

House District \_\_\_\_\_

Senate District \_\_\_\_\_

**THE TWENTY-FOURTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 121-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:  
In Dis Life  
Dba:

Street Address: 5615A Menehune Road, Waimea HI 96796  
Mailing Address: PO Box 690232, Makaweli HI 96769

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name ELAINE ALBERTSON

Title VP

Phone # 808-652-0258

Fax # 808-338-1904

e-mail Elaine@digitalartsofwaimea.com

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

**7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

APPLICATION FOR INITIAL OPERATING FUNDS FOR IN DIS LIFE YOUTH REHABILITATION/EMPOWERMENT PROGRAM

4. FEDERAL TAX ID # \_\_\_\_\_

5. STATE TAX ID # \_\_\_\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

**8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:**

FY 2008-2009 \$ 200,000.00

**9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 300.00 (CHECKING)

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]  
AUTHORIZED SIGNATURE

ELAINE ALBERTSON, VP  
NAME & TITLE

1/28/08  
DATE SIGNED

**Application for Grant in Aid**  
**Narrative Supplement (Pages 1-3 of packet) (Capital)**

**I. Background & Summary**

1. In Dis Life background

The organization arose from a recognized need for a comprehensive, Hawaiian-based approach to treating and empowering youth with substance-related problems, and particularly crystal methamphetamine (ice). The organization's founder, Glenn Kapahu, is first cousin to Israel Kamakawiwa'ole...their birth mothers were sisters...and discovered his inspiration for the project's objective in Iz's *In Dis Life*. Glenn recruited a board of directors with strong skills in the various disciplines required including administration, youth programming, clinical treatment, Hawaiian studies, spiritual guidance, and agricultural management. It was incorporated as a Hawai'i nonprofit corporation in 2007. Federal 501(c)3 status is under application.

2. Goals & Objectives

A location has been identified on leased land in Koke'e State Park, which already has sufficient improvements to house and service the logistical needs of the project. A program model is being developed to serve 16 youth in a minimum one-year program focusing on education, empowerment, and rehabilitation. Participants should, at one year, be stable emotionally and prepared for return to the general social environment; be at or above grade level in all basic schools skills; and should remain drug-free for at least two years following graduation from the program.

An additional package of 3.6 acres of land in the Waimea Valley has been identified as ideal for future adult site purposes, and which would also serve as an agricultural plot for the current program. The land is owned by Kikiaola Land Co. and is know to be available. The amount requested is approximately the assessed value.

3. Public Purpose & Need

There have been attempts to initiate a government-initiated adolescent program for ATOD treatment on Kaua'i in the past, which have not succeeded for various reasons. There is an identified need for 12-16 beds on Kaua'i, if not more.

4. Target Population

The target population is youth 12-17 years of age whom have been identified either through the justice system or human services as drug-dependent.

5. Geographic Coverage

Primary coverage is for residents of the island of Kaua'i. Additional clients may be accepted from off-island as space permits.

## II. Service Summary & Outcomes

The program incorporates all aspects of service onsite. These are divided into schooling; individual, family, and group counseling; vocational training; Hawaiian cultural education; public service; and agricultural experience. The overall aim is to foster self-reliance, internalized locus of control, and self-sufficiency.

1. Each area is supervised by a specialist. Schooling is performed by a certificated teacher (although the process is, at first, deemed “home schooling”). Counseling is performed by a behavioral science professional (minimum master’s level). Vocational training is provided through daily experience in information technology (in the onsite computer lab), agricultural activity (residents will grow their own vegetables, etc.), culinary (by rotating assisting the dietician), and by varied outside experiences working with Hui O Laka and other community organizations in public service roles.

2. Once funding is secured, and the physical site is secured (ie., lease executed), then program operations are anticipated to begin with site setup within 30 days of that time. Full operations could be online within 90 days following site securement. Full capacity could be reached within 120 days. First graduates would be produced at about 1 year 3 months from inception of operations.

