

# Legislative Budget Briefing

Fiscal Year 2027 Supplemental Budget

## **House Committee on Finance**



Department of Transportation  
January 16, 2025 @ 9:00 a.m.  
Hawaii State Capitol, Room 308

## **FB 2025-27 LEGISLATIVE BUDGET BRIEFING TESTIMONY**

### **DEPARTMENT OF TRANSPORTATION**

#### **Chair and Honorable Members of the Committee:**

Thank you for the opportunity to present the Department of Transportation's Fiscal Biennium (FB) 2025 – 2027 Supplemental budget requests. Our testimony consists of:

- 1) Air Transportation (Airports) Facilities and Services
- 2) Water Transportation (Harbors) Facilities and Services
- 3) Land Transportation (Highways) Facilities and Services
- 4) Overall Program Support for Transportation (Administration)

Each modal program in this budget testimony has provided its mission statement, a narrative of how current state-wide conditions have affected agency operations and the ability to meet goals and how significant budget requests are expected to affect outcomes. Presented also are additional information related to each modal program for operating & maintenance (O&M) and capital improvement program (CIP) projects. Please refer to Tables 1 - 25 in each program's section.

#### **Agency's Mission Statement:**

The overall mission of the Hawaii Department of Transportation is to provide a safe, efficient, accessible, and sustainable intermodal transportation system that ensures the mobility of people, goods, and services, and enhances and/or preserves economic prosperity and the quality of life.

#### **FB 2025-27 Supplemental Budget Request**

Each modal program presents their significant budget requests to the Legislature with explanations, which are presented subsequently in this report.

Department of Transportation  
Department-Wide O&M Totals

Fiscal Year 2026					
Budget Acts Appropriation	Reductions	Additions		Total FY26	MOF
\$ 20,350,000.00				\$ 20,350,000.00	A
\$ 1,563,812,034.00				\$ 1,563,812,034.00	B
\$ 60,044,000.00				\$ 60,044,000.00	N
\$ 743,067.00				\$ 743,067.00	R
\$ 1,214,379.00				\$ 1,214,379.00	P
				\$ -	
\$ 1,646,163,480.00	\$ -	\$ -	\$ -	\$ 1,646,163,480.00	Total
Fiscal Year 2027					
Budget Acts Appropriation	Reductions	Additions		Total FY27	MOF
\$ 1,516,327,462.00	\$ (207,840.00)	\$ 50,376,495.00		\$ 1,566,496,117.00	B
\$ 60,494,000.00		\$ 2,125,154.00		\$ 62,619,154.00	N
\$ 743,067.00				\$ 743,067.00	R
\$ 1,214,379.00				\$ 1,214,379.00	P
				\$ -	
				\$ -	
\$ 1,578,778,908.00	\$ (207,840.00)	\$ 52,501,649.00	\$ -	\$ 1,631,072,717.00	Total

## DEPARTMENT OF TRANSPORTATION AIRPORTS

### Overview

**A. Provide your agency's mission statement, strategic objectives, goals and performance metrics. How will the agency measure progress? What milestones will be tracked?**

The mission of the statewide airports system, which consists of five primary airports — Daniel K. Inouye International Airport (HNL), Kahului Airport (OGG), Lihue Airport (LIH), Ellison Onizuka Kona International Airport at Keahole (KOA), and Hilo International Airport (ITO) serve domestic overseas and international carriers, six smaller airports that serve primarily propeller-driven commercial and general aviation traffic, and four small general aviation airports which includes one leased general aviation airport is:

*Encourages, fosters and assists in the development of aeronautics in the State of Hawaii. Plans, designs, constructs, maintains and operates public airports. Provides airport facilities that accommodate the safe, orderly and efficient movement of aircraft, vehicles and air travelers.*

To meet the economic needs of the state, the Airports must provide suitable airport safety and facilities that provides domestic and international travelers a unique destination experience. This requires the Airports to continue requesting (a) O&M budget for the operation, maintenance and repair of the airports system facilities, and (b) CIP budget for replacement, renovation and enhancement of major capital assets.

The Airports manages the most complicated airports system in the U.S. with 15 airports scattered on six islands, each with a set of stringent federal regulations regarding aviation safety, operation procedure, and financial management. As a condition to continue receiving federal grants, the Airports must keep airports in good repair, working order and operating condition, which requires the Airports to maintain and develop a competent work force, augmented by external professionals. Therefore, an adequate O&M budget is a prerequisite for the Airports to fulfill daily functions.

In FY 2025, the Airports had assets totaling \$6.9 billion and annual depreciation expenses exceeding \$202 million. The Airports prepares the CIP budget to ensure that key infrastructure is replaced at the end of useful life, and additional facilities are in place for future traffic demand. Due to the long lead time between project initiations to construction completion, the Airports continues to request CIP budget for anticipated capital needs, which also benefits the State economy during the projects' construction.

Like all other U.S. airports, the Airports balances the needs of (a) developing facility for aviation needs, (b) enhancing financial safety, and (c) providing a competitive airline



rate environment. Therefore, the progress is evaluated through a basket of measurements, such as capital projects initiated and completed, capital expenditure, federal grant received, air traffic growth, financial coverage ratios, and total airline payments, among other results.

**B. Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.**

With passenger traffic being predominantly leisure travelers, historical traffic level at Hawaii Airports System has been more volatile than the U.S. in general. In the last two rounds of economic downturns, total enplaned passengers declined by 12% from FY 2001 to FY 2002, and 15% from FY 2008 to FY 2009. Although the COVID-10 pandemic led to a 95% reduction, the strong domestic travel demand pushed the traffic back above 19 million in FY 2023 through FY 2025. Traffic for the first 4 months of FY 2026 remained stable, despite of a reduction of seat capacity.

The Airports have adopted a prudent financial strategy in executing capital projects. Over the past decade, more than \$3 billion has been invested in capital improvements, yet the Airports have successfully maintained a reasonable structure for airline rates and charges while preserving strong liquidity positions. The robust local air service market and effective financial management have earned recognition from bond rating agencies. In February 2025, Moody's upgraded the Airports System Revenue Bonds from A1 to Aa3, placing Hawaii among a select group of AA-rated airports.

The Airports remain acutely aware of the challenges ahead, especially regarding the U.S. economy, Japan traffic, and escalating airport costs. The rapid development surrounding artificial intelligence (AI) has led to a booming stock market, which greatly benefits certain regions such as California, a key market for Hawaii traffic. However, AI has partially contributed to the weakness of job market, affecting half of the Fed districts. The Fed is balancing a difficult mix of high inflation rates and weak job market, and its decision may have strong implications on U.S. economy and the passenger traffic level to Hawaii. In addition, the rapid escalation of Japan government bond yield has triggers severe concerns about the unwinding of "carry trade," where investors historically borrow Japanese Yen at virtually no interest costs and invest worldwide. With 30-year government bonds yielding at 3.4%, such investors may retreat from the global market and reinvest in Japan, causing rapid decline of U.S. stock market and unpredictable impact on the Japanese Yen exchange rate. The exchange rate has remained below 155 Yen to a dollar, which is an additional factor contributing to the slow recovery of Japan traffic.

The Airports is also facing higher capital and operating costs in the coming years. Following runway emergency repairs in 2024, the Engineering Section conducted a

comprehensive evaluation of the statewide airfield system. While there are no immediate safety or security concerns, enhancing the reliability and functionality of the airfield system is expected to require an investment of billions. In parallel, the Airports have implemented measures to improve customer satisfaction with passenger terminal buildings and identified a range of desired capital projects. These findings, along with the new Diamond Head Concourse Program, have significantly increased capital needs. At the same time, the Airports must rebid its security service contract in 2026, which is expected to increase significantly above the current level. The Airports will continue collaborating with Signatory Airlines to seek a balance between airline requirements and airport operation needs.

The Airports has successfully navigated through the economic turbulence over the last two decades and continues to operate the airports system as the economic engine of the state.

### **Federal Funds**

- C. Identify programs that have lost or are at risk of losing federal funds. Identify the source of these federal funds by federal award title and CFDA number. Discuss the impact to the public and your planned response, including efforts to supplant any federal fund reductions for the current year (FY25) and the upcoming fiscal year (FY26) with other funds.**

The Airports receives annual entitlement grants from the Airport Improvement Program (AIP) entitlement funds (CFDA # 20.106) and a formula entitlement allocation under the Bipartisan Infrastructure Law. In addition, the Airports may receive discretionary grants under both programs depending on the competition results against other U.S. airports. The Airports will continue pursuing federal grants to reduce the bond borrowing needs.

### **Non-General Funds**

- D. Please provide a web link (url) of the reports to the Legislature on non-general funds under your department pursuant to HRS 37-47.**

<https://hidot.hawaii.gov/wp-content/uploads/2025/10/PPB-12.3793-Non-General-Fund-Report-2025.pdf>

### **Budget Request**

- E. Explain the process used to develop the agency's budget and prioritize requests for budget changes.**

The Airports and the Signatory Airlines proactively monitors the airport system finances. The Airports and the Signatory Airlines operate under a lease agreement that

allows airline rates and charges to be adjusted under a residual rate-setting methodology, which allows any remaining residual costs of the airport system to be recovered, if necessary. Individual airline carriers must constantly adjust as the demand for air transportation changes. Routes that have been abandoned by carriers are quickly being picked up by existing Hawaii carriers or are being given serious consideration by other carriers indicating confidence in the strength of the Hawaii market. The food and beverage concessionaires are making large capital investments in their Hawaii facilities in response to increased demand and future projected growth. In fact, these are the times to reiterate the importance of moving forward to ensure the Airports provides the necessary infrastructure to meet the evolving needs of the traveling public, concessionaires, tenants, employees, and Hawaii's airport system. We are cautiously optimistic with this momentum and in order to meet future growth, our budget requests focus on continuity of services and safety. The Airports is seeking to increase funding for other operating expenses, and balance the personnel needs at various airports.

The capital improvement program continues to award contracts and break ground on numerous projects which have been determined to be essential to the operations of airports statewide. Three key HNL projects in the near-term are Diamond Head Extension design, Parking structure at Ualena Street, and the airport bus maintenance facility, all of which are enabling projects for the billion-dollar Diamond Head Extension Program. The Airports is also at the bid/award stage of many projects statewide, such as apron light replacement, fire alarm system improvements, ARFF training and shelters, wastewater treatment plants, and parking improvements, among other projects. These projects include concrete spall repairs at terminal 2 roadway, and fire sprinkler system, aircraft rescue and firefighting truck shelter at Daniel K. Inouye International Airport; fire alarm system upgrade at Kahului Airport, cesspools and individual wastewater system at Hilo International Airport; and parking lot improvements at Lihue Airport.

For the Operating and Maintenance budget, we are requesting:

FY27: \$24,143,481B

For CIP budget, we are requesting:

FY 27: \$365,820,000 (\$0B/\$334,818,000E/\$2,000N/\$31,000,000X)

**F. Identify and discuss significant adjustments contained in the budget request submitted to the legislature. Explain and quantify how significant requests for additional funds are expected to affect outcomes.**

Below are highlights of the significant adjustments, organized by priority area, with an explanation of the expected outcomes:

1. Positions – The Airports is seeking to trade-off/transfer positions from and within various programs. Requesting to: (1) transfer three positions from TRN102 to TRN595 for maintenance of Ali’iaimoku building; (2) transfer and re-describe two positions from TRN102 and TRN104 to Information Technology Specialist Band B positions in TRN195; (3) re-describe three VIPA II positions to a Painter II, an Electrician I and an Airport Maintenance Repairer I within TRN114 and increase funding due to the salary differences; (4) transfer and re-describe one VIPA II in TRN114 to an Airport Operations Controller II in TRN111; and (5) transfer and re-describe a Janitor II from TRN135 to an Automotive Mechanic I in TRN131.
2. Other Operating Expenses – Due to additional and improved facilities throughout the airports, we are expecting additional operational funding will be needed for special maintenance and other expenses. The Airports is requesting \$1M for an additional special maintenance project for concourse ceiling improvements. Increasing the appropriation ceiling for operating funds required to replace the fire suppression systems at the ConRAC facilities at Daniel K. Inouye International Airport and Kahului Airport is being requested.
3. CIP Budget – Significant new requests for Capital Improvement Program projects include Diamond Head extension improvements, Transportation Security Administration improvements, airport bus maintenance facility, and terminal 2 improvements at Daniel K. Inouye International Airport, emergency generator modifications at Kahului Airport, aircraft rescue and firefighting regional training center, and terminal improvements for holdrooms at Ellison Onizuka Kona International Airport at Keahole, and reconstruction of maintenance baseyard building at Hana Airport.

Department of Transportation - Airports  
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
Airports					
	Operate and maintain airport terminal facilities and surrounding areas.	Operate and maintain airport facilities and surrounding areas such as the runways, taxiways, and aprons	TRN102/BC		261-4-HRS
			TRN104/BC		261-4-HRS
			TRN111/BD		261-4-HRS
			TRN114/BE		261-4-HRS
			TRN118/BE		261-4-HRS
			TRN131/BF		261-4-HRS
			TRN133/BF		261-4-HRS
			TRN135/BF		261-4-HRS
			TRN141/BF		261-4-HRS
			TRN143/BF		261-4-HRS
			TRN151/BF		261-4-HRS
			TRN161/BG		261-4-HRS
			TRN163/BG		261-4-HRS
	Provide administrative assistance to other programs within the division to operate and maintain airport.	Provide administrative assistance to other programs within the division for the operation and maintenance of the State's system of public airports.	TRN195/BB		261-4-HRS

Department of Transportation - Airports  
Department Totals

Table 2

Fiscal Year 2026					
Budget Acts Appropriation	Reductions	Additions		Total FY26	MOF
\$ 940,227,491				\$ 940,227,491	B
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
\$ 940,227,491	\$ -	\$ -	\$ -	\$ 940,227,491	Total
Fiscal Year 2027					
Budget Acts Appropriation	Reductions	Additions		Total FY27	MOF
\$ 934,368,436		\$ 23,867,155.00		\$ 958,235,591	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
\$ 934,368,436	\$ -	\$ 23,867,155.00	\$ -	\$ 958,235,591	Total

Department of Transportation - Airports  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted (FY26)			As budgeted (FY27)			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
			As budgeted (FY26)			As budgeted (FY27)			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
TRN102	Daniel K. Inouye Internatio	B	661.00	15.00	\$ 283,790,642	661.00	15.00	\$ 285,933,581	661.00	15.00	\$ 283,790,642	0	657.00	15.00	\$ 285,576,231	-0.00125
TRN104	General Aviation	B	31.00	0.00	\$ 19,811,421	31.00	0.00	\$ 17,928,307	31.00	0.00	\$ 19,811,421	0	30.00	0.00	\$ 17,840,333	-0.004907
TRN111	Hilo International Airport	B	85.00	2.00	\$ 26,440,201	85.00	2.00	\$ 28,974,929	85.00	2.00	\$ 26,440,201	0	86.00	2.00	\$ 29,035,524	0.002091
TRN114	Ellison Onizuka Kona Inter	B	110.00	3.00	\$ 34,282,904	110.00	3.00	\$ 34,549,166	110.00	3.00	\$ 34,282,904	0	109.00	3.00	\$ 34,632,052	0.002399
TRN116	Waimea-Kohala Airport	B	4.00	0.00	\$ 1,338,058	4.00	0.00	\$ 1,339,121	4.00	0.00	\$ 1,338,058	0	4.00	0.00	\$ 1,339,121	0
TRN118	Upolu Airport	B	0.00	0.00	\$ 51,100	0.00	0.00	\$ 51,100	0.00	0.00	\$ 51,100	0	0.00	0.00	\$ 51,100	0
TRN131	Kahului Airport	B	183.00	4.00	\$ 52,283,111	183.00	4.00	\$ 52,419,747	183.00	4.00	\$ 52,283,111	0	184.00	4.00	\$ 52,500,771	0.001546
TRN133	Hana Airport	B	3.00	0.00	\$ 762,108	3.00	0.00	\$ 762,525	3.00	0.00	\$ 762,108	0	3.00	0.00	\$ 762,525	0
TRN135	Kapalua Airport	B	12.00	0.00	\$ 3,133,189	12.00	0.00	\$ 3,135,770	12.00	0.00	\$ 3,133,189	0	11.00	0.00	\$ 3,054,746	-0.025839
TRN141	Molokai Airport	B	14.00	0.00	\$ 3,993,273	14.00	0.00	\$ 3,998,586	14.00	0.00	\$ 3,993,273	0	14.00	0.00	\$ 3,998,586	0
TRN143	Kalaupapa Airport	B	2.00	0.00	\$ 520,929	2.00	0.00	\$ 520,929	2.00	0.00	\$ 520,929	0	2.00	0.00	\$ 520,929	0
TRN151	Lanai Airport	B	14.00	0.00	\$ 4,575,622	14.00	0.00	\$ 4,584,732	14.00	0.00	\$ 4,575,622	0	14.00	0.00	\$ 4,584,732	0
TRN161	Lihue Airport	B	115.00	3.00	\$ 32,974,694	115.00	3.00	\$ 33,055,875	115.00	3.00	\$ 32,974,694	0	115.00	3.00	\$ 33,055,875	0
TRN163	Port Allen Airport	B	0.00	0.00	\$ 1,841	0.00	0.00	\$ 1,841	0.00	0.00	\$ 1,841	0	0.00	0.00	\$ 1,841	0
TRN195	Airports Administration	B	135.00	0.00	\$ 476,268,398	135.00	0.00	\$ 467,112,227	135.00	0.00	\$ 476,268,398	0	137.00	0.00	\$ 491,281,225	0.051741

Department of Transportation - Airports  
Budget Decisions

Table 4

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
						Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
TRN102	BC	TO	Transfer positions to TRN595/DB	B	1				(3.00)		\$ (276,326)				(3.00)		\$ (276,326)				(3.00)		\$ (276,326)
TRN102	BC	TO	Transfer/Re-describe position to TRN195/BB	B	5				(1.00)		\$ (81,024)				(1.00)		\$ (81,024)				(1.00)		\$ (81,024)
TRN104	BC	TO	Transfer/Re-describe position to TRN195/BB	B	5				(1.00)		\$ (87,974)				(1.00)		\$ (87,974)				(1.00)		\$ (87,974)
TRN111	BD	TO	Transfer/Re-describe position from TRN114/BE	B	7				1.00		\$ 60,595				1.00		\$ 60,595				1.00		\$ 60,595
TRN114	BE	TO	Transfer/Re-describe position to TRN111/BD	B	7				(1.00)		\$ (60,595)				(1.00)		\$ (60,595)				(1.00)		\$ (60,595)
TRN114	BE	NG	Redescribe 3 positions	B	4						\$ 143,481						\$ 143,481						\$ 143,481
TRN131	BF	TO	Transfer/Re-describe position from TRN135/BF	B	6				1.00		\$ 81,024				1.00		\$ 81,024				1.00		\$ 81,024
TRN135	BF	TO	Transfer/Re-describe position to TRN131/BF	B	6				(1.00)		\$ (81,024)				(1.00)		\$ (81,024)				(1.00)		\$ (81,024)
TRN195	BB	TO	Transfer/Re-describe position from TRN102/BC & TRN104/BC	B	5				2.00		\$ 168,998				2.00		\$ 168,998				2.00		\$ 168,998
TRN195	BB	NG	Additional Special Maintenance	B	3						\$ 1,000,000						\$ 1,000,000						\$ 1,000,000
TRN195	BB	NG	Additional CONRAC expense	B	2						\$ 23,000,000						\$ 23,000,000						\$ 23,000,000



Department of Transportation - Airports  
FY 2025 - FY 2027 Restrictions

Table 5

<u>Fiscal</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by</u>	<u>Restriction</u>	<u>Difference</u>	<u>Percent Difference</u>	<u>Impact</u>
					None.			

Department of Transportation - Airports  
Emergency Appropriation Requests

Table 6

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
	None.					

Department of Transportation - Airports  
All Transfers in FY26 and FY27

Table 7

<u>From Prog ID</u>	<u>To Prog ID</u>	<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
7/1/2025	B	1/1/1900		\$111,349	TRN102		TRN301		Harbors needs an additional Street Sweeper Operator.	N
7/1/2025	B	1/1/1900		\$62,110	TRN141		TRN195		Transfer and re-describe a position for security.	N
7/1/2025	B	1/1/1900		\$74,154	TRN195		TRN301		Harbors needs an additional Harbors Traffic Controller.	N
7/1/2026	B	1/3/1900		\$276,326	TRN102		TRN595		DOT is taking over the maintenance of Ali'iaimoku building from DAGS, thus needing 2 Janitors and 1 Building Maintenance Worker.	N
7/1/2026	B	1/1/1900		\$60,595	TRN114		TRN111		Hilo Airport needs an additional Airport Operations Controller.	N
7/1/2026	B	1/1/1900		\$81,024	TRN135		TRN131		Kahului Airport needs an additional Automotive Mechanic.	N
7/1/2026	B	1/1/1900		\$81,024	TRN102		TRN195		There is a need to support the Airports cyber security program, and increasing demands in automating and supporting airport operational technologies.	N
7/1/2026	B	1/1/1900		\$87,974	TRN104		TRN195			

Department of Transportation - Airports  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	
TRN 102	BC	9/26/2025	3/31/2026	00028553	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 39,192	Y			Awaiting New List	125
TRN 102	BC	7/3/2024	3/31/2026	00046717	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 37,872	Y			Awaiting New List	126
TRN 102	BC	6/22/2025	3/31/2026	00049765	Visitor Inf Prgm Asst I	N	SR10	03	P	1	B	\$ 39,192	\$ 40,248	Y			Awaiting New List	127
TRN 102	BC	12/31/2024	3/31/2026	00018901	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 59,508	Y			Awaiting New List	128
TRN 102	BC	12/24/2024	3/31/2026	00041871	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Awaiting New List	129
TRN 102	BC	6/20/2023	1/4/2026	00046803	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Awaiting New List	130
TRN 102	BC	8/1/2024	3/31/2026	00122590	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Awaiting New List	131
TRN 102	BC	6/1/2025	3/31/2026	00030319	Visitor Inf Prgm Asst III	N	SR12	04	P	1	B	\$ 46,704	\$ 50,832	Y			Awaiting New List	132
TRN 102	BC	8/1/2025	1/31/2026	00018896	Airport Info Unit Supvr	N	SR14	04	P	1	B	\$ 50,496	\$ 50,496	Y			Awaiting New List	133
TRN 102	BC	11/15/2024	3/31/2026	00123932	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 61,884	Y			Awaiting New List	134
TRN 102	BC	2/25/2025	3/31/2026	00026574	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y			Awaiting New List	135
TRN 102	BC	1/2/2025	3/31/2026	00036572	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	136
TRN 102	BC	9/20/2024	3/31/2026	00041740	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	137
TRN 102	BC	2/17/2024	3/31/2026	00046827	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Awaiting New List	138
TRN 102	BC	2/16/2023	1/1/2027	00013264	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	N			Form A - transfer to TR	12
TRN 102	BC	2/16/2025	3/31/2026	00022608	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	139
TRN 102	BC	2/16/2025	3/31/2026	00022609	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	140
TRN 102	BC	2/16/2025	3/31/2026	00022610	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	141
TRN 102	BC	1/19/2024	3/31/2026	00022632	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Awaiting New List	142
TRN 102	BC	1/1/2025	3/31/2026	00024218	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	143
TRN 102	BC	10/24/2024	3/31/2026	00024230	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	144
TRN 102	BC	8/4/2023	3/31/2026	00037635	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Awaiting New List	145
TRN 102	BC	5/1/2025	3/31/2026	00037679	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	146
TRN 102	BC	12/18/2024	3/31/2026	00037684	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	147
TRN 102	BC	1/19/2024	3/31/2026	00046685	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Awaiting New List	148
TRN 102	BC	2/1/2024	3/31/2026	00046696	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	149
TRN 102	BC	5/3/2020	3/31/2026	00046698	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	150
TRN 102	BC	6/7/2022	3/31/2026	00046708	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 44,292	Y			Awaiting New List	151
TRN 102	BC	7/29/2022	3/31/2026	00121215	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y	N	1	Awaiting New List	152
TRN 102	BC	9/20/2025	3/31/2026	00045039	Janitor Supervisor II	N	F202	02	P	1	B	\$ 62,964	\$ 62,964	Y			Awaiting New List	153
TRN 102	BC	11/1/2024	1/31/2026	00015020	Account Clerk III	N	SR11	03	P	1	B	\$ 43,272	\$ 41,808	Y			Interviews in progre	59
TRN 102	BC	11/3/2025	1/31/2026	00045304	Administrative Assistant II	N	SR14	03	P	1	B	\$ 48,648	\$ 54,756	Y			Interviews in progre	60
TRN 102	BC	12/31/2024	1/31/2026	00030320	Administrative Assistant III	N	SR16	63	P	1	B	\$ 52,656	\$ 66,876	Y			Interviews in progre	61
TRN 102	BC	3/14/2025	6/30/2026	00007916	Airport Info Operator I	N	SR08	03	P	1	B	\$ 39,192	\$ 37,872	Y			Interviews in progre	62
TRN 102	BC	2/28/2025	1/31/2026	00006865	Airport Operations Contr I	N	SR12	03	P	1	B	\$ 44,976	\$ 43,452	Y			Interviews in progre	63
TRN 102	BC	12/25/2023	4/15/2026	00011865	Airport Operations Contr I	N	SR12	03	P	1	B	\$ 44,976	\$ 44,976	Y			Interviews in progre	64
TRN 102	BC	12/31/2023	1/31/2026	00022227	Airport Operations Duty Mgr	N	SR26	73	P	1	B	\$ 78,420	\$ 93,840	Y			Interviews in progre	65
TRN 102	BC	11/1/2025	1/31/2026	00008994	Airports Constr & Mtnc Supt	N	EM05	31	P	1	B	\$ 148,740	\$ 148,740	Y			Interviews in progre	66
TRN 102	BC	2/25/2024	1/31/2026	00048603	Building Maintenance Worker I	N	BC09	01	P	1	B	\$ 70,272	\$ 64,668	Y			Interviews in progre	67
TRN 102	BC	9/26/2025	1/31/2026	00123926	Building Maintenance Worker I	N	BC09	01	P	1	B	\$ 70,272	\$ 67,896	Y			Interviews in progre	68
TRN 102	BC	4/1/2025	1/31/2026	00026575	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y			Interviews in progre	69
TRN 102	BC	10/16/2025	1/31/2026	00052845	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 56,064	Y			Interviews in progre	70
TRN 102	BC	6/11/2023	1/31/2026	00010358	Electrician I	N	BC10	01	P	1	B	\$ 72,984	\$ 70,476	Y			Interviews in progre	71
TRN 102	BC	1/10/2024	1/31/2026	00046418	Electrician I	N	BC10	01	P	1	B	\$ 72,984	\$ 67,116	Y			Interviews in progre	72
TRN 102	BC	6/16/2023	1/31/2026	00015041	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 45,936	Y			Interviews in progre	73
TRN 102	BC	6/16/2023	1/31/2026	00022589	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 49,128	Y			Interviews in progre	74
TRN 102	BC	8/9/2024	1/31/2026	00022594	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 51,588	Y			Interviews in progre	75
TRN 102	BC	5/31/2023	1/31/2026	00028665	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 49,128	Y			Interviews in progre	76
TRN 102	BC	8/9/2024	1/31/2026	00030210	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 51,588	Y			Interviews in progre	77
TRN 102	BC	8/9/2024	1/31/2026	00123965	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 51,588	Y			Interviews in progre	78
TRN 102	BC	10/5/2024	1/31/2026	00123966	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 54,168	Y			Interviews in progre	79

Department of Transportation - Airports  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	
TRN 102	BC	4/4/2024	1/31/2026	00038267	Office Assistant III	N	SR08	03	P	1	B	\$ 42,480	\$ 42,480	Y	N	2	interviews in progress	80
TRN 102	BC	2/1/2022	1/31/2026	00123928	Electrician I	N	BC10	01	P	1	B	\$ 72,984	\$ 63,924	Y			Pending Start Date	16
TRN 102	BC	2/16/2011	1/31/2026	00015042	Groundskeeper I	N	WB02	01	P	1	B	\$ 52,416	\$ 18,852	Y			Pending Start Date	17
TRN 102	BC	10/17/2025	6/30/2026	00011866	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 48,648	Y			Pending Request to Re	180
TRN 102	BC	9/29/2025	6/30/2026	00046830	Automated Sys Equipment Tech	N	BC14	01	P	1	B	\$ 84,468	\$ 84,468	Y			Pending Request to Re	181
TRN 102	BC	4/1/2025	6/30/2026	00038389	Building Maintenance Helper	N	BC05	01	P	1	B	\$ 58,308	\$ 56,340	Y			Pending Request to Re	182
TRN 102	BC	9/16/2025	6/30/2026	00042263	General Labor Supervisor	N	F103	02	P	1	B	\$ 61,080	\$ 61,080	Y			Pending Request to Re	183
TRN 102	BC	7/18/2023	2/16/2026	00005513	General Laborer II	N	BC03	01	P	1	B	\$ 53,904	\$ 52,080	Y			Pending Request to Re	184
TRN 102	BC	7/19/2025	6/30/2026	00024815	General Laborer II	N	BC03	01	P	1	B	\$ 53,904	\$ 53,904	Y			Pending Request to Re	185
TRN 102	BC	5/3/2021	6/1/2026	00048283	General Laborer II	N	BC03	01	P	1	B	\$ 53,904	\$ 52,080	Y			Pending Request to Re	186
TRN 102	BC	7/1/2025	6/30/2026	00046834	Groundskeeper II	N	WS02	01	P	1	B	\$ 56,064	\$ 56,064	Y			Pending Request to Re	187
TRN 102	BC	2/1/2025	6/30/2026	19013	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 45,936	Y			Pending Request to Re	188
TRN 102	BC	4/23/2025	6/30/2026	00022611	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending Request to Re	189
TRN 102	BC	10/20/2025	6/30/2026	00022623	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Pending Request to Re	190
TRN 102	BC	10/11/2025	6/30/2026	00022635	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending Request to Re	191
TRN 102	BC	4/8/2025	6/30/2026	00025849	Maintenance Mechanic I	N	BC09	01	P	1	B	\$ 70,272	\$ 67,896	Y			Pending Request to Re	192
TRN 102	BC	10/25/2023	6/30/2026	00038391	Maintenance Mechanic I	N	BC09	01	P	1	B	\$ 70,272	\$ 64,668	Y			Pending Request to Re	193
TRN 102	BC	7/8/2025	6/30/2026	00112978	Tractor Operator	N	BC04	01	P	1	B	\$ 56,064	\$ 56,064	Y			Pending Request to Re	194
TRN 102	BC	1/16/2025	6/30/2026	00033254	Visitor Inf Specialist V	N	SR24	23	P	1	B	\$ 76,788	\$ 76,788	Y			Pending Request to Re	195
TRN 102	BC	10/1/2023	6/30/2026	00025342	Airport Fire Commander (HIA)	N	EM04	34	P	1	B	\$ 136,104	\$ 136,104	Y			Pending classificatio	112
TRN 102	BC	8/2/2024	6/30/2026	00022620	Airport Fire Lieutenant	N	SR23	11	P	1	B	\$ 87,360	\$ 38,160	Y			Pending classificatio	113
TRN 102	BC	8/2/2024	6/30/2026	00018862	Airport Firefighter	N	SR08	11	P	1	B	\$ 69,060	\$ 33,120	Y			Pending classificatio	114
TRN 102	BC	8/2/2024	6/30/2026	00022767	Airport Firefighter	N	SR08	11	P	1	B	\$ 69,060	\$ 36,072	Y			Pending classificatio	115
TRN 102	BC	8/2/2024	6/30/2026	00026919	Airport Firefighter	N	BC09	11	P	1	B	\$ 69,060	\$ 61,584	Y			Pending classificatio	116
TRN 102	BC	12/11/2023	6/30/2026	00123939	Airport Operations Contr I	N	SR12	03	P	1	B	\$ 44,976	\$ 41,388	Y			Pending classificatio	117
TRN 102	BC	10/24/2021	6/30/2026	00021668	Assistant Airport Supt V	N	SR14	03	P	1	B	\$ 48,648	\$ 48,648	Y			Pending classificatio	118
TRN 102	BC	10/24/2021	1/1/2026	00030318	Human Resources Spclt III	N	SR09	73	P	1	B	\$ 39,996	\$ 39,996	Y			Pending classificatio	119
TRN 102	BC	1/26/2022	6/30/2026	00022716	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 44,292	Y			Pending classificatio	120
TRN 102	BC	3/16/2024	6/30/2026	00006158	Janitor Supervisor II	N	F202	02	P	1	B	\$ 62,964	\$ 55,188	Y			Pending classificatio	121
TRN 102	BC	10/10/2020	6/30/2026	00125074	Maintenance Mechanic I	N	BC09	01	P	1	B	\$ 70,272	\$ 70,272	Y			Pending classificatio	122
TRN 102	BC	6/1/2023	6/30/2026	00047100	Street Sweeper Operator	N	BC09	01	P	1	B	\$ 70,272	\$ 61,584	Y			Pending classificatio	123
TRN 102	BC	12/1/2024	1/31/2026	00027794	Air Conditioning Mechanic I	N	BC10	01	P	1	B	\$ 72,948	\$ 70,476	Y			Pending recertificati	124
TRN 102	BC	7/21/2022	6/30/2026	00035190	Air Conditioning Mechanic I	N	BC10	01	P	1	B	\$ 72,948	\$ 70,476	Y			Pending Request to Re	179
TRN 102	BC	5/9/2023	1/1/2026	00011867	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 42,624	Y			Pending start date	18
TRN 102	BC	1/24/2025	1/1/2026	00119117	Airport Operations Contr III	N	SR12	03	P	1	B	\$ 56,904	\$ 43,452	Y			Pending start date	19
TRN 102	BC	7/1/2025	1/1/2026	00046750	Automotive Technician II	N	WS11	01	P	1	B	\$ 80,220	\$ 77,508	Y			Pending start date	20
TRN 102	BC	12/31/2024	1/1/2026	00025841	Building Maintenance Worker I	N	BC09	01	P	1	B	\$ 70,272	\$ 67,896	Y			Pending start date	21
TRN 102	BC	4/1/2025	1/1/2026	00026578	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y			Pending start date	22
TRN 102	BC	7/15/2023	1/1/2026	00041726	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y	N	2	Pending start date	23
TRN 102	BC	7/15/2023	1/1/2026	00041727	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y			Pending start date	24
TRN 102	BC	10/20/2023	1/1/2026	00052843	Carpet Cleaner I	N	BC04	01	P	1	B	\$ 56,064	\$ 54,168	Y			Pending start date	25
TRN 102	BC	1/22/2024	1/1/2026	00010359	Electrician I	N	BC10	01	P	1	B	\$ 72,984	\$ 63,924	Y			Pending start date	26
TRN 102	BC	4/12/2023	1/1/2026	00026786	Electrician I	N	BC10	01	P	1	B	\$ 72,984	\$ 63,924	Y			Pending start date	27
TRN 102	BC	1/25/2024	1/1/2026	00017847	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Pending start date	28
TRN 102	BC	1/16/2024	1/1/2026	00006162	Heavy Truck Driver	N	BC07	01	P	1	B	\$ 58,032	\$ 58,032	Y			Pending start date	29
TRN 102	BC	5/1/2023	1/1/2026	00005501	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	30
TRN 102	BC	10/1/2023	1/1/2026	00006155	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	31
TRN 102	BC	1/1/2025	1/1/2026	00013258	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	32
TRN 102	BC	10/4/2021	1/1/2026	00021837	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Pending start date	33
TRN 102	BC	4/1/2023	1/1/2026	00021838	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	34
TRN 102	BC	8/16/2024	1/1/2026	00022592	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	35

