

House District 18-33, 47-51
Senate District 8-15, 23-25

THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 48-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Family Promise Of Hawai'i

Db: Family Promise Of Hawai'i

Street Address: 69 N. Kainalu Drive
Kailua, HI 96734

Mailing Address: 69 N. Kainalu Drive
Kailua, HI 96734

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Kent Anderson

Title Executive Director

Phone # 808-548-7478

Fax # 808-548-7485

e-mail kent@familypromisehawaii.org

3. TYPE OF BUSINESS ENTITY:

NON PROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Family Promise of Hawai'i requests operating funds to shelter, feed, and support homeless families with children and expand our partner base of 58 interfaith congregations. Since March 2006, we've helped over 100 children and parents transition out of homelessness to sustainable independence.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

6. SSN (IF AN INDIVIDUAL): [REDACTED]

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 45,002

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 27,322

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

KENT ANDERSON, EXECUTIVE DIRECTOR
NAME & TITLE

01/31/08
DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

Description of Applicant Background

Family Promise of Hawai'i has helped over 100 children and parents transition out of homelessness into sustainable housing since March 2006, for a success rate of 85%. From March 2006 – December 2007, a family's average length of stay was 74 days. We know of no other Hawaiian program that has enjoyed such a high success rate in such a short period of time, while simultaneously using a very small amount of taxpayer dollars.

Family Promise of Hawai'i partners with 58 interfaith congregations and has utilized over 1,200 volunteers and 30,000 volunteer hours to provide over 11,500 bed nights and 34,500 meals since March 2006. Family Promise of Hawai'i is a 24 hour emergency shelter that provides numerous supportive services and welcomes homeless families with children residing across Oahu. We seek families highly motivated to achieve self-sufficiency and give priority to families willing to work. We do not accept families experiencing active substance abuse, active domestic violence, or untreated mental illness. Roughly 2/3 of our guests are children, many under the age of 5.

Our mission is to form a community-based 'ohana to aid families with children experiencing homelessness and help them transition to sustainable independence. Family Promise collaborates with local churches, synagogues, mosques and temples to provide overnight accommodations and meals within their buildings. We provide this support while also connecting families with community resources for job training, education, life skills, health concerns and housing. This provides a comprehensive approach to helping families that are homeless and directly meets the needs of the most vulnerable: families with children. Due to our unique and innovative model, we operate at 1/3 the cost of traditional homeless shelter programs because much of the work is done by volunteers and because it uses existing community resources.

Family Promise of Hawai'i is a grassroots initiative and collaboration that began locally in the Fall of 2004, closely affiliated with a national organization, Family Promise Inc., which has a 20-year history of successfully helping tens of thousands of homeless families in over 40 states. In 1992, the national Family Promise organization received President Bush's annual Point of Light Award for being one of the top twenty volunteer organizations in the country from over 45,000 nominations. It also has been selected to represent American Volunteerism for three consecutive years in a special project, jointly sponsored by the United States Information Agency and the Points of Light Foundations. Locally, we have been referenced as an example of a "best practice" by Hawaiian Island Ministries and at several community and governmental homelessness meetings.

Goals and Objectives Related to Request

Our goal is to reduce Oahu homelessness through the strengthening of our program. Over 80% of our guests transition out of homelessness into sustainable independence. We'd like to partner with the State of Hawai'i to partially fund our Executive Director in order to increase our partner base, leverage multiple community partners, strengthen internal capacity, and educate & mobilize the surrounding community. This will allow us to help more families escape homelessness, greatly reducing the financial burden of homelessness to the taxpayer.

Our Executive Director is the current Chair of Partners in Care, Oahu's coalition of homeless providers and helped create Ohana Hou- a community partnership between Family Promise of Hawai'i, HCAP, Windward Homeless Coalition, Bank of Hawaii, and other community organizations. Ohana Hou has renovated 8 vacant State-owned affordable units, utilizing several hundred community volunteers. Assuming \$200,000 construction cost of a new unit, this initiative has effectively returned \$1.6 million of housing to circulation. Family Promise of Hawai'i is uniquely designed to maximize these community partnerships due to our community base of over 1200 volunteers.

