

House District 003  
Senate District 002

THE TWENTY-FOURTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 34-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING       GRANT REQUEST - CAPITAL       SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST

AND PROGRAM I.D. NO. \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dba: Christian Works Hawaii

Street Address: 17-258 Hwy 11 (Ukela Hwy)

Mailing Address:

PO Box 690 Kula Hawaii 96760

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Bishop Dr. Charles F. Sanders Jr.

Title Director

Phone # 808 966 5092

Fax # 808 966 5092

e-mail csk@thered@fex.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION  
 FOR PROFIT CORPORATION  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Counseling / Cultural Center

(Maximum 300 Characters) (See Attachment)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2007-2008 \$ 250,000.00

FY 2008-2009 \$ 150,000.00

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_

FEDERAL \$ \_\_\_\_\_

COUNTY \$ 5000.00

PRIVATE/OTHER \$ 1000.00

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED \_\_\_\_\_

Bishop Dr. Charles F. Sanders Jr. Director

NAME & TITLE

DATE SIGNED

## Block # 7 Descriptive Title Applicants Request

Currently we do our Counseling in our home. Our goal is to move the Counseling Center out of our house and to have the Counseling Center located on the top deck of the house, which would be totally separated from our living quarters. Our mission is to expand our services, which are currently, limited to word of mouth short term Counseling and assistance helping veterans file claims with the Veterans Administration and social security. All funding, up to now, for forms, ink, toner, facilities, transportation and compensation has been derived from monies earned at the Hilo and Makuu Farmers Market, book sales, weddings and few donations. We are seeking funding to finish the building downstairs, build a weight training room, a garage equipped to train those without a trade in motorcycle mechanics and automobile Mechanics. A security wall would be built around the facility to provide a secure, private Counseling environment. This would create an environment where we could provide the "whole Person Concept" of Counseling. Intervention, Counseling, Training, and aggression release this would give direction and learned skills to accomplish their goals. This would cost approximately 350,000.00 dollars. Although this is seemingly expensive it would pay for itself almost immediately through legal expenses, and many other associated expenditures if left to continue at the present condition.

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. State the public purpose and need to be served;
4. Describe the target population to be served;
5. Describe the geographic coverage; and
6. Describe how the request will, in the case of a grant, permit the community to benefit from those activities; or for a subsidy, reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

Applicant Christian Works Haven  
Director: Bishop Dr. Charles E. Sunde

## **II. Experience and Capability**

### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

*Please refer to Attachment*

### **B. Quality Assurance and Evaluation**

The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate and improve their results.

*Please refer to Attachment*

### **C. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

*Please refer to Attachments -*

## **Christian Works Hawaii**

**Director**

**Bishop DR Charles E. Sanders Jr. PhD DCCom DTh RC**

**PO Box 690, Kurtistown, Hawaii 96760**

**Phone: (808) 966-5092**

**Fax: 9808) 966-5092**

**Cell: (808) 333-8779**

**Email: [asktherev@flex.com](mailto:asktherev@flex.com)**

**Thursday,**

**October 04, 2007**

Christian Works Hawaii is a small non-profit interdenominational organization EIN: 54-1598036, duly registered to conduct its affairs in the state of Hawaii as a foreign nonprofit corporation effective 08/01/2004 by the Department of Commerce and Consumer Affairs. Christian Works in no way attempts to postulate any particular religious ideology, political doctrine or personal agenda. Christian Works Hawaii is listed in the Federal Contractor Registration as Disabled Veteran owned, Veteran operated, and nonprofit medical Practitioners other than Physicians. The Director, Bishop DR Charles E. (Chuck) Sanders Jr PhD, was consecrated to Bishop in the Pentecostal Church in 2001 and is a licensed Registered Counselor (License Number RC 00036449). Our goal is not to preach Religion, the people I

work with have had far too much of that, we just want to do the righteous thing to help. We are located at 17-258 Highway 11(Volcano Highway).

### **Proposal**

Currently we do our Counseling in our home. Our goal is to move the Counseling Center out of our house and to have the Counseling Center located on the top deck of the house, which would be totally separated from our living quarters. Our mission is to expand our services, which are currently, limited to word of mouth short term Counseling and assistance helping veterans file claims with the Veterans Administration and social security. All funding, up to now, for forms, ink, toner, facilities, transportation and compensation has been derived from monies earned at the Hilo and Makuu Farmers Market, book sales, weddings and few donations. We are seeking funding to finish the building downstairs, build a weight training room, a garage equipped to train those without a trade in motorcycle mechanics and automobile Mechanics. A security wall would be built around the facility to provide a secure, private Counseling environment. This would create an environment where we could provide the "whole Person Concept" of Counseling. Intervention, Counseling, Training, and aggression

release this would give direction and learned skills to accomplish their goals. This would cost approximately 350,000.00 dollars. Although this is seemingly expensive it would pay for itself almost immediately through legal expenses, and many other associated expenditures if left to continue at the present condition.

