

House District 35

Senate District 18

**THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 50-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST STATE FOUNDATION ON CULTURE AND THE ARTS
AND PROGRAM I.D. NO. _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dbas: The Filipino Community Center, Inc.

Street Address: 94-428 Mokuola Street #302,
Waipahu, HI 96797

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name GEMINIANO Q. ARRE, JR.

Title President

Phone # (808) 680-0451

Fax # (808) 680-7510

e-mail gqajunior@filcom.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # _____

5. STATE TAX ID # _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

FILIPINO COMMUNITY CENTER SMART SENIORS AND CULTURAL HERITAGE PROGRAMMING

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2007-2008 \$ 500,383

FY 2008-2009 \$ 430,088

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 930,471

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

GEMINIANO Q. ARRE, JR., PRESIDENT
NAME & TITLE

DATE SIGNED

Jan. 30, 2007

I. Background and Summary

1. A brief description of the applicant's background

The Filipino Community Center (FilCom) building project was initiated by the Filipino Chamber of Commerce in 1991, incorporated in 1992 and received its 501(c)(3) tax-exempt status in 1994. The goals of FilCom are to develop, own and operate a community center that (1) provides social, economic and educational services to Waipahu and the State of Hawaii, and (2) promotes and perpetuates Filipino culture and customs in the State of Hawaii.

2. The goals and objectives related to the request

The overall goal of this request is to continue and expand the Filipino Community Center's community programming. This programming includes current culture and arts programs, day activities for senior citizens (FilCom Smart Seniors Program), community educational programs, digital historic preservation (eFIL) and community action activities. Specific objectives include the following (new activities are indicated by an asterisk):

- a. Coordinate and conducted quarterly culture/arts public performances, including support of the Youth of Waipahu Dance Troupe.
- b. Coordinate and conduct day activities for neighborhood senior citizens (Smart Seniors Program), including arts and crafts, computer literacy, movement/dance exercises (including tai chi and ballroom, line and ethnic dancing), musical performances, and health education.
- c. Coordinate and conduct NCLEX review (nursing) and U.S. citizenship classes.
- d. Continue support of eFIL: Filipino Digital Archives and History Center of Hawaii (a project of the Filipino-American Historical Society of Hawaii).
- e. Continue and expand support of community action activities (e.g., community-based fund raising for catastrophic events), provide a venue for public forums/seminars, and serve as fiscal agent for small, short-term community organization projects.
- *f. Create a youth/adult bamboo band performing group (pangkat kawayan) utilizing bamboo instruments and rondalla ensemble; implement a series of skill-building and competitive activities centered on Filipino games (palaro).
- *g. Coordinate and conduct PRAXIS review classes (teaching).
- *h. Upgrade Technology Center.

3. State the public purpose and need to be served

Officially opened in 2002 FilCom stands as the embodiment of the Filipino community's collective dream. Designed to provide a variety of services to help revitalize the economy of Waipahu, FilCom serves as a dynamic learning and service center. FilCom provides services not only to Filipinos but is also to the entire multiethnic Waipahu community and statewide. FilCom fulfills a public purpose by providing direct services and facilities

that support economic self-sufficiency, neighborhood revitalization, cultural heritage programming and preservation, education and health opportunities, and community development to low-income and immigrant communities.

4. Describe the target population to be served

The primary target populations to be served are (a) the residents of Waipahu, (b) the communities from other parts of Oahu, particularly leeward and central Oahu, and (c) the general public statewide interested in Filipino culture and history. In regards to the latter constituency, a noteworthy component of this grant request is support for a unique educational resource (a digital archive) that can be accessed by anyone and from anywhere that has internet accessibility.

With the demise of the plantations in the latter part of the twentieth century the economic development of Waipahu has not kept pace with the majority of Honolulu. Waipahu continues to show an educational attainment record below the state average (11% versus 26% college-educated), a poverty rate nearly twice that of Oahu's (13.5% versus 7%), and a median per capita income figure that is two-thirds of the state's (\$14,000 versus \$21,000). Additionally, Waipahu continues to be a gathering place for recent immigrants, with a large immigrant Filipino population significantly augmented by a growing Pacific Islander population. Many of these immigrants lack English language proficiency (50% speak a language other than English in their homes). FilCom is a catalyst for the redevelopment of an area previously dependent on sugar cane production and processing. Although many programs are available to residents of Oahu, FilCom's location in Waipahu provides an ideal setting for services for the Waipahu community and its surrounding neighborhoods. Waipahu, a community of more than 33,000 has historic, current and potential significance for the economic and cultural development of Hawaii.

