House District	
Senate District	\overline{X}

THE TWENTY- FOURTH LEGISLATURE

Log No: 51-C

Senate District 🔨	E LEGISLATURE	0 310	
APPLICATION FOR	GRANTS & SUBSIDIES	For Legislature's Use Only	
CHAPTER 42F, HAW.	AI'I REVISED STATUTES		
Type of Grant or Subsidy Request:			
GRANT REQUEST - OPERATING GRANT F	REQUEST – CAPITAL SUE	SSIDY REQUEST	
"Grant" means an award of state funds by the legislature, b activities of the recipient and permit the community to bene	by an appropriation to a specified rec offit from those activities.	ipient, to support the	
"Subsidy" means an award of state funds by the legislature appropriation, to reduce the costs incurred by the organizatell members of the public.	e, by an appropriation to a recipient s tion or individual in providing a servi	pecified in the ce available to some or	
"Recipient" means any organization or person receiving a g	grant or subsidy.		
STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (I	LEAVE BLANK IF UNKNOWN):	-	
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):			
1. APPLICANT INFORMATION:	2. CONTACT PERSON FOR MATTERS APPLICATION:	INVOLVING THIS	
Legal Name of Requesting Organization or Individual: The Food Basket, Inc.	Name Carol R. Ignacio	· · · · · · · · · · · · · · · · · · ·	
Dba: Hawaii Island Food Bank	Title President/CEO		
Street Address:140 B Holomua Street	Phone # 808-935-3050		
Hilo HI 96720 Mailing Address: same	Fax # 808-935-3794		
Maining Address. same	e-mail_carolrign@aol.com		
3. Type of business entity:	7. DESCRIPTIVE TITLE OF APPLICAN	T'S REQUEST:	
Non Profit Corporation	Renovation/Expansion of to storage & distribution co		
☐ FOR PROFIT CORPORATION ☐ LIMITED LIABILITY COMPANY		enter (warehouse).	
Sole Proprietorship/Individual	(Maximum 300 Characters)		
4. FEDERAL TAX ID #:	8. FISCAL YEARS AND AMOUNT OF S	TATE FUNDS REQUESTED:	
5. STATE TAX ID #: 6. SSN (IF AN INDIVIDUAL):			
	FY 2008-2009 \$ 350,000.00		
9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:			
NY -	PECIFY THE AMOUNT BY SOURCES OF FU THE TIME OF THIS REQUEST:	NDS AVAILABLE	
	STATE \$		
	FEDERAL \$ COUNTY \$40,000.00		
· · · · · · · · · · · · · · · · · · ·	PRIVATE/OTHER \$ 500,000.0	00 operating Budget	
TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:	-		
Carol R. Igna	acio President/CEO	1/31/08	
AUTHORIZED SIGNATURE NAM	AE & TITLE	DATE SIGNED	

BUDGET REQUEST BY SOURCE OF FUNDS (Period: July 1, 2008 to June 30, 2009)

Applicant: The Food Basket Inc. (Hawaii Island Food Bank)

		T	· .	
BUDGET	Total State	,	ļ ·	
CATEGORIES	Funds Requested			
	(a)	(b)	(c)	(d)
A. PERSONNEL COST		1		
1. Salaries		,		•
Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES		ľ		
Airfare, Inter-Island				•
2. Insurance				
3. Lease/Rental of Equipment		·		
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies			·	
7. Telecommunication			,	
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16	· · · · · ·			
17				
18		***		
19				
20				· · · · · · · · · · · · · · · · · · ·
TOTAL OTHER CURRENT EXPENSES				. "
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	350,000			
TOTAL (A+B+C+D+E)	350,000			
		•		·
		Budget Prepared I	Зу:	
SOURCES OF FUNDING	4.5		•	
(a) Total State Funds Requested	350,000	Nancu Lee	,	יחס בחתה
	200,000	Name (Please type or pr	int)	308-933-6008 Phone
<u>(b)</u>		/		
(c)				1/31/2008
(d)		Signature of Authorized	Official \	Date
		Carol R. Ignacio,	Executive Direct	tor
TOTAL REVENUE	350,000	Name and Title (Please		
	,	The way the property	ges or printy, .	
	<u> </u>		·	