### **Need for proposal**

Simply put, the system is broke and good money is being spent for broke programs!

I in no way proclaim to be a savior, or a magic fix, but I do know how to fix at least a small portion of the problem. The bulk of the Counseling I do is with veterans who have give up on the system; they have a distrust of the bureaucrats and authority figures referred to as the suits. These are the folks mainstream society wants to turn a blind eye to, they are to some intimidating, they are the Vietnam Veterans that are still living in the boonies without running water, electricity and in tents, lean-tos, or in the bushes. They are the bikers, the Gays, the ex-cons, the addicted, uneducated, frustrated veterans who have fell between the cracks. They are the second and third generation mill and plantation workers who have no trade, no education and sadly enough no aptitude to get the education to secure the position that will allow them to fulfill their physical security needs. They are

the ones who turn to addiction to escape and this too often leads to domestic violence and then to becoming dependant upon the already overburdened system.

I plead with you to allow me the opportunity to service these folks that are sick and suffering I can help stop innocent children from being killed and families from destruction, at least in a small way. Any financial assistance will be a big help. I know this can be accomplished and we will not need a study group from some consultant group in the mainland to spend our finances on, we can keep it local and fix or heal our own people.

### **About the Director**



Charles Edward Sanders Jr was born in Louisville, Kentucky to Charles E. Sanders SR and Helen Jean Knoop Sanders the eldest son of three siblings, a brother and sister. His Father had very little formal education as he was forced to drop out of school to help support his Mother and siblings. He took a factory job making cigarettes and was working class poor.

His Mother was half Cherokee and Iroquois; her father was full-blooded Cherokee. His mother was dad's childhood sweetheart and they had all the dreams of a little house with the white picket fence a nice yard and good jobs with complete happiness. They both worked full time jobs at the factory and grandfather would baby sit. When he would watch us he would tell us stories about exotic places across the sea he had seen while serving in the Navy. He dreamed of returning one day, but he would never realize his dream, some would say life got in the way. He would feed us shots of whiskey when he told us the stories and we would pass out. This was his way of keeping us quiet and behaved. His drinking was continuous; he would open a bottle of whiskey and literally throw away the top to signify he would finish drinking when the bottle was empty. We had no friends and none of the parents in the neighborhood would allow their children to play with us since in the early fifties Louisville and many of the southern towns

were extremely prejudice, grandfather was dark skin and he was considered a nigger, there was no difference in nationalities in those days, if you were not white you were black and a nigger. Many were the day I would get beat up by older kids because of the disease of prejudice. I really did not understand, but I did know that if the bigger kids were headed in my direction I best out run them. By age seven the honey -moon between my Mother and Father was over and they divorced, Grandfather just disappeared one day, I to this day have no idea if he died or just up and left, all I really knew was life as I had known it was soon to end. I remember as clearly as if it were yesterday seeing my Mother in court as she told the Judge she did not want custody of us three children as she was too young to be held down by the kids. I must have cried for months after this and then one day I awoke and realized Mother was never going to return and I needed to move on in life, and so it was. It was not long after that Dad met and married an older women who could have no kids. My brother and sister were readily accepted by her this new wife of my fathers but for some reason we just did not get along and it was obvious we never would. I would spend most of my time with my Grandmother, my Dads mother and my cousin who grandmother was raising since his father was in prison for life. By age nine I learned about the facts of life and lost my innocence with a sixteen -year -old

babysitter. I thought it was really neat at first, but I knew it was wrong and this would have a serious impact on me as life went on. I was unable to formulate or maintain relationships, and this would become apparent later in life with the failure of four marriages and as many relationships.

Age twelve brought about a change, and I accepted Christ as my Savior and dedicated my life to the Ministry. This would be one of the best years of my life. My grades improved in school, my attitude improved and I had a good business cutting grass, I remember making 1.25 per a big yard and could actually cut three a day. I was buying all my school clothes and paying room and board since my dad's wife decided it would prepare me for the future.

Then the unimaginable, my Mother came back into my life, she was a practicing alcoholic and had many boyfriends, and I never realized it at the time I just thought she was enjoying life for all it had. I was allowed to spend the summer with her and many problems occurred and I found myself for the first time in trouble with the law. I remember going to court and the judge telling me that I would live with my Father and if he ever seen me in his courtroom again I would be sent off to Juvenile detention. I was already on the fast track and sure enough I ended up a ward of the state as an

incurable and a series of foster homes and state homes followed, life was not the bowl of cherries I had planned on. I ran away and was taken in by a group of bikers and this would ultimately lead to me being incarcerated as a youth. My father would plead with the judge to allow me to join the military, and at age seventeen I was allowed to leave juvenile, a year sooner and join the Marines, I really did not have a big choice as the only services that would take a tenth grade dropout with a juvenile record was the Army or Marines. After entering into recruit training I was actually wondering if this was the right choice, they were tough, and it was obvious I would have to change as they were not about to change for me.