5. Describe the geographic coverage

The FilCom Center is envisioned to be a gathering place primarily for the Waipahu area but also for leeward and central Oahu as well as the general public and Filipino communities throughout the State.

6. Describe how the request will, in the case of a grant, permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

The mission of the Filipino Community Center is to be a gathering place for promoting activities that share and perpetuate the Filipino heritage with those interested in the multicultural fabric of Hawaii. In this vein, the FilCom Center offers social and human services, and educational programs for all members of the community. Moreover, the scope of the activities included in this grant request range from direct services for children and senior citizens, to job preparation for adults and the political empowerment of immigrants. The culture and arts activities help to perpetuate and extend traditional Filipino arts, culture and knowledge for the people of Hawaii. Many of FilCom's activities have been and will continue to be videotaped and shown on public access television to impact an even larger audience.

The requested Grant-in-aid funds will be used to support economic and cultural revitalization, community service, educational opportunities and community development. It is anticipated that thousands of Waipahu residents – Filipino and non-Filipino – and those from other areas of the State will directly benefit from these services and activities. Many more residents, both within and outside of Waipahu, will indirectly benefit from the increased levels of skills, cultural-historical knowledge, and community networking that will be generated through the implementation of services and programs described above. Special efforts will be made to include persons with disabilities, limited English speaking immigrants, veterans, low-income persons and K-12 students and educators.

There is a general lack of group day services for senior citizens in the Waipahu area. Through its Smart Seniors Program, FilCom has been providing the space, coordination, instruction and materials to conduct a variety of cultural, educational, computer and movement activities for neighborhood senior citizens. Participants come as groups (e.g., from nursing homes) or as individuals. Participating seniors sign up for activities that run each weekday throughout the morning hours. Activities include practical crafts, gardening, sewing, computer literacy, music, hula, line and ballroom dancing, Filipino dance and tai chi. GIA funding will be used to continue and expand activities offered in this program. A general hardware and software upgrading of the technology center is included as part of the Smart Seniors Program.

The purpose of the current culture/arts initiative is to build upon and expand previous programming, especially activities and performances that had occurred in or has been suggested by last year's Filipino Centennial Celebration. Dramatic, musical and movement performances and workshops will be conducted and open to the public. Current culture and arts programs that will be supported are the arts activities of the Smart Seniors Program, the Youth of Waipahu Dance Troupe, and quarterly music/dance performances open to the public. A new project will be the creation of a pangkat kawayan (bamboo band) which uses bamboo instruments. The first of its kind in Hawaii, the group's bamboo instruments are of various sizes, shapes and designs, including the bumbong (bamboo tube), talungating (bamboo marimba), tipangklung (bamboo piano), tulali (bamboo flute) and kalatok (bamboo knocker). Youth of all ages will be trained to become proficient in playing these instruments. The pangkat kawayan will be with the formation of a rondalla ensemble, a traditional Philippine art form that has been diminishing in popularity in Hawaii because of the scarcity of teachers. This project has the support of the Philippine Consulate. Participants in all culture/arts programs will be youth, principally from area schools, e.g., Waipahu and August Ahrens Elementary, Waipahu Middle and Waipahu High Schools.

Another new cultural and arts initiative will be the Palaro, or tournament of Filipino games. In an effort to promote healthy and challenging activities for youth, from the Waipahu area and beyond, a variety of Filipino game competitions will be organized throughout the year. Games such as sungka and sipa are known and area played by all ages throughout the world. Palaro will be an initiative to promote cultural heritage, preservation and pride. Workshops and competitive events will be convened to provide training at all skill levels.

The State's deficiency of qualified nurses and teachers is well known. With Nursing Advocates and Mentors, Inc (NAMI), FilCom has been coordinating nursing licensing (NCLEX) review classes to help alleviate this problem. Teaching certification (PRAXIS) review classes will be organized and administered to address the need for more teachers.

