

House District 51 / 14

Senate District 25 / 7

THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 22-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST
AND PROGRAM I.D. NO. 93.558

DEPARTMENT OF HUMAN SERVICES

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Blueprint for Change (BFC)

Db: same

Street Address: 1500 S. Beretania St., #314
Honolulu, HI 96826

Mailing Address: same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Sara Izen

Title Executive Director

Phone # (808) 952-0488

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3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Request for funds for expansion of Neighborhood Place facilities to serve Waimanalo on O'ahu and Kauai and supplemental funding for the NPs of Central Kalihi, Kona, Puna, Waianae and Wailuku.

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2007-2008 \$ _____

FY 2008-2009 \$ \$467,500

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 1,332,318

COUNTY \$ 0

PRIVATE/OTHER \$ 6,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

SARA IZEN, EXECUTIVE DIRECTOR
NAME & TITLE

1/31/08
DATE SIGNED

I. BACKGROUND AND SUMMARY

1. APPLICANT'S BACKGROUND

The mission of Blueprint For Change (BFC) is to develop family-centered, community-driven service delivery models designed to protect children who are being abused, neglected or are at-risk. Neighborhood Places (NPs) have been established in the following communities:

- **Central Kalihi**
- **Waianae**
- **Puna**
- **Kona**
- **Wailuku**
- **Kauai**

These existing community-based sites are geared toward providing much-needed services ranging from prevention to intervention for at risk families throughout the state of Hawai'i.

BFC is a child welfare reform initiative that was established by the State Legislature in 1996 which became known as the Blueprint Coordinating Committee. Through private and public funding, two (2) NP pilot projects were implemented. In 2000, the Blueprint Coordinating Committee transitioned into a non-profit organization and was renamed BFC. Through public and private funding in 2001, BFC continued to subcontract to NPs throughout the state in accordance with its mission.

BFC is not an organization which offers only a single service. Its mission requires a community effort to develop and implement effective, integrated and collaborative approaches to protecting vulnerable children and families. Each NP shares a common vision which strives to ensure that *"every child in Hawai'i will grow up in a loving family, a nurturing home and a safe environment."* These neighborhood collaborations have the capability of dramatically changing Hawai'i's child welfare system. By establishing the necessary relationships with state contractors for family strengthening services and the Department of Human Services (DHS), fluid relationships will result enabling NPs to identify, address and remedy stressful family issues promptly, preventing a crisis situation in the family.

During last the last legislative session, the Legislature provided TANF monies to expand Neighborhood Places' services and to enhance services in the already existing five Neighborhood Places. Do to a late release in funds, the Blueprint for Change used these additional monies to begin a Neighborhood Place in two sites on Kauai. One site is on the west side of Kauai in Waimea in a family service center known to the community as Nana's House. The other site is in the Kapa'a area in a facility known as Hale Ho'omalua on the west side of the island of Kauai. The additional funds were used to provide

enhancement monies for the existing five neighborhood places so they could better meet the needs of their communities. The time frame for the release of the funding and the amount did not allow for the contracting and opening of a Neighborhood Place in Waimanalo.

The request for this GIA is three fold:

- **Funding to continue the provision of services on the Island of Kauai by funding the two NPs at \$75,000 per site;**
- **Expansion of NP services to Waimanalo; and**
- **Continued enhancement funding to the original 5 NPs at \$25,000 per NP.**

2. GOALS AND OBJECTIVES

NPs are comprised of diverse, rich, and effective services and programs that can be leveraged to produce a highly functioning facility. The proposed NPs will serve as a resource for family strengthening and enrichment in a family-friendly, community-driven manner. No family will be denied services. All families will help in the development of their own Individual Program Plan (IPP) and will be encouraged and supported in achieving identified goals.

The continuation of a NPs in Kaua'i and the funding of a NP in Waimanalo would allow for the provision of family-focused crisis counseling and support services for at-risk families facing significant personal obstacles such as child abuse and neglect, homelessness or potential homelessness due to substance abuse, mental illness or domestic violence. These NPs will offer a full continuum of community-based services, including crisis and problem-solving counseling, individualized safety planning, parenting resources, basic life skills, anger management, information and referral, outreach to homeless or "hidden" homeless, evaluation for TANF eligibility, employment services, training and on-going services to evaluate on-going safety concerns.

The goal of all NPs is to help the family remain together. In a number of families, homelessness may be a symptom of deeper family issues such as learning disabilities, substance abuse identification and treatment, depression and other untreated mental health needs, children with special needs. ***Our goal is to link these families and their children with the appropriate service or support network.***

The NPs will be provided with a broad array of informal and formal supports for families and children at-risk of child abuse and neglect. These services will be based on research data or demonstrated as effective in increasing family strength and protective factors and reducing risk factors based on best practices as prescribed by the National Clearinghouse on Child Abuse and Neglect, American Professional Society on the Abuse of Children, the Child Welfare League of America, and Prevent Child Abuse America.

The request for expansion funding to the original five (5) Neighborhood Places, **Central Kalihi, Waianae, Puna, Kona, and Wailuku**, would allow these five (5) sites to better meet the growing needs of their individual communities. Included within the GIA request is a 10% administrative cost for the Blueprint for Change to provide contracting oversight and to assist the Department of Human Services with child welfare system reform as was the original mission of the Blueprint for Change.

3. PUBLIC PURPOSE AND NEED TO BE SERVED

The Hawai'i Child Welfare Services (CWS) receives approximately 7,000 reports of child abuse and neglect each year. Its resources are increasingly stretched due to federal and state demands to provide more child welfare services. Heavy caseloads have made it impossible to provide a wide array of services for every family reported to the CWS. Over the past three years, the federal child welfare standards have intervened to cause a highly significant change in Hawai'i's child welfare services system to shift caseloads to community private partners. The intent is to provide family strengthening services before the family is split up and foster care imposed. **To date, 90% and better of families serviced by the NP's have been able to avoid involvement with foster care.**

Just three to four years ago, homelessness would have been considered grounds for taking children away from parents. That is no longer true today. The children of homeless families are often in need of counseling and other mental health services to help them deal with the harmful effects of living in at-risk situations and too often with substance-abusing parents. Angry, fearful, and disheartened by the prospect of foster care and the possible break-up of their families, the children are often unable to fully participate in school activities or engage in healthy behaviors leading to successful adulthood. Our services work to change the outcomes for these children and help them to learn to thrive.