3. Success of any such treatment program must be measurable with empirical means. The program will secure baseline evaluation scores for each client with the Achenbach System of Empirical Behavioral Analysis (ASEBA, or CBCL) and the Child & Adolescent Functional Assessment Scale (CAFAS) for clinical measure, and the Wide Range Achievement Test (WRAT) for educational assessment. These instruments will be readministered each 90 days (the clinical standard) with the objectives of (1) non-clinical scores on the ASEBA, (2) zero scores on the CAFAS, and (3) comparable grade level (or better) scores on the WRAT.

Additional quality assurance will be pursued through an impartial independent contractor evaluation by a PhD level person of the clinical aspect as well as overall program performance.

4. The funding agency will be furnished with such quarterly assessments, and the result of the annual independent assessment, by such means as requested by the grantor.

## III. Financial

1. The funding request budget is attached as instructed.

2. Quarterly requirements are:

1<sup>st</sup> Qtr - \$200,000.00 2<sup>nd</sup> Qtr - \$0 3<sup>rd</sup> Qtr - \$0 4<sup>th</sup> Qtr - \$0  
Total Grant - \$200,000.00

#### **IV. Experience & Capability**

##### **A. Skills & Experience**

1. Glenn Kapahu, Executive Director, is a lifetime resident of Kaua'i with deep life experience in dealing with at-risk families and youth. His ties to the Hawaiian community are strong, with many resources in regard to cultural learning and support. He is the founder of the organization.
  
2. Elaine Albertson holds a Bachelor of Arts in Behavioral Science, and a Master of Arts in Counseling Psychology, from National University and is "ABD" (all but dissertation) on her PhD in Transpersonal/Clinical Psychology with Saybrook Research Institute. She has nearly twenty years of experience working with at-risk families and youth, the justice system, and a wide range of ATOD organizations. She wrote the model for, and managed for five years, the Shelter Plus Care/Supportive Housing programs of San Joaquin County in California; worked as the primary intake and assessment clinician for the juvenile justice system in San Joaquin County; managed the Therapeutic Foster Care Program for Hale 'Opio Kaua'i for three years; has been active on the Kaua'i Prevention Coalition and West Side Community Coalition for over six years, and is an adjunct professor of graduate psychology teaching the Marriage and Family Therapy (MFT) program for Argosy University of Hawai'i. Ms. Albertson is writing the program model for In Dis Life, and will directly supervise the clinical aspects of the operation. Ms. Albertson has also held realtor and contractor credentials in the past.
  
3. Evan Meek is highly skilled in information technology, and has worked extensively with youth programming through Boys & Girls Clubs of Hawai'i and Storybook Theatre. He will oversee IT training and assist in program development and assessment.
  
4. Michael Girod is a career agronomist (Gay & Robinson and Syngenta) and will provide the oversight and direction for agricultural elements of the program.
  
5. Kahu Vidinha is a licensed clergy of Hawaiian descent who will oversee and direct the spiritual and cultural elements of the program. The program's spiritual component will not focus on any specific belief system, but rather educate broadly and assist participants with developing and maintaining their individual spiritual direction. Hawaiian cultural values will be emphasized. Hawaiian language will be offered.
  
6. A registered dietician is yet to be identified; this person will manage the culinary needs of the program and provide one-on-one training to residents on a rotating basis in regard to nutrition, preparation, and management of food service.
  
7. A maintenance supervisor shall be identified whom will oversee the maintenance and repair of the general facilities. Residents will do rotating experiential assignments in maintenance to learn mechanics, landscaping, carpentry, and other basic skills.