What followed next were three tours in Vietnam, wounded twice as an infantryman and then the Mayaguez. After this I found the Marines suited me, I could drink as much as I wanted and they would see this as a manly thing. The drinking was a serious issue, I don't think I had a sober breath for eleven years, but I was getting promoted and all kinds of rewards as I would shine at my job, but my personal life was in shambles. Finally a career complete, and then came the break down, I went to prison for three years for assault with intent. After I did my time, I would turn my life around again. I took a job as a janitor, then an assistant manager at Burger king, then moved

from Hawaii to Washington state where I had several jobs, then I landed the big one, a job at the Texaco refinery. It seemed trouble was never far away if I became too comfortable and dropped my guard, and sure enough I was laid off after thirteen months, this was wrong and I knew it was a mistake as I was not the junior man. I could not understand this and I blamed God, here I had worked my way up to where I was making a new life and earning over twenty dollars an hour and God took my job away. It was the next night when I was watching the news and I heard there was a refinery fire and somehow I just knew, sure enough it was my old crew, and everyone of them was killed in a refinery fire It was on the sixth day of the week, there were six men on the crew and oddly enough they were working on the sixth deck of the structure. The next night I got on my knees and begged for forgiveness and made a solemn oath to fulfill my mission in life from the promise made so many years before as a twelve- year -old boy. I heard God speak to me, just as clear as the day is bright, I was told to get into the ministry, I provided every excuse I could think of why I could not, but in the end I went back to college and completed my Doctorates in Counseling and Communication and was licensed /Ordained Full Gospel, and later Consecrated as Bishop in the Pentecostal Church. I am a Registered Counselor. I came to Hawaii and took the inner city Church for three years

as Pastor then went on sabbatical and wrote and published two books, *The Making of a Minister and Psychology VS. Christianity*, I currently have one in printing, *Teaching Stories and Folklore*, and have one I am writing at present.

The rest you know, I have a beautiful wife and a wonderful son soon to be seventeen who is healthy and very intelligent. I want to be better able to serve those in need, to give back some of the blessings I have been given and to share with them the education I received from poor decisions I made or allowed others to make for me. I have learned religion is not the same as Christianity and no matter how far we may fall we have the ability to rise as long as we have faith and hope. I am placing faith in you fine folks that you will see my plight and help me attain the necessary results.

This given in testament of my personal statement of faith and why I have committed myself to this mission on this journey of life.

### III. Personnel: Project Organization and Staffing

#### A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

attached.

#### B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

\* Please Refer to Flow chart / Line of Responsibility / Supervision.

### IV. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results or outcomes from this request.

- A. Describe the scope of work, tasks and responsibilities.
- B. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service.

ATTACHED -

**111. Personnel: Project Organization and Staffing**  
**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

**Director**

Charles Edward Sanders Jr was born in Louisville, Kentucky to Charles E. Sanders SR and Helen Jean Knoop Sanders the eldest son of three siblings, a brother and sister. His Father had very little formal education as he was forced to drop out of school to help support his Mother and siblings. He took a factory job making cigarettes and was working class poor.

His Mother was half Cherokee and Iroquois; her father was full-blooded Cherokee. His mother was dad's childhood sweetheart and they had all the dreams of a little house with the white picket fence a nice yard and good jobs with complete happiness. They both worked full time jobs at the factory and grandfather would baby sit. When he would watch us he would tell us stories about exotic places across the sea he had seen while serving in the Navy. He dreamed of returning one day, but he would never realize his dream, some would say life got in the way. He would feed us shots of whiskey when he told us the stories and we would pass out. This was his way of keeping us quiet and behaved. His drinking was continuous; he would open a bottle of whiskey and literally throw away the top to signify he would finish drinking when the bottle was empty. We had no friends and none of the parents in the neighborhood would allow their children to play with us since in the early fifties Louisville and many of the southern towns were extremely prejudice, grandfather was dark skin and he was considered a nigger, there was no difference in nationalities in those days, if you were not white you were black and a nigger. Many were the day I would get beat up by older kids because of the disease of prejudice. I really did not understand, but I did know that if the bigger kids were headed in my direction I best out run them. By age seven the honey -moon between my Mother and Father was over and they divorced, Grandfather just disappeared one day, I to this day have no idea if he died or just up and left, all I really knew was life as I had known it was soon to end. I remember as clearly as if it were yesterday seeing my Mother in court as she told the Judge she did not want custody of us three children as she was too young to be held down by the kids. I must have cried for months after this and then one day I awoke and realized Mother was never going to return and I needed to move on in life, and so it was. It was not long after that Dad met and married an older



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**Administrative Director**  
**Finance Director**

