

House District 25

Senate District 11

**THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 26-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPARTMENT OF LABOR & INDUSTRIAL RELATIONS

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): LBR903

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Catholic Charities Hawai'i
Dba:

Street Address: 250 Vineyard Street
Honolulu, HI 96813

Mailing Address:
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name EDDIE ONTAI

Title Vice President, Support Services

Phone # 527-4462

Fax # 527-4463

e-mail eddie.ontai@catholiccharitieshawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

6. SSN (IF AN INDIVIDUAL): [REDACTED]

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

For renovation of a property in Makiki to house Catholic Charities Hawai'i's Social Service Community Center which will house programs to help Hawaii's at-risk children, youth, families and seniors.

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$1,000,000

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$1,288,000

FEDERAL \$2,196,000

COUNTY \$0

PRIVATE/OTHER \$4,763,165

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

JEROME E. RAUCKHORST, PRESIDENT & CEO
NAME & TITLE

1/25/08
DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

1. A brief description of the applicant's background

Catholic Charities Hawai'i is a tax exempt, non-profit corporation registered in the State of Hawai'i since 1947. It is a member agency of Aloha United Way and fully accredited by the Council on Accreditation.

In 2006, Catholic Charities Hawai'i (CCH) provided services to 40,975 persons in need statewide. CCH offers a comprehensive array of services throughout the State of Hawai'i across its three program divisions:

Division	Target Population
Community & Senior Services	Elders, immigrants, unsheltered families, individuals with developmental disabilities
Family and Therapeutic Services	Families and youth, domestic violence victims and offenders
Youth Enrichment Services	Youth with emotional and behavioral problems

CCH provides these services with over 350 employees who have a wide range of job skills and professional training. In addition, its programs use hundreds of volunteers to assist in providing services to some of Hawai'i's most needy families, adults, children, immigrants and refugees.

The agency has a reputation for delivering a continuum of supportive services for Hawai'i's families from infancy to senior status that are responsive, effective and culturally sensitive in all aspects.

2. The goals and objectives related to the request

The goal of this project is to renovate acquired property in Makiki, in order to convert it into CCH's Social Service Community Center.

The objective is to consolidate most of CCH's social service programs to this Community Center, which will enhance CCH services to clients and the community by improving accessibility of services, provide a "one-stop-shop," and allow for expansion of programs and improved service delivery to existing and new clients. The clients served are the homeless and those at-risk for homelessness, elderly, welfare youth and families, behaviorally challenged youth, developmentally disabled, and immigrant and refugee populations; most of whom live at the poverty level or low to moderate income.

The Social Service Community Center will allow CCH programs to serve existing clients in new ways, such as (1) utilizing the commercial grade kitchen to provide facilities for culinary employment training for immigrants and welfare youth; and (2) utilizing the 5,000-square foot multi-purpose room to provide space for various workshops for clients and service providers. In addition to expanded programs and improved services delivery, consolidating CCH's programs onto one campus will alleviate the current problem of clients going to the wrong location for services, and thus allow CCH to be more effective in carrying out its mission...to serve the poor and vulnerable regardless of faith.

CCH intends to leverage CIP funds to generate other private and community donations. If successful, CCH will realize an annual estimated savings of \$500,000 that is currently going towards the payment of facility rent. This savings will enable CCH to redirect those funds back into direct program services and therefore to the benefit of the community statewide.

3. State the public purpose and need to be served

CCH's programs address many statewide community issues and provide the following:

- Affordable rental housing units and housing specific for seniors. CCH has a subsidiary, Catholic Charities Housing Development Corporation, which would also be operating from this property. The objectives for this corporation are to develop affordable housing for families and the elderly. Past projects of this Corporation have been the development of a transitional shelter in Kawaihae and acquisition of two single-family homes for its Youth Enrichment Services program.
- Training, as well as materials, to landlords, tenants, staff and the public to increase knowledge and awareness of federal and state fair housing laws. CCH's Housing Placement Program is a HUD-approved housing counseling agency that provides pre- and post-rental housing counseling and placement services to TANF eligible families, with Section 8 or Welfare to Work Vouchers or those transitioning from homelessness to permanent housing.
- Transitional housing to transition households from shelters or the street to permanent housing. CCH's Housing Assistance Program oversees our transitional shelters for the homeless, provides housing placement assistance for the elderly, and manages group home shelters for the elderly.
- Emergency rental assistance to prevent households from becoming homeless. CCH's Informational Intake and Referral program provides emergency financial assistance through a combination of FEMA and other agency unrestricted funds.
- New or expanded services for persons who are disabled. CCH's Developmental Disabilities Waiver Services program provides home and community-based services for eligible persons with developmental disabilities or mental retardation. Services include case management, homemaker, personal assistance, skilled nursing, adult day care, habilitation, and respite care.
- New or expanded services for elderly persons. CCH operates various elderly programs such as Respite Services, Housekeeping & Chore Services, and Para-Professional Services. Para-Professional services included counseling, interpretation, escort, letter writing/reading and advocacy services.

- New or expanded services for persons who are abused spouses. CCH operates several therapeutic counseling services that target abused and neglected children, their families, their perpetrators, victims of domestic violence, and adults molested by family members.
- New or expanded transportation services for elderly persons. CCH's Elderly Transportation program provided seniors with transportation services to doctor appointments, shopping, and group dining sites.

4. Describe the target population to be served

A majority of CCH's clients are of the low-moderate income level. Listed below are the clients CCH served during 2006 that were classified below the Poverty Line (per 2004 U.S. Census poverty guidelines)

- Elderly
- Homelessness
- Domestic Violence/Victim Assistance/Child Sexual Abuse
- Child Abuse/Neglect
- At-risk Infants
- Medically Fragile Infants
- Pregnant Teenagers
- Felix Youth
- Emergency Assistance (i.e. clothing, financial, rent assistance, referrals)

CCH also provides unique services to the community of Hawai'i, such as our federally funded program called Try Wait; a school-based sexual abstinence education program for students in grades 7-12. In addition, CCH provides services for emotionally and behaviorally challenged adolescents through our therapeutic foster care and group home programs.

Through our Statewide Resource Families program, CCH provides an all-inclusive, integrated, and community-based approach to identify, assess, train, and license Child-Specific foster/resource families (Special Licensed Relatives and Special Licensed Homes) for communities within East Hawai'i, West Hawai'i, Kaua'i, Lana'i, Maui, Moloka'i, and O'ahu.

CCH continues to serve immigrant and refugee populations, by assisting individuals to obtain U.S. citizenship, reunite families, stabilize immigration status, and obtain employment authorization. CCH also provides employment training, vocational skills training, and advocated healthcare coverage through employment to clients from various immigrant and refugee populations.

5. Describe the geographic area

CCH is a statewide social service agency with operations located in Hilo, Kailua-Kona, Kawaihae, Maui, Kaua'i and various locations in O'ahu, such as Wahiawa, Kailua, Wai'anae, Ewa Beach, Nu'uanu, Palama, Chinatown and Honolulu. Although the bulk of our services

are located on O'ahu, CCH has made a commitment to expand services to the neighbor islands by funding three Neighbor Island Community Director positions over the last couple years. These positions are the result of CCH's five-year strategic plan, whose goal is to address the social needs of the neighbor island communities and expand our outreach to these areas. CCH has office on the islands of Kaua'i, Hawai'i, Maui, and O'ahu. In addition, CCH services are provided on the islands of Lana'i and Moloka'i.

Currently, on the island of Hawai'i, CCH has established social service programs, such as our Immigrant & Refugee programs, Elderly Case Management services Statewide Resource Families programs, and Youth Enrichment Services for emotional and behaviorally challenged adolescents. In response to local community need, CCH also provides Therapeutic Services to address domestic violence and child abuse cases.

On the island of Kaua'i, CCH has had an established CCH presence through emergency assistance services to the community, ever since Hurricane Iniki devastated the island in 1992. In addition, services through the Statewide Resource Families program are provided and the Neighbor Island Community Director continues to assess community needs in order to establish other much needed services.