## **B. Facilities**

1. The facility known as “Hale Koa” which has to now been leased from the state by the Kaua’i Adventist Church (SDA) as a retreat camp will be secured on a new lease by In Dis Life. The program is in discussions with SDA to allow taking over the lease, with provisions for the church to have continuing limited access for activities. The facilities at Hale Koa (six bunkhouses of four double bunks each, separate male/female bath areas, support buildings for offices/staff quarters, and a well-equipped mess hall) are ideal for the program’s needs. The program does not anticipate any particular problems in acquiring the lease. Area residents are aware of the plan and have not voiced any objections due to the program’s nature of strong 24/7 supervision, etc. All others whom have reviewed the plan and program have been supportive.

The additional land would be used first for agricultural purposes, and perhaps eventually as a site for the proposed adult program.

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed staffing & qualifications, supervision & training**

Staff shall consist of the following “work day” persons (ie., 8AM-4PM Mon-Fri)

Executive Director (also on call) - Supervised by the Board, qualifications determined by the Board.

Program Director (also on call) – Supervised by the ED, qualifications determined by the Board.

Counselor (also on call) – Supervised by the Program Director, minimum of a master’s degree in counseling or clinical psychology and five years of experience.

Ag Supervisor – Supervised by the Program Director, minimum of five years of related agricultural experience.

Maintenance Supervisor – Supervised by the Program Director, minimum of five years of experience.

Dietician – Supervised by the Program Director; a registered dietician with at least five years of experience in a managerial position.

Office Manager – Supervised by the Program Director; at least five years of experience, preferably in a human services environment.

Teacher – Supervised by the Program Director; a certificated teacher for the secondary level.

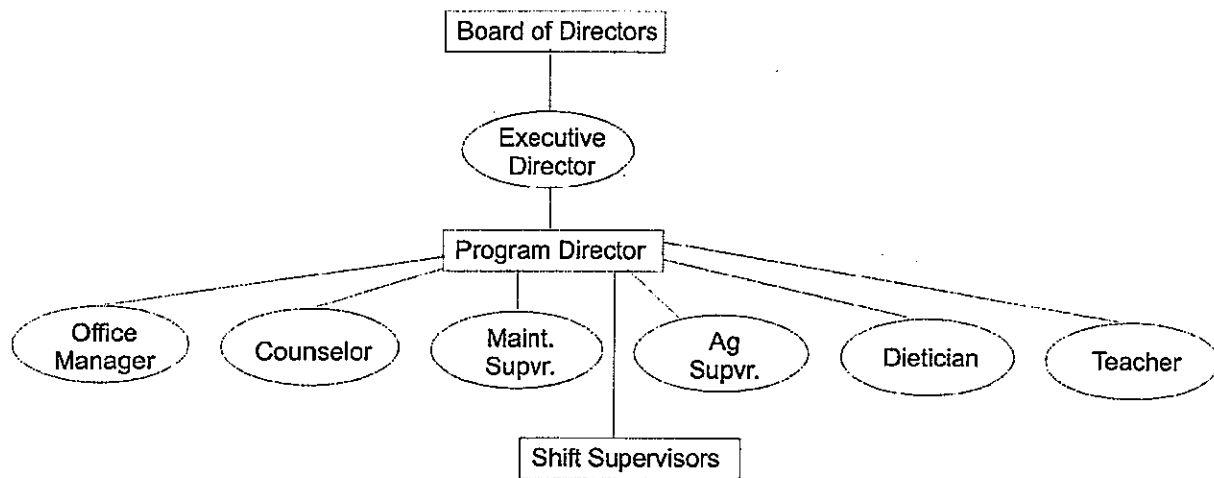
Other staff will consist of:

Shift Supervisors – There will be one “awake” staff to directly oversee the bunkhouses and safety considerations of residents on a 24/7 basis. Scheduling will require a total of four persons; one for each basic 8-hour shift, and one person to provide relief shifts on a rotating schedule. Supervised by the Program Director; minimum qualification is a bachelor’s degree in a related field.

Enrollment in a master’s program is preferred.

All staff shall be required to engage in continuing education and training as deemed necessary by the Board and/or funding sources. All staff will cross-train in at least one responsibility other than their primary.

