

House District 1,2,3

Senate District 1,2,3

**THE TWENTY-FOURTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 69-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST

DOE

AND PROGRAM I.D. NO. \_\_\_\_\_

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:  
Hawaii County Economic Opportunity Council  
Dbn:

Street Address: 47 Rainbow Drive Hilo, HI 96720

Mailing Address: 47 Rainbow Drive Hilo, HI 96720

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name GEORGE YOKOYAMA

Title Executive Director

Phone # (808) 961-2681

Fax # (808) 935-9213

e-mail hceocgy@hawaii.rr.com

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

**7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

DROPOUT PREVENTION PROGRAM (DOPP) SERVICE 9-12<sup>TH</sup> GRADE  
POTENTIAL DROP-OUTS IN HAWAII COUNTY

(Maximum 300 Characters)

**8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:**

FY 2007-2008 \$ 327,227

FY 2008-2009 \$ 357,104

TOTAL \$ 684,331

**9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE  
AT THE TIME OF THIS REQUEST:

STATE \$ 106,703

FEDERAL \$ \_\_\_\_\_

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME / TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

AUTHORIZED SIGNATURE

George Yokoyama, Executive Director

NAME & TITLE

12/26/2006

DATE SIGNED

## Application for Grants and Subsidies

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

Hawaii County Economic Opportunity Council (HCEOC) is a private non-profit organization established in 1965 under the provisions of the Economic Opportunity Act of 1964, as amended and qualifies as a charitable and educational organization for over 35 years under section 501 C and 170 (b) (1) (a) (vi) of the Internal Revenue Code. The council is governed by a twenty-seven (27) member Board of Directors composed of nine (9) public, nine (9) private, and nine (9) low-income representatives.

HCEOC's purpose and function is to prevent, alleviate, and eliminate poverty in the County of Hawaii. HCEOC's Mission Statement specifically addresses society as one of its accomplishing goal.

The mission of HCEOC is the alleviation and elimination and prevention of poverty in the County of Hawaii by:

- Mobilizing and channeling private and public resources into antipoverty action;
- Stimulating new and effective approaches to the alleviation of poverty;
- Strengthening communication, mutual understanding;
- Planning the coordination and implementation and antipoverty programs in the community;
- Educating children and youth to become responsible contributing adults in society;
- Assisting the poor to attain economic self-sufficiency.

2. The goals and objectives related to the request:

This funding request is to continue the operation of a Dropout Prevention Program on the island of Hawaii.

The project will serve eight (8) high schools: Hilo High, Honokaa High, Kau High, Keaau High, Konawaena High, Laupahoehoe High, Paho High and Waiakea High. The services address the needs of school and probation office referred under-served and unserved students and parents by conducting home visits and activities in a non-threatening and non-school like environment. Students that are alienated from

school, often times, are from single parent homes or are economically and/or culturally disadvantaged.

The goal of the service is to provide educational and support services to a minimum of 182 students who are deemed in need of services to enable them to graduate from high school during the school year. Each Facilitator may service twenty-six (26) clients at one time. There is no limit as to the number of non-clients that may be serviced. Non-clients are those who do not meet two (2) or more of the eligibility.

Objectives to attain:

1. By the end of the school year, 95% of the seniors in the program will graduate.
2. 40% of the students referred will pass all courses necessary for promotion.
3. 65% of the referred students will have an attendance of 65% or better.
4. 70% of the students referred will finish the school year without any suspensions exceeding three (3) days.
5. 80% of the participants will demonstrate positive changes in attitude toward self and others on the pre-post observation form.
6. 70% of the program parents will increase positive communication with their child, other adults and children of other ethnic groups on the pre/post observation form.

3. State the public purpose and need to be served;

The purpose of this project is to reduce the barriers of communication that exist between potential high school dropouts, parents, and school by facilitating a positive rapport among all parties concerned and mainstreaming the student back into the regular classroom.

