

DAVID Y. IGE
GOVERNOR



RUSSELL A. SUZUKI
ATTORNEY GENERAL

STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
425 QUEEN STREET
HONOLULU, HAWAII 96813
(808) 586-1500

2015 Legislative Budget Briefing
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A. MISSION STATEMENT

Legal Services

To provide excellent legal services to the State of Hawaii by offering advice and counsel to its client agencies, assisting in implementing policy decisions, and aiding the core activities of its client agencies. Carrying out this mission includes (1) appearing for the State in civil and criminal cases when the State is a party; (2) investigating violations of state laws, enforcing the laws, and prosecuting those who violate the law; (3) preparing legal opinions for the Governor, Legislature, and the heads of state departments; (4) advising state officials on legal matters so that they can faithfully execute their duties and responsibilities; and (5) defending and representing state officials and employees when they are sued for actions that have been taken in connection with their state position.

Hawaii Criminal Justice Data Center (HCJDC)

To provide complete, accurate, and timely criminal justice information for use by all criminal justice and certain authorized non-criminal justice agencies throughout the State and to provide a statewide system of civil and criminal identification based on fingerprints and demographics.

Child Support Enforcement Agency (CSEA)

To collect child support payments from noncustodial parents and reimburse the State for monies paid to meet the demands of public assistance programs. CSEA also enables children who are deprived of financial support from their noncustodial parents to obtain support through the establishment of paternity; establishment of child, spousal, and medical support orders; and enforcement of support orders.

B. HOW CURRENT ECONOMIC AND FISCAL CONDITIONS ARE AFFECTING THE DEPARTMENT

Legal Services

Economic conditions have reduced the number of hours available to respond to the legal needs of our client agencies, due mainly to the inability to fill vacant positions as a result of the high level of budgeted vacancy savings. The time frame for getting work product to clients and the number of pending assignments at any given time, have increased. Because our vacancy savings are budgeted at 18.1% of payroll, we have fewer deputies available to respond to our clients' legal needs.

Offering salaries that are not competitive with other government agencies has hampered our ability to hire personnel to fill vacancies. (Recently many very well

qualified applicants stated that they chose not to pursue the available positions because the salary was lower than expected.) This has resulted in fewer qualified candidates and a long delay in filling the vacancies that have been approved. Specifically, current delays in our services to our clients are due in large part to an inability to fill positions. As a direct result of the vacancies, deputy attorneys general must limit the time that they spend on their designated clients' legal needs so that they can provide services to other agencies that do not have sufficient legal counsel.

Although everyone has been doing the best they can under the circumstances, because of the decreased manpower and the increased volume of work, our deputies are faced with more cases, more deadlines, and more trials and hearings with less time to prepare and defend the cases. At some point, the State may be forced to pay more of the taxpayers' money than it would ordinarily pay in settlements and judgments because we simply cannot keep up with the volume of work and we will not be able to devote adequate time to prepare and defend the cases.

Additionally, we continue to lose attorneys to the county prosecutors and Corporate Counsel offices that on average pay about \$10,000 - \$15,000 more.

We are slightly over our goal for number of contracts/rules reviewed (+11%) and \$7.3 million above our collections for the State goal for FY 2014. We expect to exceed our FY 2015 goal for Judgments Collected for the State by \$235 million, which amount is attributable to an expected judgment against the on-line travel agencies.

Hawaii Criminal Justice Data Center (HCJDC)

The HCJDC is confronted with rising challenges to support the State's mission critical criminal justice systems which require 24x7 on-call services to law enforcement and criminal justice agencies. This remains a high priority for the HCJDC and all such agencies that depend upon these criminal justice services for maintaining public safety for the State of Hawaii.

Specifically, the HCJDC must keep the State's Automated Fingerprint ID System (AFIS) up and operational for law enforcement and public safety officers who depend upon AFIS to make positive identifications on a real time basis while on duty 24x7 keeping our streets and communities safe. Through AFIS, fingerprints of offenders, applicants, and employees are sent to the Federal Bureau of Investigation (FBI) for a national search. Hence, this system is mission critical to public safety for the entire State of Hawaii.

The last major upgrade to AFIS took place in 2004. Over the last nine (9) years, biometric identification technology has advanced significantly with major developments in matching capability, processing speed, and flexibility for cost-effective future growth. The State is currently finalizing a 5-year lease purchase to upgrade the State AFIS. Ongoing lease payments are partially budgeted with federal funds supplementing the total amount; however, budgeted maintenance payments may be insufficient over the

5-year period.

Child Support Enforcement Agency (CSEA)

Economic conditions have been perceived by the Legislature and the Governor to be serious enough to freeze hiring for periods of time and in the case of our budget to over-restrict turn-over savings. These actions have resulted in the CSEA having a large number of vacant positions and 22 such positions were lost in the 2013 legislative session because of protracted vacancies.

The Child Support Enforcement Agency (CSEA) has been underfunded for many years. CSEA presently has a total of about 220 staff. Of this number about 40 have direct contact with client caseloads. The result is an estimated 2,044 cases per direct service employee. This number is far too great a number for an employee to address. In addition, 30 of those 40 direct service staffs are para-professional and as such it is challenging for them to effectively deal with complex requests related to the cases. Only 10 positions presently are classified as professional and are handling caseloads.

CSEA needs to have the unfettered ability to fill positions because the agency is limited in its ability to attract outside candidates and many positions have been classified at a very low level. With most of our positions being para-professional, their job classification and associated low pay has made it very difficult to compete with other agencies for staff.

Additionally, the child support rules and regulations are complex and usually require the agency to devote vast amount of time to train new hires. The retention is another critical issue that the agency must rectify to ensure the operational stability. Given the current restrictive staffing configuration the agency inevitably faces with the gradual program stagnating and eventually being unable to adequately address the needs of the population it serves.

C. FEDERAL FUNDS

Crime Prevention and Justice Assistance Division

Congress's inability to develop a long range plan to address the federal deficit is problematic for the Crime Prevention and Justice Assistance Division (Division). The threat of sequestration in Federal FY 2016 (October 1, 2015) impacts the Division's federal funding that may be subject to a 5-9% or greater reduction. The grant funds support a range of criminal justice activities including enhancing and improving forensic science capabilities, reducing violence against women, improving criminal justice information systems, seizing illicit drugs, and holding offenders accountable.

The Division administers grant funds from the U.S. Department of Justice (DOJ). In 2013

when sequestration was being considered we were informed that budget cuts most likely would come from grant programs and not from DOJ personnel and operations that include the Federal Bureau of Prisons, Federal Bureau of Investigations, U.S. Marshals Service, and the U.S. Attorney Offices. If grant programs are reduced or eliminated, the Division's ability to sustain its current workforce will be negatively impacted.

Hawaii Criminal Justice Data Center (HCJDC)

HCJDC is currently not impacted by the loss of federal funds; however, dwindling federal grant funds could have a significant negative impact on the State's ability to supplement ongoing lease purchase payments for the statewide AFIS upgrade.

Another major initiative is the HIJIS (Hawai'i Integrated Justice Information Sharing) program which is one of the largest information-sharing initiatives in the State, involving all law enforcement and criminal justice agencies statewide and certain non-justice agencies also. HIJIS focuses on the development of cost effective tools for sharing justice information in a secure manner amongst disparate justice and even non-justice systems. Although no budget request is currently being submitted this year, HIJIS has been significantly impacted as a result of nonexistent earmark federal funds and a significant decline in federal funds altogether. The need for consistent program management and coordination has proven to be the crux of the program moving forward aggressively.

Child Support Enforcement Agency (CSEA)

Federal Funds continue to be available at match rate of 66% federal to 34% state funds. This is a 2:1 match rate, one of the best offered to fund Human Service related programs. During the recent Federal budget controversy, CSEA's funds were not at issue even though other agencies experienced the threat of lost funds or delayed reimbursement. Also, matching funds are available to match all state funds appropriated without limit.

D. APPROACH TO DEVELOP AGENCY BUDGET

All division supervisors were asked to submit budget requests to the Administrative Services Manager (ASM), each of which was reviewed for merit and culled down to those needs deemed to be critical to the Department's ability to fulfill its mission. Calculations of costs (Form A) were developed and prioritized by the ASM and then reviewed with the Attorney General and First Deputy Attorney General and requests were reprioritized and submitted to Budget and Finance.

E. BUDGET REQUEST

Significant budget requests are;

Legal Divisions

- i. \$1,565,300 in non-general funds attributable to an increase in the fringe benefits rate.

Crime Prevention and Justice Assistance Division

- i. \$40,400 in non-general funds attributable to an increase in the fringe benefits rate.

Hawaii Criminal Justice Data Center (HCJDC)

- i. \$276,451 in non-general funds attributable to an increase in the fringe benefits rate.

Child Support Enforcement Agency (CSEA)

- i. \$1,676,792 in non-general funds attributable to an increase in the fringe benefits rate.

Department of the Attorney General
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Represents the State in civil litigation in which the State is a party.	Number of cases completed and the outcomes.	ATG100	HRS§28-1
2	Provides legal services to State agencies and employees; drafts and approves as to form the legality of various documents.	Number of legal opinions and advice issued and number of contracts and legislative bills reviewed.	ATG100	HRS§28-1, §28-3, & §28-4
3	Prosecutes criminal offenses, such as Medicaid fraud, elder abuse, welfare fraud, tax fraud, unemployment fraud, organized crimes, and other crime against the public order; initiates, develops, and performs or coordinates programs and activities on the subject of crime.	Number of cases and investigations completed and the amount of judgments collected for the State.	ATG100	§28-91
4	Administers the Child Support Enforcement Program, which involves initiating legal or administrative actions required to secure financial support for children.	Number of cases establishing paternity and support orders established, plus percentage of current support collections and delinquent support collected.	ATG500	HRS§576D
5	Responsible for the statewide criminal justice information system (CJIS-Hawaii), the statewide Automated Fingerprint Identification System (AFIS), Sex Offender Registration, National Crime Information Center (NCIC), and Expungements.	Average number of days to enter disposition data and complete expungements; percentage of completed dispositions; State ID applicants served; crime scene hits; registered and compliant sex offenders; average number of days to complete criminal history record checks and submission of fingerprint records to the FBI.	ATG231	HRS§846, HRS 846E, HRS Section 831-3.2
6	Conducts civil, criminal, and administrative investigations.	Number of investigations completed.	ATG100	HRS§28-11, §28-2.5
7	Recovers money owed to the State.	Amount of money recovered.	ATG100	HRS§40-82, §128D-.5, §480-14 & §231-9
8	Regulation of Charitable Solicitation and Charitable Oversight	Over 2,800 registered charitable organizations, ongoing technical support for registration system users; development of online registration system for professional solicitors and fundraising counsel; ongoing maintenance of Hawaii charity registration database, collection of \$615,000 in annual fees by registered charitable organizations, respond to and investigate complaints regarding non-profit charities and solicitation fraud.	ATG 100	HRS 467B-2.1, et. Seq. HRS ch. 414D.

Department of the Attorney General
Department-Wide Totals

Table 2

Fiscal Year 2015				
Act 122/14 Appropriation	Restriction	Emergency Appropriations	Total FY15	MOF
\$ 25,772,831.00	\$ (880,554.00)	\$ 1,500,000.00	\$ 26,392,277.00	A
\$ 2,988,567.00			\$ 2,988,567.00	B
\$ 4,473,387.00			\$ 4,473,387.00	N
\$ 17,140,238.00			\$ 17,140,238.00	P
\$ 6,149,224.00			\$ 6,149,224.00	T
\$ 9,305,313.00			\$ 9,305,313.00	U
\$ 5,248,514.00			\$ 5,248,514.00	W
\$ 71,078,074.00	\$ (880,554.00)	\$ 1,500,000.00	\$ 71,697,520.00	Total
Fiscal Year 2016				
Act 122/14 Appropriation	Reductions	Additions	Total FY16	MOF
\$ 27,702,673.00			\$ 27,702,673.00	A
\$ 2,878,026.00			\$ 2,878,026.00	B
\$ 5,365,548.00			\$ 5,365,548.00	N
\$ 17,140,238.00			\$ 17,140,238.00	P
\$ 6,171,826.00			\$ 6,171,826.00	T
\$ 10,124,062.00			\$ 10,124,062.00	U
\$ 5,414,723.00			\$ 5,414,723.00	W
\$ 74,797,096.00	\$ -	\$ -	\$ 74,797,096.00	Total
Fiscal Year 2017				
Act 122/14 Appropriation	Reductions	Additions	Total FY17	MOF
\$ 28,288,590.00			\$ 28,288,590.00	A
\$ 2,934,465.00			\$ 2,934,465.00	B
\$ 5,603,216.00			\$ 5,603,216.00	N
\$ 17,140,238.00			\$ 17,140,238.00	P
\$ 6,174,732.00			\$ 6,174,732.00	T
\$ 10,430,048.00			\$ 10,430,048.00	U
\$ 5,460,425.00			\$ 5,460,425.00	W
\$ 76,031,714.00	\$ -	\$ -	\$ 76,031,714.00	Total

Department of the Attorney General
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted by Act 122/14 (FY15)			Governor's Submittal (FY16)			Percent
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Change of \$\$\$\$
ATG100	Legal Services	A	248.31	25.37	\$ 20,170,791				-1
		B	24.60	0.50	\$ 2,988,567				
		N	5.20	9.05	\$ 4,473,387				
		P	12.66	0.05	\$ 1,822,203				
		T	-	-	\$ 3,918,000				
		U	100.11	30.50	\$ 9,265,538				
		W	4.90	1.00	\$ 3,144,559				
ATG231	Hawaii Criminal Justice Data Center	A	25.50	-	\$ 1,476,138				
		N	-	-	\$ -				
		P	-	7.00	\$ 800,000				
		U	1.00	-	\$ 39,775				
		W	20.50	-	\$ 2,103,955				
ATG500	Child Support Enforcement Services	A	74.80	0.34	\$ 4,125,902				
		P	145.20	0.66	\$ 14,518,035				
		T	-	-	\$ 2,231,224				
TOTALS			662.78	74.47	\$ 71,078,074				

Department of the Attorney General
Program ID Totals

Table 3

Governor's Submittal (FY17)			
<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Percent Change of \$\$\$\$</u>
			-1

Proj ID	Sub-Dir	Description of Request	MOE		Initial Department Request FY16		Initial Department Request FY17		Budget & Finance Recommendation FY16		Budget & Finance Recommendation FY17		Governor's Decision FY16		Governor's Decision FY17	
			Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)	Pos (EP)	Pos (ET)
ATG100	AA	Adjust fringe benefits rates														
ATG500	GA	Adjust fringe benefits rates														
ATG231	BL, BC, BD	Adjust fringe benefits rates														
ATG100	AA	Convert four positions from A to U, general fund savings applied to reduction of vacancy savings														
ATG100	AA	Increase fee charged to DCCA for legal services, savings applied to vacancy savings														
ATG100	AA	Implement indirect cost adjustments to three special funds, savings applied to vacancy savings														
ATG231	BC	Increase ending Criminal History Improvement Revolving fund														
ATG100	AA	Adjust vacancy savings														
ATG100	AA	Lease space and add costs to dev and Charities special fund														
ATG100	AA	IT Manager & Technology														
ATG231	BA, BC	Office 365 licenses														
ATG500	GA	Office 365 licenses														
ATG100	AD	Technical training on new IRS														
ATG231	BC	Hawaii Integrated Justice Information Sharing program converts from federal to general funds														
ATG100	AA	Add positions to meet client needs														
ATG100	AA	Add Attorney for tax litigation														
ATG100	AA	Legal Assistant for Public Safety														
ATG100	AI	Add investigations staff														
ATG100	AA	Deputy Attorney General pay adj.														
ATG100	AC	Statewide Sexual Assault Services														
ATG100	AA	Restore funding to CCP/VNW prog.														
ATG100	AA	Funding to JRI County Victim Services														
ATG500	GA	Expand Case Management Staffing														
ATG500	GA	Funding to conduct feasibility study to modernize IRAS system														
ATG500	GA	Add Information Security Officer														
ATG500	GA	Fund trust fund cash shortfall														
ATG100	AA	Establish credit for KCAC Spec Fund														

Department of the Attorney General
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY16			FY17			FY15
					Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Restriction (Y/N)
		NONE									

Department of the Attorney General
Proposed Budget Additions

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	FY16			FY17			
							MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
ATG100	AA	NG	1	1	Adjust fringe benefits rates	Increased fringe benefits rates	B			338,500			338,500
							N			63,000			63,000
							P			230,900			230,900
							U			970,000			970,000
							W			3,300			3,300
ATG500	GA	NG	1	2	Adjust fringe benefits rates	P			1,676,792			1,676,792	
ATG231	BA,BC, BD	NG	1	3	Adjust fringe benefits rates	Increased fringe benefits rates	P			19,169			19,169
							U			2,785			2,785
							W			254,497			254,497

Department of the Attorney General
FY15 Restrictions

Table 7

Prog ID	Sub-Org	MOF	Budgeted by		Restriction	Difference Between Budgeted & Restricted	Percent Difference	Impact
			Dept					
ATG100	AA	A	13365258	\$ 200,000	\$ 13,165,258	98.50%	Additional positions must remain vacant, over and above the already high vacancy savings budgeted	
ATG100	AA	A	1801096	\$ 180,110	\$ 1,620,986	90.00%	Funds passed thorough to the counties for Career Criminal Prosecution and Victim witness programs will have less impact on crime; and a reduction of victim assistance services provided.	
ATG100	AC	A	2000000	\$ 200,000	\$ 1,800,000	90.00%	The impact includes a reduction in community outreach, prevention services, and clinical treatment services that include longer waits for intake and counseling, and reduced crisis follow-up services. Crisis meetings and clinical trainings for neighbor island staff have been cancelled. Vacant positions are not being filled. The restriction is being prorated to the 4 rape crisis centers that provide sexual assault services across the state: \$117,768 to the Sex Abuse Treatment Center (Oahu); \$22,065 to the Kauai YWCA's Sexual Assault Treatment Program; \$25,786 to the Maui CFS's Sexual Assault Center; and \$34,381 to the Hawaii YWCA's Sexual Assault Victim Empowerment Program. The Kauai and Hawaii Island sexual assault programs are also facing other revenue shortfalls which are compounding the effects of the 10% restriction.	
ATG100	AA	A	1604437	\$ 300,444	\$ 1,303,993	81.27%	This reduction in genral operating expenses for Legal Services means work to manage legal cases will be delayed, which could result in sanctions by the court or decisions not in favor for the State	
ATG500	GA	A	4,125,902	412,590	\$ 3,713,312	90.00%	The 10% restriction has a more substantial impact on ATG500's budget. Because for every dollar of general fund the federal government matches with two dollars, ATG500 will then lose \$1,213,500 in total. This reduction is going to severely hamper the agency's ability to fill vacant positions, to meet operational needs, and to maintain the quality of customer services.	

Department of the Attorney General
 Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
ATG100	Additional funds needed for Special Deputies, expert witnesses and other litigation costs relating to the Molasses spill, Kalima and other major litigation cases.	In order to pursue major litigation cases additional funds are needed to protect the State's position. Without these funds there could be sanctions by the court and unfavorable decisions.	A			\$ 2,000,000

Department of the Attorney General
Expenditures Exceeding Appropriation Ceilings in FY14 and FY15

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
		NONE							

Department of the Attorney General
 Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
6/1/2014	A			\$ 410,000	ATG500	9.8%	ATG100	2.1%	Vacancy savings from CSEA to cover shortfall in Legal Services	N

Department of the Attorney General
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2012-VA-GX-0013	16.575	FY 2012 Victims of Crime Act Victim Assistance	DOJ	\$2,035,344	\$2,035,344	S-14-205-N	\$50,211 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov
N (ATG)	ATG 100 AC	2013-VA-GX-0071	16.575	FY 2013 Victims of Crime Act Victim Assistance	DOJ	\$2,243,150	\$2,243,150	S-14-205-N	\$50,211 (approx.; includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov
N (ATG)	ATG 100 AC	2014-VA--GX-0049	16.575	FY 2014 Victims of Crime Act Victim Assistance	DOJ	\$2,380,094	\$2,380,094	S-15-205-N	\$50,211 (approx.; includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov
N (ATG)	ATG 100 AC	2010-DJ-BX-0404	16.738	FY 2010 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$1,477,869	\$1,477,869	S-14-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov
N (ATG)	ATG 100 AC	2011-DJ-BX-2205	16.738	FY 2011 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$1,213,980	\$1,213,980	S-14-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov
N (ATG)	ATG 100 AC	2012-DJ-BX-0436	16.738	FY 2012 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$926,191	\$926,191	S-14-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aaii.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

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N (ATG)	ATG 100 AC	2012-DJ-BX-0436 Supplement #1	16.738	FY 2012 Edward Byrne Memorial Justice Assistance Grant Supplemental - Wrongful Conviction Demonstratio n Project	DOJ	\$52,072	\$57,072	S-14-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aii.gov
N (ATG)	ATG 100 AC	2013-DJ-BX-0018	16.738	FY 2013 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$940,328	\$940,328	S-14-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aii.gov
N (ATG)	ATG 100 AC	2014-DJ-BX-0910	16.738	FY 2013 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$908,157	\$908,157	S-15-206-N	n/a	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aii.gov
N (ATG)	ATG 100 CJ	2014-BJ-CX-K022	16.550	Quality Assurance Indicators for Hawaii's Offender Management Information system	DOJ	\$59,142	\$59,142	S-15-208-N	n/a	Paul Perrone	586-1420	paul.a.per rone@ha waii.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

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N (ATG)	ATG 100 AC	2010-WF-AX-0065	16.588	FY 2010 Violence Against Women Act	DOJ	\$1,025,028	\$1,025,028	S-14-213-N	\$49,543 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2011-WF-AX-0008	16.588	FY 2011 Violence Against Women Act	DOJ	\$1,027,563	\$1,027,563	S-14-213-N	\$49,665 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2012-WF-AX-0032	16.588	FY 2012 Violence Against Women Act	DOJ	\$1,036,624	\$1,036,624	S-14-213-N	\$50,104 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2013-WF-AX-0002	16.588	FY 2013 Violence Against Women Act	DOJ	\$1,010,149	\$1,010,149	S-14-213-N	\$48,825 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2014-WF-AX-0019	16.588	FY 2014 Violence Against Women Act	DOJ	\$1,075,272	\$1,075,272	S-15-213-N	\$35,843 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2010-RT-BX-0058	16.593	FY 2010 Residential Substance Abuse Treatment	DOJ	\$179,130	\$179,130	S-14-214-N	\$59,710 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2011-RT-BX-0060	16.593	FY 2011 Residential Substance Abuse Treatment	DOJ	\$142,888	\$142,888	S-14-214-N	\$47,630 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov
N (ATG)	ATG 100 AC	2012-RT-BX-0042	16.593	FY 2012 Residential Substance Abuse Treatment	DOJ	\$53,278	\$53,278	S-14-214-N	\$17,760 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k. tice@haw aai.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2013-RT-BX-0025	16.593	FY 2013 Residential Substance Abuse Treatment	DOJ	\$66,442	\$66,442	S-14-214-N	\$22,148 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2014-RT-BX-0037	16.593	FY 2014 Residential Substance Abuse Treatment	DOJ	\$53,982	\$53,982	S-15-214-N	\$17,994 (includes state sub-recipient match)	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-KF-AX-0051	16.017	FY 2013 Sex Assault Services Program	DOJ	\$244,609	\$244,609	S-14-216-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2014-KF-AX-0043	16.017	FY 2014 Sex Assault Services Program	DOJ	\$278,648	\$278,648	S-15-216-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-CD-BX-0047	16.742	FY 2012 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$63,517	\$63,517	S-14-228-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-CD-BX-0011	16.742	FY 2013 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$58,186	\$58,186	S-14-228-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2014-CD-BX-0030	16.742	FY 2014 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$63,029	\$63,029	S-15-228-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2014-RJ-BX-0005	16.816	FY 2014 John R Justice Student Loan Repayment Program	DOJ	\$30,905	\$30,905	S-15-257-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-DS-BX-0021	16.580	FY 2012 SORNA	DOJ	\$57,904	\$57,904	S-14-260-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-DS-BX-0021 Supplement #1	16.580	FY 2013 SORNA	DOJ	\$58,788	\$58,788	S-14-260-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-DS-BX-0021 Supplement #2	16.580	FY 2014 SORNA	DOJ	\$52,688	\$52,688	S-15-260-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2014-XT-BX-0055	16.751	FY 2014 PREA Reallocation Funds	DOJ	\$26,344	\$26,344	S-15-505-N	n/a	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	G13HI0007A	95.001	Hawaii HIDTA	ONDCP	\$278,419	\$278,419	S-15-504-N	n/a	Julie Ebato	587-7442	julie.y.ebato@hawaii.gov
N (ATG)	ATG 100 AC	G14HI0007A	95.001	Hawaii HIDTA	ONDCP	\$991,750	\$991,750	to be assigned by DAGS	n/a	Julie Ebato	587-7442	julie.y.ebato@hawaii.gov
N (ATG)	ATG 100 AI	2014-MC-FX-K002	16.543	OJJDP-FY 14 ICAC	OJJDP	\$255,311	\$255,311	s-15-223-n	n/a	Clay Kawamata	587-4114	clay.s.kawamata@hawaii.gov
N (ATG)	ATG 100 AB	01-1501-HI-5050	\$ 94	State Medicaid Fraud Control Unit	HHS	\$1,190,468	\$1,190,468	S-15-503	\$396,824	Thu Nguyen	586-1066	thu.x.nguyen@hawaii.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 231	2009-CK-WX-0179	16.710	COPS 2009 - HIJS	DOJ	\$1,500,000 Remaining balance: \$52,486	\$1,500,000	S-14-221-N	n/a	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2010-CK-WX-0492	16.710	COPS 2010 - HIJS	DOJ	\$2,000,000 Remaining balance: \$436,974	\$2,000,000	S-14-221-N	n/a	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2013-DG-BX-K010	16.738	Firearms 2013 - NICS	DOJ	\$700,000 Remaining balance: \$659,762	\$700,000	S-14-502-N	n/a	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2011-MU-BX-K070	16.554	NCHIP 2011 - CJIS-Hawaii	DOJ	\$475,000 Remaining balance: \$301,845	\$475,000	S-14-210-N	\$52,778	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2012-RU-BX-K010	16.554	NCHIP 2012 - CJIS-Hawaii	DOJ	\$241,088 Remaining balance: \$77,249	\$241,088	S-14-210-N	\$26,788	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2013-MU-BX-K010	16.554	NCHIP 2013 - CJIS-Hawaii	DOJ	\$250,004	\$250,004	S-14-210-N	\$27,778	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2014-RU-BX-K012	16.554	NCHIP 2014 - CJIS-Hawaii	DOJ	\$392,371	\$392,371	S-15-210-N	\$43,597	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG 231	2010-DB-BX-K053	16.751	NJIS 2010 - HIJS Federated Identity	DOJ	\$500,000 Remaining balance: \$134,642	\$500,000	S-14-258-N	n/a	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov
N (ATG)	ATG231	2011-AW-BX-0024	16.750	SMART 2011 - Sex Offender	DOJ	\$254,770 Remaining balance: \$65,144	\$254,770	S-14-244-N	n/a	Laureen Uwaine	587-3110	luwaine@hcjdc.hawaii.gov

Department of the Attorney General
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 231	2013-AW-BX-0012	16.750	SMART 2013 - Sex Offender	DOJ	\$390,950 Remaining balance: \$216,054	\$390,950	S-14-244-N	n/a	Laureen Uwaine	587-3110	luwaine@ hcjdc.haw aii.gov
N (ATG)	ATG 231	2014-AW-BX-0016	16.750	SMART 2014 - Sex Offender	DOJ	\$200,000	\$200,000	S-15-244-N	n/a	Laureen Uwaine	587-3110	luwaine@ hcjdc.haw aii.gov
N(ATG)	ATG500	N/A	N/A	Federal matching fund	OCSE	\$ 7,576,651	\$ 7,576,651	S-13-250-P	N	Sheri Wang	692-7131	sheri.wan g@hawaii. gov
N(ATG)	ATG500	N/A	N/A	Federal incentive payments	OCSE	\$ 1,600,000	\$ 1,600,000	S-13-902-T	N	Sheri Wang	692-7131	sheri.wan g@hawaii. gov

ATG500 receives 66% reimbursements of its spendings from the federal government. The federal government requires a 34% state fund matching. S-13-250-P amount is estimated based on ATG500's is \$3,903,123. AS to the federal incentive payment it is awarded based on ATG500's performance in child support enforcement services. Therefore, it varies from year to year. \$1,600,000 is the average

Table 11 Instructions

COLUMN	DATA ELEMENT	DEFINITION
A	State Expending Agency	State entity authorized to expend the funds as authorized by the appropriation or as delegated by the Governor. Select from drop-down menu. See legend below.
B	Program I.D.	The unique identifier for the specific program responsible for carrying out the program consisting of the abbreviation for the State entity followed by the organization number for the program. Format: XXX###
C	Award Number	The identifying number assigned by the awarding Federal Agency, such as the federal grant number, federal contract number or the federal loan number that appears in the federal award document.
D	CFDA No.	The number associated with the published description of Federal assistance program in the Catalog of Federal Domestic Assistance. Only applies to grants and loans. A list of CFDA codes can be searched at: https://www.cfda.gov/index?s=program&tab=list&mode=list Format: ##.###.
E	Award Description	Award title and description with purpose of funding action.
F	Awarding Federal Agency	Name of the federal agency that awarded and administers the award on behalf of the funding agency. Select from drop-down menu. See agency list below.
G	Award Amount	For Grants: The total amount of the award. For Loans: The total amount of the loan obligated by the Federal Agency; the face value of the loan. For Contracts: The total amount obligated by the Federal Agency.
H	Award Amount Allocated to the Program ID in Column B	Enter the portion of the total award amount allocated to this Program ID. For example, if a federal award in the amount of \$500 is allocated to only AGR100, the "Award Amount" and the "Award Amount Allocated to the Pgm ID in Column B" would both be \$500. However, if the \$500 will be allocated to AGR100, AGR200 and AGR300, in the amounts of \$100, \$250 and \$150, respectively, the "Award Amount" would be the \$500 for all three program IDs but the "Award Amount Allocated to the Pgm ID in Column B" would be \$100 for AGR100, \$250 for AGR200 and \$150 for AGR300.
I	State Appropriation Symbol	The account number established in FAMIS. The appropriation account is a combination of 4 fields: Fund Type, Fiscal Year, Appropriation Account Number, and Dept. Code. If an award has appropriation symbols for multiple fiscal years, enter the symbol for the first fiscal year. Format: X-YY-###-X
J	State Fund Match (If Any)	The amount of state funds necessary to match the award.
K	Contact Name	Name of the individual at the program level responsible for performance of the award.
L	Contact Phone No.	Phone no. of the individual at the program level responsible for performance of the award.
M	Contact Email	Email of the individual at the program level responsible for performance of the award.
	LEGEND:	
	State Expending Agency	
A (AGR)	Department of Agriculture	
B (BED)	Department of Business, Economic Dev & Tourism	
C (LNR)	Department of Land and Natural Resources	
D (TRN)	Department of Transportation	
E (EDN)	Department of Education	
F (UOH)	University of Hawaii	
G (DEF)	Department of Defense	

Department of the Attorney General
Table 11 Instructions

Table 11

H (HTH)	Department of Health
I (HHL)	Department of Hawaiian Home Lands
J (JUD)	Judiciary
K (HMS)	Department of Human Services
L (LBR)	Department of Labor and Industrial Relations
M (AGS)	Department of Accounting and General Services
N (ATG)	Department of Attorney General
O (BUF)	Department of Budget and Finance
P (HRD)	Department of Human Resources Development
Q (GOV)	Office of the Governor
R (CCA)	Department of Commerce and Consumer Affairs
S (LTG)	Office of the Lieutenant Governor
T (TAX)	Department of Taxation
V1 (PSD)	Department of Public Safety
Z1 (OHA)	Office of Hawaiian Affairs
	Federal Agency
	Dept. of Agriculture
	Dept. of Commerce
	Dept. of Defense
	Dept. of Education
	Dept. of Energy
	Dept. of Health and Human Services
	Dept. of Homeland Security
	Dept. of Housing and Urban Development
	Dept. of Justice
	Dept. of Labor
	Dept. of State
	Dept. of the Interior
	Dept. of the Treasury
	Dept. of Transportation
	Dept. of Veterans Affairs
	Corporation for National & Community Svc
	Environmental Protection Agency
	General Services Administration
	NASA
	National Science Foundation
	Nuclear Regulatory Commission
	Office of Personnel Management
	Small Business Administration
	Social Security Administration
	U.S. Agency for International Development

Department of the Attorney General
Non-General Funds

Table 12

Name of Fund	Purpose	Statutory Reference	MOF	Beginning FY15 Unencumbered Cash Balance	Estimated FY15 Revenues	Estimated FY15 Expenditures and Encumbrances	Estimated FY15 Net Transfers	Estimated FY15 Ending Unencumbered Cash Balance	Balance in Excess of Program Needs
Medicaid Investigation Recovery Fund S-302	Special Fund to deposit Medicaid Investigation and fraud settlements which supports Medicaid Fraud Control Unit	HRS 28-91-5	B	\$ 1,428,194	\$ 400,000	\$ 440,000	\$ -	\$ 1,388,194	\$ -
DNA Registry Special Fund S-305	Funds to be used for DNA collection, testing, and related costs.	HRS 706-603	B	\$ 713	\$ 30,000	\$ 30,000	\$ -	\$ 713	\$ -
Tobacco Enforcement Special Fund S-307	To enforce Chapters 675, 486P, and 245, HRS and related statutes and programs.	HRS 28-15	B	\$ 500,000	\$ 1,500,000	\$ 120,000	\$ 1,380,000	\$ 500,000	\$ -
Criminal Forfeiture Revolving Fund S320	To serve as an operating account for the Asset Forfeiture Program.	HRS 712A-16(4)	W	\$ 182,407	\$ 600,000	\$ 450,000	\$ -	\$ 332,407	\$ -
Notary Public Revolving Fund S-325	Funds to be used for all notary public program costs.	HRS 456-9.5	W	\$ 2,539	\$ 140,000	\$ 140,000	\$ -	\$ 2,539	\$ -
Solicitation of Funds for Charitable Purposes Special Fund S-326	Funds to be used for the enforcement of Chapter 467B, and the oversight of charities.	HRS 467B-15	B	\$ 1,241,903	\$ 650,000	\$ 725,000	\$ -	\$ 1,166,903	\$ -
Litigation Settlement Clearance Account T901	To serve as a clearing account to facilitate the holding and timely disbursement of litigation funds.	Comptroller's Approval	T	\$ 118,925	\$ 300	\$ -	\$ -	\$ 119,225	\$ -
Antitrust Trust Fund T-908	Funds used for the enforcement of Antitrust Laws.	HRS 28-13	T	\$ 51,602	\$ 150	\$ 5,000	\$ -	\$ 46,752	\$ -
Litigation Deposits Trust Fund Account T-909	Funds to account moneys received through any civil action in which the State is a party.	HRS 28-16	T	\$ 7,131,092	\$ 5,200,000	\$ 9,500,000	\$ -	\$ 2,831,092	\$ -
HCJC Donations - T-903	Fund was established to receive and expend financial grants and donations for crime research, prevention, or education.	HRS 28-10.6	T	\$ 3,479	\$ -	\$ 3,479	\$ -	\$ -	\$ -
Federal Community Restitution - T-912	Fund was established to receive federal restitution payments related to drug cases where there is no identifiable victim ("community restitution).	5.735, Antiterrorism and Effective Death Penalty Act of 1996	T	\$ 3,355.67	\$ -	\$ -	\$ -	\$ 3,355.67	\$ -
Criminal History Record Improvement Revolving Fund	Fund was established to receive fees collected for services related to criminal history record information.	HRS 846-10.6	W	\$ 1,497,466	\$ 2,480,657	\$ 2,600,000	\$ -	\$ 1,378,123	\$ -
National Criminal History Improvement Program (NCHIP) Fund	Fund was appropriated to receive funds from the NCHIP grant program which implements provisions of the Brady Handgun Violence Prevention Act, the National Child Protection Act of 1993, and the 1994 Crime Bill.	N/A	P	\$ 42,573	\$ 513,097	\$ 250,000	\$ -	\$ 305,670	\$ -