Department of Transportation - Airports  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	
TRN 102	BC	9/1/2024	1/1/2026	00022603	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	36
TRN 102	BC	2023-2024	1/1/2026	00022606	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	37
TRN 102	BC	1/19/2024	1/1/2026	00037626	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Pending start date	38
TRN 102	BC	1/21/2024	1/1/2026	00037630	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Pending start date	39
TRN 102	BC	6/16/2023	1/1/2026	00123946	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	40
TRN 102	BC	12/17/2024	1/1/2026	00123947	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	41
TRN 102	BC	5/5/2022	1/1/2026	00123949	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	42
TRN 102	BC	7/19/2024	1/1/2026	00123953	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	43
TRN 102	BC	10/31/2024	1/1/2026	00123954	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	44
TRN 102	BC	10/31/2024	1/1/2026	00123957	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y	N	1	Pending start date	45
TRN 102	BC	11/22/2024	6/30/2026	00012659	Nursery Worker II	N	WS05	01	P	1	B	\$ 53,580	\$ 60,336	Y			Pending start date	46
TRN 102	BC	9/1/2025	6/30/2026	00046744	Maintenance Mechanic Supvr	N	F109	02	P	1	B	\$ 78,360	\$ 78,360	Y			Recruitment on Hold	58
TRN 104	BC	6/26/2019	1/1/2027	00123034	Repairs & Maintenance Asst	N	SR18	03	P	1	B	\$ 56,904	\$ -	N			Form A - transfer to TR	11
TRN 104	BC	9/8/2022	2/16/2026	00052886	Airport Optns & Mtnc Wkr III	N	F107	02	P	1	B	\$ 71,412	\$ 69,000	Y			Awaiting New List	154
TRN 111	BD	10/20/2025	3/31/2026	00027593	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Awaiting New List	155
TRN 111	BD	8/8/2025	1/31/2026	00118816	Equipment Operator II	N	BC06	01	P	1	B	\$ 51,708	\$ 60,648	Y			Pending IVA	156
TRN 111	BD	5/7/2018	12/15/2025	00122180	Safety Mgmt Spclt IV	N	SR18	13	P	1	B	\$ 55,080	\$ 73,836	Y			Pending start date	47
TRN 114	BE	5/16/2023	1/1/2027	00122600	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 36,504	N			Form A - to be re-descr	10
TRN 114	BE	7/31/2024	1/1/2027	00122601	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	N			Form A - to be re-descr	9
TRN 114	BE	9/1/2025	3/31/2026	00048912	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 48,648	Y			Awaiting New List	157
TRN 114	BE	6/1/2025	3/31/2026	00123971	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 47,004	Y			Awaiting New List	158
TRN 114	BE	7/16/2025	1/31/2026	00022704	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Interviews in progre	81
TRN 114	BE	6/3/2025	1/31/2026	00045406	Human Resources Assistant III	N	SR09	03	P	1	B	\$ 39,996	\$ 39,996	Y			Interviews in progre	82
TRN 114	BE	6/23/2025	1/31/2026	00049769	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Interviews in progre	83
TRN 114	BE	9/18/2025	1/31/2026	00122603	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 41,652	Y			Interviews in progre	84
TRN 114	BE	11/2/2025	6/30/2026	00040697	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 94,488	Y			Pending Request to Re	177
TRN 114	BE	11/28/2016	6/30/2026	00118888	Electrician II	N	WS10	01	P	1	B	\$ 77,220	\$ 74,604	Y			Pending Request to Re	178
TRN 114	BE	7/4/2025	1/1/2027	00024809	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 39,192	N			Form A - transfer to TR	8
TRN 114	BE	6/25/2024	1/1/2027	26518	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 38,328	N			Form A - to be re-descr	7
TRN 114	BE	8/2/2024	6/30/2026	00007620	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 44,292	Y			Pending classificati	105
TRN 114	BE	10/17/2023	6/30/2026	00022394	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 64,668	Y			Pending classificati	106
TRN 114	BE	8/2/2024	11/17/2026	00035568	Airport Fire Lieutenant	N	SR23	11	P	1	B	\$ 87,360	\$ 63,924	Y			Pending classificati	107
TRN 114	BE	8/2/2024	2/1/2026	00122598	Airport Firefighter	N	SR12	11	P	1	B	\$ 69,060	\$ 44,724	Y			Pending classificati	108
TRN 114	BE	11/4/2021	2/1/2026	123972	Airport Firefighter	N	SR12	11	P	1	B	\$ 69,060	\$ 38,004	Y			Pending classificati	109
TRN 114	BE	6/1/2023	6/30/2026	00048914	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 42,624	Y			Pending classificati	110
TRN 114	BE	12/16/2023	6/30/2026	00049754	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	Y			Pending classificati	111
TRN 114	BE	9/1/2024	3/31/2026	00049759	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 54,168	Y			Pending start date	48
TRN 131	BF	7/8/2015	3/31/2026	00121786	Property Manager IV	N	SR16	13	P	1	B	\$ 50,916	\$ 50,916	Y			Awaiting New List	159
TRN 131	BF	9/30/2024	3/31/2026	00048839	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 47,004	Y			Awaiting New List	160
TRN 131	BF	9/1/2025	3/31/2026	00119033	Assistant Airport Supt V	N	SR24	13	P	1	B	\$ 72,516	\$ 78,420	Y			Awaiting New List	161
TRN 131	BF	8/3/2022	3/31/2026	00047516	Engineer IV	N	SR24	13	P	1	B	\$ 99,396	\$ 65,916	Y			Awaiting New List	162
TRN 131	BF	10/16/2025	3/31/2026	00123909	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Awaiting New List	163
TRN 131	BE	1/6/2019	1/31/2026	00041831	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Interviews in progre	85
TRN 131	BE	6/14/2025	1/31/2026	00120837	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Interviews in progre	86
TRN 131	BF	9/15/2025	1/31/2026	00122177	Safety Mgmt Spclt III	N	SR20	13	P	1	B	\$ 59,532	\$ 59,532	Y			Interviews in progre	87
TRN 131	BF	10/31/2025	1/31/2026	00018920	Visitor Inf Prgm Asst III	N	SR12	04	P	1	B	\$ 46,704	\$ 46,704	Y			Interviews in progre	88
TRN 131	BF	10/17/2025	1/31/2026	00027707	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 83,976	Y			Pending Request to Re	174
TRN 131	BF	9/16/2025	1/31/2026	00118876	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 90,852	Y			Pending Request to Re	175
TRN 131	BF	10/16/2025	1/31/2026	00122685	Airport Firefighter	N	SR17	11	P	1	B	\$ 69,060	\$ 69,060	Y			Pending Request to Re	176
TRN 131	BF	8/2/2024	6/30/2026	00120839	Airport Fire Equipment Optr	N	SR21	11	P	1	B	\$ 80,760	\$ 80,760	Y			Pending classificati	101
TRN 131	BF	8/2/2024	6/30/2026	00036499	Airport Firefighter	N	SR08	11	P	1	B	\$ 69,060	\$ 36,072	Y			Pending classificati	102

Department of Transportation - Airports  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	
TRN 131	BF	8/26/2022	6/30/2026	00123252	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Pending classification	103
TRN 131	BF	10/24/2021	6/30/2026	00123253	Visitor Inf Prgm Asst II	N	SR10	03	P	1	B	\$ 41,652	\$ 40,248	Y			Pending classification	104
TRN 131	BF	10/24/2021	1/1/2026	00123254	Airport Operations Contr I	N	SR12	03	P	1	B	\$ 44,976	\$ 39,420	Y			Pending start date	49
TRN 131	BF	4/30/2025	1/1/2026	00023521	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	50
TRN 131	BE	6/9/2025	1/1/2026	00041793	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 50,640	Y			Pending start date	51
TRN 131	BF	5/1/2023	12/22/2025	00027802	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 34,356	Y			Pending start date	52
TRN 131	BF	4/6/2024	12/22/2025	00036498	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 36,072	Y			Pending start date	53
TRN 135	BF	8/12/2023	1/1/2027	00045945	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 48,228	N			Form A - transfer to TR	6
TRN 141	BF	7/2/2017	6/30/2026	00041945	Visitor Inf Prgm Asst I	N	SR08	03	P	1	B	\$ 39,192	\$ 37,056	Y			Pending classification/Transferr	5
TRN 161	BG	6/16/2022	3/31/2026	00121785	Property Manager I	N	SR16	13	P	1	B	\$ 50,916	\$ 48,132	Y			Awaiting New List	164
TRN 161	BG	7/1/2025	3/31/2026	00032924	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Awaiting New List	165
TRN 161	BG	6/13/2025	3/31/2026	00044544	Groundskeeper I	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Awaiting New List	166
TRN 161	BG	8/30/2025	3/31/2026	00036708	Janitor III	N	WS02	01	P	1	B	\$ 56,064	\$ 56,064	Y			Awaiting New List	167
TRN 161	BG	2/21/2023	1/31/2026	00123063	Airport Operations Contr I	N	SR12	03	P	1	B	\$ 44,976	\$ 39,420	Y			Interviews in progre	89
TRN 161	BG	7/21/2024	1/31/2026	00123064	Airport Operations Contr II	N	SR14	03	P	1	B	\$ 48,648	\$ 42,624	Y	N	5	Interviews in progre	90
TRN 161	BG	5/15/2025	1/31/2026	00047111	Building Maintenance Helper	N	BC05	01	P	1	B	\$ 58,308	\$ 56,340	Y			Interviews in progre	91
TRN 161	BG	3/1/2025	1/31/2026	00008508	Building Maintenance Worker I	N	BC09	01	P	1	B	\$ 70,272	\$ 67,896	Y			Interviews in progre	92
TRN 161	BG	8/18/2023	6/30/2026	00027668	Airport Firefighter Recruit I	N	SR15	11	P	1	B	\$ 63,864	\$ 63,864	Y			Pending Request to Re	173
TRN 161	BG	8/2/2025	6/30/2026	00041867	Janitor II	N	BC02	01	P	1	B	\$ 52,416	\$ 52,416	Y			Pending Request to Re	172
TRN 195	BB	7/1/2025	3/31/2026	00121782	Property Manager III	N	SR20	13	P	1	B	\$ 59,532	\$ 61,944	Y			Awaiting New List	168
TRN 195	BB	12/1/2024	3/31/2026	00048592	Property Manager IV	N	SR22	13	P	1	B	\$ 64,428	\$ 68,280	Y			Awaiting New List	169
TRN 195	BB	10/28/2020	3/31/2026	00049771	Property Manager IV	N	SR22	13	P	1	B	\$ 64,428	\$ 55,200	Y			Awaiting New List	170
TRN 195	BB	8/18/2025	1/31/2026	00026556	Accountant III	N	SR20	13	P	1	B	\$ 59,532	\$ 61,944	Y			Interviews in proces	93
TRN 195	BB	7/16/2025	1/31/2026	00029207	Accountant IV	N	SR22	13	P	1	B	\$ 64,428	\$ 64,428	Y			Interviews in proces	94
TRN 195	BB	4/1/2025	1/31/2026	00045293	Accountant IV	N	SR22	13	P	1	B	\$ 64,428	\$ 89,820	Y			Interviews in proces	95
TRN 195	BB	2/1/2023	1/31/2026	00006316	Fiscal Management Officer	N	EM05	35	P	1	B	\$ 116,380	\$ 116,380	Y			Interviews in progre	1
TRN 195	BB	11/1/2025	1/31/2026	00122365	Information Technology Band B	N	SR24	13	P	1	B	\$ 72,516	\$ 103,212	Y			Interviews in progre	96
TRN 195	BB	1/21/2025	1/31/2026	00041687	Planner IV	N	SR22	13	P	1	B	\$ 64,428	\$ 68,280	Y			Interviews in progre	97
TRN 195	BB	11/3/2025	6/30/2026	00022221	Management Analyst IV	N	SR22	13	P	1	B	\$ 64,428	\$ 69,732	Y			Pending Request to Re	171
TRN 195	BB	10/19/2024	6/30/2026	00122387	Planner IV	N	SR22	13	P	1	B	\$ 64,428	\$ 65,664	Y			Program hold	14
TRN 195	BB	6/21/2025	6/30/2026	00043205	Drafting Technician VI	N	SR17	03	P	1	B	\$ 54,756	\$ 46,272	Y			Pending classification	98
TRN 195	BB	10/5/2023	6/30/2026	00035171	General Professional VI	N	SR26	13	P	1	B	\$ 78,420	\$ 74,124	Y			Pending classification	99
TRN 195	BB	11/1/2024	6/30/2026	00007654	Property Manager VI	N	SR26	23	P	1	B	\$ 78,420	\$ 97,212	Y			Pending classification	100
TRN 195	BB	8/1/2021	1/6/2026	00029206	Auditor IV	N	SR22	13	P	1	B	\$ 64,428	\$ 63,096	Y			Pending start date	54
TRN 195	BB	6/8/2023	1/1/2026	00052925	Property Manager IV	N	SR22	13	P	1	B	\$ 64,428	\$ 60,948	Y			Pending start date	55
TRN 195	BB	2/18/2020	6/30/2026	00046106	Information Technology Band C	N	SR24	13	P	1	B	\$ 72,516	\$ 74,088	Y			Pending transfer	15
TRN 195	BB	8/1/2021	1/6/2026	00029206	Auditor IV	N	SR22	13	P	1	B	\$ 64,428	\$ 63,096	Y			Pending start date	56
TRN 195	BB	6/8/2023	1/1/2026	00052925	Property Manager IV	N	SR22	13	P	1	B	\$ 64,428	\$ 60,948	Y			Pending start date	57
TRN 195	BB	2/18/2020	6/30/2026	00046106	Information Technology Band C	N	SR24	13	P	1	B	\$ 72,516	\$ 74,088	Y			Pending transfer	13
TRN 195	BB	5/16/2023	6/30/2026	00042929	Airports Operations Officer	N	EM07	35	P	1	B	\$ 121,512	\$ 121,512	Y			Program hold	2
TRN 195	BB	7/1/2025	6/30/2026	96100D	Landscape Architect VI	N	SR26	13	P	1	B	\$ 76,788	\$ -	N			To be established	3
TRN 195	BB	7/1/2025	6/30/2026	96101D	Planner V	N	SR24	13	P	1	B	\$ 71,016	\$ -	N			To be established	4

Department of Transportation - Airports

Table 9

Positions Filled and/or Established that are not in the State Budget as of November 30, 2025

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
		None.												



Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
						Date Executed	From	To					
TRN111	B	196,992.23	O - As Billed	480,540.36	283,548.13	4/20/2023	6/12/2023	6/11/2026	AQUA ENGINEERS, INC.	OPERATING & MAINTAINING OF THE WASTEWATER TREATMENT PLANMT	State Project Manager	Y	S
TRN111	B	55,757.02	O - As Billed	87,602.00	31,844.98	10/31/2023	12/15/2023	12/14/2026	JOHNSON CONTROLS FIRE	MAINT OF FIRE ALARM SYST - HILO INTL AIRPORT	State Project Manager	Y	S
TRN111	B	1,326.00	O - As Billed	239,869.28	238,543.28	9/12/2024	4/1/2025	12/14/2026	PACIFIC RIM FIRE PROTECTION	INSPECTING AND MAINT SVCS OF AIRPORT FIRE PROTECTION EQUIP HILOINTL AIRP	State Project Manager	Y	S
TRN111	B	54,000.00	O - As Billed	273,500.00	219,500.00	4/28/2025	6/9/2025	6/28/2028	FORD AUDIO-VIDEO SYSTEMS, LLC	MAINT OF PUBLIC ADD & FLIGHT INFO SYST - HILO INTL AIRP HAWAII	State Project Manager	Y	S
TRN111	B	95,965.20	O - As Billed	237,745.20	141,780.00	8/26/2024	10/1/2024	10/3/2027	AMERICAN ELECTRIC CO LLC	MAINT OF ELECTRICAL EQUIP HILO INTL AIRP #BH1426-53	State Project Manager	Y	S
TRN111	B	135,444.04	O - As Billed	196,564.00	61,119.96	1/18/2024	2/1/2024	1/31/2027	BLACKHAWK SECURITY LLC	MAINT OF VIDEO MONITORING & ACCESS CONTROL SYST - HILO INTL AIRPORT	State Project Manager	Y	S
TRN111	B	-	O - As Billed	135,900.00	135,900.00	10/6/2025	11/17/2025	11/16/2028	KONE, INC.	MAINT OF ELEVATRS & ESCALATORS HILO INT AIRPORT BH1540-43	State Project Manager	Y	S
TRN114	B	1,230,378.48	O - As Billed	1,648,683.00	418,304.52	11/2/2022	12/1/2022	11/30/2025	WASTEWATER & PUMP SPECIALTIES	OPERATING & MAINTAINING WASTEWATER TREATMENT PLANT- ELLISON ONIZUKA KONA	State Project Manager	Y	S
TRN114	B	288,870.79	O - As Billed	426,696.00	137,825.21	10/3/2023	11/30/2023	11/29/2026	BRODERSON LANDSCAPE INC.	MAINT OF TREES & LANDSCAPING - ELLISON ONIZUKA KONA INTL AIRP AT KEAHOE	State Project Manager	Y	S
TRN114	B	74,100.61	O - As Billed	213,218.00	139,117.39	1/5/2024	3/1/2024	2/28/2027	JOHNSON CONTROLS FIRE	MAINT OF VIDEO MONITORING & ACCESS CONTROL SYST (VMACS) ELLISON ONIZUKA	State Project Manager	Y	S
TRN114	B	4,506.10	O - As Billed	242,191.78	237,685.68	8/6/2024	4/1/2025	3/31/2028	PACIFIC RIM FIRE PROTECTION	INSP & MAINT SVCS AIRP FIRE PROTECTN EQUIP-ELLISON ONIZUKA KONA INTL	State Project Manager	Y	S
TRN114	B	31,299.91	O - As Billed	139,518.00	108,218.09	9/26/2024	10/21/2024	10/20/2027	JOHNSON CONTROLS FIRE	MAINT OF FIRE ALARM SYST ELLISON ONIZUKA KONA INTL AT KEAHOE	State Project Manager	Y	S
TRN114	B	5,700.00	O - As Billed	381,313.90	375,613.90	5/14/2025	6/19/2025	6/18/2028	AMERICAN ELECTRIC CO LLC	MAINT OF VIDEO MONITORING & ACCESS CONTROL SYST (VMACS) D.K.INOUYE INTL	State Project Manager	Y	S
TRN114	B	-	O - As Billed	16,532.00	16,532.00	9/17/2025	11/1/2025	10/31/2028	KONE, INC.	MAINT OF ELEVATORS ELLISON ONIZUKA INTL AIRP KEAHOE KAILUA KONA HI	State Project Manager	Y	S
TRN116													
TRN133													
TRN135	B	80,286.37	O - As Billed	191,222.29	110,935.92	9/23/2022	11/1/2022	10/31/2027	HARMER RADIO & ELECTRONICS, INC	MAINT OF AUTOMATED WEATHER OBSERVING SYST(AWOS)- VARIOUS AIRPORTS IN SOH	State Project Manager	Y	S
TRN161	B	92,542.50	O - As Billed	196,222.50	103,680.00	3/10/2023	8/1/2023	7/31/2026	PAUL'S ELECTRICAL CONTRACTING,	AIRFIELD SIGN PANELS & RETROFIT - LIHUE AIRPORT - #BL1222-33	State Project Manager	Y	S
TRN161	B	131,007.68	O - As Billed	390,000.00	258,992.32	7/21/2022	9/1/2022	8/31/2025	AQUA ENGINEERS, INC.	MAINT OF WASTEWATER PUMPS & PLUMBING SYSTEM - LIHUE AIRPORT	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN161	B	21,408.25	O - As Billed	134,700.00	113,291.75	1/18/2023	4/1/2023	3/31/2026	ISLAND SIGNAL & SOUND, INC.	MAINTENANCE OF THE FIRE ALARM SYSTEM - LIHUE AIRPORT	State Project Manager	Y	S
TRN161	B	2,936.00	O - As Billed	160,540.00	157,604.00	3/20/2023	6/1/2023	5/31/2026	INNOVATIVE ELECTRICAL	PROV MAINT OF HIGH VOLTAGE ELECTRICAL EQUIP LIHUE AIRP PROJ #BK1321-53	State Project Manager	Y	S
TRN161	B	400,989.91	O - As Billed	617,100.00	216,110.09	4/3/2023	7/1/2023	6/30/2026	JOHNSON CONTROLS, INC.	MAINT OF VIDEO MONITORING & ACCESS CONTROL SYST - LIHUE AIRP	State Project Manager	Y	S
TRN161	B	44,317.96	O - As Billed	220,000.00	175,682.04	5/30/2024	7/1/2024	6/30/2027	KONE, INC.	INSP & MAINT OF ELEVATOR = LIHUE AIRP, KAUAI HI - #BK1422-43	State Project Manager	Y	S
TRN161	B	46,530.83	O - As Billed	311,977.98	265,447.15	11/1/2024	12/21/2024	12/20/2027	ISLAND SIGNAL & SOUND, INC.	MAINT OF PUBLIC ADDRESS & FLIGHT INFO SYST - LIHUE AIRP - #BK1540-53	State Project Manager	Y	S
TRN161	B	-	O - As Billed	374,377.98	374,377.98	11/1/2024	12/21/2024	12/20/2027	ISLAND SIGNAL & SOUND, INC.	MAINT OF PUBLIC ADDRESS & FLIGHT INFO SYST - LIHUE AIRP - #BK1540-53	State Project Manager	Y	S
TRN161	B	-	O - As Billed	201,000.00	201,000.00	7/18/2025	11/1/2025	10/31/2028	ALERT HOLDINGS GROUP, LLC	INSP & MAINT FIRE PROTECTION EQUIP - LIHUE AIRP	State Project Manager	Y	S
TRN161	B	-	O - As Billed	186,000.00	186,000.00	9/4/2025	10/1/2025	10/31/2028	AQUA ENGINEERS, INC.	MAINT OF WASTEWATER PUMPS & PLUMBING SYST LIHUE AIRPORT BK 1542-43	State Project Manager	Y	S
TRN131	B	342,554.77	O - As Billed	567,630.00	225,075.23	5/6/2022	7/1/2022	6/30/2025	VALLEY ISLE PUMPING, INC.	OPS & MAINT OF WASTEWATER PUMP STATIONS & TRITURATOR - KAHULUI AIRPORT	State Project Manager	Y	S
TRN131	B	259,806.00	O - As Billed	796,952.00	537,146.00	8/27/2024	10/15/2024	10/14/2027	KONE, INC.	MAINT OF ELEVATORS & ESCALATOR KAHULUI AIRP PROJ #BM1426-43	State Project Manager	Y	S
TRN131	B	355,906.55	O - As Billed	507,321.18	151,414.63	10/7/2024	10/29/2024	10/28/2027	SITA INFORMATION NETWORKING	MAINT OF FLIGHT INFO DISPLAY SYS PUBLIC ADDRESS SYS & GATE MGT SYS	State Project Manager	Y	S
TRN131	B	27,234.55	O - As Billed	91,237.20	64,002.65	8/14/2024	9/16/2024	9/15/2027	JOHNSON CONTROLS FIRE	MAINT OF FIRE ALARM SYST KAHULUI AIRPORT #BM429-53	State Project Manager	Y	S
TRN131	B	328,971.66	O - As Billed	614,808.00	285,836.34	1/29/2024	3/1/2024	2/28/2027	JOHNSON CONTROLS FIRE	MAINT FOR VIDEO MONITORING & ACCESS CONTROL SYST - KAHULUI AIRP	State Project Manager	Y	S
TRN131	B	125,983.79	O - As Billed	355,632.00	229,648.21	9/9/2024	10/7/2024	10/6/2027	ALERT HOLDINGS GROUP LLC	MAINT FIRE PROTECTION EQUIP KAHULUI AIRPORT	State Project Manager	Y	S
TRN131	B	37,445.78	O - As Billed	484,600.00	447,154.22	5/22/2025	7/21/2025	7/20/2028	KIHEI GARDENS & LANDSCAPING CO	AIRPRT ACCS RD LANDSCAPE MAINT	State Project Manager	Y	S
TRN131	B	-	O - As Billed	385,862.40	385,862.40	9/11/2025	11/17/2025	11/16/2026	AQUA ENGINEERS, INC.	OPERATN & MAINT OF WASTEWATER PUMP STATIONS KAHULUI AIRPORT BM1544-43	State Project Manager	Y	S
TRN102	B	888,537.39	O - As Billed	1,498,041.50	609,504.11	12/16/2019	1/24/2020	4/23/2023	DOONWOOD ENGINEERING, INC.	MONITORING & MAINT F/POTABLE & NON POTABLE WATER SYSTEM	State Project Manager	Y	S
TRN102	B	2,718,738.99	O - As Billed	2,999,644.20	280,905.21	12/1/2020	1/15/2021	1/14/2024	ECKARD BRANDES, INC.	MAINTENANCE OF SEWER SYSTEM, D.K.INOUYE INTL AIRPORT- HONOLULU, HI	State Project Manager	Y	S
TRN102	B	509,407.32	O - As Billed	885,918.00	376,510.68	9/25/2020	12/1/2020	11/30/2023	IMUA LANDSCAPING CO., INC.	TREE TRIMMING & LANDSCAPE MAINTENANCE SVCS - #BO1126-73	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN102	B	1,495,158.27	O - As Billed	2,299,149.60	803,991.33	10/26/2020	2/1/2021	1/31/2024	DOONWOOD ENGINEERING, INC.	OPERATION & MAINTENANCE OF WASTEWATER PS EQUIPMENT & SUMP PUMPTS	State Project Manager	Y	S
TRN102	B	1,704,550.00	O - As Billed	2,236,344.00	531,794.00	11/1/2021	12/1/2021	11/30/2026	HAWAII INDUSTRIAL SERVICES LTD	MAINTENANCE SERVICES FOR ARCHIECTURAL GLASS	State Project Manager	Y	S
TRN102	B	2,127,107.49	O - As Billed	3,712,000.00	1,584,892.51	8/3/2022	7/10/2023	7/9/2026	ACE LANDSCAPING LLC	MANGROVE & DEBRIS REMOVAL AT KEEHI LAGOON-DANIEL K INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	701,433.48	O - As Billed	909,510.00	208,076.52	11/25/2022	2/1/2023	1/31/2026	HAWAIIAN TELCOM SERVICES	MAINT OF AIRPORT TELEPHONE SYSTEM - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	1,207,024.73	O - As Billed	2,936,974.50	1,729,949.77	8/1/2022	9/15/2022	9/14/2025	HAWAII UNIFIED INDUSTRIES LLC	MAINTENANCE & REPAIR OF MOTORIZED DOORS - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	689,808.69	O - As Billed	1,200,000.00	510,191.31	3/1/2023	4/1/2023	3/31/2027	GLADS LANDSCAPING & TREE	LANDSCAPE MAINTENANCE - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	255,968.60	O - As Billed	431,226.00	175,257.40	10/14/2022	12/1/2022	11/30/2026	PARMIS LANDSCAPING &	SHORELINE CLEANUP-D.K. INOUE INTL AIRPORT - #BO1322-73	State Project Manager	Y	S
TRN102	B	345,448.26	O - As Billed	535,130.97	189,682.71	11/25/2022	1/15/2023	1/14/2026	JOHNSON CONTROLS INC.	MAINT OF THE FIRE ALARM SYSTEM - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	606,644.47	O - As Billed	1,195,894.80	589,250.33	3/2/2023	3/17/2023	3/16/2026	AMERICAN ELECTRIC CO LLC	MAINT OF EMERGENCY POWER FACILITY - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	1,085,246.02	O - As Billed	2,413,852.50	1,328,606.48	2/28/2023	4/24/2023	4/23/2027	DOONWOOD ENGINEERING, INC.	MONITOR & MAINT OF POTABLE & NON POTABLE WTR SYST - D.K. INOUE INTL AIR	State Project Manager	Y	S
TRN102	B	2,929,661.08	O - As Billed	4,367,856.12	1,438,195.04	7/20/2023	8/17/2023	8/16/2026	FORD AUDIO-VIDEO SYSTEMS, LLC	MAINT OF FLIGHT INFO DISPLAY SYST/PUBLIC ADDRESS SYST/AIRLINES NAME/GATE	State Project Manager	Y	S
TRN102	B	50,848.16	O - As Billed	235,826.00	184,977.84	10/26/2023	12/15/2023	12/14/2026	PACIFIC NETWORK GROUP, LLC	MAINT OF THE 800 MHZ RADIO SUBSCRIBER UNITS - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	96,664.61	O - As Billed	1,740,000.00	1,643,335.39	4/5/2024	5/1/2024	4/30/2027	SS AUTO REPAIR, LLC	MISC VEHICULAR REPAIR SVCS DOT AIRP - D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN102	B	137,600.00	O - As Billed	741,600.00	604,000.00	5/31/2024	7/8/2024	7/7/2028	GLADS LANDSCAPING & TREE	TREE TRIMMING & LANDSCAPE MAINT/SVCS - D.K.INOUE INTL AIRP/HNL/HI	State Project Manager	Y	S
TRN102	B	1,650,471.35	O - As Billed	3,186,190.20	1,535,718.85	4/22/2024	8/1/2024	7/31/2028	ECKARD BRANDES, INC.	MAINT SEWER SYST -D.K INOUE INTL AIRP - #BO1427-73	State Project Manager	Y	S
TRN102	B	4,741,453.91	O - As Billed	7,403,096.00	2,661,642.09	2/27/2024	3/15/2024	3/14/2027	KONE, INC.	MAINT OF ELEVATORS & ESCALATORS - D.K.INOUE INTL AIRPORT,HNL,HI	State Project Manager	Y	S
TRN102	B	606,452.10	O - As Billed	1,488,674.00	882,221.90	3/20/2024	5/1/2024	4/30/2028	DOONWOOD ENGINEERING, INC.	OPS & MAINT OF WASTEWATER PUMP STATIONS & SUMP PUMP - D.K INOUE INTL	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN102	B	35,186.10	O - As Billed	452,304.00	417,117.90	8/5/2024	9/12/2024	9/11/2027	ISLAND SIGNAL & SOUND, INC.	MAINT OF AIRP T/F CONFERNCING SYST - D.K.INOUYE INTL AIRP #BO1433-53	State Project Manager	Y	S
TRN102	B	2,136,010.91	O - As Billed	3,875,085.58	1,739,074.67	7/24/2024	8/1/2024	7/31/2027	BLACKHAWK SECURITY LLC	MAINT OF VMACS SYST - D.K.INOUYE INTL AIRPORT #BO1434-53	State Project Manager	Y	S
TRN102	B	21,000.00	O - As Billed	592,000.00	571,000.00	4/25/2025	8/1/2025	7/31/2029	ACE LANDSCAPING LLC	SHORELINE C/U & BRUSH MAINT - D.K.INOUYE INTL AIRP HNL,HI	State Project Manager	Y	S
TRN102 TRN104	B	-	O - As Billed	416,865.00	416,865.00	9/2/2025	10/1/2025	9/30/2028	PACIFIC RIM FIRE PROTECTION	INSPECT & MAINT OF AIRP FIRE PROTECT EQUIP #BO1542-43R, #BO2540-43,	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,095,545.00	1,095,545.00	8/13/2025	9/1/2025	8/31/2028	AMERICAN ELECTRIC CO LLC	MAINT OF ELECTRICAL EQUIPM DANIEL K INOUYE INT AIRPORT HNL OAHU, HI	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,025,902.40	1,025,902.40	9/9/2025	PENDING NTP		HAWAII UNIFIED INDUSTRIES LLC	MAINT OF MOTORIZED DOORS BO1545-43	State Project Manager	Y	S
TRN102	B	1,111,900.00	O - As Billed	1,405,800.00	293,900.00	9/3/2019	10/16/2019	10/15/2022	LANGI, HARLAN T.	LANDSCAPE MAINTENANCE - D.K.INOUYE INTL AIRPORT - #BO1923-73	State Project Manager	Y	S
TRN102	B	769,504.44	O - As Billed	959,310.00	189,805.56	9/13/2019	10/1/2019	9/30/2022	HAWAII INDUSTRIAL SERVICES LTD	SHORELINE CLEANUP - D.K. INOUYE INTL AIRPORT - #BO1933-73	State Project Manager	Y	S
TRN104	B	276,334.09	O - As Billed	654,639.00	378,304.91	1/3/2023	2/1/2023	1/31/2027	DOONWOOD ENGINEERING, INC.	MONITOR & MAINT OF POTABLE WATER & SEWER SYSTEM - KALELOA AIRPORT	State Project Manager	Y	S
TRN104	B	281,013.91	O - As Billed	615,825.00	334,811.09	7/31/2019	10/1/2019	9/30/2022	DOONWOOD ENGINEERING, INC.	MAINT. OF POTABLE WATER SYSTEM & SEWER SYSTEM JOHN RODGERS FIELD(JRF)	State Project Manager	Y	S
TRN195	B	690,102.17	O - As Billed	1,546,176.25	856,074.08	7/23/2021	10/15/2021	10/14/2026	TELOS IDENTITY MANAGEMENT	PROV DESIGNATED AVIATION CHANNELING SVCS-STATEWIDE AIRPORTS	State Project Manager	Y	S
TRN195	B	2,829,841.92	O - As Billed	6,200,000.00	3,370,158.08	9/26/2022	11/7/2022	11/6/2027	HALEY & ALDRICH, INC	ENVIRONMENTAL ENGINEERING MGMT - HNL & OGG - STATEWIDE	State Project Manager	Y	S
TRN195	B	856,930.01	O - As Billed	4,000,000.00	3,143,069.99	10/31/2022	11/7/2022	11/6/2027	HALEY & ALDRICH, INC	ENVIRONMENTAL ENGINEERING MGMT EXCLUDING HNL & OGG - BS1223-18 STATEWIDE	State Project Manager	Y	S
TRN195	B	2,922,727.32	O - As Billed	4,494,000.00	1,571,272.68	12/21/2022	2/1/2023	1/31/2028	BOWERS + KUBOTA CONSULTING INC	CONSTRUCTION MGMT SVCS F/PASSENGER LOADING BRIDGES MAINTENANCE STATEWIDE	State Project Manager	Y	S
TRN195	B	3,141,972.02	O - As Billed	3,722,036.73	580,064.71	9/29/2022	10/1/2022	9/30/2025	WESTON SOLUTIONS, INC.	INSPECTION & MAINTENANCE OF ASTS, USTS, MISC STORAGE AREAS, & OIL FILLED	State Project Manager	Y	S
TRN195	B	3,441,379.71	O - As Billed	4,717,380.00	1,276,000.29	9/22/2022	11/1/2022	10/31/2025	ECKARD BRANDES, INC.	MAINT & POLLUTION PREVENTION OF MS4 & DRAINAGE SYSTEMS - STATEWIDE	State Project Manager	Y	S
TRN195	B	3,695,417.44	O - As Billed	5,248,159.00	1,552,741.56	7/18/2023	8/7/2023	8/6/2028	TM DESIGNERS, INC.	CONSTRUCTION MGMT SVCS F/BAGGAGE HANDLING SYST MAINT - STATEWIDE	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN195	B	5,841,483.84	O - As Billed	7,741,028.00	1,899,544.16	11/14/2023	12/15/2023	12/14/2028	KCK BUILDERS LLC	T-HANGAR ROLL UP & OVERHEAD DOOR MAINT - STATEWIDE AIRPORTS	State Project Manager	Y	S
TRN195	B	967,361.16	O - As Billed	2,895,431.00	1,928,069.84	3/3/2023	4/1/2023	3/31/2026	AMERICAN ELECTRIC CO LLC	EMERGENCY GENERATOTR & MISC ELECTRICAL EQUIP MAINT SVCS - STATEWIDE AIRP	State Project Manager	Y	S
TRN195	B	-	O - As Billed	7,000,000.00	7,000,000.00	8/22/2025	12/1/2025	11/30/2028	PAVE TECH INC	AIRFIELD RUBBER REMOVAL & PAVEMENT MARKINGS MAINT BS1424-23(2R)	State Project Manager	Y	S
TRN195	B	-	O - As Billed	1,871,667.88	1,871,667.88	9/9/2025	11/10/2025	11/9/2028	WESTON SOLUTIONS, INC.	INSPECTIONS & MAINT OF ASTS, USTS, MISCELLANEOUS BS1525-23	State Project Manager	Y	S
TRN195	B	979,617.28	O - As Billed	3,099,345.70	2,119,728.42	8/27/2024	4/7/2025	4/6/2026	ISEMOTO CONTRACTING CO., LTD.	PERIMETER FENCING REPL HILO INTL AIRP PROJ #CH1320-33	State Project Manager	Y	S
TRN195	B	-	O - As Billed	728,660.00	728,660.00	9/9/2025	PENDING NTP		ABHE & SVOBODA INC.	STRUCTURAL RENOV AT TERMINAL BLDG HILO AIRPORT CH1542-33	State Project Manager	Y	S
TRN195	B	1,497,714.12	O - As Billed	1,634,380.00	136,665.88	8/27/2024	4/7/2025	9/3/2025	ISEMOTO CONTRACTING CO., LTD.	FORMER FIS TENT SKIN REPL - D.K.INOUYE INTL AIRP - PROJ #CH2440-33	State Project Manager	Y	S
114	B	2,441,584.63	O - As Billed	2,867,359.03	425,774.40	8/24/2017	5/1/2018	8/30/2021	ISEMOTO CONTRACTING CO., LTD.	NEW EMERGENCY GENERATOR- KONA INTL AIRPORT	State Project Manager	Y	S
TRN195	B	-	O - As Billed	2,544,000.00	2,544,000.00	5/30/2025	PENDING NTP		CERTIFIED CONSTRUCTION, INC.	MAINT OF VMACS, DANIEL K INOUYE INT AIRPORT AMEND #4	State Project Manager	Y	S
TRN195	B	-	O - As Billed	4,279,000.00	4,279,000.00	10/9/2025	PENDING NTP		PRIMATECH CONSTRUCTION INC	T-HANGER ROOF REPLACEMNT LIHUE AIRPORT CK1421-33	State Project Manager	Y	S
TRN195	B	-	O - As Billed	170,340.00	170,340.00	6/27/2025	11/3/2025	6/30/2026	AMERICAN ELECTRIC CO LLC	REPL AUTOMATIC TRANSFER SWITCHES - LIHUE AIRPORT - #CK 1422-33R	State Project Manager	Y	S
TRN195	B	-	O - As Billed	4,133,000.00	4,133,000.00	10/6/2025	PENDING NTP		GLOVER, JAS. W., LTD.	CURBSIDE TRAFFIC CTRL IMPROVS LIHUE AIRPORT CK1423-33	State Project Manager	Y	S
TRN195	B	-	O - As Billed	2,746,700.00	2,746,700.00	12/31/2024	4/30/2025	4/29/2026	PAUL'S ELECTRICAL CONTRACTING,	MAINT BASEYARD FUELING SYST REPL LIHUE AIRPORT, LIHUE, KAUAI,HI	State Project Manager	Y	S
TRN195	B	-	O - As Billed	416,000.00	416,000.00	10/24/2025	PENDING NTP		ISLAND SIGNAL & SOUND, INC.	BAGGAGE CLAIM SIGNAGE IMPROVEMENTS LIHUE AIRPORT,KAUAI,HI	State Project Manager	Y	S
TRN195	B	21,038.08	O - As Billed	2,428,470.00	2,407,431.92	8/28/2023	2/15/2024	12/26/2025	PAUL'S ELECTRICAL CONTRACTING,	REPL ARFF STN EMERGENCY GENERATOR - KAHULUI AIRPORT	State Project Manager	Y	S
TRN131	B	470,461.37	O - As Billed	659,415.00	188,953.63	7/25/2022	11/1/2022	10/31/2023	ADT COMMERCIAL, LLC	SECURITY CAMERA INSTALLATION- KAHULUI AIRPORT - #CM1226-43	State Project Manager	Y	S
TRN131	B	17,591.65	O - As Billed	1,877,306.00	1,859,714.35	12/4/2023	11/28/2023	10/30/2024	MAUI KUPONO BUILDERS LLC.	CONTAMINATED SOIL REMOVAL - KAHULUI AIRPORT - #CM1321-33	State Project Manager	Y	S
TRN195	B	2,831,625.00	O - As Billed	3,668,500.00	836,875.00	9/17/2024	9/16/2024	2/26/2025	INDEX BUILDERS, INC.	COMMTER TERMINAL RESTROOM RENOVATIONS KAHULUI AIRPORT	State Project Manager	Y	S
TRN195	B	3,848,327.60	O - As Billed	5,574,382.00	1,726,054.40	8/14/2024	5/1/2025	10/27/2025	MEI CORPORATION	OGG CARGO WAREHOUSE IMPROVEMENT KAHULUI AIRPORT	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN102	B	104,600.42	O - As Billed	1,460,470.00	1,355,869.58	7/26/2022	4/3/2023	6/1/2024	INTEGRATED CONSTRUCTION, INC.	UST TANK REMOVAL AT ARFF STATION 2 - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
102,104 111,114 116,131 133,135 143,151 161,163	B	1,163,839.39	O - As Billed	14,335,000.00	13,171,160.61	9/16/2020	11/10/2020	11/9/2025	USHIJIMA ARCHITECTS INC.	MISC DESIGN SVCS-STATEWIDE AIRPORTS-CS1023-18,CO4020- 18,CH1020-18,	State Project Manager	Y	S
TRN102	B	5,028,697.34	O - As Billed	5,460,782.00	432,084.66	8/3/2022	1/17/2023	1/2/2024	MH ELECTRIC CONSTRUCTION, INC.	HNL IIT GENERATOR AUTOMATION- DANIEL K INOUE INTL AIRPORT #CO1126-53	State Project Manager	Y	S
TRN102	B	-	O - As Billed	19,036.48	19,036.48	1/12/2022	4/1/2022	9/27/2022	GC ASSOCIATES USA, LLC	RAMP CONTROL TELEPHONE & CONFERENCING SYST - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	217,334.35	O - As Billed	862,571.00	645,236.65	6/15/2022	7/22/2024	2/20/2026	KONE INC.	REPL OF ELEVATOR AT THE OVERSEAS TERMINAL - D.K. INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	-	O - As Billed	2,039,400.00	2,039,400.00	9/29/2022	1/6/2025	12/1/2025	RLP INC	IAB BASEMENT WATER INFILTRATION REPAIRS-PHASE ONE-D.K.INOUE INTL AIR	State Project Manager	Y	S
TRN102 TRN195	B	4,798,089.13	O - As Billed	5,311,630.65	513,541.52	4/17/2023	6/19/2023	1/14/2026	HOKU PACIFIC INC.	NEW PASS & ID OFC - D.K.INOUE INTL AIRP - PROJ #CO1322-63	State Project Manager	Y	S
TRN102	B	-	O - As Billed	5,316,814.00	5,316,814.00	8/14/2023	PENDING NTP		MEI CORPORATION	CONVERT CARGO BLDG TO WORKSHOP - D.K.INOUE INTL AIRP - #CO1325-33	State Project Manager	Y	S
TRN102	B	-	O - As Billed	800,248.00	800,248.00	8/24/2023	PENDING NTP		HOKU PACIFIC INC.	REPL ADMIN TOWER 5TH FLR AC SYSTEM-D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN102	B	2,540,639.28	O - As Billed	3,380,000.00	839,360.72	9/1/2023	11/20/2023	11/18/2024	CLOSE CONSTRUCTION, INC.	REPL CARPET AT VAR AIRPORT TERMINALS - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,117,700.00	1,117,700.00	8/15/2023	7/29/2024	7/28/2025	PAUL'S ELECTRICAL CONTRACTING,	LIGHTING WARNING SYSTEM - D.K.INOUE INTL AIRPORT - PROJ #CO1335-53	State Project Manager	Y	S
TRN102	B	41,548.60	O - As Billed	735,999.00	694,450.40	8/24/2023	6/3/2024	3/6/2026	HOKU PACIFIC INC.	MODIFY ELEVATOR SUMP PITS - T9 & F3 - D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN102	B	429,102.79	O - As Billed	1,617,000.00	1,187,897.21	8/24/2023	10/21/2024	10/20/2025	INOUE, RALPH S. CO., LTD.	REPL EXIT DOORS AT IAB D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN102	B	1,496,166.76	O - As Billed	1,562,845.00	66,678.24	9/14/2023	3/1/2024	6/27/2024	CONTRACT FURNISHERS OF HAWAII	FURNISH HOLD RM CHAIRS - D.K.INOUE INTL AIRPORT - #CO1343- 43	State Project Manager	Y	S
TRN102	B	1,262,900.12	O - As Billed	9,372,457.00	8,109,556.88	10/27/2023	4/1/2025	4/1/2027	KONE, INC.	REPL ELEVATORS & MOVING WALKWAYS - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN195	B	90,893.62	O - As Billed	368,000.00	277,106.38	2/28/2025	6/16/2025	12/12/2025	KINGS KUSTOM TINTING, LLC	TERMINAL 1 WINDOW TINTING - D.K.INOUE INTL AIRP #CO1421-33	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,237,499.99	1,237,499.99	10/7/2024	PENDING NTP		HOKU PACIFIC INC.	FIDS KOA CABINET REPL D.K.INOUE INTL AIRPORT	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN102	B	-	O - As Billed	761,970.00	761,970.00	6/23/2025	10/8/2025	10/7/2026	PAUL'S ELECTRICAL CONTRACTING,	ARFF STATION #2 FUEL SYST IMPROVEMENTS CO 1428-43	State Project Manager	Y	S
TRN195	B	-	O - As Billed	3,685,000.00	3,685,000.00	9/23/2025	PENDING NTP		INOUE, RALPH S. CO., LTD.	HNL ARFF STATION #2 RENOV DANIEL K INOUE INT AIRPORT CO1429-33	State Project Manager	Y	S
TRN195	B	-	O - As Billed	1,598,610.00	1,598,610.00	8/14/2024	PENDING NTP		MEI CORPORATION	LOBBIES 6,7&8 IMPROVEMENTS D.K. INOUE INTL AIRPORT JOB #C01430- 43`	State Project Manager	Y	S
TRN102	B	1,823,108.77	O - As Billed	2,165,900.00	342,791.23	9/9/2024	2/3/2025	8/1/2025	INOUE, RALPH S. CO., LTD.	D/H CONCOURSE PENETRATION SEALING D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN195	B	-	O - As Billed	416,161.90	416,161.90	8/26/2024	7/15/2025	3/11/2026	HAWAII WORKS, INC.	2ND LEVEL RIDESHARE IMPROV AT TERM #2 MEDIAN - D.K. INOUE INTL AIRP	State Project Manager	Y	S
TRN195	B	889,413.63	O - As Billed	1,539,780.00	650,366.37	8/27/2024	2/10/2025	8/8/2025	KAIKOR CONSTRUCTION GROUP,	HNLK BREEZEWAY & OTHER MISC SPALL REPAIRS - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	-	O - As Billed	821,700.00	821,700.00	3/22/2025	PENDING NTP		STARCOM BUILDERS, INC.	INSTALLATION OF ROLL UP GATE AT SECURITY CHECKPOINT 2,4,&5	State Project Manager	Y	S
TRN195	B	821,858.35	O - As Billed	869,691.00	47,832.65	10/2/2024	5/23/2025	9/19/2025	PAVE TECH INC	GENERAL AVIATION TEI-DOWN RECONFIGURATION D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN195	B	-	O - As Billed	2,297,000.00	2,297,000.00	9/23/2025	PENDING NTP		ABHE & SVOBODA INC.	AIRPORT WIDE JOINT REPAIRS DANIEL K INOUE INT AIRPORT CO1447-33	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,025,970.00	1,025,970.00	8/27/2024	8/1/2025	1/27/2026	PAUL'S ELECTRICAL CONTRACTING,	ARRIVAL PLANTER BOX LIGHTING - D.K.INOUE INTL AIRP - PROJ #CO1448-53	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,540,000.00	1,540,000.00	9/9/2024	4/2/2025	9/29/2025	INOUE, RALPH S. CO., LTD.	TERMINAL 2 TSA CHECKPOINT 3 INTERIOR QUEUE INSTALL NEW A/C	State Project Manager	Y	S
TRN102	B	-	O - As Billed	2,941,400.00	2,941,400.00	9/24/2024	PENDING NTP		STARCOM BUILDERS, INC.	TERMINAL 2 TSA CHECKPOINT 3 RENOVATE CEILING, AC, LIGHTING	State Project Manager	Y	S
TRN195	B	316,942.70	O - As Billed	373,089.00	56,146.30	9/9/2024	3/18/2025	7/15/2025	INOUE, RALPH S. CO., LTD.	TERMINAL 2 TSA CHECKPOINT 3 EXT QUEUE INSTALL FANS D.K.INOUE INT AIRP	State Project Manager	Y	S
TRN102	B	453,402.64	O - As Billed	482,896.00	29,493.36	10/29/2015	1/7/2016	9/6/2023	OMIZU ARCHITECTURE INC.	DESIGN SERVICES FOR OAHU DISTRICT ADMIN TOWER RENOVATION	State Project Manager	Y	S
TRN102	B	768,130.05	O - As Billed	1,221,829.00	453,698.95	9/11/2015	10/25/2017	7/21/2018	CLOSE CONSTRUCTION, INC.	REPLACE CARPET AT CONFERENCE CENTER & AIRPORTS- HIA JOB#CO1532-63	State Project Manager	Y	S
TRN195	B	-	O - As Billed	7,461,000.00	7,461,000.00	8/19/2025	PENDING NTP		MEI CORPORATION	CONTINENTAL BLDG RENOVATIONS CO 1543-33 AIRS250109	State Project Manager	Y	S
TRN195	B	-	O - As Billed	7,171,560.00	7,171,560.00	9/9/2025	PENDING NTP		GRACE PACIFIC LLC	REPAVE GENERAL AVIATION APRON DANIEL K INOUE INT AIRPORT CO1545-33	State Project Manager	Y	S
TRN195	B	-	O - As Billed	1,340,000.00	1,340,000.00	9/9/2025	11/3/2025	3/2/2026	PACIFIC CONCRETE CUTTING	DEMOLITION OF OLD SKY CHEF BLDG CO1555-23	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN102	B	1,274,239.80	O - As Billed	1,549,000.00	274,760.20	12/28/2017	2/26/2018	2/25/2019	OCEANIT LABORATORIES, INC.	WATER INFILTRATION INTO THE BASEMENT OF THE OST AND IAB	State Project Manager	Y	S
TRN102	B	41,256.15	O - As Billed	790,605.88	749,349.73	10/4/2017	11/6/2017	11/4/2020	ORION PARTNERS PLLC	HELICOPTER OPERATIONS AREA - DANIEL K. INOUE INTERNATIONAL AIRPORT	State Project Manager	Y	S
TRN195	B	206,568.62	O - As Billed	308,062.00	101,493.38	10/30/2018	2/22/2019	2/20/2022	HO, RONALD N. S. & ASSOCIATES,	DESIGN SVCS F/EMERGENCY POWER CONSOLIDATION - DK INOUE INTL AIRPORT	State Project Manager	Y	S
TRN195	B	-	O - As Billed	1,583,000.00	1,583,000.00	1/7/2025	4/7/2025	1/1/2026	MJ CONSTRUCTION INC.	JRF ARFF STN RENOVATIONS KALELOA AIRP #CO4420-33	State Project Manager	Y	S
TRN195	B	2,600,581.03	O - As Billed	4,000,000.00	1,399,418.97	6/30/2020	1/1/2022	12/31/2024	TOWILL, R. M. CORPORATION	CONSTRUCTION MGMT SVCS FOR VARIOUS AIRFIELD MAINT PROJECTS - STATEWIDE	State Project Manager	Y	S
TRN195	B	1,555,202.51	O - As Billed	2,300,000.00	744,797.49	10/1/2020	4/1/2021	3/31/2026	BASE MANAGEMENT LLC	ENG SVCS TO PROV MGMT OVERSIGHT OF 14 CFR PART 139 FAA - STATEWIDE	State Project Manager	Y	S
TRN195	B	3,179,196.47	O - As Billed	6,000,000.00	2,820,803.53	5/27/2022	6/13/2022	6/12/2027	ENGINEERS SURVEYORS HAWAII,	CM SERVICES IN SUPPORT OF SPECIAL & ROUTINE MAINT. PROJECTS	State Project Manager	Y	S
TRN195	B	1,930,676.50	O - As Billed	9,000,000.00	7,069,323.50	5/10/2023	6/13/2023	6/12/2028	SSFM INTERNATIONAL, INC.	GENERAL ENGINEERING SVCS F/THE MAUI DISTRICT AIRPORTS - MAUI DISTRICT	State Project Manager	Y	S
TRN195	B	1,029,741.46	O - As Billed	6,000,000.00	4,970,258.54	5/10/2023	6/13/2023	6/12/2028	BOWERS + KUBOTA CONSULTING INC	GENERAL ENGINEERING SVCS F/THE KAUAI AIRPORT - KAUAI DISTRICT	State Project Manager	Y	S
TRN195	B	1,250,781.91	O - As Billed	6,000,000.00	4,749,218.09	8/24/2023	11/1/2023	10/31/2028	SEGAWA, WESLEY R. AND	GENERAL ENGINEERING SVCS F/THE HAWAII DISTRICT AIRPORT - STATEWIDE	State Project Manager	Y	S
TRN102	B	1,848,313.94	O - As Billed	4,500,000.00	2,651,686.06	12/20/2023	1/24/2024	1/23/2029	ORION PARTNERS PLLC	OAHU DISTRICT AIRFIELD DESIGN SVCS - STATEWIDE - #CS1334-18	State Project Manager	Y	S
TRN195	B	165,671.91	O - As Billed	3,000,000.00	2,834,328.09	2/27/2024	4/4/2024	4/3/2029	ORION PARTNERS PLLC	HAWAII DISTRICT AIRFIELD DESIGN SVCS - HAWAII AIRPORTS	State Project Manager	Y	S
TRN195	B	1,190,257.14	O - As Billed	4,500,000.00	3,309,742.86	3/18/2024	4/4/2024	4/3/2029	JACOBS ENGINEERING GROUP INC.	MAUI DISTRICT AIRFIELD DESIGN SVCS KAHULUI AIRPORT #CS1336-18	State Project Manager	Y	S
TRN195	B	-	O - As Billed	4,500,000.00	4,500,000.00	3/6/2024	4/1/2024	3/31/2029	AECOM TECHNICAL SERVICES, INC.	KAUAI DISTRICT OFC DESIGN SVCS- LIHUE AIRPORT -#CS1337-18	State Project Manager	Y	S
TRN102	B	5,974,347.62	O - As Billed	8,900,000.00	2,925,652.38	9/22/2023	10/16/2023	10/15/2028	OCEANIT LABORATORIES, INC.	GENERAL ENGINEERING SVCS FOR OAHU - OAHU AIRPORTS - JOB #CS1338-18	State Project Manager	Y	S
TRN195	B	31,339.27	O - As Billed	2,000,000.00	1,968,660.73	11/14/2024	12/23/2024	12/22/2029	HO, RONALD N. S. & ASSOCIATES,	ELECTRICAL ENGINEERING DESIGN SERVICES STATEWIDE AIRPORTS	State Project Manager	Y	S
TRN195	B	80,763.49	O - As Billed	4,000,000.00	3,919,236.51	12/22/2023	2/1/2024	1/31/2029	COFFMAN ENGINEERS, INC.	GENERAL ENGINEERING DESIGN SVCS - STATEWIDE	State Project Manager	Y	S
TRN195	B	257,346.55	O - As Billed	4,000,000.00	3,742,653.45	4/25/2024	6/24/2024	6/23/2029	BOWERS + KUBOTA CONSULTING INC	GEN CONSTRUCTION MGMT SVCS - STATEWIDE	State Project Manager	Y	S
TRN195	B	2,018,836.16	O - As Billed	4,000,000.00	1,981,163.84	9/22/2023	10/23/2023	10/22/2028	WSP USA INC.	DESIGN SVCS FOR SECURITY SYST MODIFICATIONS STATEWIDE	State Project Manager	Y	S



Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN195	B	2,396,393.48	O - As Billed	6,000,000.00	3,603,606.52	3/20/2024	4/8/2024	4/7/2029	BASE MANAGEMENT LLC	FAA PART 139 & SMS STATEWIDE AIRPORTS #CS1344-91	State Project Manager	Y	S
TRN195	B	411,418.50	O - As Billed	971,766.00	560,347.50	12/16/2024	1/1/2025	12/31/2027	ORION CONSTRUCTION SERVICES	RUNWAYS FRICTION TESTING - STATE WIDE - #CS1420-32	State Project Manager	Y	S
TRN195	B	-	O - As Billed	5,329,500.00	5,329,500.00	10/15/2024	8/22/2025	8/21/2026	INOUE, RALPH S. CO., LTD.	AUTOMATED CHECKPOINT EXIT LANES D.K.INOUE INTL AIRP & KAHULUI AIRP	State Project Manager	Y	S
TRN195	B	1,248,591.28	O - As Billed	1,900,000.00	651,408.72	11/5/2019	12/2/2019	12/1/2022	CH2M HILL, INC.	CONSTRUCTION MANAGEMENT SVCS FOR MAINTENANCE & REPAIR PROJECTS STATEWIDE	State Project Manager	Y	S
TRN195	B	1,894,586.23	O - As Billed	3,000,000.00	1,105,413.77	6/12/2020	7/22/2020	7/21/2025	YAMASATO HIGA ARCHITECTURE	ARCHITECTURAL DESIGN SVCS F/MAINTENANCE & REPAIR PROJECTS STATEWIDE	State Project Manager	Y	S
TRN195	B	1,351,986.07	O - As Billed	2,900,000.00	1,548,013.93	1/23/2020	3/16/2020	3/15/2023	COFFMAN ENGINEERS, INC.	ENGINEERING DESIGN SVCS F/MAINTENANCE & REPAIR PROJECTS - STATEWIDE	State Project Manager	Y	S
TRN195	B	1,141,349.04	O - As Billed	2,000,000.00	858,650.96	10/24/2019	12/16/2019	12/14/2022	HO, RONALD N. S. & ASSOCIATES,	ELECTRICAL DESIGN SVCS & SUPPORT STATEWIDE AIRPORTS	State Project Manager	Y	S
TRN102	B	1,140,000.00	O - As Billed	1,200,000.00	60,000.00	5/26/2023	3/1/2023	2/28/2025	INTERNATIONAL LIFE SUPPORT,	FURN & DEL EMERGENCY MEDICAL SVCS - D.K.INOUE INTL AIRPORT	State Project Manager	Y	S
TRN102	B	6,287,660.24	O - As Billed	21,745,184.48	15,457,524.24	11/10/2022	12/5/2022	12/4/2027	SPEEDISHUTTLE, LLC	OPS, MAINT & MGMT OF INTRA AIRPORT PAX TRANSPORTATION - D.K. INOUE INTL	State Project Manager	Y	S
TRN102	B	460,915.39	O - As Billed	1,142,563.48	681,648.09	10/17/2024	11/18/2024	11/17/2028	QUALITY COAST INCORPORATED	CHECKPOINT CLEANING SERVICES, DANIEL K. INOUE INTERNATIONAL AIRPORT	State Project Manager	Y	S
TRN102	B	-	O - As Billed	1,877,785.00	1,877,785.00	7/18/2025	11/1/2025	10/31/2028	INTERNATIONAL LIFE SUPPORT,	FURN & DEL OF EMERGENCY MEDICAL SVCS D.K.INOUE INTL AIRP	State Project Manager	Y	S
TRN195	B, E	75,000.00	O - As Billed	315,000.00	240,000.00	2/3/2020	2/17/2020	2/16/2023	PFM FINANCIAL ADVISORS LLC	MUNICIPAL BOND ADVISORY SVCS - STATEWIDE - #ES1957-19	State Project Manager	Y	S
TRN195	B	1,192,833.78	O - As Billed	1,300,000.00	107,166.22	12/18/2020	2/1/2021	10/4/2029	RS&H, INC.	DESIGN SVCS F/DEVELOPING AIRPORT-WIDE SMS-STATEWIDE- #ES1958-19	State Project Manager	Y	S
TRN195	B	2,002,700.28	O - As Billed	2,929,582.50	926,882.22	3/19/2021	4/16/2021	4/15/2024	ICF INCORPORATED, LLC	AIRPORT FINANCIAL CONSULTING SVCS - STATEWIDE - #ES1962-20	State Project Manager	Y	S
TRN195	B	313,617.16	O - As Billed	600,000.00	286,382.84	1/8/2021	9/1/2020	8/31/2023	N&K CPAS, INC.	ACCTG & AUDIT SVCS - STATEWIDE - #ES1966-20	State Project Manager	Y	S
TRN195	B	502,816.56	O - As Billed	542,775.00	39,958.44	11/1/2021	12/3/2021	12/2/2024	GROUP 70 INTERNATIONAL, INC.	ENGINEERING DRAFTING CADD SUPPORT SERVICES STATEWIDE	State Project Manager	Y	S
TRN195	B	442,030.63	O - As Billed	950,000.00	507,969.37	10/3/2024	10/16/2024	10/15/2027	ICF INCORPORATED, LLC	AIRPORT FINANCIAL CONSULTING SVCS - STATEWIDE - PROJ #ES1991-24	State Project Manager	Y	S
TRN195	B	233,350.69	O - As Billed	400,000.00	166,649.31	12/12/2023	1/16/2024	1/15/2027	N&K CPAS, INC.	ACCTG & AUDITING PROFESSIONAL SVCS - STATEWIDE - #ES1995-24	State Project Manager	Y	S
TRN195	B	67,540.00	O - As Billed	137,280.00	69,740.00	4/5/2024	4/18/2024	4/17/2026	TRANS MERIDIAN IT, LLC	WINGS MAINTENANCE - STATEWIDE - #ES2001-24	State Project Manager	Y	S

Department of Transportation - Airports  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN195	B	74,250.00	O - As Billed	240,000.00	165,750.00	5/22/2024	5/22/2024	6/9/2026	EWORLD ENTERPRISE SOLUTIONS,	AIRFMIS MAINT SVCS - STATEWIDE - #ES2002-24	State Project Manager	Y	S
TRN195	B	72,180.00	O - As Billed	230,400.00	158,220.00	5/1/2024	6/12/2024	6/11/2026	EWORLD ENTERPRISE SOLUTIONS,	INFO TECH INFRASTRUCTURE MAINT - STATEWIDE	State Project Manager	Y	S
TRN195	B	122,069.03	O - As Billed	175,167.76	53,098.73	11/26/2024	12/23/2024	12/22/2025	HOIKE NETWORKS, INC.	ORACLE PREMIERE SOFTWARE MAINT RENEWAL - STATEWIDE #ES2006-25	State Project Manager	Y	S
TRN195	B	101,136.08	O - As Billed	191,525.00	90,388.92	12/23/2024	1/21/2025	1/21/2027	GROUP 70 INTERNATIONAL, INC.	ENGINEERING DRAFTING CADD SUPPORT SVCS STATEWIDE #ES2007-25	State Project Manager	Y	S
TRN195	B	-	O - As Billed	80,000.00	80,000.00	6/13/2025	7/1/2025	1/26/2026	ACM CONSULTANTS, INC.	STATEWIDE AIRPORT RATES & CHRGS BENCHMARK APPRAISAL-REVIEW APPRAISER	State Project Manager	Y	S
TRN195	B	101,200.00	O - As Billed	184,000.00	82,800.00	6/23/2025	7/1/2025	1/26/2026	BENAVENTE GROUP LLC, THE	STATEWIDE AIRP RATES & CHARGES BENCHMRK APPRAISAL-PRINCIPAL APPRAISER	State Project Manager	Y	S
TRN195	B	-	O - As Billed	452,916.81	452,916.81	9/9/2025	9/25/2025	9/24/2026	EWORLD ENTERPRISE SOLUTIONS,	TRAVEL REQUEST SYST MIGRATION ES 2011-25	State Project Manager	Y	S
TRN195	B	-	O - As Billed	155,185.39	155,185.39	3/14/2025	PENDING NTP		HAWTHORNE PACIFIC CORP.	FURN & DELIVER ONE AERAL BOOM LIFT - HILO INTL AIRP -	State Project Manager	N	G
TRN195	B	-	O - As Billed	236,596.76	236,596.76	4/11/2023			CUTTER FORD, INC.	FURN & DEL ONE 4X4 TELECOPIIC ARICULATING AERIAL TRUCK	State Project Manager	N	G
TRN195	B	-	O - As Billed	220,624.86	220,624.86	6/6/2022			ALLIED MACHINERY CORPORATION	FURN & DELIVER ONE TRACTOR MOWER W/ATTACHEMENTS - KAHULUI AIRPORT	State Project Manager	N	G
TRN195	B	-	O - As Billed	340,455.58	340,455.58	7/28/2021	9/1/2021	In process to close	NIETHAMMER FAMILY LLC	FURN & DEL FIVE POLICE PKG SUV F/PATROL & ADMIN - D.K. INOUYE INTL AIRP	State Project Manager	N	G
Various	B		O - As Billed	3,476,691.80	342,509.40	4/12/2021	7/1/2021	6/30/2026	AED Institute of America	Maint Support of Current SOH Aircraft Rescue ARFF Auto External Defibrillator Program & Public Access Defibrillator	State Project Manager	Y	S
Various	B	#####	O - As Billed	#####	#####	6/30/2021	6/30/2021	6/29/2026	Allied Universal Security	Airports Security Services - Statewide	State Project Manager	Y	S

Department of Transportation - Airports  
Capital Improvements Program (CIP) Requests

Table 11

					DEPT REQUESTS (IN 000s)		GOV DECISION (IN 000s)		LEGISLATIVE DISTRICT	
<u>Prog ID</u>	<u>Project Title</u>	<u>MOF</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>FY26 AMT</u>	<u>FY27 AMT</u>	<u>FY26 AMT</u>	<u>FY 27 AMT</u>	<u>SENATE</u>	<u>HOUSE</u>
TRN195	1		00	00	AIRPORTS DIVISION CAPITAL IMPROVEMENT PROGRAM PROJECT STAFF COSTS, STATEWIDE	B				
TRN195	1		00	00	AIRPORTS DIVISION CAPITAL IMPROVEMENT PROGRAM PROJECT STAFF COSTS, STATEWIDE	X				
TRN195	2		00	00	AIRFIELD IMPROVEMENTS, STATEWIDE	E		11,000		
TRN195	2		00	00	AIRFIELD IMPROVEMENTS, STATEWIDE	N				
TRN195	3		00	00	AIRPORT DEVELOPMENT, STATEWIDE	E		10,500		
TRN195	3		00	00	AIRPORT DEVELOPMENT, STATEWIDE	N				

Department of Transportation - Airports  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Project Title</u>	<u>MOF</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>FY26 AMT</u>	<u>FY27 AMT</u>	<u>FY26 AMT</u>	<u>FY 27 AMT</u>	<u>SENATE</u>	<u>HOUSE</u>
TRN195	4		00	00	FACILITY IMPROVEMENTS, STATEWIDE	E		4,000		
TRN195	4		00	00	FACILITY IMPROVEMENTS, STATEWIDE	N				
TRN131	5		7	13	KAHULUI AIRPORT, AIRPORT IMPROVEMENTS, MAUI	E		9,500		
TRN131	5		7	13	KAHULUI AIRPORT, AIRPORT IMPROVEMENTS, MAUI	N				
TRN102	6		15	30	DANIEL K. INOUE INTERNATIONAL AIRPORT, AIRPORT IMPROVEMENTS, OAHU	E		188,615		
TRN102	6		15	30	DANIEL K. INOUE INTERNATIONAL AIRPORT, AIRPORT IMPROVEMENTS, OAHU	N				

Department of Transportation - Airports  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Project Title</u>	<u>MOF</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>FY26 AMT</u>	<u>FY27 AMT</u>	<u>FY26 AMT</u>	<u>FY 27 AMT</u>	<u>SENATE</u>	<u>HOUSE</u>
TRN114	7		4	7	ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE, AIRPORT IMPROVEMENTS, HAWAII	E		82,830		
TRN114	7		4	7	ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE, AIRPORT IMPROVEMENTS, HAWAII	N		1		
TRN161	8		8	16	LIHUE AIRPORT, AIRPORT IMPROVEMENTS, KAUAI	E		2,956		
TRN161	8		8	16	LIHUE AIRPORT, AIRPORT IMPROVEMENTS, KAUAI	N				
TRN111	9		1	3	HILO INTERNATIONAL AIRPORT, AIRPORT IMPROVEMENTS, HAWAII	E		7,030		

Department of Transportation - Airports  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Project Title</u>	<u>MOF</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>FY26 AMT</u>	<u>FY27 AMT</u>	<u>FY26 AMT</u>	<u>FY 27 AMT</u>	<u>SENATE</u>	<u>HOUSE</u>
TRN111	9		1	3	HILO INTERNATIONAL AIRPORT, AIRPORT IMPROVEMENTS, HAWAII	N				
TRN141	10		7	13	MOLOKAI AIRPORT, AIRPORT IMPROVEMENTS, MOLOKAI	E				
TRN141	10		7	13	MOLOKAI AIRPORT, AIRPORT IMPROVEMENTS, MOLOKAI	N				
TRN195	11		00	00	RENTAL CAR FACILITY IMPROVEMENTS, STATEWIDE	X				
TRN104	12		21	41	JRF, AIRPORT IMPROVEMENTS, OAHU	E		7,001		
TRN104	12		21	41	JRF, AIRPORT IMPROVEMENTS, OAHU	N		1		
TRN133	13		7	13	HNM, AIRPORT IMPROVEMENTS, MAUI	E		11,386		

Department of Transportation - Airports  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Project Title</u>	<u>MOF</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>FY26 AMT</u>	<u>FY27 AMT</u>	<u>FY26 AMT</u>	<u>FY 27 AMT</u>	<u>SENATE</u>	<u>HOUSE</u>
TRN195	14		00	00	AIRPORT IMPROVEMENTS, STATEWIDE	X		31,000		
TRN195	15		00	00	LUMP SUM CIP - AIRPORTS PROJECT ADJUSTMENT FUND, STATEWIDE	E				

Department of Transportation - Airports  
CIP Lapses

Table 12

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> <u>\$\$\$\$</u>	<u>Reason</u>
		None.			



Department of Transportation - Airports  
Program ID Sub-Organizations

Table 13

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
TRN 102	BC	Daniel K. Inouye International Airport	Operate and maintain airport facilities and surrounding areas such as the runways, taxiways, and aprons.
TRN 104	BC	General Aviation	
TRN 111	BD	Hilo International Airport	
TRN 114	BE	Ellison Onizuka Kona International Airport @Keahole	
TRN 116	BE	Waimea-Kohala Airport	
TRN 118	BE	Upolu Airport	
TRN 131	BF	Kahului Airport	
TRN 133	BF	Hana Airport	
TRN 135	BF	Kapalua Airport	
TRN 141	BF	Molokai Airport	
TRN 143	BF	Kalaupapa Airport	
TRN 151	BF	Lanai Airport	
TRN 161	BG	Lihue Airport	
TRN 163	BG	Port Allen Airport	
TRN 195	BB	Airports Administration	Provide administrative assistance to other programs within the division for the operation and maintenance of the State's system of public airports.

Department of Transportation - Airports  
Administration Package Bills

Table 14

<u>Prog ID</u>	<u>Fiscal Impact</u>	<u>Amount Requested</u>	<u>FTE Requested</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
	None.										

Department of Transportation - Airports  
Previous Specific Appropriation Bills

Table 15

<u>Prog ID</u>	<u>Appropriating Act</u>	<u>Amount Allotted</u>	<u>FTE Allotted</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
	None.										

Positions that are being paid higher than the salaries authorized as of November 30, 2025

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Legal Authority for Salary Increase</u>	<u>Source of Funding (cost element and ProgID)</u>	<u>Date of Approval</u>	<u>Person who approved salary increase</u>
	None.															

## **FB 2025-27 Legislative Budget Briefing Testimony**

### **DEPARTMENT OF TRANSPORTATION - HARBORS**

#### **Overview**

Hawai'i's remote location underscores the significance of ocean cargo transport as the lifeline and only viable means to serve and support every facet of the local economy, including tourism, construction, national defense, agriculture, and all other industries. An estimated 85% of all goods consumed in Hawai'i are imported, and 91% of the imported goods arrive through the commercial harbor system. Hawai'i's residents heavily depend on its commercial port system, and a disruption of ocean transport services and the delay of cargo movement from a port to a final destination will severely impair the state economy.

The Hawai'i Department of Transportation Harbors carries out its mission of effectively managing and operating the statewide commercial harbors system that facilitates the efficient and safe movement of goods and people into, from, and between the Hawaiian Islands. Our strategic objectives are to plan, design, construct, maintain and operate the piers, wharves, fenders, bollards, container yards, pipelines, terminals, and related facilities at the nine commercial ports (plus Hana Pier) to sustain the flow of cargo and passengers. Our performance and progress are measured by our ability to:

1. Enable safe and efficient operations at port facilities statewide;
2. Promote resilience; and
3. Sustain transparent and responsible financial stewardship.