Many students and parents are not able to establish effective communication with school authorities and receive the assistance that is essential. Referred potential dropouts also require assistance due to their negative attitude towards school and behaviors which influence actions that limit their participation in their school's academic and non-academic activities. Therefore, in order for the potential dropout student to re-enter the mainstream of academic and non-academic activities there is a need for the following:

- a. To reduce barriers of communication which prohibit the problem solving dialogue necessary to address the problem of potential dropout minority groups

students, their parents and school authorities leading to retardation of academic progress of minority group students.

- b. Due to ethnic in-grouping within the school and community, isolation exists between minority and non-minority group students. There is a need to reduce the degree of ethnic in-grouping and out-grouping attitudes and behavior among minority and non-minority students so that minority student may enter the mainstream of school life, as well as prepare themselves for adult life.
- c. Due to an increase of violence in schools, schools must focus on violence prevention, not punishment. There is a need for a variety of programs to address school violence. Ms. Hamamoto, Superintendent of Education stated the Department will need to take a look at what services are needed to support students citing high-risk counselors or a social agency as viable alternatives. (State of Hawaii, Board of Education, Ad Hoc Committee Minutes, June 27, 2006)

4. Describe the target population to be served;

The target group is students who are referred by school or the Probation Office as potential dropouts. These students are academically failing their courses, have excessive unexcused absences, or exhibit social problems. These students may fall in one or more of the following criteria:

1. Failure in two or more subjects.
2. Accumulated ten or more unexcused absences.
3. Referred by school and/or Probation officer.
4. Exhibits difficulty in dealing with problems arising out of a student's ethnicity or minority status.
5. In a situation where home to school dialogue is critical for student success.

5. Describe the geographic coverage; and

The services being solicited will be available to all eligible students in the following high schools Hilo High, Honokaa High, Kau High, Keaa High, Konawaena High, Laupahoehoe High, Pahoa High and Waiakea High.

6. Describe how the request will, in the case of a grant, permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

The requested funds will serve eight (8) high schools, Hilo High, Honokaa High, Kau High, Keaau High, Konawaena High, Laupahoehoe High, Pahoa High and Waiakea High. These services address the needs of under-served and unserved students by implementing outreach and educational activities to facilitate positive changes in students to enable them to successfully re-enter the mainstream of school life in a non-threatening manner.

This proposed project adequately meets the needs of the potential dropout students in the public high school. The services reduce underachievement and failure in high school students, without which, these students would have an extreme difficulty integrating into society. Many students and parents are not able to establish effective communication with school authorities and are not receptive to receiving assistance to address their problems. HCEOC's Drop-out Prevention Program provides these services and addresses these problems by conducting home visits on a one-to-one basis, and provides activities in a non-threatening and non-school like environment. Activities are provided during the after school hours to promote self-worth and self-esteem. In addition, the program offers outreach for crisis intervention to students and their families.

#### Community Benefits

Through the intervention efforts of the Drop-out Prevention Program and its goals to decrease the high schools' dropout rate, there would be less dropouts ill prepared to meet society. Social and economic improvements would be prevalent in these communities. The people would definitely benefit by living in a more stable and productive community because of this kind of positive improvements.

#### Cost Benefits

The benefits derived by participating students, parents and DOE personnel greatly outweigh the cost of running the program. All involved will realize a fulfilling life because of it; especially if the need is very great.

## **II. Experience and Capability**

### **A. Necessary Skills and Experience**

HCEOC's Dropout Prevention Program has provided services in assisting the Department of Education for over 30 years in the prevention of high school students with low self-esteem who are on the verge of dropping out of school. For these 30 years, not one student has been apprehended for drugs. Facilitators work with in-school Substance Abuse Counselors, if there is any sign that the student may be involved with drugs.

