

House District _____
Senate District 11

**THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 79-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST _____
AND PROGRAM I.D. NO. _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii High School Athletic Association

Street Address: 1202 Prospect St., Room A-201,
Honolulu, Hawaii 96822

Mailing Address: P.O. Box 62029, Honolulu, Hawaii
96839

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: KEITH AMEMIYA

Title: Executive Director

Phone: 587-4495

Fax: 587-4496

E-mail: amemiya@hhsaa.org

3. TYPE OF BUSINESS ENTITY:

NON PROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID: [REDACTED]

5. STATE TAX ID: [REDACTED]

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

The HHSAA's request for funding to support its efforts to serve and provide maximum athletic participation opportunities and a positive and quality experience for our 33,000+ high school student-athletes across the State.

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2007-2008 \$300,000

FY 2008-2009 \$300,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$0

FEDERAL \$0

COUNTY \$0

PRIVATE/OTHER \$1,481,000 (PROJECTED)

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]

AUTHORIZED SIGNATURE

KEITH AMEMIYA, EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 30, 2007
DATE SIGNED

Application for Grants and Subsidies – Hawaii High School Athletic Association

I. Background and Summary

A. A brief description of the applicant's background:

The Hawaii High School Athletic Association ("HHSAA") is a private, non-profit (501(c)(3)) entity whose members include 93 high schools (and their 33,000+ student-athletes) throughout the State. Our primary mission is to provide maximum, high quality athletic participation opportunities for our high school students, which in turn will teach them skills and values essential to leading productive lives. Accordingly, one of our major functions is to plan and operate the 40 state championships in 18 different sports that are annually held throughout the State. These championships, although certainly worthwhile and essential, are becoming increasingly more expensive to conduct, with costs that include: facility usage, security, medical personnel, officials' fees, statisticians' fees, supplies and equipment, and interisland transportation.

B. The goals and objectives related to the request:

The HHSAA respectfully requests funding for the following HHSAA-sponsored activities for the 2007-08 and 2008-09 school years:

- The 40 high school state athletic championships held throughout the school year;
- Continuing education and training for high school coaches through clinics, workshops, and seminars; and
- Continuing education and training for high school officials through clinics, workshops, and seminars.

C. State the public purpose and need to be served:

The public purpose and need to be served is to continue to provide high school students throughout the State with opportunities to achieve physical fitness, practice a healthy and nutritional lifestyle, and learn values such as teamwork, discipline, and character, which will help them to become productive adult members of our community.

D. Describe the target population to be served:

The target population to be served is high school students throughout the State.

E. Describe the geographic coverage:

The geographic coverage is the entire State of Hawaii.

- F. Describe how the request will, in the case of a grant, permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public:

The request will permit the community to benefit because it will ensure that the HHSAA will be able to continue to fund its activities, particularly the 40 state championships held annually throughout the State.

II. Experience and Capability

A. Necessary Skills and Experience:

The HHSAA has been charged with overseeing high school athletics in the State of Hawaii since 1957, including the planning and conducting of all state high school championships.

In the 2006-07 school year, the HHSAA has conducted (or will conduct) state championships in air riflery, boys volleyball (Divisions I and II), girls volleyball (Divisions I and II), bowling, cross country, football (Divisions I and II), softball (Divisions I and II), girls soccer (Divisions I and II), boys soccer, girls basketball (Divisions I and II), boys basketball (Divisions I and II), canoe paddling, swimming and diving, wrestling, cheerleading, girls golf, boys golf, track and field, tennis, girls water polo, baseball, and judo, as well as several coaches' and/or officials' clinics and workshops.

B. Quality Assurance and Evaluation:

Statistical data is regularly conducted on the amount of athletic participation by our high school student-athletes statewide. Also, evaluation meetings are routinely held after each sport season to discuss the ways in which to improve our student-athletes' experience.

The criteria for success includes the following: (1) the number of student-athletes, coaches, and officials served by the championships; (2) the fan and media interest generated by the championships; and (3) the improvement in quality of our coaches and officials, which, in turn, improves the quality of our student-athletes.

C. Facilities:

To conduct its state championships, clinics, and workshops, the HHSAA is fortunate enough to have access to virtually every athletic facility throughout the State, including: Aloha Stadium, the University of Hawaii-Manoa (Stan Sheriff Center, Les Murakami Stadium, Rainbow Wahine Softball Stadium, Duke Kahanamoku Swimming Complex, and Cooke Field), Waipio Peninsula Soccer Park, Central Oahu Regional Park, War Memorial Stadium (Maui), Afook-Chinen Gymnasium (Hilo), Vidinha Stadium

(Kauai), and various soccer, golf, and tennis facilities. To our knowledge, all of the facilities that we use meet ADA requirements.

III. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision, and Training

The HHSAA will rely upon its member schools, facility personnel, and volunteers to provide the oversight and staffing to help run our various state championships, clinics, and workshops.

