

**SENATE COMMITTEE ON WAYS AND MEANS  
HOUSE COMMITTEE ON FINANCE  
INFORMATIONAL BRIEFING FOR BIENNIUM BUDGET 2016-2017  
January 20, 2014  
RACHAEL WONG, DIRECTOR  
DEPARTMENT OF HUMAN SERVICES**

**A. Mission Statement**

The Department of Human Services (DHS) provides timely, efficient and effective programs, services, and benefits to empower those who are the most vulnerable in our State to expand their capacity for self-sufficiency, self-determination, independence, healthy choices, quality of life and personal dignity.

The Department of Human Services is committed to investing in people, improving access to services, achieving effectiveness in the delivery of services, and ensuring that no one is left behind in our interconnected communities. There is a renewed emphasis on collaborating with other government agencies and community stakeholders to leverage resources and energies for our shared goals, increasing efficiencies, and providing appropriate services at appropriate times to the appropriate people. These commitments are aligned with the Administration's values and practices and also reflected in our current operating and CIP budgets and next fiscal biennium request:

- **Investing in our keiki** by expanding Child Care Connection Hawaii (child care subsidies) and Preschool Open Door (POD) payment tiers for low-income families, increasing foster board payments for children, youth, and young adults in foster care, and providing specialized services for child welfare services' clients who have been victimized by human trafficking or sex assault;
- **Investing in our islands' safety net** through Med-QUEST and financial assistance benefits for single adults, children and families;
- **Protecting vulnerable adults and kupuna** through the redesign of services, policies, procedures and practices offered through the Adult Protective Services Branch;
- **Improving quality of life for the deaf, deaf-blind, and the hard of hearing community** through the ongoing funding for the Comprehensive Service Center (CSC) for the Deaf;
- **Creating measurable cost savings to the community via long term solutions to homelessness** through the Housing First initiatives and a more robust system of data collection and analysis;

- **Improving access to needed services** by reducing application processing times for benefits and transforming and integrating secure IT solutions across the DHS;
- **Transforming health care** through the planning for patient-centered health homes, and supporting utilization of IT and the exchange of health care information by physicians and other providers.
- **Providing high-value medical assistance** to >300,000 Hawaii residents, including the continued transformation of behavioral healthcare for individuals with a serious mental illness.
- **Supporting Medicaid providers and access to care** for Medicaid beneficiaries by continuing increased reimbursement to physicians.

## **B. Current Landscape, Goals, and Outcomes**

### **2014 In Review**

Although the nation and Hawai'i continue to experience steady economic growth, the benefits of a growing economy have yet to impact many of DHS' programs, and we continue to experience increased enrollment across our divisions. Growth within the DHS' Benefit, Employment, Support Services Division (BESSD) programs saw a minimal increase of .08% in the average monthly caseload for Temporary Assistance for Needy Families and Temporary Assistance for Other Needy Families (TANF/TANOF from 2013; and a 4.45% increase in the General Assistance (GA) average monthly beneficiaries from 2013. The Supplemental Nutrition Assistance Program (SNAP) case load also grew in 2014 by 4% and in 2014 served 193,565 individuals on an average monthly basis. In October 2013, the Med-QUEST Division (MQD) implemented Medicaid expansion, early adoption of conversion to the modified adjusted gross income (MAGI) methodology, and supported the implementation of a state-based marketplace. Hawaii was one of the very few states to achieve all three of these major initiatives. During FY14, eligibility increased by 12.9%. In December 2014, MQD provided medical assistance to more than 328,000 Hawaii residents; compared to December 2008, this represents an enrollment increase of 47.3%.

Despite continued program growth in these areas, the DHS continues to improve on timely access to services. SNAP timeliness rates have transitioned from a 66% timeliness rate in 2011, to 90% in 2012 and have reached a 97% rate since 2013. Utilizing enhanced federal funding, the Department implemented KOLEA in October 2013 to replace its 20+ year-old eligibility system and comply with the requirements of the Affordable Care Act. As of November 2014, KOLEA has been used to make eligibility determinations for 134,000 applicants and re-determine eligibility for 341,000 beneficiaries. Overall, 39% of applications have

been submitted online, and more than 25,000 applications have received a determination in <24 hours. The average processing time for applicants subject to the modified adjusted gross income (MAGI) methodology decreased 40% to 16.7 days average processing time.

Over the last biennium, the DHS also made significant efforts to reform its operations, improve fiscal accountability, rebuild staff where essential, improve Departmental morale, and address the continuing needs of Hawai'i's most vulnerable residents. As we move forward in the new biennium, the Department will continue to focus on improving its operations for the benefit of our beneficiaries, expand its IT capabilities to address the mandate of the Patient Protection Affordable Care Act (ACA) and leverage the new Med-Quest ACA integrated eligibility system across the Department, ensure the safety and well-being of abused and neglected adults and children, and protect the most vulnerable among us.

### **C. Federal Funding**

The Department did not lose, and is not currently aware of any risks of losing, federal funds in FY15 or the upcoming biennium.

### **BUDGET REQUEST**

- D. A status quo budget was submitted by the outgoing Administration, with budget additions limited to entitlement programs, collective bargaining increases, and reflecting an increase in federal fringe ceiling.
- E. The DHS submitted a status quo budget, and requests for additional resources are under consideration by the Governor's Office and the Department of Budget and Finance.

## **The Biennium Budget for the Department of Human Services**

### **I. BENEFIT, EMPLOYMENT AND SUPPORT SERVICES DIVISION (BESSD)**

- **Reducing Poverty – HMS 204: General Assistance Payments**

The General Assistance program serves childless adults who are determined to be disabled for 2 months or longer. Determinations of disability are made by physicians contracted by the Department of Human Services. The purpose of General Assistance is to assist unemployable, vulnerable adults suffering from a physical or mental disability with basic needs including personal essentials, household expenses and shelter. The average length time an adult remains on General Assistance is 12 months.

At the end of 2014 GA had an enrollment of 5,528 clients. The current caseload is 5752. This reflects an overall increase of .04% for the current fiscal year. Payments under this program have fluctuated from a high of \$469 in July 2007 to a low of \$234 in April 2009. In February 2013, benefits were reduced to \$298 and readjusted in October 2013 to \$319. In April 2014 payments were adjusted to \$348 where it currently remains. The increase in the General Assistance population is rapidly depleting the existing General Assistance funds. The Department cannot cover the impending shortfall with savings, if any, from other programs because Hawaii statute mandates the Department utilize only general funds appropriated by the Legislature for the General Assistance program. The Department is requesting an emergency appropriation under HMS 204 for \$2,641,996 to assure that the program meets its purpose and to align General Assistance with benefits under the Aged, Blind and Disabled program at \$348 per month. Without an emergency appropriation this group of Hawaii's most vulnerable disabled individuals will experience a decrease in monthly assistance from \$298 to \$138 as early as April 2015.

- **Promoting Efficiencies and Increased Base Costs– HMS 224: Homeless Services**

The DHS' Housing First program is an evidenced-based strategy/approach to providing the chronic homeless with housing quickly and then providing supportive services while the person is housed. An immediate and primary focus on housing is a key to this approach, which involves helping individuals and families quickly access and sustain permanent housing. In the past, access to housing was dependent on client's participation in treatment, or time spent in a systematic progression through different levels of temporary housing. Under Housing First, neither is a requirement for entry into permanent housing.

Housing First is a best practice recognized by the United States Interagency Council on Homelessness in its groundbreaking 2010 report: *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. The Housing First model moves individuals and families directly from the streets and beaches into their own apartments, unlike other programs that transition homeless persons through different levels of housing and shelter. Housing is coupled with an array of supportive services that help people who were homeless to remain stably housed.

Research in Denver, Seattle, and Utah has found that providing housing and support services under the Housing First model for chronic and vulnerable homeless persons costs taxpayers less money than leaving these individuals unhoused and on the streets. In a study funded by the Robert Wood Johnson Foundation, Seattle taxpayers saved over \$4 million during the first year of a Housing First Program for homeless people living with alcohol addiction in downtown Seattle. Average cost savings in health and social services were nearly 53% or \$2,500 per person per month for the 95 program participants.

The Department of Human Services' Homeless Programs Office (HPO) implemented a Housing First pilot project (hereafter "HF Pilot") in June 2012, with total funding of \$1 million. A total of 71 people (57 single adults and three families with 14 individuals) were served over the course of the 13-month contract. Of those 71 people served, 67% were exited laterally to other sources of permanent housing and 10.9% exited to institutions/foster/care homes, temporary housing or were deceased. Only seven (7) individuals reverted to homelessness (University of Hawai'i Center on the Family, 2014). Of the 71 people served in the HF Pilot, 14 individuals remained in housing paid by the sponsor agency for a year after the State's contract ended. The housing costs for these individuals were re-assumed with State funds upon the award of the State's Housing First contract in June 2014.

Since the June 2014 new DHS Housing First contract issuance, 42 people have been referred and 10 successfully housed through the Hale O Malama process [more below]. An additional 14 individuals were "carried over" from the HF Pilot, bringing the total housed to 24. There have also been 22 referrals made to the DOH's Hawai'i Pathways Project so that clients with substance abuse and co-occurring mental illness can be served with the most robust, evidence based practice in the form of an Assertive Community Treatment (ACT) team.

Over the past year, a coordinated assessment and entry system for homeless individuals has been created on Oahu and is now being expanded to include the neighbor islands. This effort, named Hale O Malama, has provided data about individual and aggregate needs of the homeless population. Hale O Malama has allowed the homeless system to use a common assessment tool to help identify those with the highest acuity (needs) and prioritize services to them. The Department will continue to leverage intensive Assertive Community Treatment (ACT) services from a Substance Abuse and Mental Health Services Administration (SAMHSA) grant to the Department of Health and funding from the City and County of Honolulu, to maintain a Housing First program in fidelity with nationally-recognized best practices. Inasmuch as the SAMHSA grant seeks to develop sustainability of services for our community, other potential resources for service provision, including Medicaid dollars, will be utilized to provide services to the homeless population with the highest needs and those who disproportionately use high cost services (incarceration, 911 calls, law enforcement, emergency room).

- **Promoting Efficiencies – HMS 236: Case Management for Self Sufficiency**

Assuring the quality and accuracy of benefit determinations and timely client services are paramount concerns for the DHS and our federal partners at the Department of Health and Human Services and the Department of Agriculture. Over the past three years, the DHS has significantly improved statewide benefit timeliness rates from 66% in 2011 to a current timeliness rate of 97% in 2014.

As a result of our timeliness improvement, in 2014 DHS received a SNAP State Performance Bonus Award in the amount of \$915,580 for exemplary performance in FY 2013 in the area of SNAP Most Improved Performance Access Index (PAI). This significant bonus monies awarded to Hawaii represents the USDA Food and Nutrition Service's (FNS) strong commitment to assisting States with ensuring that low-income households have access to food through program benefits and providing a safety net for households that are transitioning to self-sufficiency. While these funds help to implement program's improvement strategies that increase administrative and operational efficiency, long-term investment to continue and sustain improvements is needed.

Funding from this bonus award will be used towards focusing our attention on the quality of the work being produced under our new business model and assuring that our error rates do not stray into zones unpermitted by our federal partners.

- **Reducing Poverty – HMS 302 and HMS 305: General Support and Cash Support for Child Care**

The social sciences are replete with studies demonstrating that high-quality early learning programs for children in poverty have the highest rate of return of any social investment.<sup>1</sup> In other words, the data are clear on early learning opportunities: it works for low-income children. Similarly, child care plays a critical role in lives of our families. Access to stable and high quality child care promotes self-sufficiency for low-income families, helps to ensure that families do not need to return to Temporary Assistance to Needy Families (TANF) once they are firmly established in the job market, and provides children with safe and nurturing environments.

In 2014, the average preschool tuition is \$724 per month in Hawaii. The high cost of preschool prevents many low- and moderate-income families from being able to afford preschool for their children. Act 169, Session Laws of Hawaii (SLH) 2013, established a school readiness program known as the Preschool Open Doors (POD) program within the Department of Human Services' (DHS) child care assistance program. Act 169, SLH 2013, also appropriated \$6 million to the DHS to expand the POD child care subsidy services and \$440,000 to support the DHS administratively to implement the expansion of the POD program for the fiscal year 2014-2015.

Through the POD program, families' out-of-pocket fees were established to support low- and moderate-income families' abilities to maintain their children in the preschool setting up to the twelve months of the POD program in order for

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<sup>1</sup> A Path to Reduce Generation Poverty and Increase the Development of Human Capital, Jim McClelland (President Goodwill Industries), citing Dr. James Heckman, Nobel Laureate Economist, University of Chicago, 2011.

their children to fully benefit from the school readiness services. The out-of-pocket fees for eligible families range from 0% for families whose gross income is at or below 100% Federal Poverty Level (FPL) to 30% of their eligible POD benefit for families whose gross income is at or below 250% FPL.

The DHS conducted two application periods during this current (2014-2015) POD program year that resulted in a total of 2,198 applications received and enrollment of 1,326 children in the POD program who attend 257 preschools throughout the state.

- **Promoting Efficiencies and Reducing Poverty - HMS 903: General Support for Self Sufficiency Services and Case Management for Self-Sufficiency**

The TANF work program, First To Work (FTW), is a federal mandate that transforms lives by helping Temporary Assistance for Needy Families (TANF)/Temporary Assistance for Other Needy Families (TAONF) recipient parents to break multi-generational cycles of poverty through rewarding jobs in the private and public sectors and remain engaged in gainful employment. Approximately 54% of FTW participants are placed in unsubsidized, subsidized, and on-the-job training employment. Of those employed participants, approximately 69% received wages between the (previous) State Minimum Wage and \$9.15 per hour. More than half of the TANF/TAONF families successfully met the Federal mandatory work participation requirements for TANF. If the State had failed to meet the federal work participation requirements—50% of all-families and 90% of the two-parent families—it would have faced fiscal penalties of approximately \$15 million.

A key component of the FTW program is its subsidized wage programs, *Supporting Employment Empowerment (SEE) Hawaii Work* and the *Bridge-To-Hope (BTH)*. The SEE and BTH programs are supportive services of the mandatory TANF work program, First-To-Work (FTW).

Hawaii's SEE program, a subsidized wage program for TANF recipients, is recognized as the national best practice by the Promising Pathways Initiative sponsored by the Administration for Children and Families, Office of Family Assistance, U.S. Department of Health and Human Services. SEE employers are reimbursed at the State or Federal minimum wage, whichever is highest, plus 50 cents for each dollar per hour paid to the SEE employee above the minimum wage. The SEE employer is reimbursed an additional 14% of the subsidized wages to cover employer related costs.

As of September 2014, there are 55 employers and 209 TANF recipients participating in the SEE program. In addition, 13 SEE Participants who completed their SEE Agreement and were hired unsubsidized by the same SEE Employer.

The BTH Program is a nationally-recognized model partnership between the University of Hawai'i (UH) System and the DHS that supports post-secondary education as a means for FTW participants to achieve life-long economic self-sufficiency. BTH helps FTW participants, enrolled as full-time UH students, to earn college degrees while they work on campus. The BTH serviced 23% more participants between SFY 2013 and 2014. The BTH Program placed 71% of the participants in on-campus employment, and they received wages between \$9.25 and \$9.87 per hour, which the DHS subsidizes.

With the anticipated increase in costs to subsidize wages of TANF/TAONF recipients employed due to the increase to the State's minimum wage, the DHS is hopeful that we will continue to be able to maintain the number of recipients we are able to service so that they continue to have an opportunity to transition from subsidized to unsubsidized employment.

### **2014 BESSD Highlights:**

- Transformed the eligibility determination process for all public welfare benefits.
- Improved SNAP benefit issuance timeliness to 97.7% in December 2014 compared to 66% in November 2011.
- Improved access to SNAP benefits (96.4%) when compared to (72%) in 2011.
- Provided same day services to clients in over 90% cases, compared to 0% in 2011.
- Implemented document imaging and content management solution (electronic case records) on a statewide basis in 2014.
- Implemented interactive voice response system (IVR) in September 2014 to provide general information to public about benefits and services.
- Implemented a web-based database to track fraud complaint, investigation, and prosecution results and facilitate federal reporting of the data.
- Implemented ePATHOS, a web based solution, to monitor process and operations in real time.

### **Recognitions for the State and BESSD:**

- Hawaii is nationally-recognized for its BPR effort.
- Hawaii received federal bonuses for the most improved access to SNAP benefits in 2013 and 2014.
- Hawaii won two national awards (WfCM and IBM) for the document imaging project.
- The State of Hawaii Legislature recognized BESSD BPR efforts.
- BESSD met TANF Work Participation Rate every year since the implementation of the Deficit reduction Act of 2005.



- BESSD successfully implemented the Housing First Program.
- BESSD successfully implemented the expansion of the POD Program.

## **II. MED-QUEST DIVISION (MQD)**

A substantial portion of the Med-QUEST Division's operating budget is directed towards items that are considered non-discretionary costs: \$63 million in FY2014 and \$127.7 million in FY2015 are directed towards Medicaid health care payments that include both projected enrollment increases and capitation rate increases.

In FY2014, the DHS and the Department of Health (DOH) agreed that all case management services for Med-QUEST patients diagnosed with serious mental illness would be coordinated and overseen by the DHS. The community wholeheartedly supported this DHS-led initiative that will reduce fragmented services, result in better outcomes for beneficiaries, and leverage additional federal matching funds for services. In addition to case management services previously provided by the DOH for persons diagnosed with serious mental illness, the DOH also transferred to the DHS the oversight for the following services: short-term residential care, mental health partial hospitalization, crisis intervention, psychosocial rehabilitation, long term residential care, supportive employment, representative payee, and supportive housing. In FY14, DHS completed the transition of the receipt of specialized behavioral health services for individuals with SMI from QUEST to Community Care Services (CCS). All Medicaid beneficiaries, except those who are legally encumbered, are now receiving behavioral health care in a single program with expanded eligibility and services. This budget reflects a transfer of costs from the previous QUEST program to the CCS program.

Under Section 1202 of the Affordable Care Act, Medicaid programs were required to increase reimbursement to Medicare rates for certain primary care services provided by eligible PCPs. This two-year provision, which ended December 31, 2014, resulted in 1,039 physicians who serve Medicaid beneficiaries receiving in aggregate increased payment of approximately \$44 million.

The MQD had requested funding to maintain the higher reimbursement levels for the remaining six months of FY15, which the Hawaii State Legislature appropriated. The federal matching rate for the increased reimbursement will be at the usual FMAP (federal medical assistance percentage, approximately 52%) compared to 100% under Section 1202; the new State appropriation will make up the difference. During this six-month extension, the methodology will be the same as has been in place for the past two years under Section 1202 of the Affordable Care Act.

The ACA provision and initial 6-month State extension excludes important Medicaid providers and services. These include psychiatrists, neurologists, obstetrician-gynecologists, and advanced practice registered nurses, and services provided to children covered under the Children's Health Insurance Program (CHIP).

Included in the Department's budget is \$37M—of which approximately \$17.5M are general funds—to continue the increased reimbursement for the same services, expand to all providers who provide those services, and include services provided to children covered under CHIP. Expanding to include additional services, in particular behavioral health and prenatal care services, without additional funding would reduce the percent of Medicare at which the Medicaid payments can be made to 85%. Reimbursing at 100% of Medicare for all would require an additional \$13 M in general funds. The current PCP enhanced reimbursement program includes increased payment for adult inpatient and emergency room services.

Another consideration is implementing a provider access/care management payment to the assigned primary care provider. At an average of \$2.50 per patient per month for 300,000 beneficiaries, this would cost about \$9M total (\$4.3M general funds) per year. This could be additionally funded, or funding for this could be an offset and lower the percent of Medicare at which Medicaid providers are reimbursed.

Lastly, the federal medical assistance percentage (FMAP) for Hawaii increased for FFY 15 from 51.85% to 52.23%. The budget is adjusted for the increased federal matching rate and receipt of additional federal funds.

- **Improving Services and Promoting Efficiencies: HMS 902 – General Support for Health Care Payments**

At this time, the Governor's budget includes only recurring base funding for administration of the MQD programs.

### **III. SOCIAL SERVICES DIVISION (SSD)**

The mission of the Social Services Division (SSD) is to protect vulnerable adults and children from abuse, neglect, and exploitation so they may live safely in their homes and communities. This is accomplished through two services: Child Welfare Services and Adult Protective and Community Services.

## **Child Welfare Services**

- **Improvement of Services – HMS 301: Child Protective Services**
- **Improvement of Services – HMS 303: Foster Board Payments**

Child Welfare Services (CWS) protects children who are at-risk or have been abused and neglected. CWS investigates allegations of child abuse and neglect and provides safety and supportive services to children and their families. Statewide services include child protection, family strengthening and support, foster care, adoption, transitional services for young people in foster care, and licensing for resource family homes, child care institutions, and child placement organizations. If a child cannot be safely returned to his/her family, CWS staff works with the family and other stakeholders to develop and implement a permanency plan that best serves the child. This plan may include providing permanent placement through adoption or legal guardianship.

### **Foster Care**

A total of 1,019 children entered the Hawaii foster care system in FY 2014, a 42% decrease from FY 2004. This decrease is attributed to the Department's investment in voluntary diversion and family strengthening services that help families provide a safe home for their children, promote positive parenting skills, and prevent child abuse and neglect and out-of-home placements. Through 'Ohana Conferencing and direct interactions with trained staff, CWS quickly engages families in the healing process: healing from that which may have led to the abuse. CWS and the family work together to determine what will help the family resolve safety concerns in the home and move quickly toward the reunification of parents and children. CWS' increased engagement and collaboration with key stakeholders, birth families, extended families, resource caregivers, and other service providers have also favorably influenced the downward trend of children entering foster care.

### **National Comparisons of Hawaii Performance**

Hawaii ranked first in the nation during the past three years (2012-2014) for having the highest percentage of children/youth in foster care placed with relatives. Hawaii CWS also ranked well for the following:

- Timeliness of reunification: #5.
- Timeliness of adoptions: #12.
- Achieving permanency for children in foster care for long periods of time: #17.
- Placement stability (not moving around to different homes) while in foster care: #7.

## **Title IV-E Waiver Demonstration Project**

In 2013, Hawaii was one of eight states approved by the US Department of Health and Human Services Administration for Children & Families to implement a Title IV-E Waiver Demonstration Project. This project allows Hawaii to develop and implement interventions to decrease the number of children and youth entering foster care—without increasing risk to children’s safety—and to safely reduce the amount of time children are in foster care. The planned outcomes are diminishing the trauma associated with children being removed from their homes, lessening the psychological impact of children remaining in foster care for long periods, and, overall, improving child well-being. Implementation of the newly-designed interventions will begin this month.

### **Adult Protective and Community Services**

- **Improvement of Services – HMS 601 – Re-engineering Adult Protective Services**

Adult Protective Services (APS) provides crisis intervention, investigation, and emergency services to vulnerable adults who are reported to be abused, neglected, or financially exploited by others or seriously endangered due to self-neglect. It administers programs to ensure that vulnerable adults maintain their independence in a safe and healthy manner, as long a possible. In addition, the foster grandparent, senior companion, and respite companion programs provide opportunities for low-income senior citizens to assist children with special needs and assist frail older persons in their own homes.

### **Re-engineering of Adult Protective and Community Services**

Hawaii is facing a “Gray Tsunami.” According to the University of Hawaii’s Center on Aging (COA) Fact Sheet on Population and Life Expectancy of Older Adults in Hawaii, the 65 and older population will increase from 14% in 2010 to 24% in 2035. It is estimated that one-quarter of Hawaii’s population will be 65 and older by 2035, and that the proportion of those 85 and over will have doubled compared to 2010 figures. The aging of the State’s population brings with it numerous implications for health care, housing, and social services. The 2009 State Legislature expanded APS’ statutory mandate to all “vulnerable adults,” resulting in a 51% increase in investigations. Coupled with a reduction in force that same year, Hawaii’s APS system is overdue for advancement.

Adult Protective Services is positioning itself to address this growing population and the expected increase in service interventions. The 2013 State Legislature HCR 118 tasked the DHS Adult Protective and Community Services Branch (APCSB) with evaluating, assessing, and re-engineering its system accordingly.

The APCSBS contracted with the University of Hawaii Center on Aging (COA) in FY14 to conduct a statewide needs assessment and an evaluation of Hawaii's APS system, complemented by a separate but concurrent examination of best practices in adult protection nationwide.

Based on findings from the needs assessment and best practices research, a set of recommendations was developed for the restructuring of APS from policy, operational, structural/programmatic, and systems perspectives. Recommended improvements focused on three central areas: Core APS Functions, APS Operations and Management, and Community Capacity-Building. The next steps are underway and advancement will depend on the acquisition of additional resources and/or the leveraging of current resources. The COA in its second and last phase of its contract in FY15 and will assist the APCSBS by providing facilitation, coordination, and evaluation services.

APCSBS pending initiatives that are in the planning, development, test, pilot, and/or implementation phase:

- Standardized Quality Assurance model.
- CORE Training Curriculum for APS.
- Statewide centralization of the APS Intake function to improve efficiency and effectiveness in protective services eligibility determinations to ensure prompt intervention services.
- The increase of professional staff resources to meet the growing number of caseloads and the establishment of professional staff that are non-existent on neighbor islands.
- Development and implementation of intake and assessment risk and safety tools, documentation and investigation systems to make them as comprehensive and automated as possible.
- Development and initiation of strategies for a collaborative multidisciplinary and /or interdisciplinary team to consult on problematic or complex cases.
- Strengthening of coordination between State, County and local agencies, improvement of visibility of APS throughout the community, and building the capacity of services needed by APS clients

### **Challenges Facing SSD**

The primary Child Welfare Service mandate and places responsibility on SSD to ensure the safety, permanency, and well-being of children who have been

reported as abused or neglected. One of the Division's major challenges over the past four years has been rebuilding staffing capacity and infrastructure following the 2010 Reduction in Force (RIF) that resulted in a loss of 40% of the work force. Between SFY 2011 and 2014, the CWS filled many of the previously frozen positions; however, CWS work is intense and difficult, and this makes recruitment and retention of qualified staff challenging. The SSD is in the process of finalizing the need for resources to stabilize the CWS operations.

In response to media, research, and policy inquiries, the CWS staff is currently reviewing data collection and analysis methodology to improve systematic responses. In addition, SSD is developing a new Information Technology System that will:

- Improve services to reduce risks to children and adults, and improve outcomes;
- Improve processes and efficiencies and streamline case worker data collection;
- Integrate with other DHS divisions (Med-QUEST, BESSD, etc.);
- Provide decision business intelligence and dashboards to improve decision support at all levels; and
- Ensure compliance with federal safety, permanency and wellbeing requirements.

#### **IV. DIVISION OF VOCATIONAL REHABILITATION (DVR)**

- **Older Blind Program: HMS 802 – Vocational Rehabilitation**

The Division of Vocational Rehabilitation's Services (DVR) for the Blind Branch administers the Older Individuals who are Blind (OIB) federal grant, which is funded through a formula grant from the U.S. Department of Education.

The aging of 76 million "Baby Boomers" and their parents nationwide is causing a number of societal challenges. Loss of functional eyesight, which accompanies advancing age, is one of them. Age-related vision loss is the second leading cause of disability among our country's senior population. With blindness increasing among seniors, the demand for independent living services is overwhelming. Without these critical services, vision loss can destroy an older individual's quality of life and ability to live independently. In contrast, older blind individuals who receive rehabilitation services can continue to have a quality life and remain independent, active members of society. The provision of rehabilitation services to the older blind decreases accidents, such as falls, cuts and burns, which result in costly hospitalizations and unnecessary institutionalization in long-term care and assisted living facilities that are often at a high cost to taxpayers. Additionally, when older blind individuals are able to manage themselves safely, their family caregivers are freed to seek employment.

Due to insufficient funding amount the OIB Program has been compelled to decrease services and benefits drastically from 418 clients in FFY 2004 to 228 clients in FFY 2014. The program is currently not able to do outreach to underserved, unserved populations such as those on the neighbor islands. DVR is actively involved in determining the resources needed to provide comprehensive services to all eligible individuals residing on Oahu.

- **HMS 238 – Disability Determination and Claims Processing**

The DVR is actively engaged in the planning process to increase DDB's operational efficiency by meeting increased SSA workload demands and provide greater management oversight of the claims processing specialist positions. The ability to more effectively manage pending caseloads, provide additional support to new staff through mentoring, and assign additional cases to level 4 staff, will position DDB to begin to reduce dependence on outside assistance. Reduced dependence on outside assistance will reduce pressures on clerical units and allow support staff to focus on consultative exam scheduling and case development of DDB examiner workloads.

DDB processed approximately 13,000 disability claims in FFY 2014. The projected target for FFY 2015 is 15,000 claims due to an increase in Continuing Disability Review (CDR) workloads. Clearing the CDR backlog remains one of the top priorities for the SSA.

## **V. HAWAI'I PUBLIC HOUSING AUTHORITY**

HPHA will submit their testimony separately.

## **VI. OFFICE OF YOUTH SERVICES**

- **Providing for At-Risk Keiki, Reducing Crime, and Increasing Strong Nurturing Families – HMS 501 and HMS 503 - In-Community Youth Programs and Hawaii Youth Correctional Facility**

The Legislature established the Office of Youth Services (OYS) in 1989 to provide leadership in developing and coordinating a comprehensive continuum of services to prevent and reduce juvenile delinquency and enhance public safety. Furthermore, OYS is responsible for administering the federal Juvenile Justice and Delinquency Prevention Act (2002), and OYS operates and provides oversight of the state's only juvenile correctional facility.

In FY15, OYS continued funding for more than 90 contracts to community-based agencies to enhance the continuum of services to address the needs of at-risk youth and their families statewide. Additionally, OYS has been involved in

numerous statewide initiatives to improve the service delivery to youth and families by strengthening collaborations with the public and private sector youth serving agencies, including:

- Spearheading the State’s effort in juvenile justice reform during the 2014 Legislative Session through Act 201, SLH 2014, HB 2490, Relating to Juvenile Justice:
  - The law is designed to reduce secure confinement, strengthen community supervision, and focus resources on practices proven to reduce recidivism, and it provides an upfront investment of \$1.26 million for mental health and substance abuse treatment, delinquency interventions, and implementation of the reforms.
  - With the funds appropriated in Act 201, OYS is contracting with an array of community stakeholders for the provision of a range of services consistent with the provisions of the Act for youth involved with law enforcement and/or the court system. Additionally, the OYS will partner with other state agencies and the Judiciary for the provision of other related services.
- Adopting the “Aloha Spirit” statute, HRS 5-7.5, as a working philosophy in its approach and relationships with community and various systems of care, OYS issued Request For Proposals in 2013 and 2014 for community-based services for youth at-risk that incorporated the Aloha Spirit statute as a foundation for our service delivery, recognizing that **how** we relate with each other is a critical factor in supporting and operationalizing the web of relationships and services that are provided in the community.
- Implementing the Resources for Enrichment, Athletics, Culture and Health Program – HMS 501 allocated an additional \$500,000 in FY15 to continue the Lieutenant Governor’s R.E.A.C.H program, which provides afterschool programming for students in middle/intermediate schools. OYS awarded contracts to and is working with 11 schools statewide to follow through on this program.
- Continuing to work closely with the courts in all four judicial circuits to expand community-based treatment and monitoring as alternatives to confinement at the Hawaii Youth Correctional Facility (HYCF). This effort resulted in a 42% decrease in admissions.
- Continuing to strengthen communication between the Judiciary and State Agencies Department of Health (DOH), Department of Education (DOE), Department of Human Services (DHS) and OYS/HYCF to ensure the delivery of appropriate services for youth in a seamless and collaborative manner.

## Federal Funds



The Office of Juvenile Justice and Delinquency Prevention (OJJDP) administer three (3) grant opportunities to support states/territories address their juvenile justice needs and issues. Over 3,000 of our youth and families benefit from these grants as described in the following:

- Title II Formula Grant Program, catalog number 16.540, supports State agencies and community-based organizations in preventing youth at-risk of becoming delinquent and/or reducing the path to detention and correctional facilities. Hawaii's federal allocation has been reduced beginning federal fiscal year 2012 from \$600,000 to \$400,000. The funding supports front-end programs that allow nonprofit organizations to serve youth on probation or those arrested. This also includes research in order to strategize and enhance existing or creating new programs.
- The Juvenile Accountability Block Grant (JABG) Program, catalog number 16.523, supports all four counties with programs that serve youth who are in the juvenile justice system. Its primary focus area is providing the least restrictive environment for court-involved youth. The JABG Program received no federal appropriation to continue beyond FY13 monies.
- Title V Community Prevention Program, catalog number 16.548, received no federal appropriation to continue beyond federal FY11 (FY11 grant award expired 9/30/14). This is the only prevention grant OJJDP administers that supports communities in providing programs to prevent youth from any contact with the juvenile justice system.

### **Budget Request**

The Governor's budget includes a request to transfer out an estimated cost savings of \$600,000 at the Hawaii Youth Correctional Facility (HMS 503) due to the impact of Act 201, SLH 2014, and to transfer in that savings to the Office of Youth Services (HMS 501) to further support juvenile justice reform.

## **VII. COMMISSION ON THE STATUS OF WOMEN**

- **Improving the Status of Women: HMS 888 – Commission on the Status of Women**

The Hawaii State Commission on the Status of Women (HSCSW) was established on May 15, 1964 by executive order of the Governor and made permanent by Act 190, Session Laws of Hawaii 1970. The HSCSW was established to: 1) aid in the implementation of policy recommendations; 2) advise governmental and non-governmental organizations of the specific issues and problems faced by Hawaii's women; 3) act as a central clearinghouse and coordinating body for governmental and nongovernmental activities and information relating to the status of women; and 4) create public awareness and

understanding of the responsibilities, needs, potentials and contributions of women in Hawaii. The HSCSW works with a coalition of State, non-profit, military and non-governmental agencies on various violence against women issues, including sexual harassment and stalking, sexual assault, domestic violence, dating violence, and violence in the workplace. In FY14, the HSCSW held panels and presentations on Title IX and VAWA compliance, specifically aimed at college campuses, including the University of Hawaii-Manoa. The HSCSW co-sponsored radio PSAs on dating violence and healthy relationships, to be broadcast statewide during 2015. Additionally, the HSCSW Executive Director sat on the Attorney General's Violence Against Women Act Implementation working group, the Justice Reinvestment Initiative Victim Services Working Group and the Family Court Working Group.

The HSCSW receives daily inquiries from the community regarding resources for women, assistance with legislative advocacy, and questions for advice on navigating State, city and county systems (e.g., child support enforcement, assistance with family court, and questions about state benefits for single parents). This last year, the HSCSW received over 30 complaints from survivors of domestic violence regarding their treatment by the Honolulu Police Department. As a result, the HSCSW assisted in the Hawaii Women's Caucus informational briefing and has been meeting with HPD administration to revise domestic violence policies, procedures, and training.

## **VIII. DEPARTMENT OF HUMAN SERVICES GENERAL ADMINISTRATION**

- **HMS 904 General Administration**

The DHS Staff Offices provide support services to assist the Department's divisions and attached agencies in performing vital and critical work for Hawai'i's residents. Managing the resources of this large and complex department continues to be a challenge. The DHS manages a \$2.8 billion annual budget, employees over 2,000 staff, manages and oversees four distinct divisions, and oversees 4 administratively attached agencies. 69% of the State's federal operating funds are allocated to the DHS.

The effective management of any business requires oversight and collaboration across its business lines as well as with its business partners. Given the complexity of DHS' operations it remains a considerable challenge to oversee personnel, fiscal, budget, program, IT, and operational matters related to quality control, program oversight and support as over the years administrative support resources were reduced and never recovered. Changes in the Department of Budget and Finance processes regarding federal fund appropriation accounts, which now number 118, up from 51 accounts, just for federal funds, means a doubling of workload without an adjustment in staffing. This is one of many

changes that have been absorbed over the years as the focus of appropriation has shifted away from administrative support.

## **IX. CAPITAL IMPROVEMENT PROJECTS**

**The DHS has no CIP requests for the Biennium.**

The DHS thanks Chair Tokuda and Chair Luke and the members of their respective committees for this opportunity to present our budget for FY2016 and FY2017. We look forward to working with you this legislative session and to advancing economic and social policies that benefit Hawaii's people.

Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Ensure the safety and welfare of youth at HYCF	Maintaining safety and security; providing rehabilitative services	HMS 503	HRS 352 , 352D
1	Ensure the safety and welfare of youth on parole	Monitoring youth; coordinating services; strengthening families	HMS 503	HRS 352 , 352D
1	Determine eligibility for and provide financial, food stamp and energy assistance payments to qualifying individuals and families	Financial Assistance Program (FAP) (HMS 202, HMS 204, and HMS 211) activities include, but are not limited to, issuance of cash benefits for food, clothing, shelter, and other essentials to households eligible for TANF, TAONF, GA or AABD program. Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamp Program, provides low-income households with electronic benefits they can use like cash at most grocery stores, to ensure that they have access to a healthy diet. SNAP and cash assistance are issued through the BESSD eligibility staffing (HMS 236). SNAP also provides outreach and nutrition education services to SNAP recipients and eligible households (HMS 903). LIHEAP (HMS 206) provides one time payments in the form of credits to utility accounts to eligible low income households. Administrative oversight of these services are provided through the BESSD Administration (HMS 903)	HMS 202, 204, 206, 211, 236, 903	HRS 346-51; PRWORA Pub L. 104-193
1	Federal Low Income Public Housing Program	HPHA provides rental housing to approximately 5300 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. Under the public housing program, the HPHA is responsible for developing new public housing projects, determining eligibility requirements and rental rates, processing applications and maintaining the rental property at an acceptable standard. Subsidized by U.S. Dep't. of Housing & Urban Development (HUD).	HMS 220; HMS 229	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS
1	State Low Income Public Housing Program	HPHA provides rental housing to approximately 860 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. No General Fund operating subsidies are provided by the State.	HMS 220; HMS 229	§356D-44, HRS
1	Section 8 Housing Choice Voucher Rent Subsidy Program	HPHA provides rental vouchers to approximately 1,900 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS

Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	State Rent Supplement Program	HPHA provides rental vouchers to approximately 380 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	§356D-151, HRS
1	Contracts for services to assist the homeless	The State Homeless Programs currently consists of three basic components: development of programs and transitional facilities, provision of shelter and social services, and the management of state owned shelters. In addition to these components, the State Homeless Programs provides the overall administrative policy direction for the homeless programs, including the establishment and amendment of the administrative rules governing the programs; implementation of the Statewide Continuum of Care; and facilitation of the State Interagency Council on Homelessness, the State's homeless strategic planning council. Administrative oversight of these services are provided through the BESSD Administration (HMS 903)	HMS 224, 903	
1	Provide employment training, support services and social services to individuals and families pursuing self-sufficiency	Activities include, but are not limited to, eligibility determination services and case management, employment preparedness and placement, and support services (child care, transportation and work related expenses) to gear welfare recipients towards self-sufficiency (HMS 236 and 237); domestic violence advocacy, substance abuse treatment, vocational rehabilitation, transitional homeless, and positive youth development services to eligible families through departmental employees and purchase of service (POS) contracts (HMS 903). HMS 903 activities also include provision of general support to BESSD in the form of investigation of welfare fraud, electronic system support, staff development and training, and Electronic Benefit Transfer. Administrative oversight of these services are provided through the BESSD Administration (HMS 903)	HMS 236, 237, 903	HRS 346-102; PRWORA Pub L. 104-193

Department of Human Services  
 Prioritized List of Functions

Table 1

<u>Priority</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
1	Determine eligibility for disability assistance and provide vocational rehabilitation services to the blind and disabled and prepare them for employment.	The function of this organizational unit is to administer the statewide programs of six vocational rehabilitation services for persons with physical and mental disabilities, independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for social security disability insurance and social supplemental income payments. These programs are in accordance to the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, statutes, rules, regulations, policies, and agreements with other state agencies and the federal government.	HMS 238 & 802	Rehabilitation Act of 1973, as amended. Title I, Parts A&B, Section 100-111. 29 USC 720-731. 34 CFR 361. HRS 347-1, 347-2, 347-3, 347-4, 348-1, 348-2. PL 99-506, PL 95-602, PL 97-35, PL 93-112, PL 100-407, PL 113-128.

Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	<p>To enable children at risk or exposed to abuse or neglect to live in a safe and secure environments by providing in-home and out-of-home social services that benefit the children and their families.</p> <p>Child Welfare Services (CWS) has two paramount program objectives:</p> <ol style="list-style-type: none"> <li>1. Safety – Provide for the safety and well-being of children.</li> <li>2. Permanency -- Return children to a safe home or provide an alternate safe, permanent home.</li> </ol>	<p>The Program meets its objectives by the provision of the following activities and services to children who have been exposed to harm or threat of harm and their families:</p> <ul style="list-style-type: none"> <li>• Child abuse/neglect screening and referral</li> <li>• Child abuse/neglect investigation</li> <li>• 24-hour crisis intervention, Assessment</li> <li>• Family preservation/strengthening and support services to prevent placement; family reunification</li> <li>• Case management</li> <li>• Multi-disciplinary team diagnostic consultation</li> <li>• Individual and family counseling</li> <li>• Group treatment</li> <li>• Intra-family sex abuse treatment</li> <li>• Mothers and infants-at-risk treatment</li> <li>• Permanency planning and adoption</li> <li>• Setting of licensing standards for child caring and child placing organizations</li> <li>• Recruiting, training, certifying, re-certifying, monitoring and supporting Resource Caregivers</li> <li>• Recruiting and approving adoptive homes</li> <li>• Family strengthening and reunification support</li> </ul>	HMS 301	<ol style="list-style-type: none"> <li>1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children.</li> <li>2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes.</li> <li>3. Chapter 350, HRS, Child Abuse and Chapter 587, HRS, Child Protective Act.</li> <li>4. Chapter 587A, Child Protective Services Act.</li> <li>5. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980.</li> <li>6. Child Abuse Protection and Treatment Act.</li> <li>7. PL</li> </ol>

Department of Human Services  
 Prioritized List of Functions

Table 1

<u>Priority</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
1	Provide child care to working families through payments to child care providers	Activities include, but are not limited to, supporting recipients of public assistance, employed parents, parents in education or training programs, or children in need of child care for protective reasons by providing child care subsidies so that the parents can work, or attend education or job training, in order for families to actively pursue, or maintain, self-sufficiency. In the case of parents active with Child Welfare Services, child care subsidies in provided so parents can complete services that would result in the reunification of the family. Also provides for the recruitment and licensing of child care facilities statewide (HMS 305). Program activities increase the availability of child care available to working low-income parents as well as ensuring the safety of children through the setting of child care standards and the licensing and monitoring of child care providers (HMS 302). Administrative oversight of these services are provided through the BESSD Administration (HMS 903)	HMS 302, 305, 903	HRS 346-151; PRWORA Pub L. 104-193



Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	<p>To ensure an adequate standard of living for children who are removed from their family homes because of abuse, threat of harm, neglect, or inadequate care and supervision. The Program provides payments for room and board and costs related to care or assistance in family preservation, reunification, or adoption as mandated by federal and state laws. Substitute caregivers are assisted in providing an adequate standard of living for children in their care with funding from Child Welfare Services for the children's basic living costs.</p>	<p>The program meets its objectives by providing the following payments:</p> <ul style="list-style-type: none"> <li>• Foster board for relative and non-relative out-of-home care</li> <li>• Payment for emergency shelter care</li> <li>• Payment for children living with permanent custodians, legal guardians, or adoptive parents</li> <li>• Maintenance payments for former foster youth attending higher education</li> <li>• Assistance to foster parents, adoptive parents and permanent custodians/legal guardians for children who present challenges in their physical, emotional or psychological functioning</li> <li>• Subsidies to facilitate adoption for children with special needs</li> <li>• Payments to cover basic daily living needs and other essentials such as clothing, transportation to school, medical care, and visitation services to facilitate reunification or to prevent out of home placement.</li> <li>• Payment for Voluntary Care to 21</li> </ul>	HMS 303	<ol style="list-style-type: none"> <li>1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children.</li> <li>2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes.</li> <li>3. Chapter 587A, Child Protective Services Act</li> <li>4. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980.</li> <li>5. PL 105-89, Adoption and Safe Families Act.</li> <li>6. Public Law 110-351, Fostering Connections to Success and Increasing Adoptions</li> </ol>

Department of Human Services  
 Prioritized List of Functions

Table 1

<u>Priority</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
1	Determine eligibility for and contract to provide appropriate health care services through the Medicaid program for qualifying persons	Activities include determining eligibility of applicants for medical assistance and administering the medical assistance/insurance program. This eligibility may be for the federal Medicaid program or the State Children's Health Insurance Program, or for the State funded Medicaid-like program. DHS complies with federal requirements. Recipients receive their healthcare primarily through contracted managed care organizations (i.e. QUEST Integration health plans beginning January 1, 2015). A very small number of people in specific circumstances receive services through the fee-for-service program. Additionally, DHS works with DOH and DOE to receive federal funding for eligible services provided in schools or in other programs such as the Adult Mental Health Division, Children and Adolescent Mental Health Division, Early Intervention Program, as well as for the developmentally disabled/mentally retarded waiver through the Developmentally Disabled Division. DHS also makes supplemental payments to hospitals.	HMS 401, 902	Title XIX SSA, Section 1102, 49 Stat 647 (42 USC 1302); HRS 346-14, 346-D
1	Adult Protective Services	Investigates reports of abuse, neglect and financial exploitation of vulnerable adults, age 18 and over. Provides crisis intervention to prevent further abuse.	HMS 601	HRS Part X, Ch. 346 - 221-253
1	Nurse Aide Training and Competency Evaluation Program; Feeding Assistant Training Program	Establishes the curriculum requirements for state certification of nurse aide training programs and state approval for Federal Recertification Training Programs. Requirements of the training are mandated by Federal and State law	HMS 601	HRS Ch. 346-46, Ch. 457A-2, 42.C.F.R. § 431.10; 440.40
1	Courtesy Repatriate Services	Provides temporary resettlement assistance, care and treatment for U. S. citizens who return from a foreign country because of destitution, illness, threat of war or a similar crisis.	HMS 601	HRS Ch. 346-14, 45 C.F.R. § 212.3
1	Adult Foster Care	Provides placement and case management services in licensed adult residential care homes. to eligible clients who receive Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	HRS Ch. 346-14
1	Chore Services	Provides essential in-home housekeeping services to enable eligible disabled clients, who do not meet the eligibility requirements of MQD's QExA, to remain in the community. To receive chore services, an individual must be eligible for Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	HRS Ch. 346-14

Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Community Based Residential Support	Provides State Supplemental Payments (SSP) to recipients who are eligible to receive Supplemental Security Income (SSI) from the Social Security Administration as they are aged, blind or disabled, living in a Domiciliary Care Home or Community Care Foster Family Home and are in need of additional funds to pay for their room and board.	HMS 605	HRS Ch. 346-53
1	<p>Provide assistance in the development of long range goals and coordinate research, planning, programming and action on the opportunities, needs, problems and contributions of women in Hawaii.</p> <p>Legislative Advocacy</p> <p>Women's Health Advocacy</p> <p>Women's History Month</p> <p>Women's Political Participation</p> <p>Women's Pay Equity</p>	<p>The Hawaii State Commission on the Status of Women has worked to ensure women and girls full and equal coverage under the law by informing governmental and non-governmental agencies and the public of women's rights, opportunities, contributions, and responsibilities; advocating for the enactment or revision of laws and/or policies that eliminate gender discrimination; identifying and supporting programs and projects that address women's concerns and needs; and establishing and maintaining an active presence in the community by facilitating information dissemination, acting as a liaison, clearinghouse, and coordinating body for issues relating to women.</p> <p>Participation in Hawaii Women's Coalition; researching and tracking legislation pertinent to issues affecting women.</p> <p>Women's Health Month: Maximizing public awareness of women's health issues through public health workshops, health fairs and lectures.</p> <p>Women's History Month: Commemorates Women's History Month by celebrating contributions of women in Hawaii.</p> <p>Ready to Run Campaign: The Commission offers multiple workshops and trainings for individuals wishing to run for elected office. The Commission also assists in registering voters.</p> <p>The Commission advocates for pay equity through education on paid family leave and flexible work environments for working families.</p>	HMS 888	HRS 367-1, 367-2, 367-3, 367-4, 367-5, 367-6

Department of Human Services  
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	To enhance program effectiveness and efficiency by formulating policies, administering operations and personnel, planning, development, and implementation of a comprehensive statewide social service program that includes adult community care services (ACCS) and child welfare services (CWS) within the Social Services Division. The program meets its objectives by developing division level plans, providing basic/introductory program specific skills and computer trainings to new employees and beyond-introductory training to eligible employees, conducting federal/internal compliance reviews, processing computer system/equipment requests for modification, processing of Medicaid waiver client payments, and executing contracts and monitoring of contract providers.	<ul style="list-style-type: none"> <li>• planning</li> <li>• budget coordination and monitoring</li> <li>• staff training</li> <li>• contracting and contracts monitoring</li> <li>• grants management and staff compliance monitoring</li> <li>• information system development and maintenance</li> </ul>	HMS 901	7. Chapter 346-14(5) and Chapter 346-14 (6), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children. 8. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes. 9. Chapter 587A, Child Protective Services Act 10. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980. 11. PL 105-89, Adoption and Safe Families Act. Public Law 110-351, Fostering Connections
1	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Formulating Overall Policies – Plan and develop short- and long-range programs to achieve the objectives of the major program areas within the Department; evaluate program policies and procedures and initiate changes when applicable; propose State and Federal legislation and conduct research related to program needs.	HMS 904	HRS 346-2, 346-6, 346-7, 346-14

Department of Human Services  
Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Directing Operations and Personnel – Evaluate quality and quantity of services rendered by programs; conduct studies and develop management improvement programs; enhance employee skills and improve work performance through in-services training and staff development programs; safeguard employee health and welfare; assure adequate and appropriate work force to maintain a satisfactory operational level; and participate in labor relations and collective bargaining contract negotiations.	HMS 904	HRS 346-2, 346-6, 346-7, 346-14
1	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Providing Other Administrative Services – Maintain a system of fiscal control and reporting on state, federal and other funds; maintain a system of purchasing, disbursement and inventory management; provide technical assistance to program managers in budget preparation and execution; develop, install and maintain an effective information system; and coordinate rules and regulations for programs.	HMS 904	HRS 346-2, 346-6, 346-7, 346-14
1	Operate and manage HYCF	Overseeing the facility's operations	HMS 501	HRS 352
1	Administer the federal Juvenile Justice and Delinquency Prevention Act	Ensuring compliance with the 4 core requirements of the Act to include compliance with the Prison Rape Elimination Act (PREA).	HMS 501	HRS 352D
1	Provide prevention/diversion/intervention services to prevent delinquency and reduce recidivism	Funding and coordinating a continuum of services for at-risk youth in the community	HMS 501	HRS 352D
2	Foster Grandparent Program	Provides stipends to enable low-income older adults to assist children with special and exceptional needs in schools, Head Start sites, and non-profit organizations.	HMS 601	HRS Ch. 346-56, 42,. C.F.R. §1208.1-2
2	Senior Companion Program	Provides stipends to low income older adults who provide in-home companionship and limited personal care to frail elders and provide respite and relief for caregivers.	HMS 601	HRS, Ch. 346-56, 42 C.F.R. § 1207.1
2	Respite Companion Service Program	Provides training/employment for low-income older adults the opportunity to learn job readiness skills at designated adult day care and day health facilities or within the homes of older adults, with the goal of preparing them for employment opportunities.	HMS 601	HRS Ch.. 346-14, Part II, 346-56, 29 C.F.R. § 89-19
2	Transportation Assistance for Resident Aliens and Naturalized Citizens	Enables seniors, age 60 and over, C4 who are resident aliens or naturalized citizens to return to homelands outside the United States.	HMS 601	HRS Ch. 346-141-146

Department of Human Services  
Department-Wide Totals

Table 2

Fiscal Year 2015				
Act 122/14 Appropriation	Restriction	Emergency Appropriations	Total FY15	MOF
\$ 1,189,677,223.00	\$ (10,123,691.00)	\$ 10,093,740.00	\$ 1,189,647,272.00	A
\$ 5,939,604.00			\$ 5,939,604.00	B
\$ 1,528,414,881.00			\$ 1,528,414,881.00	N
\$ 17,731,799.00			\$ 17,731,799.00	P
\$ 10,000.00			\$ 10,000.00	R
\$ 14,382,003.00			\$ 14,382,003.00	U
\$ 9,990,663.00			\$ 9,990,663.00	W
\$ 2,766,146,173.00	\$ (10,123,691.00)	\$ 10,093,740.00	\$ 2,766,116,222.00	Total
Fiscal Year 2016				
Act 122/14 Appropriation	Reductions	Additions	Total FY16	MOF
\$ 1,189,677,223.00	\$ 2,573,658.00	\$ (8,072,498.00)	\$ 1,184,178,383.00	A
\$ 5,939,604.00	\$ -	\$ -	\$ 5,939,604.00	B
\$ 1,528,414,881.00	\$ (17,034,645.00)	\$ 320,877,062.00	\$ 1,832,257,298.00	N
\$ 17,731,799.00	\$ -	\$ -	\$ 17,731,799.00	P
\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	R
\$ 14,382,003.00	\$ 2,734,254.00	\$ 12,110.00		U
\$ 9,990,663.00	\$ (74,500.00)	\$ 167,701.00	\$ 10,083,864.00	W
\$ 2,766,146,173.00	\$ (11,801,233.00)	\$ 312,984,375.00	\$ 3,067,329,315.00	Total
Fiscal Year 2017				
Act 122/14 Appropriation	Reductions	Additions	Total FY17	MOF
\$ 1,189,677,223.00	\$ 4,511,460.00	\$ 35,120,241.00	\$ 1,229,308,924.00	A
\$ 5,939,604.00	\$ -	\$ (2,016,000.00)	\$ 3,923,604.00	B

Department of Human Services  
Department-Wide Totals

Table 2

\$ 1,528,414,881.00	\$ (17,456,272.00)	\$ 406,257,882.00	\$ 1,917,216,491.00	N
\$ 17,731,799.00	\$ -	\$ -		P
\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	R
\$ 14,382,003.00	\$ 3,218,079.00	\$ 13,897.00	\$ 17,613,979.00	U
\$ 9,990,663.00	\$ (74,500.00)	\$ 206,850.00	\$ 10,123,013.00	W
\$ 2,766,146,173.00	\$ (9,801,233.00)	\$ 439,582,870.00	\$ 3,195,927,810.00	Total

Department of Human Services  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted by Act 122/14 (FY15)			Governor's Submittal (FY16)				Governor's Submittal (FY17)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
202	Aged, Blind, and Disabled Payments	A			\$ 4,029,480			\$ 4,029,480	0.00%			\$ 4,029,480.00	0.00%
204	General Assistance Payments	A			\$ 21,289,056			\$ 21,289,056	0.00%			\$ 21,289,056.00	0.00%
206	Federal Assistance Payments	N			\$ 5,478,053			\$ 5,478,053	0.00%			\$ 5,478,053.00	0.00%
211	Cash Support for Families Pursuing Self-Suf	A			\$ 22,694,156			\$ 22,694,156	0.00%			\$ 22,694,156.00	0.00%
211	Cash Support for Families Pursuing Self-Suf	N			\$ 44,000,000			\$ 44,000,000	0.00%			\$ 44,000,000.00	0.00%
220	Rental Housing Services	A			\$ 4,301,556			\$ 4,301,556	0.00%			\$ 4,301,556.00	0.00%
220	Rental Housing Services	N	200.00	7.50	\$ 77,863,622	200.00	7.50	\$ 78,673,818	1.04%	200.00	7.50	\$ 78,673,818.00	1.04%
220	Rental Housing Services	W	21.00		\$ 4,946,226	21.00		\$ 4,946,226	0.00%	21.00		\$ 4,946,226.00	0.00%
222	Rental Assistance Services	A	1.25		\$ 1,055,928	1.25		\$ 1,055,928	0.00%	1.25		\$ 1,055,928.00	0.00%
222	Rental Assistance Services	N	16.75	15.00	\$ 26,042,082	16.75	15.00	\$ 26,175,283	0.51%	16.75	15.00	\$ 26,175,283.00	0.51%
224	Homeless Services	A	7.00		\$ 17,788,922	7.00		\$ 17,788,922	0.00%	7.00		\$ 17,788,922.00	0.00%
224	Homeless Services	N			\$ 626,906			\$ 626,906	0.00%			\$ 626,906.00	0.00%
224	Homeless Services	P			\$ 2,366,839			\$ 2,366,839	0.00%			\$ 2,366,839.00	0.00%
229	Hawaii Public Housing Authority Administr	N	76.00	41.00	\$ 37,964,860	76.00	41.00	\$ 38,668,399	1.85%	76.00	41.00	\$ 38,668,399.00	1.85%
229	Hawaii Public Housing Authority Administr	W	22.00	20.00	\$ 3,714,237	22.00	20.00	\$ 3,714,237	0.00%	22.00	20.00	\$ 3,714,237.00	0.00%
236	Case Management for Self Sufficiency	A	306.70		\$ 14,011,412	301.78		\$ 13,700,894	-2.22%	301.78		\$ 13,700,894.00	-2.22%
236	Case Management for Self Sufficiency	N	241.30		\$ 18,953,278	237.22		\$ 18,589,614	-1.92%	237.22		\$ 19,934,492.00	5.18%
236	Case Management for Self Sufficiency	P			\$ 2,763			\$ 2,763	0.00%			\$ 2,763.00	0.00%
237	Employment and Training	A			\$ 469,505			\$ 469,505	0.00%			\$ 469,505.00	0.00%
237	Employment and Training	N			\$ 699,734			\$ 699,734	0.00%			\$ 699,734.00	0.00%
238	Disability Determination	N	45.00		\$ 7,325,287	45.00		\$ 7,598,795	3.73%	45.00		\$ 7,676,939.00	4.80%
301	Child Protective Services	A	226.18		\$ 34,275,669	225.58		\$ 33,946,594	-0.96%	225.58		\$ 34,201,006.00	-0.22%
301	Child Protective Services	B			\$ 1,007,587			\$ 1,007,587	0.00%			\$ 1,007,587.00	0.00%
301	Child Protective Services	N	182.32		\$ 39,123,363	181.92		\$ 40,903,507	4.55%	181.92		\$ 41,183,095.00	5.26%
301	Child Protective Services	P			\$ 106,225			\$ 106,225	0.00%			\$ 106,225.00	0.00%
302	General Support for Child Care	A	19.57		\$ 1,004,142	19.57		\$ 1,004,142	0.00%	19.57		\$ 1,004,142.00	0.00%
302	General Support for Child Care	N	19.43		\$ 10,883,987	19.43		\$ 11,047,274	1.50%	19.43		\$ 11,047,274.00	1.50%
303	Child Protective Services Payments	A			\$ 43,131,294			\$ 43,131,294	0.00%			\$ 43,131,294.00	0.00%
303	Child Protective Services Payments	N			\$ 23,614,626			\$ 23,614,626	0.00%			\$ 23,614,626.00	0.00%
305	Cash Support for Child Care	A			\$ 15,011,811			\$ 15,011,811	0.00%			\$ 15,011,811.00	0.00%
305	Cash Support for Child Care	N			\$ 38,530,754			\$ 38,530,754	0.00%			\$ 38,530,754.00	0.00%



Department of Human Services  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted by Act 122/14 (FY15)			Governor's Submittal (FY16)				Governor's Submittal (FY17)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
401	Health Care Payments	A			\$ 904,194,650			\$ 884,090,377	-2.22%			\$ 904,194,650.00	0.00%
401	Health Care Payments	B			\$ 3,392,660			\$ 3,392,660	0.00%			\$ 3,392,660.00	0.00%
401	Health Care Payments	N			\$ 1,075,819,956			\$ 1,131,606,780	5.19%			\$ 1,075,819,956.00	0.00%
401	Health Care Payments	P			\$ 13,216,034			\$ 13,216,034	0.00%			\$ 13,216,034.00	0.00%
401	Health Care Payments	U			\$ 13,000,000			\$ 13,000,000	0.00%			\$ 13,000,000.00	0.00%
501	In-Community Youth Programs	A	14.00		\$ 8,124,901	14.00		\$ 8,654,096	6.51%	14.00		\$ 8,685,860.00	6.90%
501	In-Community Youth Programs	N		3.50	\$ 3,706,297		3.50	\$ 2,571,059	-30.63%		3.50	\$ 2,572,105.00	-30.60%
503	Hawaii Youth Correctional Facility	A	124.00	1.00	\$ 11,003,239	124.00	1.00	\$ 11,124,556	1.10%	124.00	1.00	\$ 11,353,453.00	3.18%
601	Adult and Community Care Services	A	70.00		\$ 5,426,464	70.00		\$ 5,464,100	0.69%	70.00		\$ 5,578,037.00	2.79%
601	Adult and Community Care Services	N	5.50	3.00	\$ 3,607,815	5.50	3.00	\$ 3,726,434	3.29%	5.50	3.00	\$ 3,749,887.00	3.94%
601	Adult and Community Care Services	P			\$ 1,321,390			\$ 1,321,390	0.00%			\$ 1,321,390.00	0.00%
601	Adult and Community Care Services	R			\$ 10,000			\$ 10,000	0.00%			\$ 10,000.00	0.00%
601	Adult and Community Care Services	U			\$ 382,003			\$ 394,113	3.17%			\$ 395,900.00	3.64%
605	Community Based Residential Support	A			\$ 17,810,955			\$ 17,810,955	0.00%			\$ 17,810,955.00	0.00%
802	Vocational Rehabilitation	A	36.27	3.30	\$ 4,309,129	36.27	3.30	\$ 4,437,797	2.99%	36.27	3.30	\$ 4,479,650.00	3.96%
802	Vocational Rehabilitation	N	68.23	6.70	\$ 13,820,795	68.23	6.70	\$ 14,357,041	3.88%	68.23	6.70	\$ 14,536,349.00	5.18%
802	Vocational Rehabilitation	W			\$ 1,330,200			\$ 1,330,200	0.00%			\$ 1,330,200.00	0.00%
888	Commission on Status of Women	A	1.00	1.00	\$ 158,547	1.00	1.00	\$ 161,833	2.07%	1.00	1.00	\$ 164,016.00	3.45%
901	General Support for Social Services	A	14.80		\$ 2,193,528	14.65		\$ 2,231,378	1.73%	14.65		\$ 2,248,727.00	2.52%
901	General Support for Social Services	N	4.20		\$ 1,660,539	4.35		\$ 1,748,702	5.31%	4.35		\$ 1,763,149.00	6.18%
902	General Support for Health Care Payments	A	130.50	9.70	\$ 9,820,104	130.50	9.70	\$ 9,820,104	0.00%	130.50	9.70	\$ 9,820,104.00	0.00%
902	General Support for Health Care Payments	B	0.56		\$ 1,539,357	0.56		\$ 1,539,357	0.00%	0.56		\$ 1,539,357.00	0.00%
902	General Support for Health Care Payments	N	138.69	23.30	\$ 33,234,892	138.69	23.30	\$ 33,943,282	2.13%	138.69	23.30	\$ 33,943,282.00	2.13%
902	General Support for Health Care Payments	P			\$ 717,484			\$ 717,484	0.00%			\$ 717,484.00	0.00%
902	General Support for Health Care Payments	U			\$ 1,000,000			\$ 1,000,000	0.00%			\$ 1,000,000.00	0.00%
903	General Support for Self Sufficiency Service	A	45.40	1.59	\$ 39,740,317	50.32	1.59	\$ 40,050,835	0.78%	50.32	1.59	\$ 40,050,835.00	0.78%
903	General Support for Self Sufficiency Service	N	40.60	1.41	\$ 63,911,309	44.68	1.41	\$ 64,605,387	1.09%	44.68	1.41	\$ 64,605,387.00	1.09%
903	General Support for Self Sufficiency Service	P			\$ 460			\$ 460	0.00%			\$ 460.00	0.00%
904	DHS General Administration	A	133.90	5.00	\$ 7,832,458	134.65	5.00	\$ 9,070,167	15.80%	134.65	5.00	\$ 9,385,596.00	19.83%
904	DHS General Administration	N	26.10		\$ 1,546,726	26.35		\$ 2,369,399	53.19%	26.35		\$ 2,391,370.00	54.61%
904	DHS General Administration	P			\$ 604			\$ 604	0.00%			\$ 604.00	0.00%





Department of Human Services  
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	Initial Department Request FY16			Initial Department Request FY17			Budget & Finance Recommendation FY16			Budget & Finance Recommendation FY17			Governor's Decision FY16			Governor's Decision FY17			
			MOF	Pos (P)	Pos (T)	\$\$\$	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)
904	AA-14	Training for OIT Staff to Support Divisions on New	N			\$ 25,000	N		\$ 37,500												
904	AA-15	Property and Procurement Positions	A	2.00		\$ 39,930	A	2.00	\$ 79,860												
904	AA-16	Establish 3 Perm FMO Fiscal Staff Positions	A	3.00		\$ 53,688	A	3.00	\$ 107,376												
220	RH-04	Establish 30 Perm Multi Skilled Workers for R&M support	W	30.00		\$ 1,214,491	W	30.00	\$ 2,422,982												
220	RH-05	Establish 2 Perm Housing Splcsts to review eligibility and	A	2.00		\$ 52,906	A	2.00	\$ 144,746												
220	RH-06	Add general funds to support the operations of State	A			\$ 5,000,000	A		\$ 5,000,000												
229	HA-07	Convert 28 N and W funded positions to general funds	A	28.00		\$ 1,587,552	A	28.00	\$ 1,587,552												
229	HA-07	Convert 28 N and W funded positions to general funds	N	(15.00)		\$ (1,346,369)	N	(15.00)	\$ (1,346,369)												
229	HA-07	Covert 28 N and W funded positions to general funds	W	(13.00)		\$ (908,590)	W	(13.00)	\$ (908,590)												
401	PE	Net COFA Savings	A			\$ (27,217,133)	A		\$ (27,217,133)												
401	PE-04	Autism Spectrum Disorders (ASD)	A			\$ 5,574,900	A		\$ 5,522,400												
401	PE-04	Autism Spectrum Disorders (ASD)	N			\$ 6,425,100	N		\$ 6,477,600												
401	PE-05	Fund Sovaldi treatment for chronic Hepatitis C infections	A			\$ 13,008,100	A		\$ 12,885,600												
401	PE-05	Fund Sovaldi treatment for chronic Hepatitis C infections	N			\$ 14,991,900	N		\$ 15,114,400												
401	PE-06	Restore preventive Adult Dental Benefits	A			\$ 4,799,926	A		\$ 4,583,051												
401	PE-06	Restore preventive Adult Dental Benefits	N			\$ 7,664,177	N		\$ 7,881,053												
401	PE-07	Ticket to Work	A			\$ 729,393	A		\$ 722,524												
401	PE-07	Ticket to Work	N			\$ 840,630	N		\$ 847,499												
401	PE-08	Increase Dental Fee Schedule for Fluoride Application	A			\$ 400,475	A		\$ 396,701												
401	PE-08	Increase Dental Fee Schedule for Fluoride Application	N			\$ 558,830	N		\$ 536,257												
401	PE-09	Establish Home Health Services under M'caid for non	A			\$ 2,000,000	A		\$ 2,000,000												
401	PE-09	Establish Home Health Services under M'caid for non	N			\$ 18,000,000	N		\$ 18,000,000												
401	PE-10	Restoration of DRI for LTC facilities	A			\$ 1,553,559	A		\$ 1,532,250												
401	PE-10	Restoration of DRI for LTC facilities	N			\$ 1,775,971	N		\$ 1,797,281												
401	PE-11	Restoration of DRI for Acute facilities	A			\$ 2,159,611	A		\$ 2,129,990												
401	PE-11	Restoration of DRI for Acute facilities	N			\$ 2,468,789	N		\$ 2,498,411												
903	FA-06	TANF Work Prog & Contracted Svcs	A			\$ 3,693,000	A		\$ 2,592,000												
903	FA-06	TANF Work Prog & Contracted Svcs	N			\$ 185,000	N		\$ 155,000												

Department of Human Services  
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOE	FY16			FY17			FY15 Restriction (Y/N)
					Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	
401	PE-03	Adjust PCP Enhancement	No impact, adjustment relects new projected amounts	A			\$ (4,417,000)			\$ (5,592,000)	N
401	PE-03	Adjust PCP Enhancement	No impact, adjustment relects new projected amounts	N			\$ (4,583,000)			\$ (5,408,000)	N
401	PE-12	Adjust FFS Payments to reflect New FMAP rates eff 10/1/2015	No impact, adjustment relects new projected amounts	A			\$ (3,190,089)			\$ (3,952,891)	N
401	PE-12	Adjust FFS Payments to reflect New FMAP rates eff 10/1/2015	No impact, adjustment relects new projected amounts	N			\$ (4,200,912)			\$ (2,954,285)	N
401	PE-12	Adjust FFS Payments to reflect New FMAP rates eff 10/1/2015	No impact, adjustment relects new projected amounts	U			\$ (4,734,254)			\$ (5,218,079)	N
501	YA-01	Decrease Federal Fund Ceiling	No impact. Decreasing the federal ceiling was to make the ceiling more reasonable to the actual amount of the federal awards anticipated.	N			\$ (1,139,443)			\$ (1,139,443)	N
		There are no Form As for Legislatively identified non-recurring items. Adjustments were made to the FY 15 base budget.									

Department of Human Services  
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY16			FY17		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
401	PE-01	FC	2	1	Adjust Funds QUEST Integration Capitation	Adjust the funding to reflect updated caseload,	A			\$ (20,104,273)			\$ (18,619,046)
401	PE-01	FC	2	1	Adjust Funds QUEST Integration Capitation	Adjust the funding to reflect updated caseload,	B						\$ (2,016,000)
401	PE-01	FC	2	1	Adjust Funds QUEST Integration Capitation	Adjust the funding to reflect updated caseload,	N			\$ 55,786,824			\$ 76,821,156
401	PE-02	FC	1	1	Funding for Behavioral Health Capitation Payments	To reflect additional recipients enrolled in the	A			\$ 18,901,335			\$ 18,402,472
401	PE-02	FC	1	1	Funding for Behavioral Health Capitation Payments	To reflect additional recipients enrolled in the	N			\$ 34,938,060			\$ 35,108,421
401	PE-13	FC	2	1	Adjust ACA Hlth Fee	Adjust the funding based on projected filings with the IRS by each of the participating health plans	A			\$ (449,666)			\$ (638,782)
401	PE-13	FC	2	1	Adjust ACA Hlth Fee	Adjust the funding based on projected filings with the IRS by each of the participating health plans	N			\$ 449,666			\$ 638,782
401	PE	FC	1	1	Medicaid Payments Adjustment	Adjust the funding to reflect updated caseload, rates and FMAP %	A			\$ (11,614,393)			\$ 29,472,657
401	PE	FC	1	1	Medicaid Payments Adjustment	Adjust the funding to reflect updated caseload, rates and FMAP %	N			\$ 218,746,777			\$ 281,356,713
220	RH-01	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 810,196			\$ 810,196
222	RA-02	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 133,201			\$ 133,201

Department of Human Services  
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
229	HA-03	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 703,539			\$ 703,539
236	LC-04	NG	1	2	Federal Fringe Benefits Increase	Adjustment to federal fringe rate	N			\$ 1,344,878			\$ 1,344,878
301	SA-06	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 812,424			\$ 812,424
302	DA-04	NG	1	2	Federal Fringe Benefits Increase	Adjustment to federal fringe rate	N			\$ 163,287			\$ 163,287
601	TA-09	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 43,295			\$ 43,295

Department of Human Services  
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
901	MA-05	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 24,696			\$ 24,696
902	IA-09	NG	1	2	Federal Fringe Benefits Increase	To reflect updated fringe benefit %	N			\$ 708,390			\$ 708,390
903	FA-09	NG	1	2	Federal Fringe Benefits Increase	Adjustment to federal fringe rate	N			\$ 330,414			\$ 330,414
904	AA-12	NG	1	2	Federal Fringe Benefits Increase	Finance Memorandum 14-12 Fiscal Biennium 2015-17 Executive Budget Request and the Program Financial Plan for the Period 2015-21, dated September 29, 2014, set the fringe benefit assessment rate at 52.0% and projected that the rate for FY 18 and beyond would remain at 50.0%+. Based on federal fund salaries for permanent and temporary positions and on fringe benefits amounts listed in Act 122/SLH 2014, an increase the appropriation ceiling for major recurring federal funds (MOF N) will be required for FB 15-17.	N			\$ 713,335			\$ 713,335
					There were no Form As for the collective bargaining augmentations. Adjustments were made to the FY 15 base budget amounts.								



Department of Human Services  
FY15 Restrictions

Table 7

<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Collective Bargaining</u>	<u>5% Restriction*</u>	<u>5% Contingency</u>	<u>Difference Between Budgeted &amp; Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
202	PB	A	4,029,480			(750,000)	3,279,480	18.61%	Restrictions will likely result in reductions in the types of services provided to clients or in the number of clients served.
204	PD	A	21,289,056				21,289,056	0.00%	
211	PA/PC	A	22,694,156				22,694,156	0.00%	
220	RH	A	4,301,556		(215,078)	(215,078)	3,871,400	10.00%	
222	RA	A	1,055,928	4,606	(52,796)	(52,797)	954,941	10.00%	
224	HS	A	17,788,922	23,469		(466,345)	17,346,046	2.62%	
236	LC	A	14,011,412	789,152			14,800,564	0.00%	
237	NA	A	469,505				469,505	0.00%	
301	SA	A	34,275,669	718,463	(1,102,532)		33,891,600	3.22%	
302	DA	A	1,004,142	70,776			1,074,918	0.00%	
303	WP	A	43,131,294			(520,277)	42,611,017	1.21%	
305	PK	A	15,011,811				15,011,811	0.00%	
401	PE	A	904,194,650		(491,005)	(1,600,000)	902,103,645	0.23%	
501	YA	A	8,124,901	61,487	(150,000)		8,036,388	1.85%	
503	YB	A	11,003,239	759,834	0	0	11,763,073	0.00%	
601	TA	A	5,426,464	316,562	(481,323)	(271,323)	4,990,380	13.87%	
605	PI	A	17,810,955				17,810,955	0.00%	
802	GA	A	4,309,129	126,213	(215,457)	(175,456)	4,044,429	9.07%	
888	CW	A	158,547	6,482	(7,927)	(7,928)	149,174	10.00%	
901	MA	A	2,193,528	62,771	(109,677)	(109,676)	2,036,946	10.00%	
902	IA	A	9,820,104	437,797			10,257,901	0.00%	
903	FA	A	39,740,317	182,368	(673,561)	(1,313,455)	37,935,669	5.00%	
904	AA	A	7,832,458	553,701		(42,000)	8,344,159	0.54%	
			1,189,677,223	4,113,681	(3,499,356)	(5,524,335)	1,184,767,213	96.2%	

Department of Human Services  
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
902	Hawaii Health Connector	Funds are required to cover increased costs associated with Hawaii Health Connector.	A			\$ 4,084,721
902	Hawaii Health Connector	Funds are required to cover late payments by Hawaii Health Connector.	A			\$ 3,494,197
204	General Assistance	To ensure that the General Assistance (GA) payment is maintained at \$348 per month per eligible recipient through the end of fiscal year 2014-2015.	A			\$ 2,514,822

Department of Human Services  
Expenditures Exceeding Appropriation Ceilings in FY14 and FY15

Table 9

Prog ID	MOF	Date	Appropriation	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	Reason for Exceeding Ceiling	Legal Authority	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
206	N	12/15/2014	\$ 5,478,053	\$ 680,874	12.4%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
224	N	12/15/2014	\$ 626,906	\$ 30,237	4.8%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
236	N	11/21/2014	\$ 18,953,278	\$ 5,188,014	27.4%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
236	P	11/21/2014	\$ 2,763	\$ 13,737	497.2%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
237	N	11/14/2014	\$ 699,734	\$ 232,817	33.3%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
301	P	11/10/2014	\$ 106,225	\$ 410,175	386.1%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
401	N	9/12/2014	\$ 1,075,819,956	\$ 25,706,044	2.4%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
902	N	9/12/2014	\$ 33,234,892	\$ 12,942,210	38.9%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
902	P	9/12/2014	\$ 717,484	\$ 2,296,158	320.0%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
903	N	9/12/2014	\$ 63,911,309	\$ 19,782,742	31.0%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
903	P	9/12/2014	\$ 460	\$ 2,540	552.2%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N
904	N	12/2/2014	\$ 1,546,726	\$ 1,043,689	67.5%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N

Department of Human Services  
Expenditures Exceeding Appropriation Ceilings in FY14 and FY15

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
904	P	12/2/2014	\$ 604	\$ 896	148.3%	B&F memo "Request to Increase Expenditure Levels for Federal Funds," dated 9/12/14 was approved by Governor Abercrombie on 9/22/14.	n/a	N	N

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
9/10/2013	A			\$ 2,000,000	HMS 303	0.1%	HMS301	0.1%	Previously, the Child Welfare Services (CWS) program received 10% (\$9,890,000) of the TANF Block Grant. In FY2014, CWS received \$7,890,000 from the TANF Block Grant to fund critical Purchase of Service contracts to keep children safe. The transfer of funds will be used to cover the projected deficit due to the shortfall in the Temporary Assistance to Needy Families (TANF), transfer from BESSD to SSD.	Y
10/30/2013	A			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	The DHS accessed federal funding made available through the Patient Protection and Affordable Care Act (ACA) to develop a new computerized eligibility system for Medicaid clients. The ACA requires that the new Medicaid eligibility system be language accessible. In addition, the DHS remains under a Settlement Agreement with the federal Department of Health and Human Services that compels the DHS to provide language accessible services to the Department's clients. In response to those requirements, the DHS requested and was appropriated \$197,000 in general funds and \$135,000 in federal funds for a Limited English Proficiency program.	Y
Cont. 10/30/2013	A			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	The funds were intended to cover staffing costs, operating expenses, and contracts for translation services. The Department is initially translating several Medicaid system documents, including application forms, client rights notices and benefit status notices, into nine foreign languages (the ACA requires that Medicaid eligibility forms be translated into at least six languages). The estimated cost is \$270,000 (\$135,000 general funds, \$135,000 federal funds).	

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
Cont. 10/30/2013	A			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	However, in the process of preparing the contract for translation services the DHS Fiscal office determined that if the funds were expended out of the DHS General Administration program account, G-14-091-K, the federal share of the funds would lapse to the state treasury, due to the Cash Management agreement between DHS and the federal government. However, if the funds were transferred to HMS 902, the MedQuest Division administration program, and the expenditure was made from the G-14-133-K account, we could claim 50% federal funding participation.	
10/30/2013	N			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	The DHS accessed federal funding made available through the Patient Protection and Affordable Care Act (ACA) to develop a new computerized eligibility system for Medicaid clients. The ACA requires that the new Medicaid eligibility system be language accessible. In addition, the DHS remains under a Settlement Agreement with the federal Department of Health and Human Services that compels the DHS to provide language accessible services to the Department's clients. In response to those requirements, the DHS requested and was appropriated \$197,000 in general funds and \$135,000 in federal funds for a Limited English Proficiency program.	Y
Cont. 10/30/2013	N			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	The funds were intended to cover staffing costs, operating expenses, and contracts for translation services. The Department is initially translating several Medicaid system documents, including application forms, client rights notices and benefit status notices, into nine foreign languages (the ACA requires that Medicaid eligibility forms be translated into at least six languages). The estimated cost is \$270,000 (\$135,000 general funds, \$135,000 federal funds).	

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
Cont. 10/30/2013	N			\$ 135,000	HMS 904	0.0%	HMS 902	0.0%	However, in the process of preparing the contract for translation services the DHS Fiscal office determined that if the funds were expended out of the DHS General Administration program account, G-14-091-K, the federal share of the funds would lapse to the state treasury, due to the Cash Management agreement between DHS and the federal government. However, if the funds were transferred to HMS 902, the MedQuest Division administration program, and the expenditure was made from the G-14-133-K account, we could claim 50% federal funding participation.	
4/17/2014	A			\$ 125,000	HMS 902	0.0%	HMS 904	0.0%	The transfer of \$125,000 in general funds from HMS 902 – General Support for Health Care Payments, to HMS 904 – General Administration (DHS), are needed to cover a projected funding shortfall in HMS 904. The DHS Fiscal office determined that if expenditures for translation services were made out of HMS 904, the federal share of the funds would lapse to the state treasury, due to the Cash Management agreement between DHS and the federal government. However, if the funds were transferred to HMS 902, and the expenditure was made from the HMS 902 account, we could claim 50% federal funding participation. Since we expected nearly all the initial documents to be related to Medicaid and Quest, we requested that the general funds be transferred from HMS 904 to HMS 902, along with the federal matching amount.	Y

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
4/17/2014	N			\$ 125,000	HMS 902	0.0%	HMS 904	0.1%	The transfer of \$125,000 in general funds from HMS 902 – General Support for Health Care Payments, to HMS 904 – General Administration (DHS), are needed to cover a projected funding shortfall in HMS 904. The DHS Fiscal office determined that if expenditures for translation services were made out of HMS 904, the federal share of the funds would lapse to the state treasury, due to the Cash Management agreement between DHS and the federal government. However, if the funds were transferred to HMS 902, and the expenditure was made from the HMS 902 account, we could claim 50% federal funding participation. Since we expected nearly all the initial documents to be related to Medicaid and Quest, we requested that the general funds be transferred from HMS 904 to HMS 902, along with the federal matching amount.	Y
5/6/2014	A			\$ 688,000	HMS 301	0.0%	HMS 902	0.1%	The Department of Human Services requests the transfer of \$688,000 in general funds from HMS 301 - Child Protective Services to HMS 902 - General Support for Health Care Payments. The funds will be used to pay for Enterprise Content Management Services (ECM) for the KOLEA Eligibility System. ECM will allow the DHS staff to store documents into the KOLEA System, reducing hard copy paper documentation. In addition, the public can scan necessary documents for submission during the application or redetermination process.	Y



Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
5/30/2014	A			\$ 177,215	HMS 903	0.0%	HMS 902	0.0%	The Department of Human Services requests the transfer of \$177,215 in general funds from HMS 903 – General Support for Self-Sufficiency Services to HMS 902 – General Support for Health Care Payments. \$177,215 was appropriated in FY2014 to HMS 903 for a Grant-In-Aid to Ku Aloha Ola Mau to provide medical services to opiate-dependent Hawaii residents. Ku Aloha Ola Ma reduced their request to \$38,000 to cover only a shortfall in providing methadone treatment. The department requested that the funds be released to HMS 903, restricting \$139,215 and transferring \$38,000 to HMS 902, which was determined to be a more appropriate Grant overseer.	Y
10/6/2014	A			\$ 995,000	HMS 401	0.0%	HMS 902	0.0%	The transfer of \$995,000 in general funds from HMS 401 – Health Care Payments to HMS 902 – General Support for Health Care Payments, are necessary to comply with mandates of the Affordable Care Act (ACA). The Office of Information Management Technology (OMIT) developed a proposal to improve the Hawaii Health Connector (HHC) user experience for the next open enrollment period beginning November 15, 2014. However, the Centers of Medicare and Medicaid Services did not approve this proposal resulting in Hawaii needing to implement its contingency plan. The contingency plan includes DHS replacing its current XML interface with a new PDF interface. This plan is consistent with OIMT's recent, independent assessment which concluded that the Connector's inability to consume and process the current XML file could not be fixed by the start of the open enrollment period.	

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
Cont. 10/06/2014	A			\$ 995,000	HMS 401	0.0%	HMS 902	0.0%	The contingency plan was developed over the course of months and required HHC, OIMT and DHS to commit substantial staff time to its development. All parties had agreed to the contingency plan and the agreement was reaffirmed as recently as October 1, 2014. On October 2, 2014, HHC notified the DHS that it was withdrawing its support for the contingency plan and that it now preferred to continue with the XML transfer. This sudden change in course was followed by a series of emails from HHC, received by the DHS on October 3, 2014, requesting changes to the XML transfer files and even suggesting that they will seek approval from CMS to amend the DHS' already approved single streamlined application in order to facilitate processing of the XML file transfer.	
Cont. 10/06/2014	A			\$ 995,000	HMS 401	0.0%	HMS 902	0.0%	Under ACA, the DHS is required to electronically transfer to the HHC data related to Medicaid denials. Given the HHC's unpredictable management decisions, its surprising repudiation of the contingency plan, and its history of IT failures, the DHS can take no chances that HHC's system will be able to ingest and process XML data transfers. The PDF file transfer interface assures that the State will remain in compliance with the ACA. The DHS had planned to complete its Release 2 for its Medicaid Integrated Enrollment and Eligibility System (KOLEA) in October 2014, but this was postponed so that resources could instead be redirected to support the Hawaii Health Connector (HHC), and is now scheduled for January 2015. Completion of Release 2 is critical for DHS.	

Department of Human Services  
Intradepartmental Transfers in FY14 and FY15

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Cont. 10/06/2014	A			\$ 995,000	HMS 401	0.0%	HMS 902	0.0%	Release 2 will require a new XML interface with the HHC to replace the current XML file transfer. If funding is not available, there will be no interface. Because federal regulations require that DHS send application information to the Connector electronically, DHS would become non-compliant with federal requirements, and federal funding for DHS could be jeopardized. This project needs to be completed before November 15, 2014, to be available before the HHC's open enrollment period. Given the extremely short timeline to complete the necessary modifications, work needs to begin immediately. Any delay decreases the likelihood of successful implementation.	
Cont. 10/06/2014	A			\$ 995,000	HMS 401	0.0%	HMS 902	0.0%	DHS intends to execute a contract modification to its current systems integrator contract for this work and needs to encumber funds. Although this work is to ensure federal compliance, for the benefit of the HHC, and the cost should be completely allocated to HHC, there is no guarantee that CMS will approve the use of HHC grant funds for this purpose or that HHC will agree to pay DHS. (Although HHC has received CCIIO approval for the use of over \$4 million in HHC grant funds to pay DHS, HHC has withheld payment to DHS for the last six months.)	
Anticipated for FY 15	A			\$ 818,640	HMS 503	7.4%	HMS 501	10.1%	Anticipated savings resulting primarily from Juvenile Justice Reform will be transferred to cover HMS 501 FY 15 restriction.	

Department of Human Services  
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
K (HMS)	HMS 206	G-14B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF	\$6,170,658	\$5,573,590	S-14-204		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>
K (HMS)	HMS 206	G-15B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF	\$5,032,822	\$4,529,540	S-15-204		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>
K (HMS)	HMS 211	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF	\$24,726,197	\$13,385,028	S-14-201		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 211	1502HITAN3	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF	\$3,296,826	\$3,296,826	S-15-201		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 211	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF	\$74,178,591	\$39,374,997	S-15-201		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 224	Various Project Numbers	14.231	Emergency Shelter Grant	HUD	\$482,802	\$482,802	S-14-216		Lori Tsuhako	586-7072	<a href="mailto:ltzuhako@dhs.hawaii.gov">ltzuhako@dhs.hawaii.gov</a>
K (HMS)	HMS 224	Various Project Numbers	14.241	Housing Opportunities for Persons With AIDS	HUD	\$216,034	\$216,034	S-14-222		Lori Tsuhako	586-7072	<a href="mailto:ltzuhako@dhs.hawaii.gov">ltzuhako@dhs.hawaii.gov</a>
K (HMS)	HMS 224	Various Project Numbers	14.238	Continuum of Care Homeless Assistance Programs (Shelter Plus Care & Supportive Housing Program)	HUD	\$957,173	\$957,173	S-14-500		Lori Tsuhako	586-7072	<a href="mailto:ltzuhako@dhs.hawaii.gov">ltzuhako@dhs.hawaii.gov</a>
K (HMS)	HMS 224	Various Project Numbers	14.231	Emergency Shelter Grant	HUD	\$452,036	\$452,036	S-15-216		Lori Tsuhako	586-7072	<a href="mailto:ltzuhako@dhs.hawaii.gov">ltzuhako@dhs.hawaii.gov</a>

Department of Human Services  
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
K (HMS)	HMS 224	Various Project Numbers	14.241	Housing Opportunities for Persons With AIDS	HUD	\$205,107	\$205,107	S-15-222		Lori Tshako	586-7072	<a href="mailto:ltshako@dhs.hawaii.gov">ltshako@dhs.hawaii.gov</a>
K (HMS)	HMS 224	Various Project Numbers	14.238	Continuum of Care Homeless Assistance Programs (Shelter Plus Care & Supportive Housing Program)	HUD	\$1,788,365	\$1,788,365	S-15-500		Lori Tshako	586-7072	<a href="mailto:ltshako@dhs.hawaii.gov">ltshako@dhs.hawaii.gov</a>
K (HMS)	HMS 236	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$1,295,132	S-14-231		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 236	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$379,261	S-14-232		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 236	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$3,885,396	S-15-231		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 236	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$1,137,783	S-15-232		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 236	G1401HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$35,953	S-14-230		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 236	G1501HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$107,859	S-15-230		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 236	G-14B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF		\$1,000	S-14-296		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>

Department of Human Services  
Active Federal Awards as of December 1, 2014

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
K (HMS)	HMS 236	G-15B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF		\$1,000	S-15-296		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>
K (HMS)	HMS 236	2014IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$4,260,083	\$2,556,050	S-14-236	\$2,556,050	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 236	2015IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$13,273,279	\$7,963,967	S-15-236	\$7,963,967	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 237	2014IS251947	10.561	SNAP Employment and Training (E&T) 50% Operating Funds	USDA/FNS	\$135,473	\$135,473	S-14-206	\$135,473	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 237	2015IS251947	10.561	SNAP Employment and Training (E&T) 50% Operating Funds	USDA/FNS	\$330,656	\$309,156	S-15-206	\$309,656	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 237	2014IS252047	10.561	SNAP E&T 50% Participant Reimbursement Funds	USDA/FNS	\$18,293	\$18,293	S-14-206	\$18,293	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 237	2015IS252047	10.561	SNAP E&T 50% Participant Reimbursement Funds	USDA/FNS	\$54,882	\$54,882	S-15-206	\$54,882	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 237	2015IQ750347	10.561	SNAP E&T 100% Operating Funds	USDA/FNS	\$230,225	\$230,225	S-15-206	\$0	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 238	1004HIDI00	96.001	Disability Determination	Social Security Administration	\$7,023,749	\$7,023,749	S-14-238		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 238	1304HIDI00	96.001	Disability Determination	Social Security Administration	\$6,487,590	\$6,487,590	S-14-238		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 238	1404HIDI00	96.001	Disability Determination	Social Security Administration	\$6,583,259	\$6,583,259	S-14-238		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>

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K (HMS)	HMS 238	1504HIDI00	96.001	Disability Determination	Social Security Administration	\$1,231,273	\$1,231,273	S-15-238		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HICWSS	93.645	Title IV-B Subpart 1 - Social Security Act 10/01/12 - 09/30/14	DHHS	\$1,048,912	\$1,048,912	S-14-240	\$407,910	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HICWSS	93.645	Title IV-B Subpart 1 - Social Security Act 10/01/13 - 09/30/15	DHHS	\$1,086,174	\$1,086,174	S-15-240	\$381,629	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HIFPSS	93.556	Promoting Safe & Stable Families - IVB 2 10/01/12 - 09/30/14	DHHS	\$906,838	\$906,838	S-14-247	\$302,279	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HIFPSS	93.556	Promoting Safe & Stable Families - IVB 2 10/01/13 - 09/30/15	DHHS	\$946,084	\$946,084	S-15-247	\$315,361	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1311HIFPCV	93.556	Caseworker Visits under Promoting Safe & Stable Families (10/01/12 - 09/30/14)	DHHS	\$57,321	\$57,321	S-14-246	\$19,107	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1411HIFPCV	93.556	Caseworker Visits under Promoting Safe & Stable Families (10/01/13 - 09/30/15)	DHHS	\$59,549	\$59,549	S-15-246	\$19,850	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HI1420	93.674	Independent Living Program (10/01-12 - 09/30/14)	DHHS	\$500,000	\$500,000	S-14-248	\$125,000	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HI1420	93.674	Independent Living Program (10/01-13 - 09/30/15)	DHHS	\$500,000	\$500,000	S-15-248	\$125,000	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>

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K (HMS)	HMS 301	G-1401HISOSR	93.667	Social Services Block Grant (10/01/13 - 09/30/15)	DHHS	\$6,958,088	\$1,535,564	S-14-207	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1501HISOSR	93.667	Social Services Block Grant (10/01/14 - 09/30/16)	DHHS	\$5,485,404	\$3,631,684	S-15-207	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HICETV	93.599	Educational & Training Vouchers Prgm	DHHS	\$117,259	\$117,259	S-14-239	\$29,315	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HICETV	93.599	Educational & Training Vouchers Prgm	DHHS	\$115,777	\$115,777	S-15-239	\$28,944	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HICA01	93.669	Child Abuse Prevention and Treatment Act	DHHS	\$139,308	\$139,308	S-14-242	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HICA01	93.669	Child Abuse Prevention and Treatment Act	DHHS	\$141,570	\$141,570	S-14-242	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1301HICJA1	93.643	Children's Justice Act	DHHS	\$107,715	\$107,715	S-14-508	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HICJA1	93.643	Children's Justice Act	DHHS	\$107,765	\$107,765	S-14-508	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	G-1401HIFVPS	93.671	Family Violence Prevention & Services State Grants	DHHS	\$870,634	\$870,634	S-14-284	\$0	Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1401HI1401	93.658	Foster Care	Dept. of Health and Human Services		\$12,288,079	S-14-249-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1401HI1407	93.659	Adoption Assistance	Dept. of Health and Human Services		\$428,678	S-14-255-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1401HI1409	93.659	Guardianship Assistance	Dept. of Health and Human Services		\$127,134	S-14-281-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1201HIAIPP	93.557	Adoption Incentive Program	Dept. of Health and Human Services	\$136,000	\$136,000	S-14-249-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>



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K (HMS)	HMS 301	1501HIFOST	93.658	Foster Care	Dept. of Health and Human Services	\$16,210,000	\$16,210,000	S-15-249		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1501HIADPT	93.659	Adoption Assistance	Dept. of Health and Human Services	\$529,000	\$529,000	S-15-255		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	1501HIGARD	93.090	Guardianship Assistance	Dept. of Health and Human Services	\$150,300	\$150,300	S-15-281		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 301	05-1405HI5ADM	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$100,000	\$100,000	S-15-288		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 302	G1401HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF	\$3,002,386	\$36,000	S-14-215		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 302	G1501HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF	\$15,479,400	\$7,000,000	S-15-215		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 303	1401HI1401	93.658	Foster Care	Dept. of Health and Human Services	\$15,011,003	\$2,389,259	S-14-289-K		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 303	1401HI1407	93.659	Adoption Assistance	Dept. of Health and Human Services	\$14,023,031	\$13,565,908	S-14-203-K		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 303	1401HI1409	93.659	Guardianship Assistance	Dept. of Health and Human Services	\$877,643	\$742,461	S-14-512-K		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 303	1501HIFOST	93.658	Foster Care	Dept. of Health and Human Services	\$3,981,000	\$3,981,000	S-15-289		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 303	1501HIADPT	93.659	Adoption Assistance	Dept. of Health and Human Services	\$19,740,876	\$19,740,876	S-15-203		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>

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K (HMS)	HMS 303	1501HIGARD	93.090	Guardianship Assistance	Dept. of Health and Human Services	\$1,184,000	\$1,184,000	S-15-289		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 305	G1401HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$2,802,324	S-14-225		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 305	G1501HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$7,987,214	S-15-225		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2012JFFX0001	16.540	State Formula Grant	DOJ, OJJDP	\$400,000	\$400,000	S-14-224	\$40,000	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2013MUFX0037	16.540	State Formula Grant	DOJ, OJJDP	\$797,892	\$797,892	S-14-224	\$79,789	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2014JFFX0123	16.540	State Formula Grant	DOJ, OJJDP	\$7,032	\$7,032	S-14-224	\$0	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2011JBFX0059	16.523	Juvenile Accountability Block Grant	DOJ, OJJDP	\$282,994	\$282,994	S-14-224	\$31,444	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2012JBFX0019	16.523	Juvenile Accountability Block Grant	DOJ, OJJDP	\$173,413	\$173,413	S-14-224	\$19,269	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	2013JBFX0043	16.523	Juvenile Accountability Block Grant	DOJ, OJJDP	\$133,464	\$133,464	S-14-224	\$14,830	Edward Chargualaf	587-5718	<a href="mailto:echargualaf@dhs.hawaii.gov">echargualaf@dhs.hawaii.gov</a>
K (HMS)	HMS 501	Subgrant from SSD	93.667	Social Services Block Grant (10/01/13 - 09/30/15)	DHHS	\$1,871,909	\$1,871,909	S-14-223	\$0	Merton Chinen	587-5712	<a href="mailto:mchinen@dhs.hawaii.gov">mchinen@dhs.hawaii.gov</a>
K (HMS)	HMS 601	G-1401HISOSR	93.667	Social Services Block Grant (10/01/13 - 09/30/15)	DHHS	\$6,958,088	\$203,957	S-14-221	\$0	Linda Chun	586-5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS 601	G-1501HISOSR	93.667	Social Services Block Grant (10/01/14 - 09/30/16)	DHHS	\$5,485,404	\$482,369	S-15-221	\$0	Linda Chun	586-5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H126A140015	84.126A	Basic Vocational Rehabilitation State Grant	DOE/Rehabilitation Services Administration	\$13,232,079	\$13,232,079	S-14-282	\$3,581,236	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H126A150015	84.126A	Basic Vocational Rehabilitation State Grant	DOE/Rehabilitation Services Administration	\$2,279,843	\$3,353,254	S-15-282	\$617,035	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>

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K (HMS)	HMS 802	H169A140016	84.169A	State Independent Living Services	DOE/Rehabilitation Services Administration	\$305,350	\$305,350	S-14-293	\$33,928	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H169A150016	84.169A	State Independent Living Services	DOE/Rehabilitation Services Administration	\$60,209	\$60,209	S-15-293	\$6,690	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H177B140011	84.177B	Independent Living Services for Older Individuals Who Are Blind	DOE/Rehabilitation Services Administration	\$225,000	\$225,000	S-14-294	\$25,000	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H177B150011	84.177B	Independent Living Services for Older Individuals Who Are Blind	DOE/Rehabilitation Services Administration	\$44,393	\$44,393	S-15-294	\$4,933	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H187A140016	84.187A	Supported Employment	DOE/Rehabilitation Services Administration	\$300,000	\$300,000	S-14-295		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H187A150016	84.187A	Supported Employment	DOE/Rehabilitation Services Administration	\$59,190	\$59,190	S-15-295	\$3,288	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H265A100047	84.265A	In-Service Training	DOE/Rehabilitation Services Administration	\$88,089	\$88,089	S-15-298	\$3,670	Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H224A140011	84.224A	Assistive Technology Act	DOE/Rehabilitation Services Administration	\$439,882	\$439,882	S-14-297		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 802	H224A150011	84.224A	Assistive Technology Act	DOE/Rehabilitation Services Administration	\$86,759	\$86,759	S-15-297		Kimberly Wu	586-9754	<a href="mailto:kwu@dhs.hawaii.gov">kwu@dhs.hawaii.gov</a>
K (HMS)	HMS 901	1401HI1401	93.658	Foster Care	Dept. of Health and Human Services		\$284,576	S-14-244-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 901	1401HI1407	93.659	Adoption Assistance	Dept. of Health and Human Services		\$26,067	S-14-513-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>

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<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
K (HMS)	HMS 901	1401HI1409	93.659	Guardianship Assistance	Dept. of Health and Human Services		\$7,493	S-14-514-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 901	1501HIFOST	93.658	Foster Care	Dept. of Health and Human Services	\$1,622,063	\$1,622,063	S-15-244		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 901	1501HIADPT	93.659	Adoption Assistance	Dept. of Health and Human Services	\$53,000	\$53,000	S-15-513		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 901	1501HIGARD	93.090	Guardianship Assistance	Dept. of Health and Human Services	\$15,000	\$15,000	S-15-514		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 901	05-1405HI5ADM	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$11,000	\$11,000	S-15-515		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$8,783,347	S-14-529		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$705,381	S-14-530		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$77,822	S-14-531		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$26,350,041	S-15-529		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>

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<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>State Fund Match (If Any)</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
K (HMS)	HMS 903	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$2,116,143	S-15-530		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$233,466	S-15-531		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$780,087	S-15-532		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 903	G1401HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$112,432	S-14-516		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 903	G1501HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$337,296	S-15-516		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 903	G-14B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF		\$596,068	S-14-519		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>
K (HMS)	HMS 903	G-15B1HILIEA	93.568	Low-Income Home Energy Assistance Program (LIHEAP)	DHHS / ACF		\$502,282	S-15-519		Teri Escudero	586-5734	<a href="mailto:tescudero@dhs.hawaii.gov">tescudero@dhs.hawaii.gov</a>
K (HMS)	HMS 903	2014IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$4,260,083	\$1,448,428	S-14-227	\$1,448,428	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 903	2015IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$13,273,279	\$4,512,915	S-15-227	\$4,512,915	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>

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K (HMS)	HMS 903	2015IS251947	10.561	SNAP Employment and Training (E&T) 50% Operating Funds	USDA/FNS	\$330,656	\$20,000	S-15-517	\$20,000	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 903	2014IQ390347	10.561	SNAP 2YR Nutrition-Education Obesity Prevention Funds	USDA/FNS	\$848,163	\$848,163	S-14-520	\$0	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 903	2015IQ390347	10.561	SNAP 2YR Nutrition-Education Obesity Prevention Funds	USDA/FNS	\$238,612	\$238,612	S-15-520	\$0	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 903	2012IS820447	10.561	EBT Farmers' Market Grant	USDA/FNS	\$57,132	\$57,132	S-14-217	\$0	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1401HI1401	93.658	Foster Care	Dept. of Health and Human Services		\$40,000	S-14-526-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1401HI1407	93.659	Adoption Assistance	Dept. of Health and Human Services		\$3,400	S-14-525-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1401HI1409	93.090	Guardianship Assistance	Dept. of Health and Human Services		\$1,050	S-14-527-K		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$22,000	S-14-533		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1402HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$78,226	S-14-534		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>

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K (HMS)	HMS 904	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$66,000	S-15-533		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1502HITANF	93.558	Temporary Assistance for Needy Families (TANF) Regular Block Grant	DHHS / ACF		\$234,678	S-15-534		Scott Nakasone	586-7054	<a href="mailto:snakasone2@dhs.hawaii.gov">snakasone2@dhs.hawaii.gov</a>
K (HMS)	HMS 904	G1401HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$15,677	S-14-521		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 904	G1501HICCDF	93.575	Child Care Development Fund (CCDF)	DHHS / ACF		\$47,031	S-15-521		Dana Balansag	586-7187	<a href="mailto:dbalansag@dhs.hawaii.gov">dbalansag@dhs.hawaii.gov</a>
K (HMS)	HMS 904	2014IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$4,260,083	\$255,605	S-14-291	\$225,605	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 904	2015IS251447	10.561	SNAP State Administrative Expenditures Matching Grants	USDA/FNS	\$13,273,279	\$796,397	S-15-291	\$796,397	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 904	2015IS251947	10.561	SNAP Employment and Training (E&T) 50% Operating Funds	USDA/FNS	\$330,656	\$1,500	S-15-522	\$1,500	Pamela Higa	586-5722	<a href="mailto:phiga@dhs.hawaii.gov">phiga@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1501HIFOST	93.658	Foster Care	Dept. of Health and Human Services	\$40,000	\$40,000	S-15-526		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1501HIADPT	93.659	Adoption Assistance	Dept. of Health and Human Services	\$3,400	\$3,400	S-15-525		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>
K (HMS)	HMS 904	1501HIGARD	93.090	Guardianship Assistance	Dept. of Health and Human Services	\$1,050	\$1,050	S-15-527		Kayle Perez	586-5667	<a href="mailto:kperez@dhs.hawaii.gov">kperez@dhs.hawaii.gov</a>

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K (HMS)	HMS 904	05-1405HI5ADM	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$1,000	\$1,000	S-15-523		Kayle Perez	586-5667	<a href="mailto:Kperez@dhs.hawaii.gov">Kperez@dhs.hawaii.gov</a>
K (HMS)	HMS601	13SCPH1001	94.016	Senior Companions	Corp for Natl & Comm Svcs	\$400,089	\$400,089	S-15-504	\$259,180	Linda Chun	586- 5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS601	13GXPHI001	94.011	Foster Grandparents	Corp for Natl & Comm Svcs	\$456,768	\$456,768	S-15-509	\$251,544	Linda Chun	586- 5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS601	FY-14-SCSEP-CC-DHS	17.325	Senior Comm Srv Employ Prgm	Dept of Labor	\$217,718	\$217,718	S-15-528	\$112,702	Linda Chun	586- 5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS601	12-VA-05	16.575	Case Management for Elderly Victims of Crime	Dept of the Attorney General	\$195,811	\$195,811	S-15-510	\$50,211	Linda Chun	586- 5684	<a href="mailto:Lchun@dhs.hawaii.gov">Lchun@dhs.hawaii.gov</a>
K (HMS)	HMS 401	05-1405HI15MAP	93.778	Title XIX-Medicaid Benefits	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$305,352,000	\$305,352,000	S-15-229	\$226,048,662	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 401	05-0505HI15MAP	93.778	Title XIX-Medicaid Benefits	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$286,857,000	\$286,857,000	S-15-229	\$226,048,662	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	05-1405HI15Adm	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$9,095,000	\$9,095,000	S-15-233	\$2,209,523	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>



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K (HMS)	HMS 902	05-1505HI15Adm	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$7,280,000	\$7,280,000	S-15-233	\$2,209,523	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	05-1405HI5001	93.796	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$134,454	\$134,454	S-15-233	\$44,818	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	05-15-15H5001	93.796	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$132,000	\$132,000	S-15-233	\$44,000	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	05-1505HIICT	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$12,500,000	\$12,500,000	S-15-229	\$0	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	05-1505HIIMPL	93.778	Title XIX-Medicaid Admin	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$1,241,000	\$1,241,000	S-15-233	\$413,666	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 401	05-15-HI1081	93.767	Title XX1 Children's Health Insurance	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$25,768,081	\$25,768,081	S-15-290	\$12,945,983	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>

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K (HMS)	HMS 902	5-1B1330884A	95.536	Medicaid Incentive for prevention of Chronic Diseases	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$8,482,188	\$8,482,188	S-15-511	\$0	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>
K (HMS)	HMS 902	5-1L1C301664A	93.779	Money Follows a Person	Dept. of Health and Human Services-Center of Medicare & Medicaid Services	\$5,916,710	\$5,916,710	S-15-535	\$0	Myrna Maramag	692-7981	<a href="mailto:mmaramag@medicaid.dhs.state.hi.us">mmaramag@medicaid.dhs.state.hi.us</a>

Table 11 Instructions

COLUMN	DATA ELEMENT	DEFINITION
A	State Expending Agency	State entity authorized to expend the funds as authorized by the appropriation or as delegated by the Governor. Select from drop-down menu. See legend below.
B	Program I.D.	The unique identifier for the specific program responsible for carrying out the program consisting of the abbreviation for the State entity followed by the organization number for the program. <b>Format: XXX###</b>
C	Award Number	The identifying number assigned by the awarding Federal Agency, such as the federal grant number, federal contract number or the federal loan number that appears in the federal award document.
D	CFDA No.	The number associated with the published description of Federal assistance program in the Catalog of Federal Domestic Assistance. Only applies to grants and loans. A list of CFDA codes can be searched at: <a href="https://www.cfda.gov/index?s=program&amp;tab=list&amp;mode=list">https://www.cfda.gov/index?s=program&amp;tab=list&amp;mode=list</a> <b>Format: ##.###.</b>
E	Award Description	Award title and description with purpose of funding action.
F	Awarding Federal Agency	Name of the federal agency that awarded and administers the award on behalf of the funding agency. Select from drop-down menu. See agency list below.
G	Award Amount	For Grants: The total amount of the award. For Loans: The total amount of the loan obligated by the Federal Agency; the face value of the loan. For Contracts: The total amount obligated by the Federal Agency.
H	Award Amount Allocated to the Program ID in Column B	Enter the portion of the total award amount allocated to this Program ID. For example, if a federal award in the amount of \$500 is allocated to only AGR100, the "Award Amount" and the "Award Amount Allocated to the Pgm ID in Column B" would both be \$500. However, if the \$500 will be allocated to AGR100, AGR200 and AGR300, in the amounts of \$100, \$250 and \$150, respectively, the "Award Amount" would be the \$500 for all three program IDs but the "Award Amount Allocated to the Pgm ID in Column B" would be \$100 for AGR100, \$250 for AGR200 and \$150 for AGR300.
I	State Appropriation Symbol	The account number established in FAMIS. The appropriation account is a combination of 4 fields: Fund Type, Fiscal Year, Appropriation Account Number, and Dept. Code. If an award has appropriation symbols for multiple fiscal years, enter the symbol for the first fiscal year. <b>Format: X-YY-###-X</b>
J	State Fund Match (If Any)	The amount of state funds necessary to match the award.
K	Contact Name	Name of the individual at the program level responsible for performance of the award.
L	Contact Phone No.	Phone no. of the individual at the program level responsible for performance of the award.
M	Contact Email	Email of the individual at the program level responsible for performance of the award.
	<b>LEGEND:</b>	
	<b>State Expending Agency</b>	
A (AGR)	Department of Agriculture	
B (BED)	Department of Business, Economic Dev & Tourism	
C (LNR)	Department of Land and Natural Resources	
D (TRN)	Department of Transportation	
E (EDN)	Department of Education	
F (UOH)	University of Hawaii	

Table 11 Instructions

G (DEF)	Department of Defense	
H (HTH)	Department of Health	
I (HHL)	Department of Hawaiian Home Lands	
J (JUD)	Judiciary	
K (HMS)	Department of Human Services	
L (LBR)	Department of Labor and Industrial Relations	
M (AGS)	Department of Accounting and General Services	
N (ATG)	Department of Attorney General	
O (BUF)	Department of Budget and Finance	
P (HRD)	Department of Human Resources Development	
Q (GOV)	Office of the Governor	
R (CCA)	Department of Commerce and Consumer Affairs	
S (LTG)	Office of the Lieutenant Governor	
T (TAX)	Department of Taxation	
V1 (PSD)	Department of Public Safety	
Z1 (OHA)	Office of Hawaiian Affairs	
	<b>Federal Agency</b>	
	Dept. of Agriculture	
	Dept. of Commerce	
	Dept. of Defense	
	Dept. of Education	
	Dept. of Energy	
	Dept. of Health and Human Services	
	Dept. of Homeland Security	
	Dept. of Housing and Urban Development	
	Dept. of Justice	
	Dept. of Labor	
	Dept. of State	
	Dept. of the Interior	
	Dept. of the Treasury	
	Dept. of Transportation	
	Dept. of Veterans Affairs	
	Corporation for National & Community Svc	
	Environmental Protection Agency	
	General Services Administration	
	NASA	
	National Science Foundation	
	Nuclear Regulatory Commission	
	Office of Personnel Management	
	Small Business Administration	
	Social Security Administration	
	U.S. Agency for International Development	

Department of Human Services  
Non-General Funds

Table 12

Name of Fund	Purpose	Statutory Reference	MOF	Beginning FY15 Unencumbered Cash Balance	Estimated FY15 Revenues	Estimated FY15 Expenditures and Encumbrances	Estimated FY15 Net Transfers	Estimated FY15 Ending Unencumbered Cash Balance	Balance in Excess of Program Needs
Spouse and Child Abuse	Support spouse/child abuse intevention/prevention	Act 232/94 HRS 346-7.5	B	\$ 760,855	\$ 406,000	\$ 700,000	\$ -	\$ 466,855	\$ -
Geist Foundation	Compensate currently licensed foster parents to co-train applicants with the agency staff		T	\$ 545			\$ -	\$ 545	\$ -
Donations for Social Services	To meet acute emergency needs of clients who need immediate cash to purchase food or other goods and services		T	\$ 556,420	\$ 600,000	\$ 500,000		\$ 656,420	\$ -
Foster Grandparent Program	increase the number of foster grandparents and to defray related expenses to purchase food or other goods and services		T	\$ 18,985	\$ 9,000	\$ 25,000		\$ 2,985	\$ -
Blind Shop Revolving & Handicraft	Workshop or home labor purposes for the blind.	HRS 347-12	W	\$ 71,330	\$ -	\$ -	\$ -	\$ 71,330	\$ -
Randolph Sheppard Revolving Account	Blind vendor income from vending machines	Act 070/91	W	\$ 767,625	\$ 240,000	\$ 240,000	\$ -	\$ 767,625	\$ -
Donations for Sight Conservation	Donation account for sight conservation.	HRS 347-10	T	\$ 71,855	\$ 5,000	\$ 5,000	\$ -	\$ 71,855	\$ -
Commission on Fatherhood	Established to promote healthy family relationships between parents and children - encourage active participation by fathers of all ages in raising their children and the development and implementation of comprehensive strategies to strengthen the role of fathers in their children's lives.	Act 156, SLH 2003	T	\$ 1,921	\$ -	\$ 1,921	\$ -	\$ -	\$ -
Donations - Homeless Programs	Operating support for the Office of Homelessness		T	\$ 22,787	\$ -	\$ 22,787	\$ -	\$ -	\$ -
Commission on the Status of Women	Works for equality for women and girls in the state by acting as a catalyst for positive change through advocacy, education, collaboration and program development.	Act 147, SLH 2005	T	\$ 3,364	\$ -	\$ -	\$ -	\$ 3,364	\$ -
Health Care Payments -Benefits	Provide medical assitance payments for those under fee for service and managed care program.	Act 134/122	N	\$ 57,042	\$ 1,083,735,000	\$ 1,146,517,046	\$ 62,725,004	\$-	

Department of Human Services  
Non-General Funds

Table 12

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY15 Unencumbered Cash Balance</u>	<u>Estimated FY15 Revenues</u>	<u>Estimated FY15 Expenditures and Encumbrances</u>	<u>Estimated FY15 Net Transfers</u>	<u>Estimated FY15 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Health Care Payments -Admin	Provide administrative support to medical assistance program.	Act 134/122	N	\$-	\$-	\$ 98,453,000	\$ 98,453,000	\$-	
Children's Health Insurance	Provide medical assistance payments for those under fee for service and managed care program. (SCHIP)	Act134/122	N	\$-	\$ 31,097,569	\$ 31,097,569	\$-	\$-	
Children's Health Insurance	Provide administrative support to medical assistance program. (SCHIP)	Act134/122	N	\$-	\$ 482,890	\$ 482,890	\$-	\$-	
Health Carer payment-Economic, Political Social Development of the Territories	Provide medical assistance payments for those under fee for service and managed care program. (COFA)	Act 134	P	\$-	\$ 12,956,822	\$ 12,856,822	\$-	\$-	
State Survey and Certification of health Care providers and Suppliers	Provide administrative support to medical assistance program.	Act134/122	P	\$-	\$ 530,752	\$ 530,752	\$-	\$-	
Medicaid Incentive for Prevention of Chronic Diseases-MIPCD-HI	Provide general support for Health care payments-Preventive of Chronic Diseases	Act134/122	P	\$-	\$ 1,500,000	\$ 1,500,000	\$-	\$-	
Money Follows the Person Demo	Provide general support for Health care payments-Money Follows the Person	Act134/122	P	\$-	\$ 500,000	\$ 500,000	\$-	\$-	

Department of Human Services  
Vacancy Report as of November 30, 2014

Table 13

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	FTE Applied to	Authority (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
													Annualized Actual Salary Last Paid					
220	RH	09/01/12	3/31/2015	3490	BUILDING MAINTENANCE WOR	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
220	RH	08/13/14	3/31/2015	5475	PUBLIC HOUSING SPECIALIST I	CS	SR16	13	P	1.00	N	43,872	\$ 37,464	Y	N	0		
220	RH	06/04/14	3/31/2015	5853	PUBLIC HOUSING SUPERVISOR	CS	SR24	23	P	1.00	N	66,708	\$ 73,032	Y	N	0		
220	RH	08/01/10	3/31/2015	5856	OFFICE ASSISTANT IV	CS	SR10	03	P	1.00	W	26,364	\$ 36,516	Y	N	0		
220	RH	07/09/13	3/31/2015	5859	GENERAL LABORER I	CS	BC02	01	P	1.00	N	33,228	\$ 33,228	Y	N	0		
220	RH	08/06/12	3/31/2015	6171	ACCOUNT CLERK II	CS	SR08	03	P	1.00	N	24,384	\$ 25,668	Y	N	0		
220	RH	01/16/14	3/31/2015	6304	ACCOUNT CLERK II	CS	SR08	03	P	1.00	N	24,384	\$ 26,700	Y	N	0		
220	RH	07/16/13	3/31/2015	6563	BUILDING MAINTENANCE HELP	CS	BC05	01	P	1.00	N	36,960	\$ 36,960	Y	N	0		
220	RH	04/06/12	3/31/2015	6565	GENERAL LABORER I	E	SRNA	01	P	1.00	N	33,228	\$ 33,228	Y	N	0		
220	RH	04/07/14	3/31/2015	6693	PUBLIC HOUSING SUPERVISOR	CS	SR22	13	P	1.00	N	48,744	\$ 53,364	Y	N	0		
220	RH	12/23/10	3/31/2015	6731	HOUSING PLUMBER I	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
220	RH	06/28/14	3/31/2015	6786	BUILDING MAINTENANCE WOR	CS	BC09	01	P	1.00	N	44,544	\$ 46,344	Y	N	0		
220	RH	04/24/14	3/31/2015	6792	BUILDING MAINTENANCE HELP	E	SRNA	01	P	1.00	N	36,960	\$ 38,460	Y	N	0		
220	RH	01/00/00	3/31/2015	8047	CARPENTER I	CS	BC09	01	P	1.00	N	48,096	\$ 46,344	Y	N	0		
220	RH	04/26/14	3/31/2015	8834	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	N	44,544	\$ 46,344	Y	N	0		
220	RH	11/13/14	3/31/2015	8843	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	N	44,544	\$ 46,344	Y	N	0		
220	RH	07/17/13	3/31/2015	8849	PUBLIC HOUSING SUPERVISOR	CS	SR22	23	P	1.00	N	48,744	\$ 53,364	Y	N	0		
220	RH	04/01/13	3/31/2015	9611	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
220	RH	09/01/14	3/31/2015	9612	GENERAL LABORER II	CS	BC03	01	P	1.00	N	34,164	\$ 35,544	Y	N	0		
220	RH	01/23/13	3/31/2015	9729	GENERAL LABORER II	CS	BC03	01	P	1.00	N	34,174	\$ 34,164	Y	N	0		
220	RH	05/01/14	3/31/2015	10933	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	N	44,544	\$ 46,344	Y	N	0		
220	RH	12/31/13	3/31/2015	11626	BUILDING MAINTENANCE WOR	CS	WS09	01	P	1.00	N	47,268	\$ 48,216	Y	N	0		
220	RH	10/11/14	3/31/2015	14976	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	N	47,268	\$ 50,160	Y	N	0		
220	RH	10/03/14	3/31/2015	15485	GENERAL LABORER I	CS	BC02	01	P	1.00	N	33,228	\$ 34,560	Y	N	0		
220	RH	11/01/13	3/31/2015	21546	PUBLIC HOUSING SUPERVISOR	CS	SR22	23	P	1.00	W	45,036	\$ 49,308	Y	N	0		
220	RH	06/01/14	3/31/2015	22432	BUILDING MAINTENANCE HELP	E	SRNA	01	P	1.00	N	36,960	\$ 38,460	Y	N	0		
220	RH	11/01/13	3/31/2015	23050	PUBLIC HOUSING SUPERVISOR	CS	SR20	13	P	1.00	N	40,020	\$ 43,812	Y	N	0		
220	RH	05/01/13	3/31/2015	23120	HOUSING GENERAL LABORER I	E	SRNA	01	P	1.00	N	33,228	\$ 33,228	Y	N	0		
220	RH	08/01/14	3/31/2015	23698	PUBLIC HOUSING SPECIALIST I	CS	SR16	13	P	1.00	W	32,928	\$ 47,400	Y	N	0		
220	RH	12/04/12	3/31/2015	32407	HOUSING BUILDING MTNCE WH	E	SRNA	01	P	1.00	W	33,228	\$ 47,268	Y	N	0		
220	RH	11/01/14	3/31/2015	35172	BUILDING MAINTENANCE WOR	CS	BC09	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
220	RH	10/16/12	3/31/2015	41073	SOCIAL SERVICE ASSISTANT IV	CS	SR11	03	P	1.00	N	27,396	\$ 35,064	Y	N	0		
220	RH	03/06/12	3/31/2015	41539	SOCIAL SERVICE ASSISTANT IV	CS	SR11	03	P	1.00	N	36,072	\$ 37,968	Y	N	0		
220	RH	10/25/14	3/31/2015	44184	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	29,652	\$ 26,700	Y	N	0		
220	RH	01/18/11	3/31/2015	46195	SOCIAL SERVICE ASSISTANT IV	CS	SR11	03	P	1.00	N	27,396	\$ 41,040	Y	N	0		
220	RH	07/08/14	3/31/2015	120622	ELECTRICIAN I	E	SRNA	01	P	1.00	N	44,544	\$ 54,720	Y	N	0		
220	RH	07/01/12	3/31/2015	120626	ELECTRICIAN I	E	SRNA	01	P	1.00	N	44,544	\$ -	Y	N	0		
220	RH	03/06/14	3/31/2015	121151	ELECTRICIAN	E	SRNA	01	P	1.00	N	49,320	\$ -	Y	N	0		
220	RH	03/06/14	3/31/2015	121153	ELECTRICIAN	E	SRNA	10	P	1.00	N	49,320	\$ -	Y	N	0		
220	RH	08/25/14	3/31/2015	121268	PROGRAM SPECIALIST	E	SRNA	13	T	1.00	N	45,576	\$ -	Y	N	0		
220	RH	08/25/14	3/31/2015	121269	PROGRAM SPECIALIST	E	SRNA	13	T	1.00	N	45,576	\$ -	Y	N	0		
220	RH		3/31/2015	93701K	PUBLIC HOUSING SUPERVISOR V				P	1.00	N	76,968	\$ -					
220	RH		3/31/2015	93702K	PUBLIC HOUSING SUPERVISOR V				P	1.00	N	76,968	\$ -					
220	RH		3/31/2015	93703K	PUBLIC HOUSING SUPERVISOR V				P	1.00	N	76,968	\$ -					
220	RH		3/31/2015	93704K	PUBLIC HOUSING SUPERVISOR V				P	1.00	N	76,968	\$ -					
220	RH		3/31/2015	93705K	PUBLIC HOUSING SPECIALIST I				P	1.00	N	36,024	\$ -					
220	RH		3/31/2015	93706K	PUBLIC HOUSING SPECIALIST I				P	1.00	N	36,024	\$ -					
220	RH		3/31/2015	93707K	PUBLIC HOUSING SPECIALIST I				P	1.00	N	36,024	\$ -					
220	RH		3/31/2015	93708K	PUBLIC HOUSING SPECIALIST I				P	1.00	N	36,024	\$ -					