4. TARGET POPULATION AND GEOGRAPHIC COVERAGE

Waimanalo Neighborhood Place (WNP)

Waimanalo is established as a predominantly Native Hawaiian Community and is home to approximately 10,000 residents. Non-Hawaiian residents in Waimanalo include other Pacific Islanders, Asians, Caucasians and various other ethnic groups. According to the 2000 Census data for Waimanalo (tract 113) 22% of the residents consider themselves Native Hawaiian, while a total of 55% consider themselves Native Hawaiian mixed with another race. Native Hawaiians are a key target for outreach efforts. There are more than 1,906 acres of Hawaiian homestead lands in Waimanalo with 644 homes which house 3,028 people. The median household income is \$60,357, with 14 % of the homestead population receiving public assistance.

According to data published by Kamehameha Schools, 64% of 2003's confirmed child abuse and neglect cases (CAN) in the state were from Native Hawaiian homes (*Ka Huaka'i: 2005 Native Hawaiian Educational Assessment*). This percentage increased from 42% in 1998 to 56% in 2000. These statistics are reflected in Child Welfare Services (CWS) cases in Waimanalo, a trend that is a result of increased drug use in the Native Hawaiian community. Available data covers the entire Koolau-poko area

CENSUS 2000 DEMOGRAPHIC

SUBJECT	NUMBER	PERCENT
Total population	9,872	100.0
SEX AND AGE		
Male	4,945	50.1
Female	4,927	49.9
Under 5 years	716	7.3
5 to 9 years	810	8.2
10 to 14 years	792	8.0
15 to 19 years	840	8.5
20 to 24 years	829	8.4
25 to 34 years	1,307	13.2
35 to 44 years	1,453	14.7
45 to 54 years	1,271	12.9
55 to 59 years	488	4.9
60 to 64 years	380	3.8
65 to 74 years	545	5.5
75 to 84 years	355	3.6
85 years and over	86	0.9
Median age (years)	32.2	(X)
18 years and over	7,058	71.5
Male	3,477	35.2
Female	3,581	36.3
21 years and over	6,525	66.1
62 years and over	1,203	12.2
65 years and over	986	10.0
Male	458	4.6
Female	528	5.3
RACE		
One race	6,484	65.7
White	1,339	13.6
Black or African American	35	0.4
American Indian and Alaska Native	21	0.2
Asian	1,664	16.9
Asian Indian	2	0.0
Chinese	151	1.5
Filipino	883	8.9
Japanese	460	4.7
Korean	34	0.3
Vietnamese	7	0.1
Other Asian ¹	127	1.3
Native Hawaiian and Other Pacific Islander	3,359	34.0
Native Hawaiian	2,957	30.0
Guamanian or Chamorro	1	0.0
Samoa	133	1.3
Other Pacific Islander ²	268	2.7
Some other race	66	0.7
Two or more races	3,388	34.3
Race alone or in combination with one or more other races ³		
White	3,634	36.8
Black or African American	117	1.2
American Indian and Alaska Native	275	2.8
Asian	3,898	39.5
Native Hawaiian and Other Pacific Islander	6,208	62.9
Some other race	351	3.6
HISPANIC OR LATINO AND RACE		

Total population	9,872	100.0
Hispanic or Latino (of any race)	822	8.3
Mexican	157	1.6
Puerto Rican	260	2.6
Cuban	3	0.0
Other Hispanic or Latino	402	4.1
Not Hispanic or Latino	9,050	91.7
White alone	1,210	12.3
RELATIONSHIP		
Total population	9,872	100.0
In households	9,651	97.8
Householder	2,354	23.8
Spouse	1,291	13.1
Child	3,157	32.0
Own child under 18 years	1,678	17.0
Other relatives	2,168	22.0
Under 18 years	1,028	10.4
Nonrelatives	681	6.9
Unmarried partner	182	1.8
In group quarters	221	2.2
Institutionalized population	5	0.1
No institutionalized population	216	2.2
HOUSEHOLDS BY TYPE		
Total households	2,354	100.0
Family households (families)	1,990	84.5
With own children under 18 years	807	34.3
Married-couple family	1,291	54.8
With own children under 18 years	562	23.9
Female householder, no husband present	488	20.7
With own children under 18 years	173	7.3
Nonfamily households	364	15.5
Householder living alone	234	9.9
Householder 65 years and over	71	3.0
Households with individuals under 18 years	1,238	52.6
Households with individuals 65 years and over	719	30.5
Average household size	4.10	(X)
Average family size	4.32	(X)
HOUSING OCCUPANCY		
Total housing units	2,486	100.0
Occupied housing units	2,354	94.7
Vacant housing units	132	5.3
For seasonal, recreational, or occasional use	26	1.0
Homeowner vacancy rate (percent)	0.9	(X)
Rental vacancy rate (percent)	3.2	(X)
HOUSING TENURE		
Occupied housing units	2,354	100.0
Owner-occupied housing units	1,591	67.6
Renter-occupied housing units	763	32.4
Average household size of owner-occupied unit	4.37	(X)
Average household size of renter-occupied unit	3.53	(X)

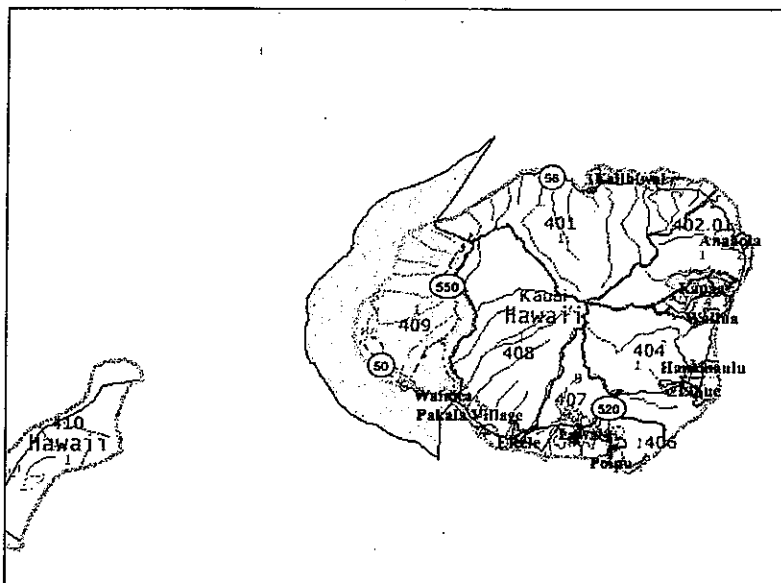
WNP would target families living in census tracts 113 but **would also have capacity to serve the Kailua area** of tracts, 109, 110, 111 and 112, located in zip code areas 96795 and 96734. From this population, WNP commits to serving 75 at-risk families of which 15 may be families with prior CWS involvement.