On the island of Maui, CCH successfully launched its Financial Advocacy Services for seniors. This program assists seniors (55 years and older) with budgeting, bill paying, check writing, completing government forms, setting up automatic payments and deposits, and financial advocacy. In addition, the Interstate Compact for the Placement of Children and Statewide Resource Families programs provide services to families in Maui County and the need for Intake, Information and Referral services provided by CCH continue to increase.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities

CCH will coordinate and manage the planning, renovation, and conversion of an existing sanctuary building to provide an integrated, permanent home for many of CCH's programs for the CCH Social Service Community Center. The following tasks and responsibilities are included:

- Planning
- Obtaining permits and entitlements
- Coordinating and managing design work
- Coordinating and managing renovation
- Completing move-in
- Securing additional funding/financing

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service

Project Timeline (estimates):

- Renovation Begin Date: September 2008
- Renovation End Date: September 2009
- Move In Date: October 2009

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results

CCH is a nationally accredited non-profit organization that provides health and human services to over 40,000 individuals in need throughout the State of Hawai'i. With a commitment to excellence and a goal to meet and/or exceed best practice standards, the following Quality Assurance (QA) Plan was developed and is implemented throughout the organization.

This Plan details the following fundamental activities that support the ability of CCH to continue delivering quality services and achieve desired outcomes:

Training – Quality assurance begins with the timely training and orientation of employees to all applicable state, federal, local, contractual, licensing requirements, and accreditation standards. CCH maintains a comprehensive training program that begins upon hire and progressively builds upon the position's function.

Supervision/Program Oversight – Regular and timely supervision of employees and case records are essential to ensure performance standards, develop and monitor improvement plans (as needed), and facilitate professional development.

Quarterly Peer Review – In addition to individual employee and unit/department meetings, CCH conducts quarterly peer review sessions through which a random sample of open and closed case records are reviewed by teams that are comprised of professionals who are not directly involved in the specific program. In accordance with best practice standards, CCH targets a 95% confidence level¹ and .01 confidence interval² in its sampling selection.

Upon the completion of each peer review session, the following activities are performed:

- The individual results of each case record are entered into an agency-wide peer review database;
- The original review forms are routed to the respective program supervisors via the division administrators;

¹ Indicates how certain the sample reflects the entire population

² Indicates the precision level of the results

- A summary analysis report of the peer review session is written by each program supervisor and submitted to the QA Director via the Division Administrator;
- Corrective action forms are completed for each record that has been given a non-compliant rating and routed to the QA Director via the Division Administrator;
- A summary report of the peer session (statistics, trends, and recommendations for improvement) is prepared by the QA Director and submitted to the VP-Programs and Division Administrators.

The peer review summary report is concurrently shared with the CCH's Quality Improvement Committee and Program Board for their review.

On an annual basis, consolidated peer review report is prepared and included in the Annual QA Report to the CCH Program Board.

Outcomes Measurement- Building upon the Agency's investment in training, supervision, and case reviews, CCH monitors the overall strength and quality of its programs through outcomes measurement systems. All programs currently have measurement systems in place that evaluate the overall effectiveness of the program.

A summary description of the specific tools and process used in measuring the effectiveness of the program outcomes is as follows:

- Satisfaction Surveys – feedback from external and internal stakeholders
- Tracking logs – to monitor and analyze rates of completion, timeliness, and goal attainment
- Supervision – informal method of monitoring performance and compliance with procedures

The Quality Assurance Director coordinates the agency-wide effort to develop individual outcomes measure systems. On a semi-annual basis, each program reports the progress and/or delays in attaining the proposed program goals and objectives, along with variance explanations to the Division Administrator. Collaboratively, the Division Administrator and the program supervisor develop strategies and/or corrective action plans to improve identified weak areas.

The year-end results of each program's goals and objectives are reported in the agency's annual Quality Assurance Report. The report is reviewed by the CCH Program Board and subsequently approved by the agency's Corporate Board.