Department of Human Services  
Vacancy Report as of November 30, 2014

Table 13

220	RH	09/01/12	3/31/2015	3490	BUILDING MAINTENANCE WOR	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0	
220	RH		3/31/2015	94754K	CARPENTER				P	1.00	N	45,012	\$ -				
220	RH		3/31/2015	94756K	BUILDING MAINT WORKER II				P	1.00	N	47,268	\$ -				
220	RH		3/31/2015	94757K	BUILDING MAINT HELPER				P	1.00	N	36,960	\$ -				
220	RH		3/31/2015	94758K	SECRETARY I				P	1.00	N	30,036	\$ -				
220	RH		3/31/2015	94759K	ACCOUNT CLERK II				P	1.00	N	24,668	\$ -				
220	RH		3/31/2015	94760K	ACCOUNT CLERK II				P	1.00	N	24,668	\$ -				
220	RH		3/31/2015	94761K	FAMILY SELF-SUFFICIENCY COORD				T	1.00	N	45,576	\$ -				
220	RH		3/31/2015	94762K	FAMILY SELF-SUFFICIENCY COORD				T	1.00	N	45,576	\$ -				
220	RH		3/31/2015	94765K	PROGRAM SPECIALIST				T	1.00	N	45,576	\$ -				
220	RH		3/31/2015	94766K	PROGRAM SPECIALIST				T	1.00	N	45,576	\$ -				
220	RH		3/31/2015	94767K	PROGRAM SPECIALIST				T	0.50	N	22,788	\$ -				
220	RH		3/31/2015	95751K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95752K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95753K	PUBLIC HOUSING SPECIALIST				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95754K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95755K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95756K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95757K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
220	RH		3/31/2015	95758K	PUBLIC HOUSING SPECIALIST II				P	1.00	W	38,988	\$ -				
222	RA	05/01/13	3/31/2015	2803	PUBLIC HOUSING SUPERVISOR I	CS	SR22	23	P	0.25	A	15,420	\$ 16,230	Y	N	0	
222	RA	05/01/13	3/31/2015	2803	PUBLIC HOUSING SUPERVISOR I	CS	SR22	23	P	0.75	N	46,260	\$ 48,690	Y	N	0	
222	RA	01/05/08	3/31/2015	14977	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	24,384	\$ 24,684	Y	N	0	
222	RA	12/17/12	3/31/2015	23029	PUBLIC HOUSING SPECIALIST II	CS	SR18	13	P	1.00	N	37,044	\$ 38,988	Y	N	0	
222	RA	06/17/13	3/31/2015	27584	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	32,064	\$ 33,756	Y	N	0	
222	RA	06/02/14	3/31/2015	28655	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	26,364	\$ 26,700	Y	N	0	
222	RA	06/01/09	3/31/2015	41280	PUBLIC HOUSING SUPERVISOR I	CS	SR24	23	P	1.00	N	48,744	\$ 57,708	Y	N	0	
222	RA	11/28/12	3/31/2015	42526	PUBLIC HOUSING SPECIALIST I	CS	SR16	13	T	1.00	N	37,044	\$ 36,024	Y	N	0	
222	RA	06/05/10	3/31/2015	100895	RESEARCH & COUNSELING ASST	E	SRNA	13	T	1.00	N	45,576	\$ 60,024	Y	N	0	
222	RA	08/01/13	3/31/2015	101214	HOUSING QUAL STDS INSP III	CS	SR17	04	T	1.00	N	40,548	\$ 44,412	Y	N	0	
222	RA	07/01/09	3/31/2015	111419	OFFICE ASSISTANT IV	CS	SR10	03	P	1.00	N	26,364	\$ 39,480	Y	N	0	
222	RA	09/29/12	3/31/2015	111466	PUBLIC HOUSING SPECIALIST II	CS	SR18	13	P	1.00	N	38,520	\$ 40,548	Y	N	0	
222	RA	07/16/14	3/31/2015	119190	HOUSING QUAL STDS INSP I	CS	SR13	03	T	1.00	N	32,064	\$ 33,720	Y	N	2	
222	RA	07/09/13	3/31/2015	119198	HOUSING QUAL STDS INSPECTC	CS	SR15	03	T	1.00	N	32,064	\$ 49,932	Y	N	0	
222	RA	01/04/12	3/31/2015	119199	HOUSING QUAL STDS INSPECTC	CS	SR13	03	T	1.00	N	37,512	\$ 39,480	Y	N	0	
224	HS	06/10/14	3/31/2015	119182	SECRETARY I	CS	SR12	03	P	1.00	A	31,212	\$ 31,212	Y	N	0	2
224	HS		3/31/2015	94001K	PROGRAM SPECIALIST IV				P	1.00	A	45,576	\$ -				1
229	HA	10/16/14	3/31/2015	5854	ACCOUNTANT III	CS	SR20	13	P	1.00	W	37,044	\$ 45,576	Y	N	0	
229	HA	10/11/14	3/31/2015	6627	PERSONNEL CLERK IV	CS	SR11	63	P	1.00	N	32,064	\$ 29,988	Y	N	0	
229	HA	01/18/14	3/31/2015	6787	HOUSING HEAVY TRUCK DRIVER	E	SRNA	01	P	1.00	N	39,972	\$ 40,776	Y	N	0	
229	HA	10/08/13	3/31/2015	7994	ACCOUNT CLERK V	CS	SR15	03	P	1.00	W	32,064	\$ 41,040	Y	N	0	
229	HA	05/02/13	3/31/2015	8635	ENGINEER IV	CS	SR24	13	P	1.00	N	62,412	\$ 51,312	Y	N	0	
229	HA	02/18/09	3/31/2015	8751	PUBLIC HOUSING SUPVR VI	CS	SR26	23	P	1.00	N	52,728	\$ 55,500	Y	N	0	
229	HA	01/24/13	3/31/2015	10887	HOUSING ENGINEER V	E	SRNA	23	P	1.00	N	69,588	\$ 57,708	Y	N	0	
229	HA	01/01/14	3/31/2015	30111	PERSONNEL MGMT SPECIALIST	CS	SR20	73	P	1.00	N	43,296	\$ 47,400	Y	N	0	
229	HA	07/01/05	3/31/2015	31664	PROCUREMENT & SUPPLY SPCL	CS	SR20	13	P	1.00	W	40,020	\$ 40,920	Y	N	0	
229	HA	10/08/14	3/31/2015	31791	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	28,536	\$ 27,768	Y	N	0	
229	HA	12/31/13	3/31/2015	41254	SECRETARY I	CS	SR12	03	P	1.00	N	36,072	\$ 39,480	Y	N	0	
229	HA	09/16/14	3/31/2015	41265	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	N	32,064	\$ 36,468	Y	N	0	TEMP vacancy
229	HA	05/22/13	3/31/2015	41416	AIR CONDITIONING MECHANIC	CS	BC10	01	P	1.00	N	46,236	\$ 46,236	Y	N	0	
229	HA	06/20/11	3/31/2015	51784	OFFICE ASSISTANT III	CS	SR08	03	T	1.00	N	24,384	\$ 33,756	Y	N	0	
229	HA	09/01/05	3/31/2015	100886	HOUSING DEVELOPMENT SPCLT	E	SRNA	13	T	1.00	W	51,312	\$ 56,040	Y	N	0	
229	HA	06/01/13	3/31/2015	100913	HEARINGS ASST	E	SRNA	03	T	1.00	N	49,344	\$ 33,758	Y	N	0	
229	HA	01/01/14	3/31/2015	100917	HSG COMPLIANCE & EVA SPCLT	E	SRNA	13	T	1.00	N	52,728	\$ 43,812	Y	N	0	



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220	RH	09/01/12	3/31/2015	3490	BUILDING MAINTENANCE WOR	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
229	HA	03/01/10	3/31/2015	100986	PROP MGMT COORD II	E	SRNA	13	T	1.00	N	75,960	\$ 75,960	Y	N	0		
229	HA	02/08/13	3/31/2015	101072	PUBLIC HOUSING MANAGER	E	SRNA	93	T	1.00	N	75,996	\$ 79,992	Y	N	0		
229	HA	04/29/08	3/31/2015	102041	HOUSING INFORMATION OFFIC	E	SRNA	73	T	1.00	W	58,488	\$ 58,488	N	N	0		
229	HA	08/01/07	3/31/2015	102676	HOUSING ENGINEER IV	E	SRNA	13	T	1.00	W	48,744	\$ 67,524	Y	N	0		
229	HA	03/16/12	3/31/2015	103024	CONTRACT ADMINISTRATOR	E	SRNA	13	T	1.00	N	66,504	\$ 70,000	Y	N	0		
229	HA	10/01/14	3/31/2015	103036	RESIDENT SERVICES PRGM SPCL	E	SRNA	13	T	1.00	N	43,296	\$ 40,548	Y	N	0		
229	HA	01/19/11	3/31/2015	103045	HOMELESS COORDINATOR	E	SRNA	13	T	1.00	N	68,285	\$ 67,596	Y	N	0		
229	HA	07/13/13	3/31/2015	106429	INFORMATION TECHNOL SPCLT	CS	SR22	13	T	1.00	N	43,296	\$ 47,400	Y	N	0		
229	HA	04/25/11	3/31/2015	117691	CONTRACT SPECIALIST	E	SRNA	13	T	1.00	N	45,576	\$ 49,332		N	0		
229	HA	09/30/08	3/31/2015	117850	PUBLIC HOUSING SPECIALIST II	CS	SR16	13	T	1.00	N	32,928	\$ 42,144	Y	N	0		
229	HA	04/18/14	3/31/2015	117929	PROPERTY MANAGEMENT SPCL	E	SRNA	13	T	1.00	N	45,036	\$ 50,003	Y	N	0		
229	HA	12/09/11	3/31/2015	120410	HOUSING BLDG CONSTRCTN IN	E	SRNA	03	T	1.00	W	37,512	\$ -	Y	N	0		
229	HA	03/13/14	3/31/2015	121147	ACCOUNTANT III	CS	SR20	13	P	1.00	W	42,132	\$ -	Y	N	0		
229	HA		3/31/2015	94853K	ACCOUNT CLERK II				P	1.00	W	25,668	\$ -					
229	HA		3/31/2015	94854K	ASST CHIEF FINANCIAL MGT ADVSR				P	1.00	W	75,960	\$ -					
229	HA		3/31/2015	94855K	CONSTRUCTION COORDINATOR				T	1.00	W	55,500	\$ -					
229	HA		3/31/2015	94856K	CONSTRUCTION COORDINATOR				T	1.00	W	55,500	\$ -					
229	HA		3/31/2015	94857K	CONSTRUCTION COORDINATOR				T	1.00	W	55,500	\$ -					
229	HA		3/31/2015	94858K	CONTRACT ASSISTANT				T	1.00	W	45,576	\$ -					
229	HA		3/31/2015	94859K	CONTRACT ASSISTANT				T	1.00	W	45,576	\$ -					
229	HA		3/31/2015	95851K	CONSTRUCTION INSPECTOR II-FY15				T	1.00	W	39,480	\$ -					
229	HA		3/31/2015	95852K	CONSTRUCTION INSPECTOR II-FY15				T	1.00	W	39,480	\$ -					
229	HA		3/31/2015	95853K	PERS MGMT SPCLT IV - FY2015				P	1.00	W	45,476	\$ -					
229	HA		3/31/2015	95854K	SECRETARY I				P	1.00	W	30,036	\$ -					
229	HA		3/31/2015	95855K	RESIDENT SERVICES COORDINATOR				T	1.00	W	45,576	\$ -					
229	HA		3/31/2015	95856K	RESIDENT SERVICES COORDINATOR				T	1.00	W	45,576	\$ -					
229	HA		3/31/2015	95857K	RESIDENT SERVICES COORDINATOR				T	1.00	W	45,576	\$ -					
229	HA		3/31/2015	95858K	CERTIFIED PUBLIC ACCOUNTANT				P	1.00	N	75,000	\$ -					
229	HA		3/31/2015	95859K	CERTIFIED PUBLIC ACCOUNTANT				P	1.00	N	75,000	\$ -					
229	HA		3/31/2015	95860K	CERTIFIED PUBLIC ACCOUNTANT				P	1.00	N	75,000	\$ -					
229	HA		3/31/2015	95861K	CERTIFIED PUBLIC ACCOUNTANT				P	1.00	N	75,000	\$ -					
229	HA		3/31/2015	96904K	HOUSING MAINTENANCE MANAGER				T	1.00	N	52,728	\$ -					
229	HA		3/31/2015	96908K	CLERK III				T	1.00	N	24,384	\$ -					
236	LC	05/01/14	3/31/2015	1675	ELIGIBILITY WORKER I	CS	SR12	03	P	0.57	A	17,791	\$ 17,791	Y	N	0		2
236	LC	05/01/14	3/31/2015	1675	ELIGIBILITY WORKER I	CS	SR12	03	P	0.43	N	13,421	\$ 13,421	Y	N	0		2
236	LC	08/20/14	3/31/2015	1681	ELIGIBILITY WORKER I	CS	SR12	03	P	0.58	A	17,421	\$ 18,117	Y	N	0		1
236	LC	08/20/14	3/31/2015	1681	ELIGIBILITY WORKER I	CS	SR12	03	P	0.42	N	12,615	\$ 13,119	Y	N	0		1
236	LC	11/29/14	3/31/2015	1691	ELIGIBILITY WKR III	CS	SR16	03	P	0.57	A	27,387	\$ 28,482	Y	N	0		2
236	LC	11/29/14	3/31/2015	1691	ELIGIBILITY WKR III	CS	SR16	03	P	0.43	N	20,661	\$ 21,486	Y	N	0		2
236	LC	11/26/14	3/31/2015	1700	ELIGIBILITY WKR I	CS	SR12	03	P	0.57	A	17,121	\$ 17,805	Y	N	0		2
236	LC	11/26/14	3/31/2015	1700	ELIGIBILITY WKR I	CS	SR12	03	P	0.43	N	12,915	\$ 13,431	Y	N	0		2
236	LC	10/16/14	3/31/2015	1739	SECRETARY I	CS	SR12	03	P	0.56	A	18,903	\$ 19,663	Y	N	0		3
236	LC	10/16/14	3/31/2015	1739	SECRETARY I	CS	SR12	03	P	0.44	N	14,853	\$ 15,449	Y	N	0		3
236	LC	07/10/14	3/31/2015	5583	OFFICE ASSISTANT I	CS	SR08	03	P	0.57	A	21,642	\$ 22,510	Y	N	0		4
236	LC	07/10/14	3/31/2015	5583	OFFICE ASSISTANT I	CS	SR08	03	P	0.43	N	16,326	\$ 16,982	Y	N	0		4
236	LC	10/31/14	3/31/2015	6385	ELIGIBILITY WKR V	CS	SR20	04	P	0.57	A	25,315	\$ 26,327	Y	N	0		3
236	LC	10/31/14	3/31/2015	6385	ELIGIBILITY WKR V	CS	SR20	04	P	0.43	N	19,097	\$ 19,861	Y	N	0		3
236	LC	11/03/14	3/31/2015	6391	SECRETARY I	CS	SR12	03	P	0.57	A	17,791	\$ 18,502	Y	N	0	Temp vacancy NT	3
236	LC	11/03/14	3/31/2015	6391	SECRETARY I	CS	SR12	03	P	0.43	N	13,421	\$ 13,958	Y	N	0	Temp vacancy NT	3
236	LC	11/01/14	3/31/2015	7710	ELIGIBILITY WKR III	CS	SR12	03	P	0.57	A	29,604	\$ 30,787	Y	N	0		1
236	LC	11/01/14	3/31/2015	7710	ELIGIBILITY WKR III	CS	SR12	03	P	0.43	N	22,332	\$ 23,225	Y	N	0		1
236	LC	02/07/14	3/31/2015	13235	ELIGIBILITY WKR I	CS	SR12	03	P	0.57	A	17,791	\$ 17,791	Y	N	0		3
236	LC	02/07/14	3/31/2015	13235	ELIGIBILITY WKR I	CS	SR12	03	P	0.43	N	13,421	\$ 13,421	Y	N	0		3



















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Table 13

220	RH	09/01/12	3/31/2015	3490	BUILDING MAINTENANCE WOR	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
902	IA	02/19/14	3/31/2015	121018	OFFICE ASSISTANT III	CS	SR08	03	P	0.50	N	12,834	\$ -	Y	N	0		3
902	IA	03/19/14	3/31/2015	121175	INVESTIGATOR IV	CS	SR22	13	P	0.50	A	23,700	\$ -	Y	N	0		2
902	IA	03/19/14	3/31/2015	121175	INVESTIGATOR IV	CS	SR22	13	P	0.50	N	23,700	\$ -	Y	N	0		2
902	IA	01/00/00	3/31/2015	121297	HIPAA PROJECT MANAGER	CS	SR24	13	T	0.50	A	37,980	\$ -	Y	N	0		1
902	IA	01/00/00	3/31/2015	121297	HIPAA PROJECT MANAGER	CS	SR24	13	T	0.50	N	37,980	\$ -	Y	N	0		1
902	IA		3/31/2015	91257H	SOCIAL WORKER V				P	0.50	A	28,860	\$ -					3
902	IA		3/31/2015	91257H	SOCIAL WORKER V				P	0.50	N	28,860	\$ -					3
902	IA		3/31/2015	91258H	REGISTERED NURSE V				P	0.25	A	22,952	\$ -					3
902	IA		3/31/2015	91258H	REGISTERED NURSE V				P	0.75	N	63,936	\$ -					3
902	IA		3/31/2015	91269H	SOCIAL WORKER IV				P	0.50	A	23,700	\$ -					4
902	IA		3/31/2015	91269H	SOCIAL WORKER IV				P	0.50	N	23,700	\$ -					4
902	IA		3/31/2015	91270H	CONTRACTS SPECIALIST (MQD)				P	0.50	A	23,700	\$ -					4
902	IA		3/31/2015	91270H	CONTRACTS SPECIALIST (MQD)				P	0.50	N	23,700	\$ -					4
902	IA		3/31/2015	92508K	ACCOUNTANT IV				T	0.10	A	4,740	\$ -					3
902	IA		3/31/2015	92508K	ACCOUNTANT IV				T	0.90	N	42,660	\$ -					3
902	IA		3/31/2015	94559K	PHARMACIST III				P	0.25	B	17,349	\$ -					1
902	IA		3/31/2015	94559K	PHARMACIST III				P	0.25	N	17,349	\$ -					1
902	IA		3/31/2015	94560K	DENTIST VI				P	0.06	B	4,356	\$ -					1
902	IA		3/31/2015	94560K	DENTIST VI				P	0.19	N	13,068	\$ -					1
902	IA		3/31/2015	94563K	PROJECT MANAGER				T	0.10	A	7,000	\$ -					3
902	IA		3/31/2015	94563K	PROJECT MANAGER				T	0.90	N	63,000	\$ -					3
902	IA		3/31/2015	94564K	SYSTEM ARCHITECT				T	0.10	A	7,500	\$ -					3
902	IA		3/31/2015	94564K	SYSTEM ARCHITECT				T	0.90	N	67,500	\$ -					3
902	IA		3/31/2015	94565K	BUSINESS ANALYST				T	0.10	A	5,336	\$ -					3
902	IA		3/31/2015	94565K	BUSINESS ANALYST				T	0.90	N	48,028	\$ -					3
902	IA		3/31/2015	94566K	BUSINESS ANALYST				T	0.10	A	5,336	\$ -					3
902	IA		3/31/2015	94566K	BUSINESS ANALYST				T	0.90	N	48,028	\$ -					3
902	IA		3/31/2015	94567K	BUSINESS ANALYST				T	0.10	A	5,336	\$ -					3
902	IA		3/31/2015	94567K	BUSINESS ANALYST				T	0.90	N	48,028	\$ -					3
902	IA		3/31/2015	94568K	BUSINESS ANALYST				T	0.10	A	5,336	\$ -					4
902	IA		3/31/2015	94568K	BUSINESS ANALYST				T	0.90	N	48,028	\$ -					4
902	IA		3/31/2015	94569K	TECHNICAL INTERFACE SPCLT				T	0.10	A	5,336	\$ -					3
902	IA		3/31/2015	94569K	TECHNICAL INTERFACE SPCLT				T	0.90	N	48,028	\$ -					3
902	IA		3/31/2015	94570K	TECHNICAL INTERFACE SPCLT				T	0.10	A	5,336	\$ -					3
902	IA		3/31/2015	94570K	TECHNICAL INTERFACE SPCLT				T	0.90	N	48,028	\$ -					3
902	IA		3/31/2015	94571K	AUDITOR V				P	0.50	A	26,682	\$ -					3
902	IA		3/31/2015	94571K	AUDITOR V				P	0.50	N	26,682	\$ -					3
902	IA		3/31/2015	94573K	REGISTERED NURSE IV				P	0.25	A	20,493	\$ -					4
902	IA		3/31/2015	94573K	REGISTERED NURSE IV				P	0.75	N	61,479	\$ -					4
902	IA		3/31/2015	94574K	PROGRAM BUDGET ANALYST IV				P	0.50	A	23,700	\$ -					2
902	IA		3/31/2015	94574K	PROGRAM BUDGET ANALYST IV				P	0.50	N	23,700	\$ -					2
902	IA		3/31/2015	94575K	PROGRAM EVALUATION ANALYST IV				P	0.50	A	23,700	\$ -					3
902	IA		3/31/2015	94575K	PROGRAM EVALUATION ANALYST IV				P	0.50	N	23,700	\$ -					3
903	FA	04/01/14	3/31/2015	1637	PRGM & BUDGET ANALYSIS MG	CS	EM05	35	P	1.00	A	103,716	\$ 103,716	Y	N	0		2
903	FA	04/26/14	3/31/2015	1702	INVESTIGATOR IV	CS	SR22	13	P	0.55	A	26,070	\$ 26,070	Y	N	0		filled 12/16/14
903	FA	04/26/14	3/31/2015	1702	INVESTIGATOR IV	CS	SR22	13	P	0.45	N	21,330	\$ 21,330	Y	N	0		filled 12/16/14
903	FA	09/16/14	3/31/2015	17404	ELIGIBILITY PROGRAM SPCLT III	CS	SR20	13	P	0.66	A	28,916	\$ 28,916	Y	N	0		2
903	FA	09/16/14	3/31/2015	17404	ELIGIBILITY PROGRAM SPCLT III	CS	SR20	13	P	0.34	N	14,896	\$ 14,896	Y	N	0		2
903	FA	08/01/12	3/31/2015	26394	STAFF SERVICES SUPVR II	CS	SR16	03	P	0.53	A	18,584	\$ 18,584	Y	N	0		2
903	FA	08/01/12	3/31/2015	26394	STAFF SERVICES SUPVR II	CS	SR16	03	P	0.47	N	16,480	\$ 16,480	Y	N	0		2
903	FA	05/18/12	3/31/2015	27673	STAFF SERVICES SUPVR II	CS	SR16	03	P	0.57	A	25,315	\$ 25,315	Y	N	0		4
903	FA	05/18/12	3/31/2015	27673	STAFF SERVICES SUPVR II	CS	SR16	03	P	0.43	N	19,097	\$ 19,097	Y	N	0		4
903	FA	11/06/13	3/31/2015	29836	INVESTIGATOR VI	CS	SR26	93	P	0.53	A	29,415	\$ 29,415	Y	N	0		2

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220	RH	09/01/12	3/31/2015	3490	BUILDING MAINTENANCE WOR	E	SRNA	01	P	1.00	N	44,544	\$ 44,544	Y	N	0		
903	FA	11/06/13	3/31/2015	29836	INVESTIGATOR VI	CS	SR26	93	P	0.47	N	26,085	\$ 26,085	Y	N	0		2
903	FA	05/16/13	3/31/2015	35194	ELIGIBILITY WKR IV	CS	SR18	03	P	0.53	A	23,538	\$ 23,538	Y	N	0		3
903	FA	05/16/13	3/31/2015	35194	ELIGIBILITY WKR IV	CS	SR18	03	P	0.47	N	20,874	\$ 20,874	Y	N	0		3
903	FA	04/01/13	3/31/2015	45473	OFFICE ASSISTANT III	CS	SR08	03	P	0.50	A	15,018	\$ 15,018	Y	N	0		3
903	FA	04/01/13	3/31/2015	45473	OFFICE ASSISTANT III	CS	SR08	03	P	0.50	N	15,018	\$ 15,018	Y	N	0		3
903	FA	06/30/12	3/31/2015	46867	SELF-SUFF/SUPP SVCS MGR	CS	EM05	35	P	0.50	A	49,884	\$ 49,884	Y	N	0		1
903	FA	06/30/12	3/31/2015	46867	SELF-SUFF/SUPP SVCS MGR	CS	EM05	35	P	0.50	N	49,884	\$ 49,884	Y	N	0		1
903	FA	02/21/14	3/31/2015	121158	OFFICE ASSISTANT III	CS	SR08	03	P	0.53	A	13,604	\$ -	Y	N	0		filled 1/5/15
903	FA	02/21/14	3/31/2015	121158	OFFICE ASSISTANT III	CS	SR08	03	P	0.47	N	12,064	\$ -	Y	N	0		filled 1/5/15
903	FA	02/21/14	3/31/2015	121159	INVESTIGATOR IV	CS	SR22	13	P	0.53	A	24,155	\$ -	Y	N	0		3
903	FA	02/21/14	3/31/2015	121159	INVESTIGATOR IV	CS	SR22	13	P	0.47	N	21,431	\$ -	Y	N	0		3
903	FA		3/31/2015	30104K	ACCOUNTANT IV				P	0.57	A	24,679	\$ -					4
903	FA		3/31/2015	30104K	ACCOUNTANT IV				P	0.43	N	19,598	\$ -					4
904	AA	04/01/13	3/31/2015	26377	ELIGIBILITY WKR IV	CS	SR18	03	P	0.55	A	20,882	\$ 23,476	Y	Y	1		2
904	AA	04/01/13	3/31/2015	26377	ELIGIBILITY WKR IV	CS	SR18	03	P	0.45	N	17,086	\$ 19,208	Y	Y	1		2
904	AA	06/30/14	3/31/2015	26379	ELIGIBILITY WKR IV	CS	SR18	03	P	0.55	A	26,426	\$ 26,426	Y	N	0		2
904	AA	06/30/14	3/31/2015	26379	ELIGIBILITY WKR IV	CS	SR18	03	P	0.45	N	21,622	\$ 21,622	Y	N	0		2
904	AA	01/06/14	3/31/2015	27912	ELIGIBILITY WKR V	CS	SR20	04	P	0.55	A	24,097	\$ 32,142	Y	N	0		1
904	AA	01/06/14	3/31/2015	27912	ELIGIBILITY WKR V	CS	SR20	04	P	0.45	N	19,715	\$ 26,298	Y	N	0		1
904	AA	06/09/14	3/31/2015	30532	ELIGIBILITY WKR IV	CS	SR18	03	P	0.55	A	28,565	\$ 28,565	Y	N	0		2
904	AA	06/09/14	3/31/2015	30532	ELIGIBILITY WKR IV	CS	SR18	03	P	0.45	N	23,371	\$ 23,371	Y	N	0		2
904	AA	09/16/14	3/31/2015	23579	ELIGIBILITY WKR V	CS	SR20	04	P	0.55	A	32,142	\$ 33,429	Y	N	0		1
904	AA	09/16/14	3/31/2015	23579	ELIGIBILITY WKR V	CS	SR20	04	P	0.45	N	26,298	\$ 27,351	Y	N	0		1
904	AA	03/01/10	3/31/2015	23672	INFORMATION TECHNOL SPCLT	CS	SR20	04	P	0.65	A	30,810	\$ 41,083	Y	N	0		3
904	AA	03/01/10	3/31/2015	23672	INFORMATION TECHNOL SPCLT	CS	SR20	04	P	0.35	N	16,590	\$ 22,121	Y	N	0		3
904	AA	10/01/14	3/31/2015	34005	PROGRAM BUDGET ANALYST V	CS	SR24	93	P	1.00	A	70,188	\$ 75,960	Y	N	0		Committed
904	AA	08/11/14	3/31/2015	29900	OFFICE ASSISTANT III	CS	SR08	03	P	1.00	A	28,836	\$ 29,988	Y	N	0		2
904	AA	08/18/14	3/31/2015	30230	ACCOUNTANT III	CS	SR20	13	P	1.00	A	45,576	\$ 49,308	Y	N	0		Filled
904	AA	08/01/14	3/31/2015	34890	COMPUTER OPERATOR III	CS	SR17	03	P	0.65	A	32,456	\$ 33,751	Y	N	0		3
904	AA	08/01/14	3/31/2015	34890	COMPUTER OPERATOR III	CS	SR17	03	P	0.35	N	17,476	\$ 18,173	Y	N	0		3
904	AA	08/01/12	3/31/2015	37687	COMPUTER OPERATOR II	CS	SR15	03	P	0.65	A	21,941	\$ 30,014	Y	N	0		4
904	AA	08/01/12	3/31/2015	37687	COMPUTER OPERATOR II	CS	SR15	03	P	0.35	N	11,815	\$ 16,162	Y	N	0		4
904	AA	11/25/14	3/31/2015	121540	SECRETARY I	E	SRNA	13	T	1.00	A	30,036	\$ -	Y	N	0		1
904	AA	09/09/13	3/31/2015	28228	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.65	A	30,810	\$ 30,810	Y	N	0		2
904	AA	09/09/13	3/31/2015	28228	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.35	N	16,590	\$ 16,590	Y	N	0		2
904	AA	12/20/13	3/31/2015	23222	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.65	A	30,810	\$ 17,355	Y	N	0		2
904	AA	12/20/13	3/31/2015	23222	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.35	N	16,590	\$ 9,345	Y	N	0		2
904	AA	05/09/12	3/31/2015	14144	INFORMATION TECHNOL SPCLT	CS	SR24	13	P	0.65	A	34,687	\$ 25,662	Y	N	0		2
904	AA	05/09/12	3/31/2015	14144	INFORMATION TECHNOL SPCLT	CS	SR24	13	P	0.35	N	18,677	\$ 13,818	Y	N	0		2
904	AA	01/01/14	3/31/2015	15304	INFORMATION TECHNOL SPCLT	CS	SR26	13	P	0.65	A	37,518	\$ 55,520	Y	N	0		1
904	AA	01/01/14	3/31/2015	15304	INFORMATION TECHNOL SPCLT	CS	SR26	13	P	0.35	N	20,202	\$ 29,896	Y	N	0		1
904	AA	09/19/11	3/31/2015	118570	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.65	A	30,810	\$ 19,523	Y	N	0		3
904	AA	09/19/11	3/31/2015	118570	INFORMATION TECHNOL SPCLT	CS	SR22	13	P	0.35	N	16,590	\$ 10,513	Y	N	0		3
904	AA	07/08/14	3/31/2015	31863	PERSONNEL CLERK IV	CS	SR11	63	P	1.00	A	30,036	\$ 31,236	Y	N	0		1

Department of Human Services  
Personnel Separations from July 1, 2013 to November 30, 2014

Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
220	RH	8/12/2014	5475	PubHsgSp 1	N	SR16C	13	P	N	1.00	43,872	1.00	\$ 37,464
220	RH	7/8/2013	5859	Gen Labr 1	N	BC02A	01	P	N	1.00	33,228	1.00	\$ 33,228
220	RH	9/4/2013	6693	PubHsgSu 4	N	SR22F	13	P	N	1.00	48,744	1.00	\$ 53,364
220	RH	6/27/2014	6786	BldgMtWkr1	N	BC09A	01	P	N	1.00	44,544	1.00	\$ 46,344
220	RH	7/31/2014	8047	Carpenter1	N	BC09A	01	P	N	1.00	48,096	1.00	\$ 46,344
220	RH	7/23/2013	8719	Secy 1	N	SR12A	63	T	N	1.00	28,536	1.00	\$ 18,483
220	RH	4/25/2014	8834	CrftTradWk	Y	SRNA	01	T	N	1.00	44,544	1.00	\$ 46,344
220	RH	11/12/2014	8843	CrftTradWk	Y	SRNA	01	T	N	1.00	44,544	1.00	\$ 46,344
220	RH	7/16/2013	8849	PubHsgSu 4	N	SR22F	23	P	N	1.00	48,744	1.00	\$ 53,364
220	RH	8/31/2014	9612	Gen Labr 2	N	BC03A	01	P	N	1.00	34,164	1.00	\$ 35,544
220	RH	11/30/2014	9619	Secy 1	N	SR12I	03	P	N	1.00	37,512	1.00	\$ 42,684
220	RH	11/30/2014	10377	BldgMtWkr1	N	BC09A	01	P	N	1.00	44,544	1.00	\$ 47,268
220	RH	11/1/2013	10866	CrftTradWk	Y	SRNA	01	T	N	1.00	44,544	1.00	\$ 45,432
220	RH	4/30/2014	10933	BldgMtWkr1	N	BC09A	01	P	N	1.00	44,544	1.00	\$ 46,344
220	RH	12/30/2013	11626	BldgMtWkr2	N	WS09A	01	P	N	1.00	47,268	1.00	\$ 48,216
220	RH	10/10/2014	14976	CrftTradWk	Y	SRNA	01	T	N	1.00	47,268	1.00	\$ 50,160
220	RH	10/2/2014	15485	Gen Labr 1	N	BC02A	01	P	N	1.00	33,228	1.00	\$ 34,560
220	RH	7/26/2013	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	46,860	1.00	\$ 23,987
220	RH	10/25/2013	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	46,860	1.00	\$ 23,987
220	RH	1/24/2014	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	46,860	1.00	\$ 24,947
220	RH	2/11/2014	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	46,860	1.00	\$ 24,947
220	RH	10/31/2013	21546	PubHsgSu 4	N	SR22D	23	P	W	1.00	45,036	1.00	\$ 49,308
220	RH	5/31/2014	22432	BldgMtHlpr	N	BC05A	01	P	N	1.00	36,960	1.00	\$ 38,460
220	RH	1/23/2014	22433	CrftTradWk	Y	SRNA	01	T	N	1.00	36,960	1.00	\$ 50,304
220	RH	10/31/2013	23050	PubHsgSu 3	N	SR20C	13	P	N	1.00	40,020	1.00	\$ 43,812
220	RH	5/5/2014	23696	PubHsgSp 1	N	SR16C	13	P	N	1.00	36,096	1.00	\$ 37,464
220	RH	10/31/2014	35172	BldgMtWkr1	N	BC09A	01	P	N	1.00	44,544	1.00	\$ 44,544
220	RH	11/26/2014	39983	Gen Labr 1	N	BC02A	01	P	N	1.00	33,228	1.00	\$ 33,228
220	RH	7/8/2013	41349	PubHsgSu 4	N	SR22C	13	P	N	1.00	43,296	1.00	\$ 47,400
220	RH	8/12/2013	41667	SocSvcAst4	N	SR11A	63	T	N	1.00	36,072	1.00	\$ 17,741

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220	RH	11/8/2013	41667	SocSvcAst4	N	SR11A	63	T	N	1.00	36,072	1.00	\$ 17,741
220	RH	1/2/2014	41667	SocSvcAst4	N	SR11A	63	T	N	1.00	36,072	1.00	\$ 17,741
220	RH	10/24/2014	44184	OffcAsst 3	N	SR08A	03	P	N	1.00	29,652	1.00	\$ 26,700
222	RA	7/31/2013	101214	HQSI III	N	SR17F	04	T	N	1.00	40,548	1.00	\$ 44,412
222	RA	8/12/2014	111470	PubHsgSp 1	N	SR16C	73	T	N	1.00	32,928	1.00	\$ 23,053
222	RA	8/29/2014	111470	PubHsgSp 1	N	SR16C	73	T	N	1.00	32,928	1.00	23,053
222	RA	7/15/2014	119190	HsngQSI I	N	SR13B	03	T	N	1.00	32,064	1.00	33,720
222	RA	11/28/2014	119190	HsngQSI I	N	SR13A	63	T	N	1.00	32,064	1.00	19,981
224	HS	6/1/2014	102286	SocSvcProf	Y	SRNA	13	T	A	1.00	47,400	1.00	47,400
224	HS	6/1/2014	103021	SocSvcProf	Y	SRNA	13	T	A	1.00	51,300	1.00	51,300
224	HS	6/15/2014	103022	SocSvcProf	Y	SRNA	13	T	A	1.00	47,400	1.00	47,400
229	HA	3/20/2014	6627	Pers Clk 4	N	SR11A	63	T	N	1.00	32,064	1.00	17,741
229	HA	10/10/2014	6627	Pers Clk 4	N	SR11A	63	P	N	1.00	32,064	1.00	29,988
229	HA	1/17/2014	6787	HvyTkDrivr	N	BC07A	01	P	N	1.00	39,972	1.00	40,776
229	HA	12/31/2013	30111	Pms 4	N	SR22C	73	P	N	1.00	43,296	1.00	47,400
229	HA	6/10/2014	30111	Pms 3	N	SR20C	73	T	N	1.00	43,296	1.00	26,957
229	HA	7/17/2014	30111	Pms 3	N	SR20C	73	T	N	1.00	43,296	1.00	26,957
229	HA	10/7/2014	31791	OffcAsst 3	N	SR08B	03	P	N	1.00	28,536	1.00	27,768
229	HA	4/30/2014	41252	Accountnt4	N	SR22F	23	P	N	1.00	48,744	1.00	53,364
229	HA	12/30/2013	41254	Secy 1	N	SR12H	03	P	N	1.00	36,072	1.00	39,480
229	HA	12/31/2013	100917	SocSvcProf	Y	SRNA	13	T	N	1.00	52,728	1.00	43,812
229	HA	5/16/2014	102190	SocSvcProf	Y	SRNA	13	T	N	1.00	52,728	1.00	53,364
229	HA	9/30/2014	103036	SocSvcProf	Y	SRNA	13	T	N	1.00	43,296	1.00	40,548
229	HA	7/12/2013	106429	IT Spclt 4	N	SR22C	13	T	N	1.00	43,296	1.00	47,400
229	HA	11/15/2013	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	43,296	1.00	28,045
229	HA	2/14/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	43,296	1.00	29,171
229	HA	5/16/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	43,296	1.00	29,171
229	HA	8/14/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	43,296	1.00	29,171
229	HA	11/14/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	43,296	1.00	29,171
229	HA	11/29/2013	107932	SocSvcProf	Y	SRNA	13	T	N	1.00	45,576	1.00	47,400

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229	HA	1/17/2014	117929	SocSvcProf	Y	SRNA	73	T	N	1.00	45,036	1.00	30,771
229	HA	4/17/2014	117929	SocSvcProf	Y	SRNA	73	T	N	1.00	45,036	1.00	30,771
236	LC	4/30/2014	1675	EliWkr1	N	SR12B	03	P	A	0.57	17,791	0.57	31,212
236	LC	4/30/2014	1675	EliWkr1	N	SR12B	03	P	N	0.43	13,421	0.43	31,212
236	LC	1/2/2014	1679	EliWkr3	N	SR16C	03	P	A	0.57	21,642	0.57	37,968
236	LC	1/2/2014	1679	EliWkr3	N	SR16C	03	P	N	0.43	16,326	0.43	37,968
236	LC	8/19/2014	1681	EliWkr1	N	SR12A	03	P	A	0.58	17,421	0.58	31,236
236	LC	8/19/2014	1681	EliWkr1	N	SR12A	03	P	N	0.42	12,615	0.42	31,236
236	LC	11/28/2014	1691	EliWkr3	N	SR16I	03	P	A	0.57	27,387	0.57	49,968
236	LC	11/28/2014	1691	EliWkr3	N	SR16I	03	P	N	0.43	20,661	0.43	49,968
236	LC	8/15/2013	1700	EliWkr3	N	SR16A	63	T	A	0.57	17,121	0.57	21,581
236	LC	8/15/2013	1700	EliWkr3	N	SR16A	63	T	N	0.43	12,915	0.43	21,581
236	LC	11/15/2013	1700	EliWkr3	N	SR12A	63	T	A	0.57	17,121	0.57	18,483
236	LC	11/15/2013	1700	EliWkr3	N	SR12A	63	T	N	0.43	12,915	0.43	18,483
236	LC	2/14/2014	1700	EliWkr3	N	SR12A	63	T	A	0.57	17,121	0.57	18,483
236	LC	2/14/2014	1700	EliWkr3	N	SR12A	63	T	N	0.43	12,915	0.43	18,483
236	LC	11/25/2014	1700	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	31,236
236	LC	11/25/2014	1700	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	31,236
236	LC	12/20/2013	3781	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	12/20/2013	3781	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	1/13/2014	3781	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	1/13/2014	3781	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	7/9/2014	5583	OffcAsst 3	N	SR08K	03	P	A	0.57	21,642	0.57	39,492
236	LC	7/9/2014	5583	OffcAsst 3	N	SR08K	03	P	N	0.43	16,326	0.43	39,492
236	LC	12/30/2013	6385	EliWkr5	N	SR20H	04	P	A	0.57	25,315	0.57	54,012
236	LC	12/30/2013	6385	EliWkr5	N	SR20H	04	P	N	0.43	19,097	0.43	54,012
236	LC	11/30/2014	6408	EliWkr3	N	SR16E	03	P	A	0.57	23,393	0.57	42,684
236	LC	11/30/2014	6408	EliWkr3	N	SR16E	03	P	N	0.43	17,647	0.43	42,684
236	LC	3/5/2014	6409	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	30,036
236	LC	3/5/2014	6409	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	30,036

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236	LC	10/31/2014	7710	EliWkr3	N	SR16K	03	P	A	0.57	29,604	0.57	54,012
236	LC	10/31/2014	7710	EliWkr3	N	SR16K	03	P	N	0.43	22,332	0.43	54,012
236	LC	2/6/2014	13235	EliWkr1	N	SR12B	03	P	A	0.57	17,791	0.57	31,212
236	LC	2/6/2014	13235	EliWkr1	N	SR12B	03	P	N	0.43	13,421	0.43	31,212
236	LC	11/22/2013	14132	EliWkr3	N	SR16D	03	P	A	0.57	22,504	0.57	39,480
236	LC	11/22/2013	14132	EliWkr3	N	SR16D	03	P	N	0.43	16,976	0.43	39,480
236	LC	7/5/2013	14142	EliWkr3	N	SR16C	03	P	A	0.57	20,814	0.57	37,968
236	LC	7/5/2013	14142	EliWkr3	N	SR16C	03	P	N	0.43	15,702	0.43	37,968
236	LC	1/28/2014	17688	EliWkr3	N	SR16J	03	P	A	0.57	28,461	0.57	49,932
236	LC	1/28/2014	17688	EliWkr3	N	SR16J	03	P	N	0.43	21,471	0.43	49,932
236	LC	10/31/2014	17689	EliWkr1	N	SR12B	03	P	A	0.57	17,791	0.57	32,460
236	LC	10/31/2014	17689	EliWkr1	N	SR12B	03	P	N	0.43	13,421	0.43	32,460
236	LC	8/31/2013	19409	EliWkr5	N	SR20K	04	P	A	0.57	26,320	0.57	60,744
236	LC	8/31/2013	19409	EliWkr5	N	SR20K	04	P	N	0.43	19,856	0.43	60,744
236	LC	9/30/2014	21500	EliWkr5	N	SR20M	04	P	A	0.57	37,497	0.57	68,412
236	LC	9/30/2014	21500	EliWkr5	N	SR20M	04	P	N	0.43	28,287	0.43	68,412
236	LC	9/4/2014	22142	EliWkr2	N	SR14B	03	P	A	0.57	17,791	0.57	35,112
236	LC	9/4/2014	22142	EliWkr2	N	SR14B	03	P	N	0.43	13,421	0.43	35,112
236	LC	10/14/2013	22154	EliWkr3	N	SR16E	03	P	A	0.57	17,121	0.57	41,040
236	LC	10/14/2013	22154	EliWkr3	N	SR16E	03	P	N	0.43	12,915	0.43	41,040
236	LC	12/31/2013	23716	SocialWkr3	N	SR20K	13	P	A	0.50	30,006	0.50	60,012
236	LC	12/31/2013	23716	SocialWkr3	N	SR20K	13	P	N	0.50	30,006	0.50	60,012
236	LC	8/18/2014	24182	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	31,236
236	LC	8/18/2014	24182	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	31,236
236	LC	5/9/2014	24187	EliWkr2	N	SR14B	03	P	A	0.57	19,241	0.57	33,756
236	LC	5/9/2014	24187	EliWkr2	N	SR14B	03	P	N	0.43	14,515	0.43	33,756
236	LC	9/30/2013	24488	OffcAsst 3	N	SR08I	03	P	A	0.57	14,630	0.57	35,064
236	LC	9/30/2013	24488	OffcAsst 3	N	SR08I	03	P	N	0.43	11,037	0.43	35,064
236	LC	5/2/2014	24488	OffcAsst 3	N	SR08A	63	T	A	0.57	14,630	0.57	15,795
236	LC	5/2/2014	24488	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795

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236	LC	5/23/2014	24488	OffcAsst 3	N	SR08A	63	T	A	0.57	14,630	0.57	15,795
236	LC	5/23/2014	24488	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	11/28/2014	24975	EliWkr1	N	SR12B	03	P	A	0.57	17,791	0.57	32,460
236	LC	11/28/2014	24975	EliWkr1	N	SR12B	03	P	N	0.43	13,421	0.43	32,460
236	LC	9/9/2013	24980	Secy 1	N	SR12B	03	P	A	0.57	17,121	0.57	31,212
236	LC	9/9/2013	24980	Secy 1	N	SR12B	03	P	N	0.43	12,915	0.43	31,212
236	LC	11/15/2013	24983	EliWkr2	N	SR14B	03	P	A	0.57	19,241	0.57	33,756
236	LC	11/15/2013	24983	EliWkr2	N	SR14B	03	P	N	0.43	14,515	0.43	33,756
236	LC	9/20/2013	25015	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	9/20/2013	25015	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	3/14/2014	25729	EliWkr1	N	SR12B	03	P	A	0.57	17,791	0.57	31,212
236	LC	3/14/2014	25729	EliWkr1	N	SR12B	03	P	N	0.43	13,421	0.43	31,212
236	LC	10/31/2013	26399	Secy 1	N	SR12J	03	P	A	0.57	24,330	0.57	42,684
236	LC	10/31/2013	26399	Secy 1	N	SR12J	03	P	N	0.43	18,354	0.43	42,684
236	LC	10/11/2013	27446	EliWkr2	N	SR14B	03	P	A	0.57	17,121	0.57	33,756
236	LC	10/11/2013	27446	EliWkr2	N	SR14B	03	P	N	0.43	12,915	0.43	33,756
236	LC	4/15/2014	27446	EliWkr2	N	SR14A	63	T	A	0.57	17,121	0.57	19,955
236	LC	4/15/2014	27446	EliWkr2	N	SR14A	63	T	N	0.43	12,915	0.43	19,955
236	LC	6/25/2014	28082	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	30,036
236	LC	6/25/2014	28082	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	30,036
236	LC	8/8/2013	28099	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	8/8/2013	28099	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	8/8/2014	28112	EliWkr2	N	SR14B	03	P	A	0.57	19,241	0.57	35,112
236	LC	8/8/2014	28112	EliWkr2	N	SR14B	03	P	N	0.43	14,515	0.43	35,112
236	LC	4/30/2014	28113	EliWkr3	N	SR16E	03	P	A	0.57	23,393	0.57	41,040
236	LC	4/30/2014	28113	EliWkr3	N	SR16E	03	P	N	0.43	17,647	0.43	41,040
236	LC	7/5/2013	28116	EliWkr1	N	SR12B	03	P	A	0.57	17,121	0.57	31,212
236	LC	7/5/2013	28116	EliWkr1	N	SR12B	03	P	N	0.43	12,915	0.43	31,212
236	LC	11/24/2014	28125	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	31,236
236	LC	11/24/2014	28125	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	31,236



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236	LC	11/29/2013	28191	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	11/29/2013	28191	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	1/22/2014	28191	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	1/22/2014	28191	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	10/17/2014	28208	OffcAsst 3	N	SR08A	03	P	A	0.57	14,631	0.57	26,700
236	LC	10/17/2014	28208	OffcAsst 3	N	SR08A	03	P	N	0.43	11,037	0.43	26,700
236	LC	8/31/2013	28246	EliWkr3	N	SR16K	03	P	A	0.57	26,320	0.57	51,936
236	LC	8/31/2013	28246	EliWkr3	N	SR16K	03	P	N	0.43	19,856	0.43	51,936
236	LC	11/8/2013	28307	EliWkr5	N	SR20H	04	P	A	0.57	30,787	0.57	54,012
236	LC	11/8/2013	28307	EliWkr5	N	SR20H	04	P	N	0.43	23,225	0.43	54,012
236	LC	12/30/2013	29567	EliWkr3	N	SR16G	03	P	A	0.57	25,315	0.57	44,412
236	LC	12/30/2013	29567	EliWkr3	N	SR16G	03	P	N	0.43	19,097	0.43	44,412
236	LC	12/30/2013	31448	OffcAsst 3	N	SR08A	63	T	A	0.57	14,631	0.57	15,795
236	LC	12/30/2013	31448	OffcAsst 3	N	SR08A	63	T	N	0.43	11,037	0.43	15,795
236	LC	11/12/2014	32644	EliWkr2	N	SR14B	03	P	A	0.57	17,791	0.57	35,112
236	LC	11/12/2014	32644	EliWkr2	N	SR14B	03	P	N	0.43	13,421	0.43	35,112
236	LC	5/30/2014	33132	EliWkr3	N	SR16C	03	P	A	0.57	21,642	0.57	37,968
236	LC	5/30/2014	33132	EliWkr3	N	SR16C	03	P	N	0.43	16,326	0.43	37,968
236	LC	7/11/2014	33907	OffcAsst 3	N	SR08B	03	P	A	0.57	15,219	0.57	27,768
236	LC	7/11/2014	33907	OffcAsst 3	N	SR08B	03	P	N	0.43	11,481	0.43	27,768
236	LC	9/4/2013	34713	EliWkr1	N	SR12H	03	P	A	0.57	17,121	0.57	39,480
236	LC	9/4/2013	34713	EliWkr1	N	SR12H	03	P	N	0.43	12,915	0.43	39,480
236	LC	9/30/2013	34715	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	30,036
236	LC	9/30/2013	34715	EliWkr1	N	SR12A	03	P	N	0.43	12,915	0.43	30,036
236	LC	6/20/2014	34719	EliWkr1	N	SR12A	03	P	A	0.57	17,121	0.57	30,036
236	LC	6/20/2014	34719	EliWkr1	N	SR12A	03	P	N	0.43	17,121	0.43	30,036
236	LC	2/28/2014	35879	EliWkr5	N	SR20A	04	P	A	0.57	25,315	0.57	41,040
236	LC	2/28/2014	35879	EliWkr5	N	SR20A	04	P	N	0.43	19,097	0.43	41,040
236	LC	10/31/2013	42177	Secy 1	N	SR12I	03	P	A	0.57	18,482	0.57	41,040
236	LC	10/31/2013	42177	Secy 1	N	SR12I	03	P	N	0.43	13,942	0.43	41,040

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236	LC	2/28/2014	43808	Secy 1	N	SR12J	03	P	A	0.50	16,212	0.50	42,684
236	LC	2/28/2014	43808	Secy 1	N	SR12J	03	P	N	0.50	16,212	0.50	42,684
236	LC	11/30/2014	45442	Secy 1	N	SR12M	03	P	A	0.50	24,024	0.50	49,968
236	LC	11/30/2014	45442	Secy 1	N	SR12M	03	P	N	0.50	24,024	0.50	49,968
236	LC	7/31/2014	45462	Secy 1	N	SR12I	03	P	A	0.50	20,520	0.50	42,684
236	LC	7/31/2014	45462	Secy 1	N	SR12I	03	P	N	0.50	20,520	0.50	42,684
236	LC	7/31/2014	45469	S-S/SSSp3	N	SR20K	13	P	A	0.50	27,744	0.50	60,012
236	LC	7/31/2014	45469	S-S/SSSp3	N	SR20K	13	P	N	0.50	27,744	0.50	60,012
236	LC	4/30/2014	45523	SocialWkr6	N	SR26D	23	P	A	0.50	30,006	0.50	60,012
236	LC	4/30/2014	45523	SocialWkr6	N	SR26D	23	P	N	0.50	30,006	0.50	60,012
236	LC	1/31/2014	46871	S-S/SSSup3	N	SR26H	23	P	A	0.50	35,094	0.50	70,188
236	LC	1/31/2014	46871	S-S/SSSup3	N	SR26H	23	P	N	0.50	35,094	0.50	70,188
236	LC	12/31/2013	46878	S-S/SSSup2	N	SR24E	23	P	A	0.50	27,744	0.50	57,720
236	LC	12/31/2013	46878	S-S/SSSup2	N	SR24E	23	P	N	0.50	27,744	0.50	57,720
236	LC	12/30/2013	46879	S-S/SSSup2	N	SR24L	23	P	A	0.50	37,980	0.50	75,960
236	LC	12/30/2013	46879	S-S/SSSup2	N	SR24L	23	P	N	0.50	37,980	0.50	75,960
238	GB	12/30/2013	23418	OffcAsst 4	N	SR10M	03	P	N	1.00	27,756	1.00	44,412
238	GB	8/29/2014	24453	OffcAsst 3	N	SR08A	03	P	N	1.00	25,668	1.00	26,700
238	GB	8/23/2013	24938	OffcAsst 3	N	SR08A	63	T	N	1.00	25,668	1.00	15,795
238	GB	9/26/2014	45066	ProfTrain1	N	SR16C	13	P	N	1.00	37,464	1.00	37,464
301	SA	7/19/2013	1708	HSP 3	N	SR20C	13	P	A	0.60	28,440	0.60	43,812
301	SA	7/19/2013	1708	HSP 3	N	SR20C	13	P	N	0.40	18,960	0.40	43,812
301	SA	9/30/2013	1719	C/A PSSpv2	N	SR27K	23	P	A	0.60	47,398	0.60	82,140
301	SA	9/30/2013	1719	C/A PSSpv2	N	SR27K	23	P	N	0.40	31,598	0.40	82,140
301	SA	7/31/2013	1721	C/A PSSpv2	N	SR27L	23	P	A	0.60	49,284	0.60	85,416
301	SA	7/31/2013	1721	C/A PSSpv2	N	SR27L	23	P	N	0.40	32,856	0.40	85,416
301	SA	1/31/2014	1730	Secy 2	N	SR14M	03	P	A	0.60	19,454	0.60	51,936
301	SA	1/31/2014	1730	Secy 2	N	SR14M	03	P	N	0.40	12,970	0.40	51,936
301	SA	3/13/2014	1768	HSP 3	N	SR20C	13	P	A	0.60	24,329	0.60	43,812
301	SA	3/13/2014	1768	HSP 3	N	SR20C	13	P	N	0.40	16,219	0.40	43,812

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301	SA	7/31/2013	3471	C/A PSSpc	N	SR23C	13	P	A	0.60	28,440	0.60	49,308
301	SA	7/31/2013	3471	C/A PSSpc	N	SR23C	13	P	N	0.40	18,960	0.40	49,308
301	SA	6/23/2014	3993	HSP 3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	6/23/2014	3993	HSP 3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	8/21/2014	4538	C/A PSSpc	N	SR23C	73	T	A	0.60	29,585	0.60	30,349
301	SA	8/21/2014	4538	C/A PSSpc	N	SR23C	73	T	N	0.40	19,723	0.40	30,349
301	SA	1/3/2014	4679	C/A PSSpc	N	SR23C	73	T	A	0.60	28,442	0.60	29,171
301	SA	1/3/2014	4679	C/A PSSpc	N	SR23C	73	T	N	0.40	18,961	0.40	29,171
301	SA	4/4/2014	4679	C/A PSSpc	N	SR23C	73	T	A	0.60	28,442	0.60	30,349
301	SA	4/4/2014	4679	C/A PSSpc	N	SR23C	73	T	N	0.40	18,961	0.40	30,349
301	SA	7/3/2014	4679	HSP 4	N	SR22C	73	T	A	0.60	28,442	0.60	29,171
301	SA	7/3/2014	4679	HSP 4	N	SR22C	73	T	N	0.40	18,961	0.40	29,171
301	SA	12/13/2013	5613	SocialWkr3	N	SR20C	13	P	A	0.60	29,585	0.60	43,812
301	SA	12/13/2013	5613	SocialWkr3	N	SR20C	13	P	N	0.40	19,723	0.40	43,812
301	SA	3/31/2014	17693	SocialWkr4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	3/31/2014	17693	SocialWkr4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	9/2/2014	17695	C/A PSSpc	N	SR23D	13	P	A	0.60	29,585	0.60	51,300
301	SA	9/2/2014	17695	C/A PSSpc	N	SR23D	13	P	N	0.40	19,723	0.40	51,300
301	SA	11/14/2014	19410	SocialWkr3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	11/14/2014	19410	SocialWkr3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	4/14/2014	19413	HSP 3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	4/14/2014	19413	HSP 3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	9/18/2013	22283	SocSvcAst4	N	SR11B	03	P	A	0.60	17,302	0.60	30,036
301	SA	9/18/2013	22283	SocSvcAst4	N	SR11B	03	P	N	0.40	11,534	0.40	30,036
301	SA	8/31/2013	26704	SocialWkr3	N	SR20C	73	T	A	0.60	26,287	0.60	25,933
301	SA	8/31/2013	26704	SocialWkr3	N	SR20C	73	T	N	0.40	17,525	0.40	25,933
301	SA	11/29/2013	26704	SocialWkr3	N	SR20C	73	T	A	0.60	26,287	0.60	25,933
301	SA	11/29/2013	26704	SocialWkr3	N	SR20C	73	T	N	0.40	17,525	0.40	25,933
301	SA	9/30/2014	26707	SocialWkr3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	9/30/2014	26707	SocialWkr3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812

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301	SA	7/3/2013	27193	HSP 5	N	SR24C	13	P	A	0.60	32,018	0.60	53,364
301	SA	7/3/2013	27193	HSP 5	N	SR24C	13	P	N	0.40	21,346	0.40	53,364
301	SA	3/17/2014	29540	C/A PSSpc	N	SR23C	13	P	A	0.60	29,585	0.60	49,308
301	SA	3/17/2014	29540	C/A PSSpc	N	SR23C	13	P	N	0.40	19,723	0.40	49,308
301	SA	7/31/2013	29570	C/A PSSpv1	N	SR25D	23	P	A	0.60	37,454	0.60	57,720
301	SA	7/31/2013	29570	C/A PSSpv1	N	SR25D	23	P	N	0.40	24,970	0.40	57,720
301	SA	8/12/2014	32765	HSP 4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	8/12/2014	32765	HSP 4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	7/31/2013	34398	SocialWkr2	N	SR18C	73	T	A	0.60	28,440	0.60	23,987
301	SA	7/31/2013	34398	SocialWkr2	N	SR18C	73	T	N	0.40	18,960	0.40	23,987
301	SA	3/31/2014	34398	SocialWkr4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	3/31/2014	34398	SocialWkr4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	6/30/2014	34774	SocialWkr5	N	SR24K	13	P	A	0.60	43,819	0.60	73,032
301	SA	6/30/2014	34774	SocialWkr5	N	SR24K	13	P	N	0.40	29,213	0.40	73,032
301	SA	8/14/2013	35725	OffcAsst 3	N	SR08B	03	P	A	0.60	15,401	0.60	26,700
301	SA	8/14/2013	35725	OffcAsst 3	N	SR08B	03	P	N	0.40	10,267	0.40	26,700
301	SA	6/30/2014	35756	C/A PSSpv1	N	SR25K	23	P	A	0.60	45,576	0.60	75,960
301	SA	6/30/2014	35756	C/A PSSpv1	N	SR25K	23	P	N	0.40	30,384	0.40	75,960
301	SA	12/6/2013	36143	HSP 4	N	SR22C	13	P	A	0.60	24,329	0.60	47,400
301	SA	12/6/2013	36143	HSP 4	N	SR22C	13	P	N	0.40	16,219	0.40	47,400
301	SA	7/15/2013	36189	HSP 4	N	SR22C	13	P	A	0.60	29,585	0.60	47,400
301	SA	7/15/2013	36189	HSP 4	N	SR22C	13	P	N	0.40	19,723	0.40	47,400
301	SA	4/23/2014	36299	C/A PSSpc	N	SR23D	13	P	A	0.60	29,585	0.60	51,300
301	SA	4/23/2014	36299	C/A PSSpc	N	SR23D	13	P	N	0.40	19,723	0.40	51,300
301	SA	10/24/2014	36299	C/A PSSpc	N	SR23C	13	T	A	0.60	29,585	0.60	30,349
301	SA	10/24/2014	36299	C/A PSSpc	N	SR23C	13	T	N	0.40	19,723	0.40	30,349
301	SA	8/26/2014	36301	SocialWkr3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	8/26/2014	36301	SocialWkr3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	6/13/2014	36332	C/A PSSpc	N	SR23C	13	P	A	0.60	29,585	0.60	49,308
301	SA	6/13/2014	36332	C/A PSSpc	N	SR23C	13	P	N	0.40	19,723	0.40	49,308

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301	SA	1/6/2014	36415	HSP 3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	1/6/2014	36415	HSP 3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	10/31/2013	36504	OffcAsst 3	N	SR08J	03	P	A	0.60	15,401	0.60	36,516
301	SA	10/31/2013	36504	OffcAsst 3	N	SR08J	03	P	N	0.40	10,267	0.40	36,516
301	SA	8/18/2014	36695	SocialWkr5	N	SR24C	23	P	A	0.60	32,018	0.60	53,364
301	SA	8/18/2014	36695	SocialWkr5	N	SR24C	23	P	N	0.40	21,346	0.40	53,364
301	SA	12/30/2013	36696	C/A PSSpv1	N	SR25K	23	P	A	0.60	33,293	0.60	75,960
301	SA	12/30/2013	36696	C/A PSSpv1	N	SR25K	23	P	N	0.40	22,195	0.40	75,960
301	SA	7/26/2013	39424	SocSvcAst4	N	SR11A	63	T	A	0.60	17,302	0.60	17,741
301	SA	7/26/2013	39424	SocSvcAst4	N	SR11A	63	T	N	0.40	11,534	0.40	17,741
301	SA	10/25/2013	39424	SocSvcAst4	N	SR11A	63	T	A	0.60	17,302	0.60	17,741
301	SA	10/25/2013	39424	SocSvcAst4	N	SR11A	63	T	N	0.40	11,534	0.40	17,741
301	SA	1/9/2014	39424	SocSvcAst4	N	SR11A	63	T	A	0.60	17,302	0.60	17,741
301	SA	1/9/2014	39424	SocSvcAst4	N	SR11A	63	T	N	0.40	11,534	0.40	17,741
301	SA	4/30/2014	39424	SocSvcAst4	N	SR11A	03	P	A	0.60	17,302	0.60	28,836
301	SA	4/30/2014	39424	SocSvcAst4	N	SR11A	03	P	N	0.40	11,534	0.40	28,836
301	SA	6/30/2014	41103	C/A PSSpv2	N	SR27L	23	P	A	0.60	51,250	0.60	85,416
301	SA	6/30/2014	41103	C/A PSSpv2	N	SR27L	23	P	N	0.40	34,166	0.40	85,416
301	SA	12/30/2013	42298	SocSvcAst4	N	SR11J	03	P	A	0.60	17,302	0.60	41,040
301	SA	12/30/2013	42298	SocSvcAst4	N	SR11J	03	P	N	0.40	11,534	0.40	41,040
301	SA	3/14/2014	42325	HSP 3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	3/14/2014	42325	HSP 3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	10/4/2013	42343	SocSvcAst4	N	SR11C	03	P	A	0.60	17,302	0.60	31,212
301	SA	10/4/2013	42343	SocSvcAst4	N	SR11C	03	P	N	0.40	11,534	0.40	31,212
301	SA	7/7/2014	42368	SocialWkr4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	7/7/2014	42368	SocialWkr4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	3/4/2014	42376	HSP 4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	3/4/2014	42376	HSP 4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	10/31/2014	42378	C/A PSSpc	N	SR23I	13	P	A	0.60	36,007	0.60	62,424
301	SA	10/31/2014	42378	C/A PSSpc	N	SR23I	13	P	N	0.40	24,005	0.40	62,424

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301	SA	7/31/2013	42599	HSP 3	N	SR20D	13	P	A	0.60	28,440	0.60	45,576
301	SA	7/31/2013	42599	HSP 3	N	SR20D	13	P	N	0.40	18,960	0.40	45,576
301	SA	6/3/2014	42599	HSP 4	N	SR22C	13	P	A	0.60	28,440	0.60	47,400
301	SA	6/3/2014	42599	HSP 4	N	SR22C	13	P	N	0.40	18,960	0.40	47,400
301	SA	12/30/2013	42671	OffcAsst 3	N	SR08G	03	P	A	0.60	15,401	0.60	32,424
301	SA	12/30/2013	42671	OffcAsst 3	N	SR08G	03	P	N	0.40	10,267	0.40	32,424
301	SA	7/31/2014	43784	HSP 3	N	SR20L	13	P	A	0.60	36,007	0.60	62,424
301	SA	7/31/2014	43784	HSP 3	N	SR20L	13	P	N	0.40	24,005	0.40	62,424
301	SA	3/7/2014	44099	SocialWkr5	N	SR24C	13	P	A	0.60	33,293	0.60	53,364
301	SA	3/7/2014	44099	SocialWkr5	N	SR24C	13	P	N	0.40	22,195	0.40	53,364
301	SA	9/27/2013	44562	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	9/27/2013	44562	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	12/27/2013	44562	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	12/27/2013	44562	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	8/29/2014	44707	HSP 3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	8/29/2014	44707	HSP 3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	3/31/2014	46354	SocialWkr4	N	SR22I	13	P	A	0.60	29,585	0.60	60,012
301	SA	3/31/2014	46354	SocialWkr4	N	SR22I	13	P	N	0.40	19,723	0.40	60,012
301	SA	12/30/2013	46359	SocSvcAst4	N	SR11J	03	P	A	0.60	17,302	0.60	41,040
301	SA	12/30/2013	46359	SocSvcAst4	N	SR11J	03	P	N	0.40	11,534	0.40	41,040
301	SA	12/30/2013	46366	SocSvcAst4	N	SR11G	03	P	A	0.60	17,302	0.60	36,516
301	SA	12/30/2013	46366	SocSvcAst4	N	SR11G	03	P	N	0.40	11,534	0.40	36,516
301	SA	12/30/2013	46367	SocSvcAst4	N	SR11H	03	P	A	0.60	17,302	0.60	37,968
301	SA	12/30/2013	46367	SocSvcAst4	N	SR11H	03	P	N	0.40	11,534	0.40	37,968
301	SA	4/22/2014	46376	SocSvcAid3	N	SR09E	03	P	A	0.60	16,020	0.60	31,212
301	SA	4/22/2014	46376	SocSvcAid3	N	SR09E	03	P	N	0.40	10,680	0.40	31,212
301	SA	8/29/2014	46376	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	17,088
301	SA	8/29/2014	46376	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	17,088
301	SA	11/30/2014	46376	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	17,088
301	SA	11/30/2014	46376	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	17,088

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301	SA	7/31/2013	46378	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	7/31/2013	46378	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	10/29/2013	46378	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	10/29/2013	46378	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	12/31/2013	46378	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	12/31/2013	46378	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	8/27/2013	46384	SocSvcAst4	N	SR11B	03	P	A	0.60	17,302	0.60	30,036
301	SA	8/27/2013	46384	SocSvcAst4	N	SR11B	03	P	N	0.40	11,534	0.40	30,036
301	SA	4/15/2014	46387	Secy 1	N	SR12B	03	P	A	0.60	18,022	0.60	31,212
301	SA	4/15/2014	46387	Secy 1	N	SR12B	03	P	N	0.40	12,014	0.40	31,212
301	SA	8/31/2013	108920	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	8/31/2013	108920	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	10/31/2013	108920	SocSvcAid3	N	SR09A	63	T	A	0.60	16,020	0.60	16,435
301	SA	10/31/2013	108920	SocSvcAid3	N	SR09A	63	T	N	0.40	10,680	0.40	16,435
301	SA	5/30/2014	108920	SocSvcAid3	N	SR09A	03	P	A	0.60	16,020	0.60	26,700
301	SA	5/30/2014	108920	SocSvcAid3	N	SR09A	03	P	N	0.40	10,680	0.40	26,700
301	SA	10/18/2013	112751	HSP 4	N	SR22C	73	T	N	1.00	49,317	1.00	28,045
301	SA	1/17/2014	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	49,317	1.00	29,171
301	SA	4/20/2014	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	49,317	1.00	30,349
301	SA	6/6/2014	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	49,317	1.00	30,349
301	SA	7/9/2013	113138	SocialWkr3	N	SR20C	73	T	A	0.60	26,287	0.60	25,933
301	SA	7/9/2013	113138	SocialWkr3	N	SR20C	73	T	N	0.40	17,525	0.40	25,933
301	SA	10/7/2013	113138	SocialWkr3	N	SR20C	73	T	A	0.60	26,287	0.60	25,933
301	SA	10/7/2013	113138	SocialWkr3	N	SR20C	73	T	N	0.40	17,525	0.40	25,933
301	SA	9/17/2014	113138	SocialWkr3	N	SR20C	13	P	A	0.60	26,287	0.60	43,812
301	SA	9/17/2014	113138	SocialWkr3	N	SR20C	13	P	N	0.40	17,525	0.40	43,812
301	SA	5/9/2014	117488	SocSvcAid3	N	SR09A	03	T	A	0.60	16,024	0.60	16,435
301	SA	5/9/2014	117488	SocSvcAid3	N	SR09A	03	T	N	0.40	10,683	0.40	16,435
301	SA	8/8/2014	117488	SocSvcAid3	N	SR09A	63	T	A	0.60	16,024	0.60	17,088
301	SA	8/8/2014	117488	SocSvcAid3	N	SR09A	63	T	N	0.40	10,683	0.40	17,088

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301	SA	8/26/2014	117488	SocSvcAid3	N	SR09A	63	T	A	0.60	16,024	0.60	17,088
301	SA	8/26/2014	117488	SocSvcAid3	N	SR09A	63	T	N	0.40	10,683	0.40	17,088
301	SA	9/30/2013	118537	HSP 4	N	SR22F	13	P	N	1.00	47,400	1.00	53,364
301	SA	9/6/2013	118568	SocSvcAid3	N	SR09D	03	P	N	1.00	26,700	1.00	30,036
301	SA	12/20/2013	118569	SocSvcAid3	N	SR09D	03	P	N	1.00	26,700	1.00	30,036
301	SA	7/12/2013	118586	SocSvcAid2	N	SR07A	63	T	N	1.00	24,648	1.00	15,168
301	SA	11/27/2013	118586	SocSvcAid2	N	SR07A	63	T	N	1.00	24,648	1.00	15,168
301	SA	11/15/2013	118588	SocSvcAid3	N	SR09A	63	T	N	1.00	26,700	1.00	16,435
302	DA	10/31/2014	36853	SocSvcAst4	N	SR11H	03	P	A	0.50	18,984	0.50	39,492
302	DA	10/31/2014	36853	SocSvcAst4	N	SR11H	03	P	N	0.50	18,984	0.50	39,492
302	DA	12/30/2013	116854	SocialWkr5	N	SR24H	13	P	A	0.50	32,460	0.50	64,920
302	DA	12/30/2013	116854	SocialWkr5	N	SR24H	13	P	N	0.50	32,460	0.50	64,920
302	DA	11/30/2013	118062	OffcAsst 3	N	SR08E	03	P	A	0.50	15,018	0.50	30,036
302	DA	11/30/2013	118062	OffcAsst 3	N	SR08E	03	P	N	0.50	15,018	0.50	30,036
501	YA	11/30/2014	43702	Chd&YPDvOf	N	EM03	35	P	A	1.00	80,328	1.00	76,788
503	YB	12/30/2013	2422	InstFdSvM4	N	F308L3	02	P	A	1.00	57,624	1.00	57,624
503	YB	9/30/2013	2452	Corrs Mgr4	N	EM07	35	P	A	1.00	101,676	1.00	101,676
503	YB	10/23/2013	6005	Pers Clk 3	N	SR09B	63	P	A	1.00	27,756	1.00	27,756
503	YB	4/23/2014	7159	YC Supvr	N	CO0802	20	P	A	1.00	52,692	1.00	52,692
503	YB	6/30/2014	11123	YC Supvr	N	CO08Z1	20	P	A	1.00	62,172	1.00	62,172
503	YB	3/19/2014	31594	YCO (E)	N	CO0402	10	P	A	1.00	43,224	1.00	43,224
503	YB	11/1/2013	34360	Pers Clk 3	N	SR09B	63	P	A	1.00	26,700	1.00	27,756
503	YB	11/7/2014	51791	YCO (E)	N	CO0403	10	P	A	1.00	43,224	1.00	44,928
503	YB	11/14/2014	117182	YCO (FP)	N	CO0603	10	P	A	1.00	46,692	1.00	48,576
503	YB	7/11/2014	117183	YCO (FP)	N	CO0603	10	P	A	1.00	46,692	1.00	48,576
503	YB	6/26/2014	119123	RN 3	N	SR20E	09	P	A	1.00	83,616	1.00	86,964
503	YB	7/29/2014	119127	YCO (FP)	N	CO0603	10	P	A	1.00	46,692	1.00	48,576
601	TA	7/31/2014	1687	C/A PSSpc	N	SR23G	13	P	A	1.00	55,488	1.00	57,720
601	TA	8/31/2014	6413	Secy 1	N	SR12F	03	P	A	1.00	36,516	1.00	37,980
601	TA	12/30/2013	21456	C/A PSSpc	N	SR23I	13	P	A	1.00	62,424	1.00	62,424



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601	TA	9/19/2014	21456	SocialWkr4	N	SR22C	13	P	A	1.00	62,424	1.00	47,400
601	TA	8/11/2014	34116	C/A PSSpv1	N	SR25J	23	P	A	1.00	67,512	1.00	73,032
601	TA	6/20/2014	45597	SocSvcAst4	N	SR11D	03	P	A	1.00	32,424	1.00	32,424
601	TA	7/31/2014	100505	C/A PSSpc	N	SR23L	13	P	A	1.00	64,920	1.00	70,188
601	TA	11/5/2014	113210	SocialWkr3	N	SR20C	73	T	N	1.00	43,812	1.00	26,957
802	GA	2/28/2014	8733	Secy 2	N	SR14F	03	P	A	0.34	11,024	0.34	39,480
802	GA	2/28/2014	8733	Secy 2	N	SR14F	03	P	N	0.66	21,400	0.66	39,480
802	GA	11/28/2014	10335	VocRehbSp3	N	SR20C	13	P	A	0.34	14,896	0.34	43,812
802	GA	11/28/2014	10335	VocRehbSp3	N	SR20C	13	P	N	0.66	28,916	0.66	43,812
802	GA	9/30/2014	12555	VocRehbSp3	N	SR20C	13	P	A	0.34	14,896	0.34	43,812
802	GA	9/30/2014	12555	VocRehbSp3	N	SR20C	13	P	N	0.66	28,916	0.66	43,812
802	GA	12/30/2013	12558	VocRehbMg1	N	SR24J	23	P	A	0.34	18,144	0.34	70,188
802	GA	12/30/2013	12558	VocRehbMg1	N	SR24J	23	P	N	0.66	35,220	0.66	70,188
802	GA	9/19/2014	14579	VocRehbSp1	N	SR16C	13	P	A	0.34	12,738	0.34	37,464
802	GA	9/19/2014	14579	VocRehbSp1	N	SR16C	13	P	N	0.66	24,726	0.66	37,464
802	GA	4/30/2014	15195	VocRehbSp4	N	SR22I	13	P	A	0.34	16,116	0.34	60,012
802	GA	4/30/2014	15195	VocRehbSp4	N	SR22I	13	P	N	0.66	31,284	0.66	60,012
802	GA	9/30/2013	15293	O&MobltyT3	N	SR20L	13	P	A	0.33	14,458	0.33	62,424
802	GA	9/30/2013	15293	O&MobltyT3	N	SR20L	13	P	N	0.67	29,354	0.67	62,424
802	GA	11/28/2014	15821	VocRehbSp1	N	SR16C	13	P	A	0.33	12,363	0.33	37,464
802	GA	11/28/2014	15821	VocRehbSp1	N	SR16C	13	P	N	0.67	25,101	0.67	37,464
802	GA	1/30/2014	17806	VocRehbSp3	N	SR20C	13	P	A	0.33	15,642	0.33	43,812
802	GA	1/30/2014	17806	VocRehbSp3	N	SR20C	13	P	N	0.67	31,758	0.67	43,812
802	GA	10/21/2013	31327	VocRehbSp3	N	SR20D	13	P	A	0.33	14,458	0.33	45,576
802	GA	10/21/2013	31327	VocRehbSp3	N	SR20D	13	P	N	0.67	29,354	0.67	45,576
802	GA	8/31/2013	32649	VocRehbSp3	N	SR20K	13	P	A	0.16	7,010	0.08	60,012
802	GA	8/31/2013	32649	VocRehbSp3	N	SR20K	13	P	N	0.34	14,896	0.17	60,012
802	GA	12/30/2013	37041	Secy 2	N	SR14M	03	P	A	0.33	11,139	0.33	51,936
802	GA	12/30/2013	37041	Secy 2	N	SR14M	03	P	N	0.67	22,617	0.67	51,936
802	GA	3/31/2014	118947	VocRehbSp4	N	SR22E	13	P	A	0.33	15,642	0.33	51,300

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802	GA	3/31/2014	118947	VocRehbSp4	N	SR22E	13	P	N	0.67	31,758	0.67	51,300
802	GA	6/20/2014	120699	EmpServSp3	N	SR20C	13	T	A	0.33	-	0.33	43,812
802	GA	6/20/2014	120699	EmpServSp3	N	SR20C	13	T	N	0.67	29,354	0.67	43,812
901	MA	11/8/2013	23326	OffcAsst 3	N	SR08B	03	P	A	0.75	19,250	0.75	26,700
901	MA	11/8/2013	23326	OffcAsst 3	N	SR08B	03	P	N	0.25	6,417	0.25	26,700
901	MA	5/23/2014	23326	OffcAsst 3	N	SR08A	63	T	A	0.75	19,250	0.75	15,795
901	MA	5/23/2014	23326	OffcAsst 3	N	SR08A	63	T	N	0.25	6,417	0.25	15,795
901	MA	9/30/2014	25105	HSP 5	N	SR24M	13	P	A	0.75	56,970	0.75	78,996
901	MA	9/30/2014	25105	HSP 5	N	SR24M	13	P	N	0.25	18,990	0.25	78,996
901	MA	11/8/2013	41561	SocialWkr4	N	SR22C	13	P	A	0.75	35,550	0.75	47,400
901	MA	11/8/2013	41561	SocialWkr4	N	SR22C	13	P	N	0.25	11,850	0.25	47,400
902	IA	8/25/2014	8492	CntrSpMdQ	N	SR22G	13	P	A	0.50	27,744	0.50	55,488
902	IA	8/25/2014	8492	CntrSpMdQ	N	SR22G	13	P	N	0.50	27,744	0.50	55,488
902	IA	7/26/2013	22385	EliWkr1	N	SR12A	63	T	A	0.50	15,606	0.50	18,483
902	IA	7/26/2013	22385	EliWkr1	N	SR12A	63	T	N	0.50	15,606	0.50	18,483
902	IA	10/18/2013	22385	EliWkr1	N	SR12A	63	T	A	0.50	15,606	0.50	18,483
902	IA	10/18/2013	22385	EliWkr1	N	SR12A	63	T	N	0.50	15,606	0.50	18,483
902	IA	11/7/2014	26589	CntrctAst1	N	SR13A	63	T	A	0.50	15,606	0.50	19,981
902	IA	11/7/2014	26589	CntrctAst1	N	SR13A	63	T	N	0.50	15,606	0.50	19,981
902	IA	6/25/2014	35312	OffcAsst 3	N	SR08A	03	P	A	0.50	12,834	0.50	25,668
902	IA	6/25/2014	35312	OffcAsst 3	N	SR08A	03	P	N	0.50	12,834	0.50	25,668
902	IA	9/13/2013	35535	EliWkr1	N	SR12A	63	T	A	0.50	15,018	0.50	18,483
902	IA	9/13/2013	35535	EliWkr1	N	SR12A	63	T	N	0.50	15,018	0.50	18,483
902	IA	10/31/2013	41304	EliPgm Sp5	N	SR24I	13	P	A	0.50	26,682	0.50	67,512
902	IA	10/31/2013	41304	EliPgm Sp5	N	SR24I	13	P	N	0.50	26,682	0.50	67,512
902	IA	9/20/2013	43331	EliWkr3	N	SR16F	03	P	A	0.50	15,018	0.50	42,684
902	IA	9/20/2013	43331	EliWkr3	N	SR16F	03	P	N	0.50	15,018	0.50	42,684
902	IA	12/30/2013	47466	EliWkr3	N	SR16F	03	P	A	0.50	15,018	0.50	42,684
902	IA	12/30/2013	47466	EliWkr3	N	SR16F	03	P	N	0.50	15,018	0.50	42,684
902	IA	11/12/2014	47471	Secy 1	N	SR12B	03	P	A	0.50	15,606	0.50	32,460

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902	IA	11/12/2014	47471	Secy 1	N	SR12B	03	P	N	0.50	15,606	0.50	32,460
902	IA	7/31/2013	47483	EliWkr3	N	SR16G	03	P	A	0.50	15,018	0.50	44,412
902	IA	7/31/2013	47483	EliWkr3	N	SR16G	03	P	N	0.50	15,018	0.50	44,412
902	IA	7/31/2014	47496	EliWkr3	N	SR16F	03	P	A	0.50	21,342	0.50	44,388
902	IA	7/31/2014	47496	EliWkr3	N	SR16F	03	P	N	0.50	21,342	0.50	44,388
902	IA	5/30/2014	47497	EliWkr5	N	SR20B	04	P	A	0.50	21,342	0.50	42,684
902	IA	5/30/2014	47497	EliWkr5	N	SR20B	04	P	N	0.50	21,342	0.50	42,684
902	IA	9/30/2014	47511	EliWkr3	N	SR16B	03	P	A	0.50	18,258	0.50	37,980
902	IA	9/30/2014	47511	EliWkr3	N	SR16B	03	P	N	0.50	18,258	0.50	37,980
902	IA	11/25/2013	48643	EliWkr3	N	SR16A	63	T	A	0.50	15,018	0.50	21,581
902	IA	11/25/2013	48643	EliWkr3	N	SR16A	63	T	N	0.50	15,018	0.50	21,581
902	IA	1/6/2014	48643	EliWkr3	N	SR16A	63	T	A	0.50	15,018	0.50	21,581
902	IA	1/6/2014	48643	EliWkr3	N	SR16A	63	T	N	0.50	15,018	0.50	21,581
902	IA	7/18/2013	48644	EliWkr3	N	SR16C	03	P	A	0.50	21,342	0.50	37,968
902	IA	7/18/2013	48644	EliWkr3	N	SR16C	03	P	N	0.50	21,342	0.50	37,968
902	IA	10/31/2014	48650	EliWkr2	N	SR14M	03	P	A	0.50	25,968	0.50	54,012
902	IA	10/31/2014	48650	EliWkr2	N	SR14M	03	P	N	0.50	25,968	0.50	54,012
902	IA	5/2/2014	48681	OffcAsst 3	N	SR08A	63	T	A	0.50	12,834	0.50	15,795
902	IA	5/2/2014	48681	OffcAsst 3	N	SR08A	63	T	N	0.50	12,834	0.50	15,795
902	IA	5/30/2014	48681	OffcAsst 3	N	SR08A	63	T	A	0.50	12,834	0.50	15,795
902	IA	5/30/2014	48681	OffcAsst 3	N	SR08A	63	T	N	0.50	12,834	0.50	15,795
902	IA	10/31/2013	48682	OffcAsst 3	N	SR08B	03	P	A	0.50	12,834	0.50	26,700
902	IA	10/31/2013	48682	OffcAsst 3	N	SR08B	03	P	N	0.50	12,834	0.50	26,700
902	IA	12/30/2013	48973	MdAstPrgOf	N	EM05	35	P	A	0.50	46,068	0.50	92,136
902	IA	12/30/2013	48973	MdAstPrgOf	N	EM05	35	P	N	0.50	46,068	0.50	92,136
902	IA	1/3/2014	51816	OffcAsst 3	N	SR08A	63	T	A	0.50	12,834	0.50	15,795
902	IA	1/3/2014	51816	OffcAsst 3	N	SR08A	63	T	N	0.50	12,834	0.50	15,795
902	IA	7/26/2013	51822	Secy 1	N	SR12A	63	T	A	0.50	15,018	0.50	18,483
902	IA	7/26/2013	51822	Secy 1	N	SR12A	63	T	N	0.50	15,018	0.50	18,483
902	IA	10/25/2013	51822	Secy 1	N	SR12A	63	T	A	0.50	15,018	0.50	18,483

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Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
902	IA	10/25/2013	51822	Secy 1	N	SR12A	63	T	N	0.50	15,018	0.50	18,483
902	IA	1/24/2014	51822	Secy 1	N	SR12A	63	T	A	0.50	15,018	0.50	18,483
902	IA	1/24/2014	51822	Secy 1	N	SR12A	63	T	N	0.50	15,018	0.50	18,483
902	IA	5/9/2014	51822	Secy 1	N	SR12A	03	P	A	0.50	15,018	0.50	30,036
902	IA	5/9/2014	51822	Secy 1	N	SR12A	03	P	N	0.50	15,018	0.50	30,036
902	IA	9/20/2013	51829	RN 5	N	SR24L3	09	P	A	0.25	22,163	0.25	107,400
902	IA	9/20/2013	51829	RN 5	N	SR24L3	09	P	N	0.75	66,487	0.75	107,400
902	IA	8/16/2014	51829	RN 5	N	SR24B	79	T	A	0.25	22,163	0.25	59,174
902	IA	8/16/2014	51829	RN 5	N	SR24B	79	T	N	0.75	66,487	0.75	59,174
902	IA	11/14/2014	51829	RN 5	N	SR24B	79	T	A	0.25	22,163	0.25	59,174
902	IA	11/14/2014	51829	RN 5	N	SR24B	79	T	N	0.75	66,487	0.75	59,174
902	IA	7/31/2014	51845	EliPgm Sp4	N	SR22L	13	P	A	0.50	32,460	0.50	67,512
902	IA	7/31/2014	51845	EliPgm Sp4	N	SR22L	13	P	N	0.50	32,460	0.50	67,512
902	IA	6/12/2014	51859	OffcAsst 3	N	SR08B	03	P	A	0.50	13,350	0.50	26,700
902	IA	6/12/2014	51859	OffcAsst 3	N	SR08B	03	P	N	0.50	13,350	0.50	26,700
902	IA	10/14/2014	51861	OffcAsst 3	N	SR08B	03	P	A	0.50	13,350	0.50	27,768
902	IA	10/14/2014	51861	OffcAsst 3	N	SR08B	03	P	N	0.50	13,350	0.50	27,768
902	IA	6/30/2014	100407	SocialWkr5	N	SR24L	23	P	A	0.50	37,980	0.50	75,960
902	IA	6/30/2014	100407	SocialWkr5	N	SR24L	23	P	N	0.50	37,980	0.50	75,960
902	IA	11/15/2013	100483	RN 5	N	SR24B	79	T	A	0.25	22,163	0.25	54,554
902	IA	11/15/2013	100483	RN 5	N	SR24B	79	T	N	0.75	66,487	0.75	54,554
902	IA	2/14/2014	100483	RN 5	N	SR24B	79	T	A	0.25	22,163	0.25	54,554
902	IA	2/14/2014	100483	RN 5	N	SR24B	79	T	N	0.75	66,487	0.75	54,554
902	IA	5/16/2014	100483	RN 5	N	SR24B	79	T	A	0.25	22,163	0.25	56,742
902	IA	5/16/2014	100483	RN 5	N	SR24B	79	T	N	0.75	66,487	0.75	56,742
902	IA	8/19/2013	103049	RN 4	N	SR22L4	09	P	A	0.25	20,493	0.25	101,784
902	IA	8/19/2013	103049	RN 4	N	SR22L4	09	P	N	0.75	61,479	0.75	101,784
902	IA	12/30/2013	108909	Gen Prof'l	Y	SR24K	13	T	A	0.50	36,516	0.50	73,032
902	IA	12/30/2013	108909	Gen Prof'l	Y	SR24K	13	T	N	0.50	36,516	0.50	73,032
902	IA	6/30/2014	108930	Gen Prof'l	Y	SR22G	13	T	A	0.50	27,744	0.50	55,488

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
902	IA	6/30/2014	108930	Gen Prof'l	Y	SR22G	13	T	N	0.50	27,744	0.50	55,488
902	IA	10/31/2014	111030	Secy 1	N	SR12B	03	P	A	0.50	15,606	0.50	32,460
902	IA	10/31/2014	111030	Secy 1	N	SR12B	03	P	N	0.50	15,606	0.50	32,460
902	IA	2/10/2014	111045	Gen Prof'l	Y	SRNA	13	T	A	0.50	24,654	0.50	44,280
902	IA	2/10/2014	111045	Gen Prof'l	Y	SRNA	13	T	N	0.50	24,654	0.50	44,280
902	IA	7/12/2013	118420	EliWkr1	N	SR12A	63	T	A	0.50	19,740	0.50	17,562
902	IA	7/12/2013	118420	EliWkr1	N	SR12A	63	T	N	0.50	19,740	0.50	17,562
902	IA	10/11/2013	118420	EliWkr1	N	SR12A	63	T	A	0.50	19,740	0.50	18,483
902	IA	10/11/2013	118420	EliWkr1	N	SR12A	63	T	N	0.50	19,740	0.50	18,483
902	IA	1/2/2014	118420	EliWkr1	N	SR12A	63	T	A	0.50	19,740	0.50	18,483
902	IA	1/2/2014	118420	EliWkr1	N	SR12A	63	T	N	0.50	19,740	0.50	18,483
902	IA	3/31/2014	120465	Gen Prof'l	Y	SRNA	13	T	A	0.10	4,931	0.10	49,308
902	IA	3/31/2014	120465	Gen Prof'l	Y	SRNA	13	T	N	0.90	44,377	0.90	49,308
903	FA	3/31/2014	1637	ResStatOfr	N	EM05	35	P	A	1.00	103,716	1.00	103,716
903	FA	4/25/2014	1702	Invstgr 4	N	SR22C	13	P	A	0.55	26,070	0.55	47,400
903	FA	4/25/2014	1702	Invstgr 4	N	SR22C	13	P	N	0.45	21,330	0.45	47,400
903	FA	7/2/2014	29834	Invstgr 4	N	SR22C	73	T	A	0.53	25,124	0.53	29,171
903	FA	7/2/2014	29834	Invstgr 4	N	SR22C	73	T	N	0.47	22,279	0.47	29,171
903	FA	11/5/2013	29836	Invstgr 6	N	SR26C	93	P	A	0.53	29,415	0.53	55,500
903	FA	11/5/2013	29836	Invstgr 6	N	SR26C	93	P	N	0.47	26,085	0.47	55,500
903	FA	7/19/2013	32160	OffcAsst 3	N	SR08B	03	P	N	1.00	25,668	1.00	26,700
903	FA	12/6/2013	32160	OffcAsst 3	N	SR08A	63	T	N	1.00	25,668	1.00	15,795
903	FA	12/30/2013	32209	EliPgm Sp5	N	SR24L	13	P	N	1.00	75,960	-	75,960
903	FA	2/7/2014	32803	Invstgr 4	N	SR22C	73	T	A	0.53	25,122	0.53	28,045
903	FA	2/7/2014	32803	Invstgr 4	N	SR22C	73	T	N	0.47	22,278	0.47	28,045
903	FA	4/30/2014	32803	Invstgr 4	N	SR22C	73	T	A	0.53	25,122	0.53	29,171
903	FA	4/30/2014	32803	Invstgr 4	N	SR22C	73	T	N	0.47	22,278	0.47	29,171
903	FA	12/30/2013	35534	EliWkr4	N	SR18L	03	P	A	0.53	30,973	0.53	58,440
903	FA	12/30/2013	35534	EliWkr4	N	SR18L	03	P	N	0.47	27,467	0.47	58,440
904	AA	11/30/2013	1642	BusMgtOfr2	N	EM07	35	P	A	1.00	84,000	1.00	116,820

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904	AA	8/31/2014	1659	AdminAsst6	N	SR26L	73	P	A	1.00	75,960	1.00	82,140
904	AA	9/30/2013	1761	Pms 5	N	SR24I	73	P	A	1.00	53,364	1.00	67,512
904	AA	9/20/2013	2622	Pers Clk 3	N	SR09B	63	P	A	1.00	27,756	1.00	27,756
904	AA	12/30/2013	10844	Pers Tech6	N	SR15M	63	P	A	1.00	30,036	1.00	54,012
904	AA	12/31/2013	15304	IT Spclt 6	N	SR26M	13	P	A	0.65	37,518	0.65	85,416
904	AA	12/31/2013	15304	IT Spclt 6	N	SR26M	13	P	N	0.35	20,202	0.35	85,416
904	AA	9/20/2014	25941	EliWkr4	N	SR18A	63	T	A	0.55	20,882	0.55	24,307
904	AA	9/20/2014	25941	EliWkr4	N	SR18A	63	T	N	0.45	17,086	0.45	24,307
904	AA	11/14/2014	25941	EliWkr4	N	SR18A	63	T	A	0.55	20,882	0.55	24,307
904	AA	11/14/2014	25941	EliWkr4	N	SR18A	63	T	N	0.45	17,086	0.45	24,307
904	AA	7/7/2014	31863	Pers Clk 4	N	SR11B	63	P	A	1.00	30,036	1.00	31,236
904	AA	9/30/2014	34005	PgmBgtAnl5	N	SR24L	93	P	A	1.00	70,188	1.00	75,960
904	AA	7/31/2013	34020	Acct Clk 3	N	SR11H	03	P	A	1.00	30,036	1.00	37,968
904	AA	7/31/2014	42081	Auditor 4	N	SR22L	13	P	A	1.00	62,424	1.00	67,512
904	AA	10/31/2013	42135	Accountnt4	N	SR22F	13	P	A	1.00	47,400	1.00	53,364
904	AA	11/30/2014	100128	HdDepRptGv	Y	SRNA	00	T	A	1.00	133,536	1.00	136,212
904	AA	5/15/2014	112191	IT Spclt 4	N	SR22K	13	P	A	0.65	30,810	0.65	64,920
904	AA	5/15/2014	112191	IT Spclt 4	N	SR22K	13	P	N	0.35	16,590	0.35	64,920
904	AA	11/30/2014	120216	Gen Admr	Y	SRNA	73	T	A	1.00	97,236	1.00	97,236

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
220	RH	5/16/2014	4940	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 33,228	1.00	49,176	N
220	RH	1/3/2014	6693	PubHsgSu 4	N	SR22F	13	P	N	1.00	\$ 48,744	1.00	53,364	N
220	RH	1/16/2014	6785	PubHsgSp 2	N	SR18C	13	P	N	1.00	\$ 46,860	1.00	40,548	N
220	RH	6/30/2014	6791	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 35,544	1.00	49,176	N
220	RH	7/2/2013	8719	Secy 1	N	SR12A	63	T	N	1.00	\$ 28,536	1.00	30,035	Y
220	RH	7/25/2013	8719	Secy 1	N	SR12A	3	P	N	1.00	\$ 28,536	1.00	30,036	N
220	RH	9/22/2014	8752	CrftTradWk	Y	SRNA	2	T	N	1.00	\$ 48,000	1.00	53,592	N
220	RH	7/2/2013	8832	CrftTradWk	Y	SRNA	2	T	N	1.00	\$ 48,000	1.00	52,536	N
220	RH	2/24/2014	8834	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 44,544	1.00	45,432	N
220	RH	4/7/2014	8843	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 44,544	1.00	45,432	N
220	RH	5/5/2014	8919	SvcMtnWkr	Y	SRNA	1	T	N	1.00	\$ 33,228	1.00	34,560	N
220	RH	3/24/2014	10376	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 44,544	1.00	45,432	N
220	RH	4/24/2014	10866	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 44,544	1.00	46,344	N
220	RH	6/18/2014	11627	CrftTradWk	Y	SRNA	2	T	W	1.00	\$ 48,000	1.00	52,536	N
220	RH	7/8/2014	14978	PubHsgSu 5	N	SR24F	23	P	N	1.00	\$ 48,744	1.00	60,012	N
220	RH	3/4/2014	15486	SvcMtnWkr	Y	SRNA	1	T	N	1.00	\$ 33,228	1.00	33,888	N
220	RH	10/6/2014	18669	SocSvcAst4	N	SR11A	3	P	W	1.00	\$ 27,396	1.00	29,988	N
220	RH	7/30/2013	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	\$ 46,860	1.00	38,979	Y
220	RH	10/29/2013	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	\$ 46,860	1.00	38,979	Y
220	RH	1/28/2014	19593	PubHsgSp 2	N	SR18C	73	T	N	1.00	\$ 46,860	1.00	40,539	Y
220	RH	4/16/2014	19593	PubHsgSp 2	N	SR18C	13	P	N	1.00	\$ 46,860	1.00	40,548	N
220	RH	1/24/2014	22433	CrftTradWk	Y	SRNA	1	T	N	1.00	\$ 36,960	1.00	51,636	N
220	RH	10/1/2013	23696	PubHsgSp 1	N	SR16C	13	P	N	1.00	\$ 36,096	1.00	37,464	N
220	RH	8/1/2014	23696	PubHsgSp 1	N	SR16I	13	P	N	1.00	\$ 36,096	1.00	47,400	N
220	RH	8/27/2014	41349	PubHsgSu 4	N	SR22C	13	P	N	1.00	\$ 43,296	1.00	47,400	N
220	RH	6/2/2014	41666	PubHsgSp 1	N	SR16C	13	P	N	1.00	\$ 37,044	1.00	37,464	N
220	RH	8/14/2013	41667	SocSvcAst4	N	SR11A	63	T	N	1.00	\$ 36,072	1.00	28,829	Y

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
220	RH	11/13/2013	41667	SocSvcAst4	N	SR11A	63	T	N	1.00	\$ 36,072	1.00	28,829	Y
220	RH	1/6/2014	41667	SocSvcAst4	N	SR11A	3	P	N	1.00	\$ 36,072	1.00	28,836	N
220	RH	5/1/2014	44184	OffcAsst 3	N	SR08A	3	P	N	1.00	\$ 29,652	1.00	25,668	N
220	RH	9/8/2014	46343	PubHsgSp 1	N	SR16C	13	P	N	1.00	\$ 45,036	1.00	37,464	N
222	RA	6/2/2014	28967	PubHsgSp 1	N	SR16C	13	P	N	1.00	\$ 38,520	1.00	37,464	N
222	RA	5/16/2014	111470	PubHsgSp 1	N	SR16C	73	T	N	1.00	\$ 32,928	1.00	37,461	Y
222	RA	8/14/2014	111470	PubHsgSp 1	N	SR16C	73	T	N	1.00	\$ 32,928	1.00	37,461	Y
222	RA	9/2/2014	111470	PubHsgSp 1	N	SR16C	13	T	N	1.00	\$ 32,928	1.00	37,464	N
222	RA	9/3/2014	119190	HsngQSI I	N	SR13A	63	T	N	1.00	\$ 32,064	1.00	32,469	Y
224	HS	1/13/2014	27585	OffcAsst 3	N	SR08A	3	P	A	1.00	\$ 25,668	1.00	25,668	N
229	HA	2/10/2014	6627	Pers Clk 4	N	SR11A	63	T	N	1.00	\$ 32,064	1.00	28,829	Y
229	HA	6/18/2014	6627	Pers Clk 4	N	SR11A	63	P	N	1.00	\$ 32,064	1.00	28,836	N
229	HA	10/16/2014	22265	Acct Clk 3	N	SR11A	3	P	W	1.00	\$ 27,396	1.00	29,988	N
229	HA	4/7/2014	28656	PubHsgSp 2	N	SR18G	13	P	N	1.00	\$ 43,296	1.00	47,400	N
229	HA	3/14/2014	30111	Pms 3	N	SR20C	73	T	N	1.00	\$ 43,296	1.00	43,805	Y
229	HA	6/13/2014	30111	Pms 3	N	SR20C	73	T	N	1.00	\$ 43,296	1.00	43,805	Y
229	HA	5/16/2014	32210	OffcAsst 3	N	SR08I	3	P	N	1.00	\$ 24,384	1.00	35,064	N
229	HA	9/9/2013	36360	Acct Clk 2	N	SR08A	3	P	N	1.00	\$ 33,312	1.00	25,668	N
229	HA	10/16/2014	41252	Accountnt4	N	SR22D	23	P	N	1.00	\$ 48,744	1.00	49,308	N
229	HA	9/16/2014	41333	Secy 2	N	SR14F	3	T	N	1.00	\$ 36,072	1.00	41,064	N
229	HA	10/2/2014	42096	Secy 1	N	SR12A	3	P	W	1.00	\$ 28,536	1.00	31,236	N
229	HA	4/7/2014	42101	Acct Clk 3	N	SR11A	3	P	W	1.00	\$ 36,072	1.00	28,836	N
229	HA	10/2/2013	42104	Secy 1	N	SR12A	3	P	W	1.00	\$ 28,536	1.00	30,036	N
229	HA	9/12/2014	42107	Accountnt3	N	SR20C	13	P	N	1.00	\$ 40,020	1.00	43,812	N
229	HA	8/12/2013	100923	Gen Prof'l	Y	SRNA	13	T	N	1.00	\$ 41,628	1.00	49,332	N
229	HA	10/7/2013	101326	EngProf'l	Y	SRNA	13	T	W	1.00	\$ 78,972	1.00	70,008	N
229	HA	8/21/2014	102034	Gen Prof'l	Y	SRNA	13	T	N	1.00	\$ 52,728	1.00	92,400	N



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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
229	HA	11/1/2013	102048	SocSvcProf	Y	SRNA	13	T	W	1.00	\$ 45,576	1.00	49,332	N
229	HA	6/25/2014	102190	SocSvcProf	Y	SRNA	13	T	N	1.00	\$ 52,728	1.00	64,920	N
229	HA	5/1/2014	103036	SocSvcProf	Y	SRNA	13	T	N	1.00	\$ 43,296	1.00	40,548	N
229	HA	8/19/2013	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	\$ 43,296	1.00	45,573	Y
229	HA	11/19/2013	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	\$ 43,296	1.00	47,403	Y
229	HA	2/19/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	\$ 43,296	1.00	47,403	Y
229	HA	5/20/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	\$ 43,296	1.00	47,403	Y
229	HA	8/19/2014	106429	IT Spclt 4	N	SR22C	73	T	N	1.00	\$ 43,296	1.00	47,403	Y
229	HA	4/29/2014	107932	SocSvcProf	Y	SRNA	13	T	N	1.00	\$ 45,576	1.00	63,000	N
229	HA	10/23/2013	117929	SocSvcProf	Y	SRNA	73	T	N	1.00	\$ 45,036	1.00	50,003	N
229	HA	1/22/2014	117929	SocSvcProf	Y	SRNA	73	T	N	1.00	\$ 45,036	1.00	50,003	N
229	HA	1/3/2014	118550	Gen ProfI	Y	SRNA	0	T	N	1.00	\$ 75,004	1.00	104,508	N
229	HA	8/18/2014	118751	Acct Clk 3	N	SR11A	3	P	N	1.00	\$ 30,804	1.00	29,988	N
229	HA	8/12/2013	119285	PubHsgSu 3	N	SR20C	13	T	N	1.00	\$ 40,020	1.00	43,812	N
229	HA	10/1/2013	120409	SafetyTech	Y	SRNA	3	T	W	1.00	\$ 37,512	1.00	42,684	N
236	LC	9/3/2013	1664	EliWkr1	N	SR12D	3	P	A	0.57	\$ 19,241	0.57	33,756	N
236	LC	9/3/2013	1664	EliWkr1	N	SR12D	3	P	N	0.43	\$ 14,515	0.43	33,756	N
236	LC	8/18/2014	1679	EliWkr1	N	SR12A	3	P	A	0.57	\$ 21,642	0.57	31,236	N
236	LC	8/18/2014	1679	EliWkr1	N	SR12A	3	P	N	0.43	\$ 16,326	0.43	31,236	N
236	LC	3/17/2014	1681	EliWkr1	N	SR12A	3	P	A	0.58	\$ 17,421	0.58	30,036	N
236	LC	3/17/2014	1681	EliWkr1	N	SR12A	3	P	N	0.42	\$ 12,615	0.42	30,036	N
236	LC	8/20/2013	1700	EliWkr3	N	SR12A	63	T	A	0.57	\$ 17,121	0.57	30,035	Y
236	LC	8/20/2013	1700	EliWkr3	N	SR12A	63	T	N	0.43	\$ 12,915	0.43	30,035	Y
236	LC	11/19/2013	1700	EliWkr3	N	SR12A	63	T	A	0.57	\$ 17,121	0.57	30,035	Y
236	LC	11/19/2013	1700	EliWkr3	N	SR12A	63	T	N	0.43	\$ 12,915	0.43	30,035	Y
236	LC	2/18/2014	1700	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	2/18/2014	1700	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
236	LC	9/24/2013	3781	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	9/24/2013	3781	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	12/24/2013	3781	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	12/24/2013	3781	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	1/16/2014	3781	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	1/16/2014	3781	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	7/1/2013	4110	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	7/1/2013	4110	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	6/2/2014	4530	EliWkr1	N	SR12A	3	P	A	0.57	\$ 26,320	0.57	30,036	N
236	LC	6/2/2014	4530	EliWkr1	N	SR12A	3	P	N	0.43	\$ 19,856	0.43	30,036	N
236	LC	7/1/2013	4533	EliWkr3	N	SR16H	3	P	A	0.57	\$ 26,320	0.57	46,176	N
236	LC	7/1/2013	4533	EliWkr3	N	SR16H	3	P	N	0.43	\$ 19,856	0.43	46,176	N
236	LC	10/1/2013	4537	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	10/1/2013	4537	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/21/2013	4539	EliWkr1	N	SR12B	3	P	A	0.57	\$ 17,791	0.57	31,212	N
236	LC	10/21/2013	4539	EliWkr1	N	SR12B	3	P	N	0.43	\$ 13,421	0.43	31,212	N
236	LC	10/16/2014	4887	Secy 1	N	SR12H	3	T	A	0.57	\$ 18,482	0.57	41,064	N
236	LC	10/16/2014	4887	Secy 1	N	SR12H	3	T	N	0.43	\$ 13,942	0.43	41,064	N
236	LC	9/3/2013	5067	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	9/3/2013	5067	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	11/1/2013	5081	Secy 1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	11/1/2013	5081	Secy 1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/16/2014	6336	EliWkr1	N	SR12A	3	P	A	0.57	\$ 24,330	0.57	31,236	N
236	LC	10/16/2014	6336	EliWkr1	N	SR12A	3	P	N	0.43	\$ 18,354	0.43	31,236	N
236	LC	5/1/2014	6385	EliWkr5	N	SR20C	4	P	A	0.57	\$ 25,315	0.57	44,412	N
236	LC	5/1/2014	6385	EliWkr5	N	SR20C	4	P	N	0.43	\$ 19,097	0.43	44,412	N
236	LC	9/3/2013	6409	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N

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236	LC	9/3/2013	6409	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	11/5/2014	6409	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	31,236	N
236	LC	11/5/2014	6409	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	31,236	N
236	LC	1/6/2014	7715	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/6/2014	7715	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	9/3/2013	14126	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	9/3/2013	14126	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	7/1/2014	14132	EliWkr1	N	SR12A	3	P	A	0.57	\$ 22,504	0.57	31,236	N
236	LC	7/1/2014	14132	EliWkr1	N	SR12A	3	P	N	0.43	\$ 16,976	0.43	31,236	N
236	LC	8/19/2014	14135	EliWkr1	N	SR12A	3	P	A	0.57	\$ 24,330	0.57	31,236	N
236	LC	8/19/2014	14135	EliWkr1	N	SR12A	3	P	N	0.43	\$ 18,354	0.43	31,236	N
236	LC	9/3/2013	14142	EliWkr1	N	SR12F	3	P	A	0.57	\$ 20,814	0.57	36,516	N
236	LC	9/3/2013	14142	EliWkr1	N	SR12F	3	P	N	0.43	\$ 15,702	0.43	36,516	N
236	LC	7/1/2014	14143	EliWkr1	N	SR12A	3	P	A	0.57	\$ 19,241	0.57	31,236	N
236	LC	7/1/2014	14143	EliWkr1	N	SR12A	3	P	N	0.43	\$ 14,515	0.43	31,236	N
236	LC	3/11/2014	14148	EliWkr3	N	SR16F	3	P	A	0.57	\$ 24,330	0.57	42,684	N
236	LC	3/11/2014	14148	EliWkr3	N	SR16F	3	P	N	0.43	\$ 18,354	0.43	42,684	N
236	LC	1/16/2014	17399	EliWkr5	N	SR20I	4	P	A	0.57	\$ 32,018	0.57	56,172	N
236	LC	1/16/2014	17399	EliWkr5	N	SR20I	4	P	N	0.43	\$ 24,154	0.43	56,172	N
236	LC	1/2/2014	17696	Secy 2	N	SR14A	3	P	A	0.57	\$ 18,482	0.57	32,424	N
236	LC	1/2/2014	17696	Secy 2	N	SR14A	3	P	N	0.43	\$ 13,942	0.43	32,424	N
236	LC	10/27/2014	17696	Secy 2	N	SR14A	3	P	A	0.57	\$ 18,482	0.57	33,720	N
236	LC	10/27/2014	17696	Secy 2	N	SR14A	3	P	N	0.43	\$ 13,942	0.43	33,720	N
236	LC	1/21/2014	19106	Secy 1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/21/2014	19106	Secy 1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	2/25/2014	19409	EliWkr5	N	SR20D	4	P	A	0.57	\$ 26,320	0.57	46,176	N
236	LC	2/25/2014	19409	EliWkr5	N	SR20D	4	P	N	0.43	\$ 19,856	0.43	46,176	N

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236	LC	10/31/2014	22142	EliWkr3	N	SR16D	3	P	A	0.57	\$ 17,791	0.57	41,064	N
236	LC	10/31/2014	22142	EliWkr3	N	SR16D	3	P	N	0.43	\$ 13,421	0.43	41,064	N
236	LC	9/9/2013	22149	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	9/9/2013	22149	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	4/1/2014	22154	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	4/1/2014	22154	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	6/9/2014	22155	EliWkr1	N	SR12A	3	P	A	0.57	\$ 24,330	0.57	30,036	N
236	LC	6/9/2014	22155	EliWkr1	N	SR12A	3	P	N	0.43	\$ 18,354	0.43	30,036	N
236	LC	1/2/2014	22159	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/2/2014	22159	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	6/26/2014	22286	OffcAsst 3	N	SR08D	3	P	A	0.57	\$ 16,437	0.57	28,836	N
236	LC	6/26/2014	22286	OffcAsst 3	N	SR08D	3	P	N	0.43	\$ 12,399	0.43	28,836	N
236	LC	7/15/2013	22289	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	7/15/2013	22289	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	1/2/2014	22362	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/2/2014	22362	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	1/13/2014	22856	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/13/2014	22856	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/13/2014	24179	EliWkr1	N	SR12H	3	P	A	0.57	\$ 26,320	0.57	41,064	N
236	LC	10/13/2014	24179	EliWkr1	N	SR12H	3	P	N	0.43	\$ 19,856	0.43	41,064	N
236	LC	1/16/2014	24182	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/16/2014	24182	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/8/2014	24184	EliWkr1	N	SR12A	3	P	A	0.57	\$ 22,504	0.57	31,236	N
236	LC	10/8/2014	24184	EliWkr1	N	SR12A	3	P	N	0.43	\$ 16,976	0.43	31,236	N
236	LC	11/3/2014	24187	EliWkr1	N	SR12A	3	P	A	0.57	\$ 19,241	0.57	31,236	N
236	LC	11/3/2014	24187	EliWkr1	N	SR12A	3	P	N	0.43	\$ 14,515	0.43	31,236	N
236	LC	9/16/2014	24191	EliWkr1	N	SR12A	3	P	A	0.57	\$ 22,504	0.57	31,236	N

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236	LC	9/16/2014	24191	EliWkr1	N	SR12A	3	P	N	0.43	\$ 16,976	0.43	31,236	N
236	LC	2/3/2014	24488	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,630	0.57	25,667	Y
236	LC	2/3/2014	24488	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	5/6/2014	24488	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,630	0.57	25,667	Y
236	LC	5/6/2014	24488	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	5/28/2014	24488	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,630	0.57	25,668	N
236	LC	5/28/2014	24488	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	7/29/2013	24973	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	7/29/2013	24973	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	1/21/2014	24980	Secy 1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/21/2014	24980	Secy 1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	6/16/2014	24983	EliWkr1	N	SR12A	3	P	A	0.57	\$ 19,241	0.57	30,036	N
236	LC	6/16/2014	24983	EliWkr1	N	SR12A	3	P	N	0.43	\$ 14,515	0.43	30,036	N
236	LC	7/11/2013	25015	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	7/11/2013	25015	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	9/25/2013	25015	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	9/25/2013	25015	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	2/3/2014	26393	Secy 2	N	SR14A	3	P	A	0.57	\$ 18,482	0.57	32,424	N
236	LC	2/3/2014	26393	Secy 2	N	SR14A	3	P	N	0.43	\$ 13,942	0.43	32,424	N
236	LC	7/1/2014	26399	Secy 1	N	SR12B	3	P	A	0.57	\$ 24,330	0.57	32,460	N
236	LC	7/1/2014	26399	Secy 1	N	SR12B	3	P	N	0.43	\$ 18,354	0.43	32,460	N
236	LC	2/19/2014	27446	EliWkr2	N	SR14A	63	T	A	0.57	\$ 17,121	0.57	32,427	Y
236	LC	2/19/2014	27446	EliWkr2	N	SR14A	63	T	N	0.43	\$ 12,915	0.43	32,427	Y
236	LC	4/16/2014	27446	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	4/16/2014	27446	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	9/16/2013	28066	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	9/16/2013	28066	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
236	LC	9/3/2013	28071	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	9/3/2013	28071	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	6/9/2014	28073	EliWkr3	N	SR16I	3	P	A	0.57	\$ 27,387	0.57	48,048	N
236	LC	6/9/2014	28073	EliWkr3	N	SR16I	3	P	N	0.43	\$ 20,661	0.43	48,048	N
236	LC	1/6/2014	28082	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/6/2014	28082	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	8/9/2013	28099	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	8/9/2013	28099	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	10/27/2014	28112	EliWkr1	N	SR12A	3	P	A	0.57	\$ 19,241	0.57	31,236	N
236	LC	10/27/2014	28112	EliWkr1	N	SR12A	3	P	N	0.43	\$ 14,515	0.43	31,236	N
236	LC	10/16/2014	28113	EliWkr1	N	SR12A	3	P	A	0.57	\$ 23,393	0.57	31,236	N
236	LC	10/16/2014	28113	EliWkr1	N	SR12A	3	P	N	0.43	\$ 17,647	0.43	31,236	N
236	LC	1/16/2014	28114	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/16/2014	28114	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/16/2013	28116	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	10/16/2013	28116	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/1/2013	28125	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	10/1/2013	28125	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	9/3/2013	28191	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	9/3/2013	28191	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	12/3/2013	28191	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	12/3/2013	28191	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	1/23/2014	28191	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	1/23/2014	28191	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	4/16/2014	28208	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	4/16/2014	28208	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	5/1/2014	28218	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
236	LC	5/1/2014	28218	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	11/1/2013	28243	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	11/1/2013	28243	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/11/2013	28246	EliWkr3	N	SR16H	3	P	A	0.57	\$ 26,320	0.57	46,176	N
236	LC	10/11/2013	28246	EliWkr3	N	SR16H	3	P	N	0.43	\$ 19,856	0.43	46,176	N
236	LC	8/1/2014	28307	EliWkr5	N	SR20F	4	P	A	0.57	\$ 30,787	0.57	51,924	N
236	LC	8/1/2014	28307	EliWkr5	N	SR20F	4	P	N	0.43	\$ 23,225	0.43	51,924	N
236	LC	4/1/2014	29567	EliWkr1	N	SR12K	3	P	A	0.57	\$ 25,315	0.57	44,412	N
236	LC	4/1/2014	29567	EliWkr1	N	SR12K	3	P	N	0.43	\$ 19,097	0.43	44,412	N
236	LC	11/3/2014	31066	Secy 1	N	SR12B	3	T	A	0.57	\$ 18,482	0.57	32,460	N
236	LC	11/3/2014	31066	Secy 1	N	SR12B	3	T	N	0.43	\$ 13,942	0.43	32,460	N
236	LC	7/16/2014	31097	EliWkr1	N	SR12A	3	P	A	0.57	\$ 28,461	0.57	31,236	N
236	LC	7/16/2014	31097	EliWkr1	N	SR12A	3	P	N	0.43	\$ 21,471	0.43	31,236	N
236	LC	3/10/2014	31115	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	3/10/2014	31115	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	10/8/2013	31448	OffcAsst 3	N	SR08A	63	T	A	0.57	\$ 14,631	0.57	25,667	Y
236	LC	10/8/2013	31448	OffcAsst 3	N	SR08A	63	T	N	0.43	\$ 11,037	0.43	25,667	Y
236	LC	1/2/2014	31448	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	1/2/2014	31448	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	9/3/2013	32376	EliWkr1	N	SR12B	3	P	A	0.57	\$ 17,791	0.57	31,212	N
236	LC	9/3/2013	32376	EliWkr1	N	SR12B	3	P	N	0.43	\$ 13,421	0.43	31,212	N
236	LC	10/16/2014	32642	EliWkr1	N	SR12D	3	P	A	0.57	\$ 22,504	0.57	35,112	N
236	LC	10/16/2014	32642	EliWkr1	N	SR12D	3	P	N	0.43	\$ 16,976	0.43	35,112	N
236	LC	10/3/2013	32643	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	10/3/2013	32643	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	11/17/2014	33132	EliWkr3	N	SR16C	3	P	A	0.57	\$ 21,642	0.57	39,492	N
236	LC	11/17/2014	33132	EliWkr3	N	SR16C	3	P	N	0.43	\$ 16,326	0.43	39,492	N

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236	LC	6/23/2014	33264	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 15,219	0.57	25,668	N
236	LC	6/23/2014	33264	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,481	0.43	25,668	N
236	LC	11/3/2014	33907	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 15,219	0.57	26,700	N
236	LC	11/3/2014	33907	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,481	0.43	26,700	N
236	LC	10/16/2013	34709	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	10/16/2013	34709	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	7/15/2013	34710	EliWkr3	N	SR16D	3	P	A	0.57	\$ 22,504	0.57	39,480	N
236	LC	7/15/2013	34710	EliWkr3	N	SR16D	3	P	N	0.43	\$ 16,976	0.43	39,480	N
236	LC	5/16/2014	34713	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	5/16/2014	34713	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	9/3/2013	34715	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	9/3/2013	34715	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	5/19/2014	34715	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	5/19/2014	34715	EliWkr1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	1/2/2014	34719	EliWkr1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/2/2014	34719	EliWkr1	N	SR12A	3	P	N	0.43	\$ 17,121	0.43	30,036	N
236	LC	11/17/2014	34740	EliWkr4	N	SR18F	3	P	A	0.57	\$ 26,320	0.57	48,024	N
236	LC	11/17/2014	34740	EliWkr4	N	SR18F	3	P	N	0.43	\$ 19,856	0.43	48,024	N
236	LC	1/2/2014	35071	EliWkr5	N	SR20G	4	P	A	0.57	\$ 29,604	0.57	51,936	N
236	LC	1/2/2014	35071	EliWkr5	N	SR20G	4	P	N	0.43	\$ 22,332	0.43	51,936	N
236	LC	1/6/2014	35879	EliWkr5	N	SR20A	4	P	A	0.57	\$ 25,315	0.57	41,040	N
236	LC	1/6/2014	35879	EliWkr5	N	SR20A	4	P	N	0.43	\$ 19,097	0.43	41,040	N
236	LC	5/16/2014	35879	EliWkr5	N	SR20C	4	P	A	0.57	\$ 25,315	0.57	44,412	N
236	LC	5/16/2014	35879	EliWkr5	N	SR20C	4	P	N	0.43	\$ 19,097	0.43	44,412	N
236	LC	7/1/2013	37910	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	25,668	N
236	LC	7/1/2013	37910	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	25,668	N
236	LC	1/2/2014	42177	Secy 1	N	SR12C	3	P	A	0.57	\$ 18,482	0.57	32,424	N



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236	LC	1/2/2014	42177	Secy 1	N	SR12C	3	P	N	0.43	\$ 13,942	0.43	32,424	N
236	LC	1/2/2014	42178	Secy 1	N	SR12A	3	P	A	0.57	\$ 17,121	0.57	30,036	N
236	LC	1/2/2014	42178	Secy 1	N	SR12A	3	P	N	0.43	\$ 12,915	0.43	30,036	N
236	LC	1/2/2014	42983	EliPgm Sp3	N	SR20D	13	P	A	0.57	\$ 25,978	0.57	45,576	N
236	LC	1/2/2014	42983	EliPgm Sp3	N	SR20D	13	P	N	0.43	\$ 19,598	0.43	45,576	N
236	LC	11/1/2013	43791	ProfTrain1	N	SR16C	13	P	A	0.50	\$ 18,732	0.50	37,464	N
236	LC	11/1/2013	43791	ProfTrain1	N	SR16C	13	P	N	0.50	\$ 18,732	0.50	37,464	N
236	LC	5/1/2014	43808	Secy 1	N	SR12C	3	P	A	0.50	\$ 16,212	0.50	32,424	N
236	LC	5/1/2014	43808	Secy 1	N	SR12C	3	P	N	0.50	\$ 16,212	0.50	32,424	N
236	LC	9/2/2014	45462	Secy 1	N	SR12E	3	P	A	0.50	\$ 20,520	0.50	36,468	N
236	LC	9/2/2014	45462	Secy 1	N	SR12E	3	P	N	0.50	\$ 20,520	0.50	36,468	N
236	LC	10/20/2014	45469	ProfTrain1	N	SR16C	13	P	A	0.50	\$ 27,744	0.50	37,464	N
236	LC	10/20/2014	45469	ProfTrain1	N	SR16C	13	P	N	0.50	\$ 27,744	0.50	37,464	N
236	LC	10/16/2013	45526	ProfTrain1	N	SR16E	13	P	A	0.50	\$ 20,274	0.50	40,548	N
236	LC	10/16/2013	45526	ProfTrain1	N	SR16E	13	P	N	0.50	\$ 20,274	0.50	40,548	N
236	LC	4/1/2014	46878	S-S/SSSup2	N	SR24D	23	P	A	0.50	\$ 27,744	0.50	55,488	N
236	LC	4/1/2014	46878	S-S/SSSup2	N	SR24D	23	P	N	0.50	\$ 27,744	0.50	55,488	N
236	LC	7/16/2014	46884	ProfTrain1	N	SR16C	13	P	A	0.50	\$ 24,654	0.50	37,464	N
236	LC	7/16/2014	46884	ProfTrain1	N	SR16C	13	P	N	0.50	\$ 24,654	0.50	37,464	N
236	LC	9/3/2013	46886	S-S/SSSp3	N	SR20G	13	P	A	0.50	\$ 25,650	0.50	51,300	N
236	LC	9/3/2013	46886	S-S/SSSp3	N	SR20G	13	P	N	0.50	\$ 25,650	0.50	51,300	N
236	LC	3/3/2014	47443	S-S/SSSp3	N	SR20E	13	P	N	1.00	\$ 47,400	1.00	47,400	N
238	GB	3/17/2014	1809	OffcAsst 4	N	SR10M	3	P	N	1.00	\$ 44,412	1.00	44,412	N
238	GB	4/1/2014	23504	DsblCImSp3	N	SR20C	13	P	N	1.00	\$ 43,812	1.00	43,812	N
238	GB	9/22/2014	24198	DsblCImSp3	N	SR20C	13	P	N	1.00	\$ 43,812	1.00	43,812	N
238	GB	5/1/2014	24453	OffcAsst 3	N	SR08A	3	P	N	1.00	\$ 25,668	1.00	25,668	N
238	GB	5/5/2014	24930	ProfTrain1	N	SR16C	13	P	N	1.00	\$ 37,464	1.00	37,464	N

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238	GB	8/1/2013	24938	OffcAsst 3	N	SR08A	63	T	N	1.00	\$ 25,668	1.00	25,667	Y
238	GB	5/16/2014	24938	OffcAsst 3	N	SR08A	3	P	N	1.00	\$ 25,668	1.00	25,668	N
238	GB	5/5/2014	45066	ProfTrain1	N	SR16C	13	P	N	1.00	\$ 37,464	1.00	37,464	N
238	GB	5/5/2014	47418	ProfTrain1	N	SR16C	13	P	N	1.00	\$ 37,464	1.00	37,464	N
301	SA	9/2/2014	1673	C/A PSSpc	N	SR23D	13	P	A	0.60	\$ 29,585	0.60	51,300	N
301	SA	9/2/2014	1673	C/A PSSpc	N	SR23D	13	P	N	0.40	\$ 19,723	0.40	51,300	N
301	SA	5/5/2014	1708	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	5/5/2014	1708	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	1/2/2014	1719	C/A PSSpv2	N	SR27J	23	P	A	0.60	\$ 47,398	0.60	78,996	N
301	SA	1/2/2014	1719	C/A PSSpv2	N	SR27J	23	P	N	0.40	\$ 31,598	0.40	78,996	N
301	SA	10/1/2013	1721	C/A PSSpv2	N	SR27K	23	P	A	0.60	\$ 49,284	0.60	82,140	N
301	SA	10/1/2013	1721	C/A PSSpv2	N	SR27K	23	P	N	0.40	\$ 32,856	0.40	82,140	N
301	SA	7/16/2013	1726	Secy 1	N	SR12D	3	P	A	0.60	\$ 20,254	0.60	33,756	N
301	SA	7/16/2013	1726	Secy 1	N	SR12D	3	P	N	0.40	\$ 13,502	0.40	33,756	N
301	SA	7/23/2014	1730	Secy 2	N	SR14F	3	P	A	0.60	\$ 19,454	0.60	41,064	N
301	SA	7/23/2014	1730	Secy 2	N	SR14F	3	P	N	0.40	\$ 12,970	0.40	41,064	N
301	SA	6/16/2014	1768	SocialWkr2	N	SR18C	13	P	A	0.60	\$ 24,329	0.60	40,548	N
301	SA	6/16/2014	1768	SocialWkr2	N	SR18C	13	P	N	0.40	\$ 16,219	0.40	40,548	N
301	SA	1/2/2014	3471	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	1/2/2014	3471	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	2/10/2014	3472	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	2/10/2014	3472	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	4/28/2014	3993	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	4/28/2014	3993	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/23/2014	4142	Secy 1	N	SR12A	3	P	A	0.60	\$ 18,022	0.60	31,236	N
301	SA	7/23/2014	4142	Secy 1	N	SR12A	3	P	N	0.40	\$ 12,014	0.40	31,236	N
301	SA	7/8/2014	4538	C/A PSSpc	N	SR23C	73	T	A	0.60	\$ 29,585	0.60	49,317	Y