Neighborhood Place – Kaua`i

The present Neighborhood Places in Kauai is in two separate facilities. One location is on the west side in **Waimea** in a family service center known to the community as Nana's House. The other Neighborhood place is located in the **Kapa`a** area in a facility known as Hale Ho`omalua on the east side of the island. Nana's House covers the area from Koloa to Mana and Hale Ho`omalua works with families between Hanamaulu and Anahola. Families from the North shore often drive into Kapa`a to participate in the parenting classes or family counseling services. As the Neighborhood Places in Kauai have only been in operation as NPs since January 2008, no specific data has been able to be collected regarding the improvements within those specific communities. However, the response of the two different communities has been positive.

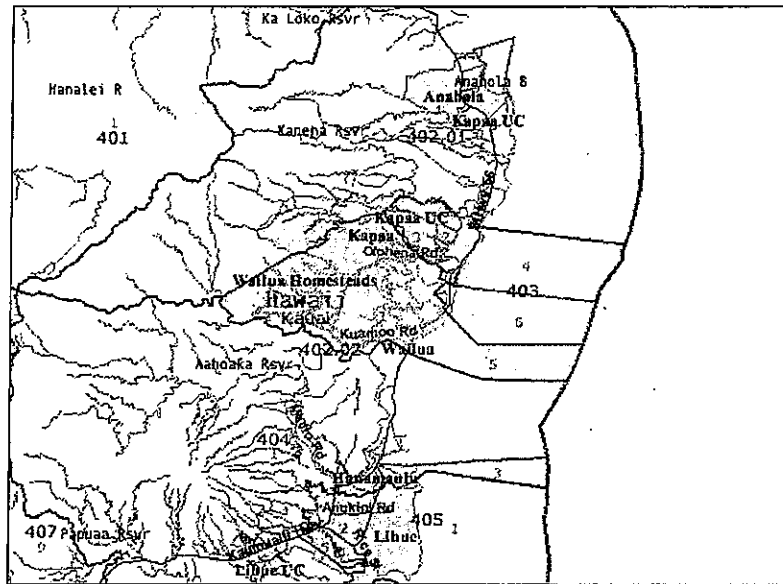
This geographic placement of a center on both the east and west sides of Kaua`i brings family services much closer to a large segment of the island's population. Many other support services are only available in Lihue. A trip from Waimea to Lihue can take approximately an hour each way. Bus transportation is very limited so providing services nearer to west side families will have tremendous impact.

The unemployment rate in Kaua`i County has historically been higher than the state of Hawai`i rate but that gap has closed in the last year. However, the Kaua`i poverty rate of 12.3% of families with children under 18 years of age remains higher than the state percentage. With the closure of the Kaua`i sugar cane industry, many of those higher paying jobs were replaced with lower paying positions in the visitor industry.



**Census Tract 409
Nana's House**

Census Tract 402 Hale Ho`omaluu



The two sides of the island are very different. The west side of the island is predominately rural with a number of small towns strung along the coastline. Waimea was the only district on Kaua'i that had a negative (-1.9%) change in population over the last 10 years. At the same time the Kapa'a area (Kawaihau district) registered an 18.5% population increase. The isolation of the west side families has grown during this time period while the increased population density in the Kapa'a area has brought greater transience to the area and a lack of historical connection to the neighborhood. The dramatic increase in housing prices island-wide has greatly increased family stress and homelessness on both sides of the island. One indicator of the impact of these changes on family well-being is that this year Nana's House provided more food to families than any other food site on Kaua'i.

Statewide drug arrests for the "non-narcotic" drug category during the first half of 2004, which includes crystal methamphetamine, increased 18.8%. An increase in this category was attributed to a higher number of reports on the neighbor islands while Honolulu reported a decrease. The use of crystal methamphetamine, as well as the abuse of other drugs and alcohol, has been a major focus of the Kaua'i Mayor's office and a concern for many families in the community.

The child abuse figures for Kaua'i during the last 5 years show a peak in 2002 followed by fewer reports of confirmed child abuse since then. This pattern is the same in all districts including the Waimea/Koloa and Kawaihau-districts. The 2004 child abuse and neglect cases of **unduplicated** children by district show that 36% of the children lived in the Kawaihau district and 30% in the Waimea and Koloa districts. 66% of the 317 children with confirmed or unconfirmed child abuse live in the areas in which the NPs would be located.

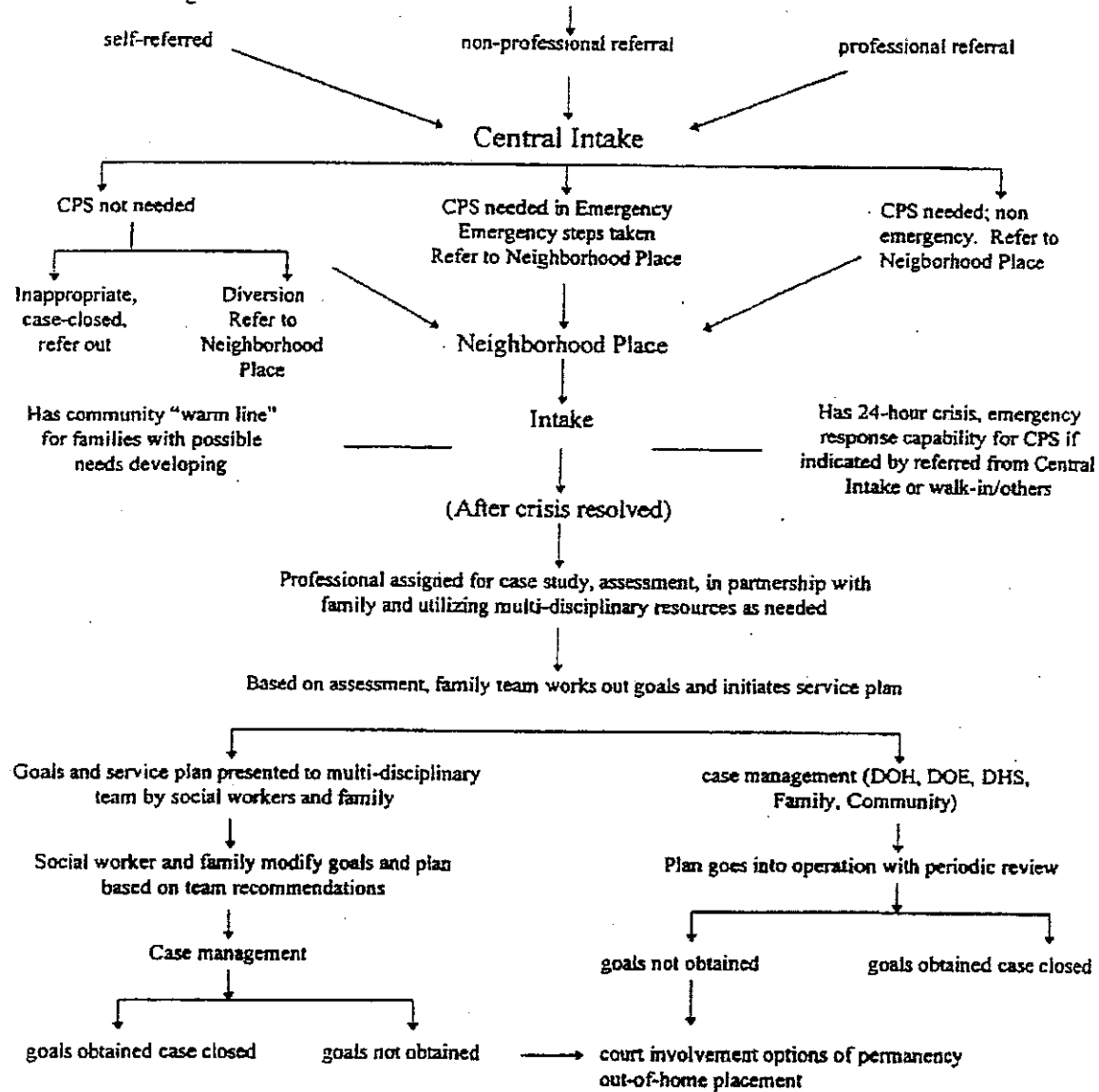
It is also very important to note that while the number of child abuse reports have gone down since 2002, the number of families referred to the Family Strengthening Services