Maraia Sanders was born on June 1, 1959 as Maraia Kalani Chong; from Waianae, Hawaii she was one of five boys and one other sister. Her Father was Hawaiian and Mother Chinese. In 1977 Maraia graduated from Waianae High School and a year later she went off to the United States Marine Corps. She was formally trained as an Aviation Supply Technician handling millions of dollars in aviation supply parts, tools and personnel man- hours. She was honorably discharged and ventured into many other areas of interest. She worked in such a wide range of areas as retail marketing, delivery driver, pre-school education, Manager of a half-way house for convicts coming out of prison, Drug and alcohol assessment and treatment, Church Administration, extermination, Office equipment and computer repair and programming. Maraia gave up a career in education to be a long-term caregiver for her Father for an extended period of time, returning to the employment field as a sales and delivery specialist in a private enterprise. She returned to Teaching for a period of time leaving that to be a caregiver for the sick and suffering that was terminal. She acquired a Associates in Administration and finally she returned to the retail business where she continues to operate a small business as well as assisting in Counseling, veterans services and stretching any funds to meet the needs of the counseling center we are currently operating on a shoe-string budget.

Maraia is a good-looking woman with a positive can do attitude and shares in the vision of serving those in need to give them an opportunity to have a better quality of life.

**Research and Development**

Mary Lasconia was born in Waianae, Hawaii of Spanish/Filipino decent; she was raised in Molokai where she graduated from High school. After she

graduated from High school she moved back to Waianae and went to work for Century 21, she earned her Realtors license and became a resident manager for Century 21, this involved good communications skills and people skills. She had to maintain numerous units for the firm, which involved working with maintenance personnel and various state and county agencies, this more often then not involved some very innovative use of resources. This position also required her to provide security for the tenants and the firm. This required a working knowledge of the law as it applied to both tenant and the owner. With time she was forced to learn how to intervene in cases of domestic Violence and drug and alcohol intervention. She became very proficient in Counseling and referral agencies. In 1987 she wanted to get in touch with her roots and moved back to Molokai where she grew up. Mary started working cleaning rental vehicles and it was not long before her professionalism was noticed and she was promoted to rental specialist. Again she shined and caught the eye of management and was promoted to head of sales and marketing, then because of her outstanding abilities she was promoted to Island Manager for Avis Rent a Car. In 1991 she returned to Oahu where she took a position with Video Warehouse Inc., this required her to locate a facility, set it up and manage the store. She was responsible for personnel, hiring, sales, rewards programs and firing if necessary. Her job also required her to be in charge of loss and damage control. After several years she sensed a need to challenge herself even more so she ventured out and secured a position as a bus driver for Ground Transport Company where she ran shuttles, special bookings and drove for the schools and military. Again she excelled and became lead driver for the entire company and voice for the people. She found a better opportunity and moved on to operate a bus for Gomes school system. Mary continues to work as a driver for the school until development of the Counseling Center is complete in Kurtistown Hawaii where she has agreed to add her professionalism to Christian Works Hawaii staff as our Treasurer and Research and Development Specialist.

### Counselors

nimself. If someone needs help he is always first to respond even to a point

Counselors will have a minimum of a Masters Degree or equivalent life experience working in a field of dysfunctional or Psychologically Challenged individuals. Although education is good, I prefer someone that has life experience and can relate to the community of folks we serve. If a bunch of folks with a pretty formal education had worked then the system would not be broke as it is to day. We need to actually work with the people instead of treating them as test studies.

### **Instructors**

#### **Automobile/Motorcycle Mechanic**

Trained in the Community College receiving his certificate. Grew up working as a mechanic with his migrant Puerto Rican Father who was a mechanic for the sugar mills. He then joined the Army serving in Vietnam as a mechanic in the field. This meant he would go to advance locations with mechanized units in the bush and repair vehicles under enemy fire. After the military he started his own independent Motorcycle repair shop and would take in automobiles as well specializing in classic automobiles. He has worked as a mechanic for over thirty years and has trained a multitude of "hanei" boys to get them off the streets. He has been instrumental in helping several boys get off drugs and continues to invest in their future. He has a compassion for veterans and especially the ones the mainstream Counselors have turned their backs on. Even though he is a Disabled Veteran himself he does not allow this to hold him back or get him down and feeling sorry for himself. If someone needs help he is always first to respond even to a point of taking away from himself.

#### **Agricultural Technology**

He is a Martial Arts Specialist, born and raised in Hilo Hawaii of Japanese Decent. While practicing his martial Arts and training for completions he

became aware that working with bonsai plants and trees brought him Peace and tranquility, He was better able to clear his mind of outside interference and this earned him a world class title. He has been featured in the bonsai magazine on numerous occasions and at one point he was the President of the Bonsai club. He attended Community college and trained as an agricultural Technician. He then started his own business as a landscape artist and contractor. He still teaches bonsai and sells bonsai plants but his major earnings come from landscapes featuring Japanese Gardens. He loves teaching but has high levels of demand for his students. He served in the United States Army during the Vietnam Conflict as an infantryman but serving as an instructor for Special Services most of his tour of duty. His greatest joys today are riding his motorcycle, gardening and teaching.