There is an excellent reciprocal working relationship among HCEOC facilitators, school and probation office personnel. The communication lines are open, to ensure

that more information and advice is shared. Facilitators work with the students' Counselors to set specific goals and objectives. In cases that deal with attendance, Facilitators will appear at court with student and family to ensure that student follows court mandated actions.

HCEOC's Dropout Prevention Program (DOPP) received Federal Grants from 1974 to 1981, and from 1982 to present it is funded by State funds. The program has brought school authorities, parents, and students closer together through their past work performance.

Past accomplishments for two school years are as follows:

School Year	Number of Clients Serviced	Number of Seniors Serviced	Number of Seniors graduated
2004 to 2005 & 2005 to 2006	207	36	35

- Positive Outcomes as a result of graduating high school: Of the 35 at-risk students that graduated, 21 students were planning to enroll in Community College or University, 6 were employed either part-time or full-time, and 8 remained undecided.
- For both years, underclassmen attendance improved 65% for the 2004 to 2005 school year and 74% in 2005 to 2006.
- Facilitators conducted 444 Home-visits. Home visits allow the Facilitators to update family or guardian on student progress and set objectives. Serving as the liaison between the school and family, the Facilitators' assists in ensuring that all parties are updated and to the objectives that are necessary to keep the student in school and on the right track to graduate.

## **B. Quality Assurance and Evaluation**

HCEOC's Staff (facilitators) are responsible to keep accurate accounts of all services provided. Each individual student referred to program has a case file folder which consists of forms that comply with objectives as follows:

- Program Data Collection
- Program Daily Contact Record Sheet
- Program Referral Form
- Daily Attendance Log
- Report Cards
- Pre and Post Student Attitudinal Survey

- g. Pre and Post Parent Attitudinal Survey
- h. Other Forms and Documents

HCEOC's facilitators compile data into Monthly Reports and submit it to Program Supervisor. The reports consist of work accomplished during reporting period and nature of work performed, identification of persons serviced during reporting period, and immediate problems encountered during reporting period, recommendations, and short summary of proposed activities for program students and parents. Having staff submit a report each month helps program supervisor to keep account of facilitator's progress in reaching goals and objectives.

Methodology of reaching Goals and Objectives:

Goals	Methodology
<p><b>1. 95% of seniors referred will graduate from school.</b> Compare report cards per quarter (semester) from the time senior enters the program till the end of the school year and graduate with a diploma.</p>	<p>Report cards; diploma</p>
<p><b>2. 40% of referred students will pass all courses for promotion.</b> Compare report cards per quarter (semester) from the time student enters the program till the end of the school year. Request progress reports from teachers and school counselor periodically, or as often as needed.</p>	<p>Report cards</p>
<p><b>3. 65% of referred students will attend school at least 65% of the time.</b> Monitor student's attendance daily –provided by schools.</p>	<p>Daily Attendance Record Sheet</p>
<p><b>4. 70% of the students referred will finish school year without suspensions exceeding three (3) days.</b> Monitor school suspensions through School Suspension Record Sheet provided by schools.</p>	<p>School Suspension Record</p>
<p><b>5. 80% of the participants will demonstrate positive changes in attitude toward self and others.</b> Pre test is administered at the time student enters the program and a post test is given at the end of the school year to measure this objective.</p>	<p>Student Observation Form</p>
<p><b>6. 70% of program parents will increase communication with their child, other adults and children of other ethnic groups.</b> The test is administered at the time student enters the program, and a post test</p>	<p>Parent Observation Form</p>

is given at the end of the school year to measure this objective.

Activities done in the summer months also have accurate records of student contacts, and documentation in individual file folders.

### C. Facilities

A strong working relationship has been established between the Department of Education Staff and HCEOC's Staff (Facilitators). The Hawaii District Schools that participate and receive HCEOC's Right Track services: Hilo High, Honokaa High, Kau High, Keaau High, Konawaena High, Laupahoehoe High, Paho High and Waiakea High Schools which they provide adequate work space on school campus that meet ADA requirements for HCEOC staff to conduct counseling sessions and student activities. As services are primarily provided out of school and after school on one-to-one bases, no additional facility is required.