Specific metrics for performance include on-time and on-budget completion of capital improvement and special maintenance projects that support optimized cargo movement and increased resilience, our bond rating, and the award and expenditure of federal funds through discretionary grants to supplement special fund. Other indicators include feedback from harbor users on the condition and quality of the port facilities and services and any impacts on their operations.

Our financial position allows funding the implementation of the Harbor Modernization Plan and these future projects through cash flow financing to minimize debt financing of operations and capital improvement projects. Over the last four years, Harbors has implemented sound fiscal management resulting in two bond rating agencies affirming its 2020 ratings Fitch Ratings AA- with the outlook remaining Stable; and, Moody's affirming its ratings at Aa3 Stable. This strong financial performance is critically important to complete the development of the Kapālama Container Terminal and other significant capital projects with \$175 million in revenue bonds to address the shortfalls in forecasted cash to finance the project.

Hawai'i's commercial port system operates as a hub-and-spoke system with its hub in Honolulu Harbor as the primary entry point for incoming cargo from the continental United States and foreign ports. From Honolulu, cargo is distributed to five other islands

served by seven commercial harbor facilities on those islands.

Implementation of the Harbors Modernization Plan has been underway for more than a decade and this plan aims to bolster this hub-and-spoke system. The cornerstone of the current phase of the Harbors Modernization Plan is the Kapālama Container Terminal. While physically located in Honolulu, this is a statewide port resilience project that will transform the system as it is being constructed to meet the challenges of sea level rise and to reduce cargo handling between interstate and intrastate cargo carriers. Completion of the new terminal is scheduled for 2026.

While the completion of the Kapālama Container Terminal generally marks the completion of the Harbors Modernization Plan as it was envisioned in 2008, there is a series of new projects essential to support current and near future cargo operations. In the system hub, significant redevelopment is required at the Sand Island Container Terminal (Piers 51-53), the Inter-island Barge Terminal (Piers 39-40), and the commercial and industrial areas between Piers 18 and 33. Similarly, redevelopment in the spokes of the system is also imperative. The highest priorities at the neighbor island ports are land acquisitions at Hilo and Kahului to be followed by large-scale capital improvement projects to optimize operations inside the port facilities while mitigating impacts to neighboring communities. Plans to build for resilience and securing the future operability of the state's port facilities are meaningfully incorporated into these and all capital improvements projects across the system. These sizeable projects are at various points of progress and will be carried out over the next 15 to 20 years.

Statewide conditions, including elevated inflation and a competitive labor market, have moderately impacted operations evidenced by higher project costs, fewer bids on projects, and challenges in filling vacancies. Despite these conditions, overall program goals and outcomes remain largely unaffected.

### **Federal Funds**

Harbors does not receive formula funding or annual apportionments from any federal agencies and any federal funds awarded to Harbors are the result of Discretionary Grant awards. No federal funds awarded to Harbors are at risk of loss and anticipants no impact to the public. The recent receipt of additional federal grant funds enables accelerated delivery for the proposed projects.

In calendar year 2025, Harbors received federal discretionary grant awards totaling \$3.3 million, as follows:

- U.S. Department of Transportation, Better Utilizing Investments to Leverage Development (BUILD)(CFDA 20.933); \$3.2 million; Kalaheo Barbers Point Harbor Master Plan Update

- U.S. Department of Transportation, Federal Highways Administration, State Transportation Innovation Councils; \$125,000; Surface Drone Inspection Demonstration Project

In calendar year 2026, Harbors will continue to pursue federal funding opportunities to support qualified capital improvements across the commercial harbors system aimed at increasing operational efficiencies in moving cargo and mitigating coastal erosion to protect port facilities.

### **Non-General Funds**

The information for non-general funds is available at the link below on pages 72-87.

<https://hidot.hawaii.gov/wp-content/uploads/2025/10/PPB-12.3793-Non-General-Fund-Report-2025.pdf>

### **Budget Requests**

Harbors operations are funded by the Harbor Special fund, an enterprise fund created pursuant to HRS §266-19. The fund is the repository for all rates, fees, and fines collected, and its purpose is to fund the operation and maintenance as well as the capital improvements of the statewide commercial port system. Harbors recognizes that increases in harbor user fees contribute to the already high cost of living in Hawai'i and manages its revenues effectively to avoid such increases.

Harbors prioritizes its allocation of resources and associated budget requests by the following four areas: safety, efficiency, resilience, and regulatory compliance. The current supplemental request for operating funds reflects a need to implement an electronic data interchange (EDI) to track cargo for port operation, biosecurity, and law enforcement purposes statewide, as well as address growing costs for water and security services at Kalaeloa Barbers Point Harbor to accommodate increased port activity and vessel operations.

The significant adjustment in the budget request for \$9 million for the EDI will enable the automated exchange of standardized business documents commonly used in maritime logistics (e.g., cargo manifests, bills of lading, invoices, stow plans) between organizations' without manual input and paper forms. The EDI supports real-time data sharing, digitizes document flows, standardizes data formats, and integrates all port stakeholders on a single platform. This technology reduces paperwork, eliminates duplicate data entry, minimizes errors, lowers operating costs, and improves visibility and transparency. The EDI may also serve as a critical tool in mitigating biosecurity risks at ports of entry as the system can also be accessible by secondary port stakeholders including the Department of Agriculture and Biosecurity (DAB) in addition to the Department of Law Enforcement (DLE) to support these departments' respective operations related to inspections for inbound cargo.

Department of Transportation - Harbors  
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
Harbors					
	To facilitate the rapid, safe, and efficient movement of people and goods into, within, and out of the State by providing and operating harbor facilities and supporting services at commercial harbors.	Primary activities include assigning and managing vessel berthing space; allocating and controlling cargo space on the docks; providing secure cargo storage areas; maintaining compliance with safety and security regulation and requirements; charging, billing and collecting required fees for the use of facilities and for services provided; maintaining offices for the conduct of business with the public; and controlling the movement of traffic into, within and out of the State's harbor system.	TRN301, TRN303, TRN311, TRN313, TRN331, TRN333, TRN341, TRN351, TRN361, TRN363		Chapter 266, HRS
	To provide program leadership, engineering services and administrative staff support services for the commercial harbors system.	Primary activities include directing and coordinating the operation of the statewide commercial harbors program; provide for the plans, designs, development, expansion and construction of necessary facilities as well as the maintenance and reconstruction of existing harbors and facilities; provide policies, procedures, goals and objectives; directs and coordinates administrative activities in functional areas such as financial management, property management, budget and management analysis, personnel management and information systems.	TRN395		Chapter 266, HRS



Department of Transportation - Harbors  
Department Totals

Table 2

Fiscal Year 2026					
Act 250 SLH 2025	Reductions	Additions		Total FY26	MOF
\$ 178,727,050.00				\$ 178,727,050.00	B
\$ 25,000,000.00				\$ 25,000,000.00	N
				\$ -	
				\$ -	
				\$ -	
				\$ -	
\$ 203,727,050.00	\$ -	\$ -	\$ -	\$ 203,727,050.00	Total
Fiscal Year 2027					
Act 250 SLH 2025	Reductions	Additions		Total FY27	MOF
\$ 159,062,076.00		\$ 9,075,000.00		\$ 168,137,076.00	B
\$ 25,000,000.00				\$ 25,000,000.00	N
				\$ -	
				\$ -	
				\$ -	
				\$ -	
\$ 184,062,076.00	\$ -	\$ 9,075,000.00	\$ -	\$ 193,137,076.00	Total

Department of Transportation - Harbors  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted (FY26)			As budgeted (FY27)			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
TRN301	Honolulu Harbor	B	104.00	-	33,294,730.00	104.00	-	33,212,670.00	104.00	-	33,294,730.00	0.0%	104.00	-	33,212,670.00	0.0%
TRN303	Kalaeloa Barbers Point Harbor	B	6.00	-	2,258,009.00	6.00	-	2,252,332.00	6.00	-	2,258,009.00	0.0%	6.00	-	2,327,332.00	3.3%
TRN311	Hilo Harbor	B	15.00	-	4,733,388.00	15.00	-	4,728,916.00	15.00	-	4,733,388.00	0.0%	15.00	-	4,728,916.00	0.0%
TRN313	Kawaihae Harbor	B	2.00	-	2,585,678.00	2.00	-	2,585,027.00	2.00	-	2,585,678.00	0.0%	2.00	-	2,585,027.00	0.0%
TRN331	Kahului Harbor	B	19.00	-	6,732,925.00	19.00	-	6,725,038.00	19.00	-	6,732,925.00	0.0%	19.00	-	6,725,038.00	0.0%
TRN333	Hana Harbor	B	-	-	13,519.00	-	-	13,519.00	-	-	13,519.00	0.0%	-	-	13,519.00	0.0%
TRN341	Kaunakakai Harbor	B	1.00	-	834,558.00	1.00	-	834,216.00	1.00	-	834,558.00	0.0%	1.00	-	834,216.00	0.0%
TRN351	Kaunapali Harbor	B	1.00	-	514,295.00	1.00	-	511,891.00	1.00	-	514,295.00	0.0%	1.00	-	511,891.00	0.0%
TRN361	Nawiliwili Harbor	B	15.00	-	4,579,638.00	15.00	-	4,570,717.00	15.00	-	4,579,638.00	0.0%	15.00	-	4,570,717.00	0.0%
TRN363	Port Allen Harbor	B	1.00	-	255,870.00	1.00	-	255,379.00	1.00	-	255,870.00	0.0%	1.00	-	255,379.00	0.0%
TRN395	Harbors Administration	B	72.00	-	122,924,440.00	72.00	-	103,372,371.00	72.00	-	122,924,440.00	0.0%	72.00	-	112,372,371.00	8.7%
TRN395	Harbors Administration	N	-	-	25,000,000.00	-	-	25,000,000.00	-	-	25,000,000.00	0.0%	-	-	25,000,000.00	0.0%

## Budget Briefing

Department of Transportation - Harbors  
FY2025 - FY2027 Restrictions

Table 5

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted &amp; Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
NONE								

Department of Transportation - Harbors  
Emergency Appropriation Requests

Table 6

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
NONE						

Department of Transportation - Harbors  
All Transfers in FY26 and FY27

Table 7

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
NONE										

Department of Transportation - Harbors  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
TRN 301	CC	10/11/2025	2/1/2026	39650	Account Clerk III	N	SR11C	BU03	P	1	B	\$43,272	\$43,272	Y	N			17
TRN 301	CC	10/16/2025	2/1/2026	16902	General Laborer II	N	BC03A	BU01	P	1	B	\$53,904	\$53,904	Y	N			16
TRN 301	CC	7/1/2025	2/1/2026	1318	Water Service Worker I	N	BC05A	BU01	P	1	B	\$58,308	Trf fr HWY-pos. redescribed	Y	N			8
TRN 331	CF	7/16/2025	3/1/2026	6847	Account Clerk II	N	SR08C	BU03	P	1	B	\$39,192	Trf fr HWY-pos. redescribed	Y	N			6
TRN 361	CG	1/22/2025	2/1/2026	22584	Harbors District Manager I	N	EM03	BU35	P	1	B	\$132,591	\$100,320	Y	N			2
TRN 395	CB	8/6/2024	3/1/2026	42965	Pre-Audit Clerk I	N	SR11C	BU03	P	1	B	\$43,452	\$43,452	Y	N			24
TRN 395	CB	8/26/2025	3/1/2026	22430	Accountant IV	N	SR22D	BU13	P	1	B	\$64,428	\$78,420	Y	N			10
TRN 395	CB	9/3/2025	3/1/2026	22123	Engineer IV	N	EN24D	BU13	P	1	B	\$83,604	\$116,964	Y	N			15
TRN 395	CB	10/1/2025	3/1/2026	120214	Engineer III	N	EN22D	BU13	P	1	B	\$78,336	Pos. redescribed fr EHS IV	Y	N			25
TRN 395	CB	6/1/2025	3/1/2026	118598	Accountant IV	N	SR22D	BU13	P	1	B	\$73,836	\$76,788	Y	N			4
TRN 395	CB	9/30/2024	3/1/2026	26726	Accountant V	N	SR24D	BU13	P	1	B	\$76,788		Y	N			5
TRN 395	CB	10/1/2025	3/1/2026	36683	Property Manager IV	N	SR22D	BU13	P	1	B	\$84,828	\$84,828	Y	N			11
TRN 395	CB	10/17/2025	2/1/2026	1037	Human Resources Specialist VI	N	SR26D	BU73	P	1	B	\$77,880	\$88,212	Y	N			1
TRN 395	CB	7/15/2025	3/1/2026	7537	Project Manager I	N	SR24D	BU13	P	1	B	\$68,556	Pos. redescribed fr Drafting Tech	Y	N			23
TRN 395	CB	9/6/2024	3/1/2026	16913	Program Budget Analyst IV	N	SR22D	BU73	P	1	B	\$63,096	\$49,860	Y	Y	1		31
TRN 331	CF	6/1/2024	2/1/2026	6667	Building Maintenance Supervisor I	N	F109A	BU02	P	1	B	\$75,708	\$72,108	Y	N			9
TRN 301	CC	7/22/2025	3/1/2026	21591	General Laborer II	N	BC03A	BU01	P	1	B	\$52,080	\$53,904	Y	N			22
TRN 301	CC	10/16/2025	3/1/2026	6648	Harbor Agent II	N	SR12C	BU03	P	1	B	\$44,976	\$56,904	Y	N			21
TRN 301	CC	2/3/2025	4/1/2026	18169	Marine Cargo Specialist I	N	SR17C	BU03	P	1	B	\$52,908	\$52,908	Y	N			12
TRN 301	CC	1/8/2025	3/1/2026	47538	General Construction Inspector II	N	SR16C	BU03	P	1	B	\$50,880	\$64,308	Y	N			20
TRN 395	CB	9/1/2025	3/1/2026	22650	Human Resources Specialist III	N	SR20D	BU73	P	1	B	\$59,532	Pos. redescribed fr HR Tech VI	Y	N			3
TRN 301	CC	7/1/2025	3/1/2026	48602	Street Sweeper Operator	N	BU09A	BU01	P	1	B	\$70,272	Trf fr AIR-pos. redescribed	Y	N			13
TRN 301	CC	10/16/2025	3/1/2026	18950	Carpenter I	N	BC09A	BU01	P	1	B	\$70,272	\$70,272	Y	N			14
TRN 395	CB	11/8/2025	3/1/2026	26407	Account Clerk II	N	SR08C	BU03	P	1	B	\$39,192	\$39,192	Y	N			26
TRN 395	CB	11/7/2025	3/1/2026	11776	Account Clerk V	N	SR15C	BU03	P	1	B	\$50,562	\$50,652	Y	N			27
TRN 301	CC	7/1/2025	3/1/2026	52851	Harbor Traffic Controller I	N	SR13C	BU03	P	1	B	\$46,800	Trf fr AIR-pos. redescribed	Y	N			7
TRN 395	CB	4/1/2025	4/1/2026	18949	Office Assistant III*	N	SR08C	BU03	P	1	B	\$44,160	\$42,672	Y	N			28
TRN 395	CB	8/1/2024	3/1/2026	120909	Program Specialist V	N	SR24D	BU13	P	1	B	\$71,016	\$73,836	Y	N			29
TRN 361	CG	5/25/2025	3/1/2026	12222	Account Clerk II	N	SR08C	BU03	P	1	B	\$39,192	Pos. redescribed fr Secty Ofc I	Y	N			30
TRN 361	CG	4/16/2025	3/1/2026	6668	Building Maintenance Worker I	N	BC09A	BU01	P	1	B	\$67,896	\$67,896	Y	N			19
TRN 301	CC	11/16/2025	3/1/2026	48800	Harbor Agent II	N	SR12C	BU03	P	1	B	\$44,976	Pos. redescribed fr OA III	Y	N			18
* Position is part of a current or planned reorganization																		

## Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2025

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
NONE														



Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
						Date Executed	From	To					
TRN301	B	480,227.63	O	550,000.00	69,772.37	7/26/2024	1/6/2025	7/16/2025	CERTIFIED CONSTRUCTION, INC.	ROOF REPAIRS AT PIER 10 & 11 SHED, HNL HARBOR, OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN301	B	-	O	2,110,000.00	2,110,000.00	8/14/2025	10/13/2025	10/12/2026	MEI CORPORATION	OAHU DISTRICT BASE YRD RELOCATION 2 AUIKI ST - HNL OAHU JV HAR26-	In-house project management and supplemented by Construction Management Services	Y	S
TRN331	B	180,375.00	O	185,000.00	4,625.00	8/22/2023	5/3/2024	2/3/2025	ELCCO INC	REPAIR LIGHTING AT PIER 1 SHED KAHULUI HARBOR, MAUI, HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	181,891.13	O	200,000.00	18,108.87	3/15/2017	3/15/2017	2/15/2026	ECS, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ELECTRICAL ENGINEERING SV	In-house project management	Y	S
TRN395	B	99,954.95	O	100,000.00	45.05	11/22/2017	11/22/2017	8/18/2025	AKINAKA & ASSOCIATES, LTD.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING CIVIL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	12,000.00	A	14,000.00	2,000.00	4/16/2019	7/2/2021	7/1/2022	BLX GROUP LLC	BOND ARBITRAGE REBATE- STATEWIDE(B&F,DHHL, DOT-AIRP,HARB,HWYS,DBEDT/HHFDC)	Contract procured by B&F and paid by various State departments	Y	S
TRN395	B	-	O	147,455.44	147,455.44	4/26/2019	4/26/2019		CUTTER FORD, INC.	FURNISH & DELIVER (7) VEHICLES TO DOT HAR-O AND LANAI	Invoice checked against delivery	Y	S
TRN395	B	142,637.93	O	200,000.00	57,362.07	2/5/2020			ENVIROSERVICES & TRAINING	COMMERCIAL HARBORS ENVIRONMENTAL COMPLIANCE SUPPORT SVCS-STATEWIDE	In-house project management	Y	S
TRN395	B	86,115.29	O	100,000.00	13,884.71	2/25/2020	2/25/2020	8/18/2025	AKINAKA & ASSOCIATES, LTD.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING CIVIL ENGINEERING SVCS-STATEWIDE	In-house project management	Y	S
TRN395	B	43,510.00	O	50,000.00	6,490.00	4/8/2020	7/14/2020	2/14/2026	MECHANICAL ENTERPRISES, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING MECHANICAL ENGINEERING	In-house project management	Y	S
TRN395	B	499,457.26	O	500,000.00	542.74	4/8/2020	8/18/2020	2/18/2026	MKE ASSOCIATES LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTURAL ENGINEERING	In-house project management	Y	S
TRN395	B	44,518.50	O	50,000.00	5,481.50	4/13/2020	4/13/2021	2/13/2026	USHIJIMA ARCHITECTS INC.	SPECIAL MAINTENANCE PROJECTS REQUIRING ARCHITECTURAL SVCS- STATEWIDE	In-house project management	Y	S
TRN395	B	320,121.03	O	400,000.00	79,878.97	6/3/2020			ELEMENT ENVIRONMENTAL, LLC	COMMERCIAL HARBORS ENVIRONMENTAL ENGINEERING SUPPORT SVC-STATEWIDE	In-house project management	Y	S
TRN395	B	215,656.00	O	217,000.00	1,344.00	8/20/2020	3/1/2021	5/26/2021	MAUI KUPONO BUILDERS, LLC	FY20 ONE YEAR MAINTENANCE CONTRACT F/PAVEMENT REPAIRS AT PIERS 51A & 51B	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	57,449.06	O	75,000.00	17,550.94	6/22/2020			CONTROLPOINT SURVEYING, INC.	SURVEYING SVCS FOR THE COMMERCIAL HARBORS PROPERTIES	In-house project management	Y	S
TRN395	B	-	O	629,500.00	629,500.00	8/20/2020	10/9/2023	12/31/2026	SEA ENGINEERING, INC.	REPAIR WATERLINE AT PIERS 51C-53 - HNL HARBOR, OAHU - H.C. 10766	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	331,430.77	O	340,000.00	8,569.23	12/1/2020	10/24/2022	9/30/2023	HI-BUILT, LLC	FENCE REPAIRS PIER 1 AT KAHULUI HARBOR, MAUI - #H.C. 30189	In-house project management	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	221,366.67	O	300,000.00	78,633.33	6/9/2021			WILSON OKAMOTO CORPORATION	HARBORS SPCL MAINT PROJ REQUIRING CIVIL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	2,012,243.44	O	3,458,850.00	1,446,606.56	6/15/2021	11/8/2021	6/12/2026	SEA ENGINEERING, INC.	PIER 18 IMPROVEMENTS- HONOLULU HARBOR, OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	176,583.65	O	200,000.00	23,416.35	6/24/2021	1/6/2022	12/6/2026	USHIUMA ARCHITECTS INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ARCHITECTURAL SERVICES	In-house project management	Y	S
TRN395	B	156,924.02	O	200,000.00	43,075.98	6/30/2021	3/15/2022	12/15/2026	ECS, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ELECTRICAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	24,843.50	O	100,000.00	75,156.50	7/20/2021	9/28/2022	2/28/2026	INSYNERGY ENGINEERING, INC.	HARBORS SPECIAL MAINTENANCE PROJECT REQUIRING MECHANICAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	405,493.02	O	500,000.00	94,506.98	10/27/2021	3/10/2022	3/9/2027	MKE ASSOCIATES LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTURAL ENGINEERING	In-house project management	Y	S
TRN395	B	3,951,298.46	O	4,946,700.00	995,401.54	11/9/2021	11/8/2021	5/27/2025	HAWAIIAN DREDGING CONSTRUCTION	INFRASTRUCTURE IMPROVEMENTS AT PIER 1 OPERATIONAL AREA AND ALA LUINA	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	991,048.02	O	1,000,000.00	8,951.98	1/25/2022	5/20/2022	5/19/2027	BOWERS + KUBOTA CONSULTING INC	SPCL MAINT PROJ REQUIRING CONSTRUCTION MGMT SVCS	In-house project management	Y	S
TRN395	B	161,999.35	O	200,000.00	38,000.65	2/3/2022	3/15/2022	3/14/2027	MECHANICAL ENTERPRISES, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING MECHANICAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	649,930.64	M	650,000.00	69.36	3/8/2022	3/7/2023	3/6/2024	EWORLD ENTERPRISE SOLUTIONS,	CIDS & PHIMS MAINTENANCE AND SUPPORT - DOT HARBORS DIVISION	Users request certain changes/updates and Harbors coordinates with vendor for fix after an estimation of the cost. Harbors verifies the invoices with the estimate.	Y	S
TRN395	B	649,999.42	M	650,000.00	0.58	3/8/2022	3/7/2024	3/6/2025	EWORLD ENTERPRISE SOLUTIONS,	CIDS & PHIMS MAINTENANCE AND SUPPORT - DOT HARBORS DIVISION	Users request certain changes/updates and Harbors coordinates with vendor for fix after an estimation of the cost. Harbors verifies the invoices with the estimate.	Y	S
TRN395	B	54,256.41	M	650,000.00	595,743.59	3/8/2022	3/7/2025	3/6/2026	EWORLD ENTERPRISE SOLUTIONS,	CIDS & PHIMS MAINTENANCE AND SUPPORT - DOT HARBORS DIVISION	Users request certain changes/updates and Harbors coordinates with vendor for fix after an estimation of the cost. Harbors verifies the invoices with the estimate.	Y	S
TRN395	B	297,418.73	O	500,000.00	202,581.27	5/16/2022	9/2/2022	9/1/2027	MKE ASSOCIATES LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTURAL ENGINEERING	In-house project management	Y	S
TRN395	B	165,055.97	O	191,000.00	25,944.03	6/21/2022	10/17/2022	10/16/2023	MILLER'S PAVING, LLC	ONE YR MAINTENANCE F/PAVEMENT REPAIRS AT PIER 51 CONTAINER YARD,HNL HARB	In-house project management	Y	S
TRN395	B	279,495.22	O	400,000.00	120,504.78	8/25/2022	6/3/2020		ENVIROSERVICES & TRAINING	COMMERCIAL HARBORS ENVIRONMENTAL COMPLIANCE SUPPORT SVCS-STATEWIDE	Ongoing - In-house project management	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	201,718.14	O	214,000.00	12,281.86	2/1/2023	8/1/2023	10/8/2024	PETERSON BROS CONSTRUCTION,	PAVEMENT REPAIRS AT KAUMALAPAU LANAI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	79,482.54	O	200,000.00	120,517.46	2/23/2023	10/12/2023	10/11/2028	ECS, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ELECTRICAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	253,206.95	O	400,000.00	146,793.05	3/10/2023	8/11/2023	8/10/2028	MKE ASSOCIATES LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTURAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	555,711.78	O	609,000.00	53,288.22	3/30/2023	6/6/2023	12/28/2023	PETERSON BROS CONSTRUCTION,	REPAIR AT KAUNAKAKAI HARBOR MOLOKAI, HI	In-house project management	Y	S
TRN395	B	-	O	300,000.00	300,000.00	6/8/2023	6/10/2024	6/9/2029	SEGAWA, WESLEY R. AND	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING CIVIL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	216,733.01	O	400,000.00	183,266.99	7/28/2023	6/3/2020		ELEMENT ENVIRONMENTAL, LLC	COMMERCIAL HARB ENVIRONMENTAL ENGINEERING SUPPORT SVC	Ongoing - In-house project management	Y	S
TRN395	B	1,064,996.00	O	1,218,000.00	153,004.00	7/28/2023	12/4/2024	9/28/2025	PAUL'S ELECTRICAL CONTRACTING,	REPAIR 11 LIGHT POLES, PEDESTALS & ELECTRICAL AT PIER 53 HNL HARBOR OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	501,557.50	O	657,000.00	155,442.50	7/28/2023	9/5/2023	9/17/2025	PAUL'S ELECTRICAL CONTRACTING,	REPAIR LIGHT POLES & PEDESTALS AT NAWILIWILI HARBOR, KAUAI, HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	783,737.15	O	1,091,700.00	307,962.85	7/28/2023	9/18/2023	11/25/2025	SITE ENGINEERING, INC.	REPAIR GUARD SHACK AT HILO HARBOR HAWAII	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	871,633.96	O	941,024.59	69,390.63	8/29/2023	4/29/2024	8/30/2025	ISEMOTO CONTRACTING CO., LTD.	REPAIR LIGHT POLES AND PEDESTALS AT PIER 1 HILO HARBOR HAWAII	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	1,685,407.50	O	1,884,000.00	198,592.50	9/18/2023	12/4/2024	9/28/2025	ABHE & SVOBODA, INC.	FENDER REPAIR AT PIER 3 HILO HARB, HAWAII	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	1,711,634.57	O	2,035,136.88	323,502.31	10/3/2023	10/11/2023	3/31/2025	PACIFIC CONCRETE CUTTING	FIRE PROTECTION SYST REPAIRS AT PIER 3 NAWILIWILI HARBOR, KAUAI, HI	In-house project management	Y	S
TRN395	B	106,811.04	O	1,000,000.00	893,188.96	12/11/2023	9/17/2024	9/16/2029	MKE ASSOCIATES LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTURAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	91,239.38	O	300,000.00	208,760.62	12/13/2023	10/4/2024	10/3/2029	MECHANICAL ENTERPRISES, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING MECHANICAL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	4,566,224.45		6,000,000.00	1,433,775.55	12/15/2023			EWORLD ENTERPRISE SOLUTIONS,	DOTH CIDS HARBOR MASTER MIGRATION TO PHIMS PHASE II	Project manager sets tasks, requires estimates, and assigns work. Work quality is measured by scheduled meetings with the vendor, PM, and users with feedback from users testing of vendor work.	Y	S
TRN395	B	126,702.76	O	200,000.00	73,297.24	2/5/2024	8/23/2024	8/22/2029	USHIJIMA ARCHITECTS INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ARCHITECTURAL SVCS FY 2024	In-house project management	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	-		2,534,898.76	2,534,898.76	2/13/2024			HAWTHORNE PACIFIC CORP.	FURN/DEL EQUIP TO COMMERCIAL HARBORS ON ISLAND OF OAHU		Y	S
TRN395	B	523,827.40	O	1,002,900.00	479,072.60	4/19/2024	11/6/2024	10/6/2025	HAWAII WORKS, INC.	REPAIR FENCING AT PIER 53 - HNL HARBOR,OAHU #S10845	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	24,820.31	O	100,000.00	75,179.69	5/16/2024	2/19/2025	2/18/1930	ENVIRONMENTAL SCIENCE	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ENVIRONMENTAL SVCS FY24	In-house project management	Y	S
TRN395	B	-	O	236,000.00	236,000.00	6/10/2024	1/2/2025	1/31/2026	DMK & ASSOCIATES LLC	REPL ROLL UP DOORS PIER 2 SHED NAWILIWILI HBR,KAUAI,HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	300,000.00	300,000.00	6/13/2024	2/1/2026	1/31/2031	ECS, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ELECTRICAL ENGINEERING SVCS FY2024	In-house project management	Y	S
TRN395	B	5,688,833.70	O	6,000,000.00	311,166.30	7/23/2024	12/2/2024	11/26/2025	ABHE & SVOBODA, INC.	DEMOLISH ROOFTOP STRUCTURE AT PIER 23 HNL HBR OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	477,022.50	O	494,000.00	16,977.50	7/26/2024	1/2/2025	10/28/2025	PETERSON BROS CONSTRUCTION,	ASPHALT PAVEMENT & REVETMENT REPAIRS AT CAUSEWAY AT	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	1,308,422.49	O	3,683,000.00	2,374,577.51	8/5/2024	1/2/2025	11/14/2026	GLOBAL SPECIALTY CONTRACTORS,	SUBSTRUCTURE REPAIRS PIER 1 HILO HARBOR HAWAII	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	860,011.40	O	1,226,000.00	365,988.60	8/9/2024	11/4/2024	12/29/2025	ECONOMY PLUMBING & SHEET METAL	COOLING TOWER & AC REPAIRS AT PIER 2 TERMINAL, HNL HARBOR, OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	1,710,325.52	O	2,307,000.00	596,674.48	8/20/2024	1/2/2025	1/6/2026	MEI CORPORATION	REPAIR FIRE SUPPRESSION SYST & CLOCK AT ALOHA TOWER,HNL HARBOR OAHU HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	814,832.03	O	1,521,900.00	707,067.97	8/26/2024	5/1/2025	12/24/2025	STARCOM BUILDERS, INC.	RENOVATION PIER 10 GALLERY - HNL HARB OAHU HI JV HAR25-039	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	173,100.00	173,100.00	8/28/2024	1/2/2025	6/30/2025	HAWAII WORKS, INC.	SUBSTRUCTURE REPAIRS PIER 27 HNL HARBOR,OAHU JV HAR25-031	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	278,141.35	O	313,000.00	34,858.65	9/6/2024	10/1/2024	3/30/2025	ALERT HOLDINGS GROUP LLC	REPAIR EXTERIOR SUPPRESSION SYST AT PIER 2 SHED NAWILIWILI HBR KAUAI HI	In-house project management	Y	S
TRN395	B	870,462.85	O	2,665,000.00	1,794,537.15	9/6/2024	3/24/2025	12/18/2025	SEA ENGINEERING, INC.	FEMDER REPAIR PIER 3 NAWILIWILI HBR KAUAI HI - JV HAR25-059	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	901,068.46	O	2,050,000.00	1,148,931.54	9/9/2024	2/3/2025	1/28/2026	GLOBAL SPECIALTY CONTRACTORS,	SUBSTRUCTURE REPAIRS PIER 2A KAWAIHAE HAWAII	In-house project management and supplemented by Construction Management Services	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	135,874.81	O	500,000.00	364,125.19	9/9/2024	1/13/2025	1/12/2028	SSFM INTERNATIONAL, INC.	COMMERCIAL HARBOR SYST CONSTRUCTION MGMT & CONSTRUCTION SUPP SVCS	In-house project management	Y	S
TRN395	B	54,376.30	O	500,000.00	445,623.70	9/27/2024	11/7/2024	11/6/2027	BOW CONSTRUCTION MANAGEMENT	COMMERCIAL HARBOR SYST CONSTRUCTION MGMT & CONSTRUCTION SUPPORT SVCS	In-house project management	Y	S
TRN395	B	370,499.57	O	380,000.00	9,500.43	11/1/2024	3/6/2025	10/16/2025	DMK & ASSOCIATES LLC	REMOVE RAIL FOOTING ON CONCRETE APRON KAUMALAPAU HARBOR, LANAI HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	289,505.82	O	377,300.00	87,794.18	12/9/2024	7/14/2025	10/18/2025	STARCOM BUILDERS, INC.	PIER 2 TERMINAL RENOVATIONS HNL HARB, OAHU, HI BASE 331,000 EX 46,300	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	1,000,000.00	1,000,000.00	12/23/2024	2/1/2026	1/31/2031	USHIUMA ARCHITECTS INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING ARCHITECTURAL SVCS FY 2025	In-house project management	Y	S
TRN395	B	304,953.06	O	3,205,000.00	2,900,046.94	12/31/2024	3/28/2025	3/22/2026	INTEGRATED CONSTRUCTION, INC.	SUBSTRUCTURE REPAIRS PIERS 9-10 HNL HARB OAHU HI #S10921	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	1,480,000.00	1,480,000.00	1/3/2025	3/19/2025	4/22/2026	INOUE, RALPH S. CO., LTD.	REPAIR ELEVATOR AT ALOHA TOWER HNL HARBOR, OAHU, HI	In-house project management	Y	S
TRN395	B	-	O	2,783,000.00	2,783,000.00	1/3/2025	4/8/2025	4/23/2026	SEA ENGINEERING, INC.	REPAIR LIFT STNS AT PIER 21 & 27 HNL HARBOR, OAHU, HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	3,060,000.00	3,060,000.00	2/19/2025	4/21/2025	1/15/2026	F & H CONSTRUCTION	REPAIR LIGHT POLES PIERS 1&2 KAHULUI HARBOR, KAHULUI, MAUI, HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	2,099,056.54	O	2,452,000.00	352,943.46	2/25/2025	4/8/2025	10/10/2025	KAIKOR CONSTRUCTION GROUP,	INSTALL PEDESTRIAN BOLLARDS PIER 2 PASSENGER TERMINAL HNL HARB OAHU HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	1,000,000.00	1,000,000.00	3/20/2025	2/1/2026	1/31/2031	OKAHARA AND ASSOCIATES, INC.	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING CIVIL ENGINEERING SVCS FY2025	In-house project management	Y	S
TRN395	B	129,954.54	O	205,000.00	75,045.46	3/24/2025	5/28/2025	12/22/2025	COMMERCIAL SHELVING, INC	REPL ROLL-UP DOORS PIERS 10 & 11 SHED HNL HARBOR OAHU HI	In-house project management	Y	S
TRN395	B	-	O	1,000,000.00	1,000,000.00	3/27/2025	2/1/2026	1/31/2031	CONSOR ENGINEERS, LLC	HARBORS SPECIAL MAINTENANCE PROJECTS REQUIRING UNDERWATER INSPECTION/STRUCTURAL SERVICES	In-house project management	Y	S
TRN395	B	-	O	197,000.00	197,000.00	6/17/2025	2/1/2026	7/30/2026	MARINE STRUCTURES, LLC	FURN & DELIVR NEW BOLLARDS TO OAHU & HAWAII DIST HRBORS	In-house project management	Y	G
TRN395	B	-	O	1,275,000.00	1,275,000.00	6/23/2025	7/24/2025	12/21/2025	PETERSON BROS CONSTRUCTION,	PAVEMENT REPAIRS AT CAUSEWAY AT KAUNAKAKAI HARB MOLOKAI HI JOB #S30238	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	415,000.00	415,000.00	7/24/2025	9/9/2025	12/7/2025	PETERSON BROS CONSTRUCTION,	PAVE UPPER STORAGE LOT @ KAUMALAPAU HARB, LANAI JV HAR26 013 + 014	In-house project management and supplemented by Construction Management Services	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	-	O	220,000.00	220,000.00	8/4/2025	8/29/2025	1/26/2026	PACIFIC CONCRETE CUTTING	REPLACE TIRE FENDERS AT PORT ALIEN HARBOR, KAUAI JV26-016 JOB #S70169	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	440,000.00	440,000.00	9/23/2025	10/27/2025	12/25/2025	ISLAND CONSTRUCTION &	CREATE FIREBREAK @ BACKLOT KALAELOA BARBERS POINT HARB, OAHU JV	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	1,302,000.00	1,302,000.00	9/25/2025	12/1/2025	11/25/2026	MAXUM CONSTRUCTION OF HAWAII,	CONCRETE DECK REPAIRS @ PIER 6- KALAELOA BARBER POINT HBR, OAHU	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-		79,747.00	79,747.00	9/25/2025	9/25/2025		RAINBOW CHEVROLET, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI &	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		79,747.00	79,747.00	9/25/2025	9/25/2025		RAINBOW CHEVROLET, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI &	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		120,949.69	120,949.69	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		57,380.08	57,380.08	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		211,262.06	211,262.06	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		211,262.06	211,262.06	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-		211,262.06	211,262.06	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	S
TRN395	B	-		3	3	9/25/2025	9/25/2025		CUTTER FORD, INC.	FURNISHING & DELIVERING EQUIPM 2 COMMERCIAL HARBS ON THE ISLND OF HI,	INVOICE CHECKED AGAINST DELIVERY	N	G
TRN395	B	-	O	1,950,000.00	1,950,000.00	10/3/2025	6/1/2026	5/27/2027	HAWAIIAN DREDGING CONSTRUCTION	SUBSTRUCTRE REPAIRS @ KAWAIHAE HARB HI JV26- JOB #S50223	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	4,009,500.00	4,009,500.00	10/6/2025	1/1/2026	8/30/2026	GLOVER, JAS. W., LTD.	PIER 4 LIGHTING IMPROVS - HILO HARB, HI JOB #P50210	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	2,000,000.00	2,000,000.00	10/9/2025	7/1/2026	6/30/2031	MKE ASSOCIATES LLC	SPECIAL MAINTENANCE PROJECTS REQUIRING STRUCTRL ENGINEERING SVCS	In-house project management	Y	S
TRN395	B	-	O	213,000.00	213,000.00	10/24/2025	1/2/2026	5/31/2026	DMK & ASSOCIATES LLC	WATERLINE REPAIRS PIER 1 HILO HARBOR,HAWAII	In-house project management and supplemented by Construction Management Services	Y	S
TRN395	B	-	O	1,050,000.00	1,050,000.00	11/5/2025	2/9/2026	10/7/2026	HAWAIIAN DREDGING CONSTRUCTION	SUBSTRUCTURE REPAIRS AT KAUNAKAKAI HARB MOLOKAI HI	In-house project management and supplemented by Construction Management Services	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Proj ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	-	O	3,470,000.00	3,470,000.00	11/14/2025	1/12/2026	10/8/2026	MEI CORPORATION	REPAINT EXT & WINDOW REPL ALOHA TOWER HNL HARB OAHU HI	In-house project management and supplemented by Construction Management Services	Y	S
TRN301	B	15,950.76		25,000.00	9,049.24	12/4/2024	11/15/2024	11/14/2025	PVT LAND COMPANY LTD.	DISPOSAL FEES	PO	Y	S
TRN301	B	14,020.28		14,800.00	779.72	1/22/2025	1/22/2025		CITY & COUNTY OF HONOLULU	REFUSE DISPOSAL	PO	Y	S
TRN301	B	1,999,790.50		2,000,000.00	209.50	11/7/2024	9/4/2024	3/3/2025	HI'ILAWA CONSTRUCTION LLC	COMPLETE PAVEMENT REPAIRS AT VARIOUS LOCATIONS AT HONOLULU HARBOR	In-house project management and PO	N	S
TRN301	B	9,984.00		31,363.34	21,379.34	7/14/2025	7/14/2025	6/30/2025	FOUR CORNER PEST CONTROL LLC	Rodent and General Pest Control for the Island of Oahu	Regular maintenance, Ordered, quoted, and paid by the job/task	Y	S
TRN303	B	860.00		2,701.57	1,841.57	7/14/2025	7/14/2025	6/30/2025	FOUR CORNER PEST CONTROL LLC	Rodent and General Pest Control for the Island of Oahu	Regular maintenance, Ordered, quoted, and paid by the job/task	Y	S
TRN301	B	19,656.72		28,800.00	9,143.28	7/22/2025	7/22/2025	6/30/2026	CITY & COUNTY OF HONOLULU DIVISION OF TREASURY	REFUSE DISPOSAL FOR OAHU DISTRICT	PO / INVOICE	Y	S
TRN301	B	10,475.00		36,000.00	25,525.00	7/24/2025	7/24/2025	3/31/2026	CAB, INC. THE	CAB DISPATCH SERVICES FOR CRUISE SHIPS	PO / INVOICE	Y	S
TRN301	B	227,585.53		550,000.00	322,414.47	10/14/2025	10/14/2025	1/14/2026	ALII SECURITY SYSTEMS INC	UNARMED SECURITY SERVICES AT HONOLULU HARBOR	PO / INVOICE	Y	S
TRN303	B	141,717.68		142,597.44	879.76	7/21/2025	7/21/2025	1/14/2026	ALII SECURITY SYSTEMS INC	UNARMED SECURITY SERVICES AT KALAELOA BP HARBOR	PO / INVOICE	Y	S
TRN303	B	47,532.48		142,597.44	95,064.96	10/14/2025	10/14/2025	1/14/2026	ALII SECURITY SYSTEMS INC	UNARMED SECURITY SERVICES AT KALAELOA BP HARBOR	PO / INVOICE	Y	S
TRN311	B	10,574.47		14,750.00	4,175.53	7/9/2025	IDIQ		DHM REPAIR	EQUIPMENT REPAIR AND MAINTENANCE AT HILO HARBOR	PO / INVOICE	Y	S
TRN311	B	-		41,500.00	41,500.00	10/2/2025	11/1/2025	11/30/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR HILO HARBOR	PO / INVOICE	Y	S
TRN311	B	-		44,500.00	44,500.00	10/2/2025	10/1/2025	10/EQ/WT	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR HILO HARBOR	PO / INVOICE	Y	S
TRN311	B	6,705.10		12,000.00	5,294.90	11/14/2025	IDIQ		DHM REPAIR	EQUIPMENT REPAIR AND MAINTENANCE AT HILO HARBOR	PO / INVOICE	Y	S
TRN313	B	7,141.85		15,000.00	7,858.15	8/27/2025	IDIQ		DHM REPAIR	EQUIPMENT REPAIR AND MAINTENANCE AT KAWAIHAE HARBOR	PO / INVOICE	Y	S
TRN313	B	-		38,000.00	38,000.00	10/2/2025	10/1/2025	10/31/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR KAWAIHAE HARBOR	PO / INVOICE	Y	S
TRN313	B	-		38,000.00	38,000.00	10/2/2025	11/1/2025	11/30/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR KAWAIHAE HARBOR	PO / INVOICE	Y	S
TRN331	B	4,189.42		4,560.64	371.22	9/18/2024	9/6/2024	1/6/2025	SERVICE RENTALS & SUPPLIES INC.	RENTAL OF LIGHT TOWER 4000 W (4 LIGHT) WACKER	PO / INVOICE	N	G
TRN331	B	2,052.30		4,104.57	2,052.27	3/17/2025	1/7/2025	4/17/2025	SERVICE RENTALS & SUPPLIES INC.	RENTAL OF LIGHT TOWER 4000 W (4 LIGHT) WACKER	PO / INVOICE	N	G
TRN331	B	1,205,823.21		1,208,000.00	2,176.79	11/13/2024	3/11/2024	3/10/2025	MAUI PAVING, LLC	PAVEMENT REPAIRS AT VARIOUS LOCATIONS, KAHULUI HARBOR, TERM 1, WORK ORDER 1, JOB S30222R	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN331	B	-		1,225,000.00	1,225,000.00	6/17/2025	6/9/2025	12/9/2025	MAUI PAVING, LLC	PAVEMENT REPAIRS AT VARIOUS LOCATIONS, KAHULUI HARBOR, JOB S30222R	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN361	B	99,255.45		109,947.60	10,692.15	4/14/2025	4/1/2025	5/31/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR THE MONTS OF APR - MAY 2025	PO INVOICE	Y	S
TRN361	B	49,052.09		53,926.68	4,874.59	6/9/2025	6/1/2025	6/30/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR THE MONTH OF JUNE 2025	PO INVOICE	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN361	B	54,609.95	M	165,968.52	111,358.57	10/28/2025	10/1/2025	12/31/2025	ALLIED UNIVERSAL SECURITY SERVICES	SECURITY SERVICES FOR THE MONTHS OF OCT - DEC 2025	PO INVOICE	Y	S
TRN395	B	1,943,430.85	O	3,100,000.00	1,156,569.15	5/8/2025	5/1/2025	9/30/2025	HI'ILAWA CONSTRUCTION LLC	PAVEMENT REPAIRS AT VARIOUS LOCATIONS, HONOLULU HARBOR, TERM 1, WORK ORDER 3, JOB S10905	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN395	B	-	O	200,000.00	200,000.00	6/17/2025	6/9/2025	12/9/2025	MAUI PAVING, LLC	PAVEMENT REPAIRS AT VARIOUS LOCATIONS, KAHULUI HARBOR, JOB S30222R	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN395	B	1,300.00	O	10,000.00	8,700.00	7/21/2025	7/1/2025	6/30/2026	DISABILITY AND COMMUNICATION	DCAB PLAN REVIEW FEE FOR SPECIAL MAINTENANCE PROJECTS-REMOVE UTILITY POLE AT PIER 23, HONOLULU HARBOR, JOB S10933	PO WORK ORDER	Y	S
TRN395	B	3,676.78	O	49,400.00	45,723.22	8/13/2025	7/1/2025	6/30/2026	CONSULTED ENERGY LTD.	MAINTENANCE OF HDOT HARBORS LIGHT GRID SYSTEMS STATEWIDE (FY26), HAWAII JOB-S90202.	PO WORK ORDER	Y	S
TRN395	B	-	O	45,000.00	45,000.00	10/16/2025	10/8/2025	4/7/2026	HELBER, HASTERT & FEE, PLANNERS, INC.	WORK ORDER NO. 6 (WO-6) WILL PROVIDE ASSISTANCE TO HDOT WITH NATIONAL HISTORIC PRESERVATION ACT SECTION 106 AND HAWAII REVISED STATUTES, CHAPTER 6E, COMPLIANCE FOR THE PIERS 18-19 REPAIR PROJECT.	PO & WORK ORDER	Y	S
TRN395	B	494,712.79	M/O	938,000.00	443,287.21	3/3/2025	3/7/2025	3/6/2026	EWORLD ENTERPRISE	COMPREHENSIVE INFORMATION DATABASE SYSTEM (CIDS) AND PORT HAWAII INFORMATION MANAGEMENT SYSTEM (PHIMS) MAINTENANCE AND SUPPORT.	PO	Y	S
TRN395	B	700,501.42	O	800,000.00	99,498.58	3/21/2025	5/1/2025	10/31/2025	HI'ILAWA CONSTRUCTION LLC	PAVEMENT REPAIRS AT VARIOUS LOCATIONS AT HONOLULU, HARBOR, OAHU	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN313	B	-	O	73,884.79	73,884.79	8/19/2025			ISLANDWIDE FENCING	REPLACE FENCING AND GATES AT VARIOUS LOCATIONS AT KAWAIHAE HARBOR, MAUI	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	G
TRN361	B	266,775.00	O	285,000.00	18,225.00	3/3/2025	3/3/2025	6/30/2025	MAXUM CONSTRUCTION	REPLACE FENCING AND GATES AT VARIOUS LOCATIONS AT NAWILIWILI HARBOR, KAUAI, JOB S70159	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN361	B	240,900.00	O	580,000.00	339,100.00	6/17/2025	7/15/2025	2/14/2026	MAXUM CONSTRUCTION	REPLACE FENCING AND GATES AT VARIOUS LOCATIONS AT NAWILIWILI HARBOR, KAUAI, JOB S70159	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	N	G
TRN395	B	-	O	50,000.00	50,000.00	11/13/2025	8/1/2025	7/31/2029	BOWERS + KUBOTA CO	CONSTRUCITON MGMT SVCS, PAVEMENT REPAIRS AT VARIOUS LOCATIONS, NAWILIWILI HARBOR, KAUAI, JOB Q70175	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S



Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS. Y/N	Category E/L/P/C/G/S/*
TRN395	B	-	O	50,000.00	50,000.00	11/13/2025	8/1/2025	7/31/2029	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, PAVEMENT REPAIRS AT VARIOUS LOCATIONS, KAHULUI, MAUI, JOB S30222	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	79,700.00	79,700.00	11/13/2025	8/1/2025	7/31/2029	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, PAVE UPPER STORAGE LOT AT KAUMALAPAU HARBOR, LANAI, HAWAII, JOB S30210	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	139,000.00	139,000.00	11/13/2025	8/1/2025	7/31/2029	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, SUBSTRUCTURE REPAIRS AT KAUNAKAKAI, MOLOKAI, JOB S30243	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	50,000.00	50,000.00	11/13/2025	8/1/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, PAVEMENT REPAIRS AT VARIOUS LOCATIONS, HILO HARBOR, HAWAII, JOB S50203	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	35,500.00	35,500.00	11/13/2025	8/1/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, REPAIR RESTROOMS AT RADIO BAY, HILO HARBOR, HAWAII, JOB S50212	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	30,000.00	30,000.00	11/13/2025	8/1/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, WATERLINE REPAIRS AT PIER 1, HILO HARBOR, HAWAII, JOB S50222	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	199,800.00	199,800.00	11/13/2025	8/1/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, REPAIRS AT PIER 2A, KAWAIHAE HARBOR, HAWAII, JOB S50223	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	190,000.00	190,000.00	11/13/2025	8/1/2025	7/31/2029	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, REPAIR LIGHT POLES AT PIERS 1 AND 2, KAHULUI HARBOR, HAWAII, JOB S30217	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	19,700.00	19,700.00	9/26/2025	11/14/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMT SVCS, REMOVE RAIL FOOTINGS ON CONCRETE APRON AT KAMALAPAU HARBOR, LANAI, HAWAII - JOB S30229	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	30,000.00	30,000.00	11/13/2025	11/15/2025	6/30/2027	BOWERS + KUBOTA CO	CONSTRUCTION MGMTS SVCS PAVEMENT REPAIRS AT CAUSEWAY, KAUNAKAKAI, MOLOKAI, JOB S30238	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	49,400.00	49,400.00	11/17/2025	11/15/2025	6/30/2027	BOWERS + KUBOTA CO	FENCE AND GATE REPAIRS AT VARIOUS LOCATION, NAWILIWILI HARBOR, KAUAI	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S

Department of Transportation - Harbors  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN395	B	-	O	30,000.00	30,000.00	11/21/2025	11/15/2025	6/30/2027	BOWERS + KUBOTA CO	FENCE REPAIRS AT VARIOUS LOCATIONS, KAHULUI HARBOR, MAUI, HAWAII, JOB S30245R	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	O	15,000.00	15,000.00	11/24/2025	11/15/2025	6/30/2027	BOWERS + KUBOTA CO	REPAIR LIFT STATION AT KAUNAKAKAI HARBOR, MOLOKAI, HI, JOB 3024	IN-HOUSE PROJECT MANAGEMENT AND SUPPLEMENTED BY CONSTRUCTION MANAGEMENT SERVICES	Y	S
TRN395	B	-	A	3,338.23	3,338.23	11/26/2025	9/1/2025	8/31/2026	BENTLEY SYSTEMS, INC	BENTLEY MICROSTATION SELECT SUBSCRIPTION ANNUAL LICENSE AND SUPPORT FOR COMPUTER ASSISTED DESIGN SOFTWARE	PO	Y	S

Department of Transportation - Harbors  
 Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide Priority</u>	<u>Senate District</u>	<u>Rep. District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY26 \$\$\$</u>	<u>FY27 \$\$\$</u>
NONE								

Department of Transportation - Harbors  
CIP Lapses

Table 12

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
NONE					

Department of Transportation - Harbors  
Program ID Sub-Organizations

Table 13

[illegible]

Department of Transportation - Harbors  
Administration Package Bills

Table 14

<u>Prog ID</u>	<u>Fiscal Impact</u>	<u>Amount Requested</u>	<u>FTE Requested</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
N/A											

Department of Transportation - Harbors  
Previous Specific Appropriation Bills

Table 15

<u>Prog ID</u>	<u>Appropriating Act</u>	<u>Amount Allotted</u>	<u>FTE Allotted</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
NONE											

## Positions that are being paid higher than the salaries authorized as of November 30, 2025

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Legal Authority for Salary Increase</u>	<u>Source of Funding (cost element and ProgID)</u>	<u>Date of Approval</u>	<u>Person who approved salary increase</u>
NONE																



## DEPARTMENT OF TRANSPORTATION HIGHWAYS

### Overview

**A. Provide your agency's mission statement, strategic objectives, goals, and performance metrics. How will the agency measure progress? What milestones will be tracked?**

The formal mission of the Department of Transportation - Highways is to maximize available resources to provide a safe, efficient, accessible, and sustainable State Highway System that ensures the mobility of people and goods and supports economic vitality and livability. In short, we focus resources on the priorities our state leaders set to improve the quality of life for the beloved communities we serve. This mission is advanced through the committed highways staff who operate and maintain the system daily, construct the improvements that improve safety and accessibility, plan and design the upgrades necessary to prepare the state infrastructure for the future, and work with our communities to envision the needs of the system.

The Department of Transportation - Highways budget is fiscally constrained to the anticipated revenues of the state highway special fund and eligible federal program funds. The Department of Transportation – Highway’s budget requests were prioritized based on safety, system preservation, system efficiency, economic vitality, modal integration, resiliency, as well as requirements arising from the Navahine Settlement. These goals were identified through input from elected officials, members of the business community, and residents statewide with a focus on meeting federal mandates, improving quality of life and stimulating the economy. Increased leveraging of cash through additional issue of revenue bonds has been sought to provide avenues for the economic stimulation and meeting of program goals. The passage of Act 237/SLH 2021 increasing the rental motor vehicle surcharge tax by \$0.50 annually beginning January 1, 2022, and each year until December 31, 2027, reinforced the support of the highways program by the legislature. The Department of Transportation – Highways has also made a commitment to leverage its limited state funds with eligible federal funds to meet the highways division’s overall mission.

Performance management of the highways budget aligns with each of our goals, listed by priority:

1. Safety is measured by the reduction of fatalities and serious injuries of all users on the highways system.
2. System preservation is measured by a robust data set that tracks the condition of roads and bridges, and identifies them in good, fair, or poor condition following federal standards.
3. System efficiency is achieved by reduced travel time for all users.

4. Economic vitality was traditionally measured through the efficiency of moving our workforce and freight. However, highways have expanded the measure to consider incentivization of commercial and residential development, especially affordable housing, in key job centers that increase access to opportunity, reduce VMT, reduce congestion, and increase transportation choice.
5. Modal integration is measured when travel modes are predictable and reliable and includes different options for expanded mobility for those that do not drive.
6. Resiliency measures include reduced vulnerability to anticipated events and preparedness, response, and recovery through adaptation and mitigation.

The Department of Transportation – Highways has focused on process efficiencies through revisions of policies and workflows, utilization of new and innovative contract vehicles, advancement of technology, enhancement of connectivity, consolidation and presentation of data, and advancement of staff training to increase quality and output of projects and programs, maximize improvements to the highways system, and maximize the use of federal funds.

Data used by the Department of Transportation – Highways for decision making is presented on the DOT website on our Highways Project Status Map for multiple years. The data is annualized to allow for comparison with previous years. The goals set for the Department of Transportation – Highways are tracked and reported on monthly on the DOT website under our Act 100 reporting. Act 100 reports for our previous fiscal years are also available for public review.

**B. Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.**

The Department of Transportation – Highways has institutionalized flexible work arrangements as part of its workforce retention and operational efficiency strategy. By investing in standardized hardware and secure cloud-based systems, the department supports more than 300 employees with remote telework and hybrid work capabilities, improving recruitment, retention, and continuity of operations. Highways now conducts 100 percent of its internal and interagency workflows electronically, resulting in more timely project delivery, improved coordination with partner agencies, and more cost-effective use of state resources.

The Hawaii Department of Transportation – Highways has been actively involved during and in the aftermath of the catastrophic wildfire event of August 8, 2023. To support displaced residents in Lahaina, HDOT made a vacant parcel near the airport available for temporary housing and provided manpower to prepare and clear the site. The location, previously used as a tent camp, is now managed by Homeaid as Kipuola Kauhale. Both homeless individuals and wildfire survivors can apply for temporary housing through Homeaid's website. Kipuola Kauhale draws on the traditional Hawaiian *kauhale* village model, pairing

private temporary houses with shared spaces to foster connection, healing, and community. As part of the statewide Kauhale Initiative, it provides deeply affordable housing while restoring stability, dignity, and belonging.

As part of the recovery effort, Highways is undertaking the reconstruction of the Lahaina Ferry Terminal using funds from the Department of Land and Natural Resources and Federal Highway Administration emergency funds. Repair and replacement of state highway traffic signal systems damaged by the wildfire are being funded through the FY25 TRN 531 CIP appropriation, “Lahaina Repair, Rehabilitation, and/or Reinstallation, Maui,” with additional funding requested in the Highways FY27 Supplemental budget. Highways also implemented measures to protect highway users, minimize the spread of dust, debris, and contaminants, and safeguard water resources.

The Hawaii Department of Transportation – Highways has initiated a statewide fire mitigation program. Since the 2023 catastrophic event, Hawaii Department of Transportation – Highways has proactively initiated the following:

- Cleared potentially flammable brush on Highways’ right of way.
- Assisted DLNR, private landowners, and the counties by clearing potential flammable brush on its right of way and/or clear areas to create fire breaks.
- Procured two mini excavators and a skid steer for the island of Maui and one compact excavator for the island of Kauai to clear potential flammable vegetation, minimize fire hazards and clear areas for fire breaks.
- Procured additional equipment to maintain firebreaks and support emergency response, including:
  - Two water cannons to retrofit existing water tanker trucks on Oahu;
  - One additional 4000-gallon water tanker truck with water cannon for Hawaii Island;
  - One additional 4000-gallon water tanker truck with water cannon for Maui; and
  - Two 4000-gallon water tanker trucks with water cannon for t Kauai.
- Identified 185 fire mitigation locations statewide across four districts to address areas of immediate danger for fire hazard. ([Firebreak Combined Visual | State of Hawaii Department of Transportation](#) Hawaii Island – 89, Oahu – 54, Maui – 30, Kauai – 12). Of the locations within the State Route right-of-way, 33 locations currently have work underway or in active mobilization, with remaining locations in planning or procurement. ([Firebreak Route Locations with PO or Requisitions | State of Hawaii Department of Transportation](#))
- Mapped high-risk locations for firebreak activities and associated mitigation measures, including native planting. A preliminary map may be found at [Firebreak Map | State of Hawaii Department of Transportation](#).

- Coordinated with stakeholders to identify alternative emergency access routes and, where needed, install cattle gates to control traffic during emergencies.
- Worked with partners to plant native vegetation in areas cleared of invasive species.

Act 250/SLH 2025 appropriated \$15 million in general funds in FY 26 for statewide fire mitigation efforts for the purpose and not limited to the following:

- Emergency access routes on a statewide basis similar to Lahainaluna School. The Hawaii Department of Transportation – Highways to work with stakeholders in identifying alternative routes to be activated in an emergency. Where it is necessary to provide traffic control, the Hawaii Department of Transportation – Highways will be installing cattle gates along these routes.
- Under the direction and working with the county fire departments in identifying priority areas to clear potential flammable brush and/or clear areas to create fire breaks. The areas can include large parcels of land adjacent to subdivisions.
- Working with stakeholders to plant native plants and vegetation in areas that have been cleared of invasive species.

The Hawaii Department of Transportation – Highways remains committed to Maui wildfire cleanup and recovery and to continued statewide fire mitigation efforts, in coordination with the 2026 Legislature. The FY 27 Supplemental Executive Budget includes \$1 million (MOF: A) in FY 27 Green Fees general funds for the acquisition, processing, and integration of Interferometric Synthetic Aperture Radar (InSAR) satellite data. InSAR technology enables precise monitoring of ground deformation and elevation changes, which can reveal soil moisture loss, vegetation stress, and slope movement. By combining InSAR data with optical and thermal imagery, Interferometric Synthetic Aperture Radar (InSAR) satellite data can identify areas where dry vegetation and unstable terrain create high risk areas. The resulting data will support targeted mitigation measures, improve resource allocation, and reduce wildfire and post-fire landslide risks.

To expedite the conversion to clean energy vehicles, the Department of Transportation – Highways executed an innovative contract that allows the State to purchase the service of electric vehicles, charging stations, and infrastructure necessary to support electrification of the agency and the highways system on a usage basis. The contract is transformative for highways as the department is able to acquire an electrified fleet and charging stations at no upfront cost, and no minimum commitment on the number of vehicles or units. Through this contract Highways has converted over 90 internal combustion engine vehicles to electric vehicles and installed over 70 level II chargers as base yards throughout the state. The contract is open to all State and County agencies, UH, and HART who had all signed on to the contract as a cooperative purchasing agency.

The Department of Transportation – Highways has enacted administrative rules to establish the autonomous vehicles testing program allowed by the passing of Act 21 from the 2020 legislative session. Hawaii Department of Transportation – Highways has worked with auto

manufacturers and dealers, and DOTs around the nation to advance the rules. A strategic plan has been developed through collaboration between the State, Department of Transportation – Highways, the City and County of Honolulu, and the University of Hawaii to allow for an integration of autonomous vehicles into the State’s roadways.

Navahine v. Hawai‘i Department of Transportation was a youth-led constitutional climate case seeking to address climate pollution from the transportation sector. The case was first brought forward in June 2022 by 13 youth from across Hawai‘i, who sued HDOT, as well as, the state and governor, arguing that the transportation sector’s high levels of climate pollution contribute to dangerous climate change in violation of rights protected under Hawai‘i’s state constitution.

The lawsuit aims to hold HDOT accountable in achieving the state’s mandated goal to become net negative carbon emissions by 2045. Parties to the lawsuit came to an agreement in June 2024.

The settlement requires HDOT to:

- Take steps to establish a GHG emissions reduction plan (GHG Reduction Plan).

In October 2025 HDOT released Hawai‘i’s first statewide Transportation Energy Security & Waste Reduction Plan that identifies immediate actions to reduce transportation emissions and provides a roadmap for all modes of transportation in Hawai‘i to meet the State’s net-negative emissions target by 2045. HDOT’s Energy Security & Waste Reduction Plan fulfills an important commitment under the 2024 Navahine Settlement Agreement and is a living plan that HDOT will revise annually for the next four years, and every five years after that. HDOT’s Energy Security Plan has three pillars: 1) emissions reduction; 2) affordability; and 3) local energy security to power Hawai‘i’s transportation networks. HDOT has begun implementing the numerous recommended strategies in the Energy Security & Waste Reduction Plan, while continuing its longstanding work to increase the resilience of transportation infrastructure experiencing sea-level rise, coastal erosion, fires, landslides, and extreme storms.

- Create a unit and positions within HDOT to take the lead on coordinating the mission of GHG reduction.

HDOT established the Office of Energy Security and Waste Reduction in July 2024 and hired 4 new staff to oversee the Navahine settlement agreement conditions by October 2024.

- Establish a youth council to advise on HDOT’s commitments.

The Hawai‘i Youth Transportation Council advises HDOT on both climate mitigation and adaptation. Throughout 2025, HDOT has provided administrative support to the inaugural Hawai‘i Youth Transportation Council of twenty youth ages 12-24 from across the islands. In one year, the Council formed and finalized their founding documents; elected leadership and established three committees focused on policy, outreach, and

ground transportation; learned about Hawai'i's unique transportation systems through in-person site visits on O'ahu and Maui and multiple meetings; advised HDOT on its Energy Security and Waste Reduction Plan; participated in presentations at youth and professional events such as the Hawaii Conference of Planning Officials and the Climate Future Forum; encouraged youth through social media to participate in the national campaign A Week Without Driving; and partnered with HDOT and Earthjustice and Our Childrens' Trust to work on potential policy changes and public education strategies to support HDOT and the state's emission reduction goals.

- Make investments in clean transportation infrastructure, including completing the pedestrian, bicycle, and transit network in 5 years, and dedicating a minimum of \$40 million to expanding the electric vehicle charging network by 2030 (HDOT, in partnership with the counties, is currently in the process of mapping and defining the extent of this network).

HDOT Highways released its Priority Multimodal Network in 2025, a collection of projects on the State Highway system that will fill gaps in pedestrian, bicycle, and transit access throughout the islands. Over the next ten years, HDOT will focus resources and accelerate implementation timelines to complete the Priority Multimodal Network, filling critical gaps in the first five years, and delivering additional and more complex projects in years six-ten. These projects will improve walking, biking and busing access for kama'āina and visitors statewide.

- Develop interim targets for reducing vehicle travel, and a new methodology for assessing each infrastructure project's GHG emissions and vehicle travel impacts.

HDOT Highways revised its criteria and priorities for project inclusion and ranking in its Mid-Range Transportation Plan (MRTP) such that a higher score is given to projects with lower expected emissions as calculated by HDOT's newly developed PI'I (Project Island Impact) Tool. HDOT Highways' revised criteria and priorities from the MRTP will carry over to the next Statewide Transportation Improvement Program (STIP).

FY 25 State Highway Fund collections had increased from FY 24 by 7.80% (\$328.8 million to \$354.4 million). The increase of 7.80% can be attributed to the following:

- Fuel tax collections had decreased from FY 24 by approximately 0.71% (\$76.22 million to \$75.68 million) mainly due to a continuing trend of an increased use of electric vehicles and hybrid vehicles.
- The rental car vehicle surcharge collections increased from FY 24 by approximately 11.6% (\$105.6 million to \$117.9 million) due to an increase of the fee from \$6.50 to \$7.00 on January 1, 2025; and increase in the rental car days from FY 24 by approximately 3.4% (16.9 million days to 17.4 million days).
- Vehicle weight tax and vehicle weight tax penalties collections had increased from FY 24 by approximately 14.20% (\$82.8 million to \$95.2 million) mainly due to a 1-month delay

of FY 24 vehicle weight tax (\$7.3M) and vehicle tax penalty collections (\$228K) posted in FY 25; and an increase in actual collections of 3.35% (\$90.4 million to \$93.4 million) due to an increase number of SUV, light trucks and electric vehicles.

- Vehicle registration fee collections had increased from FY 24 by approximately 13.60% (\$44 million to \$50 million) mainly due to a 1-month delay of FY 24 vehicle registration fee (\$4.6M) and EV/Alternative Fuel Surcharge (\$116K) collections posted in FY 25; and an increase in actual collections of 0.30% (\$48.8 million to \$48.9 million).
- Investment earnings had decreased from FY 24 by approximately 27.2% (\$14.7 million to \$10.7 million) due to a lesser share of the state's interest earnings allocated to Highways.

FY 26 State Highway Fund collections are projected to increase by 1.5% (\$354 million to \$360 million) mainly due to the following:

- An anticipated 0.40% decrease in fuel tax collections mainly due to a continuing trend of an increased use of electric vehicles and hybrid vehicles.
- An anticipated 1.37% decrease in Vehicle Weight Tax collections due to modest growth of 0.5% of anticipated 12-month collection of taxes and penalties; uncertainty of global tariff effects on automobile manufacturing supply chain costs and the economy; and the effect of the 1-month delay of FY 24 vehicle weight tax (\$7.3M) and vehicle tax penalty collections (\$228K) posted in FY 25.
- An anticipated 0.91% decrease in Vehicle Registration Fee collections due to 1-month delay of FY 24 vehicle registration fee (\$4.6M) collections and EV/Alternative Fuel Surcharge (\$116K) posted in FY 25.; increase of 0.50% in modest growth of anticipated 12-month collection of fees; uncertainty of global tariff effects on automobile manufacturing supply chain costs and the economy.
- An anticipated 7.70% increase in car rental/tour vehicle surcharge collections due to a minimal increase to 17.5 million rental days and a mid-fiscal year increase of the surcharge from \$7.00 per day to \$7.50 per day.

On November 15, 2021, the Infrastructure Investment and Jobs Act (IIJA) was signed by President Biden. IIJA provided an approximate 21% increase in the apportioned formula program from FFY 21 levels. Hawaii received \$224 million in FFY 22, \$228 million in FFY 2023, \$233 million in FFY 2024, \$238 million in FFY 2025, and \$242 million in FFY 2026.

In addition to the normal formula apportioned program, Hawaii will receive \$364 million over 5 years for bridge replacement, rehabilitation, preservation, and protection purposes; and \$17.7 million for a new National Vehicle Electric Infrastructure (NEVI) program. Hawaii's FFY26 apportionment is approximately \$73 million for Bridge funds and \$3.8 million for the NEVI program. IIJA provides other opportunities for competitive discretionary grants under bridge, congestion relief, charging and fueling infrastructure, PROTECT, rural surface transportation, and other miscellaneous new programs.

Existing motor vehicle fuel taxes are becoming a less effective way to fund public highways as new vehicles continue to offer greater fuel-efficiencies and operate with alternative fuel sources. As a result, fuel tax revenue will not grow in proportion to the growing safety, preservation, congestion, capacity, and multi-modal needs. The legislature has successfully passed revenue enhancements in 2011, 2014, 2018, 2019 and 2021 focusing on increases to registration fees, weight taxes, and rental and tour vehicle surcharges. As a result, state highway fund revenues are more diverse with fuel taxes comprising of only 21% of total revenues, which is down from 45% in 2011. The Department of Transportation – Highways continues to explore alternative funding mechanisms to the fuel tax such as road usage or per mile charges in addition to the various photo enforcement programs now in place to improve traffic safety and curtail drivers’ bad driving habits.

#### Hawaii Road Usage Charge (HiRUC) Program

- HiRUC Phase-1: The Department of Transportation – Highways has completed its study of a potential road usage charge in Hawaii. As the road usage charge would be based on the number of miles driven by a user versus the amount of gas consumed, the alternative program could be considered more equitable as it charges for the impact on the roads and is not affected by a person’s ability to afford highly efficient or alternative fuel vehicles. The Final Report was completed in September 2022 and sent to policy makers and the Federal Highway Administration. The report recommended moving forward with an initial road usage charge program as well as continuing outreach, public engagement, and research.
- HiRUC Phase-2: The Department of Transportation – Highways introduced a bill during the 2023 legislative session to enable the implementation of the road usage charge program. The bill was passed and signed into legislation by Governor Green on July 5<sup>th</sup>, 2023, detailing the implementation of the road usage charge program for eligible electric vehicles effective July 1, 2025. Effective July 1, 2025, eligible electric vehicle owners shall be offered a choice to pay either a \$50 state registration surcharge or a state mileage-based road usage charge until June 30, 2028. Effective July 1, 2028, the choice to pay the \$50 state registration surcharge in lieu of the state mileage-based road usage charge will be removed. Beginning July 1, 2028, the state mileage-based road usage charge will be mandatory for all eligible electric vehicles.
- HiRUC Phase-3: The bill also states that the Department of Transportation – Highways must complete and submit a transition plan, prior to the 2026 Hawaii Legislature session, detailing the implementation of a road usage charge for all vehicles by 2033. In the long-term transition plan, the Department of Transportation – Highways will detail how the state mileage-based road usage charge program will expand statewide to include all light-duty vehicles by 2033 and will assist counties in transitioning from fuel taxes to county-level road usage charge system. The program will include public outreach to build understanding and



acceptance, as well as program evaluation and technical improvements. It will also provide resources for policy and financial analysis to guide legislative decisions and county implementation. Finally, the plan will ensure effective project management, interagency coordination, and reporting to maintain accountability.

Special Maintenance Program (SMP): Due to revenue limitations and the rising costs associated with managing the highways system, apart from FY 23, the Department of Transportation – Highways has had to fund the special maintenance program at levels below those needed to adequately support system preservation for many years. In general, a sustained annual budget of \$112 million per year would be needed to maintain the Highways system in a state of good repair, the FY26 budget is \$50 million and is servicing 49 programs and projects (Maui -15 (\$9.3M Cost), Hawaii – 13 (\$7.1M Cost), Oahu – 10 (\$16.4M Cost), Kauai – 7 (\$3M Cost) , Statewide – 4 (\$14M Cost) ) . The Department of Transportation – Highways works to live within its means to improve the level of maintenance of the highway system. The SMP budget is maximized based on funding availability, and CIP projects are coordinated to ensure we address maintenance issues with our upgrades.

