

House District \_\_\_\_\_

Senate District \_\_\_\_\_

**THE TWENTY- FOURTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 11-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:  
American Red Cross, Hawaii State Chapter  
Dba:

Street Address: 4155 Diamond Head Road, Honolulu, HI  
96816

Mailing Address: Same as above

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name CORALIE CHUN MATAYOSHI

Title Chief Executive Officer

Phone # 808-739-8103

Fax # 808-735-8626

e-mail matayoshic@hawaiiredcross.org

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

**7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

DISASTER HARDENING OF RED CROSS HEADQUARTERS  
BUILDING, GENERATORS, FLOOD ABATEMENT

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

6. SSN (IF AN INDIVIDUAL):

**8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:**

FY 2008-2009 \$ 450,000

(\$4.2 million raised for building renovation; need \$450,000 more for disaster hardening, generators & flood abatement)

**9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST: SEE #8 ABOVE

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

AUTHORIZED SIGNATURE

CORALIE CHUN MATAYOSHI

NAME & TITLE

1/23/08

DATE SIGNED

The Twenty-Third Legislature  
Hawai'i State Legislature  
Application for Grants and Subsidies

Applicant: American Red Cross Hawaii State Chapter

**I. Background and Summary**

**A. Brief description of applicant's background**

The American Red Cross is a 501(c)(3) humanitarian organization chartered by Congress and guided by the fundamental principles of the International Red Cross Movement. Its mission is to prevent and alleviate human suffering by providing relief to victims of disasters, and helping to prevent, prepare for, and respond to emergencies.

**B. Goals and objectives related to request**

The American Red Cross headquarters facility in Hawaii was built 30 years ago on Diamond Head property specifically designated by the Federal Government for the use of Red Cross. It was not ADA compliant, not hurricane resistant, had no disaster operation center, no generator, had almost no emergency communication equipment, and had never before undergone any kind of upgrade or renovation.

The building was badly in need of repair (e.g. leaky roof, non-energy efficient air conditioning units, old plumbing and electrical, parking lot needed resurfacing, torn and dangerous carpeting, and cracked concrete flooring). Much needed renovations were necessary to protect the health and safety of volunteers, staff, and the general public who use this facility to keep the people of Hawaii safe, healthy, and prepared for emergencies. Many of our volunteers are retired elderly people who may have special needs. Some of the disaster victims we help are similarly impaired. Since our training classes are open to the general public, our facility needed to be safe and accessible to all.

Finally, more space for staff and volunteers was needed to perform the work of the Red Cross in preventing and alleviating human suffering. The multi-purpose room will be used for lifesaving and disaster training, and disaster operations center will enable us to more safely and effectively coordinate all of our disaster services in the event of a major disaster.

Renovation of the Hawaii State Chapter Headquarters building was necessary to insure continuance of statewide disaster relief and safety services to the people of Hawaii who are helped each year, in obtaining food, shelter, clothing, and mental health counseling after a disaster.

**Hardening of the building to protect the renovated assets and ensure continuity of operations during times of disasters requires funding for hold downs to perimeter areas to withstand hurricane force winds, hurricane screens and film for doors and windows, generators to continue operations at headquarter and neighbor island offices, retaining wall and lanai to prevent flooding and mud in room where disaster volunteers will assemble.**

This is the only Red Cross office facility on Oahu, serving the people of Hawaii statewide. In light of lessons learned from Hurricane Katrina, our headquarters facility has to be able to withstand hurricane force winds. This funding will make a difference between being prepared or not.

**C. Public purpose and need to be served**

The Hawaii Red Cross provides compassionate aid to people in Hawaii who fall victim to natural and man-made disasters that occur every 2-3 days in Hawaii. Most people we help who lose their homes in a fire have no insurance, and are therefore truly destitute.

Whether responding to a major disaster like a hurricane or tsunami, or everyday disasters like fires and floods, Hawaii Red Cross volunteers and staff are ready 24 hours a day to provide food, clothing, shelter, and crisis counseling to victims of disaster statewide in Hawaii.