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: The Food Basket Inc. (Hawaii Island Food Bank)

Period: July 1, 2008 to June 30, 2009

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		JUSTIFICATION/COMMENTS:	TOTAL:		-				·									
		MENTS:															NA	POSITION TITLE
•											·							
																		FULL TIME EQUIVALENT
																		ANNUAL SALARY A
																		% OF TIME BUDGETED TO REQUEST B
				€9	မှ	€9	↔	ક્ક	€9	(A	ક્ક	æ	€9	↔	co	G	€9	
																		TOTAL SALARY BUDGETED IN REQUEST A x B
				1				1		•	'	.1	. '	<u>'</u>			4 2	

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: The Food Basket Inc. (Hawaii Island Food Bank)
Period: July 1, 2008 to June 30, 2009

DESCRIPTION NO. OF COST PER TOTAL TOTAL EQUIPMENT ITEMS ITEM COST BUDGETED
EQUIPMENT ITEMS ITEM COST
₩
49
€9:
\$
TOTAL:
JUSTIFICATION/COMMENTS:
DESCRIPTION NO. OF COST PER TOTAL TOTAL OF MOTOR VEHICLE VEHICLE COST RUDGETED
-
€
↔
€ 5
\$
TOTAL:
JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

The Food Basket Inc. (Hawaii Island Food Bank)
Period: July 1, 2008 to June 30, 2009

	-					
	FUNDIN	FUNDING AMOUNT REQUESTED	QUESTED			
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS	IRCE OF FUNDS PRIOR YEARS	STATE REQU	STATE FUNDS REQUESTED	FUNDING REQUIRED IN	QUIRED IN
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009	FY:2009-2010	FY:2010-2011
PLANS				2 000 00		
LAND ACQUISITION				ľ		
DESIGN				10,000.00		
CONSTRUCTION		·		300 000 00		
				000,000.00		
EQUIPMENT (Built-In Freezer & Reefers)				35,000.00		·
TOTAL:				350,000.00		
JUSTIFICATION/COMMENTS:				•		

DECLARATION STATEMENT APPLICANTS FOR GRANTS AND SUBSIDIES CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawai'i Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Food Basket, Inc.

(Typed Name of Individual or Organization)

(Signature)

(Date)

Carol R. Ignacio

(Typed Name)

(Title)

Application for Grants and Subsidies

Background and Summary

1. Brief Description

Serving the Big Island since 1989 – today a fixture in the community! Created out of the car trunk of founder Carol R. Ignacio, The Food Basket, Inc. (formerly known as the Hawaii Island Food Bank) operated as a program under the auspices of the Office for Social Ministry, a department of the Roman Catholic Church in the State of Hawaii. That first delivery of food to Hilo's Salvation Army via Ignacio's Toyota Tercel led to 18 years of island-wide food bank activity, two warehouses, tens of millions pounds of food collected and distributed by hundreds of community partners. Thousands of volunteers throughout the years have participated in the operation and outreaches of Hawaii Island's only food bank. The Food Basket, Inc. serves all people, regardless of religious beliefs, age, sex, ethnicity or ability.

In May 2007, Hawaii Island Food Bank became a separate non-profit organization. Recently renamed The Food Basket, Inc., by island school children, the program obtained separate incorporation. The name change had been long overdue: for many years, contributions meant for Hawaii Island Food Bank were being sent by confused donors to Hawaii Foodbank on Oahu, a wholly separate organization. Incorporation as an independent, locally governed organization also had been long-awaited by Hawaii Island leaders. At this time the incorporation is complete, but IRS recognition as a tax-exempt entity is pending. Contributions are still tax-deductible, however, while the organization awaits its advanced letter of determination. At no charge to The Food Basket, The Roman Catholic Church in the State of Hawaii has generously offered to be fiscal intermediary for the duration. Led by a core founding board of Hawaii Island business leaders that includes Ignacio, the agency has continued its service in a seamless manner. The church continues to be a steadfast supporter and has represented that it will financially aid the new organization as needed for the next two years.