## III. Personnel: Project Organization and Staffing

### A. Proposed Staffing, Staff Qualifications, Supervision and Training

#### Proposed Staffing

This project consists of one (1) Program Supervisor and seven (7) Facilitators. Each facilitator that will be assigned to provide service to each of the following public high schools on the Big Island as follows: Hilo High, Honokaa/Laupahoehoe High, Kau High, Keaau High, Konawaena High, Paho High and Waiakea High school. Facilitator from Honokaa High will service Laupahoehoe High, since there is low enrollment in comparison to other schools serviced.

#### Staff Qualifications

HCEOC Facilitators all have the knowledge to the problems of minority groups that they serve. Facilitators have the ability to relate effectively with minority groups due to the familiarity of the area in which they service.

The Program Supervisor does monitoring site visits periodically to support each Facilitator. The Program Supervisor meets with school's Administration as part of her monitoring procedure.

#### Supervision and Training

Program Supervisor and HCEOC Facilitators meet or exceed the qualifications/experience requirements as put forth by the Department of Education,



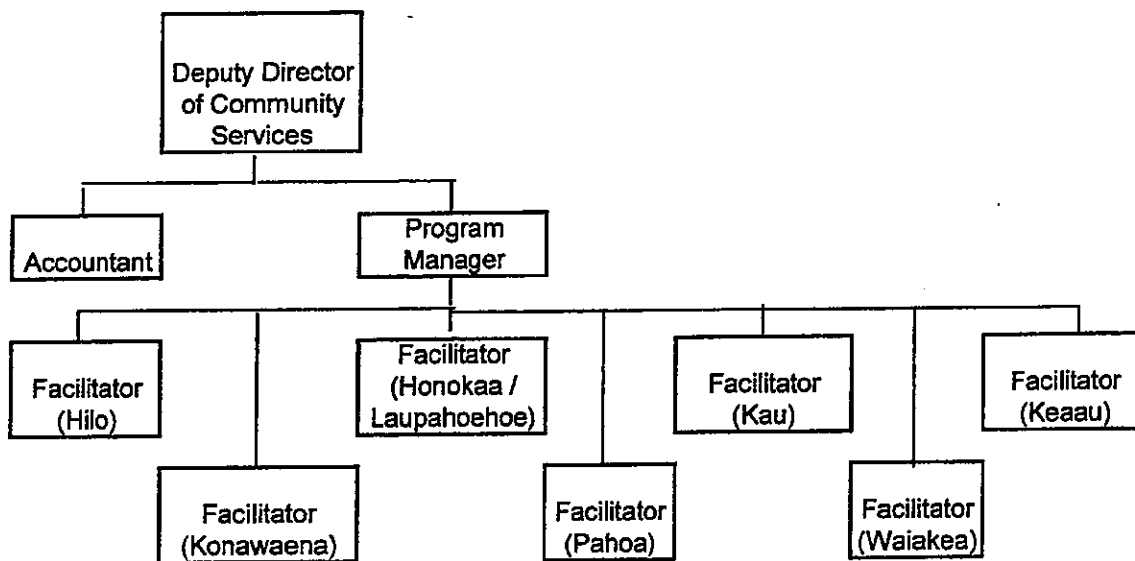
for similar positions. The Deputy Director oversees the Program Supervisor and provides support and direction on administrative matters. HCEOC has an excellent fiscal department and maintains a separate account of the program; prepares monthly reports and follows agency and program procedures.

There are seven (7) Community Facilitators servicing the schools to help potential dropout students' graduate from school.

Program Supervisor will plan and conduct Staff Development Training in a minimum of once a month. Program staff will receive training and learn acquired skills in operation of the project and their dealings with potential high school dropouts and their parents through the collaboration with various resource agencies.