Additionally, for each sport that the HHSAA conducts a state championship, the HHSAA has named a coordinator who takes the lead in planning, organizing, and overseeing the state championship for their particular sport.

Most of these sport coordinators are either current or retired Hawaii high school athletic directors, many of whom have coached at the high school level in their assigned sport for years. The HHSAA is extremely fortunate to have these coordinators in charge of their respective championships because they all have many years of experience and expertise in Hawaii high school athletics, are hard-working and responsible, and are well-respected by people throughout the State, both in and out of the Hawaii high school athletics community.

B. Organization Chart:

1. Executive Director -- Keith Amemiya

The HHSAA's Executive Director is Keith Amemiya. As the head of the governing body of high school athletics in Hawaii, Mr. Amemiya oversees the athletic programs of all ninety-three (93) high schools throughout the State and their 33,000+ student-athletes.

Specifically, and as previously mentioned, the HHSAA is responsible for, among other things: (1) organizing and conducting each of the annual state high school athletic championships; (2) maximizing athletic opportunities for, and participation by, Hawaii's high school students; (3) continuing education for athletic directors, coaches, athletic trainers, officials, and student-athletes via clinics, workshops, and seminars; (4) enforcement of the various rules and regulations concerning Hawaii high school sports; and (5) providing any information concerning Hawaii high school sports to our high school student-athletes and the general public via the HHSAA's comprehensive website, sportshigh.com.

2. Office Manager – Carole Nagaji

The HHSAA's Office Manager, Carole Nagaji, assists Mr. Amemiya in implementing the HHSAA's various duties and responsibilities, including the planning and organizing of the numerous HHSAA state championships. Also, Ms. Nagaji oversees all financial matters pertaining to the HHSAA.

3. Director of Information – Natalie Webb

The Director of Information, Natalie Webb, coordinates and maintains the HHSAA's web site, sportshigh.com, serves as the primary information source for all state championship events, and assists in the production of the championship programs, media guides, record books, and other related materials.

IV. Service Summary and Outcomes

A. Describe the work, tasks, and responsibilities:

Should funding be provided, the HHSAA intends to use such funds to accomplish the following:

- The 40 high school state athletic championships held throughout the school year;
- Continuing education and training for high school coaches through clinics, workshops, and seminars; and
- Continuing education and training for high school officials through clinics, workshops, and seminars.

B. The applicant shall provide a projected annual timeline for accomplishing the results or outcome of the service:

The HHSAA will conduct its state championships, clinics, and workshops throughout the 2007-08 and 2008-09 school years.

V. Financial

A. Budget:

Please see attached.

VI. Other

A. Litigation:

The HHSAA is not involved in any pending litigation to which it is a party. Also, there are no outstanding judgments against the HHSAA.

B. Licensure or Accreditation:

Not applicable.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2007 to June 30, 2009)

Hawaii High School Athletic Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Tournament Gate Receipts (b)	Corporate Sponsorship (c)	Membership Dues (d)
A. PERSONNEL COST				
1. Salaries	50,000	100,000	100,000	100,000
2. Payroll Taxes & Assessments	36,000	36,000	36,000	36,000
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	86,000	136,000	136,000	136,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	10,000	10,000	10,000	10,000
2. Insurance	20,000	40,000	40,000	0
3. Lease/Rental of Equipment	0	10,000	0	0
4. Lease/Rental of Space	0	8,000	0	0
5. Staff Training	0	4,000	0	0
6. Supplies	0	10,000	10,000	0
7. Telecommunication	0	5,000	5,000	0
8. Utilities	0	6,000	0	0
State Tournament				
Air Travel (Teams)	200,000	0	0	0
Tournament Expenses	269,000	500,000	201,000	49,000
Mainland Expenses	0	10,000	10,000	0
Athletic Director Conference	0	15,000	15,000	0
Sports Rule Books	10,000	20,000	10,000	0
Accounting Services	0	10,000	10,000	0
Legal Services	0	20,000	20,000	0
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	509,000	668,000	331,000	59,000
C. EQUIPMENT PURCHASES	5,000	5,000	5,000	5,000
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	600,000	809,000	472,000	200,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	600,000	Keith Y. Amemiya 587-4495		
(b) Tournament Gate Receipts	809,000	Name (Please type or print) Phone		
(c) Corporate Sponsorship	472,000	[Redacted Signature] 1/30/07		
(d) Membership Dues	200,000	Signature of Authorized Official Date		
TOTAL REVENUE	2,081,000	Keith Y. Amemiya Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Hawaii High School Athletic Association

Period: July 1, 2007 to June 30, 2009

		FUNDING AMOUNT REQUESTED					
		ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
TOTAL PROJECT COST		FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS	Not applicable.						
LAND ACQUISITION							
DESIGN							
CONSTRUCTION							
EQUIPMENT							
	TOTAL:						
JUSTIFICATION/COMMENTS:							

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:


- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii High School Athletic Association



(Signature)

1/30/07

Keith Y. Amemiya

Executive Director