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	7/8/2014	4538	C/A PSSpc	N	SR23C	73	T	N	0.40	\$ 19,723	0.40	49,317	Y
301	SA	9/16/2014	4538	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	9/16/2014	4538	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	7/16/2013	4545	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	7/16/2013	4545	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	10/9/2013	4679	C/A PSSpc	N	SR23C	73	T	A	0.60	\$ 28,442	0.60	47,403	Y
301	SA	10/9/2013	4679	C/A PSSpc	N	SR23C	73	T	N	0.40	\$ 18,961	0.40	47,403	Y
301	SA	1/7/2014	4679	C/A PSSpc	N	SR23C	73	T	A	0.60	\$ 28,442	0.60	49,317	Y
301	SA	1/7/2014	4679	C/A PSSpc	N	SR23C	73	T	N	0.40	\$ 18,961	0.40	49,317	Y
301	SA	4/8/2014	4679	HSP 4	N	SR22C	73	T	A	0.60	\$ 28,442	0.60	47,403	Y
301	SA	4/8/2014	4679	HSP 4	N	SR22C	73	T	N	0.40	\$ 18,961	0.40	47,403	Y
301	SA	7/7/2014	4679	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 28,442	0.60	47,400	N
301	SA	7/7/2014	4679	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 18,961	0.40	47,400	N
301	SA	6/23/2014	5613	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 29,585	0.60	47,400	N
301	SA	6/23/2014	5613	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 19,723	0.40	47,400	N
301	SA	9/2/2014	6418	HSP 3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	9/2/2014	6418	HSP 3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	1/6/2014	12161	SocSvcAst4	N	SR11F	3	P	A	0.60	\$ 21,038	0.60	35,064	N
301	SA	1/6/2014	12161	SocSvcAst4	N	SR11F	3	P	N	0.40	\$ 14,026	0.40	35,064	N
301	SA	8/12/2013	14125	C/A PSSpc	N	SR23C	13	P	A	0.60	\$ 29,585	0.60	49,308	N
301	SA	8/12/2013	14125	C/A PSSpc	N	SR23C	13	P	N	0.40	\$ 19,723	0.40	49,308	N
301	SA	11/5/2014	17390	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	11/5/2014	17390	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	1/2/2014	17693	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	1/2/2014	17693	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	6/16/2014	19408	Secy 1	N	SR12D	3	P	A	0.60	\$ 18,022	0.60	33,756	N
301	SA	6/16/2014	19408	Secy 1	N	SR12D	3	P	N	0.40	\$ 12,014	0.40	33,756	N

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	3/3/2014	19410	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	3/3/2014	19410	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/1/2013	19413	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	7/1/2013	19413	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	9/8/2014	19413	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	9/8/2014	19413	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	10/15/2013	21371	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	10/15/2013	21371	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	10/16/2014	22280	SocSvcAid3	N	SR09B	3	P	A	0.60	\$ 16,654	0.60	28,872	N
301	SA	10/16/2014	22280	SocSvcAid3	N	SR09B	3	P	N	0.40	\$ 11,102	0.40	28,872	N
301	SA	8/7/2013	23899	C/A PSSpv1	N	SR25F	23	P	A	0.60	\$ 37,454	0.60	62,424	N
301	SA	8/7/2013	23899	C/A PSSpv1	N	SR25F	23	P	N	0.40	\$ 24,970	0.40	62,424	N
301	SA	3/17/2014	24045	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	3/17/2014	24045	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	8/18/2014	26395	Secy 1	N	SR12A	3	P	A	0.60	\$ 18,022	0.60	31,236	N
301	SA	8/18/2014	26395	Secy 1	N	SR12A	3	P	N	0.40	\$ 12,014	0.40	31,236	N
301	SA	5/1/2014	26528	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	5/1/2014	26528	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/29/2013	26700	C/A PSSpc	N	SR23G	13	P	A	0.60	\$ 34,632	0.60	57,720	N
301	SA	7/29/2013	26700	C/A PSSpc	N	SR23G	13	P	N	0.40	\$ 23,088	0.40	57,720	N
301	SA	9/4/2013	26704	SocialWkr3	N	SR20C	73	T	A	0.60	\$ 26,287	0.60	42,141	Y
301	SA	9/4/2013	26704	SocialWkr3	N	SR20C	73	T	N	0.40	\$ 17,525	0.40	42,141	Y
301	SA	1/13/2014	26704	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	1/13/2014	26704	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/1/2013	26705	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	7/1/2013	26705	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	8/14/2014	27193	HSP 5	N	SR24L	13	P	A	0.60	\$ 32,018	0.60	75,960	N

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301	SA	8/14/2014	27193	HSP 5	N	SR24L	13	P	N	0.40	\$ 21,346	0.40	75,960	N
301	SA	7/1/2013	29053	SocSvcAst4	N	SR11B	3	P	A	0.60	\$ 18,727	0.60	30,036	N
301	SA	7/1/2013	29053	SocSvcAst4	N	SR11B	3	P	N	0.40	\$ 12,485	0.40	30,036	N
301	SA	10/7/2013	29540	C/A PSSpc	N	SR23C	13	P	A	0.60	\$ 29,585	0.60	49,308	N
301	SA	10/7/2013	29540	C/A PSSpc	N	SR23C	13	P	N	0.40	\$ 19,723	0.40	49,308	N
301	SA	8/1/2014	29540	HSP 3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	8/1/2014	29540	HSP 3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	9/16/2013	29570	C/A PSSpv1	N	SR25F	23	P	A	0.60	\$ 37,454	0.60	62,424	N
301	SA	9/16/2013	29570	C/A PSSpv1	N	SR25F	23	P	N	0.40	\$ 24,970	0.40	62,424	N
301	SA	5/1/2014	29788	Secy 1	N	SR12C	3	P	A	0.60	\$ 19,454	0.60	32,424	N
301	SA	5/1/2014	29788	Secy 1	N	SR12C	3	P	N	0.40	\$ 12,970	0.40	32,424	N
301	SA	5/16/2014	32765	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	5/16/2014	32765	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	4/16/2014	33276	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	4/16/2014	33276	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	9/2/2014	34311	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 29,585	0.60	47,400	N
301	SA	9/2/2014	34311	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 19,723	0.40	47,400	N
301	SA	8/1/2013	34398	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	8/1/2013	34398	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	11/3/2014	35703	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	27,768	N
301	SA	11/3/2014	35703	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	27,768	N
301	SA	1/2/2014	35725	OffcAsst 3	N	SR08A	3	P	A	0.60	\$ 15,401	0.60	25,668	N
301	SA	1/2/2014	35725	OffcAsst 3	N	SR08A	3	P	N	0.40	\$ 10,267	0.40	25,668	N
301	SA	9/16/2014	35756	C/A PSSpv1	N	SR25J	23	P	A	0.60	\$ 45,576	0.60	73,032	N
301	SA	9/16/2014	35756	C/A PSSpv1	N	SR25J	23	P	N	0.40	\$ 30,384	0.40	73,032	N
301	SA	9/2/2014	36142	HSP 4	N	SR22C	13	P	A	0.60	\$ 36,007	0.60	47,400	N
301	SA	9/2/2014	36142	HSP 4	N	SR22C	13	P	N	0.40	\$ 24,005	0.40	47,400	N

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301	SA	10/9/2013	36143	HSP 4	N	SR22C	13	P	A	0.60	\$ 24,329	0.60	47,400	N
301	SA	10/9/2013	36143	HSP 4	N	SR22C	13	P	N	0.40	\$ 16,219	0.40	47,400	N
301	SA	7/28/2014	36144	HSP 3	N	SR20C	13	P	A	0.60	\$ 24,329	0.60	43,812	N
301	SA	7/28/2014	36144	HSP 3	N	SR20C	13	P	N	0.40	\$ 16,219	0.40	43,812	N
301	SA	6/16/2014	36189	HSP 3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	6/16/2014	36189	HSP 3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	8/25/2014	36299	C/A PSSpc	N	SR23C	13	T	A	0.60	\$ 29,585	0.60	49,317	Y
301	SA	8/25/2014	36299	C/A PSSpc	N	SR23C	13	T	N	0.40	\$ 19,723	0.40	49,317	Y
301	SA	10/27/2014	36299	HSP 4	N	SR22C	13	P	A	0.60	\$ 29,585	0.60	47,400	N
301	SA	10/27/2014	36299	HSP 4	N	SR22C	13	P	N	0.40	\$ 19,723	0.40	47,400	N
301	SA	7/1/2014	36300	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	7/1/2014	36300	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	3/17/2014	36301	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	3/17/2014	36301	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/11/2014	36320	HSP 3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	7/11/2014	36320	HSP 3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	7/16/2014	36323	SocialWkr4	N	SR22H	13	P	A	0.60	\$ 28,440	0.60	57,720	N
301	SA	7/16/2014	36323	SocialWkr4	N	SR22H	13	P	N	0.40	\$ 18,960	0.40	57,720	N
301	SA	10/28/2013	36327	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	10/28/2013	36327	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	10/7/2013	36331	C/A PSSpc	N	SR23C	13	P	A	0.60	\$ 29,585	0.60	49,308	N
301	SA	10/7/2013	36331	C/A PSSpc	N	SR23C	13	P	N	0.40	\$ 19,723	0.40	49,308	N
301	SA	9/2/2014	36332	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	9/2/2014	36332	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	1/2/2014	36334	HSP 2	N	SR18C	13	P	A	0.60	\$ 24,329	0.60	40,548	N
301	SA	1/2/2014	36334	HSP 2	N	SR18C	13	P	N	0.40	\$ 16,219	0.40	40,548	N
301	SA	10/27/2014	36504	OffcAsst 3	N	SR08A	3	P	A	0.60	\$ 15,401	0.60	26,700	N

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301	SA	10/27/2014	36504	OffcAsst 3	N	SR08A	3	P	N	0.40	\$ 10,267	0.40	26,700	N
301	SA	9/4/2013	36510	SocSvcAid3	N	SR09D	3	P	A	0.60	\$ 18,022	0.60	30,036	N
301	SA	9/4/2013	36510	SocSvcAid3	N	SR09D	3	P	N	0.40	\$ 12,014	0.40	30,036	N
301	SA	1/2/2014	36519	Secy 1	N	SR12A	3	P	A	0.60	\$ 18,022	0.60	30,036	N
301	SA	1/2/2014	36519	Secy 1	N	SR12A	3	P	N	0.40	\$ 12,014	0.40	30,036	N
301	SA	10/16/2014	36586	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 29,585	0.60	47,400	N
301	SA	10/16/2014	36586	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 19,723	0.40	47,400	N
301	SA	6/16/2014	36696	C/A PSSpv1	N	SR25H	23	P	A	0.60	\$ 33,293	0.60	67,512	N
301	SA	6/16/2014	36696	C/A PSSpv1	N	SR25H	23	P	N	0.40	\$ 22,195	0.40	67,512	N
301	SA	1/2/2014	39423	SocSvcAst4	N	SR11A	3	P	A	0.60	\$ 17,302	0.60	28,836	N
301	SA	1/2/2014	39423	SocSvcAst4	N	SR11A	3	P	N	0.40	\$ 11,534	0.40	28,836	N
301	SA	7/30/2013	39424	SocSvcAst4	N	SR11A	63	T	A	0.60	\$ 17,302	0.60	28,829	Y
301	SA	7/30/2013	39424	SocSvcAst4	N	SR11A	63	T	N	0.40	\$ 11,534	0.40	28,829	Y
301	SA	10/29/2013	39424	SocSvcAst4	N	SR11A	63	T	A	0.60	\$ 17,302	0.60	28,829	Y
301	SA	10/29/2013	39424	SocSvcAst4	N	SR11A	63	T	N	0.40	\$ 11,534	0.40	28,829	Y
301	SA	1/13/2014	39424	SocSvcAst4	N	SR11A	3	P	A	0.60	\$ 17,302	0.60	28,836	N
301	SA	1/13/2014	39424	SocSvcAst4	N	SR11A	3	P	N	0.40	\$ 11,534	0.40	28,836	N
301	SA	8/4/2014	39424	SocSvcAst4	N	SR11I	3	P	A	0.60	\$ 17,302	0.60	41,064	N
301	SA	8/4/2014	39424	SocSvcAst4	N	SR11I	3	P	N	0.40	\$ 11,534	0.40	41,064	N
301	SA	9/16/2014	40515	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	27,768	N
301	SA	9/16/2014	40515	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	27,768	N
301	SA	1/2/2014	40518	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	26,700	N
301	SA	1/2/2014	40518	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	26,700	N
301	SA	9/9/2013	40521	SocSvcAid3	N	SR09C	3	P	A	0.60	\$ 17,302	0.60	28,836	N
301	SA	9/9/2013	40521	SocSvcAid3	N	SR09C	3	P	N	0.40	\$ 11,534	0.40	28,836	N
301	SA	11/10/2014	41103	C/A PSSpv2	N	SR27C	23	P	A	0.60	\$ 51,250	0.60	60,012	N
301	SA	11/10/2014	41103	C/A PSSpv2	N	SR27C	23	P	N	0.40	\$ 34,166	0.40	60,012	N

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	5/23/2014	42298	SocSvcAst4	N	SR11B	3	P	A	0.60	\$ 17,302	0.60	30,036	N
301	SA	5/23/2014	42298	SocSvcAst4	N	SR11B	3	P	N	0.40	\$ 11,534	0.40	30,036	N
301	SA	7/1/2014	42325	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	7/1/2014	42325	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	5/19/2014	42330	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	5/19/2014	42330	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	10/7/2013	42334	C/A PSSpc	N	SR23F	13	P	A	0.60	\$ 33,293	0.60	55,488	N
301	SA	10/7/2013	42334	C/A PSSpc	N	SR23F	13	P	N	0.40	\$ 22,195	0.40	55,488	N
301	SA	4/1/2014	42356	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	4/1/2014	42356	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	1/13/2014	42366	SocialWkr4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	1/13/2014	42366	SocialWkr4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	2/18/2014	42376	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	2/18/2014	42376	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	9/23/2014	42377	C/A PSSpc	N	SR23C	13	P	A	0.60	\$ 29,585	0.60	49,308	N
301	SA	9/23/2014	42377	C/A PSSpc	N	SR23C	13	P	N	0.40	\$ 19,723	0.40	49,308	N
301	SA	5/16/2014	42599	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	5/16/2014	42599	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	5/5/2014	43243	C/A PSSpv1	N	SR25L	23	P	A	0.60	\$ 47,398	0.60	78,996	N
301	SA	5/5/2014	43243	C/A PSSpv1	N	SR25L	23	P	N	0.40	\$ 31,598	0.40	78,996	N
301	SA	10/1/2014	43784	HSP 3	N	SR20C	13	P	A	0.60	\$ 36,007	0.60	43,812	N
301	SA	10/1/2014	43784	HSP 3	N	SR20C	13	P	N	0.40	\$ 24,005	0.40	43,812	N
301	SA	1/6/2014	44016	SocialWkr4	N	SR22I	13	P	A	0.60	\$ 36,007	0.60	60,012	N
301	SA	1/6/2014	44016	SocialWkr4	N	SR22I	13	P	N	0.40	\$ 24,005	0.40	60,012	N
301	SA	6/5/2014	44098	C/A PSSpv1	N	SR25C	23	P	A	0.60	\$ 33,293	0.60	55,488	N
301	SA	6/5/2014	44098	C/A PSSpv1	N	SR25C	23	P	N	0.40	\$ 22,195	0.40	55,488	N
301	SA	7/21/2014	44099	HSP 5	N	SR24J	23	P	A	0.60	\$ 33,293	0.60	70,188	N



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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	7/21/2014	44099	HSP 5	N	SR24J	23	P	N	0.40	\$ 22,195	0.40	70,188	N
301	SA	1/2/2014	44240	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	1/2/2014	44240	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/2/2013	44562	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	7/2/2013	44562	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y
301	SA	10/2/2013	44562	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	10/2/2013	44562	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y
301	SA	10/16/2014	44562	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	27,768	N
301	SA	10/16/2014	44562	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	27,768	N
301	SA	8/26/2013	44705	HSP 2	N	SR18C	13	P	A	0.60	\$ 24,329	0.60	40,548	N
301	SA	8/26/2013	44705	HSP 2	N	SR18C	13	P	N	0.40	\$ 16,219	0.40	40,548	N
301	SA	4/16/2014	44706	C/A PSSpv1	N	SR25C	23	P	A	0.60	\$ 33,293	0.60	55,488	N
301	SA	4/16/2014	44706	C/A PSSpv1	N	SR25C	23	P	N	0.40	\$ 22,195	0.40	55,488	N
301	SA	1/16/2014	44707	HSP 3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	1/16/2014	44707	HSP 3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	10/14/2013	44793	C/A PSSpc	N	SR23I	13	P	A	0.60	\$ 37,454	0.60	62,424	N
301	SA	10/14/2013	44793	C/A PSSpc	N	SR23I	13	P	N	0.40	\$ 24,970	0.40	62,424	N
301	SA	6/9/2014	46354	C/A PSSpc	N	SR23F	13	P	A	0.60	\$ 29,585	0.60	55,488	N
301	SA	6/9/2014	46354	C/A PSSpc	N	SR23F	13	P	N	0.40	\$ 19,723	0.40	55,488	N
301	SA	1/2/2014	46358	SocSvcAst4	N	SR11B	3	P	A	0.60	\$ 18,022	0.60	30,036	N
301	SA	1/2/2014	46358	SocSvcAst4	N	SR11B	3	P	N	0.40	\$ 12,014	0.40	30,036	N
301	SA	11/3/2014	46364	SocSvcAst4	N	SR11A	63	T	A	0.60	\$ 17,302	0.60	29,994	Y
301	SA	11/3/2014	46364	SocSvcAst4	N	SR11A	63	T	N	0.40	\$ 11,534	0.40	29,994	Y
301	SA	6/9/2014	46366	SocSvcAst4	N	SR11B	3	P	A	0.60	\$ 17,302	0.60	30,036	N
301	SA	6/9/2014	46366	SocSvcAst4	N	SR11B	3	P	N	0.40	\$ 11,534	0.40	30,036	N
301	SA	6/5/2014	46376	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	6/5/2014	46376	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	9/4/2014	46376	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	27,768	Y
301	SA	9/4/2014	46376	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	27,768	Y
301	SA	8/2/2013	46378	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	8/2/2013	46378	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y
301	SA	10/31/2013	46378	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	10/31/2013	46378	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y
301	SA	1/3/2014	46378	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	26,700	N
301	SA	1/3/2014	46378	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	26,700	N
301	SA	1/13/2014	46386	SocSvcAst4	N	SR11A	3	P	A	0.60	\$ 17,302	0.60	28,836	N
301	SA	1/13/2014	46386	SocSvcAst4	N	SR11A	3	P	N	0.40	\$ 11,534	0.40	28,836	N
301	SA	7/16/2014	46387	Secy 1	N	SR12F	3	P	A	0.60	\$ 18,022	0.60	37,980	N
301	SA	7/16/2014	46387	Secy 1	N	SR12F	3	P	N	0.40	\$ 12,014	0.40	37,980	N
301	SA	9/2/2014	47439	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	9/2/2014	47439	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	6/2/2014	108918	SocSvcAid3	N	SR09F	3	P	A	0.60	\$ 16,020	0.60	32,424	N
301	SA	6/2/2014	108918	SocSvcAid3	N	SR09F	3	P	N	0.40	\$ 10,680	0.40	32,424	N
301	SA	9/4/2013	108920	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,020	0.60	26,707	Y
301	SA	9/4/2013	108920	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,680	0.40	26,707	Y
301	SA	11/1/2013	108920	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	26,700	N
301	SA	11/1/2013	108920	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	26,700	N
301	SA	11/28/2014	108920	SocSvcAid3	N	SR09B	3	P	A	0.60	\$ 16,020	0.60	28,872	N
301	SA	11/28/2014	108920	SocSvcAid3	N	SR09B	3	P	N	0.40	\$ 10,680	0.40	28,872	N
301	SA	9/8/2014	110569	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	27,768	N
301	SA	9/8/2014	110569	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	27,768	N
301	SA	7/24/2013	112751	HSP 4	N	SR22C	73	T	N	1.00	\$ 49,317	1.00	45,573	Y
301	SA	10/22/2013	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	\$ 49,317	1.00	47,403	Y
301	SA	1/22/2014	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	\$ 49,317	1.00	49,317	Y

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	4/22/2014	112751	C/A PSSpc	N	SR23C	73	T	N	1.00	\$ 49,317	1.00	49,317	Y
301	SA	7/1/2014	112751	HSP 3	N	SR20C	13	P	N	1.00	\$ 49,317	1.00	43,812	N
301	SA	7/11/2013	113138	SocialWkr3	N	SR20C	73	T	A	0.60	\$ 26,287	0.60	42,141	Y
301	SA	7/11/2013	113138	SocialWkr3	N	SR20C	73	T	N	0.40	\$ 17,525	0.40	42,141	Y
301	SA	10/8/2013	113138	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 26,287	0.60	43,812	N
301	SA	10/8/2013	113138	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 17,525	0.40	43,812	N
301	SA	7/1/2013	117416	C/A PSSpv1	N	SR25G	23	P	A	0.60	\$ 38,952	0.60	62,424	N
301	SA	7/1/2013	117416	C/A PSSpv1	N	SR25G	23	P	N	0.40	\$ 25,968	0.40	62,424	N
301	SA	2/10/2014	117488	SocSvcAid3	N	SR09A	3	T	A	0.60	\$ 16,024	0.60	26,707	Y
301	SA	2/10/2014	117488	SocSvcAid3	N	SR09A	3	T	N	0.40	\$ 10,683	0.40	26,707	Y
301	SA	5/13/2014	117488	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,024	0.60	26,707	Y
301	SA	5/13/2014	117488	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,683	0.40	26,707	Y
301	SA	8/12/2014	117488	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,024	0.60	27,768	Y
301	SA	8/12/2014	117488	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 10,683	0.40	27,768	Y
301	SA	8/29/2014	117488	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,024	0.60	27,768	N
301	SA	8/29/2014	117488	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,683	0.40	27,768	N
301	SA	11/3/2014	117492	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	27,768	N
301	SA	11/3/2014	117492	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	27,768	N
301	SA	12/20/2013	117494	OffcAsst 3	N	SR08B	3	P	A	0.60	\$ 16,020	0.60	26,700	N
301	SA	12/20/2013	117494	OffcAsst 3	N	SR08B	3	P	N	0.40	\$ 10,680	0.40	26,700	N
301	SA	8/1/2014	117495	SocSvcAid3	N	SR09D	3	P	A	0.60	\$ 16,020	0.60	31,236	N
301	SA	8/1/2014	117495	SocSvcAid3	N	SR09D	3	P	N	0.40	\$ 10,680	0.40	31,236	N
301	SA	2/3/2014	117506	SocSvcAid3	N	SR09A	3	P	A	0.60	\$ 16,020	0.60	26,700	N
301	SA	2/3/2014	117506	SocSvcAid3	N	SR09A	3	P	N	0.40	\$ 10,680	0.40	26,700	N
301	SA	10/1/2014	117513	SocialWkr3	N	SR20C	13	P	A	0.60	\$ 29,585	0.60	43,812	N
301	SA	10/1/2014	117513	SocialWkr3	N	SR20C	13	P	N	0.40	\$ 19,723	0.40	43,812	N
301	SA	9/16/2013	118530	SocSvcAid3	N	SR09B	3	P	A	0.60	\$ 16,654	0.60	27,756	N

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
301	SA	9/16/2013	118530	SocSvcAid3	N	SR09B	3	P	N	0.40	\$ 11,102	0.40	27,756	N
301	SA	11/21/2014	118531	SocSvcAid3	N	SR09A	63	T	A	0.60	\$ 16,654	0.60	27,768	Y
301	SA	11/21/2014	118531	SocSvcAid3	N	SR09A	63	T	N	0.40	\$ 11,102	0.40	27,768	Y
301	SA	6/2/2014	118537	SocialWkr4	N	SR22C	13	P	N	1.00	\$ 47,400	1.00	47,400	N
301	SA	10/16/2014	118569	SocSvcAid3	N	SR09A	3	P	N	1.00	\$ 26,700	1.00	27,768	N
301	SA	9/15/2014	118571	SocSvcAst4	N	SR11A	63	T	N	1.00	\$ 28,836	1.00	29,994	Y
301	SA	1/2/2014	118577	C/A PSSpc	N	SR23E	13	P	N	1.00	\$ 53,364	1.00	53,364	N
301	SA	11/12/2014	118578	C/A PSSpc	N	SR23C	73	T	A	0.60	\$ 28,440	0.60	49,317	Y
301	SA	11/12/2014	118578	C/A PSSpc	N	SR23C	73	T	N	0.40	\$ 18,960	0.40	49,317	Y
301	SA	1/6/2014	118583	Secy 1	N	SR12C	3	P	A	0.60	\$ 19,454	0.60	32,424	N
301	SA	1/6/2014	118583	Secy 1	N	SR12C	3	P	N	0.40	\$ 12,970	0.40	32,424	N
301	SA	11/6/2013	118584	HSP 4	N	SR22C	13	P	A	0.60	\$ 28,440	0.60	47,400	N
301	SA	11/6/2013	118584	HSP 4	N	SR22C	13	P	N	0.40	\$ 18,960	0.40	47,400	N
301	SA	7/9/2013	118586	SocSvcAid2	N	SR07A	63	T	N	1.00	\$ 24,648	1.00	24,648	Y
301	SA	9/3/2013	118586	SocSvcAid2	N	SR07A	63	T	N	1.00	\$ 24,648	1.00	24,648	Y
301	SA	8/21/2013	118588	SocSvcAid3	N	SR09A	63	T	N	1.00	\$ 26,700	1.00	26,707	Y
301	SA	9/3/2014	118588	SocSvcAid3	N	SR09A	3	P	N	1.00	\$ 26,700	1.00	27,768	N
301	SA	11/20/2013	118616	HSP 5	N	SR24L	13	P	A	0.60	\$ 45,576	0.60	75,960	N
301	SA	11/20/2013	118616	HSP 5	N	SR24L	13	P	N	0.40	\$ 30,384	0.40	75,960	N
302	DA	9/16/2014	24656	HSP 5	N	SR24F	13	P	A	0.50	\$ 35,094	0.50	60,012	N
302	DA	9/16/2014	24656	HSP 5	N	SR24F	13	P	N	0.50	\$ 35,094	0.50	60,012	N
302	DA	10/1/2013	36796	SocialWkr3	N	SR20H	13	P	A	0.50	\$ 26,682	0.50	53,364	N
302	DA	10/1/2013	36796	SocialWkr3	N	SR20H	13	P	N	0.50	\$ 26,682	0.50	53,364	N
302	DA	7/1/2014	116854	SocialWkr5	N	SR24J	13	P	A	0.50	\$ 32,460	0.50	70,188	N
302	DA	7/1/2014	116854	SocialWkr5	N	SR24J	13	P	N	0.50	\$ 32,460	0.50	70,188	N
302	DA	6/16/2014	118062	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 15,018	0.50	25,668	N
302	DA	6/16/2014	118062	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 15,018	0.50	25,668	N

Department of Human Services  
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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
501	YA	6/18/2014	47413	PAuditClk1	N	SR11B	3	P	A	1.00	\$ 28,836	1.00	30,036	N
501	YA	8/18/2014	121186	Accountnt4	N	SR22F	13	P	A	1.00	\$ 45,576	1.00	53,364	N
501	YA	8/11/2014	121187	OffcAsst 3	N	SR08D	3	P	A	1.00	\$ 25,668	1.00	29,988	N
503	YB	6/2/2014	2452	Corrs Mgr4	N	EM07	35	P	A	1.00	\$ 101,676	1.00	98,280	N
503	YB	7/11/2014	6005	Pers Clk 3	N	SR09A	63	P	A	1.00	\$ 27,756	1.00	27,768	N
503	YB	11/23/2014	11123	YC Supvr	N	CO0803	20	P	A	1.00	\$ 62,172	1.00	57,264	N
503	YB	8/5/2014	31615	LivestkHrd	N	F103L2	2	P	A	1.00	\$ 39,348	1.00	41,748	N
503	YB	5/5/2014	34360	Pers Clk 3	N	SR09A	63	P	A	1.00	\$ 26,700	1.00	26,700	N
503	YB	7/16/2014	39608	StoresClk2	N	SR08K	3	P	A	1.00	\$ 39,480	1.00	39,492	N
503	YB	5/12/2014	117727	CorrSupvr1	N	SR24D	23	P	A	1.00	\$ 55,488	1.00	55,488	N
503	YB	10/27/2014	117912	YuthCorrTr	N	CO0803	10	P	A	1.00	\$ 52,692	1.00	57,264	N
601	TA	4/21/2014	1654	C/A PSSpc	N	SR23E	13	P	A	1.00	\$ 53,364	1.00	53,364	N
601	TA	10/27/2014	1687	SocialWkr4	N	SR22C	13	P	A	1.00	\$ 55,488	1.00	47,400	N
601	TA	9/3/2013	4639	Secy 1	N	SR12H	3	P	A	1.00	\$ 39,480	1.00	39,480	N
601	TA	7/21/2014	21456	SocialWkr4	N	SR22C	13	P	A	1.00	\$ 62,424	1.00	47,400	N
601	TA	1/3/2014	30543	OffcAsst 3	N	SR08A	3	P	A	1.00	\$ 25,668	1.00	25,668	N
601	TA	8/5/2013	33484	Secy 3	N	SR16B	63	P	A	1.00	\$ 36,516	1.00	36,516	N
601	TA	8/1/2014	45168	SocialWkr4	N	SR22C	13	P	A	1.00	\$ 49,308	1.00	47,400	N
601	TA	6/23/2014	45169	C/A PSSpc	N	SR23C	13	P	A	1.00	\$ 53,364	1.00	49,308	N
601	TA	9/29/2014	100505	C/A PSSpc	N	SR23G	13	P	A	1.00	\$ 64,920	1.00	57,720	N
601	TA	10/7/2013	101628	Auditor 3	N	SR20C	13	P	A	1.00	\$ 43,812	1.00	43,812	N
601	TA	9/17/2014	113210	SocialWkr3	N	SR20C	73	T	N	1.00	\$ 43,812	1.00	43,805	Y
601	TA	4/1/2014	120709	PgmSpAgng3	N	SR20F	13	P	A	1.00	\$ 49,308	1.00	49,308	N
601	TA	7/1/2014	121062	RN 4	N	SR22L3	9	P	A	1.00	\$ 85,248	1.00	103,272	N
802	GA	8/19/2013	1662	VocRehbSp1	N	SR16C	13	P	A	0.34	\$ 12,738	0.34	37,464	N
802	GA	8/19/2013	1662	VocRehbSp1	N	SR16C	13	P	N	0.66	\$ 24,726	0.66	\$ 37,464	N
802	GA	8/1/2014	8733	Secy 2	N	SR14A	3	P	A	0.34	\$ 11,024	0.34	\$ 33,720	N

Department of Human Services  
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Table 15

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802	GA	8/1/2014	8733	Secy 2	N	SR14A	3	P	N	0.66	\$ 21,400	0.66	\$ 33,720	N
802	GA	10/1/2013	10816	VocRehbSp3	N	SR20C	13	P	A	0.34	\$ 14,896	0.34	\$ 43,812	N
802	GA	10/1/2013	10816	VocRehbSp3	N	SR20C	13	P	N	0.66	\$ 28,916	0.66	\$ 43,812	N
802	GA	6/10/2014	12518	VocRehbSp3	N	SR20C	13	P	A	0.34	\$ 14,896	0.34	\$ 43,812	N
802	GA	6/10/2014	12518	VocRehbSp3	N	SR20C	13	P	N	0.66	\$ 28,916	0.66	\$ 43,812	N
802	GA	11/1/2013	12555	VocRehbSp3	N	SR20C	13	P	A	0.34	\$ 14,896	0.34	\$ 43,812	N
802	GA	11/1/2013	12555	VocRehbSp3	N	SR20C	13	P	N	0.66	\$ 28,916	0.66	\$ 43,812	N
802	GA	1/2/2014	12557	VR Mgr2	N	EM03	35	P	A	0.34	\$ 24,280	0.34	\$ 71,412	N
802	GA	1/2/2014	12557	VR Mgr2	N	EM03	35	P	N	0.66	\$ 47,132	0.66	\$ 71,412	N
802	GA	7/16/2014	12558	VocRehbMg1	N	SR24C	23	P	A	0.34	\$ 18,144	0.34	\$ 53,364	N
802	GA	7/16/2014	12558	VocRehbMg1	N	SR24C	23	P	N	0.66	\$ 35,220	0.66	\$ 53,364	N
802	GA	11/1/2013	14579	VocRehbSp1	N	SR16C	13	P	A	0.34	\$ 12,738	0.34	\$ 37,464	N
802	GA	11/1/2013	14579	VocRehbSp1	N	SR16C	13	P	N	0.66	\$ 24,726	0.66	\$ 37,464	N
802	GA	7/8/2014	15195	VocRehbSp4	N	SR22L	13	P	A	0.34	\$ 16,116	0.34	\$ 67,512	N
802	GA	7/8/2014	15195	VocRehbSp4	N	SR22L	13	P	N	0.66	\$ 31,284	0.66	\$ 67,512	N
802	GA	8/26/2013	15295	RhbTchrBl3	N	SR20E	13	P	A	0.33	\$ 14,458	0.33	\$ 47,400	N
802	GA	8/26/2013	15295	RhbTchrBl3	N	SR20E	13	P	N	0.67	\$ 29,354	0.67	\$ 47,400	N
802	GA	8/15/2013	15665	VR Admr	N	EM08	35	P	A	0.33	\$ 31,716	0.33	\$ 96,108	N
802	GA	8/15/2013	15665	VR Admr	N	EM08	35	P	N	0.67	\$ 64,392	0.67	\$ 96,108	N
802	GA	10/16/2014	15811	OffcAsst 3	N	SR08B	3	P	A	0.33	\$ 8,811	0.33	\$ 27,768	N
802	GA	10/16/2014	15811	OffcAsst 3	N	SR08B	3	P	N	0.67	\$ 17,889	0.67	\$ 27,768	N
802	GA	12/2/2013	15814	VocRehbSp5	N	SR24C	23	P	A	0.33	\$ 17,610	0.33	\$ 53,364	N
802	GA	12/2/2013	15814	VocRehbSp5	N	SR24C	23	P	N	0.67	\$ 35,754	0.67	\$ 53,364	N
802	GA	11/12/2014	15816	Secy 1	N	SR12A	63	T	A	0.33	\$ 10,300	0.33	\$ 31,242	Y
802	GA	11/12/2014	15816	Secy 1	N	SR12A	63	T	N	0.67	\$ 20,912	0.67	\$ 31,242	Y
802	GA	7/1/2013	15821	VocRehbSp1	N	SR16C	13	P	A	0.33	\$ 12,363	0.33	\$ 36,024	N
802	GA	7/1/2013	15821	VocRehbSp1	N	SR16C	13	P	N	0.67	\$ 25,101	0.67	\$ 36,024	N
802	GA	10/16/2013	15823	VocRehbSp1	N	SR16H	13	P	A	0.33	\$ 14,458	0.33	\$ 45,576	N
802	GA	10/16/2013	15823	VocRehbSp1	N	SR16H	13	P	N	0.67	\$ 29,354	0.67	\$ 45,576	N

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Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
802	GA	4/7/2014	15823	VocRehbSp3	N	SR20C	13	P	A	0.33	\$ 14,458	0.33	\$ 43,812	N
802	GA	4/7/2014	15823	VocRehbSp3	N	SR20C	13	P	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	9/4/2013	17806	VocRehbSp3	N	SR20C	13	P	A	0.33	\$ 15,642	0.33	\$ 43,812	N
802	GA	9/4/2013	17806	VocRehbSp3	N	SR20C	13	P	N	0.67	\$ 31,758	0.67	\$ 43,812	N
802	GA	3/24/2014	17806	VocRehbSp3	N	SR20E	13	P	A	0.33	\$ 15,642	0.33	\$ 47,400	N
802	GA	3/24/2014	17806	VocRehbSp3	N	SR20E	13	P	N	0.67	\$ 31,758	0.67	\$ 47,400	N
802	GA	1/6/2014	19025	OffcAsst 3	N	SR08A	3	P	A	0.33	\$ 8,470	0.33	\$ 25,668	N
802	GA	1/6/2014	19025	OffcAsst 3	N	SR08A	3	P	N	0.67	\$ 17,198	0.67	\$ 25,668	N
802	GA	10/16/2013	21329	VocRehbSp1	N	SR16C	13	P	A	0.33	\$ 12,363	0.33	\$ 37,464	N
802	GA	10/16/2013	21329	VocRehbSp1	N	SR16C	13	P	N	0.67	\$ 25,101	0.67	\$ 37,464	N
802	GA	4/15/2014	22389	VedngFacSp	N	SR20C	13	P	A	0.33	\$ 14,458	0.33	\$ 43,812	N
802	GA	4/15/2014	22389	VedngFacSp	N	SR20C	13	P	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	7/9/2013	23366	VedngFacSp	N	SR20E	13	P	A	0.33	\$ 15,642	0.33	\$ 47,400	N
802	GA	7/9/2013	23366	VedngFacSp	N	SR20E	13	P	N	0.67	\$ 31,758	0.67	\$ 47,400	N
802	GA	11/3/2014	24468	OffcAsst 3	N	SR08A	3	P	A	0.33	\$ 8,811	0.33	\$ 26,700	N
802	GA	11/3/2014	24468	OffcAsst 3	N	SR08A	3	P	N	0.67	\$ 17,889	0.67	\$ 26,700	N
802	GA	10/1/2013	24469	VocRehbSp1	N	SR16C	13	P	A	0.33	\$ 12,363	0.33	\$ 37,464	N
802	GA	10/1/2013	24469	VocRehbSp1	N	SR16C	13	P	N	0.67	\$ 25,101	0.67	\$ 37,464	N
802	GA	3/18/2014	30550	VocRehbSp3	N	SR20C	13	P	A	0.33	\$ 14,458	0.33	\$ 43,812	N
802	GA	3/18/2014	30550	VocRehbSp3	N	SR20C	13	P	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	5/7/2014	31327	VocRehbSp3	N	SR20C	13	P	A	0.33	\$ 14,458	0.33	\$ 43,812	N
802	GA	5/7/2014	31327	VocRehbSp3	N	SR20C	13	P	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	8/1/2014	31346	VocRehbSp3	N	SR20C	13	P	A	0.33	\$ 13,381	0.33	\$ 43,812	N
802	GA	8/1/2014	31346	VocRehbSp3	N	SR20C	13	P	N	0.67	\$ 27,167	0.67	\$ 43,812	N
802	GA	4/21/2014	37041	Secy 2	N	SR14B	3	P	A	0.33	\$ 11,139	0.33	\$ 33,756	N
802	GA	4/21/2014	37041	Secy 2	N	SR14B	3	P	N	0.67	\$ 22,617	0.67	\$ 33,756	N
802	GA	7/25/2014	51838	VocRehbSp5	N	SR24C	13	P	A	0.33	\$ 17,610	0.33	\$ 53,364	N
802	GA	7/25/2014	51838	VocRehbSp5	N	SR24C	13	P	N	0.67	\$ 35,754	0.67	\$ 53,364	N
802	GA	9/19/2014	118351	SocSvcAst4	N	SR11B	3	P	A	0.33	\$ 8,856	0.33	\$ 31,236	N

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802	GA	9/19/2014	118351	SocSvcAst4	N	SR11B	3	P	N	0.67	\$ 17,980	0.67	\$ 31,236	N
802	GA	6/23/2014	118947	VocRehbSp4	N	SR22C	13	P	A	0.33	\$ 15,642	0.33	\$ 47,400	N
802	GA	6/23/2014	118947	VocRehbSp4	N	SR22C	13	P	N	0.67	\$ 31,758	0.67	\$ 47,400	N
802	GA	3/24/2014	120667	Acct Clk 3	N	SR11A	3	T	A	0.33	\$-	0.33	\$ 28,836	N
802	GA	3/24/2014	120667	Acct Clk 3	N	SR11A	3	T	N	0.67	\$ 19,320	0.67	\$ 28,836	N
802	GA	1/2/2014	120668	OffcAsst 3	N	SR08A	3	T	A	0.33	\$-	0.33	\$ 25,668	N
802	GA	1/2/2014	120668	OffcAsst 3	N	SR08A	3	T	N	0.67	\$ 17,198	0.67	\$ 25,668	N
802	GA	2/10/2014	120697	OffcAsst 3	N	SR08A	3	T	A	0.33	\$-	0.33	\$ 25,668	N
802	GA	2/10/2014	120697	OffcAsst 3	N	SR08A	3	T	N	0.67	\$ 17,198	0.67	\$ 25,668	N
802	GA	9/9/2013	120698	VocRehbSp2	N	SR18C	13	T	A	0.33	\$-	0.33	\$ 40,548	N
802	GA	9/9/2013	120698	VocRehbSp2	N	SR18C	13	T	N	0.67	\$ 27,167	0.67	\$ 40,548	N
802	GA	9/4/2013	120699	EmpServSp3	N	SR20C	13	T	A	0.33	\$-	0.33	\$ 43,812	N
802	GA	9/4/2013	120699	EmpServSp3	N	SR20C	13	T	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	10/1/2014	120738	OffcAsst 3	N	SR08A	3	T	A	0.33	\$-	0.33	\$ 26,700	N
802	GA	10/1/2014	120738	OffcAsst 3	N	SR08A	3	T	N	0.67	\$ 17,198	0.67	\$ 26,700	N
802	GA	9/25/2014	120754	VedngFacSp	N	SR20C	13	T	A	0.33	\$-	0.33	\$ 43,812	N
802	GA	9/25/2014	120754	VedngFacSp	N	SR20C	13	T	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	1/3/2014	120795	VocRehbSp3	N	SR20C	13	T	A	0.33	\$-	0.33	\$ 43,812	N
802	GA	1/3/2014	120795	VocRehbSp3	N	SR20C	13	T	N	0.67	\$ 29,354	0.67	\$ 43,812	N
802	GA	1/16/2014	120835	VocRehbSp3	N	SR20C	13	T	A	0.33	\$-	0.33	\$ 43,812	N
802	GA	1/16/2014	120835	VocRehbSp3	N	SR20C	13	T	N	0.67	\$ 29,354	0.67	\$ 43,812	N
901	MA	3/11/2014	23326	OffcAsst 3	N	SR08A	63	T	A	0.75	\$ 19,250	0.75	\$ 25,667	Y
901	MA	3/11/2014	23326	OffcAsst 3	N	SR08A	63	T	N	0.25	\$ 6,417	0.25	\$ 25,667	Y
901	MA	10/1/2014	23326	OffcAsst 3	N	SR08E	3	P	A	0.75	\$ 19,250	0.75	\$ 31,236	N
901	MA	10/1/2014	23326	OffcAsst 3	N	SR08E	3	P	N	0.25	\$ 6,417	0.25	\$ 31,236	N
901	MA	9/8/2014	24433	HSP 4	N	SR22C	13	P	A	0.75	\$ 36,981	0.75	\$ 47,400	N
901	MA	9/8/2014	24433	HSP 4	N	SR22C	13	P	N	0.25	\$ 12,327	0.25	\$ 47,400	N
901	MA	1/2/2014	34655	HSP 5	N	SR24C	13	P	A	0.75	\$ 40,023	0.75	\$ 53,364	N
901	MA	1/2/2014	34655	HSP 5	N	SR24C	13	P	N	0.25	\$ 13,341	0.25	\$ 53,364	N



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901	MA	9/8/2014	40893	Gen Prof'l	Y	SRNA	13	T	A	0.75	\$ 50,616	0.75	\$ 90,000	N
901	MA	9/8/2014	40893	Gen Prof'l	Y	SRNA	13	T	N	0.25	\$ 16,872	0.25	\$ 90,000	N
901	MA	9/16/2013	41561	SocialWkr4	N	SR22C	13	P	A	0.75	\$ 35,550	0.75	\$ 47,400	N
901	MA	9/16/2013	41561	SocialWkr4	N	SR22C	13	P	N	0.25	\$ 11,850	0.25	\$ 47,400	N
901	MA	8/6/2014	41561	HSP 4	N	SR22C	13	P	A	0.75	\$ 35,550	0.75	\$ 47,400	N
901	MA	8/6/2014	41561	HSP 4	N	SR22C	13	P	N	0.25	\$ 11,850	0.25	\$ 47,400	N
902	IA	7/30/2013	22385	EliWkr1	N	SR12A	63	T	A	0.50	\$ 15,606	0.50	\$ 30,035	Y
902	IA	7/30/2013	22385	EliWkr1	N	SR12A	63	T	N	0.50	\$ 15,606	0.50	\$ 30,035	Y
902	IA	10/21/2013	22385	EliWkr1	N	SR12B	3	P	A	0.50	\$ 15,606	0.50	\$ 31,212	N
902	IA	10/21/2013	22385	EliWkr1	N	SR12B	3	P	N	0.50	\$ 15,606	0.50	\$ 31,212	N
902	IA	8/11/2014	26589	CntrctAst1	N	SR13A	63	T	A	0.50	\$ 15,606	0.50	\$ 32,469	Y
902	IA	8/11/2014	26589	CntrctAst1	N	SR13A	63	T	N	0.50	\$ 15,606	0.50	\$ 32,469	Y
902	IA	11/12/2014	26589	CntrctAst1	N	SR13A	63	T	A	0.50	\$ 15,606	0.50	\$ 32,469	Y
902	IA	11/12/2014	26589	CntrctAst1	N	SR13A	63	T	N	0.50	\$ 15,606	0.50	\$ 32,469	Y
902	IA	1/28/2014	33135	Invstgr 4	N	SR22C	13	P	A	0.50	\$ 23,700	0.50	\$ 47,400	N
902	IA	1/28/2014	33135	Invstgr 4	N	SR22C	13	P	N	0.50	\$ 23,700	0.50	\$ 47,400	N
902	IA	11/18/2014	34817	RN 5	N	SR24B	79	T	A	0.25	\$ 24,825	0.25	\$ 96,158	Y
902	IA	11/18/2014	34817	RN 5	N	SR24B	79	T	N	0.75	\$ 74,475	0.75	\$ 96,158	Y
902	IA	9/3/2013	35312	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	9/3/2013	35312	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	10/1/2014	35312	OffcAsst 3	N	SR08G	3	P	A	0.50	\$ 12,834	0.50	\$ 33,720	N
902	IA	10/1/2014	35312	OffcAsst 3	N	SR08G	3	P	N	0.50	\$ 12,834	0.50	\$ 33,720	N
902	IA	1/8/2014	35535	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	1/8/2014	35535	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	7/22/2013	35690	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/22/2013	35690	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/24/2013	36987	PrgSpct V	N	SR24H	13	P	A	0.50	\$ 32,460	0.50	\$ 64,920	N
902	IA	7/24/2013	36987	PrgSpct V	N	SR24H	13	P	N	0.50	\$ 32,460	0.50	\$ 64,920	N
902	IA	10/10/2014	40951	OffcAsst 3	N	SR08G	3	P	A	0.50	\$ 16,212	0.50	\$ 33,720	N

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902	IA	10/10/2014	40951	OffcAsst 3	N	SR08G	3	P	N	0.50	\$ 16,212	0.50	\$ 33,720	N
902	IA	7/8/2014	41130	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 13,350	0.50	\$ 26,700	N
902	IA	7/8/2014	41130	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 13,350	0.50	\$ 26,700	N
902	IA	7/7/2014	41303	EliPgm Sp4	N	SR22J	13	P	A	0.50	\$ 23,700	0.50	\$ 62,424	N
902	IA	7/7/2014	41303	EliPgm Sp4	N	SR22J	13	P	N	0.50	\$ 23,700	0.50	\$ 62,424	N
902	IA	10/16/2014	41304	EliPgm Sp3	N	SR20E	13	P	A	0.50	\$ 26,682	0.50	\$ 47,400	N
902	IA	10/16/2014	41304	EliPgm Sp3	N	SR20E	13	P	N	0.50	\$ 26,682	0.50	\$ 47,400	N
902	IA	3/17/2014	41629	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	3/17/2014	41629	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	3/3/2014	43331	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	3/3/2014	43331	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	7/1/2013	43367	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/1/2013	43367	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	3/17/2014	47466	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	3/17/2014	47466	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	9/24/2013	47479	Secy 1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	9/24/2013	47479	Secy 1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	6/3/2014	47483	EliWkr1	N	SR12K	3	P	A	0.50	\$ 15,018	0.50	\$ 44,412	N
902	IA	6/3/2014	47483	EliWkr1	N	SR12K	3	P	N	0.50	\$ 15,018	0.50	\$ 44,412	N
902	IA	8/1/2013	47489	EliWkr3	N	SR16F	3	P	A	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	8/1/2013	47489	EliWkr3	N	SR16F	3	P	N	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	10/1/2014	47497	EliWkr5	N	SR20A	4	P	A	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	10/1/2014	47497	EliWkr5	N	SR20A	4	P	N	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	2/10/2014	47504	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	2/10/2014	47504	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	1/16/2014	48639	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	1/16/2014	48639	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	8/29/2013	48643	EliWkr3	N	SR16A	63	T	A	0.50	\$ 15,018	0.50	\$ 35,069	Y
902	IA	8/29/2013	48643	EliWkr3	N	SR16A	63	T	N	0.50	\$ 15,018	0.50	\$ 35,069	Y

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
902	IA	11/27/2013	48643	EliWkr3	N	SR16A	63	T	A	0.50	\$ 15,018	0.50	\$ 35,069	Y
902	IA	11/27/2013	48643	EliWkr3	N	SR16A	63	T	N	0.50	\$ 15,018	0.50	\$ 35,069	Y
902	IA	1/16/2014	48643	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	1/16/2014	48643	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	10/1/2013	48644	EliWkr3	N	SR16F	3	P	A	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	10/1/2013	48644	EliWkr3	N	SR16F	3	P	N	0.50	\$ 21,342	0.50	\$ 42,684	N
902	IA	8/1/2013	48664	EliWkr3	N	SR16D	3	P	A	0.50	\$ 19,740	0.50	\$ 39,480	N
902	IA	8/1/2013	48664	EliWkr3	N	SR16D	3	P	N	0.50	\$ 19,740	0.50	\$ 39,480	N
902	IA	8/4/2014	48674	EliPgm Sp5	N	SR24G	13	P	A	0.50	\$ 26,682	0.50	\$ 62,424	N
902	IA	8/4/2014	48674	EliPgm Sp5	N	SR24G	13	P	N	0.50	\$ 26,682	0.50	\$ 62,424	N
902	IA	2/3/2014	48681	OffcAsst 3	N	SR08A	63	T	A	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	2/3/2014	48681	OffcAsst 3	N	SR08A	63	T	N	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	5/6/2014	48681	OffcAsst 3	N	SR08A	63	T	A	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	5/6/2014	48681	OffcAsst 3	N	SR08A	63	T	N	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	6/2/2014	48681	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	6/2/2014	48681	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	5/19/2014	48696	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	5/19/2014	48696	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	10/7/2013	51816	OffcAsst 3	N	SR08A	63	T	A	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	10/7/2013	51816	OffcAsst 3	N	SR08A	63	T	N	0.50	\$ 12,834	0.50	\$ 25,667	Y
902	IA	4/1/2014	51816	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	4/1/2014	51816	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/30/2013	51822	Secy 1	N	SR12A	63	T	A	0.50	\$ 15,018	0.50	\$ 30,035	Y
902	IA	7/30/2013	51822	Secy 1	N	SR12A	63	T	N	0.50	\$ 15,018	0.50	\$ 30,035	Y
902	IA	10/29/2013	51822	Secy 1	N	SR12A	63	T	A	0.50	\$ 15,018	0.50	\$ 30,035	Y
902	IA	10/29/2013	51822	Secy 1	N	SR12A	63	T	N	0.50	\$ 15,018	0.50	\$ 30,035	Y
902	IA	1/27/2014	51822	Secy 1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	1/27/2014	51822	Secy 1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 30,036	N
902	IA	8/5/2014	51822	Secy 1	N	SR12A	3	P	A	0.50	\$ 15,018	0.50	\$ 31,236	N

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902	IA	8/5/2014	51822	Secy 1	N	SR12A	3	P	N	0.50	\$ 15,018	0.50	\$ 31,236	N
902	IA	5/20/2014	51829	RN 5	N	SR24B	79	T	A	0.25	\$ 22,163	0.25	\$ 92,206	Y
902	IA	5/20/2014	51829	RN 5	N	SR24B	79	T	N	0.75	\$ 66,487	0.75	\$ 92,206	Y
902	IA	8/19/2014	51829	RN 5	N	SR24B	79	T	A	0.25	\$ 22,163	0.25	\$ 96,158	Y
902	IA	8/19/2014	51829	RN 5	N	SR24B	79	T	N	0.75	\$ 66,487	0.75	\$ 96,158	Y
902	IA	11/18/2014	51829	RN 5	N	SR24L2	9	P	A	0.25	\$ 22,163	0.25	\$ 113,652	N
902	IA	11/18/2014	51829	RN 5	N	SR24L2	9	P	N	0.75	\$ 66,487	0.75	\$ 113,652	N
902	IA	10/15/2013	51847	EliPgm Sp3	N	SR20C	13	P	A	0.50	\$ 21,906	0.50	\$ 43,812	N
902	IA	10/15/2013	51847	EliPgm Sp3	N	SR20C	13	P	N	0.50	\$ 21,906	0.50	\$ 43,812	N
902	IA	10/16/2014	51855	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,606	0.50	\$ 31,236	N
902	IA	10/16/2014	51855	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,606	0.50	\$ 31,236	N
902	IA	11/12/2014	51859	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 13,350	0.50	\$ 26,700	N
902	IA	11/12/2014	51859	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 13,350	0.50	\$ 26,700	N
902	IA	11/4/2013	100454	RN 4	N	SR22B	9	P	A	0.25	\$ 20,493	0.25	\$ 81,972	N
902	IA	11/4/2013	100454	RN 4	N	SR22B	9	P	N	0.75	\$ 61,479	0.75	\$ 81,972	N
902	IA	8/19/2013	100483	RN 5	N	SR24B	79	T	A	0.25	\$ 22,163	0.25	\$ 88,650	Y
902	IA	8/19/2013	100483	RN 5	N	SR24B	79	T	N	0.75	\$ 66,487	0.75	\$ 88,650	Y
902	IA	11/19/2013	100483	RN 5	N	SR24B	79	T	A	0.25	\$ 22,163	0.25	\$ 88,650	Y
902	IA	11/19/2013	100483	RN 5	N	SR24B	79	T	N	0.75	\$ 66,487	0.75	\$ 88,650	Y
902	IA	2/19/2014	100483	RN 5	N	SR24B	79	T	A	0.25	\$ 22,163	0.25	\$ 88,650	Y
902	IA	2/19/2014	100483	RN 5	N	SR24B	79	T	N	0.75	\$ 66,487	0.75	\$ 88,650	Y
902	IA	3/17/2014	100499	RN 4	N	SR22B	9	P	A	0.25	\$ 20,493	0.25	\$ 85,248	N
902	IA	3/17/2014	100499	RN 4	N	SR22B	9	P	N	0.75	\$ 61,479	0.75	\$ 85,248	N
902	IA	7/8/2013	100502	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/8/2013	100502	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	9/19/2013	100525	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	9/19/2013	100525	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	1/17/2014	101589	SocSvcProf	Y	SRNA	13	T	A	0.50	\$ 42,708	0.50	\$ 85,416	N
902	IA	1/17/2014	101589	SocSvcProf	Y	SRNA	13	T	N	0.50	\$ 42,708	0.50	\$ 85,416	N

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902	IA	9/3/2013	101597	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	9/3/2013	101597	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	1/10/2014	101627	EliPgm Sp3	N	SR20C	13	P	A	0.25	\$ 10,953	0.25	\$ 43,812	N
902	IA	1/10/2014	101627	EliPgm Sp3	N	SR20C	13	P	N	0.75	\$ 32,859	0.75	\$ 43,812	N
902	IA	2/3/2014	103049	RN 4	N	SR22B	9	P	A	0.25	\$ 20,493	0.25	\$ 85,248	N
902	IA	2/3/2014	103049	RN 4	N	SR22B	9	P	N	0.75	\$ 61,479	0.75	\$ 85,248	N
902	IA	2/11/2014	111045	Gen Prof'l	N	SR22D	13	P	A	0.50	\$ 24,654	0.50	\$ 49,308	N
902	IA	2/11/2014	111045	Gen Prof'l	N	SR22D	13	P	N	0.50	\$ 24,654	0.50	\$ 49,308	N
902	IA	9/4/2013	111047	Gen Prof'l	Y	SRNA	13	T	A	0.50	\$ 44,004	0.50	\$ 88,008	N
902	IA	9/4/2013	111047	Gen Prof'l	Y	SRNA	13	T	N	0.50	\$ 44,004	0.50	\$ 88,008	N
902	IA	9/9/2013	111095	IT Spclt 3	N	SR20G	13	P	A	0.50	\$ 25,650	0.50	\$ 51,300	N
902	IA	9/9/2013	111095	IT Spclt 3	N	SR20G	13	P	N	0.50	\$ 25,650	0.50	\$ 51,300	N
902	IA	8/1/2013	111151	IT Spclt 4	N	SR22C	13	P	A	0.50	\$ 23,700	0.50	\$ 47,400	N
902	IA	8/1/2013	111151	IT Spclt 4	N	SR22C	13	P	N	0.50	\$ 23,700	0.50	\$ 47,400	N
902	IA	11/17/2014	112344	EliWkr1	N	SR12A	3	P	A	0.50	\$ 15,606	0.50	\$ 31,236	N
902	IA	11/17/2014	112344	EliWkr1	N	SR12A	3	P	N	0.50	\$ 15,606	0.50	\$ 31,236	N
902	IA	7/16/2013	118420	EliWkr1	N	SR12A	63	T	A	0.50	\$ 19,740	0.50	\$ 30,035	Y
902	IA	7/16/2013	118420	EliWkr1	N	SR12A	63	T	N	0.50	\$ 19,740	0.50	\$ 30,035	Y
902	IA	10/17/2013	118420	EliWkr1	N	SR12A	63	T	A	0.50	\$ 19,740	0.50	\$ 30,035	Y
902	IA	10/17/2013	118420	EliWkr1	N	SR12A	63	T	N	0.50	\$ 19,740	0.50	\$ 30,035	Y
902	IA	1/3/2014	118420	EliWkr1	N	SR12H	3	P	A	0.50	\$ 19,740	0.50	\$ 39,480	N
902	IA	1/3/2014	118420	EliWkr1	N	SR12H	3	P	N	0.50	\$ 19,740	0.50	\$ 39,480	N
902	IA	7/1/2013	119188	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/1/2013	119188	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 12,834	0.50	\$ 25,668	N
902	IA	7/1/2014	119267	PADIT II	N	SR13E	3	P	A	0.50	\$ 18,258	0.50	\$ 36,516	N
902	IA	7/1/2014	119267	PADIT II	N	SR13E	3	P	N	0.50	\$ 18,258	0.50	\$ 36,516	N
902	IA	7/1/2014	119268	PADIT II	N	SR13E	3	P	A	0.50	\$ 19,740	0.50	\$ 36,516	N
902	IA	7/1/2014	119268	PADIT II	N	SR13E	3	P	N	0.50	\$ 19,740	0.50	\$ 36,516	N
902	IA	7/1/2014	119269	PADIT II	N	SR13E	3	P	A	0.50	\$ 18,984	0.50	\$ 36,516	N

Department of Human Services  
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
902	IA	7/1/2014	119269	PADIT II	N	SR13E	3	P	N	0.50	\$ 18,984	0.50	\$ 36,516	N
902	IA	7/1/2014	119270	PADIT II	N	SR13K	3	P	A	0.50	\$ 23,088	0.50	\$ 46,176	N
902	IA	7/1/2014	119270	PADIT II	N	SR13K	3	P	N	0.50	\$ 23,088	0.50	\$ 46,176	N
902	IA	7/1/2014	119271	PADIT II	N	SR13K	3	P	A	0.50	\$ 23,088	0.50	\$ 46,176	N
902	IA	7/1/2014	119271	PADIT II	N	SR13K	3	P	N	0.50	\$ 23,088	0.50	\$ 46,176	N
902	IA	7/1/2014	119273	PADIT II	N	SR13J	3	P	A	0.50	\$ 22,206	0.50	\$ 44,412	N
902	IA	7/1/2014	119273	PADIT II	N	SR13J	3	P	N	0.50	\$ 22,206	0.50	\$ 44,412	N
902	IA	8/1/2014	120464	Gen Prof'l	Y	SRNA	13	T	A	0.10	\$ 5,772	0.10	\$ 74,400	N
902	IA	8/1/2014	120464	Gen Prof'l	Y	SRNA	13	T	N	0.90	\$ 51,948	0.90	\$ 74,400	N
902	IA	11/24/2014	120465	Gen Prof'l	Y	SRNA	13	T	A	0.10	\$ 4,931	0.10	\$ 47,400	N
902	IA	11/24/2014	120465	Gen Prof'l	Y	SRNA	13	T	N	0.90	\$ 44,377	0.90	\$ 47,400	N
903	FA	1/6/2014	17597	EliPgm Sp3	N	SR20J	13	P	A	0.53	\$ 30,592	0.53	\$ 57,720	N
903	FA	1/6/2014	17597	EliPgm Sp3	N	SR20J	13	P	N	0.47	\$ 27,128	0.47	\$ 57,720	N
903	FA	10/20/2014	24977	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 15,219	0.57	\$ 26,700	N
903	FA	10/20/2014	24977	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,481	0.43	\$ 26,700	N
903	FA	7/25/2013	26043	EliPgm Sp5	N	SR24M	13	P	A	0.53	\$ 41,868	0.53	\$ 78,996	N
903	FA	7/25/2013	26043	EliPgm Sp5	N	SR24M	13	P	N	0.47	\$ 37,128	0.47	\$ 78,996	N
903	FA	9/16/2014	26044	EliPgm Sp4	N	SR22C	13	P	A	0.53	\$ 34,408	0.53	\$ 47,400	N
903	FA	9/16/2014	26044	EliPgm Sp4	N	SR22C	13	P	N	0.47	\$ 30,512	0.47	\$ 47,400	N
903	FA	7/1/2013	27624	OffcAsst 3	N	SR08A	3	P	A	0.57	\$ 14,631	0.57	\$ 25,668	N
903	FA	7/1/2013	27624	OffcAsst 3	N	SR08A	3	P	N	0.43	\$ 11,037	0.43	\$ 25,668	N
903	FA	8/12/2013	28069	EliPgm Sp4	N	SR22I	13	P	A	0.57	\$ 34,207	0.57	\$ 60,012	N
903	FA	8/12/2013	28069	EliPgm Sp4	N	SR22I	13	P	N	0.43	\$ 25,805	0.43	\$ 60,012	N
903	FA	4/16/2014	28086	Secy 1	N	SR12D	3	P	A	0.57	\$ 19,241	0.57	\$ 33,756	N
903	FA	4/16/2014	28086	Secy 1	N	SR12D	3	P	N	0.43	\$ 14,515	0.43	\$ 33,756	N
903	FA	1/6/2014	28238	PurchTech1	N	SR11A	3	P	A	0.57	\$ 16,437	0.57	\$ 28,836	N
903	FA	1/6/2014	28238	PurchTech1	N	SR11A	3	P	N	0.43	\$ 12,399	0.43	\$ 28,836	N
903	FA	5/2/2014	29834	Invstgr 4	N	SR22C	73	T	A	0.53	\$ 25,124	0.53	\$ 47,403	Y
903	FA	5/2/2014	29834	Invstgr 4	N	SR22C	73	T	N	0.47	\$ 22,279	0.47	\$ 47,403	Y

Department of Human Services  
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
903	FA	8/26/2014	29834	Invstgr 4	N	SR22C	13	P	A	0.53	\$ 25,124	0.53	\$ 47,400	N
903	FA	8/26/2014	29834	Invstgr 4	N	SR22C	13	P	N	0.47	\$ 22,279	0.47	\$ 47,400	N
903	FA	9/9/2013	32160	OffcAsst 3	N	SR08A	63	T	N	1.00	\$ 25,668	1.00	\$ 25,667	Y
903	FA	1/2/2014	32160	OffcAsst 3	N	SR08A	3	P	N	1.00	\$ 25,668	1.00	\$ 25,668	N
903	FA	6/2/2014	32209	EliPgm Sp5	N	SR24K	13	P	N	1.00	\$ 75,960	1.00	\$ 73,032	N
903	FA	11/12/2013	32803	Invstgr 4	N	SR22C	73	T	A	0.53	\$ 25,122	0.53	\$ 45,573	Y
903	FA	11/12/2013	32803	Invstgr 4	N	SR22C	73	T	N	0.47	\$ 22,278	0.47	\$ 45,573	Y
903	FA	2/11/2014	32803	Invstgr 4	N	SR22C	73	T	A	0.53	\$ 25,122	0.53	\$ 47,403	Y
903	FA	2/11/2014	32803	Invstgr 4	N	SR22C	73	T	N	0.47	\$ 22,278	0.47	\$ 47,403	Y
903	FA	5/1/2014	32803	Invstgr 4	N	SR22C	73	P	A	0.53	\$ 25,122	0.53	\$ 47,400	N
903	FA	5/1/2014	32803	Invstgr 4	N	SR22C	73	P	N	0.47	\$ 22,278	0.47	\$ 47,400	N
903	FA	6/30/2014	35534	EliWkr4	N	SR18G	3	P	A	0.53	\$ 30,973	0.53	\$ 48,048	N
903	FA	6/30/2014	35534	EliWkr4	N	SR18G	3	P	N	0.47	\$ 27,467	0.47	\$ 48,048	N
903	FA	1/13/2014	37130	Invstgr 3	N	SR20C	13	P	A	0.53	\$ 23,220	0.53	\$ 43,812	N
903	FA	1/13/2014	37130	Invstgr 3	N	SR20C	13	P	N	0.47	\$ 20,592	0.47	\$ 43,812	N
903	FA	7/8/2014	51837	OffcAsst 3	N	SR08A	3	P	A	0.50	\$ 13,350	0.50	\$ 26,700	N
903	FA	7/8/2014	51837	OffcAsst 3	N	SR08A	3	P	N	0.50	\$ 13,350	0.50	\$ 26,700	N
903	FA	8/16/2013	118060	EliPgm Sp3	N	SR20E	13	P	A	0.50	\$ 23,700	0.50	\$ 47,400	N
903	FA	8/16/2013	118060	EliPgm Sp3	N	SR20E	13	P	N	0.50	\$ 23,700	0.50	\$ 47,400	N
904	AA	1/10/2014	1642	BusMgtOfr2	N	EM07	35	P	A	1.00	\$ 84,000	1.00	\$ 84,960	N
904	AA	10/22/2014	1659	AdminAsst6	N	SR26L	73	P	A	1.00	\$ 75,960	1.00	\$ 82,140	N
904	AA	5/1/2014	1761	Pms 5	N	SR24C	73	P	A	1.00	\$ 53,364	1.00	\$ 53,364	N
904	AA	12/17/2013	2464	PgmBdAnlM1	N	EM05	35	P	A	1.00	\$ 83,580	1.00	\$ 83,580	N
904	AA	1/6/2014	2622	Pers Clk 3	N	SR09B	63	P	A	1.00	\$ 27,756	1.00	\$ 27,756	N
904	AA	4/1/2014	10844	Pers Clk 4	N	SR11B	63	P	A	1.00	\$ 30,036	1.00	\$ 30,036	N
904	AA	8/1/2014	25457	CompOpSup1	N	SR19I	4	P	A	0.65	\$ 25,662	0.65	\$ 56,172	N
904	AA	8/1/2014	25457	CompOpSup1	N	SR19I	4	P	N	0.35	\$ 13,818	0.35	\$ 56,172	N
904	AA	6/24/2014	25941	EliWkr4	N	SR18A	63	T	A	0.55	\$ 20,882	0.55	\$ 37,960	Y
904	AA	6/24/2014	25941	EliWkr4	N	SR18A	63	T	N	0.45	\$ 17,086	0.45	\$ 37,960	Y

Department of Human Services  
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
904	AA	9/23/2014	25941	EliWkr4	N	SR18A	63	T	A	0.55	\$ 20,882	0.55	\$ 39,499	Y
904	AA	9/23/2014	25941	EliWkr4	N	SR18A	63	T	N	0.45	\$ 17,086	0.45	\$ 39,499	Y
904	AA	11/17/2014	25941	EliWkr4	N	SR18G	3	P	A	0.55	\$ 20,882	0.55	\$ 49,968	N
904	AA	11/17/2014	25941	EliWkr4	N	SR18G	3	P	N	0.45	\$ 17,086	0.45	\$ 49,968	N
904	AA	11/18/2014	26377	EliWkr4	N	SR18A	63	T	A	0.55	\$ 20,882	0.55	\$ 39,499	Y
904	AA	11/18/2014	26377	EliWkr4	N	SR18A	63	T	N	0.45	\$ 17,086	0.45	\$ 39,499	Y
904	AA	10/28/2013	26379	EliWkr4	N	SR18G	3	P	A	0.55	\$ 26,426	0.55	\$ 48,048	N
904	AA	10/28/2013	26379	EliWkr4	N	SR18G	3	P	N	0.45	\$ 21,622	0.45	\$ 48,048	N
904	AA	8/1/2014	27011	IT Spclt 4	N	SR22C	13	P	A	0.65	\$ 30,810	0.65	\$ 47,400	N
904	AA	8/1/2014	27011	IT Spclt 4	N	SR22C	13	P	N	0.35	\$ 16,590	0.35	\$ 47,400	N
904	AA	1/6/2014	30532	EliWkr4	N	SR18I	3	P	A	0.55	\$ 28,565	0.55	\$ 51,936	N
904	AA	1/6/2014	30532	EliWkr4	N	SR18I	3	P	N	0.45	\$ 23,371	0.45	\$ 51,936	N
904	AA	1/6/2014	30533	EliWkr4	N	SR18F	3	P	A	0.55	\$ 25,397	0.55	\$ 46,176	N
904	AA	1/6/2014	30533	EliWkr4	N	SR18F	3	P	N	0.45	\$ 20,779	0.45	\$ 46,176	N
904	AA	6/16/2014	32018	OffcAsst 3	N	SR08A	3	P	A	1.00	\$ 26,700	1.00	\$ 25,668	N
904	AA	3/3/2014	34005	PgmBgtAnl5	N	SR24J	93	P	A	1.00	\$ 70,188	1.00	\$ 70,188	N
904	AA	10/21/2013	34020	Acct Clk 3	N	SR11B	3	P	A	1.00	\$ 30,036	1.00	\$ 30,036	N
904	AA	2/25/2014	34112	Acct Clk 3	N	SR11A	3	P	A	1.00	\$ 28,836	1.00	\$ 28,836	N
904	AA	11/7/2014	42081	Auditor 4	N	SR22H	13	P	A	1.00	\$ 62,424	1.00	\$ 57,720	N
904	AA	9/16/2014	42082	EliPgm Sp4	N	SR22K	13	P	A	0.55	\$ 31,746	0.55	\$ 64,920	N
904	AA	9/16/2014	42082	EliPgm Sp4	N	SR22K	13	P	N	0.45	\$ 25,974	0.45	\$ 64,920	N
904	AA	11/3/2014	42083	PgmBgtAnl1	N	SR16C	13	P	A	1.00	\$ 47,400	1.00	\$ 37,464	N
904	AA	7/16/2014	42135	Accountnt4	N	SR22F	13	P	A	1.00	\$ 47,400	1.00	\$ 53,364	N
904	AA	7/8/2013	43064	Pms 3	N	SR20E	73	P	A	1.00	\$ 43,812	1.00	\$ 47,400	N
904	AA	7/31/2014	43064	Pms 3	N	SR20C	73	P	A	1.00	\$ 43,812	1.00	\$ 43,812	N
904	AA	7/16/2014	112191	IT Spclt 4	N	SR22I	13	P	A	0.65	\$ 30,810	0.65	\$ 60,012	N
904	AA	7/16/2014	112191	IT Spclt 4	N	SR22I	13	P	N	0.35	\$ 16,590	0.35	\$ 60,012	N
904	AA	1/2/2014	117103	OffcAsst 3	N	SR08A	63	T	A	1.00	\$ 25,668	1.00	\$ 25,668	N
904	AA	11/13/2013	117269	Gen Prof'l	Y	SRNA	73	T	A	1.00	\$ 69,000	1.00	\$ 68,994	N



Department of Human Services  
Positions Filled from July 1, 2013 to November 30, 2014

Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date Position Filled</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
904	AA	2/11/2014	120968	PubInfoOfr	N	SR24L	73	T	A	1.00	\$ 75,960	1.00	\$ 75,960	N
904	AA	7/28/2014	120969	Pms 2	N	SR18C	73	P	A	1.00	\$ 47,400	1.00	\$ 40,548	N

Department of Human Services  
Unauthorized Positions as of November 30, 2014

Table 16

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
HMS904AA	AA	01/09/13	HRS 76-16(b)(12)	120831	Limited Eng Profncy Proj Mgr	Y	SRNA	13	T	A	1.00	\$ 70,188	Y	N
HMS904AA	AA	01/09/13	HRS 76-16(b)(12)	120832	Limited Eng Prfncy Coordntr	Y	SRNA	13	T	A	1.00	\$ 55,488	N	N
HMS904AA	AA	01/09/13	HRS 76-16(b)(12)	120833	Limited Eng Prfncy Coordntr	Y	SRNA	13	T	A	1.00	\$ 55,488	Y	N
HMS904AA	AA	04/12/13	HRS 76-16(b)(12)	120903	Office Assistant III	N	SR08	03	T	A	1.00	\$ 26,700	Y	N
HMS301SA	SA	02/21/14	HRS 76-16(b)(12)	121165	TITLE IV-E PROJECT MANAGER	Y	SRNA	13	T	A	0.50	\$ 40,002	Y	N
HMS301SA	SA	02/21/14	HRS 76-16(b)(12)	121165	TITLE IV-E PROJECT MANAGER	Y	SRNA	13	T	N	0.50	\$ 40,002	Y	N
HMS904AA	AA	07/02/14	HRS 76-16(b)(12)	121315	Info Tech Implementation Mgr	Y	SRNA	13	T	A	0.57	\$ 52,442	Y	N
HMS904AA	AA	07/02/14	HRS 76-16(b)(12)	121315	Info Tech Implementation Mgr	Y	SRNA	13	T	N	0.43	\$ 39,562	Y	N
HMS904AA	AA	09/04/14	HRS 76-16(b)(12)	121414	Asst Info Tech Implementn Mgr	Y	SRNA	13	T	A	0.57	\$ -	N	N
HMS904AA	AA	09/04/14	HRS 76-16(b)(12)	121414	Asst Info Tech Implementn Mgr	Y	SRNA	13	T	N	0.43	\$ -	N	N

Department of Human Services  
Overtime Expenditure Summary

Table 17

Prog ID	Sub-Org	Program Title	MOF	FY14 (actual)			FY15 (estimated)			FY16 (budgeted)			FY17 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent
HMS503	HYCF	Hawaii Youth Correctional Facility	A	\$ 5,057,425	\$ 1,237,675	24.5%	\$ 6,280,716	\$ 1,519,933	24.2%	\$ 6,280,716	\$ 938,734	14.9%	\$ 6,280,716	\$ 938,734	14.9%
HMS236	BESSD	Case Mgt for Self Sufficiency	A/N	\$ 21,629,693	\$ 170,710	0.8%	\$ 22,931,960	\$ 180,988	0.8%	\$ 30,584,379	\$ 241,384	0.8%	\$ 30,792,105	\$ 246,337	0.8%
HMS238	DVR	Disability Determination	N	\$ 1,885,380	\$ 3,995	0.2%	\$ 1,968,072	\$ 4,170	0.2%	\$ 3,444,727	\$ 7,299	0.2%	\$ 3,500,503	\$ 7,001	0.2%
HMS301	SSD	Child Protective Svcs	A/N	\$ 17,630,851	\$ 185,793	1.1%	\$ 18,376,141	\$ 193,647	1.1%	\$ 26,840,602	\$ 282,845	1.1%	\$ 27,232,282	\$ 299,555	1.1%
HMS802	DVR	Vocational Rehab	N	\$ 5,008,503	\$ 35,266	0.7%	\$ 5,172,265	\$ 36,419	0.7%	\$ 9,254,954	\$ 65,166	0.7%	\$ 9,412,372	\$ 65,887	0.7%
HMS901	SSD	Social Services Admin	A/N	\$ 984,192	\$ 74,607	7.6%	\$ 1,093,427	\$ 82,888	7.6%	\$ 2,411,662	\$ 182,817	7.6%	\$ 2,437,668	\$ 185,263	7.6%
HMS902	MQD	Medquest Div	A/N	\$ 12,805,346	\$ 135,019	1.1%	\$ 14,000,834	\$ 147,624	1.1%	\$ 17,775,204	\$ 187,421	1.1%	\$ 17,855,476	\$ 196,410	1.1%
HMS904	ADMIN	Administration	A	\$ 8,210,083	\$ 25,299	0.3%	\$ 8,727,228	\$ 26,893	0.3%	\$ 8,977,799	\$ 27,665	0.3%	\$ 9,155,679	\$ 27,467	0.3%
Note:	FY15, 16, 17 overtime estimate based on first quarter FY15 overtime or FY14 actual to base salary ratio.														
	FY14 actual Base salary for all Div except 503 equals the base pay of those incurring OT beyond 10% of base pay.														

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
HMS503	00002423	10	Y	N	P	A	YOUTH CORRECTIONS OFFIC		48,576		45,335	93.3%
HMS503	00002425	10	Y	N	P	A	YCO		48,576		14,539	29.9%
HMS503	00002426	1	Y	N	P	A	COOK III		46,308		7,746	16.7%
HMS503	00002431	10	Y	N	P	A	YCO		54,900		48,056	87.5%
HMS503	00002435	10	Y	N	P	A	YCO		48,576		23,304	48.0%
HMS503	00002436	10	Y	N	P	A	YCO		48,576		17,991	37.0%
HMS503	00002438	10	Y	N	P	A	YCO		48,576		8,850	18.2%
HMS503	00002440	10	Y	N	P	A	YCO		48,576		18,935	39.0%
HMS503	00002465	4	Y	N	P	A	INSTITUTION FACILITIES SUP		63,168		7,292	11.5%
HMS503	00002466	3	Y	N	P	A	ACCOUNT CLERK IV		48,024		3,554	7.4%
HMS503	00003980	10	Y	N	P	A	YCO		48,576		8,952	18.4%
HMS503	00005312	10	Y	N	P	A	YCO		48,576		29,133	60.0%
HMS503	00007114	10	Y	N	P	A	YCO		48,576		13,475	27.7%
HMS503	00007119	10	Y	N	P	A	YCO		44,928		20,257	45.1%
HMS503	00007975	1	Y	N	P	A	COOK III		46,308		6,494	14.0%
HMS503	00007976	1	Y	N	P	A	COOK III		46,308		4,700	10.1%
HMS503	00008146	10	Y	N	P	A	YCO		48,576		16,091	33.1%
HMS503	00009189	10	Y	N	P	A	YCO		44,928		5,785	12.9%
HMS503	00011121	20	Y	N	P	A	YOUTH CORRECTIONS SUPER		59,688	-	30,256	50.7%
HMS503	00011122	20	Y	N	P	A	YCS		57,264		53,662	93.7%
HMS503	00011635	10	Y	N	P	A	YCO		48,576	-	32,795	67.5%
HMS503	00011638	10	Y	N	P	A	YCO		48,576	-	25,902	53.3%
HMS503	00011639	10	Y	N	P	A	YCO		48,576	-	10,755	22.1%
HMS503	00011640	10	Y	N	P	A	YCO		48,576	-	36,201	74.5%
HMS503	00011642	10	Y	N	P	A	YCO		48,576	-	39,427	81.2%
HMS503	00011645	10	Y	N	P	A	YCO		48,576	-	45,153	93.0%
HMS503	00016021	20	Y	N	P	A	YCS		57,264	-	10,160	17.7%

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
HMS503	00031544	13	Y	N	P	A	HUMAN SERVICE PROFESSIO		67,512	-	9,365	13.9%
HMS503	00031545	3	Y	N	P	A	BUSINESS SERVICES SUPERVI		54,012	-	5,669	10.5%
HMS503	00031596	10	Y	N	P	A	YCO		48,576	-	32,607	67.1%
HMS503	00031599	10	Y	N	P	A	YCO		48,576		13,412	27.6%
HMS503	00034317	2	Y	N	P	A	FARM MANAGER I		47,196		21,985	46.6%
HMS503	00034344	20	Y	N	P	A	YCS		64,872		39,968	61.6%
HMS503	00034346	20	Y	N	P	A	YCS		57,264		37,554	65.6%
HMS503	00034349	20	Y	N	P	A	YCS		57,264		75,709	132.2%
HMS503	00051790	10	Y	N	P	A	YCO		48,576		12,348	25.4%
HMS503	00051791	10	Y	N	P	A	YCO		44,928		10,105	22.5%
HMS503	00051793	10	Y	N	P	A	YCO		48,576		36,403	74.9%
HMS503	00051839	10	Y	N	P	A	YCO		48,576		34,133	70.3%
HMS503	00051841	10	Y	N	P	A	YCO		48,576		28,010	57.7%
HMS503	00117166	10	Y	N	P	A	YCO		48,576		8,742	18.0%
HMS503	00117167	10	Y	N	P	A	YCO		48,576		26,960	55.5%
HMS503	00117169	10	Y	N	P	A	YCO		48,576		24,598	50.6%
HMS503	00117170	10	Y	N	P	A	YCO		48,576		13,070	26.9%
HMS503	00117171	10	Y	N	P	A	YCO		48,576		9,958	20.5%
HMS503	00117175	10	Y	N	P	A	YCO		48,576		23,579	48.5%
HMS503	00117176	10	Y	N	P	A	YCO		48,576		50,493	103.9%
HMS503	00117179	10	Y	N	P	A	YCO		48,576		17,017	35.0%
HMS503	00117180	10	Y	N	P	A	YCO		48,576		15,177	31.2%
HMS503	00117181	10	Y	N	P	A	YCO		48,576		8,405	17.3%
HMS503	00117182	10	Y	N	P	A	YCO		48,576		7,911	16.3%
HMS503	00117183	10	Y	N	P	A	YCO		48,576		9,815	20.2%
HMS503	00117184	10	Y	N	P	A	YCO		48,576		34,629	71.3%
HMS503	00117185	10	Y	N	P	A	YCO		48,576		41,768	86.0%

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
HMS503	00117186	10	Y	N	P	A	YCO		44,928		4,057	9.0%
HMS503	00117727	23	Y	N	P	A	CORRECTIONS SUPERVISOR I		55,488		34,848	62.8%
HMS503	00117908	20	Y	N	P	A	YCS		57,264		15,871	27.7%
HMS503	00117909	20	Y	N	P	A	YCS		57,264		15,627	27.3%
HMS503	00117910	20	Y	N	P	A	YCS		57,264		9,498	16.6%
HMS503	00119125	9	Y	N	P	A	REGISTERED NURSE III		92,964		1,549	1.7%
HMS503	00119126	10	Y	N	P	A	YCO		48,576		17,529	36.1%
HMS503	00119127	10	Y	N	P	A	YCO		48,576		28,028	57.7%
HMS236	24775	3	Y	N	P	A/N	ELIGIBILITY WKR III		39,196		10,933	27.9%
HMS236	27183	3	Y	N	P	A/N	SECRETARY I		30,730		4,710	15.3%
HMS236	28236	4	Y	N	P	A/N	ELIGIBILITY WKR V		44,090		9,214	20.9%
HMS236	32346	3	Y	N	P	A/N	ELIGIBILITY WKR III		47,874		7,753	16.2%
HMS236	30384	3	Y	N	P	A/N	ELIGIBILITY WKR III		44,251		6,332	14.3%
HMS236	28223	3	Y	N	P	A/N	ELIGIBILITY WKR III		46,010		13,311	28.9%
HMS236	31113	3	Y	N	P	A/N	ELIGIBILITY WKR III		46,010		6,877	14.9%
HMS236	22990	4	Y	N	P	A/N	ELIGIBILITY WKR V		60,527		6,614	10.9%
HMS236	6400	4	Y	N	P	A/N	ELIGIBILITY WKR V		47,700		15,384	32.3%
HMS236	37413	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,376		6,087	14.4%
HMS236	31114	3	Y	N	P	A/N	ELIGIBILITY WKR III		36,496		9,382	25.7%
HMS236	34740	3	Y	N	P	A/N	ELIGIBILITY WKR IV		46,010		11,210	24.4%
HMS236	44128	4	Y	N	P	A/N	ELIGIBILITY WKR V		53,818		12,350	22.9%
HMS236	36864	3	Y	N	P	A/N	ELIGIBILITY WKR II		28,372		3,769	13.3%
HMS236	22520	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,376		9,142	21.6%
HMS236	34899	4	Y	N	P	A/N	ELIGIBILITY WKR V		65,545		13,870	21.2%
HMS236	4541	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,376		10,634	25.1%
HMS236	36866	3	Y	N	P	A/N	ELIGIBILITY WKR II		31,731		4,879	15.4%
HMS236	24968	3	Y	N	P	A/N	ELIGIBILITY WKR III		53,818		8,258	15.3%

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
HMS238	11255	3	Y	N	P	A/N	OFFICE ASSISTANT IV		35,010		3,995	11.4%
HMS301	44793	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		66,512		9,745	14.7%
HMS301	39781	3	Y	N	P	A/N	SOCIAL SERVICE ASSISTANT I		30,899		8,335	27.0%
HMS301	42564	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		48,320		5,667	11.7%
HMS301	41934	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		61,352		9,744	15.9%
HMS301	1678	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		57,520		13,846	24.1%
HMS301	32765	13	Y	N	P	A/N	HUMAN SVCS PROF IV		64,503		26,669	41.3%
HMS301	42350	3	Y	N	P	A/N	SOCIAL SERVICE ASSISTANT I		32,193		6,001	18.6%
HMS301	32766	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		52,295		5,485	10.5%
HMS301	118575	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		56,230		10,895	19.4%
HMS301	6387	23	Y	N	P	A/N	CHILD/ADLT PROTV SVCS SU		77,573		21,474	27.7%
HMS301	6579	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		60,980		20,965	34.4%
HMS301	19960	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		54,376		14,906	27.4%
HMS301	47453	4	Y	N	P	A/N	ELIGIBILITY WKR V		53,818		7,032	13.1%
HMS301	46368	3	Y	N	P	A/N	SOCIAL SERVICE AID III		29,816		3,563	12.0%
HMS301	32764	13	Y	N	P	A/N	CHILD/ADULT PROTETV SVCS		62,664		15,594	24.9%
HMS301	44098	23	Y	N	P	A/N	CHILD/ADLT PROTV SVCS SU		81,393		5,873	7.2%
HMS503	117912	10	Y	N	P	A/N	YOUTH CORRECTIONS TRAIN		52,001		34,848	67.0%
HMS802	22666	13	Y	N	P	A/N	VOCATIONAL REHAB SPCLT V		58,812		6,102	10.4%
HMS802	5828	3	Y	N	P	A/N	SECRETARY III		47,700		8,264	17.3%
HMS802	28207	13	Y	N	P	A/N	VOCATIONAL REHAB SPCLT V		58,812		8,028	13.6%
HMS802	37041	3	Y	N	P	A/N	SECRETARY II		31,278		1,177	3.8%
HMS802	21314	23	Y	N	P	A/N	VOCATIONAL REHAB SPCLT V		71,716		11,696	16.3%
HMS901	34655	13	Y	N	P	A/N	HUMAN SVCS PROF V		22,042		4,446	20.2%
HMS901	24830	13	Y	N	P	A/N	HUMAN SVCS PROF IV		58,747		14,067	23.9%
HMS901	3477	63	Y	N	P	A/N	SECRETARY IV		42,376		18,905	44.6%
HMS901	118562	13	Y	N	P	A/N	GENERAL PROFESSIONAL VI		66,297		18,953	28.6%

Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
HMS901	24435	13	Y	N	P	A/N	SOCIAL WORKER IV		55,012		18,237	33.2%
HMS902	47473	3	Y	N	P	A/N	ELIGIBILITY WKR III		44,251		5,923	13.4%
HMS902	47480	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,376		5,125	12.1%
HMS902	48641	3	Y	N	P	A/N	ELIGIBILITY WKR III		44,251		8,415	19.0%
HMS902	47470	4	Y	N	P	A/N	ELIGIBILITY WKR V		60,527		18,779	31.0%
HMS902	48642	3	Y	N	P	A/N	ELIGIBILITY WKR II		32,815		4,410	13.4%
HMS902	47491	3	Y	N	P	A/N	ELIGIBILITY WKR III		39,196		6,684	17.1%
HMS902	47489	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,376		7,256	17.1%
HMS902	47479	3	Y	N	P	A/N	SECRETARY I		20,620		5,632	27.3%
HMS902	48665	3	Y	N	P	A/N	ELIGIBILITY WKR III		40,746		4,292	10.5%
HMS902	48668	3	Y	N	P	A/N	ELIGIBILITY WKR III		33,416		5,393	16.1%
HMS902	120812	4	Y	N	P	A/N	ELIGIBILITY WORKER IV		32,876		5,934	18.0%
HMS902	112340	4	Y	N	P	A/N	ELIGIBILITY WKR IV		45,844		4,814	10.5%
HMS902	13761	4	Y	N	P	A/N	ELIGIBILITY WKR V		62,975		18,620	29.6%
HMS902	118425	3	Y	N	P	A/N	ELIGIBILITY WKR I		31,731		4,232	13.3%
HMS902	47472	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,530		5,638	13.3%
HMS902	47475	3	Y	N	P	A/N	ELIGIBILITY WKR III		42,530		5,846	13.7%
HMS902	47455	4	Y	N	P	A/N	ELIGIBILITY WKR IV		46,010		5,045	11.0%
HMS902	51835	3	Y	N	P	A/N	SECRETARY I		30,989		3,738	12.1%
HMS902	47509	3	Y	N	P	A/N	OFFICE ASSISTANT III		26,507		3,097	11.7%
HMS902	47481	3	Y	N	P	A/N	ELIGIBILITY WKR III		40,746		6,147	15.1%
HMS904	17574	73	Y	N	P	A/N	PERSONNEL MGMT SPECIALI		42,796		10,407	24.3%
HMS904	5712	3	Y	N	P	A/N	SECRETARY I		34,814		3,671	10.5%
HMS904	1761	73	Y	N	P	A/N	PERSONNEL MGMT SPECIALI		19,442		4,660	24.0%
HMS904	40711	73	Y	N	P	A/N	PERSONNEL MGMT SPECIALI		62,199		6,562	10.6%



Overtime Position List

(Only for Positions the Sum of Overtime Paid and Value of Compensatory Time for which was at Least 10% of Base Pay)

											FY 14	
											OT	
Prog ID	Position No.	Bargaining Unit	Included in CB (Y/N)	Exempt (Y/N)	Temp or Perm (T/P)	MOF	Position Title	Salary Range Level	Base Annual Pay	Hours Exceeding Standard	\$ Amount Paid	% of Base
			GRAND TOTAL						#####	-	2,026,737	31.3%
			Totals by MOF			A			#####	-	1,293,577	42.7%
						B			-	-	-	#DIV/0!
						C			-	-	-	#DIV/0!
						N			-	-	-	#DIV/0!
						P			-	-	-	#DIV/0!
						R			-	-	-	#DIV/0!
						T			-	-	-	#DIV/0!
						U			-	-	-	#DIV/0!
						W			-	-	-	#DIV/0!
						X			-	-	-	#DIV/0!

Department of Human Services  
Overpayments as of November 30, 2014

Table 19

<u>Name of Employee</u>	<u>Date of Over-payment</u>	<u>Gross Amount Overpaid</u>	<u>Amount Recovered</u>	<u>Balance</u>	<u>Category</u>				<u>Reason for Overpayment</u>	<u>Referred to Attorney General</u>
					<u>Employed Occurred &gt; 2 Years</u>	<u>Employed Occurred &lt; 2 Years</u>	<u>Not Employed Occurred &gt; 2 Years</u>	<u>Not Employed Occurred &lt; 2 Years</u>		
	2014	\$ 3,164.91	\$ 1,582.47	\$ 1,582.44	1582.44				LWOP	N
	2009	\$ 3,170.44	\$ 2,327.74	\$ 842.70			842.7		LWOP/COB	N
	2012-2014	\$ 7,656.78	\$ 1,276.12	\$ 6,380.66	6380.66				Wrong rate reallocation	N
	2014	\$ 5,229.64	\$ 3,165.50	\$ 2,064.14			2064.14		COB not reported	N
	2013	\$ 1,420.58	\$ 1,065.42	\$ 355.16	355.16				LWOP	N
	2012	\$ 4,620.86	\$ 350.00	\$ 4,270.86				4270.86	LWOP/COB	N
	2012-2013	\$ 5,617.00	\$ 3,312.61	\$ 2,304.39	2304.39				Wrong comp rate	N

Department of Human Services  
Active Contracts as of December 1, 2014

Table 20

Prog ID	MOF	Frequency		Max Value	Outstanding Balance	Date Executed	Term of Contract		Organization	Category E/L/P/C/G/S	Description	Explanation of How Contract is Monitored	POS Y/N
		Amount	(M/A/O)				From	To					
HMS802	A/N	\$ -	M	\$ 474,400.00	\$ 474,400.00	10/1/2014	10/01/14	09/30/16	Aloha Independent Living Hawaii	S	Independent Living Services with service to rural Oahu and the Neighbor Islands	Quarterly Reports	Y
HMS802	A/N	\$ 40,000	M	\$ 80,000.00	\$ 40,000.00	10/1/2013	10/01/13	09/30/15	National Federation for the Blind of Hawaii	S	Newsline	Quarterly Reports	Y
HMS802	A	\$ 12,500	O - Quarterly	\$ 50,000.00	\$ 37,500.00	5/13/2014	05/13/14	04/30/15	Brantley Center, Inc.	S	Job Skills Development - Grant-In-Aid	Quarterly Reports	Y
HMS802	N	\$ -	M	\$ 439,882.00	\$ 439,882.00	10/1/2014	10/01/14	09/30/15	Assistive Technology Resource Center of Hawaii	S	State Grant for Assistive Technology	Quarterly Reports	Y
HMS802	A/N	\$ 167,311	M	\$ 1,000,000.00	\$ 832,689.00	7/1/2014	07/01/14	06/30/16	Island Skills Gathering		Rehabilitation Technology	Quarterly Reports	Y
HMS802	A	\$ 7,847	M	\$ 17,903.00	\$ 10,056.00	7/1/2014	07/01/14	06/30/15	CR Dispatch Service, Inc.	S	Courier Service	Quarterly Reports	Y
HMS802	A/N	\$ 120,393	M	\$ 193,256.00	\$ 72,863.00	8/1/2011	08/01/11	06/30/15	San Diego State University	S	Financial Management	Quarterly Reports	Y
HMS802	A	\$ 106,667	M	\$ 160,000.00	\$ 53,333.00	7/1/2013	07/01/13	06/30/15	Isle Interpret	S	Interpreter Referral	Quarterly Reports	Y
HMS802	A/N	\$ 68,779	M	\$ 434,840.00	\$ 366,061.00	7/1/2014	07/01/14	06/30/15	Pacific Basin Rehabilitation & Research Training Center	G	Consumer Satisfaction	Quarterly Reports	N
HMS802	A/N	\$ -	O - Quarterly	\$ 235,208.00	\$ 235,208.00	10/1/2014	10/01/14	09/30/15	Statewide Independent Living Council	G	Develop State Plan for Independent Living	Quarterly Reports	
HMS802	A/N	\$ 9,568	M	\$ 180,000.00	\$ 170,432.00	10/1/2014	10/01/14	09/30/16	Signs of Self	S	Independent Living Services - Deaf	Quarterly Reports	Y
HMS802	A/N	\$ -	M	\$ 94,201.00	\$ 94,201.00	10/1/2014	10/01/14	09/30/15	San Diego State University, Interworks Institute	G	Needs Assessment	Quarterly Reports	N
HMS802	A/N	\$ -	M	\$ 105,121.00	\$ 105,121.00	12/1/2014	12/01/14	09/30/15	San Diego State University, Interworks Institute	S	Training & Technical Assistance	Quarterly Reports	Y
HMS802	A/N	\$ 25,000	M	\$ 60,000.00	\$ 35,000.00	7/1/2013	07/01/13	06/30/15	Brantley Center, Inc.	S	Evaluation, Training and Placement (Hilo)	Quarterly Reports	Y
HMS802	A/N	\$ 94,500	M	\$ 150,000.00	\$ 55,500.00	7/1/2013	07/01/13	06/30/15	The Arc of Hilo	S	Job Placement & Retention Services (Hilo)	Quarterly Reports	Y
HMS802	A/N	\$ 749	M	\$ 6,000.00	\$ 5,251.00	7/24/2013	07/24/13	06/30/15	Walter R. Jaeckle, Ph.D.	S	Psychological Consultant (Hilo)	Quarterly Reports	Y
HMS802	A/N	\$ 24,543	M	\$ 160,000.00	\$ 135,457.00	7/1/2013	07/01/13	06/30/16	The Arc of Hilo	S	Vocational Work Adjustment Training (Hilo)	Quarterly Reports	Y
HMS802	A/N	\$ 5,000	M	\$ 48,000.00	\$ 43,000.00	7/1/2013	07/01/13	06/30/15	The Arc of Hilo	S	Supported Employment Services (Hilo)	Quarterly Reports	Y
HMS802	A/N	\$ 133,500	M	\$ 285,000.00	\$ 151,500.00	7/1/2013	07/01/13	06/30/15	The Arc of Kona	S	Job Placement & Retention Services (Kona)	Quarterly Reports	Y
HMS802	A/N	\$ 118,700	M	\$ 195,500.00	\$ 76,800.00	7/1/2013	07/01/13	06/30/15	The Arc of Kona	S	Supported Employment Services (Kona)	Quarterly Reports	Y
HMS802	A/N	\$ 7,080	M	\$ 140,000.00	\$ 132,920.00	7/1/2013	07/01/13	06/30/16	The Arc of Kona	S	Vocational Work Adjustment Training (Kona)	Quarterly Reports	Y
HMS802	A/N	\$ 112,500	M	\$ 270,000.00	\$ 157,500.00	7/1/2013	07/01/13	06/30/16	Easter Seals Hawaii	S	Vocational Work Adjustment Training (Kauai)	Quarterly Reports	Y
HMS802	A/N	\$ 1,875	M	\$ 50,000.00	\$ 48,125.00	7/1/2014	07/01/14	06/30/16	Lanaila Pacific	S	Evaluation & Training (Kauai)	Quarterly Reports	Y
HMS802	A/N	\$ 3,427	M	\$ 100,000.00	\$ 96,573.00	7/1/2014	07/01/14	06/30/16	Easter Seals Hawaii	S	Evaluation & Training (Kauai)	Quarterly Reports	Y
HMS802	A/N	\$ 144,180	M	\$ 240,000.00	\$ 95,820.00	7/1/2013	07/01/13	06/30/15	Ka Lima O Maui	S	Job Placement & Retention Services (Maui)	Quarterly Reports	Y
HMS802	A/N	\$ 30,700	M	\$ 85,000.00	\$ 54,300.00	7/1/2013	07/01/13	06/30/15	Ka Lima O Maui	S	Supported Employment Services (Maui)	Quarterly Reports	Y
HMS802	A/N	\$ 99,591	M	\$ 270,000.00	\$ 170,409.00	7/26/2013	07/26/13	06/30/16	Ka Lima O Maui	S	Vocational Work Adjustment Training (Maui)	Quarterly Reports	Y

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HMS802	A/N	\$ 20,000	M	\$ 130,000.00	\$ 110,000.00	8/6/2013	08/06/13	06/30/15	Molokai Occupational Center	S	Job Placement & Retention Services (Mau	Quarterly Reports	Y
HMS802	N	\$ -	M	\$ 96,786.00	\$ 96,786.00	10/1/2014	10/01/14	09/30/15	City & County of Honolulu	S	Work Readiness / Life Skills (Services for t	Quarterly Reports	Y
HMS802	N	\$ 22,150	- As Complete	\$ 32,950.00	\$ 10,800.00	8/8/2013	08/08/13	11/30/14	Koa Architects	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ -	- As Complete	\$ 74,735.00	\$ 74,735.00	7/15/2013	07/15/13	11/30/13	Lou Chan & Associates	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ 36,476	- As Complete	\$ 42,513.00	\$ 6,037.00	7/14/2013	07/14/13	11/30/13	Architects Pacifics, Inc.	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ -	- As Complete	\$ 293,001.00	\$ 293,001.00	6/19/2012	06/19/12	3/30/12013	Richard Matsunaga & Associates Architects, Inc.	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ 39,828	- As Complete	\$ 55,003.00	\$ 15,175.00	2/3/2014	02/03/14	04/30/14	Robert E. Freeburg, AIA	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ 163,998	- As Complete	\$ 240,750.00	\$ 76,752.00	6/7/2014	06/07/14	10/31/14	Brian's Contracting, Inc.	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ -	- As Complete	\$ 165,600.00	\$ 165,600.00	9/22/2014	09/22/14	11/20/14	Starcom Builders, Inc.	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	N	\$ -	- As Complete	\$ 177,950.00	\$ 177,950.00	6/27/2014	06/27/14	11/30/14	Stan's Contracting	G	Blind Vendor Improvements -- Contract is encumbered and per DAGS, contract is still active past the contract end dates.	Contract Monitored by DAGS	N
HMS802	A	\$ -	- As Complete	\$ 64,468.30	\$ 64,468.30	8/22/2014	08/22/14	11/03/14	Mid City Restaurant Supply	G	Restaurant Equipment for Blind Vendor Stands	Contract Monitored by DAGS	N
HMS802	A/N	\$ 12,978	M	\$ 1,000,000.00	\$ 987,022.00	7/1/2014	07/01/14	06/30/16	Assistive Technology Resource Center of Hawaii	S	Rehabilitation Technology	Quarterly Reports	Y
HMS802	A/N	\$ 175,347	M	\$ 251,727.82	\$ 76,380.82	7/1/2012	07/01/12	06/30/15	City & County of Honolulu	S	Hoala - Work Readiness Training	Quarterly Reports	Y
HMS802	A/N	\$ 1,072,621	M	\$ 1,734,906.00	\$ 662,285.00	10/1/2011	10/01/11	06/30/15	City & County of Honolulu, Dept. of Community Service	S	Case Management Services	Quarterly Reports	Y
HMS802	A/N	\$ 5,830	M	\$ 50,000.00	\$ 44,169.84	7/1/2013	07/01/13	06/30/15	Walter S.O. Fo, Ph.D.	S	Psychological Consultant (Oahu)	Quarterly Reports	Y

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HMS802	A/N	\$ 4,000	M	\$ 150,000.00	\$ 146,000.00	7/1/2013	07/01/13	06/30/15	Assistive Technology Resource Center of Hawaii	S	Job Placement & Retention Services (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 22,165	M	\$ 50,000.00	\$ 27,834.67	7/1/2013	07/01/13	06/30/15	John L. Wingert, Ph.D.	S	Psychological Evaluator	Quarterly Reports	Y
HMS802	A/N	\$ 6,825	M	\$ 50,000.00	\$ 43,174.95	7/1/2013	07/01/13	06/30/15	Bernard K. Chun, M.D.	S	Medical Consultant	Quarterly Reports	Y
HMS802	A/N	\$ 294,378	M	\$ 459,000.00	\$ 164,622.25	7/1/2013	07/01/13	06/30/15	Winners at Work dba Abilities Unlimited	S	Supported Employment Services (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 235,000	M	\$ 550,000.00	\$ 315,000.00	7/1/2013	07/01/13	06/30/15	Winners at Work dba Abilities Unlimited	S	Job Placement & Retention Services (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 121,000	M	\$ 317,000.00	\$ 196,000.00	7/1/2013	07/01/13	06/30/15	Network Enterprises, Inc.	S	Job Placement & Retention Services (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 22,466	M	\$ 50,000.00	\$ 27,534.07	7/24/2013	07/24/13	06/30/15	Ohana Psychological Services, LLC	S	Psychological Evaluator (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 49,000	M	\$ 125,000.00	\$ 76,000.00	7/1/2013	07/01/13	06/30/15	Network Enterprises, Inc.	S	Job Placement & Retention Services - Dea	Quarterly Reports	Y
HMS802	A/N	\$ 14,175	M	\$ 150,000.00	\$ 135,825.00	7/1/2013	07/01/13	06/30/16	Network Enterprises, Inc.	S	Vocational Work Adjustment Training - De	Quarterly Reports	Y
HMS802	A/N	\$ 49,906	M	\$ 118,740.00	\$ 68,834.39	7/1/2013	07/01/13	06/30/16	Network Enterprises, Inc.	S	Vocational Work Adjustment Training (Oa	Quarterly Reports	Y
HMS802	A/N	\$ 76,433	M	\$ 563,106.00	\$ 486,673.01	9/9/2013	09/09/13	09/30/14	Lanakila Pacific	S	Vocational Work Adjustment Training (Oa	Quarterly Reports	Y
HMS802	A/N	\$ 139,075	M	\$ 518,154.00	\$ 379,079.04	8/20/2013	08/20/13	06/30/16	Winners at Work dba Abilities Unlimited	S	Vocational Work Adjustment Training (Oa	Quarterly Reports	Y
HMS802	A/N	\$ 13,269	M	\$ 50,000.00	\$ 36,730.87	9/1/2013	09/01/13	06/30/15	Daniel Reed, Psy.D.	S	Psychological Evaluator (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 5,860	M	\$ 317,400.00	\$ 311,540.00	7/1/2014	07/01/14	06/30/16	Network Enterprises, Inc.	S	Evaluation & Training (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 46,676	M	\$ 317,400.00	\$ 270,723.60	7/1/2014	07/01/14	06/30/16	Lanakila Pacific	S	Evaluation & Training (Oahu)	Quarterly Reports	Y
HMS802	A/N	\$ 22,100	M	\$ 265,198.00	\$ 243,098.00	7/1/2014	07/01/14	06/30/16	Winners at Work dba Abilities Unlimited	S	Evaluation & Training (Oahu)	Quarterly Reports	Y

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HMS238	N	\$ 50,320	O - Cost reimbursement	\$ 190,000	\$ 139,680	5/23/2014	07/01/14	06/30/15	Joseph C. Bratton, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 6,290	O - Cost reimbursement	\$ 30,000	\$ 23,710	5/22/2014	07/01/14	06/30/15	Daniel H. Belcher, M.D., Inc.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y

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HMS238	N	\$ 26,508	O - Cost reimbursement	\$ 75,000	\$ 48,492	5/23/2014	07/01/14	06/30/15	Antoine J. Cazin, M.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 39,087	O - Cost reimbursement	\$ 150,000	\$ 110,913	5/23/2014	07/01/14	06/30/15	Deanna Coschignano, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y

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HMS238	N	\$ 40,285	O - Cost reimbursement	\$ 135,000	\$ 94,715	5/23/2014	07/01/14	06/30/15	Dennis R. Donovan, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 7,937	O - Cost reimbursement	\$ 40,000	\$ 32,063	5/23/2014	07/01/14	06/30/15	Kenneth W. Gilstein, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y



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HMS238	N	\$ 14,976	O - Cost reimbursement	\$ 100,000	\$ 85,024	6/16/2014	07/01/14	06/30/15	I Ola Lahui, Inc.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 1,498	O - Cost reimbursement	\$ 10,000	\$ 8,502	5/22/2014	07/01/14	06/30/15	Dennis B. Lind, M.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y

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HMS238	N	\$ 20,517	O - Cost reimbursement	\$ 80,000	\$ 59,483	5/22/2014	07/01/14	06/30/15	Stanley Luke, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings wh	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Of	Y
HMS238	N	\$ 4,942	O - Cost reimbursement	\$ 50,000	\$ 45,058	5/22/2014	07/01/14	06/30/15	Heather McDermott, Psy.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings wh	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Of	Y
HMS238	N	\$ 1,198	O - Cost reimbursement	\$ 20,000	\$ 18,802	5/23/2014	07/01/14	06/30/15	Kathleen M. McNamara, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y

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HMS238	N	\$ 46,276	O - Cost reimburse ment	\$ 100,000	\$ 53,724	5/23/2014	07/01/14	06/30/15	MSLA	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings wh	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Of	Y
HMS238	N	\$ 1,647	O - Cost reimburse ment	\$ 7,000	\$ 5,353	6/27/2014	07/01/14	06/30/15	Wilson T. Murakami, M.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y

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HMS238	N	\$ 29,053	O - Cost reimbursement	\$ 100,000	\$ 70,947	5/23/2014	07/01/14	06/30/15	Ohana Psychological Services LLC	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 1,168	O - Cost reimbursement	\$ 15,000	\$ 13,832	5/22/2014	07/01/14	06/30/15	Kenneth Sunamoto, M.D. Inc	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings wh	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Of	Y

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HMS238	N	\$ 19,169	O - Cost reimbursement	\$ 75,000	\$ 55,831	5/22/2014	07/01/14	06/30/15	John L. Wingert, Ph.D.	S	Description of the service: Vendors are expected to do consultative examinations in the areas of internal medicine, psychiatry, orthopedics, physiatry, and psychology. Consultative examinations shall include: A signed narrative report of the findings which will provide the objective evidence necessary to make disability decisions under the Social Security disability criteria.	Monthly review of amount of CEs performed & scheduled via the Legacy System management information. Quality of reports are reviewed by staff medical consultants and if any issues arise, they are brought to the attention of the Professional Relations Officer and resolved via informal discussions and/or refresher training.	Y
HMS238	N	\$ 3,514	M	\$ 25,809	\$ 22,295	4/17/2014	07/01/14	06/30/15	Jeffrey Akaka, M.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 7,162	M	\$ 34,412	\$ 27,250	4/17/2014	07/01/14	6/60/2015	Paul Blaskowski, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 6,477	M	\$ 21,507	\$ 15,030	5/5/2014	07/01/14	06/30/15	Crystal S. Fo, M.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y

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HMS238	N	\$ 55,372	M	\$ 147,014	\$ 91,642	4/17/2014	07/01/14	06/30/15	Walter S.O. Fo, M.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 46,911	M	\$ 116,139	\$ 69,228	4/17/2014	07/01/14	06/30/15	Glen D. Frisch, M.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 35,070	M	\$ 120,440	\$ 85,370	4/17/2014	07/01/14	06/30/15	Gregory Harp, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 12,823	M	\$ 30,110	\$ 17,287	4/17/2014	07/01/14	06/30/15	Mark T Kuge, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 42,058	M	\$ 129,043	\$ 86,985	4/17/2014	07/01/14	06/30/15	David J Lam, Ph.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y

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HMS238	N	\$ 48,209	M	\$ 137,646	\$ 89,437	4/17/2014	07/01/14	06/30/15	Stacy M Lau, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 6,716	M	\$ 30,110	\$ 23,394	4/17/2014	07/01/14	06/30/15	David Mai, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 5,087	M	\$ 34,412	\$ 29,325	7/11/2014	07/01/14	06/30/15	Eugene Matsuyama, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 6,725	M	\$ 30,110	\$ 23,385	4/17/2014	07/01/14	06/30/15	Terri L Needels, Ph.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 27,759	M	\$ 64,522	\$ 36,763	5/22/2014	07/01/14	06/30/15	Darnell Richey, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y

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Prog ID	MOF	Frequency		Max Value	Outstanding Balance	Date Executed	Term of Contract		Organization	Category E/L/P/C/G/S	Description	Explanation of How Contract is Monitored	POS Y/N
		Amount	(M/A/O)				From	To					
HMS238	N	\$ 82,218	M	\$ 196,019	\$ 113,801	4/17/2014	07/01/14	06/30/15	Neil Shibuya, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 65,884	M	\$ 150,550	\$ 84,666	4/17/2014	07/01/14	06/30/15	Rodney Torigoe, Ph.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 36,228	M	\$ 86,029	\$ 49,801	4/17/2014	07/01/14	06/30/15	Garret H. Yanagi, Ph.D.	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS238	N	\$ 39,570	M	\$ 103,235	\$ 63,664	4/17/2014	07/01/14	06/30/15	Benjamin BC Young, MD	S	Medical Consultation services for the evaluation of Social Security and Supplemental Security Disability Claims.	Monthly hours are reviewed against contract hours and Agency workload needs & Work assignments and performance statistics are monitored quarterly	Y
HMS 301	A	300,000	Quarterly	300,000		7/1/2014	07/01/14	06/30/15	Blueprint for Change	S	Neighborhood Place of Kauai	Monthly & Quarterly, a	Y
HMS 301	A	24,250	M	24,250		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	23,000	M	23,000		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	A	161,667	M	161,667		7/1/2014	07/01/14	06/30/15	Hale Kipa	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	327,000	M	327,000		7/1/2014	07/01/14	06/30/15	Hale Kipa	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	A	31,711	M	31,711		7/1/2014	07/01/14	06/30/15	Maui Youth & Family Support	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	50,000	M	50,000		7/1/2014	07/01/14	06/30/15	Maui Youth & Family Support	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	A	41,038	M	41,038		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	50,000	M	50,000		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	A	41,038	M	41,038		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	50,000	M	50,000		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Independent Living Program	Monthly & Quarterly, a	Y
HMS 301	N	394,240	M	394,240		7/1/2014	07/01/14	06/30/15	Catholic Charities	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y



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HMS 301	N	174,592	M	174,592		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	478,720	M	478,720		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	352,000	M	352,000		7/1/2014	07/01/14	06/30/15	Family Strengthening Services- WH	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	402,208	M	402,208		7/1/2014	07/01/14	06/30/15	Mau Family Stresthening Services	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	45,536	M	45,536		7/1/2014	07/01/14	06/30/15	Mau Family Stresthening Services	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	596,992	M	596,992		7/1/2014	07/01/14	06/30/15	Parents & Children Together	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	N	371,712	M	371,712		7/1/2014	07/01/14	06/30/15	YWCA	S	Enhanced Healthy Start	Monthly & Quarterly, a	Y	
HMS 301	A	90,886	M	90,886		7/1/2014	07/01/14	12/31/14	Child & Family Services - West Hawaii	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	79,114	M	79,114		7/1/2014	07/01/14	12/31/14	Child & Family Services - West Hawaii	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	90,886	M	90,886		7/1/2014	07/01/14	12/31/14	Child & Family Services - East Hawaii	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	79,114	M	79,114		7/1/2014	07/01/14	12/31/14	Child & Family Services - East Hawaii	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	211,712	M	211,712		7/1/2014	07/01/14	12/31/14	Child & Family Services - Oahu	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	184,288	M	184,288		7/1/2014	07/01/14	12/31/14	Child & Family Services - Oahu	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	47,582	M	47,582		7/1/2014	07/01/14	12/31/14	Mau Comm Service Council	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	41,418	M	41,418		7/1/2014	07/01/14	12/31/14	Mau Comm Service Council	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	101,579	M	101,579		7/1/2014	07/01/14	12/31/14	Parents & Children Together	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	88,421	M	88,421		7/1/2014	07/01/14	12/31/14	Parents & Children Together	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	54,870	M	54,870		7/1/2014	07/01/14	12/31/14	Windward Abuse Spouse Sh	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	47,762	M	47,762		7/1/2014	07/01/14	12/31/14	Windward Abuse Spouse Sh	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	118,945	M	118,945		7/1/2014	07/01/14	12/31/14	Women Helping Women	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	103,537	M	103,537		7/1/2014	07/01/14	12/31/14	Women Helping Women	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	83,401	M	83,401		7/1/2014	07/01/14	12/31/14	YWCA of Kauai	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	72,598	M	72,598		7/1/2014	07/01/14	12/31/14	YWCA of Kauai	S	Domestic Violence Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	199,272	M	199,272		7/1/2014	07/01/14	06/30/15	Aloha Care Center	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	35,166	M	35,166		7/1/2014	07/01/14	06/30/15	Aloha Care Center	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	309,243	M	309,243		7/1/2014	07/01/14	06/30/15	COYSA	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	54,307	M	54,307		7/1/2014	07/01/14	06/30/15	COYSA	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	270,470	M	270,470		7/1/2014	07/01/14	06/30/15	Hale Kipa	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	47,498	M	47,498		7/1/2014	07/01/14	06/30/15	Hale Kipa	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	25,147	M	25,147		7/1/2014	07/01/14	06/30/15	Hale Opio Kauai	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	4,416	M	4,416		7/1/2014	07/01/14	06/30/15	Hale Opio Kauai	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	1,977	M	1,977		7/1/2014	07/01/14	06/30/15	Mau Youth Family Support	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	360	M	360		7/1/2014	07/01/14	06/30/15	Mau Youth Family Support	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	A	172,985	M	172,985		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	30,378	M	30,378		7/1/2014	07/01/14	06/30/15	Salvation Army	S	Emergency Shelter	Monthly & Quarterly, a	Y	
HMS 301	N	750,000	M	750,000		7/1/2014	07/01/14	06/30/15	Blue Print for Change	S	Neighborhood Places Services	Monthly & Quarterly, a	Y	
HMS 301	N	178,086	M	178,086		7/1/2014	07/01/14	06/30/15	Neighborhood Place of Pun	S	Title IVB/2	Monthly & Quarterly, a	Y	
HMS 301	A	120,240	M	120,240		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	DV-Families	Monthly & Quarterly, a	Y	
HMS 301	A	761,200	M	761,200		7/1/2014	07/01/14	06/30/15	Child & Family Services	S	DV-Families	Monthly & Quarterly, a	Y	
HMS 301	A	698,344	M	698,344		7/1/2014	07/01/14	06/30/15	Domestic Violence Action C	S	DV-Families	Monthly & Quarterly, a	Y	
HMS 301	A	110,635	M	110,635		7/1/2014	07/01/14	06/30/15	Parents & Children Together	S	DV-Families	Monthly & Quarterly, a	Y	
HMS 301	A	244,092	M	244,092		7/1/2014	07/01/14	06/30/15	Parents & Children Together	S	DV-Families	Monthly & Quarterly, a	Y	
HMS 301	A	19,489	M	19,489		7/1/2014	07/01/14	06/30/15	YWCA of Kauai	S	DV-Families	Monthly & Quarterly, a	Y	



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HMS 301	A	\$ 82,000	M	\$ 82,000.00		7/1/2014	07/01/14	06/30/15	TSA-FIS WW	S	Women's Way	Monthly & Quarterly, a	Y
HMS 301	A	\$ 19,140		\$ 19,140.00		7/1/2014	07/15/14	06/30/15	Child & Family Services	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 13,860		\$ 13,860.00		7/1/2014	07/15/14	06/30/15	Child & Family Services	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	A	\$ 284,200		\$ 284,200.00		7/1/2014	07/15/14	06/30/15	Hale Kipa	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 205,800		\$ 205,800.00		7/1/2014	07/15/14	06/30/15	Hale Kipa	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	A	\$ 47,560		\$ 47,560.00		7/1/2014	07/15/14	06/30/15	Maui Youth and Family Services	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 34,440		\$ 34,440.00		7/1/2014	07/15/14	06/30/15	Maui Youth and Family Services	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	A	\$ 89,030		\$ 89,030.00		7/1/2014	07/15/14	06/30/15	Salvation Army	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 64,470		\$ 64,470.00		7/1/2014	07/15/14	06/30/15	Salvation Army	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	A	\$ 38,280		\$ 38,280.00		7/1/2014	07/15/14	06/30/15	Salvation Army	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 27,720		\$ 27,720.00		7/1/2014	07/15/14	06/30/15	Salvation Army	S	Imua Kakou	Monthly & Quarterly, a	Y
HMS 301	N	\$ 107,000		\$ 107,000.00		10/1/2014	10/01/14	06/30/15	Maui Children's Justice	S	Children's Justice Center	Monthly & Quarterly, a	Y
HMS 904	A/N	varies	O	\$ 498,400.00	\$ 498,400.00	12/29/2014	12/29/14	12/28/15	eWorldES	S	DHS Mainframe hardware and software services	Contractor works with OIT. OIT & BESSD verifies the completion of the work.	N
HMS 904	A/N	varies	O	\$ 498,400.00	\$ -	12/29/2013	12/29/13	12/28/14	eWorldES	S	DHS Mainframe hardware and software services	Contractor works with OIT. OIT & BESSD verifies the completion of the work.	N
HMS904	A	varies	M	\$85,000.00	\$84,435.00	PTS	07/01/14	06/30/15	Russell W.H. Chee	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$54,633.00	PTS	07/01/14	06/30/15	Jerel D. Fonseca	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$72,770.00	PTS	07/01/14	06/30/15	Herbert Y. Hamada	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$81,600.00	PTS	07/01/14	06/30/15	Charles H. Hurd	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$68,370.00	PTS	07/01/14	06/30/15	Lane T. Ishida	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$79,990.00	PTS	07/01/14	06/30/15	Clayton K. Kimoto	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$84,790.00	PTS	07/01/14	06/30/15	Junell Y.K. Lee	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$80,795.00	PTS	07/01/14	06/30/15	Paul A. Meares	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$81,660.00	PTS	07/01/14	06/30/15	Julia M. Morgan	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$62,550.00	PTS	07/01/14	06/30/15	Steven W. Royal	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$79,850.00	PTS	07/01/14	06/30/15	Mitchell J. Werth	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$73,505.00	PTS	07/01/14	06/30/15	Thomas J. Wong	S	Hearing Officer for AAO	Secretary assigned	Y
HMS904	A	varies	M	\$85,000.00	\$63,388.00	PTS	07/01/14	06/30/15	George H. Yamamoto	S	Hearing Officer for AAO	Secretary assigned	Y
HMS401	A/N	\$ 8,000,000	A	\$ 79,400,000.00	\$ 5,374,133.00	7/1/2002	07/01/13	06/30/15	AHCCCS	S	HPMMIS	Monthly	N
HMS401	FMAP	varies	A	\$ 2,000,000,000.00		5/2/2014	01/31/14	12/31/17	AlohaCare,HMSA, Kaiser, Ohana, UnitedHealthCare	S	QUEST Integration	Weekly	N
HMS902	A/N	\$ 149,968	A	\$ 1,975,650.40	\$ 95,575.00	2/1/2010	01/01/14	12/31/15	Cyrca, Inc.	S	Medical Consultants	Montly	N
HMS401	N/FM	varies	A	\$ 46,544,579.00		7/1/2009	01/01/15	03/31/15	Cyrca, Inc.	S	Organ Transplant SHOTT	Monthly	N
	n/a					10/5/2012	10/05/12	06/30/15	Fieldprint, Inc.	S	Background Check	Monthly	N
HMS401	FMAP	varies	A	\$ 64,501,541.00		1/1/2013	07/01/14	06/30/15	HDS	S	Dental Third Party Administrator	Monthly	N
HMS902	A/N	\$ 1,467,672	A	\$ 6,206,880.00	\$ 366,918.00	2/1/2010	01/01/15	12/31/15	Health Services Advisory Group	S	PRO/EQRO	Monthly	N
HMS902	A/N	\$32,072,288	A	\$ 106,572,335.00	\$ 3,625,549.00	1/1/2013	01/11/13	12/31/15	KMPG	S	Integrated Eligibility System	Monthly	N
HMS902	A/N	\$ 500,000	A	\$ 500,000.00	\$ 500,000.00	8/14/2014	08/14/14	06/30/17	Milliman	S	Actuary Services	Monthly	N

