

House District 28
Senate District 12

THE TWENTY-FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 14-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING GRANT REQUEST – CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Assistive Technology Resource Centers of Hawaii
Dbas:
Assistive Technology Resource Centers of Hawaii
Street Address:
414 Kuwili Street, #104, Honolulu, Hawaii 96817
Mailing Address:
414 Kuwili Street, #104, Honolulu, Hawaii 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name J. MICHAEL JONES
Title Executive Director
Phone # 532-7110
Fax # 532-7120
e-mail mjones@atrc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:
(SEE ATTACHMENT.)

(Maximum 300 Characters)

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

6. SSN (IF AN INDIVIDUAL): _____

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 36,072

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE

AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 430,000

COUNTY \$ 0

PRIVATE/OTHER \$ 40,000

TYPE AND TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

J. MICHAEL JONES, EXECUTIVE DIRECTOR

NAME & TITLE

JANUARY 28, 2008

DATE SIGNED



**Assistive Technology
Resource Centers of Hawaii**

Linking, Educating, Empowering People with Assistive Technology

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Vice President

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Jim Motonaga

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David Fray

Peter Fritz

Lucy Gay

Alisa Mitchener

Jim Motonaga

Sheryl Nelson

ebecca Rude Ozaki, Ph.D

inz-Guenther Pink, Ph.D

Doran Porter

Guy Tagomori

Charlotte Townsend

Charles Vesy

Executive Director

Michael Jones

**APPLICATION FOR GRANTS & SUBSIDIES
Chapter 42F, Hawaii Revised Statutes**

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Camp Cool: Thirteen one-day computer exploration camps for children with disabilities and their siblings/friends ages 8 - 15 years of age, operated on four islands. Explore, learn, and chose "Assistive Technology" to match each child's unique disability.

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. **A BRIEF description of the applicant's background;**
Assistive Technology Resource Centers of Hawaii (ATRC) was founded in 1997 as a non-profit organization with a mission of serving people with disabilities through technology so that they may live a more abundant life.
2. **The goals and objectives related to the request;**
The goal of the project is to provide instruction to children with disabilities which would allow them to develop their computer skills. *Camp Cool*, our training seminars for these children, would increase their quality of life, allow them to communicate more effectively with others, and would permit them to compete in the workplace, thus opening the doors to independence. This goal will be achieved by providing instruction in the following areas:
 - Identifying and selecting assistive technology devices with an understanding of each individual child's disability;
 - Instruction in basic web design to enable each child to build their own website;
 - Instruction in video production using digital photography; and
 - Instruction in 3D animation.
3. **State the public purpose and need to be served;**
This project will build the skills of children with disabilities in the area of technology so that they can gain self-esteem and become more independent. The general public benefits by having the literacy level of its citizens strengthened in the areas of computer science and technology.
4. **Describe the target population to be served.**
The population to be served is children with disabilities from 8-15 years of age, along with their parents, grandparents, guardians and friends.
5. **Describe the geographic coverage.**
Camps will be conducted on the islands of Oahu, Maui, Hawaii, and Kauai.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

ATRC is proposing a one year project to serve children with disabilities through thirteen (13) one day assistive technology computer camps. ATRC will plan, develop, and implement curriculum, secure locations, market the camps, maintain camp records including disability documentation, camp applications and final evaluations. ATRC will purchase, maintain, train, and demonstrate assistive technology and other related technology. ATRC will provide staffing, leadership, and fiscal oversight.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

The project is expected to provide all 13 camps to the community from October 1, 2008 through June 30, 2009.

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

Upon the completion of each of the 13 camps a survey will be provided to all participants, including parents, grandparents, guardians and children, to allow for consumer input and feedback. Pre and post tests will be administered to the children to gage their knowledge and knowledge change about assistive technology. Using post-camp test results, if it is determined that an area of instruction results in marginal comprehension across the board, that area will be restructured prior to subsequent camps.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

ATRC's Consumer Advisory Board will provide advisory oversight for the implementation of the 13 camps. Focus group discussions will be conducted at the end of each camp to gage additional evaluative information. Quantitative and qualitative results will be collected and analyzed from surveys and focus groups to report on the project's effectiveness.

