

House District 14, 15 & 16

Senate District 7

THE TWENTY- FOURTH LEGISLATURE  
HAWAI'I STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAI'I REVISED STATUTES

Log No: 132-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

XXX  SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Kaua'i Chamber of Commerce  
Db:

Street Address: 2970 Kele St. #112

Mailing Address: P.O. Box 1969, Lihu'e, HI 96766

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Randall Francisco

Title President

Phone # 808-245-7363

Fax # 808-245-8818

e-mail randall@kauaichamber.org

3. TYPE OF BUSINESS ENTITY:

- XXX  NON PROFIT CORPORATION  
 FOR PROFIT CORPORATION  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

FUNDS TO SUPPORT EVENTS/ACTIVITIES OF CHAMBER FOR MEMBER/NON-MEMBER PROGRAMS

(Maximum 300 Characters)

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID #: [REDACTED]

6. SSN (IF AN INDIVIDUAL): NOT APPLICABLE

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$24,200.00

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
X  EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_

FEDERAL \$ \_\_\_\_\_

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$72,300.00

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]  
AUTHORIZED SIGNATURE

RANDALL FRANCISCO, PRESIDENT  
NAME & TITLE

Jan, 29, 2008  
DATE SIGNED

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A BRIEF description of the applicant's background;  
The Kaua'i Chamber of Commerce is an organization founded in 1913. It advocates and represents all elements of Kaua'i's business and industry, both large and small. It is a primary source of information and assistance to members and others interested in our island. The Chamber is a member of the Hawaii and U.S. Chambers of Commerce.
2. The goals and objectives related to the request;  
Funds will be directly used to subsidize costs of programs that benefit both Chamber members and non-members including small businesses (85% of Kaua'i businesses are small business) to medium and large size businesses. As a rural island of <65,000 population, the funds will be leveraged with chamber funds to provide affordable and accessible programs and services that will strengthen the islands' business community, primarily, by offering seminars/workshops and networking events. Additional funds are requested to defray some of the operating costs including Lease/Rental of Equipment and Space.
3. State the public purpose and need to be served;  
The public purpose is to support programs and services that the island's business community needs in order to continue to strengthen the economy. Additionally, there is an immediate need to address workforce shortages at a time when business is challenged with a demographic change in population i.e., there is a decline in the population of available people in the workforce, and in particular, workers for entry/mid-level supervisory positions, those needing soft-skills and cultural awareness training. Providing the training and networking opportunities will enable residents and newcomers the opportunity to gain better knowledge and understanding that will help them in their business including improving/strengthening the quality of the workforce.

4. Describe the target population to be served; and  
The target population will consist primarily of employees at the entry and mid-level supervisory level who will replace employees leaving the workforce in the very near future. Additionally, entry-level workers will have the opportunity to have upward mobility in their jobs that will continue them well into their careers. Furthermore, migrant and newly arrived workers and populations such as the Micronesian, Mexican and other Asian/Pacific Island communities provide the island with additional challenges in terms of cultural and language barriers as well as facing Kaua'i's high cost of living. For small business owners, this places additional challenges to their business model.
5. Describe the geographic coverage.  
An important aspect of this grant application is that the island of Kaua'i is a small rural community. However, this grant is intended to provide a benefit to the entire island of Kaua'i. Kaua'i which has the highest housing costs and comparable cost of living and doing business is challenged with providing adequate workers throughout the workforce -- from West Kaua'i as far as Kekaha/Mana to the North Shore at Kilauea/Hanalei. Several areas of the island are facing critical shortages of skilled workers including and especially small businesses that rely a great deal on full and part-time workers who have the ability to be cross-trained in a variety of job areas. There will be added cost/benefits by having workers cross rather than single-trained in a variety of areas/levels. The latest US Census data indicate that while Lihu'e traditionally has been the center of business/commerce and cultural life, Kapaa will soon become the most populated town on the island. This business community especially needs the trained workforce to meet the many small businesses within this economic corridor. The economic diversification via diversified agriculture and technology have provided job creation and evolving job opportunities, especially in West Kaua'i at the Pacific Missile Range Facility (PMRF) and Kekaha/Mana where corn seed is grown and eventually, the ethanol plant that will be built at the Kaumakani Sugar Plantation/Village.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

### II. 1: Scope of Work:

To provide training (seminars/workshops) that benefit the business community including potential entrepreneurs. Additional funds requested are to subsidize some of the Chamber's operational costs such as Lease/Rental of Equipment and Space.