The FY 2027 SMP budget is \$45 million. The funds are used for maintenance and operational improvements projects. Under these budget constraints and the assumption of available Federal funding match, the highways special maintenance projects currently planned for the upcoming fiscal biennium include the following:

Oahu:

Fiscal Year 2026:

1. Kamehameha Hwy Rehabilitation, Mile Marker 10 to Mile Marker 12
2. Kamehameha Hwy Rehabilitation, Kaukonahua Rd to Paalaa Rd
3. Radford Dr Rehabilitation, Kamehameha Hwy to Bougainville Dr
4. Interstate Rte H-1 Preservation, Aiea Heights Dr Overpass to Mile Marker 13.5
5. Bougainville Dr Preservation, Radford Dr to Salt Lake Blvd
6. Franklin D Roosevelt Ave Preservation, Essex Rd to Kamokila Blvd
7. Nimitz Hwy Preservation, Center Dr to Valkenburgh St
8. Farrington Hwy Rehabilitation, Kaena Point State Park to Joseph P Leong Hwy
9. Kamehameha Hwy Rehabilitation, Hauula Homestead Rd to Waiahole Valley Rd
10. Interstate Rte H-2 Rehabilitation, Kam Hwy Overpass to Waiawa Interchange
11. Farrington Highway, Route 93, Kaupuni Stream Bridge Rehabilitation
12. Kalanianaʻole Highway, Route 72, Niu Stream Bridge Rehabilitation
13. Kamehameha Hwy, RTE 83, North Punaluu Stream Bridge Rehabilitation
14. Nimitz Hwy, RTE 92, Slip Cover #4, Honolulu Harbor Bridge Rehabilitation
15. Kailua Rd, Kalanianaʻole Hwy to Hamakua Dr
16. Interstate H-1, Farrington Hwy to Kunia IC
17. Old Waialae Rd, Kapiolani Blvd to King St
18. Crack Sealing & Slurry Sealing, various Locations

## 19. State Paving, various Locations

### Fiscal Year 2027:

1. Kamehameha Hwy Rehabilitation, Middle St to Kalihi Transit Ctr
2. Interstate Rte H-2 Rehabilitation, Waiawa Interchange to Waipio Interchange;
3. Kamehameha Hwy Preservation, Puu Poni St to Salt Lake Blvd
4. Interstate Rte H-1 Preservation, Waiau Interchange to Aiea-to-Halawa Interchange
5. Moanalua Fwy, Honomanu St to Aiea to Halawa Interchange
6. Kamehameha Hwy Preservation, Hui Iwa St to Haiku Rd
7. Kalaeloa Blvd Preservation, Lauwiliwili St to Hanua St
8. Vineyard Blvd Preservation, Houghtailing-to-Palama to Puowaina Interchange
9. Farrington Hwy Preservation, Fort Weaver Rd to Waiawa Interchange
10. Middle St Preservation, Moanalua Rd to Kamehameha Hwy
11. Nimitz Hwy Rehabilitation, Keehi Interchange to Punchbowl St
12. Nimitz Hwy Rehabilitation, Valkenburgh St to Peltier Ave
13. Interstate Rte H-201 Rehabilitation, Aiea-to-Halawa Interchange to Red Hill Interchange
14. Interstate Route H-1, H1-Airport Ramps AW, IW Preservation
15. Interstate Route H-3, Halawa Stream (HIC#5) Outbound Preservation
16. Pali Highway, Route 61, Pauoa Road Overpass Preservation
17. Bridge Repairs - minor construction (\$250K or less)
18. Culvert Repairs - minor construction (\$250K or less)
19. Tunnel Repairs

### Hawaii:

#### Fiscal Year 2026:

1. Volcano Rd Preservation, Alii Koa St to Mile Marker 28
2. Volcano Rd Preservation, E Kipimana St to Huina Rd; Rte 11, MP 6.66 to 9.75
3. Akoni Pule Hwy Rehabilitation, Mile Marker 15 to Hawi Rd
4. Route 11, MM 113.47-116.47
5. Queen Kaahumanu Extension Preservation, Lako St to Palani Rd
6. Route 270, MM 13.24 - 19.32
7. Preservation Route 11, MM 118.83 to 121.97
8. Preservation Route 11, MP 23.53 to 27.9
9. Preservation Route 11, MP 6.66 to 9.75
10. Route 11 MM 113.47 - 116.47
11. IDIQ Striping Route 19
12. IDIQ Striping at Various Locations
13. Hilo Baseyard Improvements Phase I (DES)
14. Bridge Maintenance Projects
15. Drainage Repairs at Various Locations

Fiscal Year 2027:

1. Hawaii Belt Road Rehabilitation, Hakalau Stream Bridge to Mile Marker 22
2. Mamalahoa Hwy Preservation, Hohola Dr to Kamamalu St
3. Queen Kaahumanu Hwy Preservation, Mile Marker 85 to Mile Marker 90
4. Old Keaau-Pahoa Rd Rehabilitation, Kukula St to Keaau Pahoa Bypass Rd
5. Hawaii Belt Road, Route 11, Canehaul Road Underpass Preservation
6. Hawaii Belt Road, Route 19, Nienie Stream Preservation

Maui District:

Fiscal Year 2026:

1. Hana Hwy Preservation, Mile Marker 23 to Mile Marker 26
2. Hana Hwy Preservation, Mile Marker 29 to Hana Bay Pier
3. Waiehu Beach Rd Preservation, Lower Main St to Kahekili Hwy
4. Kula Hwy Preservation, Aapueo Pkwy to Kekaulike Ave
5. Kula Highway Rehabilitation, Makaena Pl to Aapueo Pkwy
6. Puunene Ave Rehabilitation, E Kaahumanu Ave to Wakea Ave
7. Kamehameha V Hwy Rehabilitation, Kealanui Ohina Pl to Mile Marker 20
8. Pavement Preservation Strategies and Surface Treatments at Various Locations (20% State match)
9. Enhanced Pavement Marking and Rumble Strip at Various Locations (10% State match)
10. Hana Highway Drainage Improvements (Route 36 MP12.7)
11. Waiehu Beach Road Shoulder Improvements (Route 3400 MP 1.8 to 2.1)
12. Waiehu Beach Road Preservation, Lower Main St to Kahekili Hwy (Rte 3400, MP 1.15 to 2.62)
13. Hana Highway Shoulder Improvements (Route 36 MP 4.3)
14. Airport Access Drainage Improvements (Route 3800 MP 1.6)
15. Airport Access Drainage Improvements (Route 3800 MP 0.3)
16. Molokai Erosional Areas (Various Locations)
17. Traffic Signal Improvements at intersection of Kuihelani Hwy and Waiko Rd, and intersection of Maui Veterans Hwy and Central Maui Baseyard (TDS to PDS)
18. Honoapiilani Hwy Shoulder Imp (Route 30 MP12.7 to 16.8)
19. Pavement Striping and Marker Replacement, Honoapiilani Hwy MP 28.5 to 29.5
20. Hana Hwy Erosion Repairs near Waikamoi Bridge
21. Laupahoehoe Drainage Repairs
22. Molokai and Keanae Baseyard AST Repairs
23. Honoapiilani Hwy Tunnel Repairs (Pali)

Fiscal Year 2027:

1. Kaunalapau Hwy Preservation, Young Brothers to Manele Small Boat Harbor
2. Honoapiilani Hwy Preservation, Lahaina Bypass Rd to Lahainaluna Rd
3. Piilani Hwy Preservation, E Lipoa St to Kilohana Dr

4. Kuihelani Hwy Preservation, Haleakala Hwy to Honoapiilani Hwy
5. Hana Hwy Rehabilitation, Mile Marker 26 to Mile Marker 29
6. Maui Veterans Highway, Route 311, Keahuaiwi Culvert Preservation

Kauai:

Fiscal Year 2026:

1. Ahukini Rd Preservation, Kuhio Hwy to Kapule Hwy
2. Kuhio Hwy Preservation, Rice St to Laukini Rd
3. Kuhio Hwy Preservation, Kapaa Bypass Rd to Akia Rd
4. Kuhio Hwy Rehabilitation, Mile Marker 4 to Ananalu Rd
5. Maalo Rd Preservation, Kuhio Hwy to Cane Haul Rd
6. Ahukini Rd, Kuhio Hwy to Lihue Airport (MP 0 to MP 1.12) (Slurry Seal, 20% State Match)
7. Maalo Rd, MP 0 to MP 2 (Microsurfacing, 20% State Match)
8. Kuhio Hwy, Hardy St to Laukini Rd (MP 0 to MP 1.01) (Slurry Seal, 20% State Match)
9. Kuhio Hwy, Temp Kapaa Bypass Rd to Waikaea Bridge (MP 6.6 to MP 8) (Slurry Seal, 20% State Match)
10. Waapa/Rice/Kauai Veterans Memorial Hwy, Waapa Rd to Halau St (MP 0 to MP 1.08) (Slurry Seal, 20% State Match)
11. Temp Kapaa Bypass Rd, MP 1 to MP 3.09 (Microsurfacing)
12. Minor Bridge Repairs, Part 3 (Design)

Fiscal Year 2027:

1. Halewili Rd, Coffee Haul Rd to Kaumualii Hwy (West)
2. Kaumualii Hwy Preservation, Anonui Rd to Kipu Rd
3. Kaumualii Hwy Preservation, Waimea Canyon Drive to Vicinity of Mana Rd

There are a few projects requested by the Districts and were not funded as the need outstrips the available SMP funds. Some emergencies such as the Hawaii Belt Road Emergency Traffic Zone, Route 19, Mile Point 3 to 15, where pavement structure failures are being experienced over a 12 mile stretch of this vital arterial road, are inserted to use SMP funds, which displaces those projects that were already assigned to use the SMP funds.

CIP: In addition to State revenues, Highway Revenue bonds, and Federal formula funding, HWY continues to pursue new and continuing federal grant and discretionary program opportunities as applicable and as they are made available. Announcement of these resource opportunities may not always align with the State budget timeline, and thus we have adjusted the Highways CIP program to provide the flexibility required to receive external revenues should they be awarded, in the form of broad program appropriations. This approach will also provide the flexibility needed to address priority revisions in the event of emergency situations and re-evaluations. Appropriations for individual projects will continue for capacity and multi-program projects, such as the current biennium budget request for, "Route 11 Improvements at Nani Kailua Drive and Lako Street, Hawaii", but the

vast majority of the biennium and supplemental budget requests have been captured under these program umbrellas.

On Oahu:

1. FARRINGTON HIGHWAY WIDENING, HELELUA STREET TO MOHIHI STREET & SIDEWALK IMPROVEMENTS (Land, Construction)
2. (X099) HIGHWAY PLANNING, STATEWIDE
  - a. OAHU MPO STATE DUES (Plan)
3. (Y105) HIGHWAY TUNNEL PROGRAM, STATEWIDE
  - a. LIKELIKE HIGHWAY, WILSON TUNNEL REHABILITATION, Ph. 2 (Construction)
4. (Y118) HIGHWAY LIGHTING IMPROVEMENTS, STATEWIDE
  - a. HIGHWAY LIGHTING IMPROVEMENTS AT VARIOUS LOCATIONS, OAHU (Construction)
5. (Y122) HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE
  - a. TRAFFIC SIGNAL MODERNIZATION AT VARIOUS LOCATIONS, OAHU, Phase 4A (Construction)
  - b. TRAFFIC OPERATIONAL STUDIES AT VARIOUS LOCATIONS, STATEWIDE (Plan)
  - c. KAMEHAMEHA HIGHWAY, INTERSECTION IMPROVEMENTS AT HALEKOU ROAD AND HAWAIIAN MEMORIAL PARK (Construction)
  - d. FREEWAY MANAGEMENT SYSTEM, PHASE 4 (Construction)
6. (Y124) HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE
  - a. KAMEHAMEHA HIGHWAY SHARED-USE PATH, PUALALEA STREET TO THE VICINITY OF MALAEKAHANA BRIDGE (Design, Construction)
  - b. WAIALAE AVENUE SHARED USE PATH, KILAUEA AVENUE TO 17TH AVENUE (Design)
  - c. FORT WEAVER ROAD, SHARED USE PATH, KILAHUA STREET TO PUULOA BEACH PARK (Design, Construction)
  - d. FARRINGTON HIGHWAY SHARED USE PATH, M.P. 12.73 TO M.P. 13.09 (Design)
  - e. FARRINGTON HIGHWAY SHARED USE PATH, JADE STREET TO KILI DRIVE (Design)
  - f. KALANIANA'OLE HIGHWAY SHARED USE PATH, KAILUA ROAD TO ULUPI STREET, MAUKA (Design)

On Hawaii:

1. ROUTE 11 IMPROVEMENTS AT NANI KAILUA DRIVE AND LAKO STREET (Design)
2. ROUTE 11, NORTHBOUND ACCELERATION LANE FROM MAMAKI STREET (Construction)
3. MAMALAHOA HIGHWAY TRAFFIC SIGNALS AT KALOKO DRIVE (Construction)
4. (X238) HEIGHT MODERNIZATION FACILITIES, STATEWIDE

- a. HEIGHT MODERNIZATION FACILITIES, DIGITAL LEVELING, HAWAII, Unit 1 (Design)
- b. HEIGHT MODERNIZATION FACILITIES, DIGITAL LEVELING, HAWAII, Unit 2 (Design)
- c. HEIGHT MODERNIZATION FACILITIES, DIGITAL LEVELING, HAWAII, Unit 3 (Design)
- d. HEIGHT MODERNIZATION FACILITIES, DIGITAL LEVELING, HAWAII, Unit 4 (Design)
- 5. (Y117) ELECTRIC VEHICLE (EV) FACILITIES, STATEWIDE
  - a. MAMALAHOA HIGHWAY, INSTALLATION OF NATIONAL ELECTRIC VEHICLE INFRASTRUCTURE (NEVI) CHARGING STATION AT OCEAN VIEW PARK AND RIDE (Plan, Design, Construction)
  - b. VOLCANO ROAD, INSTALLATION OF NATIONAL ELECTRIC VEHICLE INFRASTRUCTURE (NEVI) CHARGING STATION AT COOPER CENTER PARK (Construction)
  - c. DANIEL K. INOUE HIGHWAY, INSTALLATION OF ELECTRIC VEHICLE CHARGERS AT GILBERT KAHELE RECREATION AREA (Construction)
  - d. KAUMUALII HIGHWAY, INSTALLATION OF NATIONAL ELECTRIC VEHICLE INFRASTRUCTURE (NEVI) CHARGING STATION AT PORT ALLEN (Construction)
- 6. (Y122) HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE
  - a. TRAFFIC SIGNAL MODERNIZATION AT VARIOUS LOCATIONS, HAWAII, Phase 1 (Construction)
  - b. HILO BAYFRONT HIGHWAY, INTERSECTION IMPROVEMENTS AT WAIANUENUE AVENUE (Construction)
- 7. (Y124) HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE
  - a. W. PUAINAKO STREET, MAKAI SHARED-USE PATH, KOMOHANA STREET TO KILAUEA STREET (Design)

On Maui:

- 1. HONOAPIILANI HIGHWAY IMPROVEMENTS, VICINITY OF MILE POST 11.0 TO MILE POST 17.0 (Land, Construction)
- 2. HONOAPIILANI HIGHWAY INTERSECTION IMPROVEMENTS AT VARIOUS LOCATIONS (Lahaina) (Construction)
- 3. (X099) HIGHWAY PLANNING, STATEWIDE
  - a. MAUI MPO STATE DUES (Plan)
- 4. (X238) HEIGHT MODERNIZATION FACILITIES, STATEWIDE
  - a. HEIGHT MODERNIZATION FACILITIES, MAUI (Ph. 3) (Construction)
- 5. (Y122) HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE
  - a. TRAFFIC SIGNAL MODERNIZATION AT VARIOUS LOCATIONS, MAUI, Phase 1 (Construction)

- b. KAHULUI BEACH ROAD INTERSECTION IMPROVEMENTS AT KANALOA AVENUE (Construction)
- 6. (Y123) HIGHWAY FACILITY IMPROVEMENTS, STATEWIDE
  - a. MAUI DISTRICT ADMINISTRATION BUILDING LAB ROOF REPAIRS (Construction)
- 7. (Y124) HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE
  - a. HANA HIGHWAY SHARED USE PATH, KAAHUMANU AVENUE TO ULUPUA PLACE (Design)

On Kauai:

- 1. KAUMUALII HIGHWAY WIDENING, ANONUI STREET TO MALUHIA ROAD (Land)
- 2. (X238) HEIGHT MODERNIZATION FACILITIES, STATEWIDE
  - a. HEIGHT MODERNIZATION FACILITIES, KAUAI (Ph. 4) (Construction)
- 3. (Y117) ELECTRIC VEHICLE (EV) FACILITIES, STATEWIDE
  - a. KAUMUALII HIGHWAY, INSTALLATION OF NATIONAL ELECTRIC VEHICLE INFRASTRUCTURE (NEVI) CHARGING STATION AT PORT ALLEN (Construction)
- 4. (Y118) HIGHWAY LIGHTING IMPROVEMENTS, STATEWIDE
  - a. STREET LIGHT IMPROVEMENTS AT VARIOUS LOCATIONS (Construction)
- 5. (Y122) HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE
  - a. TRAFFIC SIGNAL MODERNIZATION AT VARIOUS LOCATIONS, KAUAI, Phase 1 (Construction)
  - b. KAUMUALII HIGHWAY INTERSECTION IMPROVEMENTS AT MALUHIA ROAD, Ph. 2 (Construction)
  - c. KUHIO HIGHWAY INTERSECTION IMPROVEMENTS, VICINITY OF PINEAPPLE STORE (Construction)
- 6. (Y123) HIGHWAY FACILITY IMPROVEMENTS, STATEWIDE
  - a. KAUAI BASEYARD IMPROVEMENTS (Design, Construction)

Statewide:

- 1. (X099R) HIGHWAY RESEARCH, STATEWIDE
  - a. PAVEMENT MATERIALS RESEARCH AND PILOT, STATEWIDE (Plan)
- 2. (X238) HEIGHT MODERNIZATION FACILITIES, STATEWIDE
  - a. HEIGHT MODERNIZATION FACILITIES - CORS/VRS, Ph. 3 (Construction)
- 3. (Y118) HIGHWAY LIGHTING IMPROVEMENTS, STATEWIDE
  - a. PEDESTRIAN CROSSING LIGHTING IMPROVEMENTS, STATEWIDE (Construction)
  - b. TRAFFIC SIGNAL PEDESTRIAN AND SAFETY MODIFICATIONS, STATEWIDE (Construction)
- 4. (Y122) HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE
  - a. HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE (Plan)

**Federal Funds**

- C. Identify programs that have lost or are at risk of losing federal funds. Identify the source of these federal funds by federal award title and CFDA number. Discuss the impact to the public and your planned response, including efforts to supplant any federal fund reductions for the current year (FY25) and the upcoming fiscal year (FY26) with other funds.**

Entering the fifth year of the Infrastructure Investment and Jobs Act (IIJA), IIJA provides an approximate 2% increase in the apportioned formula program from FFY25 levels, amounting to an increase of almost \$5 million. Hawaii will receive about \$242 million in FFY26. The passage of this 5-year bill is significant in providing a longer-term window of program stability that will aid states like Hawaii to better anticipate federal funding availability and plan our program accordingly.

#### **Non-General Funds**

- D. Please provide a web link (url) of the reports to the Legislature on non-general funds under your department pursuant to HRS 37-47.**

<https://hidot.hawaii.gov/wp-content/uploads/2025/10/PPB-12.3793-Non-General-Fund-Report-2025.pdf>

#### **Budget Request**

- E. Explain the process used to develop the agency's budget and prioritize requests for budget changes.**

O&M: The Department of Transportation – Highways assessed its operations and maintenance needs, and determined its priority based on the following:

- The Department of Transportation – Highway’s operations and maintenance budget is fiscally constrained by the revenues generated and deposited into the State Highway Fund and eligible program federal funds.
- Program funding priority is given to current level of services which includes debt service; central services surcharge payments; personnel costs; and reoccurring operational expenses.

CIP: The Department of Transportation – Highways CIP program includes projects from numerous programs and plans. These projects are programmed in accordance with divisional priorities based on need and project development estimates, while taking into consideration funding limitations and administrative direction. Initial prioritization follows current Department of Transportation – Highways guidelines, which grants highest priority to safety and system preservation improvements, followed by capacity and congestion mitigation projects, and lastly, enhancement and “other” implementations. Provisions for transportation choice are considered in all projects. Highways is updating its project prioritization process to give greater priority to projects which include mitigations for climate change. Requests for funding for ongoing projects and programs are given higher



priority to minimize project cost increases due to delays caused by funding shortfalls, as well as to bring those projects to completion in the order of their program's priorities.

**F. Identify and discuss significant adjustments contained in the budget request submitted to the legislature. Explain and quantify how significant requests for additional funds are expected to affect outcomes.**

The Department of Transportation – Highways has the following significant FY 26/FY 27 budget adjustments:

TRN 531/DF Maui Highways:

Roadside Safety Maintenance (\$0 (B)/\$500,000 (B))

The Maui District is requesting additional State Highways Special Funds (B) for roadside safety maintenance contracted services on the island of Maui to reduce roadside hazards and enhance public safety. Roadside safety maintenance ensures that signs and guardrails remain visible, pedestrian and bicycle paths are kept clear of vegetation and debris, drainage systems function properly, root systems are controlled, and adequate sight distances and pull-over areas are maintained.

Guardrail Repair (\$0 (B)/\$300,000 (B))

Request additional State Highway Special Funds (B) for contracted guardrail repair and maintenance services on Maui. Guardrails are vital for motor vehicle safety, preventing vehicles from leaving the roadway in hazardous areas. When damaged, they lose effectiveness and require prompt repair. Costs have increased due to updated American Association of State Highway and Transportation Officials (AASHTO) standards, including the Manual for Assessing Safety Hardware (MASH), which establishes current crash testing requirements for roadside safety features.

Traffic Signal Repair and Maintenance (\$0 (B)/\$800,000 (B))

Request additional State Highway Special Funds (B) for traffic signal maintenance and repairs on Maui. Properly functioning traffic signals are critical for safe and efficient traffic flow, reducing collision risks and congestion. Rising costs from increasingly complex technology and higher replacement part prices make timely maintenance essential. Continued funding ensures signals remain reliable, responsive, and compliant with safety standards, minimizing hazards and potential liability.

TRN 595/DB Highway Administration:

ASEP Special Fund Central Services Increase (\$0 (B)/\$790,500 (B))

Chapter 36-28, HRS., requires for the purpose of defraying the central services expenses of government in relation to the special fund, the amount of five percent (5%) of all receipts and deposits in the ASEP special fund.

Automated Speed Enforcement Program (\$0 (B)/ \$3,283,087 (B))

Request additional State Highway Special Funds for the Automated Speed Enforcement Program at locations currently monitored by the Red-Light Running Imaging Detector System. Funds are needed to support installation, operation, maintenance, and repair of the automated speed enforcement system by a third-party contractor, who will also review, process, and issue citations, compile weekly reports, maintain the system, and provide court testimony. Additional funding is also required for the prosecutor's office to review and verify citations and testify in court as necessary.

HiRUC Program (\$0 (B)/\$51,100 (B) \$1,877,000 (N))

The Hawaii Road Usage Charge (HiRUC) Program, established under Act 222, SLH 2023, launched on July 1, 2025, as the nation's first mandatory road usage charge system, beginning with electric vehicles to support a more sustainable transportation funding model. As fuel tax revenues decline, HiRUC replaces the tax with a mileage-based fee in which drivers pay according to miles traveled. The Hawaii Department of Transportation Highways requests additional State Highway Special Funds (B) and Federal Funds (N) to expand the program to all light duty vehicles by 2033 and to assist counties in transitioning to their own road usage charge systems. Funding will support public outreach, program evaluation, technical improvements, policy and financial analysis, and effective project management and coordination.

IV&V Consulting Services for H-4 (\$0 (B)/ \$500,000 (B))

Hawaii Revised Statutes 27-43.6 requires departments to submit all independent verification and validation (IV&V) reports to the chief information officer (CIO) for designated IT projects. The Hawaii Department of Transportation Highways (HDOT-HWY) project, Implementation Consulting Services for the Highways Financial Management System, has been identified by the CIO for IV&V support. IV&V provides an independent, objective assessment to minimize risk and ensure successful implementation. Additional funding is needed to continue IV&V oversight of the H-4 Highways Accounting Project as it progresses from module development to testing and full system integration, ensuring compliance with state requirements and expectations.

Maintenance, Management and Operation of Train on the Historic OR&L Railroad Right-of-Way (\$0 (B)/ \$750,000 (B))

The Department of Transportation Highways Division (DOTH) requests additional funding to maintain the Oahu Railway and Land Company (OR&L) right-of-way from Lualualei Naval Road to Fort Weaver Road. This 40-foot-wide corridor, including rails, ties, signals, and related infrastructure, was transferred to the State by the U.S. General Services Administration, and is listed on the National Register of Historic Places. Ongoing maintenance is essential to preserve the facility, prevent deterioration, and ensure compliance with the OR&L deed and applicable state and federal historic preservation laws.

Photo Red Light Imaging Detector System Program (\$0 (B)/\$3,283,087 (B))

Request additional State Highway Special Funds to continue the Photo Red Light Imaging Detector System, made permanent in November 2024. HDOT will maintain the existing 10

locations and pursue expansion, including to neighbor islands. Funds will support installation, operation, maintenance, and repair by a third-party vendor, who will also review, process, and issue citations. Additional funding will provide for prosecutor staffing to review citations and testify in court.

Safe Routes to School (SRTS) Program Special Funds (\$0 (B)/\$3,000,000 (B))

Request Safe Routes to School (SRTS) Program Special Funds to support program activities and projects, in coordination with the SRTS Advisory Committee. Act 244, SLH 2023, requires the SRTS Special Fund to facilitate program planning, development, and construction of sidewalks and other infrastructure, and to match federal funding. The Advisory Committee develops a statewide SRTS plan, reviews project proposals, prioritizes projects within one mile of schools, and oversees fund distribution.

Department of Transportation - Highways  
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
Highways	Operating and maintaining highways facilities	Accidents per 100 million miles	TRN 501, TRN 511, TRN 531, TRN 561	1	26-19 HRS
		Fatal accidents per 100 million vehicle miles			
		No. highway locations where congestion exists-peak			
Highways	Establish, maintain, and administer the state highway safety program and related activities	# motor vehicle fatalities/10,000 motor vehicles	TRN 597	2	286 HRS
		# motor vehicle injuries/10,000 motor vehicles			
		# motor vehicle accidents/10,000 motor vehicles			
Highways	Provide guidance, support and funding for the operations and maintenance of the state highways facilities	Average number of working days to process permit applications	TRN 595	3	
		% of late interest payments to total payments			
		Debt service costs to total O&M expenditures			

Department of Transportation - Highways  
Department Totals

Table 2

Fiscal Year 2026					
Budget Acts Appropriation	Reductions	Additions		Total FY26	MOF
\$ 20,000,000				\$ 20,000,000	A
\$ 409,163,336				\$ 409,163,336	B
\$ 22,259,304				\$ 22,259,304	N
\$ 1,214,379				\$ 1,214,379	P
				\$ -	
				\$ -	
\$ 452,637,019.00	\$ -	\$ -	\$ -	\$ 452,637,019.00	Total
Fiscal Year 2027					
Budget Acts Appropriation	Reductions	Additions		Total FY27	MOF
				\$ -	A
\$ 386,984,886		\$ 14,859,340		\$ 401,844,226	B
\$ 22,709,304		\$ 2,125,154		\$ 24,834,458	N
\$ 1,214,379				\$ 1,214,379	P
				\$ -	
				\$ -	
\$ 410,908,569.00	\$ -	\$ 16,984,494.00	\$ -	\$ 427,893,063.00	Total

Department of Transportation - Highways  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted (FY26)			As budgeted (FY27)			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of Change of \$	Pos (P)	Pos (T)	\$\$\$	Percent Change of Change of \$
RN 501/D	Oahu Highways	B	184.0		\$ 97,979,039	184.0		\$ 98,253,732	184.0		\$ 97,979,039	0%	184.0		\$ 98,253,732	0%
TRN 511,	Hawaii Highways	B	117.5		\$ 25,508,570	117.5		\$ 25,522,385	117.5		\$ 25,508,570	0%	117.5		\$ 25,522,385	0%
TRN 531,	Maui Highways - Maui Office	B	74.0		\$ 26,075,694	74.0		\$ 25,490,967	74.0		\$ 26,075,694	0%	74.0		\$ 27,090,967	6%
TRN 531,	Maui Highways - Lanai Office	B	4.0	1.0	\$ 600,367	4.0	1.0	\$ 600,367	4.0	1.0	\$ 600,367	0%	4.0	1.0	\$ 600,367	0%
TRN 531,	Maui Highways - Molokai Office	B	12.0		\$ 2,302,032	12.0		\$ 1,950,032	12.0		\$ 2,302,032	0%	12.0		\$ 2,351,032	21%
TRN 561,	Kauai Highways	B	60.0		\$ 15,191,701	60.0		\$ 14,943,899	60.0		\$ 15,191,701	0%	60.0		\$ 14,943,899	0%
TRN 595,	Highways Admin. - Project	B	408.5		\$ 33,698,018	408.5		\$ 33,698,018	408.5		\$ 33,698,018	0%	408.5		\$ 33,698,018	0%
TRN 595,	Highways Admin. - Project	N			\$ 9,358,111			\$ 9,358,111			\$ 9,358,111	0%			\$ 9,358,111	0%
TRN 595,	Highways Admin. - O&M	A			\$ 20,000,000						\$ 20,000,000	0%				
TRN 595,	Highways Admin. - O&M	B	112.0	3.0	\$ 195,488,619	112.0	3.0	\$ 174,206,190	112.0	3.0	\$ 195,488,619	0%	116.0	2.0	\$ 186,705,395	7%
TRN 595,	Highways Admin. - O&M	N			\$ 6,405,523			\$ 6,855,523			\$ 6,405,523	0%			\$ 8,980,677	31%
TRN 597,	Highways Safety	B	32.2		\$ 12,319,296	32.2		\$ 12,319,296	32.2		\$ 12,319,296	0%	32.2		\$ 12,678,431	3%
TRN 597,	Highways Safety	N	6.0		\$ 6,495,670	6.0		\$ 6,495,670	6.0		\$ 6,495,670	0%	6.0		\$ 6,495,670	0%
TRN 597,	Highways Safety	P	0.8		\$ 1,214,379	0.8		\$ 1,214,379	0.8		\$ 1,214,379	0%	0.8		\$ 1,214,379	0%

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
						Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
TRN595	DB	HS	Safe Routes to School (SRTS) Program Special Funds	B	1						\$ 3,000,000						\$ 3,000,000						\$ 3,000,000
TRN597	AB	HS	Repair and Maintenance of the Motor Vehicle Safety Office (MVSO) Waimalu Facility	B	2						\$ 72,500						\$ 72,500						\$ 72,500
TRN531	DF	HS	Traffic Signal Repair and Maintenance on Maui	B	3						\$ 800,000						\$ 800,000						\$ 800,000
TRN595	DB	HS	Maintenance, Management and Operation of Train on the Historic OR&L Railroad Right-of-Way	B	4						\$ 750,000						\$ 750,000						\$ 750,000
TRN531	DF	HS	Roadside Safety Maintenance on Maui	B	5						\$ 500,000						\$ 500,000						\$ 500,000
TRN531	DF	HS	Guardrail Repair on Maui	B	6						\$ 300,000						\$ 300,000						\$ 300,000
TRN531	DM	HS	Roadside Safety Maintenance on Molokai	B	7						\$ 175,000						\$ 175,000						\$ 175,000
TRN531	DM	HS	Traffic Control on Molokai	B	8						\$ 100,000						\$ 100,000						\$ 100,000
TRN595	DB	HS	Statewide Stream Monitoring	B	9						\$ 60,000						\$ 60,000						\$ 60,000
TRN531	DM	HS	Equipment Rental on Molokai	B	10						\$ 76,000						\$ 76,000						\$ 76,000
TRN531	DM	HS	Guardrail Repair on Molokai	B	11						\$ 50,000						\$ 50,000						\$ 50,000
TRN595	DB	HS	Photo Red Light Imaging Detector System Program	B	12						\$ 3,283,087						\$ 3,283,087						\$ 3,283,087
TRN595	DB	HS	Automated Speed Enforcement Program	B	13						\$ 3,283,087						\$ 3,283,087						\$ 3,283,087
TRN597	AB	NG	Civil Identification Program	B	14						\$ 196,635						\$ 196,635						\$ 196,635
TRN595	DB	NG	SRTS Special Fund Central Services Increase	B	15						\$ 270,644						\$ 270,644						\$ 270,644
TRN597	AB	NG	Mobile Driver's License Program	B	16						\$ 90,000						\$ 90,000						\$ 90,000
TRN595	DB	NG	HIRUC Program	B	17						\$ 51,100						\$ 51,100						\$ 51,100
TRN595	DB	NG	HIRUC Program	N	17						\$ 1,877,000						\$ 1,877,000						\$ 1,877,000
TRN595	DB	NG	Pavement Management System	B	18						\$ 62,039						\$ 62,039						\$ 62,039
TRN595	DB	NG	Pavement Management System	N	18						\$ 248,154						\$ 248,154						\$ 248,154
TRN595	DB	NG	Photo Red Light Imaging Systems Special Fund Central Services	B	19						\$ 172,422						\$ 172,422						\$ 172,422
TRN595	DB	NG	ASEP Special Fund Central Services Increase	B	20						\$ 790,500						\$ 790,500						\$ 790,500
TRN595	DB	NG	IV&V Consulting Services for H-4 (Highways Accounting Project)	B	21						\$ 500,000						\$ 500,000						\$ 500,000
TRN595	DB	TO	Convert and Redescribe Position #122659 Temporary Systems Accountant IV to Permanent Procurement and Supply Specialist IV	B	22				-1.00		\$ (65,664)				-1.00		\$ (65,664)				-1.00		\$ (65,664)
TRN595	DB	TO	Convert and Redescribe Position #122659 Temporary Systems Accountant IV to Permanent Procurement and Supply Specialist IV	B	22				1.00		\$ 65,664				1.00		\$ 65,664				1.00		\$ 65,664
TRN531	DF	UP	Reauthorize funding for Automotive Mechanic Helper #16942 on Maui	B	23						\$ -						\$ -						\$ -
TRN595	DB	TO	Trade-off transfer from TRN 102/BC Daniel K. Inouye International Airport to TRN 595/DB Highways Administration 3.00 FTE permanent positions for Aliiainoku Hale building maintenance.	B	24				3.00		\$ 276,326				3.00		\$ 276,326				3.00		\$ 276,326

Department of Transportation - Highways  
FY2025 - FY2027 Restrictions

Table 5

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted &amp; Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
None								



Department of Transportation - Highways  
Emergency Appropriation Requests

Table 6

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
	None					

Department of Transportation - Highways  
All Transfers in FY26 and FY27

Table 7

<u>From Prog ID</u>	<u>To Prog ID</u>	<u>Actual or Anticipat ed Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Percent of Program ID Appropriati on Transferred From</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
None										