(Diversio) program doubled between 2003 and 2004. In 2003-04, there were 70 families referred by CWS to the Family Strengthening Services (FSS) program; in 2004-05, there were 134 families and in 06, there were 142 families. Through January of this year, 98 families had already been referred to the FSS program on Kaua'i. Clearly, more families are being identified by CWS as at-risk of child abuse and prevention and intervention services must be provided in the community.

It is important to have a community-based NP located in the communities where the families at risk live so that it can reflect the specific strengths and needs of that community. Although the basic services are the same at either center, the resources and needs of the communities on the east side differ greatly from those on the west side and can only be met through a close collaborative network at the local level.

BLUEPRINT FOR CHANGE The Neighborhood Place Flowchart

Families with multiple problems/needs—financial, food, clothing, shelter, medical care, crime, drugs/alcohol, mental health problems, developmental delays, mental retardation, physical handicaps, school failure, truancy, educational neglect.



II. COMMUNITY BENEFIT

NPs engage families who are in need to linkage, referrals, basic life skills, job placement, and housing. The staff work with at-risk families, engage the substance abusing family, and transition homeless families into shelters or housing. There are identified areas on O`ahu where homeless families are seen in greater numbers. Crowded, unsafe conditions and policing of the usual homeless areas have sent families to areas of O`ahu where resources for employment and other basic needs are limited.

Service Areas	
Crisis Counseling	Trained Crisis Counselors will provide crisis counseling and support to family members facing problems associated with homelessness due to unemployment, substance abuse, untreated mental illness and/or domestic violence. They are encouraged to share their stories and offered reassurances that they are not alone; provide linkage to transitional or safe housing, engaged for substance abuse treatment, emotional problems, and directed to appropriate community resources. The children are given the special care and support they need to feel safe and assistance offered to help them thrive and be ready to succeed in school.
Safety Planning	Safety plans for families seeking crisis intervention services are crucial, especially those who are homeless. NPs facilitate safety planning that is tailored to the individual needs of each family member.
Childcare and Parenting Classes	NP's offer pre-arranged childcare services and classes for parents who lack adequate parenting skills or who need an increased awareness of how to keep their children safe in situations of homelessness.
Information and Referral	NP staff offer clients linkage and assistance to determine eligibility for the variety of services available. All information and referrals are responded to within 24 hours and referrals completed within two weeks to ensure timely linkage to community resources. The referral completion time used to be one week, however, we found the homeless factor increases the amount of time needed to connect families to resources.
TANF	BFC works closely with DHS to design a contract specific to the NP system of care. This unique partnership has proven to be highly effective in ensuring that families in high-risk communities throughout the state receive important family strengthening services.
Database/ Follow-up	BFC has established a database for the purpose of tracking the outcomes for families that come in contact with all our NPs. The consistent achievement of desired outcome demonstrate that its services strengthen Hawai`i's communities, allow families to resolve issues and stay together, and improve the safety and well being of Hawai`i's youth. Follow-up activities are completed on each family at six months and one year intervals in order to evaluate whether these families have remained safe and healthy and if additional NP services or the more formal child welfare services may be needed.

Core Services	
Family Strengthening Planning and Monitoring	Families will be assisted in creating a three to six-month Individual Program Plan (IPP) supported by NP staff. The IPP will include assessments, development and support activities, and referrals to needed resources, timelines, specific behavioral objectives and milestones. Because research tells us that the level of intensity of intervention is key to success, families will be encouraged to focus on their IPP and work diligently toward goals. Families will be helped in aligning behavioral objectives identified in their IPP with objectives they identify in other collateral programs -- such as parent education, anger management, stress management, job readiness, concrete needs, obtaining affordable housing—to ensure consistency and mutual reinforcement.
Information/ Referral	Families will be given information and referrals to available resources in the community according to the goals and desires of the family. The NPs will build and maintain effective working relationships with resources available to Windward families. Resources will include services aimed at responding to the presence of risk factors by building protective factors through counseling, positive parenting classes, family strengthening activities, addiction services, literacy programs, economic supports, etc. Families will also be encouraged to participate in parent-to-parent mutual support groups facilitated by the NPs or other groups.
Family Friendly Program Support	Families will be given needed support to allow attendance at programs and access to services -- such as transportation and childcare. Family culture and language will always be a consideration when developing referral options.
Mutual Aid/ Neighborhood Support	Waimanalo has many <i>kupuna</i> (grandparents) caring for their <i>mo'opuna</i> (grandchildren). Interviews with community members and discussion at the Waimanalo Neighborhood Board indicate this situation is a growing concern for the community. Many <i>kupuna</i> do not have the resources to handle young children, neither are they skilled to address challenges presented by teenagers, all the while trying to cope with their own natural aging process which includes declining health. A support group of <i>kupuna-to-kupuna</i> will be established, which we hope to co-facilitate with another community service provider and other <i>kupuna</i> facilitators. Our goal is to provide support to <i>kupuna</i> in their efforts to keep their families together during stressful situations. The outcomes we hope to establish are greater caregiver self-esteem and competence, less social isolation, increased ability to handle stress and better understanding of grandchildren and their needs as well as better understanding of their own developmental needs.
Public Awareness and Community Capacity Building	A minimum of two (2) community programs per year will bring together neighbors, service providers, and other community stakeholders for information sessions on child maltreatment, child development, resources, cultural diversity in child-raising, and public policy. Collaborating agencies will also update their stakeholders on child safety issues/mechanisms through distribution of information and NP training programs. NPs will also participate in community events hosted by other organizations.
Child Resiliency/ Empowerment	Waimanalo already has strong, established childcare and child strengthening programs including Hana Like Home Visitor Program, Kamehameha Preschool and Hi'ilani Program, Early Head Start, and Even Start at Blanche Pope Elementary School. WNP will coordinate with such programs to become familiar with them and will work together with them by holding group sessions with them for parents and children.