### II. 1: Tasks:

- a) Evaluation Phase: Staff and committees will review/evaluate Evaluation Forms from attendees who previously attended programs as well as receive input from the membership and chamber committees;
- b) Implementation Phase: Staff and committee members will develop/implement programs including: Selecting Instructor, Marketing the program using internal/external mechanisms, communicating with various partners; Registering attendee information and Preparing logistics/training materials;
- c) Evaluation Phase: Upon completion of the program, staff will meet with committees to evaluate program objectives, effectiveness and financial/cost benefit analysis and recommendation for future programming

II.1: Responsibilities:

Staff & committee members each have designated responsibilities: Staff will complete all II.1: Tasks a), b) and c) above and work hand-in-hand with committee members when needed such as assisting in marketing and registration efforts when appropriate.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Projected Annual Timeline: Programs are conducted on a Quarterly Basis that align with the Presidents' Annual Goals and also align with the Chambers' Strategic Plan and Business Plan:

Each Quarter:

- On a monthly basis, at least 1 Business Networking opportunity is conducted with a member partner (total = 3);
- At least 1 or 2 major events are held such as the Small Business Exposition and a Membership Meeting (training and networking opportunities) (total = 1 - 2);
- At least 1 or 2 additional and dedicated training programs are conducted (total = 3 - 6)

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quality Assurance and Evaluation Plans:

Monitor: Staff will be at each event to monitor program effectiveness and when necessary, make the appropriate adjustment(s). In order to accomplish this, program goals will be articulated to the instructor and/or networking partner.

Evaluate and improve results:

An Evaluation Form is always provided to attendees at the beginning of each training program. Additionally, the instructor communicates the objectives of the training, how the training will be conducted and what other teaching methods will be incorporated into the training. Occasionally, a Pre-Program

Evaluation/Assessment tool is used and may be re-introduced at the end of the program.

For the networking events, staff and committee members solicit verbal and occasionally receive written input from attendees as well as meet with committee members for a post-evaluation discussion.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measure(s) of effectiveness that will be reported to the State agency:  
 An Evaluation Form is always completed at the end of each training session. The Chamber encourages attendees, instructors and others to provide feedback upon the effectiveness in order to insure that overall goals were achieved and that we meet/exceed attendees' expectations.

### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$6,050	\$6,050	\$6,050	\$6,050	\$24,200

### IV. Experience and Capability

#### A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

##### A.I: Necessary Skills:

The Chamber has successfully and consistently provided workshops/seminars for members and nonmembers, especially during the last 3 years. The Chamber provides business leadership to its members as an important training resource and advocate, especially when the majority of its members unlike its large business counterparts do not have a Human Resource and/or Training Department. The organization also has developed a one-stop registration and accounting system to import and collect data for analysis/evaluation in determining program/financial effectiveness.

A staff of 3 highly trained staff professionals including a former Director of Continuing Education at Leeward Community College (from Northshore O'ahu at Waialua) to Central O'ahu (Mililani/Pearl City) to West O'ahu (Waipahu/Kapolei/Waianae) as well as 15 years at Kapiolani Community College and who has significant experience in development/implementation of training programs, especially in rural communities where the chamber's effort is on outreach to both members and nonmembers (as potential members) that benefit from it as an important and key business resource/advocate.

- I. Training Programs & Business Networking Events:
- 2005: See attachment next page (1 of 3)
  - 2006: See attachment next page (2 of 3)
  - 2007: See attachment next page (3 of 3)

**A. II: Experience:**

The Chamber's ability to deliver training in a short period of time has significantly aided the island's economy as it has continued to shift from an agrarian to a tourism, defense, diversified agriculture and technology-based economy.

During the past 3 years, the Chamber has responded to the islands' business and workforce needs by having the ability to survey its members, use course evaluation forms, use input from 7 member committees and members, and other analysis methods in order to determine what the business community needs to quickly support the workforce, business environment and challenged economy where the island has a ~3% unemployment rate and high cost of doing business.