We help the State of Hawaii achieve its goal to help Hawaii's homeless persons increase their stability in the health, housing and social areas so that they may be able to obtain and retain permanent housing and maintain economic independence and self-sufficiency for the long-term. We believe we are uniquely equipped to help the Continuum of Care achieve the following stated goals and are particularly powerful at achieving goal 5 through our expansive network of community volunteers:

2. To work with federal, state, and local government agencies to coordinate efforts and resources to effectively provide for homeless families and individuals;
3. To ensure that the needs of all homeless sub-populations are addressed and included in the locally developed Continuum of Care systems;
5. To continue to promote and encourage public awareness and understanding of the causes and problems associated with homelessness and to stimulate the participation in efforts to address homelessness throughout the state;

Public purpose and Need to be Served / Target Population

Homelessness is one of our most serious and challenging social problems. According to Hawaii Public Housing Authority (HPHA), at least 15,848 people were homeless in Hawaii in 2006. Over 10,000 homeless individuals resided on Oahu. The fastest growing segment is homeless families with children. According to the 2003 SMS Homeless Point-in-Time Count Report, there are 228,449 "hidden homeless," meaning those who share accommodations with family or friends because they cannot afford a place of their own. An additional 155,058 people are at-risk of becoming homeless (SMS Report, page 25). Furthermore, according to the report, Hawaii's housing market will only make matters worse, increasing the "pent-up demand" for housing. Pent-up demand is experienced as increasing household size, crowding, and doubling up. The study concluded homelessness will continue to grow in Hawaii (SMS Report, page 28).

Children without housing experience numerous health problems that impact their development. They are in fair or poor health twice as often as other keiki and have higher rates of asthma, ear infections, stomach problems and speech problems (Better Homes Fund, 1999). Sadly, families with young children are the fastest growing segment of the homeless population – they now account for 40 percent of all those who are homeless. One out of every four homeless persons is a child (National Coalition for the Homeless Fact Sheet #2, 1999). And services for homeless families have not kept up with the growing demand nationwide, according to a 2001 US Conference of Mayors' survey of 29 cities.

The primary indicator of our public purpose is to help over 80% of our guests transition out of homelessness to sustainable independence. Another significant outcome of the Family Promise program is a change in perceptions about homelessness among the volunteers. Many start out with preconceived ideas about what homelessness is and who is affected by it. But as the volunteers get to know the families and become their friends, their attitudes towards those who are homeless change. These relationships can transform a volunteer into an advocate because now homelessness affects someone they know and care for.

The majority of our volunteers (over 90%) have had no previous direct exposure to homelessness. We help educate and inspire the general public to help the State's homeless efforts. Currently we've educated and provided direct homeless experience to over 1,200 individuals. By 2011, over 2,000 unduplicated individuals will have enjoyed direct service/education/training to help the State's homeless initiatives. We've also increased awareness through numerous television and newspaper stories. By quickly multiplying the number of community advocates, we believe we will benefit all organizations addressing homelessness in Hawai'i.

Another added benefit of the program is that churches, synagogues and temples are now working together to meet a community need. This program can be a catalyst for other community initiatives. Although we are young, we have already started to harness the power of community concern to promote social initiatives. Catholic Charities, Central Union Church, Kawaiaha'o Church, and Family Promise of Hawai'i were asked to present at the Forum on Homelessness for faith-based organizations on April 24, 2006. Each played a vital role to assist the individuals displaced from the closing of Ala Moana Park. After that meeting, Executive Director Kent Anderson attended a task force that helped create the Next Step Shelter in Kaka'ako. We are currently partnering with the Windward Homeless Coalition, HCAP, and Bank of Hawaii to refurbish uninhabited low-income housing in Kaneohe. Eight State-owned affordable units have already been renovated and we're looking to duplicate these efforts across Oahu. This is an example of the amazing work that can occur when the community and government rally behind a shared concern. Family Promise of Hawai'i is uniquely designed to promote these types of community partnerships.