Department of the Attorney General
Non-General Funds

Table 12

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY15 Unencumbered Cash Balance</u>	<u>Estimated FY15 Revenues</u>	<u>Estimated FY15 Expenditures and Encumbrances</u>	<u>Estimated FY15 Net Transfers</u>	<u>Estimated FY15 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Community Oriented Policing Services (COPS) Technology Program Grant Fund	Fund was appropriated to receive funds from the COPS grant program which provides funding to hire and train community policing professionals, acquire and deploy cutting-edge crime-fighting technologies, and develop and test innovative policing strategies.	N/A	P	\$ 111,810	\$ 400,000	\$ 400,000	\$ -	\$ 111,810	
Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Office Grant Fund	Fund was appropriated to receive funds from the SMART grant program to develop and/or enhance programs to implement the Sex Offender Registration and Notification Act (SORNA) under the Adam Walsh Act (AWA).	N/A	P	\$ 22,119	\$ 461,745	\$ 400,000	\$ -	\$ 83,864	\$ -
Child Support Enforcement Trust Fund T-999	To record the deposits and disbursement of child support collections.	HRS 576D	T	\$19,001,017	\$120,000,000	\$122,000,000	\$0	\$17,001,017	\$0

Department of the Attorney General
Vacancy Report as of November 30, 2014

Table 13

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm		MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
									Temp (P/T)	FTE								
ATG100	AA	11/15/2014	7/1/2015	00006477	Investigator V	N	SR24	73	R	1.00	A	51,314	53,373	Y	N			
ATG100	AA	8/1/2013	2/15/2015	00010596	Legal Clerk	N	SR14	03	R	1.00	U	41,040	32,427	Y	N			23
ATG500	GA	4/1/2014	2/15/2015	00015973	Support Payments Officer	N	SR15	03	R	1.00	A34/P66	35,064	36,516	Y	N			17
ATG500	GF	12/1/2012	4/1/2015	00025951	Child Support Enfc Spclt IV	N	SR22	23	R	1.00	A34/P66	67,488	67,488	Y	N			31
ATG500	GA	4/16/2014	2/15/2015	00025953	Child Support Enfc Spclt IV	N	SR22	23	R	1.00	A34/P66	49,344	47,400	Y	N			5
ATG100	AA		2/1/2015	26219	Legal Clerk	N	SR14	03	R	1.00	A50/U50	39,480	32,424	Y	1	20		22
ATG500	GA	11/25/2014	4/1/2015	00029529	Office Assistant IV	N	SR10	03	R	1.00	A34/P66	37,968	29,988	Y	N			63
ATG100	AB	12/1/2011	4/15/2015	00029622	Auditor III	N	SR20	13	R	1.00	P75/B25	49,332	49,332	Y	N			67
ATG100	AB		7/1/2015	29624	Investigator VI	N	SR26	93	R	1.00	B25/P75	75,960	55,496	Y	1	22		
ATG100	AB	12/31/2013	3/1/2015	00030850	Auditor IV	N	SR22	13	R	1.00	P75/B25	43,281	53,352	Y	N			59
ATG500	GA	7/17/2007	2/15/2015	00031195	Child Support Enfc Spclt IV	N	SR22	13	R	1.00	A34/P66	45,612	47,436	Y	N			6
ATG100	AB		7/1/2015	31525	Investigator V	N	SR24	73	R	1.00	B25/P75	51,312	48,737	Y	1	20		
ATG500	GA	5/1/2013	2/15/2015	00032428	Child Support Enfc Spclt IV	N	SR22	13	R	1.00	A34/P66	51,312	51,312	Y	N			7
ATG100	AA	12/1/2014	2/1/2015	00032755	Office Assistant III	N	SR08	03	R	1.00	A	33,756	36,468	Y	N			21
ATG231	BC		3/15/2015	32943	Information Technol Spclt IV	N	SR18	13	R	1.00	A	49,332	40,539	Y	1	20		30
ATG100	AB		7/1/2015	33220	Investigator V	N	SR24	73	R	1.00	B25/P75	51,312	53,375	Y	1	19		
ATG100	AA		7/1/2015	33404	Investigator VI	N	SR26	73	R	1.00	A	51,314	55,496	Y	1	52		
ATG100	AB		7/1/2015	34172	Investigator V	N	SR24	73	R	1.00	B25/P75	61,424	51,315	Y	1	12		
ATG100	AB	11/22/2014	7/1/2015	00034764	Investigator V	N	SR24	73	R	1.00	P75/B25	51,312	53,373	Y	N			
ATG500	GA	10/18/2013	4/1/2015	00035281	Clerical Supervisor III	N	SR14	04	R	1.00	A34/P66	38,480	39,480	Y	N			39
ATG100	AA		4/1/2015	36723	Legal Clerk	N	SR14	63	R	1.00	A	36,516	33,718	Y	1	9		52
ATG100	AA	10/22/2014	3/1/2015	00037605	Legal Secretary	N	SR18	63	R	1.00	A	41,040	44,412	Y	N			19
ATG500	GA	6/30/2014	2/15/2015	00038058	Office Assistant IV	N	SR10	03	R	1.00	A34/P66	37,968	32,424	Y	N			8
ATG500	GA	5/29/2014	2/15/2015	00038416	Office Assistant III	N	SR08	03	R	1.00	A34/P66	27,756	27,756	Y	N			9
ATG500	GA	5/29/2014	3/1/2015	00038421	Office Assistant III	N	SR08	03	R	1.00	A34/P66	25,667	25,668	Y	N			57
ATG231	BC	8/13/2014	4/1/2015	00039019	Office Assistant III	N	SR08	03	R	1.00	W	25,668	26,700	Y	N			66
ATG100	AA	12/31/2013	7/1/2015	00040287	Information Technol Spclt VI	N	SR26	23	R	1.00	A	82,128	85,416	Y	N		Temp Appt	10
ATG100	AA	8/1/2013	4/1/2015	00040555	Legal Assistant III	N	SR20	13	R	1.00	A	51,312	51,312	Y	N			41
ATG100	AA		4/1/2015	40710	Legal Assistant III	N	SR20	73	R	1.00	A	55,500	43,806	Y	1	4		40
ATG500	GA	8/1/2014	4/1/2015	00040922	Office Assistant IV	N	SR10	03	R	1.00	A34/P66	40,140	44,388	Y	N			42
ATG100	AA		7/1/2015	40975	Investigator IV	N	SR22	73	R	1.00	U	45,573	45,574	Y	1	63		
ATG500	GA	5/8/2014	3/1/2015	00041119	Information Technol Spclt II	N	SR18	13	R	1.00	A34/P66	62,424	40,548	Y	N			20
ATG100	AA		4/1/2015	41406	Legal Clerk	N	SR14	63	R	1.00	A	33,756	33,718	Y	1	8		53
ATG500	GA	5/20/2014	2/15/2015	00042394	Cashier Clerk	N	SR08	03	R	1.00	A34/P66	26,700	27,756	Y	N			38
ATG100	AA		4/1/2015	44231	Legal Secretary	N	SR18	03	R	1.00	A	44,412	44,412	Y	1	11		66
ATG231	BC	2/3/2014	4/1/2015	00044997	Office Assistant IV	N	SR10	03	R	1.00	A	41,040	27,756	Y	N			43
ATG100	AA	3/25/2014	2/15/2015	00046063	Legal Assistant II	N	SR20	13	T	1.00	U	38,988	43,805	Y	N			11
ATG231	BC		2/15/2015	47829	Information Technol Spclt IV	N	SR18	13	R	1.00	W	45,576	47,403	Y	1	6		16
ATG500	GA		2/15/2015	49320	Personnel Mgmt Specialist IV	N	SR16	73	R	1.00	A34/P66	45,576	37,461	Y	1	5		4
ATG100	CU	4/1/2011	4/1/2015	00049322	Legal Secretary	N	SR18	03	R	1.00	A	54,012	54,012	Y	N			44
ATG100	AA	1/31/2004	7/1/2015	49324	Investigator IV	N	SR22	73	T	1.00	A	45,573	37,462	Y	1	55		
ATG100	AA	11/1/2014	4/1/2015	00049334	Legal Assistant III	N	SR20	73	R	1.00	A	53,352	60,012	Y	N			45
ATG100	AA		7/1/2015	49338	Investigator V	N	SR24	73	R	1.00	A	51,312	51,315	Y	1	94		
ATG100	AA	11/29/2005	7/1/2015	50195	Investigator VI	N	SR26	73	R	1.00	A50/U50	51,314	45,845	Y	1	50		
ATG500	GA	4/1/2014	3/1/2015	00052796	Support Payments Officer	N	SR15	03	R	1.00	A34/P66	44,412	49,308	Y	N			58
ATG100	AA	1/2/2014	5/1/2015	00100095	Deputy Attorney General	E	SRNA	73	R	1.00	A	107,000	107,004	Y	N			34

Department of the Attorney General
Vacancy Report as of November 30, 2014

Table 13

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by		Describe if Filled by other Means	Priority # to Retain
															89 Day Hire (Y/N)	# of 89 Hire Apts		
ATG100	AB	9/23/2014	4/1/2015	00100411	Deputy Attorney General	E	SRNA	73	R	1.00	P75/B25	80,002	86,508	Y	N			64
ATG100	AA	3/6/2014	3/1/2015	00101817	Deputy Attorney General	E	SRNA	73	R	1.00	A50/U50	50,000	60,000	Y	N			24
ATG100	AA	12/1/2014	2/1/2015	00101984	First Deputy Attorney General	E	SRNA	00	R	1.00	A	110,808	128,004	Y	N			1
ATG100	AD	9/6/2014	3/1/2015	00102386	JIS Analyst	E	SRNA	13	R	1.00	A	57,636	59,940	Y	N			18
ATG100	AA	11/16/2010	2/1/2015	00102661	Deputy Attorney General	E	SRNA	73	R	1.00	U	73,008	73,008	Y	N			2
ATG500	GA	4/1/2014	2/15/2015	00110171	Support Payments Officer	N	SR15	03	R	1.00	A34/P66	41,130	41,040	Y	N			12
ATG100	CU	5/16/2014	4/1/2015	00110221	Office Assistant III	N	SR08	03	T	1.00	A	25,668	25,668	Y	N			65
ATG100	AA	9/27/2014	3/1/2015	00111531	Deputy Attorney General	E	SRNA	73	R	1.00	A	76,000	62,400	Y	N			25
ATG100	AE		7/1/2015	111544	Investigator V	N	SR24	73	R	1.00	B	51,314	53,374	Y	1	53		
ATG100	AI		7/1/2015	111761	Investigator V	N	SR24	73	R	1.00	N	51,314	53,375	Y	1	42		
ATG100	AA		7/1/2015	111854	Investigator V	N	SR24	73	R	1.00	B	51,314	51,316	Y	1	41		
ATG100	AA		7/1/2015	111855	Investigator V	N	SR24	73	R	1.00	B	51,314	48,736	Y	1	46		
ATG100	AA		7/1/2015	111856	Investigator V	N	SR24	73	R	1.00	B	51,312	51,316	Y	1	40		
ATG500	GA	3/17/2014	2/15/2015	00112593	Information Technol Spcft IV	N	SR22	13	R	1.00	A34/P66	45,566	47,400	Y	N			13
ATG100	AA	2/12/2005	7/1/2015	112836	Investigator V	N	SR24	73	T	1.00	U	51,314	44,285	Y	1	57		
ATG100	AA	6/14/2008	7/1/2015	112837	Investigator V	N	SR24	73	T	1.00	U	51,314	49,340	Y	1	54		
ATG100	AA	10/1/2011	7/1/2015	00112931	Investigator VI	N	SR26	73	R	1.00	A	75,960	75,960	Y	N			
ATG100	AA	8/15/2014	3/1/2015	00113217	Office Assistant III	N	SR08	63	R	1.00	A	26,700	26,700	Y	N			60
ATG100	AA		7/1/2015	116407	Investigator V	N	SR24	73	T	1.00	U	51,314	53,375	Y	1	46		
ATG100	AA		7/1/2015	116408	Investigator V	N	SR24	73	T	1.00	U	51,314	53,375	Y	1	47		
ATG100	AA		7/1/2015	116441	Investigator V	N	SR24	73	T	1.00	U	51,314	51,316	Y	1	46		
ATG100	AA		7/1/2015	116465	Investigator V	N	SR24	73	R	1.00	U	51,314	51,316	Y	1	43		
ATG100	AA		7/1/2015	116466	Investigator V	N	SR24	73	R	1.00	A50/N50	51,314	53,375	Y	1	42		
ATG100	AA		7/1/2015	116482	Investigator V	N	SR24	73	T	1.00	U	51,314	51,316	Y	1	44		
ATG100	AA	11/29/2014	2/1/2015	00116640	Deputy Attorney General	E	SRNA	73	R	1.00	U	80,000	75,504	Y	N			3
ATG100	AA		7/1/2015	116698	Investigator V	N	SR24	73	T	1.00	U	51,314	51,316	Y	1	43		
ATG100	AA		7/1/2015	116785	Investigator V	N	SR24	73	T	1.00	U	51,312	51,316	Y	1	21		
ATG100	AA		7/1/2015	116786	Investigator V	N	SR24	73	T	1.00	A	51,312	53,375	Y	1	37		
ATG100	AI		7/1/2015	117188	Investigator V	N	SR24	73	T	1.00	N	51,314	51,316	Y	1	40		
ATG100	AA		7/1/2015	117189	Investigator V	N	SR24	73	T	1.00	N	51,314	51,314	Y	1	40		
ATG100	AA	12/1/2014	4/15/2015	00117286	Personnel Mgmt Specialist V	N	SR24	73	R	1.00	A	60,024	55,488	Y	N			33
ATG100	AA		7/1/2015	117420	Investigator V	N	SR24	73	T	1.00	N	51,314	53,373	Y	1	39		
ATG231	BC	7/22/2013	3/1/2015	00117520	Office Assistant IV	N	SR10	03	R	1.00	A	28,836	28,836	Y	N			61
ATG100	AI		7/1/2015	117552	Investigator VI	N	SR26	73	T	1.00	N	51,314	52,728	Y	1	27		
ATG100	AE	1/28/2006	7/1/2015	117668	Investigator V	N	SR24	73	R	1.00	B	51,314	45,843	Y	1	37		
ATG100	AE		7/1/2015	117669	Investigator V	N	SR24	73	R	1.00	B	67,488	48,734	Y	1	20		
ATG100	AA	4/1/2014	4/1/2015	00117709	Accountant III	N	SR20	13	R	1.00	A	42,132	43,132	Y	N			46
ATG100	AI		7/1/2015	117837	Investigator V	N	SR24	73	T	0.72	A	38,300	53,373	Y	0.5	32		
ATG100	AA		7/1/2015	117838	Investigator V	N	SR24	73	T	1.00	A	51,351	53,373	Y	1	35		
ATG500	GA		2/15/2015	117861	Social Service Assistant IV	N	SR11	03	R	1.00	A34/P66	26,700	29,994	Y	1	5		54
ATG500	GA		2/15/2015	117866	Social Service Assistant IV	N	SR11	03	R	1.00	A34/P66	24,648	29,994	Y	1	9		55
ATG500	GA	3/3/2014	2/15/2015	00117868	Social Service Assistant IV	N	SR11	03	R	1.00	A34/P66	26,664	31,212	Y	N			51
ATG500	GA	10/4/2014	2/15/2015	00117869	Social Service Assistant IV	N	SR11	03	R	1.00	A34/P66	25,668	29,994	Y	N			15
ATG500	GA		2/15/2015	117871	Social Service Assistant IV	N	SR11	03	R	1.00	A34/P66	28,836	29,994	Y	1	4		56
ATG100	AI	11/1/2014	7/1/2015	00117946	Investigator V	N	SR24	73	R	1.00	A	51,300	48,734	Y	N			
ATG100	AA	8/24/2013	3/1/2015	00117968	Deputy Attorney General	E	SRNA	73	R	1.00	N	60,000	63,000	Y	N			62

Department of the Attorney General
Vacancy Report as of November 30, 2014

Table 13

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm		FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by		Describe if Filled by other Means	Priority # to Retain
									Temp (P/T)	FTE						89 Day Hire (Y/N)	# of 89 Hire Appts		
ATG100	AA		7/1/2015	118088	Investigator V	N	SR24	73	R	1.00	A	60,024	53,373	Y	1	4			
ATG100	AA		7/1/2015	118091	Investigator V	N	SR24	73	R	1.00	A	51,314	51,314	Y	1	35			
ATG100	AA		7/1/2015	118092	Investigator V	N	SR24	73	T	1.00	A	51,314	48,734	Y	1	32			
ATG100	AA		7/1/2015	118093	Investigator V	N	SR24	73	R	1.00	U	51,314	53,373	Y	1	35			
ATG100	AA	4/1/2010	6/1/2015	00118266	Legal Assistant III	N	SR20	73	R	1.00	U	42,132	43,132	Y	N			69	
ATG100	AA		5/1/2015	118272	Legal Clerk	N	SR14	03	R	1.00	A	60,000	33,717	Y	1	7		68	
ATG100	AA		7/1/2015	118369	Investigator V	N	SR24	73	T	1.00	N	47,000	53,373	Y	1	23			
ATG100	AI		7/1/2015	118374	Investigator V	N	SR24	73	R	0.50	N	25,000	53,373	Y	0.5	28			
ATG500	GA	4/16/2009	3/1/2015	00118481	Deputy Attorney General	E	SRNA	73	R	1.00	A34/P66	75,000	75,024	Y	N			26	
ATG100	AI	3/29/2008	7/1/2015	118774	Investigator V	N	SR24	73	T	0.50	U	51,314	49,338	Y	0.5	29			
ATG100	AA	2/16/2008	7/1/2015	118775	Investigator V	N	SR24	73	R	1.00	B	27,500	49,338	Y	1	27			
ATG500	GA	8/12/2014	3/1/2015	00119165	General Professional IV	N	SR22	23	R	1.00	A34/P66	50,000	47,400	Y	N			27	
ATG100	AA		6/1/2015	00119250	Legal Assistant III	N	SR20	13	R	1.00	U	42,684		Y	N			70	
ATG231	BC	8/16/2011	6/1/2015	00119339	Office Assistant IV	N	SRNA	03	T	1.00	P	30,000	27,756	Y	N			47	
ATG231	BC	8/23/2014	12/18/2014	00119340	Office Assistant IV	N	SR10	03	T	1.00	P	29,104	26,004	Y	N			48	
ATG231	BC	11/29/2011	6/1/2015	00119341	Office Assistant IV	N	SRNA	03	T	1.00	P	28,884	27,756	Y	N			49	
ATG231	BC	3/30/2013	6/1/2015	00119342	Office Assistant IV	N	SRNA	03	T	1.00	P	27,756	27,756	Y	N			50	
ATG100	AI		7/1/2015	119453	Investigator V	N	SR24	73	T	1.00	A	49,344	53,373	Y	1	16			
ATG100	AI		7/1/2015	119454	Investigator V	N	SR24	73	T	1.00	A	49,344	51,314	Y	1	17			
ATG231	BC	1/5/2012	6/1/2015	00119498	HIIS Info Tech Specit	E	SRNA	13	T	1.00	P	43,824	45,576	Y	N			14	
ATG100	CU	11/6/2014	4/1/2015	00120952	Deputy Attorney General	E	SRNA	73	T	1.00	A	80,000	69,000	Y	N			32	
ATG100	AA		7/1/2014	00121068	Personnel Mgmt Specialist IV	N	SR16	73	R	1.00	U	42,132	37,462	Y	N			35	
ATG100	AA		7/1/2015	121316	Investigator V	N	SR24	73	R	1.00	A		53,373	Y	1	3			
ATG100	CU	12/10/2014	6/1/2015	00121416	Legal Assistant III	N	SR20	13	T	1.00	U	42,132	43,812	Y	N			71	
ATG100	CU	NEW	6/1/2015	00121417	Legal Assistant III	N	SR20	13	T	1.00	U	42,132	0	Y	N			72	
ATG100	CU	NEW	6/1/2015	00121418	Legal Assistant III	N	SR20	13	T	1.00	U	42,132	0	Y	N			73	
ATG100	CU	NEW	6/1/2015	00121419	Legal Assistant III	N	SR20	13	T	1.00	U	42,132	0	Y	N			74	
ATG100	CU	NEW	3/1/2015	00121421	Deputy Attorney General	E	SRNA	73	R	1.00	U	75,000	0	Y	N			28	
ATG100	CU	NEW	6/1/2015	00121422	Deputy Attorney General	E	SRNA	73	R	1.00	U	75,000	0	Y	N			36	
ATG100	AA	NEW	3/1/2015	00121433	Deputy Attorney General	E	SRNA	73	T	1.00	U	75,000	0	Y	N			29	
ATG100	AA	NEW	6/1/2015	00121495	Deputy Attorney General	E	SRNA	73	R	1.00	N	70,000	0	Y	N			37	
ATG100	AA		7/1/2015	121497	Investigator V	N	SR24	73	T	1.00	N	0	53,373	Y	1	2			
ATG100	AA		7/1/2015	121498	Investigator V	N	SR24	73	T	1.00	N	0	53,373	Y	1	1			
ATG100	AA		7/1/2015	121499	Investigator V	N	SR24	73	T	1.00	N	0	53,373	Y	1	1			
																	57.5		

Department of the Attorney General
Personnel Separations from July 1, 2013 to November 30, 2014

Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
ATG100	AA	7/2/2013	00102669	Deputy Attorney General	Y	SRNA	73	P	U	0.00	0	0.00	78000
ATG100	AA	7/9/2013	00101842	Deputy Attorney General	Y	SRNA	73	P	U	1.00	59000	1.00	60000
ATG100	AA	7/13/2013	00116640	Deputy Attorney General	Y	SRNA	73	P	U	1.00	80000	1.00	80004
ATG100	AA	7/16/2013	00100098	Deputy Attorney General	Y	SRNA	73	P	A	1.00	89508	1.00	75612
ATG100	AA	7/20/2013	00117555	Legal Clerk	N	SR14	03	P	A	1.00	36516	1.00	33756
ATG100	AA	8/1/2013	00040555	Legal Assistant III	N	SR20	13	P	A	1.00	51312	1.00	51312
ATG100	AA	8/3/2013	00111093	Litigation Secretary	Y	SRNA	63	T	A	1.00	56172	1.00	32427
ATG100	AA	9/20/2013	00100107	Supvg Deputy Attorney General	Y	SRNA	73	P	U	1.00	110000	1.00	105996
ATG100	AA	9/27/2013	00037479	Legal Clerk	N	SR14	03	P	A	1.00	37968	1.00	33756
ATG100	AA	9/28/2013	00112197	Deputy Attorney General	Y	SRNA	73	P	A	1.00	64500	1.00	67200
ATG100	AA	10/19/2013	00111531	Deputy Attorney General	Y	SRNA	73	P	A	1.00	76000	1.00	82008
ATG100	AA	11/19/2013	00118272	Legal Clerk	N	SR14	03	P	A34/U66	1.00	60000	1.00	33756
ATG100	AA	12/31/2013	00040287	Information Technol Spclt VI	N	SR26	23	P	A	1.00	82128	1.00	85416
ATG100	AA	12/31/2013	00044231	Legal Secretary	N	SR18	03	P	A	1.00	44412	1.00	46176
ATG100	AA	12/31/2013	00100097	Deputy Attorney General	Y	SRNA	73	P	U	1.00	80500	1.00	77700
ATG100	AA	12/31/2013	00100925	Deputy Attorney General	Y	SRNA	73	P	A	1.00	74000	1.00	76500
ATG100	AA	1/1/2014	00100422	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	58000	1.00	70008
ATG100	AA	1/2/2014	00100095	Deputy Attorney General	Y	SRNA	73	P	A	1.00	107000	1.00	111000
ATG100	AA	1/22/2014	00026219	Legal Clerk	N	SR14	03	P	A50/U50	1.00	39480	1.00	33756
ATG100	AA	3/1/2014	00037478	Legal Clerk	N	SR14	03	P	A	1.00	48048	1.00	49932
ATG100	AA	3/6/2014	00101817	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	55000	1.00	62700
ATG100	AA	4/8/2014	00100423	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	65000	1.00	59004
ATG100	AA	4/8/2014	00118620	Deputy Attorney General	Y	SRNA	73	P	A	1.00	53000	1.00	57504
ATG100	AA	5/1/2014	00040710	Legal Assistant III	N	SR20	73	P	A	1.00	55500	1.00	57720
ATG100	AA	5/6/2014	00100118	Deputy Attorney General	Y	SRNA	73	P	U	1.00	85000	1.00	76008
ATG100	AA	6/3/2014	00117245	Deputy Attorney General	Y	SRNA	73	P	A	1.00	69000	1.00	64008
ATG100	AA	6/13/2014	00112844	Deputy Attorney General	Y	SRNA	73	P	U	1.00	65004	1.00	69204
ATG100	AA	7/16/2014	00100103	Deputy Attorney General	Y	SRNA	73	P	A	1.00	76008	1.00	86016
ATG100	AA	7/16/2014	00121235	Deputy Attorney General	Y	SRNA	73	T	A	0.00	0	0.00	63756
ATG100	AA	8/1/2014	00110577	Deputy Attorney General	Y	SRNA	73	P	U	1.00	91008	1.00	94212
ATG100	AA	8/15/2014	00113217	Office Assistant III	N	SR08	63	P	A	1.00	26700	1.00	26700
ATG100	AA	8/19/2014	00100113	Deputy Attorney General	Y	SRNA	73	P	U	1.00	70500	1.00	77004
ATG100	AA	8/19/2014	00101148	Deputy Attorney General	Y	SRNA	73	P	U	1.00	79000	1.00	70008

Department of the Attorney General
Personnel Separations from July 1, 2013 to November 30, 2014

Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
ATG100	AA	9/27/2014	00111531	Deputy Attorney General	Y	SRNA	73	P	A	1.00	76000	1.00	62400
ATG100	AA	10/14/2014	00100476	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	65000	1.00	62712
ATG100	AA	11/1/2014	00049334	Legal Assistant III	N	SR20	73	P	A	1.00	53352	1.00	60012
ATG100	AA	11/29/2014	00116640	Deputy Attorney General	Y	SRNA	73	P	U	1.00	80000	1.00	75504
ATG100	AB	12/31/2013	00030850	Auditor IV	N	SR22	13	P	B25/P75	1.00	57708	1.00	55488
ATG100	AB	9/23/2014	00100411	Deputy Attorney General	Y	SRNA	73	P	B25/P75	1.00	80000	1.00	86508
ATG100	AD	11/2/2013	00102641	JJIS Analyst	Y	SRNA	73	P	A	1.00	53364	1.00	47403
ATG100	AD	2/1/2014	00102641	JJIS Analyst	Y	SRNA	73	P	A	1.00	53364	1.00	47403
ATG100	AD	5/3/2014	00102641	JJIS Analyst	Y	SRNA	73	P	A	1.00	53364	1.00	47403
ATG100	AD	8/2/2014	00102641	JJIS Analyst	Y	SRNA	73	P	A	1.00	53364	1.00	47403
ATG100	AD	9/6/2014	00102386	JJIS Analyst	Y	SRNA	13	P	A	1.00	57636	1.00	59940
ATG100	AD	10/1/2014	00102641	JJIS Analyst	Y	SRNA	73	P	A	1.00	53364	1.00	47403
ATG100	AI	8/24/2013	00117968	Deputy Attorney General	Y	SRNA	73	P	A	1.00	60000	1.00	65496
ATG100	CU	7/27/2013	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	79019
ATG100	CU	10/26/2013	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	79019
ATG100	CU	1/25/2014	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	79019
ATG100	CU	4/26/2014	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	79019
ATG100	CU	5/16/2014	00110221	Office Assistant III	N	SR08	03	T	U	1.00	25668	1.00	25668
ATG100	CU	7/26/2014	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	82514
ATG100	CU	9/3/2014	00101850	Deputy Attorney General	Y	SRNA	73	P	U	1.00	68508	1.00	68508
ATG100	CU	10/25/2014	00106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84000	1.00	82514
ATG100	CU	11/6/2014	00120952	Deputy Attorney General	Y	SRNA	73	T	U	1.00	80000	1.00	69000
ATG231	BC	7/1/2013	00034061	Office Assistant IV	N	SR10	03	P	A	1.00	39480	1.00	39480
ATG231	BC	8/1/2013	00047829	Information Technol Spclt IV	N	SR22	13	P	W	1.00	45576	1.00	47400
ATG231	BC	12/3/2013	00039019	Office Assistant III	N	SR08	03	P	W	1.00	25668	1.00	26700
ATG231	BC	3/1/2014	00037411	Account Clerk III	N	SR11	03	P	A	1.00	39480	1.00	41040
ATG231	BC	6/6/2014	00119136	Office Assistant IV	N	SR10	03	P	A	1.00	27756	1.00	28836
ATG231	BC	8/13/2014	00039019	Office Assistant III	N	SR08	03	P	W	1.00	25668	1.00	26700
ATG500	GA	7/4/2013	00110476	Office Assistant III	N	SR08	03	P	A34/P66	1.00	25668	1.00	26700
ATG500	GA	10/1/2013	00038417	Office Assistant III	N	SR08	03	P	A34/P66	1.00	30036	1.00	31212
ATG500	GA	11/1/2013	00118483	Account Clerk III	N	SR11	03	P	A34/P66	1.00	28829	1.00	30036
ATG500	GA	11/6/2013	00037459	Cashier II	N	SR12	03	P	A34/P66	1.00	32424	1.00	33756
ATG500	GA	12/31/2013	00110166	Support Payments Officer	N	SR15	03	P	A34/P66	1.00	46176	1.00	44412

Department of the Attorney General
 Personnel Separations from July 1, 2013 to November 30, 2014

Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
ATG500	GA	1/1/2014	00042607	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	51312	1.00	43812
ATG500	GA	3/1/2014	00118482	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	79140	1.00	81636
ATG500	GA	3/22/2014	00101879	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	75530	1.00	65004
ATG500	GA	4/16/2014	00025953	Child Support Enfc Spclt IV	N	SR22	23	P	A34/P66	1.00	49344	1.00	47400
ATG500	GA	5/20/2014	00042394	Cashier Clerk	N	SR08	03	P	A34/P66	1.00	26700	1.00	27756
ATG500	GA	7/16/2014	00118468	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	55765	1.00	60264
ATG500	GA	8/1/2014	00040922	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	41040	1.00	44388
ATG500	GA	8/12/2014	00119165	General Professional IV	N	SR22	23	P	A34/P66	1.00	50000	1.00	47400
ATG500	GA	11/25/2014	00029529	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	35671	1.00	29988
ATG500	GB	7/1/2014	00102114	Child Supp Hearings Officer	Y	SRNA	73	P	A34/P66	1.00	77004	1.00	79908
ATG500	GF	8/9/2014	00038060	Office Assistant III	N	SR08	03	P	A34/P66	1.00	27756	1.00	27768