No major institution in Hawaii, private or governmental, is systematically collecting, preserving or archiving materials relating to Filipino American history, culture and experience in Hawaii; eFIL: Filipino Digital Archives and History Center of Hawaii was established to fill in this critical sociohistorical gap. A newly established project of the Filipino-American Historical Society of Hawaii, it is currently housed in and supported by the FilCom Center of Hawaii. Similar to the archives at the Japanese Cultural Center of Hawaii, eFIL solicits documents, images, interviews and artifacts relating to the Filipino American experience in Hawaii; however, to minimize the costs and housing requirements of standard archival preservation, collected items are being digitally archived. eFIL makes these items accessible for research through internet access as well as through ongoing exhibits of the collection. A significant element of the online presentation of the materials will be to provide students and educators in the K-12 levels a means by which they can utilize raw data for their social studies and humanities classes. Consultation meetings with curriculum and development experts and social studies teachers will be conducted with eFIL staff and volunteers in order to prepare a useful K-12 portal into the digital archives. eFIL will continue to conduct community outreach activities in order to prepare individuals in preserving their stories and artifact and to solicit items for digitizing for eFIL. Current and new projects in development include the digitization of Gumil-Hawaii (Ilokano literature) collection and the Filipino Veterans Project. Neighbor island outreach will also be conducted.

FilCom's Technology Center has been a significant resource to the community. Through Center-sponsored programs, many adults (especially senior citizens) have gained basic computer literacy and skills. The Center has also been able to support professional examination review classes and technology workshops for low-income individuals seeking to improve their preparation for work. Due to continued changes in technology standards, the Center's hardware and software are in need of overall upgrading. This upgrading is especially critical in light of the recent release of Microsoft's Windows Vista operating system. Most notable are potentially new methods of interacting with technology by senior citizens and the handicapped. Additionally, individuals seeking employment need to upgrade their work skills using the latest standards.

Finally, FilCom has served as a focal point and clearinghouse for community action initiatives that address disasters and catastrophic events in the Philippines and other areas of the Pacific and Asia. The primary beneficiaries of these community action activities are, of course, the recipients of the funds or supplies that are collected. Indirectly, however, and in the 'bayanihan' (working together) spirit, individuals and local community organizations benefit by networking and collaborating on social and humanitarian issues and problems. FilCom will also continue to function as the fiscal agent for community organizations carrying out activities that improve the community-at-large.

II. Experience and Capability

A. Necessary Skills and Experience

The FilCom Center has demonstrated its ability to obtain and responsibly expend federal, state and private foundation funds as well as to build and maintain a beautiful and functional community center. The Board of Directors is multiethnic and represents a wide range of expertise from labor, law, small business and large corporations, professionals, educations and community leaders. Current Board members include the following:

Theresa McMurdo, Chair	VP Public Affairs, James Campbell Company
Lito Alcantara, Vice Chair	President, Group Builders, Inc.
Atty. Bryan Andaya, Secretary	Imanaka Kudo & Fujimoto, UFCH representative
Nobleza Magsanoc, Treasurer	Management Consultant
Roland Casamina, Pres. Emeritus	House of Finance
Eddie Flores, Chair Emeritus	L & L Hawaiian Barbeque
Atty. Scott Arakaki	Kessner Duca Umabayashi & Matsunaga
Clement Bautista	University of Hawaii at Manoa
Serafin Colmenares	Hawaii State Department of Health
	Congress of Visayan Organizations representative
Bennette Evangelista	VP & Regional Director, Actus Land Lease
Abbey Shaw, J.D.	Fmr Chief of Staff, Mayor, C&C of Honolulu
	Fmr Dir., Dept. of Comm. Svcs, C&C of Honolulu
	Western Paradise Financial
Cecilia Villafuerte	Fmr. Program Director, UN Populations Fund
Cecile Yasay	Fmr. Conference Officer, UN Development Prgm
	President, Oahu Filipino Community Council
Lynne Gutierrez, Ex Officio	

To complement and support the expertise of the Board, the paid staff reflects a quest for professionalism and offers a range of skills to administer and initiate programs and maintain the facilities.