2. Goals and Objectives Related to the Request

The overarching goal for The Food Basket, Inc., Hawaii Island's Food Bank: To significantly reduce hunger on the Island of Hawaii by working in partnership with our community and a network of social service agencies.

The Goals of this Grant-in-Aid Request: To renovate either the existing Food Basket's food warehouse/distribution center/office or a facility at a new location to provide better facilities to assist in the storage and distribution of food.

The Objectives of this Grant-in-Aid Request: To increase The Food Basket's capacity to

have a greater impact in the fight against hunger and food insecurity by renovating/upgrading current facilities in Hilo:

•to achieve maximum storage of food products

• to expand and develop food procurement, food reprocessing and food distribution efforts through our member agency network and directly to the community as needed

3. Public Purpose and Need To Be Served

The public purpose and need to be served is to provide food for those in need on Hawaii Island with the vision of ending hunger on the island. Provides an invaluable, critical service to our network of over 100 not-for profit community providers and community at large

The Food Basket, Inc. serves the immense Hawaii Island community in four ways: 1. **Preventing** the waste of all edible food in Hawaii County; 3. **Feeding** the hungry with this food; 2. **Educating** the community about local hunger and what can be done to solve this social problem; and 4. **Collaborating** with organizations of partnering missions to eradicate the root of hunger and other social ills: poverty.

According to a recent study, the USDA spends billions of dollars on food assistance programs aimed at improving the nutrition and well-being of needy Americans. The Food Stamp Program, the largest of the programs, served over 21 million people, and 16.4 million school children received free or reduced-price lunches from the National School Lunch Program. Yet, 4.3 million American households visited a food pantry, and 1.1 million people ate a meal at an emergency kitchen in a typical month.

Why do people turn to emergency food assistance providers? Who are food pantries and emergency kitchens serving? Does emergency food assistance supplement or replace Federal food assistance? Emergency food providers serve a diverse population, and they do not serve the same purpose for all users. For some, emergency food providers help the household weather a short-term setback, like an unexpected medical bill or car repair. For others, especially those who visit emergency kitchens, this food assistance may be their one hot meal a day.

The study estimates that almost 33,000 food pantries and over 5,000 emergency kitchens operate in the United States. Food pantries and emergency kitchens are the street-level providers of emergency food assistance, distributing food directly to needy households. Food pantries provide bags of food to households to prepare meals at home. Emergency kitchens provide prepared meals that are eaten at the site.

The Food Basket provides the bulk of this food to the 100 + pantries and meal programs. Most food pantries and emergency kitchens are connected to The Food

Basket that acts as a "wholesaler," receiving food donations from a variety of sources and distributing them to food pantries or emergency kitchens.

The Food Basket Food, together with pantries and meal programs, make up the island of Hawaii's emergency food assistance system. Organizations generally provide food to anyone who requests it, although some may limit access based on a person's place of residence or household income. Because of the minimal eligibility restrictions and documentation requirements, households experiencing a sudden or unexpected need can quickly access the system, even on an emergency basis. The public is served

4. Target Population to be Served

The Food Basket network serves the elderly, families, children and those facing financial crises. Recipients include the working poor disabled, mentally ill and battered women, etc. Hawaii's hungry are people of diverse ethnic backgrounds, ages and economic status. People in all walks of life needing food are the target populations to be served. This past year The Food Basket provided this target population:

1.7 million pounds of food
 25,000 pounds weekly
 6,000 people (unduplicated) monthly
 14,000-16,000 requests monthly

5. Geographic Coverage

The Food Basket serves the <u>entire</u> island of Hawaii. The operating center of the The Food Basket, Inc. is located at 140-B Holomua Street, in Hilo, Hawaii. The organization also operates a warehouse in at 79-1016A East Honalo Road, Kailua-Kona.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities.