HCEOC staff will coordinate their activities and continue to receive technical and curricular assistance from the Department of Education. DOE personnel extends invitations to HCEOC staff to In-Service Training and various workshops that help them in being more effective in working with high school students.

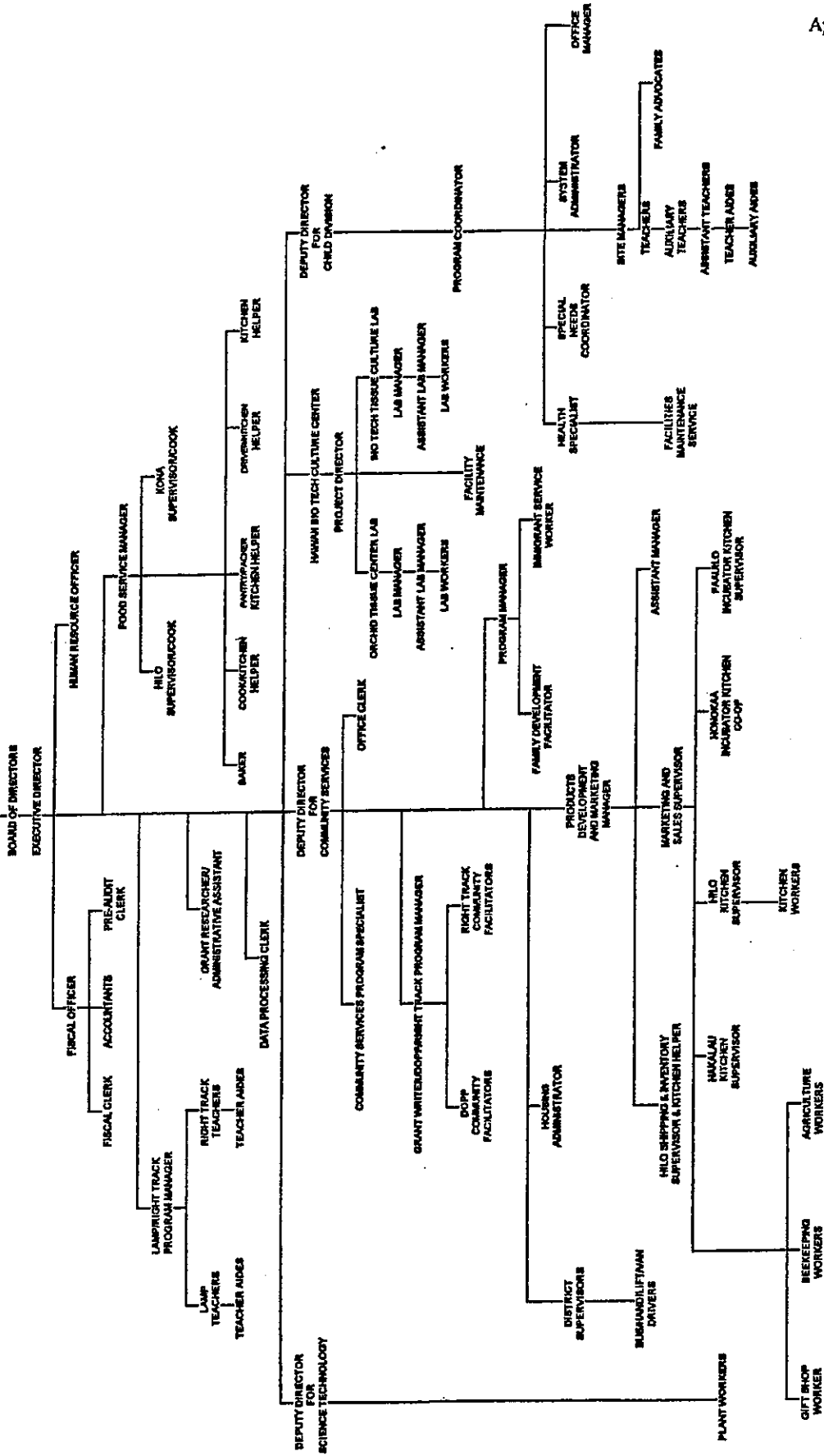
**B. Organization Chart**



**Organization-wide Chart**

**See next page**

HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL



#### **IV. Service Summary and Outcomes**

**A. Describe the scope of work, tasks and responsibilities.**

The requested funds will serve eight (8) high schools, which include Hilo High, Honokaa High, Kau High, Keaau High, Konawaena High, Laupahoehoe High, Pahoa High and Waiakea High Schools. These services address the needs of under-served and unserved students by implementing outreach and educational activities to facilitate positive changes in students to enable them to successfully re-enter the mainstream of school life in a non-threatening manner.

The primary component of the services provided will be counseling referred potential high school dropouts and their parents on a one-to-one basis. HCEOC's staff will develop trust most effectively when doing so, and cooperation from both, parent and student will increase. Parents of these referred potential dropouts will be kept well informed of their child's school progress through extensive follow up of HCEOC's staff.

The Facilitators will be assigned to not more than 26 students to the program at any given school and are required to do active follow-up with 12 students during any given period.

Activities that promote the development of a student's self-esteem is another integral component of this project will be carried out a minimum of once a month. Services also include acting as a liaison, transporting students and parents to school meetings and appointments, speaking to irate parents, as well as serving as a facilitator to improve home-school relationships whenever is deemed necessary.

Major Activities that project carries out:

1. Provide for individual and groups consultation sessions to resolve problems.
2. Receive and process referrals from probation officers and school's screening committees.
3. Assist students in obtaining information relevant to his/her success in school and in meeting graduation requirements.