The FilCom Center utilizes modest revenues from rentals and grant funds to conduct programs. In recent years program funds have been received from the following organizations: Hawaii Community Foundation, Western Union, MetLife, Honolulu Academy of Arts, City and Council of Honolulu, State Department of Health, the Watamull Foundation, the State Foundation on Culture and the Arts, Hawaiian Telecom, Central Pacific Bank, Filipino Women's Club, Frances A.T. Gendranó, Himig a t Indak, P. Padron Trust and a number of individual donors. In addition, FilCom has had recent or ongoing partnerships and joint activities with UHM Health Careers Opportunity Program, Asian and Pacific Islander Youth Violence Prevention Program, Domestic Violence Clearinghouse and Legal Hotline Program, the Waipahu Community Center, UHM Office of Multicultural Student Services, UHM Department of American Studies, UHM Department of Ethnic Studies, Nursing Advocates and Mentors, Inc. (NAMI), Legal Aid Society, the Filipino-American Historical Society of Hawaii and the Filipino Centennial Celebrations Commission.

B. Quality Assurance and Evaluation

In addition to monitoring the expenditure of funds consistent with grant guidelines, FilCom is committed to evaluating its programs and activities. Various types of

evaluations (formative and summative) are conducted internally as well as with externally paid consultants or non-paid University of Hawaii professionals. Most evaluations include client satisfaction surveys and recommendations for improvements. Some programs include specific evaluation criteria depending on the program activity.

Examples of information that has been collected for evaluation reports include the following: number of micro-enterprise startups, number of participants in job training classes and job fairs, tracking of participants after training, number of participants passing citizenship classes, number of participants passing nursing licensing exam, number of students applying and enrolling in college, number and type of specific skills learned at workshops, language ability, cultural knowledge, etc.

C. Facilities

The FilCom is a three-story multi-use building with 42,000 square feet of net usable space allocated for retail, business incubation, kiosks, technology center, commercial kitchen, conference rooms, community meetings, training workshops and social functions. It houses a number of nonprofit organizations providing direct services to clients and the community. The FilCom administrative office provides adequate private and general work areas for staff and volunteers. FilCom has adequate site and street parking, is near to a bus line, and meets ADA requirements.

III. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The Board of Directors (cf. above list of members) is responsible for overall policy and direction of the organization. The President is responsible for all programs and supervises all staff. The Board evaluates the President's performance annually. Staff are supported and encouraged to attend appropriate training seminars and workshops (e.g., philanthropy, nonprofit taxation, grant writing, time management, web page development, etc.). Annual performance of staff includes an assessment of staff development and training needs.

The following qualifications and responsibilities of paid staff, consultants and non-paid support professionals demonstrate FilCom's organizational capacity to meet its objectives. Refer to budget page for details of the positions that will be funded by the state grant-in-aid.

Staff Positions:

1. President

This position supervises the overall day-to-day operations of the FilCom Center organization and property. The president works in association with the board of directors and committees in the areas of fundraising, community outreach, program design, implementation and assessment, special events, marketing, public relations and property management. This position requires at least five years of high level administrative and community experience.

The current president since August 2004 is Geminiano Arre, Jr., who has previously served as deputy chief budget officer and director of Finance (City and County of

Honolulu, director of Student Housing (UHM) and, prior to his FilCom appointment, financial consultant to the mayor of Manila (Republic of the Philippines). He has over forty years of accumulated experience and knowledge in budgeting, financial management and management control in organizations of all sizes.

2. Events/Program Manager

This position is responsible for the overall operation of functions utilizing FilCom's meeting, banquet, technology and kitchen spaces. This position coordinates community functions, special events and programs using FilCom facilities and coordinates with the facilities manager to ensure quality and proper equipment and facilities use. This position requires experiences in special events and business operations.

The current events/program manager is J.P. Orias. Before joining FilCom in 2004 Mr. Orias was coordinating special events for the City and County of Honolulu.

3. Technology Center Coordinator

This position works with the president to implement and maintain the technical design and support of the Filcom office and the Technology Center. This position also provides technical assistance to the eFIL: Filipino Digital Archives and History Center project in areas of webserver development, security and networking. This position requires training and experience in computer and digital communications technology, as well as the ability to promote the Technology Center to target clientele in the community and potential technology contractors.