The Food Basket is a clearinghouse for food and non-food items that retailers, wholesalers and farmers would normally discard, and for food donated by the community through food drives. On a daily basis, Food Basket staff members drive to donor sites to receive these items. All goods are delivered to the warehouses, one in East Hawaii and one in West Hawaii, where Food Basket staff and volunteers weigh the incoming poundage and salvage usable products. Once items are salvaged, they are stocked for distribution to non-profit member agencies.

This past year, over 1.7 million pounds of food were distributed via The Food Basket network of approved non-profit member agencies. Over 100 nonprofits are involved in The Food Basket member agency network throughout Hawaii Island. The Food Basket tremendously improves the quality of life on Hawaii Island for both the needy and general populations. Its work is directly related to networking the needy with essential resources, not only food but also social

services, which prevent crime and vagrancy. Many users have commented that receiving life sustaining food during hard periods in their lives gave them hope and the encouragement they needed to recover. Many elderly from plantation towns suffered with changes in the economy and live on limited pensions. Frequently, when having to decide between food and medicine in their budgets, will choose medicine.

The food bank from its inception has been housed in rented space. The east Hawaii food storage and distribution facility is currently located at 140 B. Holomua Street in Hilo and shares space with other Office for Social Ministry programs. The building is in extremely poor shape and has experienced minimal maintenance/improvements throughout the 18 years of tenancy. All major improvements including an entire mezzanine, office space, etc. has been at our expense. **In October 2006 the rent increased by 50%.** Without many options of acquiring other warehouse space in the Hilo area we have been forced to remain at the local site. The total lease rent is \$7,000 monthly. Based on square footage used by each program, charges are allocated to each program. The Food Basket, Inc. occupies approximately 4,000 sq. feet of the building and pays \$5,000 monthly in lease rent or \$60,000 annually for the east side facility only.

(Note: The program has been fortunate on the West side of the island to be housed in a building in partnership with the Farmers' Coop in Kona. The rent is \$1,000 monthly which is good however thee location of the warehouse is in Honalo, quite a distant from the major food donors, i.e. KTA, Safeway, Sack n Save, Costco, etc. which adds to our operating costs.)

The Food Basket is now at the juncture of requiring improvements to our current site or seeking a new site. The newly formed not for Profit Corporation with a strong community board has made the goal of improving the East Hawaii storage and distribution site a priority. Not only is the current facility in bad physical shape but it is inadequate for the required food banking functions and expansion of much needed services. In order to accomplish this goal, funding is necessary, therefore, this grant-in-aid request.

Food Bank storage space is maxed out, and the office area is crowded and not conducive to high productivity. Space required for item donation intake, processing, and sorting areas. Food bank demand continues to grow, and the current space is neither adequate to serve our member agencies nor take advantage of currently available large food donations. Parking is difficult to find.

After considering all their options, The Food Basket Board of Directors decided that the best concept was to re-locate the Food Bank to a new site or make improvements to the existing site. A committee is actively looking for space. There are a couple of new facilities that only have a shell and require the infrastructure be put in. A new freezer/refrigeration area, for instance, would allow greater donation of frozen foods to be received. Space limitations at the food bank does not always allow us to take advantage of as much frozen foods as are available through the Hawaii Foodbank or even large community donations.

Taking action on positioning The Food Basket to remain sustainable and effective for the future requires renovations or relocation of the East Hawaii storage and distribution center now.

2. Annual Timeline for Accomplishing Outcomes

Funding in the amount of \$350,000 from the State Legislature (GIA) and upon release of the funds from the Governor, The Food Basket will either relocate or renovate the existing site within a 6-8 month period completing all planned improvements.