III. EXPERIENCE AND CAPABILITY

A. NECESSARY SKILLS AND EXPERIENCE

The BFC and its NPs are much more than an innovative social service strategy. BFC represents a truly integrated and collaborative approach with a specific vision and has clearly proven that the NP concept is having a powerful impact on the lives of at-risk children and their families in communities throughout the state of Hawai'i.

Through years of experiences and relationship building with other organizations and community groups over the years, the Neighborhood Places have been able to provide a safe, nurturing environment for families in need of support. Working within each of their communities and with other community providers, businesses, local churches, schools, etc. the NPs have become Centers where families come for information, family activities, outreach, counseling and help accessing other services available within their communities. They are Centers where people from other agencies, local leaders and members of the faith based community meet to plan, collaborate and share resources. The Neighborhood Places not only provide direct service, but also provide a framework and setting where other agencies and community members come together to increase the support available to families of Hawaii.

B. QUALITY ASSURANCE AND EVALUATION

The BFC and its NP partners commit to ensure the highest possible quality of services through their participation in an ongoing Continuous Quality Improvement (CQI) process. The CQI process defines how BFC/NP will assess and improve its overall performance and for meeting professional standards which meet or exceed outcome expectations. The CQI process is designed to reinforce the value of peer learning, making decisions based on data and solid analysis of information, the importance of ongoing staff training and development and integration of research and best practices.

The purpose of the plan is to describe the procedures and define the roles and responsibilities that support BFC /NP in obtaining the highest level of family strengthening services. First and foremost, this is done on behalf of the families and children that are served. Secondly, for the purposes of compliance with contract and funders' requirements and to implement best practices.

In order for BFC to implement an effective CQI initiative, the following must be in place:

1. A Board level commitment to implementation of the CQI process
2. Hiring of a CQI Resource Person who reports to the Chair of the Board Program Committee and resources allocated to convene the Peer Review Team
3. A written CQI plan with policy, procedures and resources
4. An effective BFC strategic planning process
5. Written program policies and procedures to guide NP service delivery
6. Outcome objectives for each program component
7. An ongoing integrated training and technical assistance plan

8. An annual evaluation of BFC efficiency in utilization of both human and financial resources
9. Integration of CQI findings and external monitoring and evaluations

There are three major components of the BFC Continuous Quality Improvement Process

1. **Strategic Planning:** A formal strategic planning process will begin in mid 2008. This process is the responsibility of the BFC Board of Directors and will include stakeholder input, an environmental scan to determine continued relevance of the NP service delivery model, demographic profiles of community risk factors and a review of best and promising practices.
2. **Peer Review Process Component:** Peer review is a core component of BFC Continuous Quality Improvement process. Peer review is based on the BFC value of promoting a learning environment designed to promote innovation and service improvement by learning from NP partners.
 - a. The Peer Review team will be composed of:
 - 1) BFC Board Program Committee designee
 - 2) BFC Executive Director
 - 3) CQI Resource Person
 - 4) NP Program Directors
 - 5) Other resource people as needed; i.e., demographers, DHS staff
 - b. Peer Review Team meetings will be convened by the CQI Resource Person on a quarterly basis.
 - c. The Peer review team will have the following responsibilities,
 - 1) Determine indicators, sampling sizes and thresholds for the CQI Review Process
 - 2) Develop the review schedule
 - 3) Conduct case review on selected cases which will cover:
 - The appropriateness of the referral
 - The quality of the assessment
 - The appropriateness of service plan based on the assessments
 - Outcomes of services
 - Discharge planning and follow up
 - 4) Review of NP progress toward BFC/NP outcomes
 - 5) Identification of barriers to outcomes being obtained
 - 6) Review of stakeholder and consumer feedback
 - 7) Review of all incident and grievance reports

- 8) Review of BFC/NP training and technical assistance needs
- 9) In a written report analyze the results of the CQI process and make improvement recommendations to the BFC Executive Director and Program Committee of the Board of Directors quarterly
- 10) Review and evaluate recommended improvements for effectiveness

3. Monitoring Component:

- a. Occurs on a quarterly basis through NP submittal of Quarterly Activity Reports
- b. Annually, BFC will conduct a monitoring of all NP contracts to ensure compliance with all contract requirements. These monitoring reports are confidential between the BFC and the NP. They may be used as part of the Peer Review process only with the consent of the NP Program Director.
- c. Results from the periodic monitoring conducted by DHS will be incorporated into the CQI process.
- d. Annually, in a report to the full Board of Directors the CQI Resource Person will incorporate recommendations from the Peer Review Team, BFC and DHS monitoring reports, consolidate data from the demographic and environmental scans, discuss training and technical assistance needs and reviews the current efforts of the committee.
- e. Corrective Action
BFC will establish procedures to assist any NP that are not performing according to expectations which include:
 - A corrective action plan
 - Necessary follow up actions
 - Timetable for achievement
 - Determine responsible parties

4. Continuous Quality Improvement Team Roles and Responsibilities

- a. BFC Board of Directors
 - 1) Conduct Strategic Planning at a minimum every four years.
 - 2) Appoint a member of the BFC Program Committee to sit on the CQI Peer Review Team
 - 3) Quarterly, at meetings of the Board of Directors, review and act on any recommendations from the CQI Peer Review Team
 - 4) Ensure human and fiscal resources are available to maintain an effective CQI process

b. NP Program Directors

The NP Program Directors serve as members of the CQI Peer Review team.

- The NP Program Directors are responsible for the design and implementation of their own internal NP CQI process. Minimally, this process will include:
 - ✦ A comprehensive chart review, using the BFC/NP Chart Review Checklist
 - ✦ Conducting the GFC/NP Consumer and Stakeholder Satisfaction Survey
 - ✦ Provision of ongoing case supervision

C. FACILITIES

Waimanalo Neighborhood Place (WNP)

The Waimanalo Neighborhood Place will be housed in a suite adjacent to Parents And Children Together's (PACT) Waimanalo Hana Like Home Visitor [Healthy Start] Program. It is located at 41-0388 Wailea Street in Waimanalo behind the "Homestead 7-11," which is well known in the community. The space, although small, can house the proposed staffing. WNP will be able to use space in the Early Head Start portable on the property for meetings and group activities.