The current technology center coordinator is Arceli Rebolledo. Ms. Rebolledo has a degree in computer engineering and has conducted classes in computer use for over three years.

4. Facilities Manager

This position is responsible for the overall maintenance and upkeep of the building and grounds for daily operations as well as for public functions, events and activities. This position is responsible for equipment use, staging functions and events, and coordinates with the events/program manager. This position requires experience working in facilities maintenance.

Eric Victoria has been in charge of facilities at the FilCom Center since it opened. Mr. Victoria was formerly with the Hawaii Plantation Village, where he served as maintenance manager for two years.

5. Office Manager

This position coordinates and oversees the administrative operations of the FilCom Center. The office manger assists the president in the area of property management and carries out overall billing and accounts receivable tasks. This position requires administrative support experience.

Teresita Quemado is currently the office manager. Ms. Quemado brings with her over twenty years of clerical experience from the banking, medical and real estate sector.

6. Volunteer/Outreach Coordinator

This position will be responsible for developing volunteer opportunities and internships to support FilCom projects. This position oversees the overall recruitment, training and monitoring of volunteers for the FilCom Center. In addition to recruiting volunteers from the community to work directly with FilCom, this position will also be responsible for ensuring the volunteers of community agencies and organizations assigned to FilCom are properly oriented and supported. Another responsibility for this position is to provide outreach support for FilCom programs and activities. One such activity is to assist eFIL in conducting outreach activities to identify and process community resources for digitization.

This position is currently vacant.

7. Other

Contractual services for professional and other support include the following:

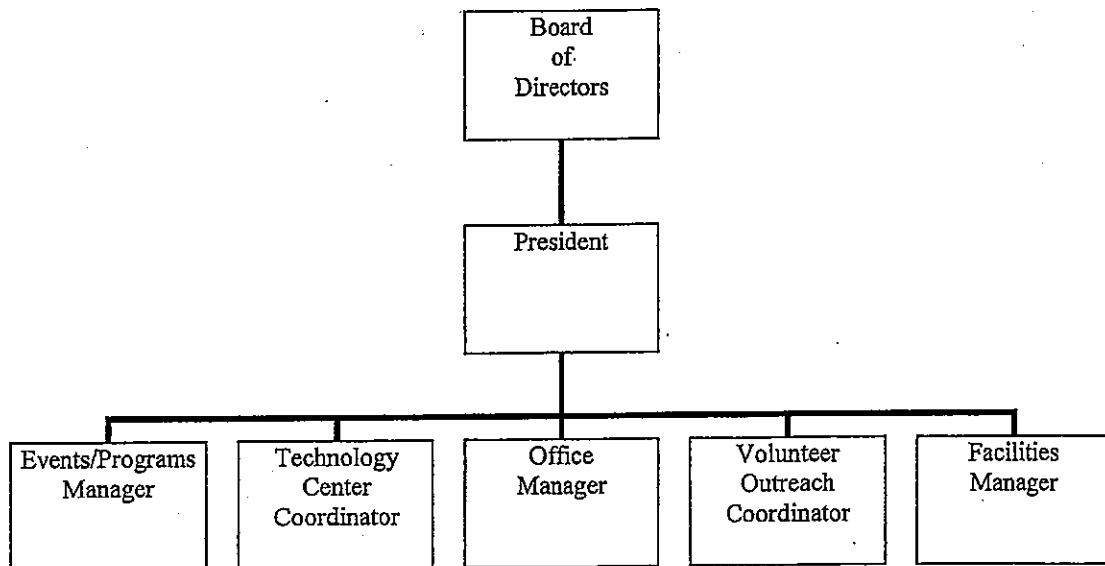
Accounting	Sterling Leong (Harold D. Sasaki, Ltd.)
Legal	Bryan Andaya (Imanaka Kudo & Fujimoto)
Property Management	Chaney Brooks

Adjunct personnel hired for specialized training, consultation, speaking or performing engagements will be compensated on an event or activity basis with an honorarium. These engagements include training and consultation for eFIL development and planning activities, Smart Senior trainers, and culture/arts/music specialists.