### Culinary Arts

Born on the Island of Oahu she is of Puerto Rican decent and has had her own business catering to weddings, graduations, birthday parties and the like. She has served as many as a thousand and as little as five. She grew up fast and learned her way around the streets. She married and experienced domestic violence at its worse with a jealous husband. She moved on from there and continues to provide quality meals for catered events. She has her food Handlers permit and loves to teach and cook.

The Administrative Direction and training is delineated in the flow chart listed in B.  
Organization Chart

The training courses are tentatively planned to convene quarterly and run consecutively for six to eight weeks during which time Christian Works Hawaii will eagerly seek job placement for them.

**By Laws  
Of**

**Christian Works Hawaii**

**Article 1 Principle Office**

The Principle office of Christian Works of Hawaii will be located at:

**Physical Address:**

17-258 Highway 11 (Volcano Highway)

**Mailing Address:**

PO Box 690  
Kurtistown, Hawaii 96760

**Article 2 Structure of Organization**

2.1 The civil Officer of the Corporation will be the Director, Finance Director, Administrative Manager, Treasurer, or other such Offices as the Corporation may establish.

2.1.1 The Director shall be the presiding officer (when applicable) and shall preside at all meetings and shall be responsible to make annual reports to the status and condition of the corporation to the Board of Directors. The Director shall sign all contracts, deeds and directives. In the absence of the Director or illness, the Administrative Manager shall exercise all the powers of the Directors office.

**2.1.2 The Administrative Managers Office shall keep the minutes of all meetings and shall have charge of the seal and corporate books. The Administrative Manager shall also be responsible for any required reports and perform such duties as required by the Director on behalf of the well being of the Corporation. All certificates, contracts, deeds, and or other instruments of the Corporation shall be maintained in good order by the Administrative Managers Staff or Office.**

**2.1.3 In the absence of the Administrative Manager or Staff, the Treasurer shall perform the duties of the Administrative Managers Office.**

**2.1.4 The Finance Director shall have custody of all monies and securities of the corporation and shall maintain and keep updated regularly all financial books and checkbook.**

**2.1.5 The Finance Director and the Director will both be required to sign Checks from the bank, in the absence of the Finance Director or Director the Administrative Manager or Treasurer may sign with special written permission signed by two or more or the Board of Directors.**

**2.1.6 The Officers of the Board of Directors shall be elected for a period of Five years.**

**2.1.7 The Board of Directors shall meet monthly unless emergency meetings are necessitated for unknown reasons at the discretion of the Director.**