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HMS401	FMAP	varies	A	\$ 72,043,765.00		1/1/2013	01/01/13	06/30/15	Ohana	S	Behavioral Health Services	Monthly	N
HMS902	A/N	\$ 500,000	A	\$ 6,142,645.00	\$ 286,539.00	3/30/2012	01/31/13	12/31/15	Public Consulting Group	S	Eligibility System Consultant Services	Monthly	N
HMS902	A/N	\$ 379,134	A	\$ 930,561.00	\$ 159,008.00	6/28/2012	07/01/13	6/31/15	Public Consulting Group	S	SMHP	Monthly	N
HMS401	FMAP	varies	A	\$ 19,418,230.00		7/1/2013	07/01/13	06/30/16	Xerox State Healthcare	S	SLR/HER/Fiscal Agent	Monthly	N
HMS 224	A	\$ 98,420	M	\$ 1,181,040.00	\$ 620,046.00	8/1/2014	8/1/2014	7/31/2015	Alternative Structures International	S	operation of 2 transitional shelters: Ohana Ola (383,040); Ulu (798,000)	Prog. Specialist Assigned	N
HMS 224	A	\$ 137,540	M	\$ 289,560.00	\$ 152,020.00	8/1/2014	8/1/2014	7/31/2015	Catholic Charities Hawaii	S	transitional shelter: Maili Land	Prog. Specialist Assigned	N
HMS 224	A	\$ 99,750	M	\$ 210,000.00	\$ 110,250.00	8/1/2014	8/1/2014	7/31/2015	Family Life Center	S	emergency shelter: Ho'olanani	Prog. Specialist Assigned	N
HMS 224	A	\$ 18,050	M	\$ 76,000.00	\$ 57,950.00	8/1/2014	8/1/2014	7/31/2015	Family Promise of Hawaii	S	2 emergency shelters: FPH-Honolulu (38,482); FPH-Windward (37,518)	Prog. Specialist Assigned	N
HMS 224	A	\$ 54,150	M	\$ 114,000.00	\$ 59,850.00	8/1/2014	8/1/2014	7/31/2015	Gregory House Programs	S	2 transitional shelters: GH (62,700); Comm. Res. Prog. (51,300)	Prog. Specialist Assigned	N
HMS 224	A	\$ 16,463	M	\$ 34,657.00	\$ 18,194.00	8/1/2014	8/1/2014	7/31/2015	Hale Kipa, Inc.	S	3 transitional shelters: A'awa (11,197); Maka'aloa (11,730); Apa'a (11,730)	Prog. Specialist Assigned	N
HMS 224	A	\$ 475,931	M	\$ 1,274,000.00	\$ 798,069.00	8/1/2014	8/1/2014	7/31/2015	Waikiki Health	S	emergency shelter: Next Step (920,000) plus job training (354,000 - HCDA via journal voucher)	Prog. Specialist Assigned	N
HMS 224	A	\$ 61,732	M	\$ 129,960.00	\$ 68,228.00	8/1/2014	8/1/2014	7/31/2015	Hawaii Island Home for Recovery, Inc.	S	transitional shelter	Prog. Specialist Assigned	N
HMS 224	A	\$ 332,310	M	\$ 699,600.00	\$ 367,290.00	8/1/2014	8/1/2014	7/31/2015	Holomua Na Ohana	S	2 transitional shelters: Onemalu (405,600); Weinberg Village Waimanalu (294,000)	Prog. Specialist Assigned	N
HMS 224	A	\$ 171,000	M	\$ 360,000.00	\$ 189,000.00	8/1/2014	8/1/2014	7/31/2015	Honolulu Community Action Program	S	transitional shelter: Kumuhonua	Prog. Specialist Assigned	N
HMS 224	A	\$ 241,674	M	\$ 644,502.00	\$ 402,828.00	8/1/2014	8/1/2014	7/31/2015	Housing Solutions, Inc.	S	4 transitional shelters: Kulaokahua; Nakolea; Loliana; Vancouver House	Prog. Specialist Assigned	N
HMS 224	A	\$ 221,672	M	\$ 1,166,670.00	\$ 944,998.00	8/1/2014	8/1/2014	7/31/2015	Institute for Human Services, Inc.	S	2 emergency shelters: Sumner; Ka'aahi	Prog. Specialist Assigned	N
HMS 224	A	\$ 132,406	M	\$ 278,749.00	\$ 146,343.00	8/1/2014	8/1/2014	7/31/2015	Kauai Economic Opportunity, Inc.	S	emergency & transitional shelters: Mana'olana Emer. & Trans. Shelter; Komohana Group Home (trans.); Lihue Court (trans.)	Prog. Specialist Assigned	N
HMS 224	A	\$ 230,982	M	\$ 408,904.00	\$ 177,922.00	8/1/2014	8/1/2014	7/31/2015	Ka Hale A Ke Ola Homeless Resource Center	S	emergency & transitional shelters: KHAKO-Westside; KHAKO-Central	Prog. Specialist Assigned	N
HMS 224	A	\$ 64,304	M	\$ 135,375.00	\$ 71,071.00	8/1/2014	8/1/2014	7/31/2015	Mental Health Kokua	S	transitional shelter: Safe Haven	Prog. Specialist Assigned	N
HMS 224	A	\$ 396,140	M	\$ 833,975.00	\$ 437,835.00	8/1/2014	8/1/2014	7/31/2015	HOPE Services Hawaii, Inc.	S	2 emergency shelters: West Hawaii Emer. Housing Shelter, Kihei Pua; 4 transitional shelters: Beyond Shelter, HOPE Resource Ctr., Kaloko Tran. Housing	Prog. Specialist Assigned	N

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HMS 224	A	\$ 182,011	M	\$ 383,159.00	\$ 201,148.00	8/1/2014	8/1/2014	7/31/2015	River of Life Mission, Inc.	S	emergency shelter: Lighthouse Outreach Center	Prog. Specialist Assigned	N
HMS 224	A	\$ 213,750	M	\$ 450,000.00	\$ 236,250.00	8/1/2014	8/1/2014	7/31/2015	United States Veterans Initiative	S	Transitional shelter: Kulia I ka nu'u	Prog. Specialist Assigned	N
HMS 224	A	\$ 33,250	M	\$ 70,000.00	\$ 36,750.00	8/1/2014	8/1/2014	7/31/2015	Steadfast Housing Development Corporation	S	transitional shelter: Hale Ulu Pono	Prog. Specialist Assigned	N
HMS 224	A	\$ 920,055	M	\$ 1,936,956.00	\$ 1,016,901.00	8/1/2014	8/1/2014	7/31/2015	United States Veterans Initiative	S	2 transitional shelters: U.S. VETS (142,500); Paiolu (1,803,100)	Prog. Specialist Assigned	N
HMS 224	A	\$ 321,016	M	\$ 676,875.00	\$ 355,859.00	8/1/2014	8/1/2014	7/31/2015	Keala Hou West Hawaii fka Waianae Community Outreach	S	emergency shelter: Hope for a New Beginning	Prog. Specialist Assigned	N
HMS 224	A	\$ 69,740	M	\$ 146,880.00	\$ 77,140.00	8/1/2014	8/1/2014	7/31/2015	Women In Need (WIN)	S	3 transitional shelters: WIN (BTS) Bridge to Success (34,200); WIN Family House (47,880); BTS-Kauai (64,800)	Prog. Specialist Assigned	N
HMS 224	A	\$ 77,900	M	\$ 164,000.00	\$ 86,100.00	8/1/2014	8/1/2014	7/31/2015	Family Life Center	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 108,063	M	\$ 227,500.00	\$ 119,437.00	8/1/2014	8/1/2014	7/31/2015	Kalihi-Palama Health Center	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 35,198	M	\$ 74,100.00	\$ 38,902.00	8/1/2014	8/1/2014	7/31/2015	Kauai Economic Opportunity, Inc.	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 290,938	M	\$ 612,500.00	\$ 321,562.00	8/1/2014	8/1/2014	7/31/2015	HOPE Services Hawaii, Inc.	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 129,676	M	\$ 273,000.00	\$ 143,324.00	8/1/2014	8/1/2014	7/31/2015	Salvation Army Maui	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 41,471	M	\$ 87,306.00	\$ 45,835.00	8/1/2014	8/1/2013	7/31/2014	Waianae Coast Comprehensive Health Center	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 130,746	M	\$ 275,255.00	\$ 144,509.00	8/1/2014	8/1/2014	7/31/2015	Keala Hou FKA Waianae Community Outreach	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 228,000	M	\$ 480,000.00	\$ 252,000.00	8/1/2014	8/1/2014	7/31/2015	Waikiki Health Center	S	homeless outreach	Prog. Specialist Assigned	N
HMS 224	A	\$ 118,750	M	\$ 250,000.00	\$ 131,250.00	8/1/2014	8/1/2014	7/31/2015	Helping Hands Hawaii	S	SHEG: rent, utilities & miscellaneous expenses to maintain housing	Prog. Specialist Assigned	N
HMS 224	A	\$ 118,750	M	\$ 250,000.00	\$ 131,250.00	8/1/2014	8/1/2014	7/31/2015	Catholic Charities Hawaii	S	SHEG: rent, utilities & miscellaneous expenses to maintain housing	Prog. Specialist Assigned	N
HMS 224	N	\$ 138,130	M	\$ 353,087.00	\$ 214,956.87	4/30/2014	5/1/2014	4/30/2015	HOPE Services Hawaii, Inc.	S	CoC Homeless Assistance Prog.: Shelter + Care--permanent housing (TRA) // Kukui	Prog. Specialist Assigned	N
HMS 224	N	\$ 19,844	M	\$ 170,881.00	\$ 151,036.77	7/1/2014	7/1/2014	6/30/2015	Family Life Center	S	CoC Homeless Assistance Program: Shelter + Care--EHA (TRA) #6	Prog. Specialist Assigned	N
HMS 224	N	\$ 3,974	M	\$ 47,688.00	\$ 47,688.00	10/1/2014	10/1/2014	9/30/2015	HOPE Services, Hawaii, Inc.	S	Shelter + Care--New Direction (TRA)	Prog. Specialist Assigned	N
HMS 224	N	\$ 3,430	M	\$ 41,160.00	\$ 41,160.00	5/1/2014	5/1/2014	4/30/2015	University of Hawaii	S	HMIS Analysis and Dissemination (SHP)	Prog. Specialist Assigned	N

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HMS 224	N	\$ 28,756	M	\$ 77,536.00	\$ 48,780.48	4/1/2014	4/1/2014	3/31/2015	Women Helping Women (SHP)	S	Supportive Housing Program (SHP)	Prog. Specialist Assigned	N
HMS 224	N	\$ 16,416	M	\$ 31,131.00	\$ 14,714.78	2/1/2014	2/1/2014	1/31/2015	HMIS--Hybrid International	S	HMIS support	Prog. Specialist Assigned	N
HMS 224	A	\$ 650	M	\$ 7,800.00	\$ 7,800.00	2/1/2014	2/1/2014	1/31/2015	HMIS--Hybrid International	S	HMIS support	Prog. Specialist Assigned	N
HMS 224	N	\$ 9,635	M	\$ 115,628.00	\$ 115,628.00	11/1/2014	11/1/2015	10/31/2014	Hawaii Island Home for Recovery, Inc.	S	SHP-HIHR Permanent Housing	Prog. Specialist Assigned	N
HMS 224	N	\$ 83,008	M	\$ 199,129.00	\$ 116,121.00	7/1/2014	7/1/2014	6/30/2015	Maui AIDS Foundation	S	Permanent Housing (HOPWA) inc. 5041 admin	Prog. Specialist Assigned	N
HMS 224	N	\$ 6,250	M	\$ 25,000.00	\$ 18,750.00	7/1/2014	7/1/2014	6/30/2015	Ka Hale A Ke Ola Homeless Resource Center	S	emergency shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 6,861	M	\$ 15,550.00	\$ 8,689.00	7/1/2014	7/1/2014	6/30/2015	Women Helping Women	S	emergency shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 24,804	M	\$ 27,906.00	\$ 3,102.00	7/1/2014	7/1/2014	12/31/2014	Child and Family Services	S	Domestic Violence Emergency Shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 7,282	M	\$ 23,474.00	\$ 16,192.00	7/1/2014	7/1/2014	6/30/2015	Family Life Center	S	emergency shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 31,123	M	\$ 62,785.00	\$ 31,662.00	7/1/2014	7/1/2014	6/30/2015	HOPE Services Hawaii, Inc.	S	emergency shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 19,292	M	\$ 19,292.00	\$ -	8/1/2014	8/1/2014	12/31/2014	Kauai Economic Opportunity	S	emergency shelter	Prog. Specialist Assigned	N
HMS 224	N	\$ 4,851	M	\$ 66,308.00	\$ 61,457.00	7/1/2014	7/1/2014	6/30/2015	Family Life Center	S	Rapid Re-Housing and Homeless Prevention (ESG)	Prog. Specialist Assigned	N
HMS 224	N	\$ 34,971	M	\$ 110,033.00	\$ 75,062.00	7/1/2014	7/1/2015	6/30/2014	HOPE Services Hawaii	S	Rapid Re-Housing and Homeless Prevention (ESG)	Prog. Specialist Assigned	N
HMS 224	N	\$ 4,403		\$ 15,174.00	\$ 10,771.00	7/1/2014	7/1/2014	12/31/2014	KEO	s	Rapid Re-Housing and Homeless Prevention (ESG) supplemental		
HMS 224	N	\$ 917	M	\$ 11,000.00	\$ 11,000.00	8/6/2014	8/7/2014	8/6/2015	C. Peraro Consulting	S	HMIS/State and Federal Reporting Services	Program Specialist	N
HMS 224	A	\$ 11,775	M	\$ 35,000.00	\$ 23,225.50	8/6/2014	8/7/2014	8/6/2015	C. Peraro Consulting	S	HMIS/State and Federal Reporting Services	Program Specialist	N
HMS 224	N	\$ 125,118	M	\$ 290,960	\$ 165,842.00	7/1/2014	7/1/2014	6/30/2015	Steadfast Housing Development Corp.	S	Continuum of Care Homeless Assistance Prog.: SRA and supportive services - Maui - EHA	Prog. Specialist Assigned	N
HMS 224	N	\$ 10,027	M	\$ 120,324	\$ 120,324	10/1/2014	10/1/2014	9/30/2015	Steadfast Housing Development Corp.	S	Eono	Prog. Specialist Assigned	N
HMS 224	N	\$ 8,917	M	\$ 70,560	\$ 61,643	10/1/2014	10/1/2014	9/30/2015	Steadfast Housing Development Corp.	S	Ehiku	Prog. Specialist Assigned	N
HMS 224	N	\$ 11,423	M	\$ 60,605	\$ 49,182	10/1/2014	10/1/2014	9/30/2015	Kauai Economic Opportunity	S	CoC Homeless Assistance Program	Prog. Specialist Assigned	N
HMS 224	N	\$ 12,870	M	\$ 25,049	\$ 12,179	5/1/2014	5/1/2014	4/30/2016	C Peraro Consulting	S	Continuum of Care planning	Prog. Specialist Assigned	N
HMS 224	A	\$ 520	M	\$ 6,263	\$ 6,263	5/1/2014	5/1/2014	4/30/2016	CoC Planning	S	State match	Prog. Specialist Assigned	N
HMS 224	A	\$ 267,838	M	\$ 1,250,000	\$ 982,162	6/27/2014	6/27/2014	6/26/2015	US Vets	S	Housing First Contract - Oahu	Prog. Specialist Assigned	N
HMS 224	N	\$ 1,857	M	\$ 22,290.00	\$ 22,290.00	10/1/2014	10/1/2014	9/30/2015	Family Life Center	S	Shelter + Care-- (TRA) SPC #1	Prog. Specialist Assigned	N

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HMS 224	N	\$ 74,250	M	\$ 217,260.00	\$ 143,010.02	3/28/2011	4/1/2011	3/31/2016	Family Life Center, SPC-2	S	Shelter + Care--permanent housing (TRA=Tenant-based Rental Assistance)	Prog. Specialist Assigned	N
HMS 224	N	\$ 27,356	M	\$ 80,220.00	\$ 52,863.99	3/28/2011	4/1/2011	3/31/2016	Family Life Center, SPC-3	S	Shelter Plus Care--permanent housing (TRA)	Prog. Specialist Assigned	N
HMS 224	N	\$ 12,157	M	\$ 166,920.00	\$ 154,763.00	11/1/2011	11/1/2011	10/31/2016	Family Life Center	S	Shelter + Care--#4 (TRA)	Prog. Specialist Assigned	N
HMS 224	N	\$ 12,048	M	\$ 83,460.00	\$ 71,412.00	11/1/2011	11/1/2011	10/31/2016	Family Life Center	S	Shelter + Care--#5 (TRA)	Prog. Specialist Assigned	N
HMS 224	N	\$ 10,654	M	\$ 147,540.00	\$ 136,886.00	9/28/2012	10/1/2012	9/30/2017	Family Life Center	S	Shelter Plus Care (#7)	Prog. Specialist Assigned	N
HMS 224	N	\$ 5,304	M	\$ 63,649.00	\$ 63,649.00	12/1/2014	12/1/2014	11/30/2015	Family Life Center	S	Shelter Plus Care (#9a)	Prog. Specialist Assigned	
HMS 224	N	\$ 7,515	M	\$ 90,180.00	\$ 86,332.00	9/28/2012	10/1/2012	9/30/2017	Family Life Center	S	Shelter Plus Care (#8)	Prog. Specialist Assigned	N
HMS 224	N	\$ 20,833	M	\$ 250,000	\$ 250,000	pending	pending	pending	Housing First-neighbor islands	S	pending RFP	Prog. Specialist Assigned	N
HMS 224	A	\$ 14,180	O	\$ 56,720	\$ 42,540	1/15/2014	1/15/2014	1/14/2015	Family Promise of Hawaii	S	Grant in Aid (FY14 funds) - late release of funds	Prog. Specialist Assigned	
HMS224	A	\$ 62,500	O	\$ 125,000	\$ 62,500	1/15/2014	1/15/2014	1/14/2015	CATHOLIC CHARITIES HAWAII	S	Grant in Aid (FY14 funds) - late release of funds	Prog. Specialist Assigned	
HMS 236	A	\$ 14,250	M	\$ 171,000	\$ 109,209	10/16/2014	10/16/2014	6/30/2015	ACCESS Information Management	G	record and information management system; retrieval, storage, maintenance, and destruction of BESSD case records	Monthly monitoring by Branch Administrator	N
HMS 236	N	\$ 10,750	M	\$ 129,000	\$ 82,386	10/16/2014	10/16/2014	6/30/2015	ACCESS Information Management	G	record and information management system; retrieval, storage, maintenance, and destruction of BESSD case records	Monthly monitoring by Branch Administrator	N
HMS 237	A	290,159.29	M	822,191.25	290,159.29	7/1/2014	7/1/2014	6/30/2015	Goodwill Industries	S	To provide employment services to SNAP recipients on Oahu and Maui	Program Specialist	Y
HMS 237	N	532,039.96	M	822,191.25	532,039.96	7/1/2014	7/1/2014	6/30/2015	Goodwill Industries	S	To provide employment services to SNAP recipients on Oahu and Maui	Program Specialist	Y
HMS 237	A	85,690.50	O	171,381.00	85,690.50	6/19/2014	7/1/2014	6/30/2015	DLIR	S	To Provide employment service to SNAP recipients on Hawaii	Program Specialist	Y
HMS 237	N	85,690.50	O	171,381.00	85,690.50	6/19/2014	7/1/2014	6/30/2015	DLIR	S	To Provide employment service to SNAP recipients on Hawaii	Program Specialist	Y
HMS 237	A	34,045.50	O	68,091.00	34,045.50	6/19/2014	7/1/2014	6/30/2015	DLIR	S	To Provide employment service to SNAP recipients on Kauai	Program Specialist	Y
HMS 237	N	34,045.50	O	68,091.00	34,045.50	6/19/2014	7/1/2014	6/30/2015	DLIR	S	To Provide employment service to SNAP recipients on Kauai	Program Specialist	Y
HMS 237	A	18,971.33	O	37,942.65	18,971.33	6/30/2014	7/1/2014	6/30/2015	C&C of Honolulu	S	To Provide employment readiness and Job search services on Oahu	Program Specialist	Y
HMS 237	N	18,971.33	O	37,942.65	18,971.33	6/30/2014	7/1/2014	6/30/2015	C&C of Honolulu	S	To Provide employment readiness and Job search services on Oahu	Program Specialist	Y
HMS 237	A	113,608.00	O	284,020.00	113,608.00	pending	pending	pending	UH WCC	S	To Provide vocational training services to SNAP recipients on Oahu	Program Specialist	Y
HMS 237	N	170,412.00	O	284,020.00	170,412.00	pending	pending	pending	UH WCC	S	To Provide vocational training services to SNAP recipients on Oahu	Program Specialist	Y

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		Amount	(M/A/O)				From	To					
HMS 302	N	\$ 20,434	M	\$ 107,957.00	\$ 87,523	6/18/2014	7/1/2014	6/30/2015	UH School of Medicine/ Pediatrics	S	child care health consultation services, health and safety standards recommendations by pediatric residents at UH School of Medicine	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 70,630	M	\$ 280,000.00	\$ 209,370	5/22/2014	7/1/2014	6/30/2015	PATCH	S	Child Care Provider Registry	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 73,031	M	\$ 300,000.00	\$ 226,969	5/22/2014	7/1/2014	6/30/2015	PATCH	S	Statewide childcare resources and referral services to the public.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 108,989	M	\$ 418,500.00	\$ 309,511	5/22/2014	7/1/2014	6/30/2015	PATCH	S	Training and scholarships to all licensed providers statewide and those interested in becoming licensed.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 39,886	M	\$ 135,000.00	\$ 95,114	5/22/2014	7/1/2014	6/30/2015	PATCH	S	Infant and toddler training to caregivers who work with infants and toddlers.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 15,653	O	\$ 22,883.00	\$ 7,230	6/26/2014	7/1/2014	7/31/2014	UH Center On The Family	S	The Quality Care Project supports the quality incentive program in the area of evaluation of whether providers meet the Hawaii Preschool Content Standards (HPCS) or the Developmental Guidelines in order to receive incentive payments from DHS.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 13,524	M	\$ 95,000.00	\$ 81,476	5/8/2014	7/1/2014	6/30/2015	UH Cooperative Extension Pgm	S	Program supports the University of Hawaii to conduct menu reviews for licensed child care facilities that are required to have one completed, as well as to provide nutrition consultation and training services for any licensed provider seeking that information.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$0.00	O	\$ 687,762.00	\$ 687,762	10/24/2014	7/1/2014	6/30/2015	UH Center On The Family	S	The Learning to Grow contract: educates parents who receive child care subsidies from DHS and the license-exempt providers caring for children ages 0-5 about improving the quality of care provided; educates parents receiving subsidies about choosing quality child care; and, establishes family resource network centers that provide resource and supportive services information to families. Also provide on-site and remote TA to home-based providers.	Monthly SIERS and program reports are reviewed by contract monitor.	Y



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HMS 302	N	\$0.00	O	\$ 92,179.00	\$ 92,179	9/11/2014	7/1/2014	6/30/2015	DOE	S	Contract for Infant/Toddler Care to provide child care for teen parents enrolled in/attending high school and participating in the DOE GRADS program or alternate on-campus program for Hilo/Waiakea High School.	Quarterly reports and SIERS are reviewed by contract monitor.	Y
HMS 302	N	\$ 24,067	O	\$ 95,429.00	\$ 71,362	6/4/2014	7/1/2014	6/30/2015	Family Support Services of West Hawaii	S	Contract for Infant/Toddler Care to provide child care for teen parents enrolled in/attending high school and participating in the DOE GRADS program or alternate on-campus program for Kealahou High School.	Quarterly reports and SIERS are reviewed by contract monitor.	Y
HMS 302	N	\$0.00	O	\$ 71,969.00	\$ 71,969	8/11/2014	7/1/2014	6/30/2015	DOE	S	Contract for Infant/Toddler Care to provide child care for teen parents enrolled in/attending high school and participating in the DOE GRADS program or alternate on-campus program for Maui High School.	Quarterly reports and SIERS are reviewed by contract monitor.	Y
HMS 302	N	\$0.00	O	\$ 83,811.00	\$ 83,811	8/11/2014	7/1/2014	6/30/2015	DOE	S	Contract for Infant/Toddler Care to provide child care for teen parents enrolled in/attending high school and participating in the DOE GRADS program or alternate on-campus program for Konawaena High School.	Quarterly reports and SIERS are reviewed by contract monitor.	Y
HMS 302	N	\$0.00	O	\$ 46,497.00	\$ 46,497	8/25/2014	7/1/2014	6/30/2015	DOE	S	Contract for Infant/Toddler Care to provide child care for teen parents enrolled in/attending high school and participating in the DOE GRADS program or alternate on-campus program for Kapaa High School.	Quarterly reports and SIERS are reviewed by contract monitor.	Y
HMS 302	N	\$ 21,214	M	\$ 255,500.00	\$ 234,286	4/24/2014	7/1/2014	6/30/2015	Kama'aina Care, Inc.	S	Wahiawa/Waianae/Waipahu/ Pohulani FTW On-site Child Care	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$64,228	M	\$ 258,000.00	\$ 193,772	9/22/2014	10/1/2014	9/30/2015	PATCH	S	The Preschool Open Doors program provides case management and issues child care subsidies for preschool-aged children Statewide.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	A	\$0.00	M	\$ 132,000.00	\$ 132,000	9/22/2014	10/1/2014	9/30/2015	PATCH	G	The Preschool Open Doors program provides case management and issues child care subsidies for preschool-aged children Statewide.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 676,368	M	\$ 2,718,000.00	\$ 2,041,632	6/10/2014	7/1/2014	6/30/2015	ARBOR	S	Outreach and Application/Payment Processing for DHS Child Care Subsidies	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 302	N	\$ 65,367	M	\$ 690,000.00	\$ 624,633	9/11/2014	7/1/2014	6/30/2015	Fieldprint, Inc.	G	Background Clearance Checks for licensed and registered child care providers and exempt caregivers receiving child care subsidies	Monthly SIERS and program reports are reviewed by contract monitor.	Y

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HMS 302	N	\$ 49,242	O	\$ 262,478.00	\$ 213,236	8/26/2014	7/1/2014	6/30/2015	Lead4Tomorrow	S	Coordination and Facilitation Services for stakeholders, including families, communities, and agencies, in the coordination of a comprehensive early learning and development system statewide.	Monthly SIERS and program reports are reviewed by contract monitor.	Y
HMS 903	A	\$ 725,376	O	\$ 1,564,585.00	\$ 839,209.00	6/10/2014	7/1/2014	6/30/2015	CITY & COUNTY OF HONOLULU	S	To provide TANF and TAONF FTW clients on Oahu with employment readiness services through four-day workshops which cover the basics of employment search and assist in determining clients' marketable skills.	Invoice reviewed quarterly, quarterly contract reporting	N
HMS 903	A	\$ 4,396	M	\$ 48,576.00	\$ 44,180.00	6/18/2014	7/1/2014	6/30/2015	DOE	S	To provide on-site instructional Adult Basic Education (ABE) in a classroom setting for recipients of Federal and State TANF through the First-To-Work (FTW) Program.	Invoice reviewed monthly, program review report submitted annually	N
HMS 903	A	\$ 165,000	M	\$ 750,000.00	\$ 585,000.00	5/5/2014	7/1/2014	6/30/2015	DLIR	S	To deliver expert manpower service in the areas of Job Development for TANF First-to-Work (FTW) clientele.	Invoice reviewed monthly.	N
HMS 903	A	\$ 462,029	M	\$ 1,700,000.00	\$ 1,237,971.00	5/16/2014	7/1/2014	6/30/2015	GOODWILL INDUSTRIES	S	To engage prospective employers from the private sector in the welfare-to-work effort, with the goal of providing appropriate and meaningful subsidized employment opportunities to TANF/TAONF recipients actively participating in the work programs administered by the Department.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 1,698,526	M	\$ 4,500,000.00	\$ 2,801,474.00	5/6/2014	7/1/2014	6/30/2015	GOODWILL INDUSTRIES	S	To provide employment, training and support services to two-parent, non-citizen, and temporarily disabled households participating with the First-To-Work (FTW) Program.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 11,080	M	\$ 180,033.00	\$ 168,953.00	5/23/2014	7/1/2014	6/30/2015	UH (LCC)	S	To provide adult basic education and vocational skills training to First-To-Work (FTW) participants through Leeward Community College, Office of Continuing Education and Workforce Development.	Invoice reviewed monthly, program review report submitted quarterly	N
HMS 903	A	\$ 94,325	M	\$ 548,656.00	\$ 454,331.00	5/10/2014	7/1/2014	6/30/2015	UH	S	To provide campus work study opportunities to TANF and TAONF recipients through its Bridge to Hope program on all UH campuses, including the community colleges, on a statewide basis.	Invoice reviewed monthly, program review report submitted monthly	N
HMS 903	A	\$ 1,120	M	\$ 26,400.00	\$ 25,280.00	6/18/2014	7/1/2014	6/30/2015	UH (KCC)	S	To provide occupational skills training to First-To-Work (FTW) participants out of Kapiolani Community College.	Invoice reviewed monthly, program review report submitted quarterly	N

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HMS 903	N	\$ -	M	\$ 150,000.00	\$ 150,000.00	12/12/2014	1/1/2015	12/31/2015	ALU LIKE INC	S	To provide financial literacy services to TANF eligible families on Oahu.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 223,251	M	\$ 738,220.00	\$ 514,969.00	5/15/2014	7/1/2014	6/30/2015	CHILD AND FAMILY SERVICES	S	The purpose of domestic violence advocacy services is to provide assessment, counseling, intervention, case management, and referral to legal and supportive services to TANF clients who are currently faced with Domestic Violence issues.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 3,466,680	O	\$ 6,933,360.00	\$ 3,466,680.00	4/9/2014	7/1/2014	6/30/2015	DOE	S	Tuition for the children of low income working families enrolled in the A+ After School program operated on the DOE (but not Public Charter School) campuses Statewide.	Invoice reviewed quarterly, quarterly contract reporting	N
HMS 903	N	\$ -	M	\$ 290,000.00	\$ 290,000.00	12/29/2014	1/1/2015	12/31/2015	HAWAII FOODBANK	S	To assist TANF eligible households to care for their children in their own homes by purchasing and distributing food to eligible needy families.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/17/2014	1/1/2015	12/31/2015	HELPING HANDS HAWAII	S	To assist TANF eligible households out of poverty through donations of food, clothing, household items, or school supplies. They will also provide emergency cash assistance on a limited basis for families at risk of becoming homeless through direct reimbursement to vendors or direct purchase of urgently needed items.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 26,682	M	\$ 110,000.00	\$ 83,318.00	4/30/2014	7/1/2014	6/30/2015	LASH	S	To provide legal services for TANF and TAONF recipients to reduce barriers to self-sufficiency caused by domestic violence.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 60,309	M	\$ 132,000.00	\$ 71,691.00	5/16/14 and S2 on 11/12/14	7/1/2014	6/30/2015	LASH	S	A collaboration with BESSD, SSD/CWS, and OCS/DLIR relative to the contracting and coordination of resulting services and activities to support children and their families/caretakers through affordable and accessible legal advocacy, outreach, and referral services utilizing TANF and TAONF funds and Title XX funds.	Invoice reviewed monthly, program review report submitted monthly	N

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HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	1/13/2015	1/1/2015	12/31/2015	NANAKULI HOUSING CORP	S	Program to assist TANF eligible families on the Leeward coast to succeed at home ownership by providing classes in home repair, financial literacy and essentials of home ownership, and by providing access to reusable home building materials.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 150,000.00	\$ 150,000.00	12/8/2014	1/1/2015	12/31/2015	INSTITUTE FOR HUMAN SERVICES	S	Provide employment enhancement support to families who are experiencing homelessness.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/17/2014	1/1/2015	12/31/2015	YWCA OF OAHU	S	To expand transitional living services and increase existing services for financial literacy, life skills training and community networking for TANF eligible households on Oahu in order to assist these families out of poverty.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 11,082	M	\$ 47,160.00	\$ 36,078.00	6/4/2014	7/1/2014	6/30/2015	YWCA OF KAUAI	S	To provide assessment, counseling, intervention, case management, and referral to legal and supportive services to TANF clients who are currently faced with Domestic Violence issues.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 265,743	M	\$ 984,724.00	\$ 718,981.00	7/1/2015	7/1/2015	6/30/2015	CATHOLIC CHARITIES HAWAII	S	Housing Placement Program	Prog. Specialist Assigned	N
HMS 903	A	\$ 49,992	M	\$ 379,000.00	\$ 329,008.00	7/1/2014	7/1/2014	6/30/2015	FAMILY LIFE CENTER	S	Housing Placement Program	Prog. Specialist Assigned	N
HMS 903	A	\$ 147,992	M	\$ 440,000.00	\$ 292,008.00	7/1/2014	7/1/2014	6/30/2015	INSTITUTE FOR HUMAN SERVICES	S	Housing Placement Program	Prog. Specialist Assigned	N
HMS 903	A	\$ 25,850	M	\$ 100,000.00	\$ 74,150.00	7/1/2014	7/1/2014	6/1/3015	MAUI ECONOMIC OPPORTUNITY, INC.	S	Housing Placement Program	Prog. Specialist Assigned	N
HMS 903	A	\$ 115,722	M	\$ 528,000.00	\$ 412,278.00	7/1/2014	7/1/2014	6/30/2015	HOPE SERVICES HAWAII, INC.	S	Housing Placement Program	Prog. Specialist Assigned	N
HMS 903	A	\$ 100,458	M	\$ 153,498.00	\$ 53,040.00	8/1/2014	8/1/2014	7/31/2015	HOUSING SOLUTIONS, INC.	S	4 transitional shelters: Kalaokahua; Nakolea; Loliana; Vancouver House	Prog. Specialist Assigned	N
HMS 903	A	\$ 189,999	M	\$ 633,330.00	\$ 443,331.00	8/1/2014	8/1/2014	7/31/2015	INSTITUTE FOR HUMAN SERVICES	S	2 emergency shelters: Sumner; Ka'aahi	Prog. Specialist Assigned	N
HMS 903	A	\$ 316,444	M	\$ 1,091,444.00	\$ 775,000.00	8/1/2014	8/1/2014	7/31/2015	KA HALE A KE OLA HOMELESS RESOURCES CENTERS, INC.	S	emergency & transitional shelters: KHAKO-Westside; KHAKO-Central	Prog. Specialist Assigned	N
HMS 903	N	\$ -	M	\$ 200,000.00	\$ 200,000.00	12/8/2014	1/1/2015	12/31/2015	BIG BROTHERS BIG SISTERS OF HONOLULU	S	To provide mentoring services for at-risk children and youth on Oahu.	Invoice reviewed monthly, program review report submitted monthly	Y

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HMS 903	N	\$ -	M	\$ 300,000.00	\$ 300,000.00	12/8/2014	1/1/2015	12/31/2015	BOYS AND GIRLS CLUBS HAWAII ALLIANCE	S	To provide a Youth Service Center program where service activities which are conducted and available during after-school hours, weekends and school intercessions and holidays.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/12/2014	1/1/2015	12/31/2015	CATHOLIC CHARITIES HAWAII	S	To provide a community based abstinence education mentoring program for Youth Challenge Academy cadets on Oahu.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/12/2014	1/1/2015	12/31/2015	CHILD AND FAMILY SERVICES	S	To enhance services currently being offered to at-risk youth at Hale O Ulu School.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 2,695,000.00	\$ 2,695,000.00	8/18/2014	10/1/2014	9/30/2015	DOE	S	Uniting Peer Learning, Integrating New Knowledge (UPLINK) is an after school middle school teen pregnancy prevention program	Invoice reviewed monthly, program review report submitted monthly	N
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/12/2014	1/1/2015	12/31/2015	GOODWILL INDUSTRIES	S	To enhance services currently being offered to at-risk youth through the vendor's Ola I Ka Hana program, working with at-risk youth to assist them in completing school, obtaining and maintaining employment.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/18/2014	1/1/2015	12/31/2015	HALE KIPA, INC.	S	To provide outreach to homeless youth in the geographic area of Honolulu.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 150,000.00	\$ 150,000.00	12/18/2014	1/1/2015	12/31/2015	KOKUA KALIHI VALLEY	S	To enhance services offered to at-risk children and needy adults in TANF eligible families by providing parenting education and counseling.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 300,000.00	\$ 300,000.00	12/8/2014	1/1/2015	12/31/2015	PARENTS AND CHILDREN TOGETHER	S	To provide a family center core services that include basic support, counseling, training, life skills, and budgeting skills to TANF eligible families residing in the community of Kalihi, with an emphasis on families residing in the Kuhio Park Terrace public housing.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 200,000.00	\$ 200,000.00	12/17/2014	1/1/2015	12/31/2015	SALVATION ARMY-FAMILY TREATMENT SERVICES	S	To provide home based parenting and family counseling for graduates of substance abuse treatment and their families.	Invoice reviewed monthly, program review report submitted monthly	Y

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HMS 903	N	\$ -	O	\$ 1,500,000.00	\$ 1,500,000.00	6/30/2014	7/1/2014	6/30/2015	DHS/SOCIAL SERVICES DIVISION	S	Enhancement of current procured case management and advocacy services at the domestic violence shelters to specifically address the needs of the TANF recipients who are victims of domestic violence; and family strengthening services to reduce the incidence of child abuse and neglect in the community	Invoice reviewed quarterly	N
HMS 903	N	\$ -	O	\$ 2,816,000.00	\$ 2,816,000.00	4/23/2014	7/1/2014	6/30/2015	DHS/SOCIAL SERVICES DIVISION	S	To provide services to promote child health and development in newborns of families at risk by increasing pre-natal intakes and improving the ratio of child development and clinical specialists to the number of families served.	Invoice reviewed quarterly	N
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/17/2014	1/1/2015	12/31/2015	SUSANNAH WESLEY COMMUNITY CENTER	S	To provide home based parenting and family counseling in the Kalihi area.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	12/23/2014	1/1/2015	12/31/2015	YWCA OF KAUAI	S	To provide after-school activities, positive mentoring, and computer training for youth residing on the island of Kauai.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	pending	1/1/2015	12/31/2015	HONOLULU COMMUNITY ACTION PROGRAM	S	To provide positive after-school program for at-risk youth.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	N	\$ -	M	\$ 100,000.00	\$ 100,000.00	pending	1/1/2015	12/31/2015	KA HALE A KE OLA HOMELESS RESOURCES CENTERS, INC.	S	To provide job preparation assistance, life skills training, and job coaching for TANF eligible families.	Invoice reviewed monthly, program review report submitted monthly	Y
HMS 903	A	\$ 427,245	M	\$ 4,800,004.00	\$ 2,663,778.86	7/1/2014	7/1/2014	6/30/2015	CYRCA INC	G	To provide medical and psychological examinations and determine whether the client is deemed disabled. To provide advocacy services for disabled individuals and assist in accessing supplemental security income (SSI) or social security disability income (SSDI) benefits.	Invoice reviewed monthly, program review report submitted monthly	N
HMS 903	N	\$ 54,709	M	\$ 1,000,000.00	\$ 726,457.04	7/1/2014	7/1/2014	6/30/2015	CYRCA INC	G	To provide medical and psychological examinations and determine whether the client is deemed disabled. To provide advocacy services for disabled individuals and assist in accessing supplemental security income (SSI) or social security disability income (SSDI) benefits.	Invoice reviewed monthly, program review report submitted monthly	N
HMS 903	N	\$ 118,008	3	\$ 134,483.00	\$ 16,475.00	10/1/2014	5/1/2014	4/30/2015	Honolulu Community Action Program	S	To provide process LIHEAP applications and provide outreach services for LIHEAP on Oahu.	Case Reviews and site visits.	N

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HMS 903	N	\$ 83,106	O	\$ 98,516.00	\$ 15,410.00	10/1/2014	5/1/2014	4/30/2015	Hawaii County Economic Opportunity Council	S	To provide process LIHEAP applications and provide outreach services for LIHEAP on Hawaii.	Case Reviews and site visits.	N	
HMS 903	N	\$ 28,170	O	\$ 33,463.00	\$ 5,293.00	10/1/2014	5/1/2014	4/30/2015	MAUI ECONOMIC OPPORTUNITY, INC.	S	To provide process LIHEAP applications and provide outreach services for LIHEAP on Maui.	Case Reviews and site visits.	N	
HMS 903	N	\$ 13,428	O	\$ 16,695.00	\$ 3,267.00	10/1/2014	5/1/2014	4/30/2015	Kauai Economic Opportunity, Inc.	S	To provide process LIHEAP applications and provide outreach services for LIHEAP on Kauai.	Case Reviews and site visits.	N	
HMS 903	A		O	\$ 96,748.74	\$ 96,748.74	10/1/2014	10/1/2014	9/30/2015	HOPE Services Hawaii	S	To provide SNAP Outreach services on Hawaii	Program Specialist	Y	
HMS 903	N		O	\$ 44,000.00	\$ 44,000.00	10/1/2014	10/1/2014	9/30/2015	Child and Family Services (Kauai)	S	To provide SNAP Outreach services on Kauai	Program Specialist	Y	
HMS 903	A		O	\$ 44,000.00	\$ 44,000.00	10/1/2014	10/1/2014	9/30/2015	Child and Family Services (Kauai)	S	To provide SNAP Outreach services on Kauai	Program Specialist	Y	
HMS 903	N		O	\$ 122,658.67	\$ 122,658.67	10/1/2014	10/1/2014	9/30/2015	University of Hawaii, Public Health	S	To provide target assessment, outcome and performance reports, evaluation reports for the SNAP Ed Program	Program Specialist	N	
HMS 903	N		O	\$ 30,000.00	\$ 30,000.00	10/1/2014	10/1/2014	9/30/2015	PHOCUSED	S	To provide SNAP Outreach services on Oahu-target group/homeless	Program Specialist	N	
HMS 903	A		O	\$ 30,000.00	\$ 30,000.00	pending	10/1/2014	9/30/2015	PHOCUSED	S	To provide SNAP Outreach services on Oahu -target group/ homeless	Program Specialist	N	
HMS 903	A		M	\$ 1,708,723.00		pending	3/1/2015	2/28/2018	eWorld Enterprise Solutions, Inc.	S	Technical consulting services to modernize and maintain the application and software infrastructure that supports the business functions of BESSD.	BESSD will verify completion of all work done by the Contractor.	N	
HMS 903	N		M	\$ 1,289,037.00		pending	3/1/2015	2/28/2018	eWorld Enterprise Solutions, Inc.	S	Technical consulting services to modernize and maintain the application and software infrastructure that supports the business functions of BESSD.	BESSD will verify completion of all work done by the Contractor.	N	
HMS 903	A	Varies	M	\$ 578,162.69	\$ 372,932.73	2/22/2010	7/1/2010	6/30/2017	JP Morgan Electronic Financial Services, Inc.	G	Funds transfer system for all benefit programs for SNAP and direct cash assistance programs and related support services and child care subsidy programs to eligible households residing in the state.	BESSD verifies invoices for all fund transfers for benefit programs	N	
HMS 903	N	Varies	M	\$ 512,710.40	\$ 330,233.07	2/22/2010	7/1/2010	6/30/2017	JP Morgan Electronic Financial Services, Inc.	G	Funds transfer system for all benefit programs for SNAP and direct cash assistance programs and related support services and child care subsidy programs to eligible households residing in the state.	BESSD verifies invoices for all fund transfers for benefit programs	N	
HMS501	A	varies	M	500,000	\$ 460,205.57	PTS	10/1/13 - 9/30/15		Salvation Army Family Intervention Services	111	S	Safehouse Program	Note A	Y
HMS501	A	varies	M	225,000	\$ 152,181.89	PTS	7/1/14 - 6/30/15		Bobby Benson	200	S	Day Treatment Program	Note A	Y
HMS501	A	varies	M	150,000	\$ 108,294.58	PTS	7/1/14 - 6/30/15		Maui Youth and	201	S	Intensive Monitoring Program	Note A	Y
HMS501	A	varies	M	400,000	\$ 220,442.80	PTS	7/1/14 - 6/30/15		Hale Kipa, Inc.	202	S	Intensive Monitoring Program	Note A	Y
HMS501	A	varies	M	210,000	\$ 210,000.00	PTS	1/2/15 - 6/30/15		Hale Kipa, Inc.	202	S	Intensive Monitoring Program	Note A	Y

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HMS501	A	varies	M	200,000	\$ 108,449.34	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	203	S	Intensive Monitoring Program	Note A	Y
HMS501	A	varies	M	105,000	\$ 105,000.00	PTS	1/2/15 - 6/30/15	Hale Kipa, Inc.	203	S	Intensive Monitoring Program	Note A	Y
HMS501	A	varies	M	60,000	\$ 47,689.69	PTS	7/1/14 - 6/30/15	Maui Youth and Family Services, Inc.	236	S	Outreach & Advocacy Program	Note A	Y
HMS501	A	varies	M	250,000	\$ 156,666.68	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	237	S	Outreach & Advocacy Program	Note A	Y
HMS501	N	varies	M	95,000	\$ 55,975.09	PTS	7/1/14 - 6/30/15	Salvation Army Family Intervention Services	238	S	Outreach & Advocacy Program	Note A	Y
HMS501	N	varies	M	70,000	\$ 48,609.68	PTS	7/1/14 - 6/30/15	Salvation Army Family Intervention Services	239	S	Outreach & Advocacy Program	Note A	Y
HMS501	A	varies	M	65,000	\$ 38,349.99	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	240	S	Outreach & Advocacy Program	Note A	Y
HMS501	N	varies	M	90,000	\$ 65,561.90	PTS	7/1/14 - 6/30/15	University of Hawaii, Office of Research Services	242	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	17,420	\$ 7,930.00	PTS	7/1/14 - 6/30/15	Maui Youth and Family Services, Inc.	247	S	Emergency Shelter Program	Note A	Y
HMS501	A	varies	M	50,050	\$ 39,650.00	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	248	S	Emergency Shelter Program	Note A	Y
HMS501	N	varies	M	60,060	\$ 49,400.00	PTS	7/1/14 - 6/30/15	Salvation Army Family Intervention Services	249	S	Emergency Shelter Program	Note A	Y
HMS501	N	varies	M	15,080	\$ 14,690.00	PTS	7/1/14 - 6/30/15	Hale Opiu Kauai, Inc.	250	S	Emergency Shelter Program	Note A	Y
HMS501	N	varies	M	132,600	\$ 106,590.00	PTS	7/1/14 - 6/30/15	Hale Opiu Kauai, Inc.	251	S	Intensive Independent Living Program	Note A	Y
HMS501	N	varies	M	124,100	\$ 87,380.00	PTS	7/1/14 - 6/30/15	Catholic Charities Hawaii	252	S	Intensive Independent Living Program	Note A	Y
HMS501	N	varies	M	105,570	\$ 71,570.00	PTS	7/1/14 - 6/30/15	Maui Youth and Family Services, Inc.	253	S	Intensive Independent Living Program	Note A	Y
HMS501	N	varies	M	62,050	\$ 51,680.00	PTS	7/1/14 - 6/30/15	Catholic Charities Hawaii	254	S	Intensive Independent Living Program	Note A	Y
HMS501	N	varies	M	124,100	\$ 91,460.00	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	256	S	Independent Living Program	Note A	Y
HMS501	N	varies	M	62,050	\$ 36,040.00	PTS	7/1/14 - 6/30/15	Child & Family Service	257	S	Independent Living Program	Note A	Y
HMS501	N	varies	M	93,160	\$ 71,400.00	PTS	7/1/14 - 6/30/15	Salvation Army Family Intervention Services	258	S	Independent Living Program	Note A	Y
HMS503	A	varies	M	550,000	\$ 318,792.53	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	260	S	In-facility Service Program	Note A	Y
HMS501	N	varies	M	51,397	\$ 20,027.01	PTS	5/1/14 - 4/30/15	County of Maui, Maui Police Dept	263	S	Office of Juvenile Justice and Delinquency Prevention	Note A	Y
HMS501	N	varies	M	119,596	\$ 57,506.67	PTS	5/1/14 - 4/30/15	City & County of Hon, Dept of Comm Services	264	S	Office of Juvenile Justice and Delinquency Prevention	Note A	Y



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HMS501	N	varies	M	200,000	\$ 71,983.69	PTS	4/1/14 - 3/31/15	Hale Kipa, Inc.	265	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	B	varies	O	1,500,000	\$ 300,000.00	PTS	6/29/12 - 6/30/15	Boys & Girls Club of Hawaii	267	G	Grants-In-Aid, Operating	Note A and by DOE Fac	N
HMS501	N	varies	M	61,000	\$ 61,000.00	PTS	5/1/14 - 4/30/15	County of Hawaii, OPA	268	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	N	varies	M	45,000	\$ 45,000.00	PTS	10/1/14 - 9/30/15	Alu Like, Inc.	301	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	N	varies	M	200,000	\$ 200,000.00	PTS	10/1/14 - 9/30/15	County of Hawa	304	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	N	varies	M	130,000	\$ 65,000.00	PTS	10/1/13 - 9/30/15	The Judiciary	305	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	N	varies	M	44,703	\$ 17,857.99	PTS	12/18/13 - 12/17/14	County of Kauai	309	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS503	A	varies	M	50,000	\$ -	PTS	6/1/14 - 5/31/15	Kyriakakis Dent	311	S	In-facility Service Program	103D contract for actu	Y
HMS503	A	varies	M	30,000	\$ 1,321.48	PTS	7/1/14 - 6/30/15	Pharmacy Partr	400	G	In-facility Service Program	103D contract for good	Y
HMS503	A	varies	M	62,000	\$ 57,260.00	PTS	7/1/13 - 6/30/15	Honolulu Family	402	S	In-facility Service Program	Note A	Y
HMS501	A	varies	M	117,000	\$ 84,114.30	PTS	7/1/14 - 6/30/15	University of Ha	403	S	Research contract	103D contract for rese	Y
HMS501	A	varies	M	435,000	\$ 326,250.00	PTS	11/1/13 - 6/30/15	Hale Opio Kaua	405	G	Grants-In-Aid, Construction	Note A	N
HMS501	A	varies	M	80,000	\$ 15,114.85	PTS	11/1/13 - 12/31/14	The Children's A	410	S	Grants-In-Aid, Operating	Note A	N
HMS501	N	varies	M	70,000	\$ 70,000.00	PTS	3/3/14 - 6/30/15	DOE, West Haw	411	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	A	varies	M	1,125,000	\$ 701,961.50	PTS	5/1/14 - 4/30/16	City & County of Hon, Dept of Comm Services	413	S	Assessment Center	Note A	Y
HMS501	N	varies	M	20,000	\$ 10,500.00	PTS	6/27/14 - 6/26/15	Wayde Lee dba HOutreach & Advocacy Programlaoha58	414	S	Training contract	Note A	Y
HMS501	A	varies	M	16,500	\$ 16,500.00	PTS	6/20/14 - 6/19/15	University of Hawaii, Office of Research Services	415	S	Training contract	Note A	Y
HMS501	A	varies	M	40,000	\$ 29,525.70	PTS	6/25/14 - 6/24/15	Coalition for a Drug-Free Hawaii	416	S	Training contract	Note A	Y
HMS501	A	varies	M	130,000	\$ 130,000.00	PTS	7/1/14 - 6/30/15	Judiciary, Famil	500	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS501	N	varies	M	40,000	\$ 40,000.00	PTS	7/1/14 - 6/30/15	Adult Friends fo	501	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	100,000	\$ 100,000.00	PTS	7/1/14 - 6/30/15	Boys & Girls Clk	502	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	100,000	\$ 100,000.00	PTS	7/1/14 - 6/30/15	Coalition for a D	503	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	54,000	\$ 48,477.48	PTS	7/1/14 - 6/30/15	Maui Youth and	504	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	95,000	\$ 75,655.31	PTS	7/1/14 - 6/30/15	Susannah West	505	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	15,000	\$ 15,000.00	PTS	7/1/14 - 6/30/15	City & County H	506	S	Truancy Prevention Program	Note A	Y
HMS501	N	varies	M	40,000	\$ 31,000.00	PTS	7/1/14 - 6/30/15	Hale Kipa, Inc.	507	S	Truancy Prevention Program	Note A	Y
HMS501	A	varies	M	147,000	\$ 131,776.82	PTS	7/1/14 - 6/30/15	Salvation Army	508	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	75,000	\$ 54,523.76	PTS	7/1/14 - 6/30/15	Ho'okua'aina	509	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	75,000	\$ 49,282.39	PTS	7/1/14 - 6/30/15	Institute for Natl	510	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	45,000	\$ 16,173.67	PTS	7/1/14 - 6/30/15	Island STAR	511	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	77,000	\$ 60,000.00	PTS	7/1/14 - 6/30/15	Ka Meheu 'Ohu	512	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	150,000	\$ 150,000.00	PTS	7/1/14 - 6/30/15	Kokua Kalini Valle	513	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	90,000	\$ 70,419.66	PTS	7/1/14 - 6/30/15	Molokai Commu	514	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	89,000	\$ 80,988.59	PTS	7/1/14 - 6/30/15	County of Maui,	515	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	15,000	\$ 15,000.00	PTS	7/1/14 - 6/30/15	City & County o	516	S	Project-based Cultural Program	Note A	Y
HMS501	A	varies	M	90,000	\$ 69,106.00	PTS	7/1/14 - 6/30/15	Susannah West	517	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	68,000	\$ 51,155.00	PTS	7/1/14 - 6/30/15	Sounding Joy M	518	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	21,000	\$ 18,153.00	PTS	7/1/14 - 6/30/15	Sounding Joy M	519	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	18,000	\$ 14,241.00	PTS	7/1/14 - 6/30/15	Sounding Joy M	520	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	78,000	\$ 57,511.67	PTS	7/1/14 - 6/30/15	Child & Family S	521	S	Life Skills Development Program	Note A	Y

Department of Human Services  
Active Contracts as of December 1, 2014

Table 20

Prog ID	MOF	Frequency		Max Value	Outstanding Balance	Date Executed	Term of Contract		Organization	Category E/L/P/C/G/S	Description	Explanation of How Contract is Monitored	POS Y/N
		Amount	(M/A/O)				From	To					
HMS501	A	varies	M	40,000	\$ 40,000.00	PTS	7/1/14 - 6/30/15	Boys & Girls Cl	522	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	95,000	\$ 95,000.00	PTS	7/1/14 - 6/30/15	Hale Opio Kaua	523	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	20,000	\$ 20,000.00	PTS	7/1/14 - 6/30/15	Young Women's	524	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	68,000	\$ 68,000.00	PTS	7/1/14 - 6/30/15	Goodwill Industr	525	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	67,500	\$ 67,500.00	PTS	7/1/14 - 6/30/15	Goodwill Industr	526	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	99,000	\$ 99,000.00	PTS	7/1/14 - 6/30/15	Parents and Ch	527	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	68,000	\$ 68,000.00	PTS	7/1/14 - 6/30/15	Parents and Ch	528	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	30,000	\$ 17,559.03	PTS	7/1/14 - 6/30/15	Kids Hurt Too H	529	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	90,000	\$ 60,283.24	PTS	7/1/14 - 6/30/15	Paia Youth Cou	530	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	67,000	\$ 58,827.35	PTS	7/1/14 - 6/30/15	Maui Youth and	531	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	66,000	\$ 46,277.80	PTS	7/1/14 - 6/30/15	Hui Malama Lea	532	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	30,000	\$ 30,000.00	PTS	7/1/14 - 6/30/15	Boys & Girls Cl	533	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	15,000	\$ 15,000.00	PTS	7/1/14 - 6/30/15	City & County o	534	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	25,000	\$ 25,000.00	PTS	7/1/14 - 6/30/15	Big Brothers Big	535	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	75,000	\$ 71,209.59	PTS	7/1/14 - 6/30/15	Salvation Army	536	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	75,000	\$ 72,806.15	PTS	7/1/14 - 6/30/15	Salvation Army	537	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	70,500	\$ 44,773.09	PTS	7/1/14 - 6/30/15	Family Program	538	S	Life Skills Development Program	Note A	Y
HMS501	A	varies	M	15,000	\$ 15,000.00	PTS	7/1/14 - 6/30/15	City & County o	539	S	Life Skills Development Program	Note A	Y
HMS503	A	varies	M	165,000	\$ 165,000.00	PTS	7/1/14 - 6/30/19	University of Ha	540	S	In-facility Service Program	103F contract for phys	Y
HMS501	N	varies	M	181,000	\$ 161,247.71	PTS	7/1/14 - 6/30/15	Hawaii Families	541	S	Parent Partnership Program	Note A	Y
HMS501	A	varies	M	550,000	\$ 500,995.84	PTS	10/1/14 - 9/30/15	Salvation Army Family Intervention Services	542	S	Safehouse Program	Note A	Y
HMS501	A	varies	M	650,000	\$ 602,964.95	PTS	10/1/14 - 9/30/15	Salvation Army Family Intervention Services	543	S	Safehouse Program	Note A	Y
HMS501	A	varies	M	735,000	\$ 620,622.37	PTS	10/1/14 - 9/30/15	Partners in Dev	544	S	Safehouse Program	Note A	Y
HMS501	N	varies	M	85,000	\$ 85,000.00	PTS	9/1/14 - 8/31/15	University of Ha	545	S	Office of Juvenile Justice and Delinquency Preventi	103D contract for eval	Y
HMS501	N	varies	M	80,000	\$ 80,000.00	PTS	10/1/14 - 9/30/15	DOE, Waianae	547	S	Office of Juvenile Justice and Delinquency Preventi	Note A	Y
HMS503	A	varies	M	-	\$ -	PTS	11/1/14 - 10/31/15	Worldwide Trav	548	S	In-facility Service Program	103D contract for cont	Y
HMS501	A	varies	M	500,000	\$ 442,596.09	PTS	6/1/14 - 5/31/15	Dept of Health,	M14-02	S	In-facility Service Program	Note A	Y
HMS503	A	varies	M	63,000	\$ -	PTS	7/1/14 - 6/30/15	Dept of the Atto	M15-10	S	In-facility Service Program	103D contract for back	Y
HMS503	A	varies	M	100,000	\$ 10.00	PTS	7/1/14 - 6/30/15	Dept of Health,	M15-11	S	In-facility Service Program	Note A	Y
HMS501	A	varies	O	425,500	\$ 212,750.00	PTS	10/1/14 - 6/30/15	Dept of Educat	M15-12	S	Resource for Enrichment, Athletics, Culture, and He	Note A	Y
HMS501	A	varies	O	24,500	\$ 12,250.00	PTS	10/1/14 - 6/30/15	State Public Ch	M15-13	S	Resource for Enrichment, Athletics, Culture, and He	Note A	Y
HMS503	A	varies	M	325,000	\$ 292,913.03	PTS	11/1/14 - 10/31/15	Dept of Health,	M15-14	S	Residential Treatment Services	Note A	Y
HMS501	N	varies	O	100,000	\$ 10,000.00	PTS	10/1/13 - 6/30/15	Community You	NA	G	Office of Juvenile Justice and Delinquency Preventi	Grant program	N
HMS501	A		M	150,000	\$ 150,000.00			Adult Friends for Youth (see Note 3)		S	Grants-In-Aid, Operating	Funds not released	N

Legend

- Note A: Contract is monitored by reviewing quarterly reports submitted by the Provider and by visits to the program site by the program specialist.
- PTS: All contracts were executed prior to the start of the contract term. If they weren't, a retro-contract approvals were obtained.
- Note 1: Worldwide Travel Staffing, LTD is the Provider for contract nurses. There is no maximum value on the contract.
- Note 2: The Community Youth Justice Program is a grant program designed to give funds (up to \$10,000) to organizations that applied.
- Note 3: This is a operating GIA in which the funds have not been released by the Governor.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS220	100001	SUPPLEMENTAL REQUEST: ADD (8) POSITIONS AND FUNDS FOR OAHU AND HAWAII ISLAND ASSET MANAGEMENT PROJECTS.	LEGISLATURE DOES NOT CONCUR.  ADD \$155,952 FOR 12-MONTH SALARY AND \$65,562 FOR FRINGE BENEFITS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (8) PUBLIC HOUSING SPECIALIST II SR18 (#95751K, #95752K, #95753K, #95754K, #95755K, #95756K, #95757K, #95758K; 38,988 EACH) FRINGE BENEFITS (131,124) OFFICE EXPENSES (2,000) (8) COMPUTER (1,400 EACH) (8) PHONE (200 EACH) (8) DESK (250 EACH) (8) CHAIR (150 EACH)  \$16,000 NON-RECURRING.	W		8.00	461,028				
Act122/14	HMS220	101001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR HOUSING SECURITY SERVICES.	LEGISLATURE DOES NOT CONCUR.  REDUCE \$422,781 IN GENERAL FUNDS. ADD \$422,781 IN REVOLVING FUNDS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: SECURITY SERVICES (422,781)	W		-	422,781				
Act134/13	HMS224	90001	EXECUTIVE REQUEST: ADD (1) POSITION AND FUNDS FOR STATE-OWNED HOMELESS SHELTER MANAGEMENT.	LEGISLATURE CONCURS. POSITION WILL MANAGE INVENTORY, CONTRACTS, AND ONGOING MAINTENANCE FOR PUBLIC HOMELESS SHELTERS STATEWIDE. DETAIL OF GOVERNOR'S REQUEST: (1) PROGRAM SPECIALIST IV SR22 (#94001K; FY14: 22,788; FY15: 45,576)	A		1.00	45,576			-	Personnel office continues to work on describing the position. Position has not yet been created or filled.
Act134/13	HMS224	92001	EXECUTIVE REQUEST: ADD FUNDS FOR STATE-OWNED HOMELESS SHELTERS' ASSESSMENT AND REPAIRS AND MAINTENANCE.	LEGISLATURE DOES NOT CONCUR. REDUCES 600,000 IN FY14 AND 500,000 IN FY15.  DETAIL OF GOVERNOR'S REQUEST: REPAIR AND MAINTENANCE ASSESSMENT/PLAN (FY14: 100,000) REPAIR AND MAINTENANCE BUILDINGS AND STRUCTURES (FY14: 700,000; FY15: 1,000,000)  \$500,000 NON-RECURRING.	A		-	500,000			-	HPO Administrator met several times with DAGS staff regarding shelter repair plans. As requested HPO provided DAGS with a priority listing of the state owned shelters that required health/safety repairs to be prioritized. DAGS and HPO were not able to finalize a Memorandum of Understanding (MOU) to encumber funds in FY14. HPO and DAGS currently working off the same documents to finalize a MOU for FY15. MOU should be executed by mid January, 2015

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS224	100001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR HOUSING FIRST PROGRAM.	LEGISLATURE DOES NOT CONCUR.  DESIGNATE AS "NON-RECURRING."  PROVIDES CONTINUED FUNDING FOR DIRECT HOUSING AND SUPPORT SERVICES CONTRACTED IN FY12. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: CONTRACT SERVICES (1,500,000)  NON-RECURRING.	A		-	1,500,000			-	FY14 funds for Housing First were contracted with US Veterans Initiative in June, 2014. The FY15 funds have not yet been contracted, but are expected to be by June, 2015.
Act122/14	HMS224	103001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR UTILITY RATE INCREASES AT KALAELOA SHELTERS.	LEGISLATURE DOES NOT CONCUR.  REDUCE \$926,248 FOR UTILITIES TO REFLECT REVISED FY15 COST PROJECTIONS. DESIGNATE AS "NON-RECURRING."  PROVIDES FOR ANTICIPATED 222 PER CENT INCREASE TO ELECTRICITY, WATER, AND WASTEWATER UTILITY RATES FOR SHELTERS FOR INCREASING UTILITY COSTS FROM \$45,000/MONTH TO \$144,000/MONTH. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: INCREASED UTILITY COSTS KALAELOA SHELTERS (273,752)  NON-RECURRING.	A		-	273,752			273,752	Funds were expended for its designated purpose.
Act134/13	HMS229	90001	EXECUTIVE REQUEST: ADD (4) POSITIONS AND FUNDS FOR FISCAL MANAGEMENT OFFICE.	LEGISLATURE CONCURS. POSITIONS WILL ASSIST WITH ASSET MANAGEMENT PROJECTS. DETAIL OF GOVERNOR'S REQUEST: (1) ACCOUNTANT III SR20 (#94851K; FY14: 21,066W; FY15: 42,132W) (1) BUDGET ANALYST VI SR26 (#94852K; FY14: 27,750N; FY15: 55,500N) (1) ACCOUNT CLERK II SR08 (#94853; FY14: 12,834W; FY15: 25,668W) (1) ASSISTANT CHIEF FINANCE MANAGEMENT ADVISOR (FY14: 37,980W; FY15: 75,960W) FRINGE BENEFITS (FY14: 11,666N/30,218W; FY15: 23,332N/60,437W) MISCELLANEOUS (FY14: 4,470N/17,718W; FY15: 4,470N/13,410W) COMPUTER EQUIPMENT (FY14: 2,475N/7,425W) DESKS (FY14: 190N/1,842W)  \$11,932 NON-RECURRING.	W		3.00	217,607				

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS229	91001	EXECUTIVE REQUEST: ADD (5) TEMPORARY POSITIONS AND FUNDS FOR CONSTRUCTION MANAGEMENT BRANCH.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (3) TEMPORARY CONSTRUCTION COORDINATOR (#94855K, #94856K, #94857K; FY14: 27,750; FY15: 55,500 EACH) (2) TEMPORARY CONTRACT ASSISTANT (#94858, #94859; FY14: 22,788; FY15: 45,576 EACH) FRINGE BENEFITS (FY14: 54,158; FY15: 108,317) TURNOVER SAVINGS (FY14: -14,360) MISCELLANEOUS (FY14: 30,802; FY15: 23,940) COMPUTER EQUIPMENT (FY14: 12,375) DESKS (FY14: 2,222)  \$237 NON-RECURRING.	W	5.00	-	389,909				
Act134/13	HMS229	92001	EXECUTIVE REQUEST: ADD (1) TEMPORARY POSITION AND FUNDS FOR CONTRACT AND PROCUREMENT BRANCH.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) TEMPORARY HOUSING CONTRACT SPECIALIST (FY14: 42,895; FY15: 74,841)	W	1.00	-	74,841				
Act122/14	HMS229	100001	SUPPLEMENTAL REQUEST: ADD (2) POSITIONS AND FUNDS FOR CONSTRUCTION MANAGEMENT.	LEGISLATURE DOES NOT CONCUR.  REDUCE (2) CONSTRUCTION INSPECTOR II. ADD (2) TEMPORARY CONSTRUCTION INSPECTOR II AND \$39,480 FOR 12-MONTH SALARY AND \$16,597 FOR FRINGE BENEFITS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (2) TEMPORARY CONSTRUCTION INSPECTOR II SR19 (#95851K, #95852K; 39,480 EACH) FRINGE BENEFITS (33,195) OFFICE EXPENSES (500) (2) COMPUTER (1,400 EACH) (2) PHONE (200 EACH) (2) DESK (250 EACH) (2) CHAIR (150 EACH) (2) INTERMEDIATE SEDAN (22,250 EACH)  \$48,500 NON-RECURRING.	W	2.00	-	161,155				

Department of Human Services  
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Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS229	101001	SUPPLEMENTAL REQUEST: ADD (1) POSITION AND FUNDS FOR PERSONNEL BRANCH.	LEGISLATURE DOES NOT CONCUR:  ADD \$22,738 FOR 12-MONTH SALARY AND \$9,559 FOR FRINGE BENEFITS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (1) PERSONNEL MANAGEMENT SPECIALIST IV SR24 (#95853K; 45,476) FRINGE BENEFITS (19,118) OFFICE EXPENSES (250) (1) COMPUTER (1,400) (1) PHONE (200) (1) DESK (250) (1) CHAIR (150)  \$2,000 NON-RECURRING.	W		1.00	66,844				
Act122/14	HMS229	102001	SUPPLEMENTAL REQUEST: ADD (1) POSITION, (3) TEMPORARY POSITIONS, AND FUNDS FOR RESIDENT SERVICES BRANCH.	LEGISLATURE DOES NOT CONCUR.  ADD \$84,382 FOR 12-MONTH SALARY AND \$35,054 FOR FRINGE BENEFITS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (3) TEMPORARY RESIDENT SERVICES COORDINATOR SR22 (#95855K, #95856K, #95857K; 45,576 EACH) (1) SECRETARY I SR12 (#95854K; 30,036) FRINGE BENEFITS (70,108) OFFICE EXPENSES (1,000) (4) COMPUTER (1,400 EACH) (4) PHONE (200 EACH) (4) DESK (250 EACH) (4) CHAIR (150 EACH)  \$8,000 NON-RECURRING.	W	3.00	1.00	245,872				
Act134/13	HMS236	90001	EXECUTIVE REQUEST: ADD FUNDS FOR CLOSED CASE RECORDS MANAGEMENT CONTRACTS.	LEGISLATURE CONCURS. SUPPORTS BUSINESS PROCESS REENGINEERING PROJECT.	A		-	171,000			-	Contract for service executed in October 2014. Services have begun; anticipate first invoice in January 2015.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS236	100001	SUPPLEMENTAL REQUEST: ADD (5) POSITIONS AND FUNDS FOR QUALITY MAINTENANCE AT BENEFIT, EMPLOYMENT AND SUPPORT SERVICES PROCESSING CENTERS (HMS236/LC).	LEGISLATURE CONCURS.  DETAIL OF GOVERNOR'S REQUEST: (3) ELIGIBILITY WORKER B@OAHU SR18@ (#95101K, #95102K, #95103K; 0.57A/0.43N; 21,642A/16,326N EACH) (1) ELIGIBILITY WORKER B@MAUI SR18@ (#95104K; 0.57A/0.43N; 21,642A/16,326N) (1) ELIGIBILITY WORKER B@WEST HAWAII SR18@ (#95105K; 0.57A/0.43N; 21,642A/16,326N) FRINGE BENEFITS (34,317N) TURNOVER SAVINGS (-54,105A/-40,814N)  6-MONTH DELAY IN HIRE REFLECTED IN TURNOVER SAVINGS.	A		2.85	54,105			-	Paperwork to establish 5 QMW positions submitted to PERS. Awaiting approval from PERS to recruit the positions.
Act122/14	HMS301	70001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (8.48) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE DOES NOT CONCUR.  REDUCE (1.26) FEDERAL FUND POSITIONS. ADD (1.26) GENERAL FUND POSITIONS.  ALIGNS FTES WITH FY12 SALARY UPDATES AND CURRENT FUNDING SOURCES.	A		9.74	-				Changes in MOF were implemented.
Act134/13	HMS301	90001	EXECUTIVE REQUEST: ADD FUNDS FOR VOLUNTARY FOSTER CARE TO TWENTY-ONE PROJECT IN FY15.	LEGISLATURE DOES NOT CONCUR. REDUCES FUNDS FOR FY14.  FORMER FOSTER YOUTH MAY ENTER, EXIT, AND RE-ENTER PROGRAM UNTIL AGE TWENTY-ONE. PARTICIPANTS MUST VOLUNTARILY AGREE TO PROGRAM REQUIREMENTS.  SEE HMS303 SEQ. NO. 90-001.	A		-	569,585				Funds for FY 2015 have not been spent yet.
Act134/13	HMS301	92001	EXECUTIVE REQUEST: ADD FUNDS FOR NEIGHBORHOOD DROP-IN CENTERS.	LEGISLATURE CONCURS.	A		-	300,000				Funds for FY 2015 have not been spent yet.
Act122/14	HMS301	100001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR DATA ANALYTICS SERVICES.	LEGISLATURE CONCURS.  DETAIL OF GOVERNOR'S REQUEST: DATA ANALYTICS SERVICES (15,750A/5,250N)	A		-	15,750				Funds for FY 2015 have not been spent yet.
Act122/14	HMS301	4000001	LEGISLATIVE ADJUSTMENT: ADD FUNDS AS A GRANT PURSUANT TO CHAPTER 42F, HAWAII REVISED STATUTES, TO CHILD AND FAMILY SERVICE.	NON-RECURRING.	A		-	100,000				Funds for FY 2015 will not be requested until January 2015, per Budget execution instructions.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS301	4001001	LEGISLATIVE ADJUSTMENT: ADD FUNDS AS A GRANT PURSUANT TO CHAPTER 42F, HAWAII REVISED STATUTES, TO CHILD AND FAMILY SERVICE.	NON-RECURRING.	A		-	75,000				Funds for FY 2015 will not be requested until January 2015, per Budget execution instructions.
Act122/14	HMS301	4002001	LEGISLATIVE ADJUSTMENT: ADD FUNDS AS A GRANT PURSUANT TO CHAPTER 42F, HAWAII REVISED STATUTES, TO MAUI FAMILY SUPPORT SERVICES, INC.	NON-RECURRING.	A		-	927,532				Funds for FY 2015 will not be requested until January 2015, per Budget execution instructions.
Act122/14	HMS303	90001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR FOSTER CARE PAYMENT RATE INCREASES.	LEGISLATURE CONCURS.  ADJUSTS BOARD PAYMENTS FOR INCREASED COSTS AND AGE-RELATED CLASSIFICATIONS FROM MONTHLY RATE OF \$529 FOR ALL AGE GROUPS TO \$576 FOR 0 TO 5 YEAR OLDS, \$650 FOR 6 TO 11 YEAR OLDS, AND \$676 FOR YOUTH 12 YEARS AND OVER. DETAIL OF GOVERNOR'S REQUEST: FOSTER CARE BOARD RATE INCREASE (\$5,546,076A/2,956,860N)	A		-	5,546,076			1,560,576	Approximate charges incurred from July 1, 2014 through Dec 31, 2014.
Act134/13	HMS303	90001	EXECUTIVE REQUEST: ADD FUNDS FOR VOLUNTARY FOSTER CARE TO TWENTY-ONE PROJECT IN FY15.	LEGISLATURE DOES NOT CONCUR. REDUCES FUNDS FOR FY14.  SEE HMS301 SEQ. NO. 90-001.	A		-	519,205			148,571	Approximate charges incurred from July 1, 2014 through Dec 31, 2014.
Act134/13	HMS303	91001	EXECUTIVE REQUEST: ADD FUNDS FOR ANNUAL CLOTHING ALLOWANCE FOR FOSTER CHILDREN.	LEGISLATURE CONCURS. INCREASES ANNUAL CLOTHING ALLOWANCE FROM \$500 TO \$600. ESTIMATE BASED ON THE AVERAGE NUMBER OF CLOTHING ALLOWANCES ISSUED OVER A TWO-YEAR PERIOD.	A		-	250,000			155,100	Approximate charges incurres from July 1, 2014 through Dec 31, 2014.
Act134/13	HMS501	90001	EXECUTIVE REQUEST: ADD (3) POSITIONS AND FUNDS FOR THE OFFICE OF YOUTH SERVICES.	LEGISLATURE DOES NOT CONCUR. REDUCES (1) ASSISTANT EXECUTIVE DIRECTOR AND FUNDS.  DETAIL OF GOVERNOR'S REQUEST: (1) ASSISTANT EXECUTIVE DIRECTOR (#94455K; FY14: 42,500; FY15: 85,000) (1) ACCOUNTANT IV SR22 (#94456K; FY14: 22,788; FY15: 45,576) (1) OFFICE ASSISTANT III SR08 (#94457K; FY14: 12,834; FY15: 25,668)	A		2.00	71,244		2.00	18,596	Positions filled.



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Act134/13	HMS501	93001	EXECUTIVE REQUEST: ADD FUNDS FOR YOUTH COMMUNITY SERVICE CENTERS (YCSC).	LEGISLATURE DOES NOT CONCUR. REDUCES 400,000.  ESTABLISHES (4) YCSC ON KAUAI, OAHU, MAUI AND HAWAII ISLAND, WEST. A PILOT YCSC IS CURRENTLY IN DEVELOPMENT IN HAWAII ISLAND, EAST.	A		-	400,000			400,000	In consideration of the impact of Act 201, HB 2490 and the differing system structures, resources, population and juvenile justice needs on the neighbor islands, and given that 2/3 of all juvenile arrests occur in Circuit 1, the decision was made to utilize the funding to establish a full scale assessment program on Oahu, to include a civil citation process and a residential healing and forgiveness cultural learning center for status offenders, first time misdemeanants, and repeat offenders. The program is designed to serve as a model for the other circuits. An assessment center on Hawaii Island (Hilo) is operational, and assessment processes are in place and are operational on Maui.
Act122/14	HMS501	103001	SUPPLEMENTAL REQUEST: ADD (1) TEMPORARY POSITION AND FUNDS FOR RESOURCES FOR ENRICHMENT, ATHLETICS, CULTURE AND HEALTH PROGRAM	LEGISLATURE DOES NOT CONCUR.  REDUCE (1) TEMPORARY PROGRAM SPECIALIST AND \$71,000 FOR SALARY AND \$2,529,000 FOR REACH PROGRAM.  BASED ON (5) SCHOOL PILOT PROJECT FUNDED IN FY14 THROUGH THE OFFICE OF THE LIEUTENANT GOVERNOR. PROVIDES PROGRAMMATIC COSTS FOR DEPARTMENT OF EDUCATION MIDDLE/INTERMEDIATE SCHOOLS AFTER-SCHOOL PROGRAMS NOT SUPPORTED BY UPLINKS. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: REACH PROGRAM (500,000)	A		-	500,000			450,000	Programs at 11 middle/intermediate schools statewide (4 Oahu, 3 Maui, 3 Hawaii Island, 1 Kauai) were funded with awards totaling \$450,000 (\$500,000 minus 10% restriction).
Act122/14	HMS501	4000001	LEGISLATIVE ADJUSTMENT: ADD FUNDS AS A GRANT PURSUANT TO CHAPTER 42F, HAWAII REVISED STATUTES, TO ADULT FRIENDS FOR YOUTH.	NON-RECURRING.	A		-	150,000			-	GIA Funds have not been released. Contract is pending the release of the funds. OYS was advised by Glenda Paige in the Executive Branch to forward to B&F on January 2, 2015 a request to release the funds.
Act134/13	HMS503	90001	EXECUTIVE REQUEST: ADD (4) POSITIONS AND FUNDS FOR JUVENILE PAROLE PROGRAM.	LEGISLATURE DOES NOT CONCUR. REDUCES (2) HUMAN SERVICES PROFESSIONAL III AND FUNDS.  ESTABLISHES NEIGHBOR ISLAND PAROLE OFFICER POSITIONS. DETAIL OF GOVERNOR'S REQUEST: (4) HUMAN SERVICES PROFESSIONAL III SR20 (#94501K, #94502K, #94503K, #94504K; FY14: 21,066; FY15: 42,132 EACH)	A		2.00	84,264			-	Parole positions have been filled on Hawaii Island (Hilo) and Maui (Wailuku) with start dates of January 6, 2015 (Hawaii Island) and December 19, 2014 (Maui).

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Act122/14	HMS503	3011001	LEGISLATIVE ADJUSTMENT: TRADE-OFF (6) POSITIONS AND FUNDS FOR HAWAII YOUTH CORRECTIONAL FACILITY.	DETAIL OF LEGISLATIVE ADJUSTMENT: (3) COMMUNITY YOUTH OFFICER (#95504K; 40,164; #95505K; 43,404; #95506K; 43,404) (3) COMMUNITY YOUTH SUPERVISOR (95507K; 48,948; #95508K; 57,660; #95509K; 57,660)	A		6.00	291,240		6.00	-	Positions are in the process of being redescribed and reclassified. Negotiations with the Union are ongoing regarding duties and responsibilities.
Act122/14	HMS601	70001	SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (1.5) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE DOES NOT CONCUR.  REDUCE (0.58) CHILD/ADULT PROTECTIVE SERVICES SPECIALIST AND (1.08) REGISTERED NURSE IV IN FEDERAL FUNDS. ADD (0.58) CHILD/ADULT PROTECTIVE SERVICES SPECIALIST AND (1.08) REGISTERED NURSE IV IN GENERAL FUNDS.  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: (2) SOCIAL SERVICE ASSISTANT IV SR11 (#100461, #100506; 0.5A/-0.5N EACH) (1) HUMAN SERVICES PROFESSIONAL IV SR22 (#100505; 0.5A/-0.5N) (1) CHILD/ADULT PROTECTIVE SERVICES SPECIALIST SR23 (#40745; 0.58A/-0.58N) (2) REGISTERED NURSE IV SR22 (#112312, #112314; 0.54A/-0.54N EACH)	A		3.16	-		3.16		Changes in MOF were implemented.
Act134/13	HMS601	91001	EXECUTIVE REQUEST: ADD (1) POSITION AND FUNDS FOR OAHU NURSING ASSESSMENTS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (1) REGISTERED NURSE IV SR22 (#94356K; FY14: 40,257; FY15: 85,248) COMPUTER AND PRINTER (FY14: 2,475) (1) CHAIR (FY14: 190)	A		1.00	85,248		1.00	47,138	Position filled effective 7/1/14.
Act122/14	HMS601	100001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR DEVELOPMENT AND IMPLEMENTATION OF ADULT PROTECTIVE SERVICES BEST PRACTICES MODEL.	LEGISLATURE DOES NOT CONCUR.  DESIGNATE AS "NON-RECURRING."  PROVIDES FOR SERVICES CONTRACTED FROM UNIVERSITY OF HAWAII CENTER ON AGING TO REENGINEER CURRENT ADULT PROTECTION SERVICES (APS) SYSTEM. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: DEVELOPMENT AND IMPLEMENTATION OF AN APS BEST PRACTICES MODEL (147,147)  NON-RECURRING.	A		-	147,147				Funds for FY 15 have not been spent; awaiting contract execution.
Act122/14	HMS601	4000001	LEGISLATIVE ADJUSTMENT: ADD FUNDS AS A GRANT PURSUANT TO CHAPTER 42F, HAWAII REVISED STATUTES, TO HALE MAHAOLU.	NON-RECURRING.	A		-	210,000				Funds for FY 15 will not be requested until January 2015, per Budget Execution instructions.

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Act134/13	HMS802	70001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (11.84) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (7) VOC REHAB SPCLT I (0.11A/-0.11N EACH) (3)VOC REHAB SPCLT II (0.11A/-0.11N EACH) (21) VOC REHAB SPCLT III (0.11A/-0.11N EACH) (2) VOC REHAB SPCLT III (0.05A/-0.05N EACH) (11) VOC REHAB SPCLT IV (0.11A/-0.11N EACH) (14) VOC REHAB SPCLT V (0.11A/-0.11N EACH) (5) REHAB TCHR FOR BLIND III (0.11A/-0.11N EACH) (2) REHAB TCHR FOR BLIND III (0.23A/-0.23N EACH) (1) HUMAN SVCS PROF III (0.11A/-0.11N) (8) SEC I (0.11A/-0.11N EACH) (5) SEC II (0.11A/-0.11N EACH) (1) SEC III (0.11A/-0.11N) (1) SEC IV (0.11A/-0.11N) (2) VOC REHAB MGR I (0.11A/-0.11N EACH) (2) VOC REHAB MGR II (0.11A/-0.11N EACH) (1) VOC REHAB ADMIN (0.11A/-0.11N) (1) VOC REHAB ASST ADMIN (0.11A/-0.11N) (1) MANUAL ARTS INSTRCT III (0.11A/-0.11N EACH) (2) EMP SVC SPCLT III (0.11A/-0.11N) (1) EMP SVC SPCLT III (0.23A/-0.23N EACH) (2) ORIENT AND MOBILITY THRP III (0.11A/- 0.11N EACH)	A	-	11.84	-	-	10.01	-	Out of the 108 listed positions, 93 are filled and 15 are vacant. Of the 14 vacancies, 12 are in the recruitment process, of which 2 were recommended for hire (VRS IV & SSA IV) and 2 were offered employment (VRS IV & Sec I). Vacancies include (1) VRS I, (1) VRS II, (5) VRS III, (2) VRS IV, (2) RTB, (1) Sec I, (1) O/M, (1) SSA III, (1) SSA IV.
Act134/13	HMS802	71001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (0.9) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. CHANGES MEANS OF FINANCING FOR POSITION FROM 0.1A/0.9N SPLIT TO 1.0A. DETAIL OF GOVERNOR'S REQUEST: (0.9) REHABILITATION TEACHER III SR20 (#112857)	A		0.90	-	-	-	-	Position is currently under recruitment.
Act122/14	HMS802	100001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR COMPREHENSIVE SERVICES CENTER FOR THE DEAF, DEAF-BLIND, AND HARD OF HEARING.	LEGISLATURE DOES NOT CONCUR.  REDUCE \$100,000.  PROVIDES BASE AMOUNT FOR SERVICE CENTER FOLLOWING FUNDS APPROPRIATED BY ACT 218 SLH2013. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: COMPREHENSIVE SERVICES CENTER (300,000)	A		-	300,000	-	-	66,776	Expenditures include training materials, fee-for-service instructors for classes held at the Center, salary (PAR) for a coordinator position, office supplies, rent for the Center, and a contract for independent living services.

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Act134/13	HMS901	70001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (1.78) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: SECRETARY II SR14 (#1751; 0.22A/-0.22N) SECRETARY IV SR18 (#3477; 0.22A/-0.22N) SOCIAL WORKER VI SR26 (#4535; 0.27A/-0.27N) SOCIAL WORKER V SR24 (#14987; 0.22A/-0.22N) OFFICE ASST III SR08 (#23326; -0.25A/0.25N) SOCIAL WORKER IV SR22 (#24433; #24435; 0.27A/-0.27N EACH) HUMAN SVCS PROF IV SR22 (#24830; 0.27A/-0.27N) HUMAN SVCS PROF V SR24 (#25105; 0.22A/-0.22N) HUMAN SVCS PROF IV SR22 (#30033; -0.25A/0.25N) HUMAN SVCS PROF V SR24 (#34655; -0.25A/0.25N) HUMAN SVCS PROF V SR24 (#36554; 0.22A/-0.22N) SOCIAL WORKER V SR24 (#40893; 0.22A/-0.22N) SOCIAL WORKER IV SR22 (#41561; 0.16A/0.16N) SECRETARY I SR12 (#42594; 0.22A/-0.22N) HUMAN SVCS PROF IV SR22 (#47434; -	A		1.78	-				None. Method of funding remains the same.
Act134/13	HMS902	90001	EXECUTIVE REQUEST: ADD (1.75) POSITIONS AND FUNDS FOR MEDQUEST DIVISION.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (0.5) PHARMACIST SC01 (#94559K; 0.25B/0.25N; FY14: 8,675B/8,675N; FY15: 17,349B/17,349N) (0.5) DENTIST SC01 (#94560K; 0.06B/0.19N; FY14: 2,178B/6,534N; FY15: 4,356B/13,068N) (1) PSYCHIATRIST SC01 (#94561K; 0.25B/0.75N; FY14: 8,827B/26,481N; FY15: 17,652B/52,956N) FRINGE BENEFITS (FY14: 17,869N; FY15: 35,742N)	B		0.56	39,357				
Act134/13	HMS903	70001	EXECUTIVE REQUEST: CHANGE MEANS OF FINANCING FOR (4) POSITIONS FROM FEDERAL FUNDS TO GENERAL FUNDS.	LEGISLATURE CONCURS. 'ADJUSTS POSITIONS' FULL-TIME EQUIVALENT COUNTS TO REFLECT CHANGES IN SALARIES AND MEANS OF FINANCING. DETAIL OF GOVERNOR'S REQUEST: (0.5) OFFICE ASSISTANT III SR08 (#51837; 0.5A/-0.5N) (3.5) SELF-SUFFICIENCY SUPPORT SERVICES SPECIALIST IV SR22 (#118058, #118059, #118060, #118061, #118063, #118064, #118065; 0.5A/-0.5N EACH)	A		4.00	-		4.00	-	

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Act134/13	HMS903	90001	EXECUTIVE REQUEST: ADD (6) POSITIONS AND FUNDS FOR INVESTIGATIONS.	LEGISLATURE DOES NOT CONCUR. REDUCES (1) INVESTIGATOR III, (1) ELIGIBILITY WORKER IV AND FUNDS.  POSITIONS PROVIDE BENEFITS FRAUD INVESTIGATION SUPPORT. DETAIL OF GOVERNOR'S REQUEST: (2) INVESTIGATOR III SR20 (#94201K, #94202K; 0.53A/0.53N; FY14: 11,165A/9,901N EACH; FY15: 22,330A/19,802N EACH) (1) INVESTIGATOR IV SR22 (#94205K; 0.53A/0.47N; FY14: 12,078A/10,710N; FY15: 24,155A/21,421N) (2) ELIGIBILITY WORKER IV SR18 (#94204K; 0.53A/0.47N; FY14: 10,061A/8,923N EACH; FY15: 20,123A/17,845N EACH) (1) WEST HAWAII OFFICE ASSISTANT III SR08 (#94206K; 0.53A/0.47N; FY14: 6,802A/6,032N; FY15: 13,604A/12,064N) FRINGE BENEFITS (FY14: 22,546N; FY15: 45,093N)	A		2.12	80,212		1.59	19,284	#94201K - \$6698; #94205K in recruitment (interviewing 12/29/14); #94204K - \$12,586; #94206K filled eff. 1/5/2015
Act134/13	HMS903	91900	EXECUTIVE REQUEST: ADD (3) TEMPORARY POSITIONS AND FUNDS FOR BENEFITS, EMPLOYMENT, AND SOCIAL SERVICES DIVISION ELIGIBILITY AND BENEFIT ISSUANCE SYSTEM.	LEGISLATURE CONCURS. GENERAL FUND EXPENDITURES ELIGIBLE FOR 90/10 FEDERAL MATCH THROUGH THE AFFORDABLE CARE ACT. DETAIL OF GOVERNOR'S REQUEST: (1) TEMPORARY PROJECT MANAGER (#94207K; 0.53A/0.47N; FY14: 21,200A/18,800N; FY15: 42,400A/37,600N) (2) TEMPORARY BUSINESS ANALYST SR24 (#94208K, #94209K; 0.53A/0.47N; FY14: 13,780A/12,220N; FY15: 27,560A/24,440N EACH) FRINGE BENEFITS (FY14: 18,178N; FY15: 38,374N)	A	3.00	-	97,520	3.00		40,633	
Act134/13	HMS903	92001	EXECUTIVE REQUEST: ADD FUNDS FOR MEDICAL ASSESSMENTS.	LEGISLATURE CONCURS. ASSESSMENTS USED TO DETERMINE ELIGIBILITY FOR GENERAL ASSISTANCE AND TEMPORARY ASSISTANCE FOR NEEDY FAMILIES PROGRAMS.	A		-	300,000			300,000	Funds were expended for its designated purpose.
Act134/13	HMS903	96900	EXECUTIVE REQUEST: ADD FUNDS FOR TECHNOLOGY IMPROVEMENTS AND UPGRADES TO CONTENT MANAGEMENT EQUIPMENT.	LEGISLATURE CONCURS. EXPANDS INFORMATION TECHNOLOGY NETWORK INFRASTRUCTURE FOR CLOUD TECHNOLOGY. DETAIL OF GOVERNOR'S REQUEST: TECHNOLOGY IMPROVEMENTS (700,000) UPGRADE COMPUTER HARDWARE/SOFTWARE AND STORAGE (171,000A/129,000N)	A		-	399,000			399,000	Funds were expended for its designated purpose.

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Act134/13	HMS903	100900	EXECUTIVE REQUEST: ADD FUNDS FOR ELECTRONIC BENEFITS SYSTEM (EBT).	LEGISLATURE CONCURS. TEN PER CENT COST INCREASE ANTICIPATED FOR FY14 AND FY15. ADDITIONAL FUNDS TO LEASE WIRELESS POINT OF SALES DEVICES FOR FARMERS' MARKETS. DETAIL OF GOVERNOR'S REQUEST: EBT CONTRACT COST INCREASE (FY14: 86,000N; FY15: 20,000A/136,000N) FARMERS' MARKET EBT SUPPORT (FY14: 1,590A/1,410N; FY15: 1,749A/1,551N)	A		-	21,749			2,062	These are the current costs for 17 markets. The Department is reaching out to more farmer's markets to increase the number of retailers utilizing wireless point of sales devices for SNAP recipients.
Act122/14	HMS903	101001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR DATA ANALYTICS SERVICES FOR OVERPAYMENT RECOVERY.	LEGISLATURE CONCURS.  DETAIL OF GOVERNOR'S REQUEST: DATA ANALYTICS SERVICES (35,000)	A		-	35,000			-	Procurement is being developed
Act122/14	HMS903	102001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR SOCIAL SECURITY ADVOCACY SERVICES.	LEGISLATURE CONCURS.  PROVIDES FOR ADVOCACY SERVICES TO DISABLED FINANCIAL ASSISTANCE RECIPIENTS TO APPLY FOR SUPPLEMENTAL SECURITY INCOME OR SOCIAL SECURITY DISABILITY INCOME. DETAIL OF GOVERNOR'S REQUEST: MEDICAL EVALUATION SERVICES (500,000)	A		-	500,000			363,075	
Act134/13	HMS904	90001	EXECUTIVE REQUEST: ADD (2) POSITIONS AND FUNDS FOR PERSONNEL OFFICE.	LEGISLATURE DOES NOT CONCUR. REDUCES (1) PERSONNEL CLERK III AND FUNDS FOR TELEPHONE LINE CHARGES AND INSTALLATION.  DETAIL OF GOVERNOR'S REQUEST: (1) PERSONNEL CLERK III SR09 (#94712K; FY14: 14,418; FY15: 28,836) (1) PERSONNEL MANAGEMENT SPECIALIST IV SR22 (#94713K; FY14: 22,788; FY15: 45,576) TELEPHONE LINE CHARGES (FY14: 133; FY15: 265) TELEPHONE INSTALLATION (FY14: 359)	A		1.00	45,576		1.00	45,576	Position filled.

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Act134/13	HMS904	92001	EXECUTIVE REQUEST: ADD (1) TEMPORARY POSITION AND FUNDS FOR HAWAII INTERAGENCY COUNCIL ON HOMELESSNESS.	LEGISLATURE DOES NOT CONCUR. REDUCES 46,146 FOR FY14 AND 32,433 FOR FY15.  DETAIL OF GOVERNOR'S REQUEST: (1) TEMPORARY SECRETARY I SR12 (#94701K; FY14: 15,018; FY15: 30,036) JANITORIAL SUPPLIES (FY14: 100; FY15: 200) OFFICE SUPPLIES (FY14: 2,500; FY15: 3,000) DUES/SUBSCRIPTIONS (FY14: 150; FY15: 200) FREIGHT/DELIVERY (FY14: 350; FY15: 700) POSTAGE (FY14: 2,381; FY15: 4,762) TELEPHONE (FY14: 2,682; FY15: 5,365) PRINTING/BINDING (FY14: 5,000; FY15: 10,000) MILEAGE/PARKING (FY14: 250; FY15: 500) TRANSPORTATION (FY14: 9,125; FY15: 18,250) SUBSISTENCE (FY14: 5,125; FY15: 10,250) HIRE OF PASSENGER CARS (FY14: 2,400; FY15: 3,800) ELECTRICITY (FY14: 2,074; FY15: 2,148) PROPERTY RENTAL (FY14: 2,204; FY15: 2,408)	A	1.00	-	50,036	1.00		50,036	Position filled.
Act134/13	HMS904	93001	EXECUTIVE REQUEST: ADD FUNDS FOR LIMITED ENGLISH PROFICIENCY PROGRAM.	LEGISLATURE CONCURS. AFFORDABLE CARE ACT REQUIRES MEDICAID ELIGIBILITY SYSTEMS TO BE LANGUAGE ACCESSIBLE.	A		-	197,000			17,611	Contracted translation services for MQ documents.
Act134/13	HMS904	401900	GOVERNOR'S MESSAGE (4/1/13): TRANSFER-IN (2) POSITIONS AND FUNDS FROM CHILD PROTECTIVE SERVICES (HMS301/SA) TO GENERAL ADMINISTRATION (HMS904/AA).	LEGISLATURE CONCURS. POSITION COUNTS TO BE ADDED IN GENERAL ADMINISTRATION (HMS904/AA), REDESCRIBED, AND ADJUSTED FOR SALARY CHANGES AS INFORMATION TECHNOLOGY SPECIALISTS.  DETAIL OF GOVERNOR'S REQUEST: (1) OFFICE ASSISTANT III SR08 (#23222; 0.42A/0.58N; 19,238A/12,826N) (1) SOCIAL SERVICES ASSISTANT III SR11 (#14144; 1.0N; 21,382A/16,130N) FRINGE BENEFITS (10,186N)  SEE HMS301 SEQ. NO. 401-900.	A		0.42	36,360				In recruitment.

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						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS904	401901	GOVERNOR'S MESSAGE (4/1/13): TRANSFER-IN (2) POSITIONS AND FUNDS FROM CASE MANAGEMENT FOR SELF-SUFFICIENCY (HMS236/LC) TO GENERAL ADMINISTRATION (HMS904/AA).	LEGISLATURE CONCURS. POSITION COUNTS TO BE ADDED IN GENERAL ADMINISTRATION (HMS904/AA), REDESCRIBED, AND ADJUSTED FOR SALARY CHANGES AS INFORMATION TECHNOLOGY SPECIALISTS. DETAIL OF GOVERNOR'S REQUEST: (1) ELIGIBILITY WORKER IV SR18 (#23672; 0.57A/0.43N; 22,223A/16,765N) (1) ELIGIBILITY WORKER III SR16 (#14144; 0.57A/0.43N; 21,382A/16,130N) FRINGE BENEFITS (13,829N)  SEE HMS236 SEQ. NO. 401-900.	A		1.14	43,605				In recruitment.
Act134/13	HMS904	401902	GOVERNOR'S MESSAGE (4/1/13): ADD FUNDS FOR OFFICE OF INFORMATION TECHNOLOGY IN GENERAL ADMINISTRATION (HMS904/AA).	LEGISLATURE CONCURS. POSITION COUNTS TRANSFERRED IN FROM CASE MANAGEMENT FOR SELF-SUFFICIENCY AND CHILD PROTECTIVE SERVICES, REDESCRIBED, AND ADJUSTED FOR SALARY CHANGES AS INFORMATION TECHNOLOGY SPECIALISTS. DETAIL OF GOVERNOR'S REQUEST: (1) INFORMATION TECHNOLOGY SPECIALIST VI SR26 (#23672; 0.08A/-0.08N; 13,852A/2,660N) (1) INFORMATION TECHNOLOGY SPECIALIST V SR24 (#14144; 0.08A/-0.08N; 11,971A/1,829N) (2) INFORMATION TECHNOLOGY SPECIALIST IV SR22 (#23222; 0.23A/-0.23N; 10,386A/3,126N, #118570; 0.65A/-0.65N; 12,502A/4,538N)  SEE HMS236 SEQ. NO. 401-900, HMS301 SEQ. NO. 401-900, HMS904 SEQ. NO. 401-900 AND 401-901.	A		1.04	48,711				In recruitment.
Act134/13	HMS904	2090001	LEGISLATIVE ADJUSTMENT: ADD FUNDS FOR THE HAWAII COMMISSION ON FATHERHOOD.	TO FUND STATE FATHERHOOD COMMISSION STUDY AND OPERATIONAL SUPPORT FOR EVENTS.	A		-	20,000			20,000	Procured contract with UH for planning.



Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS401	91001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR HEALTH HOME SERVICES PROGRAM.	LEGISLATURE DOES NOT CONCUR.  REDUCE \$2,016,000 IN GENERAL FUNDS AND \$144,000 IN FEDERAL FUNDS. ADD \$1,000,000 IN INTERDEPARTMENTAL TRANSFER FUNDS FROM THE DEPARTMENT OF HEALTH COMMUNITY HEALTH CENTER SPECIAL FUND (HTH560). DESIGNATE AS "NON-RECURRING."  PROVIDES COORDINATED CARE SYSTEMS FOR ELIGIBLE MEDICAID BENEFICIARIES WITH CHRONIC CONDITIONS. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: CLIENT RELATED PAYMENTS TO VENDOR (1,000,000U/18,000,000N)  NON-RECURRING.	U		-	1,000,000			-	State Plan has not been submitted to CMS
Act134/13	HMS401	100001	EXECUTIVE REQUEST: ADD FUNDS FOR QUEST EXPANDED ACCESS MANAGED CARE PAYMENTS.	LEGISLATURE CONCURS. ENROLLMENT INCREASE ESTIMATED AT 1.2 PER CENT PER YEAR. CAPITATION RATE INCREASE ESTIMATED AT THREE PER CENT PER YEAR. ESTIMATES DO NOT INCLUDE ANTICIPATED IMPACTS OF THE AFFORDABLE CARE ACT. DETAIL OF GOVERNOR'S REQUEST: PROJECTED ENROLLMENT INCREASES (FY14: 6,010,252A/10,784,165N; FY15: 10,469,021A/15,412,131N) PROJECTED CAPITATION RATE INCREASES (FY14: 9,585,747A/10,006,419N; FY15: 21,275,606A/22,139,873N)	A		-	31,744,627			31,744,627	Amounts incorporated into the medical capitation rates for QI.
Act134/13	HMS401	100002	EXECUTIVE REQUEST: ADD FUNDS FOR QUEST MANAGED CARE PAYMENTS.	LEGISLATURE DOES NOT CONCUR. REDUCES 9,084,141 IN GENERAL FUNDS AND 9,069,501 IN FEDERAL FUNDS FOR FY15.  ENROLLMENT INCREASE ESTIMATED AT THREE PER CENT PER YEAR. CAPITATION RATE INCREASE ESTIMATED AT FOUR PER CENT PER YEAR. DETAIL OF GOVERNOR'S REQUEST: PROJECTED ENROLLMENT INCREASE (FY14:13,315,072A/17,507,968N; FY15: 24,145,229A/28,548,640N) PROJECTED CAPITATION RATE INCREASE (FY14: 14,242,731A/14,519,579N; FY15: 29,938,912A/30,520,861N)	A		-	45,000,000			45,000,000	Amounts incorporated into the medical capitation rates for QI.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS401	100003	EXECUTIVE REQUEST: ADD FUNDS FOR AFFORDABLE CARE ACT (ACA) RELATED MEDICAID COSTS.	LEGISLATURE DOES NOT CONCUR. REDUCES 13,000,000 IN GENERAL FUNDS AND 43,000,000 IN FEDERAL FUNDS FOR FY15.  ACA EXPANDS ELIGIBILITY TO INDIVIDUALS AND FAMILIES WITH INCOME UP TO 133 PER CENT OF THE FEDERAL POVERTY LEVEL.	A		-	25,000,000			25,000,000	Amounts incorporated into the medical capitation rates for QI.
Act134/13	HMS401	100004	EXECUTIVE REQUEST: ADD FUNDS FOR PRIMARY CARE PROVIDERS.	LEGISLATURE CONCURS. AFFORDABLE CARE ACT INCREASES THE MEDICAID REIMBURSEMENT RATE FOR PRIMARY CARE PHYSICIANS.	A		-	11,000,000			-	PCP enhanced rates were funded 100% by the federal government until 12/31/14. PCP enhanced rates will continue 1/1/15 at the regular FMAP rates and general funds will be utilized. Anticipates expending all funds by 6/30/15
Act134/13	HMS401	100005	EXECUTIVE REQUEST: ADD FUNDS FOR ACUTE FACILITIES.	LEGISLATURE DOES NOT CONCUR. CHANGES MEANS OF FINANCING FROM 2,016,000 IN GENERAL FUNDS TO SPECIAL FUNDS.  RESTORES FY12 AND FY13 THREE PER CENT REDUCTION TO ACUTE FACILITIES PROVIDER RATES.	A		-	3,244,806			3,244,806	Restoration of the 3% reduction for the acute facilities were effective 7/1/14.
Act134/13	HMS401	100005	EXECUTIVE REQUEST: ADD FUNDS FOR ACUTE FACILITIES.	LEGISLATURE DOES NOT CONCUR. CHANGES MEANS OF FINANCING FROM 2,016,000 IN GENERAL FUNDS TO SPECIAL FUNDS.  RESTORES FY12 AND FY13 THREE PER CENT REDUCTION TO ACUTE FACILITIES PROVIDER RATES.	B		-	2,016,000			2,016,000	Restoration of the 3% reduction for the acute facilities were effective 7/1/14.
Act134/13	HMS401	100008	EXECUTIVE REQUEST: ADD FUNDS FOR SERIOUSLY MENTALLY ILL CLIENT SERVICES.	LEGISLATURE CONCURS. AUTHORIZES EXPENDITURES FROM THE HOSPITAL AND NURSING FACILITIES SUSTAINABILITY SPECIAL FUNDS. DETAIL OF GOVERNOR'S REQUEST: REPRESENTATIVE PAYEE PROGRAM (776,160) SUPPORTIVE EMPLOYMENT SERVICES (600,500)	B		-	1,376,660			1,376,660	Behavioral Health services for Medicaid eligible recipients were transferred from the Department of Health AMHD and incorporated into the Behavioral Health managed care program.
Act134/13	HMS401	100009	EXECUTIVE REQUEST: ADD FUNDS FOR FOSTER CHILDREN HEALTH CARE.	LEGISLATURE CONCURS. EXTENDS QUEST COVERAGE TO FOSTER CHILDREN UP TO AGE TWENTY-SIX.	A		-	203,267			203,267	Amounts reflected are the capitation payments for foster care over aged 20 through Jan. 2015

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS902	90001	EXECUTIVE REQUEST: ADD (1.75) POSITIONS AND FUNDS FOR MEDQUEST DIVISION.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (0.5) PHARMACIST SC01 (#94559K; 0.25B/0.25N; FY14: 8,675B/8,675N; FY15: 17,349B/17,349N) (0.5) DENTIST SC01 (#94560K; 0.06B/0.19N; FY14: 2,178B/6,534N; FY15: 4,356B/13,068N) (1) PSYCHIATRIST SC01 (#94561K; 0.25B/0.75N; FY14: 8,827B/26,481N; FY15: 17,652B/52,956N) FRINGE BENEFITS (FY14: 17,869N; FY15: 35,742N)	B		0.56	39,357		0.56	7,355	Psychiatrist position has been filled. Other positions awaiting establishment. Funding supplied by HealthCare Sustainability Fee Special Fund
Act134/13	HMS902	91001	EXECUTIVE REQUEST: ADD FUNDS FOR RELOCATION OF THE MEDQUEST DIVISION TO THE KAMAMALU BUILDING IN FY15.	LEGISLATURE CONCURS. RELOCATION EXCLUDES ELIGIBILITY BRANCH AND CUSTOMER SERVICES CALL CENTER. DETAIL OF GOVERNOR'S REQUEST: MODULAR FURNITURE (FY14: 246,000A/246,000N) GENERAL RELOCATION (FY15: 150,000A/150,000N) NETWORK/FRAME RELOCATION (FY15: 100,000A/100,000N)  NON-RECURRING.	A		-	250,000			-	Funds were adjusted during the 2014 legislative session to \$0 funding.
Act134/13	HMS902	92900	EXECUTIVE REQUEST: ADD (9) TEMPORARY POSITIONS AND FUNDS FOR THE STATE MEDICAID HEALTH INFORMATION TECHNOLOGY PLAN.	LEGISLATURE CONCURS. DETAIL OF GOVERNOR'S REQUEST: (2) TEMPORARY PROJECT MANAGER (#94562K; 0.10A/0.90N; 8,000A/72,000N; #94563K; 0.10A/0.90N; 7,000A/63,000N) (1) TEMPORARY SYSTEM ARCHITECT (#94564K; 0.10A/0.90N; 7,500A/67,500N) (4) TEMPORARY BUSINESS ANALYST (#94565K, #94566K, #94567K, #94568K; 0.10A/0.90N; 6,000A/54,000N EACH) (2) TEMPORARY TECHNOLOGY INTERFACE SPECIALIST (#94569K, #94570K; 0.10A/0.90N; 6,000A/54,000N EACH) TECHNOLOGY DESIGN/DEVELOPMENT (FY14: 375,000A/3,375,000N; FY15: 250,000A/2,250,000N) TECHNOLOGY CONSULTANT SERVICES (190,000A/1,710,000N) OFFICE SUPPLIES (900A/8,100N) TELEPHONE (625A/6,250N) COMPUTER EQUIPMENT (FY14: 175,000A/1,575,000N; FY15: 75,000A/675,000N)  FY14: \$375,000A/\$3,375,000N; FY15: \$250,000A/\$2,250,000N NON-RECURRING.	A	9.00	-	575,025	9.00		4,000	Project Manager hired, all other positions being established. RFP for Technology design and consultant to be issued shortly.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS902	94900	EXECUTIVE REQUEST: ADD FUNDS FOR MEDICAID ELECTRONIC HEALTH RECORD (EHR) INCENTIVE PROGRAM.	LEGISLATURE CONCURS. CONTRACTS FOR PROGRAM ADMINISTRATION, INCLUDING OUTREACH, EDUCATION, AND MONITORING OF HER TECHNOLOGY.	A		-	120,000			120,000	HER Program has been implemented and contract has been encumbered
Act122/14	HMS902	100001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR SECURITY REMEDIATION FOR KOLEA SYSTEM.	LEGISLATURE CONCURS.  DETAIL OF GOVERNOR'S REQUEST: SERVICES ON A FEE (400,000A/3,600,000N)  NON-RECURRING.	A		-	400,000			400,000	RFP in Progress. Anticipate issuance in Feb. 2015
Act134/13	HMS902	100900	EXECUTIVE REQUEST: ADD FUNDS FOR MEDICAID INTEGRATED ELIGIBILITY SYSTEM MAINTENANCE AND OPERATION.	LEGISLATURE DOES NOT CONCUR. REDUCES 2,700,000 IN GENERAL FUNDS AND 4,900,000 IN FEDERAL FUNDS FOR FY14 AND 3,400,000 IN GENERAL FUNDS AND 10,000,000 IN FEDERAL FUNDS FOR FY15.	A		-	400,000			400,000	Ongoing M&O cost for the KOLEA system. Cost has been encumbered.
Act122/14	HMS902	101001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR WORKSTATIONS FOR TRAINING CENTER AND STAFF OFFICES TO SUPPORT KOLEA SYSTEM.	LEGISLATURE CONCURS.  DETAIL OF GOVERNOR'S REQUEST: COMPUTER EQUIPMENT (50,000A/50,000N)  NON-RECURRING.	A		-	50,000			50,000	Purchase completed
Act122/14	HMS902	102001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR HAWAII HEALTH INFORMATION EXCHANGE.	LEGISLATURE DOES NOT CONCUR.  DESIGNATE AS "NON-RECURRING."  PROVIDES FOR TECHNICAL INFRASTRUCTURE TO ENABLE MEDICAID PROVIDER ACCESS AND ADMINISTRATIVE SERVICES. DETAIL OF ADJUSTED GOVERNOR'S REQUEST: SERVICES ON A FEE (200,000A/1,800,000N)  NON-RECURRING.	A		-	200,000			-	Pending CMS approval of federa share of funding.

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act122/14	HMS902	103001	SUPPLEMENTAL REQUEST: ADD FUNDS FOR HEALTH HOMES PROGRAM ADMINISTRATION.	LEGISLATURE DOES NOT CONCUR.  REDUCE \$1,000,000 IN GENERAL FUNDS. ADD \$1,000,000 IN INTERDEPARTMENTAL TRANSFER FUNDS FROM THE DEPARTMENT OF HEALTH COMMUNITY HEALTH CENTERS SPECIAL FUND (HTH560). DESIGNATE AS "NON-RECURRING."  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: SERVICES ON A FEE (1,000,000A/1,000,000N)  NON-RECURRING.	U		-	1,000,000			-	State Plan for Health Homes have not been submitted to CMS for approval.
Act122/14	HMS902	219001	GOVERNOR'S MESSAGE (2/19/14): ADD FUNDS FOR DESIGN, DEVELOPMENT, AND IMPLEMENTATION OF AN ASSET VERIFICATION SYSTEM FOR AGED, BLIND, AND DISABLED SERVICES ADMINISTRATION.	LEGISLATURE DOES NOT CONCUR.  DESIGNATE \$250,000 IN GENERAL FUNDS AND \$250,000 IN FEDERAL FUNDS AS "NON-RECURRING."  DETAIL OF ADJUSTED GOVERNOR'S REQUEST: OTHER CURRENT EXPENSES (260,000A/260,000N)  \$250,000A/\$250,000N NON-RECURRING.	A		-	260,000			-	RFP will be issued January 2015.
Act134/13	HMS902	401901	GOVERNOR'S MESSAGE (4/1/13): ADD (19) POSITIONS AND FUNDS FOR PROGRAM INTEGRITY AND CALL CENTER FOR MEDQUEST DIVISION (HMS902/1A).	LEGISLATURE DOES NOT CONCUR. REDUCES (4) OFFICE ASSISTANT V AND FUNDS.  DETAIL OF GOVERNOR'S REQUEST: (1) AUDITOR V SR24 (0.5A/0.5N; 28,512A/28,512N) (1) INVESTIGATOR IV SR22 (0.5A/0.5N; 25,344A/25,344N) (1) REGISTERED NURSE IV SR22 (0.25A/0.75N; 21,312A/63,936N) (1) PROGRAM EVALUATION ANALYST V SR24 (0.5A/0.5N; 28,512A/28,512N) (1) PROGRAM EVALUATION ANALYST IV SR22 (0.5A/0.5N; 25,344A/25,344N) (14) OFFICE ASSISTANT V SR12 (0.5A/0.5N; 31,212A/31,212N EACH) FRINGE BENEFITS (167,250N) INFORMATION TECHNOLOGY HARDWARE (FY14: 28,500A/28,500N)	A		7.25	285,084		7.25	109,000	14 Office Assistant positions have been established 4 have been filled 10 in the recruitment process, investigator IV in recruitment. All other awaiting establishment
Act134/13	HMS902	2070001	LEGISLATIVE ADJUSTMENT: CHANGE MEANS OF FINANCING FOR OTHER CURRENT EXPENSES FROM GENERAL FUNDS TO SPECIAL FUNDS.		B		-	500,000			125,000	Funds are generated from the Healthcare Sustainability Fee Special funds. Revenue is submitted quarterly by acute hospitals

Department of Human Services  
FY15 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY15 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
Act134/13	HMS902	2090001	LEGISLATIVE ADJUSTMENT: ADD FUNDS FOR ADMINISTRATIVE AND OPERATING EXPENSES.		B		-	1,000,000			250,000	Funds are generated from the Healthcare Sustainability Fee Special funds. Revenue is submitted quarterly by acute hospitals

Department of Human Services  
Capital Improvements Program (CIP) Requests

Table 22

Prog ID	<u>Prog ID</u> Priority	<u>Dept- Wide</u> Priority	<u>Senate</u> District	<u>Rep.</u> District	Project Title	MOF	FY16 \$\$\$	FY17 \$\$\$
					HPHA will forward information separately.			

Department of Human Services  
Capital Improvements Program (CIP) Requests

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY16 \$\$\$</u>	<u>FY17 \$\$\$</u>



Department of Human Services  
 Capital Improvements Program (CIP) Requests

Table 22

Prog ID	Prog ID Priority	Dept- Wide Priority	Senate District	Rep. District	Project Title	MOF	FY16 \$\$\$	FY17 \$\$\$

Department of Human Services  
CIP Lapses

Table 23

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Amount \$\$\$\$</u>	<u>Reason</u>
HMS 802	Act 180/2010	Ho'opono Maintenance Projects, Oahu	C	\$250,000.00	Construction project not yet completed. Electrical and elevator work in progress.
		<b>HPHA will report separately.</b>			

Department of Human Services  
Division Resources

Table 24

<u>Division</u>	<u>Associated Program IDs</u>		
Benefit, Employment & Support Services (BESSD)	HMS 202	PB	Aged, Blind and Disabled Payments
	HMS 204	PD	General Assistance Payments
	HMS 206	PF	Federal Assistance Payments
	HMS 211	PA/PC	Cash Support for Families-Self-Sufficiency
	HMS 224	HS	Homeless Services
	HMS 236	LC	Case Management for Self-Sufficiency
	HMS 237	NA	Employment and Training
	HMS 302	DA	General Support for Child Care
	HMS 305	PK	Cash Support for Child Care
	HMS 903	FA	General Support for Self-Sufficiency Services
Social Services (SSD)	HMS 301	SA	Child Protective Services
	HMS 303	WP	Child Protective Services Payments
	HMS 601	TA	Adult and Community Care Services
	HMS 605	PI	Community-Based Residential Support
	HMS 901	MA	General Support for Social Services
Med-QUEST (MQD)	HMS 401	PE	Health Care Payments
	HMS 902	IA	General Support for Health Care Payments
Vocational Rehabilitation (VR)	HMS 238	GB	Disability Determination
	HMS 802	GA	Vocational Rehabilitation

Department of Human Services  
Division Resources

Table 24

<u>Division</u>	<u>Associated Program IDs</u>		
Hawaii Public Housing Authority Administration (HPHA)	HMS 220	RH	Rental Housing Services
	HMS 222	RA	Rental Assistance Services
	HMS 229	HA	Hawaii Public Housing Authority Administration
Office of Youth Services (OYS)	HMS 501	YA	In-Community Youth Programs
	HMS 502	YB	Hawaii Youth Correctional Facility (HYCF)
Commission on the Status of Women (CSW)	HMS 888	CW	Commission on the Status of Women
General Administration (DHS)	HMS 904	AA	General Administration (DHS)

Department of Human Services  
 Program ID Sub-Organizations

Table 25

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 211	PA	Cash Support for Families - Self-Sufficiency - Temporary Assistance for Needy Families (TANF)	To provide financial support to families with children through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.
HMS 211	PC	Cash Support for Families - Self-Sufficiency - Temporary Assistance to Other Needy Families (TAONF)	To provide financial support to families with children containing at least one non-U.S. citizen member through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.

Department of Human Services  
Organization Changes

Table 26

<b>Refer to file:</b>					
Table 26 - 06-30-2014 - DHS Plan of Organization - Acknowledged.pdf					

**INTERNAL**  
**COMMUNICATION FORM**  
**DEPARTMENT OF HUMAN SERVICES**

**Subject:** JUNE 30, 2014 DHS PLAN OF ORGANIZATION

**Originator:** K. Nagai x64869

**To:** SOs, DAs, OYS, HPHA, HSCSW, **From:** BPMO  
CoF

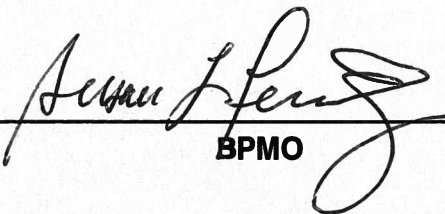
**Date:** 09-22-2014 **Memo No. 1**

The Department of Budget and Finance (B&F) acknowledged the June 30, 2014 Plan of Organization (PoO) for the Department of Human Services, effective September 3, 2014.

The June 30, 2014 DHS PoO shall be distributed via Compact Disk (CD); containing an electronic version of the entire DHS. For your convenience, an electronic read-only file shall also be available on the DHS network Q:\DHS-PLAN OF ORGANIZATION.

Should your organization need to print selected parts of the PoO and are experiencing difficulty, please contact the Program and Management Evaluation Staff (PME) for assistance. Please disseminate through your division, staff office, or administratively attached chain of command accordingly. Should your subordinate organizational segment(s) require their own copy of the June 30, 2014 DHS PoO, please send a blank CD along with a written request. The PME shall reproduce the PoO upon request.

Please direct your questions or comments to Mr. Keith Nagai, PME Supervisor at 586-4869.

  
\_\_\_\_\_  
**BPMO**

Attachment

c: DIR w/o attachment

NEIL ABERCROMBIE  
GOVERNOR



14-0565

KALBERT K. YOUNG  
DIRECTOR

LUIS P. SALAVERIA  
DEPUTY DIRECTOR

**STATE OF HAWAII**  
**DEPARTMENT OF BUDGET AND FINANCE**

P.O. BOX 150


HONOLULU, HAWAII 96810-0150

EMPLOYEES' RETIREMENT SYSTEM  
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
OFFICE OF THE PUBLIC DEFENDER  
PUBLIC UTILITIES COMMISSION

ADMINISTRATIVE AND RESEARCH OFFICE  
BUDGET, PROGRAM PLANNING AND  
MANAGEMENT DIVISION  
FINANCIAL ADMINISTRATION DIVISION  
OFFICE OF FEDERAL AWARDS MANAGEMENT

September 3, 2014

TO: The Honorable Neil Abercrombie  
Governor of Hawaii

FROM: Kalbert K. Young   
Director of Finance

SUBJECT: Acknowledgement of Department of Human Services' Updated  
Organization Charts and Functional Statements

The updated organization charts and functional statements for the Department of Human Services have been reviewed and acknowledged in accordance with Executive Memorandum No. 14-05, dated July 3, 2014, *Annual Review and Update of Departmental Organization and Position Organization Charts and Functional Statements*. The update reflects the 2013 approved annual update as amended by subsequent approved delegated and non-delegated changes as of June 30, 2014.

One set is enclosed for your information and files.

Enclosures

c: Honorable Shan Tsutsui  
Honorable Barbara A. Krieg  
✓ Honorable Patricia McManaman (without enclosure)

SEP 10 2014 10 17 AM

STATE OF HAWAII  
DEPARTMENT OF BUDGET AND FINANCE





STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF THE DIRECTOR

September 9, 2014

The Honorable Mark Rothstein  
Governor of Hawaii

Honorable  
Governor

RE: Request for Information regarding the Department of Human Services and the State of Hawaii.

The request for information was received from the Department of Human Services on September 9, 2014. The request seeks information regarding the Department of Human Services and the State of Hawaii. The request is being processed in accordance with the provisions of the Access to Information Act (Act No. 129, Session Laws of Hawaii 1988).

The request is being processed in accordance with the provisions of the Access to Information Act (Act No. 129, Session Laws of Hawaii 1988).

Sincerely,  
Director

Honorable  
Governor

OFFICE OF DIRECTOR  
DEPT. OF HUMAN SERVICES  
STATE OF HAWAII  
1 2014 SEP - 9 A 9 04




STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
P. O. Box 339  
Honolulu, Hawaii 96809-0339

August 18, 2014

**MEMORANDUM**

TO: The Honorable Kalbert K. Young, Director  
Department of Budget and Finance

FROM: Patricia McManaman, Director   
Department of Human Services

SUBJECT: Annual Review and Update of Departmental Organization and Position  
Organization Charts and Functional Statements

The Department of Human Services (DHS) respectfully submits six (6) copies of its Plan of Organization, pursuant to Executive Memorandum 14-05; consisting of organization charts, position organization charts, and functional statements as of June 30, 2014.

This past fiscal year, the DHS experienced a series of legislative as well as administrative decisions that impacted its organization structure. Therefore, to accurately reflect the DHS structure, this year's submittal contains all authorized positions in accordance with Administrative Directive No. 95-06, Interim Policy and Procedures for Effecting Changes in Organization, dated July 28, 1995 and Administrative Directive 90-01, dated January 26, 1990. You will find that positions with its titles marked with the following marking indicate its status as of June 30, 2014. Position titles marked with a (+) represents positions that were vacant and abolished and position titles marked with a (TBE) represent positions currently authorized and yet to be established.

The DHS completed three (3) non-delegated reorganizations involving the Benefit, Employment, and Support Services Division (BESSD), the Office of Information Technology (OIT), and the Budget, Planning, and Management Office (BPMO). The BESSD non-delegated reorganization reconfigured the organization as well as its functions to reflect its current operations. The OIT non-delegated reorganization moved a total of four (4) positions, two (2) from the BESSD and two (2) from the SSD into the OIT organization. The BPMO non-delegated reorganization moved a planner position from the SSD into the BPMO organization.

The DHS awaits your department's notification of acknowledgement of this submittal prior to making this information accessible to its organization segments.

Please direct any questions or comments relating to this annual update submittal to Ms. Susan Fernandez at [SFernandez@dhs.hawaii.gov](mailto:SFernandez@dhs.hawaii.gov) or 586-5120.

Enclosure



EXECUTIVE CHAMBERS

HONOLULU

NEIL ABERCROMBIE  
GOVERNOR

July 3, 2014

EXECUTIVE MEMORANDUM

MEMO NO. 14-05

TO: All Department Heads

SUBJECT: Annual Review and Update of Departmental Organization and Position Organization Charts and Functional Statements

Your cooperation in the annual review and update of your department's organization in conjunction with Administrative Directive No. 95-06 is requested.