With the threat of avian flu, bio-terrorist attacks, major natural disaster, and no end in sight for the withdrawal of troops from Iraq, the American Red Cross is more relevant and necessary than ever before. Hawaii is especially vulnerable to hurricanes, tsunami, and other natural disasters. It is not a matter of "if," but when a major disaster will hit Hawaii, and when it does, we will have to be able to survive longer on our own due to our isolation.

It is critical for the Red Cross to be prepared for and respond not only to everyday disasters that occur every 2-3 days, but a major disaster like Hurricane Katrina.

**D. Target population to be Served**

The Hawaii State Chapter serves anyone in need, especially those who are vulnerable and cannot help themselves.

**E. Geographic coverage**

Red Cross disaster services are provided to those in need throughout the state of Hawaii.

**II. Service Summary and Outcomes**

*The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results or outcomes from this request.*

**A. Describe the scope of work, tasks and responsibilities.**

The Hawaii Red Cross provides compassionate aid to people in Hawaii who fall victim to natural and man-made disasters that occur every 2-3 days in Hawaii. Most people we help who lose their homes in a fire have no insurance, and are therefore truly destitute.

Whether responding to a major disaster like a hurricane or tsunami, or everyday disasters like fires and floods, Hawaii Red Cross volunteers and staff are ready 24 hours a day to provide food, clothing, shelter, and crisis counseling to victims of disaster statewide in Hawaii.

With the threat of avian flu, bio-terrorist attacks, major natural disaster, and no end in sight for the withdrawal of troops from Iraq, the American Red Cross is more relevant and necessary than ever before. Hawaii is especially vulnerable to hurricanes, tsunamis, and other natural disasters. It is not a matter of "if," but when a major disaster will hit Hawaii, and when it does, we will have to be able to survive longer on our own due to our isolation.

It is critical for the Red Cross to be prepared for and respond not only to everyday disasters that occur every 2-3 days, but a major disaster like Hurricane Katrina.

The American Red Cross is the only organization mandated by Congress to respond to disasters and provide emergency communication to military families. In addition to responding to every major disaster in Hawaii (e.g. Hurricanes Iniki and Iwa, Hilo tsunami, Pearl Harbor bombing, Sacred Falls landslide, Xerox shooting, Ehime Maru, New Year's flood, Manoa flood, Spring Koloko Dam and Windward Oahu floods, Big Island earthquake, helicopter crashes, mercury contamination, hostage situations), the Hawaii Red Cross responds to an average of 140 everyday disasters like house, apartment, and brush fires per year (that's one every 2-3 days).

Throughout this past whirlwind period of unprecedented disasters (Southeast Asia tsunami, Hurricane Katrina, Spring floods, Big Island earthquake, and recent December 2007 winter storm), the Hawaii Red Cross never lost sight of its humanitarian mission of preventing and alleviating human suffering. We continued to provide free services to disaster victims in Hawaii, helped Hawaii's people prevent and prepare for disasters and emergencies, provided lifesaving training, military deployment briefings, and emergency communications. This funding will ensure that our headquarters facility can withstand hurricane force winds and provide critical disaster relief to the people of Hawaii.

**B. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service.**

- Design - complete
- Permits - complete

- Construction – substantially complete except for some hurricane resistance measures, retaining wall/lanai to abate flooding, and generators to operate in a disaster.

**C. Quality Assurance and Evaluation Plans. How Plan to Monitor, Evaluate and Improve Results**

The capital project was approved by the full American Red Cross, Hawaii State Chapter Board of Directors. The Facilities Committee is composed of qualified members of the Board who represent financial institutions, architects, construction companies, real estate firms, and other private industries. Urban Works is our architect and Kokea Construction is our general contractor.

**D. Measure(s) of Effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).** *The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

The measure of effectiveness will be whether the funds are in fact expended to protect the building against hurricane force winds, abate flooding, and enable the Red Cross to operate with generators in a disaster.