Department of the Attorney General
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub- Org</u>	<u>Effective Date Position Filled</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG100	AI	10/13/2014	00118088	Investigator V	N	SR24	73	P	A	1.00	60024	1.00	53375	Y
ATG100	AA	5/5/2014	00037509	Departmental Pers Officer II	N	EM03	35	P	A	1.00	82632	1.00	87360	N
ATG100	AA	8/5/2013	00100082	Deputy Attorney General	Y	SRNA	73	P	U	1.00	80000	1.00	66000	N
ATG100	AA	9/20/2013	00100098	Deputy Attorney General	Y	SRNA	73	P	A	1.00	59508	1.00	66000	N
ATG100	AA	5/19/2014	00100113	Deputy Attorney General	Y	SRNA	73	P	U	1.00	70500	1.00	70008	N
ATG100	AA	3/3/2014	00100422	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	58000	1.00	60000	N
ATG100	AA	5/30/2014	00100423	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	65000	1.00	55008	N
ATG100	AA	11/26/2014	00100476	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	65500	1.00	56004	N
ATG100	AA	9/3/2013	00101069	Deputy Attorney General	Y	SRNA	73	P	U	1.00	78500	1.00	80508	N
ATG100	AA	10/21/2013	00101842	Deputy Attorney General	Y	SRNA	73	P	A	1.00	59000	1.00	81504	N
ATG100	AA	11/17/2014	00101988	Deputy Attorney General	Y	SRNA	73	P	A	1.00	74508	1.00	66000	N
ATG100	AA	1/3/2014	00112197	Deputy Attorney General	Y	SRNA	73	P	A	1.00	64500	1.00	55008	N
ATG100	AA	10/7/2013	00112305	Deputy Attorney General	Y	SRNA	73	P	A	1.00	67500	1.00	75000	N
ATG100	AA	5/7/2014	00118620	Deputy Attorney General	Y	SRNA	73	P	A	1.00	23000	1.00	55008	N
ATG100	AA	3/10/2014	00118908	Deputy Attorney General	Y	SRNA	73	P	A	1.00	63000	1.00	87000	N
ATG100	AA	1/15/2014	00121064	Deputy Attorney General	Y	SRNA	73	P	N	1.00	65000	1.00	62004	N
ATG100	AA	9/9/2013	00036361	Info Technology Support Tech	N	SR15	03	P	A	1.00	41040	1.00	35112	N
ATG100	AA	9/3/2013	00111854	Investigator V	N	SR24	73	P	B	1.00	51314	1.00	53375	Y
ATG100	AA	7/1/2013	00116407	Investigator V	N	SR24	73	T	U	1.00	51314	1.00	53375	Y
ATG100	AA	10/1/2014	00118093	Investigator V	N	SR24	73	P	U	1.00	51314	1.00	53375	Y
ATG100	AA	11/3/2014	00121498	Investigator V	N	SR24	73	T	N	1.00	0	1.00	53375	Y
ATG100	AA	11/3/2014	00121499	Investigator V	N	SR24	73	T	N	0.00	0	1.00	53375	Y
ATG100	AA	12/9/2013	00048449	Legal Assistant III	N	SR20	13	P	A	1.00	53352	1.00	43812	N
ATG100	AA	1/2/2014	00011597	Legal Clerk	N	SR14	63	P	A	1.00	49932	1.00	33720	N
ATG100	AA	6/9/2014	00036723	Legal Clerk	N	SR14	63	P	A	1.00	36516	1.00	33718	Y
ATG100	AA	7/1/2014	00037478	Legal Clerk	N	SR14	03	P	A	1.00	48048	1.00	33720	N
ATG100	AA	1/21/2014	00037479	Legal Clerk	N	SR14	03	P	A	1.00	37968	1.00	33720	N
ATG100	AA	5/1/2014	00117607	Legal Clerk	N	SR14	03	P	A	1.00	35064	1.00	54012	N
ATG100	AA	10/10/2013	00111093	Litigation Secretary	Y	SRNA	63	T	A	1.00	56172	1.00	55752	N
ATG100	AA	8/11/2014	00037659	Office Assistant II	N	SR06	03	P	A	1.00	24648	1.00	24636	N
ATG100	AA	9/2/2014	00119100	Office Assistant III	N	SR08	03	P	W	1.00	25688	1.00	26700	N
ATG100	AA	1/6/2014	00046735	Personnel Clerk V	N	SR13	63	P	A	1.00	41040	1.00	32460	N
ATG100	AB	1/2/2014	00033220	Investigator V	N	SR24	73	P	B25/P75	1.00	51313	1.00	53375	Y
ATG100	AB	7/1/2013	00034172	Investigator V	N	SR24	73	P	B25/P75	1.00	62424	1.00	53375	Y

Department of the Attorney General
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub- Org</u>	<u>Effective Date Position Filled</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG100	AB	7/1/2014	00029623	Office Assistant III	N	SR08	03	P	B25/P75	1.00	25668	0.25	26700	N
ATG100	AC	8/5/2013	00102667	Crim Jus Plng Spec	Y	SRNA	13	T	A5/N95	1.00	58008	1.00	57204	N
ATG100	AC	7/29/2013	00110144	Crim Jus Plng Spec	Y	SRNA	13	T	A50/N45/P5	1.00	60316	1.00	57204	N
ATG100	AD	8/6/2013	00102641	JJIS Analyst	Y	SRNA	13	P	A	1.00	53364	1.00	55488	N
ATG100	AE	9/15/2014	00111544	Investigator V	N	SR24	73	P	U	1.00	51314	1.00	53375	Y
ATG100	AI	10/7/2013	00119453	Investigator V	N	SR24	73	T	A	1.00	49344	1.00	53375	Y
ATG100	CJ	2/13/2014	00120685	Asst Coor Msg Chdn Cihse Ctr	Y	SRNA	13	T	A	1.00	38000	1.00	39528	N
ATG100	CU	9/23/2013	00043213	Legal Clerk	N	SR14	03	T	U	1.00	37968	1.00	33720	N
ATG100	CU	5/2/2014	00039453	Office Assistant III	N	SR08	03	T	U	1.00	26700	1.00	26700	N
ATG100	CU	4/23/2014	00043210	Office Assistant III	N	SR08	03	T	U	1.00	31212	1.00	26700	N
ATG100	CU	11/17/2014	00043214	Office Assistant III	N	SR08	03	T	U	1.00	30036	1.00	26700	N
ATG231	BC	9/9/2013	00119438	HJIS Program Project IT Spclt	Y	SRNA	13	T	P	1.00	48824	1.00	62424	N
ATG231	BA	1/3/2014	00017368	Criminal ID Technician I	N	SR10	03	P	A	1.00	30036	1.00	28872	N
ATG231	BB	9/23/2013	00047584	Account Clerk II	N	SR08	03	P	W	1.00	25668	1.00	26700	N
ATG231	BC	1/2/2014	00034061	Office Assistant IV	N	SR10	03	P	A	1.00	39480	1.00	28872	N
ATG231	BC	11/12/2014	00119136	Office Assistant IV	N	SR10	03	P	A	1.00	27756	1.00	28872	N
ATG500	GA	10/16/2014	00118483	Account Clerk III	N	SR11	03	P	A34/P66	1.00	28829	1.00	29988	N
ATG500	GA	9/23/2013	00029777	Accountant IV	N	SR22	13	P	A34/P66	1.00	57688	1.00	47400	N
ATG500	GA	7/16/2013	00029292	Cashier Clerk	N	SR08	03	P	A34/P66	1.00	27756	1.00	26700	N
ATG500	GA	7/1/2014	00004719	Cashier II	N	SR12	03	P	A34/P66	1.00	36516	1.00	31236	N
ATG500	GA	8/18/2014	00037459	Cashier II	N	SR12	03	P	A34/P66	1.00	32424	1.00	31236	N
ATG500	GA	7/7/2014	00101879	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	75829	1.00	70008	N
ATG500	GA	9/16/2013	00042607	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	51316	1.00	43812	N
ATG500	GA	2/18/2014	00042608	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	42132	1.00	43812	N
ATG500	GA	4/7/2014	00052815	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	47412	1.00	43812	N
ATG500	GA	1/2/2014	00118493	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	49332	1.00	43812	N
ATG500	GA	5/20/2014	00037346	Office Assistant III	N	SR08	03	P	A34/P66	1.00	32424	1.00	26700	N
ATG500	GA	9/8/2014	00038417	Office Assistant III	N	SR08	03	P	A34/P66	1.00	30036	1.00	26700	N
ATG500	GA	8/4/2014	00040799	Office Assistant III	N	SR08	03	P	A34/P66	1.00	25668	1.00	26700	N
ATG500	GA	6/16/2014	00040801	Office Assistant III	N	SR08	03	P	A34/P66	1.00	36516	1.00	26700	N
ATG500	GA	11/19/2014	00110177	Office Assistant III	N	SR08	03	P	A34/P66	1.00	26700	1.00	26700	N
ATG500	GA	9/22/2014	00110476	Office Assistant III	N	SR08	03	P	A34/P66	1.00	25668	1.00	26700	N
ATG500	GA	4/1/2014	00029528	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	31212	1.00	28872	N
ATG500	GA	11/3/2014	00031192	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	31212	1.00	28872	N

Department of the Attorney General
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub- Org</u>	<u>Effective Date Position Filled</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG500	GA	1/2/2014	00031308	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	31212	1.00	28872	N
ATG500	GA	1/27/2014	00118488	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	31212	1.00	28872	N
ATG500	GA	1/2/2014	00118490	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	33756	1.00	28872	N
ATG500	GA	4/7/2014	00049320	Personnel Mgmt Specialist IV	N	SR16	73	P	A34/P66	1.00	45576	1.00	37462	Y
ATG500	GA	8/4/2014	00117861	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	26700	1.00	29995	Y
ATG500	GA	7/1/2014	00117866	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	24648	1.00	29995	Y
ATG500	GA	10/14/2014	00117871	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	28836	1.00	29995	Y
ATG500	GC	8/19/2013	00101862	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	58008	1.00	66516	N

Department of the Attorney General
 Unauthorized Positions as of November 30, 2014

Table 16

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG100	AI	9/30/2014	HRS 28,11-A	121497	Investigator V	C	SR24	73	T	A	1	53375	n/a	Y
ATG100	AI	9/30/2014	HRS 28,11-A	121498	Investigator V	C	SR24	73	T	A	1	53375	n/a	Y
ATG100	AI	9/30/2014	HRS 28,11-A	121499	Investigator V	C	SR24	73	T	A	1	53375	n/a	Y

Department of the Attorney General
Overtime Expenditure Summary

Table 17

Prog ID	Sub-Org	Program Title	MOF	FY14 (actual)			FY15 (estimated)			FY16 (budgeted)			FY17 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent
ATG100		Legal Services	M	\$ 25,195,042	\$ 155,344	0.62%	\$ 25,993,955	\$ 150,000	0.58%	\$ 26,490,795	\$ 152,300	0.57%	\$ 26,490,795	\$ 172,000	0.65%
ATG231		Hawaii Criminal Justice Data Center	M	\$ 2,285,040	\$ 86,034	3.77%	\$ 2,317,015	\$ 85,000	3.67%	\$ 2,237,757	\$ 46,600	2.08%	\$ 2,237,757	\$ 46,500	2.08%
ATG500		Child Support Enforcement Agency	A/N	\$ 10,821,363	\$ 10,708	0.10%	\$ 10,821,363	\$ 8,500	0.08%	\$ 9,638,980	\$ 6,500	0.07%	\$ 9,638,980	\$ 7,100	0.07%
		M = Multiple MOF													
		M = Multiple MOF													
		A = 34% ; P = 66%													

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	FY 14							
											OT		Comp Time		Total OT/Comp			
											\$ Amount Paid	% of Base	Hours Earned	\$ Value of Hours Earned	% \$ Value of Base Salary	\$ Amount OT Paid + \$ Value Comp Hours Earned	% of Base	
ATG100	117838	73	N	N	T		Investigator V	SR24	52,557	276.00	6,987	13.3%			0.0%	6,987	13.3%	
ATG231	117919	3	Y	N	P		Criminal ID Tech	SR12	41,668	377.00	6,428	15.4%			0.0%	6,428	15.4%	
ATG231	118382	3	Y	N	P		Criminal ID Tech	SR12	40,355	707.00	10,236	25.4%			0.0%	10,236	25.4%	
ATG231	118393	3	Y	N	P		Criminal ID Tech	SR10	38,744	732.00	10,114	26.1%			0.0%	10,114	26.1%	
ATG231	48790	4	Y	N	P		Criminal ID Supv	SR23	62,805	656.00	15,105	24.1%			0.0%	15,105	24.1%	
ATG231	48958	3	Y	N	P		Criminal ID Tech	SR14	57,258	720.00	14,728	25.7%			0.0%	14,728	25.7%	
ATG231	48959	3	Y	N	P		Criminal ID Tech	SR14	59,883	617.00	13,628	22.8%			0.0%	13,628	22.8%	
											#DIV/0!				#DIV/0!	-	#DIV/0!	
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											#DIV/0!				#DIV/0!	-	#DIV/0!	
											#DIV/0!				#DIV/0!	-	#DIV/0!	
											#DIV/0!				#DIV/0!	-	#DIV/0!	
											#DIV/0!				#DIV/0!	-	#DIV/0!	
											#DIV/0!				#DIV/0!	-	#DIV/0!	
									353,270	4,085.00	77,226	21.9%			0.0%	77,226	21.9%	
							Totals by MOF	A			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								B			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								C			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								N			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								P			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								R			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								T			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								U			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								W			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!
								X			-	#DIV/0!			-	#DIV/0!	-	#DIV/0!

Department of the Attorney General
Overpayments as of November 30, 2014

Table 19

<u>Name of Employee</u>	<u>Date of Over-payment</u>	<u>Gross Amount Overpaid</u>	<u>Amount Recovered</u>	<u>Balance</u>	<u>Category</u>				<u>Reason for Overpayment</u>	<u>Referred to Attorney General</u>
					<u>Employed Occurred > 2 Years</u>	<u>Employed Occurred < 2 Years</u>	<u>Not Employed Occurred > 2 Years</u>	<u>Not Employed Occurred < 2 Years</u>		
██████████	various	\$ 2,859.66	\$ 770.00	\$ 2,089.66				2089.66	Adj made to Woker's Comp	Y
██████████	various	\$ 3,435.74	\$ 2,920.36	\$ 515.38		515.38			LWOP	Y
██████████	Nov '03 - Jan '04	\$ 7,727.27	\$ 300.00	\$ 7,427.27				7427.27	Resignation received in payroll late	Y
██████████	10 '05	\$ 718.00	\$ -					718	Resignation received in payroll late	Y
██████████	4 '11 - 5 '11	\$ 2,531.49						2531.49	Resignation received in payroll late	Y

Department of the Attorney General
Active Contracts as of December 1, 2014

Table 20

Prog ID	MOF	Frequency		Max Value	Outstanding Balance	Term of Contract			Organization	Category E/L/P/C/ G/S	Description	Explanation of How Contract is Monitored	POS Y/N
		Amount	(M/A/O)			Date Executed	From	To					
ATG231	W	billed for time as services are provided	O	\$ 144,200.00	\$ 144,200.00	9/25/2014	10/1/2014	9/30/2015	eWorld Enterprise Solutions	S	Green Box Upgrade and Maintenance Support	HCJDC per Billing Received	Y
ATG231	W	billed for time as services are provided	O	\$ 12,200.00	\$ 12,200.00	8/28/2014	8/28/2014	9/30/2015	Kutak Rock, LLP	S	Bond Counsel Services for AFIS Upgrade	HCJDC per Billing Received	Y
ATG231	A/W	\$ 102,109	O	\$ 1,509,094.36	\$ 436,646.46	5/1/2012	5/1/2012	12/31/2015	MorphoTrak, Inc	S	AFIS Maintenance	HCJDC per Billing Received	Y
ATG231	P	billed for time as services are provided	O	\$ 384,880.00	\$ 104,078.31	2/21/2013	2/21/2013	10/31/2015	SEARCH Group Inc	S	Development of Federated Identity Management for HIIS	HCJDC per Billing Received	Y
ATG231	P	billed for time as services are provided	O	\$ 305,080.00	\$ 19,206.80	5/13/2014	4/16/2014	12/31/2015	Rematics, LLC	S	LOTC Projects Support and Maintenance	HCJDC per Billing Received	Y
ATG231	P	billed for time as services are provided	O	\$ 571,080.00	\$ 571,080.00	7/7/2014	7/21/2014	12/31/2015	SEARCH Group Inc	S	HUIS Data Exchanges	HCJDC per Billing Received	Y
ATG231	P	billed for time as services are provided	O	\$15,800.00	\$8,721.00	1/18/2014	1/8/2014	1/7/2016	Pacific Business Forms	S	Sex Offender Verification Form Mailing	HCJDC per Billing Received	Y
ATG100	B	\$ 9,192	M	\$ 661,828	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	L	Medicaid Fraud / CJD Office Lease	Owner's monthly billing	N
ATG100	B	\$ 8,988	M	\$ 602,676	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	L	Tobacco Enforcement Unit / CJD Office Lease	Owner's monthly billing	N
ATG100	A	\$ 11,672	M	\$ 560,433	\$ -	6/13/2008	7/1/2008	5/31/2013	Melim Building, Ltd	L	Criminal Justice Division Office Lease	Owner's monthly billing	N
ATG100	A	\$ 1,307	M	\$ 77,085	\$ 41,803	4/6/2011	4/1/2011	2/29/2016	GLACS, LLC	L	Family Law Division Kona Office Lease	DAGS Leasing quarterly billing	N
ATG100	A	\$ 9,277	M	\$ 1,113,240	\$ 955,531	12/9/2011	2/1/2012	1/31/2022	James Campbell Company LLC	L	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N
ATG100	A	\$ 13,254	M	\$ 1,484,419	\$ 1,325,371	8/7/2012	9/1/2012	1/31/2022	James Campbell Company LLC	L	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N
ATG100	A	\$ 498	M	\$ 29,384	\$ 16,936	3/1/2011	4/1/2011	4/30/2016	1955 Main Street Partnership	L	Family Law Division Maui Office Lease	DAGS Leasing quarterly billing	N
ATG100	A	\$ 658	M	\$ 39,450	\$ 6,575	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By TRT per Month	N
ATG100	A	\$ 672	M	\$ 40,307	\$ 6,718	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N
ATG100	A	\$ 672	M	\$ 40,307	\$ 6,718	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N
ATG100	A	\$ 658	M	\$ 39,450	\$ 6,575	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By EDU per Month	N
ATG100	A	\$ 521	M	\$ 31,268	\$ 25,536	12/31/2013	01/01/2015	12/31/2018	Xerox Corp	E	Copier Machine Lease	By INV per Month	N
ATG100	A	\$ 167	M	\$ 10,020	\$ 8,183	12/13/2013	01/01/2013	12/31/2018	Xerox Corp	E	Copier Machine Lease	By ELD/INV per Mo	N
ATG100	A	\$ 556	M	\$ 33,389	\$ 14,468	04/01/2012	04/01/2012	03/31/2017	Xerox Corp	E	Copier Machine Lease	By ADMIN per Mo	N
ATG100	A	\$ 870	M	\$ 52,200	\$ 32,190	12/31/2012	01/01/2013	12/31/2017	Xerox Corp	E	Copier Machine Lease	By CRD per Month	N
ATG100	A	\$ 123	M	\$ 7,399	\$ 1,850	09/30/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N
ATG100	A	\$ 155	M	\$ 9,326	\$ 2,021	12/30/2010	01/01/2011	12/31/2015	Xerox Corp	E	Copier Machine Lease	By CED per Month	N
ATG100	A	\$ 355	M	\$ 21,300	\$ 16,330	07/23/2013	10/01/2013	09/30/2018	Xerox Corp	E	Copier Machine Lease	By EDU per Month	N
ATG100	A	\$ 126	M	\$ 7,588	\$ 2,656	09/23/2011	10/01/2011	09/30/2016	Xerox Corp	E	Copier Machine Lease	By CJRD per Month	N
ATG100	A	\$ 171	M	\$ 10,271	\$ 7,361	05/17/2013	07/01/2013	06/30/2018	Xerox Corp	E	Copier Machine Lease	By LD per Monthly	N
ATG100	A	\$ 428	M	\$ 25,680	\$ 8,988	09/23/2011	10/01/2011	09/30/2016	Xerox Corp	E	Copier Machine Lease	By TRT per Month	N
ATG100	A	\$ 337	M	\$ 20,220	\$ 7,077	09/23/2011	10/01/2011	09/30/2016	Xerox Corp	E	Copier Machine Lease	By CED per Month	N
ATG100	A	\$ 369	M	\$ 22,140	\$ 7,749	09/23/2011	10/01/2011	09/30/2016	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N

Department of the Attorney General
Active Contracts as of December 1, 2014

Table 20

Prog ID	MOF	Amount	M/A/O	Max Value	Outstanding Balance	Date			Organization	E/L/P/C/ G/S	Description	How Contract is Monitored	POS Y/N
						Executed	From	To					
ATG100	A	\$ 764	M	\$ 45,868	\$ 9,938	12/31/2010	01/01/2011	12/31/2015	Xerox Corp	E	Copier Machine Lease	By ELD per Month	N
ATG100	A	\$ 214	M	\$ 12,840	\$ 12,840	08/26/2014	12/01/2014	11/30/2019	Xerox Corp	E	Copier Machine Lease	By CID per Month	N
ATG100	A	\$ 202	M	\$ 12,120	\$ 12,120	08/26/2014	12/01/2014	11/30/2019	Xerox Corp	E	Copier Machine Lease	By CID per Month	N
ATG100	A	\$ 337	M	\$ 20,220	\$ 14,491	06/25/2013	07/01/2014	06/30/2018	Xerox Corp	E	Copier Machine Lease	By MFD per Month	N
ATG100	A	\$ 658	M	\$ 39,450	\$ 9,205	09/27/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By FLD per Month	N
ATG100	A	\$ 672	M	\$ 40,307	\$ 9,405	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By FLD per Month	N
ATG100	A	\$ 511	M	\$ 30,660	\$ 29,638	07/01/2014	10/01/2014	09/30/2019	Xerox Corp	E	Copier Machine Lease	By HHS per Month	N
ATG100	A	\$ 252	M	\$ 15,120	\$ 14,616	07/01/2014	10/01/2014	09/30/2019	Xerox Corp	E	Copier Machine Lease	By L/T per Month	N
ATG100	A	\$ 202	M	\$ 12,120	\$ 11,716	07/01/2014	10/01/2014	09/30/2019	Xerox Corp	E	Copier Machine Lease	By L/T per Month	N
ATG100	A	\$ 474	M	\$ 28,440	\$ 7,584	03/01/2011	04/01/2011	03/31/2016	Xerox Corp	E	Copier Machine Lease	By DC per Month	N
ATG500	A/N	\$ 229	M	\$ 13,740	\$ 9,847	05/30/2013	07/01/2013	06/30/2018	Xerox Corp	E	Copier Machine Lease	By FLD-Maui per Month	N
ATG500	A/N	\$ 780	M	\$ 46,800	\$ 16,380	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By ASD per Month	N
ATG500	A/N	\$ 780	M	\$ 46,800	\$ 16,380	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By Mailroom per Month	N
ATG500	A/N	\$ 780	M	\$ 46,800	\$ 16,380	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By Mailroom per Month	N
ATG500	A/N	\$ 402	M	\$ 39,450	\$ 8,442	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By Collection per Month	N
ATG500	A/N	\$ 402	M	\$ 24,120	\$ 8,442	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By Collection per Month	N
ATG500	A/N	\$ 402	M	\$ 24,120	\$ 8,442	08/29/2011	09/01/2011	08/30/2015	Xerox Corp	E	Copier Machine Lease	By Collection per Month	N
ATG500	A/N	\$ 126	M	\$ 7,560	\$ 2,646	04/01/2012	04/01/2012	03/31/2017	Xerox Corp	E	Copier Machine Lease	By Maui per Month	N
ATG500	A/N	\$ 317	M	\$ 19,020	\$ 4,121	12/01/2010	01/01/2010	12/31/2015	Xerox Corp	E	Copier Machine Lease	By ASD per Month	N
ATG500	A/N	\$ 1,148	M	\$ 68,880	\$ 14,924	12/01/2010	01/01/2010	12/31/2015	Xerox Corp	E	Copier Machine Lease	By Collections per Month	N
ATG500	A/N	\$ 56	M	\$ 3,360	\$ 728	12/01/2010	01/01/2010	12/31/2015	Xerox Corp	E	Facsimile	By Mailroom per Month	N
ATG500	A/N	\$ 214	M	\$ 12,840	\$ 11,770	06/03/2014	07/01/2014	07/30/2019	Xerox Corp	E	Copier Machine Lease	By Hearings per Month	N
ATG500	A/N	\$ 214	M	\$ 12,840	\$ 11,770	06/03/2014	07/01/2014	07/30/2019	Xerox Corp	E	Copier Machine Lease	By Hearings per Month	N
ATG500	A/N	\$ 501	M	\$ 30,060	\$ 21,543	07/01/2014	08/01/2014	07/30/2019	Xerox Corp	E	Copier Machine Lease	By Maui Lunatio per Month	N
ATG500	A/N	\$ 17	M	\$ 1,020	\$ 714	07/01/2014	08/01/2014	07/30/2019	Xerox Corp	E	Facsimile	By Maui Lunatio per Month	N
ATG500	A/N	\$ 129	M	\$ 7,740	\$ 2,838	07/01/2014	08/01/2014	07/30/2019	Xerox Corp	E	Facsimile	By Maui Lunatio per Month	N
ATG500	A/N	\$ 31	M	\$ 1,860	\$ -	12/01/2007	01/01/2008	12/30/2013	Xerox Corp	E	Facsimile	By Mailroom per Month	N
ATG500	A/N	\$ 31	M	\$ 1,860	\$ -	12/01/2007	01/01/2008	12/30/2013	Xerox Corp	E	Facsimile	By Collections per Month	N
ATG500	A/N	\$ 21	M	\$ 1,260	\$ -	12/01/2007	01/01/2008	12/30/2013	Xerox Corp	E	Facsimile	By Collections per Month	N
ATG500	A/N	\$ 420	M	\$ 25,200	\$ -	04/29/2009	05/01/2009	05/09/2015	Xerox Corp	E	Copier Machine Lease	By CSEA-Hilo per Month	N

Department of the Attorney General
FY15 Appropriation Status

Table 21

Act/Year	Dept	ProgID	SeqNo	Description	Comments	MOF	FY15 Appropriation			Amount used as of December 1		
							Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount
Act122/14	ATG	ATG100	70001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR FUNDS FOR CIVIL RECOVERIES DIVISION FROM INTERDEPARTMENTAL TRANSFER FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. INTERDEPARTMENTAL TRANSFER FUNDS UNAVAILABLE BECAUSE ATG-06 PROPOSAL DID NOT PASS IN 2013 SESSION. ATG-06 WOULD HAVE CAUSED CIVIL RECOVERIES DIVISION TO RETAIN 15 PER CENT OF ITS COLLECTIONS. DETAIL OF GOVERNOR'S REQUEST: 15 PER CENT COLLECTION FEE (-252,720U/252,720A)	A		-	252,720			105,300
Act134/13	ATG	ATG100	71001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (1.5) POSITIONS AND FUNDS FOR DNA SWABBING UNIT FROM FEDERAL FUNDS AND GENERAL FUNDS TO SPECIAL FUNDS.	LEGISLATURE DOES NOT CONCUR. REDUCES (0.5) SPECIAL FUNDED POSITION. DETAIL OF GOVERNOR'S REQUEST: (1) INVESTIGATOR V SR24 (#117553; -51,314N/51,314B) (0.5) INVESTIGATOR V SR24 (#118775; -25,657A/25,657B) (0.5) TEMPORARY INVESTIGATOR V SR24 (#118101; -27,500N) FRINGE BENEFITS (-31,525N/43,920B) SEE ATG100 SEQ. NO. 92-001.	B		1.00	120,891		1.00	50,375
Act122/14	ATG	ATG100	72001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (0.5) POSITION AND FUNDS FOR ANTITRUST DEPUTY FROM TRUST FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (0.5) DEPUTY ATTORNEY GENERAL (#101023; -50,005T/50,005A) FRINGE BENEFITS (-22,499T)	A		0.50	50,005		0.50	20,835
Act134/13	ATG	ATG100	72001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (1) TEMPORARY POSITION AND FUNDS FROM INTERDEPARTMENTAL TRANSFER FUNDS TO GENERAL FUNDS (ATG100/AA).	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) TEMPORARY INVESTIGATOR V SR24 (#116786; -51,312U/FY14: 26,956A; FY15: 53,912A)) FRINGE BENEFITS (-20,525U) PHONE (600A) MILEAGE (1,500A) SUPPLIES (500A)	A	1.00	-	53,912	1.00		22,460

Department of the Attorney General
FY15 Appropriation Status

Table 21

						FY15 Appropriation			Amount used as of December 1		
Act122/14	ATG	ATG100	73001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (3) TEMPORARY POSITIONS AND FUNDS FOR DNA INVESTIGATOR SWABBING UNIT AND SEX OFFENDER UNIT FROM INTERDEPARTMENTAL TRANSFER FUNDS TO GENERAL FUNDS.	LEGISLATURE DOES NOT CONCUR. REDUCE (2) TEMPORARY DNA INVESTIGATOR AND \$102,628 IN GENERAL FUNDS FOR SALARIES. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (1) TEMPORARY DNA INVESTIGATOR SR24 (#112838; -51,314U) (1) TEMPORARY DNA INVESTIGATOR SR24 (#117351; -51,314U) (1) TEMPORARY SEX OFFENDER INVESTIGATOR SR24 (#117838; -51,351U/51,351A) FRINGE BENEFITS (-64,748U)	A	1.00	-	51,351	1.00	21,400
Act122/14	ATG	ATG100	75001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (0.3) POSITION AND FUNDS FOR CRIMINAL JUSTICE PLANNING SPECIALIST FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE DOES NOT CONCUR. REDUCE (0.3) GENERAL FUND AND ADD (0.2) FEDERAL FUND AND (0.1) OTHER FEDERAL FUND CRIMINAL JUSTICE PLANNING SPECIALIST. ADD (0.3) TEMPORARY GENERAL FUND AND REDUCE (0.2) TEMPORARY FEDERAL FUND AND (0.1) TEMPORARY OTHER FEDERAL FUND CRIMINAL JUSTICE PLANNING SPECIALIST. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (1) TEMPORARY CRIMINAL JUSTICE PLANNING SPECIALIST (#110144; -13,872N/-4,222P/18,094A) FRINGE BENEFITS (-5,833N)	A		-	18,094		7,540

Department of the Attorney General
FY15 Appropriation Status

Table 21

						FY15 Appropriation		Amount used as of December 1		
Act134/13	ATG	ATG100	77001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (3.10) POSITIONS AND FUNDS FROM INTERDEPARTMENTAL TRANSFER FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (0.5) SUPERVISING DEPUTY (#101213; - 52,500U/52,500A) (1) OFFICE ASSISTANT SR08 (#41803; - 41,040U/41,040A) (0.5) DEPUTY ATTORNEY GENERAL (#118621; - 26,500U/26,500A) (0.5) DEPUTY ATTORNEY GENERAL (#117627; - 39,000U/39,000A) (0.5) DEPUTY ATTORNEY GENERAL (#112197; - 32,250U/32,250A) (0.1) DEPUTY ATTORNEY GENERAL (#110480; - 6,301U/6,301A) (0.5) DEPUTY ATTORNEY GENERAL (#118620; 26,500A) (0.5) DEPUTY ATTORNEY GENERAL (#118622; 26,500A) FRINGE BENEFITS (-100,236U)	A	4.10	250,591	4.10	104,400
Act122/14	ATG	ATG100	80001	SUPPLEMENTAL REQUEST: CONVERT (72) DEPUTY ATTORNEY GENERAL POSITIONS FROM TEMPORARY TO PERMANENT.	LEGISLATURE CONCURS. CONVERSION IS FOR ALL 72 TEMPORARY ATTORNEY GENERAL POSITIONS.	A	24.75	-	24.75	
Act122/14	ATG	ATG100	80001	SUPPLEMENTAL REQUEST: CONVERT (72) DEPUTY ATTORNEY GENERAL POSITIONS FROM TEMPORARY TO PERMANENT.	LEGISLATURE CONCURS. CONVERSION IS FOR ALL 72 TEMPORARY ATTORNEY GENERAL POSITIONS.	B	0.80	-	0.80	
Act122/14	ATG	ATG100	80001	SUPPLEMENTAL REQUEST: CONVERT (72) DEPUTY ATTORNEY GENERAL POSITIONS FROM TEMPORARY TO PERMANENT.	LEGISLATURE CONCURS. CONVERSION IS FOR ALL 72 TEMPORARY ATTORNEY GENERAL POSITIONS.	U	42.00	-	42.00	
Act122/14	ATG	ATG100	80001	SUPPLEMENTAL REQUEST: CONVERT (72) DEPUTY ATTORNEY GENERAL POSITIONS FROM TEMPORARY TO PERMANENT.	LEGISLATURE CONCURS. CONVERSION IS FOR ALL 72 TEMPORARY ATTORNEY GENERAL POSITIONS.	W	0.45	-	0.45	
Act134/13	ATG	ATG100	90900	EXECUTIVE REQUEST: ADD FUNDS FOR NEXT GENERATION JUVENILE JUSTICE INFORMATION SYSTEM (JJIS).	LEGISLATURE CONCURS. ANNUAL MAINTENANCE OF HARDWARE AND SOFTWARE.	A	-	25,000		25,000
Act134/13	ATG	ATG100	91001	EXECUTIVE REQUEST: ADD FUNDS FOR CRIMINAL JUSTICE DIVISION OFFICE SPACE LEASE PAYMENTS.	LEGISLATURE CONCURS.	A	-	145,000		145,000

Department of the Attorney General
FY15 Appropriation Status

Table 21

							FY15 Appropriation			Amount used as of December 1		
Act134/13	ATG	ATG100	92001	EXECUTIVE REQUEST: ADD (0.5) POSITION AND FUNDS FOR THE DNA SWABBING UNIT.	LEGISLATURE DOES NOT CONCUR. ADDS (0.5) TEMPORARY POSITION. DETAIL OF GOVERNOR'S REQUEST: (0.5) INVESTIGATOR V SR24 (#118101; 27,500B) SEE ATG100 SEQ. NO. 71-001.	B	0.50	-	27,500		0.50	11,460
Act134/13	ATG	ATG100	93001	EXECUTIVE REQUEST: ADD FUNDS FOR FAMILY LAW DIVISION OFFICE SPACE LEASE PAYMENTS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: RENT-OUTSIDE OF LEASE SPACE (85,000)	U		-	85,000			85,000
Act134/13	ATG	ATG100	94001	EXECUTIVE REQUEST: ADD FUNDS FOR VACANCY SAVINGS.	LEGISLATURE DOES NOT CONCUR. REDUCES \$199,205 IN GENERAL FUNDS FOR VACANCY SAVINGS.	A		-	244,412			244,412
Act134/13	ATG	ATG100	97001	EXECUTIVE REQUEST: ADD (1) POSITION AND FUNDS FOR COLLECTIONS ON BEHALF OF THE DEPARTMENT OF TAXATION AND HAWAII EMPLOYER UNION HEALTH BENEFITS TRUST FUND.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) DEPUTY ATTORNEY GENERAL (80,000) FRINGE BENEFITS (33,632) TELEPHONE (360) COMPUTER/SOFTWARE (FY14: 500) SUPPLIES (FY14: 240; FY15: 140)	U		1.00	114,132			47,550

Department of the Attorney General
 FY15 Appropriation Status

Table 21

						FY15 Appropriation		Amount used as of December 1		
Act122/14	ATG	ATG100	101001	SUPPLEMENTAL REQUEST: ADD (5) POSITIONS AND FUNDS FOR STATE DEPARTMENTS' CLIENT NEEDS.	LEGISLATURE DOES NOT CONCUR. U REDUCE (1) DEPUTY ATTORNEY GENERAL FOR DEPARTMENT OF EDUCATION AND \$85,000 FOR SALARY, (1) DEPUTY ATTORNEY GENERAL FOR DEPARTMENT OF HUMAN SERVICES AND \$85,000 FOR SALARY, (1) DEPUTY ATTORNEY GENERAL FOR DEPARTMENT OF PUBLIC SAFETY AND \$85,000 FOR SALARY, \$15,000 FOR (1) DEPUTY ATTORNEY GENERAL FOR DEPARTMENT OF EDUCATION, \$15,000 FOR (1) DEPUTY ATTORNEY GENERAL FOR OFFICE OF INFORMATION AND TECHNOLOGY, \$119,843 FOR FRINGE BENEFITS, AND \$27,000 FOR PHONE AND SUPPLIES AND COMPUTERS AND CHAIRS. \$10,000 NON-RECURRING. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (1) DEPUTY ATTORNEY GENERAL FOR DEPARTMENT OF EDUCATION (70,000) (1) DEPUTY ATTORNEY GENERAL FOR OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY (#991002; 70,000)		2.00	216,870	2.00	90,000