4. Act as liaison for students working with other private and public agencies.
5. Keep accurate account of all services provided and the degree of its effectiveness.
6. Provide after school activities and maintain communication with parent and child.

7. Assist in organizing parent and student groups.
  8. Plan and/or conduct mini-workshops and/or meeting for facilitators and parents.
  9. Prepare quarterly and annual evaluation reports. Data should be specific to each objective and activity identified. Records should be readily available for periodic monitoring or when requested for the department.
  10. Conduct summer activities which includes the following:
    - a. Provide in-service training for facilitators
    - b. Assist students in participating in productive summer activities, i.e., summer school, seeking jobs, volunteer services, working on future school plans, etc.
    - c. Make contact and conference with parent and child when appropriate.
    - d. Orient potential referrals (both parent and child) for the next school year regarding program services available.
- B. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service.

The program starting date will begin July 1, 2007 and end on June 30, 2008 for the first biennium year. The starting date of the second year will begin on July 1, 2008 and end on June 30, 2009. The services will be provided on a 40 hour week for 12 months for each of the biennium. The nature of the work requires flexibility in schedules. Therefore, the supervisor will determine appropriate work schedules for its staff (facilitator) at each school site.

The projected annual timeline and explanation of events are as follows:

<b>Events</b>	<b>Start Date</b>	<b>End Date</b>
<b>Assist with no-show students</b>	August 20	September 30
<b>Case Management</b>	July 1	June 30
<b>Collaboration w/ school and other agency or resources</b>	July 1	June 30
<b>Create Objectives/Outcomes</b>	July 1	June 30
<b>Documentation</b>	July 1	June 30
<b>Enroll Participants</b>	July 1	June 30
<b>Meet with Student Counselor or Referral source</b>	August 20	June 30
<b>Outreach – Home Visits</b>	July 1	June 30
<b>Progress Updates</b>	July 1	June 30
<b>Receive, Process, &amp; Investigate Referrals</b>	July 1	June 30
<b>Reports</b>	July 1	June 30
<b>Student and Parent Activities</b>	July 1	June 30
<b>Student Meetings</b>	July 1	June 30