The Chamber has also successfully completed several grants with the County of Kaua'i – Office of Economic Development (COK) and Hawaii Tourism Authority (HTA) including the following:

- Lihue Gateway Project (COK-HTA): Goal to provide a welcome gateway to/from Lihue Airport;
- Nawiliwili Harbor Improvement Project (COK – HTA): Goal to improve the arrival/departure area of the harbor for cruise ships and other passengers;

<b>2005 Business Networking Partner</b>	
Window Trends	25-Jan
American Cancer Society	15-Feb
Drugs in the Workplace	24-Feb
Kaua'i Humane Society	3-Mar
Smoking in the Workplace Seminar	8-Mar
Coffee Hawaii	9-Mar
FISH Workshop	30-Mar
Small Business Admin. Awards	14-Apr
Hnl. Advertiser/Kaua'i Island News	19-May
Summerlin Insurance	1-Jun
Pahio Vacation/Bali Hai Villas	14-Jun
Yee Corp/Kaiser/KDCM	21-Jul
ID Theft Workshop I	10-Aug
ID Theft Workshop II	17-Aug
Luncheon with Derek Kurisu/KTA	25-Aug
Sexual Harassment Seminar	7-Sep
Employment Law Seminar	8-Sep
Business of Aging Seminar	15-Sep
King Auto Center	20-Sep
Kawailoa Development	20-Oct
Guerilla Marketing	27-Oct
H. Hawaii Media	10-Nov
1st Quarter Membership Mtg.	24-Mar
2nd Quarter Membership Mtg.	30-Jun
3rd Quarter Membership Mtg.	29-Sep
4th Quarter Membership Mtg.	8-Dec
Total = 26 Events	

<b>2006 Business Networking Partners</b>	
Joe Constance Training - 4 workshops	Jan 19 & 20
Lisnacolla LLC	26-Jan
Regency at Puakea	2-Feb
Pioneer Hi-Bred International	28-Feb
Royal Hawaiian Movers	14-Mar
Princeville at Hanalei	21-Mar
PS/D Tires	25-May
National Tropical Botanical Garden	13-Jul
Joe Constance Training - 4 workshops	July 20 & 21
Kaua'i Health & Wellness Assn./ABR	10-Aug
Luncheon with Jacy Young	22-Aug
KONG Radio Group	26-Sep
Kaiser Health/Yee Corp/KCM	17-Oct
Employment Law Seminar	19-Oct
Kawailoa Development	30-Oct
Sexual Harassment Seminar	2-Nov
H. Hawaii Media	9-Nov
1st Quarter Membership Mtg.	30-Mar
2nd Quarter Membership Mtg.	29-Jun
3rd Quarter Membership Mtg.	28-Sep
4th Quarter Membership Mtg.	7-Dec
Total = 22 Events	



<b>2007 Business Networking Partner</b>	
Kaua'i Museum	11-Jan
ResortQuest of Hawaii	6-Feb
Luncheon with Hawaii Community Fndtn.	16-Feb
Pacific Missile Range Facility	22-Feb
Hawaii SuperFerry	27-Feb
Kaua'i Hospice	15-Mar
Small Business Expo/Bank of Hawaii	3-Apr
Humane Society of Kaua'i	5-Apr
Small Bus Admin. Awards/Princess Cr. Lin	18-Apr
CJM Stables	26-Apr
Regency at Puakea	24-May
Legislative Luncheon/Update	30-May
2 Wheels	14-Jun
Crime Prevention Strategies/Marriott	10-Aug
Costco Wholesale	14-Aug
Sexual Assault Seminar	9-Nov
Waipouli Beach Resort	4-Oct
Luncheon with Derek Kurisu/KTA	16-Oct
Kaua'i Community College	25-Oct
Kaua'i Made-County of Kaua'i/NCL	14-Nov
1st Quarter Membership Mtg.	22-Mar
2nd Quarter Membership Mtg.	28-Jun
3rd Quarter Membership Mtg.	27-Sep
4th Quarter Membership Mtg.	6-Dec
Total = 24 Membership Events	

- Publication of a Lihue Historic Walking Tour Map (COK): Goal to provide residents and non-residents a better understanding/appreciation of both the cultural and historic contributions of Lihue as central to the development of the island;
- Establishment of a new website of the Chamber of Commerce (COK): Goal to strengthen the chamber's current website, increase available content and leverage the website as an accessible and convenient portal for residents, visitors, members and nonmembers.

An important aspect of this grant application in leveraging the funds requested is that the Chamber has significant partnerships with organizations such as the Kaua'i Economic Development Board, Kaua'i Visitors Bureau, Kaua'i Planning Action & Alliance and the Kaua'i Business Council that will partner in successfully implementing the objectives of this grant.

**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also, describe how the facilities meet ADA requirements, as applicable.

The Chamber does not have facilities of its own to provide the training. However, due to its diverse membership, it works in partnership with its members in securing facilities to provide high quality experiences and meet or exceed ADA requirements for its many programs.

The majority of training programs and meetings occur in Kaua'i's major hotels while business networking events occur at various business-partner establishments such as Kilohana, a recently renovated \$1M facility by chamber member Norwegian Cruise Line, JJ's Broiler and other restaurants and places of business who are members of the chamber. Additionally, the chamber has access to County of Kaua'i facilities.