Department of the Attorney General
FY15 Appropriation Status

Table 21

						FY15 Appropriation			Amount used as of December 1		
Act122/14	ATG	ATG100	104001	SUPPLEMENTAL REQUEST: ADD (1) POSITION AND FUNDS FOR INFORMATION TECHNOLOGY MANAGER AND UPGRADES.	<p>LEGISLATURE DOES NOT CONCUR.</p> <p>REDUCE (1) INFORMATION TECHNOLOGY MANAGER AND \$42,500 FOR SALARY, AND \$127,000 FOR TELEPHONE AND SUPPLIES, MICROSOFT-365 LICENSES, COMPUTER, CHAIR AND PHONE, AND COMPUTER EQUIPMENT UPGRADES. ADD \$20,000 FOR PRO-LAW UPGRADE. DESIGNATE AS "NON-RECURRING."</p> <p>DETAIL OF ADJUSTED GOVERNOR'S REQUEST: UPGRADE IMANAGE DOCUMENT MANAGEMENT SYSTEM (30,000) PRO-LAW UPGRADE (20,000)</p> <p>NON-RECURRING.</p>	A	-	50,000			-
Act122/14	ATG	ATG100	105001	SUPPLEMENTAL REQUEST: ADD (2) POSITIONS AND FUNDS FOR LEGAL REPRESENTATION OF DEPARTMENT OF PUBLIC SAFETY.	<p>LEGISLATURE DOES NOT CONCUR.</p> <p>REDUCE (1) DEPUTY ATTORNEY GENERAL AND \$85,000 IN GENERAL FUNDS FOR SALARY, (1) LEGAL CLERK AND \$16,212 IN GENERAL FUNDS FOR SALARY, AND \$7,000 IN GENERAL FUNDS FOR PHONE AND SUPPLIES, AND COMPUTER AND EQUIPMENT. ADD (1) LEGAL CLERK AND \$32,424 IN INTERDEPARTMENTAL TRANSFER FUNDS FOR 12-MONTH SALARY.</p> <p>SEE ATG100 SEQ. NO. 1000-001.</p> <p>DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (1) LEGAL CLERK SR14 (#991011; 32,424)</p>	U	1.00	32,424		1.00	13,500

Department of the Attorney General
 FY15 Appropriation Status

Table 21

						FY15 Appropriation			Amount used as of December 1		
Act122/14	ATG	ATG100	108001	SUPPLEMENTAL REQUEST: ADD (2) POSITIONS AND FUNDS FOR REGULATION OF CHARITABLE SOCIETIES.	LEGISLATURE CONCURS. INCREASE FOR CHARITABLE PURPOSES RELOCATION TO OUTSIDE LEASE SPACE. DETAIL OF GOVERNOR'S REQUEST: (1) DEPUTY ATTORNEY GENERAL (#991004; 42,500B) (1) LEGAL ASSISTANT III SR20 (#991005; 21,066B) FRINGE BENEFITS (26,730B) LITIGATION COSTS (50,000B) TRAVEL (11,000B) OTHER CURRENT EXPENSES NEW HIRES (3,000B) COMPUTERS AND CHAIRS (6,000B) FURNITURE (80,000B) RENT OUTSIDE LEASE SPACE (35,000B) RENT OUTSIDE LEASE SPACE (35,000A) BUILD OUT COSTS OF SPACE (90,000B) \$176,000B NON-RECURRING. 6-MONTH DELAY IN HIRE.	A	-	35,000			-

Department of the Attorney General
FY15 Appropriation Status

Table 21

						FY15 Appropriation			Amount used as of December 1			
Act122/14	ATG	ATG100	108001	SUPPLEMENTAL REQUEST: ADD (2) POSITIONS AND FUNDS FOR REGULATION OF CHARITABLE SOCIETIES.	LEGISLATURE CONCURS. INCREASE FOR CHARITABLE PURPOSES RELOCATION TO OUTSIDE LEASE SPACE. DETAIL OF GOVERNOR'S REQUEST: (1) DEPUTY ATTORNEY GENERAL (#991004; 42,500B) (1) LEGAL ASSISTANT III SR20 (#991005; 21,066B) FRINGE BENEFITS (26,730B) LITIGATION COSTS (50,000B) TRAVEL (11,000B) OTHER CURRENT EXPENSES NEW HIRES (3,000B) COMPUTERS AND CHAIRS (6,000B) FURNITURE (80,000B) RENT OUTSIDE LEASE SPACE (35,000B) RENT OUTSIDE LEASE SPACE (35,000A) BUILD OUT COSTS OF SPACE (90,000B) \$176,000B NON-RECURRING. 6-MONTH DELAY IN HIRE.	B		2.00	365,296		1.00	26,000
Act122/14	ATG	ATG100	109001	SUPPLEMENTAL REQUEST: ADD (1) POSITION AND FUNDS FOR DELINQUENT TAX COLLECTION PROJECT.	LEGISLATURE DOES NOT CONCUR. REDUCE (1) LEGAL ASSISTANT III AND \$21,066 FOR SALARY, \$8,858 FOR FRINGE BENEFITS, \$3,500 FOR PHONE AND SUPPLIES AND COMPUTER AND CHAIR. ADD (2) DEPUTY ATTORNEY GENERALS AND \$150,000 FOR 12-MONTH SALARY, (4) TEMPORARY LEGAL ASSISTANT III AND \$168,528 FOR 12- MONTH SALARY, AND \$133,802 FOR FRINGE BENEFITS. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (2) DEPUTY ATTORNEY GENERAL (#999901, #999902; 75,000 EACH) (4) TEMPORARY LEGAL ASSISTANT III SR20 (#99017, #999904, #999905, #999906; 42,132 EACH) FRINGE BENEFITS (133,802)	U	4.00	2.00	452,330	2.00	1.00	95,000

Department of the Attorney General
FY15 Appropriation Status

Table 21

						FY15 Appropriation			Amount used as of December 1		
Act122/14	ATG	ATG100	110001	SUPPLEMENTAL REQUEST: ADD (1) POSITION AND FUNDS FOR INVESTIGATIONS DIVISION.	LEGISLATURE CONCURS. FOR INTERNET CRIMES AGAINST CHILDREN TASK FORCE. DETAIL OF GOVERNOR'S REQUEST: (1) INVESTIGATOR SR22 (#991013; 25,700) PHONE AND SUPPLIES (4,000) COMPUTER AND CHAIR (1,900) \$1,900 NON-RECURRING. 6-MONTH DELAY IN HIRE.	A	1.00	31,568	-	-	-
Act134/13	ATG	ATG100	212002	GOVERNOR'S MESSAGE (2/12/13): ADD FUNDS FOR CAREER CRIMINAL PROSECUTION PROGRAM AND VICTIM WITNESS PROGRAM.	LEGISLATURE DOES NOT CONCUR. REDUCES \$895,834 FOR CAREER CRIMINAL PROSECUTION PROGRAM AND VICTIM WITNESS PROGRAM. DETAIL OF GOVERNOR'S REQUEST: CAREER CRIMINAL PROSECUTION PROGRAM (1,191,747) VICTIM WITNESS PROGRAM (554,087)	A	-	850,000			355,000
Act122/14	ATG	ATG100	225001	GOVERNOR'S MESSAGE (2/25/14): ADD FUNDS FOR SOLICITATION OF FUNDS FOR CHARITABLE PURPOSES PROGRAM.	LEGISLATURE CONCURS. FOR ONLINE REGISTRATION SYSTEM FOR PROFESSIONAL SOLICITORS AND FUND RAISING COUNSELS. DETAIL OF GOVERNOR'S REQUEST: ONLINE REGISTRATION SYSTEM (80,000) NON-RECURRING.	B	-	80,000			80,000
Act122/14	ATG	ATG100	1100001	LEGISLATIVE ADJUSTMENT: ADD FUNDS FOR VACATION PAYOUT.	NON-RECURRING.	A	-	280,000			-
Act134/13	ATG	ATG100	2090001	LEGISLATIVE ADJUSTMENT: ADD (1.2) POSITIONS FOR LEGAL SERVICES.	LEGISLATURE CONCURS. CORRECTS INADVERTENT ERROR TO BUDGET JOURNAL TABLES. DETAIL OF LEGISLATIVE ADJUSTMENT: (1) JUVENILE JUSTICE RESOURCE ANALYST (#117116) (0.1) DEPUTY ATTORNEY GENERAL (#102097; 9,000N) (0.1) DEPUTY ATTORNEY GENERAL (#111577; 8,350N) FRINGE BENEFITS (6,940N)	A	1.00	-			1.00

Department of the Attorney General
FY15 Appropriation Status

Table 21

							FY15 Appropriation			Amount used as of December 1		
Act134/13	ATG	ATG231	90900	EXECUTIVE REQUEST: ADD FUNDS FOR AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM MAINTENANCE FEES.	LEGISLATURE CONCURS.	A	-	200,000				
Act134/13	ATG	ATG231	91001	EXECUTIVE REQUEST: ADD FUNDS FOR (1) POSITION FOR STATE CRIMINAL JUSTICE INFORMATION (ATG231/BC).	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) ACCOUNT CLERK II PN (#047584, 25,668) FRINGE BENEFITS (10,780) SEE ATG231 SEQ. NO. 10-001; SEQ. NO. 10-002.	W	-	36,448				
Act122/14	ATG	ATG231	101001	SUPPLEMENTAL REQUEST: ADD (1) POSITION AND FUNDS FOR HAWAII CRIMINAL JUSTICE DATA CENTER FOR RAP BACK PROGRAM.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) OFFICE ASSISTANT IV (#992001; 28,000) FRINGE BENEFITS (11,775)	U	1.00	39,775				
Act122/14	ATG	ATG231	102001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR STATEWIDE AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM UPGRADE AND LEASE FINANCING.	LEGISLATURE CONCURS. PARTIALLY FUNDED BY TRADE-OFF OF INTERDEPARTMENTAL FUNDS. DETAIL OF GOVERNOR'S REQUEST: UPGRADE AND LEASE FINANCING (200,000) SEE ATG231 SEQ. NO. 10-001 AND 11-001.	A	-	200,000				
Act122/14	ATG	ATG231	1000001	LEGISLATIVE ADJUSTMENT: CHANGE MEANS OF FINANCING FOR (1) POSITION IN HAWAII CRIMINAL JUSTICE DATA CENTER DIVISION FROM GENERAL FUNDS TO REVOLVING FUNDS.	DETAIL OF LEGISLATIVE ADJUSTMENT: (1) OFFICE ASSISTANT IV (#119137; - 27,756A/27,256W) FRINGE BENEFITS (11,671W)	W	1.00	39,427				
Act134/13	ATG	ATG500	71001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (1) POSITION FROM INTERDEPARTMENTAL TRANSFER FUNDS TO GENERAL FUNDS AND OTHER FEDERAL FUNDS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) DEPUTY ATTORNEY GENERAL (#102227) SEE ATG500 SEQ. NO. 20-001 AND 80-001.	A	-	26,350			11,000	
Act134/13	ATG	ATG500	90001	EXECUTIVE REQUEST: ADD FUNDS FOR VACANCY SAVINGS.	LEGISLATURE DOES NOT CONCUR. ADDS 250,442 FOR VACANCY SAVINGS.	A	-	350,422			145,000	

Department of the Attorney General
 Capital Improvements Program (CIP) Requests

Table 22

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY16 \$\$\$</u>	<u>FY17 \$\$\$</u>
	NONE							

Department of the Attorney General
CIP Lapses

Table 23

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Amount \$\$\$\$</u>	<u>Reason</u>
	NONE				

Department of the Attorney General
Division Resources

Table 24

<u>Division</u>	<u>Associated Program IDs</u>					
Legal Services:						
Administration Division	ATG100AA					
Appellate Division	ATG100AA					
Civil Recoveries Division	ATG100CU					
Civil Right Litigation Division	ATG100AA					
Commerce & Economic Dev. Division	ATG100AA					
Criminal Justice Division	ATG100AA	ATG100AB	ATG100AE			
Education Division	ATG100AA					
Employment Law Division	ATG100AA					
Family Law Division	ATG100AA					
Health & Human Services Division	ATG100AA					
Investigations Division	ATG100AA	ATG100AI	ATG100AJ			
Labor Division	ATG100AA					
Land/Transportation Division	ATG100AA					
Legislative Division	ATG100AA					
Public Safety/Hawaiian Homeland/Housing	ATG100AA					
Taxation & Charities Division	ATG100AA					
Tort Litigation Division	ATG100AA					
Administrative Services Office	ATG100AA					
Crime Prevention & Justice Assistance Div.	ATG100AC	ATG100AD	ATG100CJ			
Hawaii Criminal Justice Data Center	ATG231BA	ATG231BB *	ATG231BC			
Child Support Enforcement Agency	ATG500GA	ATG500GC	ATG500GD	ATG500GE	ATG500GF	
Office of Child Support Hearings	ATG500GB					
* ATG231BB was the program ID for the State Identification program. This program ID will be abolished when the historical data is dropped.						

Department of the Attorney General
 Program ID Sub-Organizations

Table 25

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
ATG100	AA	Legal Services	Provide legal counsel to the various State agencies
	AB	Medicaid Fraud Unit	Investigate and prosecute medicaid fraud cases
	AC	Justice Assistance	Utilize federal and state funds and non-financial resources to address crime problems and criminal justice system issues
	AD	Juvenile Justice Information System	Develop and maintain a statewide computerized juvenile offender information system that includes status offenders and runaways
	AE	Tobacco Tax Unit	Enforce the Master Settlement Agreement with tobacco companies and enforce tobacco tax stamp program.
	AI	Investigations Unit	Investigate civil and criminal cases in protection of the State and it's various agencies.
	AJ	Investigations Unit	
	CJ	Research and Prevention	Research crime issues and report comprehensive crime statistics; plan, develop, and implement education and crime prevention programs to promote community safety; & assist in locating, recovering, and reuniting missing children and runaways with their families.
	CU	Collections Unit	Collection of debts owed the State and various agencies
	EA	Commission on Uniform Legislation	Promotion of uniform state legislation recommended by the National Conference of Commissioners on Uniform State Laws.
ATG231	BA	Criminal Identification	
	BC	Hawaii Criminal Justice Data Center	
	BD		
ATG500	GA	Child Support Enforcement Agency	Provide child support services such as order establishment and modifications, case enforcement, as well as child support payment collections and disbursements
	GB	Office of Child Support Hearings	Resolve child support disputes for administrative proceedings initiated through the Child Support Enforcement Agency (CSEA) fairly, impartially, and expeditiously

Department of the Attorney General
 Program ID Sub-Organizations

Table 25

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
	GC	Maui Family Support Unit	Provide paternity establishment services for child support purposes
	GC	Maui CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections
	GE	Lihue CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections
	GF	Hilo CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections

Department of the Attorney General
Organization Changes

Table 26

<u>Year of Change</u> FY15/FY16	<u>Page</u> Number	<u>Description of Change</u>
FY15	13 (prev) 15 (new)	Investigations Division: Extended temporary reallocation of Investigator V, pos. no. 33404, to level VI. NTE date: 3/31/2015.
FY15	13 (prev) 15 (new)	Investigations Division: Extended temporary reallocation of Investigator V, pos. no. 117552, to level VI. NTE date: 6/30/2015.
FY15	13 (prev) 15 (new)	Investigations Division: Extended temporary reallocation of Investigator V, pos. no. 17645 to level VI. NTE date: 7/31/2015.
FY15	13 (prev) 15 (new)	Investigations Division: Added Investigator V, pos. no. 121316.
FY15	13 (prev) 15 (new)	Investigations Division: Temporary reallocation of Investigator V, pos. no. 50195, to level VI. NTE date: 6/30/2015.
FY15	13 (prev) 15 (new)	Investigations Division: Added Investigator V pos. nos.: 121497, 121498, 121499. NTE date for all: 6/30/2015.
FY15	13 (prev) 15 (new)	Investigations Division: Abolished Investigator V, pos. nos.: 112838, 117351, 117553, 118101.
FY15	19 (prev) 21 (new)	Education Division: Added Deputy Attorney General, pos. no. 121390.
FY15	15 (prev) 17 (new)	Civil Recoveries Division: Added two Deputy Attorney Generals, pos. no.121421 and pos. no. 121422.
FY15	15 (prev) 17 (new)	Civil Recoveries Division: Added four Legal Assistant III positions, pos. nos. 121416, 121417, 121418, 121419. NTE date for all: 6/30/2015.
FY15	15 (prev) 17 (new)	Civil Recoveries Division: Transferred Deputy Attorney General, pos. no. 102227 to CSEA Oahu Family Support Branch, per Reorganization.
FY15	26 (prev) 27 (new)	Public Safety, Hawaiian Homelands & Housing Division: Added Deputy Attorney General, pos. no. 121495.
FY15	28 (prev) 29 (new)	Tax & Charities Division: Added Deputy Attorney General, pos. no. 121547.
FY15	21 (prev) 23 (new)	Family Law Division: Transferred 26 positions (from Honolulu Family Support Branch, Hawaii Family Support Branch, and Deadbeat Parent Unit) to CSEA per Reorganization. See Attachment 26a for list of positions and position nos.

Department of the Attorney General
Organization Changes

Table 26

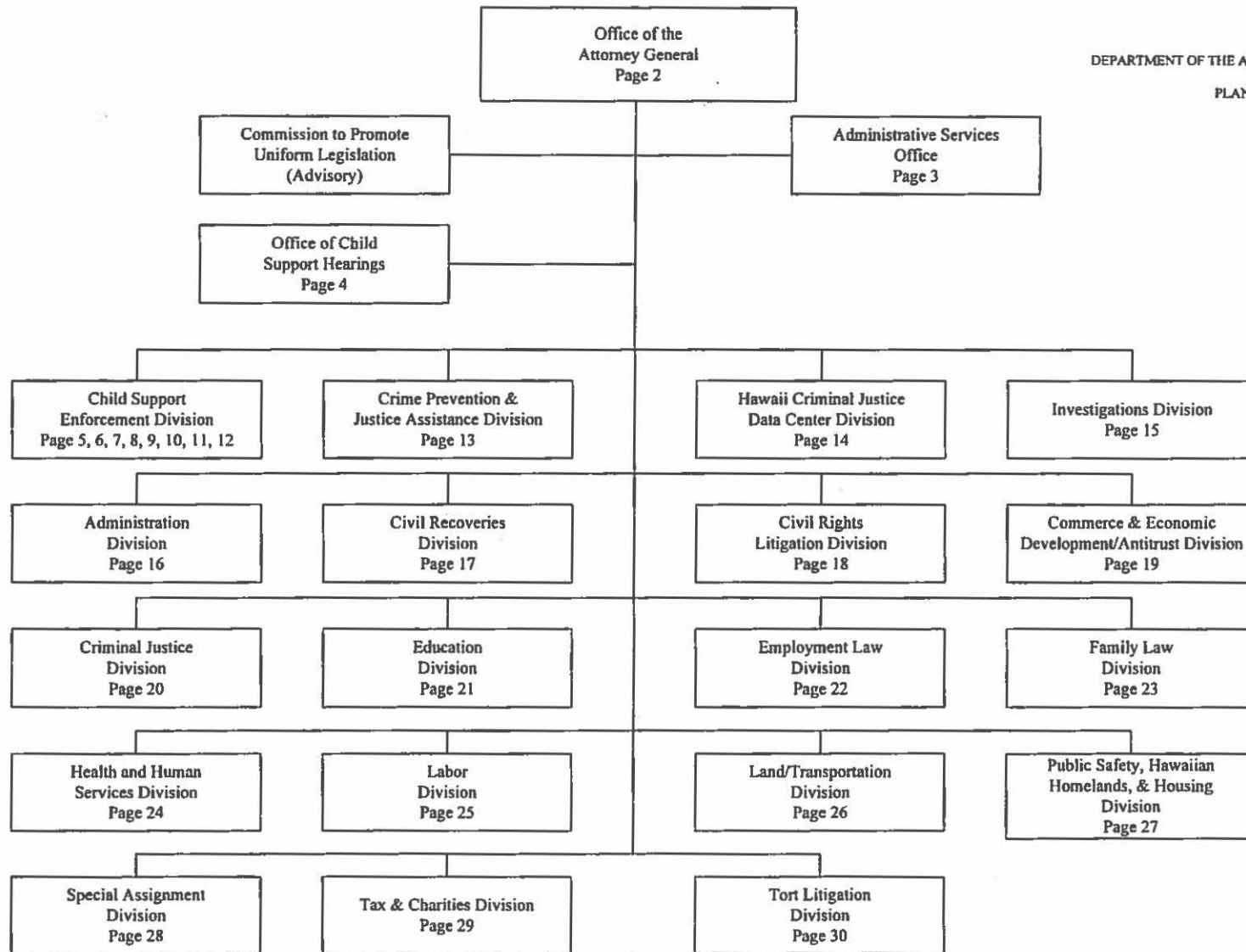
<u>Year of Change</u> <u>FY15/FY16</u>	<u>Page</u> <u>Number</u>	<u>Description of Change</u>	
FY15	11, 12 (new)	Child Support Enforcement Division: Added 28 positions (27 from FLD; 1 from CRD) to staff the Oahu Family Support Branch and the Hawaii Family Support Branch, per Reorganization. See Attachment 26a for list of positions and position nos.	See 26a for details
FY15	14 (prev) 16 (new)	Administration Division: Converted 3 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 100431, 101855, 112973.	
FY15	15 (prev) 17 (new)	Civil Recoveries Division: Converted 3 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 101730, 101850, 106063	
FY15	16 (prev) 18 (new)	Civil Rights Litigation Division: Converted 1 Deputy Attorney General position from Temporary to Permanent. Pos. nos.: 117522.	
FY15	17 (prev) 19 (new)	Commerce & Economic Development Division: Converted 3 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 100437, 101266, 102467.	
FY15	18 (prev) 20 (new)	Criminal Justice Division: Converted 4 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 117968, 101236, 116487, 112920.	
FY15	19 (prev) 21 (new)	Education Division: Converted 6 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 101069, 101842, 102665, 112489, 117245, 116640.	
FY15	20 (prev) 22 (new)	Employment Law Division: Converted 8 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 101207, 101291, 101294, 102653, 102655, 112402, 118046, 101389.	
FY15	21-22 (prev) 23 (new)	Family Law Division: Converted 14 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 100140, 100422, 100423, 100424, 100425, 100426, 100427, 100428, 100476, 101817, 101833, 101834, 110479, 110480.	
FY15	23 (prev) 24 (new)	Health and Human Services Division: Converted 12 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 101262, 102480, 102611, 102657, 102658, 107710, 110242, 110577, 112843, 112844, 117451, 117521.	
FY15	25 (prev) 26 (new)	Land and Transportation Division: Converted 6 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 100082, 100108, 101148, 102661, 107700, 112195.	
FY15	26 (prev) 27 (new)	Public Safety, Hawaiian Homelands & Housing Division: Converted 8 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 101235, 101256, 101290, 101388, 101870, 106267, 120728, 121064.	
FY15	27 (prev) 28 (new)	Special Assignment Division: Converted 2 Deputy Attorney General positions from Temporary to Permanent. Pos. nos.: 113083, 100999.	

Department of the Attorney General
Organization Changes

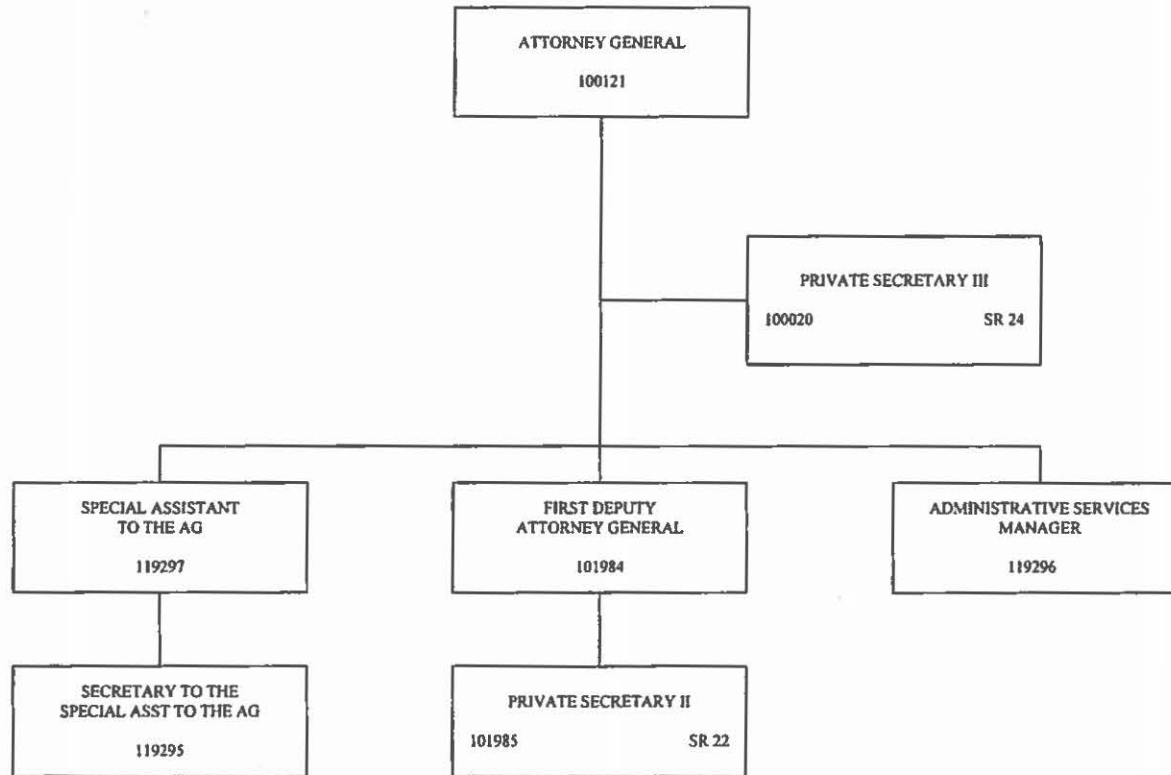
Table 26

<u>Year of Change</u> <u>FY15/FY16</u>	<u>Page</u> <u>Number</u>	<u>Description of Change</u>
FY15	28 (prev) 29 (new)	Tax & Charities Division: Converted 1 Deputy Attorney General position from Temporary to Permanent. Pos. no.: 100998.
FY15	29 (prev) 30 (new)	Tort Litigation Division: Converted 1 Deputy Attorney General position from Temporary to Permanent. Pos. no.: 102076.

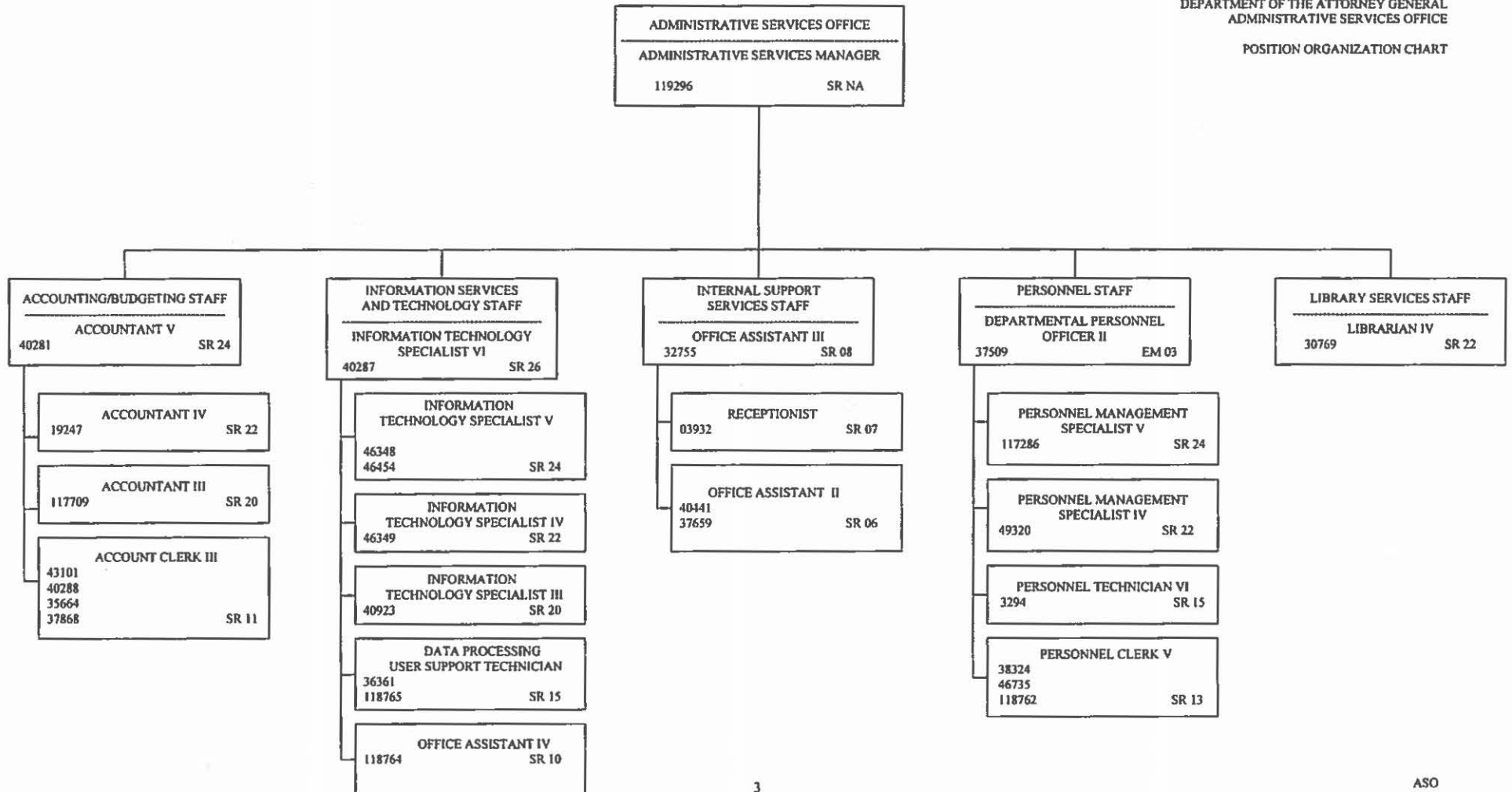
Position No	Job Title	Div From	Div To	
<u>Oahu FSU to CSEA Oahu Family Support Branch</u>				
1	118467	Deputy Attorney Gen	FLD	CSEA
2	118468	Deputy Attorney Gen	FLD	CSEA
3	118469	Legal Asst. III	FLD	CSEA
4	118477	Legal Asst. III	FLD	CSEA
5	118470	Office Asst. IV	FLD	CSEA
6	118471	Legal Clerk	FLD	CSEA
7	118472	Legal Clerk	FLD	CSEA
8	118473	Legal Clerk	FLD	CSEA
9	118475	Legal Clerk	FLD	CSEA
<u>Deadbeat Parent Unit to CSEA Oahu Family Support Branch</u>				
10	118623	Deputy Attorney Gen	FLD	CSEA
11	118600	Investigator IV	FLD	CSEA
12	118601	Investigator III	FLD	CSEA
<u>DAG in FLD to CSEA Oahu Family Support Branch</u>				
13	101879	Deputy Attorney Gen	FLD	CSEA
<u>DAG in CRD to CSEA Oahu Family Support Branch</u>				
14	102227	Deputy Attorney Gen	CRD	CSEA
<u>LA III IN APB to CSEA Oahu Family Support Branch</u>				
15	42603	Legal Asst. III	CSEA/APB	CSEA/OFSB
<u>FLD/Hawaii FSU to CSEA Hawaii Family Support and Operations Unit</u>				
16	118480	Deputy Attorney Gen	FLD	CSEA
17	118491	Legal Asst. III	FLD	CSEA
18	118492	Legal Asst. III	FLD	CSEA
19	118493	Legal Asst. III	FLD	CSEA
20	118481	Deputy Attorney Gen	FLD	CSEA
21	118482	Deputy Attorney Gen	FLD	CSEA
22	118484	Supv. Legal Clerk	FLD	CSEA
23	118485	Legal Clerk	FLD	CSEA
24	118486	Legal Clerk	FLD	CSEA
25	118487	Legal Clerk	FLD	CSEA
26	118488	Office Asst. IV	FLD	CSEA
27	118490	Office Asst. IV	FLD	CSEA
28	118483	Acct. Clerk III	FLD	CSEA