3. Quality Assurance and Evaluation Plans

The Board will secure three (3) bids from Hawaii licensed and bonded contractors. Based on bid price and quality represented, the Board will decide on the contractor to provide the work. Tom Whittemore, who has extensive experience in financing and contract management, will serve as pro-bono project manager to ensure that all work is completed in accordance to the plans and agreement.

4. Measures of Effectiveness

Completion of project on a timely basis with project meeting all requirements of the contract.

III. Financials

Quarter 1	Quarter 2	Quarter 3	Quarter 4
\$20,000	\$300,000	\$30,000	

IV. Experience and Capability

A. Necessary Skills and Experience:

The founder and President/CEO of The Food Basket, Inc. (formerly the Hawaii Island Food Bank) continues to serve as its administrator. The experience of starting up a food bank from the trunk of her car to the expansion of services provided the Big Island community confirms the experience and capability of the food bank in successful and effective delivery of services. The food bank has been in operation since 1990 salvaging over 12 million pounds of food valued at approximately \$15,600,000 and eliminating millions of pounds of food from going to the dump. The Food Basket Inc. is a Subsidiary Distribution Organization (SDO) of the Oahubased Hawaii Foodbank, which is a member of *America's Second Harvest, the National Food Bank Network (ASH)*. ASH sets the policies and procedures for member food banks around the nation and upholds all food banks and SDO's to strict sanitation, receiving/distribution, and bookkeeping standards. As an SDO, the Food Basket undergoes annual monitoring performed by Hawaii Foodbank personnel to ensure we are in compliance with national standards. All of these standards have been met by the food bank for the past 18 years.

The listings of the verifiable experience of related projects or contracts for the past three years are as follows:

- Office of Community Services State of Hawaii 4 years Senior Farmers' Market Nutrition Program
- County of Hawaii

Human Services Grant - 15 years

3. Hawaii Island United Way – 15 years

The leadership of The Food Basket, Inc. are experienced and skilled community leaders:

- CHAIRMAN: Barry K. Taniguchi, CPA; Current Position: President and Chief Executive Officer Business: KTA
- CHAIR-ELECT: **Thomas P. Whittemore**; Current Position: Financial Consultant Business: Self-employed
- TREASURER: Warren H.W. Lee, P.E; Current Position: President: Hawaii Electric Light Co.
- SECRETARY: Debra Ching-Maiava; Current Position: General Manager: Ken's House of Pancakes
- VICE-CHAIR: Nani Lee, J.D., Ph.D., MSW
- DIRECTOR: Roland H. Higashi; Current Position: President: Creative Arts Hawaii, President: Hilo One, Inc., President: Hawaii Environmental Land Planning

B. Facilities

The Food Basket's workforce and physical plants are comprised of:

- 2 warehouses, both of which are equipped with pallet racks (4-tier and 3-tier) and shelving for dry goods located at 140 B. Holomua Street, in Hilo, Hawaii and at 79-1016 A. Honalo Road, Kailua-Kona.
- 1 full-time Volunteer President/CEO
- 6 full time staff 3 part-time staff
- Numerous volunteers
- 6 reach-in freezers, 1 chest freezer
- 6 reach-in refrigerators
- 2 cargo vans, 1 of which contains a cold compartment
- 2 propane forklifts
- 2 floor scales
- 4 table top scales
- 2 electric pallet jacks
- 2 manual pallet jacks
- 2 dedicated computers equipped with scanning software and databases for donors that participate in reclamation/scanning program administered by ReTurn, Incorporated, Reclamation Company.