**III. Financial**


**Budget**

*The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*

NOTE: Because this is a capital improvement request, the following forms are not applicable: Budget Request by Source of Funds and Position Form.

Forms for Equipment and Budget Justification Attached

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Budget Categories	Total State Funds Requested (a)	(b)	(c)	(d)
A. Personnel Cost				
B. Other Current Expenses				
C. Equipment Purchases				
D. Motor Vehicle Purchases				
E. Capital	450,000			
<b>TOTAL</b>	<b>450,000</b>			
<b>Sources of Funding</b>				
(a) Total State Funds Requested				
(b)				
(c)				
(d)				
<b>TOTAL REVENUE</b>		Signature of Auth Official  Coralie Chun Matayoshi, CEO		

**BUDGET REQUEST BY SOURCE OF FUNDS**

(Period: July 1, 2008 to June 30, 2009)

Budget Categories	Total State Funds Requested (a)	(b)	(c)	(d)
A. Personnel Cost				
B. Other Current Expenses				
C. Equipment Purchases				
D. Motor Vehicle Purchases				
E. Capital				
<b>TOTAL</b>				
<b>Sources of Funding</b>				
(a) Total State Funds Requested				
(b)				
(c)				
<b>TOTAL REVENUE</b>		Signature of Auth Official		
		_____		

**THIS IS A CAPITAL IMPROVEMENT REQUEST SO FORM IS NOT APPLICABLE**

Position Form

Applicant: American Red Cross, Hawaii State Chapter

Period: July 1, 2008 to June 30, 2009

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				

**IFICATION/COMMENTS:**

**THIS IS A CAPITAL IMPROVEMENT REQUEST SO FORM NOT APPLICABLE**





**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

**Period July 1, 2008 to June 30, 2009**

Total Project Cost	Any other Source of Funds Received in Prior Years		Any other Source of Funds Received in Prior Years		Funding Required in Succeeding Years	
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11
Plans						
Land Acquisition						
Design						
Construction		\$2,000,000	\$125,000	\$370,000		
Equipment (generators)				\$80,000		
<b>TOTAL</b>				<b>\$450,000</b>		

**Justification/Comments:** Hardening of the building to protect the renovated assets and ensure continuity of operations during times of disasters requires funding for hold downs to perimeter areas to withstand hurricane force winds, hurricane screens and film for doors and windows, generators to continue operations at headquarter and neighbor island offices during a disaster, and retaining wall and lanai to abate flooding and mud in room where disaster volunteers will assemble.

*The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-09.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$450,000				\$450,000

**IV. Experience and Capability**

**A. Necessary Skills and Experience**

*The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a*

*listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.*

The Hawaii State Chapter of the American Red Cross is governed by a Board of Directors comprised of business and community leaders and representatives of the military, civil defense, police and fire departments, emergency medical services, and other agencies (see attached Board roster and FY07 Annual Report).

Thirty years ago, the Hawaii Red Cross, under the leadership of Board Directors including Warren Luke, Tan Tek Lum, Marvin Tilker, and John Henry Felix, planned and executed the creation of the Red Cross headquarters facility. All but one of these dedicated individuals are still members of the Hawaii Red Cross Board, and are committed to seeing the current renovation project through.

Our Headquarters building started construction in November 2005 with \$750,000 of CDBG funding from the City to make it ADA compliant. Most of the necessary renovations were completed in November 2007 with \$2,125,000 from the State and \$1.3 million from private individuals, corporations, and foundations. We have expended all of this funding in an effective and responsible manner. The final phase is funding to harden the building to withstand hurricane force winds, abate flooding, and enable the Red Cross to operate with generator power in a disaster.

## **B. Facilities**

*The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.*

Built 30 years ago, the facility was not ADA compliant and not hurricane resistant. It had no disaster operation center, no generator, and almost no emergency communication equipment. It had never before undergone any kind of upgrade or renovation and was badly in need of repair and maintenance. As of November 2007, the building is now ADA compliant.