Outreach and programming support are provided by the following non-paid professionals:

Amefil Agbayani, director, UHM Student Equity, Excellence and Diversity program
Dean Alegado, chair, UHM Department of Ethnic Studies
Clement Bautista, director, UHM Office of Multicultural Student Services
Gina Vergara-Bautista, archivist, Hawaii State Archives

B. Organization Chart



IV. Service Summary and Outcomes

The following program areas are listed separately even though individual programs and activities are often interrelated, e.g., Technology Center provides training and support to Smart Seniors program as well as assisting in development of eFIL resources.

- A. Describe the scope of work, tasks and responsibilities
- B. Projected annual timeline for accomplishing the results or outcomes for the service.

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
Smart Seniors Program	Organize, advertise and conduct classes	Teachers, community partners, volunteer/outreach coordinators, Technology Center coordinator	Ongoing recruitment, promotion and implementation of classes and activities	07/07 – 06/08
	Recitals	Teachers, community partners, volunteer/outreach coordinator	Quarterly public performances	10/07, 01/08, 04/08 and 07/08
	Evaluation and development	Teachers, community partners, volunteer/outreach coordinators, Technology Center coordinator	Evaluation and improvements for new cycle	08/08 – 09/08
	New cycle	Teachers, community partners, volunteer/outreach coordinators, Technology Center coordinator	Implementation of new cycle with improvements	10/08 – 06/09
Technology Center	Outreach and needs assessment	Technology Center and volunteer/outreach coordinators	Annual plan for Center utilization and training workshops	07/07 – 09/07

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
	Assist eFIL in digitization and website development and maintenance	Technology Center coordinator and community partners	Implement eFIL's annual goals and website maintenance	07/07 – 07/08
	Upgrade and maintain Center facilities	Technology Center coordinator	Full utilization of Center's computing and communications facilities	07/07 – 11/07
	Curriculum, training and workshop activities	Technology Center coordinator, university and community partners	Plan and implement programs and activities for target groups.	10/07 – 06/08
	National and international teleconferencing	Technology Center coordinator and community partners	Plan, schedule and implement use of teleconferencing facilities	10/07 – 06/08
Bamboo Band and Rondalla	Orientation and auditions; advertise	Teachers, community partners	Ongoing formation of ensemble	08/07 – 05/08
	Acquisition or construction of instruments	Community partners	Assemble and maintain instruments	08/07 – 07/08
	Training	Teachers	Build proficiency in playing instruments	09/07 – 07/08
	Recitals	Teachers, community partners, events/program manager	Quarterly performances to display progress	10/07, 01/08, 04/08 and 07/08
	Evaluation and development	Teachers, community partners, events/program	Evaluation and improvements for new cycle	08/08 – 10/08

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
		manager		
	Training and recitals	Teachers, community partners, events/program manager	Ongoing recruitment and training, increase exposure to wider public of ensemble	11/08 – 06/09
Youth of Waipahu Dance Troupe	Auditions and Workshops	Teachers, community partners	Ongoing auditions and training	08/07 – 07/08
	Recitals	Teachers, events/program manager	Quarterly performances	10/07, 01/08, 04/08 and 07/08
	Evaluation and development	Teachers, community partners, events/program manager	Evaluation and improvements for new cycle	08/08 – 10/08
	Second cycle	Teachers, community partners, events/program manager	Implementation of second cycle with improvements	11/08 – 06/09
Palaro	Plan scope and logistics of games.	Community partners, events/program manager	Annual plan of participation and execution, identify partners and corporate sponsors	08/07 – 10/07
	Workshops	Community partners, events/program manager, volunteer/outreach coordinator	Cultural appreciation and skill-building workshops	11/07 – 03/08
	Tournaments	Community partners, events/program manager,	Series of tournaments for different age/skill levels	04/08 – 07/08