- 2 computers that track Member Agency Monthly Activity Reports, daily inventory and monthly reports
- 2 refrigerated trucks
- 2 walk-in freezers
- V. Personnel: Project Organization and Staffing
 - A. Proposed staffing, Staff Qualifications, Supervision and Training

N/A

B. Organization Chart (Please see attached)

VI. Other

- A. Litigation N/A
- B. Licensure or Accreditation

The organization meets all America's Second Harvest Standards and State Department of Health Regulations. Available upon request.

Application for Grants and Subsidies

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The food bank from its inception has been housed in rented space. The east Hawaii food storage and distribution facility is currently located at 140 B. Holomua Street in Hilo and shares space with other Office for Social Ministry programs. The building is in extremely poor shape and has experienced minimal maintenance/improvements throughout the 18 years of tenancy. All major improvements including an entire mezzanine, office space, etc. has been at our expense. In October 2006 the rent increased by 50%. Without many options of acquiring other warehouse space in the Hilo area we have been forced to remain at the local site. The total lease rent is \$7,000 monthly. Based on square footage used by each program, charges are allocated to each program. The Food Basket, Inc. occupies approximately 4,000 sq. feet of the building and pays \$5,000 monthly in lease rent or \$60,000 annually for the east side facility only.

(Note: The program has been fortunate on the West side of the island to be housed in a building in partnership with the Farmers' Coop in Kona. The rent is \$1,000 monthly which is good however thee location of the warehouse is in Honalo, quite a distant from the major food donors, i.e. KTA, Safeway, Sack n Save, Costco, etc. which adds to our operating costs.)

The Food Basket is now at the juncture of requiring improvements to our current site or seeking a new site. The newly formed not for Profit Corporation with a strong community board has made the goal of improving the East Hawaii storage and distribution site a priority. Not only is the current facility in bad physical shape but it is inadequate for the required food banking functions and expansion of much needed services. In order to accomplish this goal, funding is necessary, therefore, this grant-in-aid request.

Food Bank storage space is maxed out, and the office area is crowded and not conducive to high productivity. Space required for item donation intake, processing, and sorting areas.

Food bank demand continues to grow, and the current space is neither adequate to serve our member agencies nor take advantage of currently available large food donations. Parking is difficult to find.

After considering all their options, The Food Basket Board decided that the best concept was to re-locate the Food Bank to a new site or make improvements to the existing site. A committee is actively looking for space. There are a couple of new facilities that only have a shell and require the infrastructure be put in. A new freezer/refrigeration area, for instance, would allow greater donation of frozen foods to be received. Space limitations at the food bank does not always allow us to take advantage of as much frozen foods as are available through the Hawaii Foodbank or even large community donations.

Taking action on positioning The Food Basket to remain sustainable and effective for the future requires renovations or relocation of the East Hawaii storage and distribution center now.

2. Annual Timeline for Accomplishing Outcomes

Funding in the amount of \$350,000 from the State Legislature (GIA) and upon release of the funds from the Governor, The Food Basket will either relocate or renovate the existing site within a 6-8 month period completing all planned improvements.

3. Quality Assurance and Evaluation Plans

The Board will secure three (3) bids from Hawaii licensed and bonded contractors. Based on bid price and quality represented, the Board will decide on the contractor to provide the work. Tom Whittemore, who has extensive experience in financing and contract management, will serve as pro-bono project manager to ensure that all work is completed in accordance to the plans and agreement.

4. Measures of Effectiveness

Completion of project on a timely basis with project meeting all requirements of the contract.

III. Financials

Quarter 1	Quarter 2	Quarter 3	Quarter 4
\$20,000	\$300,000	\$30,000	

IV. Experience and Capability

A. Necessary Skills and Experience:

The founder and President/CEO of The Food Basket, Inc. (formerly the Hawaii Island Food Bank) continues to serve as its administrator. The experience of starting up a food bank from the trunk of her car to the expansion of services provided the Big Island community confirms the experience and capability of the food bank in successful and effective delivery of services. The food bank has been in operation since 1990 salvaging over 12 million pounds of food valued at approximately \$15,600,000 and eliminating millions of pounds of food from going to the dump. The Food Basket Inc. is a Subsidiary Distribution Organization (SDO) of the Oahu-based Hawaii Foodbank, which is a member of *America's Second Harvest, the National Food Bank Network (ASH)*. ASH sets the policies and procedures for member food banks around the nation and upholds all food banks and SDO's to strict sanitation, receiving/distribution, and bookkeeping standards. As an SDO, the Food Basket undergoes annual monitoring performed by Hawaii Foodbank personnel to ensure we are in compliance

with national standards. All of these standards have been met by the food bank for the past 18 years.