The measures of effectiveness will include:

- Increased awareness and knowledge of assistive technology.
- Improved comprehension of computer usage.
- Ability to design web sites and import digital photographs.
- Ability to transfer web designs, 3D animation and other camp projects to CDs.

ATRC will report to the State agency the success and improvement levels of each participant, the results of the camp surveys and changes to be made, if any, to allow for continued improvement and skills growth of camp participants. It is expected, however, that 100% of the participants will have a change in knowledge about assistive technology and that 100% will be able to identify at least one assistive technology device appropriate for their disability.

One hundred percent of the parents will have been provided with resource information related to their child's specific disability, and four counties will have been served by the project.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$9,018	\$9,018	\$9,018	\$9,018	\$36,072

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

ATRC is the sole provider of assistive technology services in Hawaii under the Federal Assistive Technology Act and has, since its inception, conducted training on assistive technology both on group and also on an individual basis. ATRC has

developed the necessary skills to provide this service by keeping current with best practices in training, assessment and identification of assistive technology for people with disabilities.

For the last five years ATRC has conducted computer training courses in Honolulu for children with disabilities.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

The ATRC has an onsite computer lab that is fully equipped with the latest assistive technology and a portable assistive technology laboratory that will be used to conduct the *Camp Cool* programs which are also proposed for the Neighbor Islands. Working together, ATRC and the Neighbor Island services will identify and select sites that are ADA compliant for these off-island camps.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The overall supervision will be provided by the Executive Director who has more than 20 years of professional experience in the disability service area. The Executive Director has an 11 year history of operating non-profits that serve people with disabilities and has served as a college instructor of Rehabilitation. The daily management of the project will be carried out by the Program Manager who has more than 10 years of experience as a Special Education teacher and project leader and has operated identical projects for the past 4 years. The 13 camps will be staffed using a 3-1 student-to-instructor ratio. The instructors will be full-time employees of the ATRC who all have extensive experience conducting individual and group technology training.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of the organization, include an organizational chart that illustrates the placement of this request.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

ATRC is a certified Microsoft Accessibility Center.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Appre Technology Resource Centers of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	8,032			
2. Payroll Taxes & Assessments	1,973			
3. Fringe Benefits	987			
TOTAL PERSONNEL COST	10,992			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	4,950			
2. Insurance	0			
3. Lease/Rental of Equipment	630			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	19,500			
7. Telecommunication	0			
8. Utilities	0			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	25,080			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	36,072			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	36,072	J. Michael Jones 532-7110		
(b)		Name (Please type or print)		
(c)		Signature		
(d)		Date 8/08		
TOTAL REVENUE	36,072	Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant Assistive Technology Resource Center Period July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Automobile rental for Neighbor Island camps	9.00	\$70.00	\$ 630.00	9
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	9		\$ 630.00	9

JUSTIFICATION/COMMENTS:

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Assistive Technology Resource Cent

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED							
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS	STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS			
		FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS							
LAND ACQUISITION							
DESIGN							
CONSTRUCTION							
EQUIPMENT							
TOTAL:							
JUSTIFICATION/COMMENTS:						N/A	



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Sheryl Nelson
ebbecca Rude Ozaki, Ph.D
inz-Guenther Pink, Ph.D
Doran Porter
Guy Tagomori
Charlotte Townsend
Charles Vesey

Executive Director
Michael Jones

January 29, 2008
ATRC2008059

Mr. Aaron Nyuha
State Capitol, Room 210
Honolulu, Hawaii 96813

RE: Application for Grants and Subsidies

Dear Aaron:

Enclosed is the original and a copy of Assistive Technology Resource Centers of Hawaii's Application for Grants and Subsidies.

Please feel free to contact me at 532-7117 should you have any questions.

Mahalo,

Leina'ala Davis
Executive Assistant