Geographic Coverage

Family Promise of Hawaii currently partners with 58 interfaith partners: 29 congregations in Windward Oahu and 29 congregations in greater Honolulu, including Hawaii Kai to Aiea. In addition to overnight shelter, we operate a day facility in Kailua and a day facility in Makiki,

creating 24 hour coverage for our families. Although our physical presence is currently limited to Windward Oahu and greater Honolulu, we accept homeless families with children from all parts of Oahu into our program.

II. Service Summary and Outcomes

Scope of Work, Tasks and Responsibilities

Family Promise of Hawai'i partners with 58 interfaith congregations to provide shelter, food, and support for homeless families with children. We provide 14 family shelter beds in Windward Oahu and 14 family shelter beds in Honolulu. We accomplish this by utilizing pre-existing congregational facilities at night, eliminating the need for expensive shelter construction costs. Combined with our Family Centers, we provide 24 hour shelter- a critical component to help families escape a "survival mode" and focus on taking healthy actions to escape homelessness. Families enjoy 24 hour shelter, 3 meals/day, weekly case management, shower and laundry access, computer and telephone access, and multiple other services to help them stabilize work and save money to be used for housing. We do not collect any program fees from our families since we help them save that money to move into their own home as soon as possible.

We provide daily transportation services for our guests and assist with other community resources for job training, education, life skills, health concerns and housing. This provides a comprehensive approach to helping families that are homeless and directly meets the needs of the most vulnerable: families with children. Due to our unique and innovative model, we operate at 1/3 the cost of traditional homeless shelter programs because much of the work is done by volunteers and because it uses existing community resources.

We expect our guests to make significant progress in their housing, work, financial management, health, education, and family goals. Families are expected to aggressively save money to be used for housing. This progress is monitored through our intensive case management.

Projected Timeline for Accomplishing Results or Outcomes

Since July 2007, we are fully operating two Networks. We can use GIA funds immediately to strengthen our program. We project to help over 80 children and parents transition out of homelessness into sustainable housing per year. Our timetable is:

	Q1	Q2	Q3	Q4	Total
Individuals Secured Housing	20	20	20	20	80
Bed Nights Provided	2,373	2,373	2,373	2,373	9,492
Meals Provided	7,119	7,119	7,119	7,119	28,476
Volunteer Hours Provided	2,925	2,925	2,925	2,925	11,700

Quality Assurance, Evaluation, & Measures of Effectiveness

We consider our program a success if we help 80 children and parents (40 per Network) transition out of homelessness into sustainable housing. We strive for a success rate of at least 70%. We also expect to see improvements in income levels, health, and education. We report our progress based on housing success rate, length of stay, individuals/families served, bed nights, meals served, and other indicators to be developed. We review quantitative data annually to see trends and search for areas of improvement. We review qualitative input from families after each exit interview to continually improve operations. We input entry and exit data into the State's HMIS information database. Furthermore, we discuss with each congregation after their host week to search for program improvement opportunities.

Our ultimate goal is to ensure that every child in Hawai'i enjoys a healthy, stable home. In order to pursue this goal we will strengthen our Windward and Honolulu Networks and explore expansion in future years if helpful to the community. Our primary benchmarks are:

- Help at least 80 children and parents transition out of homelessness into sustainable housing
 - over 9,400 nights of shelter per year
 - over 28,000 meals per year
 - at least 1,200 volunteers to care for the families
 - at least 10,000 volunteer hours per year

Family Promise of Hawai'i will also assist in securing:

- medical insurance, employment, and childcare
- financial counseling, education and/or job training, & life skills training

Another very effective evaluation tool for the program is a monthly meeting of volunteer coordinators from each church/congregation. The coordinator meetings are designed for both evaluation of the program and on-going training. Volunteer coordinators discuss concerns, work together to resolve issues, and share successes. The monthly meetings are also an opportunity to update and train the volunteers on topics such as homelessness, health care and safety issues.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Please see attached

2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$11,251	\$11,251	\$11,250	\$11,250	\$45,002

IV. Experience and Capability

A. Necessary Skills and Experience

The traditional Hawaiian `ohana ensures that all members of the community are cared for and provided with essential food, shelter, and emotional needs. We organize a caring community to provide that support to families that do not have their own.