The listings of the verifiable experience of related projects or contracts for the past three years are as follows:

- 1. Office of Community Services State of Hawaii 4 years Senior Farmers' Market Nutrition Program
- 2. County of Hawaii
 Human Services Grant 15 years
- 3. Hawaii Island United Way 15 years

The leadership of The Food Basket, Inc. is experienced and skilled community leaders:

- CHAIRMAN: Barry K. Taniguchi, CPA; Current Position: President and Chief Executive Officer Business: KTA
- CHAIR-ELECT: **Thomas P. Whittemore**; Current Position: Financial Consultant Business: Self-employed
- TREASURER: Warren H.W. Lee, P.E; Current Position: President: Hawaii Electric Light Co.
- SECRETARY: Debra Ching-Maiava; Current Position: General Manager: Ken's House of Pancakes
- VICE-CHAIR: Nani Lee, J.D., Ph.D., MSW
- DIRECTOR: **Roland H. Higashi**; Current Position: President: Creative Arts Hawaii, President: Hilo One, Inc., President: Hawaii Environmental Land Planning

B. Facilities

. The Food Basket's workforce and physical plants are comprised of:

- 2 warehouses, both of which are equipped with pallet racks (4-tier and 3-tier) and shelving for dry goods located at 140 B. Holomua Street, in Hilo, Hawaii and at 79-1016 A. Honalo Road, Kailua-Kona.
- 1 full-time Volunteer President/CEO
- 6 full time staff 3 part-time staff
- Numerous volunteers
- 6 reach-in freezers, 1 chest freezer
- 6 reach-in refrigerators
- 2 cargo vans, 1 of which contains a cold compartment
- 2 propane forklifts
- 2 floor scales
- 4 table top scales
- 2 electric pallet jacks
- 2 manual pallet jacks

- 2 dedicated computers equipped with scanning software and databases for donors that participate in reclamation/scanning program administered by ReTurn, Incorporated, Reclamation Company.
- 2 computers that track Member Agency Monthly Activity Reports, daily inventory and monthly reports
- 2 refrigerated trucks
- 2 walk-in freezers

V. Personnel: Project Organization and Staffing

A. Proposed staffing, Staff Qualifications, Supervision and Training

N/A

B. Organization Chart (Please see attached)

VI. Other

- A. Litigation N/A
- B. Licensure or Accreditation

The organization meets all America's Second Harvest Standards and State Department of Health Regulations. Available upon request.

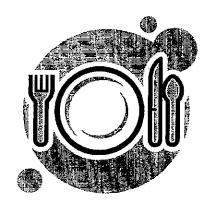
How The Food Basket, Inc. Works in the Community

FOOD & NON-FOOD ITEMS FROM DONORS

Wholesalers, retailers, distributors, farmers, manufacturers, businesses, individuals, civic organizations and clubs, schools, and churches

THE FOOD BASKET, INC. Warehouses located in East Hawaii & West Hawaii





CHARITABLE AGENCIES 106 Partner Agencies – Island wide

Emergency food pantries, hot meal programs, homeless and crisis shelters, rehabilitation centers, youth and adult day programs, and programs serving the chronically ill

THE BIG ISLAND'S HUNGRY & FOOD INSECURE*

The unemployed, ill, homeless, families, and working poor



^{*}Food insecurity is the lack of access to enough food.