This location is ideal because it is near a bus stop and is situated on a quiet side street with parking. Co-location with Hana Like and Early Head Start will facilitate referrals to the WNP and conversely expedite referrals into these two programs for families with young children. It will have the benefits of being a multi-purpose site, avoiding the appearance that all visitors are perpetrators of child abuse and neglect. Arrangements will also be made for the convenience of families including visits to homes, community facilities or parks.

Neighborhood Place – Kaua'i

Nana's House is located at 9875 Waimea Road in Waimea and serves the families on the west side of Kaua'i from Koloa to Mana. Hale Ho'omalulu is located at 4-111 Kuhio Highway in the Kapa'a area and serves families from Hanamaulu through Anahola. Home visits and transportation are offered at both sites to make it possible for families to easily access services.

Both Nana's House and Hale Ho'omalulu are located in plantation style houses. They are furnished and decorated to create a home like environment where families feel comfortable. Nana's House contains a large living room, a kitchen, a dining room and four smaller "bedrooms." Hale Ho'omalulu has a living room, three "bedrooms," a kitchen and a dining area. At both houses the living room is used for meetings and the smaller rooms are utilized as a "clothes closet" which is available for families who need clothing for themselves or their children; a counseling room; a children's playroom and a small workspace. The kitchen is used for the Food Pantry, which is a food distribution site for families in need, and for cooking classes. The community has donated the furnishings at Nana's House and Hale Ho'omalulu.

At Nana's House, the dining room functions as the office. It is equipped with desktop computers, a copier and a fax machine. At Hale Ho'omalua, the front bedroom serves as the office area and is also equipped with computers, fax machine and a copier. Both centers are connected to the main organization-wide computer network through a high-speed connection. Nana's House and Hale Ho'omalua have been renovated to meet ADA specifications.

The Administrative staff that supports the Kauai Neighborhood Places is housed in the Child and Family Service (contracted to deliver NP services on Kauai) main office at 2970 Kele Street, Suite 206 in Lihue. The office is centrally located and near to the Department of Human Services and other state, county and private provider offices. It is ADA accessible.

IV. PERSONNEL: PROJECT ORGANIZATION AND STAFFING

A. PROPOSED STAFFING, STAFF QUALIFICATIONS, SUPERVISION AND TRAINING

The Blueprint for Change purpose from the beginning is to locate funding and subcontract with local community organizations to provide Neighborhood Place services within specific communities who have high rates of child abuse and neglect. Through this process, the staff of the Neighborhood Places in Kauai and Waimanalo will not be employees of the Blueprint for Change but will be employees of agencies within the specified and funded communities. The Neighborhood Places of Kauai and Waimanalo will be funded at \$150,000. However, to provide additional information on configuration of staffing and activities, we provided the below information

Grant-in-Aid funds will support the following positions and job descriptions:

Waimanalo Neighborhood Place (WNP)

Waimanalo Program Director will function as the Project Manager and will: Develop and implement WNP strategic directions, lead community networking and partnership building, coordinate training and staff development, review charts, oversee and supervise operations and service delivery, and be responsible for adherence to BFC's continuous quality improvement program. He/She will pursue additional funding and resource development, and encourage WNP staff and stakeholders to advocate for support and development of family strengthening and child abuse prevention.

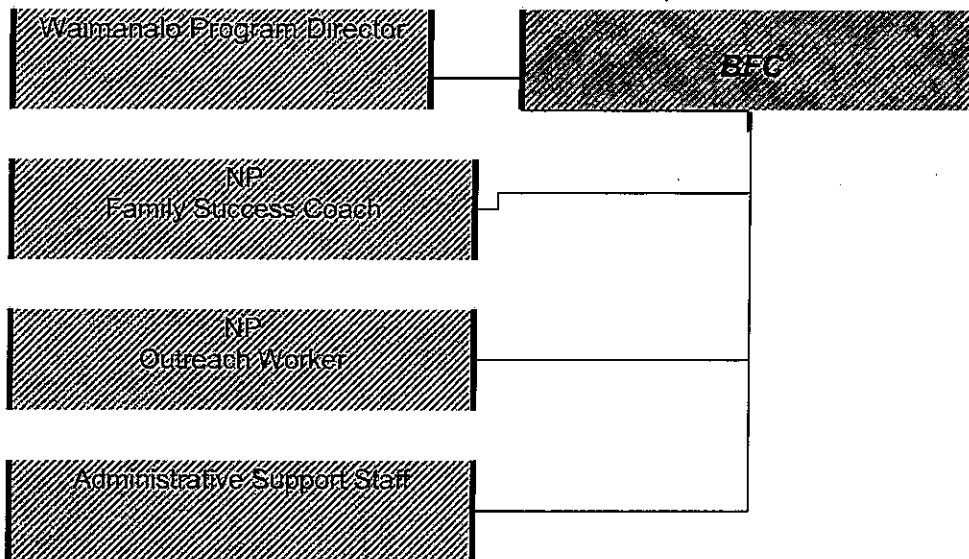
NP Family Success Coach will be responsible for day-to-day service delivery, maintenance of working relationships with families, community organizations, collaborating agencies, and referral resources. This position will ensure that assessments are properly administered, best practice methodologies are employed, and contract requirements are met. He/She will assess families using the Family Assessment Tool and other clinical assessments and assist families in developing and completing Individual Program Plans. The incumbent will create an outreach plan for the community and

oversee two CAN prevention events annually. This person will supervise the Program Specialist.

NP Outreach Worker will conduct outreach and maintain contact with families and encourage participation in prescribed activities; s/he will assess families using the Family Assessment Tool and other assessments and assist families in developing and completing Individual Program Plans; monitor and evaluate families' progress and participation; provide information and referral services; develop and facilitate mutual aid and support groups; make referrals for self-selecting families as needed along with appropriate data collection; help families successfully exit the WNP program by attaining Individualized Performance Plan goals and encourage them to maintain affiliation for follow-up with WNP. Implement an outreach plan for the community and participate in providing two CAN prevention events annually.

Administrative Support Staff will provide administrative and clerical support; attends to the organization and coordination of office activities; supports and coordinates the work flow for the office; processes timesheets, purchase orders and other necessary administrative requirements.