Stakeholder/Consumer Feedback – Measurement of the degree of consumer satisfaction or dissatisfaction, CCH administers consumer satisfaction surveys to its program participants twice a year, exceeding the best practice standard's annual requirement. The

survey tool was designed in accordance with Council on Accreditation requirements and the results are used to identify program and agency strengths and opportunities for improvement. The satisfaction survey tool is comprised of six (6) sections that focus on the following:

- Demographics (age, ethnicity, & gender)
- Effectiveness of Service
- Timeliness of Service
- Cultural Sensitivity
- Accessibility to Service/Program
- Follow Up

The results of the satisfaction surveys are entered into a database and semi-annual reports are generated through the Quality Assurance Office. The year-end results of all the surveys are summarized and reported in the agency's annual Quality Assurance Report. The report is reviewed by the CCH Program Board and is subsequently approved by the agency's Corporate Board.

Corrective Action – Within each quality assurance activity described above there are planned opportunities to identify areas for improvement and corresponding opportunities to develop improvement plans. Currently, CCH utilizes both formal and informal plans/strategies to improve identified weakness. Formal plans are written and include specific goals and objectives and are typically used for material and/or repeat findings. Informal plans are loosely written or in verbal form and are typically used to address a minor, initial finding. Each program supervisor and division administrator monitors the implementation of applicable program/divisional specific corrective/improvement plans.

Quality Assurance Oversight – Quality assurance is a shared responsibility that begins at the point of service delivery (micro-level) and is monitored successively through the Clinical Supervisor, division administrator, QA Director, VP of Programs, Senior Management Team/QI Committee, CCH Program Board, and ends with the CCH Corporate Board (macro-level).

Summary of Annual Quality Assurance Report

On an annual basis, CCH prepares an Annual Quality Assurance Report that minimally contains the following:

- Executive Summary
- Summary Report on Peer Review Sessions
- Summary Report on Client and Employee Incidents, Accidents and Sentinel Events
- Summary Report on Client and Employee Grievances
- Summary Report on Program Monitoring Reports
- Program Outcome Trends
- Status Report on Prior Year's QA Report Recommendations
- QA Goals and Objectives for Next Year

The Quality Assurance Report is reviewed by the CCH Program Board and subsequently approved by the agency's Corporate Board.

4. **The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency**

The measures of effectiveness are completion of renovation and move in by October 31, 2009.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

See pages 12-15.

2. **The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
250,000	500,000	250,000		\$1,000,000

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

CCH has the capacity to carry out the proposed project and has been operating as a non-profit 501(c)(3) since 1947. In addition, CCH Board and Committee Members actively involved in this project have relevant experience in property development.

- Rix Maurer, CCH Board of Directors Chair (Queens Medical Center; CFO)

- Gregg Robertson, CCH Board of Directors Treasurer and Renovations Committee Chair (Robertson and Company; President)
- Roger Wall, CCH Board of Directors Member (Foodland; Vice-Chair)
- Rick Stack, Catholic Charities Housing Development Corporation Board President (A&B Properties; Vice President, Development)

In addition to the volunteers listed above who are carrying out the acquisition and building project, a capital campaign committee is actively working on the campaign and is led by Honorary Chair the Most Reverend Larry Silva and Capital Campaign Chairperson Larry Rodriguez.

The following key staff members will be leading various parts of this project.

Jerry Rauckhorst, President and Chief Executive Officer – Mr. Rauckhorst has over 35 years of experience in the social services industry, with the last 28 years spent in executive positions. Mr. Rauckhorst has been the CEO for Catholic Charities Hawai'i for more than 10 years and has successfully brought forth the integration of the organization from three affiliate agencies to one agency. This involved the consolidation of three separate Boards into one Program Board of Directors. Mr. Rauckhorst will be taking the lead of CCH's Capital Campaign.

Edward Ontai, Vice President of Support Services – Mr. Ontai is a CPA who has had financial experiences in both the public accounting field (Ernst & Young/Deloitte & Touche) and private industry. Mr. Ontai is also the lead staff for Catholic Charities Housing and Development Corporation, and is in charge of all agency facilities. Mr. Ontai will be taking the lead on all acquisition and renovation activities.