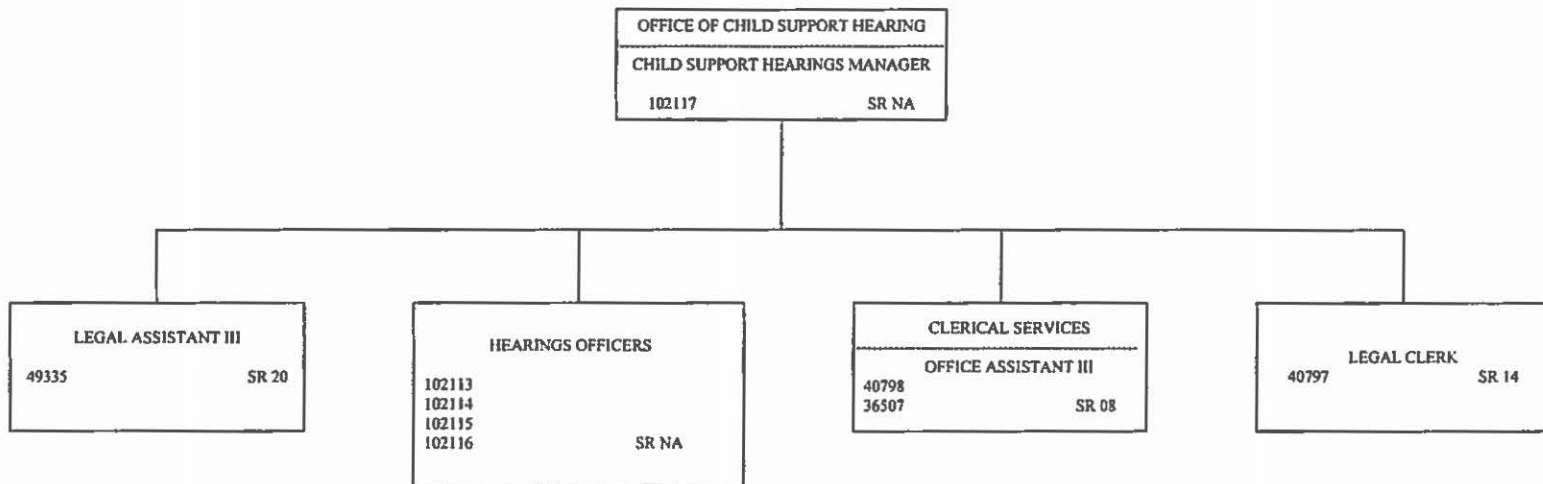
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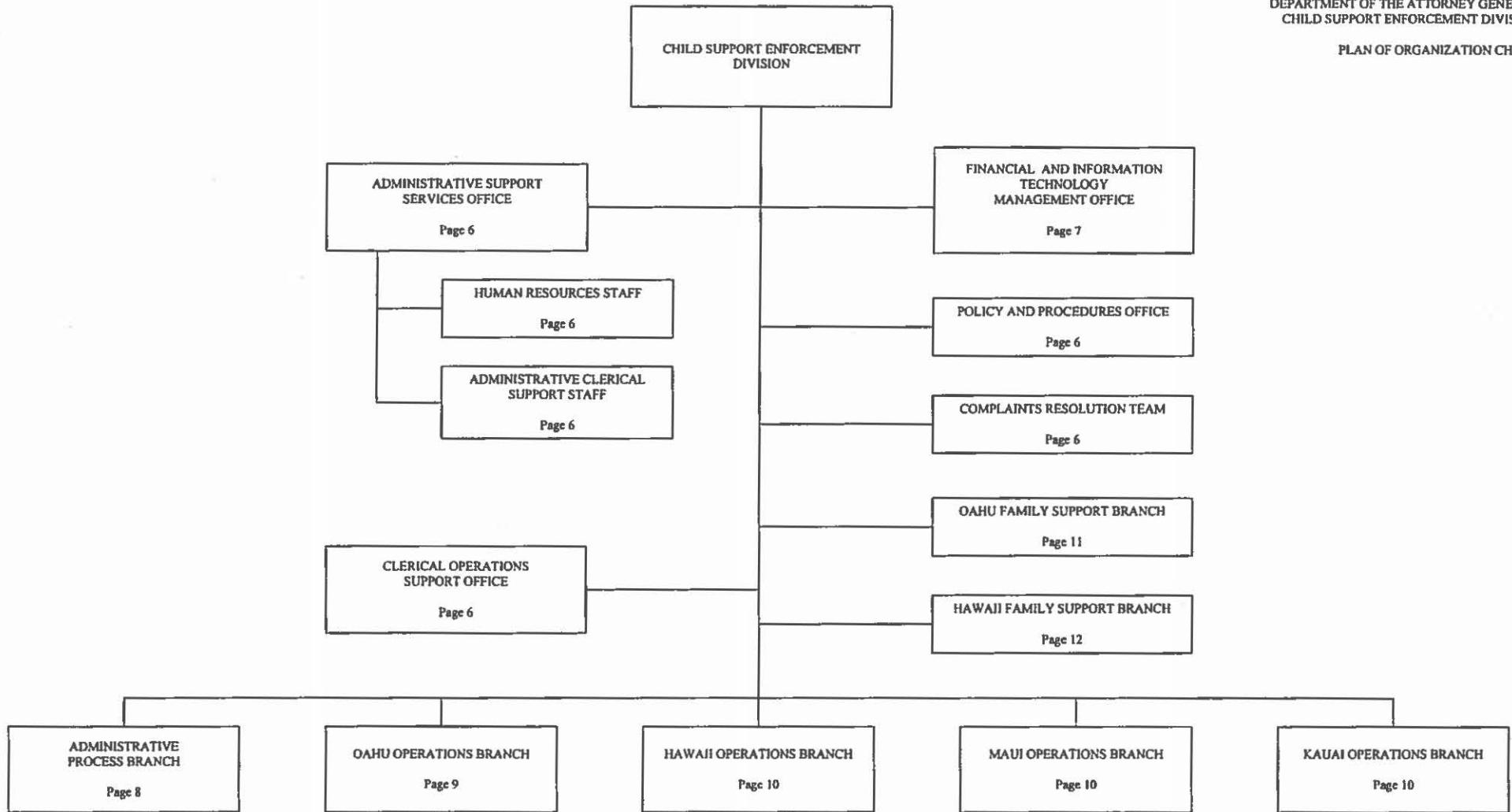


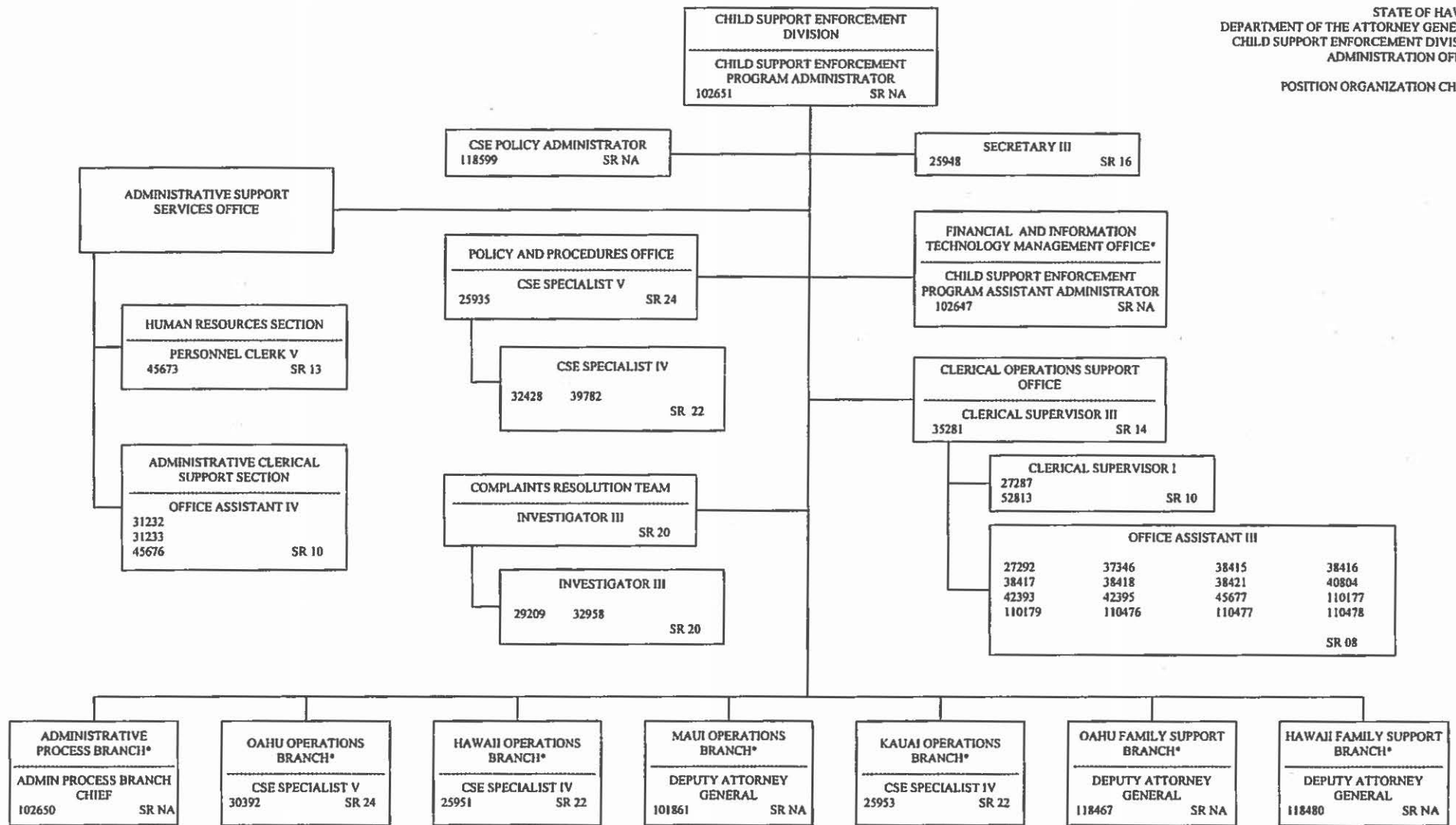
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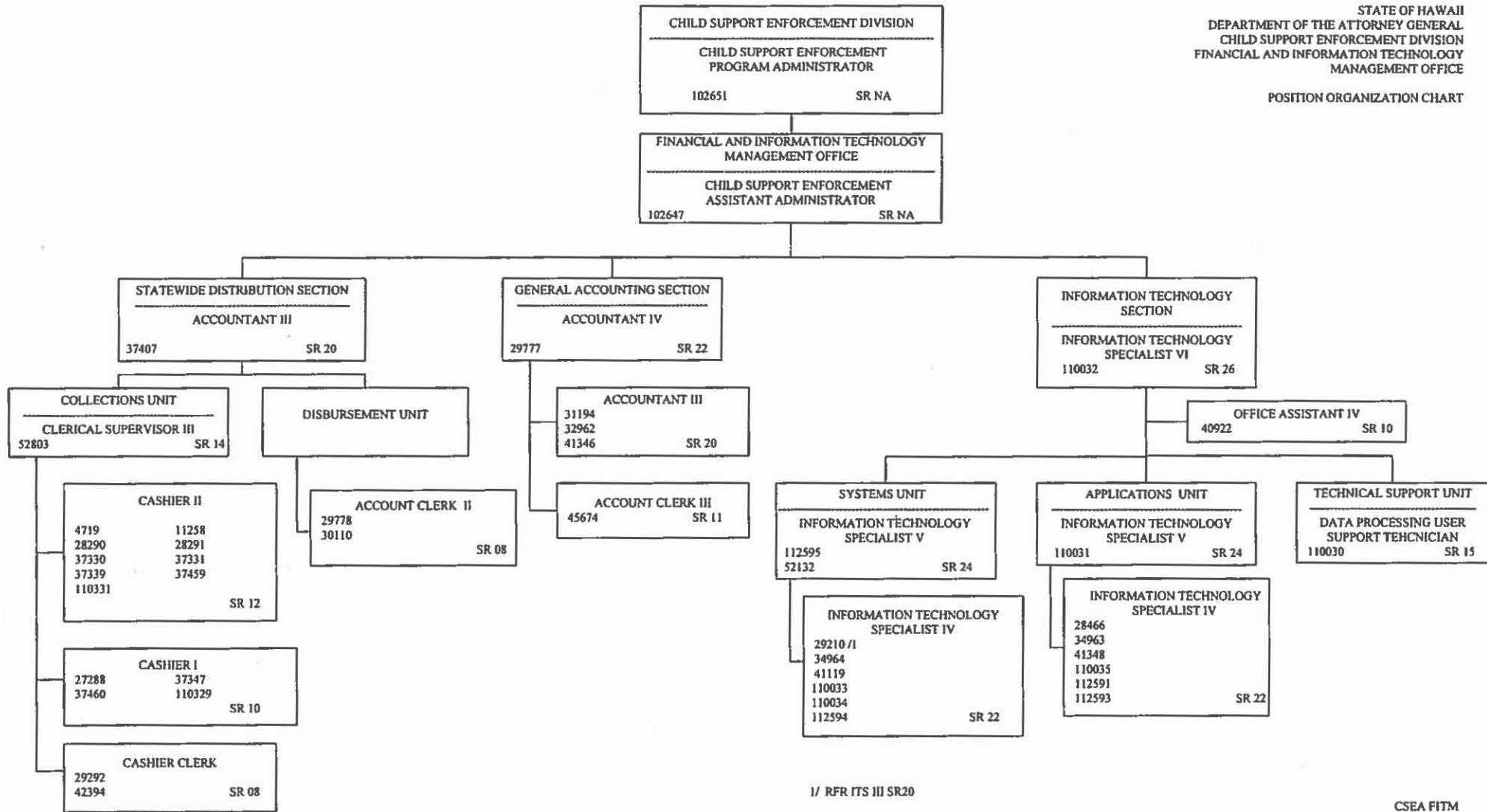
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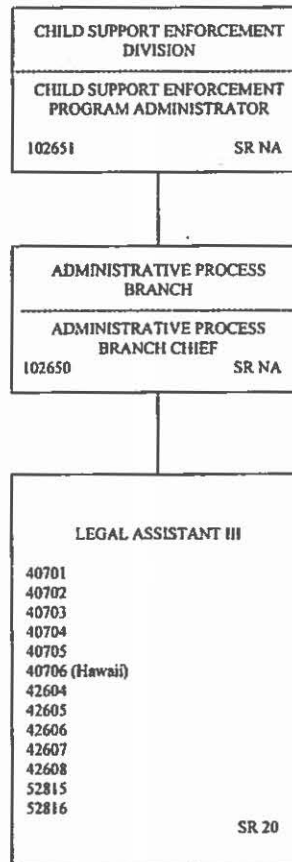
* Refer to following pages



1/ RFR ITS III SR20

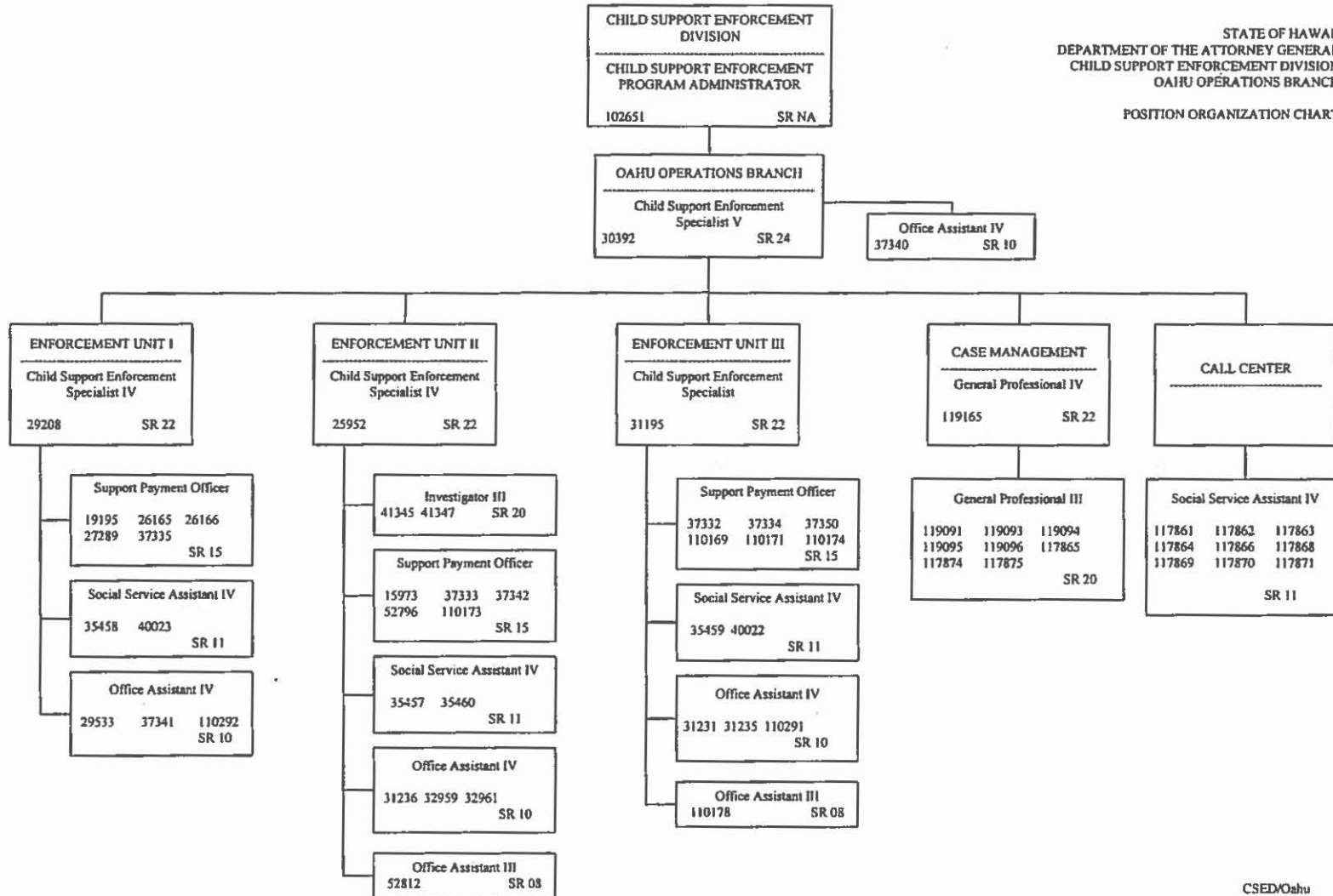
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POSITION ORGANIZATION CHART



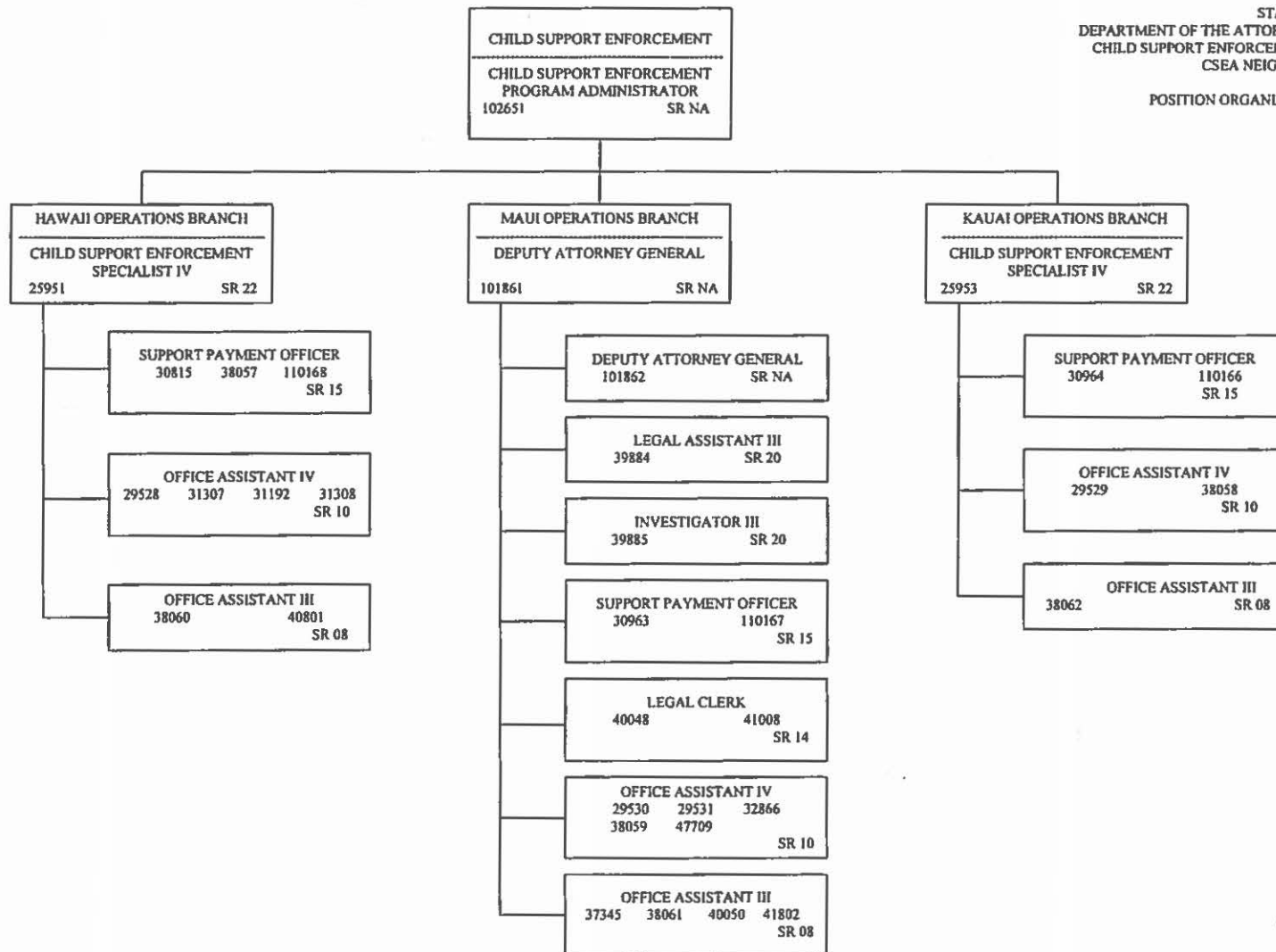
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POSITION ORGANIZATION CHART



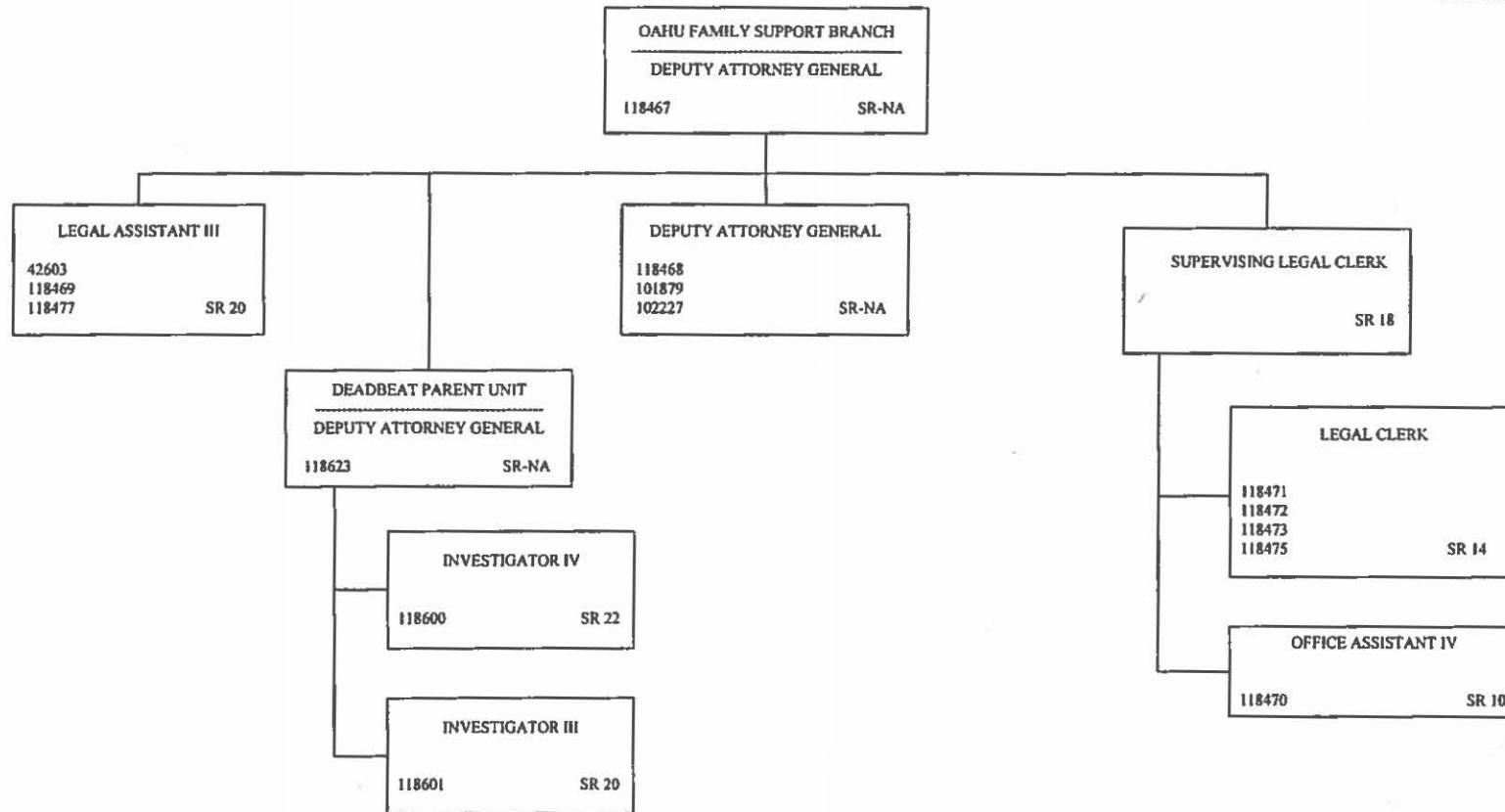
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 CSEA NEIGHBOR ISLANDS

POSITION ORGANIZATION CHART



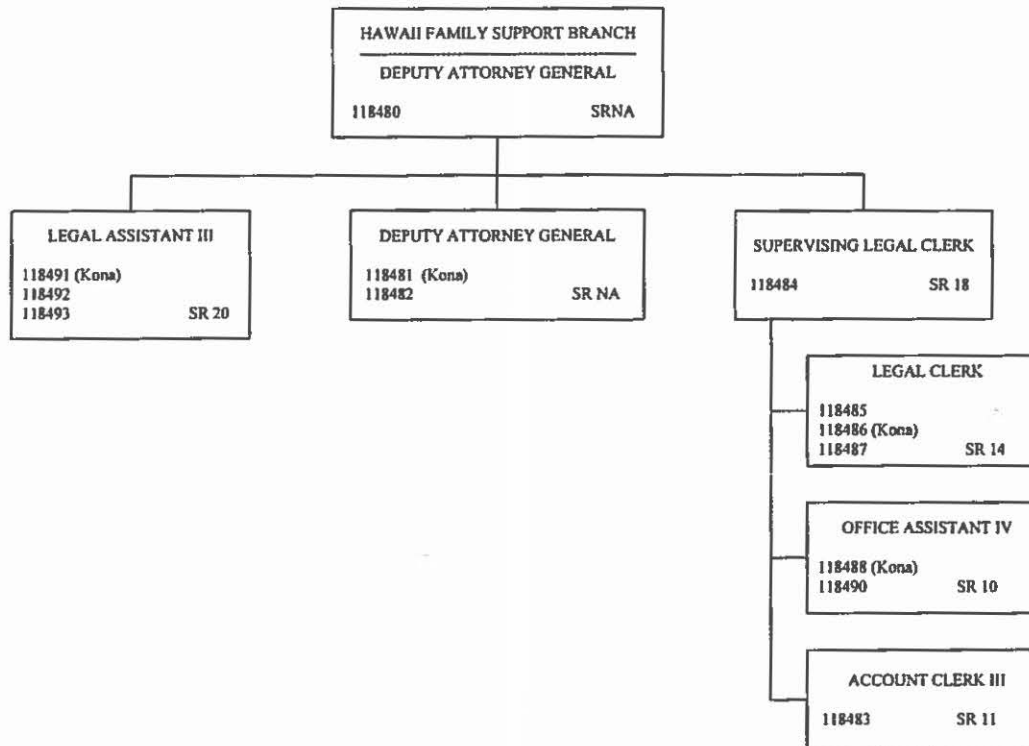
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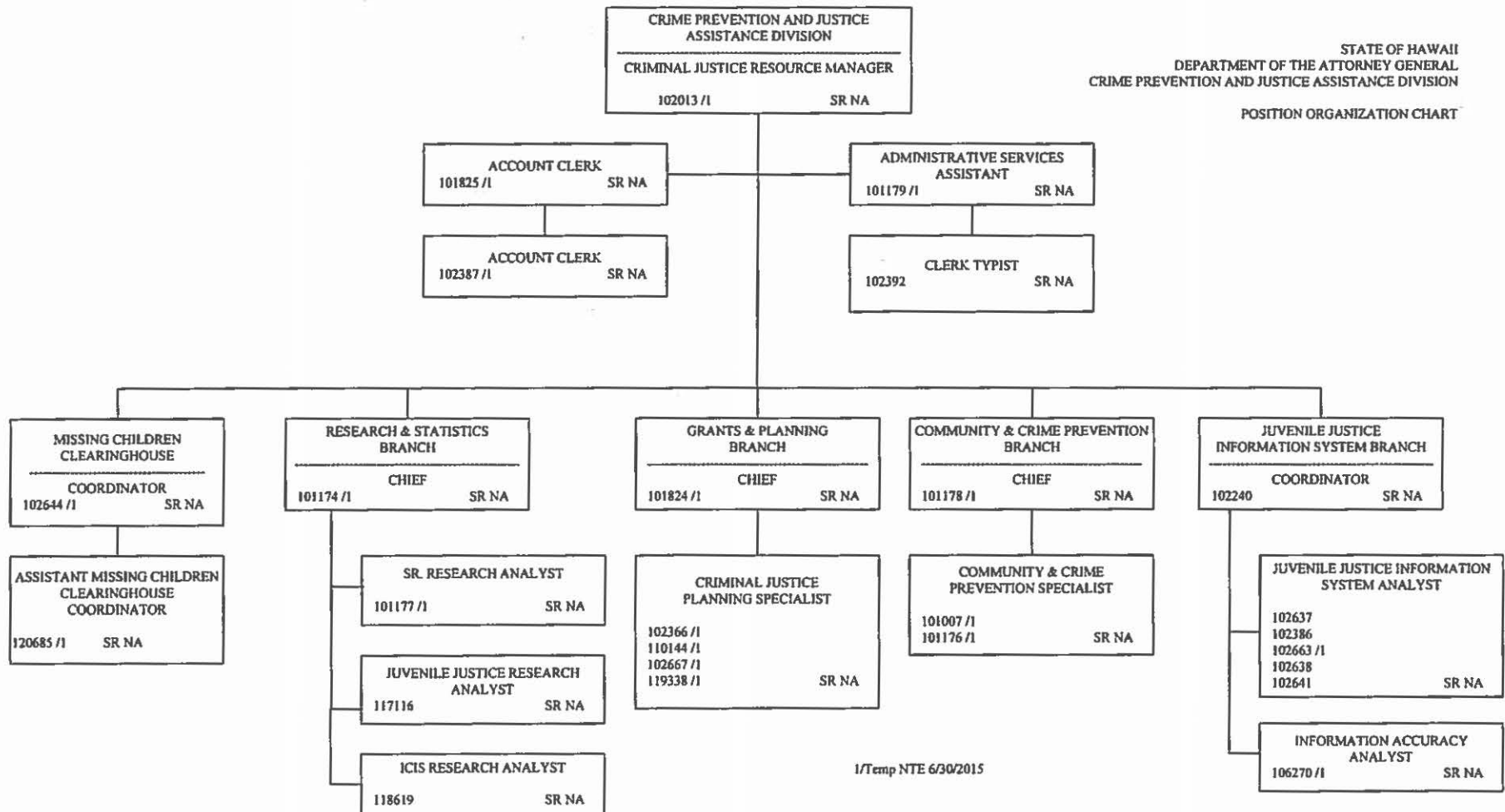
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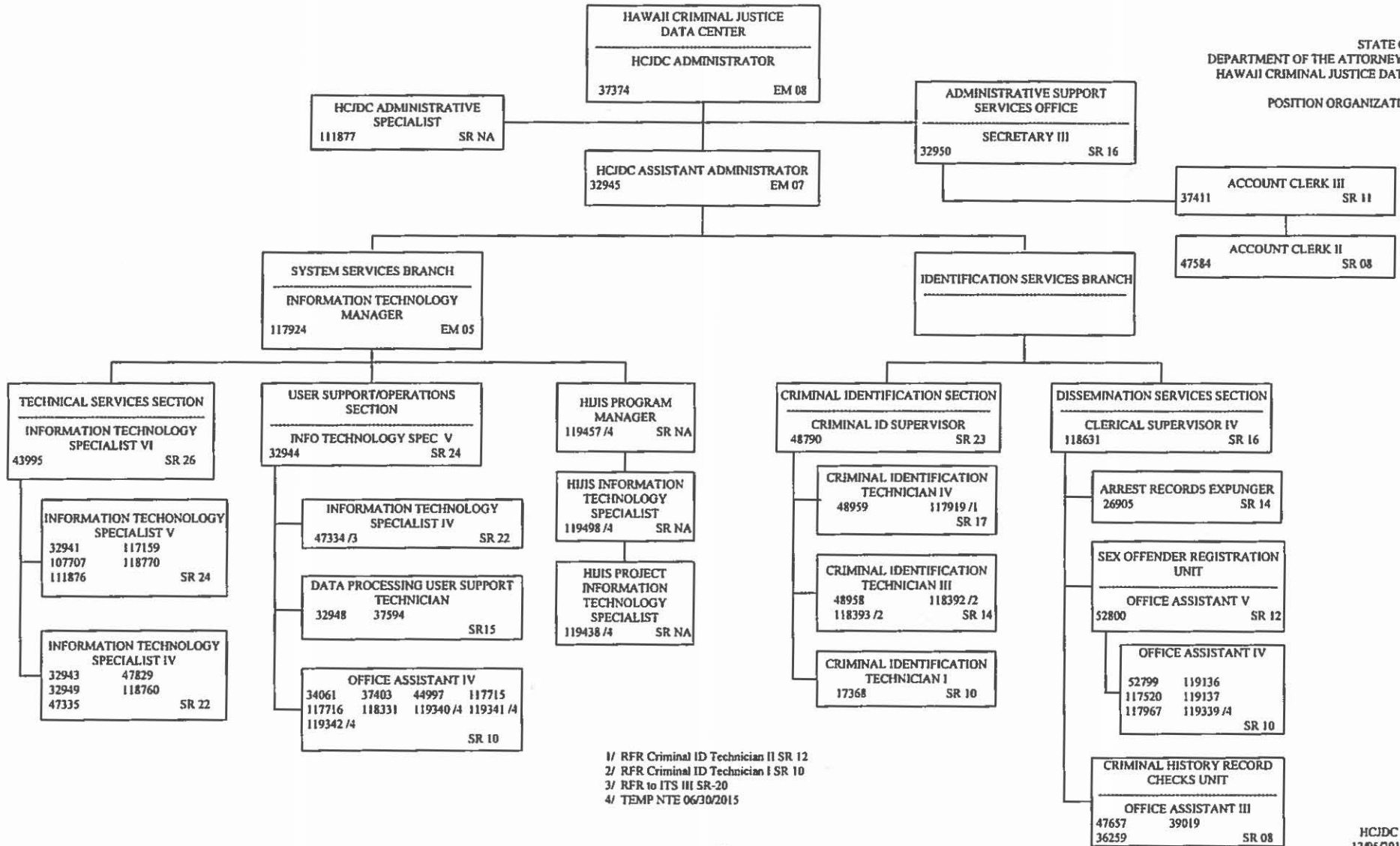
STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 CHILD SUPPORT ENFORCEMENT DIVISION
 HAWAII FAMILY SUPPORT BRANCH