Family Promise has five components that work together to fulfill the physical, social, and emotional needs to families experiencing homelessness:

1. **Host Congregations.** Family Promise coordinates the efforts of a network of 13 to 15 host congregations. Each congregation houses three to five families (up to 14 people at a time) in their facilities for one week on a rotating basis each quarter. The families, or guests, stay at the host site from 5:30 p.m. to 7:00 a.m. every day. Throughout the week, the congregation provides home-cooked dinners in the evenings, a private or semi-private sleeping area for each family, and breakfast and a sack lunch before the families leave each morning.
2. **Volunteers.** Volunteers provide the hospitality to run the program. They prepare the meals, set up the sleeping accommodations, stay with the families at the church, synagogue, or other facility, and help with cleanup. Most importantly, they offer the families friendly support, help with day-to-day needs, and a listening ear if needed. Approximately 20 to 40 volunteers are involved in a variety of activities each host week.
3. **Case Management.** Family Promise works with the community's social service agencies that refer guests to the program after assessing for acute problems that would prohibit participation in a volunteer-run program. The Case Manager connects guests with resources to find housing and jobs, secure entitlements, and address mental and physical health needs.
4. **Family Center.** The guest families need a place to stay during the day when they are not working or attending school – a place where they can make phone calls, tend to small children, search for housing and jobs, and utilize an address and phone number. They use

the day center as a base from approximately 7:30 a.m. to 5:00 p.m. A case manager connects them to local resources for basic life skills, job training, continuing education, health concerns, and housing, including long-term transitional housing.

5. **Transportation.** Family Promise transports guests to and from the day center each day. At the end of each week, the families and their belongings are transported to the next host congregation. We also provide needed transportation to assist guests with their housing, work, and health needs.

Due to this unique and innovative model, all of this is accomplished at 1/3 the cost of traditional homeless shelter programs because much of the work is done by volunteers and because it uses existing resources. In addition, the program is a collaborative effort that links religious and secular organizations together to solve local concerns. Therefore, it does not duplicate services already in the community, but builds on them.

Since 2005, we have expanded our partner base from 8 to 58 congregations / community groups. Our volunteer base differentiates our organization from most other social services. We partner with over 600 volunteers per Network. We have utilized these resources to provide over 11,500 bed nights and 34,500 meals since March 2006. Over 100 children and parents have secured sustainable housing for a success rate of 85%. Our current average length of stay is 74 days. We have welcomed children from 1 day to 18 years old into the program. One special needs student saw his test scores improve so dramatically that he needed to transfer from a special needs elementary school to a "regular" program. We have witnessed many of our children gain needed weight and display physical and emotional health improvements. We have helped numerous parents improve health and income, thereby creating a healthier environment for their children long after they leave our program.

In addition, once a family has left the program, they continue to receive support from Family Promise so that they do not return to homelessness. Our staff and volunteers collaborate with other social service agencies to provide as much support as they need. Family Promise participates in numerous seasonal initiatives, such as school supply drives and Christmas wish list programs. We also assist families to connect to community resources through a unique volunteer driven effort- the resources of our caring community partners continue to make permanent changes in their lives. We've already harnessed over 30,000 volunteer hours since launching our community-based program.

We collaboratively help our families overcome their housing obstacles through intensive case management that maximizes self-determination. We partner with multiple organizations to help our guests access a complete suite of social services, some of which include: Affordable Housing and Homeless Alliance, Alu Like, Caravan / Waikiki Health Center, Castle Medical Center, Catholic Charities, DHS, DOE, HCAP, HCDCH, Hawaii Food Bank, IHS, Kalihi-Palama Health Center, Lokahi Giving Program, Office of Social Ministries, PACT, PATCH, Parentline, Partners in Care, Queen Lili'uokalani Children's Center, River of Life, Salvation Army family treatment center, UH Center for the Family, Waianae Community Outreach, and Windward YMCA.