## **2.2 Organizational Structure and Flow Chart**

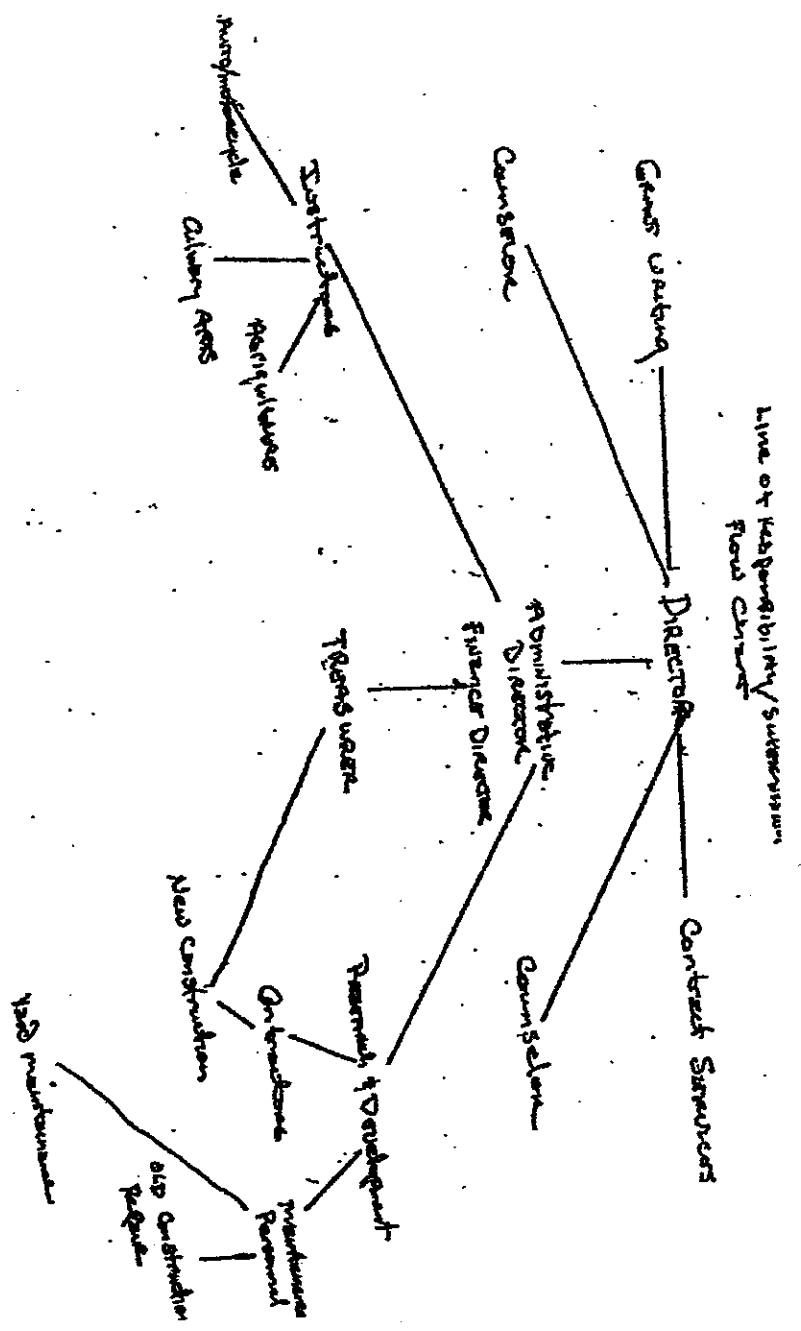
**2.2.1 Director**

**2.2.2 Board of Directors**

**2.2.3 Counselors**

**2.2.4 Instructors**





III. Personnel: Roster Description and Staffing  
 2. Organization Chart

**Article III- Organizational Control, duties and responsibilities**

**3.1 The Director shall be overall responsible for the Organization however the Director is responsible to the Board of Directors and shall work with the board of Directors on all matters relating to the welfare of the Organization.**

**3.1.1 The Board of Directors will number at least five (5) and shall be the governing force of the Organization.**

**3.1.2 The members of the Boar of Directors shall be appointed for five (5) years and shall remain on the board unless prematurely terminated due to sickness, death or for cause, at which another member will be appointed by the Board after in dept interview and at least four members of the boards approval.**

#### **Article IV- Meetings**

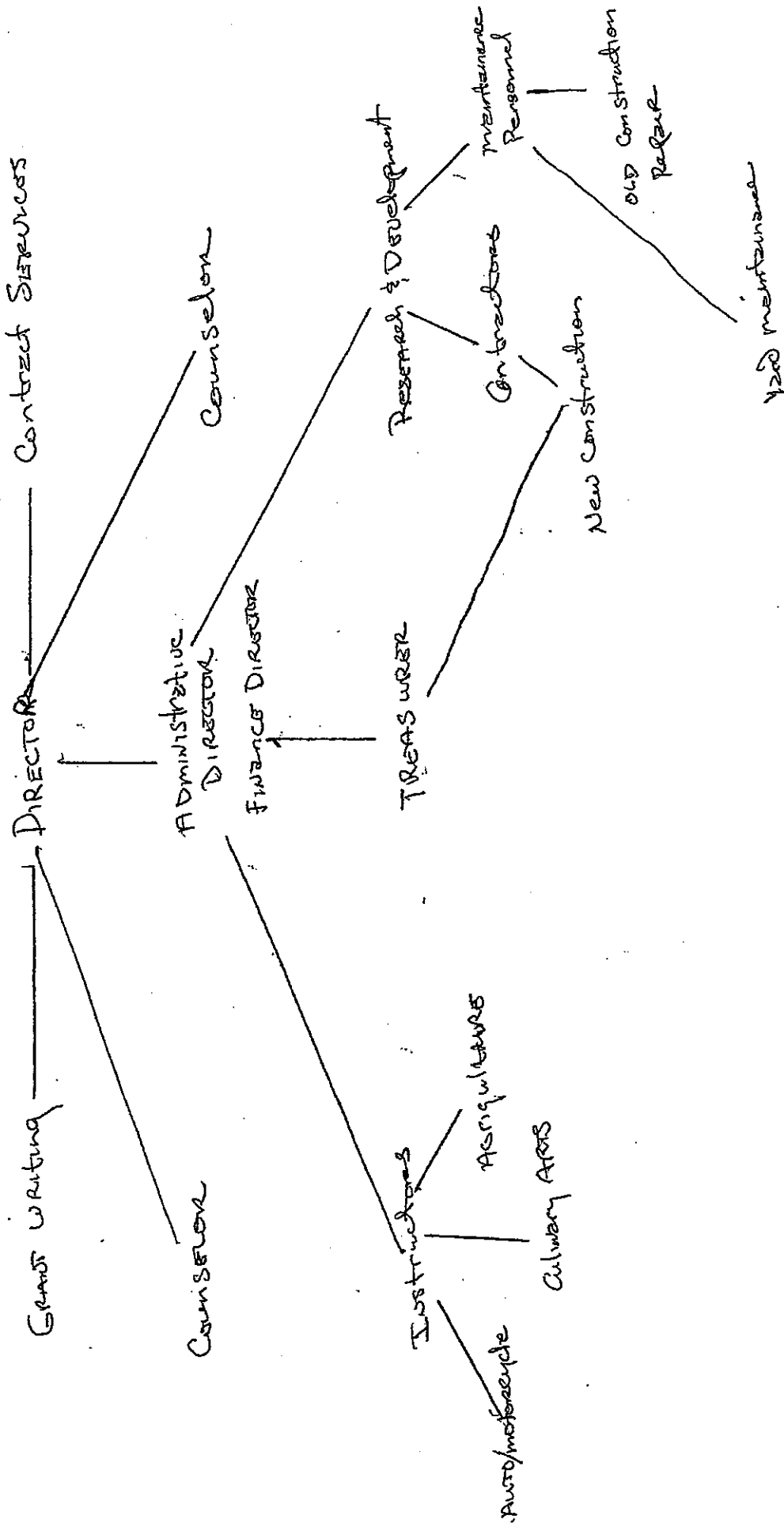
**4.1 Monthly meetings will be held on the first Monday of the Month. At this meeting Board of Director and Director shall be nominated and elected to office.**