Six copies of all current updated organization and position organization charts and functional statements should be submitted to the Budget, Program Planning and Management Division, Department of Budget and Finance (B&F), no later than August 29, 2014. All delegated and non-delegated organizational changes authorized **as of June 30, 2014**, must be included in the update. Instructions for the updates are similar to those issued in Executive Memorandum No. 98-05 (July 1, 1998).

The update should reflect your **2014 approved annual update as amended by subsequent approved delegated and non-delegated changes as of June 30, 2014**. The update should not include any change that has not been approved or acknowledged, such as: 1) proposed reorganizations that are pending review; or 2) organizational structures which the department may have informally instituted. The annual update shall not be used as a means to validate current or proposed organizational structures which have not been approved.

Questions or requests for copies of specific instructions may be directed to the B&F analyst assigned to your department. B&F should be notified if you are unable to meet the due date.

*Neil Abercrombie*

NEIL ABERCROMBIE  
Governor, State of Hawaii

OFFICE OF DIRECTOR  
DEPT OF HUMAN SERVICES

OFFICE OF DIRECTOR  
DEPT OF HUMAN SERVICES  
STATE OF HAWAII

2011 JUL 10 A 8 22

**STATE OF HAWAII**  
**DEPARTMENT OF HUMAN SERVICES**



**FUNCTIONAL STATEMENTS  
ORGANIZATION CHARTS  
POSITION ORGANIZATION CHARTS**

**AS OF JUNE 30, 2014**

**PREPARED BY**  
**PROGRAM & MANAGEMENT EVALUATION STAFF**  
**BUDGET, PLANNING, AND MANAGEMENT OFFICE**

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**STATE OF HAWAII**  
**DEPARTMENT OF HUMAN SERVICES**

**FUNCTIONAL STATEMENT**

**OFFICE OF THE DIRECTOR**

1. Plans, organizes, directs and monitors the State's programs of Human Services for families and individuals; economic assistance, including medical assistance and supplemental nutrition assistance; self-sufficiency and family support programs; and the vocational rehabilitation of persons with disabilities.
2. Exercises administrative supervision over programs under the jurisdiction of the Office of Youth Services, the Hawaii Public Housing Authority, the Hawaii State Commission on the Status of Women, and the Commission on Fatherhood.
3. Supervises and coordinates the work of staff officers assisting the Director's Office in the management of programs.
4. Supervises and coordinates the legislative and interdepartmental coordination activities, as well as assigns community liaison and special projects to department staff as deemed proper in the management and operation of the department.
5. Ensures the effective and efficient conduct of programs and services and the optimum utilization of fiscal, equipment, space, and manpower resources by continuously evaluating the department's activities against planned results and effectuating necessary corrections and improvements.
6. Approves the department's Rules and Regulations pertaining to its programs and services and defends them in courts of law, if and when necessary.
7. Presents testimony before legislative bodies with respect to the department's programs, proposed laws, resolutions, and the department's operating and capital budget requests and related activities which affect the department and its programs and services.
8. Conducts/authorizes hearings and/or investigations necessary to insure compliance with established directives and statutes and/or in response to complaints from legislative or other government agencies or from the general public.
9. Develops and carries out a proactive public affairs and departmental communication system by establishing and maintaining effective media relationships through the department's public affairs and communications staff, and responds to inquiries from the media and citizens regarding the department's programs, services, and activities.
10. Serves on boards, commissions, and committees as dictated by statutes and/or by direction of the Governor.
11. Represents the State Administration at community functions that are related to the department's programs and services.
12. Keeps the Governor informed at all times of the department's programs, progress, problems, proposed actions, etc., through regular written and/or verbal reports and through special reports as necessary.
13. Establishes the mission, long-term goals, short-term objectives and priorities for the Department of Human Services.
14. Formulates and develops the department's overall strategy and response to natural, man-made and/or nuclear disasters. Plans and develops the department's total preparedness program and disaster response plans. Implements and administers departmental disaster assistance programs and ensures that departmental plans are in conformance with federal regulations and the State of Hawaii Plan for Emergency Preparedness, Volume I, Operational Civil Defense and Volume III, Disaster Response and Assistance.

**DEPARTMENT OF HUMAN SERVICES**

**For Administrative Purposes Only (DHS)**  
***OFFICE OF YOUTH SERVICES***

**For Administrative Purposes Only (DHS)**  
***HAWAII PUBLIC HOUSING  
AUTHORITY***

***ADMINISTRATIVE APPEALS OFFICE***

***BUDGET, PLANNING, AND MANAGEMENT OFFICE***

***OFFICE OF INFORMATION TECHNOLOGY***

**BENEFIT, EMPLOYMENT & SUPPORT SERVICES  
DIVISION**

**SOCIAL SERVICES  
DIVISION**

**For Administrative Purposes Only (DHS)**  
***COMMISSION ON FATHERHOOD***

**For Administrative Purposes Only (DHS)**  
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WOMEN***

***AUDIT, QUALITY CONTROL, AND RESEARCH OFFICE***

***FISCAL MANAGEMENT OFFICE***

***PERSONNEL OFFICE***

**MED-QUEST  
DIVISION**

**DIVISION OF VOCATIONAL  
REHABILITATION**



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF THE DIRECTOR

POSITION ORGANIZATION CHART 1  
 JUNE 30, 2014

GOVERNOR

**OFFICE OF THE DIRECTOR**  
 Dir  
 100128 SRNA

**ADMINISTRATIVE APPEALS OFFICE**  
*Public Welfare Appeals  
 Program Officer*  
 26331 EM05

**BUDGET, PLANNING,  
 AND MANAGEMENT OFFICE**  
*Program and Budget Analysis Manager I*  
 2464 EM05

**FISCAL MANAGEMENT OFFICE**  
*Business Management Officer II*  
 1642 EM07

**BENEFIT, EMPLOYMENT & SUPPORT  
 SERVICES DIVISION**  
*Self-Sufficiency & Support Services Administrator*  
 6179 EM08

**SOCIAL SERVICES DIVISION**  
*Public Welfare Administrator*  
 26354 EM08

**AUDIT, QUALITY CONTROL,  
 AND RESEARCH OFFICE**  
*Business Management Officer II*  
 3783 EM07

**OFFICE OF INFORMATION TECHNOLOGY**  
*Assistant Administrator, Information and  
 Communication Services*  
 112200 EM06

**PERSONNEL OFFICE**  
*Departmental Personnel Officer IV*  
 6013 EM07

**MED-QUEST DIVISION**  
*Med-Quest Administrator (+)*  
 37406 EM08

**DIVISION OF VOCATIONAL REHABILITATION**  
*Vocational Rehabilitation Administrator*  
 15665 EM08

For Administrative Purposes Only (DHS)  
**OFFICE OF YOUTH SERVICES**  
*Exec Dir, Office of Youth Svcs*  
 102142 SRNA

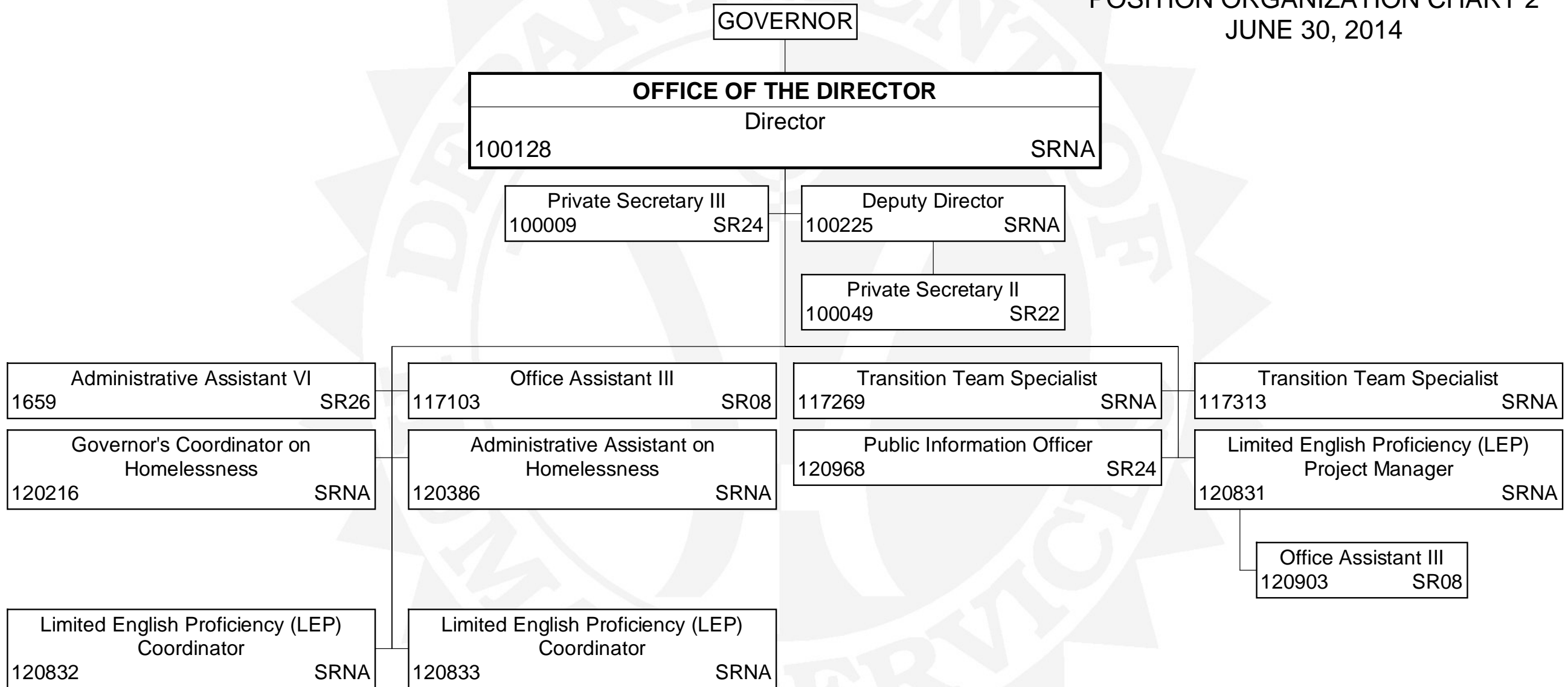
For Administrative Purposes Only (DHS)  
**HAWAII PUBLIC HOUSING AUTHORITY**  
*Exec Dir, HHA*  
 102005 SRNA

For Administrative Purposes Only (DHS)  
**HAWAII STATE COMMISSION  
 ON THE STATUS OF WOMEN**  
*Executive Director, Commission on the Status of Women*  
 101624 SRNA

For Administrative Purposes Only (DHS)  
**COMMISSION ON FATHERHOOD**

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF THE DIRECTOR

POSITION ORGANIZATION CHART 2  
JUNE 30, 2014



## **OFFICE OF YOUTH SERVICES**

The Office of the Youth Services is the focal point for the execution of the statutory provisions related to youth services in the State of Hawaii. The Office provides a continuum of prevention, rehabilitation and treatment services and programs for youth at risk to prevent juvenile crime and delinquency and reduce the incidence of recidivism among juvenile offenders. In providing and managing a continuum of youth services to the people of the State of Hawaii, The Office develops and applies uniform policies and practices, by phases, as they relate to the responsibility of the Hawaii State Government and the Office. Within this capacity the Office shall be responsible for the following functions:

1. Provides for the overall administration and management of all functions and activities related to the operation of the Office of Youth Services.
2. Establishes policies and procedures to guide program operations.
3. Establishes office-wide goals and objectives in consonance with applicable plans and guidelines.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.

### **ADMINISTRATIVE SERVICES OFFICE**

Under the general direction of the Executive Director, the Administrative Services Office provides OYS-wide fiscal, budgeting, procurement, contract administration and monitoring, personnel, and consultant and technical services in accordance with state, federal, and agency requirements; renders duplication and reproduction services; and provides stenographic, typing and related office services in support of the OYS' programs.

1. Translates OYS' objectives into the necessary human, financial and material resources to assure achievement of the objectives.
2. Appraises the adequacy and effectiveness of existing staff support policies and plans and revises them as needed in concert with OYS' plans.
3. Aids in the development and coordinates the implementation of forecasting activities for OYS-wide staff support needs.
4. Maintains direct lines of communication between programs and keeps all programs informed on staff support actions through the Executive Director.

### **Clerical Support**

Under the general supervision of the Clerical Supervisor III, provides typing, duplicating, filing, and other clerical duties for the Administrative Services Office and the Program Development Office.

1. Provides typing, copying, filing, and reception services.
2. Receives, sorts, and distributes the daily mail.
3. Receives phone calls and routes calls to appropriate parties.
4. Coordinates and provides clerical support for execution of contracts.
5. Arranges and coordinates inter-island and mainland travel for staff and members of the advisory council.
6. Coordinates the development and maintenance of a manual establishing standard procedures for secretarial and clerical personnel to follow in carrying out their daily duties and the OYS standard forms manual.
7. Procures office supplies and equipment and on an annual basis, takes physical inventory of supplies and equipment.
8. Maintains common area office equipment and records usage as required, i.e., postage machine.
9. Provides other office support functions as required and/or requested.

### **Fiscal Staff**

Under the general supervision of the Accountant III, maintains a central accounting system for OYS funds. Monitors, coordinates, and administers fiscal control of fiscal policies, regulations and procedures established by the Governor, Legislature, federal and state fiscal agencies.

1. Develops, maintains, and improves methods, procedures, and forms of OYS' accounting system to assure that the OYS' payments are made promptly and conform to established standards of propriety and legality.
2. Maintains fiscal transactions and accounts, records, and reports accurately and on time.
3. Prepares financial reports and required statements.
4. Provides fiscal directions and assistance and coordinates fiscal activities.
5. Assists in preparing budget estimates and projections.

### **PROGRAM DEVELOPMENT OFFICE**

The Program Development Office provides the development, implementation, administration, evaluation, and monitoring of a broad spectrum of children and youth services in the State. The Office is responsible to provide leadership and direction for the state in the planning and coordination of services and policies regarding youth; and to ensure the integration of a cohesive and effective youth service system.

1. Develops comprehensive short and long range plans to meet the Office's overall mission, goals and program objectives regarding juvenile justice and youth services in the State.
2. Develops and implements policies, procedures, and administrative rules that guides and defines how programs and services are managed within the Office.
3. Determines the allocation of funds for programs and services as guided by the state and federal mandates and assures compliance with those guidelines and mandates.
4. Encourages the involvement of public and private sectors including businesses and community-based groups to provide a continuum of youth services to eliminate gaps and coordinate the delivery of such services.
5. Directs and oversees the preparation, planning, development, and implementation of Requests for Proposals (RFP) statewide regarding youth programs and services including the reviewing of submitted proposals.
6. Negotiates, executes, and maintains program services contracts with an array of public and private agencies and organizations that serve youth in the state.
7. Monitors and evaluates program fiscal, and general performances of contractors through verbal feedback, written reports, and site visits.
8. Develops and reviews legislation; prepares legislative testimonies and reports; monitor key legislation on youth and related issues; and prepares responses to legislative inquiries and requests.
9. Prepares reports for programmatic, administrative, evaluation, and research purposes.
10. Develops, coordinates, and implements training for staff and service providers to ensure an effective and efficient youth service system.
11. Provides consultation and technical assistance relating to programs and staff regarding the delivery of youth services.
12. Represents the Office on intra-departmental groups, task forces, advisory committees, and community groups involving youth and related issues.
13. Collaborates and maintains liaison with county, state, and federal entities with respect to children and youth services, legislative issues, and funding resources.
14. Directs, coordinates, and maintains a management information system including assessment, evaluation, and research initiatives that supports the program objectives of the Office.
15. Provides program planning, development, and coordination of a youth service center system throughout the state that includes a central intake and referral system and case management services.

## **PROGRAM DEVELOPMENT OFFICE (Cont'd)**

16. Advises the Executive Director in areas such as policy formulation, program implementation, program funding strategies, and general staffing and operational concerns.

## **HAWAII YOUTH CORRECTIONAL FACILITY BRANCH**

Under the general direction of the head of the Office of Youth Services, manages the Hawaii Youth Correctional Facility for the care, security, and redirection of youth from throughout the State committed by the courts.

### **Business Services Staff**

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, performs office services functions in support of Facility operations, programs, and services, and to assist the head of the Branch in managing Facility resources.

1. Conducts the budget preparation process, and complies and consolidates budget details for review; prepares expenditure plan and sets up fiscal control accounts; maintains operating and Ward's Trust Fund fiscal records, and prepares related reports.
2. Conducts purchasing and related procedures for the acquisition of supplies, equipment and materials, and control of expenditures, conducts the inventory process relative to Facility property.
3. Performs time and leave record keeping and reporting, and processes employee transactions, assists employees and provides information regarding benefits, training, workers compensation, etc.
4. Provides reception, typing, duplicating, and other clerical services to operating units, maintains files and records.

### **Health Care Services Section**

Provides for the health care of youth involving nursing, medical, dental, and related services.

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, provides services in the treatment and care of youth regarding medical, dental and other health care needs; including services needed on a contractual basis.

### **Juvenile Parole Section**

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, plans and follows up on parole of youth.

Performs casework to develop individual plans; counsels youth relative to attitudes, motivation, and other factors. Maintains liaison with the families of youth and community resources; evaluates prospective placements. Provides post – institutional services to assist parolees; maintains case records.

### **Operating Services Section**

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, conducts repair, general construction, food, and farm services to maintain and support Facility operations, and provide youth work experience and instruction.

#### **Construction And Maintenance Unit**

Under the general supervision of the head of the Operating Services Section, maintains the operational condition and utility of Facility buildings, grounds, vehicles, and related equipment through repair, installation, groundskeeping, and other activities. Instructs youth and guides them for safety and performance.

#### **Farm Unit**

Under the general supervision of the head of the Operating Services Section, conducts the production of crops and livestock for Facility and other departmental use. Instructs youth and guides them for safety and performance.

### **Food Service Unit**

Under the general supervision of the head of the Operating Services Section, provides meals for youth and Facility staff. Instructs youth for safety and performance.

### **Hookipa Makai Cottage Section**

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

Provides services for the adjustment of youth to the Facility and for their rehabilitation / redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.

### **Observation And Assessment Cottage Section**

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

Provides services for the adjustment of youth to the Facility and for their rehabilitation / redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.

### **Secured Care Facility Cottage Section**

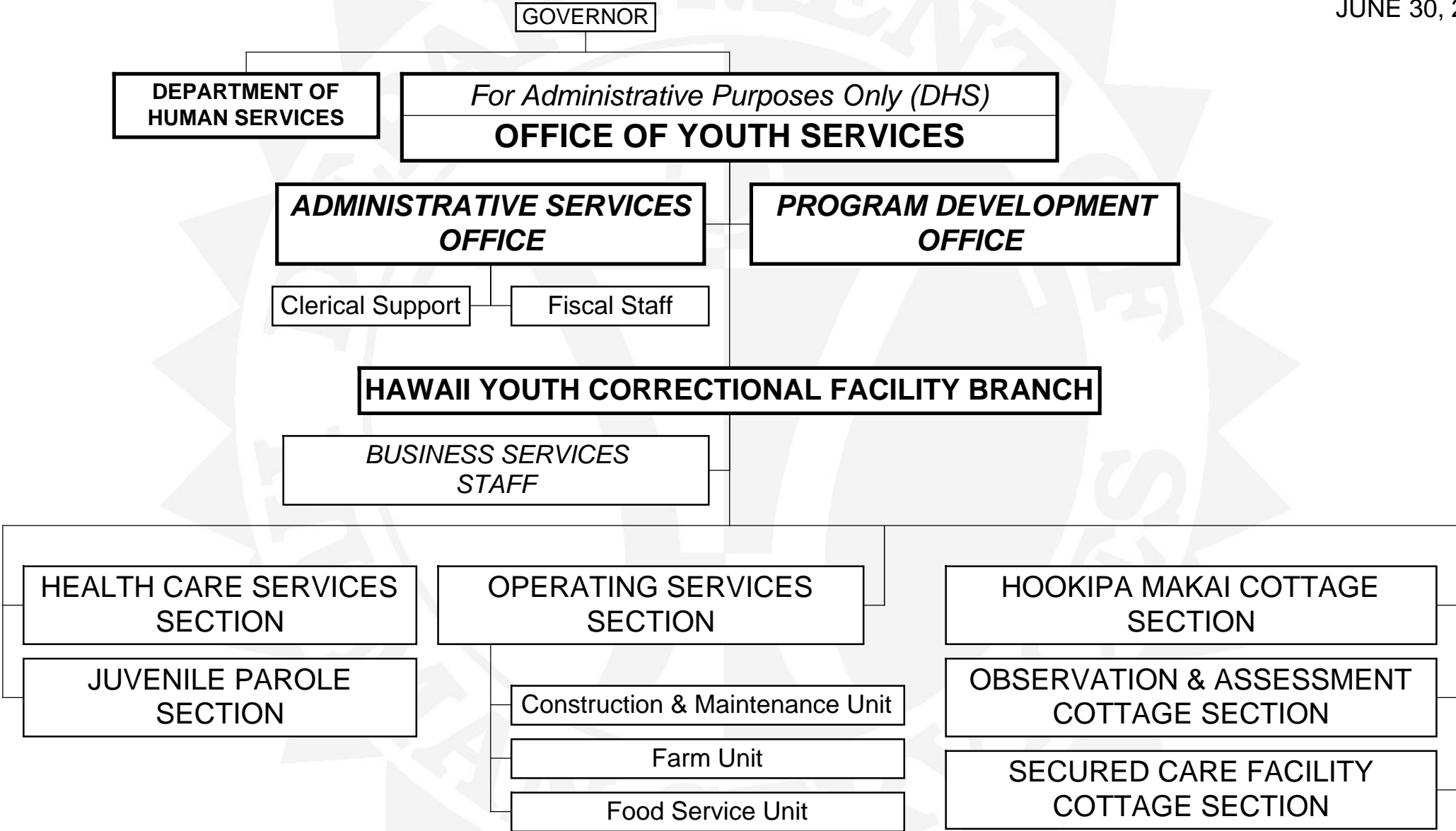
Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

### **Secured Care Facility Cottage Section (Cont'd)**

Provides services for the adjustment of youth to the Facility and for their rehabilitation / redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.







STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES

POSITION ORGANIZATION CHART  
JUNE 30, 2014

*Dir*  
100128 SRNA

**OFFICE OF YOUTH SERVICES**  
Exec Dir, Office of Youth Svcs  
102142 SRNA

Secretary III  
42335 SR16

Children & Youth Program Specialist V  
34341 SR24

Investigator IV  
117903 SR22

General Professional III  
118511 SR20

Program Specialist IV (TBE)  
90551K SR22

Account Clerk III (TBE)  
90552K SR11

**ADMINISTRATIVE SERVICES OFFICE**  
*General Professional V*  
118812 SR24

**PROGRAM DEVELOPMENT OFFICE**  
*Children & Youth Program Development Officer*  
43702 EM03

**HAWAII YOUTH CORRECTIONAL FACILITY BRANCH**  
*Corrections Manager IV*  
2452 EM07

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES  
ADMINISTRATIVE SERVICES OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014

Exec Dir, Office of Youth Svcs  
102142 SRNA

**ADMINISTRATIVE SERVICES OFFICE**  
General Professional V  
118812 SR24

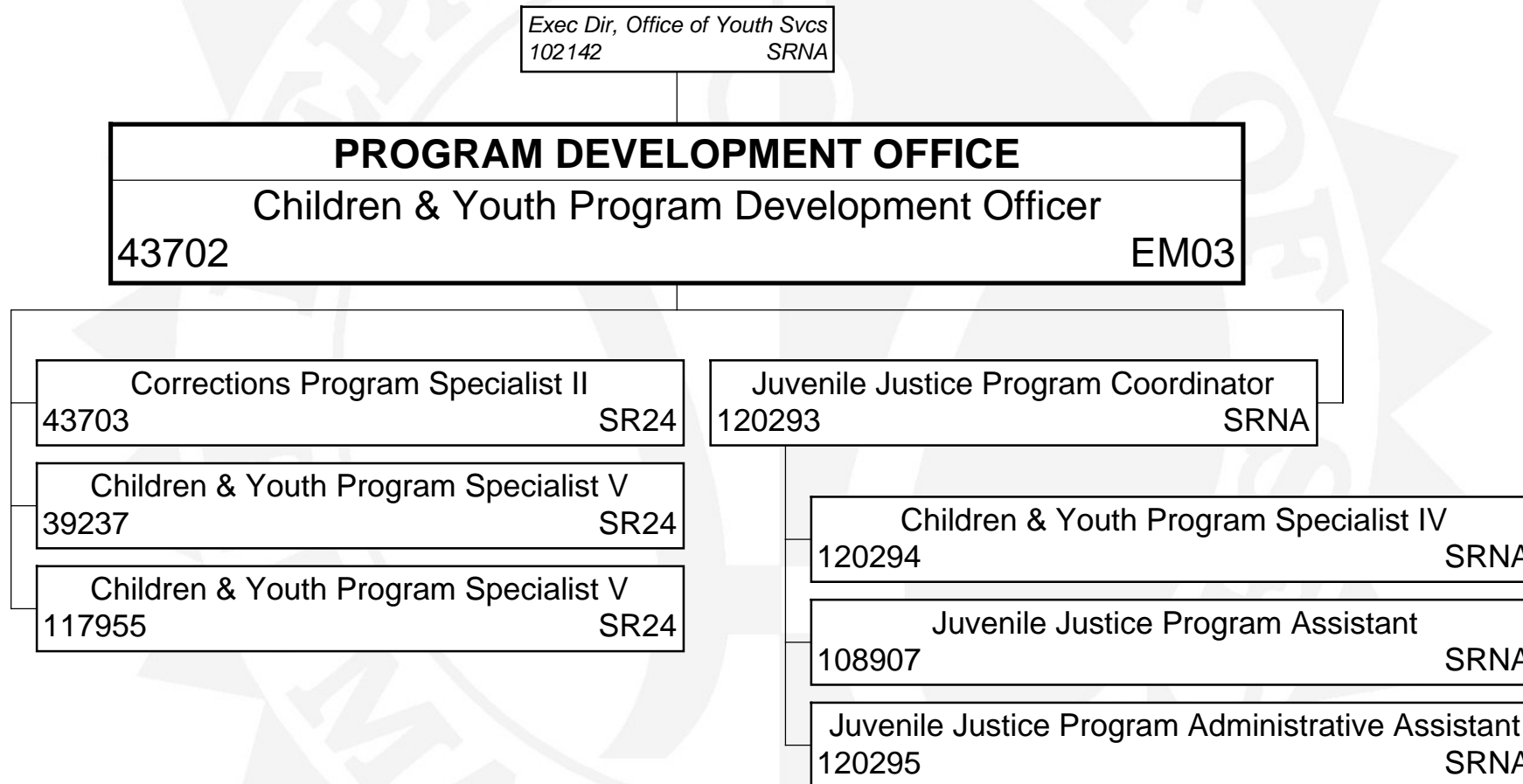
Personnel Management Specialist IV  
117906 SR22

CLERICAL SUPPORT

FISCAL STAFF

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES  
PROGRAM DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF YOUTH SERVICES  
 HAWAII YOUTH CORRECTIONAL FACILITY BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Exec Dir, Office of Youth Svcs  
 102142 SRNA

**HAWAII YOUTH CORRECTIONAL FACILITY BRANCH**  
 Corrections Manager IV  
 2452 EM07

Secretary III  
 2417 SR16

Corrections Manager III  
 118921 EM05

Personnel Management Specialist III  
 117911 SR20

Youth Corrections Trainer  
 117912 CO08

*BUSINESS SERVICES STAFF*  
*Business Services Supervisor II*  
 31545 SR18

HEALTH CARE SERVICES SECTION  
*Registered Nurse V*  
 112706 SR24

JUVENILE PAROLE SECTION  
*Social Worker V*  
 31544 SR24

OPERATING SERVICES SECTION  
*Institution Facilities Superintendent I*  
 2465 SR21

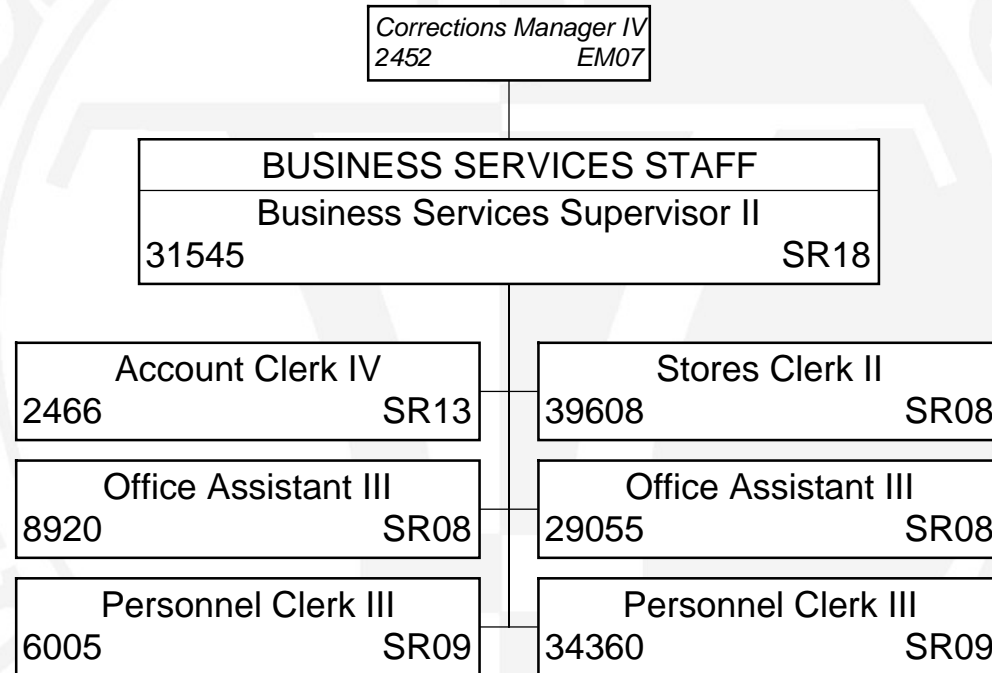
HOOKIPA MAKAI COTTAGE SECTION  
*Corrections Supervisor I*  
 118860 SR24

OBSERVATION & ASSESSMENT SECTION  
*Corrections Supervisor I*  
 117727 SR24

SECURED CARE FACILITY COTTAGE SECTION  
*Corrections Supervisor I*  
 13163 SR24

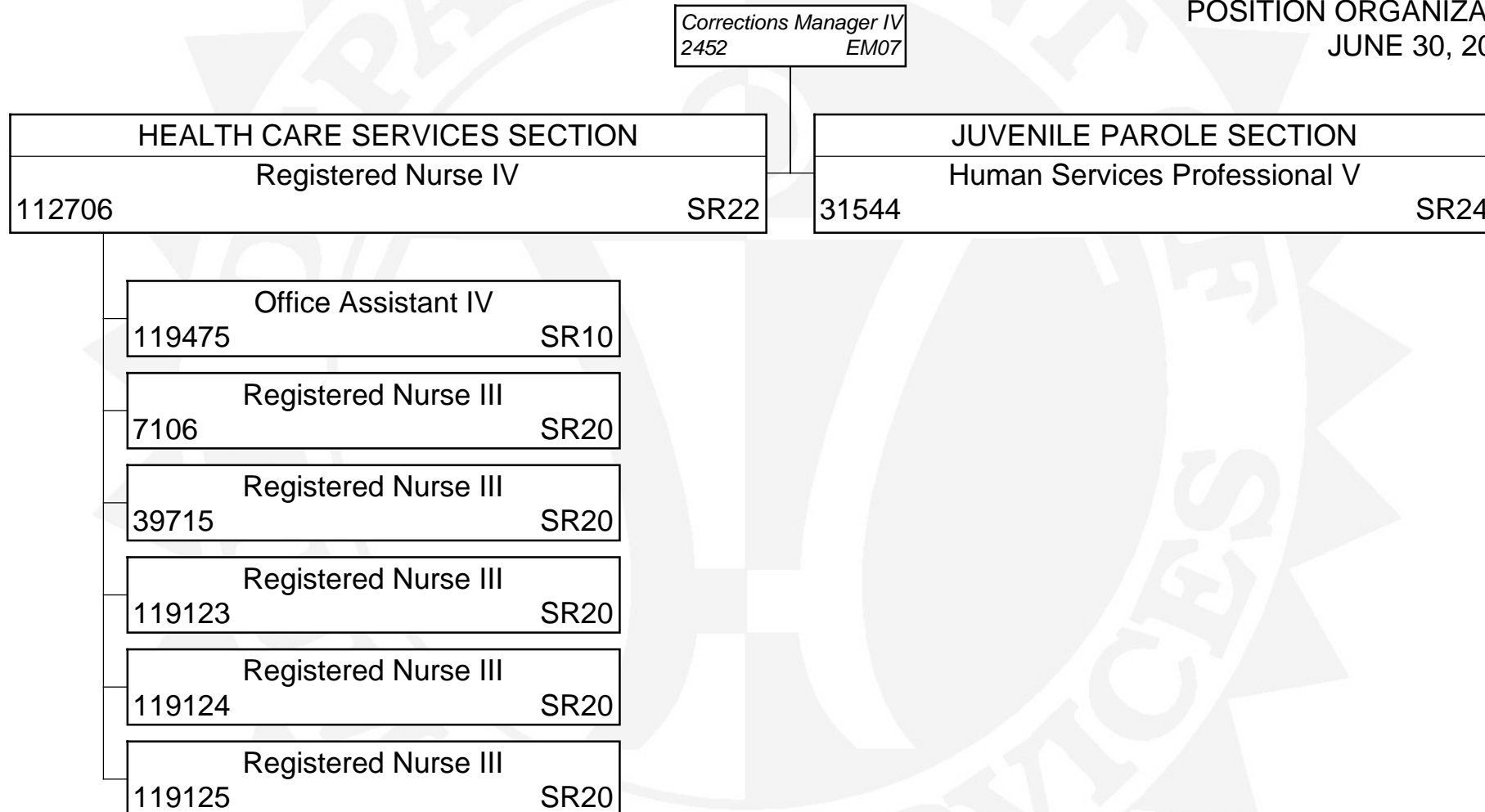
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES  
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
BUSINESS SERVICES STAFF

POSITION ORGANIZATION CHART  
JUNE 30, 2014



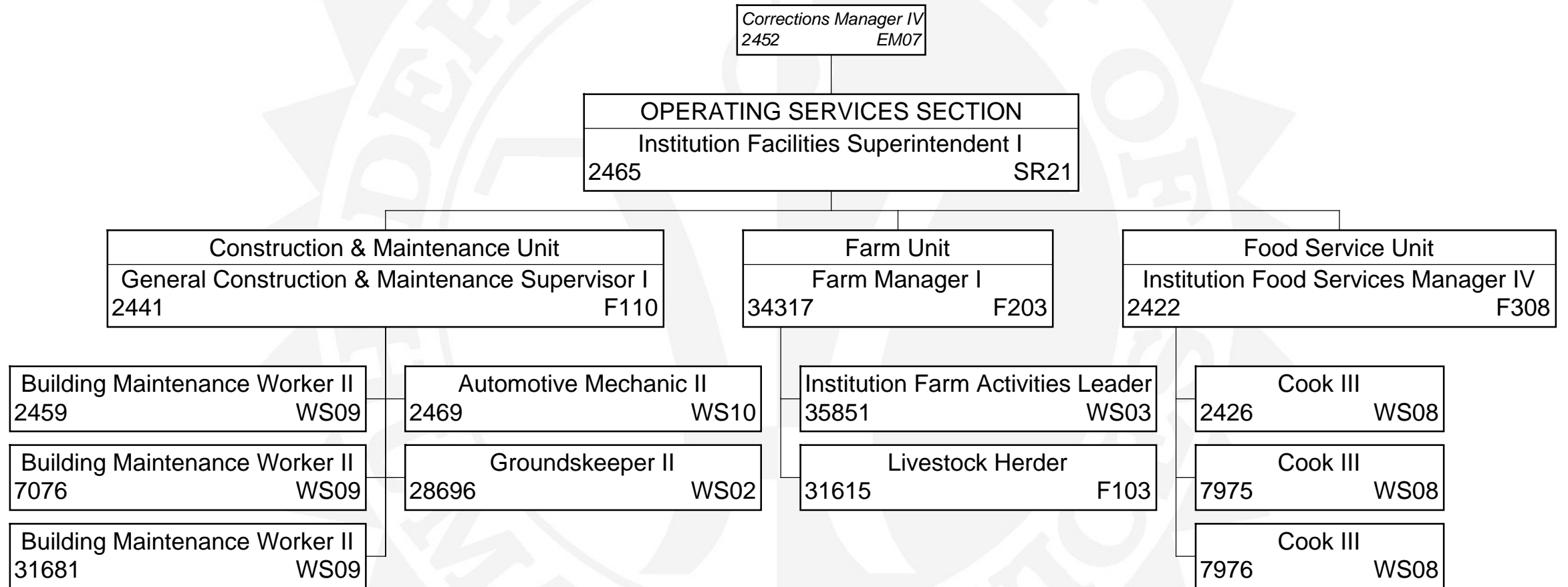
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF YOUTH SERVICES  
 HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
 HEALTH CARE SERVICES SECTION  
 JUVENILE PAROLE SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



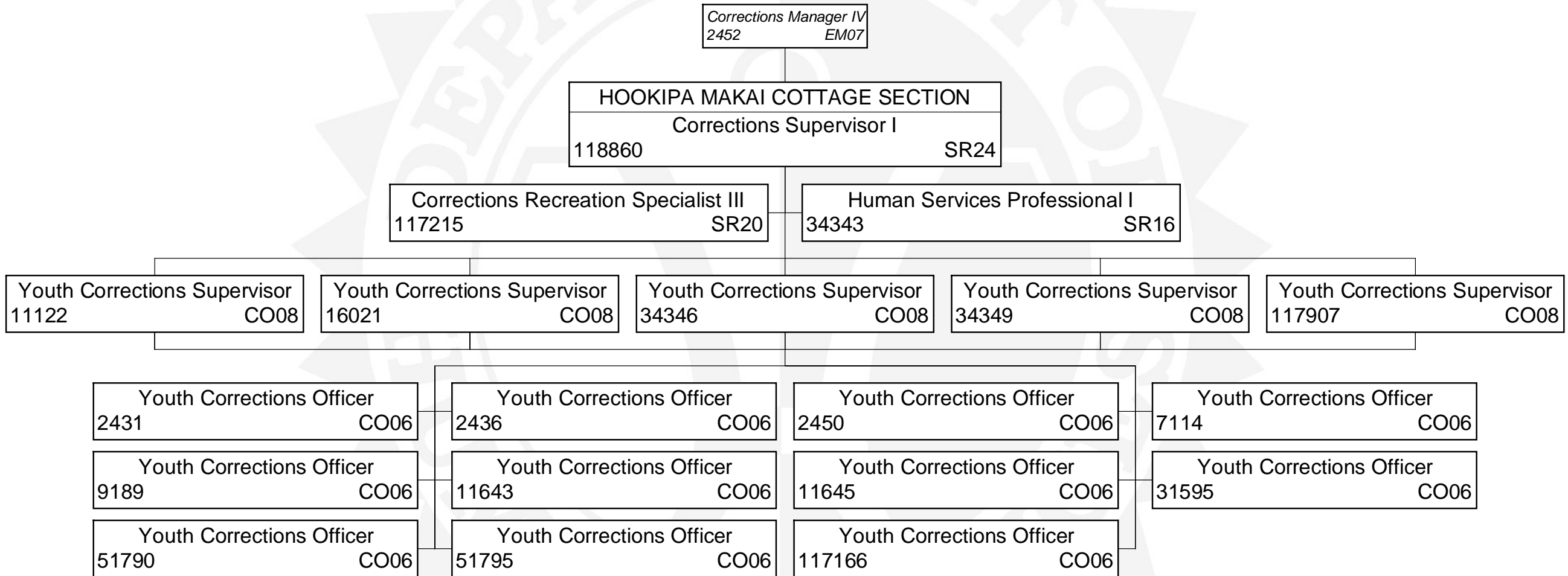
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF YOUTH SERVICES  
 HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
 OPERATING SERVICES SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF YOUTH SERVICES  
 HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
 HOOKIPA MAKAI COTTAGE SECTION

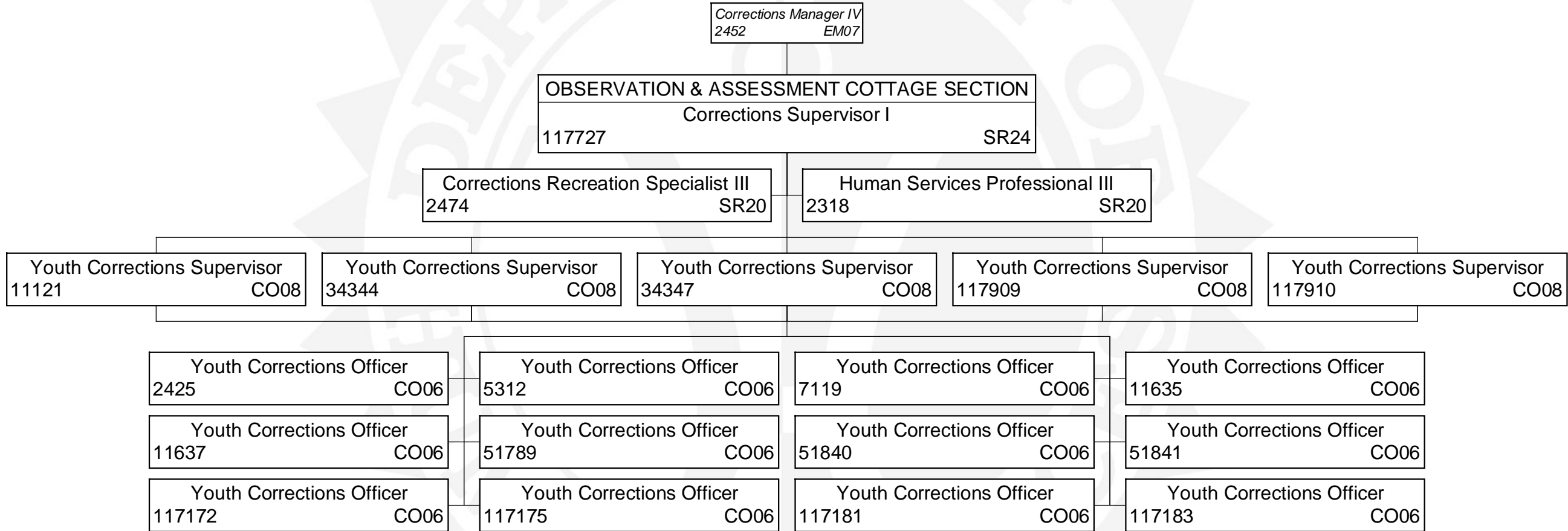
POSITION ORGANIZATION CHART  
 JUNE 30, 2014





STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF YOUTH SERVICES  
 HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
 OBSERVATION & ASSESSMENT COTTAGE SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES  
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH  
SECURED CARE FACILITY COTTAGE SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014

Corrections Manager IV  
2452 EM07

SECURED CARE FACILITY COTTAGE SECTION  
Corrections Supervisor I  
13163 SR24

Social Worker IV  
2418 SR22

Corrections Recreation Specialist III  
2472 SR20

Human Services Professional IV  
39411 SR22

Social Worker III  
12549 SR20

Youth Corrections Supervisor  
7159 CO08

Youth Corrections Supervisor  
11123 CO08

Youth Corrections Supervisor  
34345 CO08

Youth Corrections Supervisor  
34348 CO08

Youth Corrections Supervisor  
117908 CO08

Youth Corrections Officer  
2423 CO06

Youth Corrections Officer  
7229 CO06

Youth Corrections Officer  
11640 CO06

Youth Corrections Officer  
51792 CO06

Youth Corrections Officer  
117169 CO06

Youth Corrections Officer  
117180 CO06

Youth Corrections Officer  
2435 CO06

Youth Corrections Officer  
8146 CO06

Youth Corrections Officer  
11642 CO06

Youth Corrections Officer  
51793 CO06

Youth Corrections Officer  
117170 CO06

Youth Corrections Officer  
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Youth Corrections Officer  
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Youth Corrections Officer  
119127 CO06

# **HAWAII PUBLIC HOUSING AUTHORITY**

## ***HPHA BOARD OF DIRECTORS***

The nine (9) member HPHA Board of Directors:

1. Establishes policies and executive direction for the HPHA.
2. Approves programs and actions to be undertaken by the HPHA; approves staff recommendations to enter into contracts and other instruments necessary to exercise the powers granted to the HPHA.
3. Approves for adoption and/or revision administrative rules and procedures for the various programs of the HPHA.
4. Monitors the status of projects receiving assistance from the HPHA.

## **OFFICE OF THE EXECUTIVE DIRECTOR**

Under the policy and executive direction of the Board of Directors, the Office of the Executive Director is the focal point for the execution of the statutory provisions relating to housing management services and the delivery of housing and housing services to the State of Hawaii. The Executive Director is responsible for the uniform application of policies, procedures and practices as they relate to the responsibility of the Hawaii State Government and the Hawaii Public Housing Authority, Department of Human Services to provide housing services to the people of the state of Hawaii. Within this capacity, the Office of the Executive Director shall be responsible for the following functions:

1. Provides for the overall administration and management of all functions and activities related to the operation of the Hawaii Public Housing Authority.
2. Implements programs to meet HPHA goals and objectives in consonance with applicable plans and guidelines.
3. Establishes policies and procedures to guide program operations.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.
6. Coordinates responses for Governor and DHS Director's referrals.

### **Clerical Services Staff**

Provides clerical support.

## **COMPLIANCE OFFICE**

This office performs activities to ensure the HPHA manages and operates programs in accordance with Federal and State requirements, and corporate policies and directives.

1. Reviews, monitors and investigates all programs and activities for the Executive Director (ED) and notifies the ED of any performance problems, fraud, waste, misuse of funds, mismanagement or situations with any potential for such abuse and recommends corrective action. Imposes enforcement action if corrective action is not taken on improper activities.
2. Monitors progress and ensures that corrective action is being taken to enforce compliance for all of the HPHA's various programs and activities.
3. Reviews Federal and State laws, rules and regulations to determine their impact on the HPHA's procedures, and assists program managers in determining and developing operational and procedural changes.
4. Disseminates compliance issues for all programs that impact the HPHA's procedures.
5. Performs annual and special reviews of the HPHA's programs to ensure uniform application and implementation of rules, policies and procedures and to determine the extent to which its objectives are being met.
6. Coordinates special inspections to resolve resident complaints or in response to allegations of inadequate property maintenance.

## **COMPLIANCE OFFICE (Cont'd)**

7. Coordinates the training on Management Assessment directives. Monitors management operations and performance to ensure compliance with these directives, emphasizing prevention, detection and correction of problems prior to the U.S. Department of Housing and Urban Development (HUD) review, which could result in HUD's Enforcement Division taking legal action against housing authorities that receive a failing grade on their annual assessments. Provides support and coordination to HUD on their physical inspections and reviews of the HPHA's properties receiving HUD financial assistance.
8. Reviews and monitors relocation assistance plans developed by other State departments and county agencies involved in displacement of individuals, families, businesses and farm operations.
9. Coordinates and enforces all fair housing functions to promote and improve equal housing opportunity and access as required by law.
10. Coordinates and enforces all civil rights functions (i.e. – Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act, Equal Employment Opportunity, etc.) to comply with the Law.

## **FISCAL MANAGEMENT OFFICE**

The Fiscal Management Office (FMO) is responsible for providing administrative assistance and advisory services in fiscal management, budget, and accounting services for the HPHA. In addition, the FMO monitors all teacher Housing and State owned affordable housing rental contracts on behalf of the HPHA and oversees/manages the HPHA's assets, including real property. The FMO formulates policies, procedures and standards in administering central accounting, asset (inventory) management and contract monitoring activities within the HPHA; and provides consultative and technical services in budget coordination, planning development, execution and monitoring activities for all programs within the HPHA, and with budget staff at the departmental level.

### **Clerical Services Staff**

Provides clerical support.

### **Accounting Staff**

Maintains a central accounting system for all of the HPHA's General, Federal, Special, Bond and Capital Improvement Project funds. Monitors, coordinates and administers fiscal control of fiscal policies, regulations and procedures established by the Governor, Legislature, Federal and State fiscal agencies.

1. Develops, maintains and improves methods, procedures and forms of the HPHA's accounting systems to ensure that the HPHA's payments are made promptly and in conformance with established standards of property and legality.
2. Maintains accounts, records and reports accurately and on a timely basis, ensures that HPHA's financial transactions are legal and appropriate.
3. Prepares financial statements for submittal to appropriate offices.
4. Advises, assists and/or develops a subsidiary-accounting system and exercises general supervision in the implementation of subsystems.
5. Provides fiscal direction and assistance and coordinates fiscal activities of HPHA's various elements.
6. Assists in preparing budget estimates and projections.

### **Accounting Section**

Responsible for accounting, recordkeeping, financial analysis, financial reporting and associated monetary transactions for the following programs and functional areas:

1. The State Low Rent programs, including the Elderly, State Low Rent and Teacher Housing programs;
2. The General Funds, including Repair and Maintenance, Security and Housing Assistance;
3. The Federal Low Rent program;
4. The Comprehensive Grant/Capital Funds;

### **Accounting Section (Cont'd)**

5. The Section 8 programs, including Housing Choice Vouchers, Contract Administration and Family Self Sufficiency;
6. Other Federal Funds, including the Department of Justice and ROSS grants;
7. Capital Improvement Project Fund;
8. Weinberg Trust Fund;
9. General Fixed Asset Account Group.

Provides financial accounting support pertaining to the above programs, including the following:

1. Extracts financial data from various central accounts and general ledger reports and sorts and accumulates this information for program management and Federal reporting purposes.
2. Serves as a resource for fiscal related Federal and State program rules and regulations.
3. Assists branches and other offices in preparing financial reports in monitoring accounts and appropriations.

### **Payroll And Disbursement Section**

Responsible for accounting, recordkeeping, financial analysis, financial reporting and associated monetary transactions for the following programs and functional areas:

1. The Disbursing Fund, including Petty Cash;
2. The Equipment Rental and Equipment funds;
3. The Payroll functions;
4. The Allocation Fund;
5. The Accounts Payable functions for all of the HPHA's allocated costs.

Provides financial accounting support pertaining to the above programs, including the following:

1. Extracts financial data from various central accounts and general ledger reports and sorts and accumulates this information for program management and Federal and State reporting purposes.
2. Serves as a resource for fiscal related Federal and State program rules and regulations.
3. Assists branches and other offices in preparing financial reports and in monitoring accounts and appropriations.

### **ASSET MANAGEMENT STAFF**

Manages the property inventory and disposal program for the HPHA, including inventory of all real properties owned and/or controlled by the HPHA.

1. Develops/establishes policies, procedures, and standards for property inventory and disposal consistent with Federal and State laws, rules, regulations, policies and procedures.
2. Assists program staff in document preparation, identification and accurate reporting of acquired assets.
3. Reviews requests for property disposals and makes recommendations for approval/disapproval to the Executive Director.
4. Conducts on-site audit of property inventory records and random sampling of requests for disposal of properties.
5. Prepares quarterly, annual and/or special inventory reports on equipment, vehicles and real property under the control of the HPHA.
6. Performs an "investment analysis" by compiling and maintaining critical asset data; consolidating financial information on the performance of individual projects; planning for long range maintenance, renovation and new/replacement construction; assessing potential financing strategies and market demand; and providing strategic planning/goal setting and recommendations for the administration of all the Agency's real estate holdings.

## **BUDGET STAFF**

Serves as the HPHA's principal staff on budget planning, execution and monitoring matters. Operates within the framework of statutory authorizations, Federal and State requirements, executive branch rules, policies and directives, and departmental policies

and procedures. Advises and provides technical assistance to HPHA personnel on the preparation of program and financial plans and budget requests. Variance reports, program development, execution and monitoring activities of all programs within the HPHA.

1. Coordinates, reviews, analyzes and makes recommendations on the HPHA's multi-year program and financial plans and budget requests, variance reports and program structure.
2. Consolidates/compiles the overall budget request for the HPHA for submittal to the DHS Director.
3. Reviews, analyzes, evaluates, and monitors the expenditures of programs in order to assure conformance with the authorized fund allocations and makes recommendations relating to the allocation, reallocation or restriction of resources.
4. Reviews, analyzes, evaluates and makes recommendations on requests to fill, establish or abolish positions.
5. Monitor requests for release of funds for housing projects and insures that the requests are acted upon in a timely manner to prevent increased project costs due to delays in the release of funds.
6. Advises and provides training and technical assistance in preparation of HPHA program and financial plans and budget requests, variance reports, program structure and expenditure plans.
7. Coordinates and prepares responses to the Legislature on budget/fiscal matters via appropriate Corporate/Departmental chain of command.
8. Monitors the overall budget status of the HPHA and of each branch and office on a monthly basis, and apprises the approximate management official of issues/concerns when deemed necessary.
9. Prepares regular and special reports on the status of the budget.
10. May assist in preparing short and long-term resource estimates, requirements and/or projections for the various programs within the HPHA.
11. May coordinate preparation and submittal of budget testimonies to legislative committees.
12. May participate in budget presentations given to the Board, Legislature and/or other interested persons.

## **HEARINGS OFFICE**

The Hearings Office conducts and coordinates hearings which involve resident disputes or evictions.

1. Represents the HPHA in eviction hearings against residents before the Hearing Board and coordinates with the Department of the Attorney General on court proceedings.
2. Prepares necessary documents for the eviction hearing process.
3. Maintains records and files on all Oahu hearings. Maintains records and files on neighbor island hearings from 1993.
4. Reviews, interprets, and advises the Executive Director and staff on rules and regulations as they relate to various branch programs with regard to hearings.
5. Establishes operational procedures and performs related administrative activities pertaining to hearings, grievances and contested cases.
6. Prepares program plans and budgets.
7. Oversees the preparation and maintenance of administrative documents and files relating to hearings which contain restricted information for potential presentation to the courts in cases of final appeal.

## **HEARINGS OFFICE (Cont'd)**

8. Performs a variety of clerical functions including typing, duplicating, filing, requisitioning office supplies, preparing, processing personnel forms and reposts, answering phone calls and routing to appropriate parties.

## **HOUSING INFORMATION OFFICE**

This office provides for regular communication among the HPHA, other government and private entities, tenants of public housing, and the general public regarding the HPHA's programs, services, actions, plans and policies. Establishes and maintains an effective communications program in the support of public information and advocacy requirements under State law.

1. Acts as the media liaison. Responds to the media's information needs regarding State housing activity. Prepares and Disseminates information that increases public awareness of the HPHA's programs, services, projects and accomplishments.
2. Provides crisis communications, responding rapidly to unforeseen crisis through issue research, policy input, and dissemination of appropriate responses. Anticipates negative reaction or misunderstanding of the HPHA's function, and prepares appropriate spokespersons/responses.
3. Receives, researches and responds to queries and complaints from the public, private and non-profit sectors. Monitors referrals to ensure expeditious response/resolution.
4. Assists other branches and offices of the HPHA with advocacy efforts to inform selected regional targets about the advantages/impacts of housing projects, programs and services in their area.
5. Develops cost-effective communication tools, such as printed products including the HPHA's annual report, brochures and newsletters; audio/visual materials, special events and presentations, public services announcements, and consumer services. Assists the management with employee/internal communications.
6. Conducts strategic communications planning to achieve understanding and support among selected target audiences. Develops, implements, evaluates and updates the communications program to insure integration with the HPHA's plans, policies and objectives.

## **INFORMATION TECHNOLOGY OFFICE**

The Information Technology Office (ITO) is responsible for the overall administration, planning, direction, management, development, implementation and maintenance of all information technology (IT) systems and processing for the HPHA including support and management in business application development and maintenance, project planning and

implementation, telecommunication and network operations, systems software/hardware, and technical training for the HPHA. Desired goal is to achieve/implement a fully integrated financial/property-asset management/compliance application system for the HPHA.

Directs and coordinates all IT matters within and between the HPHA and other State and county agencies, the Federal government, and commercial hardware and software organizations including private consultants.

1. Develops, implements, and maintains short and long range information technology strategy plans that address key issues such as legacy systems, end-user training, a comprehensive hardware replacement schedule, leveraging the internet, etc.
2. Conducts analyses of existing hardware and software components and recommends maintenance or upgrades based upon current or future processing requirements. Ensure that appropriate hardware and software are acquired and/or upgraded to support the various entities of the HPHA.
3. Plans, coordinates, develops, evaluates, monitors and assists in bid, proposals and contract processing procedures/activities in acquisition of IT hardware, software, and services.

## **INFORMATION TECHNOLOGY OFFICE (Cont'd)**

4. Provides overall project management expertise and assistance in project management for all systems development projects; works with various divisional offices and administrators to implement automation initiatives; assists in the development of the advance planning document for the systems development and implementation project plans; provides systems analysis and design services, and computer programming services to the end user community; and provides daily operational support and maintenance in all aspects of data processing requirements for the end user community.
5. Performs system analysis and design functions in the development of new system requirements definition; or enhances existing system requirements.
6. Modifies/develops applications to computer programs and performs unit tests; develops data processing documentation in accordance with established documentation standards. Provides computer programming functions for the various programs within the HPHA.
7. Plans, coordinates and directs systems software support and control programming; database management and operational support installation and maintenance service for centralized computing systems; development, implementation and maintenance of specialized systems software used in support of applications and controls systems.
8. Determines efficiency/capacity and recommends improvements to the computer system and guidance in the effective and efficient use of systems software.
9. Defines, develops, and administers all divisional security procedures and processes; manages access to the division's automated systems; conducts system security studies for conformance to laws, policies and procedures relating to the security guidelines and policies; works with various local, State, Federal and Private sector agencies on all system security issues; and conducts security reviews.
10. Plans, directs and oversees the implementation and support of network components; the evaluation of efficient and cost-effective deployment and usage of transmission media; and the development of policies, standards and procedure and long-range plans and goals for the HPHA's telecommunications infrastructure. Ensures that the plans are consistent with the State's long-range telecommunication's infrastructure to allow connectivity with other agencies.
11. Manages, plans and directs office automation usage and development of customized office automation applications and databases. Provides technical expertise in the support of client applications and WEB development.
12. Oversees and manages the activities of the HPHA's computer network. Enables and maintains network software parameters, configures and optimizes network components including servers and firewalls, routers, switches and hubs.
13. Prepares and maintains production schedules and documentation for new and on going application systems; submits job requests; reviews jobs for quality assurance.
14. Oversees the computer network system and all peripherals located at the School Street locations of the HPHA.
15. Provide technical support to all users within the HPHA; develop and implement training sessions for internal users; plan and implement re-training efforts at the basic, intermediate and management levels.
16. Develops and implements the HPHA's system recovery plan.
17. Participates in Informational Systems technical user and/or Project Committees.
18. Develops and/or updates automated system user guides to reflect current processes and procedures.
19. Prepares status reports and convey concerns regarding the quality and progress of IT systems/projects.
20. Assists in research of office and staff productivity technologies.



## **PERSONNEL OFFICE**

The Personnel Office is responsible for providing personnel staff support and advisory services to the Executive Director, managers and employees of the HPHA. Manages various personnel programs and activities for the HPHA including recruitment, examination and placement, position description, labor relations, civil rights, employee relations and safety, employee training and development, and personnel transactions and records maintenance. Collaborate and coordinate with the DHS Personnel Office in providing/addressing the personnel program needs of the HPHA.

1. Manages the HPHA's personnel programs and activities in accordance with a broad range of standards and requirements, including Federal and State statutes and guidelines, personnel rules, regulations, policies and procedures, and collective bargaining contract provisions.
2. Provides advisory services to management personnel, supervisors, and employees. Interprets civil service regulations, departmental policies and procedures, Federal and State rules and regulations, collective bargaining contractual agreements, etc.
3. Advises management on labor relations issues, such as just cause for discipline, handling of grievances, etc. Conducts grievance investigations, reports findings and makes recommendations for appropriate actions.
4. Meet with employee/employer representatives to discuss problems and negotiate mutual agreements with respect to terms and conditions of employment unique to the HPHA in an attempt to resolve grievances, if necessary.
5. Provides advice and assistance to managers and supervisors in preparing action requests for establishing positions, reallocations, exemptions, etc.
6. Reviews position descriptions prepared by supervisory personnel to insure that all DHRD/DHS requirements are met and that classification recommendations are appropriate before processing the action for appropriate attention.
7. May conduct job audits and perform other job analysis functions in order to advise management on position utilization matters including preventing duplication of effort, overlapping of responsibilities, developing career ladders, etc.
8. Provides advice and assistance to managers and supervisors in planning and conducting recruitment, examination, selection and placement activities for filling of position vacancies; and coordinates with the departmental (DHS) or central (DHRD) recruitment entities, as appropriate, to fill position vacancies with appropriate qualified applicants.
9. Assists managers and supervisors in identifying employee training needs; develops and implements employee training programs and/or obtains/coordinates appropriate resource(s) for in-service training.
10. Ensures that out-service training requests are properly justified and processed on a timely basis.
11. Establishes and maintains appropriate programs to effectively address/monitor employee safety and workers' compensation concerns; and develops and maintains a Loss Control Program.
12. Maintains all status records on employees and positions for the HPHA.
13. Coordinates with managers/supervisors when processing notification of personnel action forms; and collaborates/coordinates with departmental personnel office to ensure timely processing, appropriate control/recording, etc., of such actions.
14. Prepares personnel related reports, projections, etc., as necessary.
15. Keeps managers, supervisors and employees informed on personnel matters and concerns; obtains clarification on personnel issues as necessary and provides advice and guidance in the application of policies, procedures, etc.
16. Maintains the HPHA's authorization documents and reviews proposed reorganizations in order to advise HPHA management of position classification implications and effective staff usage.
17. Identifies problems such as absenteeism, turnover, discriminatory practices, etc., and conducts appropriate research and analysis in order to develop recommendations and proposals for corrective action(s).

## **PERSONNEL OFFICE (Cont'd)**

18. Coordinates and/or monitors various personnel management programs with the departmental personnel office including drug free, civil rights, employee service awards, etc.
19. Maintain close working relationship with other State agencies concerning the Office's areas of responsibility.
20. Reviews and coordinates the HPHA's safety program compliance with Occupational Safety and Health Standards (OSHA) and Hawaii Occupational Safety and Health (HIOSH) requirements.

## **PLANNING AND EVALUATION OFFICE**

This office performs overall planning, evaluation and research activities for programs administered by the HPHA, and coordinates legislative activities for the HPHA.

1. Formulates and assists in developing long and short-range/functional plans to meet the HPHA's program objectives. Updates internally formulated plan documents as required.
2. Compiles, reviews and analyzes statistical, demographic and market data to identify specific levels and types of housing needs within the State; works with the Branches in determining how these needs may best be met; assesses tenant population and potential tenant population; works with other Government agencies, developer and advocacy groups and others to assess needs and identify strategies; incorporates all of this information into the HPHA's long and short-range/functional plans.
3. Reviews and evaluates the HPHA's objectives, policies, procedures and programs; as necessary, submits recommendations for the development of new and/or modifications to existing objectives, policies, procedures and programs for the HPHA.
4. Assists, produces or causes to be produced housing studies and reports.
5. Develops legislative proposals and reports in support of the HPHA's plans and programs; assists in the development of the HPHA's position with respect to legislative, congressional or county council requests and proposals; produces testimony on housing-related legislation and issues; and coordinates all of the HPHA's legislative responses.
6. Develops and maintains communication with congressional delegation, State legislators and county councils on housing-related matters.
7. Develops administrative rule-making procedures of the HPHA; coordinates and assists in the development of revisions of the rules and bylaws as necessary.
8. Assists in maintaining and updating internal and internet websites of housing information and electronic mail system.
9. Develops, compiles, retrieves and reports housing data and statistics for use by the HPHA and other agencies and organizations, and prepares maps, visual aids, and reports for presentation purposes.
10. Conducts market research, needs assessments, and housing studies to assist management in decision making on prospective programs and projects; reviews development proposals to determine whether they will address identified housing needs.
11. Reviews, coordinates and formulates responses to petitions for State land use district boundary amendments, environmental impact Statements; and county development/community plans in conjunction with the Branches.
12. Coordinates applications for grants or other resources to fund projects or programs to meet the housing or supportive services needs of residents assisted by the HPHA.

## **PROCUREMENT OFFICE**

This office provides central procurement, storekeeping, scope of services and inventory and inventory control services for all HPHA programs in accordance with State, Federal and HPHA requirements.

1. Developing clear policies for accountability for Agency-wide procurement management.
2. Process receipts and issues all Agency-wide purchased goods.
3. Coordinate annual physical inventory and assist in the disposal of obsolete equipment.

## **PROCUREMENT OFFICE (Cont'd)**

4. Reviews for proposal (RFP), Invitation for Bids (IFB), Request for Qualifications (RFQ), and any other solicitation for consultant or personal services to ensure compliance with applicable Federal and State laws, rules, regulations, policies and procedures.
5. Insure fiscal and program compliance with all terms and conditions of the contracts through interaction with program staff.
6. Develop and revise purchasing procedures and update Agency manuals.
7. Reviews contractor and consultant contracts.
8. Maintains appropriate records on all purchases and inventory items and prepares reports on these activities as needed.
9. Updates and reviews purchasing manual, re-order points and qualities, and inventory composition.
10. Draws up specifications, advertising and bids as needed.
11. Provide work direction and training to all employees who have purchasing authority to ensure compliance with all purchasing procedures.
12. Maintains appropriate level and composition of inventory for HPHA needs.
13. Distributes items or purchases to users in an efficient and expeditious manner.

## **CONSTRUCTION MANAGEMENT BRANCH**

This Branch provides overall administration for construction administration and technical assistance projects which are assisted by the HPHA to increase housing opportunities for low income households, elderly and special needs groups. Architectural and engineering review and inspection services are provided to contractors for the modernization, capital improvement, and repair and maintenance of existing facilities.

### **Construction Management Section**

This Section develops, implements and coordinates the modernization, capital improvements and extraordinary repairs and maintenance programs for the HPHA's existing facilities. The Section provides architectural and engineering support for the HPHA's projects. In addition, provides construction administration and inspection services for the programs.

Provides clerical support.

### **Construction Management Units 1 And 2**

1. Coordinates and conducts periodic physical needs assessments of existing facilities and, with the assistance of other branches and offices of the HPHA, develops short and long term plans for modernization, capital improvement and extraordinary repairs and maintenance of the facilities.
2. Pursuers and coordinates with Federal, State and county agencies for funding to address the physical needs of the HPHA's existing facilities.
3. Coordinates all phases of the project for modernization, capital improvements, and repairs and maintenance, including but not limited to, government approvals, procurement and preparation of design and construction contracts, construction, project fund management and inspection services.
4. Administers construction contracts for projects assigned to this Section to ascertain that all work complies with the intent of the plans and specifications; in consultation with other sections, reviews design and construction modification requests and makes decision on request; inspects and certifies work completed for payment to contractors; and accepts completed projects.
5. Analyzes the cash flow of assigned projects and prepares reports regarding the projects' funds; validate the source and availability of funds and exercise control over the disbursement of appropriated funds.
6. Coordinates with and assists other branches of the HPHA on the reconstruction of existing facilities.
7. Prepares work scope and specifications for small contracts and coordinates procurement of services.

### **Construction Management Units 1 And 2 (Cont'd)**

8. Monitors project and contract compliance with applicable laws, ordinances, rules and standards including applicable Federal, State determinations and program requirements as it relates to construction.
9. Develops inspection plans and performs inspections on all units/projects during construction for quality control and conformance with plans and specifications, compliance with applicable laws, ordinances, rules and standards.
10. Reviews requested construction modifications (i.e. Change Orders/Change Proposals) during the construction period to ascertain suitability, practicality, and conformity with previously issued construction documents during the construction period and reports all construction related issues.
11. Assists other branches and offices of the HPHA and verifies that all necessary actions required to correct construction, equipment, material, appliance, and other deficiencies under homeowners/construction warranty policies are taken.
12. Investigates complaints which are construction related or concerning vacant land parcels.
13. Conducts special inspections to resolve resident complaints or in response to allegations of inadequate property maintenance.
14. Assists with the procurement process for the repair and maintenance of units to be purchased, sold or rented, relating to the maintenance of vacant parcels, or to address complaints.

### **Development Support Section**

This section provides assistance with quality control, hazardous materials (i.e. Lead-Base Paint (LBP), asbestos Containing Materials (ACM), etc., and accessibility requirements for the HPHA's new projects, modernization, repair, and maintenance of existing rental projects, and for projects assisted by the HPHA. In addition, this section will also assist with the conformance with plans and specifications, compliance with applicable laws, ordinances, rules and standards, coordinates with the appropriate branch/section or office of the HPHA and monitors compliance with Federal Labor Standards Provisions and applicable Federal and State wage determinations, Section 3, and other Federal and State program requirements as it relates to construction.

Provides clerical support services for the Development Support Section.

1. Reviews and provides recommendations on constructions plans, specifications, products, proposals, bid submissions, contracts, change orders, and other related proposals through all stages of planning, development, construction and warranty.
2. Review plans and specifications for the HPHA compliance with applicable laws, ordinances, rules and standards, and maintains the HPHA's plans and specifications as part of a proposed Automated Work Management System (AWMS).
3. Reviews, assists or prepares cost estimates for construction, repair and maintenance of projects beyond the capability of the Section.
4. Conducts site analysis and infrastructure investigation and develop concepts for potential development.
5. Assists other branches and sections of the HPHA with the preparation, implementation or administration of design guidelines, and declaration of covenants, conditions and restrictions (CC&R's), U.S. Dept. of Housing and Urban Development (HUD) Total Development Cost (TDC) calculations/assessment, U.S. Environmental Protection Agency (EPA) compliance, etc.
6. Establish standards for design and construction for the HPHA's projects or projects assisted by the HPHA; and provides design support to the HPHA.
7. Assists other branches and offices of the HPHA with the administration of construction contracts for all new development, maintenance, repair, rehabilitation, replacement and hazardous materials projects to ascertain that all work generally complies with the intent of the plans and specifications and applicable laws, ordinances, rules and standards; reviews and evaluates change orders for conformance to contract requirements.

### **Development Support Section (Cont'd)**

8. Develops operations and maintenance standards (i.e. Maintenance Policies and Procedures Manual) for the HPHA and develops specifications for contractual services for major building systems.
9. Conducts or causes to be conducted, research on housing materials, designs, and technology and develops the means for applying the findings of such investigation to the HPHA's designated projects.
10. Monitors compliance with Federal Labor Standards Provisions and applicable Federal and State wage determinations, and other Federal and State program requirements as it relates to construction.
11. Monitors compliance with HUD's Section 3 Provisions to provide the opportunity to secure employment through training opportunities, job matching and referral services with include outreach and recruitment, case management, basic skills and leadership development, construction vocational training per applicable Federal, State, and other program requirements.
12. Assists other branches and offices of the HPHA with the collection of and management of construction documentation.
13. Provides support to the Construction Management Section of detailed planning of selected housing sites and parcels of land, including but not limited to, infrastructure development and community redevelopment.

### **PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH**

Performs management and maintenance of assigned housing, vacant land and equipment owned or managed by the HPHA; and works directly with residents in identifying their needs in order to assist in coordinating services and programs to meet those needs.

1. Coordinates the application and management functions of public housing rental programs administered by the HPHA.
2. Initiates the development and coordinates the implementation of rules and regulations to be in compliance with Federal and State requirements.
3. Assesses the adequacy and effectiveness of management, maintenance and resident services programs of the Branch and revises them as needed in concert with the HPHA's plans.
4. Develops and establishes management and maintenance plans to reflect the HPHA's goals; monitors performance against established performance standards, criteria, goals, and guidelines to achieve optimal performance; provides assistance as needed to implement the plans to meet performance objectives; develops policies and procedures on matters relating to management, maintenance, applications for and occupancy of housing facilities and programs.
5. Maintains communication between the Branch and Federal, State, and local agencies to facilitate the operations of the Branch and keeps all sections informed on activities and actions.
6. Collaborates in the review and approval of Management and Maintenance budget requests in coordination with the Fiscal Management Office.
7. Assesses training requirements for the Branch and directs participation in training programs to achieve optimal performance.
8. Facilitates investigations of and resolutions to complaints, problems and program inefficiencies.

**PROPERTY MANAGEMENT AND MAINTENANCE SERVICES**  
**BRANCH (Cont'd)**

9. Performs work order call center functions; Provides specialized central support services for assigned housing facilities of the HPHA owned and managed by the HPHA to include but not limited to:
  - a. Receiving phone calls from development residents or area management offices about needed repairs for interior and/or exterior property, owned by the HPHA.
  - b. Prepares for input of work order details into a work order call system or a tabulated order form.
  - c. Review completed work orders for completeness to insure correctness of details required for job completion.
  - d. Forwarding the data to the respective area management office for work to be assigned to the maintenance staff.
  - e. Tabulating of completed work orders at the call center based on the input of data collection from each area management office to determine work performance and resident satisfaction.
10. Coordinates maintenance support functions of the HPHA.
11. Evaluates, develops and revises maintenance support functions of the HPHA.
12. Maintains maintenance call center workload database for the HPHA and acts as the information resource for the HPHA's and area planning and budget activities.

**Central Maintenance Services Section**

1. Provides specialized central support services for the HPHA. Centralized support services to include grounds maintenance, plumbing, electrical, welding, carpentry, painting, refrigeration, air conditioning, concrete/masonry, auto mechanic, heavy equipment and dump truck operation.
2. Coordinates, schedules, and provides specialized power equipment and vehicle maintenance support for assigned areas Statewide.
3. Coordinates maintenance support functions of the HPHA.
4. Provides centralized maintenance support services for assigned housing facilities, vacant land and parcels owned or managed by the HPHA.
5. Plans, schedules, and performs major maintenance, repair and alteration work which are beyond the normal capabilities of the Management Units maintenance staff.
6. Assesses facility maintenance needs for assigned properties and develops plans and schedules to address those needs.
7. Evaluates, develops and revises maintenance standards and procedures in conjunction with the Construction Management Branch for housing programs under the jurisdiction of the Property Management and Maintenance Services Branch.
8. Maintains maintenance workload database for the HPHA and acts as the information resource for the HPHA's and area planning and budget activities.
9. Coordinates preparation of and updates the maintenance modernization and operating plans for public housing developments.
10. Administers the HPHA's Preventive Maintenance Program and the major systems inspection program.
11. Plans and coordinates landscape maintenance services for assigned properties and facilities owned or managed by the HPHA.
12. Coordinates after hour and weekend emergency maintenance services.
13. Maintains and updates maintenance policy and procedural manuals.

## **Management Section**

Oversees assigned Federal and State housing programs. Coordinates application intake, screening, and eligibility determination functions for public housing rental programs. Provides overall management and coordination of day to day services for public housing developments assigned to the Section. Tracks the Section's performance against established performance standards of assigned programs to achieve optimal results.

### **Applications Services Unit**

1. Receives applications for assigned HPHA owned and/or managed rental housing units and rent subsidy programs under Federal and State programs and reviews and determines eligibility of applicants for placement based on applicable State and Federal regulations and guidelines into housing facilities and rent subsidy programs on Oahu.
2. Maintains records and files on all applications for assigned programs.
3. Implements approved policies, rules, and regulations relating to rental and occupancy matters.
4. Identifies applicants who may be in need of additional supportive services and refers them to appropriate Counseling entities.
5. Coordinates closely with the Management and Rent Subsidy units on lease up to ensure the HPHA's occupancy and vacancy standards are met.
6. Assists the Management Section in providing eligibility determination for continued occupancy.

### **Management Units 1-5, 7-9**

1. Provides day-to-day management, maintenance, and resident services for public housing developments assigned to the Management Unit.
2. Repairs and maintains facilities and grounds within the capabilities of assigned Management Unit Maintenance staff.
3. Enforces lease provisions and makes recommendations for corrective action to ensure proper use and occupancy of rental units.
4. Evaluates the needs of resident families regarding social, health, education, recreation, employment and family relations and provides assistance in securing services and programs to need their needs.
5. Recommends revisions to and assists in developing policies, procedures, rules and regulations on matters pertaining to the management, maintenance, and resident services in public housing.
6. Fosters and establishes working relationships with community groups and other agencies for the benefit of the residents and the HPHA.
7. Coordinates with the Applications Unit on unit lease up to ensure that the HPHA's occupancy and vacancy standards are met.
8. Develops and implements management unit budget and maintenance work plan.
9. Prepares reports and maintains demographic records and statistics for assigned housing programs.
10. Represents the HPHA on the neighbor islands.
11. Interviews residents for re-determination of continued eligibility for unit occupancy and income received to establish share of rent.
12. Receives applications for assigned programs and determines eligibility and support needs of applicants for placement.
13. Investigates complaints and counsels residents on lease violations.
14. Implements approved policies, procedures, rules and regulations on matters relating to assigned housing programs.
15. Coordinates requests for the Maintenance Section services.
16. Responds to after hour calls for emergency repairs.

### **Management Units 1-5, 7-9 (Cont'd)**

17. Conducts various inspections to assess and ensure safety, cleanliness and/or needed repairs.
18. Provides clerical support for the management unit.
19. Maintains files, records, manuals and correspondence under the jurisdiction of the management unit.
20. Provides fiscal and physical accounting support for the management unit.

### **Private Management Contracts Section**

Responsible for administering and overseeing the operations of privately managed, Federal and State funded developments owned by the HPHA to ensure all terms of agreements are properly implemented and accomplished by private sector agencies; and adhere to applicable rules, policies and procedures.

1. Analyzes all proposals with regards to planning, development and management of all rental properties and prepares feasibility analysis in the area of property management for the HPHA.
2. Coordinates the development, establishment and implementation of criteria for incorporating into guidelines for various facets of private sector management of HPHA owned rental properties.
3. Prepares, processes and evaluates competitive bids for property management services.
4. Initiates, assembles, and implements all governing documents, agreements, contracts and leases for all assigned rental properties.
5. Prepares annual operating budgets for assigned rental properties.
6. Facilitates annual financial audit of HPHA owned rental properties.
7. Coordinates and/or conducts special inspections as necessary to resolve complaints or in response to allegation of poor/inadequate property management/maintenance of HPHA owned rental properties.
8. Provides management information on current trends and recommends policies for operating lease and rental properties for all corporate programs.
9. Maintains liaison with non-dweller space and facilities (e.g., commercial areas, community centers, etc.) of the HPHA.
10. Administers and manages non-dwelling space and facilities (e.g., commercial areas, community centers, etc.) of the HPHA.

### **Resident Services Section**

The Resident Services Section is responsible for the development and monitoring of housing supportive services programs for housing project residents, and those with special housing needs primarily through the grant application process and the administration, coordination, and evaluation of the HPHA's resident services. The Section also provides technical support to public and private service agencies in the establishment and operation of supportive housing programs.

1. Collects, analyzes, and disseminates information on services and other programs provided by other housing authorities across the nation to support residents in improving their environment and efforts towards economic independence.
2. Researches Federal and private funding sources; prepares and coordinates grant applications for those funds; and conducts ongoing needs assessments of the residents with private and public agencies involved with resident services and self-sufficiency programs.
3. Develops plans and procedures in coordination with private and public agencies for the introduction of new programs and the modification of existing resident services programs, as well as the administration of grants for resident services.
4. Coordinates with State, county, and other public and private agencies to develop programs and establishes referral systems to service those with special housing needs and serves as liaison for the HPHA with other agencies and community groups in developing strategies for resident related self-sufficiency programs.



## **Resident Services Section (Cont'd)**

5. Assists and coordinates with the Planning and Evaluation Office in compiling statistical and demographic data on all needs assessment for the resident services.
6. Develops, coordinates, administers and evaluates new and existing resident services program contracts; and coordinates resident services activities with the Property Management and Maintenance Services Branch and private and public agencies.
7. Coordinates the submission of all progress reports for the HPHA's resident services programs and contracts.
8. Develops, coordinates, and conducts resident services related training and workshops and provides technical assistance on the new and existing resident services programs for personnel servicing the residents of individual housing projects and private and public agencies.
9. Provides assistance to and coordinates activities for resident advisory councils, works with residents and resident advisory councils to develop and implement programs operated by residents to improve their environment and efforts towards economic independence and budgeting and expenditure of resident participation funds and operation and maintenance of resident council offices.
10. Develops, implements and evaluates compliance with service standards developed by HPHA for use by contractors, organizations providing on-site services, occupying HPHA facilities or desiring to enter into collaborative partnerships with HPHA.
11. Participates on ad-hoc planning committees for renovations, remodelizations, or construction of public housing units or on-site facilities to provide technical assistance and insight facilities to provide technical assistance and insight related to supportive services and/or resident needs.

### **Clerical Services Staff**

Provides clerical support.

## **SECTION 8 SUBSIDY PROGRAMS BRANCH**

Coordinates application and rental assistance functions for rent subsidy programs administered by the HPHA. Provides initial determination of the need for support services and makes referrals to appropriate public and private service providers as needed. Reviews and monitors relocation assistance plans submitted to the HPHA.

### **Inspection Section**

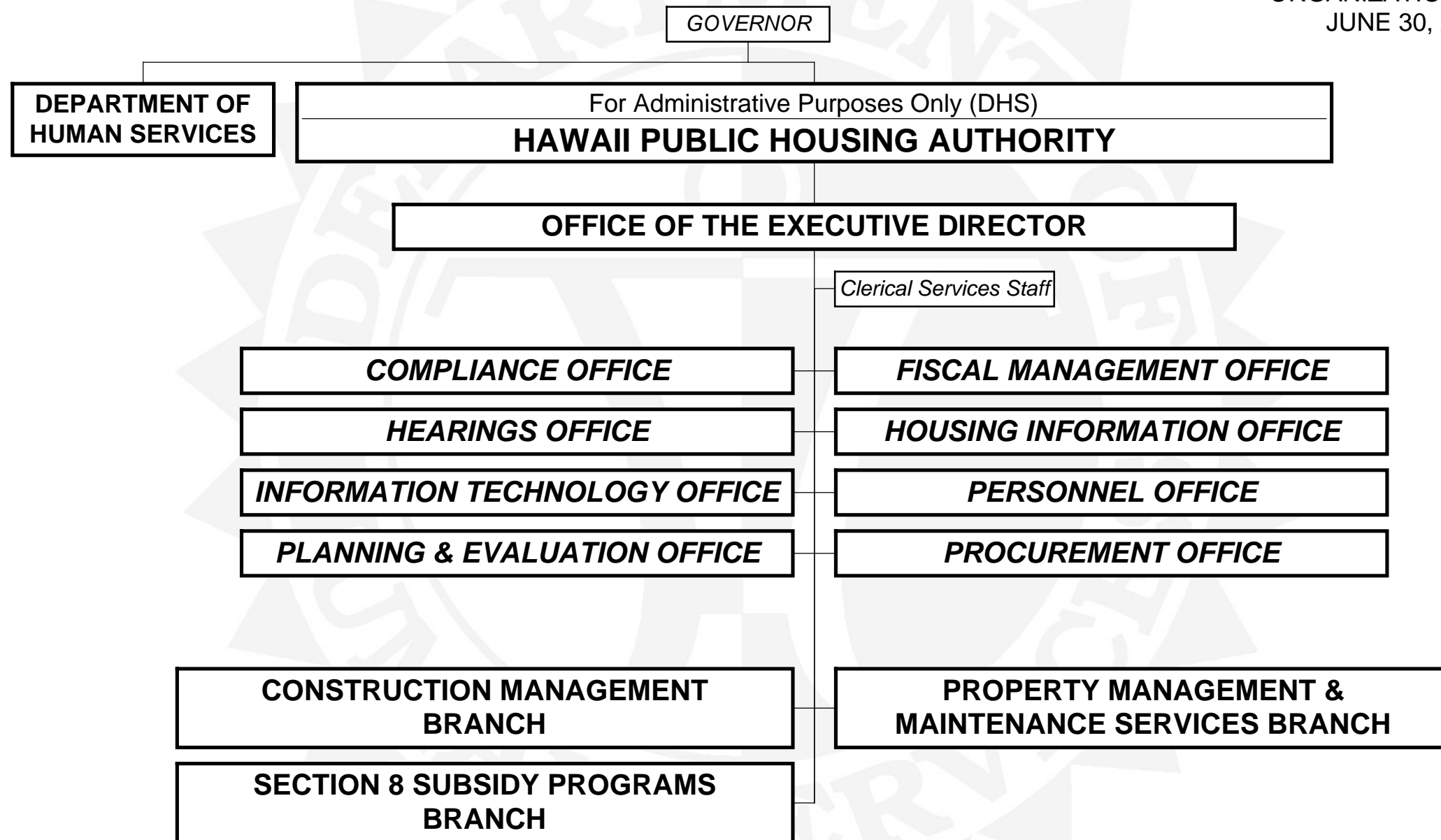
1. Schedules and conducts on-site inspections of initial and existing rental units in the private sector throughout Oahu.
2. Documents and maintains the Housing Quality Standard (HQS) fail report and enforcement of the HQS.
3. Records the condition of the rental unit on the inspection form that is prescribed by the Department of Housing and Urban Development (HUD) and/or by the Hawaii Public Housing Authority (HPHA).
4. Judges the grading of a unit condition using general accepted principal and standards to ensure that the unit is safe, decent and sanitary.
5. Gathers housing rental information, analyzes and compiles data on rents throughout the community to determine whether rents currently being charged are reasonable for comparable units.
6. Maintains an updated listing of comparables by type, size, location, amenities, age, services, census tract, etc.
7. Determines documentation and certification for approval or disapproval.
8. Determines liabilities on vacant units that are damaged.
9. Performs a variety of clerical functions including typing, duplicating, filing, requisitioning office supplies, preparing/processing personnel forms and reports, answering phone calls and routing to appropriate parties.

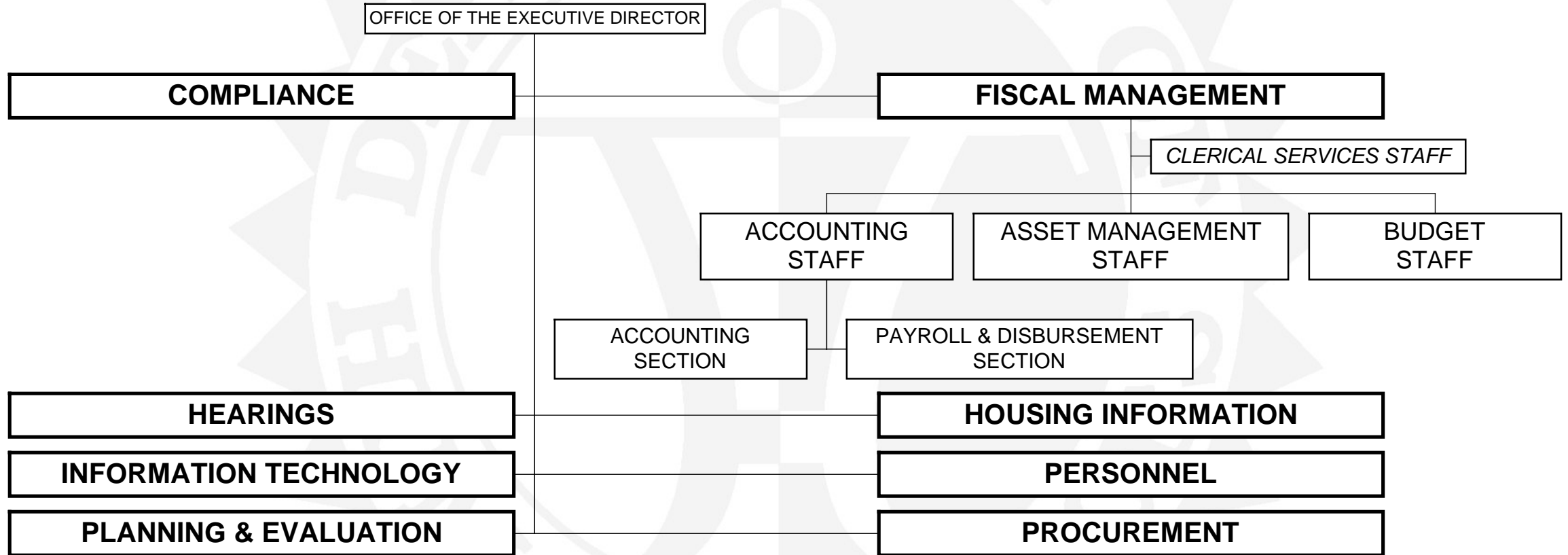
## **Rent Subsidy Sections 1 And 2**

1. Coordinates the implementation of rules and regulations to be in compliance with Federal and State rent subsidy program requirements.
2. Assesses the adequacy and effectiveness of assigned programs and revises them as needed in consort with the HPHA's plans.
3. Initiates policies and procedures on matters relating to applications for and occupancy of housing facilities and programs.
4. Monitors performance against established subsidy programs performance standards, criteria, goals, and guidelines to achieve optimal performance; provides assistance as needed to implement the program to the Section.
5. Facilitates investigations of and resolutions to complaints, problems and program inefficiencies for assigned program to the Section.
6. Provides listing and referral services to applicants seeking to rent homes to include those with special housing needs.
7. Interviews participants for re-determination of continued eligibility and to establish share or rent.
8. Develops counseling programs for residents on matters such as financial management and budgeting, basic housekeeping, communicating effectively and getting along with others, and other matters which may be considered desirable or necessary.
9. Maintains non housing programs and other supportive services for low and moderate-income families administered in the State by the public or private sector including those for individuals with special housing needs.
10. Provides information about available housing programs and provides applicants with referrals to appropriate agencies or programs for services based on individual needs and qualifications.
11. Prepares and executes contracts with owners, landlords, managing agents and program units; prepares applications to the U.S. Department of Housing and Urban Development (HUD) for program expansion as additional funding becomes available for rent subsidy programs.
12. Provides outreach to families and landlords to promote rent subsidy programs and to assist in locating units to rent; fosters and establishes working relationships with real estate management staff, the community and other agencies for the benefit of the rent subsidy programs.
13. Evaluates and approves claims by landlords against the HPHA's security deposit guarantee.
14. Identifies participants who may be in need of additional assistance and refers them to housing opportunity outreach counseling services.
15. Ensure that the HPHA meets the Section 8 Management Assessment Program standards (SEMAP).
16. Implements approved policies, procedures, rules and regulations relating to the rent subsidy programs. Recommends revisions to assists in developing the same.
17. Develops and implements unit budget; develops and prepares reports and maintains records and statistics on rent subsidy matters for Federal, State, and the HPHA's purpose.
18. Assists the Management Section in providing eligibility determination for continued occupancy.

## **Clerical Services Staff**

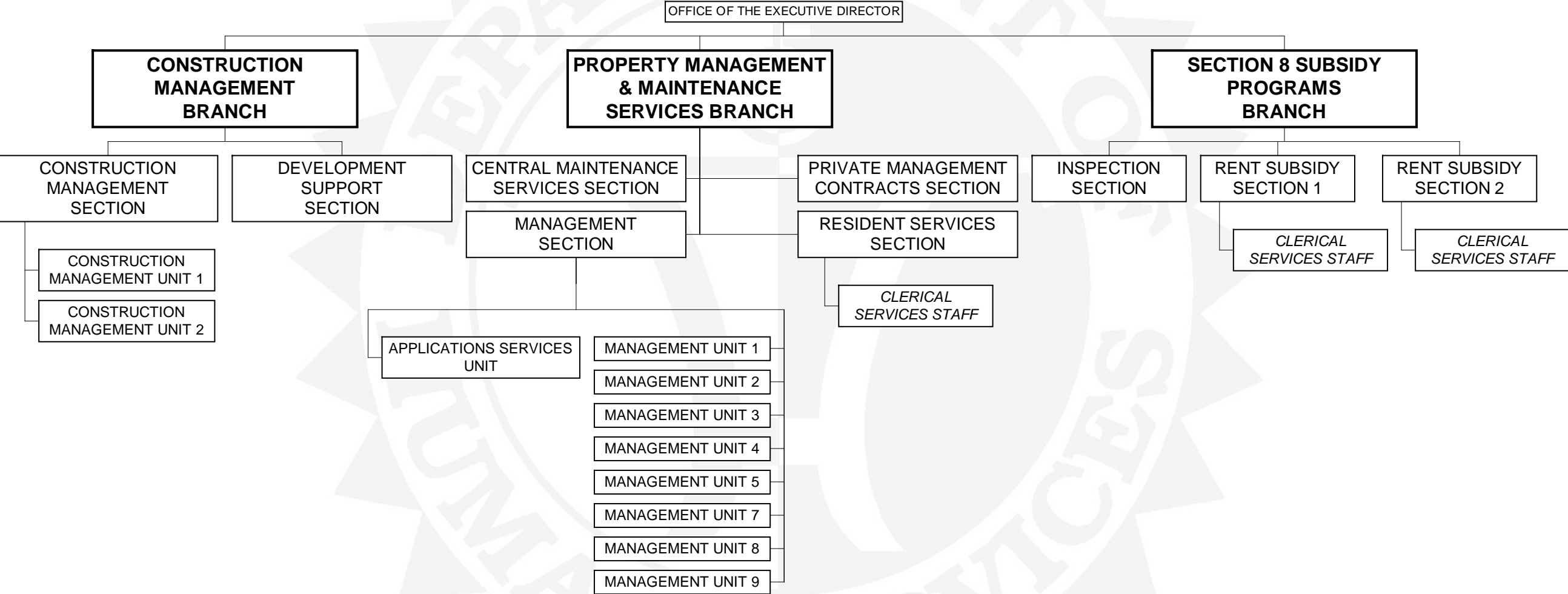
Provides clerical support.





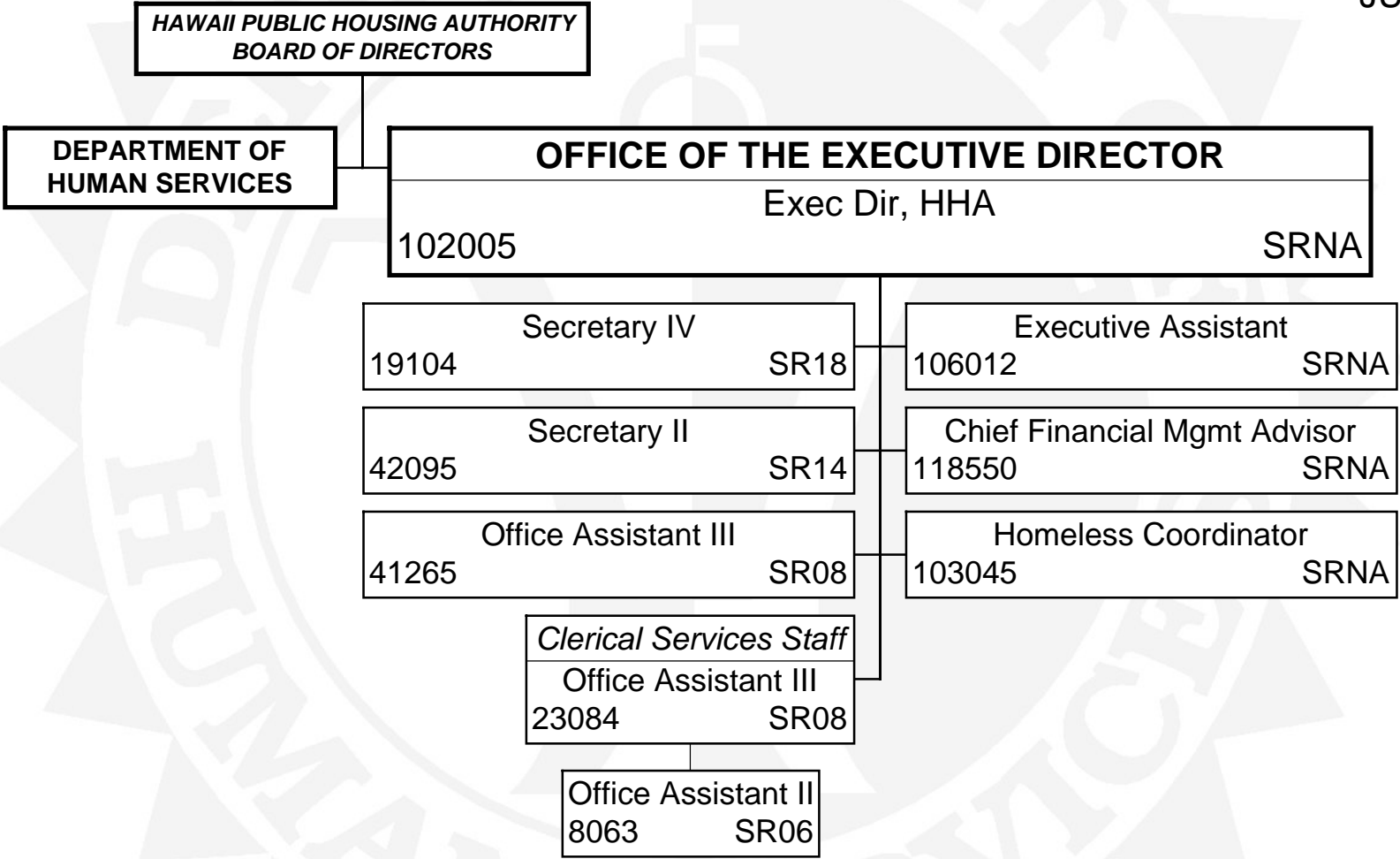
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
HAWAII PUBLIC HOUSING AUTHORITY

ORGANIZATION CHART 3  
JUNE 30, 2014



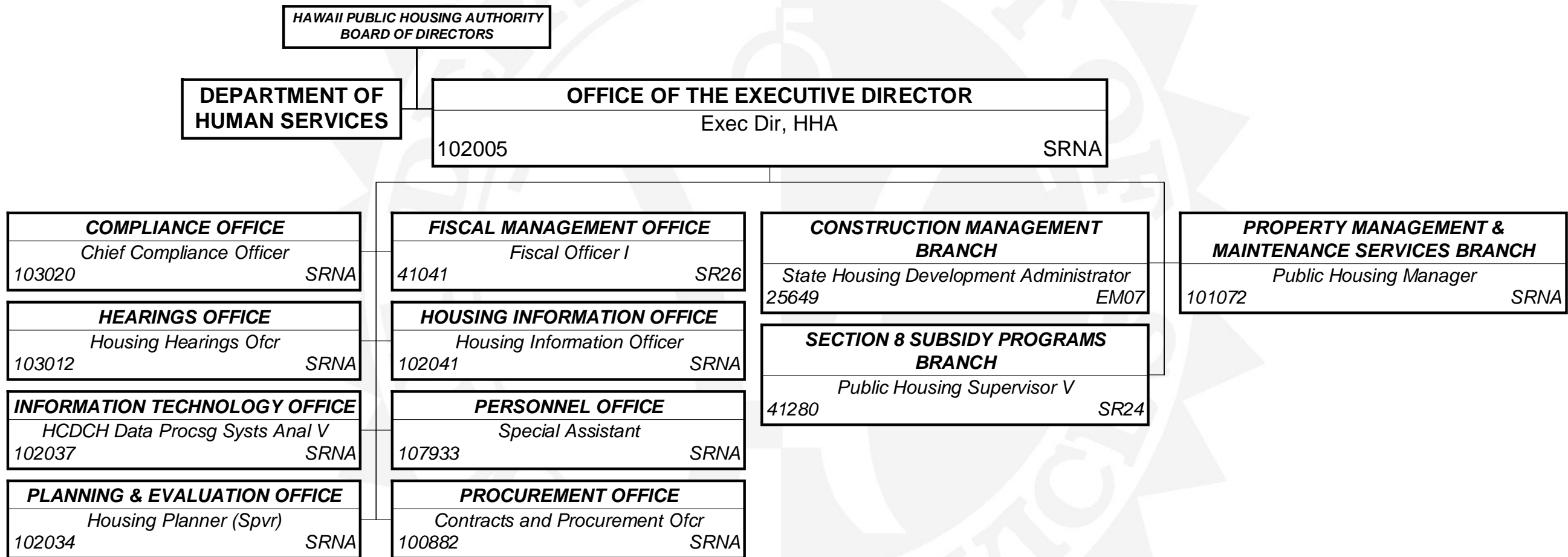
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
HAWAII PUBLIC HOUSING AUTHORITY  
OFFICE OF THE EXECUTIVE DIRECTOR

POSITION ORGANIZATION CHART 1  
JUNE 30, 2014



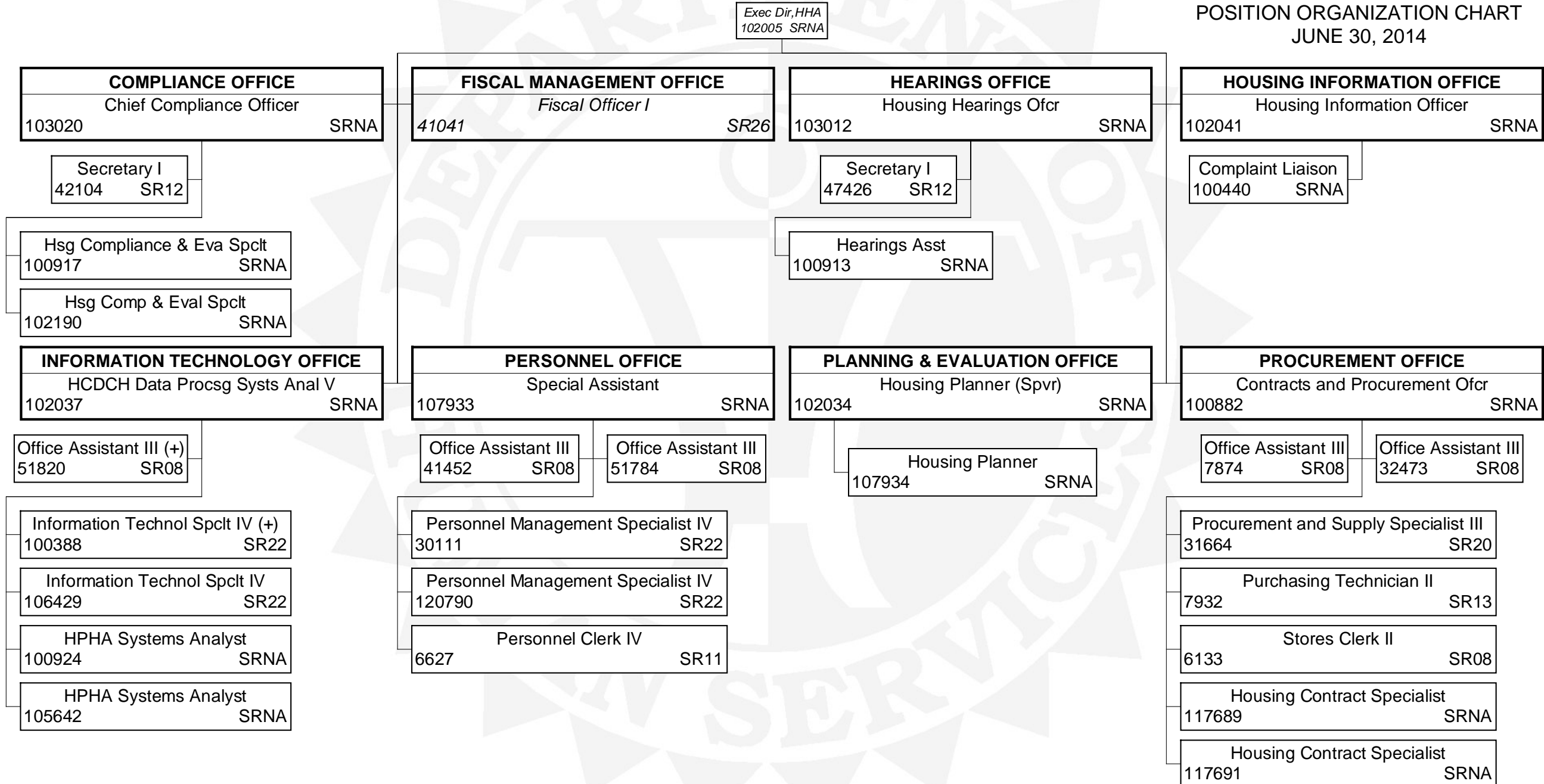
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 OFFICE OF THE EXECUTIVE DIRECTOR

POSITION ORGANIZATION CHART 2  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 STAFF OFFICES 1

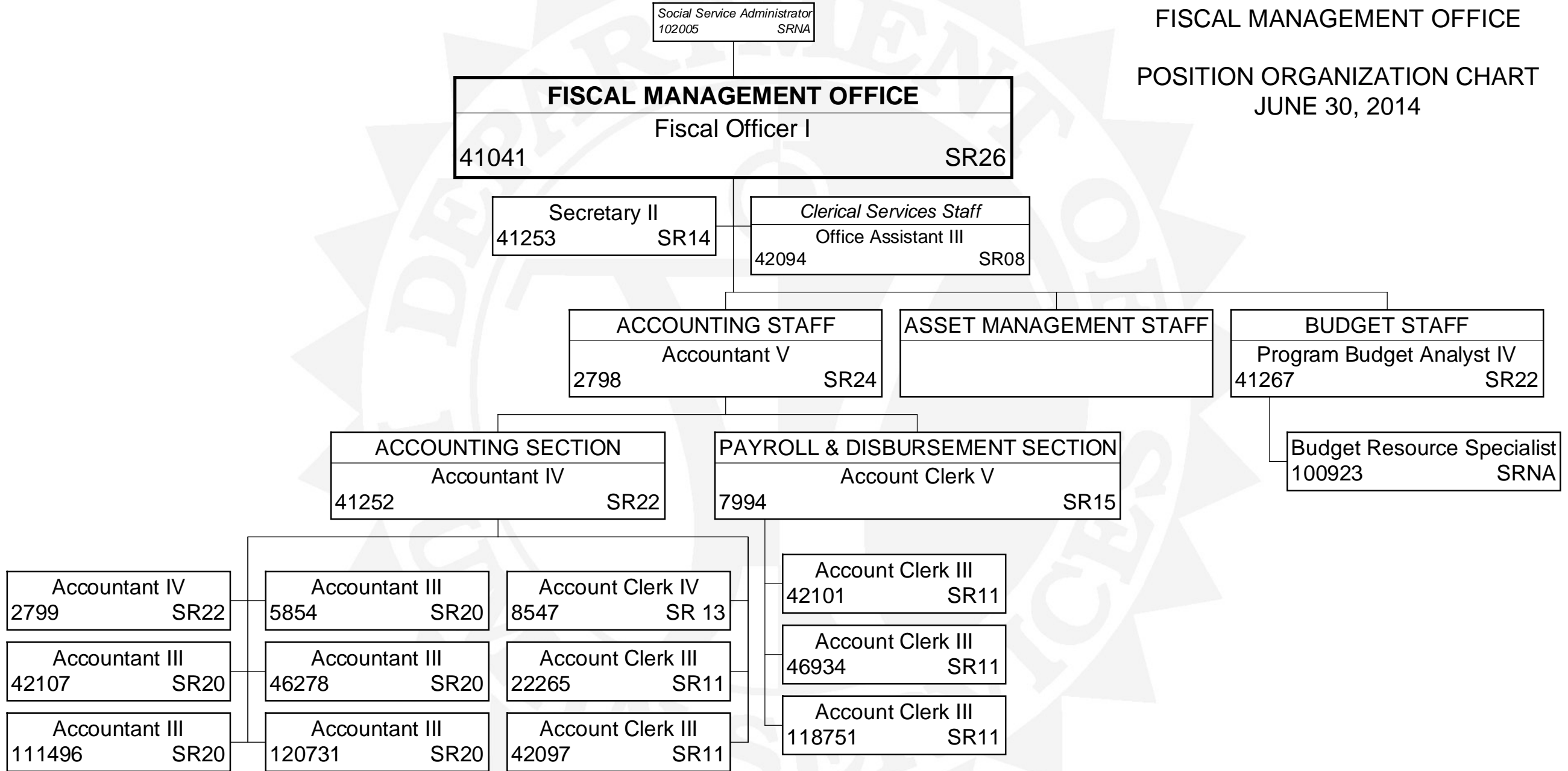
POSITION ORGANIZATION CHART  
 JUNE 30, 2014





STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 FISCAL MANAGEMENT OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 CONSTRUCTION MANAGEMENT BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Exec Dir, HHA  
 102005 SRNA

**CONSTRUCTION MANAGEMENT BRANCH**  
 State Housing Development Administrator  
 25649 EM07

Secretary II  
 2800 SR14

Student Helper II  
 102205 SRNA

**CONSTRUCTION MANAGEMENT SECTION**  
 Engineer VI  
 8774 SR28

**DEVELOPMENT SUPPORT SECTION**  
 Project Engineer  
 103029 SRNA

Office Assistant III  
 5857 SR08

Office Assistant III  
 48707 SR08

Housing Development Spclt I  
 100886 SRNA

Office Assistant III  
 27588 SR08

**CONSTRUCTION MANAGEMENT UNIT 1**  
 Contract Administrator  
 103024 SRNA

**CONSTRUCTION MANAGEMENT UNIT 2**  
 Engineer V  
 10887 SR26

Building Construction Inspector II  
 8421 SR19

Building Construction Inspector II  
 8748 SR19

Housing Building Construction Inspector II  
 120409 SRNA

Housing Building Construction Inspector II  
 120410 SRNA

Project Engineer  
 100202 SRNA

Project Engineer  
 102285 SRNA

Project Engineer  
 102383 SRNA

Project Engineer  
 106430 SRNA

Building Construction Inspector III  
 41892 SR21

Building Construction Inspector II  
 8749 SR19

Building Construction Inspector II  
 119226 SR19

Engineer IV  
 8635 SR24

Housing Engineer IV  
 102676 SRNA

Project Engineer  
 101326 SRNA

STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Exec Dir, HHA  
 102005 SRNA

**PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH**  
 Public Housing Manager  
 101072 SRNA

Secretary III  
 6182 SR16

Office Assistant III  
 32210 SR08

CENTRAL MAINTENANCE SERVICES SECTION  
*General Construction & Maintenance Supervisor I*  
 6282 F110

MANAGEMENT SECTION  
*Public Housing Supervisor VI*  
 8751 SR26

PRIVATE MANAGEMENT CONTRACTS SECTION  
*Property Management Coordinator II*  
 100986 SRNA

RESIDENT SERVICES SECTION  
*Tenant Services Manager*  
 100892 SRNA

STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
 CENTRAL MAINTENANCE SERVICES SECTION

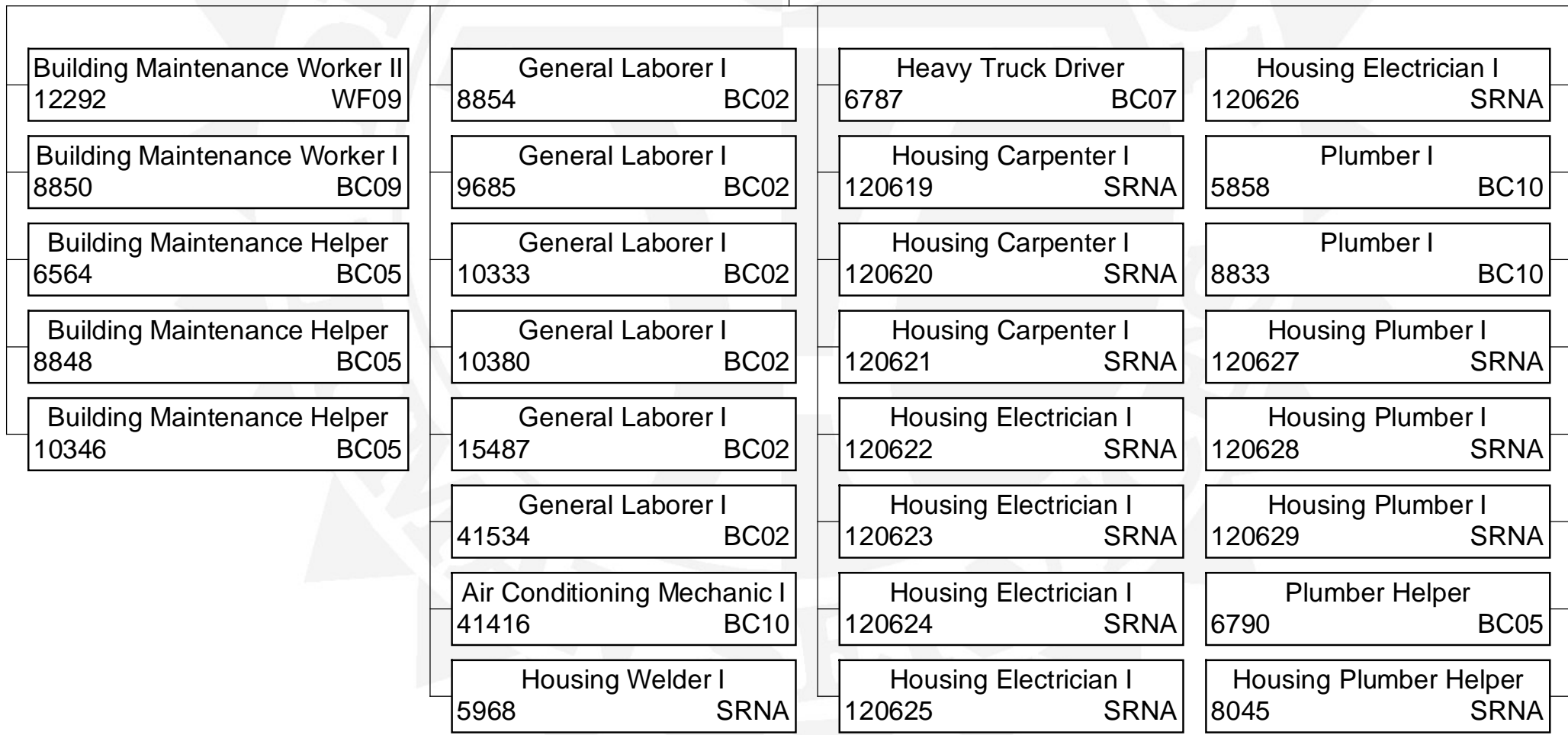
Public Housing Manager  
101072 SRNA

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

CENTRAL MAINTENANCE SERVICES SECTION  
 General Construction & Maintenance Supervisor I  
 6282 F110

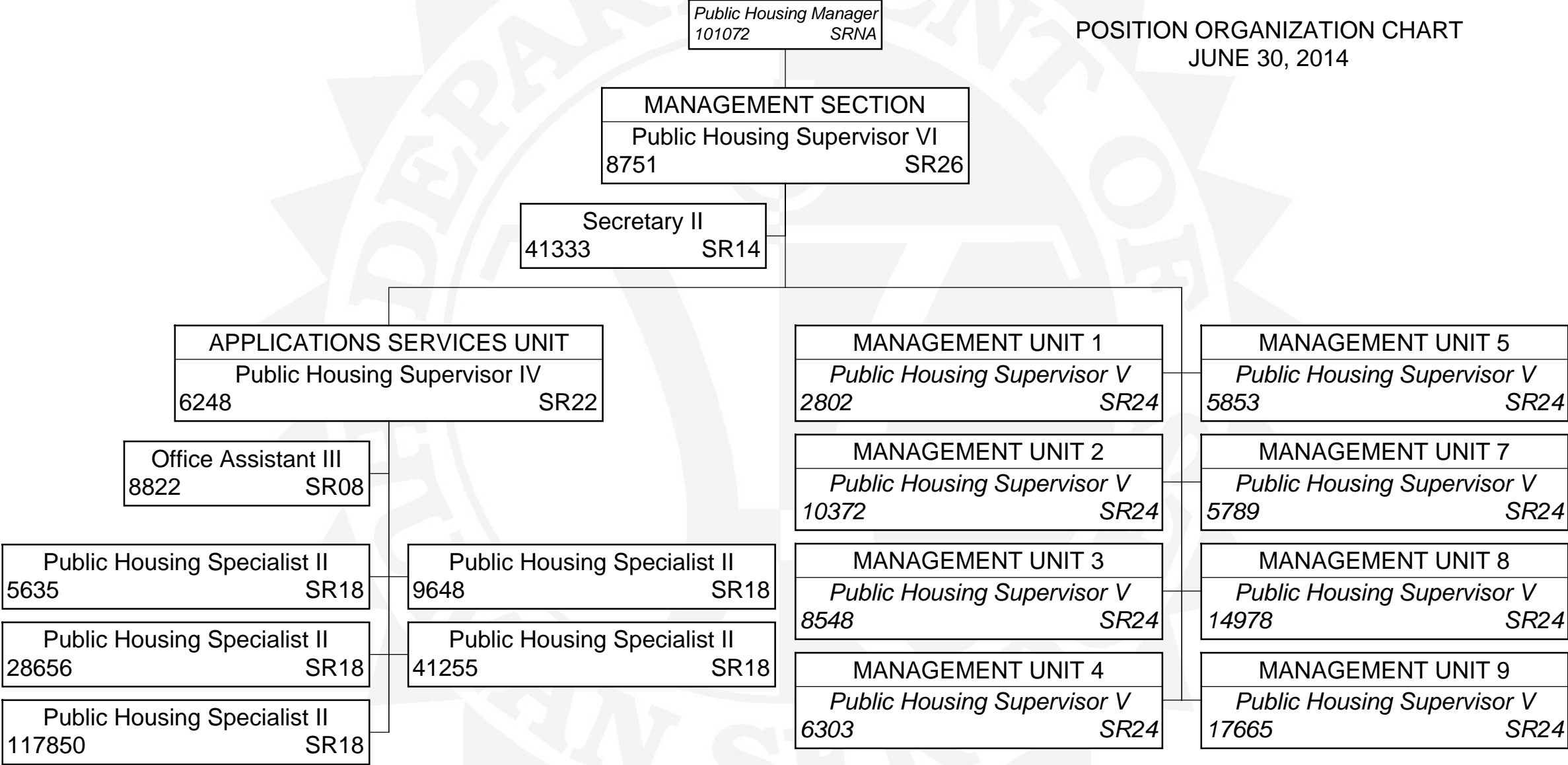
Office Assistant III  
28374 SR08

Clerk I  
105751 SRNA



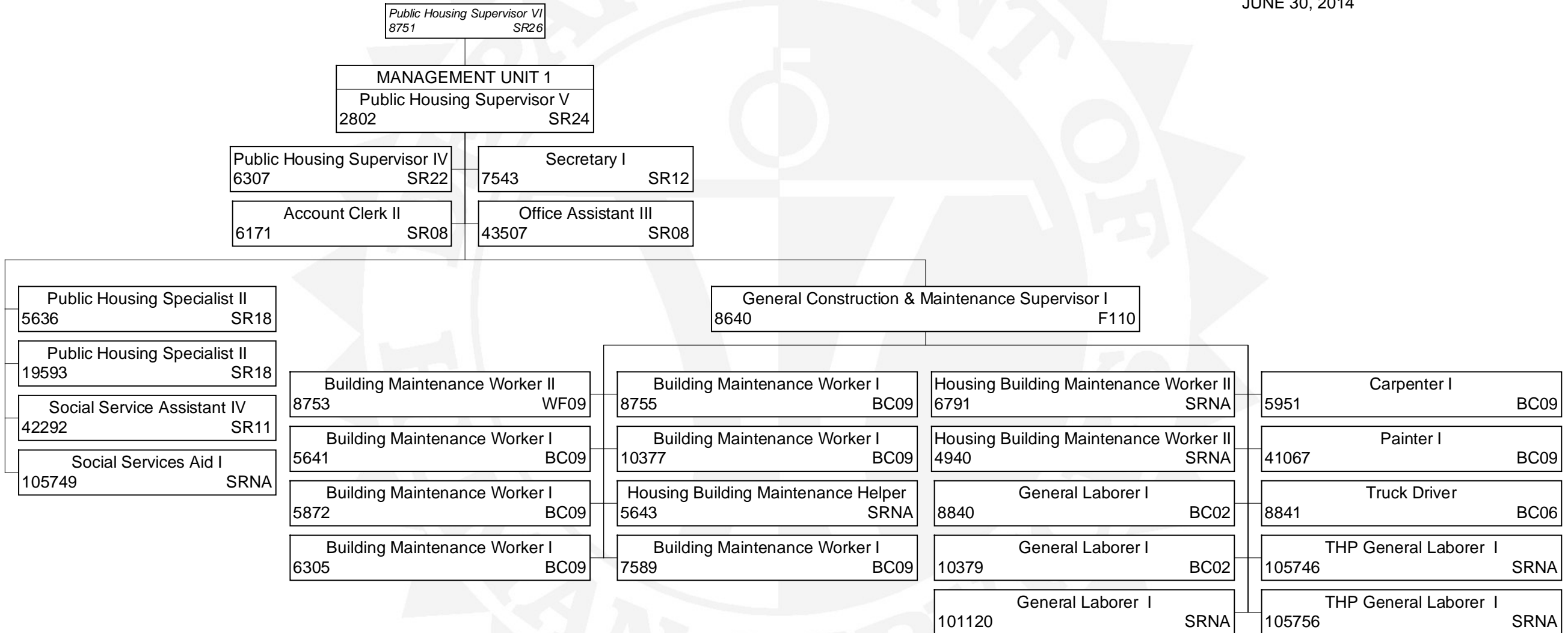
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
 MANAGEMENT SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



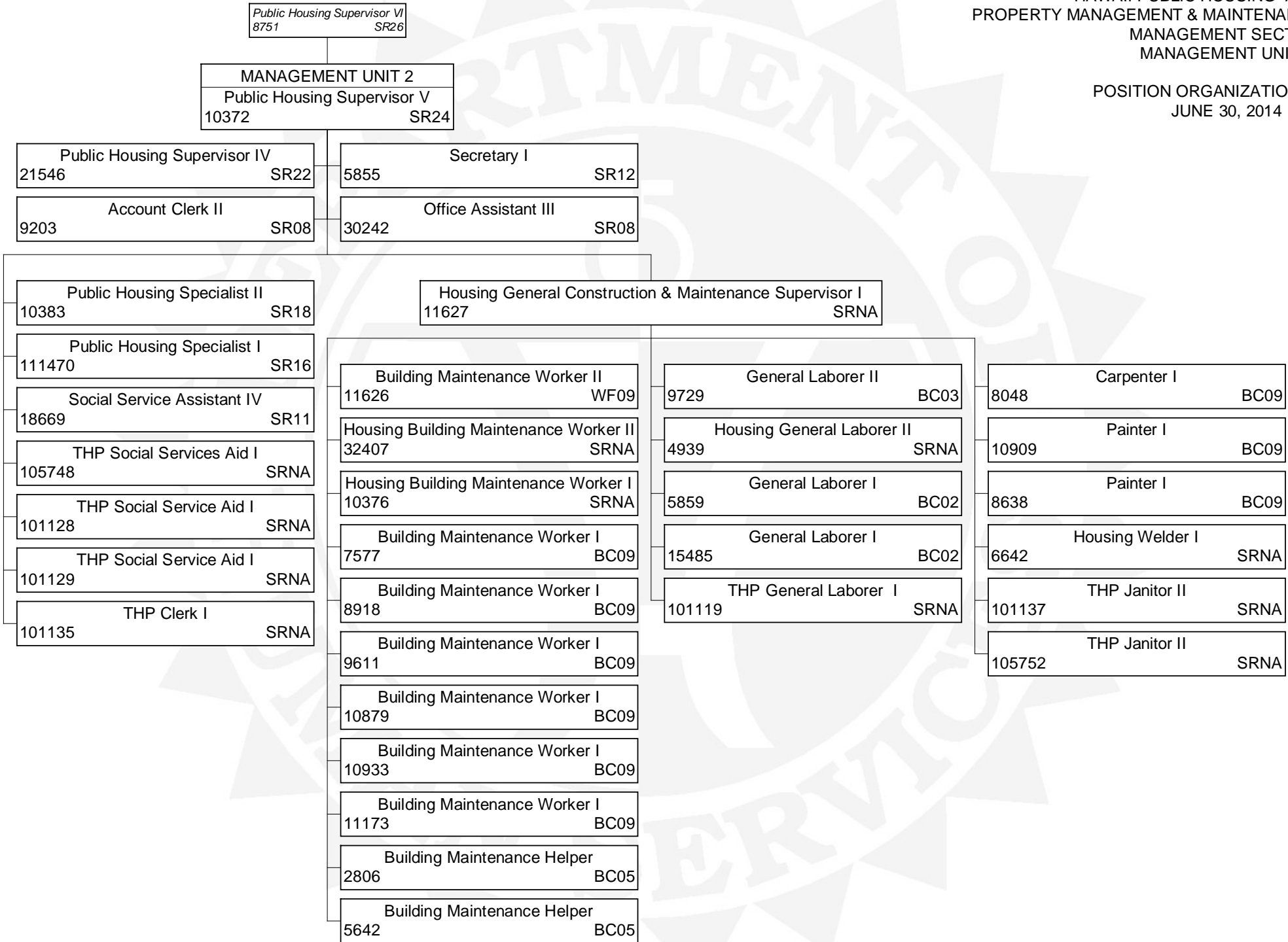
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
 MANAGEMENT SECTION  
 MANAGEMENT UNIT 1

