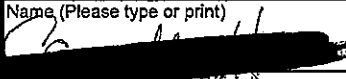
Indirect Costs - \$3184

The Chapter also requests indirect costs in the amount of \$3,184 (8%) to cover costs associated with the monitoring and administration of this grant.

BUDGET REQUEST BY SOURCE OF FUNDS

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TOTAL REVENUE	78,000	Carmella Hernandez, State Director Name and Title (Please type or print)		

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March of Dimes Foundation

Hawaii Chapter
1451 King Street, Suite 504
Honolulu, HI 96814
Telephone (808) 973-2155
Inter-island 1-800-272-5240
Fax (808) 973-2160

marchofdimes.com/hawaii

January 23, 2008

The Honorable Senator Rosalyn H. Baker
Chair, Senate Committee on Ways and Means
State Capitol, Room 210
Honolulu, HI 96813

Dear Senator Baker:

We are writing to inform you that the March of Dimes Hawaii Chapter continues to require the second year of funding which we originally requested in our Grant-in-Aid proposal submitted to the Hawaii State Legislature in January 2007.

Our original proposal, entitled "NICU Family Support[®]" requested second year funding in the amount of \$80,799. Since that submission, we have secured some additional funding and therefore we are adjusting our request to reflect these new funds. We are now requesting \$42,989. We have included a new budget form and narrative to reflect these changes. We have also included a new cover page. Please be aware that our proposed activities and outcomes/outputs will remain unchanged.

Thank you so much for your consideration of our Grant-in-Aid request. We look forward to a positive response. The families of Hawaii's newest, smallest and most vulnerable residents thank you.

Sincerely,


Bruce A. Conpa
Chair, Board of Directors


Carmella Hernandez
State Director

Enclosures

march  of dimes