### Organizational Chart



### VI. Other

#### A. Litigation

There are no considerations to report in this category.

#### B. Licensure & Accreditation


The program does not anticipate any special licensing or accreditation at present. The identified counselor will preferably be a licensed marriage and family therapist (MFT). The food service person will be a registered dietician. The teacher will be a certificated teacher under the laws of Hawai'i.

#### C. Computer usage and assignment

A unique aspect of the program is contained in the usage and assignment of the laptop computers. Each staff position will have a laptop for business use. Each client will be assigned a laptop to keep and use during their tenure in the program. Computers will be networked over a secured wireless system. Clients who complete and graduate the program will be gifted with the laptop computer which they have used during their stay; this serves as an additional practical incentive for the clients.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: In Dis Life Capital

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>OHA (b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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17				
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19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>	<b>25,000</b>	<b>25,000</b>		
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>70,000</b>			
<b>E. CAPITAL</b>	<b>105,000</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>200,000</b>	<b>25,000</b>		
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Elaine Albertson VP 652-0258		
(b)	25,000	Name (Please type or print) Phone		
(c)		 1/28/08		
(d)		Signature of Authorized Official Date		
<b>TOTAL REVENUE</b>	<b>225,000</b>	Elaine Albertson VP Name and Title (Please type or print)		





## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant:            In Dis Life Operations

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Laptop computers (1 per student, 1 per staff position)	25.00	\$850.00	\$ 21,250.00	21250
Router	1	\$400.00	\$ 400.00	400
Access point w/external antenna	1	\$650.00	\$ 650.00	650
Workgroup all-in-one printer (laser, color)	1	\$1,200.00	\$ 1,200.00	1200
Cabling and power conditioners	1	\$1,500.00	\$ 1,500.00	1500
<b>TOTAL:</b>	<b>29</b>		<b>\$ 25,000.00</b>	<b>25,000</b>

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
4WD Dodge Durango 8-passenger SUV	2.00	\$35,000.00	\$ 70,000.00	70000
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>2</b>		<b>\$ 70,000.00</b>	<b>70,000</b>

JUSTIFICATION/COMMENTS:

See Narrative for proposed usage of computers; due to geography of site, 4WD is required for vehicles.

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

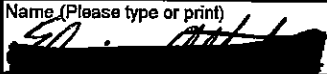
Applicant:            In Dis Life Operations           

Period: July 1, 2008 to June 30, 2009

	FUNDING AMOUNT REQUESTED				FUNDING REQUIRED IN SUCCEEDING YEARS					
	TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS	STATE FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS										
LAND ACQUISITION				105000						
DESIGN										
CONSTRUCTION										
EQUIPMENT				95000						
	<b>TOTAL:</b>			<b>200000</b>						
<b>JUSTIFICATION/COMMENTS:</b>										
Land acquisition funds are for 3.6 acres in the Waimea Valley currently owned by Kikiaola Land Co. Intended use is for future adult program site, and for agricultural projects in the interim.										

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: In Dis Life Capital

BUDGET CATEGORIES	Total State Funds Requested (a)	OHA (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	25,000	25,000		
D. MOTOR VEHICLE PURCHASES	70,000			
E. CAPITAL	105,000			
<b>TOTAL (A+B+C+D+E)</b>	<b>200,000</b>	<b>25,000</b>		
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Elaine Albertson VP 652-0258		
(b)	25,000	Name (Please type or print) Phone		
(c)		 1/28/08		
(d)		Signature of Authorized Official Date		
<b>TOTAL REVENUE</b>	<b>225,000</b>	Elaine Albertson VP Name and Title (Please type or print)		

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

In Dis Life  
(Typed Name of Individual or Organization)

  
(Signature)

1/28/08  
(Date)

Elaine Albertson  
(Typed Name)

Vice President  
(Title)