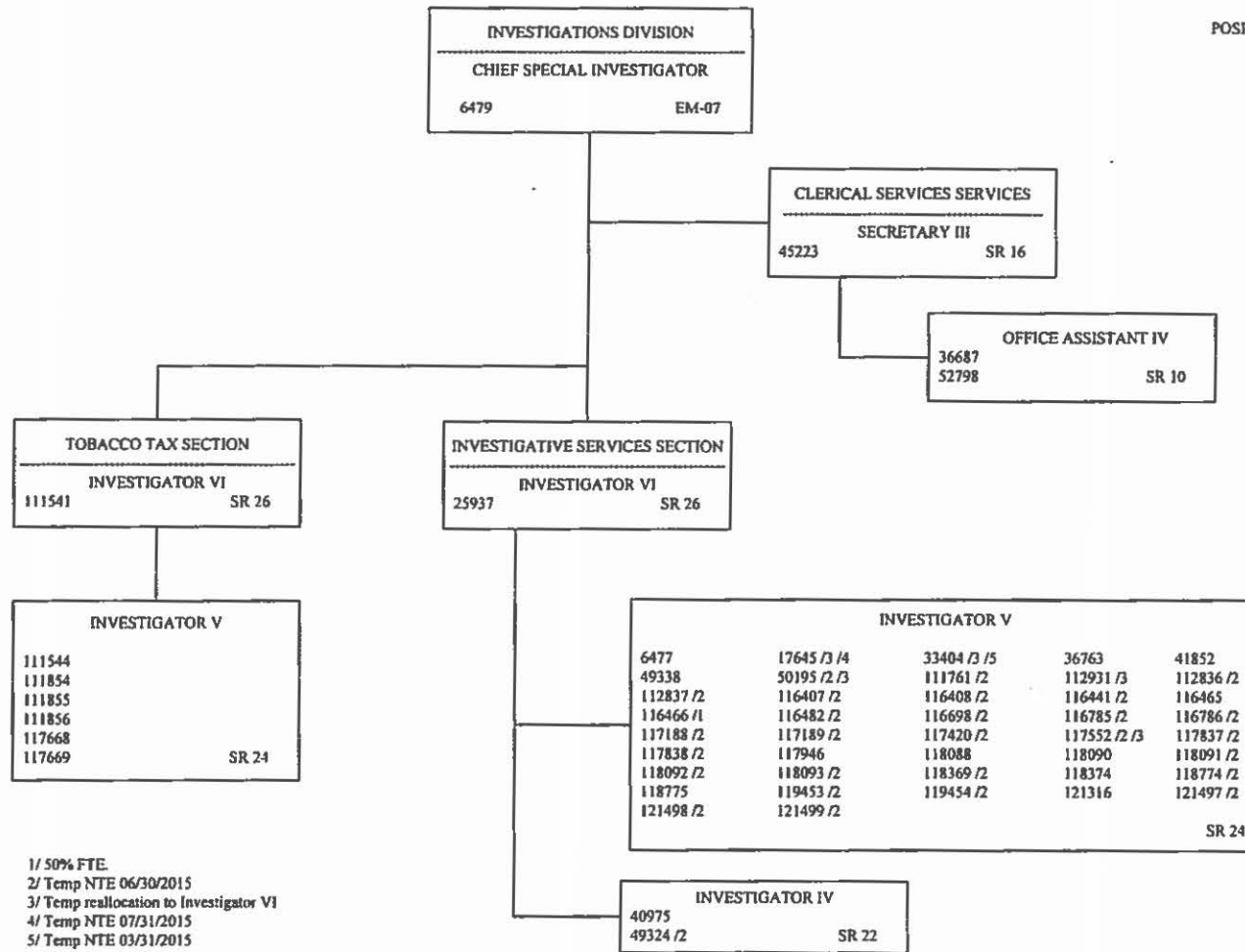
POSITION ORGANIZATION CHART





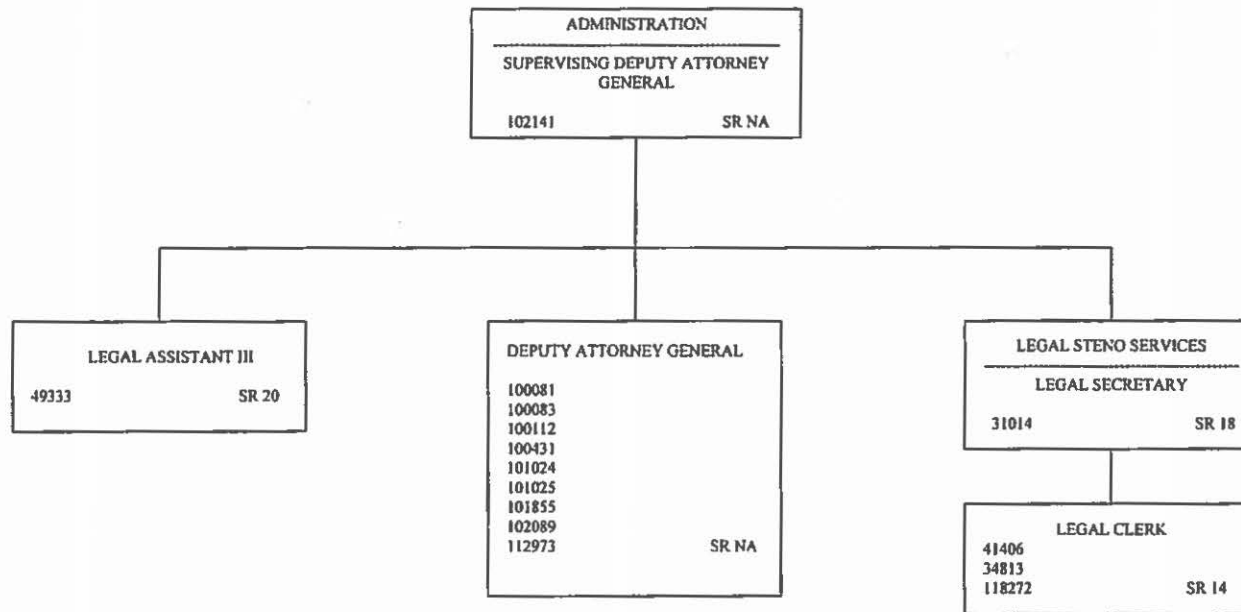
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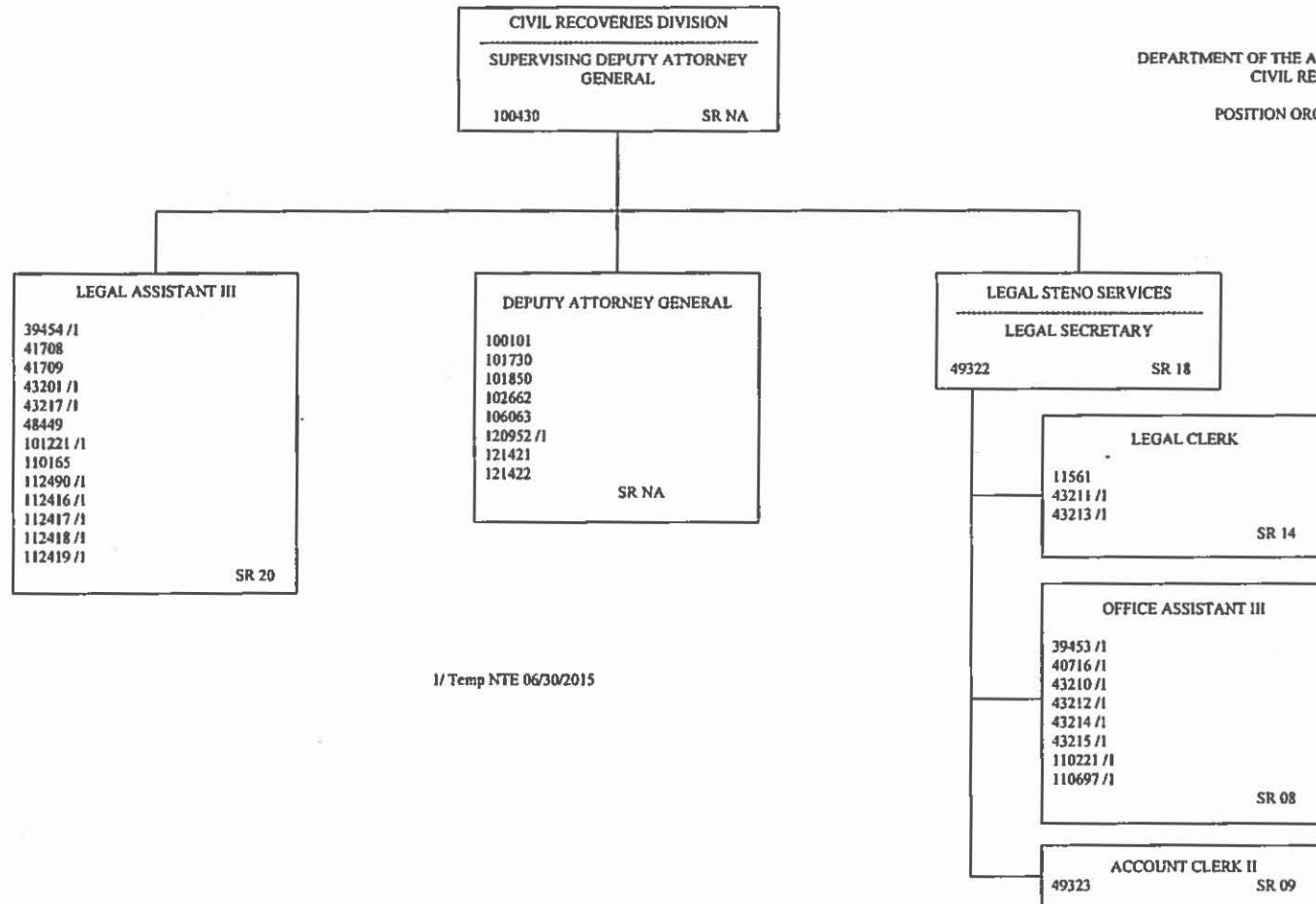




1/ 50% FTE.
2/ Temp NTE 06/30/2015
3/ Temp reallocation to Investigator VI
4/ Temp NTE 07/31/2015
5/ Temp NTE 03/31/2015

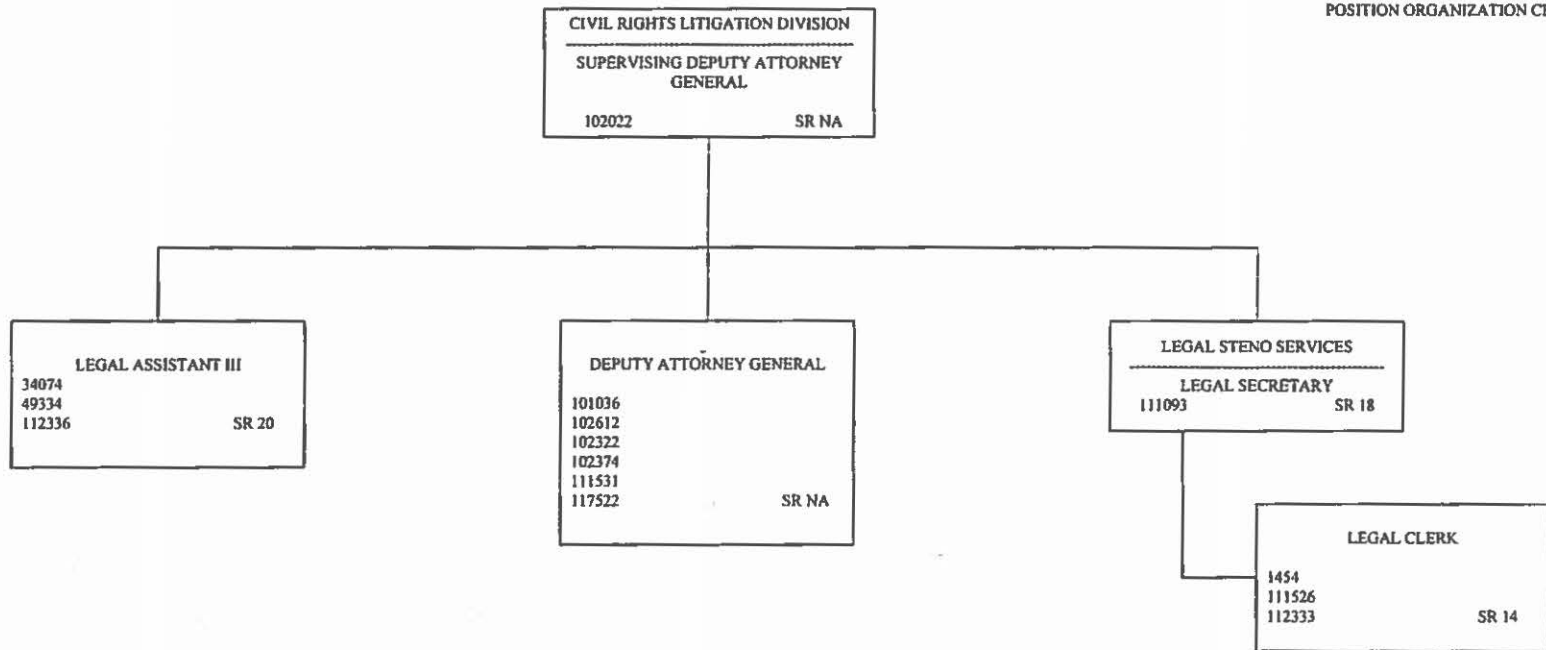
STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATION DIVISION
POSITION ORGANIZATION CHART



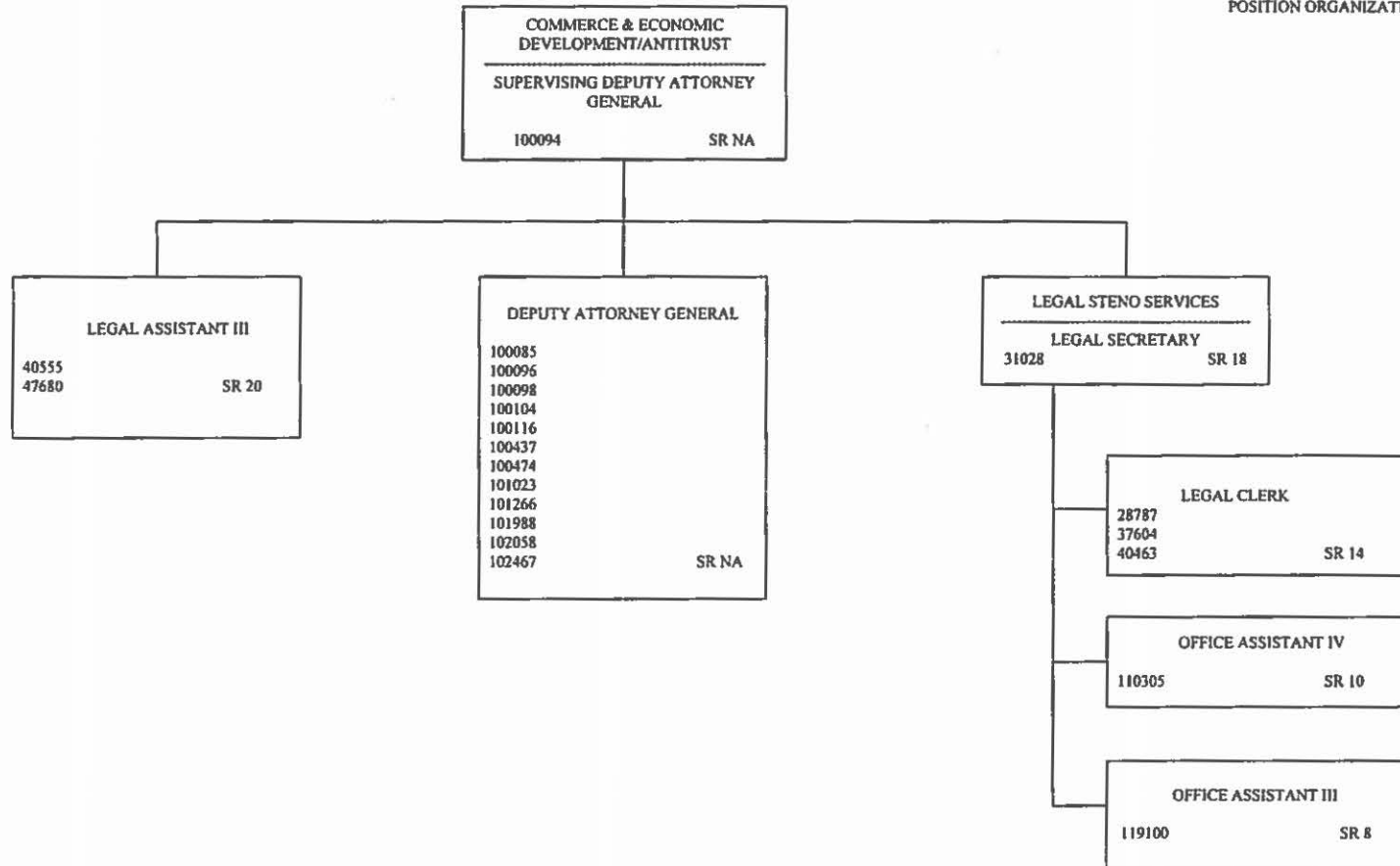


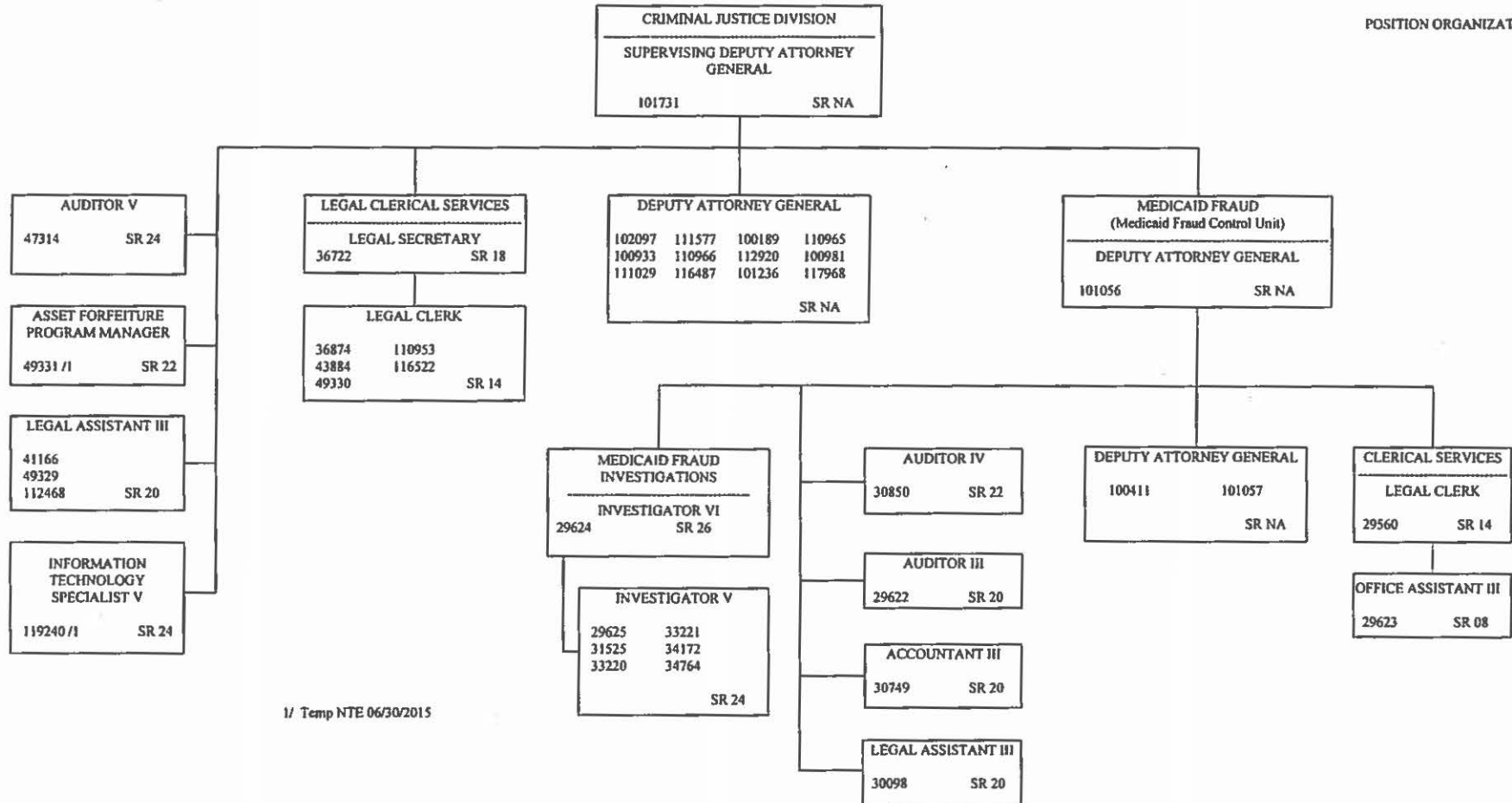
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STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RIGHTS LITIGATION DIVISION
POSITION ORGANIZATION CHART



POSITION ORGANIZATION CHART

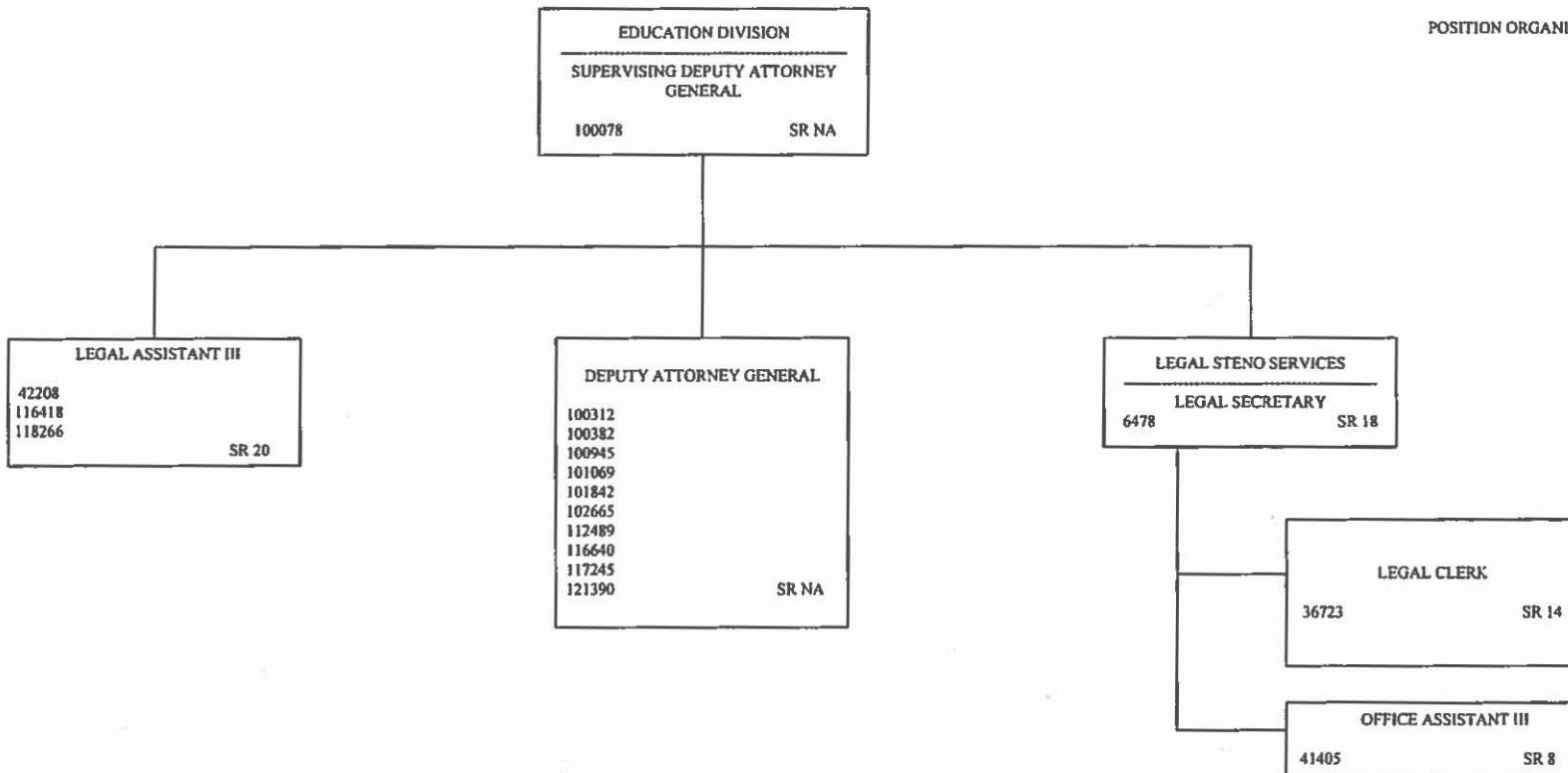




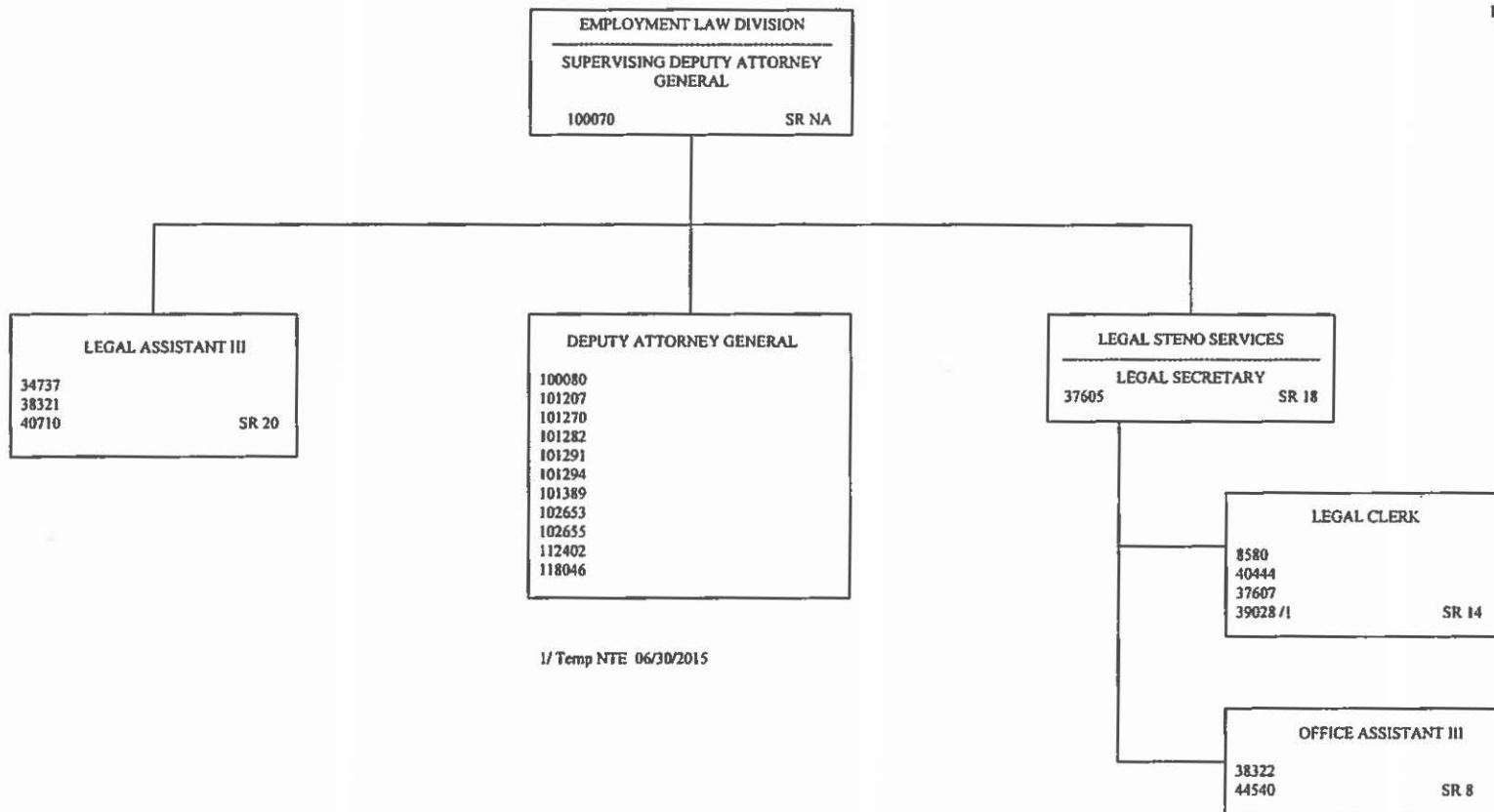
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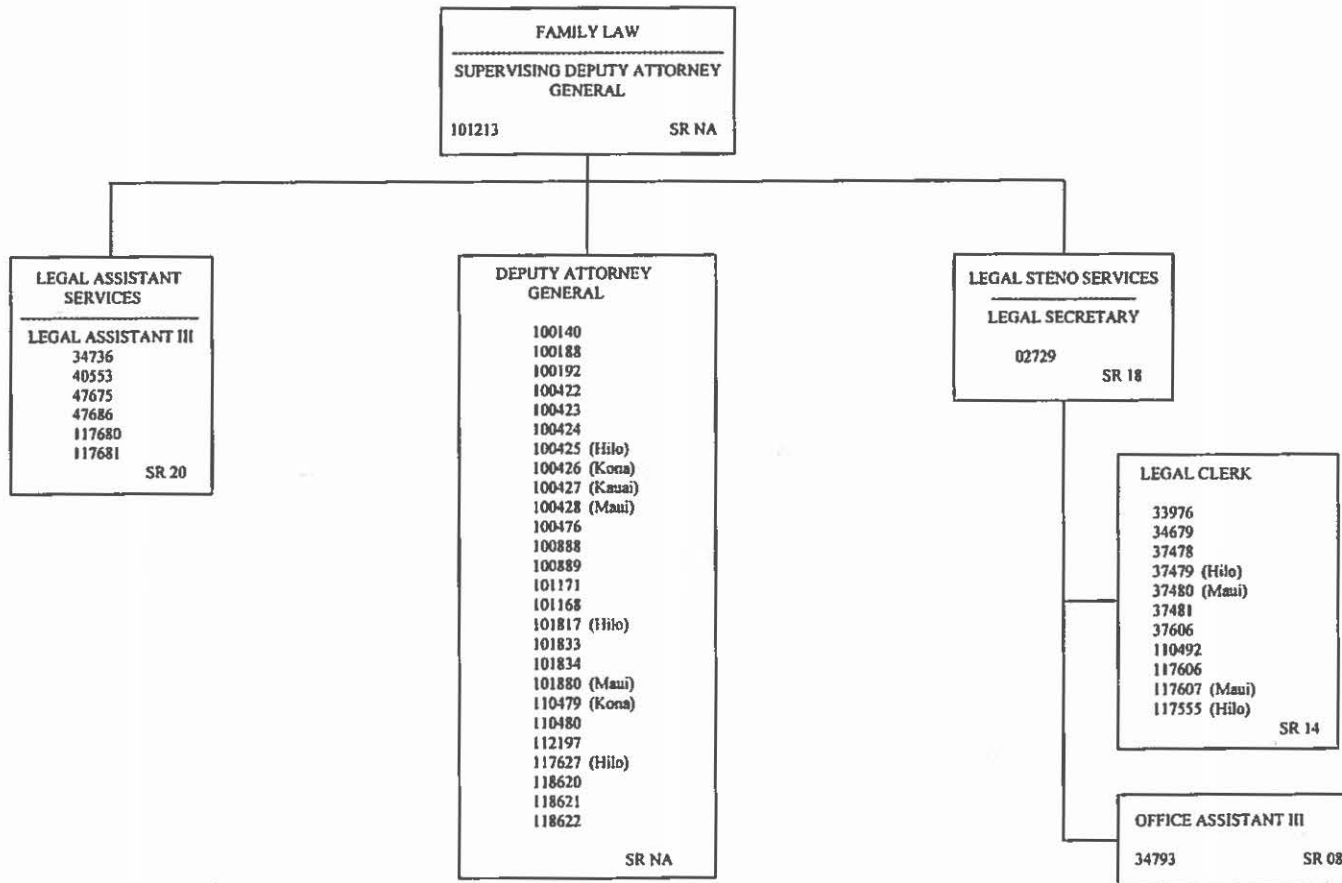
STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
EDUCATION DIVISION