B. ORGANIZATION CHART



Neighborhood Places – Kaua`i

Program Director, Novelyn Hinazume, has a Master's Degree in Counseling Psychology, and clinical and administrative experience. Novelyn provides the clinical supervision and oversight functions for Nana's House, Hale Ho`omalua as well as the Family Strengthening Services Program. The families that are provided counseling and outreach services at Nana's House and Hale Ho`omalua are at risk for child abuse or in crisis. With child safety at the ultimate concern, it is important to have strong clinical support for the direct service staff. The program Director position requires direct clinical experience with children and families and experience in clinical supervision. The Program Director is also able to provide continuity of service for families in the event of staff illness or vacancies.

Program Coordinator. Requires a Bachelor's degree and four years of experience. The Program Coordinator at Hale Ho`omalua, Dory Ferias, has had the Bachelor's requirement waived because of her extensive experience working with families on the east side of Kauai and her knowledge of community history resources. She started at Hale Ho`omalua as the center's first Outreach Worker and was promoted to Program Coordinator because of her organizational skills and strong connection to the Kauai east side families and organizations. Dory has lived on the east side for most of her life. She participated in the Regional Planning Committee that worked to establish Hale Ho`omalua as the Queen Lili`uokalani Children's Center representative. Our current Program Coordinator at Nana's House, Nancy Golden, has a Bachelor's degree in Early Childhood Education and over 40 years of experience working with children and families and coordinating community programs. Nancy has been with Nana's House as the Program Coordinator since its beginning in 1996.

Community Outreach Specialist. Gayle Mizukami has been our Community Outreach Specialist at Nana's House since March 2001. Gayle has a Master's Degree in Counseling and has been working with children and families since 1993 and exceeds the NP requirements for this position. Gayle is from west Kauai and is known and respected in the community. Jon Segismundo has a BA and has been the Community Outreach Specialist at Hale Ho`omalua since it opened in 2002. He lives and works in east Kauai and has extensive connections to the area service providers.

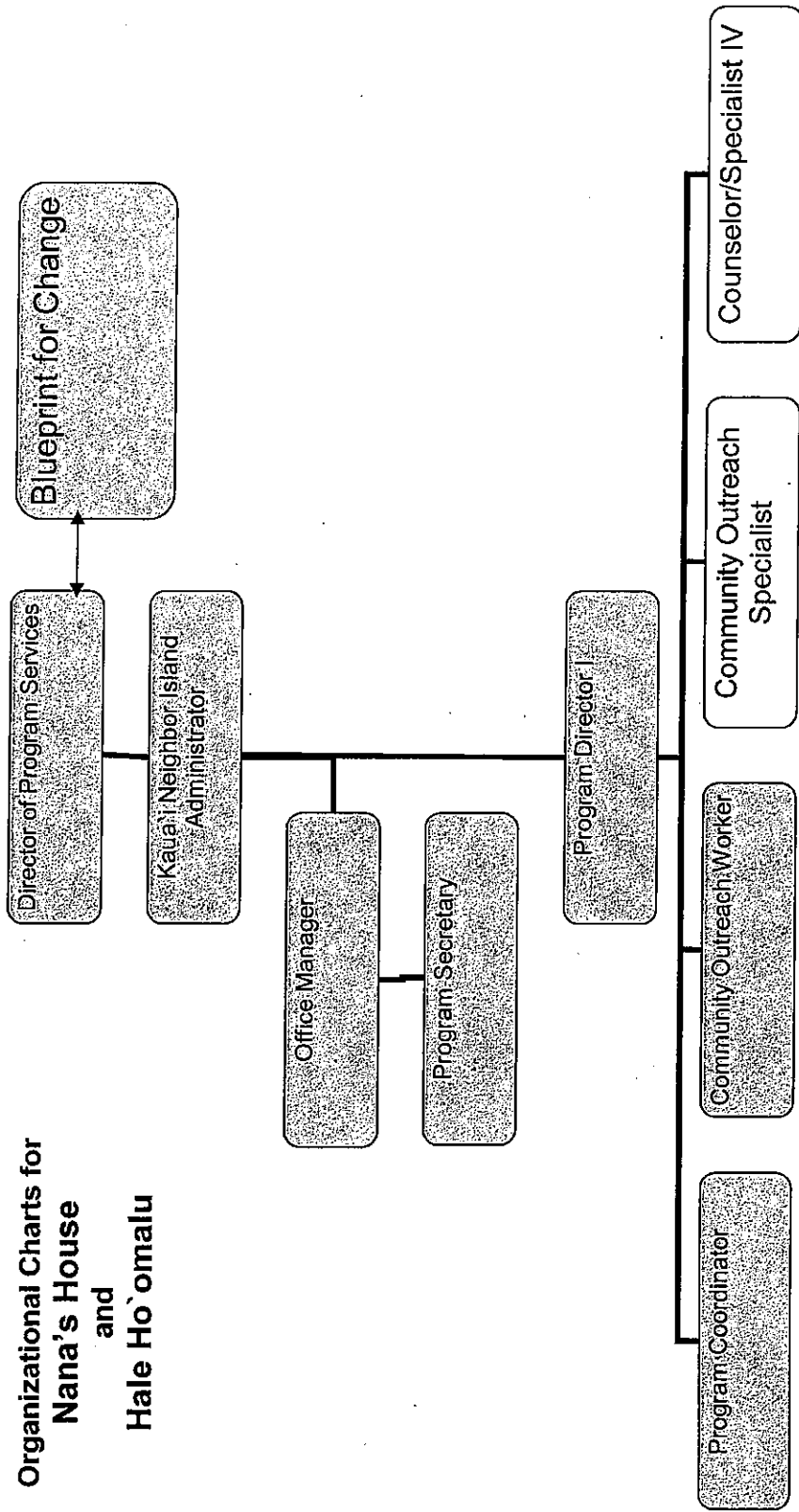
Specialist IV. Caroline Miura provides individual, couples and family counseling at both centers. The requirement for this position is at least two years of experience post Master's degree and documented training in the areas of child abuse and domestic violence. Caroline Miura exceeds both of these requirements.

Outreach Worker (Part time). Each center has part-time Outreach Workers with experience working with families and is available to greet families and help them with the clothes closet, food pantry, as well as information and referrals. Since many of the other staff members are often out at home visits, helping families in the community or participating in community meetings, it is essential to have staff that remain at the house to greet families and help them to feel comfortable. David Martin and Anna Machado

provide those services at the two Neighborhood Place sites at Hale Ho`omalua and at Nana's House.

Neighbor Island Administrator. This position for Kauai requires a Master's degree and four years of post master's administrative and supervisory experience. The current Neighbor Island Administrator, Lucille Calderon, has over twenty-five years of direct service and administrative experience and has overseen the Family Centers and the Kauai CFS office since 1999.