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



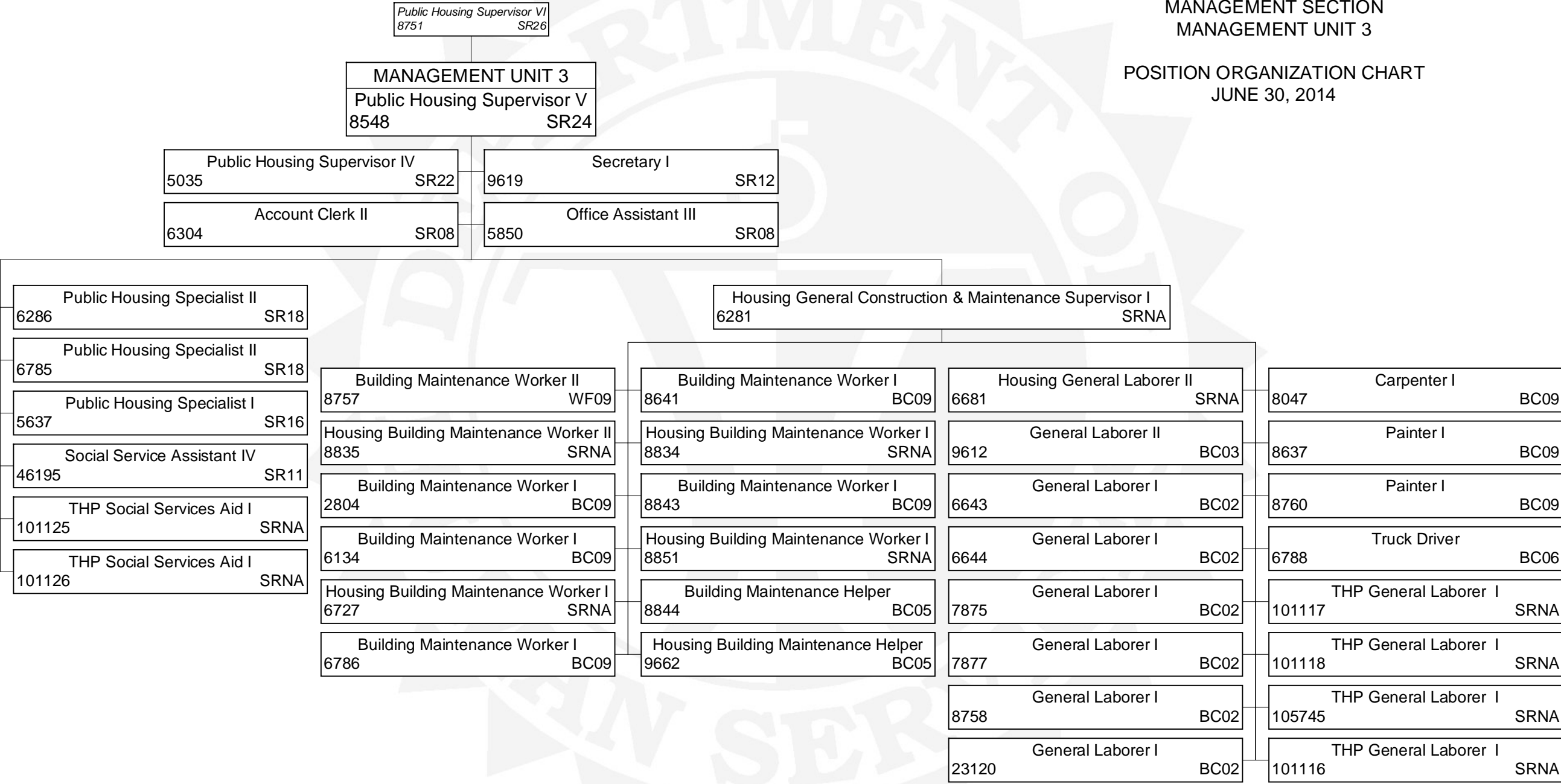
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
 MANAGEMENT SECTION  
 MANAGEMENT UNIT 2

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
HAWAII PUBLIC HOUSING AUTHORITY  
PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
MANAGEMENT SECTION  
MANAGEMENT UNIT 3

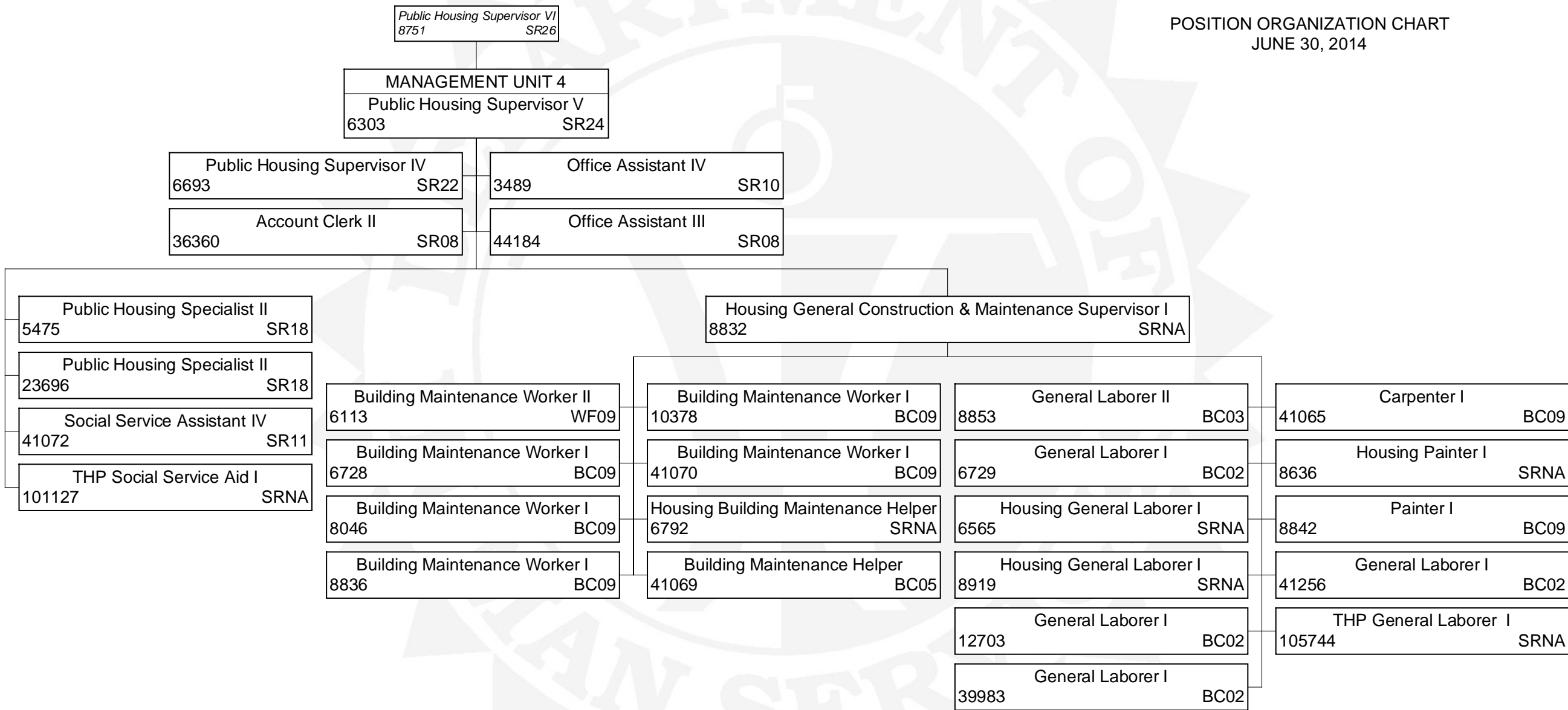
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JUNE 30, 2014





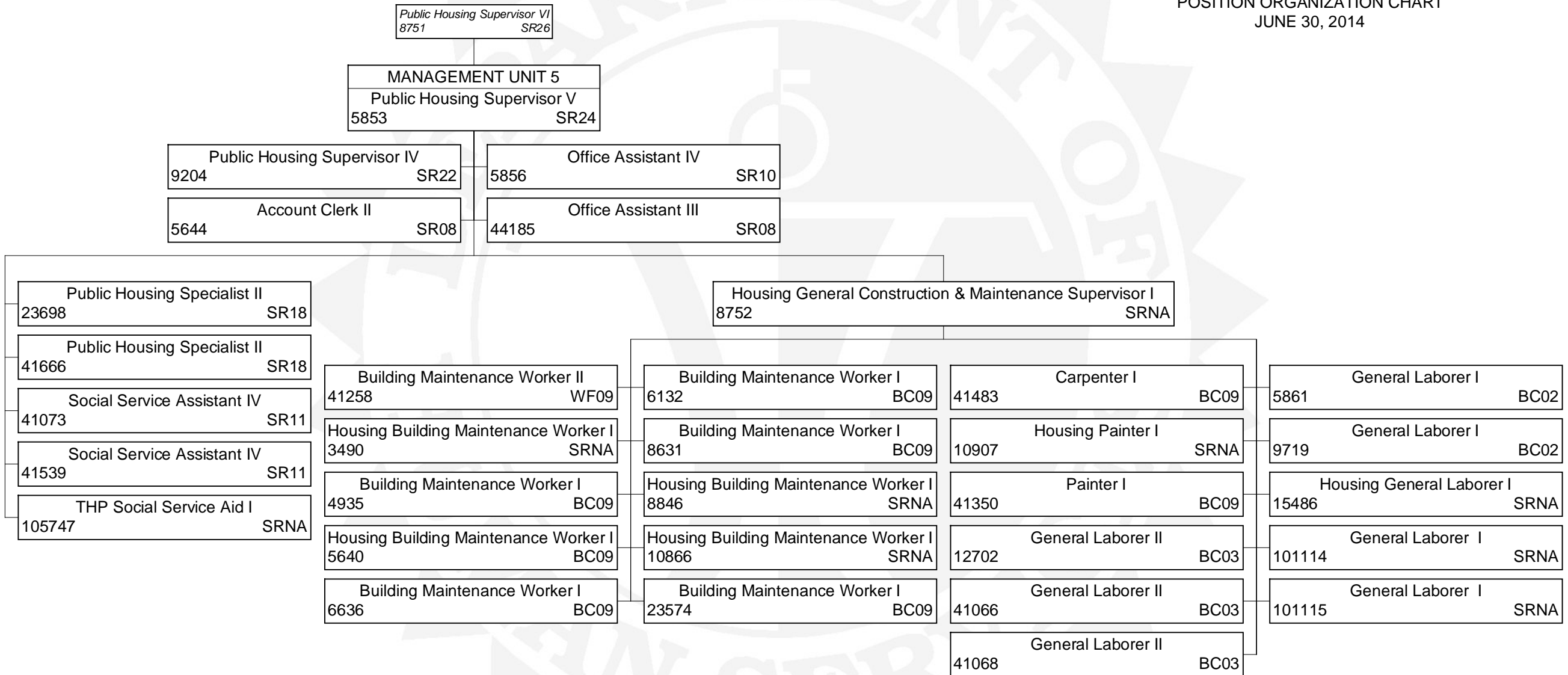
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 MANAGEMENT UNIT 4

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



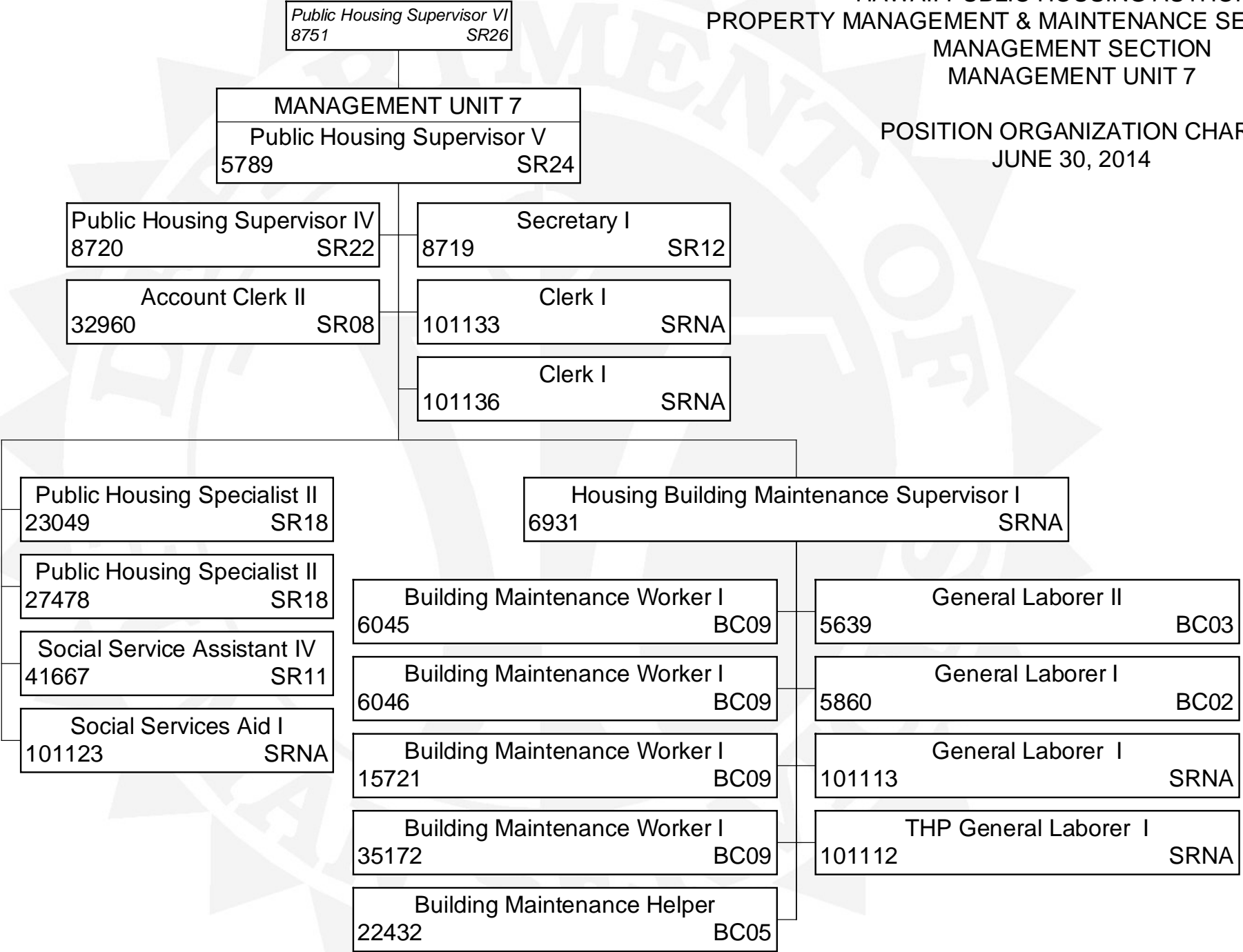
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 JUNE 30, 2014



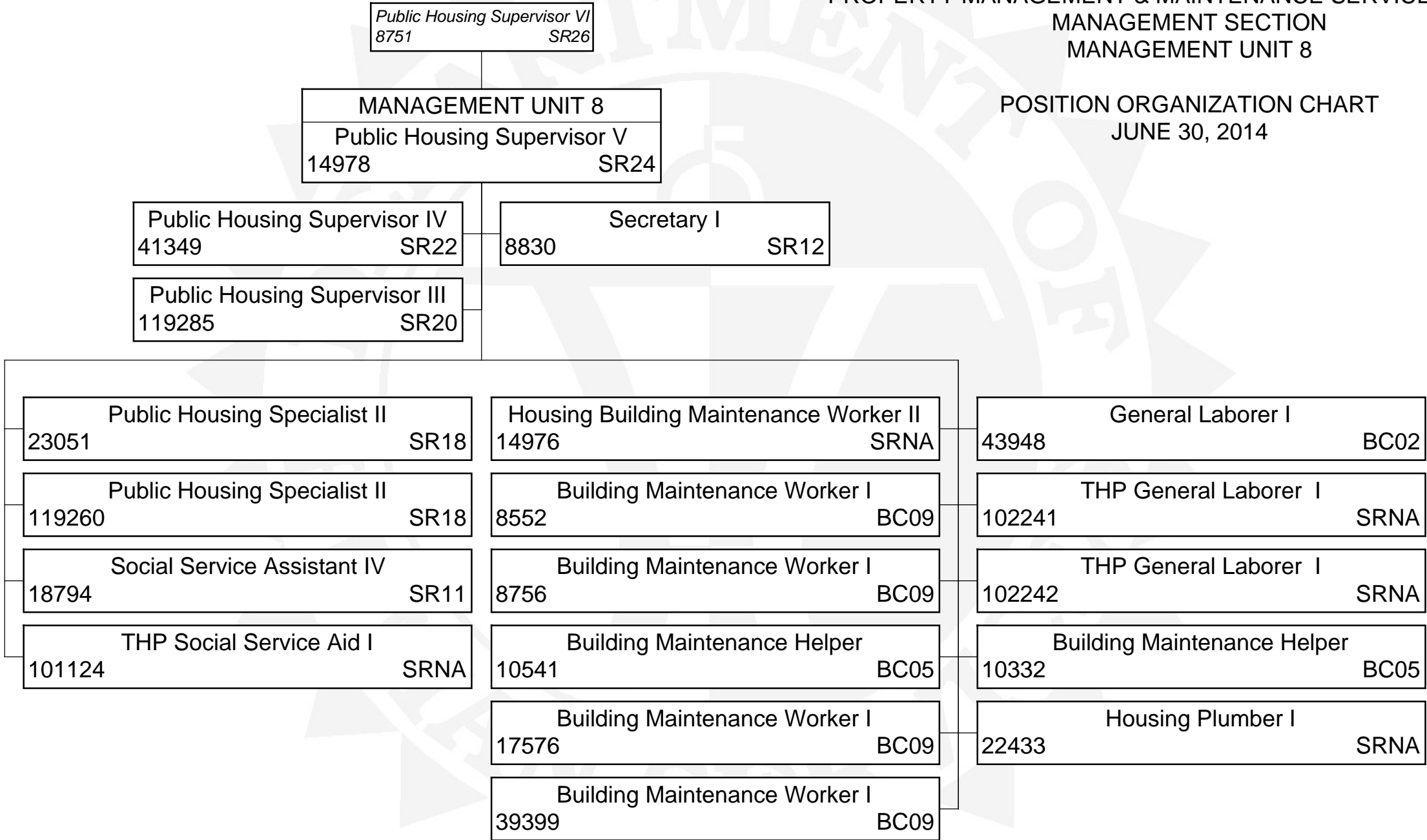
STATE OF HAWAII  
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 MANAGEMENT UNIT 7

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



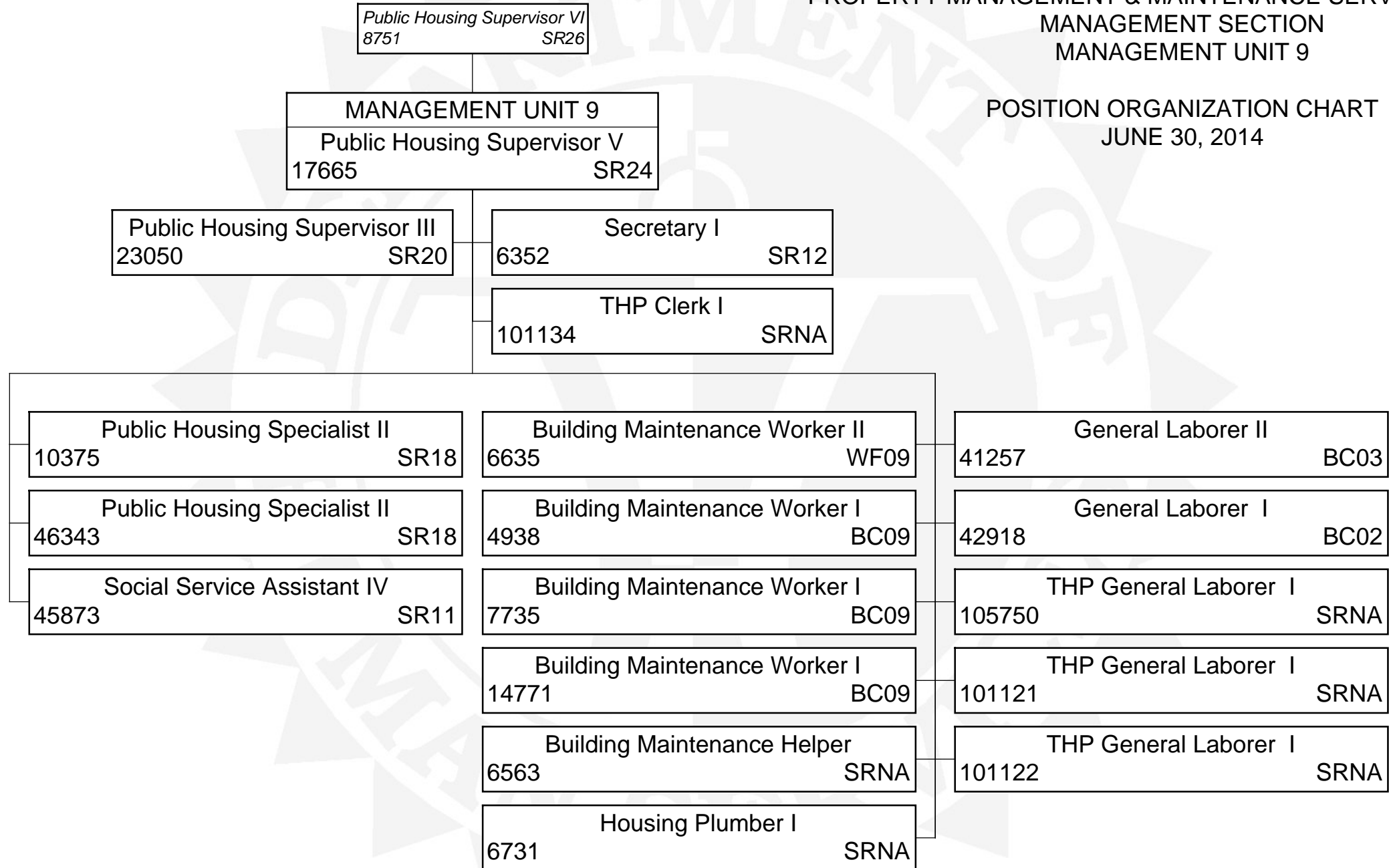
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
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 MANAGEMENT UNIT 8

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



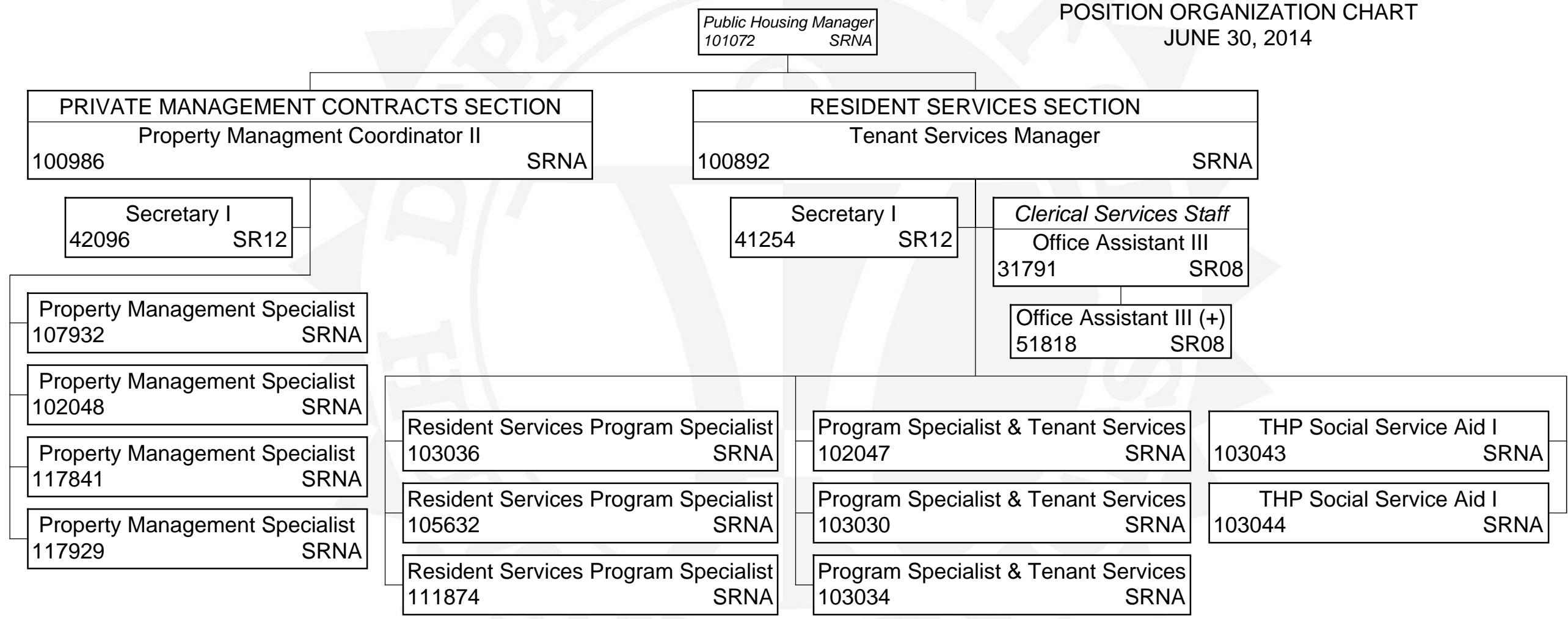
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
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 MANAGEMENT SECTION  
 MANAGEMENT UNIT 9

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



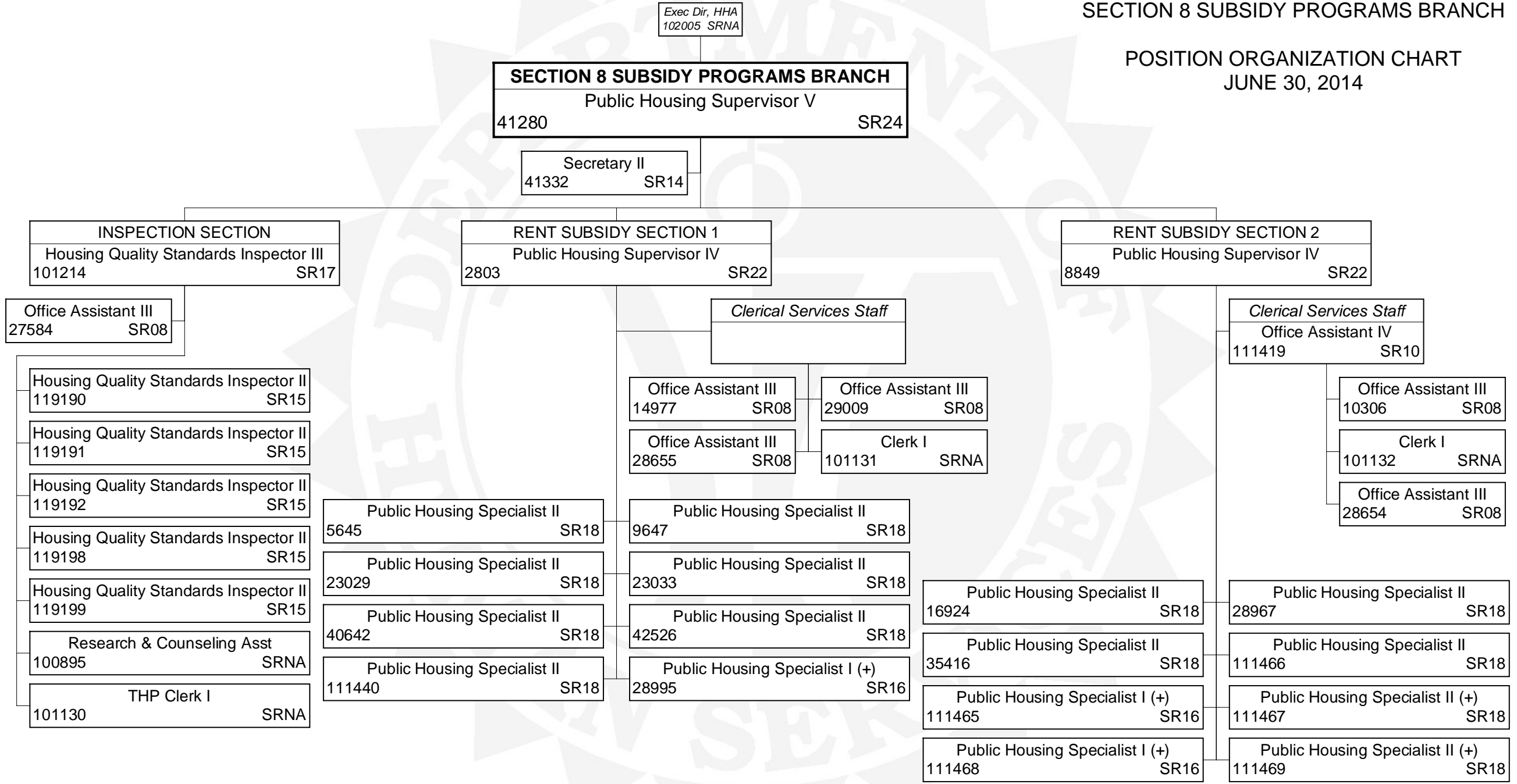
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 PROPERTY MANAGEMENT & MAINTENANCE SERVICES BRANCH  
 PRIVATE MANAGEMENT CONTRACTS SECTION  
 RESIDENT SERVICES SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 HAWAII PUBLIC HOUSING AUTHORITY  
 SECTION 8 SUBSIDY PROGRAMS BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



## **HAWAII STATE COMMISSION ON THE STATUS OF WOMEN**

Pursuant to HRS Chapter 367 (1970), the function of the Hawaii State Commission on the Status of Women (HSCSW) is to ensure equality for women and girls in the State of Hawaii by acting as a catalyst for change through advocacy, education, collaboration and program development. The Commission has a unique role that allows it to function as a consultant, communications liaison, coordinating body, and information resource for both public and private organizations as well as the broader community. These roles include functioning as a consultant to state departments and the legislature on public policy matters and the development of long-range planning and related initiatives. It is the only statewide entity of its kind providing these critical services for the people of Hawaii.

The HSCSW is the focal point for the execution of the statutory provisions relating to women's issues and effective public and private partnerships and its networking among a variety of community boards, diverse coalitions and professional organizations. The HSCSW is responsible for the uniform application of policies, procedures and practices as they relate to addressing a wide range of issues impacting women and girls including but not limited to education, employment, economics and health care. The HSCSW shall be responsible for the following functions:

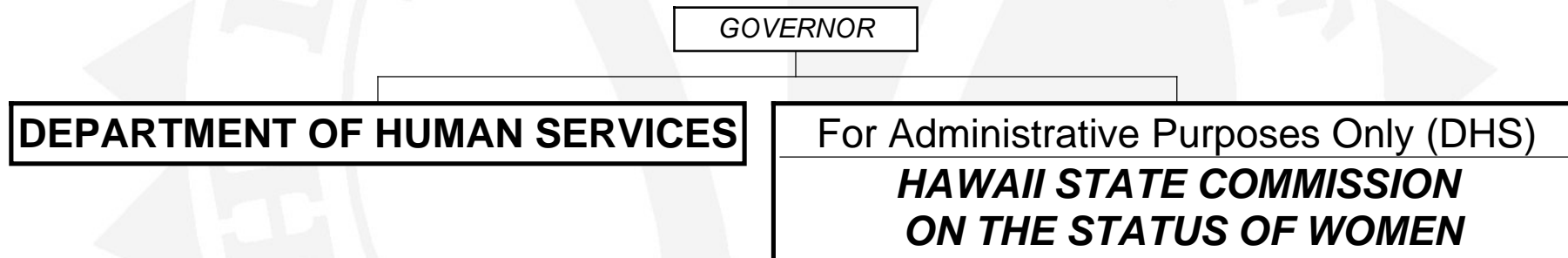
1. The agency is a strong advocate, dedicated to promoting community leadership and mobilization. Provides for the overall administration and management of all functions and activities related to the operation of the Hawaii State Commission on the Status of Women.
2. Implements programs to meet Commission-wide goals and objectives in consonance with applicable plans and guidelines.
3. Establishes policies and procedures to guide program operations.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.
6. Coordinates responses for Governor and DHS Director's referrals.

Furthermore, **HRS 367 §367-2 State commission on status of women: membership.** (a) There is created a state commission on the status of women for a special purpose within the department of human services for administrative purposes. The attachment for administrative purposes only shall be pursuant to §HRS Section 26-35 Administrative supervision of boards and commissions.



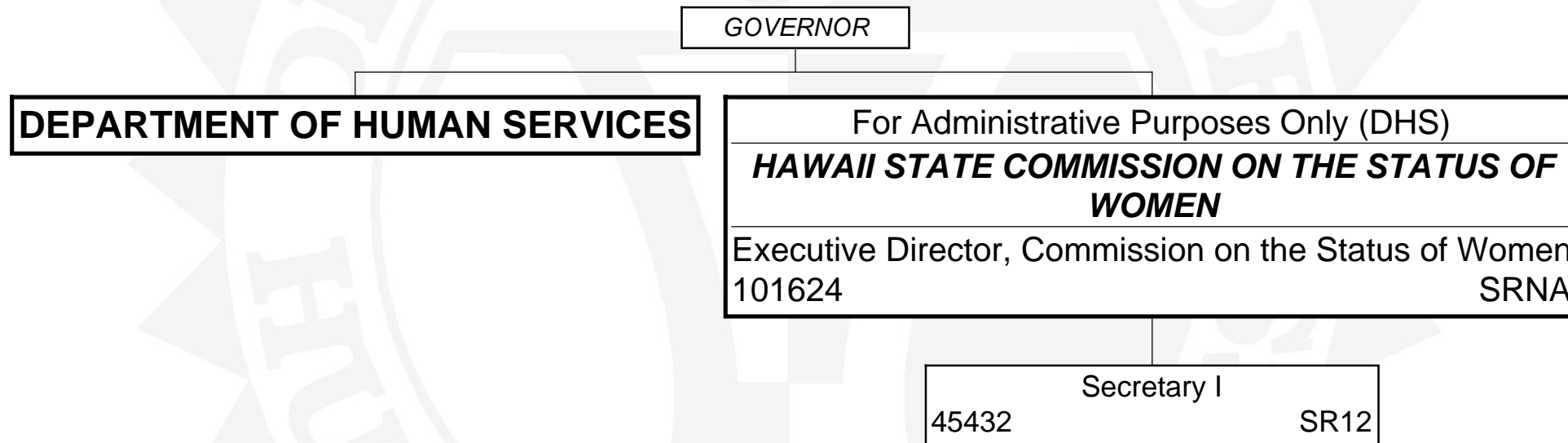
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
(Administratively Attached Agency)  
HAWAII STATE COMMISSION ON THE STATUS OF WOMEN

ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
(Administratively Attached Agency)  
HAWAII STATE COMMISSION ON THE STATUS OF WOMEN

POSITION ORGANIZATION CHART  
JUNE 30, 2014



## COMMISSION ON FATHERHOOD

Pursuant to ACT 156, Session Laws of Hawaii (2003), the Commission on Fatherhood, hereinafter referred to as the “commission” shall serve in an advisory capacity to state agencies to promote healthy family relationships between parents and children. In order to accomplish the purpose(s) of Act 156, the commission shall conform to the requirements as mandated in section 26-35, Administrative supervision of boards and commission. In addition, the commission shall:

1. Act as a central clearinghouse and coordinating body for governmental and nongovernmental activities and information relating to the promotion of healthy families;
2. Identify promising best practices that support and engage both parents in the emotional and financial support of their children;
3. Identify obstacles that impede or prevent the involvement of fathers in the lives of their children;
4. Raise public awareness of the consequences that absence of the father may cause in a child’s life;
5. Recommend policies and practices, both within and without state government that sustain and reengage fathers in the lives of their children;
6. Promote, foster, encourage, and otherwise support programs designed to educate and train young men who are both current and future fathers as to effective parenting skills, behaviors, and attitudes;
7. Promote, foster, encourage, and otherwise support programs that promote fatherhood;
8. Promote, foster, encourage, and otherwise support programs that counter poverty and low income by increasing the capacity of fathers to overcome personal challenges and become productive, independent, and financially responsible contributors to their family;
9. Do any and all things necessary to carry out its duties and the purposes of this chapter.

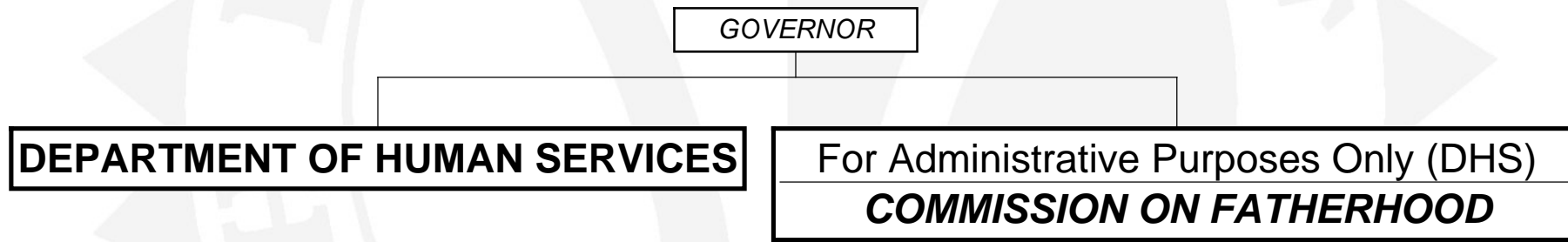
Additionally; the Commission on Fatherhood shall:

10. Be a strong advocate, dedicated to promoting community leadership and mobilization and provide for the overall administration and management of all functions and activities related to the operation of the Commission on Fatherhood;
11. Implement programs to meet Commission-wide goals and objectives in consonance with applicable plans and guidelines;
12. Establish policies and procedures to guide program operations;
13. Provide the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives;
14. Provide the focal point for program and personnel evaluation, and program and personnel development;
15. Coordinate responses for the DHS Director’s referral to the Governor.

Furthermore, ACT 156, §6 Exemptions from administrative supervision of boards and commission states that: “Notwithstanding any law to the contrary, the commission shall be exempt from section 26-35 with the exception of section 26-35(2), (3), (7), and (8).”

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
(Administratively Attached Agency)  
COMMISSION ON FATHERHOOD

ORGANIZATION CHART  
JUNE 30, 2014



## **ADMINISTRATIVE APPEALS OFFICE**

As delegated by the Director, the Administrative Appeals Office (AAO) provides administrative proceedings in conformance with due process and with appropriate rules, regulations, and statutes for declaratory and contested case relief. The AAO also reviews administrative proceedings for adoption, modification or repeal of departmental rules and serves as rules coordinator for the department. Advises the Director on matters pertaining to the department's administrative rules and, where proper, petitions from the public and governmental agencies.

1. Conducts hearings, takes evidence, makes findings of fact and conclusions of law, and renders decisions in any case or controversy within the department's jurisdiction including fair hearings, Medicaid provider hearings, tax intercept hearings, licensing hearings, and administrative disqualification hearings.
2. Issues final administrative decisions on all appeals as delegated by the Director and files recommended decisions as appropriate.
3. Prepares and certifies records, transcripts and documents when ordered by the courts in litigation involving the department.
4. Maintains administrative proceedings that are impartial as required by statute and rule.
5. Nominates hearing officers, as needed and as delegated by the Director, for the department's divisions and programs including Medicaid prospective payment system hearings.
6. Compiles records and statistics and prepares reports concerning administrative proceedings. Makes records available to authorized persons and parties.
7. Maintains liaison with the Department of the Attorney General in administrative matters.
8. Reviews petitions for rule relief, petitions for administrative declaratory ruling, and requests for review of refusal to allow access to, or correction or amendment of a personal record.
9. Reviews administrative rules prescribing general guidelines and procedures for handling appeals and conducting hearings.
10. Advises the Director in matters pertaining to petitions received from individuals and organizations outside the department.
11. Provides information on rules, rule making, administrative procedures, appeals and hearings to departmental employees, applicants, recipients, state and federal agencies and general public.
12. Serves as department rules coordinator and processes requests from governmental agencies and the public for copies of the department's administrative rules.
13. Maintains a complete file of all department rules approved by the Governor and filed with the Lieutenant Governor.
14. Assists in training of department hearing officers and employees involved in preparation of administrative rules.
15. Advises the Director in matters concerning the department's administrative rules and adoption of rules.

### **SECRETARY/CLERICAL SERVICES**

1. Maintains efficient clerical, mail, and office services. Provides stenographic, duplicating, typing, and word processing services.
2. Assists in preparing operations budget for AAO by estimating needed costs. Reviews monthly expenditure reports to avoid deficit spending. Keeps administrator abreast of problems in operating budget to ensure proper fund balances to meet office needs.
3. Prepares purchase orders. Receives items and receipts for amount and condition of goods received. Pre-audits and processes payment for invoices and checks on payments and questionable charges as needed.
4. Procures office supplies, equipment, maintenance and other services to ensure office efficiency.
5. Prepares quarterly and annual reports for inventory records of office equipment.

SECRETARY/CLERICAL SERVICES (Cont'd)

6. Coordinates scheduling dates of hearings statewide, provides timely notice of hearings and reserves hearing rooms as needed.
7. Maintains an activity calendar for AAO staff.
8. Makes travel arrangements and reservations for intra-state and out-of-state travel; prepares claims for advance payment of travel expenses and statements of travel completed.
9. Prepares and compiles statistical and narrative reports on caseload. Maintains controls on all cases by chronological/alphabetical/categorical files. Prepares and maintains index of hearing tapes.
10. Prepares records on appeal and transcripts of taped hearing proceedings upon circuit court order. Files records on appeal and transcripts with the appropriate court within time requirements.
11. Assigns and maintains a record of docket numbers for every appeal request or petition.
12. Responds to general telephone inquiries concerning administrative proceedings.



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
ADMINISTRATIVE APPEALS OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014

Dir  
100128 SRNA

**ADMINISTRATIVE APPEALS OFFICE**  
Public Welfare Appeals Program Officer  
26331 EM05

31178 Secretary II SR14

## **AUDIT, QUALITY CONTROL, AND RESEARCH OFFICE**

The primary function of the Audit, Quality Control, and Research Office (AQCRO) is to conduct audits, research studies, and reviews of the Department's internal control systems and financial operations to safeguard the Department's assets. This office serves to ensure the Department's compliance with federal laws and regulations in monitoring the use of federal funds for services and benefits to clients. The AQCRO conducts reviews of case records and financial audits of departmental programs and operations to ascertain statutory and/or compliance with stated financial goals and objectives. The AQCRO recommends courses of action to strengthen the internal control systems of the department. The AQCRO initiates financial audits and reviews and conducts research studies on its own or in response to requests from the Director's Office, Staff Officers or Division Administrators of the DHS.

### **FINANCIAL EVALUATION STAFF**

The Financial Audit Staff (FE) is responsible for the examination of financial transactions, records, and statements of the Department and entities doing business with the Department to attest to and ensure their legality, accuracy and reliability. The FE also reviews internal control systems of the Department to ensure the proper design of systems that safeguard the Department's assets against loss from waste, fraud, error, etc.

1. The FE conducts periodic financial audits and desk reviews of federally funded subrecipients doing business with the Department, as mandated by law, and recommends corrective actions to the Director and contract administrator.
2. The FE conducts financial audits of other entities doing business with the Department such as State funded purchase of service providers on a periodic basis and recommends corrective actions to the Director and contract administrator.
3. The FE conducts periodic audit of the Departmental petty cash and imprest funds.
4. The FE compiles and evaluates the responses and corrective action plans of program and staff offices to audit report findings for submission to the Director and other state and federal agencies.
5. The FE monitors the progress of program and staff offices in implementing corrective actions to resolve audit findings and provides the Director with periodic status reports.
6. The FE serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

### **QUALITY CONTROL STAFF**

The Quality Control Staff (QC) continuously implements the quality control review systems for the Medicaid under Title XIX, as required by the federal Department of Health and Human Services (including a claims processing assessment system) and the Supplemental Nutrition Assistance Program (SNAP) under the U.S. Department of Agriculture, Food and Nutrition Service.

1. The QC evaluates Medicaid and Supplemental Nutrition Assistance Program activities (including program and financial policies and procedures) by developing and implementing (in keeping with Federal guidelines) a system of quality control.
2. The QC evaluates findings generated by analytical studies and quality control reviews of sampled SNAP, Medicaid, and paid medical claims control reviews and recommends alternative corrective measures, including recommendations for training and works closely with all state and federal program managers to assist in developing corrective actions.
3. The QC develops and maintains a system of cumulative data collections to ascertain performance levels of line personnel in the Money Payments and Supplemental Nutrition Assistance eligibility determination activity and relates it to federally established Supplemental Nutrition Assistance tolerance levels.
4. The QC prepares required semi-annual and annual reports on quality control reviews and claims processing for the federal offices and program managers.
5. The QC operates and maintains the Supplemental Nutrition Assistance QC Data Processing System mandated by the federal government.



6. The QC serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

### **Quality Control Sections 1 and 2**

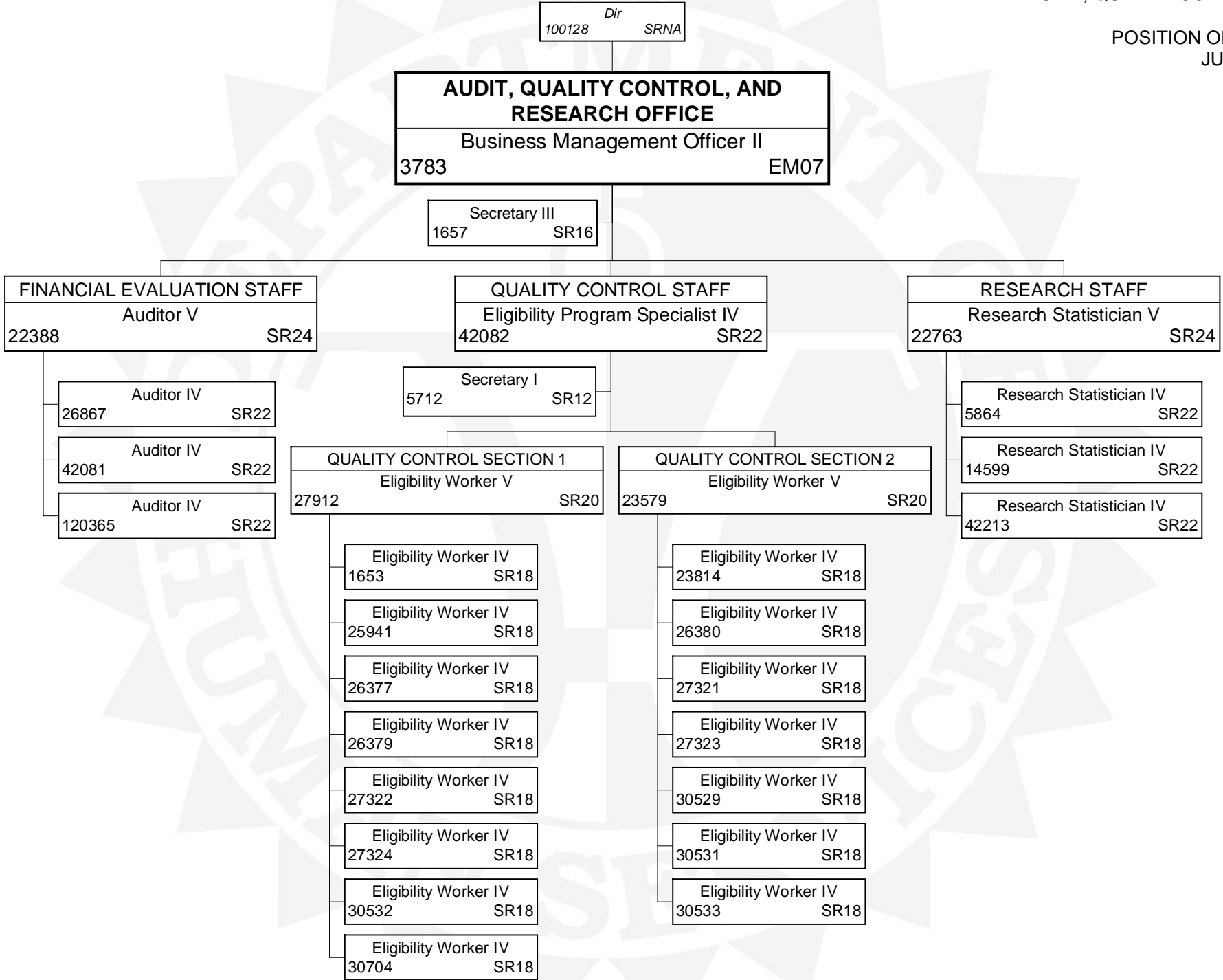
The Quality Control Sections 1 and 2 (QCS1 and QCS2) implements the quality control review systems for federal and state programs as stated above. In addition, the QCS1 and QCS2:

1. Conduct case record reviews.
2. Accomplish full-field investigations for all sampled cases drawn from statewide universe.
3. Conduct full verification and documentation of facts to establish eligibility and benefit payment status of recipients in the Medicaid and Supplemental Nutrition Assistance Program.
4. Make comparative analyses of findings on each sample case.
5. Prepare Quality Control Findings Reports for each error case that includes the identification of the specific errors and recommendations for corrective action and reports its findings as deemed appropriate.
6. Continuously examines changes in the quality control process in the Medicaid and Supplemental Nutrition Assistance Program.
7. Transmit data for the Supplemental Nutrition Assistance Program Quality Control Systems mandated by the federal government since September 1984 for Federal Supplemental Nutrition Assistance Program and reports its findings as deemed appropriate.
8. Conduct quality control and related analysis, as assigned for programs administered by the department.
9. Serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

### **RESEARCH STAFF**

The Research Staff is responsible for the planning, directing, conducting and coordinating of statistical reporting and social research in the Department.

1. Develops and analyzes management statistics for use by the Director, division administrators, staff officers, and other personnel in decision-making, administrative and fiscal control, program planning, budgeting, program analysis and evaluation, and statistical reporting and research.
2. Plans, directs, conducts and coordinates research projects, including reviewing and preparing input on usage, accuracy and reliability of related data sources and statistics.
3. Assists in preparing testimonies for the legislature and others regarding financial and economic conditions and trends that may affect the Department's plans and programs.
4. Develops and recommends procedures, methods, and requirements to maintain or increase integrity of data and the use of data for statistical and trend reporting.
5. Serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.



## **BUDGET, PLANNING, AND MANAGEMENT OFFICE**

The primary function of the Budget, Planning, and Management Office (BPMO) is to strengthen the Department's overall administrative and management capabilities to provide the means necessary for the Department to make rational programmatic and management decisions with respect to planning, implementing and sustaining public programs; setting program levels; and using human resources, materials, and equipment efficiently and effectively. The BPMO conducts studies, analyses, management evaluations, and reviews of departmental programs and operations to ascertain statutory and/or regulatory compliance, appropriate budgetary levels, and achievement of stated goals and objectives. The BPMO recommends courses of action to improve and enhance the efficacy of departmental programs, and ensure delivery of quality services to program clients. The BPMO conducts program management evaluation and assessment activities in response to or by request from the Director's Office, Staff Officers or Division Administrators of the DHS.

### **BUDGET STAFF**

The Budget Staff coordinates the overall budget planning, development, execution and monitoring activities for all programs in the DHS within the framework of statutory authorization, executive branch rules, policies and procedures and departmental policies.

The Budget Staff coordinates, reviews, evaluates, analyzes, and makes recommendations with respect to the Department's multi-year program and financial plans and budget requests, variance reports and planned program performance for consolidation and compilation of the Director's budget package submittal to the Governor.

The Budget Staff reviews, evaluates, analyzes, and makes recommendations on position action requests; and reviews, evaluates, analyzes, and monitors the expenditures of programs in order to assure conformance with the authorized fund allocations and to make recommendations relating to the allocation, reallocation or restriction of resources.

The Budget Staff advises and provides training and technical assistance with respect to the preparation of program and financial plans and budget requests, variance reports, program structure and expenditure plans and coordinates the preparation and submittal of budget testimony to the appropriate legislative committees.

The Budget Staff prepares requests for quarterly allotment of funds (A-19's) and requests to transfer funds between programs (A-21's).

The Budget Staff conducts program budget analysis and develops alternatives for resource allocations for the departmental managers and program administrators.

The Budget Staff serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

### **PLANNING STAFF**

The Planning Staff is responsible for recommending plans and priorities to the Director and for the coordination and implementation of these plans.

The Planning Staff translates the mission or purpose of the Department into operational goals and objectives, translates the policies and strategies that will govern the acquisition, use, and disposition of resources to achieve operational goals (strategic planning) and formulates plans for the development of resources to achieve established objectives (tactical planning). The Planning Staff oversees and coordinates the development of contingency plans and strategies to meet Departmental goals and objectives and recommends priorities to the Director.

The Planning Staff assists in developing measurable statements of attainable outcome within the framework of operational goals (Division objectives). The Planning Staff periodically reviews the Department's long-range plans and makes adjustments as necessary; recommends policy and administrative changes that would provide for greater simplicity, equity, and cost-effectiveness of programs in meeting objectives.

## **PROGRAM AND MANAGEMENT EVALUATION STAFF**

The Program and Management Evaluation Staff (PME) conducts, reviews, evaluates, analyzes, develops, advises, and promotes improvement in managerial policies, practices, methods, procedures, and organizational structure that includes in-depth analysis and evaluation of the Department's program objectives, work distribution, assignment of functions, responsibilities, and management control systems. The PME Staff provides consultation and technical management services relating to organization, procedures, work methods, and space and resource utilization to improve the efficacy and effectiveness in achieving program objectives of the organization and to accomplish economy and savings in operating costs.

The PME Staff plans, directs, conducts, develops, advises, promotes, and coordinates analytical studies in any or all areas of programs and operations administered by the Department.

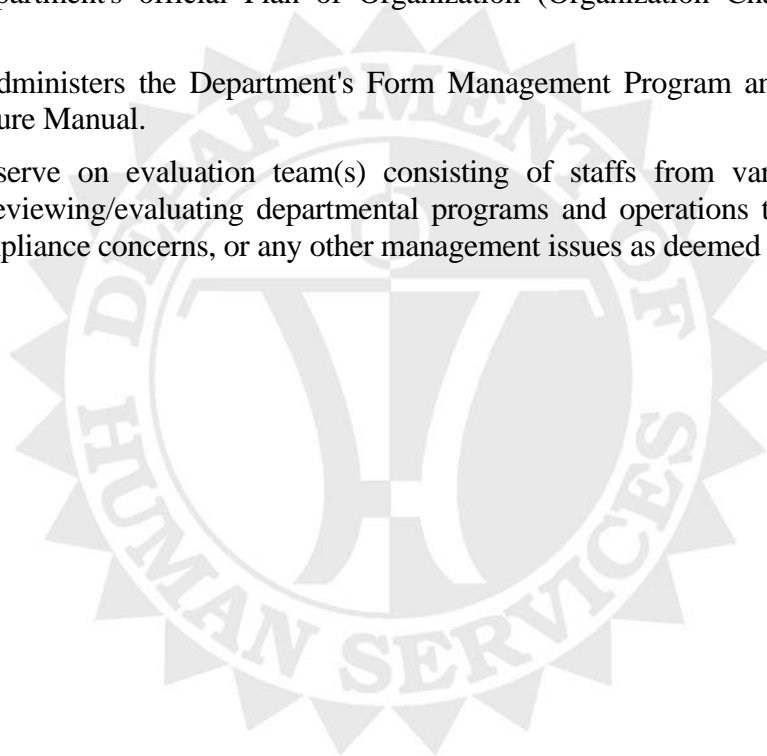
The PME Staff plans, directs, conducts, develops, and coordinates the proposals for changes to the organization's structure and functions; and management evaluations in methods and procedures for the administration and management of programs and participates in its implementation.

The PME Staff plans, directs, conducts, coordinates, reviews, analyzes, advises, and evaluates the Department's administrative policies and procedures and recommends improvements or corrective actions including the effective use of resources, time and space.

The PME Staff plans, conducts, coordinates, develops, reviews, analyzes, evaluates, maintains, and publishes the Department's official Plan of Organization (Organization Charts and Functional Statements).

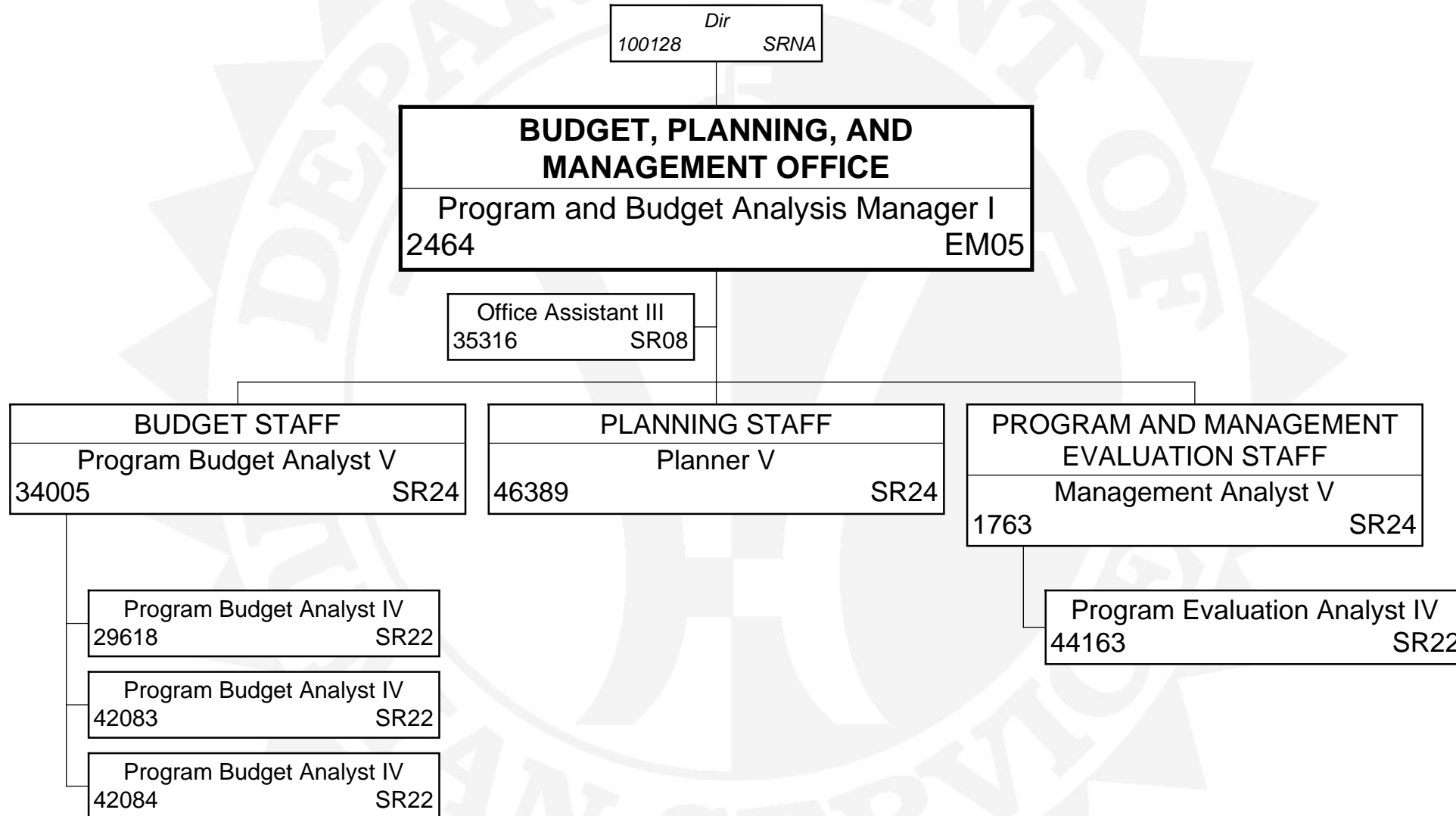
The PME Staff administers the Department's Form Management Program and the Department's Policy and Procedure Manual.

The PME Staff serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, or any other management issues as deemed necessary.



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
BUDGET, PLANNING, AND MANAGEMENT OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014



## **FISCAL MANAGEMENT OFFICE**

This departmental office provides staff assistance and advisory services in the administrative functions of fiscal management and housekeeping services. Formulates policies, procedures and administers central accounting, inventory management and purchasing programs within the department; provides consultative and technical services; renders duplication and reproduction services; and provides stenographic, typing and related office services to departmental office staff. Administrative Services also:

1. Administers the Department's Records Management Program.
2. Coordinates the allocation and reallocation of office space and the rental of spaces.
3. Coordinates with the Office of Information Technology and processes requests for telephone and telecommunications for offices.

### **ACCOUNTING STAFF**

Maintain a central accounting system for departmental funds. Monitors, coordinates, and administers fiscal control of fiscal policies, regulations and procedures established by the Governor, Legislature, federal and state fiscal agencies.

1. Develops, maintains, and improves methods, procedures, and forms of the department's accounting system to ensure that the department's payments are made promptly and conform to established standard of propriety and legality.
2. Maintains accounts, records, and reports accurately and on time, the department's financial transactions.
3. Prepares financial statements for submittal to appropriate offices.
4. Advises, assists and/or develops a subsidiary- accounting system and exercises general supervision in the implementation of sub-systems.
5. Provides fiscal directions and assistance and coordinates fiscal activities of the various departmental elements.
6. Assists in preparing budget estimates and projections.

### **Collections And Recovery Section**

This section is responsible for the recordkeeping, accounting, financial analyses, reporting, and billing for collection and/or recoupment of welfare overpayments to recipients.

1. Provides financial accounting support relative to the receiving, recording, and accounting for overpayments in the U.S. assistance programs such as Temporary Assistance to Needy Families, Medicaid, Supplemental Nutrition Assistance Program, and General Assistance.
2. Prepares billings for collection of receivables.
3. Collects on overpayments to clients.
4. Maintains collection and individual account records.
5. Monitors collection activities and balances; provides related information to program accountants and offices.

### **Program Accounting Section 1**

The Program Accounting Section 1 is responsible for the accounting, recordkeeping, financial analyses, financial reporting, and associated monetary transactions for the following programs:

1. The income maintenance and financial assistance programs, including the Temporary Assistance to Needy Families (TANF), General Assistance (GA), Supplemental Security Income (SSI), Aid to the Aged, Blind and Disabled (AABD), Child Welfare Foster Care (CWFC), Low Income Energy Assistance (LIEA), and the Repatriation Program;
2. The Supplemental Nutrition Assistance Program;
3. The various social services programs; and
4. The Refugee Assistance program.

Provides financial accounting support pertaining to the above programs, including the following:

## **Program Accounting Section 1 (Cont'd)**

1. Extracts financial data from various central accounts and departmental reports, and sorts and accumulates this information for program management and federal reporting purposes.
2. Serves as a resource for fiscal related federal and state program rules and regulations.
3. Assists program and staff offices in preparing financial reports and in monitoring accounts and appropriations.

## **Program Accounting Section 2**

The Program Accounting Section 2 is responsible for the accounting, recordkeeping, financial analyses, financial reporting, and associated monetary transactions for the following programs and functional areas:

1. Departmental, Benefit, Employment, and Support Services Division and Social Services Division administration costs; program cost allocations; indirect cost rates development;
2. The Medicaid program;
3. The Vocational Rehabilitation programs and related administration costs and cost allocations.

Provides financial accounting support pertaining to the above programs, including the following:

1. Extracts financial data from various central accounts and departmental reports, and sorts and accumulates this information for program management and federal reporting purposes.
2. Serves as a resource for fiscal related federal and state program rules and regulations.
3. Assists program and staff offices in preparing financial reports and in monitoring accounts and appropriations.

## **MONEY PAYMENTS STAFF**

The Money Payments Staff is responsible for reviewing, vouchering and processing payment requests to recipients and to vendors on behalf of recipients; the review is for validity, accuracy and compliance of payments to established laws, rules and regulations. The following types of payments are processed by this staff:

1. Recipient payments for Temporary Assistance to Needy Families (TANF), General Assistance (GA), Aid to the Aged, Blind and Disabled (AABD), Adult and Child Care payments.
2. Vendor and client payments to HMSA-Medicaid, Kaiser Premium, Individual and Family Grant Program (IFGP - disaster relief), Energy Assistance Program, First To Work Payment Program, Health Quest Program, Social Services Program, Vocational Rehabilitation Program, Class Action lawsuits, etc.

## **OFFICE SERVICES STAFF**

Provides stenographic, typing, duplicating, clerical, mail and other support office services (e.g., conference room reservations) to the staff offices and the Director's Office.

1. Provides typing and word processing services.
2. Provides copying, collating, and stapling/binding services through the use of various office equipment.
3. Provides maintenance, technical assistance and instructions on operating procedures for the copy machines.
4. Performs all routine operational maintenance and arranges with vendors for repair services to maintain copiers and office machines in good operating condition.
5. Requisitions and maintains an inventory of duplicating supplies; allocates charges to offices for usage of copiers (rental, supplies, etc.).
6. Receives, sorts and does the daily distribution of the department's mail.
7. Maintains a system for the control and disposition of the Director's incoming and outgoing correspondence.

## **OFFICE SERVICES STAFF (Cont'd)**

8. Maintains and updates the DHS Office Procedures Manual and accomplishes the appropriate distribution; maintains current distribution list.
9. Maintains and updates the departmental telephone directory.

## **PRE-AUDIT STAFF**

The Pre-Audit Staff coordinates, monitors, develops, and maintains the comprehensive audit of all encumbrance, expenditure, and payroll claims for the department to assure that the department's payments are made correctly and promptly and conforms to established laws, rules, and regulations.

1. Pre-audits and processes encumbrances, vendor payments, contract payments, reimbursements, and payroll claims for the department.
2. Develops, recommends, and revises departmental policies, standards, methods, procedures, and forms pertaining to vouchering and payroll.
3. Provides technical advice, training, and assistance to departmental management and personnel on vouchering and payroll.
4. Certifies for the department all expenditure and payroll claims; maintains centralized records for these claims, and prepares and processes department payrolls; prepares payroll related reports.
5. Processes payroll encumbrances and payroll claims for the department; provides technical advice, training, and assistance to departmental management and personnel on matters relating to payroll; certifies all payroll claims for the department, maintains centralized records for these claims; and prepares and processes department payrolls and reports.

## **Payroll Section**

The Payroll Section pre-audits and processes payroll encumbrances and payroll claims for the department. It provides technical advice, training, and assistance to departmental management and personnel on matters relating to payroll; certifies all payroll claims for the department, maintains centralized records for these claims; and prepares and processes department payrolls and reports.

1. Certifies for the department all expenditure and payroll claims; maintains centralized records for these claims, and prepares and processes department payrolls; prepares payroll related reports.
2. Processes payroll encumbrances and payroll claims for the department; provides technical advice, training, and assistance to departmental management and personnel on matters relating to payroll; certifies all payroll claims for the department, maintains centralized records for these claims; and prepares and processes department payrolls and reports.

## **PROPERTY AND PROCUREMENT STAFF**

The Property and Procurement Staff provides logistical and support services related to Central Purchasing, Property Management and Inventory Control; reviews all contracts entered into by the Department for compliance with applicable policies, rules, regulations and laws and provides technical assistance to program staff in the development, management, and execution of contracts; serves as departmental liaison with the Attorney General's Office and as coordinator between the Director's Office and the various programs in matters related to contracts.

1. Coordinates the processing of department's contracts with consultants, vendors and providers (consultant contracts, personal services contracts, provider contracts, purchase of services contracts, lease agreements, rental agreements, etc.), and the proper control agency-Department of Accounting and General Services, Department of Budget and Finance, Department of Human Resources Development, Department of Land and Natural Resources, Attorney General.
2. Develops purchasing policies and procedures for the department based on the rules set by the State Procurement Office and coordinates their implementation by all units of the organization where purchasing is decentralized.
3. Reviews operational policies and procedures of departmental offices to ensure that use of existing supplies and equipment is maximized and that the most cost-effective types of supplies/equipment are used. Consolidates price lists to be used for department purchasing.



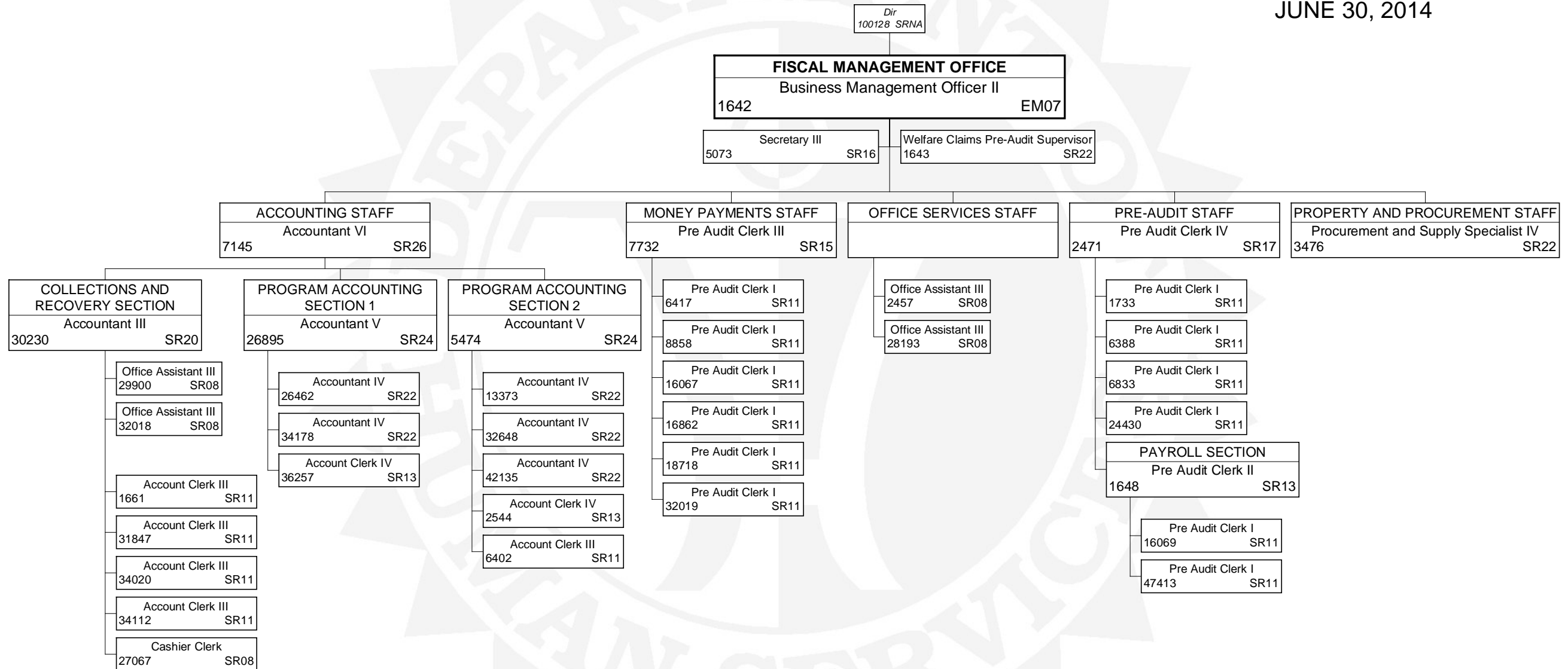
## **PROPERTY AND PROCUREMENT STAFF (Cont'd)**

4. Manages purchases for the department where centralized purchasing will be more efficient and economical for the department.
5. Coordinates the allocation and reallocation of office spaces and the rental of spaces.
6. Coordinates and processes the advertising of bids, issuances of request for proposals and invitation of bids, bid openings and awards, bid proposal evaluations, processing of bid and performance bonds, and related contract documentation and fiscal processes.



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
FISCAL MANAGEMENT OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014



## **OFFICE OF INFORMATION TECHNOLOGY**

The Office of Information Technology (OIT) is responsible for the overall administration, planning, direction, management, development, implementation and maintenance of all information technology (IT) systems and processing for the department statewide. The OIT provides business application development and maintenance, project planning and management, systems software and hardware management, telecommunications and network management and support, technical training, operations of the Department of Human Services (DHS) computing facility including data control and technical help desk functions.

The OIT oversees the administration of the DHS Mainframe system complex and all peripherals located at the Department of Accounting and General Services (DAGS) Information and Communication Services Division (ICSD) separate from the state's mainframe system.

The OIT also directs and coordinates all IT matters within and between the DHS and other state and county agencies, the federal government, and commercial hardware and software organizations including private consultants.

### **PROJECT MANAGEMENT AND PLANNING STAFF**

Provides planning, managing, and administrative services assistance to the OIT administrator and Staff; in the area of strategic and tactical planning to achieve OIT's goals and objectives, and work requests and prepares status reports and conveys concerns regarding the quality and progress of systems/projects; assists in the finalizing of the offices budget and expenditure plan; acts on behalf of the OIT administrator in managing the office in his/her absence.

Plans, coordinates, develops, evaluates, monitors and assists in bid, proposal and contract processing in the acquisition of IT hardware, software, and services; assist in research of office and staff productivity technologies.

Provides IT Project Management Support for departmental and divisional IT projects; selects, acquires, and disseminates project productivity aids for the Applications Development and Maintenance Staff (ADMS) and user project managers; assists in the coordination of specialized project management for users and IS training for OIT; participates in DHS Information Systems (IS) technical, user and/or Project Committees; liaison to the Project Management Office of the ICSD of the Department of Accounting and General Services.

Provides clerical and other office support; finalizes budget plan and tracks expenditures; processes purchase order payments; conducts and maintains office inventory.

These objectives are provided by (individually or in combination of) the Project Management and Planning and the Office Support Services Sections.

### **Office Support Services Section**

The Office Support Services Section provides document processing, copying, filing; updates and maintains staff time sheets; maintains office supplies inventory; prepares and processes purchase orders; assists in the finalizing of the OIT budget plan and tracking OIT expenditures to budget; coordinates, maintains and prepares the office inventory for submission to DAGS; assists in processing contracts and in the consolidation of user agencies PVA into the department's DIPIRM.

### **Project Support Section**

The Project Support Section develops, implements, and maintains the contracts; assists in the evaluation and selection of technical products and project productivity aids for the ADMS and user project managers; provides technical and project expertise and monitors the progress of the assigned departmental and divisional IT projects; compiles information for federal cost allocations; purchases mainframe, mini- and micro- computer supplies; and coordinates user agencies in the preparation of Project Valuation Assessments (PVA) to consolidate into the department's Distributed Information Processing and Information Resource Management Plan (DIPIRM).

## **APPLICATIONS DEVELOPMENT AND MAINTENANCE STAFF**

Administers, plans, coordinates, and directs all Application Systems Design, Development, Implementation and Maintenance for departmental business applications computer systems. Provides analyses, construction and programming for all Information Processing (IP) computer systems for the various Federal and State programs for the Divisions and the various Staff Offices of the DHS.

Provides overall project management expertise and assistance in project management for all systems development projects; works with various department offices and division administrators to implement automation initiatives; assists in the development of the advance planning document or the systems development and implementation project plans; provides all systems analysis and design services, and computer programming services to the end user community; and provides daily operational support and maintenance in all aspects of data processing requirements for the end user community.

### **Computer Programming Section**

Modifies/develops applications computer programs and performs unit test. Develops data processing documentation in accordance with the established documentation standards. Provides computer programming functions for the various Federal and State programs for the Benefit and Employment Support Services Division and the Med-QUEST Division

### **Systems Analysis And Design Sections 1 And 2**

Performs system analysis and design functions in the development of new system requirements definition or enhances exiting system requirements. Produces data processing documentation, such as, System Requirements Definition (SRD), System Design Alternatives (SDA), System

External Specifications (SES), Testing plan, Conversion plan, and Implementation plan. Conducts system tests, assists the users in the systems acceptance test, assists in the development of the user manual, and conducts user training in the technical aspects of the system.

Section 1 performs the above functions for the various child welfare programs, adult services programs, financial management, and personnel systems for the Social Services Division, Vocational Rehabilitation and Services for the Blind Division, and Staff Offices of the DHS.

In addition, Section 1 performs computer programming functions, which include modifying/developing applications computer programs, performing unit test, developing data processing documentation in accordance with the established documentation standards for the child welfare programs and adult services programs, financial management and personnel system for the Divisions and Staff Offices of the DHS.

Section 2 performs the above functions for the various Federal and State programs for the Benefit and Employment Support Services Division and the Med-QUEST Division.

## **COMPUTER OPERATIONS STAFF**

Plans, directs, and organizes the activities of the DHS computer facility; coordinates operations of the DHS mainframe at the ICSD facility. Manages and operates computer equipment in the DHS computer facility; establishes facility procedures and policies; provides technical help desk services and LAN/WAN services for the DHS, statewide. Prepares and maintains production schedules, and documentation for new and on going application systems; submits job requests; reviews jobs for quality assurance; liaison to the ICSD Computer Operations Branch for the coordination of computer and telecommunication problems.

### **Data Control Section**

Prepares schedules and controls production for computer processing; inputs parameter data for job submission at the ICSD computer center; assembles, prepares, and distributes computer reports to the appropriate DHS units; monitors the status of production jobs for the DHS application systems and maintains the inventory of computing forms and supplies.

### **Operations Section**

Provides Teleprocessing Network services, LAN/WAN services, Technical Help Desk services, computer services, server backup services, including Interactive Voice Response (IVR) services for the DHS statewide. Coordinates mainframe operations with ICSD.

## **SYSTEMS SOFTWARE MANAGEMENT STAFF**

Administers, plans, coordinates and directs the mainframe systems software support and control programming; database management and operational support; installation and maintenance services for centralized computing systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; determines efficiency/capacity of, and recommends improvements to the computer systems; and guidance in the effective and efficient use of systems software.

Plans, coordinates and directs information security and management of user privileges; develops plans and methods for improving the efficiency of mainframe systems and securing them from unauthorized access; develops plans and procedures to recover from disaster; and participates in the planning, acquisition, and installation of new equipment and program packages.

Develops and evaluates computer-related bid specifications; assists in the review of development plans and procurement requests for hardware and software for the mainframe complex. Provides technical and operational expertise in the planning, implementation, daily management, and maintenance of databases and database management systems.

### **Systems Management Section**

Manages and coordinates all mainframe system complex hardware and system software installation activities and maintenance projects performed by OIT, ICSD or consultant personnel. Conducts general and detailed systems analyses for the DHS Mainframe System Complex and database design analyses and develops file plans and file structures required to implement system projects. Conducts capacity analyses of existing hardware components and performance analyses of existing software components and recommends maintenance or upgrades based upon current or future processing requirements. Conducts ongoing evaluations in regards to Central Processing Unit (CPU) utilization and processing.

### **Systems Security Section**

Defines, develops, and administers all departmental security procedures and processes; manages access to the department's automated systems; conducts system security studies for conformance to laws, policies and procedures relating to the security of confidential information, develops and provides security guidelines and policies; works with various local, state, federal and private sector agencies on all system security issues; conducts security reviews on departmental system users for policy adherence and measures effectiveness of programs in place.

## **TELECOMMUNICATIONS AND SYSTEM NETWORK STAFF**

Plans, directs and oversees the implementation and support of various network components; the evaluation of efficient and cost-effective deployment and usage of transmission media; and the development of policies, standards and procedures long-range plans and goals for the telecommunications infrastructure. Ensures that the Department's plans are consistent with the State's long-range telecommunications infrastructure to allow connectivity with other agencies.

Plans, coordinates and manages activities involving voice, data and video communications. Directs the network architecture design and determines network system software. Oversees the development of policies, standards and procedures, long-range plans and goals for network access within the DHS.

Manages, plans and directs office automation usage and the development of customized office automation applications and databases. Provides technical expertise in the support of client applications and Web development.

### **Network Planning And Management Section**

Oversees and manages the activities of the DHS computer networks including LANs, WANs and Internet systems. Plans, analyzes, designs and develops the physical network architecture. Establishes and maintains network software parameters, configures and optimizes network components including servers and firewalls, routers, switches and hubs. Implements and maintains network management processes to identify, diagnose and resolve network operational problems. Tracks performance capacity and analyzes network workload; plans, and schedules and implements hardware and software modifications.

### **Office Automation And Client Computing Services Section**

Provides technical expertise in planning, designing, developing, implementing and utilizing Office Automation systems. Conducts capacity analyses of existing hardware used for Office Automation systems. Plans for and coordinates the implementation of upgrades to Office Automation software or hardware. Analyzes, designs develops and implements customized Office Automation applications and databases to meet user requirements. Provides user support for Web services.

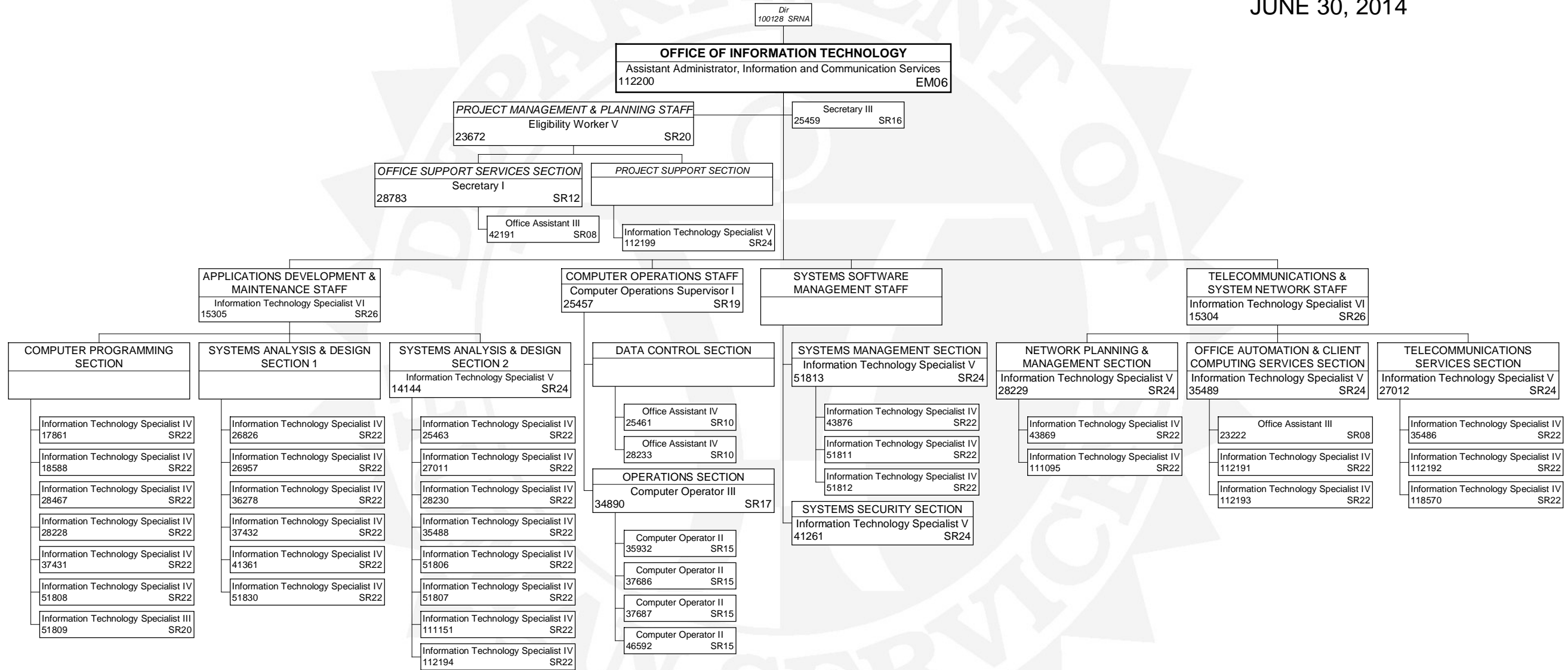
### **Telecommunications Services Section**

Manages the design and deployment of hardware, software and transmission media to enable mainframe connectivity and connectivity to the Departmental minicomputer and Local Area Network/Wide Area Network (LAN/WAN). Provides technical expertise in planning, designing, developing, implementing and evaluating voice, data and video communication systems in the Department. Analyzes network traffic and available communications capacity; plans and implements improvements, reconfiguration or upgrades of communication devices and transmission media as necessary to provide sufficient transmission speed and bandwidth.



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF INFORMATION TECHNOLOGY

POSITION ORGANIZATION CHART  
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## **PERSONNEL OFFICE**

The Personnel Office manages the personnel programs of the department including recruitment, examination and placement, position description, classification and pricing analysis, labor relations, civil rights, employee relations and safety, employee training and development, personnel transaction and maintenance of records.

### **CIVIL RIGHTS COMPLIANCE STAFF**

Provides the department with technical assistance and advisory services in complying with various federal and state civil rights requirements relating to equal employment opportunity (EEO), equal opportunity in the delivery of services, and affirmative action. Ensures that program operations are implemented in a non-discriminatory manner and comply with Titles VI and VII of the Civil Rights Act of 1964, as amended, and any other Federal and State laws and regulations.

1. Provides technical and advisory staff services to all organizational units in the department concerning the various standards and requirements of civil rights laws, rules, and regulations.
2. Develops, conducts, and/or coordinates orientation and training programs for supervisors and other departmental personnel in the area of civil rights, such as affirmative action; equal treatment of employees; legal requirements; cultural, handicap, and age awareness; double standards in conduct as related to the sexes; racial differences; etc.
3. Develops, implements, monitors, and maintains administrative procedures for receiving and processing discrimination complaints. Represents the Director in investigating complaints and/or negotiating settlements for such complaints.
4. Develops, implements, monitors, and maintains the Departmental Affirmative Action Plan and any other Corrective Action Plan which covers employee and employer concerns as well as concerns relative to the delivery of services to clients.
5. Serves as departmental liaison for all civil rights related matters. Works in consonance with representatives of Federal and State agencies, employee organizations, and public advocacy groups.
6. Prepares various EEO and civil rights related reports, to the extent that regulatory changes dictate the need for such reports.

### **EMPLOYEE RELATIONS AND SAFETY STAFF**

Initiates, plans, and implements employee relations programs. Develops and coordinates the department's occupational health and safety program to assure compliance with occupational health and safety laws and regulations.

1. Conducts employee service and incentive awards programs verifying compliance with departmental and State policies and procedures.
2. Reviews and accepts or denies liability for accidents and illnesses reported as being eligible for Accidental Injury Leaves and/or Workers' Compensation disability. Monitors on-going disability medical reports and rehabilitation efforts for appropriateness and conformity to Workers' Compensation and civil service laws as well as departmental and staff personnel rules and regulations, and applicable bargaining unit agreements.
3. Prepares and presents testimony at Workers' Compensation hearings. Coordinates with the Attorney General's Office in terminating or settling compensation claims.
4. Monitors and coordinates compliance with occupational health and safety requirements through educational inspections, as well as corrective action follow-ups on Division of Occupational Safety and Health citations.
5. Evaluates and coordinates departmental response to environmental impact statements in response to the Office of Environmental Quality Control.
6. Monitors the implementation of the drug free workplace law for the Department. Assures that the Department meets the Federal and State reporting requirements.



## **LABOR RELATIONS STAFF**

Provides labor-management staff and advisory services to all organizational components of the department. Represents the department in collective bargaining negotiation sessions. Responsible for ensuring the proper implementation of negotiated collective bargaining contract terms.

1. Develops departmental standards, policies, procedures, and guidelines for the implementation of the State's collective bargaining statutes and administrative personnel policies, procedures, and regulations.
2. Serves as departmental representative for collective bargaining negotiations. Apprises management of the status of ongoing negotiations. Analyzes negotiation proposals for departmental impact and participates in the review and discussion of all proposals and counter-proposals.
3. Advises management on strike planning and preparation, including consulting programs on essential workers' petitions and other critical pre-strike activities.
4. Advises management and employees of various aspects of collective bargaining, disseminating information verbally and in writing, including interpreting contract provisions and applicable chapters of the State of Hawaii Personnel Rules.
5. Advises management on labor relations issues, such as just cause for discipline, handling of grievances, etc. Meets with employee/employer representatives to discuss problems and negotiate mutual agreements with respect to terms and conditions of employment unique to the department in an attempt to resolve grievances, if necessary. Also, researches, investigates, and provides staff work for grievances at the Director's level. Assists the Department of Personnel Services in advocating the Department's position at arbitration hearings.
6. Provides training in labor relations for supervisors.

## **POSITION MANAGEMENT SERVICES STAFF**

Reviews position actions and job descriptions to recommend appropriate classification or other disposition; conducts classification studies, position surveys, and advises management on position utilization, classification, and related matters.

1. Reviews position action requests for exempt and civil service positions to determine adequacy of submittal and proper disposition.
2. Evaluates job descriptions, conducts desk audits, makes classification and bargaining unit assignment recommendations and takes classification action on classes delegated by the Department of Personnel Services.
3. Conducts classification studies and makes recommendations and proposals for new or amended class specifications and minimum qualification requirements.
4. Develops, reviews, and makes recommendations on selective certification requirements for positions requiring specialized experience or skills.
5. Conducts surveys of departmental positions to insure that job descriptions are current and accurate.
6. Advises program managers on utilization of positions, staffing, classification implications of reorganization proposals, and related matters; provides assistance in the assignment of duties and preparation of position descriptions.
7. Prepares Civil Service Commission appeals, pricing appeals, administrative review requests and represents the department in such proceedings.
8. Provides specialized clerical support in the processing of position action requests, including checking documents for completeness, accuracy and compliance with rules and procedures and routing documents in accordance with procedures. Maintains position records for the department.
9. Screens employee qualifications for reallocation and processes related transactions to effect reallocation.
10. Provides training in classification to departmental staff.

## **RECORDS AND SUPPORT SERVICES STAFF**

Establishes and maintains a centralized system of recording and reporting personnel transactions.

1. Initiates all Notification of Personnel Action (SF-5s) processing transactions.
2. Maintains all status records on employees and positions for the department.
3. Maintains a system for the periodic reporting of employee evaluations.
4. Audits Notification of Temporary Assignment (SF-1s), in accordance with bargaining unit contracts and/or State Administrative Rules.
5. Compiles and consolidates data for, and prepares, various personnel reports.
6. Advises departmental staff on handling personnel problems and procedures involved in reporting or requesting approval to take personnel actions.
7. Provides selected and authorized information on employees to outside agencies and appropriate departmental personnel.
8. Provides back-up administrative and clerical support services as needed.
9. Maintains close working relationship with other state agencies concerning the unit's areas of responsibility.
10. Determines eligibility for the Temporary Disability Benefits Plan for bargaining unit employees.

## **RECRUITMENT AND EXAMINATION STAFF**

Conducts internal and open-competitive recruitment and examination activities; advises managers on recruitment and staffing concerns; coordinates employee benefit enrollment activities.

1. Develops departmental policies and procedures for recruitment, examination and placement functions and insures compliance with applicable laws, personnel regulations, and collective bargaining contract provisions.
2. Conducts and coordinates internal recruitment, including announcing vacancies, screening applicants, referring qualified candidates, reviewing selection recommendations, and processing approved appointments.
3. Maintains controls on vacancies and temporary appointments, prepares status reports, and processes various types of appointment transactions.
4. Identifies recruitment problems and develops and carries out strategies and plans relating to job restructuring, training programs, compensation adjustments, and advertising programs in order to improve recruitment and retention of staff.
5. Advises program managers on recruitment, retention, and placement problems, selection criteria, and other matters pertaining to filling vacancies and provides appropriate assistance.
6. Conducts open-competitive recruitment for classes and functions delegated by the Department of Personnel Services, including advertising, screening of applications, making suitability determinations, conducting examinations, certifying and maintaining eligible lists and responding to applicant complaints and appeals.
7. Coordinates the referral of applicants from eligible lists for selection interview, reviews selection recommendations, checks applicant suitability, and processes new appointments.
8. Coordinates the enrollment of benefits for new employees through orientation sessions and advises departmental staff on employment benefits, e.g., medical, dental, and life insurance.
9. Conducts job search and reduction-in-force proceedings and coordinates other employee placement functions.

## **TRAINING STAFF**

Formulates and develops an overall training strategy for the department and coordinates the preparation of the department's training plan. Monitors the plan and segments of the plan to assure their proper execution and implementation.

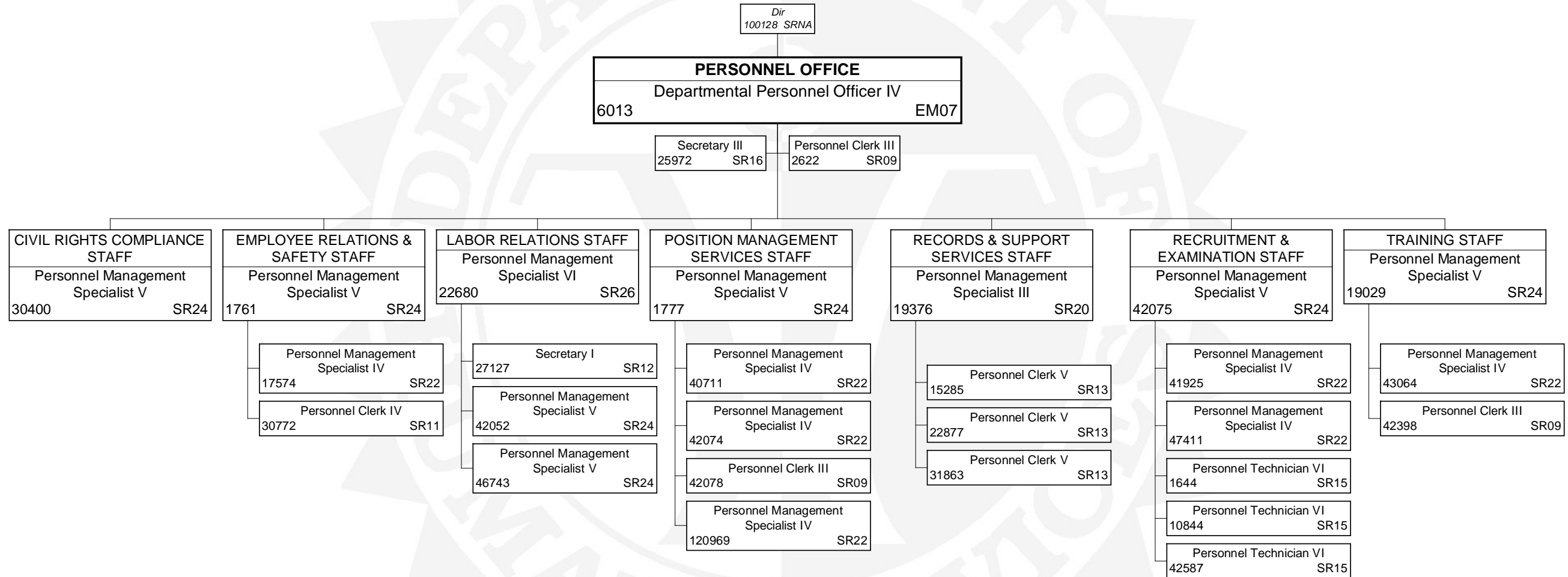
Reviews and approves, coordinates, monitors, and evaluates specialized training plans and programs within the Department.

Plans, develops, conducts, and/or coordinates generic and specialized staff development and training programs of the Department of Human Services. Staff development and training programs are in consonance with existing state statutes, Department of Personnel Services' rules and regulations and Department of Human Services' policies and procedures.

1. Assesses training needs of employees and locates resources to meet the needs; monitors training to see that needs are met.
2. Plans and conducts orientation sessions for new employees.
3. Plans, develops, conducts, and/or coordinates generic training and, as appropriate, specialized development programs.
4. Provides other training opportunities to employees by initiating in-service and out-service training sponsored by various divisions/offices of the department and public and private agencies in the community.
5. Consolidates and coordinates training requests and processes to appropriate agency/office.
6. Reviews and suggests modifications and applications for out-service and in-service training applications to comply with Department of Personnel Services rules and regulations.
7. Evaluates results of all departmental training programs and makes changes as appropriate.
8. Reviews and approves, monitors/evaluates results of divisional staff-development and training programs and recommends changes as appropriate.
9. Advises departmental personnel on relevant training and development matters.
10. Provides consultation to supervisory, administrative and divisional training staff on matters pertaining to development and conduct of training programs.
11. Serves as clearinghouse for training information and disseminates that which is relevant to line employees/management.
12. Evaluates requests for development (educational) leaves, stipends, etc.
13. Conducts research and locates/develops training materials and resources including films, literature and speakers.

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
PERSONNEL OFFICE

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## **BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION**

Under the general direction of the Director of Human Services, the Benefit, Employment, and Support Services Division (BESSD) provides employment related services, child care services, homeless services and economic assistance to eligible families and individuals.

Basic authority and responsibility for the administration of the BESSD will be vested in the Division Administrator who:

1. Provides administrative direction in the planning, development, and implementation of comprehensive statewide employment related, child care, and income maintenance programs that include:
  - a. job placement services and opportunities, education, skill building, job training, volunteer work experience, and counseling.
  - b. childcare subsidies, licensing and registration of child care providers, counseling, resource development, and referral services.
  - c. financial assistance.
  - d. supplemental nutrition assistance.
  - e. homeless services.
2. Directs the development, implementation, and maintenance of federal-state plans for federal funds.
3. Determines priorities and allocation of resources, coordinates and reviews division's multi-year programs and financial plans, and prepares division's budget for submission to Director.
4. Prescribes and provides direction in the development of such goals, objectives, policies, standards, criteria, procedures, and rules and regulations as may be necessary or appropriate to perform functions.
5. Provides direction in the planning and development of a full range of supporting services including administrative management, planning, system supports, staff development, and automation.
6. Proposes need for and reviews or analyzes proposed legislation and recommends appropriate action to Director. Prepares legislative testimonies and assists in hearings.
7. Administers, under policy and direction of the United States Department of Agriculture, the Supplemental Nutrition Assistance Program and Employment and Training Program; the United States Housing and Urban Development-Homeless Programs, and under the direction of the United States Department of Health and Human Services, Temporary Assistance to Needy Families Block Grant, Child Care Development Block Grant, and Low Income Home Energy Assistance Block Grant.
8. Provides channels of coordination and communication among DHS divisions, staff offices, branches, and other public and private organizations with welfare related concerns.
9. Awards grants or contracts for appropriate education, employment training, supportive services, homeless oriented programs or to improve the availability and quality of early childhood development and care.
10. Coordinates divisional activities with private and public agencies and develops inter-agency relationships and agreements.
11. Provides advisory and consultative technical program management assistance.
12. Resolves major conflicts among operating or staff units of the division.
13. Provides direction in the development and implementation of a fraud investigation and payment recovery services.
14. Provides oversight to line units in the preparation of reports for administrative hearings and in the preparation of facts at the hearings.

## **ADMINISTRATIVE MANAGEMENT SERVICES OFFICE**

Under the general direction of the division administration, the Administrative Management Services Office (AMSO) is responsible for providing logistical and support services related to central purchasing, property and equipment (lease/purchase) management, inventory control, coordinates the division budget, assists the financial, supplemental nutrition assistance, employment and training; and the child care program in processing client payments in the development, execution, and management of contracts to ensure compliance with policies, rules, regulations and laws, and manages the division's safety and natural disaster policies and procedures. The AMSO is also responsible to process payments for state programs, to oversee the general business activities for the division and to arrange for studies of operations and organization. In addition, the office provides management oversight to the line units with regard to budget preparation and expenditure of funds.

### **Electronic Benefit Transfer Staff**

The Electronic Benefit Transfer Staff (EBT) is responsible to develop, implement, and monitor the electronic benefit transfer processes; coordinates the activities among the state programs, retailers, financial institutions, and the contractor who processes the payments and releases funds to clients; resolves problems related to client's account which may be caused by sources outside the Division's automated systems.

### **Systems Operations and Requirements Staff**

The Systems Operations and Requirements Staff (SORS) is responsible to perform a support function by assisting the division in accomplishing program integration and single access for clients at the user/service delivery level through the use of electronic data processing (EDP) systems and office automation. Additionally, the SORS is the central focal point for coordinating and facilitating communication between users and the Department's Office of Information and Technology, and other staff regarding systems operational or functional problems.

### **Support Services Staff**

Under the overall direction and control of the AMSO Administrator, the Support Services Staff (SSS) plans, initiates, implements, directs, evaluates, controls, and maintains all administrative and business management functions for Division.

The SSS is responsible for preparing the budget and expenditures plan and assure that the units operate within the Department of Accounting and General Services requirements. The SSS maintains a centralized staffing control system and closed files system. The SSS evaluates clerical and administrative procedures on a continuing basis, provides appropriate training to staff subordinates to insure that work performance standards are met, and recommends changes to improve operations among units.

## **CHILD CARE PROGRAM OFFICE**

Under the general direction of the division administration, the Child Care Program Office provides policy and administrative direction in the development and implementation of childcare and programs that include the At Risk Child Care, Transitional Child Care, Child Care Development Block Grant, Child Care Licensing, Pre-Plus Program, and the Preschool Open Doors programs.

1. Establishes and prioritizes program goals and objectives and plans, initiates, promotes, facilitates, directs, and evaluates the statewide implementation of these programs.
2. Develops state and federal plans in conformance to state regulatory requirements and federal law.
3. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
4. Maintains a continuing federal-state relationship with the Department of Health and Human Services, Administration for Children and Families on matters pertaining to the Child Care and Development Block Grant.
5. Prepares legislative bills, testimonies and reports and attends hearings to provide information as requested by the division administrator.

### **CHILD CARE PROGRAM OFFICE (Cont'd)**

6. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
7. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness, and efficiency.
8. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
9. Plans, develops, and evaluates a statewide program of child care services, including establishment and implementation of licensing standards and requirements, development and management of the child care licensing resource file, and monitoring and tracking of care.
10. Develops and renews program grant application for federal funds.
11. Coordinates services of other public and private agencies with varying types of programs servicing the same target population.
12. Gives talks to public and private agencies, non-profit organizations, and elsewhere, as requested.
13. Facilitates discussion and collaboration with other federally-funded entities in the area of available resources and best practices as it relates to services to low-income families and early childhood education services.
14. Assists staff in defending department's decision when the department's decision to reduce or terminate assistance is appealed to the department's administrative appeals office.

### **EMPLOYMENT AND TRAINING PROGRAM OFFICE**

Under the general direction of the division administration, the Employment and Training Program Office provides policy and administrative direction in the development and implementation of employment and training programs which include the First to Work and Up-Front Universal Engagement programs.

1. Establishes and prioritizes program goals and objectives and plans, initiates, promotes, facilitates, directs, and evaluates the statewide implementation of these programs.
2. Develops state and federal plans in conformance to state regulatory requirements and federal law.
3. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
4. Maintains a continuing federal-state relationship with the Department of Health and Human Services, Administration for Children and Families in matters pertaining to the Temporary Assistance for Needy Families Block Grant.
5. Prepares legislative bills, testimonies and reports and attends hearings to provide information as requested by the division administrator.
6. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
7. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness, and efficiency.
8. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
9. Develops and renews program grant application for federal funds.
10. Coordinates services of other public and private agencies with varying types of programs servicing the same target population.
11. Gives talks to public and private agencies, non-profit organizations, and elsewhere, as requested.

## **EMPLOYMENT AND TRAINING PROGRAM OFFICE (Cont'd)**

12. Assists staff in defending department's decision when the department's decision to reduce or terminate assistance is appealed to the department's administrative appeals office.

## **FINANCIAL ASSISTANCE PROGRAM OFFICE**

Under the general direction of the division administration, the Financial Assistance Program Office is responsible for providing policy and administrative direction in the development and implementation of the financial assistance programs:

1. Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the financial assistance programs, and formulates policies and procedures to implement program objectives.
2. Plans, develops, implements, and maintains Department rules which are based on federal and state laws and regulations.
3. Monitors and evaluates the financial assistance programs by reviewing progress reports, statistical reports, and conducting field studies or management evaluations.
4. Monitors program operations for conformance with program plans, policies, and standards, directs the evaluation of the accomplishments and effectiveness of Department rules and procedures against resources expended, and develops standards for controls or conducting program analyses and special studies to assess adequacy of plans.
5. Maintains a continuing federal-state relationship with the Department of Health and Human Services in the administration of the Temporary Assistance for Needy Families Block Grant, the Refugee Assistance program, the Repatriation Program, and the Low Income Home Energy Assistance Program and the Social Security Administration in the administration of the State Supplemental Security Income program.
6. Prepares annual program plans, biennial program budgets, and supplemental budgets; prepares narrative justification, expenditure plan and variance reports on program expenditures and accomplishments; determines priorities and allocation of resources; and coordinates and reviews the multi-year program and financial plans.
7. Prepares testimonies and reports for submittal to the legislature, reviews and analyzes proposed legislation (federal and state), attends legislative hearings for the purpose of providing supplemental information as requested, and recommends appropriate action to the divisional administration.
8. Drafts and executes statewide agreements and contracts with key public and private agencies to bring complementary services to clients served by the financial assistance programs.
9. Prepares reports, statistics, and evaluations on the accomplishments of the financial assistance programs.
10. Coordinates the activities of the Income Maintenance Committee on Payment Projections to include planning and facilitating the meetings.
11. Receives direct complaints from the public, recipient groups, and agencies and takes appropriate action.
12. Gives public talks at health and social welfare conferences and to interested organizations both private and public to maintain public awareness of governmental programs; maintains liaison with recipient advocate groups; prepares or directs preparation of press releases.
13. Coordinates financial assistance program activities with other offices and divisions within the department, public and private agencies, consumer groups, advocate groups, and community agencies.
14. Maintains contacts with the Attorney General's Office concerning litigation against the financial assistance programs, prepares interrogatories, and testifies in depositions and in court hearings.



### **FINANCIAL ASSISTANCE PROGRAM OFFICE (Cont'd)**

15. Provides overall direction to determine the computer requirements for the financial assistance programs to meet the program requirements for timely payments, management information data, electronic interfaces with other agencies or programs, and new programs and provides assistance in developing system requirements.
16. Administers the forms management program for the financial assistance programs.
17. Coordinates the preparation, development, and implementation of a wide range of informational materials to inform clients about the various programs, clients' rights and responsibilities, services provided by the department, and available community resources.
18. Coordinates with the Med-QUEST Division on program activities for the Medicaid and Health QUEST programs.
19. Reviews branch reports for administrative hearings, assists the line staff at administrative hearings, and reviews hearing officer's decision. Also, completes research and branch reports for tax intercept hearings and attends the hearing as the department's representative.

### **HOMELESS PROGRAMS OFFICE**

Under the general direction of the Division Administration, the Homeless Programs Office serves as the focal point for the needs assessment, development, grant application, and administration of supportive services for homeless programs statewide with the goal of bringing about self-sufficiency and economic independence. The Homeless Programs Office provides homeless related technical support and assistance to personnel of private and public agencies. The Homeless Programs Office also serves as a liaison for the Department with other agencies and community groups in developing strategies for resident and statewide homeless related services and self-sufficiency programs.

1. Develops, coordinates, and monitors homeless shelter programs, and other homeless activities relating to the State's and each County's homeless continuum of care systems.
2. Develops state and federal plans in conformance to state regulatory requirements and federal law.
3. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
4. Maintains a continuing federal-state relationship with the United States Department of Housing and Urban Development (HUD), including implementing various HUD-funded programs that target the needs of Hawaii's homeless and homeless-at-risk.
5. Prepares legislative bills, testimonies and reports and attends hearings to provide information as requested by the division administrator.
6. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
7. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness and efficiency.
8. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
9. Researches public and private funding sources; prepare and coordinate grant applications for those funds; conducts ongoing needs assessments with private and public agencies involved with the homeless; and assists in the coordination of such resources.
10. Develops, coordinates, assists in the planning; conducts homeless program workshops, training sessions, and development activities; and provides technical assistance on new and existing homeless programs for private and public agencies.
11. Serves as liaison for the Department in collaborating with other agencies and community groups in developing strategies for homeless related service and self-sufficiency programs.

## **HOMELESS PROGRAMS OFFICE(Cont'd)**

12. Coordinates with the Fiscal Management Office for auditor services and works with the private auditors contracted to perform annual audits of provider agencies.
13. Administers the savings account program for the homeless families residing in homeless shelters.
14. Coordinates for the inspection of the Department's homeless facilities and for the inspection of donated lands, structures, and materials for use by the homeless with other branches and offices of the Department.
15. Coordinates with the provider and other agencies for the management of the Department's homeless facilities.

## **INVESTIGATIONS OFFICE**

Provides overall management for implementation of the Department's plans, policies, rules and procedures designed to prevent, detect, investigate, report and prosecute fraud and other crimes in the programs of the Department.

Provides investigative services in support of the Department's efforts to prevent, detect, report and prosecute crimes in the programs administered by the Department; recover moneys due to the Department as a result of overpayments or overissuances in the various programs; and locate persons (other than absent parents for purposes of Title IV-D of the Social Security Act) for the various programs of the Department. Conducts internal investigations within the Department.

Provides typing, duplicating, filing and other clerical duties for the Investigations Office. Assists in preparing the operations budget; reviews monthly expenditure reports; processes purchase orders and travel arrangements; and maintains inventory records.

### **Administrative Disqualification Staff**

Establishes and operates a system to investigate suspected fraud cases which are considered appropriate for referral to an Administrative Disqualification Hearing (ADH). Inputs and monitors disqualification penalties sent to the HAWI computer system; reports administrative disqualification activities to the appropriate Federal agencies.

### **Case Control Staff**

Establishes and maintains a case intake, screening assignment, and monitoring system. Receives and logs complaints and allegations of fraud, investigative referrals, and overpayment reports; and requests and referrals received from out-of-state, Federal and other State agencies.

Analyzes complaints and referrals; reviews the results of preliminary investigations and public assistance case records of all cases investigated; revises incorrect overpayment computations; and coordinates all investigative cases involving inter-county action.

Maintains public assistance case records and statistical information; monitors the progress of cases referred for prosecution or administrative disqualification hearing; appears in grand jury sessions.

### **Restitution Control Staff**

Controls and enforces restitution due as a result of overpayments and overissuances in the various assistance programs administered by the Department. Receives and reviews overpayment claim reports generated by line units; conducts local investigations.

### **Hawaii Staff, Kauai Staff, Maui Staff, and Oahu Staff**

The Hawaii, Kauai, Maui, and Oahu Staffs investigates referrals and assigned cases of allegations and complaints of suspected crimes concerning the public assistance programs and participates in the investigations conducted jointly by Federal, State, and/or County law enforcement agencies. The Hawaii, Kauai, Maui and Oahu Staffs conducts the initial investigation of complaints and allegations; conducts follow-up investigations; prepares and submits reports of investigation for immediate transmission to appropriate public assistance officials.

### **Hawaii Staff, Kauai Staff, Maui Staff, and Oahu Staff (Cont'd)**

The Hawaii, Kauai, Maui, and Oahu Staffs investigate the loss, theft, or forgery of payment warrants, Electronic Benefit Transfer payment cards, supplemental nutrition assistance, and medical identification cards with the Federal, State, County, and Municipal law enforcement agencies.

The Hawaii, Kauai, Maui, and Oahu Staffs prepare and submit reports of investigative findings; appear at proceedings to present investigative/evidentiary findings; monitor the progress of cases, and notify the Case Control Staff of the outcome or disposition.

The Hawaii, Kauai, Maui, and Oahu Staff maintain records of investigative activities.

### **SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE**

Under the general direction of the division administration, the Supplemental Nutrition Assistance Program Office:

1. Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the Supplemental Nutrition Assistance Program, and formulates policies and procedures to implement program objectives.
2. Plans, develops, implements, and maintains Department rules which are based on federal and state laws and regulations.
3. Monitors and evaluates the Supplemental Nutrition Assistance Program by reviewing progress reports, statistical reports, and conducting field studies or management evaluations.
4. Monitors program operations for conformance with program plans, policies, and standards, directs the evaluation of the accomplishments and effectiveness of Department rules and procedures against resources expended, and develops standards for controls or conducting program analyses and special studies to assess adequacy of plans.
5. Maintains a continuing federal-state relationship with the United States Department of Agriculture, Food and Consumer Services in the administration of the Supplemental Nutrition Assistance Program.
6. Prepares annual program plans, biennial program budgets, and supplemental budgets; prepares narrative justification, expenditure plan and variance reports on program expenditures and accomplishments; determines priorities and allocation of resources; and coordinates and reviews the multi-year program and financial plans.
7. Prepares testimonies and reports for submittal to the legislature, reviews and analyzes proposed legislation (federal and state), attends legislative hearings for the purpose of providing supplemental information as requested, and recommends appropriate action to the division administration.
8. Drafts and executes statewide agreements and contracts with key public and private agencies to bring complementary services to clients served by the Supplemental Nutrition Assistance Program.
9. Prepares reports, statistics, and evaluations on the accomplishments of the Supplemental Nutrition Assistance Program.
10. Develops corrective action plans based on findings revealed by quality control, field audits, federal audits, and special studies, implements corrective action plans, and monitors completion of plans.
11. Receives direct complaints from the public, recipient groups, and agencies and takes appropriate action.
12. Gives public talks at health and social welfare conferences and to interested organizations both private and public to maintain public awareness of governmental programs; maintains liaison with recipient advocate groups; prepares or directs preparation of press releases.
13. Coordinates Supplemental Nutrition Assistance Program activities with other offices and divisions within the department, public and private agencies, consumer groups, advocate groups, and community agencies.

**SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE (Cont'd)**

14. Maintains contacts with the Attorney General's Office concerning litigation against the Supplemental Nutrition Assistance Program, prepares interrogatories, and testifies in depositions and in court hearings.
15. Provides overall direction to determine the computer requirements for the Supplemental Nutrition Assistance Program to meet the program requirements for timely payments, management information data, electronic interfaces with other agencies or programs, and new programs and provides assistance in developing system requirements.
16. Administers the forms management program for the Supplemental Nutrition Assistance Program.
17. Coordinates the preparation, development, and implementation of a wide range of informational materials to inform clients about the Supplemental Nutrition Assistance Program, clients' rights and responsibilities, services provided by the department, and available community resources.
18. Reviews branch reports for administrative hearings, assists the line staff at administrative hearings, and reviews hearing officer's decision. Also, completes research and branch reports for tax intercept hearings and attends the hearing as the department's representative.
19. Assists the Fiscal Management Office in the monthly reconciliation of benefits issued.

## **STATEWIDE BRANCH**

Under the general direction of the Division Administrator, the Statewide Branch provides overall management and implements the Division's employment, childcare, financial assistance, and supplemental nutrition assistance programs statewide. The Statewide Branch plans, organizes, directs, coordinates, evaluate, trains, recommends changes, and maintains an organization that facilitates the efficient and effective accomplishment of the objectives of the Division. The Statewide Branch maintains good relationships with the community.

### **Staff Development Office**

Under the general direction of the Statewide Branch Administrator, the Staff Development Office is responsible to plan, develop, conduct, contract, and/or coordinate staff development and training programs for the division's employees, including support staff, in consonance with existing State statutes, Department of Human Resources Development regulations and DHS policies and procedures.

1. Assess training needs of employees to provide training opportunities.
2. Plans and conducts orientation sessions for new employees.
3. Plans, develops, conducts, contracts, and/or coordinates specialized training and development programs for division personnel.
4. Provides other training opportunities to employees by initiating in-service and out-service training sponsored by other divisions of the department and public and private agencies in the community.
5. Consolidates and coordinates training requests and processes to the department's Personnel Office.
6. Evaluates results of all training programs and makes changes as appropriate.
7. Advises division personnel on relevant training and development matters.
8. Provides consultation to supervisory and administrative staff on development and conduct of training programs.
9. Serves as division's clearinghouse for training information and disseminates that which is relevant to division employees.
10. Evaluates requests for development (educational) leaves for the division administrator.
11. Acts as the division's liaison with institutions of higher learning in coordinating training grant proposals for division's staff.

### **East Hawaii, West Hawaii, Kauai, Maui, and Oahu 1, 2, 3, and 4 Sections**

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides the operational direction, management, and oversight toward the implementation and execution of the Department's and BESSD plans, policies, procedures, regulations, and program objectives of the employment related, childcare services, income maintenance, and supplemental nutrition assistance programs. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides, directs, coordinates, reviews, and evaluates the operations and service delivery of the subordinate processing centers and units.

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 formulate objectives based on defined goals with the funding and resources afforded; studies, and continually appraises operations, recommends and implements changes in operational policies and/or procedures toward resolving conflicts among and between operating entities. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides guidance and direction to subordinate staff in preserving, maintaining, and sustaining reasonable performance standards. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 exercises fiscal control of funds allocated; and supervises, develops, and provides direction to subordinate staff and develops and maintains a system for management control.

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 implements State policies, procedures and directives for budget planning, preparation, and execution of generally acceptable accounting procedures and requirements; and maintains a centralized staffing control system. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 maintains the Sections Closed Files System and evaluates Section administrative or clerical procedures; implements changes to improve operations.

**North Hilo Processing Center Unit, South Hilo Processing Center Unit, Kamuela-Hamakua Unit, Kohala Sub-Unit, North Kona 1 Unit, South Kona Unit, Kau Sub-Unit, East Unit, West Unit, Maui Public Assistance Unit, Molokai Unit, Lanai Sub-Unit, KPT Processing Center Unit, OR&L Processing Center Unit, Kapolei Processing Center Unit, Waianae Processing Center Unit, Wahiawa Processing Center Unit, Waipahu Processing Center Unit, Koolau Processing Center Unit, and the Pohulani Processing Center Unit**

Under the direction of their respective Section Administration, these processing centers and units determine initial and continuing eligibility for the financial, supplemental nutrition assistance and medical programs to eligible applicants and recipients, and issue benefits to all who are eligible. These units maintains the electronic and hard copy case files, conducts reviews to determine continued eligibility, provides the general public information on the Division's Programs, takes action on complaints received, initiates adverse actions as appropriate, closes ineligible cases, and coordinates the linkage of mothers and newborns with Med-QUEST to ensure enrollment of newborns.

**Central Hilo Unit, North Kona 2 Unit, South Unit, and Maui Central Unit**

Under the direction of their respective Section Administration, these units provide a range of services to individuals applying for benefits through the Temporary Assistance for Needy Families (TANF) program, and to recipients of TANF benefits who are required to meet work activity requirements to receive benefits. These units recommend, evaluate, assess, and direct client participation in employment or educational programs and engages in job development activities to maximize client participation opportunities. In addition, the participant will receive counseling, barrier services, and support services to assist clients towards achieving the goal of economic self-sufficiency. These units also provide support services, including childcare reimbursement, transportation reimbursement and work expense to eligible applicants and recipients.

Under the direction of their respective Section Administration, these units provide regulatory oversight of childcare facilities and homes to ensure conformance to regulatory standards and safety to children. The Central Hilo Unit, North Kona 2 Unit, South Unit, and Maui Central units provide the following services: receive and process applications; conduct licensing studies; conduct assessments; monitor compliance; provide technical assistance; provide resource and referral activities; conduct investigations of complaints received by the public and take appropriate action when deemed necessary against licensed, license-exempt, and unregulated child care centers and homes; initiate legal action against the provider who is in violation of related Hawaii Revised Statutes and Hawaii Administrative Rules; and conduct background checks on all applicants, licensed and registered providers to determine the applicant's, the employee's, or the household member's risk with respect to children in care.

**Downtown First-To-Work Unit 1, Downtown First-To-Work Unit 2, Waianae First-To-Work Unit, Waipahu First-To-Work Unit, Kailua First To Work Unit, and Wahiawa First To-Work**

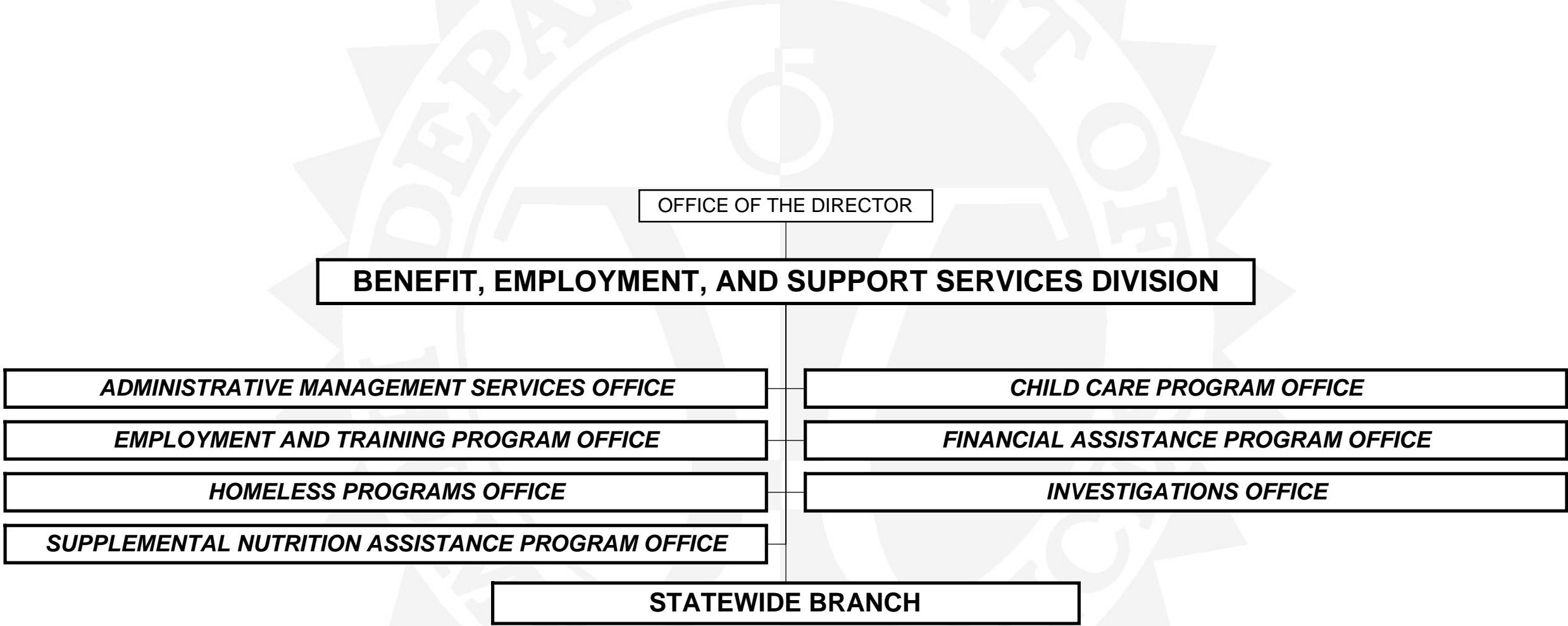
Under the direction of their respective Section Administration, these units provide a range of services to individuals applying for benefits through the Temporary Assistance for Needy Families (TANF) program, and to recipients of TANF benefits who are required to meet work activity requirements to receive benefits. These units recommend, evaluate, assess, and direct client participation in employment or educational programs and engages in job development activities to maximize client participation opportunities. In addition, the participant will receive counseling, barrier services, and support services to assist clients towards achieving the goal of economic self-sufficiency. These units also provide support services, including childcare reimbursement, transportation reimbursement and work expense to eligible applicants and recipients.

**Child Care Licensing Unit 1 and Child Care Licensing Unit 2.**

Under the direction of their respective Section Administration, these units provide regulatory oversight of childcare facilities and homes to ensure conformance to regulatory standards and safety to children. These units provide the following services: receive and process applications; conduct licensing studies; conduct assessments; monitor compliance; provide technical assistance; provide resource and referral activities; conduct investigations of complaints received by the public and take appropriate action when deemed necessary against licensed, license-exempt, and unregulated child care centers and homes; initiate legal action against the provider who is in violation of related Hawaii Revised Statutes and Hawaii Administrative Rules; and conduct background checks on all applicants, licensed and registered providers to determine the applicant's, the employee's, or the household member's risk with respect to children in care.