B. Facilities

We currently operate the Windward Network (14 guests) out of our Family Center in Kailua, HI (~1200 square feet). Our Honolulu Network is operated out of our Family Center in Makiki, HI (~1600 square feet). Both facilities provide separate toilet and showering facilities for men and women. Resources for guests include onsite washer / dryer, computer access with internet, mail service, private telephone access, refrigerator, cooking appliances / supplies, food, children's play equipment, play area, television / DVD / VCR, cribs and children / infants' furnishings and supplies, library, and other amenities.

Both Family Centers are wheelchair accessible.

V. Personnel: Project Organization and Staffing

Proposed Staffing

An Executive Director and Program Manager provide the primary staffing for guest and organizational needs. A Resource Coordinator reports to the Executive Director and helps mobilize and manage our volunteer base and handle in-kind donations such as furnishings to our families as they transition into their own homes. Social Work practicum students assist the Program Manager with case management. Since we continue to provide services for graduated families, this volunteer resource will benefit our families and staff and help keep salary expenditures low. We strive to give every family the time they require to thrive in our program and in their future life.

Part-time Day Center Assistants complement community volunteers to provide adequate coverage and services for our day facilities. Furthermore, we employ part-time Van Drivers for 3-4 hours/day to provide needed transportation services to our families for each Network.

Staff Qualifications

President Jennifer Schember-Lang is the former director for the Hawaii Learning Disabilities Association and currently is employed by the Hawaii Community Foundation. She brings over 10 years of non-profit management to our organization.

Vice President Rev. Dr. John Heidel is an ordained United Church of Christ minister and former chaplain at Punahou schools. He currently serves as the President of The Interfaith Alliance of Hawai'i.

Executive Director Kent Anderson directs all developmental, financial, and administrative duties and is current Chair of Partners in Care, Oahu's coalition of homeless providers. He joined Family Promise of Hawai'i with 10 years of managerial experience in the non-profit and private sectors. He has specialized in economic development, strategic planning, and performance-based management. Each organization under his direction operated within budget and significantly improved key metrics. Mr. Anderson has been a guest speaker at national conferences for community building and mentoring; furthermore, he has worked for governmental organizations such as the US Senate, US House of Representatives, US Peace

Corps, Americorps, and the Florida Department of Health. He is currently a Board member on the Windward Homeless Coalition.

Program Manager Christy MacPherson, LSW supervises all social services and program activities. She brings 12 years of field experience specializing in mental health, domestic abuse, substance abuse, and community development. Ms. MacPherson has worked with Child and Family Services, FACE (Faith Action for Community Equity), ACT (Assertive Community Treatment), Salvation Army Family Treatment Services, YMCA Outreach Services and assisted a number of other social service agencies.

Supervision and Training

The Executive Director supervises and trains the Program Manager, Resource Coordinator, and Family Center part-time staff. He also provides intensive trainings for all volunteers at each partner organization prior to their interaction with our guest families. All administrative and transportation duties flow through him as well. The Program Manager supervises all social work staff and volunteers. The Resource Coordinator manages volunteer coordinators from each partner organization, Family Center volunteers, and in-kind donations. The volunteer coordinator supervises their volunteers at their respective location.

Training materials are provided to all staff and volunteers. These materials are purchased from the national Family Promise organization in New Jersey. This national office also assists the Board of Directors, Executive Director, and Program Manager with best practices learned from the 140+ Networks across the country.

Family Promise staff also participates in training opportunities provided by Partners in Care, HANO, Compassion Capital, Hawaiian Island Ministries, and other programs as needed.