Lisa Sakamoto, Vice President of Finance – Ms. Sakamoto is also a CPA, who received her financial training from Coopers & Lybrand, in addition to working for a large financial institution in New York (Prudential). Ms. Sakamoto is in charge of all the agency's financial records, and was previously the CFO at Hawaiian Tug & Barge Young Brothers for over 13 years. Ms. Sakamoto will be taking the lead on all financing matters of the acquisition and renovation activities.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

The Makiki properties include three parcels that contain various meeting facilities, classrooms, offices, commercial grade kitchen, and multi-purpose rooms totaling over 34,000 square feet. In addition, the property allows for future development opportunities to accommodate growth.

The locations CCH plans to consolidate onto this property total approximately 29,000 square feet. Renovation of the sanctuary building will provide approximately 16,000 square feet.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Jerry Rauckhorst, President and Chief Executive Officer – Mr. Rauckhorst has over 35 years of experience in the social services industry, with the last 28 years spent in executive positions. Mr. Rauckhorst has been the CEO for Catholic Charities Hawai'i for more than 10 years and has successfully brought forth the integration of the organization from three affiliate agencies to one agency. This involved the consolidation of three separate Boards into one Program Board of Directors. Mr. Rauckhorst will be taking the lead of CCH's Capital Campaign.

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B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

See Attachment 1, page 16

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

1. Council on Accreditation, through December 31, 2011; accredited for adoption, case management, child and family development and support, counseling, support and education, counseling, support and education (perpetrators group), domestic violence, family preservation and stabilization, foster care, immigrant and refugee resettlement services, intercountry adoption, kinship care, outpatient mental health, pregnancy support, residential treatment, supported community living, and workforce development and support services; and asset building services.
2. Center Social Worker is a licensed social worker in the State of Hawai'i
3. Hawai'i State General Excise License

BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2008 to June 30, 2009)

Applicant: Catholic Charities Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	1,000,000			
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By: Edward Ontai 527-4462		
(a) Total State Funds Requested	1,000,000	Name (Please type or print) Phone		
(b) Foundations/Corporations	8,500,000	[REDACTED] 01/25/08		
(c) Other Government Funding	5,000,000	Signature Date		
(d) Other Private Funding	5,500,000	Jerome E. Rauckhorst, President & CEO		
TOTAL REVENUE	20,000,000	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Catholic Charities Hawaii