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

ORGANIZATION CHART 1  
JUNE 30, 2014



OFFICE OF THE DIRECTOR

**BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION**

*ADMINISTRATIVE MANAGEMENT SERVICES OFFICE*

*EMPLOYMENT AND TRAINING PROGRAM OFFICE*

*HOMELESS PROGRAMS OFFICE*

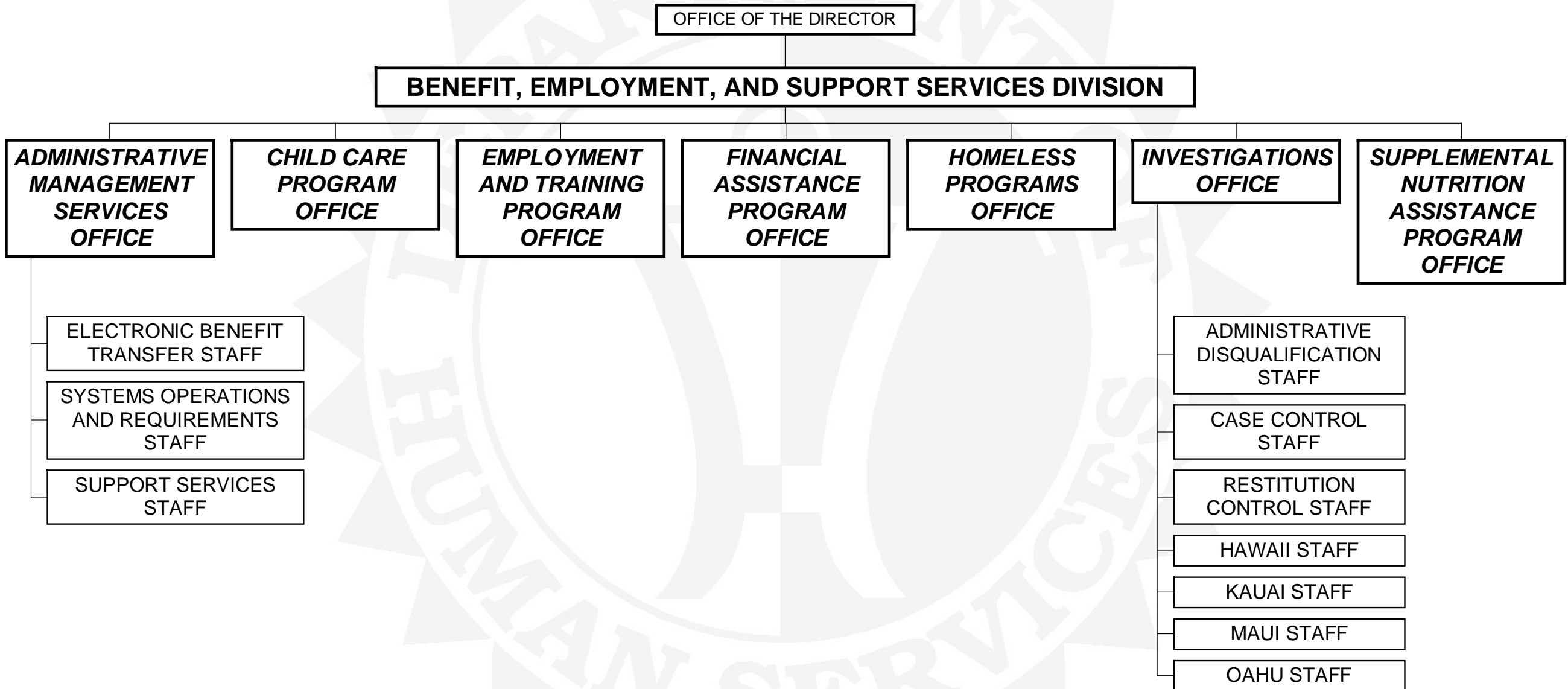
*SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE*

*CHILD CARE PROGRAM OFFICE*

*FINANCIAL ASSISTANCE PROGRAM OFFICE*

*INVESTIGATIONS OFFICE*

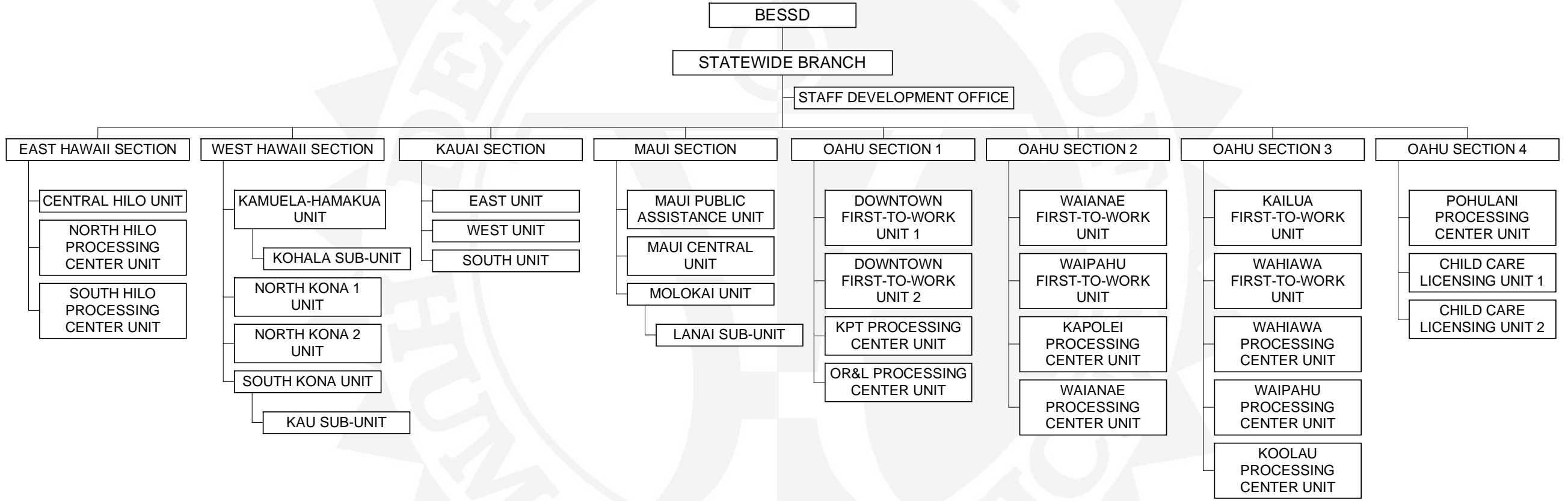
**STATEWIDE BRANCH**





STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

ORGANIZATION CHART 3  
 JUNE 30, 2014



Director 100128 SRNA
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<b>BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION</b>		
Self-Sufficiency and Support Services Administrator		
6179		EM08
Self-Sufficiency and Support Services Assistant Administrator		
22160		EM07

Secretary III 45454 SR16
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Secretary IV 14137 SR18
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<b>ADMINISTRATIVE MANAGEMENT SERVICES OFFICE</b>		
Program and Budget Analysis Manager I		
1637		EM05

<b>CHILD CARE PROGRAM OFFICE</b>		
Human Services Professional VI		
23706		SR26

<b>EMPLOYMENT AND TRAINING PROGRAM OFFICE</b>		
Self-Sufficiency and Support Services Supervisor III		
46870		SR26

<b>FINANCIAL ASSISTANCE PROGRAM OFFICE</b>		
Eligibility Program Specialist VI		
31915		SR26

<b>HOMELESS PROGRAMS OFFICE</b>		
Homeless Programs Branch Administrator		
103218		SRNA

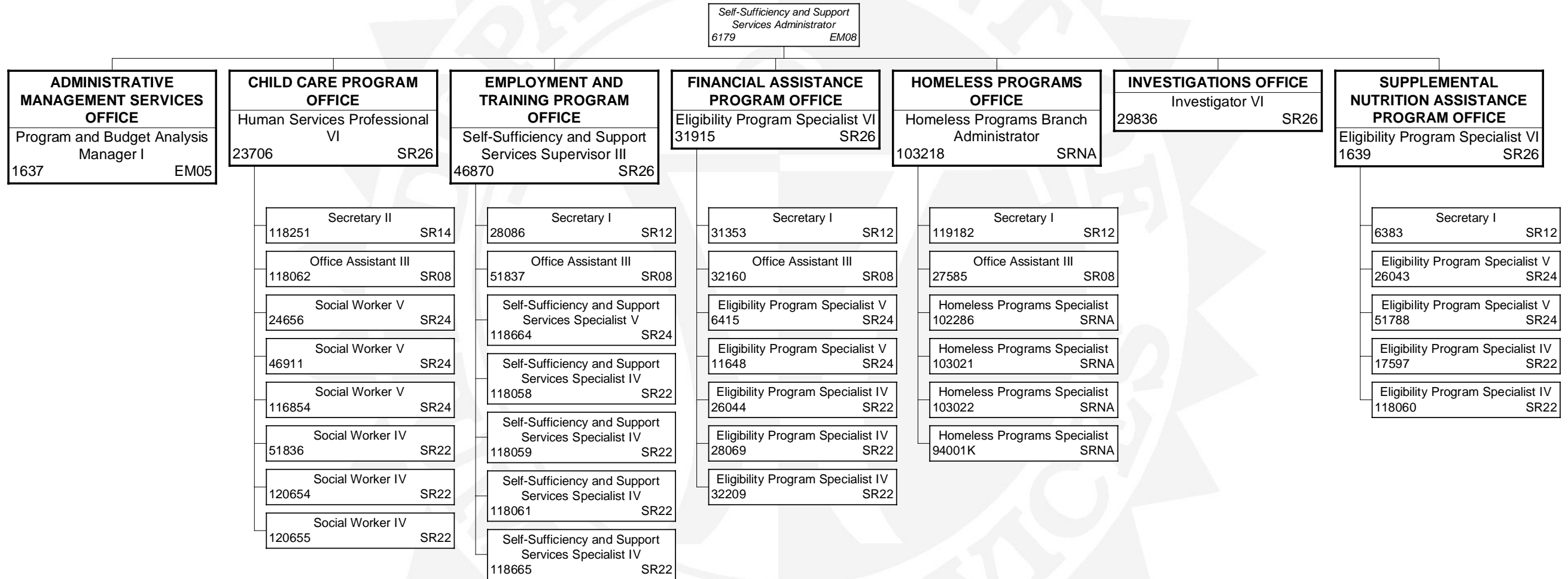
<b>INVESTIGATIONS OFFICE</b>		
Investigator VI		
29836		SR26

<b>SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE</b>		
Eligibility Program Specialist VI		
1639		SR26

<b>STATEWIDE BRANCH</b>		
Self-Sufficiency and Support Services Manager		
46867		EM05
Self-Sufficiency and Support Services Manager		
28052		EM05

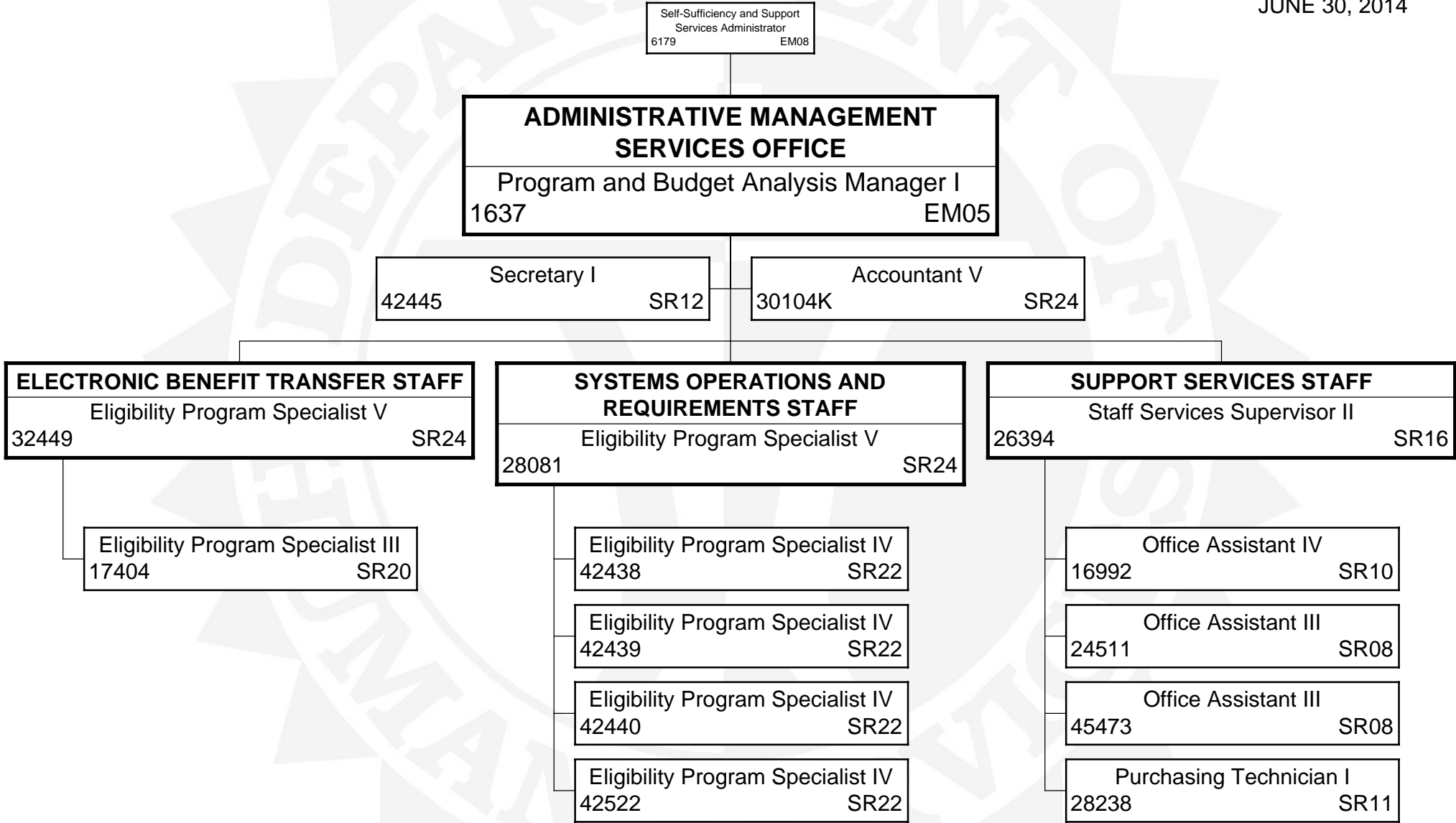
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 PROGRAM OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 ADMINISTRATIVE MANAGEMENT SERVICES OFFICE

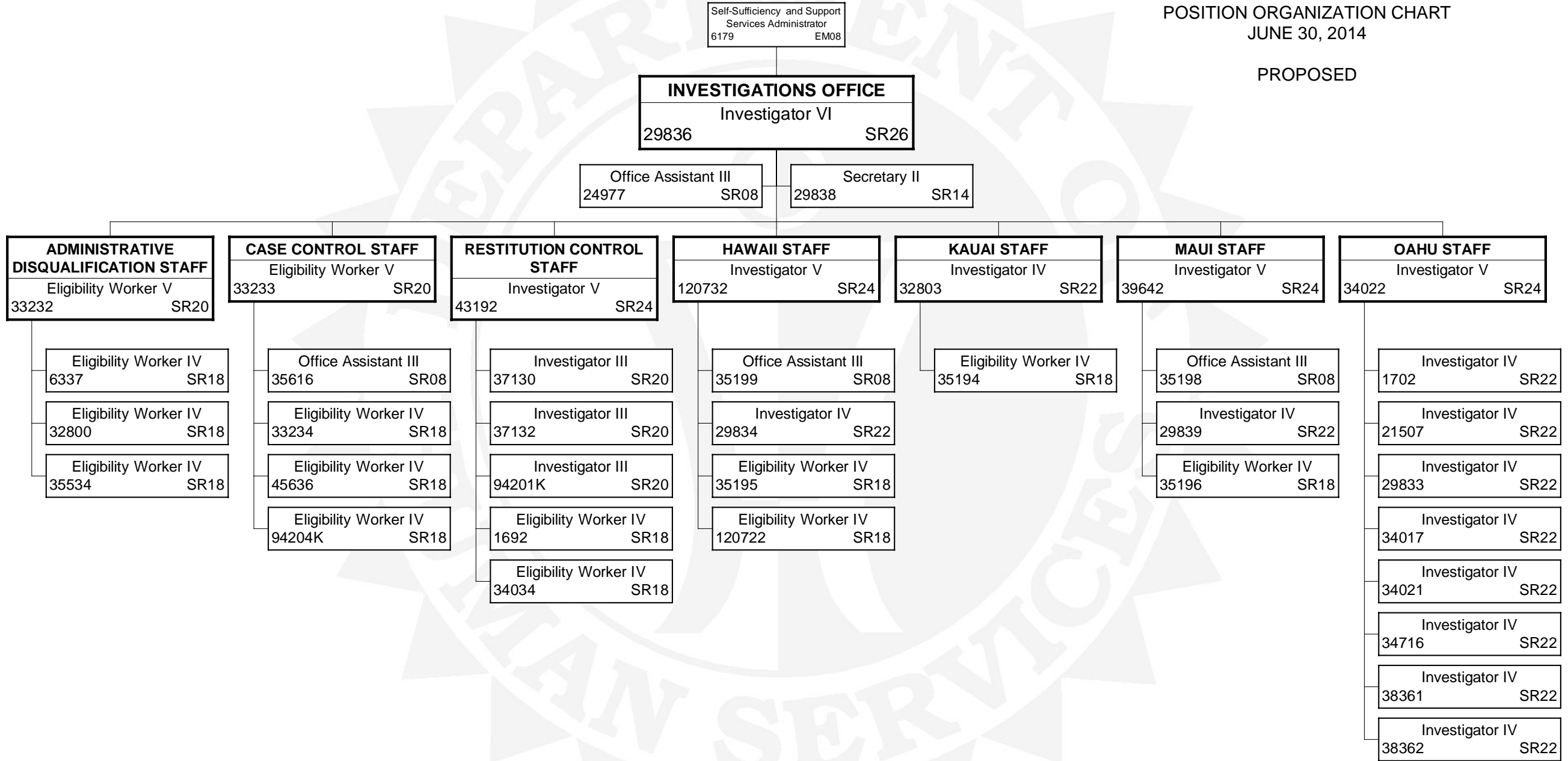
POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 INVESTIGATIONS OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

PROPOSED



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 STATEWIDE BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Self-Sufficiency and Support  
 Services Administrator  
 6179 EM08

**STATEWIDE BRANCH**  
 Self-Sufficiency and Support Services Manager  
 46867 EM05  
 Self-Sufficiency and Support Services Manager  
 28052 EM05

1771 Secretary III SR16  
 45474 Secretary III SR16  
 27624 Office Assistant III SR08

**STAFF DEVELOPMENT OFFICE**  
 Social Worker V  
 45307 SR24

42968 Eligibility Program Specialist IV SR22  
 32640 Eligibility Program Specialist IV SR22  
 120755 Eligibility Program Specialist IV SR22  
 120757 Human Services Professional IV SR22

42983 Eligibility Program Specialist IV SR22  
 46901 Self-Sufficiency and Support Services Specialist IV SR22  
 120756 Eligibility Program Specialist IV SR22

**EAST HAWAII SECTION**  
 Self-Sufficiency and Support Services Supervisor III  
 3771 SR26

**WEST HAWAII SECTION**  
 Self-Sufficiency and Support Services Supervisor III  
 46896 SR26

**KAUAI SECTION**  
 Self-Sufficiency and Support Services Supervisor III  
 46871 SR26

**MAUI SECTION**  
 Self-Sufficiency and Support Services Supervisor III  
 40168 SR26

**OAHU SECTION 1**  
 Self-Sufficiency and Support Services Supervisor III  
 6181 SR26

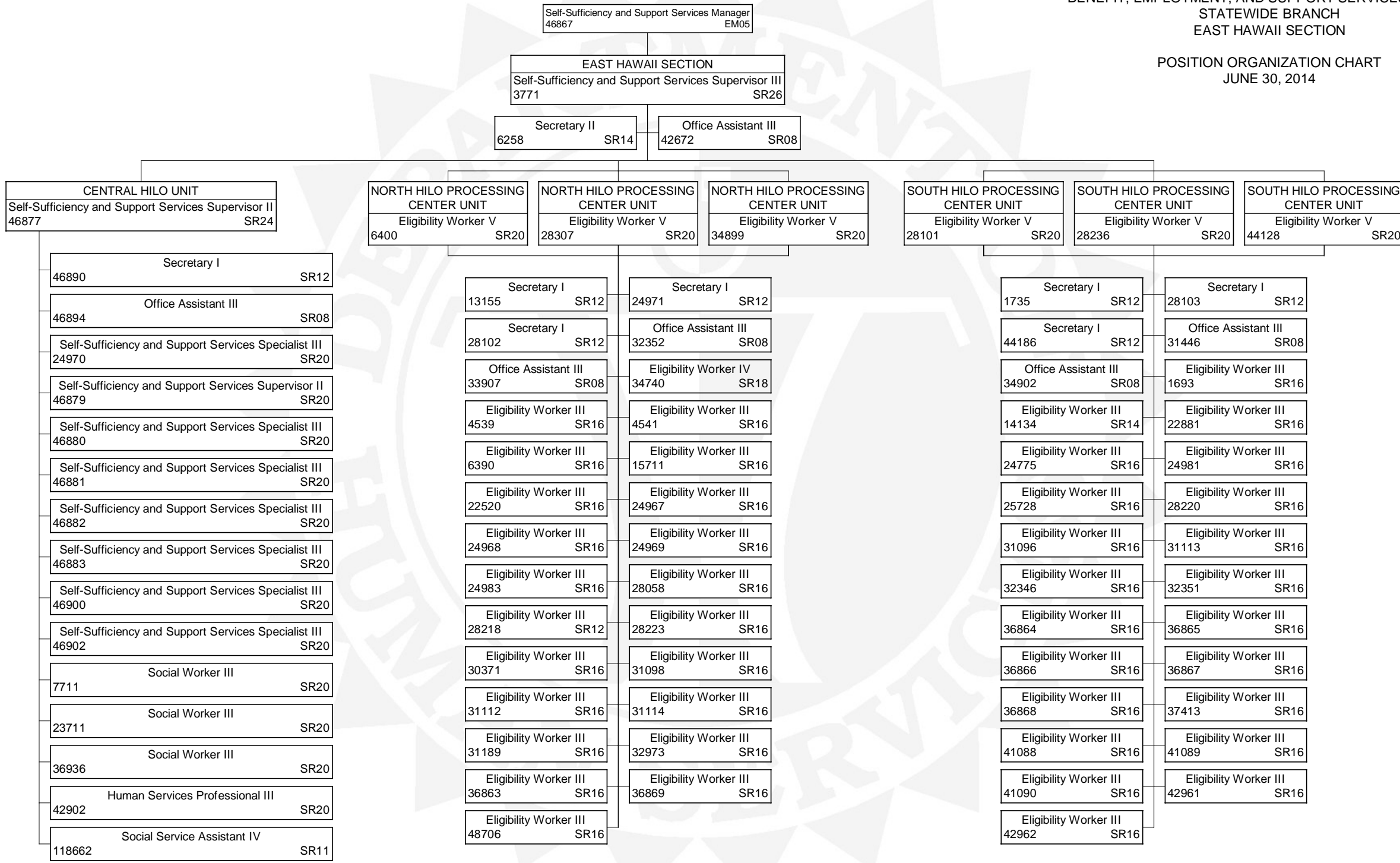
**OAHU SECTION 2**  
 Self-Sufficiency and Support Services Supervisor III  
 3517 SR26

**OAHU SECTION 3**  
 Self-Sufficiency and Support Services Supervisor III  
 45450 SR26

**OAHU SECTION 4**  
 Social Worker VI  
 45523 SR26

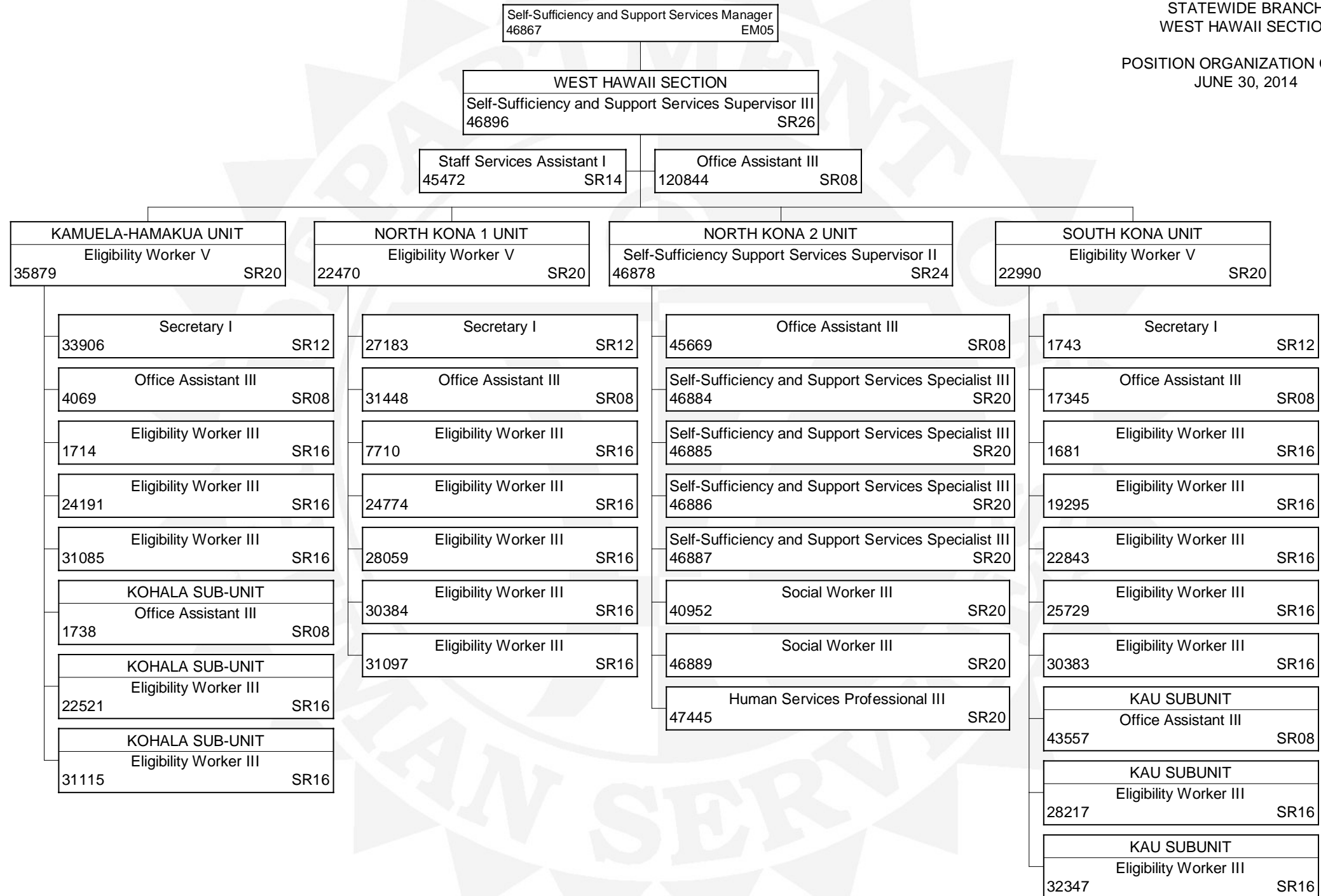
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
STATEWIDE BRANCH  
EAST HAWAII SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 STATEWIDE BRANCH  
 WEST HAWAII SECTION

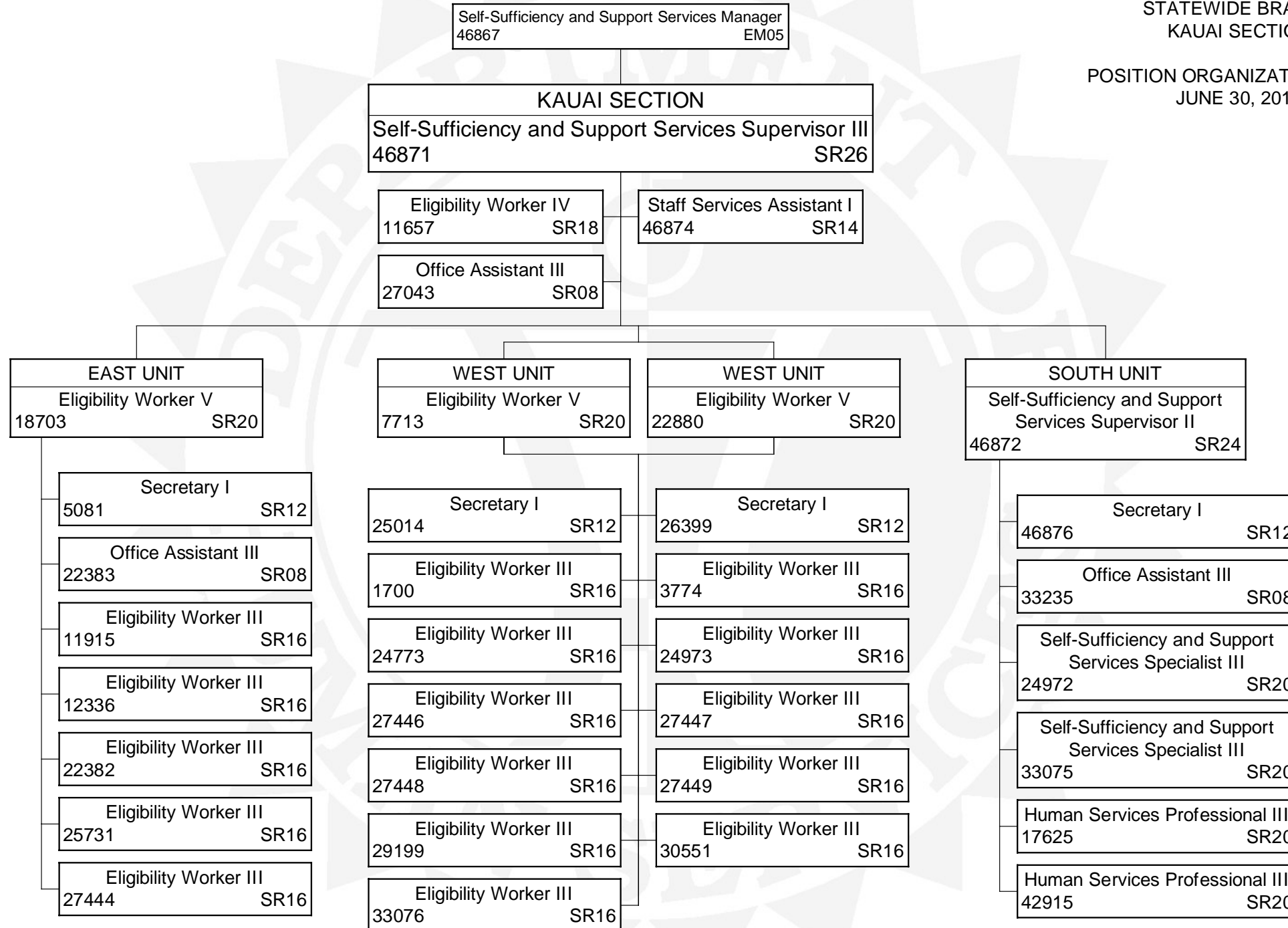
POSITION ORGANIZATION CHART  
 JUNE 30, 2014





STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 STATEWIDE BRANCH  
 KAUAI SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

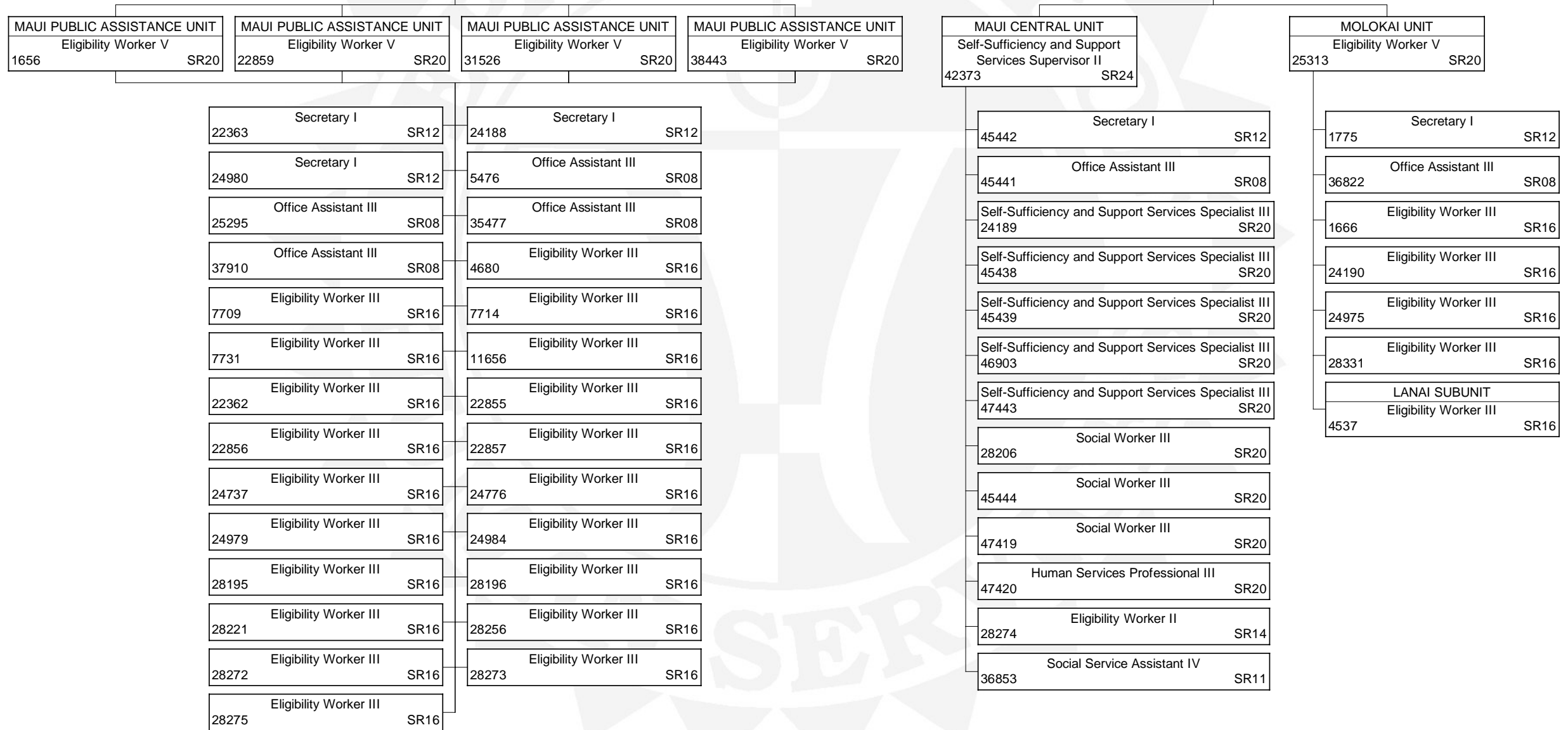


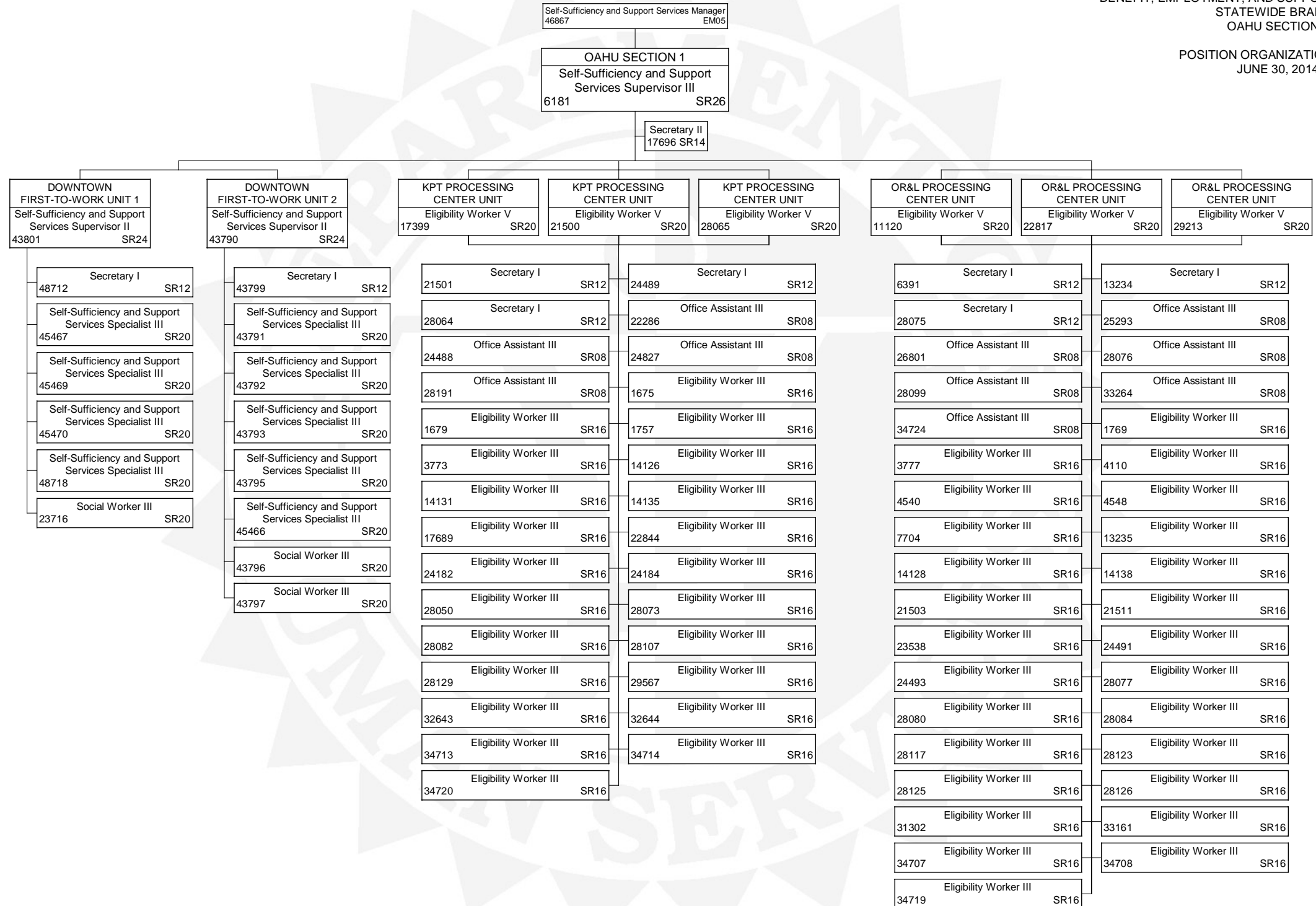
Self-Sufficiency and Support Services Manager  
46867 EM05

MAUI SECTION  
Self-Sufficiency and Support Services Supervisor III  
40168 SR26

Staff Services Assistant I  
25166 SR14

Office Assistant III  
120845 SR08





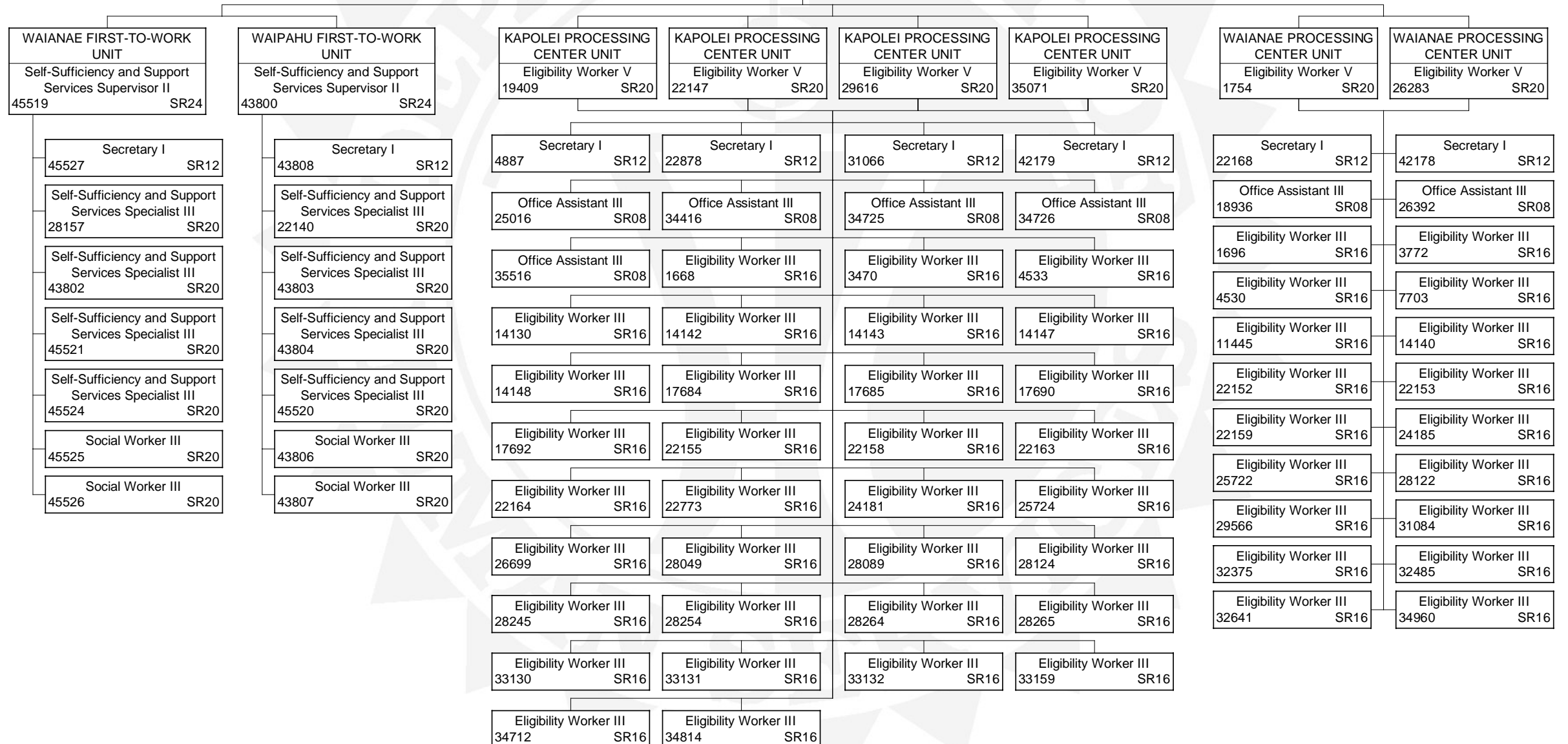
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 STATEWIDE BRANCH  
 OAHU SECTION 2

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Self-Sufficiency and Support Services Manager  
 46867 EM05

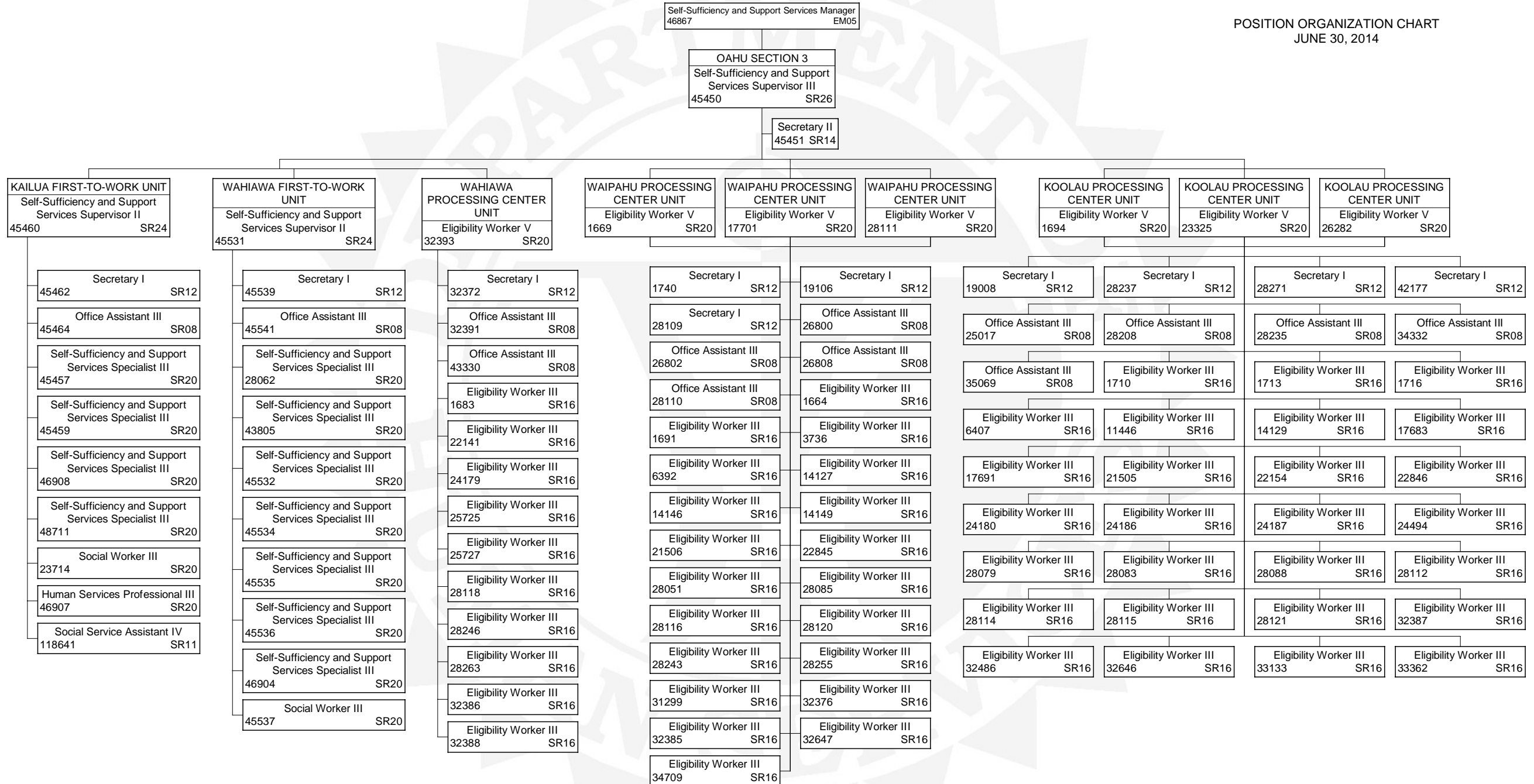
OAHU SECTION 2  
 Self-Sufficiency and Support  
 Services Supervisor III  
 3517 SR26

Secretary II  
 26393 SR14



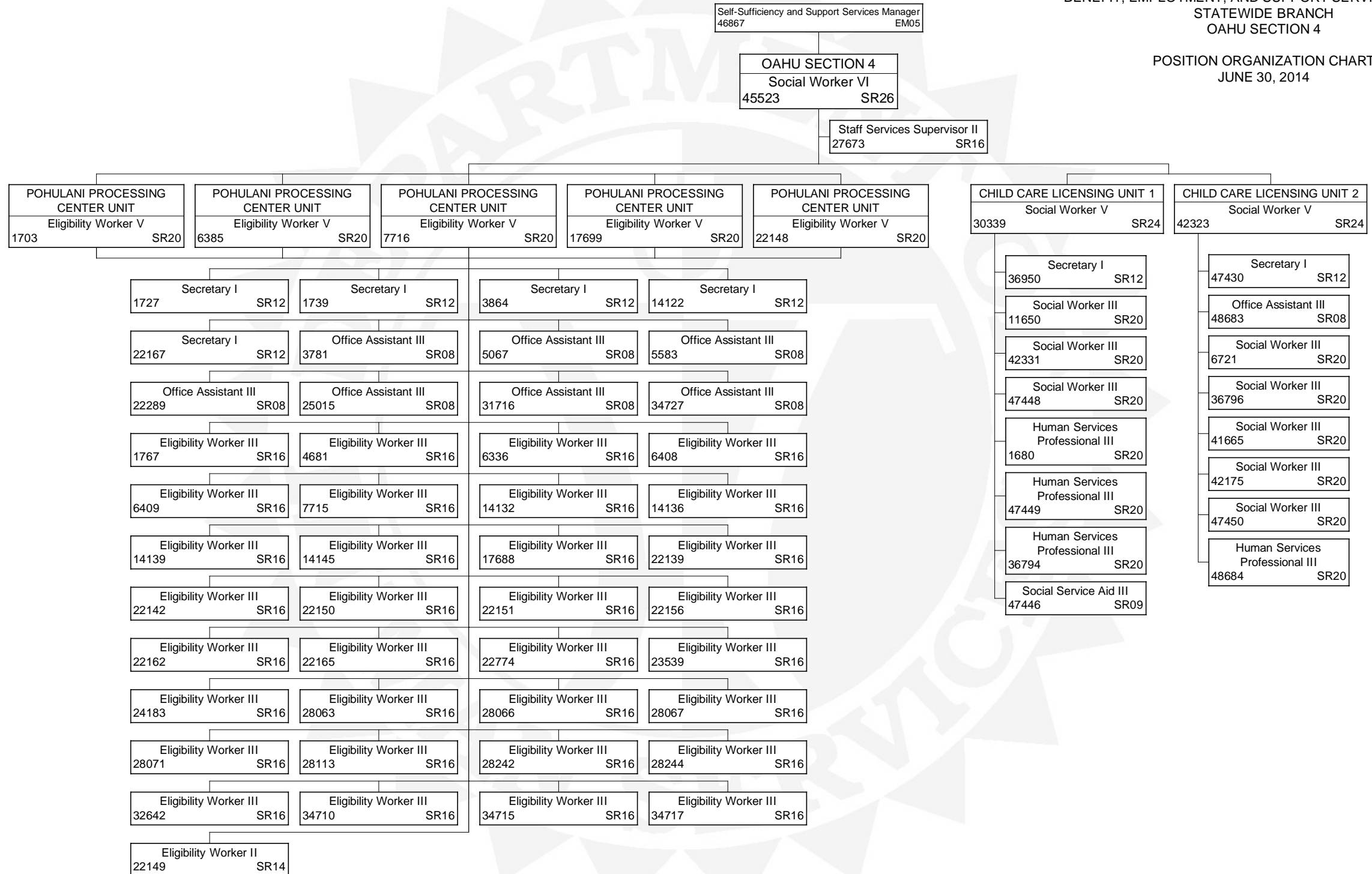
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
STATEWIDE BRANCH  
OAHU SECTION 3

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION  
 STATEWIDE BRANCH  
 OAHU SECTION 4

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



## **MED-QUEST DIVISION**

Under the direction of the Department Director, the Division Administrator provides overall management and development of the plans, policies, regulations, and procedures of the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Division Administrator is responsible for implementing and developing procedures to implement policy established and approved by the Department Director and providing public information, staff/clerical assistance and support services.

The Division Administrator develops and maintains working relationships with health plans, providers, Federal and State authorities, community agencies, client advocacy groups and other stakeholders.

The Division Administrator is responsible for organizing, directing, coordinating, evaluating, and maintaining an organization that will ensure accomplishment of the objectives of the Division and the Department. Other precedent authorizations include Title XIX of the Social Security Act, the State Children's Health Insurance Program (SCHIP) authorized by Title XXI of the Social Security Act, and other programs authorized and funded by the State Legislature.

### **CLINICAL STANDARDS OFFICE**

Under the direction of the Division Administrator, the Clinical Standards Office establishes statewide clinical standards of care to support the implementation of the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Clinical Standards Office establishes Medical Standards and Protocols for all MQD programs and serves as a liaison to the Managed Care Organizations' (MCOs) Medical Directors. The Clinical Standards Office is responsible for reviewing and coordinating the work of the External Quality Review Organizations (EQRO) and Program Improvement Plans (PIPs) covering the MCO's activities. The Clinical Standards Office participates in Administrative Review Hearings and court proceedings; analyzes data, evaluates and makes recommendations to the Division Administrator on imposing sanctions and/or paying incentives to MCOs; and manages and monitors the Aid to Disabled Review Committee (ADRC) process. The Clinical Standards Office provides clerical support services.

### **FINANCE OFFICE**

Under the direction of the Division Administrator, the Finance Office coordinates, manages and administers the Division's fiscal, procurement, financial integrity activities, payment error rate measurement (PERM) activities and budget activities for the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

The Finance Office serves as the Division's principal staff resource on fiscal activities and serves as the Division's representative, liaison, and coordinator in fiscal and financial matters. The Finance Office develops, implements, and maintains standard accounting procedures in accordance with State and Federal accounting policies and procedures. The Finance Office provides clerical support services.

### **Contracts And Procurement Staff**

The Contracts and Procurement Staff serves as the Division's principal staff resource, representative and liaison on procurement and contract development activities. The Contracts and Procurement Staff advises and provides technical assistance to Division personnel on procurement issues; coordinates the development of procurement requirements; and develops and maintains all procurement policies for the division in accordance with State, Federal and Departmental policies and requirements.

### **Financial Integrity Staff**

The Financial Integrity Staff is responsible for reviewing records, claims data, eligibility files and other germane materials in accordance with State and Federal requirements in maintaining a robust fraud and abuse detection program covering potential/actual fraud and abuse by program populations and providers. The Financial Integrity Staff coordinates and monitors fraud and abuse activities with contracted Managed Care Organizations (MCO) and other contracted entities providing health care related services and cooperates and works with Division staff and the Medicaid Fraud and Abuse Control Unit, within the Department of the Attorney General. The activities performed by the staff include but are not limited to the Surveillance and Utilization Review Subsystem (SURS) program, following up on information or complaints from citizens, etc.

The Financial Integrity Staff develops and maintains the Third Party Liability (TPL) policies and guidelines and coordinates the TPL activities for the Department's continuum of quality health care and health insurance programs including preventive services, primary care, acute care services and long-term care services. This includes but is not limited to the coordination of benefits, cost avoidance, and recoupment and recoveries activities.

Financial Integrity Staff develops and maintains guidelines for the Property Lien Program and coordinates with the Department of the Attorney General in the collection process.

### **Financial Risk And Reimbursement Staff**

The Financial Risk and Reimbursement Staff establishes the criteria and procedures to be used to evaluate the financial viability of MCOs and other entities submitting bids; participates in procurement and contract evaluation processes to include consulting with actuaries in developing capitation payments; defines procurement information submittal requirements; develops and maintains FFS and PPS rates; monitors the on-going financial performance of participating MCOs to include calculating incentive payments based on encounter and other relevant data. Staff also coordinates with the Eligibility Branch and monitors PERM contractors.

The Financial Risk and Reimbursement Staff coordinates with Division personnel in planning, developing and implementing internal and external cost containment measures and coordinates with the fiscal agent, and Systems Office staff to ensure reimbursement policy is implemented consistent with the State Plan, the 1115 Waiver, and Hawaii Administrative Rules. The staff coordinates with other Divisions, Branches and Offices to meet Federal and State requirements.

### **Fiscal Staff**

The Fiscal Staff serves as the Division's principal staff resource, representative, liaison, and coordinator on fiscal activities. Fiscal Staff develops, implements, and maintains standard accounting procedures in accordance with State and Federal accounting policies and procedures.

### **POLICY AND PROGRAM DEVELOPMENT OFFICE**

Under the direction of the Division Administrator, the Policy and Program Development Office is responsible for providing staff support and assistance to the Division in the development and maintenance of program policies as directed and decided by the Department Director and the Division Administrator and develops procedures related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services including research, preparing state plan amendments, waiver development and renewal activities, administrative rule changes and policy directives. The Policy and Program Development Office coordinates the monitoring of Federal and State law changes related to health care programs and develops and implements programs authorized and funded by the Department or the State Legislature. The Policy and Program Development Office provides clerical support services.



### **Eligibility Staff**

Under the direction of the Policy and Program Development Office Administrator, the Eligibility Policy Staff maintains and develops policies and procedures as directed and adopted by the Department Director and the Division Administrator related to eligibility requirements for the health care programs provided by the Division in accordance with State and Federal requirements. The Eligibility Policy Staff are responsible for providing technical assistance to Division personnel and other stakeholders on eligibility issues including but not limited to inquiries from the public, preparing legislative testimony, participating in public meetings, etc.

### **Program Staff**

Under the direction of the Policy and Program Development Office Administrator, the Program Staff maintains and develops policies and procedures as directed and adopted by the Department Director and the Division Administrator related to scope and content of health care programming provided by the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services in accordance with Federal and State statutes and regulations. Program staff provides technical assistance and prepares legislative testimony; responds to inquiries from stakeholders; and participates in presentations related to the Department's mission.

The Program Staff develops, coordinates and maintains Division forms; prepares and maintains the Medicaid State Plan; develops waivers and waiver renewals when authorized; coordinates the promulgation of new administrative rules and regulations when deemed appropriate; and works with Division personnel to coordinate with the Centers for Medicare and Medicaid Services (CMS) on compliance and development activities including Federal reporting requirements.

### **Research Staff**

Under the direction of the Policy and Program Development Office Administrator, the Research Staff conducts statistical research and prepares reports to evaluate the effectiveness of the Division's health care programs; develops and recommends procedures, methods, and requirements to maintain or increase integrity of data and databases; and works and coordinates activities with the Systems Office.

### **SYSTEMS OFFICE**

Under the direction of the Division Administrator, the Systems Office is responsible for managing and coordinating the Division's information systems activities related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

Systems Office staff provides clerical support services.

### **Operations Staff**

Under the direction of the Systems Office Administrator, the Operations Staff manages the local and wide area networks, communications equipment, hardware, and software used in the Division; coordinates computer operations; monitors production schedules; and is responsible for the Division's information systems help desk and technical issues related to data transmission.

### **Requirements And Monitoring Staff 1 And 2**

Under the direction of the Systems Office Administrator, the Requirements and Monitoring Staff 1 and 2 serves as the Division's principal staff working on the design, development, implementation and operations of information systems supporting the Division;

The Requirements and Monitoring Staff 1 and 2 coordinate with the Finance Office and Federal agencies to obtain Federal funding for information technology projects.

The Requirements and Monitoring Staff 1 and 2 prepares and develops the Division's policy and procedure manuals regarding information systems; is responsible for planning, development and maintenance; establishes performance standards, user manuals and system related forms; operational guidelines for system enhancement or modifications; standard, management, and ad hoc reports.

## **Requirements And Monitoring Staff 1 And 2 (Cont'd)**

The Requirements and Monitoring Staff 1 and 2 monitor the performance of all contractors working on the Division's information systems projects including monitoring Service Level Agreements.

Staff 1 will be responsible for eligibility, enrollment, and MCO subsystems; Staff 2 will be responsible for claims, encounter, provider, and reference subsystems.

## **TRAINING OFFICE**

Under the direction of the Division Administrator, the Training Office develops and coordinates training activities and opportunities for the Division staff related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

The Training Office provides clerical support services.

## **CUSTOMER SERVICES BRANCH**

Under the direction of the Division Administrator, the Customer Services Branch is responsible for the enrollment, disenrollment and registering of eligible populations into the Department's health care delivery programs. The Customer Services Branch operates an Enrollment Service Section to provide detailed, confidential information on enrollment and eligibility to all authorized parties, which includes the client, provider, health care facility, other Med-Quest Division offices and the Department's Complaints Liaison. The Customer Services Branch provides general information for responses to telephone calls, email and faxes for frequently asked questions related to special or seasonal Med-Quest Division activities.

The Customer Services Branch has primary responsibility for the transmission and maintenance of data in the Hawaii Prepaid Medicaid Management Information Systems (HPMMIS). The Customer Services Branch performs daily reconciliation of client eligibility to enrollment, identifies error patterns, and recommends resolution. The Customer Services Branch monitors and initiates corrections of eligibility/enrollment errors detected in HPMMIS data; reviews and processes all necessary data into HPMMIS, Hawaii Automated Welfare Information (HAWI) Systems and TSO to complete the Medicare Buy-In for enabling qualified Medicaid recipients to buy into Federal Medicare Program Part A, Part B and Part D.

The Customer Services Branch provides outreach and education services to engage the community and covered populations. The Customer Service Branch is responsible for choice counselor functions, ombudsman functions, and outreach and education activities to support the health insurance programs operated by the Division. The Customer Services Branch coordinates and monitors activities through contracts and agreements providing choice counselor and ombudsman functions. The Customer Services Branch provides clerical support services.

## **Enrollment Services Section**

Under the direction of the Customer Service Branch Administrator, the Enrollment Services Section (ESS) establishes enrollments, disenrollments and registrations into qualified health care plans and dental service for qualified recipients after verifying recipient's identity and eligibility and instructing them on enrollment policies and practices. The ESS provides response to enrollees, health care providers and other agencies to frequently asked questions of a general nature related to MQD activities.

## **Membership File Integrity Section**

Under the direction of the Customer Services Branch Administrator, the Membership File Integrity Section (MFIS) is responsible for maintaining the HPMMIS data, conducting the reconciliation of client eligibility to enrollment, and identifying error patterns for resolution. Also, the MFIS monitors and initiates corrections of eligibility/enrollment errors detected in HPMMIS data.

The MFIS recommends and implements new processes for major HAWI/HPMMIS system issues, eligibility/enrollment code changes, and rejection reports and initiates and completes the Medicare Buy-In process.

The MFIS ensures client data and claims information, including Medicare Buy-In Program information remains accurate.

## **Membership File Integrity Section (Cont'd)**

The MFIS acts as a reference (interprets data) to other DHS agencies (CSO, EB, SO, HCSB, SSD, BESSD, PPDO, FO), as well as outside agencies (MCOs, providers, and CMS).

## **Outreach And Education Section**

Under the direction of the Customer Services Branch Administrator, the Outreach and Education Section is responsible for outreach activities to engage community and covered populations to apply for healthcare coverage and to select MCOs. This Section provides education through material dissemination, makes presentations, and sponsors events to increase the populations' knowledge of healthcare choices and opportunities provided by the Division's health care programs.

This section will coordinate and monitor both enrollment counselor and ombudsman function contracts for the aged, blind or disabled population in accordance with the State and Federal requirements.

## **ELIGIBILITY BRANCH**

Under the direction of the Division Administrator, the Eligibility Branch is responsible for the statewide eligibility determination process related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Eligibility Branch provides clerical support services.

## **East Hawaii, West Hawaii, Kauai, Maui Sections, Molokai Unit**

Under the direction of the Eligibility Branch Administrator, these sections are responsible for eligibility determination related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care serves and long term care services in their respective geographic areas.

## **Oahu Section**

Under the direction of the Eligibility Branch Administrator, the Oahu Section is responsible for eligibility determination related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care serves and long-term care services.

Oahu Closed Files logs, stores, retrieves and maintains closed file records; and prepares older records for destruction.

## **Kapolei MQD Unit**

The Kapolei MQD Unit receives and processes initial applications for eligibility, interviews applicants, maintains and updates medical approved cases, determines continued eligibility by completing annual eligibility review forms, resolves member problems related to medical assistance, processes fair hearing reports and participates in the hearing, processes and determines eligibility for new members and investigates and obtains facts regarding suspected fraud. Kapolei MQD Unit clerical support staff registers initial and eligibility review applications, processes incoming postal and courier mail, provides reception and telephone duties, completes necessary personnel forms for staff and types various correspondences for staff. This unit is the primary unit serving the aged, blind or disabled population.

## **Oahu Applications Units 1 And 2**

Oahu Application Units 1 and 2 receives and processes initial eligibility applications, interviews applicants, obtains eligibility information, assists in the completion of required forms and determines medical eligibility. Also, Oahu Application Units 1 and 2 clerical support staff registers applications received, schedules appointments, processes incoming postal and courier mail, provides reception and telephone duties and completes necessary personnel forms for staff.

### **Oahu Ongoing Units 1, 2, And 3**

Oahu Ongoing Units 1, 2, and 3 maintains and updates medical approved cases, determines continued eligibility by completing annual eligibility review forms, resolves member problems related to medical assistance, processes fair hearing reports and participates in the hearing, processes and determines eligibility for new members and investigates and obtains facts regarding suspected fraud.

Oahu Ongoing Units 1, 2, and 3 clerical support staff registers eligibility review applications and applications requesting the addition of a new member, processes incoming postal and courier mail, provides reception and telephone duties, completes necessary personnel forms for staff and types various correspondence for staff.

### **HEALTH CARE SERVICES BRANCH**

Under the direction of the Division Administrator, the Health Care Services Branch administers and manages contracted MCOs and other contracts to deliver quality health care services. The Health Care Services Branch monitors and manages quality and compliance with applicable contracts, rules, regulations and laws impacting MCO contracts and other contracts supporting the QUEST and QExA programs. The Health Care Services Branch maintains an active role in managing member and provider relations including the fee-for-service delivery system, grievances/complaints and other germane functions in a quality health care delivery system. The Health Care Services Branch provides clerical support services.

### **Contract Monitoring And Compliance Section**

Under the direction of the Health Care Services Branch Administrator; the Contract Monitoring and Compliance Section executes, administers, and manages all contracts and agreements related to and supporting health care delivery services. The Contract Monitoring and Compliance Section staff shall be responsible for monitoring and managing all contracts and agreements in accordance with contract/agreement terms and conditions, and applicable Federal and State laws and regulations. This includes any activities to support procurement activities including, but not limited to Request for Proposals (RFP) development, development of evaluation criteria for selection of RFP bidders, evaluation of proposals, negotiations, etc. The Contract Monitoring and Compliance Section is the primary liaison to MCO and other contractors delivering health care services for State funded and Titles XIX and XXI populations.

The Contract Monitoring and Compliance Section shall be primarily responsible for monitoring and overseeing the Department's External Quality Review Organization (EQRO). This includes but is not limited to assuring the development of annual work plans and oversight of the EQRO compliance review activities, performance improvement projects (PIP), Healthcare Effectiveness Data and Information Set (HEDIS) audits, and the Consumer Assessment of Healthcare Providers and Systems (CAHPS) and provider surveys.

### **Data Analysis and Provider Network Section**

Under the direction of the Health Care Services Branch Administrator, the Data Analysis and Provider Network Section provides and performs data analysis to support managed care contracts, fee-for-service and other contracts and agreements and is responsible for monitoring and managing contract/agreements provisions impacting Medicaid populations and providers in accordance with Federal and State requirements. The Data Analysis and Provider Network Section shall be responsible for maintaining the fee-for-service provider network to assure compliance with all Federal and State requirements.

The Data Analysis and Provider Network Section shall be responsible for evaluating and analyzing health care contractor's data to assure contractors are meeting contractual requirements; compiling both State and Federal reports to include but not limited to CMS 416, State Children Health Insurance Program (SCHIP) Statistical Enrollment Data System (SEDS), and enrollment statistics; participates in procurement and contract evaluation processes; and defines procurement information submittal requirements. In addition, the Data Analysis and Provider Network Section shall be responsible for working with the EQRO on the HEDIS and the CAHPS results.

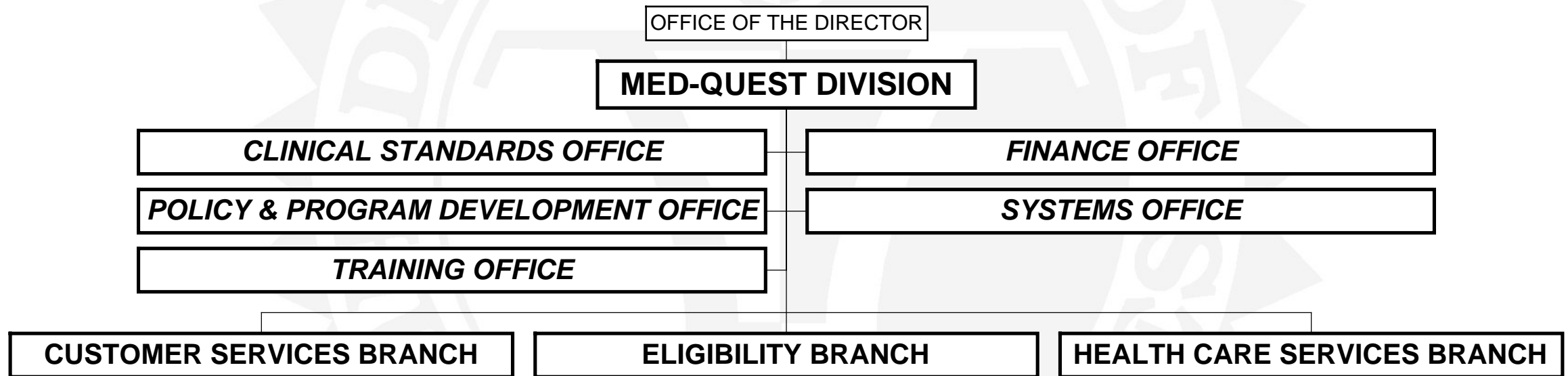
## **Quality And Member Relations Improvement Section**

Under the direction of the Health Care Services Branch Administrator, the Quality and Member Relations Improvement Section shall be responsible for performing complex clinical evaluations and performing analysis of utilization data to promote contract accountability and compliance; quality assurance and continuous quality improvement activities supporting covered populations under the managed and non-managed care healthcare environments in accordance with Federal and State laws governing the delivery of health care services to covered populations. The Quality and Member Relations Improvement Section staff conducts and monitors quality assurance strategies and continuous program improvement activities in accordance with Federal and State requirements to maintain and improve the health status and quality of life of its Title XIX, and Title XXI Medicaid populations. The Quality and Member Relations Improvement Section manages and performs activities to ensure Medicaid populations' access to services, processes member complaints/grievances, supports the Administrative Hearing process, monitors MCO's call center activities and other areas impacting Medicaid populations in accordance with Federal and State requirements.



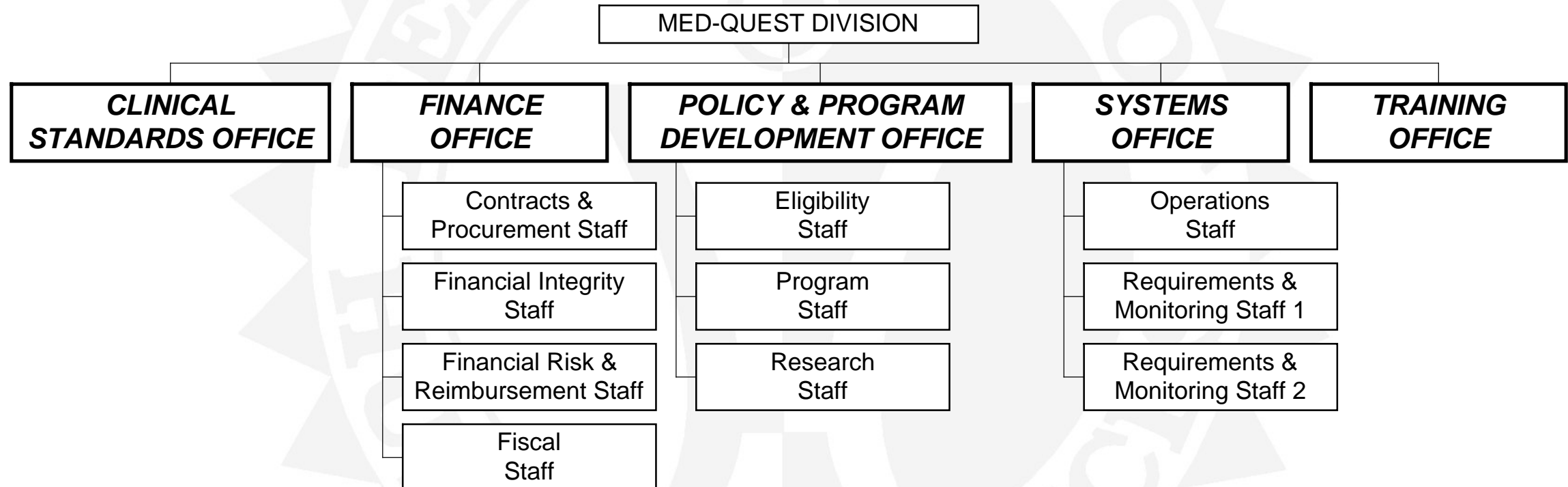
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION

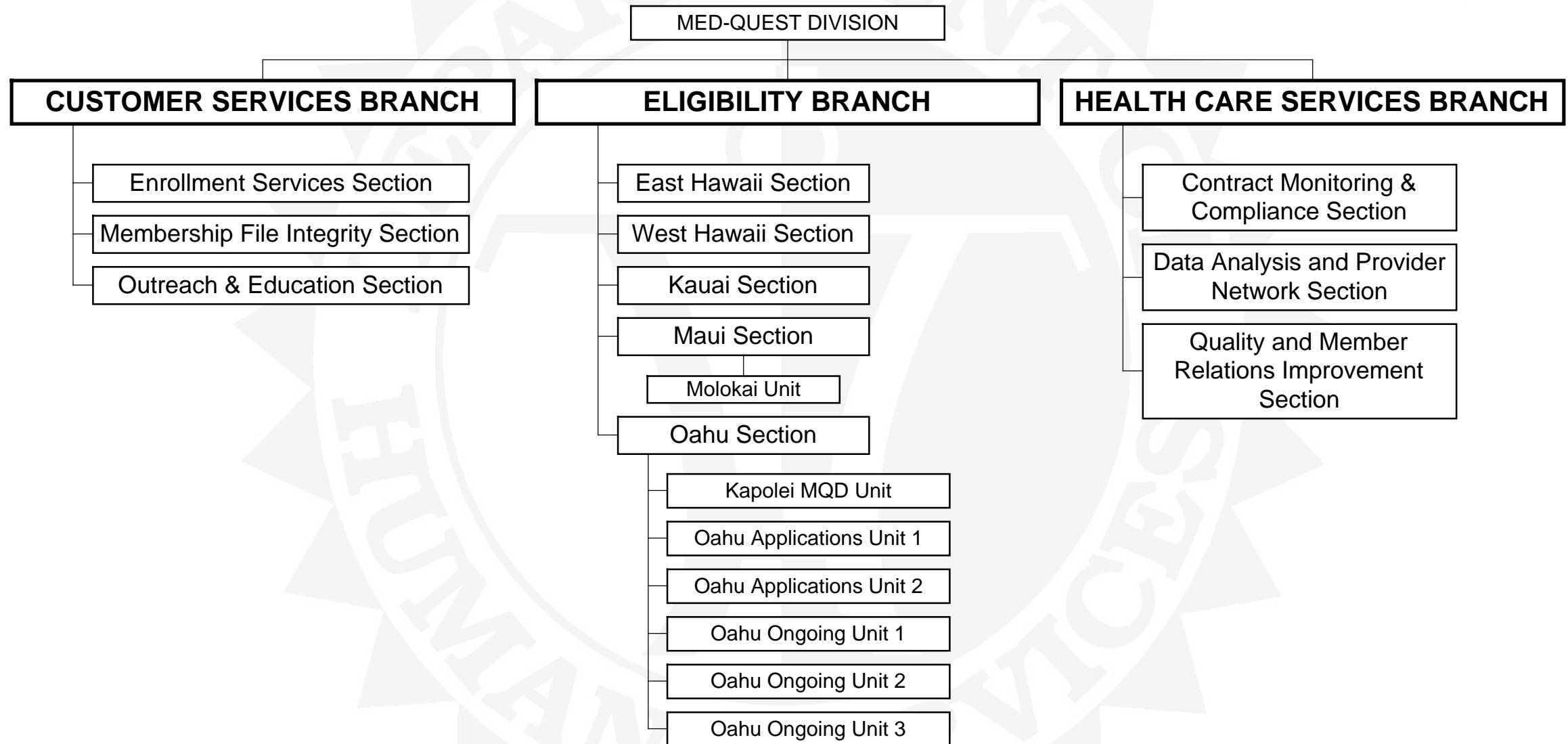
ORGANIZATION CHART  
JUNE 30, 2014



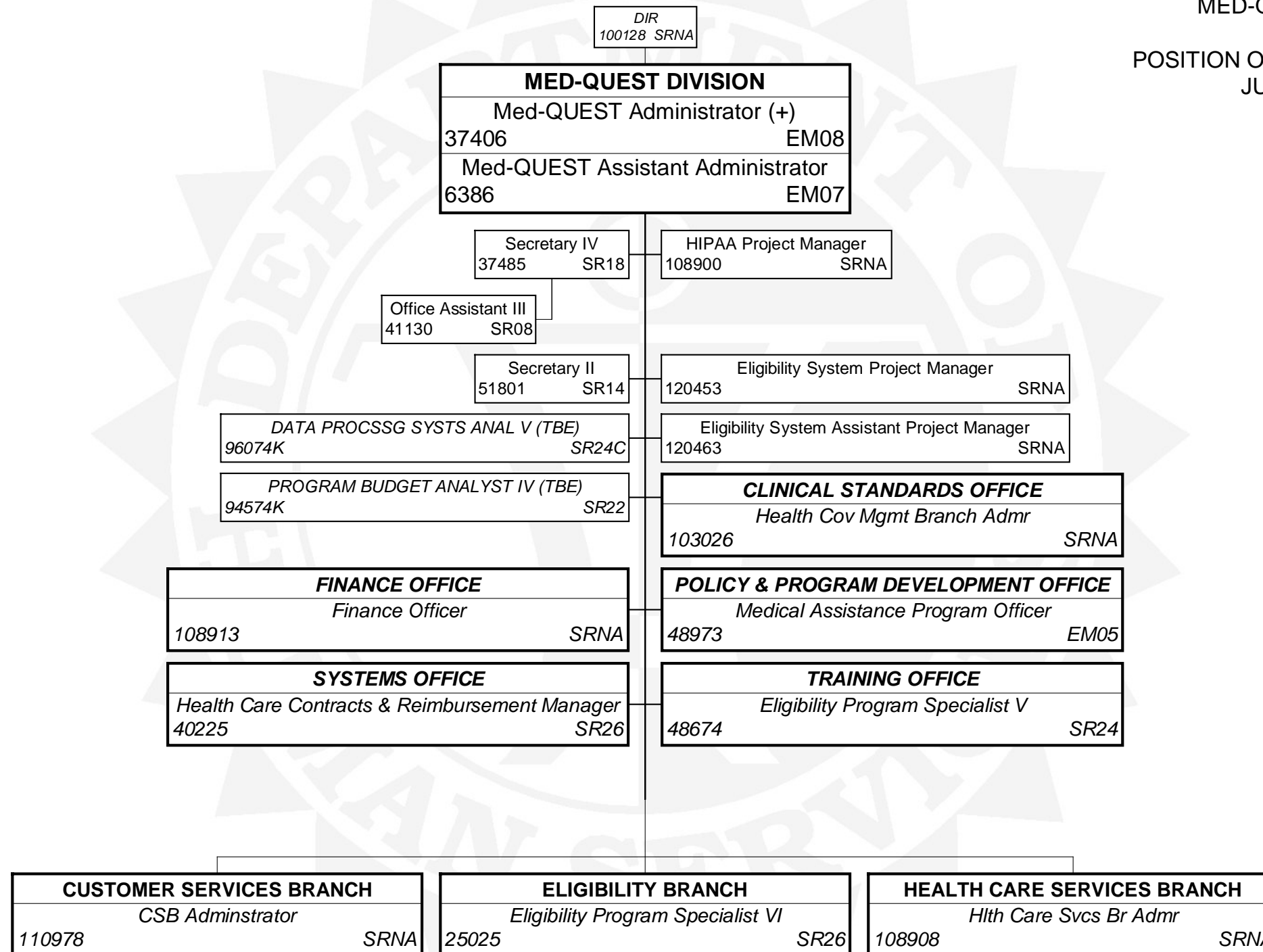
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION

ORGANIZATION CHART 2  
JUNE 20, 2014



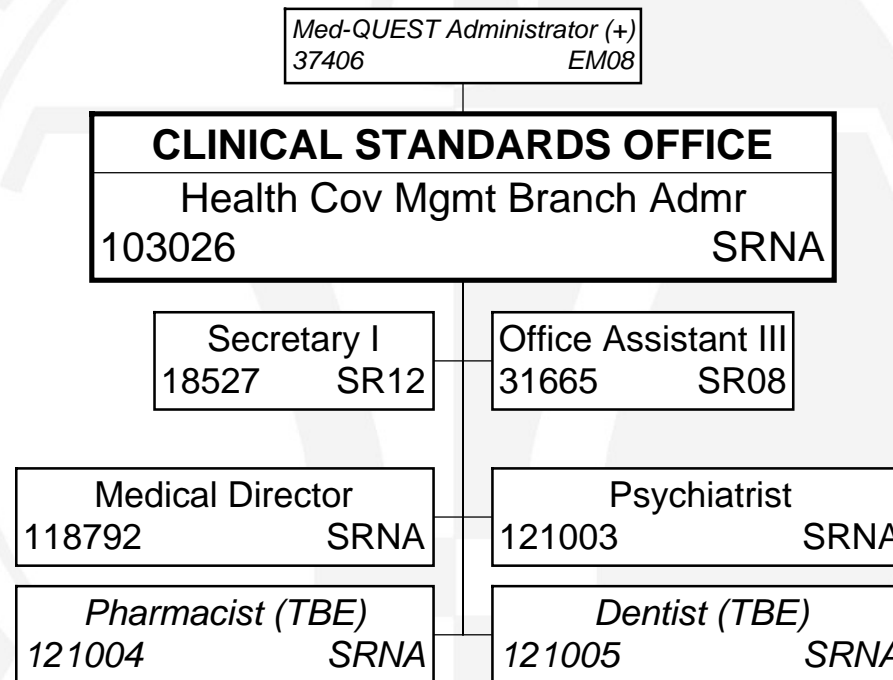






STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
CLINICAL STANDARDS OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 MED-QUEST DIVISION  
 FINANCE OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Med-QUEST Administrator (+)  
 37406 EM08

**FINANCE OFFICE**  
 Finance Officer  
 108913 SRNA

Secretary I  
 51852 SR12

Office Assistant III  
 48686 SR08

**CONTRACTS & PROCUREMENT STAFF**  
 Health Care Conts & Purch Spec  
 108930 SRNA

**FINANCIAL INTEGRITY STAFF**  
 Health Care Financing (Third Party  
 Liability) Program Specialist  
 37164 SR24

**FINANCIAL RISK & REIMBURSEMENT STAFF**  
 Procurement and Supply Specialist III  
 121285 SR20

**FISCAL STAFF**  
 Accountant IV  
 103048 SR22

Office Assistant III  
 102202 SR08

Registered Nurse V  
 26330 SR24

Registered Nurse V  
 39278 SR24

Investigator IV  
 33135 SR22

Health Care Financing (Third  
 Party Liability) Assistant  
 40578 SR15

Health Care Financing (Third  
 Party Liability) Assistant  
 40579 SR15

Pre-Audit Clerk I  
 100463 SR11

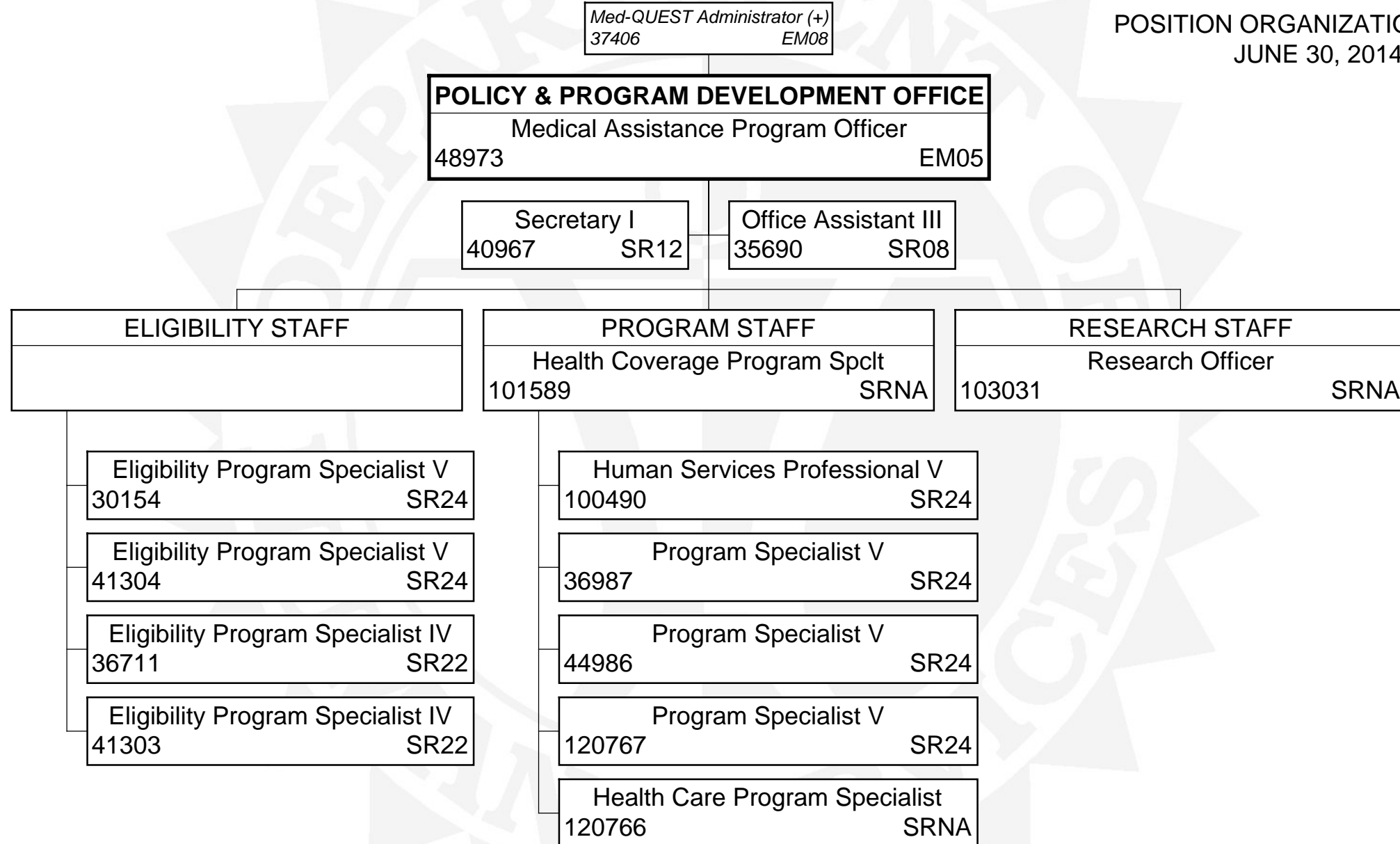
Accountant III  
 100457 SR20

Accountant III  
 112677 SR20

Account Clerk II  
 48685 SR08

STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 MED-QUEST DIVISION  
 POLICY & PROGRAM DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



Med-QUEST Administrator (+)  
37406 EM08

**SYSTEMS OFFICE**

Health Care Contracts & Reimbursement Manager  
40225 SR26

Secretary I  
35846 SR12

Health Information Technology Analyst  
120466 SRNA

OPERATIONS STAFF

Information Technology Specialist V  
120319 SR24

REQUIREMENTS & MONITORING STAFF 1

Eligibility Program Specialist IV  
51845 SR22

Eligibility Program Specialist IV  
51846 SR22

Health Care Business Analyst  
108909 SRNA

Health Care Business Analyst  
108910 SRNA

Health Care Business Analyst  
111100 SRNA

REQUIREMENTS & MONITORING STAFF 2

Health Care Business Analyst  
111046 SRNA

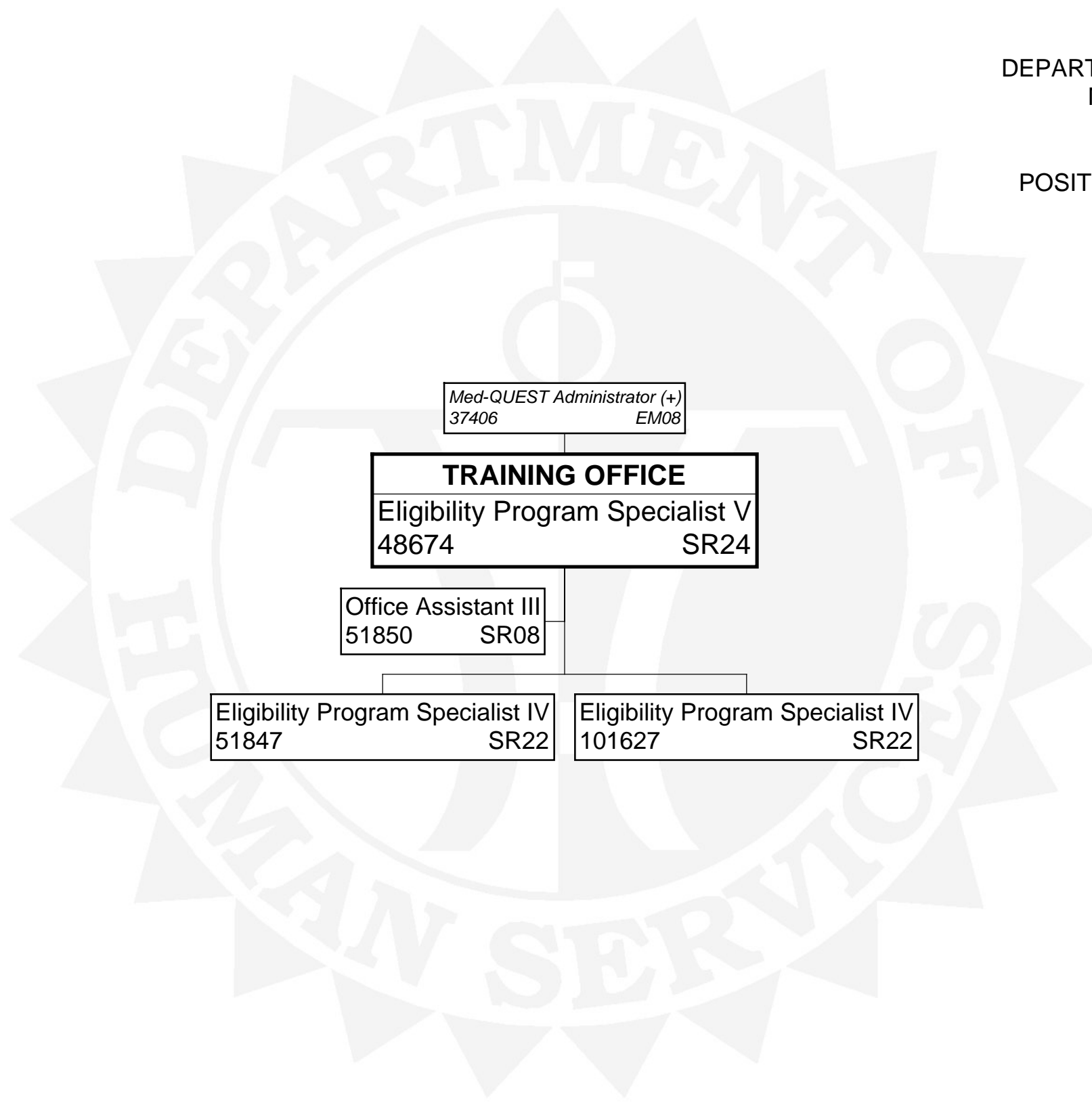
Health Care Business Analyst  
111099 SRNA

Health Care Business Analyst  
120464 SRNA

Health Care Business Analyst  
120465 SRNA

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
TRAINING OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014



Med-QUEST Administrator (+)  
37406 EM08

**TRAINING OFFICE**  
Eligibility Program Specialist V  
48674 SR24

Office Assistant III  
51850 SR08

Eligibility Program Specialist IV  
51847 SR22

Eligibility Program Specialist IV  
101627 SR22

Med-QUEST Administrator (+)  
 37406 EM08

**CUSTOMER SERVICES BRANCH**  
 CSB Administrator  
 110978 SRNA

Secretary I  
 111030 SR12

**ENROLLMENT SERVICES SECTION**  
 Membership Services Supervisor (+)  
 110979 SRNA

**MEMBERSHIP FILE INTEGRITY SECTION**  
 MFIS Supervisor (+)  
 110977 SRNA

**OUTREACH & EDUCATION SECTION**  
 Contracts Specialist (Med-QUEST)  
 40997 SR22

Office Assistant IV  
 111376 SR10

Enrollment Clerk  
 119187 SR08

Office Assistant III  
 40951 SR08

Social Service Assistant IV  
 26710 SR11

Office Assistant III  
 43368 SR08

Office Assistant III  
 45164 SR08

Membership Representative  
 110971 SRNA

Membership Representative  
 110973 SRNA

Office Assistant III  
 51821 SR08

Office Assistant III  
 119186 SR08

Membership Representative  
 110974 SRNA

Membership Representative  
 110975 SRNA

Office Assistant III  
 119188 SR08

Office Assistant III  
 119189 SR08

Membership Representative  
 110976 SRNA

Membership Representative  
 111031 SRNA

Office Assistant III  
 120829 SR08

Office Assistant III  
 121009 SR08

Office Assistant III  
 121010 SR08

Office Assistant III  
 121012 SR08

Office Assistant III  
 121013 SR08

Office Assistant III  
 121014 SR08

Office Assistant III  
 121015 SR08

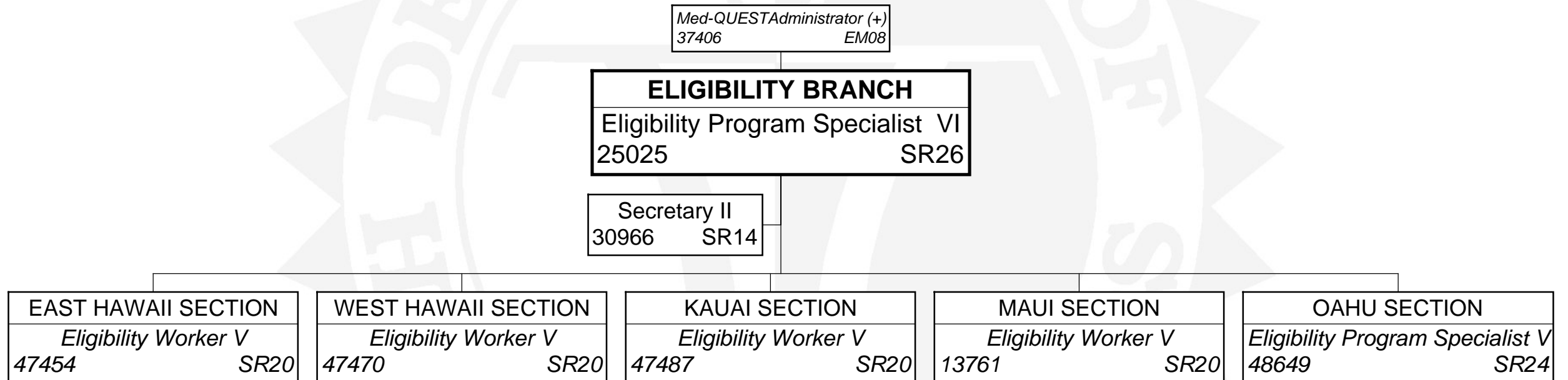
Office Assistant III  
 121016 SR08

Office Assistant III  
 121017 SR08

Office Assistant III  
 121018 SR08

STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
ELIGIBILITY BRANCH

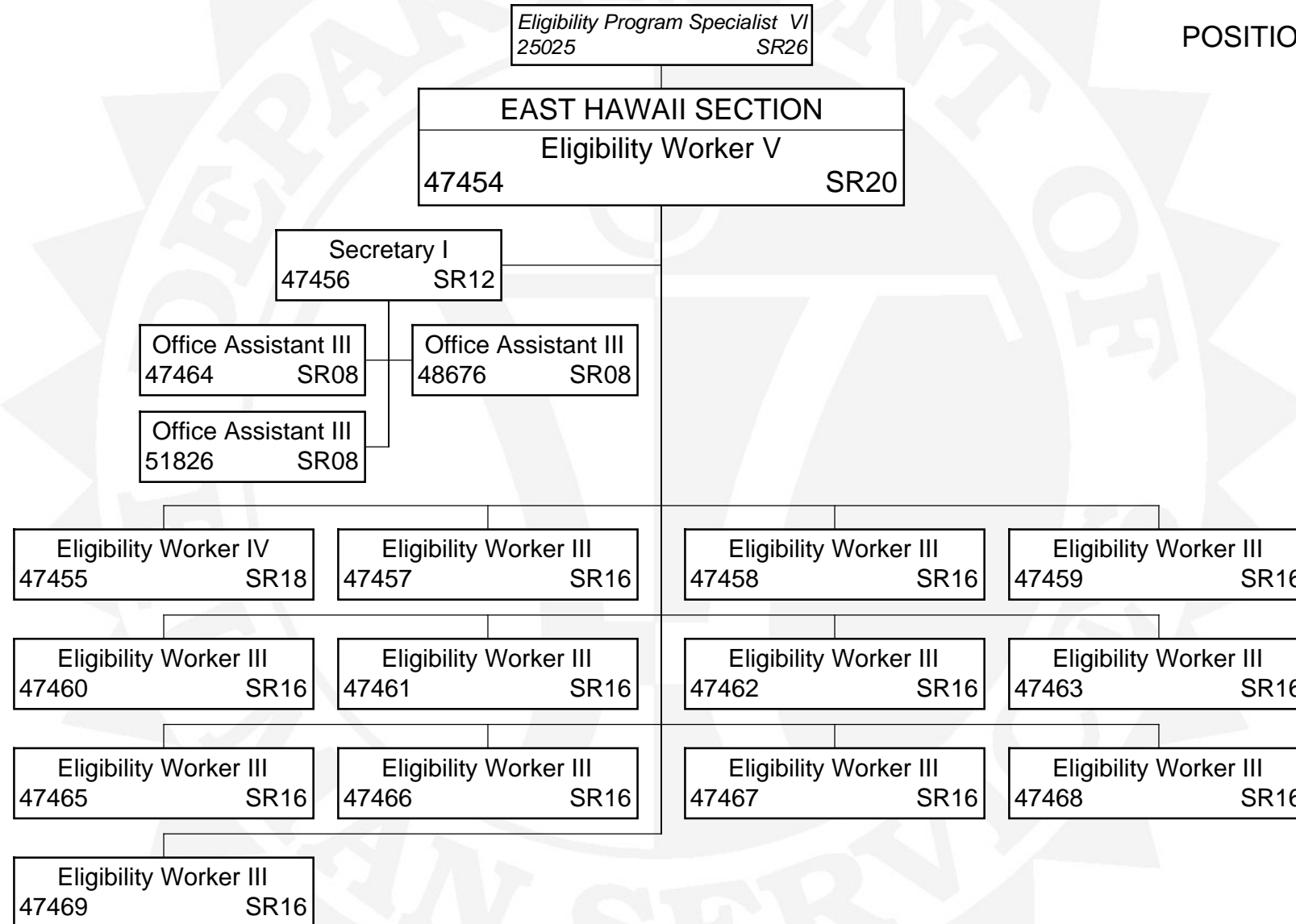
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JUNE 30, 2014





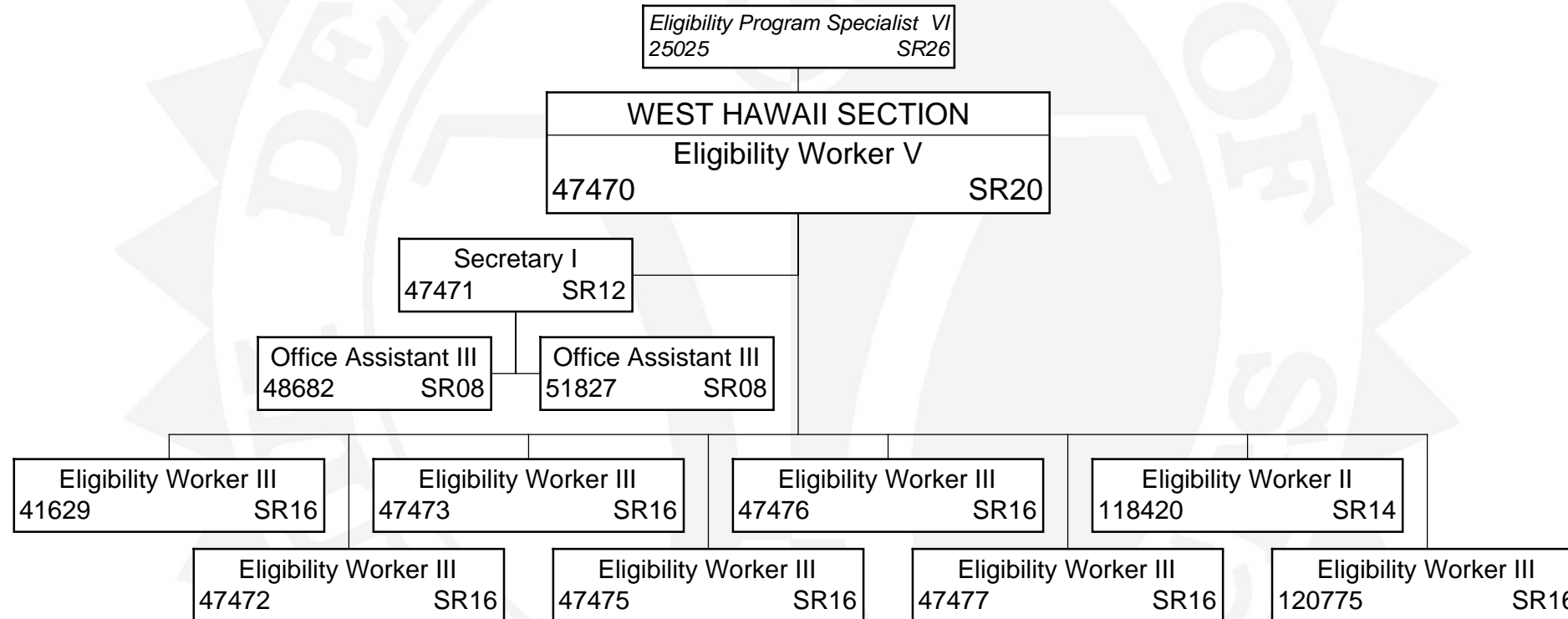
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 MED-QUEST DIVISION  
 ELIGIBILITY BRANCH  
 EAST HAWAII SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



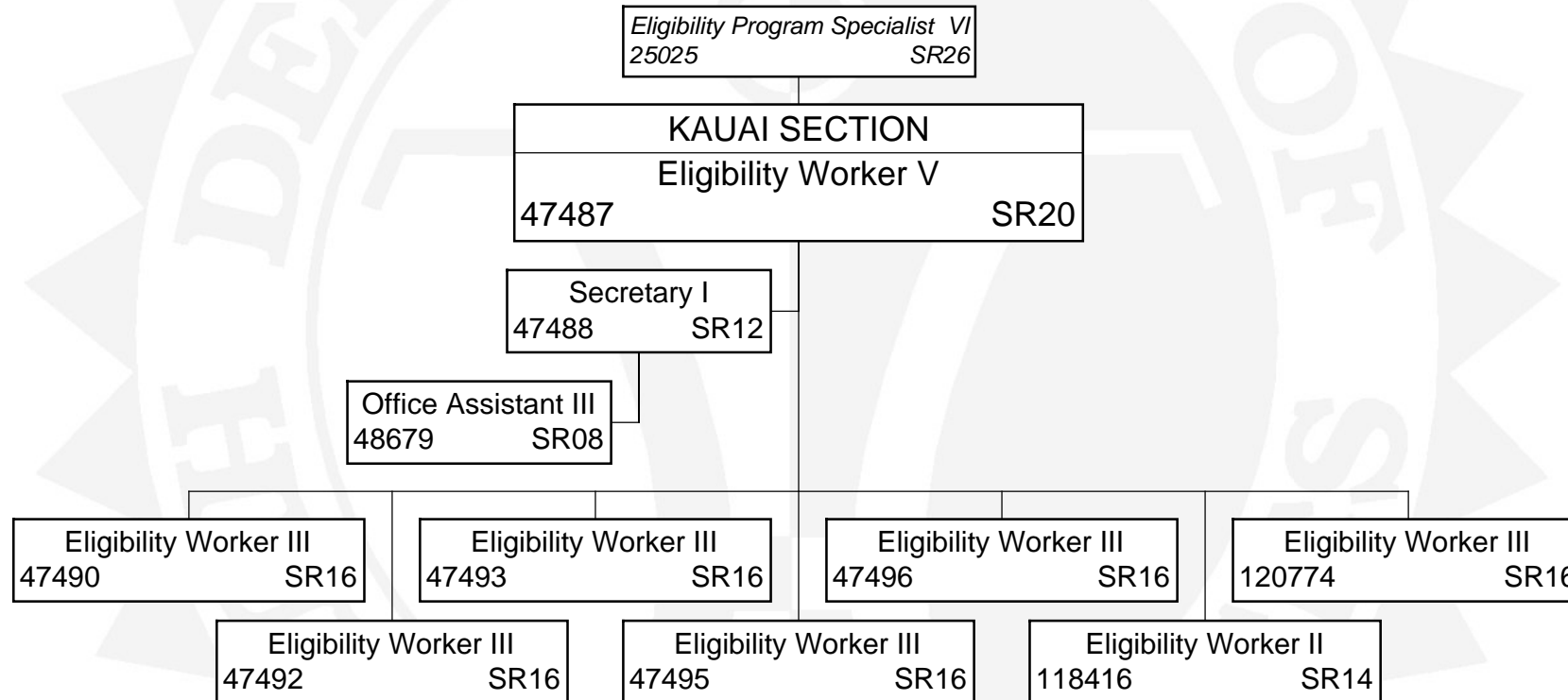
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
ELIGIBILITY BRANCH  
WEST HAWAII SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



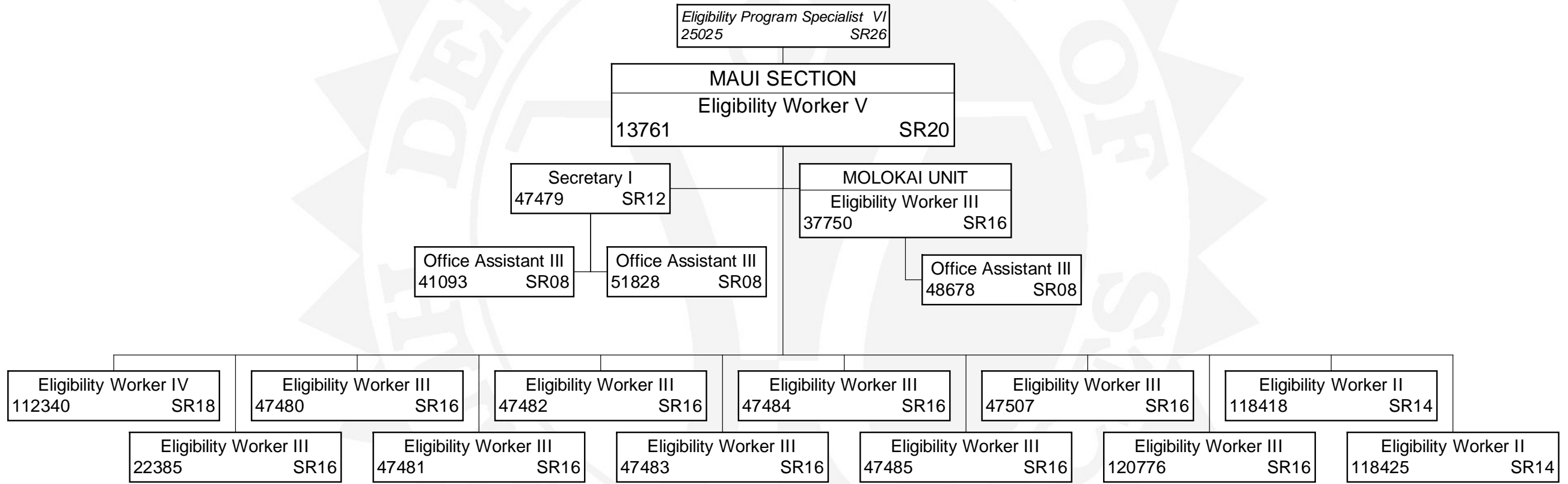
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
ELIGIBILITY BRANCH  
KAUAI SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



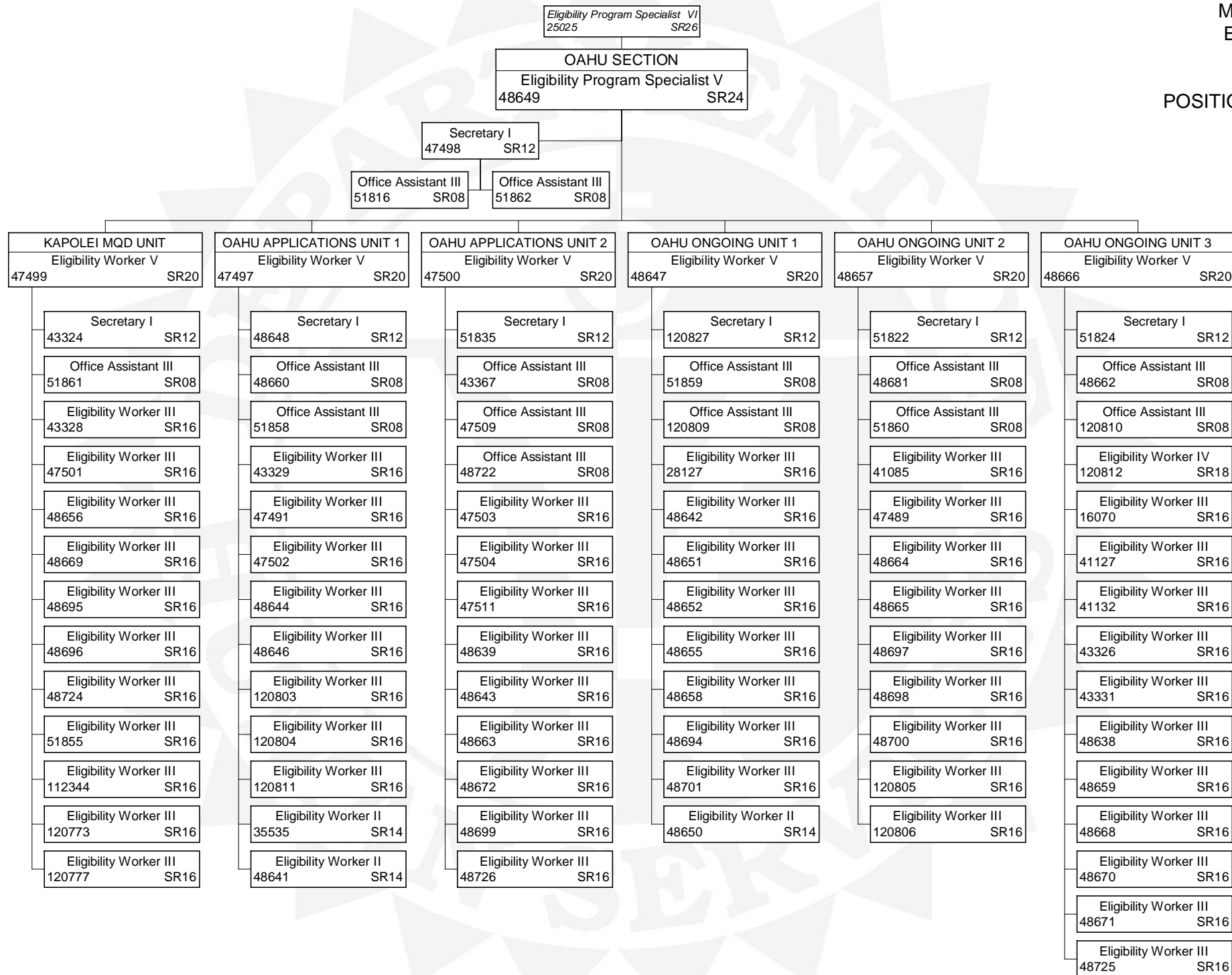
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 MED-QUEST DIVISION  
 ELIGIBILITY BRANCH  
 MAUI SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
MED-QUEST DIVISION  
ELIGIBILITY BRANCH  
OAHU SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



Med-QUEST Administrator (+)  
 37406 EM08

**HEALTH CARE SERVICES BRANCH**  
 Hlth Care Svcs Br Admr  
 108908 SRNA

Secretary II  
 22690 SR14

Supervising Contracts Specialist (Med-QUEST)  
 110037 SR24

**CONTRACT MONITORING AND COMPLIANCE SECTION**  
 Contract Monitoring and Compliance Section Administrator  
 111047 SRNA

**DATA ANALYSIS AND PROVIDER NETWORK SECTION**  
 Supervising Contracts Specialist (Med-QUEST)  
 100508 SR24

**QUALITY AND MEMBER RELATIONS IMPROVEMENT SECTION**  
 Registered Nurse V  
 100483 SR24

- 36560 Office Assistant III SR08
- 100525 Office Assistant III SR08
- 101597 Office Assistant III SR08
- 111045 Health Care Contracts Specialist SRNA
- 8492 Contracts Specialist (Med-QUEST) SR22
- 36575 Contracts Specialist (Med-QUEST) SR22
- 31514 Recreational Therapist IV SR22
- 34817 Registered Nurse V SR24
- 44017 Registered Nurse V SR24
- 51829 Registered Nurse V SR24
- 100407 Social Worker V SR24
- 6389 Social Worker IV SR22
- 32234 Social Worker IV SR22

- 101590 Secretary I SR12
- 35312 Office Assistant III SR08
- 108927 Encounter Data Validation Specialist SRNA
- 100491 Auditor IV SR22
- 111068 Provider Data Technician SRNA
- 26589 Contracts Assistant I SR13
- 100458 Social Service Assistant IV SR11
- 103047 Pre Audit Clerk I SR11

- 103052 Secretary I SR12
- 100502 Office Assistant III SR08
- 26715 Office Assistant III SR08
- 100519 Home and Family Access Program Manager SRNA
- 100418 Registered Nurse IV SR22
- 100454 Registered Nurse IV SR22
- 100499 Registered Nurse IV SR22
- 103049 Registered Nurse IV SR22
- 4546 Social Worker IV SR22
- 101596 Social Worker IV SR22

## **SOCIAL SERVICES DIVISION**

Under the general direction of the Director of Human Services, the Social Services Division provides social services to eligible families and individuals. Basic authority and responsibility for the administration of the Social Services Division shall be vested in the Division Administrator who provides administrative direction in the planning, development, and implementation of comprehensive statewide social service programs that include child welfare services directed at protecting children who are at-risk or have been abused and/or neglected and adult and community care services directed at protecting eligible adults; collaborating with public and private agencies and with community and recipient groups to develop comprehensive and strategic plans for the division, including plans for grants, civil defense and emergency preparedness, and the physical location of offices.

### **SUPPORT SERVICES OFFICE**

Under the general direction of the Social Services Division Administrator, the Support Services Office performs a support function to the Social Services Division by providing planning, budget and fiscal coordination and monitoring, staff training, contracting, grants management and compliance monitoring, and maintenance of the information systems and in coordinating procedures for data storage and retrieval.

#### **Administrative and Program Support Staff**

Under the direction of the Support Services Administrator, the Administrative and Program Support Staff administers social service procurement contracts and grants; monitors compliance with requirements for programs funded by the federal and state government, monitors compliance by staff, contracted providers and other state agencies with federal funding requirements; and develops methods to ensure department eligibility for federal funds. The Administrative and Program Support Staff provides technical assistance to the Division in conducting program monitoring and evaluation, and in determining appropriate record keeping practices.

The Administrative and Program Support Staff solicits, negotiates, executes, administers, and monitors purchase of service contracts, grant in aid contracts, and other service contracts; and manages federal, state, and private grants awarded for the procurement of services.

#### **Staff Development Staff**

Under the direction of the Support Services Administrator, the Staff Development Staff plans, develops, conducts, contracts, and/or coordinates staff development and training programs for Social Service Division employees, in consonance with federal regulations, state statutes, Department of Human Resource Development regulations; and Department of Human Services' policies and procedures. The Staff Development Staff also coordinates and arranges practicum experiences in the division for students, provides specialized training for selected adjunctive service providers, and acts as the division liaison with community agencies and educational institutions in training plans and programs.

#### **Systems Operations Staff**

Under the direction of the Support Services Office Administrator, the Systems Operations Staff maintains the electronic data information system for all client records and payments, coordinates all security and user standards, and coordinates the purchase of all related equipment. The Systems Operations Staff receives, assesses, resolves any hardware and software problems in the division and shall be responsible for any security and compliance issue(s) with respect to the Health Information Portability and Accountability Act (HIPAA) and any related policy and procedures pertaining to security and compliance of the electronic data information system.

## **ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH**

Under the general direction of the Social Services Division Administrator, the Adult Protective and Community Services Branch provides overall management for the development and implementation of the plans, policies, procedures and regulations of the Social Services Division. Services offered include case management, chore services, day care and foster care, adult protective services, foster grandparent volunteers, senior companion volunteers, and respite companion employment training. The Adult Protective and Community Services Branch shall maintain a central registry of reports of vulnerable adult abuse, neglect, and financial exploitation and provide the central registry clearances statewide. The authority and responsibility for the operations of the Adult Protective and Community Services Branch shall be vested in the Branch Administrator who plans, organizes, directs, coordinates, evaluates, and maintains an organization that will facilitate the accomplishment of the adult protective and community care service objectives.

1. Prescribes overall branch operational plans; provides direction in determining priorities and allocation of resources in accordance with the rules, regulations and policies of the Department and Division.
2. Provides direction in the development of criteria to maximize and ensure the efficient use of personnel, time, space, equipment, and other allocated resources.
3. Provides direction in planning for the branch and staff development and training.
4. Exercises fiscal control of funds allocated for branch operations.
5. Develops and effects changes or recommends changes in operational policies, procedures, work site, and organizational structure to correct deficiencies and improve branch efficiency in achieving departmental, division, and branch objectives.
6. Provides channels of coordination and communication within the branch and resolves major conflicts between and among the operating entities of the branch.
7. Develops and maintains agreements and working relationships with providers, federal and state authorities, and community agencies specific to the branch.
8. Maintains public relations by providing information, serving on community task forces, handling complaints, and developing inter-agency and intra-departmental procedures to enhance the Branch's service delivery.
9. Develops and maintains reports for management control within the branch; provides general support and information to the division in matters relating to branch operations.

### **Program Development Office**

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Program Development Office provides administrative direction in planning, developing, implementing, controlling, monitoring, and evaluating adult protective and community services authorized under federal and state statutes. The Program Development Office sets program priorities, goals, objectives, and recommends the type of reporting systems/mechanisms needed to measure their attainment to determine allocation of resources and provides program information for the development of budgets.

The Program Development Office conducts the analysis of policy options and recommends appropriate action to the Branch administrator; plans and designs new programs and services based on needs established through research on Hawaii's population, staff input, local and national reports, and other data as appropriate. The Office coordinates program planning and development with other DHS programs and with federal, state, county, and private agencies including ensuring compliance with federal funding and reporting requirements.

The Program Development Office initiates the development of needed legislation, directs the review and analysis of proposed legislation, coordinates the preparation of legislative testimonies and reports, participates in legislative committee hearings, tracks key legislation, meets with individual lawmakers and their staff, and otherwise furnishes information and advice regarding the Department's position on legislation pertinent to adult protective and community services.



### **Program Development Office (Cont'd)**

The Program Development Office establishes and maintains standards, rules, and procedures needed to ensure the proper implementation of programs that provide services including the certification of programs such as the nurse aide training, the feeding assistant training, the community care foster family homes, the licensure of case management agencies and adult day care facilities, the Foster Grandparent Program, the Senior Companion Program, and the Respite Companion Program. This Office provides expertise and technical assistance to direct service staff and other service providers in collaboration with the Division's staff assigned for the purpose of staff development to ensure knowledge of and compliance with standards, rules, and procedures. The Program Development Office monitors and evaluates services and in conjunction with the purchase of service monitors of the division's support staff, evaluates contracted services.

The Program Development Office provides staff support to the branch administrator in responding to community complaints and courts suits; performs public relation duties to inform the public and mobilize support for the programs; represents the branch on advisory boards and other inter-agency groups in the community.

### **Foster Grandparent Program Office**

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Foster Grandparent Program Office provides opportunities statewide for low-income older people to serve as mentors and tutors for children and youth with special needs in accordance with federal funding requirements.

The Foster Grandparent Program Office recruits, trains, places, monitors, and evaluates foster grandparents statewide. The Foster Grandparent Program Office also requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for foster grandparents statewide. The Foster Grandparent Program Office exercises fiscal control of funds allocated for unit operations; and acts as liaison for the department with the federal funding agency, such as but not limited to the Corporation for National and Community Service.

### **Respite Companion Program Office**

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Respite Companion Program Office recruits, trains, places, monitors, and evaluates respite companions on Oahu. The Respite Companion Program Office requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for respite companions and acts as liaison for the department with the state funding agency, such as but not limited to the Department of Labor and Industrial Relations.

### **Senior Companion Program Office**

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Senior Companion Program Office provides opportunities for low-income older people to serve as companions to frail elderly homebound individuals in accordance with federal funding requirements.

The Senior Companion Program Office recruits, trains, places, monitors, and evaluates senior companions statewide. The Senior Companion Program Office also requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for senior companions statewide. The Senior Companion Program Office exercises fiscal control of funds allocated for operations and acts as liaison for the department with the federal funding agency, such as but not limited to the Corporation for National and Community Service.

## **East Hawaii Adult Protective and Community Services Section**

Under the direction of the Adult Protective and Community Services Branch Administrator, the East Hawaii Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services in East Hawaii. The East Hawaii Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The East Hawaii Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The East Hawaii Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The East Hawaii Adult Protective and Community Services Section is responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The East Hawaii Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. It reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Personnel Office and the Staff Development Staff. The East Hawaii Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The East Hawaii Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The East Hawaii Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The East Hawaii Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The East Hawaii Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The East Hawaii Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The East Hawaii Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The East Hawaii Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

The East Hawaii Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The East Hawaii Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

## **East Hawaii Adult Protective and Community Services Section (Cont'd)**

The East Hawaii Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

## **West Hawaii Adult Protective and Community Services Section**

Under the direction of the Adult Protective and Community Services Branch Administrator, the West Hawaii Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services in West Hawaii. The West Hawaii Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The West Hawaii Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The West Hawaii Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The West Hawaii Adult Protective and Community Services Section is responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The West Hawaii Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Personnel Office and the Staff Development Staff. The West Hawaii Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The West Hawaii Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The West Hawaii Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The West Hawaii Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The West Hawaii Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The West Hawaii Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The West Hawaii Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The West Hawaii Adult Protective and Community Services Section shall assess the safety of adults receiving services from the West Hawaii Adult Protective and Community Services Section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

## **West Hawaii Adult Protective and Community Services Section (Cont'd)**

The West Hawaii Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The West Hawaii Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The West Hawaii Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

## **Kauai Adult Protective and Community Services**

Under the direction of the Adult Protective and Community Services Branch Administrator, the Kauai Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Kauai. The Kauai Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Kauai Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Kauai Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Kauai Adult Protective and Community Services Section shall be responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Kauai Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The Kauai Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Personnel Office and the Staff Development Staff. The Kauai Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Kauai Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The Kauai Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Kauai Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Kauai Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

## **Kauai Adult Protective and Community Services Section (Cont'd)**

The Kauai Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Kauai Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care.

The Kauai Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

The Kauai Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The Kauai Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The Kauai Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

## **Maui Adult Protective and Community Services Section**

Under the direction of the Adult Protective and Community Services Branch Administrator, the Maui Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Maui, Molokai and Lanai. The Maui Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Maui Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Maui Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Maui Adult Protective and Community Services Section shall be responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Maui Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. Reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Personnel Office and the Staff Development Staff. The Maui Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Maui Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

## **Maui Adult Protective and Community Services Section (Cont'd)**

The Maui Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Maui Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Maui Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The Maui Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Maui Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The Maui Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

The Maui Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The Maui Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The Maui Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

## **Oahu Adult Protective and Community Services Section**

Under the direction of the Adult Protective and Community Services Branch Administrator, The Oahu Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Oahu. The Oahu Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Oahu Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Oahu Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Oahu Adult Protective and Community Services Section are responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

## **Oahu Adult Protective and Community Services Section (Cont'd)**

The Oahu Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The Oahu Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Personnel Office and the Staff Development Staff. The Oahu Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Oahu Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The Oahu Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

### **Oahu Adult Intake Unit**

Under the direction of the Oahu Adult Protective and Community Services Section Administrator, the Oahu Adult Intake Unit's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Oahu Adult Intake Unit shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Oahu Adult Intake Unit receives and processes applications for licensure and certification of facilities such as but not limited to adult day care and other community programs; forwards its findings as appropriate to the assigned unit or to other community agencies for further processing.