B. Organization Chart

Please see Attachment

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable


B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Not Applicable

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: Family Promise of Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	60,000			
2. Payroll Taxes & Assessments	8,304			
3. Fringe Benefits	4,020			
TOTAL PERSONNEL COST	72,324			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	72,324			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	45,002	Kent Anderson	548-7478	
(b) Private Donations	27,322	Name (Please type or print)	Phone	
(c)			31-Jan-08	
(d)		Signature of Authorized Official	Date	
TOTAL REVENUE	72,324	Kent Anderson, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Family Promise of Hawai'i

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

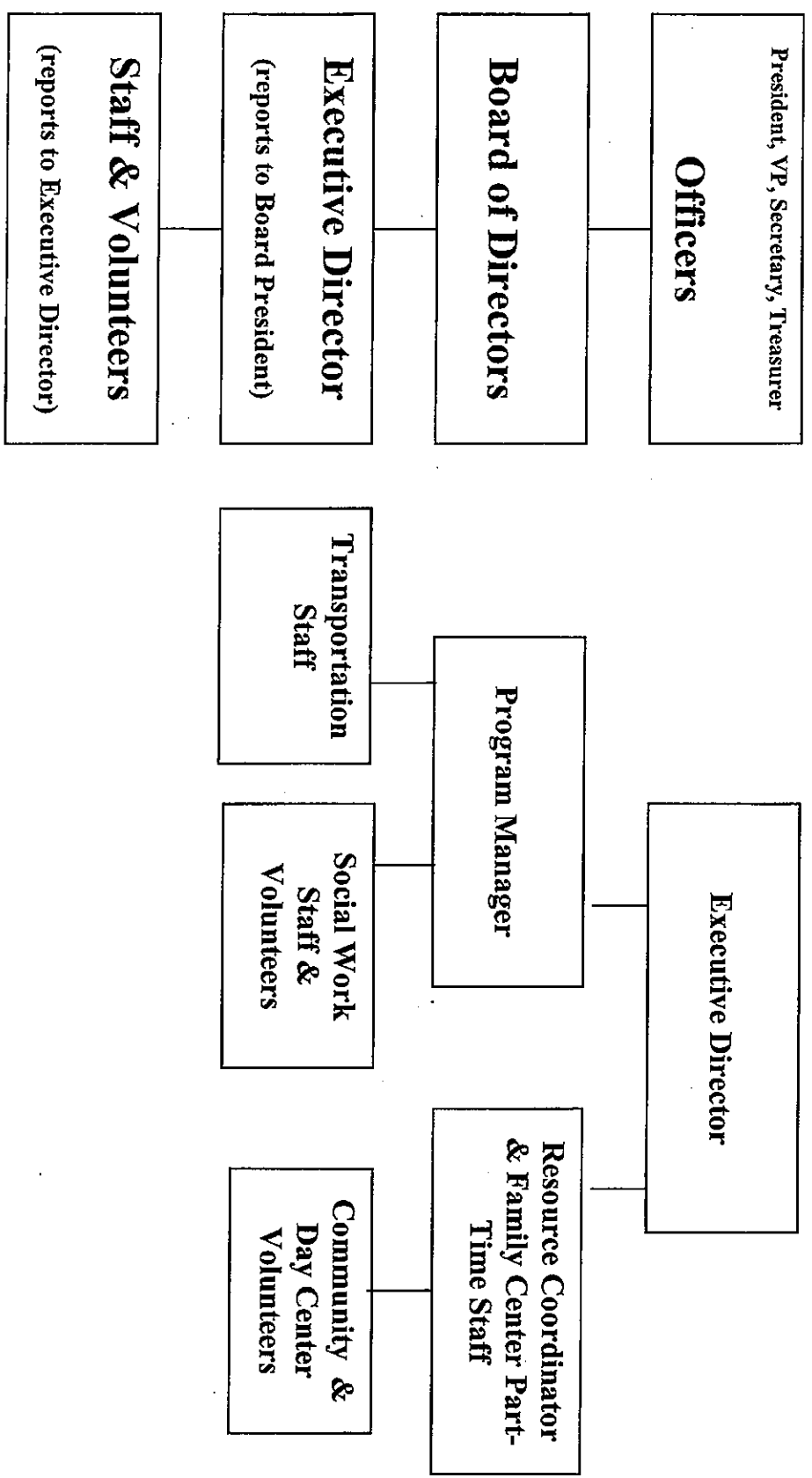
JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Organizational Chart

Program Chart for Shelter



**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Family Promise of Hawai'i

(Typed Name of Individual or Organization)


(Signature)

01/31/2008

(Date)

Kent Anderson

(Typed Name)

Executive Director

(Title)