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
		volunteer/outreach coordinator		
	Evaluation and development	Community partners, events/program manager, volunteer/outreach coordinator	Evaluation and improvements to project, plan for new cycle, identify new corporate sponsors	08/08 – 10/08
	Second cycle of Palaro	Community partners, events/program manager, volunteer/outreach coordinator	Implementation of Palaro with improvements	11/08 – 06/09
eFIL Filipino Digital Archives and History Center	Training	Community partners	Develop preservation workshop training sessions and materials	8/07 – 10/07
	Workshops and site visits	Community partners	Conduct preservation workshops, continue site visits and record appraisals.	10/07 – 6/09
	Accession and scanning of community resources	Technology Center coordinator, volunteer/outreach coordinator	Scanning documents, preparing for internet access.	12/07 – 6/09
	K-12 curriculum development	Volunteer/outreach coordinator, community partners	Development of web portal for K-12 students and educators	01/08-3/08
	Implement and promote K-12 webpage	Community partners, Technology Center coordinator	Implementation and promotion of online K-12 curriculum	04/08 – 06/09
NCLEX and	Develop	Community	Plan and conduct	08/07 – 10/07

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
PRAXIS Review Workshops	materials and advertise workshops	partners, volunteer/outreach coordinator, Technology Center coordinator	outreach for review classes.	
	Conduct workshops	Community partners, volunteer/outreach coordinator, Technology Center coordinator	Implement workshops	11/07 – 05/08
	Evaluation of workshops and performance of participants	Community partners, volunteer/outreach coordinator, Technology Center coordinator	Evaluation of project, implement improvements to curriculum	6/08 – 07/08
	Conduct new cycle of workshops	Community partners, volunteer/outreach coordinator, Technology Center coordinator	Implement modified curriculum with new cohort	08/08 – 10/09

V. Financial

Budget on following forms.

VI. Other

A. Litigation

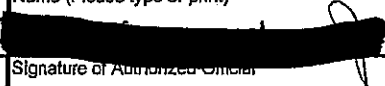
None

B. Licensure or Accreditation

Not applicable.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2007 to June 30, 2009)

Applicant: Filipino Community Center

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	205,000			
2. Payroll Taxes & Assessments	21,921			
3. Fringe Benefits	20,844			
TOTAL PERSONNEL COST	247,765			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	176,000			
5. Staff Training				
6. Supplies	101,600			
7. Telecommunication	12,000			
8. Utilities				
9. Artist/Professional Honoraria	196,000			
10. Technical Production	92,000			
11. Marketing/Publicity	20,000			
12. Software	14,146			
13. Hardware Maintenance	9,160			
14. Video Documentation	12,000			
15. Postage	4,000			
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	636,906			
C. EQUIPMENT PURCHASES	45,800			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	930,471			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	930,471	Clement Bautista	956-7348	
(b)		Name (Please type or print)	Phone	
(c)			1-30-07	
(d)		Signature of Authorized Official	Date	
TOTAL REVENUE	930,471	Geminiano Q. Arre, Jr., President		
		Name and Title (Please type or print)		

Applicant: Filipino Community Center

BUDGET JUSTIFICATION

PERSONNEL - SALARIES AND WAGES

Period: July 1, 2007 to June 30, 2009

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Events/Program Manager	1	\$40,000.00	100.00%	\$ 40,000.00
Technology Center Coordinator	1	\$22,500.00	100.00%	\$ 22,500.00
Volunteer/Outreach Coordinator	1	\$40,000.00	100.00%	\$ 40,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 102,500.00

JUSTIFICATION/COMMENTS:

Positions are for direct support of programs and community activities. Above figures are for one fiscal year. Biennial request is double total amount.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Filipino Community Center Period: July 1, 2007 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Technology Center Classroom Computer Upgrade	34.00	\$1,200.00	\$ 40,800.00	
Technology Center Classroom Printer/Scanning Upgrades	4	\$1,250.00	\$ 5,000.00	
		\$ -	-	
		\$ -	-	
		\$ -	-	
TOTAL:	38		\$ 45,800.00	

JUSTIFICATION/COMMENTS:
All equipment upgrades for dated classroom equipment and upgrading peripherals.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Filipino Community Center

Period: July 1, 2007 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: Not Applicable						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Filipino Community Center
(Typed Name of Individual or Organization)

[Redacted Signature]
(Signature)

Jan. 30, 2007
(Date)

Geminiano Q. Arre, Jr.
(Typed Name)

President
(Title)