### **Oahu Adult Protective and Community Services Units 1 and 2**

Under the direction of the Oahu Adult Protective and Community Services Section Administrator, the Oahu Adult Protective and Community Services Units 1 and 2 conducts investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Oahu Adult Protective and Community Services Units 1 and 2 shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The Oahu Adult Protective and Community Services Units 1 and 2 shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, coordinate and monitor home-based supportive services such as but not limited to in-home chore services, adult day care and/or adult foster care services. The Oahu Adult Protective and Community Services Units 1 and 2 shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

The Oahu Adult Protective and Community Services Units 1 and 2 shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training, feeding assistants, and other community programs as assigned. The Oahu Adult Protective and Community Services Units 1 and 2 shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

## **CHILD WELFARE SERVICES BRANCH**

Under the direction of the Social Services Division Administrator, the Child Welfare Services Branch Administration provides overall management for the development and implementation of the plans, policies, procedures and regulations of the division's child welfare services. Services include child protective services, foster care, adoption services, independent living skills services, permanency, resource home recruitment and licensing, and contracted support and treatment services to prevent and remedy abuse and neglect. Basic authority and responsibility for the operations of the branch are vested in the Branch Administrator who plans, organizes, directs, coordinates, evaluates, and maintains an organization which will facilitate the accomplishment of the child welfare service objectives.

### **Program Development Office**

Under the general direction of the Child Welfare Services Branch, the Program Development Office provides administrative direction in planning, developing, implementing, controlling, monitoring, and evaluating child welfare services authorized under federal and state statutes. The Program Development Office develops and coordinates all relevant legislation, establishes and maintains all rules, standards, and procedures, and determines the allocation of funds and other resources for child welfare services.

### **East Hawaii Child Welfare Services Section**

Under the general direction of the Child Welfare Services Branch Administrator, the East Hawaii Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in East Hawaii. The East Hawaii Child Welfare Services Section provides child welfare services assessment, and permanency services; resource home recruitment, licensing, and training; and licensing and regulation of child-placing organizations and child-caring institutions. The East Hawaii Child Welfare Services Section provides administrative housekeeping support to the section's units, and maintains, manages and coordinates the closed case files of the East Hawaii Child Welfare Services Section. The East Hawaii Child Welfare Services Section provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The East Hawaii Child Welfare Services Section recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The East Hawaii Child Welfare Services Section provide support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The East Hawaii Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

### **East Hawaii Child Welfare Services Units 1, 2, and 3**

Under the direction of the East Hawaii Child Welfare Services Section Administrator, the East Hawaii Child Welfare Services Unit 1, 2, and 3 provides both assessment and permanency services. The East Hawaii Child Welfare Services Unit 2 and 3 assess reports of child abuse and neglect; provide short-term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The East Hawaii Child Welfare Services Unit 1, 2, and 3 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The East Hawaii Child Welfare Services Unit 1 recruits, studies, certifies, licenses/approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The East Hawaii Child Welfare Services Unit 1 provide support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker.



## **West Hawaii Child Welfare Services Section**

Under the general direction of the Child Welfare Services Branch Administrator, the West Hawaii Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in West Hawaii. The West Hawaii Child Welfare Services Section provides child welfare services assessment, and permanency services; resource home recruitment, licensing, and training; and licensing and regulation of child-placing organizations and child-caring institutions. The West Hawaii Child Welfare Services Section provides administrative housekeeping support to the section's units, and maintains, manages and coordinates the closed case files of the West Hawaii Child Welfare Services Section. The West Hawaii Child Welfare Services Section provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The West Hawaii Child Welfare Services Section recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The West Hawaii Child Welfare Services Section provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The West Hawaii Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

### **West Hawaii Child Welfare Services Unit 1 and 2**

Under the direction of the West Hawaii Child Welfare Services Section Administrator, the West Hawaii Child Welfare Services Unit 1 and 2 provides both assessment and permanency services. The West Hawaii Child Welfare Services Unit 1 and 2 assesses reports of child abuse and neglect; provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The West Hawaii Child Welfare Services Unit 1 and 2 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

## **Kauai Child Welfare Services Section**

Under the general direction of the Child Welfare Services Branch Administrator, the Kauai Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Kauai. The Kauai Child Welfare Services Section provides child welfare services assessment, permanency services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Kauai Child Welfare Services Section provides administrative housekeeping support to the section's units and maintains, manages, and coordinates the closed case files of the Kauai Child Welfare Services Section. The Kauai Child Welfare Services Section provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The Kauai Child Welfare Services Section also recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Kauai Child Welfare Services Section provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Kauai Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

### **(Central, East and West) Child Welfare Services Units 1, 2, and 3**

Under the direction of the Kauai Child Welfare Services Section Administrator, the Central Child Welfare Services Unit 1, the East Child Welfare Services Unit 2, and the West Child Welfare Services Unit 3 provides both child welfare services assessment and permanency services in specific geographic areas. The Central, East and West Child Welfare Services Units 1, 2, and 3 assesses reports of child abuse and neglect; provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Central, East and West Child Welfare Services Units 1, 2, and 3 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

## **Maui Child Welfare Services Section**

Under the general direction of the Child Welfare Services Branch Administrator, the Maui Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Maui, Molokai, and Lanai. The Maui Child Welfare Services Section provides child welfare services assessment, permanency services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Maui Child Welfare Services Section provides administrative housekeeping support to the section's units, and maintains, manages, and coordinates the closed case files of the Maui Child Welfare Services Section. The Maui Child Welfare Services Section provides casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The Maui Child Welfare Services Section also recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Maui Child Welfare Services Section provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Maui Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

### **Maui (East and West) Child Welfare Services Unit 1 and 2**

Under the direction of the Maui Child Welfare Services Section Administrator, the Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 provides both child welfare services assessment and permanency services in (West, East) Maui. The Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

### **Molokai/Lanai Child Welfare Services Unit**

Under the direction of the Maui Child Welfare Services Section Administrator, the Molokai/Lanai Child Welfare Services Unit provides child welfare assessment and permanency services. The Molokai/Lanai Child Welfare Services Unit assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Molokai/Lanai Child Welfare Services Unit also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children. The Molokai/Lanai Child Welfare Services Unit recruits, studies, certifies, licenses/approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Molokai/Lanai Child Welfare Services Unit provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker.

### **Lanai Sub-unit**

Under the direction of the Molokai/Lanai Child Welfare Services Unit supervisor, the Lanai Sub-unit provides child welfare assessment and permanency services. The Lanai Sub-unit assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Lanai Sub-unit also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children. The Lanai Sub-unit recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Lanai Sub-unit provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Lanai Sub-unit also provides social services in accordance with the Adult Protective and Community Services Branch for dependent adults and chronically disabled adults and children.

## **Oahu Child Welfare Services Section 1**

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 1 provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Oahu. The Oahu Child Welfare Services Section 1 provides specialized island wide services including sex abuse assessments, permanency services, and institutional abuse assessments. The Oahu Child Welfare Services Section 1 and its constituent units participate in community education and planning efforts related to child welfare services.

### **Oahu Child Welfare Services Units 1 and 2**

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Child Welfare Services Units 1 and 2 provide both assessment and permanency services in specific geographic areas. The Oahu Child Welfare Services Units 1 and 2 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Oahu Child Welfare Services Units 1 and 2 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The Oahu Child Welfare Services Units 1 and 2 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provide pre-adoption, adoption, and post-adoption services to children and families.

### **Oahu Special Services Unit 1**

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Special Services Unit 1 assesses reports of child sexual abuse and institutional abuse, provides short term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention.

### **Oahu Special Services Unit 2**

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Special Services Unit 2 provides permanency services for eligible families with a child who has been sexually abused and services to prevent further abuse/neglect of children.

## **Oahu Child Welfare Services Section 2**

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 2 provide operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in Oahu. The Oahu Child Welfare Services Section 2 provides child welfare services assessment and permanency services in their respective Oahu areas. The Oahu Child Welfare Services Section 2 and their constituent units participate in community education and planning efforts related to child welfare services.

## **West Oahu Child Welfare Services Units 1, 2, 3 and 4**

Under the direction of the Oahu Child Welfare Services Section 2 Administrator, the West Oahu Child Welfare Services Units 1, 2, 3, and 4 provide both assessment and permanency services in specific geographic areas. The West Oahu Child Welfare Services Units 1, 2, 3, and 4 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The West Oahu Child Welfare Services Units 1, 2, 3, and 4 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The West Oahu Child Welfare Services Units 1, 2, 3, and 4 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provide pre-adoption, adoption, and post-adoption services to children and families.



### **Oahu Child Welfare Services Section 3**

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 3 provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services statewide. The Oahu Child Welfare Services Section 3 provides child welfare services intake, assessment, and foster care-income maintenance services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Oahu Child Welfare Services Section 3 also provides administrative housekeeping support to Oahu Child Welfare Services Sections 1, 2, 3, and 4; and maintains, manages, and coordinates the closed files of the Oahu Child Welfare Services Sections 1, 2, 3, and 4. The Oahu Child Welfare Services Section 3 provides child abuse and neglect central registry clearance statewide. The Oahu Child Welfare Services Section 3 and its constituent units participate in community education and planning efforts related to child welfare services.

#### **Intake Units 1 and 2**

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Intake Units 1 and 2 determine eligibility for Child Welfare Services in accordance with established departmental policies and procedures. The Intake Units 1 and 2 receives, assesses, and processes all reports of child abuse and neglect 24 hours a day, 7 days a week, and determines the need for departmental intervention or other services; provides case work services including referrals to community agencies to ensure the immediate safety of the child and to prevent unnecessary out-of-home child placement statewide.

#### **Resource Home Licensing Unit**

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Resource Home Licensing Unit recruits, studies, certifies/licenses/approves resource homes and adoptive homes. The Resource Home Licensing Unit provides support services to orient and retain resource homes and recommend suitable resource homes to a child's social worker. The Resource Home Licensing Unit also licenses and regulates child placing organizations and child caring institutions.

#### **Closed Files Unit**

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Closed Files Unit provides administrative support and maintains, manages and coordinates the closed case files for the Oahu Child Welfare Services Section 1, 2, 3, and 4.

#### **Federal Payment Programs Eligibility Unit**

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Federal Payment Programs Eligibility Unit staff works in several geographic areas and determines through referrals from social services staff, the eligibility of children for IV-E, Medicaid, and other federal and state payment programs statewide. The Federal Payment Programs Eligibility Unit makes referrals to other agency payment programs as appropriate and initiates review of ongoing eligibility for child welfare federal and state benefits and payment programs.

#### **Oahu Child Welfare Services Section 4**

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 4 provide operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in Oahu. The Oahu Child Welfare Services Section 4 provides child welfare services assessment and permanency services in their respective Oahu areas. The Oahu Child Welfare Services Section 4 and their constituent units participate in community education and planning efforts related to child welfare services.

#### **East Oahu Child Welfare Services Units 1, 2, 3 and 4**

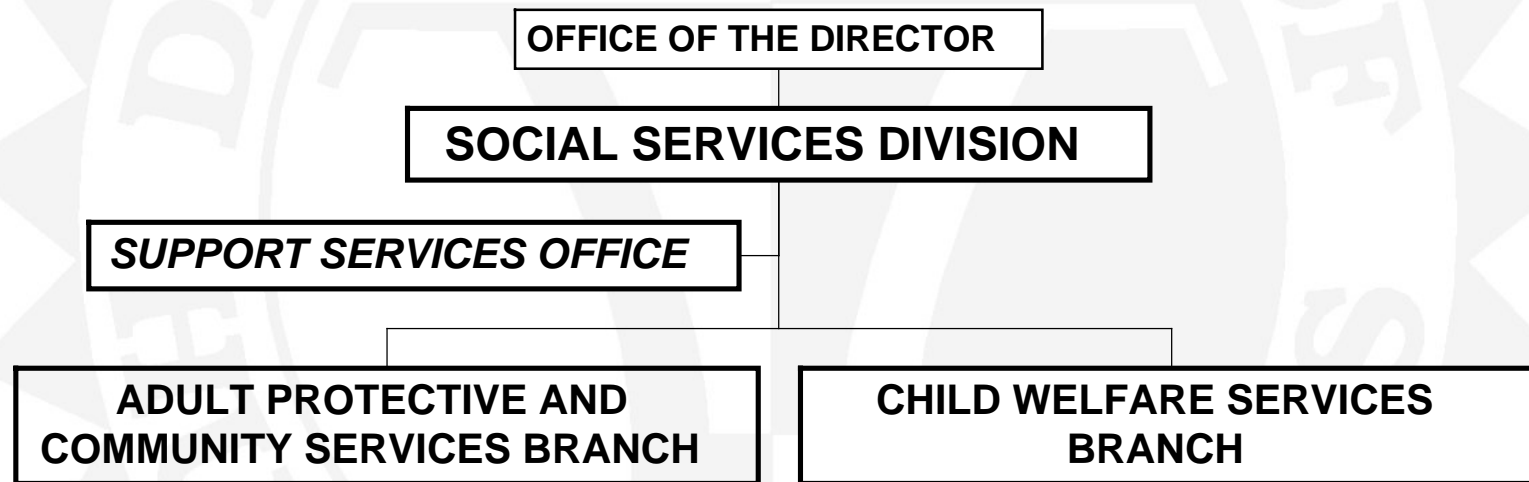
Under the direction of the Oahu Child Welfare Services Section 4 Administrator, the East Oahu Child Welfare Services Units 1, 2, 3, and 4 provide both assessment and permanency services in specific geographic areas. The East Oahu Child Welfare Services Units 1, 2, 3, and 4 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The East Oahu Child Welfare Services Units 1, 2, 3, and 4 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The East Oahu Child Welfare Services Units 1, 2, 3, and 4 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provide pre-adoption, adoption, and post-adoption services to children and families.



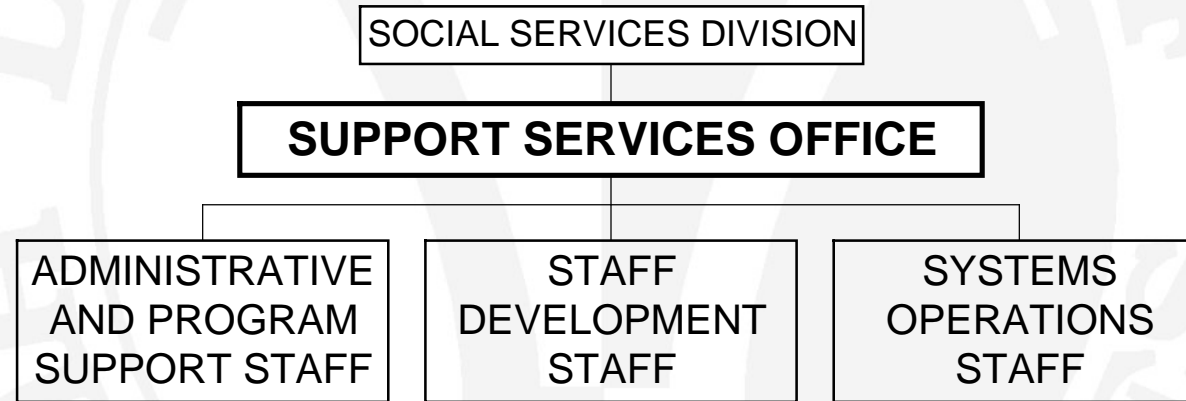
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION

ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
SUPPORT SERVICES OFFICE

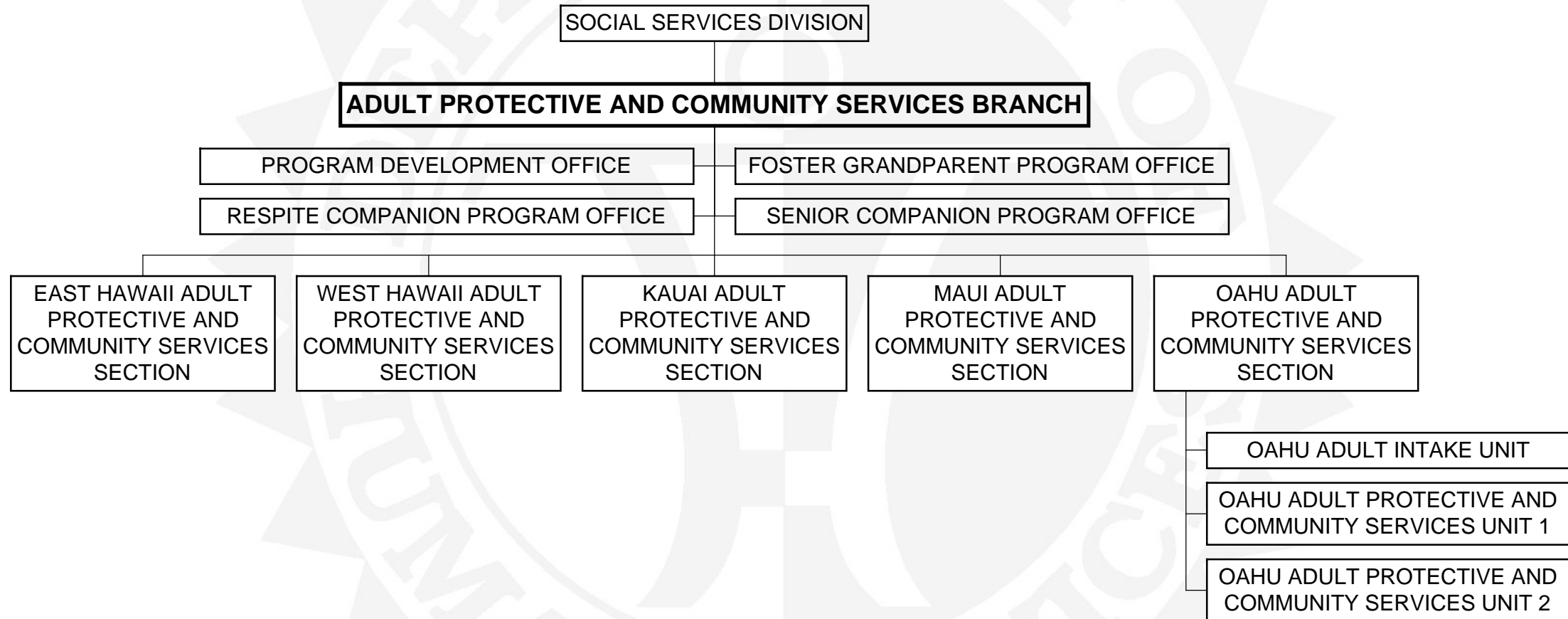
ORGANIZATION CHART  
JUNE 30, 2014





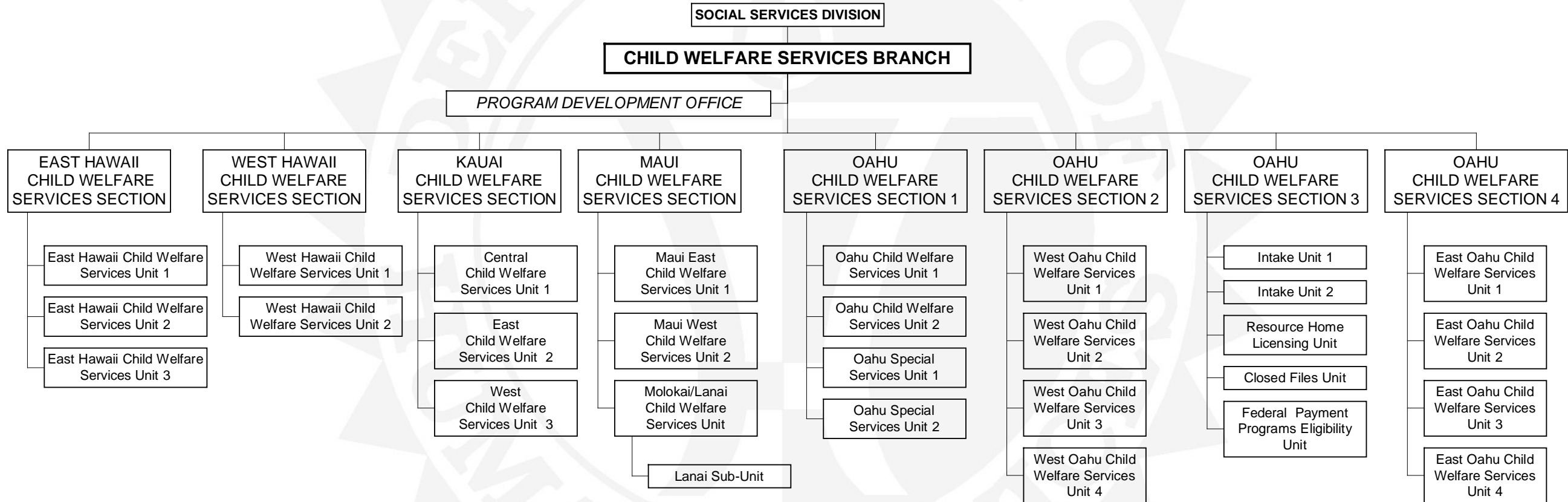
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH

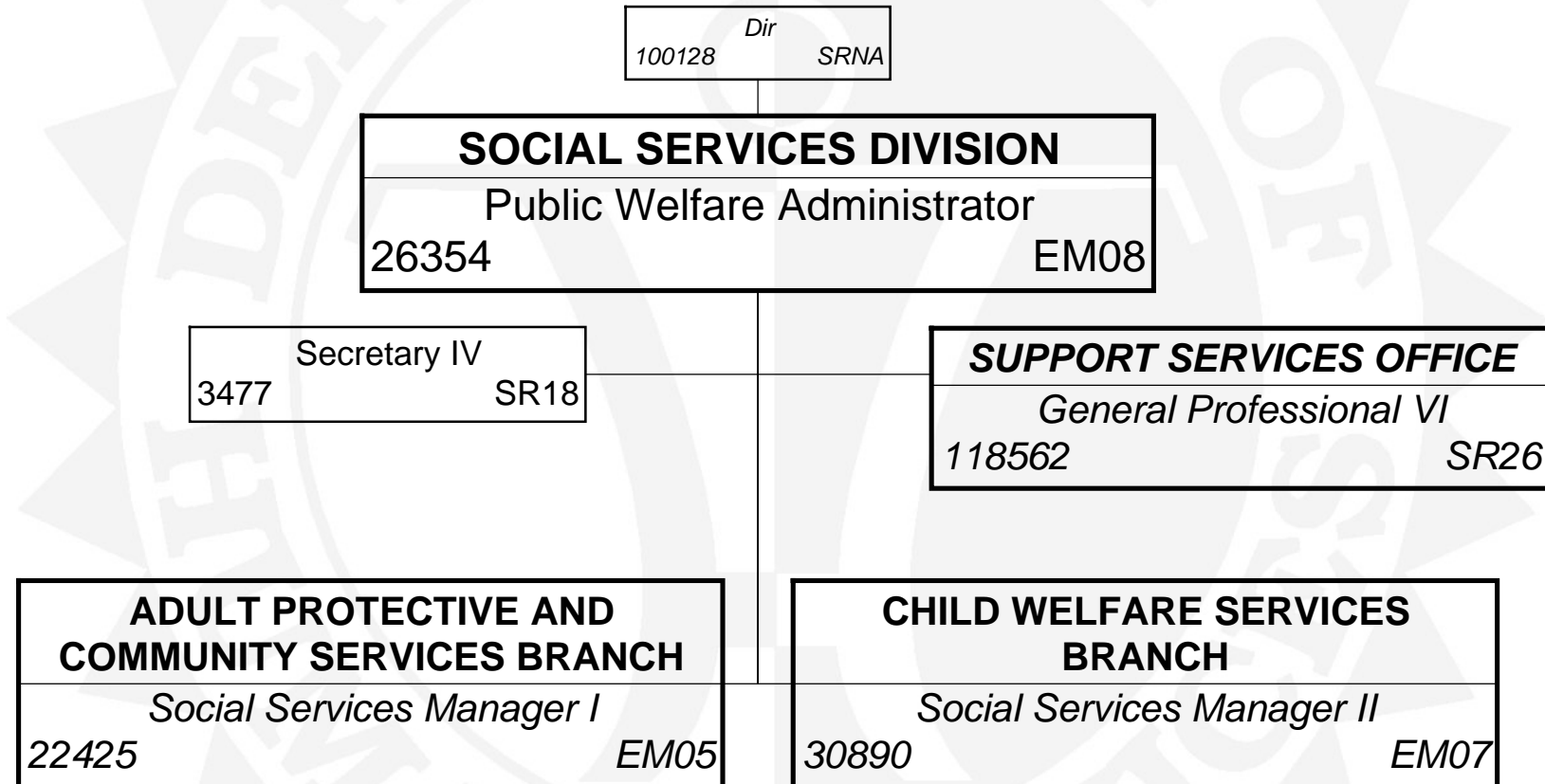
ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH

ORGANIZATION CHART  
JUNE 30, 2014





STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 SUPPORT SERVICES OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014

Public Welfare Administrator  
 26354 EM08

**SUPPORT SERVICES OFFICE**  
 General Professional VI  
 118562 SR26

Secretary II  
 1751 SR14

ADMINISTRATIVE AND PROGRAM SUPPORT STAFF  
 Social Worker V  
 34655 SR24

STAFF DEVELOPMENT STAFF

SYSTEMS OPERATIONS STAFF

Secretary I  
 21275 SR12

Secretary I  
 42594 SR12

Human Services Professional IV  
 30033 SR22

Human Services Professional IV  
 47434 SR22

Social Worker IV  
 41561 SR22

Social Worker IV  
 24433 SR22

Social Worker IV  
 24435 SR22

Human Services Professional IV  
 24830 SR22

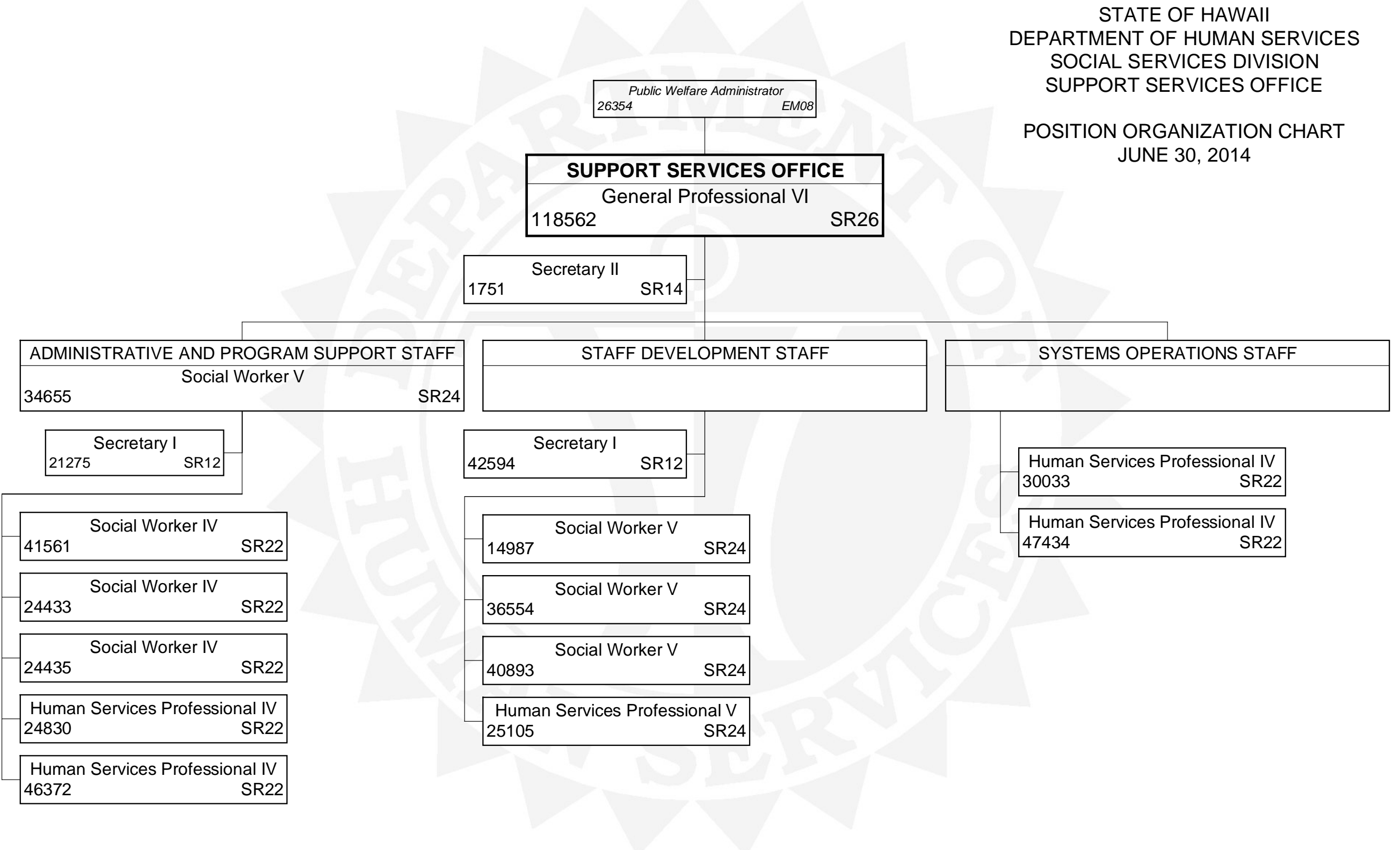
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 46372 SR22

Social Worker V  
 14987 SR24

Social Worker V  
 36554 SR24

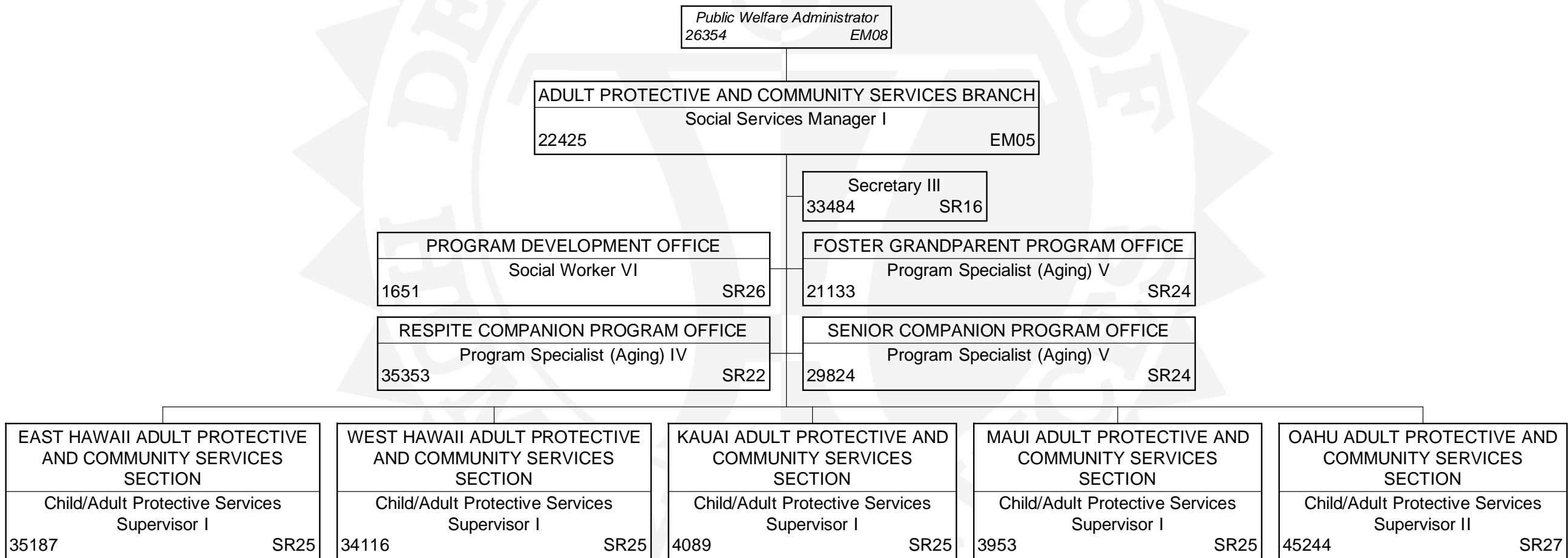
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Human Services Professional V  
 25105 SR24



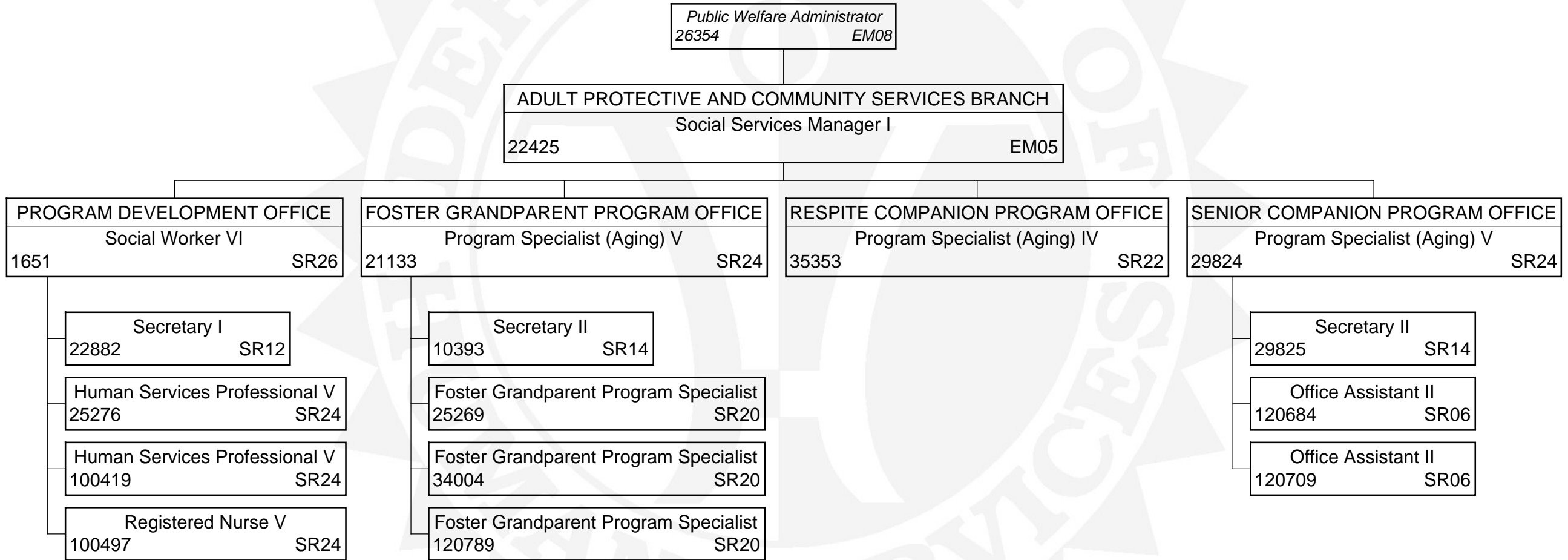
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



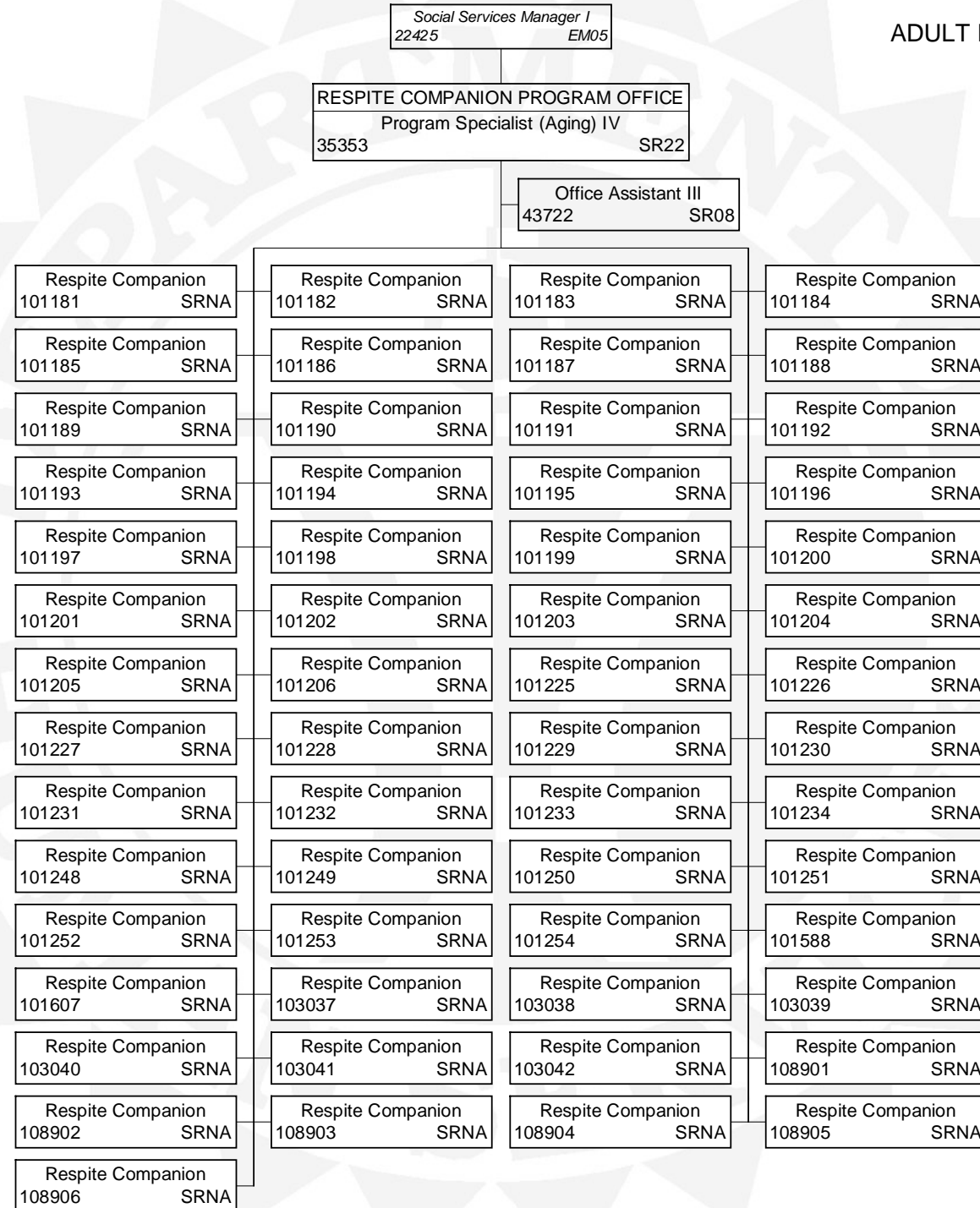
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 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
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 PROGRAM DEVELOPMENT OFFICE  
 FOSTER GRANDPARENT PROGRAM OFFICE  
 RESPITE COMPANION PROGRAM OFFICE  
 SENIOR COMPANION PROGRAM OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



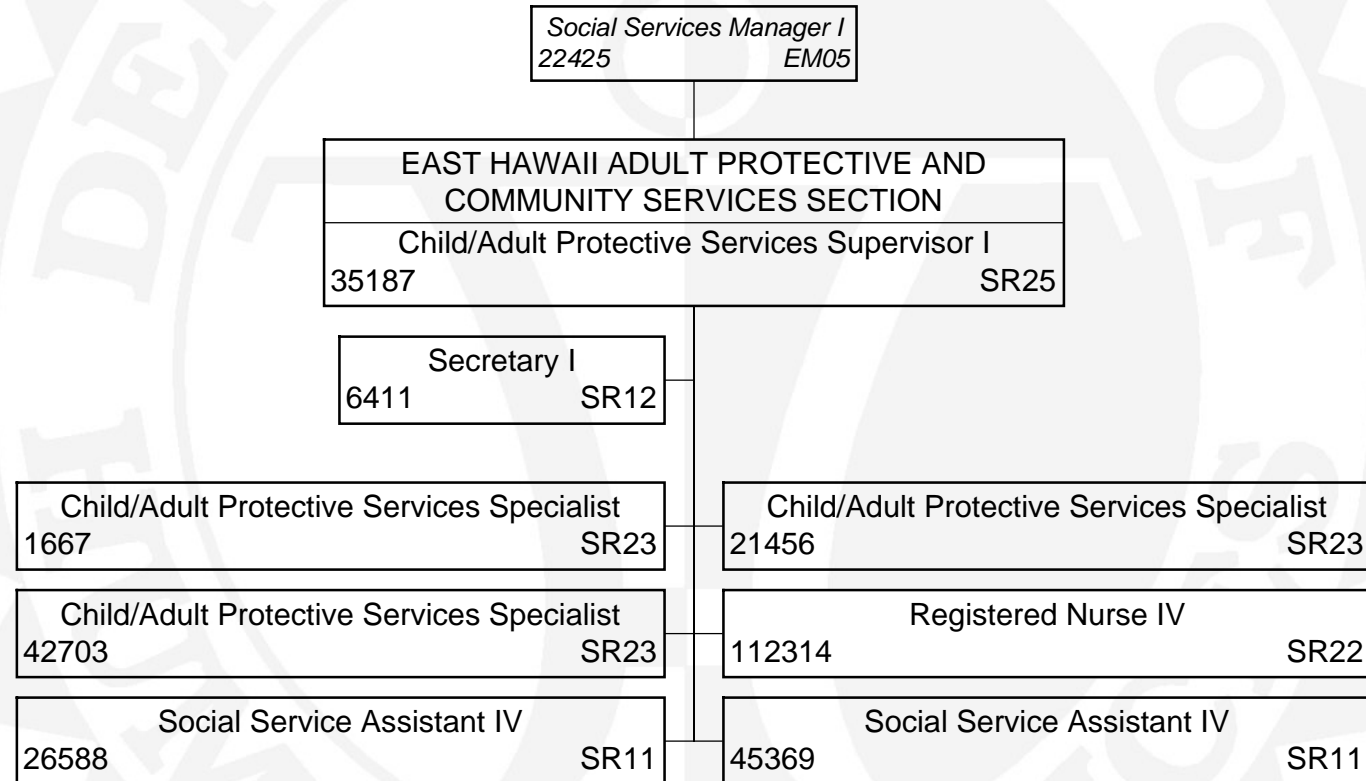
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 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH  
 RESPITE COMPANION PROGRAM OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH  
 EAST HAWAII ADULT PROTECTIVE  
 AND COMMUNITY SERVICES SECTION

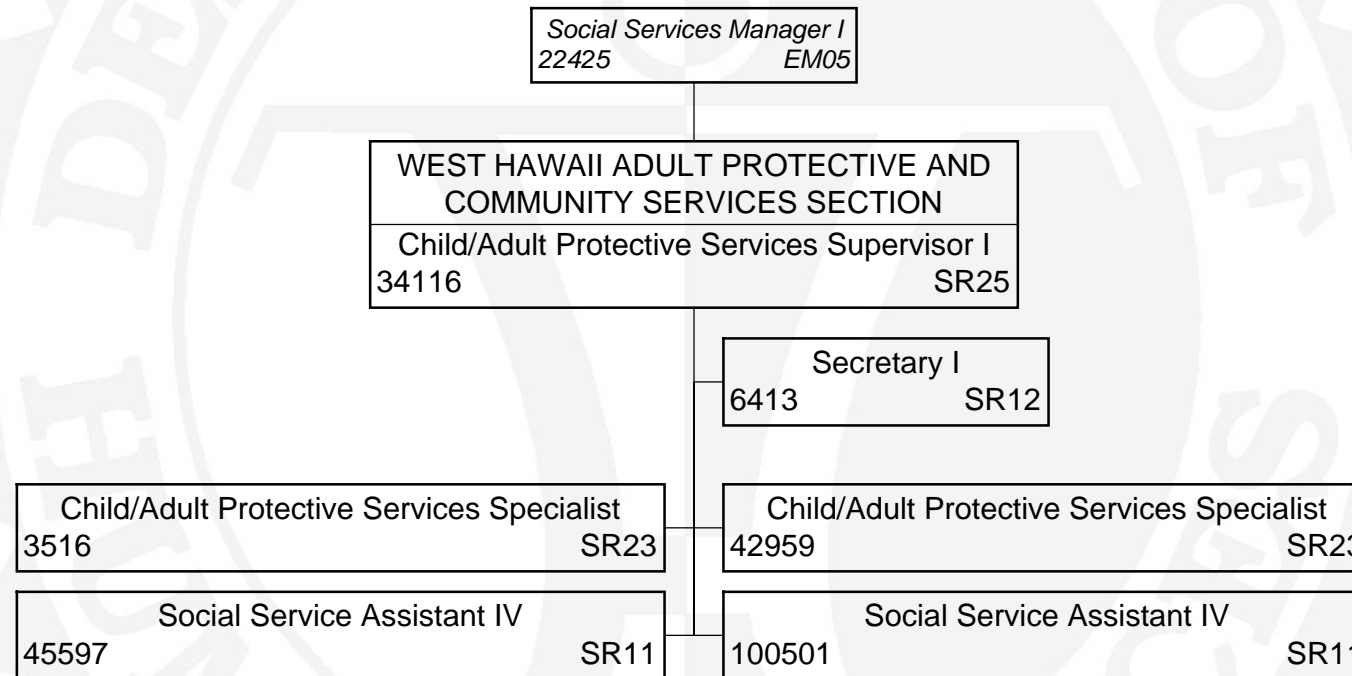
POSITION ORGANIZATION CHART  
 JUNE 30, 2014





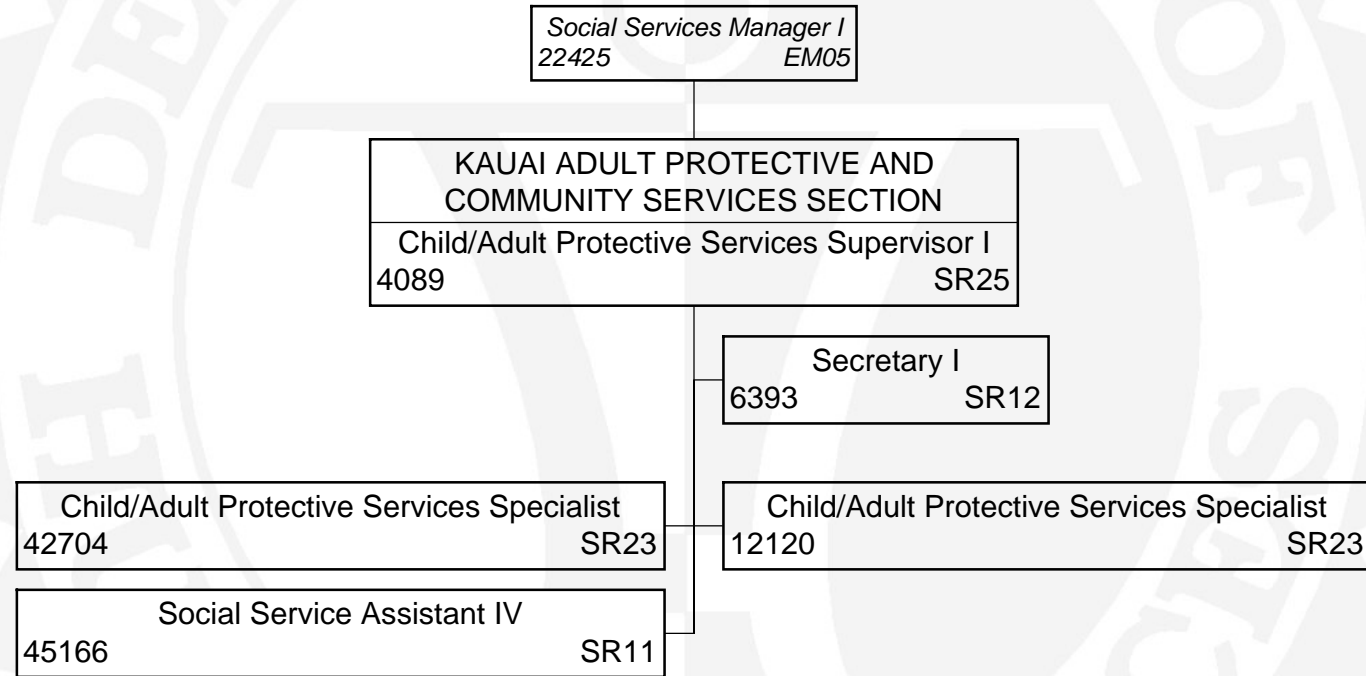
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH  
WEST HAWAII ADULT PROTECTIVE  
AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



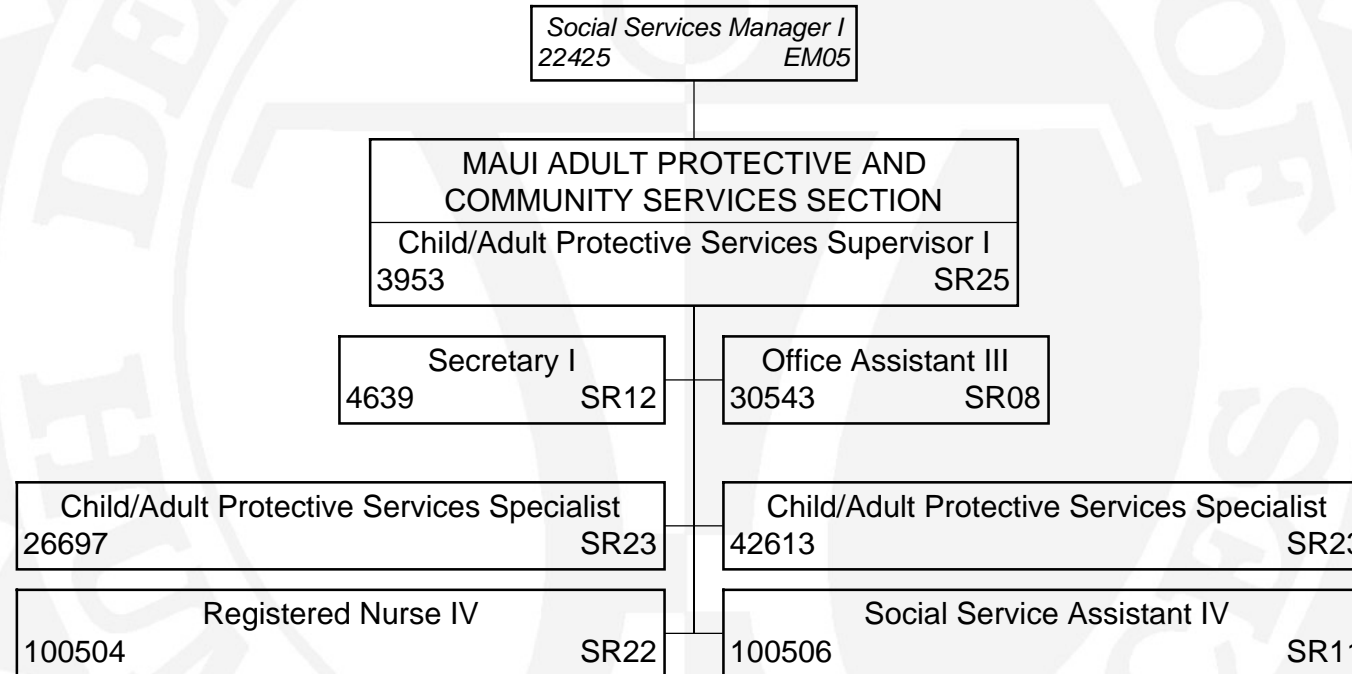
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH  
KAUAI ADULT PROTECTIVE  
AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



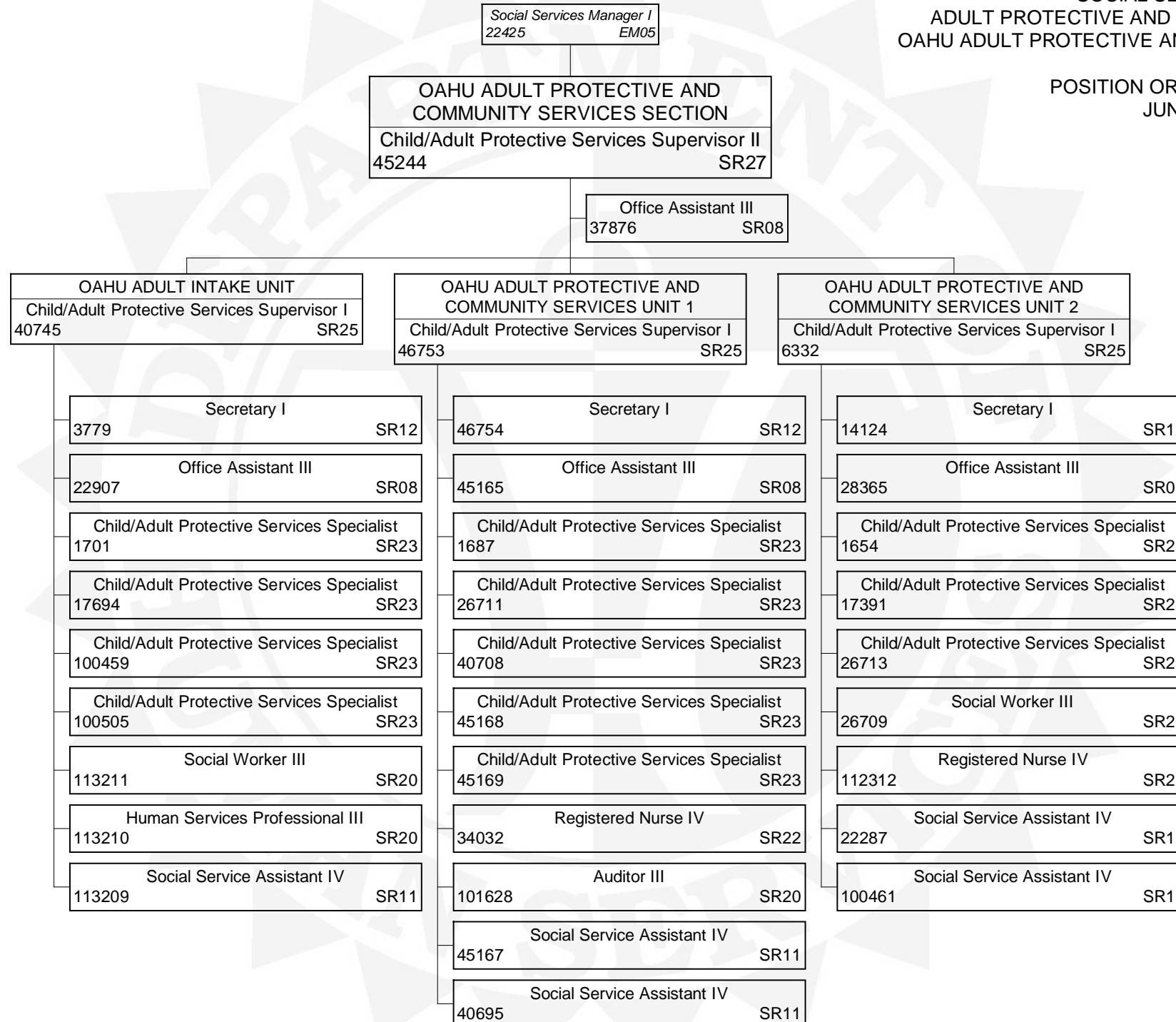
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH  
MAUI ADULT PROTECTIVE  
AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



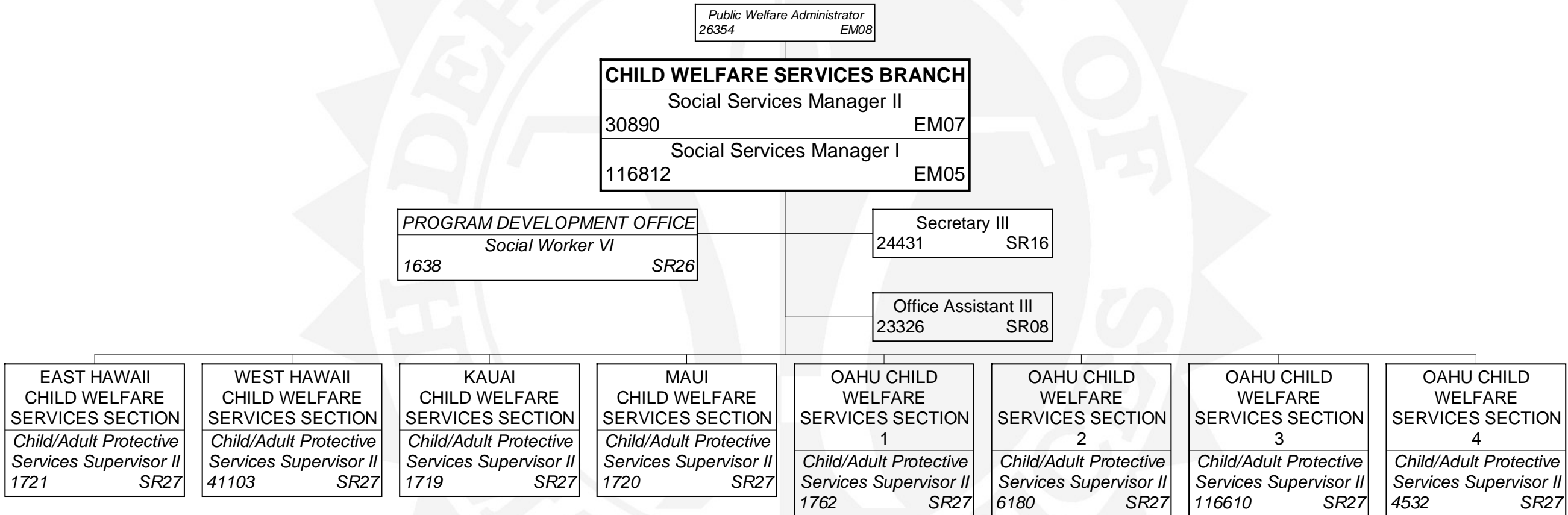
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
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 OAHU ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



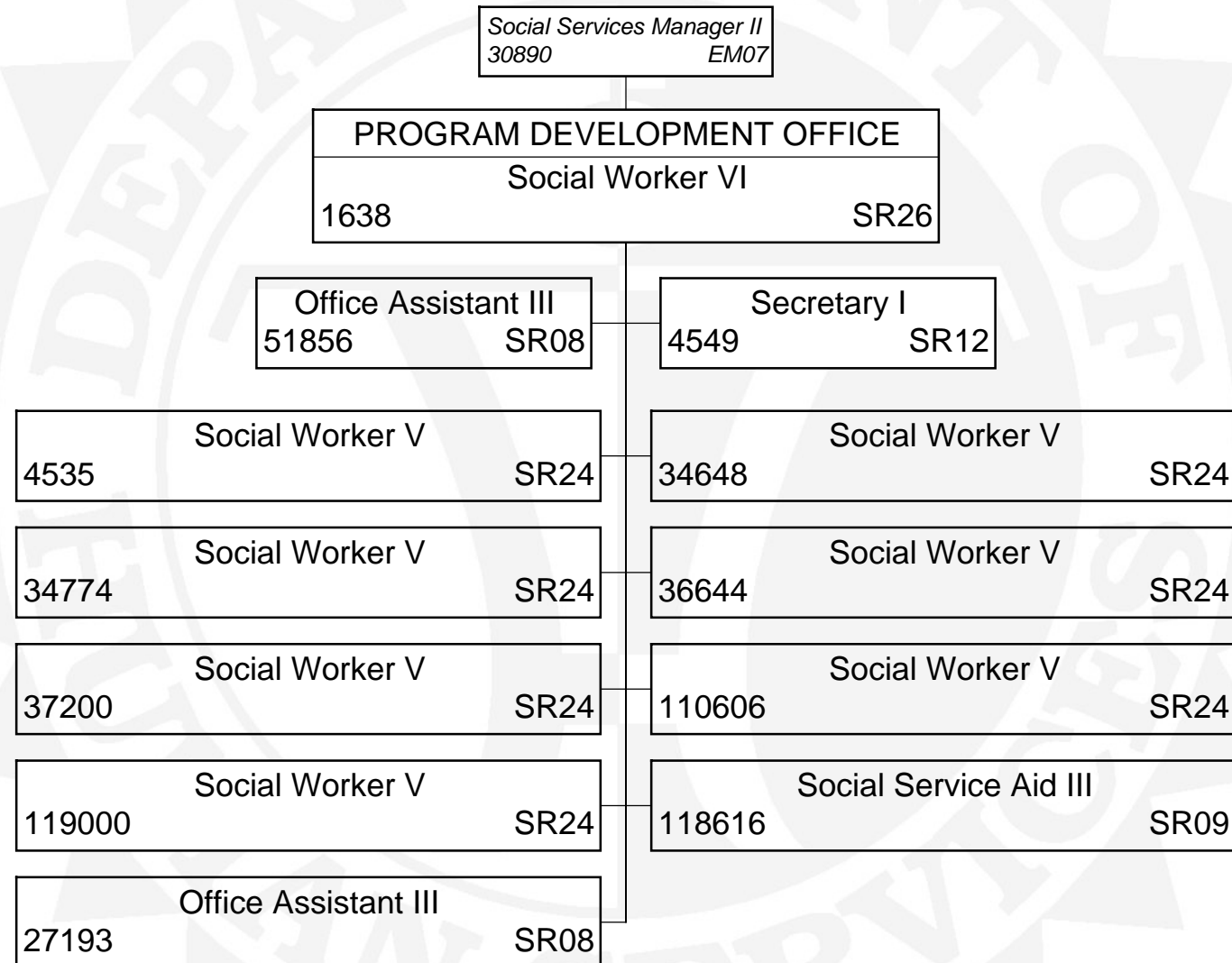
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 CHILD WELFARE SERVICES BRANCH

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



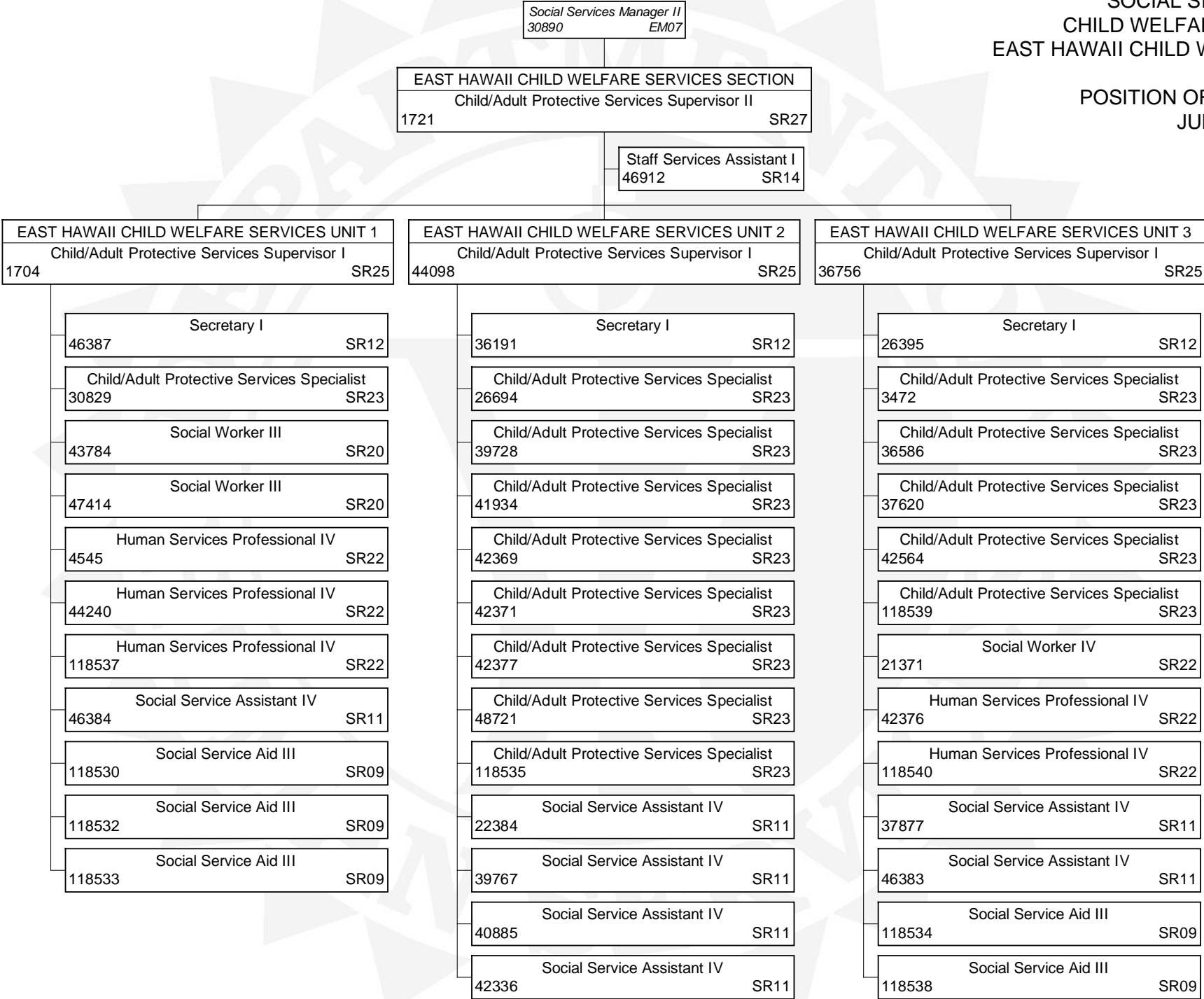
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 CHILD WELFARE SERVICES BRANCH  
 PROGRAM DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



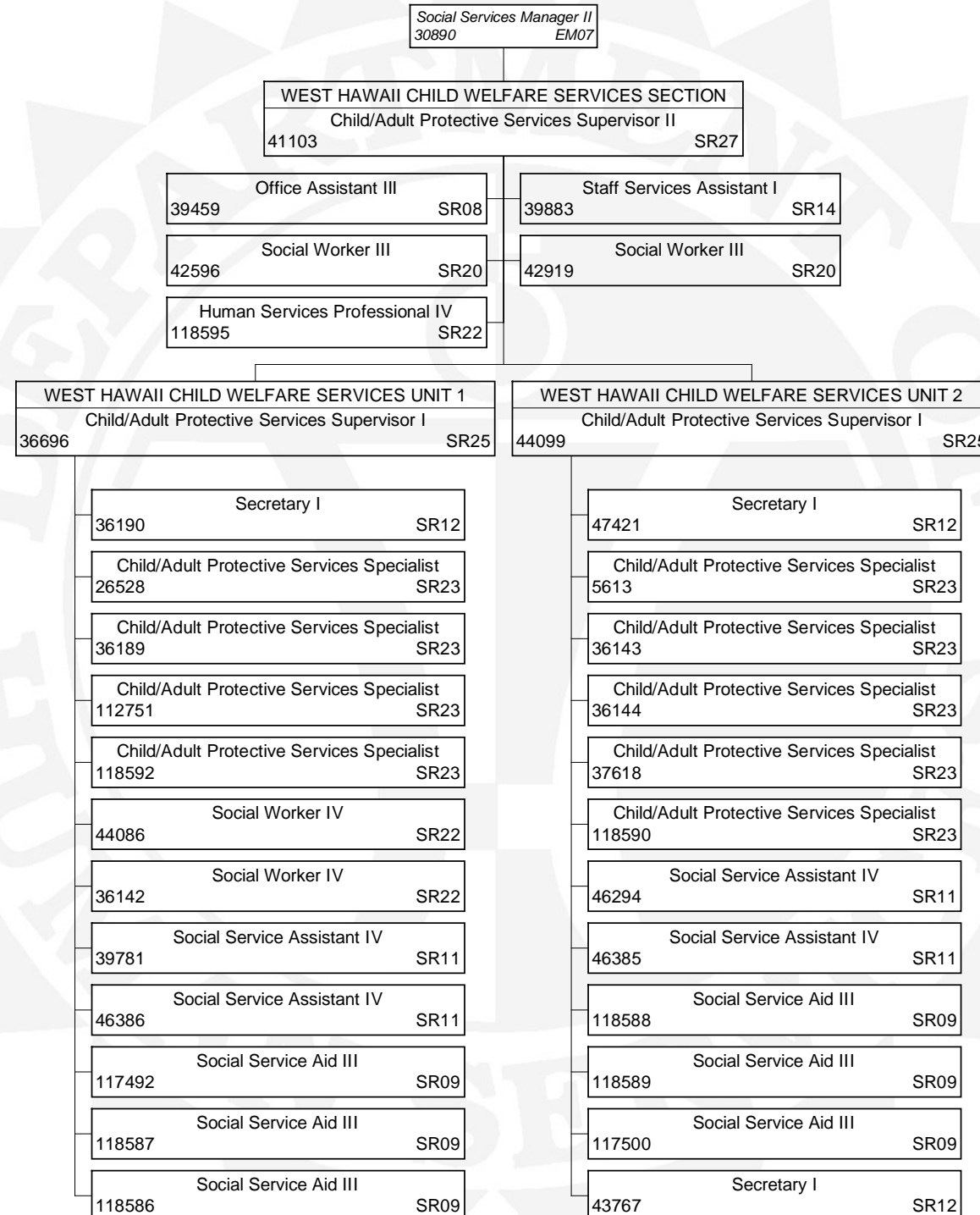
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
EAST HAWAII CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
WEST HAWAII CHILD WELFARE SERVICES SECTION

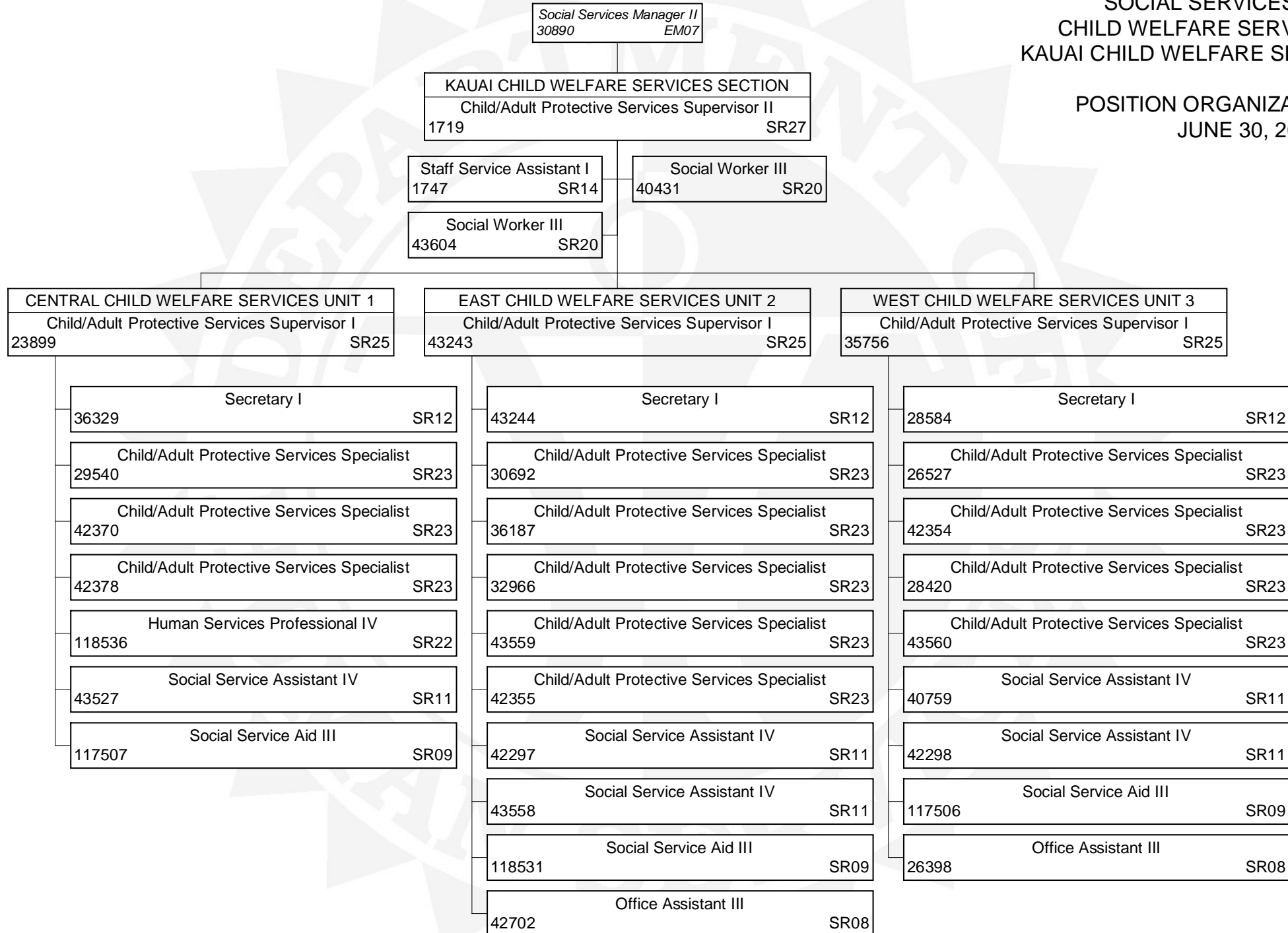
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JUNE 30, 2014





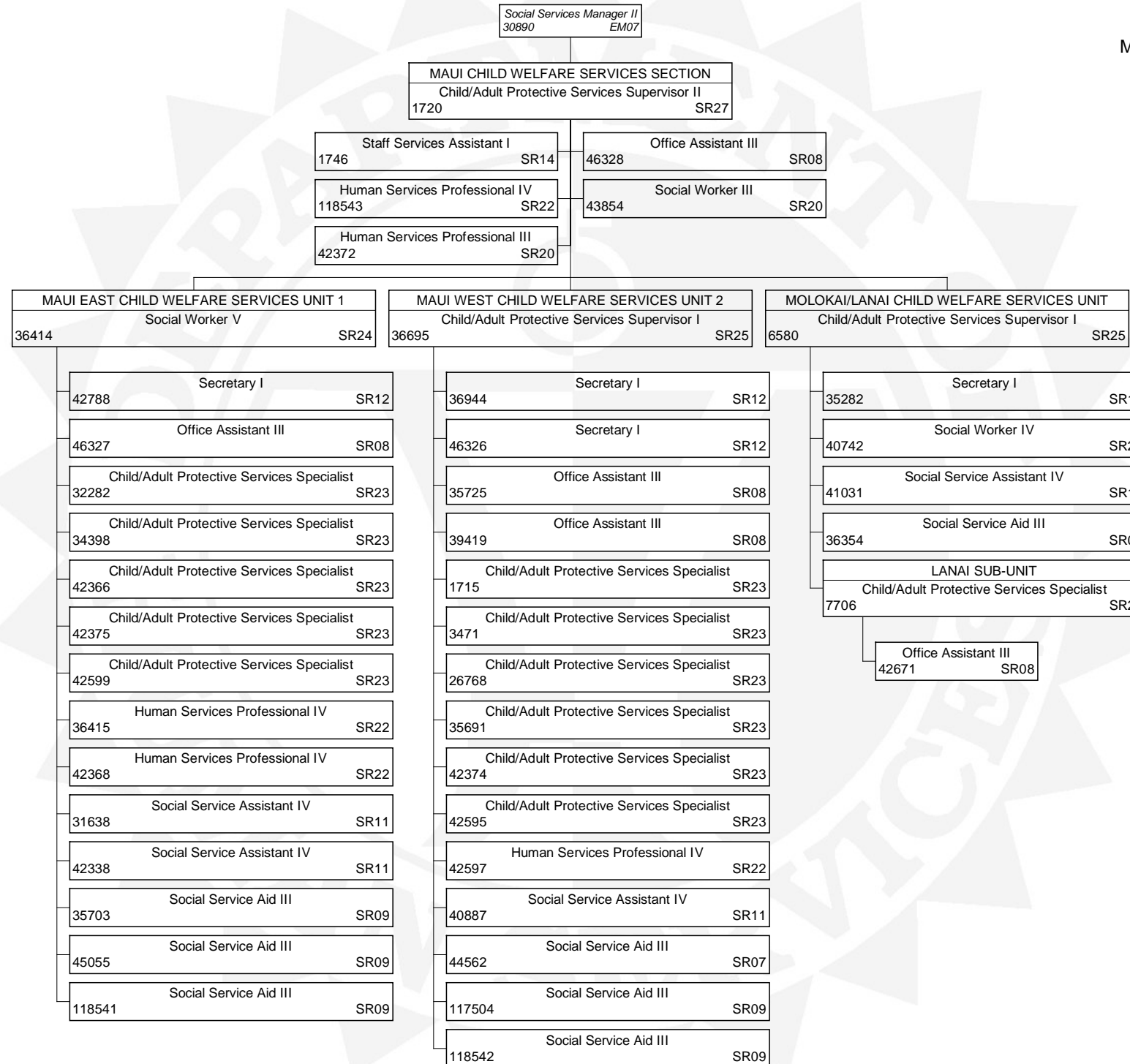
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
KAUAI CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART  
JUNE 30, 2014



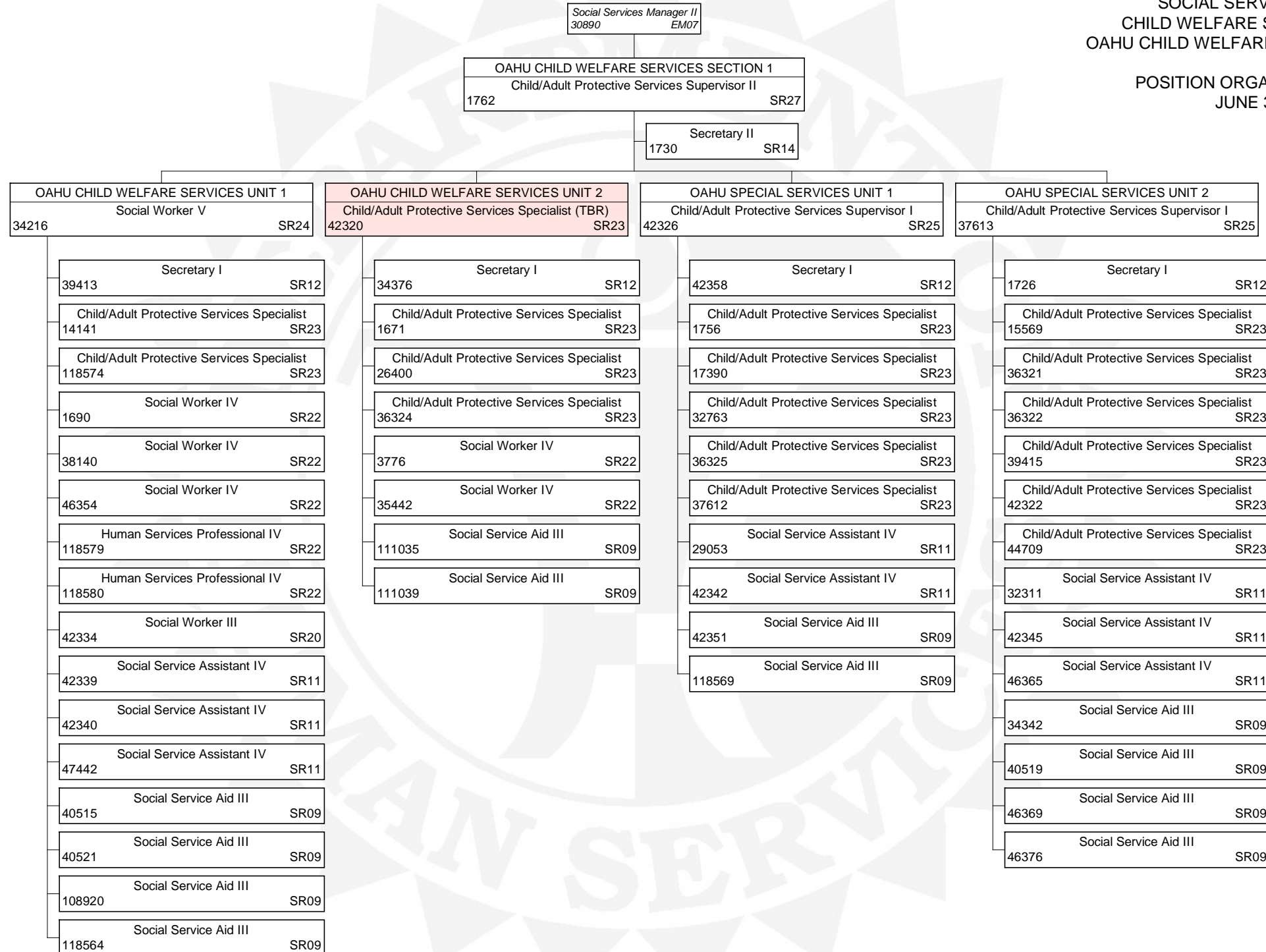
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 CHILD WELFARE SERVICES BRANCH  
 MAUI CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
OAHU CHILD WELFARE SERVICES SECTION 1

POSITION ORGANIZATION CHART  
JUNE 30, 2014



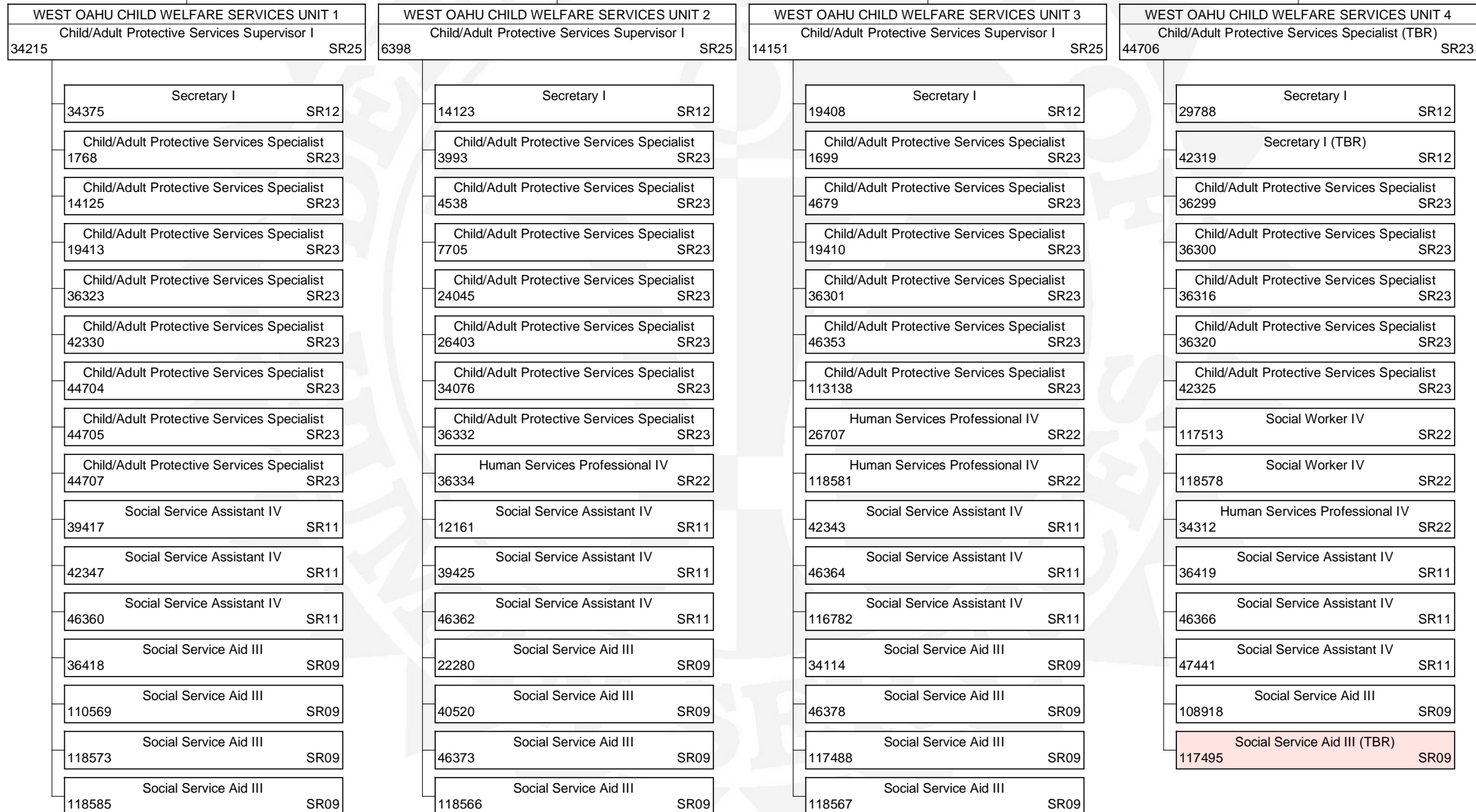
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
OAHU CHILD WELFARE SERVICES SECTION 2

POSITION ORGANIZATION CHART  
JUNE 30, 2014

Social Services Manager II  
30890 EM07

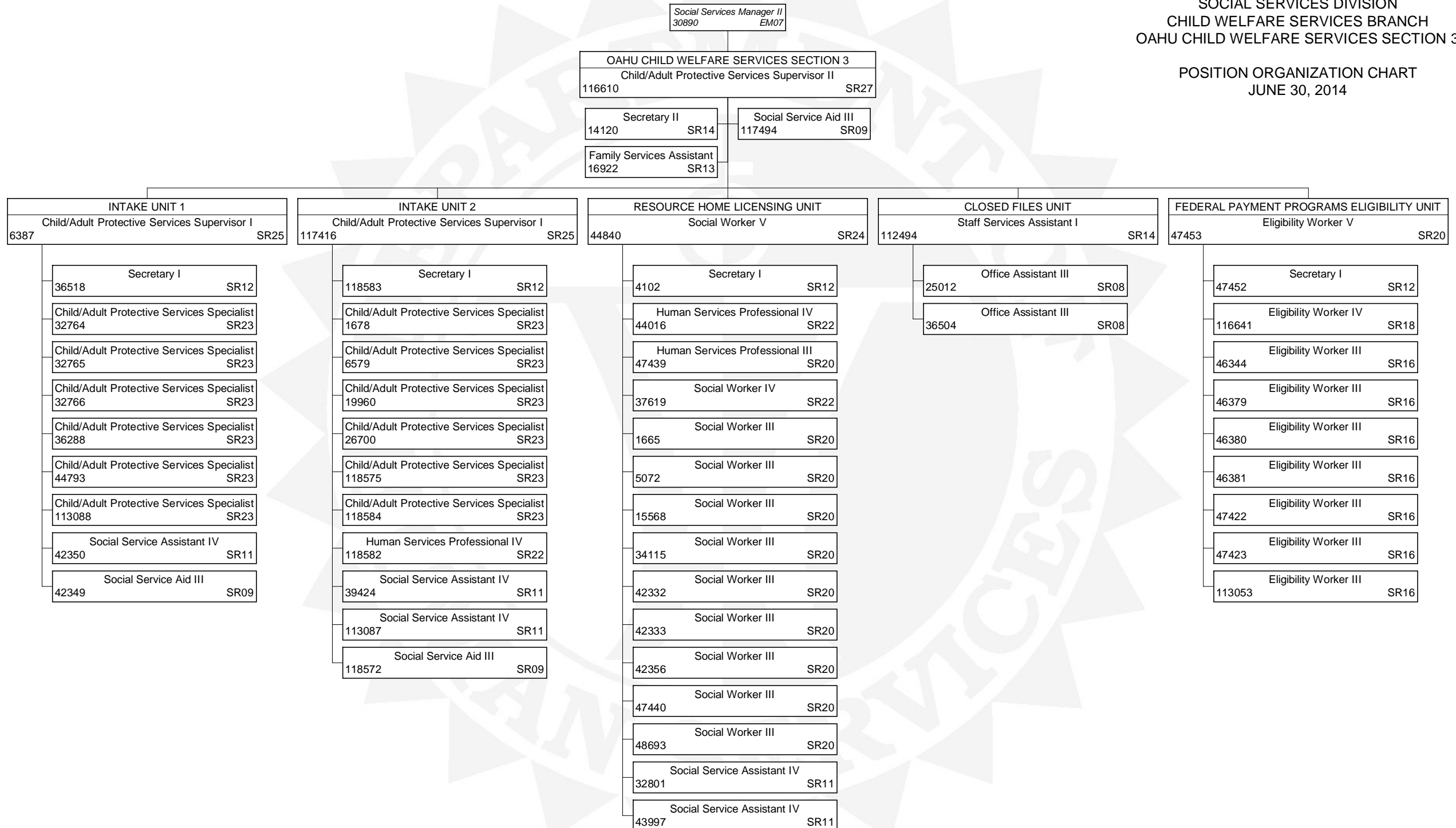
OAHU CHILD WELFARE SERVICES SECTION 2  
Child/Adult Protective Services Supervisor II  
6180 SR27

Secretary II  
43530 SR14



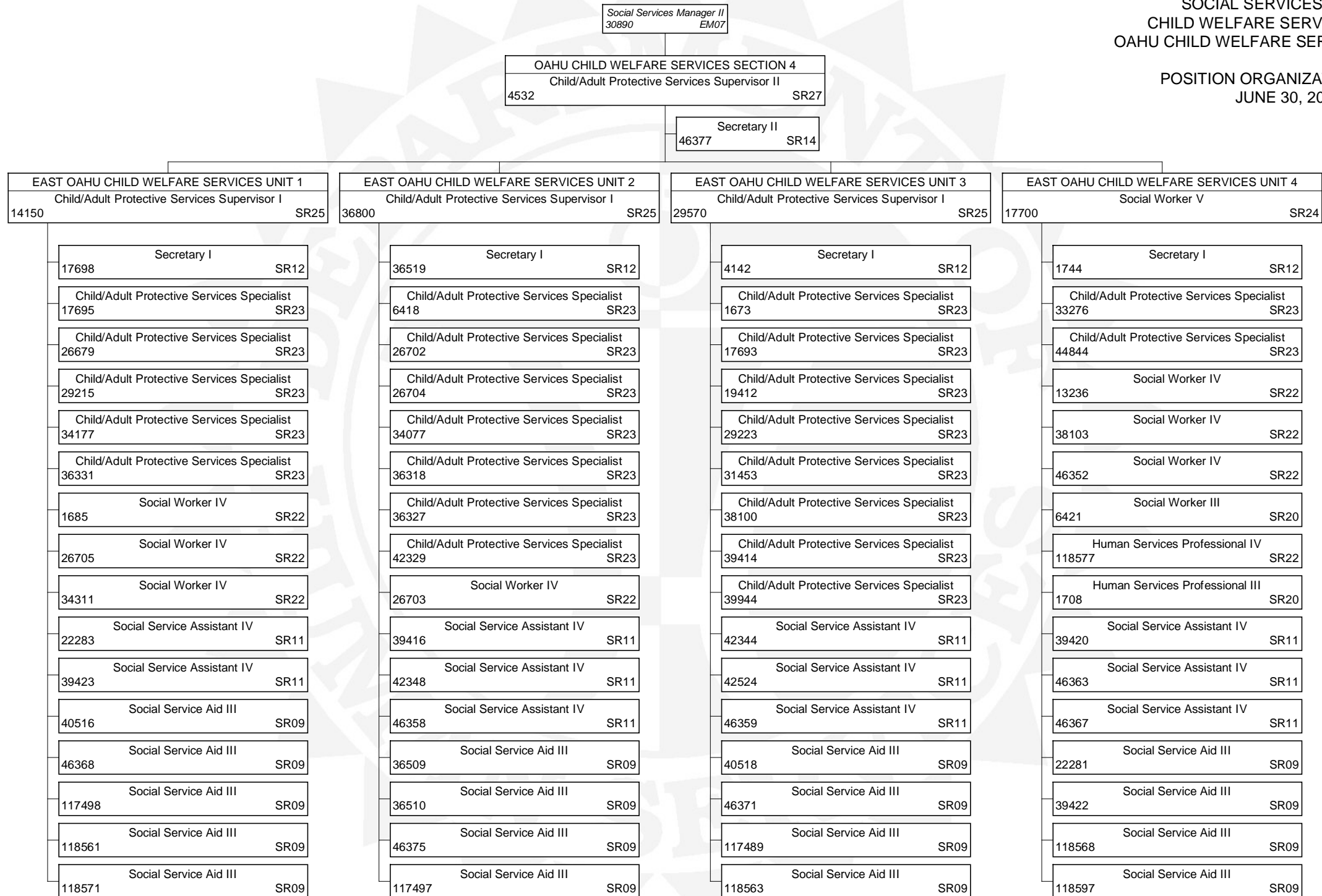
STATE OF HAWAII  
 DEPARTMENT OF HUMAN SERVICES  
 SOCIAL SERVICES DIVISION  
 CHILD WELFARE SERVICES BRANCH  
 OAHU CHILD WELFARE SERVICES SECTION 3

POSITION ORGANIZATION CHART  
 JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
CHILD WELFARE SERVICES BRANCH  
OAHU CHILD WELFARE SERVICES SECTION 4

POSITION ORGANIZATION CHART  
JUNE 30, 2014



## **DIVISION OF VOCATIONAL REHABILITATION**

Responsible to the Director of Human Services for the administration of programs of vocational rehabilitation, independent living rehabilitation, services for the blind, and disability determination, as provided in federal and state statutes, regulations, policies, and agreement between the state and federal governments.

1. Plans, organizes, directs, coordinates, and controls general operations of the division, including personnel matters, fiscal management, and administrative housekeeping activities.
2. Directs the development and formulation of rules, policies, procedures and standards governing programs; conduct public hearings for their adoption.
3. Directs the development of the federal program and financial plan for vocational rehabilitation, independent living rehabilitation, and disability determination, and the biennial and supplemental state operating and capital improvement budgets and justification.
4. Directs the development of applications for or the assistance to government and community agencies to obtain available special federal projects funds; directs the monitoring of projects, and reports on results of such projects to the federal government.
5. Directs the development of legislation and justification and assists with appropriate relationships and testimonies to assure enactment.
6. Directs the development of annual expenditure and operational work plans and activities of all organizational components of the division, including standards and procedures of performances and services.
7. Develops, promotes, and maintains internal and external relationships to facilitate operations and maximize resources.
8. Directs the development and administration of contracts and agreements with state, county, and community agencies.
9. Conducts administrative reviews on consumer and employee complaints.

### **STAFF SERVICES OFFICE**

Responsible for providing support services to the Vocational Rehabilitation Administrator.

1. Assists in the development of program planning as contained in the federal regulations and directives, and for maintaining and assisting in the implementation of the state plans for Vocational Rehabilitation (VR) and Independent Living Rehabilitation Services.
2. Assists in the development of the Federal Program and Financial Plan for Vocational Rehabilitation and Independent Living Rehabilitation and the Biennial and Supplemental State Operating and CIP budgets requests.
3. Coordinates, prepares, and maintains the division's federal and state program and financial reporting requirements.
4. Develops a comprehensive community rehabilitation program plan, setting of standards, effective utilization, contract negotiation, approval of applications for federal grants for construction programs and staffing.
5. Assists in the development and maintenance of the division's Expenditure Plan and allotment of funds to branches, and monitors expenditure of division funds.
6. Evaluates, plans, develops and implements the division's Staff Development Program.
7. Assists in the development and reviews of standards, techniques and procedures governing the quality and quantity of vocational rehabilitation, independent living rehabilitation, and other services provided persons with disabilities throughout the state.
8. Develops and maintains a system of program and financial audit and monitoring of all VR programs including special projects.
9. Assists in the development or revision of standards, techniques and procedures to increase effectiveness of operations.
10. Develops, writes, and maintains program manuals to carry out activities of the division.

**STAFF SERVICES OFFICE (Cont'd)**

11. Develops and updates inter-agency relationships and agreements.
12. Inputs via teleprocessing terminal all program data into computer.
13. Develops division forms and maintains a central supply of such forms for distribution as required.
14. Develops and maintains inventory control of the division's client equipment.
15. Assumes the full administrative responsibilities of the division whenever the Administrator is not available.
16. Provides technical assistance and information to the various state departments in addressing their responsibilities of reasonable accommodation.

**Independent Living Program Staff**

This program is responsible to the Vocational Rehabilitation Assistant Administrator for providing independent living rehabilitation services on a statewide basis to assist eligible persons with severe physical or mental disabilities in functioning more independently in the family or community.

1. Establishes and maintains cooperative relationships with individuals and organizations throughout the state to secure appropriate referrals and to develop, enhance delivery of, and advocate for services needed by clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for independent living rehabilitation services.
3. Develops individualized written rehabilitation program of services for eligible clients and provides services accordingly to assist them in functioning more independently in the family or community.
4. Manages casework and caseload responsibilities to assure accomplishment of planned work performance quality and quantity objectives.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.



## **DISABILITY DETERMINATION BRANCH**

Responsible for the full development of evidence and for determining for the Social Security Administration, the medical-vocational eligibility of claimants and determining continuing eligibility of beneficiaries for Social Security Disability Insurance and Supplemental Security Income benefits, following Social Security Administration laws and regulations.

Provides overall direction, continuing appraisal and necessary revisions of branch operations in terms of policies, procedures and use of staff in order to carry out program objectives as efficiently and effectively as possible. Compiles annual federal and state budget requests. Interprets federal and state policies and procedures and establishes procedural guidelines for branch operations to carry out these policies and procedures. Coordinates the function of the Medical Consultants and other staff specialist with the functions of line staff to promote harmonious, efficient use of all staff resources in carrying out the program. Provides training for all levels of staff on a continuing basis and measures the effectiveness of staff in achieving the objectives of the program.

Delegates decision-making authority to operational personnel as is appropriate. Responds to request from SSA regarding input and data relating to possible policy and procedural changes. Participates in testing new policies and procedures at the request of Social Security Administration. Maintains on-going, active, cooperative relationships with all Social Security Administration offices in the state and with community resource personnel.

### **Case Control Office**

Responsible for monitoring and maintaining a case information and processing system via local area network using a computer system of hardware and program software through which disability adjudications are processed and for assisting users. Performs intake, case assignment, and closure of all case files via the branch computer system and SSA computer system. Collects and inputs personnel, workload and other data for management and Social Security Administration reports. Prepares and forwards claims files to proper agency.

### **Quality Assurance Office**

Responsible for monitoring and assisting in the full range of branch operations to achieve timely, accurate, efficient and economical disability determinations. Responsible for conducting studies and compilation of statistics for various case types and operations in the branch on a continuing and special basis to evaluate the efficiency of existing procedures in fulfilling Social Security Administration's disability program objectives, assures that determinations are made following proper procedures and policy and to recommend to the branch administrator constructive action. Responsible for communications with various components of SSA regarding policy and accuracy issues. Responsible for performing informal face-to-face evidentiary hearings at the reconsideration level of appeal where termination of disability benefits are reviewed and for providing written summary decision and rationale. Provides consultative services and analysis on complex vocational/medical issues. Coordinates staff training and professional relations activities for the branch. Responsible for maintenance and dissemination of manuals and reference materials for the branch.

### **Support Services Office**

Responsible for providing a wide range of clerical services for the branch, including: making all arrangement for consultative examinations, testing and transportation; maintaining inventory of and ordering supplies and equipment; processing of invoices, purchase orders and appropriate documentation; maintaining fiscal records; opening, recording and distribution of mail; performance of reception and switchboard duties; performing daily follow-ups for medical evidence requests.

### **Disability Claims Processing Sections 1 And 2**

Responsible for making the medical/vocational determination of eligibility and continuing eligibility for the Social Security Administration, following Social Security Administration laws and regulations.

### **Disability Claims Processing Sections 1 And 2(Cont'd)**

Develops medical, vocational, educational, functional and social evidence in order to determine the severity and duration of the claimant/applicant's disability. Interviews certain claimants, applicants, treating physicians and others to develop evidence concerning their claims and as required by law. Consults with or refers cases to staff Medical Consultants and others as appropriate. Assesses the extent to which functional impairment prevents the individual from performing substantial gainful employment. Establishes date of onset on allowed claims, set medical review dates as appropriate and makes appropriate referrals to other agencies. Completes legal forms, selecting appropriate codes as required on completed claims. Prepares rationales and written notices to claimants.

### **HAWAII, KAUAL, AND MAUI BRANCHES**

Administers the vocational rehabilitation program for persons with physical and mental disabilities including persons who are blind, and provides general services for persons who are blind and visually impaired, on their islands.

1. Plans, organizes, directs, coordinates and controls the branch operations including personnel matters and administrative housekeeping activities.
2. Plans, develops, and implements the annual operational work plan of the branch including standards of performance and services.
3. Plans and evaluates the provision of services based on the work plan and develops and executes corrective measures if indicated.
4. Plans, develops and monitors the annual expenditure plan of the branch.
5. Provides vocational rehabilitation services to all eligible persons with disabilities in the branch, services to persons with blindness and visual impairments, and assists the Services for the Blind Branch in administering the vending facility program in the branch.
6. Develops, promotes, and maintains external relationships with individuals, community agencies and employers, to maximize appropriate referrals of disabled persons, to enhance services to clients, and to promote employment opportunities for clients.
7. Develops and administers contracts with community agencies.
8. Develops applications for or assists government/community agencies in obtaining special project fund.

### **Kona And Molokai Sections**

These sections are responsible to the Hawaii and Maui Branch Administrators, respectively, to provide vocational rehabilitation services to general caseload of disabled clients in Kona, Molokai, and Lanai.

1. Establishes and maintains effective relationships with individuals, community agencies and employees for case finding and referral development, for enhancing services to clients, and to promote employment opportunities for agency clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for vocational rehabilitation services.
3. Develops individualized written rehabilitation programs of services for eligible clients and provide services in accordance with the individualized program plans to assist them in achieving successful employment.
4. Manages casework skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.

## **OAHU BRANCH**

Administers the vocational rehabilitation program on Oahu for persons with mental and physical disabilities, except the blind.

1. Plans, organizes, directs, coordinates and controls the branch operations including personnel matters and administrative housekeeping activities.
2. Plans, develops, and implements the annual operational work plan of the branch including standards of performance and services.
3. Plans and evaluates the provision of services based on the work plan and develops and executes corrective measures if indicated.
4. Plans, develops, and monitors the annual expenditure plan of the branch.
5. Coordinates the provision of vocational rehabilitation services to all eligible persons with disabilities in the branch which includes vocational evaluation, treatment training, counseling and guidance, employer relations, job development, job readiness, job placement and follow-up services.
6. Plans, develops, coordinates, and evaluates the conduct of effective working relationships with individuals, community agencies, and employers to maximize appropriate referrals of persons with disabilities, to enhance services to clients, and to promote employment opportunities for clients.
7. Develops and administers contracts with community agencies.
8. Develops and maintains a central registry of job opportunities and central registry of clients ready for employment to match job ready clients with appropriate jobs.

## **Central, East, Metro, Services for the Deaf, West And Windward Sections**

These sections are responsible to the Oahu Branch Administrator to provide vocational rehabilitation services to general caseload of disabled clients on Oahu.

The Services for the Deaf Section is responsible to the Oahu Branch Administration to provide vocational rehabilitation services to specialized caseloads of individuals who are deaf or hard of hearing on Oahu.

1. Establishes and maintains effective relationships with individuals, community agencies and employers for case finding and referral development, for enhancing services to clients, and to promote employment opportunities for agency clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for vocational rehabilitation services.
3. Develops individualized written rehabilitation programs of services for eligible clients and provides services in accordance with the individualized program plans to assist them in achieving successful employment.
4. Manages casework skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.

## **SERVICES FOR THE BLIND BRANCH**

Administers the vocational rehabilitation services program and a wide-range of specialized services for persons who are blind, visually impaired, or deaf-blind, to assist the maximum number of possible in preparing for, securing, retaining, or regaining employment consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice, and/or in functioning more independently in the home and community.

### **Adjustment Section**

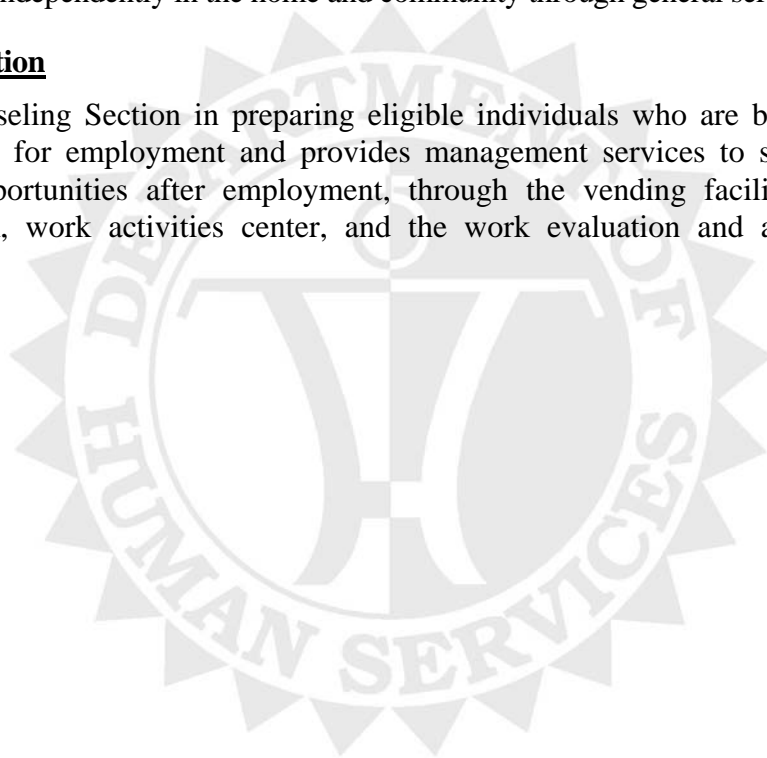
Receives referrals from the Counseling Section and provides personal-social adjustment and prevocational evaluation and training services in communication, activities of daily living, orientation and mobility, home management, personal management, manual arts, social, recreational, physical conditioning, to assist eligible individuals who are blind, deaf-blind, or visually impaired, in preparing for, securing, retaining or regaining employment, and/or in functioning more independently in the home and community.

### **Counseling Section**

Assists eligible individuals who are blind, deaf-blind, or visually impaired in preparing for, securing, retaining, or regaining employment through the provision of vocational rehabilitation services or in functioning more independently in the home and community through general services for the blind.

### **Employment Section**

Assists the Counseling Section in preparing eligible individuals who are blind, deaf-blind, or visually impaired for employment and provides management services to sustain, improve or enlarge their opportunities after employment, through the vending facility program, home industry program, work activities center, and the work evaluation and adjustment training program.



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION

ORGANIZATION CHART  
JUNE 30, 2014

OFFICE OF THE DIRECTOR

DIVISION OF VOCATIONAL REHABILITATION

*STAFF SERVICES OFFICE*

DISABILITY  
DETERMINATION  
BRANCH

HAWAII BRANCH

KAUAI BRANCH

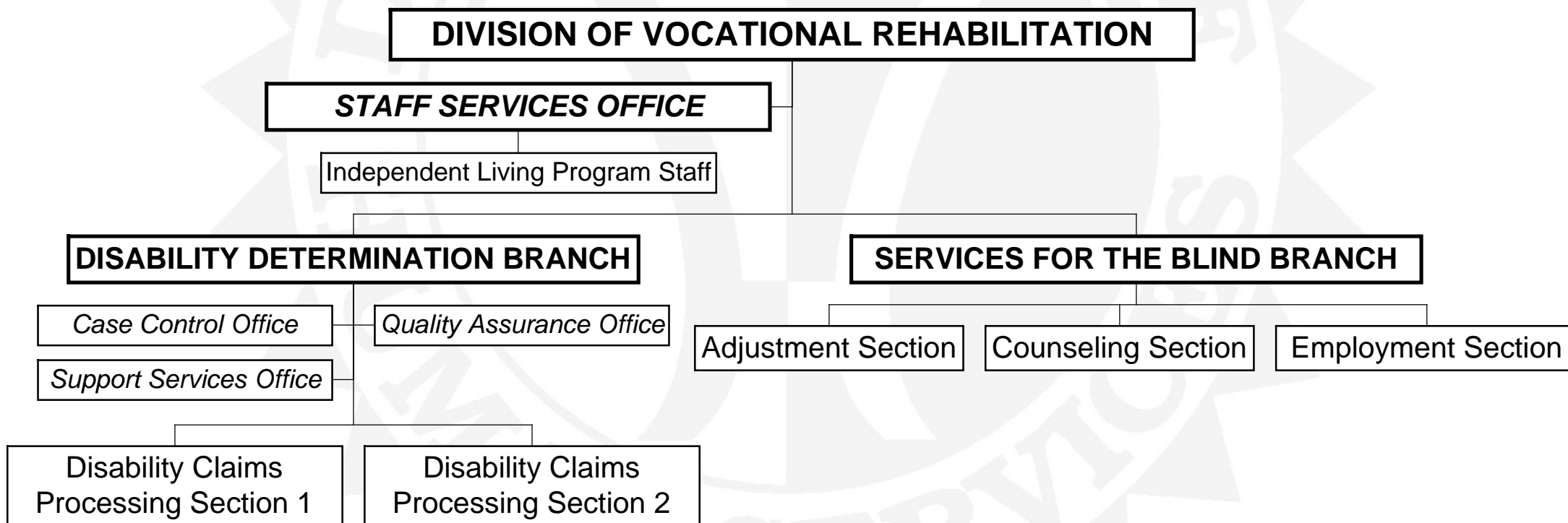
MAUI BRANCH

OAHU BRANCH

SERVICES FOR  
THE BLIND  
BRANCH

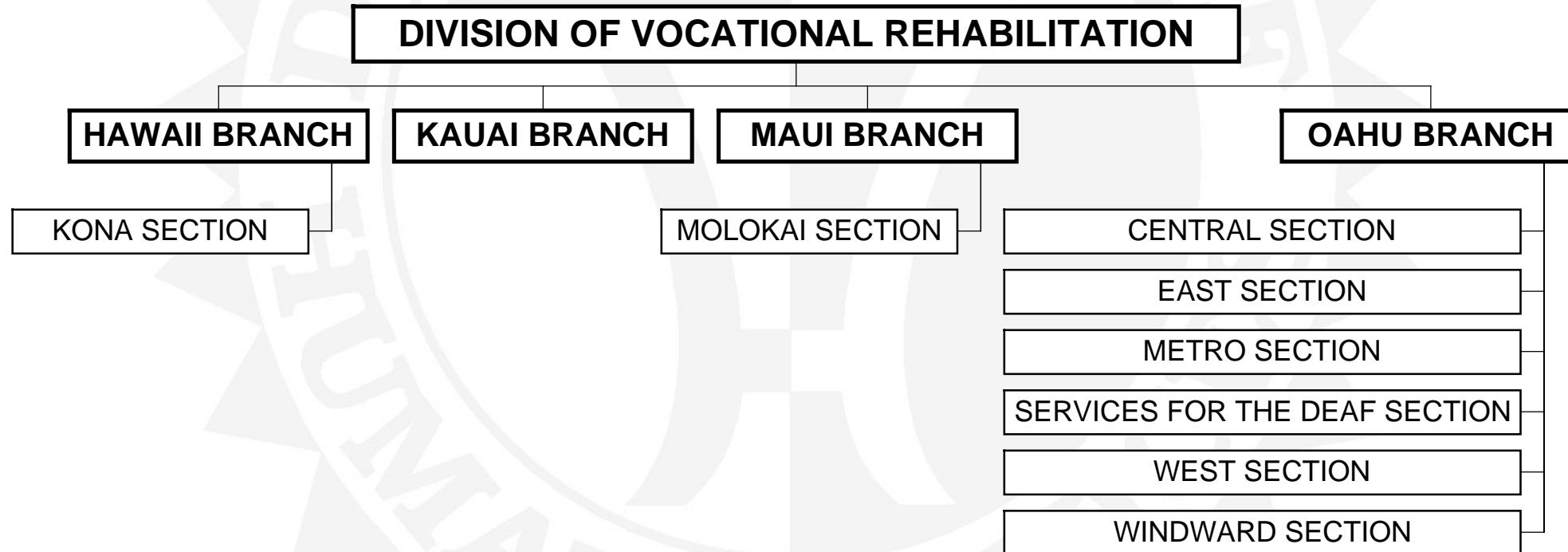
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
STAFF SERVICES OFFICE  
DISABILITY DETERMINATION BRANCH  
SERVICES FOR THE BLIND BRANCH

ORGANIZATION CHART 2  
JUNE 30, 2014



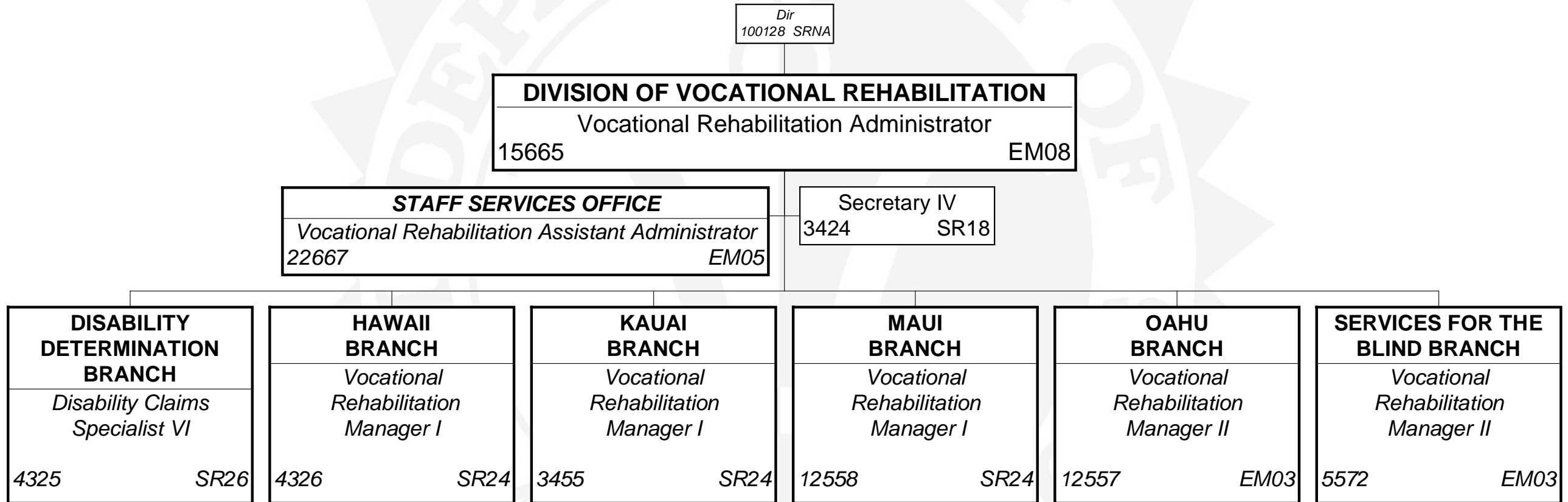
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
HAWAII, KAUAI, MAUI & OAHU BRANCHES

ORGANIZATION CHART 3  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION

POSITION ORGANIZATION CHART  
JUNE 30, 2014





STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
STAFF SERVICES OFFICE

POSITION ORGANIZATION CHART  
JUNE 30, 2014

Vocational Rehabilitation Administrator  
15665 EM08

**STAFF SERVICES OFFICE**  
Vocational Rehabilitation Assistant Administrator  
22667 EM05

Secretary III  
22668 SR16

Office Assistant III  
120738 SR08

Office Assistant III  
14718 SR08

*Independent Living Program Staff*

Vocational Rehabilitation Specialist V  
15947 SR24

Vocational Rehabilitation Specialist V  
22666 SR24

Vocational Rehabilitation Specialist V  
51838 SR24

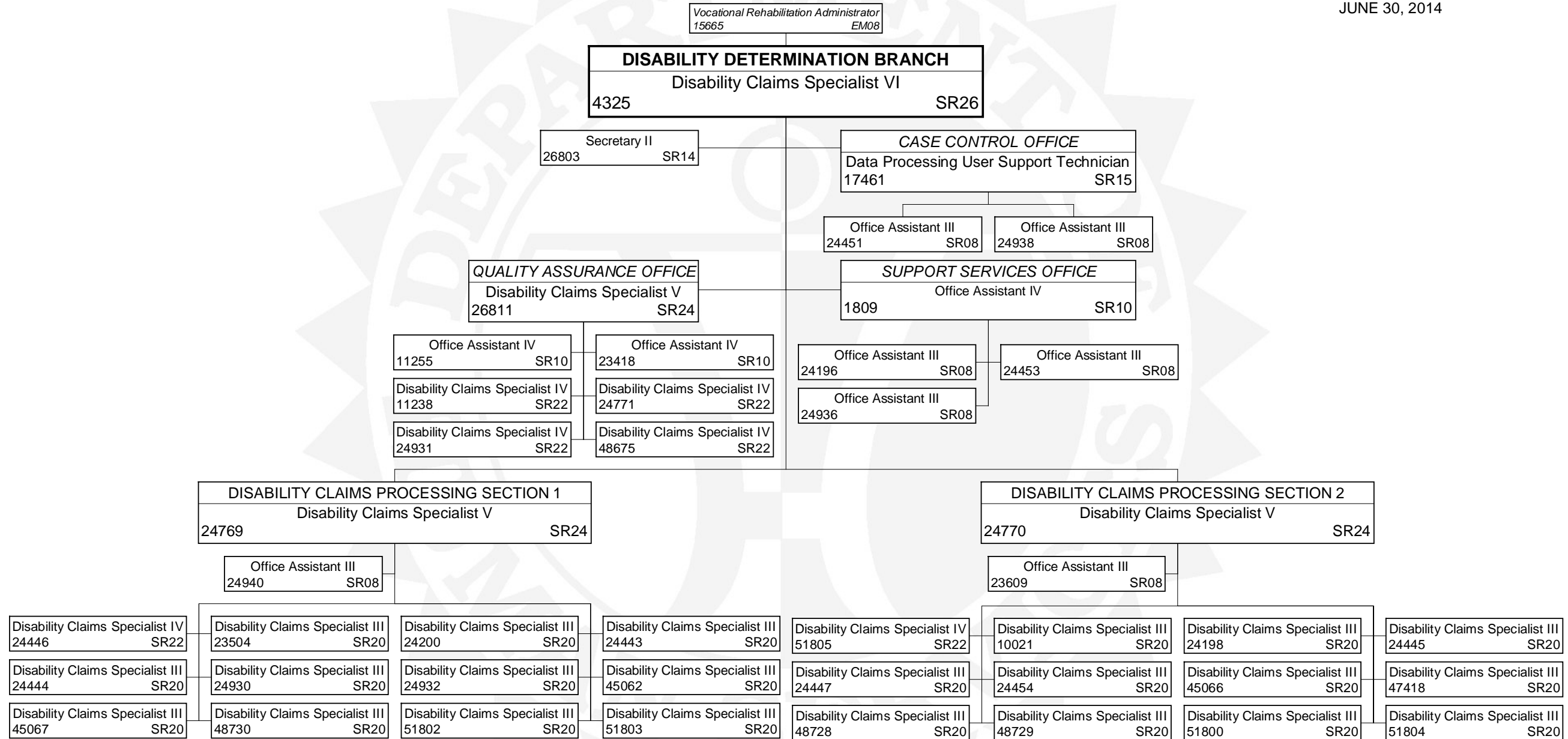
Vocational Rehabilitation Specialist V  
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Vocational Rehabilitation Specialist V  
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Vocational Rehabilitation Specialist IV  
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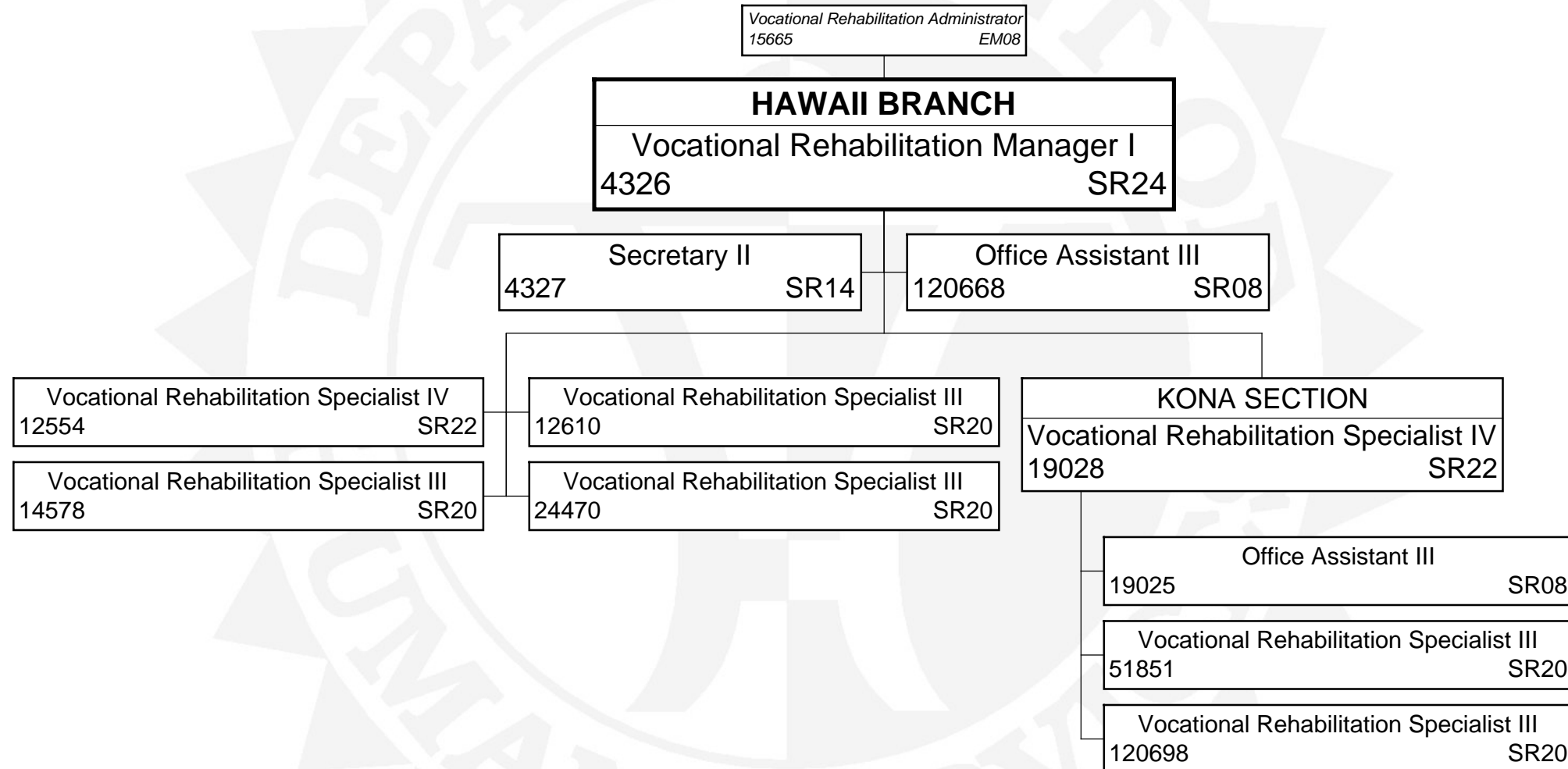
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 DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF VOCATIONAL REHABILITATION  
 DISABILITY DETERMINATION BRANCH

POSITION ORGANIZATION CHART  
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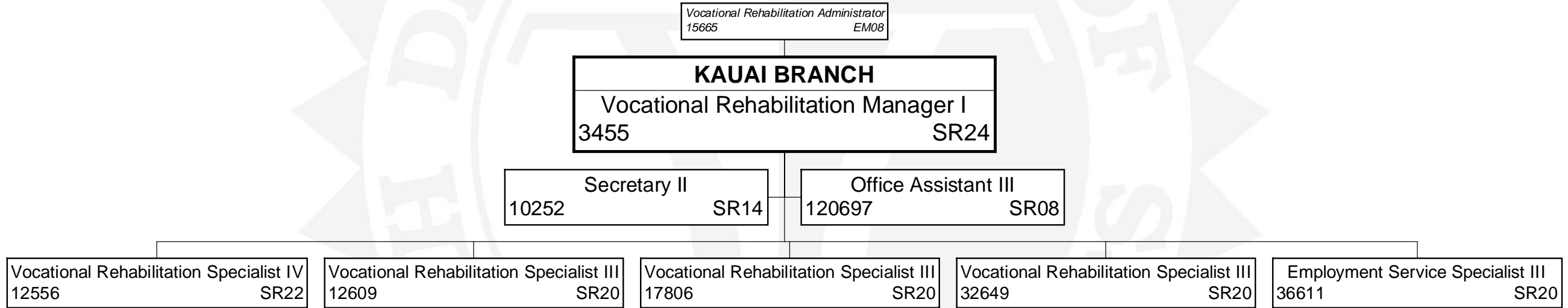
STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
HAWAII BRANCH

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
KAUAI BRANCH

POSITION ORGANIZATION CHART  
JUNE 30, 2014



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
MAUI BRANCH

POSITION ORGANIZATION CHART  
JUNE 30, 2014