<b>Events</b>	<b>Explanation of Events</b>
<b>Assist with no-show students</b>	The no-show student list contains students who are registered but have not reported to school or students who were students in the prior year and have not attended school.
<b>Case Management</b>	Meeting with student and counselors regularly. Filing necessary documentation.
<b>Collaboration w/ school and other agency or resources</b>	Collaborate with other agencies to ensure student is receiving necessary services.
<b>Create Objectives/Outcomes</b>	Students who are failing courses must set objectives to reach the necessary credit recovery path, needed to graduate.
<b>Documentation</b>	Any correspondence, including verbal communication will be documented in student file.
<b>Enroll Participants</b>	Parents will sign a form indicating their child is receiving services.
<b>Meet with Student Counselor or Referral source</b>	Update the referral source of student progress or challenges.
<b>Outreach – Home Visits</b>	Home-visits with families will be conducted to update on student progress.
<b>Progress Updates</b>	Program Manager will require Facilitators to select students on a monthly basis and report updates.
<b>Receive, Process, &amp; Investigate Referrals</b>	Student file must contain sufficient documentation regarding reason for referral, grades and other services received to determine if student meets program eligibility.
<b>Reports</b>	Reports are turned in every month by Facilitators. Reports contain student, parent and other contacts made within a month.
<b>Student and Parent Activities</b>	Activities for the students and parents/guardians on a monthly basis to promote involvement with student.
<b>Student Meetings</b>	Meet with students on a regular basis ranging from 1 to 3 times a month. Meetings are aimed at meeting objectives set forth.

**V. Financial**

**Budget**

See attached

**VI. Other**

**A. Litigation**

Not Applicable

**B. Licensure or Accreditation**

Not Applicable

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2007 to June 30, 2008)

Applicant: HCEOC

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	221,309			
2. Payroll Taxes & Assessments	41,385			
3. Fringe Benefits	36,073			
<b>TOTAL PERSONNEL COST</b>	<b>298,767</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	2,000			
2. Independent Audit	1,500			
3. Insurance	1,200			
4. Lease/Rental of Space	4,000			
5. Mileage	3,900			
6. Postage, Freight & Delivery	150			
7. Publication & Printing	900			
8. Facility/Equipment	460			
9. Staff Training	1,200			
10. Supplies	2,400			
11. Telecommunications	3,590			
12. Utilities	2,010			
13. Data Processing	2,150			
14				
15				
16				
17				
18				
19				
20				
21				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>25,460</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>3,000</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>327,227</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	327,227	George Yokoyama <span style="float:right">12/26/06</span>		
(b)		Name (Please type or print) <span style="float:right">Phone</span>		
(c)		<span style="float:right">1/29/07</span>		
(d)		Signature of Authorized Official <span style="float:right">Date</span>		
<b>TOTAL REVENUE</b>	<b>327,227</b>	Executive Director <span style="float:right">Name and Title (Please type or print)</span>		

**BUDGET JUSTIFICATION  
PERSONNEL - SALARIES AND WAGES**

Applicant: HCEOC

Period: July 1, 2007 to June 30, 2008

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Program Supervisor	1.00	\$42,240.00	100.00%	\$ 42,240.00
Community Facilitator - Hilo	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Kau	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Keaau	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Konawaena	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Laupahoehoe/Honokaa	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Pahoa	1.00	\$25,080.00	100.00%	\$ 25,080.00
Community Facilitator - Waiakea	1.00	\$25,080.00	100.00%	\$ 25,080.00
Office Clerk	1.00	\$21,384.00	10.00%	\$ 2,138.40
Accountant	1.00	\$34,260.00	4.00%	\$ 1,370.40
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>221,308.80</b>

JUSTIFICATION/COMMENTS:



# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: HCEOC

Period: July 1, 2007 to June 30, 2008

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Computer, Desktop	2	\$1,500.00	\$ 3,000.00	3,000.00
		\$ -		
		\$ -		
		\$ -		
		\$ -		
TOTAL:	2		\$ 3,000.00	3,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: HCEOC