**4.1.1 Special Meeting may be called by the Board of Directors as may become necessary, at these meetings the purpose for the meeting will be addressed and resolved and new councils may be formulated as necessitated by growth or new venture.**

#### **Article V- Ammendments to the Bylaws**

**The Bylaws are not intended to be all inclusive of decisions that may have to be made from time to time and amemdments to the Bylaws may be made with a 2/3 majority vote at a regularly scheduled or emergency meeting.**

Line of Responsibility / Subordination  
Flow Chart



### III. Personnel: Project Organization and Staffing

#### B. Organization Chart

#### **IV. Service Summery and Outcomes**

I am seeking assistance in the form of a grant that will help me to better serve the sick and suffering people in the Upper Puna District on the East side of the big island Hawaii.

We are a small non-profit organization with Christian Works here in Upper Puna Hawaii. The upper Puna area is one of the fastest growing areas in Hawaii today, and it is also one of the most depressed with virtually no employment opportunities and an inordinate amount of SSI recipients or homeless people, most of which are indigenous, Filipino, Puerto Ricans, Asian and Hawaiian. For the past couple years we have been assisting Veterans in filing claims with the Veterans Administration and Social Security for donations here at our house and on our property. We also provide counseling for those in need and through our networking assist them in what ever other needs we can. The demand is overwhelming since the folks I help have no funding and are unable to make donations. The vast majority are second and third generation plantation and mill workers. Most have no education and sadly few even have the aptitude to get the necessary education they need to provide for the physical Security needs of their family and themselves. This, as I am sure you are well aware of, leads to excessive, abusive use of drugs and alcohol which in turn leads to addiction. The addiction then leads to increase in domestic violence; a brief conversation with domestic violence resources and referrals will validate the inordinate amount of case files in this area. Then we see an increase in crimes committed to acquisition the drug of choice.

I have little to no knowledge or experience requesting grant monies but I do know I need financial assistance to continue with my work as monthly I am going in the financial hole a little more to the point I am in fear of losing my home and property. I work almost exclusively with the ex-convicts, Bikers, Gays, Homeless and addicted. These are the folks the suits do not want to work with, including the ones that supposedly work for the good of all in the state and county offices. I am not advocating elimination of the positions, I am merely pleading with you to allow me to do what I know will work from personal experience and reach the ones that fall through the cracks here on the island of Hawaii. We have a serious Crystal Meth problem here on the

Island, this can be resolved through some unconventional treatment, this we can discuss at a later date, but I know it works! The state however would never admit to the high level of unemployment and the excessively large amount of Vietnam Veterans still living in the boonies without running water or electricity. There are many unresolved issues with the Vietnam Veteran and now we have the Iraq war veterans returning every bit as hurting. The purpose of the Organization and my personal goal is not to preach to the people, they have had enough of that, instead of a religious thing we want to do the righteous thing and render aid in the form of counseling, it is not for me to judge the people but to try to help them in whatever way I can.

I plan on accomplishing the goals I have set for helping by first breaking the addiction, I have been there, get them doing something productive, teach them healthy eating habits and assist them in getting the food they need, get them in an exercise program and provide on-going small group and one on one Counseling. These are not individual problems we are addressing, but family problems and we desire to assist them getting them off the system and independent and productive members of society. Help them build back that hope and self-esteem.

My challenge is I need to build a Counseling center that is ADA correct and can accommodate another Counselor. I have four acres and am willing to donate two acres for the facility, but I need funding, and it will cost me approximately Three Hundred fifty thousand dollars (350,000.00) above the land donation. I need 250,000.00 immediately! I want to continue to assist these very needy people but I do not have that kind of money without some grant money, so anything you can do to assist in this challenge will be greatly appreciated. I could also use some cash to offset previous expenses of \$300,000.00 before all is lost. The giving has hurt, but it is all for the good and repairable.

Thanks for your time and any consideration given on your behalf, and if you have knowledge of any other program that could or would possibly assist me in this challenge please let me know.