Critical services, rendered statewide, 24 hours a day, 7 days a week, 365 days a year, are coordinated through this headquarter facility. Lifesaving training programs such as first aid, cardiopulmonary resuscitation (CPR), automated external defibrillation (AED), and nurse aide certification are conducted in this facility. Volunteers are trained in the compassionate delivery of disaster services, and international tracing services and emergency military communication are also coordinated at this facility. It also houses administrative offices, a board room and meeting rooms for volunteers, storage for disaster relief supplies, and training rooms and kitchen facilities for volunteers and students. This is the only Red Cross office facility on Oahu, serving the people of Hawaii statewide.

Funding is still needed for hardening the building to protect the renovated assets and ensure continuity of operations during times of disasters. This includes hold downs to perimeter areas to withstand hurricane force winds, hurricane screens and film for doors and windows, generators to continue operations at headquarter and neighbor island offices in a disaster, and

retaining wall and lanai to prevent flooding and mud in room where disaster volunteers will assemble.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

*The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.*

Not applicable. This is a capital funding request (not program or project request).

**B. Organization Chart**

*The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.*

See attached.

**VI. Other**

**A. Litigation**

*The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.*

Not applicable

**B. Licensure or Accreditation**

*Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.*

Not applicable

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:


- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

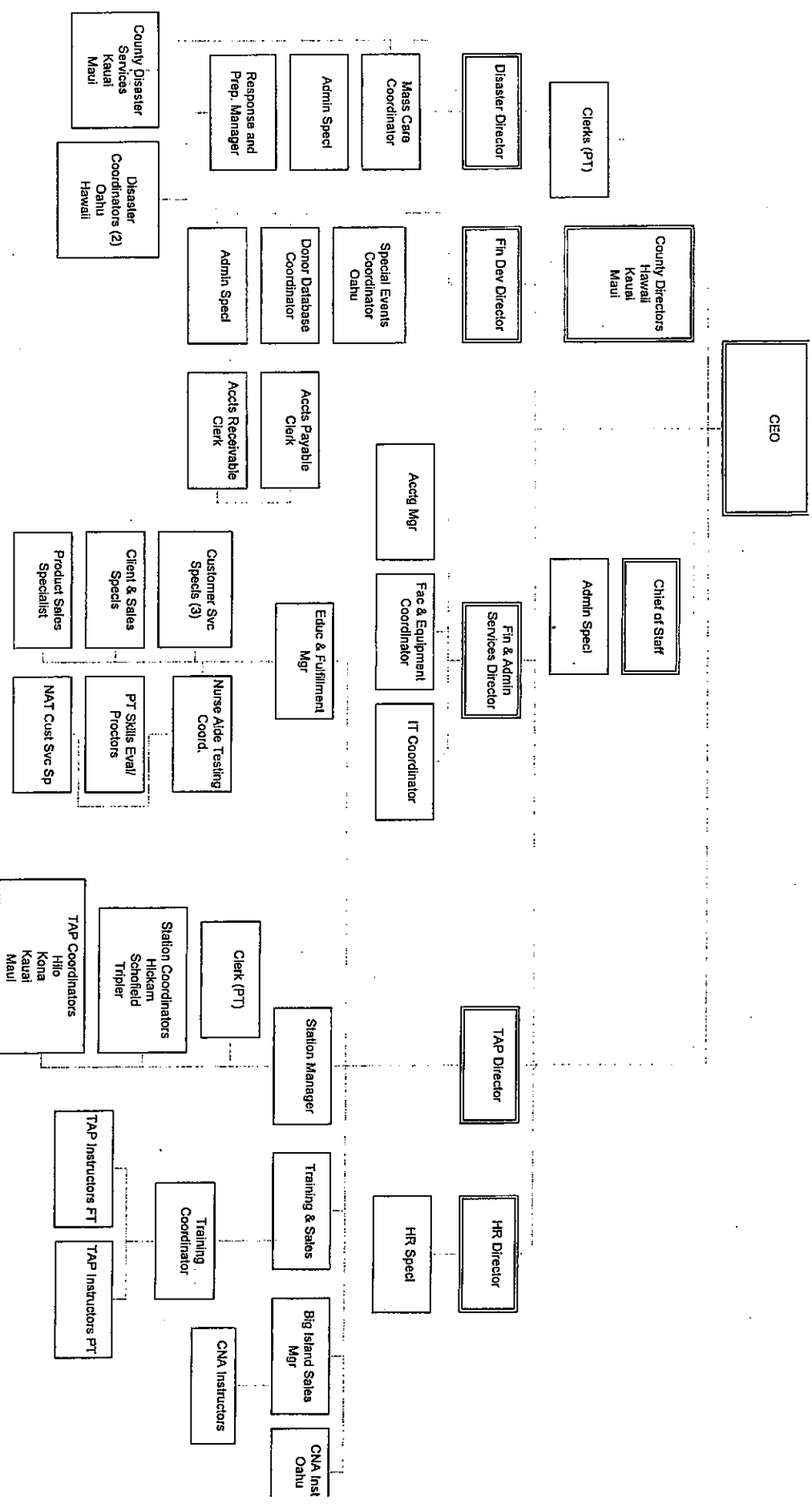
American Red Cross, Hawaii State Chapter  
(Typed Name of Individual or Organization)