Period: July 1, 2007 to June 30, 2008

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS	n/a					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS:						

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: HCEOC

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	243,440			
2. Payroll Taxes & Assessments	45,523			
3. Fringe Benefits	39,681			
<b>TOTAL PERSONNEL COST</b>	<b>328,644</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	2,000			
2. Independent Audit	1,500			
3. Insurance	1,200			
4. Lease/Rental of Space	4,000			
5. Mileage	3,900			
6. Postage, Freight & Delivery	150			
7. Publication & Printing	900			
8. Repair & Maintenance	480			
9. Staff Training	1,200			
10. Supplies	2,400			
11. Telecommunications	3,590			
12. Utilities	2,010			
13. Data Processing	2,150			
14				
15				
16				
17				
18				
19				
20				
21				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>25,460</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>3,000</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>357,104</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	357,104	George Yokoyama 12/26/06		
(b)		[Redacted] (Print) Phone		
(c)		[Redacted] 1/29/07		
(d)		Signature of Authorized Official Date		
<b>TOTAL REVENUE</b>	<b>357,104</b>	Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: HCEOC

Period: July 1, 2008 to June 30, 2009

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Program Supervisor	1.00	\$46,464.00	100.00%	\$ 46,464.00
Community Facilitator - Hilo /	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Kau	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Keaau	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Konawaena	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Laupahoehoe/Honokaa	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Pahoa	1.00	\$27,588.00	100.00%	\$ 27,588.00
Community Facilitator - Waiakea	1.00	\$27,588.00	100.00%	\$ 27,588.00
Office Clerk	1.00	\$23,522.40	10.00%	\$ 2,352.24
Accountant	1.00	\$37,686.00	4.00%	\$ 1,507.44
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>243,439.68</b>

JUSTIFICATION/COMMENTS:

# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: HCEOC

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Computer, Desktop	2	\$1,500.00	\$ 3,000.00	3,000.00
		\$ -		
		\$ -		
		\$ -		
		\$ -		
TOTAL:	2		\$ 3,000.00	3,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
TOTAL:				

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: HCEOC

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS	n/a					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

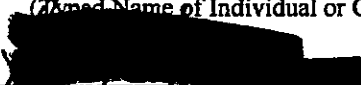
In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<p>Hawaii County Economic Opportunity Council _____ <i>(Typed Name of Individual or Organization)</i>  _____ <i>(Signature)</i></p>	<p style="text-align: right;">12/26/06 _____ <i>(Date)</i></p>
<p>George Yokoyama _____ <i>(Typed Name)</i></p>	<p style="text-align: right;">Executive Director _____ <i>(Title)</i></p>



**HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL**

47 Rainbow Drive  
Hilo, Hawaii 96720-2013  
Tel: (808) 961-2681 / Fax: (808) 935-9213

January 31, 2007

Senate Committee on Ways and Means  
State Capitol Room 210  
Honolulu, Hawaii 96813

Attention: Aaron Nyuha

**SUBJECT: SECOND YEAR FUNDING REQUEST  
DROPOUT PREVENTION PROGRAM**


Dear Honorable Committee Members:

Hawaii County Economic Opportunity Council (HCEOC) respectfully requests year 2 funding of \$357,104 for the Dropout Prevention Program Services for 9-12<sup>th</sup> grade potential dropouts in Hawaii County.

For your easy reference, enclosed, is a copy of the original Application for Grants & Subsidies proposed for the project and submitted for FY 2007-2008 and FY 2008-2009. There were no changes made to the original proposal.

Should you have any questions, please call me at 808-961-2681 extension 105. On behalf of HCEOC, thank you for your thoughtful consideration and favorable action to our request.

Sincerely,

  
George Yokoyama  
Executive Director

Enclosure – Application for Grants & Subsidies

C: House Committee on Finance