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

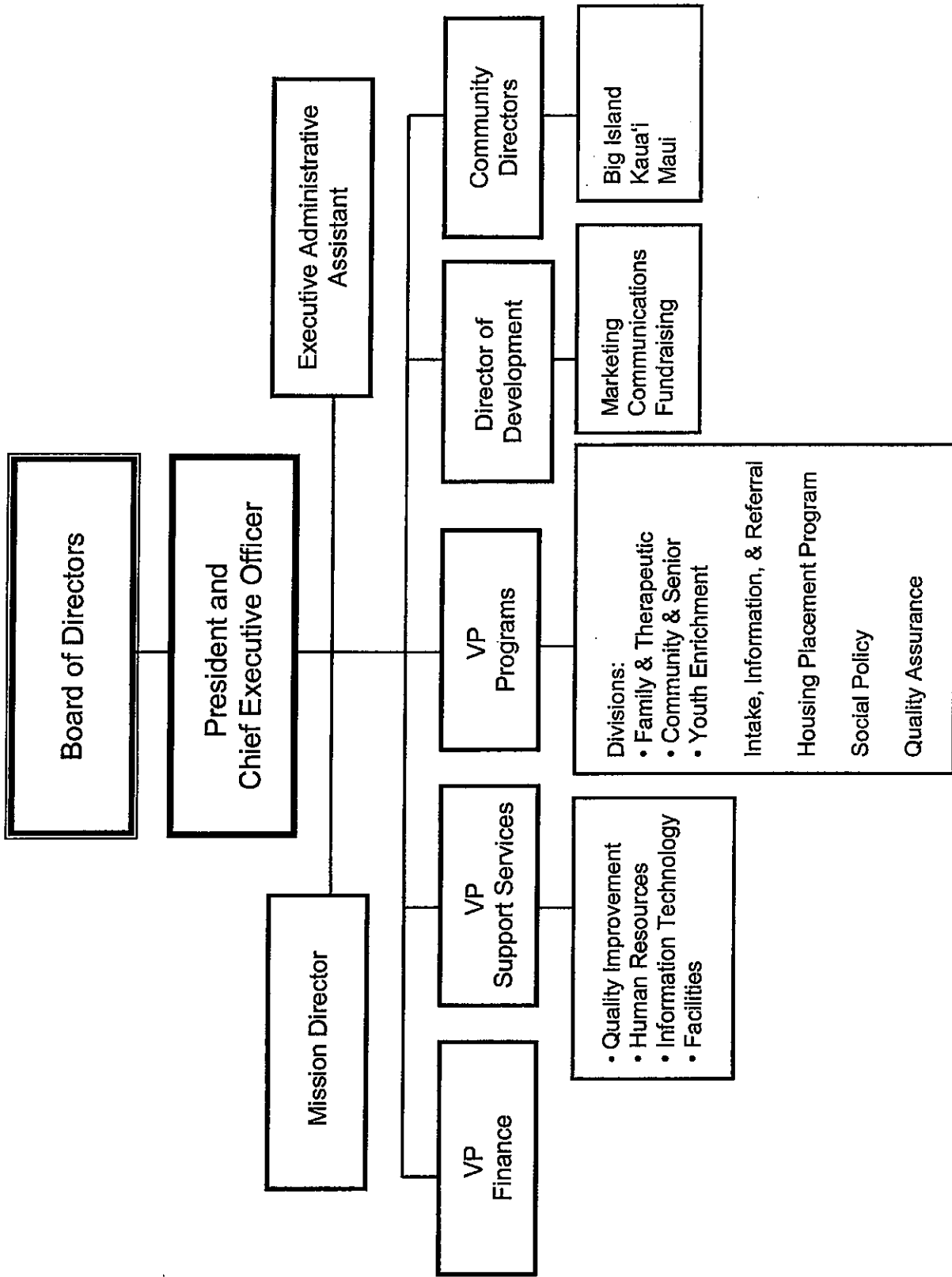
Applicant: Catholic Charities Hawaii

Period: July 1, 2008 to June 30, 2009

TOTAL PROJECT COST	FUNDING AMOUNT REQUESTED							FUNDING REQUIRED IN SUCCEEDING YEARS	
	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED				FY:2009-2010	FY:2010-2011	
	FY: 2005-2006	FY: 2006-2007	FY:2007-2008	FY:2008-2009					
PLANS	0	0	0	0	0	0	0	0	
LAND ACQUISITION	0	7,959,165	0	0	0	0	0	0	
DESIGN	0	0	288,000	0	0	0	0	0	
CONSTRUCTION/RENOVATION	0	0	0	1,000,000	0	0	tbd	0	
EQUIPMENT	0	0	0	0	0	0	0	0	
TOTAL:	0	7,959,165	288,000	1,000,000	0	0	tbd	0	

JUSTIFICATION/COMMENTS: The project will provide much needed facilities for programs and services that benefit at risk children, youth, families, and seniors statewide. This request is earmarked for renovations. Succeeding years funding request will be determined after FY2008-2009 budget is set.

tbd = To be determined



**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

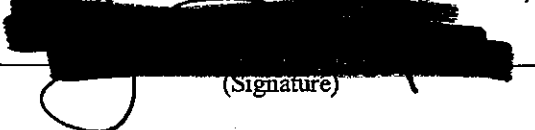
Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Catholic Charities Hawai'i

(Typed Name of Individual or Organization)



(Signature)

Jerome E. Rauckhorst

(Typed Name)

01/25/08

(Date)

President and Chief Executive Officer

(Title)