**Organizational Charts for
Nana's House
and
Hale Ho`omalulu**



V. SERVICE SUMMARY AND OUTCOMES

A. SCOPE OF WORK, TASKS AND RESPONSIBILITIES

BFC through its network of NPs offers a full continuum of community-based services, including crisis and problem-solving counseling, individualized safety planning, childcare and parenting, basic life skills, anger management, information and referral, outreach to the homeless and "hidden" homeless, evaluation of TANF eligibility, training and on-going services to evaluate safety concerns.

Our work is to help the family remain together. Homelessness is viewed as a symptom that may identify other family considerations that precipitated the homeless situation, such as ongoing substance abuse, untreated mental illness, or domestic violence. The WNP will serve a minimum of 75 families each year with case management. In addition, WNP through community outreach will offer information, referrals and linkage to community services for a minimum of 150 residents. Over 70% of the families served are from low to moderate income families. **The existing NPs have achieved outcomes of 90% and better for the past 5 years in keeping families safe and out of child welfare system.**

B. PROJECTED ANNUAL TIMELINE – OUTCOMES OF SERVICE

Waimanalo Neighborhood Place (WNP)

Objectives and Major Tasks	Performed By (Position)	Month											
		1	2	3	4	5	6	7	8	9	10	11	12
Select provider for the delivery of services for the Waimanalo NP. Develop and finalize contract with provider.*	BFC Executive Director	X											
Advertise, organize interview team, and hire staff: Family Success Coach, Program Specialist 1	Agency contracted with to deliver services.	X	X										
Provide basic staff training; personnel policies, MIS requirements, NP philosophy, guidelines and procedures	Program Director of the WNP and staff of the BFC		X	X	X	X	X						
Establish NP offices, including MIS and communications	Program Director of the WNP and staff of the BFC	X	X										
Purchase and install furnishings, equipment and supplied required for operations.	Program Director of the WNP and staff of the BFC	X											
Inform communities of grant receipt and program start up	BFC and Sub-contractor	X	X	X									
Participate in BFC quality improvement team meetings, policy meetings and trainings	WNP Staff		X	X	X	X	X	X	X	X	X	X	X
Participate in other child abuse and neglect trainings	WNP Staff		X	X	X	X	X	X	X	X	X	X	X
Provide child abuse and neglect prevention events in the community	WNP Staff				X	X	X	X	X	X	X	X	X

*The BFC has already gone through a process to evaluate proposals from community based agencies for service delivery in the Waimanalo area.

The Waimanalo NP will provide services to 75 families annually. These families will be involved in one or more of the following services: case management, parenting classes, counseling, information and referral and/or basic need such as food or clothing. Other services may also be available to families depending on community resources and support.

Neighborhood Places – Kaua`i

The two (2) Neighborhood Place of Kauai (operated by Child and Family Service) have been in operation since January 2008 with funding from the Blueprint for Change's GIA TANF funding that was awarded last legislative session. For the Kauai NPs, there will be no start up required. The only specific item to be addressed is that their contract with the Blueprint for Change would need to be modified to include an additional year of funding.

The NPs on Kaua`i will provide services to 50 families annually at each site for a total of 100 families. These families will be involved in one or more of the following services: case management, parenting classes, counseling, information and referral and/or basic need such as food or clothing. Other services may also be available to families depending on community resources and support.

Expansion Funding for the Original Five Neighborhood Places

As above, the only additional work would be the contract amendments with the existing Neighborhood Places in Waianae, Central Kalihi, Puna, Kona and Wailuku as these NPs are funded through a POS contract between the Blueprint for Change and the Department of Human Services.


Outcomes and Data

The NP outcomes are the same but delivered within each community's unique needs and resources. The goal of the each Neighborhood Place has been to reduce the incidence of child abuse in their communities by working with at-risk families. Each family is helped to learn the skills they need to provide a safe and nurturing home for their children.

Data will be collected at all sites to assure that we are meeting the basic NP outcomes:

BUDGET REQUEST BY SOURCE OF FUNDS
 (Period: July 1, 2008 to June 30, 2009)

Applicant: **BLUEPRINT FOR CHANGE**

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9 Contractual Services-Sub Contract				
a. Waimanalo NP	150,000			
b. Kauai NP	150,000			
c. Expansion 5 Existing NPs	125,000			
10 BFC Admin costs @ 13%	42,500			
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	467,500	Lorraine Jones	(808) 952-0488	
(b)		Name (Please type or print)		Phone
(c)				1/31/08
(d)		Signature of Authorized Official		Date
TOTAL REVENUE	467,500	Sara Izen,	Executive Director	
		Name and Title (Please type or print)		

VI. OTHER

A. LITIGATION

None.

B. LICENSURE OR ACCREDITATION

Not Applicable.

DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawai'i Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

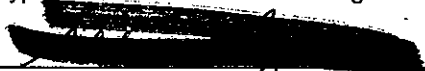
Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

BLUEPRINT FOR CHANGE

(Typed Name of Individual or Organization)



(Signature)

1/31/08

(Date)

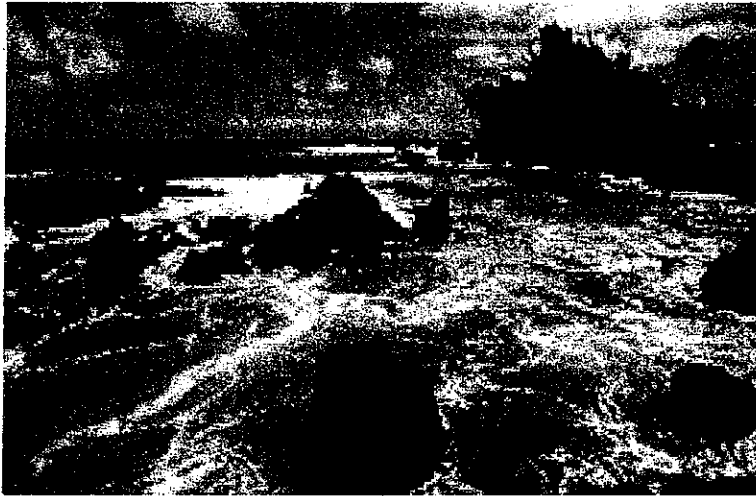
Sara Izen

(Typed Name)

Executive Director

(Title)

**Neighborhood Places for the
Communities of Waimanalo on O`ahu
and for
Waimea and Kapa`a on Kaua`i**



Application for 2008 Grants-in-Aid

January 31, 2008

Submitted by :



**Blueprint
FOR Change**

...for a more responsive child welfare system

1500 South Beretania Street, Suite 314
Honolulu, Hawaii 96826
Tel: (808) 952-0488

Contact: Sara Izen, Executive Director
Email: sizen@blueprintforchange.org