POSITION ORGANIZATION CHART

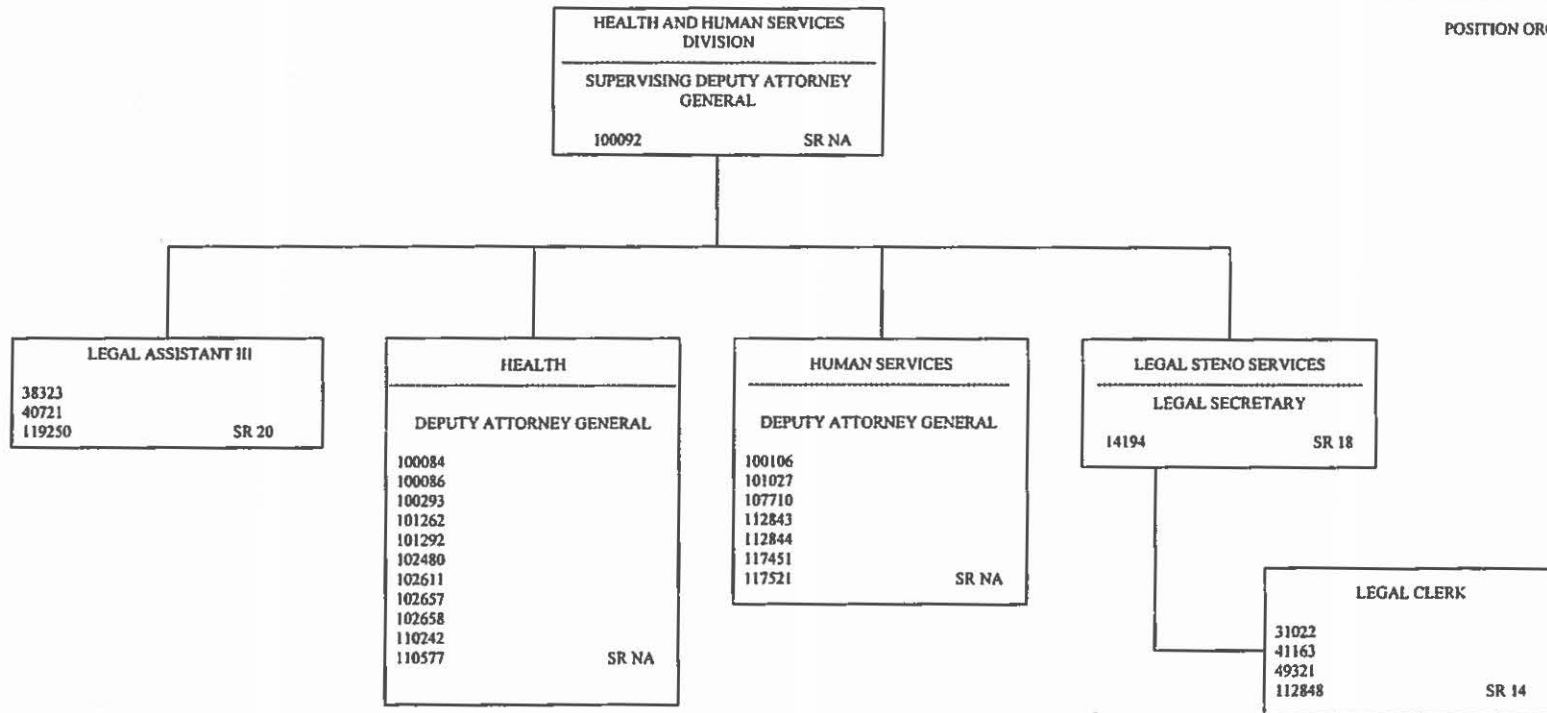


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 EMPLOYMENT LAW DIVISION
 POSITION ORGANIZATION CHART



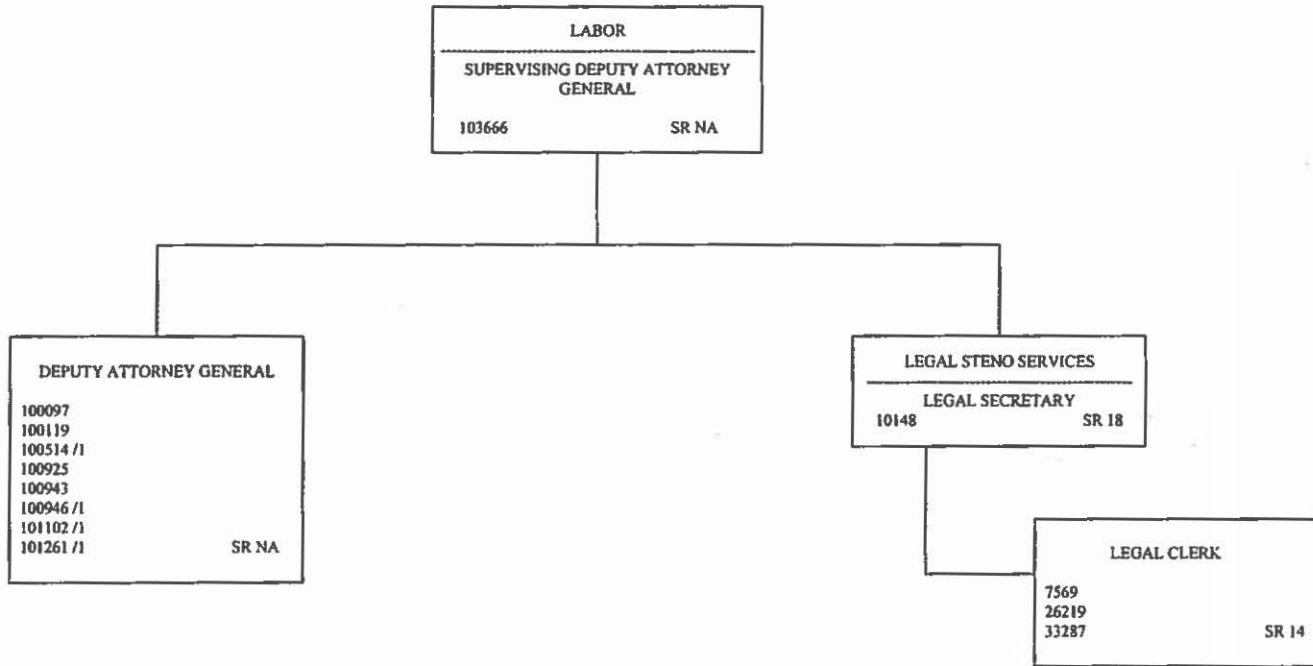


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 HEALTH AND HUMAN SERVICES DIVISION
 POSITION ORGANIZATION CHART



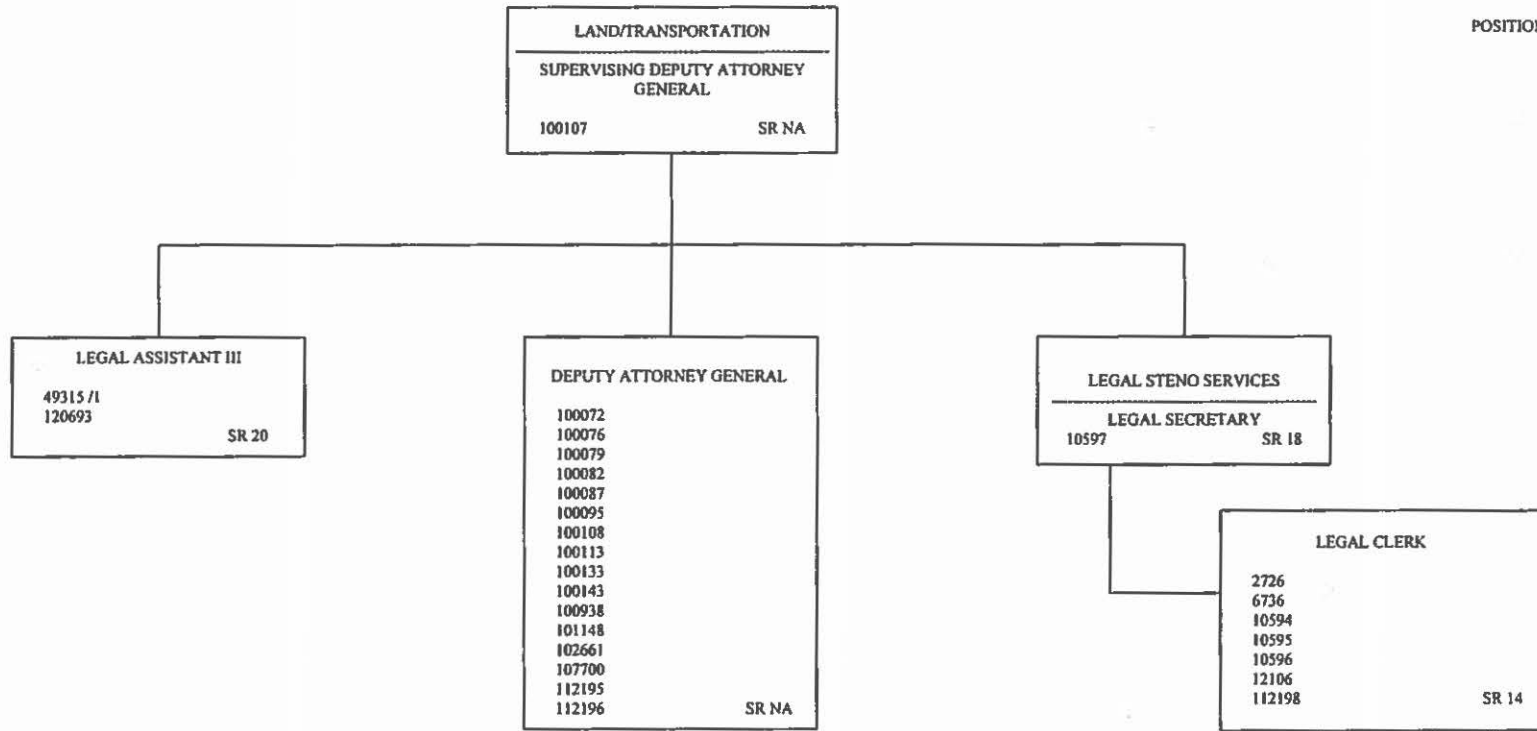
STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
LABOR DIVISION

POSITION ORGANIZATION CHART



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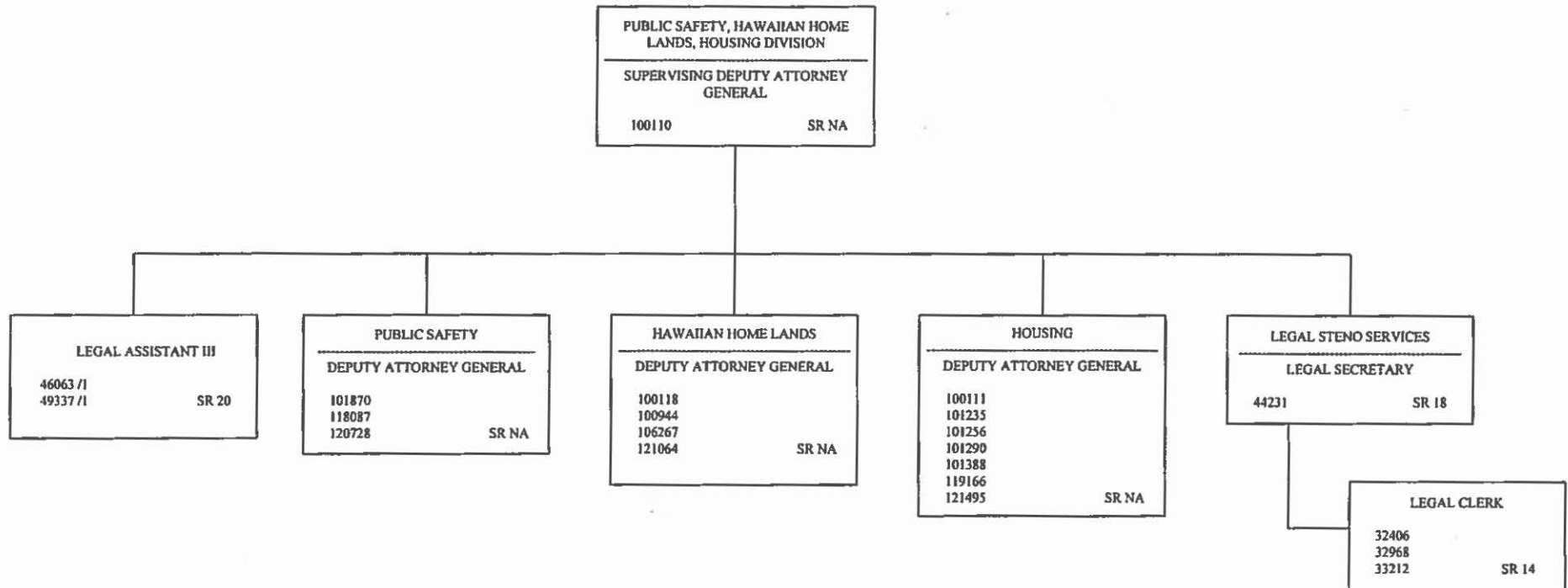
STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 LAND/TRANSPORTATION DIVISION
 POSITION ORGANIZATION CHART



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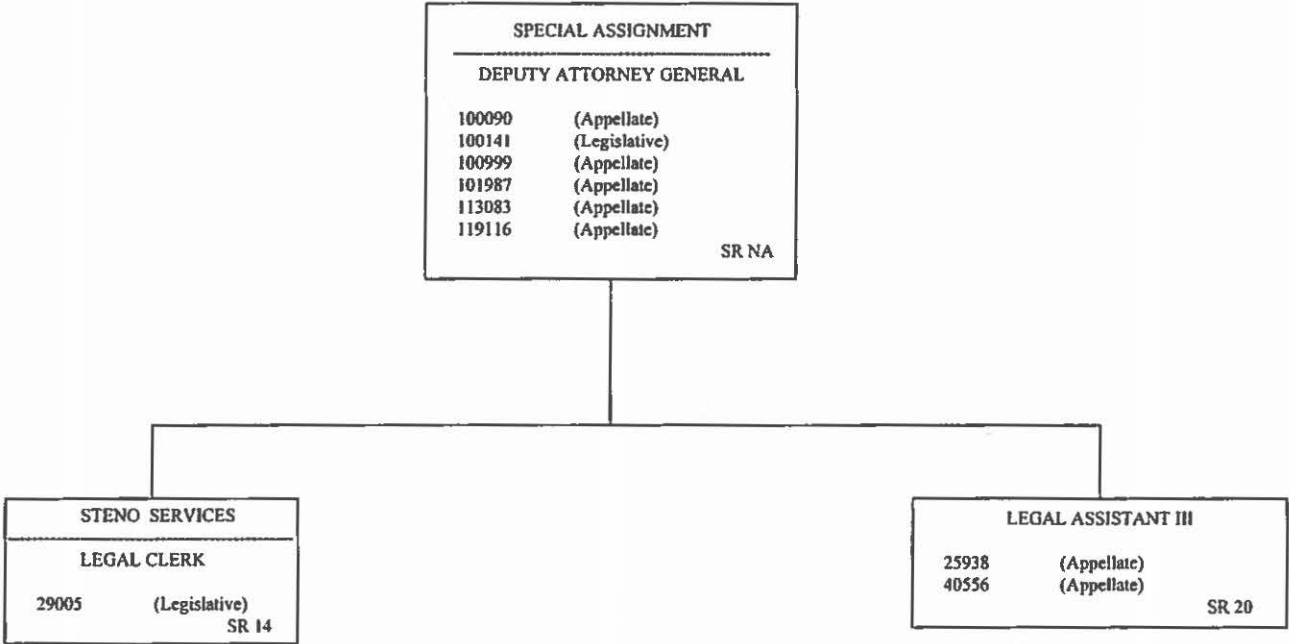
STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 PUBLIC SAFETY, HAWAIIAN HOME LANDS, HOUSING DIVISION

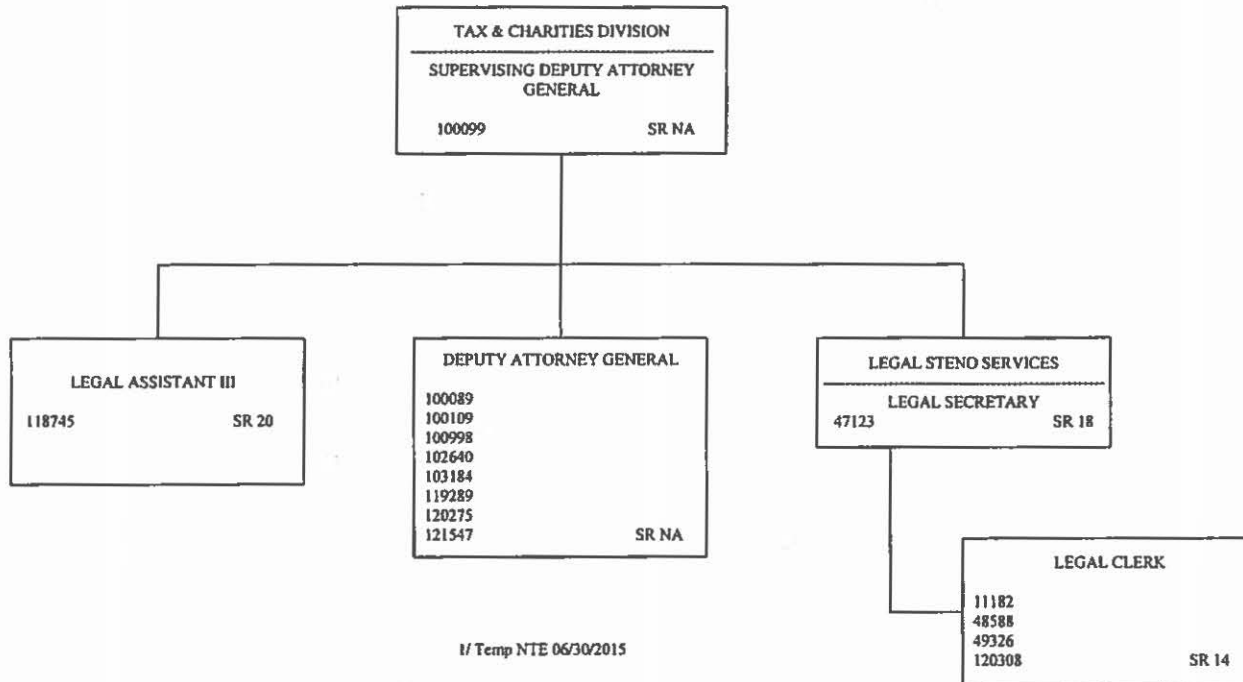
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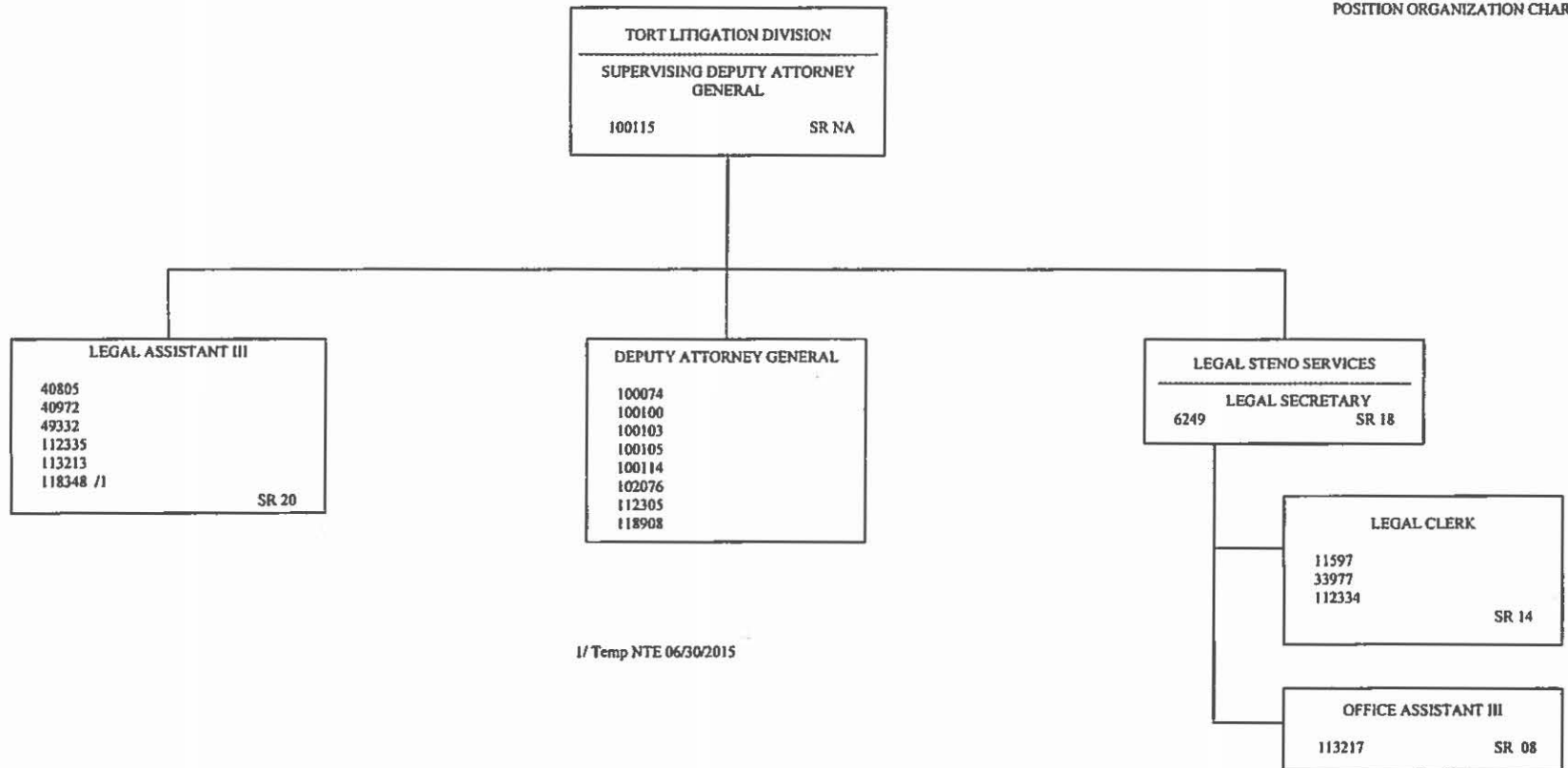


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STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 SPECIAL ASSIGNMENT DIVISION
 POSITION ORGANIZATION CHART







DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF THE ATTORNEY GENERAL
FUNCTIONAL STATEMENT

The Attorney General shall administer and render State legal services, including furnishing of written legal opinions to the governor, legislature and State departments and officers, represent the State in civil actions in which the State is a party; approve as to legality and form all documents relating to the acquisition of any land or interest in lands by the State; and unless otherwise provided by law, prosecute cases involving violations of State laws and cases involving agreements, uniform laws or other matters which are enforceable in the courts of the State. The Attorney General shall be charged with such other duties and have such authority as heretofore provided by common law or statute.

DEPARTMENT OF THE ATTORNEY GENERAL
COMMISSION TO PROMOTE UNIFORM LEGISLATION
FUNCTIONAL STATEMENT

The Commission to Promote Uniform Legislation is placed in the Department of the Attorney General to provide advise on matters relating to the promotion of uniform legislation in accordance with Chapters 3 (Uniformity of Legislation) and 26-7 (Department of the Attorney General, Hawaii Revised Statutes. The Commission consists of five members appointed by the Governor and confirmed by the State Senate, who service with compensation for a term of four years.

**DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATIVE SERVICES OFFICE
FUNCTIONAL STATEMENT**

The Administrative Services Office (ASO) provides the Department with budgeting, accounting, personnel, data processing, purchasing, and other internal support services.

ACCOUNTING/BUDGETING STAFF:

- Provides budget staff assistance to the Office of the Attorney General in the development of the Department's long-range plans.
- Coordinates the development of the Department's executive budget request.
- Provides or coordinates justification of the Department's budget request to the Department of Budget and Finance and the Legislature.
- Assists in the development of the Department's legislative budget testimonies.
- Coordinates the development of the Department's multi-year program and financial plan. May recommend changes based on input from divisions.
- Coordinates the development of the Department's budget execution/operational plans based on the appropriations act and other pertinent special acts involving appropriations.
 - Prepares allotment for various programs of the Department.
 - Assists programs and division in implementing various programs and provisos of the appropriation act.
 - Installs and maintains budgetary controls for the Department.
 - Prepares financial reports as required by the Attorney General, the Department of Budget and Finance, and the Legislature.
 - Advises or recommends adjustments to the Department's budget to responsible personnel.
- Provide budgeting advice and staff services to the Department's federal grants programs.
 - Develops and maintains the Department's accounting system based on general governmental accounting principles and in accordance with State policies and procedures.
 - Maintains a system of fund accounts in accordance with State accounting requirements.
- Maintains records of the Department's fiscal records and provides necessary financial data as requested by authorized personnel.
 - Reconciles departmental records with Department of Accounting and General Services Records.
 - Performs or advises divisions on purchasing activities.
 - Develop and install accounting systems and monitors Department's federal grants and funds and advises program managers on general accounting procedures, as necessary.
 - Computes processes and transmits payroll for preparation of warrants.
- Accounts for monies received by the Department and bills vendors and other state agencies for monies due the Department.

PERSONNEL STAFF

- Advises the Office of the Attorney General, supervisors and employees regarding current personnel management practices, existing personnel rules and regulations, and provisions contained in the collective bargaining agreements.
- Advises and assist in classification and pricing actions.
- Coordinates the civil service recruitment activities for the Department and assists with recruitment of attorneys.
- Assists Department's operating units in planning for their personnel needs.

- Establishes and maintains a centralized system of recording and reporting personnel transactions.
- Reviews and make initial recommendation on worker's compensation cases.
- Maintains personnel files for the Department.
- Coordinates and arranges for the Department's safety program, incentive and service awards program, and other personnel related programs.
- Develops and maintains the Department's Affirmative Action Plan.
- Advises management of organization matters and updates organizational plans.

DATA PROCESSING AND TELECOMMUNICATIONS STAFF

- Coordinates the development of the overall office automation plans for the legal services program.
- As needed, assists other departmental programs with data processing requirements.
- Performs as EDP liaison with the Electronic Data Processing Division of the Department of the Department of Budget and Finance.
- Coordinates the telecommunications activities of the Department.
- Upon request, advises the Office of the Attorney General on the data processing activities and requirements of the Department.
- Troubleshoots EDP problem areas and coordinates EDP related training for the Department.
- Administers the word processing activities of the Department.
- Maintains inventory of data processing and telecommunications equipment.

LIBRARY SERVICES

- Provides law librarian services to personnel in the Department of the Attorney General, other state agencies, and the Legislature.
- Oversees administration and the day-to-day activities of the Department's library.
- Administers the Department's legal services reference information system; as needed, provides, training in the use of the legal services information to the attorney and other appropriate staff of the Department.
- Develop policies and procedures in the operation of the library.

INTERNAL SUPPORT SERVICES STAFF

- Provides intra-departmental messenger services.
- Provides telephone and receptionist services for the Department.
- Maintains a central supply room for the Department.

DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATION DIVISION
FUNCTIONAL STATEMENT

The Administration Division provides legal services to the Office of the Governor; Office of the Lieutenant Governor; Department of Accounting and General Services; Department of Budget and Finance (including the Employees Retirement System and the Hawaii Employer-Union Health Benefits Trust Fund); Department of Business, Economic Development and Tourism (Land Use Commission); Office of Elections; Research Corporation of the University of Hawai'i; Campaign Spending Commission; Judiciary; Department of Taxation (Tax Review Commission); Department of Human Services (Commission on Status of Women and Commission on Fatherhood); the Legislature; and the Department of the Attorney General non-legal services divisions (Crime Prevention and Justice Assistance Division and Hawai'i Criminal Justice Data Center).

Legal services are also provided to the boards, commissions, and agencies which are either administratively assigned to the executive departments, or which are otherwise entitled to receive such services.

LEGAL STENO SERVICES

The Legal Steno Services section provides legal clerical support services to the Administration Division.

DEPARTMENT OF THE ATTORNEY GENERAL
CHILD SUPPORT ENFORCEMENT AGENCY
FUNCTIONAL STATEMENT

Under the Department of the Attorney General, the Child Support Enforcement Agency (CSEA) is responsible for providing the guidance and direction to the Child Support Enforcement Program.

ADMINISTRATION

The Administration is responsible for planning, directing, controlling, and coordinating the statewide activities and operations of the Child Support Enforcement Agency. The Administration is also responsible for policy development, program monitoring and evaluation, complaint resolution, administrative staff functions, interpretation of laws and regulations affecting the overall Child Support Enforcement program's goal and priorities, as well as operation of units located on each of the major islands which are responsible for conducting child support enforcement activities in their respective counties.

The Administration coordinates the legal or administrative action required in order to secure support for children. Conducts special studies and reviews to determine the extent of conformance to program policies; provide field services in order to assist county units in operating the program; coordinate and interpret policies and procedures in connection with the program as well as in implementing major program changes. Develops and presents public service information briefings and announcements regarding child support enforcement services. Prepares budget proposals and justification, legislative testimonies, and reports relating to child support. Receives and reviews customer complaints; process incoming correspondence and referrals.

FINANCIAL & TECHNOLOGY MANAGEMENT OFFICE

The Financial & Technology Management Office is responsible for three sections: Statewide Disbursement, General Accounting, and Information Technology. The State Disbursement function is responsible for support payment collections and disbursements in the manner in compliance with the State and Federal requirements in the Child Support area. General Accounting takes care of the agency's invoice and procurement processing, accounting records, banking relations, State and Federal reporting, and other miscellaneous accounting functions. The Information Technology section is responsible for the daily operational maintenance of the KEIKI system through computer programming, data processing, informational retrieval, and user interfaces.

Overall, the Financial & Technology Management Office coordinates the day-to-day support payment processing, accounting and system operations for CSEA.

Information Technology Section

The Information Technology Section is responsible for the development, operation, and maintenance of a statewide automated data processing and information retrieval system, KEIKI, mandated by the federal government in 1988. There are three Units that provide integral support to the KEIKI system and its users; The Systems Unit, the Applications Unit, and the Technical Support Unit.

The Information Technology Section coordinates the systemic operations of the Child Support Enforcement Agency; technical staff services in data control function relating to electronic data processing for the departments; computer processing functions, job submission/controls, input/output processing, and processing operational matters with the Electronic Data Processing Division and Department of Budget and Finance.

Systems Unit

The Systems Unit is responsible for network connections to any site (i.e. mainframe, workstations, servers, etc.), system maintenance of the Agency's networks (i.e. LAN, WAN, etc.), and advises staff on the information/data processing and telecommunications operations.

The Systems Unit maintains and upgrades the LANs, WANs, and email server. Coordinates any security modifications, standards and procedures for maintenance, monitors traffic on the network; troubleshoots network, computer hardware and computer software problems. Maintains inventory of all Agency telecommunication/data lines and evaluates and recommends additional/reduction or telecommunication/data lines based upon various situations (i.e. budget reduction, staffing, etc.).

Applications Unit

The Applications Maintenance Unit is responsible for the maintenance and development of mainframe applications; user interfaces; interface scheduling and tracking; and updating the various Child Support Enforcement Division forms under the Family Support Act.

The Applications Maintenance Unit coordinates and conducts direct programming for computer systems and systems testing; determines programming resources, establishes schedules, tracks progress, and prepares progress reports. Analyzes and evaluates various operating procedures, project resources and capacity problems, work methods, and practices relative to KEIKI. Reviews needs of staff for additional or specialized training.

Technical Support Unit

The Technical Support Unit will be responsible for maintaining user support workstations and "Hotline" issues which the staff encounters, provide day-to-day operational support for more than two hundred (200+) personal computers and printers (e.g. install computer hardware and software, troubleshoot hardware and software problems, perform simple hardware repairs, coordinate more difficult repairs with the State's self-maintenance group or private hardware vendors, and etc.) maintain the Agency's hardware and software inventory, conduct user training, and perform some miscellaneous clerical tasks.

The Technical Support Unit coordinates the technical support for the staff through receiving telephone or email messages in regards to hardware and software problems. Provides operational support of installing, troubleshooting, and coordinating computer hardware and software repairs and problems. Coordinates technical on-site assistance, instruction, and training to users on a variety of computer applications.

STATEWIDE DISTRIBUTION SECTION

The Statewide Distribution Section is responsible for maintaining the individual records of recipients and assists in preparing statements and reports in the Child Support Program. The section understands program regulations and interpretation of laws in keeping all records up to date and adhering to deadlines in collection of data necessary for the preparation of reports in order to meet stringent Federal reporting requirements.

Collections Unit

Receives and reviews support obligation records checking and clarifying for correctness of information. Coordinates the collection, computation, and preparation of incentive payments for intra-state and inter-state collection services.

Disbursement Unit

Reviews and prepares control ledgers, reconciles accounts, and prepares vouchers for disbursement of funds for incentive payments, erroneous deposits and payments of excess collections.

GENERAL ACCOUNTING SECTION

The General Accounting Section is responsible for reviewing, analyzing, and reconciling monthly bank statements, updating and maintaining the CSEA bank accounts, reconciling the automated child support system data, and preparing statistical and financial reports.

The General Accounting Section coordinates the preparation of financial statements and reports to reflect appropriate actions of adjustments and maintenance of all deposits and disbursement that comply with State and Federal rules and regulations. Processes all fiscal transactions for the Division such as purchase orders, travel requests, and payments. Section maintains records of appropriations, expenditures; develops implements and maintains internal fiscal policies and procedures.

ADMINISTRATIVE SUPPORT SERVICES OFFICE

The Administrative Support Services Office is responsible for administrative, clerical, and personnel support for the Child Support Enforcement Agency. The Administrative Support Services Office coordinates all personnel services and requests that comply with State Policies, procedures, rules, and regulations. The office with its clerical staff provides clerical support for the employees in State Administration. The Administrative Support Services Office performs administrative functions to assist the Administrator, such as coordinating the preparation of budget and program plans and preparing appropriate justification; conducting special administrative studies for the Administrator which include defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations.

Human Services Section

The Human Resources Section is responsible for providing services to all personnel functions required at the division level in matters relating to personnel administration including recruitment, position classification, organizational analysis, labor relations, training, safety, etc.

The Human Resources Section coordinates all personnel support for the division in securing employees of their benefits; informing supervisors and employees regarding personnel laws, rules, regulations, policies, procedures, collective bargaining agreements, and classification and compensation matters. Coordinates training programs on the laws, principles, concepts, practices, rules and regulations in a technical and professional aspect of all personnel functions. Process appropriate personnel forms for recruitment, workers compensation, leave of absence, etc. in a timely manner. Keep the administrator informed of the status of any disciplinary action.

ADMINISTRATIVE CLERICAL SUPPORT SECTION

The Administrative Clerical Support Office is responsible for providing secretarial, administrative, and office managerial support services for the Child Support Enforcement Agency's State Administration Office. Responsibilities include providing receptionist, fiscal personnel, clerical, and budgetary support.

The Administrative Clerical Office Support Office coordinates and reviews correspondence, memoranda, reports and other materials requiring the Administrator's approval and/or signature. Receives and screens all telephone, or personal queries, complaints and requests, and determines which requires the Administrator's attention and which can be referred to other Child Support administrative staff. Coordinates all legislative matters for the office, including following upon on hearings schedules and bill status, collection committee reports, and monitoring of bills that are interest and have impact on the Child Support Enforcement Agency program. Receives and handles all administrative questions, from other departments and governmental agencies pertaining to the various aspects of the Child Support Enforcement Agency.

POLICY AND PROCEDURES OFFICE

The Policy and Procedures Office is responsible for program development activities, including developing policies and procedures, preparing the State plan, and evaluating the CSEA program and for reviewing federal and state statutes, federal regulations, etc., to identify program requirements, options, etc.

The Policy and Procedures Office conducts special studies including defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations; coordinates and oversees the completion of reports and grant application requests, drafts proposed legislation, policies, procedures, rules and regulations.

COMPLAINTS RESOLUTION OFFICE

The Complaints Resolution Office under the direction of the Administrator investigates complaints concerning child support services to determine validity of the complaint and appropriate corrective action to resolve recurring problems.

The Complaints Resolution Office recommends systemic changes to procedures to resolve recurring problems and complaints and improve general processing of work. They provide technical guidance and advice regarding child support enforcement problems, investigations, and administrative reviews. They gather and analyze pertinent data, prepare detailed reports and plans of coercive action, and respond to complainants and representatives via written correspondence, letters, and telephone calls.

CLERICAL OPERATIONS SUPPORT OFFICE

The Clerical Operations Support Office is responsible for processing incoming and outgoing mail, entering appropriate data into the automated child support enforcement system (KEIKI) for control and maintenance of the files of all child support cases.

The Clerical Operations Support Office coordinates and processes case correspondence; researches case information to determine proper actions based on information contained in the KEIKI file and generates responses to the appropriate case participant. Segregates correspondence for referral to other units for proper disposition. Process incoming and outgoing mail for all branches such as opening ,date/time stamping individual pieces, calibrate and operate mail machine, operate and maintain high speed printers for batch printing of correspondence mailed pieces.