Proposal

**For the remainder of the year 2007 our goal is to develop the outreach program to reach the individuals currently living in the woods in tents without running water or electricity and explore probable means to assist them in the acquisition of their physical security needs. This will be accomplished through word of mouth, newspaper, radio and many of the local free advertisers. On going efforts will be made to intervene and eradicate abuse among family members through counseling, education and spiritual growth. Through networking we should be able to provide food and clothing to those in need. Efforts will be made as can be with our limited resources to provide addiction counseling and life changing attitude changes. We firmly believe that if we take the first step then others will follow and assist us in our needs. We have already had individuals donate materials and services to help us get the stabilization of the facility and upgrade plumbing and electricity.**

**If by the grace of God, we get the grants and donations, we hope to be starting on the facility to house and operate the training facility where we will have in place instructors that will teach motorcycle repair and auto repair, welding, cooking and economic gardening, on the donated acreage. All of the work required to make this facility a reality will come from a couple local builders who are willing to teach those in need a trade by building the facility. Efforts will be made to entice donations of materials to defray costs. After we have completed this portion of the project we will attempt to acquire computers and other necessary equipment vital to the operation a professional school. Then will come the desks and all other necessities. After we have accomplished this we will begin advertisement and enrollment, which should bring in the funding necessary to become financially independent. Our goal is to complete this facility for fewer than 300,000.00 dollars from start to finish.**

**As you can see we have a worthy cause with our work cut out for us, we can only have faith the we can get grants and donations that will allow us to accomplish our mission and reach those is need. The system is broke and it can be fixed, but not necessarily by traditional means, the people are broken, they are now destitute and a burden on society when this can be turned around and they can once again be assets to the community. The gap between the have's and have not's is ever increasing and it is not because all of the have not's are lazy and uncaring, the system that was supposedly designed to help is holding them back.**

**I beseech you, if you are as sincere as I believe you to be, take a risk on this unorthodox individual and allow me to prove the mission ahead of us can be accomplished without sending more innocent people to prison and bogging down the system. With my Counselors we can make big changes in the current situation through alternative, non-traditional means!**

**V. Financial**

**Budget**

The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

*None*

**B. Licensure or Accreditation**

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.



**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2007 to June 30, 2009)

Applicant: \_\_\_\_\_

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
<b>A. PERSONNEL COST</b>				
1. Salaries	38,000.00			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
<b>TOTAL PERSONNEL COST</b>	<b>38,000.00</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	500.00			
7. Telecommunication	36,000.00			
8. Utilities	4800.00			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>	<b>4305.00</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>32,000.00</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>5,5785.00</b>			
<b>SOURCES OF FUNDING</b>	<b>375,705.00</b>	Budget Prepared By:		
(a) Total State Funds Requested	375,705.00	Charles E. Sanders Jr. (808) 966-5072		
(b) Hawaii County Funds	5,000.00	Name (Please type or print) Phone		
(c)		Signature of Authorized Official Date		
(d)		Name and Title (Please type or print)		
<b>TOTAL REVENUE</b>	<b>380705.00</b>			



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Christian Work's Haven

Period: July 1, 2007 to June 30, 2009

DESCRIPTION OF MOTOR VEHICLE	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
12,000-lb Capacity 4 Post Lift	1	3595.00	3595.00	<del>3595.00</del> 3595.00
Deluxe Creeper with Pneumatic Backpack Lift	1	49.99	50.00	50.00
Mobile engine testing Station	1	400.00	400.00	400.00
AUTO TRAILER SHOWER Digital Multimedia & Extreme Performance	1	60.00	60.00	60.00
2 ton Folding Ewance Hoist	1	200.00	200.00	200.00
<b>TOTAL:</b>				<b>4305.00</b>

JUSTIFICATION/COMMENTS: This will assist in the fulfillment of the Training necessary to assist the whole Person concept of Treatment and will ultimately lead to organizational self sustaining.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A				
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: Christian Works Hawaii

Period: July 1, 2007 to June 30, 2009

TOTAL PROJECT COST	FUNDING AMOUNT REQUESTED					
	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2006-2008	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS	∅	∅	∅	∅	∅	∅
LAND ACQUISITION	∅	∅	∅	∅	∅	∅
DESIGN	∅	∅	∅	∅	∅	∅
CONSTRUCTION	∅	∅	200,000.00	100,000.00	50,000.00	50,000.00
EQUIPMENT	∅	∅	10,000.00	10,000.00	10,000.00	15,000.00
<b>TOTAL:</b>	∅	∅	210,000.00	110,000.00	60,000.00	65,000.00

**JUSTIFICATION/COMMENTS:** We currently need to build a garage/workshop to train those individuals without a truck so they can earn a living. Additionally we need to complete by doing the Counseling Center to comply with ADA and make Counseling out of our private quarters.

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Christian Works Hawaii

(Typed Name of Individual or Organization)



(Signature)

(Date)

Charles F. Sanders Jr.

(Typed Name)

DIRECTOR

(Title)