In recognition of the rural nature of the island, the Chamber continues to insure that its events take place throughout the island in order to outreach to communities including:

West Kaua'i (Kalaheo to Kekaha/Mana) at the Waimea Plantation Cottages for business networking to

Kaua'i's Southshore at the Sheraton Kaua'i Resort for Small Business Exposition and Membership meetings to

Kaua'i Marriott Resort & Beach Club for training programs in Lihue and the central business district to

ResortQuest at Makaiwa in Wailua on the Eastside and to Princeville Hotel for business networking and meetings.

## V. Personnel: Project Organization and Staffing

### A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The chambers' staff of 3 paid professionals; 19 Board of Director members representing 12 key segments of the island's key industry sectors, and approximately 50 committee members of the 7 committees, have significant experience, familiarity, and knowledge of Kaua'i's business and community. The Chamber is recognized as the leading business organization and advocate of Kaua'i's business community. Members also include nearly 40 non-profit organizations that provide the additional partnerships and networking capacity to work for the common good of Kaua'i.

The Chamber's President was formerly an administrator in continuing education/training in the UH Community Colleges and who has over 20 years of experience in program administration, development, implementation and evaluation.

The Vice President of Operations who oversees program development, implementation and assessment, has nearly 10 years experience working with the chamber and who was recently promoted to V.P. from Director because of her extensive experience, familiarity with Kaua'i and its business environment and many contacts.

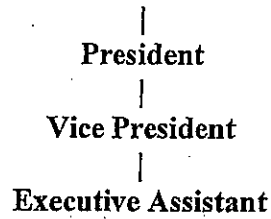
The Executive Assistant provides excellent customer service to serve the nearly 450 member organizations and over 650 member representatives and with the VP of Operations works closely in maintaining records on the registration/accounting system as well as the website.

Collectively, the staff and various board members and committee members are able to rely upon everyone's expertise/strength and thereby increase the cost/benefit of this request.

### B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

**Chair, Board of Directors/Executive Committee**



**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

**B. Licensure or Accreditation**

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Kaua'i Chamber is a member of the Chamber of Commerce of Hawaii and U.S. Chamber of Commerce.

The President has Master of Education degree in Educational Foundations with an emphasis on Continuing Education/Educational Administration. His career has spanned lifelong learning and economic & workforce development throughout the UH System.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

App            Kaua'i Chamber of Commerce

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	1,800			
2. Insurance				
3. Lease/Rental of Equipment	2,400			
4. Lease/Rental of Space	12,000			
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
Events & Activities	8,000			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>24,200</b>			
<b>C. EQUIPMENT PURCHASES</b>	0			
<b>D. MOTOR VEHICLE PURCHASES</b>	0			
<b>E. CAPITAL</b>	0			
<b>TOTAL (A+B+C+D+E)</b>	<b>24,200</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	24,200	Randall Francisco	245-7363 (Kaua'i)	
(b)	0	Name (Please type or print)	Phone	
(c)	0	[Redacted Signature]		2008
(d)	0	Signature of Authorized Official	Date	
<b>TOTAL REVENUE</b>	<b>24,200</b>	Randall Francisco, President	Name and Title (Please type or print)	



# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: \_\_\_\_\_

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: \_\_\_\_\_

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS:						



**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Chamber of Commerce  
(Typed Name of Individual or Organization)

  
(Signature)

1/29/2008  
(Date)

Randall Francisco  
(Typed Name)

President  
(Title)



**KAUAI**

*Chamber  
of  
Commerce*

January 29, 2008

House Finance Committee  
State Capitol, Room 306  
Honolulu, HI 96813  
Attn.: Eric Nouchi

Dear Honorable Representative Marcus Oshiro,  
Chair, House Finance Committee and Members:

**RE: Grants-in-Aid Application for 2008-2009 Supplemental Budget**

Enclosed, please find an application submitted by the Kauai Chamber of Commerce requesting funds to support our training programs and some operational expenses related to equipment and space leases for the year beginning July 1 2008 – June 30 2009. The requested funds are for \$24,200.00. The chamber seeks this one-time request in order to help support our efforts for the coming fiscal year.

Your consideration will be greatly appreciated. Should you have any questions, please do not hesitate to contact me at 245-7363 or [randall@kauaichamber.org](mailto:randall@kauaichamber.org).

Sincerely yours,

Randall Francisco  
President

1 Grant-in-Aid Application