ADMINISTRATION PROCESS BRANCH

The Administrative Process Branch is responsible for prosecuting cases on behalf of the Child Support Enforcement Division for the establishment, modification, and enforcement of support obligations owed to dependent children by parents, via an expedited administrative process in accordance with state and federal laws.

The Administrative Process Branch coordinates the enforcement of child support obligations. Serves as representatives in administrative hearings dealing with the establishment, modification, and termination of child support. The branch prepares and reviews legal documents and correspondence following strict State and Federal guidelines and deadlines, making sure that the follow-up is compliant with administrative orders, and certifies case files kept by the Child Support Enforcement Agency are properly executed and filed.

OAHU OPERATIONS BRANCH

The Oahu Operations Branch is responsible for the complex operational needs of the Child Support Enforcement Agency. The Branch, through the Case Management Unit, Call Center Unit, and the Enforcement Units, is responsible for providing quality customer service to

custodial and absent parents who have child support cases; providing case management services, conducting investigative inquiries; determining actions for verification of paternity, support obligations, administrative orders, and fraud; and responding to and resolving customer complaints.

The Oahu Operations Branch coordinates enforcement of support obligations; reviews, verifies and updates CSEA records and applies all available enforcement remedies to enforce the support order. The branch performs phone answering services and walk-in services to client to resolve problems and issues associated with their child support cases; prepares written responses to daily correspondence received using knowledge and understanding of Child Support Enforcement statutes, regulations, and procedures.

HAWAII AND KAUAI OPERATIONS BRANCH

Each branch is responsible for maintaining child support case files, establishing child support obligations, monitoring for compliance, providing case management services and undertaking enforcement actions both administratively and judicially where necessary, to collect child support in their respective districts.

In accordance with federal, State, Attorney General rules, regulations, and policies, and under the provision of state and federal laws for all CSEA activities performed for credit and collection, the branches coordinate the support of customer service for all case participants in their respective districts, prepare financial information necessary for collections and distributions of child support. Receive and process complex correspondence requiring investigation and review.

MAUI OPERATION BRANCH

In addition to the functions listed above for the Hawaii and Kauai Operations Branches, the Maui Operations has the additional responsibility of establishing paternity for children.

DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RECOVERIES DIVISION
FUNCTIONAL STATEMENT

The Civil Recoveries Division (CRD) systematically recovers and collects moneys ranging from accounts receivable, dishonored checks, delinquent loans, salary and benefit overpayments, complex delinquent child support cases, unpaid traffic fines, civil judgments, delinquent patient accounts, property damage claims, lease rents, construction litigation, contract disputes and miscellaneous fees owed to the State and its agencies.

This division represents the State in major contract or construction disputes.

DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RIGHTS LITIGATION DIVISION
FUNCTIONAL STATEMENT

The Civil Rights Litigation Division (CRLD) provides legal defense to the State, its departments, agencies and certain State employees¹ in lawsuits or other claims that involve allegations of constitutional and civil rights violations. This defense includes, but is not limited to, answering legal complaints filed in court, investigating claims, conducting discovery, filing motions as determined to be necessary, and representing State interests at arbitrations, mediations and/or trials. The Civil Rights Litigation Division does not have responsibility for providing general advice and counsel to any State department or agency, except as may be directed by the Attorney General.

The Civil Rights Litigation division also provides assistance to the Attorney General as requested on matters related to civil rights issues, and interfaces with the State Risk Management Office regarding relevant lawsuits and claims.

In addition to deputies, the staff of the Civil Rights Litigation Division includes a legal secretary, legal clerks, legal assistants, and, if available, student help. These persons provide clerical and paralegal support to the Division.

¹ Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.

DEPARTMENT OF THE ATTORNEY GENERAL
COMMERCE AND ECONOMIC DEVELOPMENT DIVISION
FUNCTIONAL STATEMENT

The Commerce and Economic Development Division (CED) provides a full range of legal services including advice and counsel, document, rules, and legislation review, and advocacy in litigation in administrative and judicial fora for its client departments. (CED currently provides legal services to the Department of Commerce and Consumer Affairs, the Department of Business, Economic Development and Tourism, the Department of Agriculture, and their attached agencies. CED also advises agencies with tax deferring benefit programs including deferred compensation and tuition savings programs.)

Enforces the antitrust laws, investigates alleged violations of antitrust laws, and advises the Attorney General on antitrust policy.

Administers chapter 456, Hawaii Revised Statutes, which involves the commissioning and regulation of notaries public and handles inquiries and complaints about notaries public and their practices. statement.

**DEPARTMENT OF THE ATTORNEY GENERAL
CRIMINAL JUSTICE DIVISION
FUNCTIONAL STATEMENT**

The primary function of the Criminal Justice Division (CJD) is to discharge the Attorney General's responsibilities as the State's chief law enforcement officer. The division also administers the Medicaid Fraud program, Asset Forfeiture Coordination Program and the Missing Children's Clearinghouse for the State. The functions of the division include the following:

- Review and prosecute, if appropriate, cases referred to the Attorney General's Office for criminal action.
- Provide advice and counsel to clients regarding crimes and criminal procedure.
- Provide assistance to office of the Prosecuting Attorney in each county.
- Coordinate investigations and prosecutions of crimes occurring in more than one county.
- Coordinate legislative advocacy on crimes and criminal justice.
- Assist or represent the Attorney General in organizations and committees concerning crimes, criminal justice, and criminal procedure.
- Respond to inquiries by members of the public about criminal laws and procedure or the criminal justice system, and provide information or refer the public to the appropriate agency.

MEDICAID FRAUD BRANCH

- Plan, supervise and coordinate the criminal and civil investigations and prosecutions of fraud and abuse in the administration of the Medicaid Program.
- Initiate appropriate civil actions for the recovery of funds due the Medicaid program as a result of fraud and abuse by providers.
- Receive complaints of abuse and neglect of Medicaid patients in health care facilities and take required action.
- Be responsible for conducting legal preparation and prosecution of cases for trial. Coordinate the investigation of case with Deputy Attorney General and carry out the assignment through to completion.
- Conduct specialized criminal and civil investigations of all incidents of alleged fraud and abuse involving any party who receives federal funds through the Social Security Act (Medicare and Medicaid).
- Submit reports and required applications to Federal Agencies to obtain funds.
- Provide legal clerical services and other related office services such as maintaining all case files, scheduling of appointments for staff, and ordering of supplies and equipment.
- Plan, supervise, review financial data and reports; advise and assist in the presentation of financial data in civil and criminal trials of individuals or businesses in Medicaid provider fraud cases.
- Prepare financial reports of individual or business firms and request verification of payment claims.

ASSET FORFEITURE COORDINATION PROGRAM

- Administer the disposition of forfeiture petitions filed pursuant to Section 712
- A-10, Hawai'i Revised Statutes.
- Manage the storage, maintenance, liquidation, and distribution of assets seized and forfeited pursuant to Sections 712A-6 and 712A-16, Hawai'i Revised Statutes.

LEGAL CLERICAL SERVICES

- Provide secretarial and administrative services for the division.
- Provide typing, filing, copying and other related clerical services for the division.
- Maintain confidential files for the division.

**DEPARTMENT OF THE ATTORNEY GENERAL
CRIME PREVENTION AND JUSTICE ASSISTANCE DIVISION
FUNCTIONAL STATEMENT**

The Crime Prevention and Justice Assistance Division (CPJAD) serves as the central agency which provides the Attorney General, the chief law enforcement office of Hawaii, with the information and resources needed to address crime and crime prevention issues.

RESEARCH AND STATISTICS BRANCH

Develops, directs, and coordinates the major crime and crime prevention research projects of the division. Also collects, compiles, and reports uniform crime statistics for the state.

- Plans, organizes, coordinates, and conducts research studies.
- Prepares comprehensive written reports and other publications that may be required for the Uniform Crime Reporting service based on research findings.
- Evaluates projects and their impact for other branches of the division.
- Disseminates and presents research findings to interested individuals, groups, and appropriate government agencies.
- Establishes and maintains effective working relationships with other agencies, national clearinghouse and between branches of the division.

GRANTS AND PLANNING BRANCH

Maintains information on financial (federal and state funds) and non-financial resources that may be available to assist in improving the coordination of crime policies and service delivery of the criminal justice and juvenile justice systems.

- Identifies and evaluates overall needs and concerns of the criminal and juvenile justice agencies in the State.
- Seeks, applies for, and administers federal and other resources.
- Provides financial and technical assistance to the state and county agencies.
- Monitors projects for adherence to contractual agreements, program goals, and expenditures plans.
- Completes and submits required federal fiscal and program reports on a timely basis.
- Facilitates meetings and prepares materials for the Department's crime-related committees such as the governor's Committee on Crime, Violence Against Women Planning Committee, and Statewide Gang Task Form. Facilitates informal interagency meetings for coordination of criminal justice issues.
- Establishes and maintains effective working relationships with other criminal and juvenile justice agencies, federal and other state agencies, and between branches of the division.

COMMUNITY AND CRIME PREVENTION BRANCH

Develops, directs, and coordinate the major education and crime prevention training activities.

- Assists community groups, educators, and agencies to develop community crime prevention programs.
- Plans, develops, and implements education and crime prevention training projects.
- Promotes public-private partnerships in the development of community and crime prevention programs and activities.
- Coordinates video documentaries and public service announcements to assist citizens in developing the knowledge and confidence to become involved in preventing crimes and avoid becoming victims of crime.

- Establishes and maintains effective working relationships with the media, government agencies, private service providers, business, corporations, and community groups and between branches of the division.

JUVENILE JUSTICE INFORMATION SYSTEM

Provides information to juvenile agencies on juveniles in the juvenile justice system in a timely, efficient, and effective manner. Insures that the information system responds to the juvenile justice system agencies' needs.

- Develops, maintains, and enhances the statewide, computerized juvenile information system.
- Maintains involvement of the juvenile justice agencies in the development and operations of the system through the Juvenile Justice Information System Committee and other ad hoc groups.
- Trains juvenile justice system personnel in their agencies' maintenance of the information system.
- Provides juvenile justice data to the other branches of the division for research and evaluation purposes.

MISSING CHILDREN'S CLEARINGHOUSE

- Assist and coordinate the efforts of government agencies in locating , recovering, and protecting missing children.
- Maintain access to national databases to locate suspected abductor and missing children to assist law enforcement agencies.

DEPARTMENT OF THE ATTORNEY GENERAL
EDUCATION DIVISION
FUNCTIONAL STATEMENT

The Education Division (EDU) provides legal services to the Department of Education, including the two hundred sixty-eight (268) Department of Education public schools, the Board of Education, the Hawaii State Public Libraries System, the Hawaii Teacher Standards Board, the Charter School Review Panel, the Charter School Administrative Office, including the thirty-one (31) public charter schools, and the Department of Health as it relates to *Felix* matters. The Legal Support Services section provides legal clerical support services to the Education Division.

DEPARTMENT OF THE ATTORNEY GENERAL
EMPLOYMENT LAW DIVISION
FUNCTIONAL STATEMENT

The Employment Law Division (ELD) provides legal representation and advice to the Department of Human Resources Development and to all state departments and agencies, except UH and HHSC, on employment-related issues. The division represents all state employers in mandatory arbitration hearings, administrative agency hearings, and civil litigation involving disputes over employment matters with the State's employees.

In addition to providing legal representation to the Department of Human Resources Development, Office of Collective Bargaining, Counties' and State Civil Service Commissions (Merit Appeals Boards), the division provides legal assistance to all State departments, agencies and programs in all personnel-related matters.

DEPARTMENT OF THE ATTORNEY GENERAL
FAMILY LAW DIVISION
FUNCTIONAL STATEMENT

The Family Law Division (FLD) provides representation at Family Court and other legal services, to various State agencies. Specifically, the Division:

- Represents the Department of Human Services (DHS) in child welfare cases (CWS) instituted pursuant to Chapter 587, Hawaii Revised Statutes (HRS). Services extend to Permanent placements for children, including adoption and legal guardianship.
- Represents the Department of Education (DOE) in educational neglect and truancy cases pursuant to Chapter 587, and 471, HRS.
- Represents the Department of Health in involuntary hospitalization for mental health reasons, and works closely with mental health professionals affiliated with public and private health care facilities.
- Represents DHS in dependent adult protective proceedings instituted under the provisions of Chapter 346, HRS;
- Provides representation to the Office of the Public Guardian (OPG) in proceedings brought under Article V of Chapter 560, HRS, where that office is petitioning to be appointed guardian of the person of an incapacitated adult or is assisting others to be so appointed;
- Represents DOH, DOE, and DHS in situations where those agencies, as service providers, are brought into court for juvenile matters pursuant to Chapter 571, HRS;
- Represents the Child Support Enforcement Agency (CSEA) in family court matters including paternity, civil contempt for willfully failing to honor court orders for child support, and administrative appeals from the Office of Child Support Hearings;
- Provides legal advice and counsel to the CSEA in matters involving rules, contracts, etc.
- Works with the Family Court, the Children's Justice Center, the client agencies, and others on matters involving policies and procedure related to those areas in which FLD provides legal services.

The Division's support staff includes a legal secretary, legal clerks, clerk typists, legal assistants, an investigator, and an accounting clerk, all of whom provide clerical or other support to the Division.

DEPARTMENT OF THE ATTORNEY GENERAL
HAWAII CRIMINAL JUSTICE DATA CENTER
FUNCTIONAL STATEMENT

The Hawaii Criminal Justice Data Center (HCJDC) manages statewide criminal justice information systems, the statewide criminal justice telecommunications network, and criminal identification resources, all in support of the statewide integrated criminal justice process in Hawaii. Also included is the management of Hawaii's state civil identification program.

Information Systems

To develop, implement, and operate comprehensive and integrated statewide criminal justice information and identification systems to support Hawaii's criminal justice systems.

Criminal Justice Information

To manage data as a resource, to be collected, stored, disseminated, and controlled as inter-related data designed to meet the needs of multiple types of criminal justice users. To provide statistical analysis and reports in response to agency user operational needs.

Criminal Justice Services

To process criminal history record expungements, requests for fingerprint-based and name-based criminal history background checks, and requests for public criminal history record information. To manage the statewide sex offender registration and verification program.

Teleprocessing Network

To provide telecommunications capability for accessing intrastate, interstate, and national criminal justice information systems and data.

Technical Assistance

To provide specialized Information Technology (IT) assistance related to data processing, security, telecommunications, criminal justice information systems, and infrastructure support.

Identification

To establish and maintain a statewide system of criminal identification. To register and issue State Identification (ID) cards to those persons applying for this service.

OFFICE OF THE ADMINISTRATOR

Provides overall direction and leadership to the HCJDC in the management and administration of statewide criminal justice information systems, and of the criminal and civil identification programs, as outlined in the agency function statement.

Provide Clear Planning Stages for HCJDC (strategic and administrative)

This includes the estimation, projection, and scheduling of future requirements, and the resources needed to meet them. To continually revise these projections as requirements become more clearly defined. The Office of the Administrator is also responsible for initiating and maintaining plans that are responsive to the mission/goals of the entire agency, and for keeping the criminal justice agencies and other impacted users fully aware of these plans. Fundamental elements of these plans are:

- The development of project selection, definition, scheduling, reporting, and control.
- The selection and integration of technologically current equipment and software.
- The scheduling of personnel needs, by type.
- Scheduling of physical and administrative support resource requirements.

Provide Management and Overall Project(s) Administration

Management refers to the organization and direction of the branches and the responsibilities and activities assigned to each branch, through the respective branch chiefs. Overall project(s) administration includes the following:

- The definition of project goals and objectives.
- The assessment of priorities and resource allocation for agency projects, including readjustments of priorities and resources agency-wide, when required.
- The monitoring of overall performance and resource usage of all projects.
- Interagency administrative coordination.

Provide Financial Management

The analysis of cost records, management of the operating budget, oversight of procurement, coordination of branch fiscal requirements, long-range fiscal planning and budgeting, and other financial services.

Provide Personnel Management

The administration of staffing and personnel programs. Principle functions include:

- Personnel resource management and planning.
- Recruitment and selection.
- Performance evaluation.
- Administration of employees' time and attendance records.
- Maintenance of position descriptions and allocations.
- Labor Relations.
- Health and Safety requirements.
- Maintenance of general personnel transaction records.

Provide Legislative Planning and Support for the HCJDC

Planning refers to appropriate legislation required to support and/or implement changes and initiatives for the programs and systems managed by the HCJDC. Activities for legislative support include the following:

- Preparation and submittal of draft legislation required by the HCJDC programs, including budget-related submittals and testimony.
The monitoring of all legislative bills and resolutions introduced in a session.
- The drafting of legislative information sheets and active testimony for legislative bills and resolutions having direct impact to the HCJDC programs.
- Follow-up on action required on Acts passed that impact any HCJDC program.

Provide Planning and Support of Federal Mandates and Congressional Legislation

Planning refers to federal legislation required to implement changes and initiatives passed by Congress. Activities for Congressional legislative support include the following:

- Preparation and submittal of legislation at the state level that may be required to effectuate the Congressional legislation passed.
- The monitoring of legislation at the federal level, including participation in federal working groups, councils, and user groups to address any administrative concerns.
- Startup action to initiate any program changes required

Identify and Administer Grant Funding Sources for the HCJDC Program

Activities under this function include the following:

- Research and identify potential funding sources for new initiatives identified via strategic planning for the agency.
- Coordinate the application process, including the required budget information.
- Administer the appropriation, procurement and expenditure of grant funds and coordinate reporting and compliance requirements.

Provide a Reporting Function

To translate technical measures of progress and performance into commonly understood standards and reports, and to provide regular administrative reports on planning, project performance, and resource utilization.

ADMINISTRATIVE SUPPORT SERVICES OFFICE

Provide General Administrative Support

The management of ongoing operating business responsibilities. This includes:

- Secretarial and clerical assistance.
- General record keeping and files maintenance.
- Maintenance of inventory for the HCJDC equipment, including those located at user sites.
- Maintenance of the agency's physical office facilities.

Provide Financial Support

Principle functions include:

- Maintenance of general and non-general fund accounts.
- Payroll records.
- Procurement and cost records.
- Expenditure control.
- Contracts maintenance.
- Fiscal report and statistics.
- Audits.
- Regulatory compliance.

Provide Grant Support

Principle functions include:

- Coordination of Application Process.
- Grant Reporting Requirements.
- Grant Expenditure Records.
- Federal grant compliance, including match requirements.
- Research of new grant initiatives for the HCJDC.

SYSTEM SERVICES BRANCH

To plan and manage the technical and operational resources for the HCJDC IT systems maintained, electronic interfaces to national systems, and all IT projects undertaken and managed by the HCJDC. To provide statewide strategic and tactical IT planning for these systems. To coordinate and manage the responsibilities of the following sections:

Technical Services Section

To provide technical assistance for the IT infrastructure required to support systems administered by the HCJDC.

Telecommunications Network

- Plan, develop, and manage the statewide criminal justice telecommunications infrastructure required to support connectivity of authorized users to the HCJDC IT systems.
- Maintain network performance and availability levels that meet the requirements of the HCJDC IT systems.
- Assist user agencies with inter-connection to HCJDC services.

Data Administration

- Establish and maintain policies and procedures governing the internal control processes related to database management.
- Plan for, design, and install databases used by the HCJDC statewide IT systems and LAN.
- Establish and administer standards for data structures, data dictionaries, access methods and utilization.
- Manage space allocation and storage devices for all application systems.

Technical Assistance and Installation Support

- Provide expert technical assistance in troubleshooting hardware/software problems that are referred from users or other HCJDC sections/branches.
- Implement software and hardware products including database, teleprocessing facilities, and IT computer system components.
- Develop or acquire materials and courses for the development and maintenance of computer knowledge and skills among the HCJDC's IT staff and management. This includes all levels of technical knowledge required to maintain and/or use the operational systems supported by the HCJDC.

Systems Architecture Strategic Planning

- Research and identify IT alternatives for managing the HCJDC's present and future IT requirements.
- Monitor the performance and availability levels of the system components.
- Provide back-up and security tools for the IT infrastructure of the HCJDC IT systems.

Security

Develop and administer security standards for the HCJDC IT systems designed to monitor and protect the security and integrity of data, to provide recovery and back-up options, and to prevent the unauthorized use of the telecommunications network.

Application Services

- Plan and direct the IT staff resources as they relate to the design, development, implementation and maintenance of application software.
- Develop and maintain policies and procedures for IT functions governed by the Systems Development Life Cycle, including requirements, business needs, analysis, programming, testing, implementation, documentation, and ongoing maintenance.
- Responsible for IT application support for the collection, storage, and processing of statewide criminal justice information, including ad hoc requests for data.
- Serve as technical liaison between the agency and vendors of third-party application systems.

Change Control

Plan and direct the statewide implementation of new or updated changes to hardware and/or software in all of the computer-based IT system components under the HCJDC. Maintain and update internal change control policies and procedures for these statewide systems.

User Support /Operations Section

To serve as the first Point Of Contact for technical and operational assistance for authorized statewide criminal justice users of CJIS-Hawaii, and to maintain the quality and availability of the information at the highest levels practicable. To advise and assist the Administration in identifying future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, capital, and other operational needs.

Data Quality Assurance

- Establish and administer statewide policies and procedures for the entry and access of information into the HCJDC operational systems by criminal justice user agencies.

- Develop and administer the CJIS-Hawaii Delinquent Disposition Reporting Plan and to proactively evaluate statewide delinquent disposition rates by agency and jurisdiction, and to provide resources to address the problem and priority items effectively.
- Develop and direct regular state level audits of criminal justice information, as it relates to accuracy, completeness, timeliness, and relevance of reporting disposition information, and provide recommendations on data quality improvements, as applicable.

Automated Criminal Justice Interfaces

- Provide operational support for the production runs of external criminal justice agency electronic interfaces to CJIS-Hawaii.
- Plan for and manage staff resources to maximize the efficient evaluation of data being transmitted via the electronic interfaces to CJIS-Hawaii, and to improve the level of accurate and timely posting of information.
- Develop the functional requirements for all new state and national level electronic interface initiatives, consistent with established technical standards for CJIS-Hawaii.

User Support

- Maintain availability of the HCJDC's statewide operational criminal justice information systems (CJIS-Hawaii, including all of its subsystems) to authorized users, as much as is practicable, and provide timely notification of downtimes to designated technical staff for action.
- Maintain a statewide Help Desk Facility for data, desktop, hardware, or software problems related to CJIS-Hawaii.
- Authorize access to and use of CJIS-Hawaii by the end-users.
- Responsible for recommendations on future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, and capital needs.
- Responsible for the production jobs for operational systems under the HCJDC, and for the dissemination of production reports.
Responsible for the statewide training plan for new users and new applications as required.
- Responsible for the operations documentation library, including Help System documentation.
- Responsible for back-up clerical support services, including the typing of reports and disposition of equipment that is the responsibility of the HCJDC.

IDENTIFICATION SERVICES BRANCH

To manage and administer statewide policies and procedures related to identification systems for criminal justice and non-criminal justice users sex offender registration/notification, the issuance of State Identification (ID) cards to the general public, and statewide training for the identification systems maintained by the HCJDC. To advise and assist the Administration with strategic planning for the HCJDC programs under this branch. To provide these services by coordinating and managing the following sections:

Criminal Identification Section

To plan, manage, and coordinate a statewide identification system of offenders arrested and other records received from contributing law enforcement, custodial and judicial agencies in the State of Hawaii. This includes the following functions:

- Establish policies and procedures for the management and operation of the statewide Automated Fingerprint Identification System (AFIS), including activities to monitor workload throughput, and support quality control.
- Responsible for the fingerprint-based positive identification of first-time and repeat offenders including any associated arrest information.
- Responsible for a statewide training program for all identification systems managed by the HCJDC.
- Serve as the State's Point of Contact and Single Source Contributor for Hawaii's electronic transmissions to and from the Federal Bureau of Investigation's (FBI) national

Integrated Automated Fingerprint Identification System/Interstate Identification Index (IAFIS/III) system.

- Responsible for state level III program requirements, including III information and responses for arrest/disposition information from out-of-state law enforcement agencies.
- Responsible for all electronic state fingerprint-based checks for statutorily authorized state agencies.

Dissemination Services Section

To provide authorized services to the public and non-criminal justice users of CJIS-Hawaii information. This includes the following functions:

Sex Offender Registration Unit:

- Responsible for the statewide sex offender registration program, including the 90-day verification requirements.
- Responsible for the monitoring and followup on non-compliant convicted sex offenders.
- Responsible for the maintenance and monitoring of data quality on the sex offender website.
- Responsible for program compliance with the FBI's National Sex Offender Registry reporting requirements.
- Responsible for the authorized dissemination of sex offender information to criminal justice users, non-criminal justice users, outside agencies, and the general public.

Expungement of Arrest Records

Responsible for the expungement of arrest records for all qualified applicants, including the coordination required from other city, county, state and national criminal justice agencies.

Criminal History Record Check Unit

- Management of the statewide Public Access Facility and the State's online criminal history website (eCrim) that disseminates conviction information to the general public.
- Responsible for the dissemination of criminal history record information for all statutorily authorized purposes at both the state and national levels.
- Responsible for the capture and monitoring of the quality of fingerprints required for non-criminal fingerprint-based background checks, both manually and via electronic capture on site and at outside agencies.

Civil Identification Section

To establish and maintain a statewide system of civil identification. This includes the following functions:

- Responsible for the statewide registration and issuance of State ID cards for all applicants with proper documentation.
- Coordinate statewide community outreach initiatives including the staffing of events/remote sites that provide improved access to these services by the general public.
- Provide statewide training, operational, and first level technical assistance for staff at the HCJDC and at the Governor's Liaison Offices on the Neighbor Islands.
- Provide information, including fingerprints, to authorized agencies for investigative purposes or verification of identity.

DEPARTMENT OF THE ATTORNEY GENERAL
HEALTH AND HUMAN SERVICES DIVISION
FUNCTIONAL STATEMENT

The Health and Human Services Division (HHSD) furnishes legal services to the Department of Health and the Department of Human Services, except for family court matters.

These legal services include general advice and counsel to all programs, assistance in rule making, review of and advice on contracts, advice to boards and commissions, preparation of legal opinions, environmental enforcement actions and licensing enforcement actions both in administrative forums and in court, and litigation and appeals in state and federal courts..

DEPARTMENT OF THE ATTORNEY GENERAL
INVESTIGATIONS DIVISION
FUNCTIONAL STATEMENT

The Investigations Division (INV) conducts a broad range of investigations involving suspected or actual violations of criminal, civil, and administrative laws, rules, regulations or other legal requirements.

INVESTIGATIVE SERVICES SECTION

- Conducts special investigations dealing with confidential matters such as crime, subversive activities, public employees and officers, malfeasance and other sensitive matters.
- Provides investigative services in according with the Uniform Criminal Extradition Act.
- Conducts investigations of municipal and State agencies for nonconformance to policies or regulations.
- Reviews and conducts necessary investigations for all applications for pardon, commutation of criminal sentence, final discharge from parole, petitions for writ of habeas corpus, and other matters regarding disposition of persons convicted of criminal offenses, submitted to the Office of the Governor through the Board of Pardons, Parole or through independent sources.
- Conducts immediate investigations of patient abuse and neglect at Hawai'i State Hospital.
- Conducts investigations of Hazardous Waste violations.

TOBACCO TAX SECTION

Conducts enforcement of the Tobacco Tax law, which began on April 1, 2001. The law requires that no individual package of cigarettes may be sold or offered for sale to the general public unless affixed with a stamp required under Chapter 245, HRS. Statewide enforcement is provided on a continuous basis.

CLERICAL SERVICES

Provides all clerical and other support services to Chief Investigator and staff.

DEPARTMENT OF THE ATTORNEY GENERAL
LABOR DIVISION
FUNCTIONAL STATEMENT

The Labor Division provides legal services and litigation support, including agency appeals, to the Department of Labor and Industrial Relations and boards and agencies administratively attached to that department, including the State Fire Council, Office of Community Services, Office of Language Access, and Workforce Development Council. In connection with its enforcement of the various labor laws, the division also collects penalties, fines, and reimbursements. The Labor Division also currently advises and represents the Medical Board of the Employees' Retirement System.

DEPARTMENT OF THE ATTORNEY GENERAL
LAND/TRANSPORTATION DIVISION
FUNCTIONAL STATEMENT

The attorneys in the Land/Transportation Division (LTD) provide assistance on all legal matters to their clients who are the Department of Transportation, the Board of Land and Natural Resources, Department of Land and Natural Resources (including the Commission on Water Resource Management, Kaho'olawe Island Reserve Commission, and the Island Burial Councils for Hawaii, Oahu, Kauai/Niihau, Molokai, and Maui/Lanai).

This work includes the preparation of written legal opinions and advice, client counseling, reviewing legislation and administrative rules, assisting on legal issues at board and commission meetings, and being responsible for numerous types of lawsuits including eminent domain and quiet title actions, actions concerned with public land trust matters, appeals from administrative agencies, and other civil actions exclusive of torts that are assigned to another division. The division routinely prepares and reviews a great many land documents including the governor's executive orders setting aside public lands to various public uses, deeds, leases, permits, licenses and easements. The legal steno services section provides a full range of clerical support to the deputies and legal assistant of the division.

DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF CHILD SUPPORT HEARINGS
FUNCTIONAL STATEMENT

The Office of Child Support Hearings (OCSH) establishes, modifies, enforces, suspends, and terminates support obligations owed to dependent children by parents, via an administrative process in accordance with state and federal laws.

HEARINGS STAFF

- Hears and determines child support proceedings.
- Issues orders, including default and consent orders, which may include establishing, modifying, enforcing, suspending, and terminating support.
- Schedules cases for the administrative process branch and the child support enforcement agency, as requested by the CSEA.
- Develops written procedures for hearings officer training, and research and development for the child support hearings program as required by federal law.
- Establishes and maintains liaison with all family support divisions, county and state attorneys and courts.
- Reviews, evaluates, and recommends amendments to state and federal child support laws, administrative rules, and regulations.

CLERICAL SERVICES

- Provides clerical support services for the Office of Child Support Hearings staff in such general areas as correspondence, purchasing, and inventory; and specific program areas as support cases, amendments to present child support laws and administrative rules, reciprocal support cases and divorce order to show cause cases.
- Provides clerical support services for the Administrator of the Child Support Hearings.
- Schedules cases for the administrative hearing process.
- Performs clerical functions necessary for the operation of the section.

**DEPARTMENT OF THE ATTORNEY GENERAL
PUBLIC SAFETY, HAWAIIAN HOME LANDS AND HOUSING DIVISION
FUNCTIONAL STATEMENT**

The Public Safety, Hawaiian Home Lands and Housing Division (PSHHD) provides legal services to the Department of Public Safety and its attached commissions and agencies which include the Hawaii Paroling Authority, Crime Victim Compensation Commission, Correctional Industries Advisory Committee and the Corrections Population Management Commission, the Department of Hawaiian Home Lands, Hawaii Public Housing Authority, Hawaii Housing Finance and Development Corporation and the Hawaii Community Development Authority.

The Legal Steno Services section provides legal stenographic support to the Public Safety, Hawaiian Home Lands and Housing Division.

The legal services provided by this division includes advice and counsel to client departments and agencies on a variety of issues including advice to boards and commissions, assistance in rule making, preparation of legal opinions, contract, legislation and other documentation review, eviction, foreclosure and eminent domain actions, administrative appeals and other state and federal litigation and related appeals. The division is also responsible for handling extradition and pardon requests on behalf of the State, correspondence and communication with the public and the media on behalf of the department on matters relating to its clients, and the defense of the State in quasi-criminal matters, such as habeas corpus petitions and petitions under Rule 40 of the Hawaii Rules of Penal Procedure.

DEPARTMENT OF THE ATTORNEY GENERAL
SPECIAL ASSIGNMENT DIVISION
FUNCTIONAL STATEMENT

The Special Assignment Division provides legal services on any special assignment as determined by the attorney general, or assistant attorney general. The Steno Services section provides stenographic services for the Special Assignment Division.

DEPARTMENT OF THE ATTORNEY GENERAL
TAX AND CHARITIES DIVISION
FUNCTIONAL STATEMENT

The Tax and Charities Division (TCD) provides legal representation and advice to the Department of Taxation and other state departments and agencies, primarily in the areas of:

- Tax appeals and other tax litigation in State and Federal Courts.
- Tax legislation,
- Tax related administrative rules
- Tax audits and investigations
- Procurement
- Opinions and advice.

The division also represents the Department of Taxation in federal bankruptcy cases. The division represents the Attorney General, as *parens patriae*, in the oversight and enforcement of laws pertaining to charitable trusts, public charities, public benefit corporations, and private foundations.

The division is also responsible administering and enforcing the department's registration and bonding function for charitable organizations, professional solicitors and professional fundraising counsels under chapter 467B, Hawaii Revised Statutes, and the enforcement of the State's charitable solicitation laws. The division is the custodian of certifications by charities that issue charitable gift annuities under HRS § 431:204(b).

The division also provides oversight over public benefit corporations under chapter 414D, Hawaii Revised Statutes, including reviewing the proposed dissolution of public benefit corporations and the sale of substantially all of their assets.

The division is also responsible for reviewing the proposed acquisition of nonprofit hospitals under section 323D-73, Hawaii Revised Statutes.

The division also responds to governor's referrals and responds to inquiries from legislators in connection with addressing legislative concerns.

The Legal Steno Services section provides legal stenographic services for the Tax Division.

DEPARTMENT OF THE ATTORNEY GENERAL
TORT LITIGATION DIVISION
FUNCTIONAL STATEMENT

The Tort Litigation Division (TLD) provides defense against legal claims made against the State, its departments, agencies and certain State employees¹. The Tort Litigation Division does not have primary responsibility to give advice and counsel to any State department or agency, to conduct criminal prosecutions, nor to collect monies owed to the State.

The Tort Litigation Division provides legal services to all State departments and agencies that are sued, or have affirmative claims for relief made against them, in personal injury, property damage and/or other tort claims.

In addition to deputies, the staff of the Tort Litigation Division includes a legal secretary, legal clerks, legal assistants, and if available, student help. These persons provide clerical and paralegal support to the Division.

The services provided by the Division include:

- Accepting service of legal complaints for the Attorney General
- Answering legal complaints made against the State
- Investigating claims and conducting discovery on claims
- Representing State interests at arbitrations, mediations and trial
- Assisting in training State departments and agencies on tort liability issues, when requested
- Drafting or monitoring legislation relevant to litigation
- Advising the State Risk Management Office regarding tort claims against the State

¹ Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.