  
\_\_\_\_\_  
(Signature)

January 25, 2008  
(Date)

Coralie Chun Matayoshi  
(Typed Name)

Chief Executive Officer  
(Title)



American Red Cross, Hawaii State Chapter  
Organizational Chart  
July 1, 2007



**American Red Cross, Hawaii State Chapter  
2008 Legislative Grant-in-Aid Request for Capital Funding  
Summary**

**NEED** Hardening of the Red Cross headquarters building to protect renovated assets and ensure continuity of operations during times of disasters will require funding for hold downs to perimeter areas to withstand hurricane force winds, hurricane screens and film for doors and windows, generators to continue operations at headquarter and neighbor island offices, retaining wall and lanai to prevent flooding and mud in room where disaster volunteers will assemble.

- 30 year old headquarters building had never before undergone any kind of upgrade or renovation, was badly in need of repair and maintenance. Was not ADA compliant and had no disaster operation center
- Only Red Cross facility on Oahu, serving the people of Hawaii statewide in coordination with 4 neighbor island and 4 military base locations
- Improvements needed to ensure continuance of statewide disaster relief and safety services to the people of Hawaii for everyday and major disasters like Katrina. This funding will make a difference between being prepared or not.

**WHAT WE DO AND WHO WE SERVE:**

- Render aid to victims of about 100 disasters in Hawaii per year (average twice a week) with food, shelter, clothing, and mental health counseling
- Majority of disaster victims are the poorest of the poor
  - Up to 82% of them live in low to moderate income areas, and at least 34% live below poverty level
  - Majority make less than \$25,000 per year
  - Many make less than \$7,500 per year with households up to 13 people
  - Over half do not own their homes and have no property insurance, so they are truly destitute after a fire destroys everything they own or claims the life of a loved one
- Teach 36,000 per year how to save lives through CPR, first aid, aquatics, nurse aid, family caregiving, babysitting, and pet first aid classes. Focus on elderly, sick, and disabled. Give scholarships to people who cannot afford nurse aid training.
- Provide emergency communication between deployed Hawaii soldiers and their loved ones, and international tracing for families torn apart by war or disaster

**AMOUNT NEEDED: \$450,000**

\$200,000	Hurricane hold downs
\$ 60,000	Hurricane screens & window laminate
\$110,000	Retaining wall and concrete lanai to abate flooding
\$ 80,000	Generators for Oahu headquarters and 4 neighbor island offices

**CONTACT:** Coralie Matayoshi, CEO, Hawaii Red Cross (808) 739-8103, [matayoshic@hawaiiredcross.org](mailto:matayoshic@hawaiiredcross.org)