Department of Transportation Highways  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
595	DB	7/1/2025	2/2/2026	122659	Accountant IV	N	SR22	13	Temp	1.00	B	\$ 65,664	\$ 60,660	Y	N	N/A	N/A	1
595	DB	12/31/2024	3/2/2026	10681	Engineering Program Mgr	Y	EM07	35	Perm	1.00	B	\$ 166,848	\$ 166,848	Y	N	N/A	N/A	2
595	DA	7/17/2024	6/30/2026	8662	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 146,916	\$ 146,916	Y	N	N/A	N/A	3
595	DA	12/31/2022	2/2/2026	12110	Engineering Program Mgr	Y	EM07	35	Perm	1.00	B	\$ 120,900	\$ 140,136	Y	N	N/A	N/A	4
595	DA	1/26/2024	6/30/2026	2478	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 118,704	Y	N	N/A	N/A	5
595	DA	12/31/2023	6/30/2026	5305	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 118,704	Y	N	N/A	N/A	6
595	DA	7/1/2024	6/30/2026	7999	Engineer V	N	EN26	23	Perm	1.00	B	\$ 114,036	\$ 114,036	Y	N	N/A	N/A	7
595	DA	1/1/2025	6/30/2026	15074	Project Manager II	N	SR26	23	Perm	1.00	B	\$ 89,820	\$ 89,820	Y	N	N/A	N/A	8
511	DD	3/29/2025	6/30/2026	10210	Construction & Mtnc Supt VI	N	SR26	04	Perm	1.00	B	\$ 81,336	\$ 81,336	Y	N	N/A	N/A	9
597	AB	7/1/2025	3/2/2026	110805	Highway Safety Specialist	N	SR22	13	Perm	1.00	N	\$ 76,788	\$ 79,872	Y	N	N/A	N/A	10
595	DA	45870	46083	17416	Engineering Technician VII	N	SR19	04	Perm	1.00	B	\$ 72,264	\$ 74,796	Y	N	N/A	N/A	11
595	DA	45748	46203	10625	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 142,992	\$ 146,916	Y	N	N/A	N/A	12
595	DB	45689	46083	52860	Information Technology Band B	N	SR24	13	Perm	1.00	B	\$ 71,016	\$ 71,016	Y	N	N/A	N/A	13
531	DF	8/13/2025	6/30/2026	122405	Engineer V	N	EN26	13	Perm	1.00	B	\$ 117,168	\$ 119,652	Y	N	N/A	N/A	14
595	DB	11/1/2025	6/30/2026	22847	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 134,616	Y	N	N/A	N/A	15
531	DF	4/1/2025	6/30/2026	10701	Engineer VI	N	EN28	23	Perm	0.50	B	\$ 57,546	\$ 102,300	Y	N	N/A	N/A	16
595	DA	4/1/2025	6/30/2026	10701	Engineer VI	N	EN28	23	Perm	0.50	B	\$ 57,546	\$ 102,300	Y	N	N/A	N/A	16
595	DA	2/16/2021	6/30/2026	19139	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 107,592	Y	N	N/A	N/A	17
595	DB	2/28/2021	6/30/2026	2497	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 85,032	Y	N	N/A	N/A	18
595	DA	9/9/2025	1/16/2026	8005	Engineer V	N	EN26	13	Perm	1.00	B	\$ 97,332	\$ 82,692	Y	N	N/A	N/A	19
595	DB	5/20/2025	3/2/2026	47184	Transportation Sysms Optr II	N	SR12	03	Perm	1.00	B	\$ 43,452	\$ 43,452	Y	N	N/A	N/A	20
595	DA	8/13/2024	3/2/2026	10370	Planner VI	N	SR26	13	Perm	1.00	B	\$ 86,376	\$ 86,376	Y	N	N/A	N/A	21
511	DD	1/1/2025	3/2/2026	8613	Bridge Maintenance Supvr I	N	F111	02	Perm	1.00	B	\$ 81,948	\$ 81,948	Y	N	N/A	N/A	22
595	DB	9/16/2025	1/1/2026	30566	Management Analyst V	N	SR24	13	Perm	1.00	B	\$ 79,872	\$ 84,828	Y	N	N/A	N/A	23
561	DG	Est 2025 Leg	Pending Est.	992505	HIGHWAY CON & MAINT SUP II	N	F110	02	Perm	1.00	B	\$ 39,396	\$ -	Y	N	N/A	N/A	24
595	DA	5/11/2021	6/30/2026	123903	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ -	Y	N	N/A	N/A	25
595	DA	5/1/2023	6/30/2026	8000	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 115,092	\$ 105,528	Y	N	N/A	N/A	26
595	DA	12/31/2024	6/30/2026	11858	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 146,916	\$ 146,916	Y	N	N/A	N/A	27
595	DB	7/16/2024	6/30/2026	43246	Engineer V	N	EN26	13	Perm	1.00	B	\$ 108,012	\$ 108,012	Y	N	N/A	N/A	28
597	AB	8/19/2024	3/2/2026	113178	Highway Safety Specialist	N	SR22	13	Perm	1.00	N	\$ 71,016	\$ 71,016	Y	N	N/A	N/A	29
595	DA	3/1/2024	6/30/2026	10611	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 86,712	Y	Y	2	N/A	30
595	DB	5/1/2018	6/30/2026	122650	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 102,300	Y	N	N/A	N/A	31
595	DA	11/21/2025	3/2/2026	16842	Project Manager II	N	SR26	23	Perm	1.00	B	\$ 102,300	\$ 97,560	Y	N	N/A	N/A	32
501	DC	5/1/2024	6/30/2026	44710	Engineer V	N	EN26	23	Perm	1.00	B	\$ 127,104	\$ 101,460	Y	N	N/A	N/A	33
531	DF	8/1/2024	6/30/2026	116727	Engineer V	N	EN26	13	Perm	1.00	B	\$ 117,168	\$ 117,168	Y	N	N/A	N/A	34
595	DA	12/1/2024	6/30/2026	8002	Engineer V	N	EN26	23	Perm	1.00	B	\$ 130,596	\$ 130,596	Y	N	N/A	N/A	35
595	DA	10/4/2025	6/30/2026	22136	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 119,652	Y	N	N/A	N/A	36
595	DA	6/7/2021	6/30/2026	123973	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ -	Y	N	N/A	N/A	37
595	DA	8/25/2023	6/30/2026	124672	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ -	Y	N	N/A	N/A	38
595	DB	9/8/2025	3/2/2026	48883	Transportation Sysms Optr II	N	SR12	03	Perm	1.00	B	\$ 43,452	\$ 44,976	Y	N	N/A	N/A	39
595	DB	9/9/2025	3/2/2026	22815	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 63,096	\$ 81,564	Y	N	N/A	N/A	40
595	DA	11/1/2024	6/30/2026	10179	Engineer IV	N	EN22	13	Perm	1.00	B	\$ 102,756	\$ 83,196	Y	N	N/A	N/A	41
595	DB	1/22/2024	6/30/2026	11782	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 83,388	Y	N	N/A	N/A	42
595	DG	12/1/2022	6/30/2026	11439	Drafting Technician VI	N	SR17	03	Perm	1.00	B	\$ 102,300	\$ 47,988	Y	N	N/A	N/A	43
595	DB	9/8/2021	6/30/2026	124097	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ -	Y	N	N/A	N/A	44
597	AB	7/1/2020	3/2/2026	28808	Motor Carrier Safety Offcr IV	N	SR20	03	Perm	1.00	B	\$ 59,508	\$ 61,176	Y	N	N/A	N/A	45
595	DB	9/5/2025	1/16/2026	2688	Human Resources Spclt VI	N	SR26	73	Perm	1.00	B	\$ 76,788	\$ 81,564	Y	N	N/A	N/A	46
501	DA	4/16/2024	6/30/2026	11779	Engineer V	N	EN26	23	Perm	1.00	B	\$ 114,036	\$ 90,204	Y	N	N/A	N/A	47
595	DA	11/15/2022	6/30/2026	7683	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 58,572	Y	N	N/A	N/A	48
595	DB	9/9/2022	3/2/2026	2511	Motorized Equip Supt/Saf Coord	N	SR26	03	Perm	1.00	B	\$ 75,252	\$ 65,808	Y	N	N/A	N/A	49
595	DA	5/1/2025	3/2/2026	3314	Chemist IV	N	SR22	13	Perm	1.00	B	\$ 89,820	\$ 89,820	Y	N	N/A	N/A	50
595	DA	5/25/2023	6/30/2026	17419	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 71,268	Y	N	N/A	N/A	51
561	DG	Est 2025 Leg	Pending Est.	992502	HIGHWAY MAINT SUPERVISOR I	N	F105	02	Perm	1.00	B	\$ 32,334	\$ -	Y	N	N/A	N/A	52
595	DA	9/1/2025	6/30/2026	10733	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 111,468	\$ 94,704	Y	N	N/A	N/A	53

Department of Transportation Highways  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
595	DA	9/12/2023	6/30/2026	10551	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 68,556	Y	N	N/A	N/A	54
595	DA	9/10/2025	6/30/2026	4086	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 78,336	Y	N	N/A	N/A	55
595	DA	4/5/2023	6/30/2026	22133	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 97,560	Y	N	N/A	N/A	56
595	DA	2/1/2024	6/30/2026	10662	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 90,204	Y	N	N/A	N/A	57
595	DA	11/16/2023	6/30/2026	1325	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 105,516	Y	N	N/A	N/A	58
595	DA	9/1/2025	6/30/2026	1289	Engineer V	N	EN26	23	Perm	1.00	B	\$ 130,596	\$ 133,368	Y	N	N/A	N/A	59
531	DF	10/16/2025	3/2/2026	122411	Human Resources Assistant IV	N	SR11	03	Perm	1.00	B	\$ 41,808	\$ 43,272	Y	N	N/A	N/A	60
597	AB	4/26/2021	3/2/2026	34227	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 50,016	Y	N	N/A	N/A	61
595	DB	3/25/2025	6/30/2026	3843	Accountant IV	N	SR22	23	Perm	1.00	B	\$ 76,788	\$ 76,788	Y	N	N/A	N/A	62
595	DA	6/1/2020	6/30/2026	22134	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 71,232	Y	N	N/A	N/A	63
501	DA	12/31/2023	6/30/2026	11780	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 101,460	Y	N	N/A	N/A	64
595	DB	2/3/2025	6/30/2026	34120	Engineer III	N	EN22	13	Perm	1.00	B	\$ 76,704	\$ 76,704	Y	N	N/A	N/A	65
561	DG	2/1/2025	3/2/2026	22809	Bridge Maintenance Worker I	N	BC11	01	Perm	1.00	B	\$ 73,044	\$ 73,044	Y	N	N/A	N/A	66
595	DA	5/16/2025	3/2/2026	1291	Project Manager I	N	SR24	13	Perm	1.00	B	\$ 94,728	\$ 58,572	Y	N	N/A	N/A	67
511	DD	11/17/2025	4/1/2026	2703	Heavy Equipment Operator	N	BC10	01	Perm	1.00	B	\$ 70,476	\$ 72,948	Y	N	N/A	N/A	68
595	DA	12/31/2023	6/30/2026	5301	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 105,516	Y	Y	2	N/A	69
561	DG	Est 2025 Leg	Pending Est.	992501	STREET SWEEPER OPERATOR	N	BC09	01	Perm	1.00	B	\$ 33,948	\$ -	Y	N	N/A	N/A	70
597	AB	7/1/2019	3/2/2026	42763	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 68,796	Y	N	N/A	N/A	71
595	DB	7/1/2024	2/2/2026	23417	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 73,836	\$ 73,836	Y	N	N/A	N/A	72
561	DG	4/1/2025	3/2/2026	1271	Bridge Maintenance Worker I	N	BC11	01	Perm	1.00	B	\$ 73,044	\$ 73,044	Y	N	N/A	N/A	73
595	DA	11/9/2022	6/30/2026	7840	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 74,124	Y	N	N/A	N/A	74
501	DA	10/1/2022	6/30/2026	16843	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 80,184	Y	N	N/A	N/A	75
595	DA	3/12/2022	6/30/2026	6425	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 67,200	Y	N	N/A	N/A	76
597	AB	8/2/2021	3/2/2026	42774	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 50,016	Y	N	N/A	N/A	77
511	DD	8/1/2025	1/16/2026	37126	Heavy Truck Driver	N	BC07	01	Perm	1.00	B	\$ 60,936	\$ 63,072	Y	N	N/A	N/A	78
595	DA	8/29/2024	3/2/2026	392	Project Manager I	N	SR24	13	Perm	1.00	B	\$ 102,300	\$ 60,912	Y	N	N/A	N/A	79
595	DB	10/8/2022	2/2/2026	110672	Human Resources Spclt IV	N	SR22	73	Perm	1.00	B	\$ 63,096	\$ 56,304	Y	N	N/A	N/A	80
597	AB	8/20/2019	3/2/2026	42776	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 46,476	Y	N	N/A	N/A	81
501	DC	7/1/2021	6/30/2026	47167	Tunnel Maintenance Tech III	N	BC15	01	Perm	1.00	B	\$ 84,672	\$ 61,632	Y	N	N/A	N/A	82
561	DG	Est 2025 Leg	Pending Est.	992503	HEAVY TRUCK DRIVER	N	BC07	01	Perm	1.00	B	\$ 30,468	\$ -	Y	N	N/A	N/A	83
561	DG	12/31/2022	2/2/2026	1180	Equipment Operator II	N	BC06	01	Perm	1.00	B	\$ 58,596	\$ 53,148	Y	N	N/A	N/A	84
595	DA	4/1/2024	3/2/2026	17418	Engineering Technician VI	N	SR17	03	Perm	1.00	B	\$ 57,192	\$ 52,908	Y	Y	4	N/A	85
501	DC	10/16/2020	6/30/2026	48243	Tunnel Maintenance Tech III	N	BC15	01	Perm	1.00	B	\$ 84,672	\$ 58,668	Y	N	N/A	N/A	86
595	DB	12/16/2022	2/2/2026	52865	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 63,096	\$ 60,948	Y	Y	2	N/A	87
595	DA	7/1/2025	6/30/2026	7859	Land Boundary Surveyor V	N	SR26	23	Perm	1.00	B	\$ 97,212	\$ 97,212	Y	N	N/A	N/A	88
501	DC	7/1/2023	6/30/2026	49773	Tunnel Maintenance Tech IV	N	WS15	01	Perm	1.00	B	\$ 89,748	\$ 82,332	Y	N	N/A	N/A	89
597	AB	4/23/2022	3/2/2026	42777	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 41,100	Y	N	N/A	N/A	90
501	DC	12/31/2023	6/30/2026	49776	Tunnel Maintenance Tech IV	N	WS15	01	Perm	1.00	B	\$ 89,748	\$ 71,052	Y	N	N/A	N/A	91
597	AB	5/24/2021	3/2/2026	42778	Motor Carrier Safety Offcr III	N	SR18	03	Perm	1.00	B	\$ 54,984	\$ 41,100	Y	N	N/A	N/A	92
561	DG	5/16/2025	1/16/2026	22804	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ 54,168	\$ 54,168	Y	N	N/A	N/A	93
595	DA	2/1/2022	6/30/2026	10633	Engineer V	N	EN26	13	Perm	1.00	B	\$ 102,300	\$ 102,300	Y	Y	1	N/A	94
501	DC	2/1/2023	6/30/2026	49777	Tunnel Maintenance Tech IV	N	WS15	01	Perm	1.00	B	\$ 89,748	\$ 65,352	Y	N	N/A	N/A	95
595	DA	10/1/2020	6/30/2026	7949	Land Boundary Surveyor IV	N	SR24	23	Perm	1.00	B	\$ 71,016	\$ 64,620	Y	N	N/A	N/A	96
595	DA	3/20/2025	2/2/2026	10095	Engineering Technician VI	N	SR09	03	Perm	1.00	B	\$ 52,908	\$ 38,640	Y	N	N/A	N/A	97
595	DA	4/16/2024	6/30/2026	8003	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 111,468	\$ 86,712	Y	N	N/A	N/A	98
531	DF	8/18/2025	3/2/2026	45514	General Laborer II	N	BC03	01	Perm	1.00	B	\$ 52,080	\$ 53,904	Y	Y	1	N/A	99
595	DB	10/16/2023	6/30/2026	122661	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 63,096	\$ 60,912	Y	N	N/A	N/A	100
595	DA	9/1/2025	2/2/2026	17417	Engineering Technician VI	N	SR17	03	Perm	1.00	B	\$ 57,192	\$ 59,196	Y	N	N/A	N/A	101
511	DD	8/27/2025	2/2/2026	47362	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	102
595	DA	1/21/2017	6/30/2026	6584	Landscape Architect V	N	SR24	13	Perm	1.00	B	\$ 71,016	\$ 59,448	Y	N	N/A	N/A	103
501	DC	12/31/2024	6/30/2026	47173	Maintenance Mechanic I	N	BC09	01	Perm	1.00	B	\$ 84,672	\$ 67,896	Y	N	N/A	N/A	104
501	DC	11/1/2023	6/30/2026	49778	Tunnel Maintenance Tech IV	N	WS15	01	Perm	1.00	B	\$ 89,748	\$ 71,052	Y	N	N/A	N/A	105
595	DA	5/1/2023	6/30/2026	15071	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 90,228	Y	N	N/A	N/A	106
595	DB	9/10/2024	2/2/2026	112852	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 63,096	\$ 63,096	Y	N	N/A	N/A	107

Department of Transportation Highways  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
531	DF	10/16/2025	3/2/2026	1168	General Laborer II	N	BC03	01	Perm	1.00	B	\$ 52,080	\$ 53,904	Y	N	N/A	N/A	108
511	DD	1/17/2019	2/2/2026	47363	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 40,176	Y	N	N/A	N/A	109
511	DD	11/18/2025	6/30/2025	44576	Office Assistant IV	N	SR10	03	Perm	1.00	B	\$ 40,248	\$ 41,652	Y	N	N/A	N/A	110
595	DA	8/12/2024	6/30/2026	6426	Land Boundary Surveyor III	N	SR22	13	Perm	1.00	B	\$ 73,836	\$ 73,836	Y	N	N/A	N/A	111
595	DB	3/1/2024	2/2/2026	118414	Accountant IV	N	SR22	13	Perm	1.00	B	\$ 63,096	\$ 56,280	Y	N	N/A	N/A	112
511	DD	6/1/2025	1/16/2026	37169	Equipment Operator III	N	BC09	01	Perm	1.00	B	\$ 67,896	\$ 67,896	Y	N	N/A	N/A	113
595	DA	5/1/2025	3/2/2026	10094	Engineering Technician VI	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 45,216	Y	N	N/A	N/A	114
595	DA	9/1/2025	6/30/2026	10732	Engineer V	N	EN26	13	Perm	1.00	B	\$ 105,576	\$ 89,700	Y	N	N/A	N/A	115
595	DA	12/31/2024	3/2/2026	1266	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 66,876	\$ 66,876	Y	N	N/A	N/A	116
561	DG	5/16/2025	3/2/2026	52874	Electronic Traffic Signal Tech	N	BC15	01	Perm	1.00	B	\$ 84,672	\$ 84,672	Y	N	N/A	N/A	117
595	DA	5/1/2024	3/2/2026	2795	Land Surveyor I	N	SR18	13	Perm	1.00	B	\$ 60,660	\$ 58,560	Y	N	N/A	N/A	118
511	DD	9/16/2025	2/2/2026	21421	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	119
511	DD	6/16/2023	3/2/2026	10473	Equipment Operator III	N	BC09	01	Perm	1.00	B	\$ 67,896	\$ 61,584	Y	N	N/A	N/A	120
595	DA	4/12/2023	3/2/2026	2515	Highway Const Inspector III	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 39,420	Y	N	N/A	N/A	121
595	DA	10/9/2024	3/2/2026	125567	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 57,192	\$ -	Y	N	N/A	N/A	122
511	DD	11/3/2025	2/2/2026	22779	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	123
511	DD	8/28/2025	3/2/2026	7557	Purchasing Technician I	N	SR11	03	Perm	0.50	B	\$ 20,904	\$ 43,272	Y	N	N/A	N/A	124
595	DA	8/28/2025	3/2/2026	7557	Purchasing Technician I	N	SR11	03	Perm	0.50	B	\$ 20,904	\$ 43,272	Y	N	N/A	N/A	124
595	DB	8/2/2025	3/2/2026	2506	Pre Audit Clerk I	N	SR11	03	Perm	1.00	B	\$ 41,808	\$ 43,272	Y	Y	1	N/A	125
595	DA	3/17/2025	3/2/2026	1383	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 61,884	\$ 61,884	Y	N	N/A	N/A	126
595	DA	7/17/2023	6/30/2026	16858	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 93,840	Y	N	N/A	N/A	127
595	DA	11/5/2024	2/2/2026	7673	Engineering Technician V	N	SR15	03	Perm	1.00	B	\$ 48,936	\$ 37,116	Y	N	N/A	N/A	128
595	DA	8/1/2022	6/30/2026	16846	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 90,228	Y	N	N/A	N/A	129
501	DC	9/1/2025	2/2/2026	36422	Truck Driver	N	BC06	01	Perm	1.00	B	\$ 70,476	\$ 63,924	Y	N	N/A	N/A	130
511	DD	9/16/2025	2/2/2026	30972	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	131
501	DC	2/9/2025	6/30/2026	22790	Bridge Maintenance Worker I	N	BC11	01	Perm	1.00	B	\$ 73,044	\$ 73,044	Y	N	N/A	N/A	132
595	DA	10/1/2025	6/30/2026	7686	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 67,152	Y	N	N/A	N/A	133
595	DA	11/1/2023	3/2/2026	7648	Drafting Technician VI	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 74,580	Y	N	N/A	N/A	134
501	DA	9/16/2024	6/30/2026	11859	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 102,756	\$ 102,756	Y	N	N/A	N/A	135
501	DC	8/1/2022	6/30/2026	22789	Bridge Maintenance Worker I	N	BC11	01	Perm	1.00	B	\$ 73,044	\$ 63,876	Y	N	N/A	N/A	136
595	DA	9/16/2022	6/30/2026	5696	Land Boundary Surveyor II	N	SR20	13	Perm	1.00	B	\$ 58,296	\$ 54,120	Y	N	N/A	N/A	137
595	DA	6/1/2023	6/30/2026	7663	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 68,544	Y	N	N/A	N/A	138
511	DD	4/1/2025	2/2/2026	52863	Sign Painter Helper	N	BC05	01	Perm	1.00	B	\$ 56,340	\$ 56,340	Y	N	N/A	N/A	139
595	DA	8/1/2024	6/30/2026	2490	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 105,576	\$ 105,576	Y	N	N/A	N/A	140
595	DA	8/1/2023	6/30/2026	6480	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 68,556	Y	N	N/A	N/A	141
511	DD	11/16/2018	4/1/2026	44269	Truck Driver Laborer	N	BC05	01	Perm	1.00	B	\$ 56,340	\$ 44,688	Y	N	N/A	N/A	142
595	DA	1/17/2023	6/30/2026	10465	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ 58,572	Y	N	N/A	N/A	143
561	DG	11/6/2021	6/30/2026	22805	General Laborer II	N	BC03	01	Perm	1.00	B	\$ 52,080	\$ 45,540	Y	N	N/A	N/A	144
511	DD	10/16/2025	2/2/2026	1372	Truck Driver Laborer	N	BC05	01	Perm	1.00	B	\$ 56,340	\$ 58,308	Y	N	N/A	N/A	145
561	DG	7/17/2023	6/30/2026	22812	General Laborer II	N	BC03	01	Perm	1.00	B	\$ 52,080	\$ 49,596	Y	N	N/A	N/A	146
595	DA	9/14/2021	6/30/2026	124102	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 94,728	\$ -	Y	N	N/A	N/A	147
595	DA	10/26/2023	3/2/2026	125240	Drafting Technician IV	N	SR13	03	Perm	1.00	B	\$ 45,216	\$ -	Y	N	N/A	N/A	148
595	DA	3/9/2022	1/16/2026	1368	Drafting Technician VI	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 46,272	Y	N	N/A	N/A	149
511	DD	9/13/2016	2/2/2026	47370	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ 54,168	\$ 40,020	Y	N	N/A	N/A	150
501	DC	11/17/2025	2/2/2026	1196	General Laborer III	N	WS03	01	Perm	1.00	B	\$ 55,740	\$ 57,696	Y	N	N/A	N/A	151
595	DA	10/16/2025	6/30/2026	10142	Drafting Technician VI	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 54,756	Y	N	N/A	N/A	152
595	DA	6/16/2022	6/30/2026	35	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 57,192	\$ 50,016	Y	N	N/A	N/A	153
511	DD	9/1/2016	2/2/2026	1338	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ 54,168	\$ 40,020	Y	N	N/A	N/A	154
595	DA	12/1/2021	2/2/2026	8651	Land Surveyor II	N	SR20	13	Perm	1.00	B	\$ 58,296	\$ 59,748	Y	N	N/A	N/A	155
595	DA	10/1/2024	6/30/2026	10178	Drafting Technician VI	N	SR17	03	Perm	1.00	B	\$ 52,908	\$ 52,908	Y	N	N/A	N/A	156
561	DG	6/2/2025	3/2/2026	8561	Purchasing Technician I	N	SR11	03	Perm	0.50	B	\$ 20,904	\$ 41,808	Y	N	N/A	N/A	157
595	DA	6/2/2025	3/2/2026	8561	Purchasing Technician I	N	SR11	03	Perm	0.50	B	\$ 20,904	\$ 41,808	Y	N	N/A	N/A	157
511	DD	8/1/2023	2/2/2026	124249	Engineering Technician V	N	SR15	03	Perm	1.00	B	\$ 48,936	\$ -	Y	N	N/A	N/A	158
501	DC	8/19/2024	3/2/2026	11618	Highway Lighting Worker I	N	BC12	01	Perm	1.00	B	\$ 75,852	\$ 75,852	Y	N	N/A	N/A	159

Department of Transportation Highways  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
511	DD	8/1/2023	2/2/2026	124250	Engineering Technician V	N	SR15	03	Perm	1.00	B	\$ 48,936	\$ -	Y	N	N/A	N/A	160
595	DA	8/12/2024	3/2/2026	7550	Land Surveyor I	N	SR18	13	Perm	1.00	B	\$ 65,664	\$ 65,664	Y	N	N/A	N/A	161
501	DC	11/17/2025	2/2/2026	7884	Equipment Operator II	N	BC06	01	Perm	1.00	B	\$ 58,596	\$ 60,648	Y	N	N/A	N/A	162
561	DG	12/18/2017	1/16/2026	11256	Office Assistant IV	N	SR10	03	Perm	0.50	B	\$ 18,936	\$ 33,636	Y	Y	1	N/A	163
595	DA	12/18/2017	1/16/2026	11256	Office Assistant IV	N	SR10	03	Perm	0.50	B	\$ 18,936	\$ 33,636	Y	Y	1	N/A	163
501	DA	11/3/2025	3/2/2026	16853	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 64,404	\$ 66,660	Y	N	N/A	N/A	164
501	DC	10/1/2025	2/2/2026	125331	Light Truck Driver	N	BC04	01	Perm	1.00	B	\$ 54,168	\$ 56,064	Y	N	N/A	N/A	165
501	DC	9/3/2024	3/2/2026	11612	Automotive Mechanic Helper	N	BC05	01	Perm	1.00	B	\$ 56,340	\$ 56,340	Y	Y	2	N/A	166
595	DA	4/1/2022	3/2/2026	6384	Engineering Technician V	N	SR15	03	Perm	1.00	B	\$ 48,936	\$ 67,200	Y	Y	4	N/A	167
501	DA	3/4/2024	3/2/2026	16838	Office Assistant IV	N	SR10	03	Perm	1.00	B	\$ 40,248	\$ 41,388	Y	N	N/A	N/A	168
595	DB	7/1/2019	2019 Leg Unfund	122645	Engineering Program Mgr	Y	EM07	35	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	169
595	DB	7/1/2019	2019 Leg Unfund	122647	Office Assistant IV	N	SR10	03	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	170
531	DF	1/23/2019	2019 Leg Unfund	47367	General Laborer II	N	BC03	01	Perm	1.00	B	\$ -	\$ 41,304	N	N	N/A	N/A	171
531	DF	8/13/2018	2019 Leg Unfund	7921	Office Assistant III	N	SR08	03	Perm	0.50	B	\$ -	\$ 34,908	N	N	N/A	N/A	172
595	DA	8/13/2018	2019 Leg Unfund	7921	Office Assistant III	N	SR08	03	Perm	0.50	B	\$ -	\$ 34,908	N	N	N/A	N/A	172
531	DF	7/1/2019	2019 Leg Unfund	122409	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	173
595	DA	11/27/2017	2019 Leg Unfund	1144	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ -	\$ 44,232	N	N	N/A	N/A	174
595	DA	6/17/2019	2019 Leg Unfund	11437	Land Surveyor I	N	SR18	13	Perm	1.00	B	\$ -	\$ 45,288	N	N	N/A	N/A	175
531	DM	11/1/2017	2019 Leg Unfund	1146	Automotive Mechanic Helper	N	BC05	01	Perm	1.00	B	\$ -	\$ 43,308	N	N	N/A	N/A	176
595	DA	Est 2021 Leg	2021 Leg Unfund	992106	ENGINEERING TECHNICIAN VI	N	SR17	03	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	177
531	DA	Est 2021 Leg	2021 Leg Unfund	992102	ENGINEER IV	N	EN24	13	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	178
595	DA	Est 2021 Leg	2021 Leg Unfund	992105	HIGHWAY CONST INSPECTOR	N	SR19	03	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	179
531	DF	Est 2021 Leg	2021 Leg Unfund	992103	GENERAL LABORER II	N	BC03	01	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	180
595	DA	Est 2021 Leg	2021 Leg Unfund	992104	DRAFTING TECHNICIAN VII	N	SR19	04	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	181
511	DD	10/1/2015	2019 Leg Unfund	1330	Truck Driver Laborer	N	BC05	01	Perm	1.00	B	\$ -	\$ 40,008	N	N	N/A	N/A	182
511	DD	9/1/2017	2019 Leg Unfund	7029	Truck Driver Laborer	N	BC05	01	Perm	1.00	B	\$ -	\$ 43,308	N	N	N/A	N/A	183
511	DD	7/1/2019	2019 Leg Unfund	122439	Truck Driver-Laborer	N	BC05	01	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	184
511	DD	2/19/2019	2019 Leg Unfund	1283	General Laborer I	N	BC02	01	Perm	1.00	B	\$ -	\$ 40,176	N	N	N/A	N/A	185
511	DD	12/4/2018	2019 Leg Unfund	44266	General Laborer I	N	BC02	01	Perm	1.00	B	\$ -	\$ 40,176	N	N	N/A	N/A	186
511	DD	5/2/2016	2019 Leg Unfund	1278	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ -	\$ 40,020	N	N	N/A	N/A	187
511	DD	8/16/2017	2019 Leg Unfund	1286	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ -	\$ 41,640	N	N	N/A	N/A	188
511	DD	10/2/2017	2019 Leg Unfund	1292	Equipment Operator I	N	BC04	01	Perm	1.00	B	\$ -	\$ 41,640	N	N	N/A	N/A	189
501	DC	12/16/2022	2025 Leg Unfund	11620	Electrician Helper	N	BC05	01	Perm	1.00	B	\$ -	\$ 51,096	N	N	N/A	N/A	190
595	DA	6/29/2019	2019 Leg Unfund	16841	Office Assistant IV	N	SR10	03	Perm	1.00	B	\$ -	\$ 32,664	N	N	N/A	N/A	191
501	DC	Est 2021 Leg	2021 Leg Unfund	992101	HIGHWAY CONST INSPECTOR IV	N	SR19	03	Perm	1.00	B	\$ -	\$ -	N	N	N/A	N/A	192
595	DA	6/1/2025	1/16/2026	123904	Engineer VI	N	EN28	23	Perm	1.00	B	\$ 128,304	\$ 131,820	Y	N	N/A	N/A	Filled
531	DF	12/2/2024	1/16/2026	1141	Equipment Operator III	N	BC09	01	Perm	1.00	B	\$ 67,896	\$ 67,896	Y	N	N/A	N/A	Filled
595	DA	12/31/2022	1/16/2026	1157	Engineer V	N	EN26	23	Perm	1.00	B	\$ 102,300	\$ 80,184	Y	N	N/A	N/A	Filled
531	DF	9/16/2025	1/16/2026	1172	General Laborer II	N	BC03	01	Perm	1.00	B	\$ 52,080	\$ 53,904	Y	Y	1	N/A	Filled
531	DF	10/16/2025	1/16/2026	1173	Heavy Equipment Operator	N	BC10	01	Perm	1.00	B	\$ 70,476	\$ 72,948	Y	N	N/A	N/A	Filled
531	DF	12/16/2024	1/2/2026	11452	Equipment Operator III	N	BC09	01	Perm	1.00	B	\$ 67,896	\$ 67,896	Y	N	N/A	N/A	Filled
531	DF	8/1/2025	1/16/2026	47331	Heavy Veh/Constr Equip Mech I	N	BC11	01	Perm	1.00	B	\$ 73,044	\$ 75,600	Y	N	N/A	N/A	Filled
597	AB	4/1/2025	1/16/2026	28814	Motor Carrier Safety Offcr IV	N	SR20	03	Perm	1.00	B	\$ 66,876	\$ 57,192	Y	N	N/A	N/A	Filled
597	AB	9/10/2022	1/16/2026	42771	Motor Carrier Safety Offcr IV	N	SR20	03	Perm	1.00	B	\$ 59,508	\$ 48,084	Y	N	N/A	N/A	Filled
501	DC	10/1/2025	1/16/2026	1202	Equipment Operator II	N	BC06	01	Perm	1.00	B	\$ 58,596	\$ 60,648	Y	N	N/A	N/A	Filled
501	DC	4/16/2025	1/16/2026	7490	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 117,684	\$ 95,280	Y	N	N/A	N/A	Filled
501	DC	7/1/2025	1/16/2026	1194	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	Filled
501	DC	10/1/2025	1/16/2026	31505	General Laborer I	N	BC02	01	Perm	1.00	B	\$ 50,640	\$ 52,416	Y	N	N/A	N/A	Filled
595	DA	11/1/2024	1/5/2026	7551	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 57,192	\$ 57,192	Y	N	N/A	N/A	Filled
501	DA	9/1/2025	1/16/2026	11804	Highway Const Inspector IV	N	SR19	03	Perm	1.00	B	\$ 69,600	\$ 72,036	Y	N	N/A	N/A	Filled
501	DA	5/16/2025	12/16/2025	11808	Engineer IV	N	EN24	13	Perm	1.00	B	\$ 97,332	\$ 78,816	Y	N	N/A	N/A	Filled

Department of Transportation Highways  
Vacancy Report as of November 30, 2025

Table 8

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89-Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
<p>* Act 5/SLH 2019 had converted the division's project funded positions to operating and maintenance positions. Upon converting the positions, the division acted in a fiscally responsible manner by agreeing as a compromise with the legislature and the unions to unfund the positions with the intent of utilizing these positions in the future. The conversion allowed the division to utilize its positions more efficiently while concurrently initiate to fix the broken recruitment system. Furthermore, the division has offered support to the Highways Division Personnel Office, Department of Transportation Personnel Office, and DHRD, provided we were updated on how the positions would be beneficial to recruitment for the department and for the state. Un-funding the positions then eliminates the monetary consideration while they are vacant, and since the positions are already established it gives the division an opportunity to quickly fill in the future provided additional budgetary authority is approved.</p> <p>** The 2021 Legislature adjusted the Highways Division's unfunded position counts.</p>																		

Department of Transportation - Highways

Table 9

Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2025

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
TRN 595	DB	44439	Act 160/SLH 2015	123913	COVID Project Manager	Y	SRNA	73	T	B	1.00	135816	N	N
TRN 595	DB	44993	Act 160/SLH 2015	124790	Climate Resiliency Manager	Y	SRNA	73	T	B	1.00	150120	Y	N
TRN 595	DB	42996	Act 160/SLH 2015	122495	Homeless Coordinator	Y	SRNA	73	T	B	1.00	112332	N	N
TRN 595	DB	45149	Act 160/SLH 2015	125057	Recruiter	Y	SRNA	73	T	B	1.00	91740	Y	Y
TRN 595	DB	45149	Act 160/SLH 2015	125056	Recruiter	Y	SRNA	73	T	B	1.00	91728	Y	N
TRN 595	DB	45149	Act 160/SLH 2015	125058	Recruitment Technician	Y	SRNA	63	T	B	1.00	54756	Y	N
TRN 595	DB	45149	Act 160/SLH 2015	125059	Recruitment Technician	Y	SRNA	63	T	B	1.00	54756	Y	N
TRN 595	DB	45149	Act 160/SLH 2015	125060	Recruitment Technician	Y	SRNA	63	T	B	1.00	50652	Y	N
TRN 595	DB	45149	Act 160/SLH 2015	125061	Recruitment Technician	Y	SRNA	63	T	B	1.00	48936	N	N



Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
						Date Executed	From	To					
TRN501	E, N	\$ 769,678	M	\$ 1,183,814	\$ 2,795	7/25/2022	8/25/2022	11/7/2027	R.M. Towill Corporation	Leeward Bikeway, Waipahu Depot Road To Luualaei	State Project Manager	Y	S
TRN501	E, N	\$ 612,468	M	\$ 700,000	\$ 432	6/5/2024	7/8/2024	9/20/2029	SSFM International, Inc.	Farrington Highway, Replacement of Maipalaoa Bridge	State Project Manager	Y	S
TRN501	E	\$ 42,949	M	\$ 57,450	\$ 14,501	2/13/2024	3/1/2024	5/14/2029	KSF, Inc.	H-1 Guardrail & Shoulder Improvements, Kapiolani IC to Ainakoa Ave	State Project Manager	Y	S
TRN595	E	\$ 1,608,331	M	\$ 1,812,677	\$ 14,585	6/15/2020	8/6/2020	10/19/2026	WSP USA Inc.	Kamehameha Highway Realignment at Laniakea Beach Road, Oahu	State Project Manager	Y	S
TRN531	E	\$ 135,775	M	\$ 243,000	\$ 107,225	3/9/2021	3/23/2021	6/5/2026	R.M. Towill Corporation	Hana Highway Roackfall Mitigation, Vicinity of Milepost 12, Maui	State Project Manager	Y	S
TRN595	N, B	\$ 2,010,212	M	\$ 2,319,950	\$ 19,057	5/1/2023	5/10/2023	7/22/2028	SWCA, Incorporated dba SWCA Environmental Consultants	Statewide Noxious Invasive Plant Program (SNIPP), Statewide	State Project Manager	Y	S
TRN501	N	\$ 3,088,446	M	\$ 3,344,000	\$ 255,554	5/27/2020	6/23/2020	9/5/2026	Jas. W. Glover, Ltd.	Kalaniana'ole Highway Improvements in Waimanalo, Olomana Golf Course to Poalima St.	State Project Manager	Y	S
TRN501	E, N, B	\$ 1,595,017	M	\$ 3,244,103	\$ 22,500	12/21/2021	1/18/2022	4/2/2027	Travelers Casualty and Surety Company of America	Farrington Highway, Replacement of Maipalaoa Bridge, District Of Waianae, Island Of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 497,599	M	\$ 763,142	\$ 7,926	2/28/2023	3/8/2023	5/20/2028	Austin, Tsutsumi & Associates, Inc.	Freeway Management System, Phase 2A Design, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 59,557	M	\$ 129,000	\$ 2,348	11/5/2021	11/15/2021	1/28/2027	Okahara & Associates, Inc.	Mamalahoa Highway Safety Improvements, Mile Post 3.9 to Mile Post 6.9, District of South Kohala, Island of Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 111,979	M	\$ 200,000	\$ 9,612	9/16/2021	9/23/2021	12/6/2026	WSP USA Inc.	Interstate Route H-1 Safety Improvements, Beginning of H-1 (Palailai IC) to Waiawa Overpass, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 462,084	M	\$ 491,106	\$ 29,022	11/3/2021	11/8/2021	1/21/2027	American Guard Services, Inc.	Furnishing Security Guard Services For Oahu District Administration Office, Kakoi And Keehi Basesyards, Island Of Oahu	State Project Manager	Y	S
TRN595	N	\$ 211,800	M	\$ 245,560	\$ 33,760	8/13/2024	9/3/2024	11/16/2029	Integrated Transportation Information Solutions Corporation dba ITIS Inc.	State of Hawaii Advanced Crash Analysis, State Of Hawaii, Department Of Transportation	State Project Manager	Y	S
TRN511	E	\$ 5,400	M	\$ 235,500	\$ 37,600	12/23/2021	1/5/2022	3/20/2027	SSFM International, Inc.	Keaau-Pahoa Road Improvements, Keaau to Pahoa	State Project Manager	Y	S
TRN501	E, N	\$ 147,454	M	\$ 250,018	\$ 18	10/26/2023	12/11/2023	2/22/2029	KSF, Inc.	Interstate Routes H-1 and H201, Destination Sign Upgrade/Replacement, Phase III, Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 176,690	M	\$ 750,267	\$ 93,475	3/7/2022	4/6/2022	6/19/2027	ABB Inc.	Maintenance, Repair and Inspection of Electrical Equipment at Interstate Route H-3 Freeway, Wilson Tunnel, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 462,374	M	\$ 624,939	\$ 4,275	5/23/2022	6/14/2022	8/27/2027	Island Landscaping and Maintenance, Inc.	Maintenance Of Landscaped Areas And Maintenance, Repair And Inspection Of Irrigation System, H-2 Freeway, Waiawa Interchange To Waikakalaua Bridge, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E	\$ 783,202	M	\$ 1,675,500	\$ 27,000	6/13/2025	6/27/2025	9/9/2030	Engineering Concepts, Inc.	Traffic Signal Modernization at Various Locations, Statewide	State Project Manager	Y	S
TRN561	B	\$ 802,974	M	\$ 1,169,490	\$ 65,704	6/8/2022	6/22/2022	9/4/2027	Smalt & Company, Inc.	Multi-Project	State Project Manager	Y	S
TRN561	B	\$ 309,387	M	\$ 365,245	\$ 55,858	9/2/2022	9/30/2022	12/13/2027	Kauai Nursery and Landscaping, Inc.	Multi-Project	State Project Manager	Y	S
TRN595	B	\$ 1,482,378	M	\$ 1,533,243	\$ 21,215	1/25/2022	2/7/2022	4/22/2027	Wesley R. Segawa and Associates, Inc.	Pali Highway Resurfacing, Vineyard Boulevard to Waokanaka Street, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 808,540	M	\$ 830,000	\$ 21,460	2/7/2024	2/15/2024	4/29/2029	Ohanasoft, LLC	Implementation of the Highways Financial Management System Project	State Project Manager	Y	S
TRN501	B	\$ 133,390	M	\$ 455,431	\$ 415	11/29/2021	12/30/2021	3/14/2027	Paradise Landscape Maintenance, Inc.	Multi-Project	State Project Manager	Y	S
TRN561	B	\$ 24,623	M	\$ 29,393	\$ 4,770	3/28/2024	5/13/2024	7/26/2029	Maidz Cleaning Services Inc.	Furnishing Custodial and Maintenance Services, Kauai District Office and Base Yard Complex, District Of Lihue, Island Of Kauai	State Project Manager	Y	S
TRN501	B	\$ 298,094	M	\$ 471,723	\$ 2,262	3/17/2023	3/22/2023	6/3/2028	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas, Kalaeloa, Franklin D. Roosevelt Avenue, Coral Sea Road & Enterprise Avenue, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 6,134,835	M	\$ 6,526,888	\$ 25,316	4/6/2023	4/19/2023	7/1/2028	ZIP U There Inc.	Furnishing Operation and Maintenance Service for the H-1 Contra-Flow Zipper Lane, Island of Oahu	State Project Manager	Y	S
TRN531	B	\$ 774,783	M	\$ 1,409,419	\$ 8,271	4/13/2023	4/18/2023	6/30/2028	Imua Landscaping Co., Inc.	Maintenance Of Landscaped Areas And Maintenance, Repair And Inspection Of Irrigation System, Honoapiilani Highway, Lahainaluna Road To Aholo Road, District Of Lahaina, Island Of Maui	State Project Manager	Y	S
TRN595	E, N	\$ 625,989	M	\$ 1,005,882	\$ 15,979	4/17/2025	5/13/2025	7/26/2030	Austin, Tsutsumi & Associates, Inc.	Freeway Management System, Phase 3, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 294,580	M	\$ 590,004	\$ 11,870	12/29/2023	1/12/2024	3/26/2029	Safety Systems and Signs Hawaii, Inc. dba Statewide Safety Systems	Furnishing and Maintaining Traffic Control on Contraflow Lanes, Kahekili Highway, Kaneohe Bound, West Hui Iwa Street to Haiku Road, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 255,893	M	\$ 509,110	\$ 3,716	8/30/2021	9/29/2021	12/12/2026	Paradise Landscape Maintenance, Inc.	Maintenance of Landscaped Areas, H-2 Freeway, Wilikina Drive and Kunia Road, Waikakalaua Stream Bridge to Kaukonahua Stream Bridge and Wilikina Drive to WAAF Kunia Gate, District of Wahiawa, Island of Oahu	State Project Manager	Y	S
TRN595	E, N, B	\$ 319,674	M	\$ 8,002,182	\$ 31,139	6/30/2022	7/13/2022	9/25/2027	Drayko Construction Inc.	Interstate Route H-1 Safety Improvements, Beginning of H-1 (Palilaili IC) to Waiawa Overpass, Island of Oahu	State Project Manager	Y	S
TRN561	B	\$ 190,626	M	\$ 370,028	\$ 12,007	12/5/2023	12/28/2023	3/11/2029	Kauai Nursery & Landscaping, Inc.	Maintenance Of Landscaped Areas And Maintenance, Repair And Inspection Of Irrigation System, Kauai District Office And Baseyard Complex, District Of Lihue, Island Of Kauai	State Project Manager	Y	S
TRN501	B	\$ 173,367	M	\$ 792,073	\$ 45,032	4/8/2022	4/21/2022	7/4/2027	TK Elevator Corporation	Maintenance, Repair and Inspection of Elevators at Interstate Route H-3 Freeway, Harano Tunnel	State Project Manager	Y	S
TRN501	B	\$ 208,223	M	\$ 540,150	\$ 41,454	11/19/2021	12/6/2021	2/18/2027	The Hawaii National Landscape Inc.	Maintenance of Landscaped Areas and Maintenance, Repair and Inspection of Irrigation System, H-1 Freeway, Salt Lake Boulevard to Puuloa Road, Districts of Ewa and Honolulu, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 2,213,796	M	\$ 5,496,341	\$ 2,500	3/12/2021	4/12/2021	6/25/2026	Grace Pacific LLC	Leeward Bikeway, Waipahu Depot Road To Lualualei	State Project Manager	Y	S
TRN501	B	\$ 218,395	M	\$ 282,984	\$ 2,902	5/10/2024	5/22/2024	8/4/2029	Island Landscaping and Maintenance, Inc.	Landscape Maintenance H-3 Freeway Service Road, Island of Oahu	State Project Manager	Y	S
TRN501	E, B	\$ 423,072	M	\$ 780,000	\$ 0	11/19/2021	12/6/2021	2/18/2027	Paul's Electrical Contracting LLC	Kalaniana'ole Highway Intersection Improvements at Waa Street, Oahu	State Project Manager	Y	S
TRN595	E, T	\$ 2,888,818	M	\$ 3,164,129	\$ 300	8/10/2021	9/3/2021	11/16/2026	Paul's Electrical Contracting, LLC	Fort Barrette Road Improvements, Roosevelt Avenue to Farrington Highway, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 106,523	M	\$ 356,600	\$ 117,750	5/6/2021	5/17/2021	7/30/2026	Imua Landscaping Co., Inc.	Landscape Maintenance Moanalua Freeway Halawa to Middle Street, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 411,820	M	\$ 413,000	\$ 236	10/4/2023	11/1/2023	1/13/2029	SSFM International, Inc.	Pali Highway Resurfacing, Vineyard Boulevard to Waokanaka Street, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 89,204	M	\$ 101,342	\$ 1,376	10/25/2024	11/13/2024	1/26/2030	Windwardside Recovery & Towing L.L.C.	Furnishing Of Vehicle Towing Service For The Wilson Tunnel, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 371,572	M	\$ 532,070	\$ 160,498	10/30/2020	11/13/2020	1/26/2026	American Electric Company. LLC	Maintenance Of Electrical Equipment At H-3 Freeway, Harano Tunnel, Island Of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	E, N	\$ 223,563	M	\$ 1,012,413	\$ 32,000	11/20/2020	12/7/2020	2/19/2026	Wilson Okamoto Corporation	Kamehameha Highway. Route 83 Waimea Bay Rockfall Protection, Mileposts 5.15 to 5.56 and 5.63 to 5.73 District of Waialua, Island of Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 3,058,548	M	\$ 7,162,372	\$ 9,764	4/22/2025	5/13/2025	7/26/2030	Parsons Transportation Group, Inc.	FFY 2021 Freeway Service Patrol, State of Hawaii, Department of Transportation	State Project Manager	Y	S
TRN501	B	\$ 459,004	M	\$ 540,044	\$ 13,180	11/21/2024	12/10/2024	2/22/2030	Samson F. Naupoto dba Best Samaritan Contractor	Furnishing Drain Inspection And Cleaning Services, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 31,843	M	\$ 42,826	\$ 2,197	12/18/2023	1/18/2024	4/1/2029	Intergraph Corporation	Furnishing Of CDS/GIS Maintenance Services, Island Of Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 935,601	M	\$ 1,308,042	\$ 36,864	12/16/2020	1/12/2021	3/27/2026	Kai Hawaii, Inc.	Structural Countermeasures for Scour Critical Bridges, Statewide	State Project Manager	Y	S
TRN595	E, N	\$ 296,355	M	\$ 708,316	\$ 642	9/30/2024	11/6/2024	1/19/2030	ICX Transportation Group, Inc.	System Manager, Intelligent Transportation Systems (ITS), Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 8,745	M	\$ 240,000	\$ 6,251	5/28/2025	6/16/2025	8/29/2030	KSF, Inc.	Hawaii Belt Road, Seismic Retrofit of Kaholo Stream Bridge, District of Hamakua, Island of Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 3,655,870	M	\$ 11,262,666	\$ 192,978	7/13/2023	9/8/2023	11/20/2028	Grace Pacific LLC	Farrington Highway, Replacement Of Makaha Bridge No. 3 And Makaha Bridge No. 3A	State Project Manager	Y	S
TRN501	B	\$ 335,026	M	\$ 828,044	\$ 9,904	3/17/2025	4/8/2025	6/21/2030	T & M Environmental, LLC	Furnishing Drain Inspection And Cleaning Services, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 70,603	M	\$ 339,449	\$ 3,166	3/17/2025	4/8/2025	6/21/2030	T & M Environmental, LLC	Furnishing Drain Inspection And Cleaning Services, Island Of Oahu	State Project Manager	Y	S
TRN595	B	\$ 4,302,975	M	\$ 10,955,000	\$ 301,042	3/1/2021	3/18/2021	5/31/2026	Labyrinth Solutions, Inc. dba LSI Consulting	Request for Proposals to Provide System Software and Implementation Consulting Services for Highways Financial Management System Project, State of Hawaii, Department of Transportation, Highways Division	State Project Manager	Y	S
TRN595	E, N	\$ 246,208	M	\$ 600,000	\$ 70,754	5/21/2024	7/8/2024	9/20/2029	Bowers + Kubota Consulting, Inc.	Kalaniana'ole Highway Improvements, Poalima Street to Vicinity of Makapuu, Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 789,192	M	\$ 800,000	\$ 2,162	5/6/2021	5/17/2021	7/30/2026	Construction Management & Engineering, LLC	Kamehameha Highway Rehabilitation in the Vicinity of Kapuhi Street to Dairy Road, Pupukea, Koolauloa District, Oahu	State Project Manager	Y	S
TRN501	B	\$ 210,106	M	\$ 1,000,000	\$ 789,894	6/4/2025	6/17/2025	8/30/2030	SSFMI International, Inc.	Culvert Crossing Assessment Program, Island of Oahu	State Project Manager	Y	S
TRN595	N, T	\$ 1,185,031	M	\$ 1,373,554	\$ 645	4/8/2024	4/23/2024	7/6/2029	Maui Kupono Builders, LLC dba Manu Builders	Kamehameha Highway, Kamananui Road and Wilikina Drive Rehabilitation, Vicinity of Weed Circle to Interstate Route H-2, Districts of Wahiawa and Waialua, Island of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN501	E, N	\$ 1,592,182	M	\$ 1,700,000	\$ 21,564	6/3/2021	6/28/2021	9/10/2026	Construction Management & Engineering, LLC	Kamehameha Hwy, Kaipapau Stream Bridge Replacement	State Project Manager	Y	S
TRN595	B	\$ 18,581,556	M	\$ 25,000,000	\$ 6,418,444	3/24/2023	3/28/2023	6/9/2028	Hawaiian Telcom Services Company, Inc.	Pilot Broadband Development, Statewide	State Project Manager	Y	S
TRN595	E, N	\$ 404,707	M	\$ 410,000	\$ 1,059	6/18/2024	7/2/2024	9/14/2029	QRSE, LLC	Farrington Highway, Replacement Of Makaha Bridge No. 3 And Makaha Bridge No. 3A	State Project Manager	Y	S
TRN595	E, N	\$ 389,406	M	\$ 399,656	\$ 2,050	7/12/2021	7/22/2021	10/4/2026	WSP USA, Inc.	Multi-Project	State Project Manager	Y	S
TRN501	D	\$ 990,699	M	\$ 7,288,768	\$ 6,298,069	7/16/2021	7/22/2021	10/4/2026	QRSE, LLC	Farrington Highway Widening, Kapolei Golf Course to Fort Weaver Road, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 176,350	M	\$ 474,000	\$ 5,150	9/11/2025	9/29/2025	12/12/2030	LPN Landscaping & Tree Service LLC	Maintenance of Landscaped Areas, H-3 Freeway, Vicinity of Halawa Quarry to Harano Tunnel, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN561	E	\$ 25,983	M	\$ 98,472	\$ 72,489	8/11/2021	9/16/2021	11/29/2026	GoodFellow Bros. LLC	Kaunualii Highway Intersection Improvements at Waimea Canyon Drive, Island of Kauai	State Project Manager	Y	S
TRN595	E, N	\$ 1,099,556	M	\$ 3,199,191	\$ 30,000	2/17/2022	2/25/2022	5/10/2027	Hi'ilawe Construction LLC	Kamehameha Highway Rehabilitation in the Vicinity of Kapuhi Street to Dairy Road, Pupukea, Koolauloa District, Oahu	State Project Manager	Y	S
TRN595	E, N, T	\$ 8,682,150	M	\$ 11,458,084	\$ 350	5/22/2025	6/10/2025	8/23/2030	MIRA Image Construction, LLC	Kalaniana'ole Highway Improvements, Poalima Street to Vicinity of Makapuu, Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 12,600,928	M	\$ 14,049,090	\$ 906	9/7/2021	10/19/2021	1/1/2027	Goodfellow Bros. LLC	Kamehameha Hwy, Kaipapau Stream Bridge Replacement	State Project Manager	Y	S
TRN531	E, N	\$ 2,543,339	M	\$ 3,426,690	\$ 79,013	4/14/2025	4/17/2025	6/30/2030	WSP USA Inc.	Honoapiilani Highway Improvements, Milepost 10.5 to Milepost 18.0, Island of Maui	State Project Manager	Y	S
TRN501	E, N	\$ 632,549	M	\$ 8,333,685	\$ 22,113	8/23/2022	9/26/2022	12/9/2027	Paul's Electrical Contracting LLC	Sand Island Access Road Truck Weigh Station, Sand Island Access Road, Honolulu Harbor, Kalihi Ahupuaa, Kona Moku, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 253,165	M	\$ 473,928	\$ 6,332	12/3/2024	12/11/2024	2/23/2030	Smalt & Company, Inc.	Multi-Project	State Project Manager	Y	S
TRN501	B	\$ 260,967	M	\$ 493,908	\$ 5,649	11/19/2024	12/10/2024	2/22/2030	Island Landscaping and Maintenance, Inc.	Multi-Project	State Project Manager	Y	S
TRN595	E, N	\$ 1,516,425	M	\$ 2,369,485	\$ 26,170	2/9/2025	2/11/2025	4/26/2030	University of Nebraska Board of Regents	Crash Testing Bridge Guardrails, Transitions and Other Highway Safety Features, Phase 3, Statewide	State Project Manager	Y	S
TRN501	B	\$ 351,745	M	\$ 591,000	\$ 7,341	11/20/2024	12/10/2024	2/22/2030	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance, Repair and Inspection of Irrigation System, H-3 Freeway, Hospital Rock to Halekou Interchange, District of Koolaupoko, Island of Oahu,	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 344,513	M	\$ 365,968	\$ 4,291	11/24/2023	12/8/2023	2/19/2029	Smalt & Company, Inc.	Maintenance of Landscaped Areas and Maintenance, Repair and Inspection of Irrigation System, Kalanianaʻole Highway, Ainakoa Avenue to Hanauma Bay Entrance, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 2,514,432	M	\$ 3,310,450	\$ 38,008	11/24/2021	12/17/2021	3/1/2027	Paul's Electrical Contracting LLC	Freeway Management System, Phase 3, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 15,078	M	\$ 19,500	\$ 4,422	4/18/2024	5/13/2024	7/26/2029	Kiewit Infrastructure West Co.	Hawaii Belt Road, Hamakua Coast Bridge Repairs (Wailuku, Hakalau, and Nanue Stream Bridges), Districts of North and South Hilo, Island of Hawaii	State Project Manager	Y	S
TRN501	B	\$ 248,840	M	\$ 347,992	\$ 2,676	1/25/2024	2/6/2024	4/20/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance, Repair and Inspection of Irrigation System, Moanalua Freeway, Halawa to Middle Street, Island of Oahu	State Project Manager	Y	S
TRN561	E, N	\$ 135,013	M	\$ 372,043	\$ 6,238	12/28/2021	1/6/2022	3/21/2027	Global Specialty Contractors, Inc.	Guardrail and Shoulder Improvements at Various Locations, Part 6, Districts of Koloa, Lihue, Kawaihau and Hanalei, Island of Kauai	State Project Manager	Y	S
TRN595	B	\$ 74,184	M	\$ 127,818	\$ 53,634	4/11/2025	7/8/2025	9/20/2030	Redflex Traffic Systems, Inc.	Red Light Running Pilot Project, State of Hawaii, Department of Transportation	State Project Manager	Y	S
TRN595	E, N	\$ 1,423,327	M	\$ 1,900,000	\$ 38,093	12/28/2021	2/7/2022	4/22/2027	Bowers & Kubota Consulting, Inc.	Interstate Route H-1 Rehabilitation, Salt Lake Boulevard to Airport Viaduct, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 181,260	M	\$ 301,600	\$ 6,540	2/22/2024	3/6/2024	5/19/2029	LPN Landscaping & Tree Service LLC	Maintenance of Landscaped Areas, Farrington Highway, Kaena Point to Kaukonahua Road; Kaukonahua Road, Farrington Highway to Weed Circle; Kamehameha Highway, Weed Circle to Joseph P. Leong Highway; Joseph P. Leong Highway/Kamehameha Highway, MP 0.00 to Turtle Bay, Zone BY2, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 14,099,644	M	\$ 17,381,963	\$ 30,348	4/2/2024	4/10/2024	6/23/2029	MIRA Image Construction LLC	Ala Moana Boulevard Elevated Pedestrian Walkway, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 440,595	M	\$ 1,220,585	\$ 77,999	8/29/2023	9/12/2023	11/24/2028	Kiewit Infrastructure West Co.	Interstate Route H201, Moanalua Freeway, Highway Lighting Improvements, Halawa Heights Off-Ramp to Middle Street Overpass, Phase 2, District Of Honolulu, Island of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	E, N	\$ 880,759	M	\$ 1,757,730	\$ 17,472	1/26/2022	3/23/2022	6/5/2027	Kiewit Infrastructure West Co.	Moanalua Freeway, Highway Lighting Improvements, Halawa to H-3 Freeway Overpass, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 128,463	M	\$ 542,619	\$ 82,831	10/3/2024	10/16/2024	12/29/2029	AECOM Technical Services, Inc.	Freeway Management System, Phase 4, Island of Oahu	State Project Manager	Y	S
TRN561	E, N	\$ 832,899	M	\$ 950,000	\$ 23,420	8/22/2024	9/5/2024	11/18/2029	Bowers + Kubota Consulting, Inc.	COVID-19 Project, Kuhio Highway, Wailua River Bridge Permanent Repairs, Island of Kauai	State Project Manager	Y	S
TRN595	N, B	\$ 531,059	M	\$ 1,200,000	\$ 67,548	3/17/2022	4/8/2022	6/21/2027	Construction Management & Engineering, LLC	Interstate Route H-2 Portland Cement Concrete Pavement Rehabilitation, Northbound, Waiawa Interchange Structure 13 to Pineapple Road Overpass, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 2,299,964	M	\$ 2,600,000	\$ 7	8/4/2025	9/11/2025	11/24/2030	SSFMI International, Inc.	Ala Moana Boulevard Elevated Pedestrian Walkway, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 990,917	M	\$ 1,212,645	\$ 80,950	4/5/2022	4/28/2022	7/11/2027	Jas. W. Glover, Ltd.	Kalanianaʻole Avenue Reconstruction, Kamehameha Avenue to Kauhane Avenue, District of South Hilo, Island of Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 13,756,490	M	\$ 36,039,226	\$ 157,815	8/23/2024	9/23/2024	12/6/2029	Kiewit Infrastructure West Co.	COVID-19 Project, Kuhio Highway, Wailua River Bridge Permanent Repairs, Island of Kauai	State Project Manager	Y	S
TRN501	B	\$ 273,500	M	\$ 315,200	\$ 5,833	5/1/2024	5/15/2024	7/28/2029	Quintin C. Nilo dba Nilo Landscape Co.	Maintenance of Landscaped Areas, Kamehameha Highway, Kahaluu Stream Bridge to Kahekili Highway; Kahekili Highway, Kamehameha Highway to Likelike Highway; Likelike Highway, Kahekili Highway to Kaneohe Bay Drive; Kaneohe Bay Drive, Kamehameha Highway to Mikiola Drive; Kamehameha Highway, Likelike Highway to Hale Kou Interchange Zone BY4, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 48,386	M	\$ 112,954	\$ 7,326	5/14/2024	5/31/2024	8/13/2029	Hawaii Industrial Services, Ltd.	Sanitary Pumping Services at H-3 Harano Tunnel, Island Of Oahu, Hawaii	State Project Manager	Y	S
TRN531	B	\$ 50,937	M	\$ 51,320	\$ 382	6/7/2022	7/19/2022	10/1/2027	Allied Machinery Corporation	Furnishing and Delivering Motor Vehicles and Equipment, Islands of Oahu, Hawaii, Maui, Molokai, and Kauai	State Project Manager	Y	S
TRN511	B	\$ 157,000	M	\$ 263,800	\$ 106,800	6/20/2022	7/29/2022	10/11/2027	Bacon-Universal Company, Inc.	Furnishing and Delivering Motor Vehicles and Equipment, Islands of Oahu, Hawaii, Maui, Molokai, and Kauai	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	E, N	\$ 1,560,357	M	\$ 5,327,325	\$ 86,330	6/28/2022	7/19/2022	10/1/2027	Grace Pacific LLC	Kohala Mountain Road Resurfacing & Reconstruction, MP 6.4-10.43, Island of Hawaii	State Project Manager	Y	S
TRN595	E, T	\$ 1,805,647	M	\$ 2,604,561	\$ 256	3/24/2023	4/6/2023	6/18/2028	Grace Pacific LLC	Fort Barrette Road Improvements, Vicinity of Kamaaha Avenue to Vicinity of Farrington Highway, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N, B	\$ 525,436	M	\$ 2,561,000	\$ 9,100	9/12/2023	10/10/2023	12/22/2028	QRSE, LLC	Interstate Route H-1 Resurfacing, Miller Pedestrian Overpass to Kapiolani Interchange, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 213,760	M	\$ 263,760	\$ 50,000	6/23/2022	8/24/2022	11/6/2027	Imua Landscaping Co., Inc.	Maintenance of Landscaped Areas, Farrington Highway Keana Point Tracking Station to Honokai Hale, Zone BY1, Island Of Oahu	State Project Manager	Y	S
TRN501	E	\$ 720,603	M	\$ 770,385	\$ 13,097	8/5/2022	9/20/2022	12/3/2027	Integrated Construction, Inc.	Erosion Control and Best Management Practices for Storm Water Permit Compliance, Phase 2, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN531	B	\$ 119,997	M	\$ 119,997	\$ 119,997	7/1/2022	9/22/2022	12/5/2027	Smalt & Company, Inc.	Maintenance of Landscaped Area, Kuihelani Highway/Kahului Airport Access Road, Puunene Avenue to Hana Highway, and Puunene Avenue, Kuihelani Highway to Puukani Street and Dairy Road Boulevard, Kuihelani Highway to Vicinity of Hukilike Street, District of Wailuku, Island of Maui	State Project Manager	Y	S
TRN501	B	\$ 364,778	M	\$ 582,335	\$ 8,201	10/18/2024	11/4/2024	1/17/2030	T&M Environmental, LLC	Furnishing Drain Inspection and Cleaning Services, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN531	B	\$ 1,020,695	M	\$ 1,020,695	\$ 328,050	10/11/2024	11/4/2024	1/17/2030	Imua Landscaping Co., Inc.	Maintenance of Landscaped Areas and Irrigation System at Various Locations, Kahului, Island of Maui, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 1,056,261	M	\$ 1,056,261	\$ 232,880	11/15/2024	12/10/2024	2/22/2030	ABB Inc.	Maintenance and Inspection of Electrical Equipment at Interstate Route H-3 Freeway, Harano Tunnel, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 249,756	M	\$ 488,872	\$ 8,102	11/20/2024	12/10/2024	2/22/2030	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas Kamehameha Highway, Turtle Bay to Kahaluu Stream Bridge Zone BY3, Island of Oahu	State Project Manager	Y	S
TRN595	E	\$ 1,049,005	M	\$ 2,500,000	\$ 48,279	6/27/2024	7/9/2024	9/21/2029	Jacobs Engineering Group, Inc.	Statewide Long-Range Land Transportation Plan and Regional Long-Range Transportation Plans for the Island of Kauai, Molokai, Lanai, and Hawaii	State Project Manager	Y	S



Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN511	B	\$ 477,876	M	\$ 477,876	\$ 0	7/7/2022	12/14/2022	2/26/2028	Safety System and Signs Hawaii, Inc. dba Statewide Safety Systems	Furnishing And Delivering Motor Vehicles And Equipment, Islands Of Oahu, Hawaii, And Kauai	State Project Manager	Y	S
TRN561	E, N	\$ 2,815,226	M	\$ 3,081,139	\$ 21,156	12/2/2022	12/15/2022	2/27/2028	Abhe & Svoboda, Inc.	Kuhio Highway Hanalei Bridge Repair, District of Hanalei, Island of Kauai	State Project Manager	Y	S
TRN501	E, N	\$ 769,208	M	\$ 869,165	\$ 8,278	12/19/2022	1/6/2023	3/20/2028	Paul's Electrical Contracting LLC	Freeway Management System, Phase 3A, Districts of Honolulu & Ewa, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 1,885,284	M	\$ 2,900,000	\$ 202,943	1/11/2024	1/18/2024	4/1/2029	QRSE, LLC	Interstate Route H-1 Addition and Modification of Freeway Access (Kapolei Interchange Complex), Phase 3, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 148,516	M	\$ 200,000	\$ 51,484	1/4/2023	1/17/2023	3/31/2028	U.S. CAD Holdings LLC dba U.S. CAD	DOT-HWY Migrating HDOT HWY's CADD Platform to the Autodesk Suite	State Project Manager	Y	S
TRN595	E, N, T	\$ 209,328	M	\$ 270,508	\$ 3,537	1/6/2023	2/2/2023	4/16/2028	Kaikor Construction Group, Inc.	Interstate Route H-3, Finish Contract	State Project Manager	Y	S
TRN595	E, N	\$ 2,753,976	M	\$ 3,722,076	\$ 26,481	1/12/2023	2/3/2023	4/17/2028	MIRA Image Construction, LLC	Farrington Highway Safety Improvements, Pohakunui Avenue to Interstate H-1, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 211,946	M	\$ 598,167	\$ 386,220	5/29/2025	6/17/2025	8/30/2030	American Guard Services, Inc.	Furnishing Security Guard Services for Oahu District Administration Office, Kakoi and Keehi Basesyards, Honolulu, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 2,821,078	M	\$ 3,291,101	\$ 8,839	1/24/2023	2/9/2023	4/23/2028	Road and Highway Builders, LLC	Likelike Highway Safety Improvements, Emmeline Place to Kahekili Highway, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 289,417	M	\$ 595,000	\$ 3,679	2/9/2025	2/14/2025	4/29/2030	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas H-2 Freeway, Wilikina Drive, and Kunia Road, Wahiawa, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 20,559	M	\$ 2,443,526	\$ 182	11/26/2024	1/6/2025	3/21/2030	Goodfellow Bros. LLC	Interstate Route H-1 Airport Viaduct Improvements, Vicinity of Valkenburgh to Middle Street, Phase 3, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 283,126	M	\$ 338,000	\$ 10,975	2/15/2023	2/22/2023	5/6/2028	Jacobs Engineering Group, Inc.	Freeway Management System, Phase 5, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 279,101	M	\$ 1,600,000	\$ 73,381	5/15/2025	6/9/2025	8/22/2030	MIRA Image Construction, LLC	Kamehameha Highway, Intersection Improvements at Kahekili, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 2,356,792	M	\$ 5,304,724	\$ 6,429	2/13/2023	3/23/2023	6/4/2028	Grace Pacific LLC	Waimea Canyon Drive / Kokee Road Improvements, Phase 2A, Mile Post 11.5 to Mile Post 14.0, District of Waimea, Island of Kauai	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	E, N	\$ 2,547,269	M	\$ 4,310,000	\$ 176,273	3/17/2023	3/22/2023	6/3/2028	QRSE, LLC	CM Services for Interstate Route H-1 Eastbound Improvements, Ola Lane Overpass to Likelike Off-Ramp, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN595	N, B	\$ 3,975,946	M	\$ 4,905,403	\$ 48,718	3/20/2023	3/24/2023	6/5/2028	Hi'ilawe Construction LLC	Kuhio Highway Resurfacing, Laukini Road to Kapule Highway, District of Lihue, Island of Kauai, Hawaii	State Project Manager	Y	S
TRN595	N, B	\$ 5,281,573	M	\$ 6,668,290	\$ 15,388	3/14/2023	3/24/2023	6/5/2028	Hi'ilawe Construction LLC	Kuhio Highway Resurfacing, Kahiliholo Road To Ka Haku Road, District Of Hanalei, Island Of Kauai	State Project Manager	Y	S
TRN501	B	\$ 200,824	M	\$ 301,215	\$ 3,103	5/30/2025	6/17/2025	8/30/2030	Zip U There, Inc.	Furnishing and Maintaining Traffic Control on Contraflow Lanes, Nimitz Highway, Waikiki Bound, Sand Island Access Road to Pacific Street, District of Honolulu, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 878,144	M	\$ 1,000,000	\$ 12,186	3/25/2025	4/10/2025	6/23/2030	Construction Management & Engineering, LLC	Interstate Route H-1 Airport Viaduct Improvements, Vicinity of Valkenburgh to Middle Street, Phase 3, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 593,662	M	\$ 593,662	\$ 593,662	3/23/2023	4/25/2023	7/7/2028	Ted's Wiring Service, Ltd.	Likelike Highway, Wilson Tunnel Electrical Improvements, Districts of Honolulu and Koolauapoko, Island of Oahu	State Project Manager	Y	S
TRN501	B	\$ 225,985	M	\$ 359,075	\$ 14,534	5/10/2024	5/21/2024	8/3/2029	Island Landscaping and Maintenance, Inc.	Multi-Project	State Project Manager	Y	S
TRN501	E, N	\$ 659,923	M	\$ 3,839,574	\$ 68,442	4/13/2023	4/19/2023	7/1/2028	Global Specialty Contractors, Inc.	Interstate Routes H-1 and H201, Destination Sign Upgrade/Replacement, Phase III, Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 749,038	M	\$ 750,000	\$ 192	8/21/2023	8/22/2023	11/3/2028	QRSE, LLC	Kuhio Highway Emergency Slope Stabilization for Hanalei Hill and Waikoko, Island of Kauai	State Project Manager	Y	S
TRN595	E, N	\$ 8,964,425	M	\$ 13,053,358	\$ 1,000	7/8/2025	7/21/2025	10/3/2030	Access Limited Construction	Kuhio Highway Emergency Slope Stabilization for Hanalei Hill and Waikoko, Island of Kauai	State Project Manager	Y	S
TRN501	B	\$ 591,745	M	\$ 1,041,832	\$ 7,142	5/10/2024	5/21/2024	8/3/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance and Inspection of Irrigation System, H-1 Freeway, Salt Lake Boulevard to Puuloa Road and Pearl Harbor Interchange and Nimitz Highway, Valkenburgh Street to Puuloa Road, Ewa and Honolulu, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 7,940	M	\$ 214,396	\$ 206,456	5/17/2023	6/2/2023	8/14/2028	American Electric Company, LLC	Maintenance and Inspection of Electrical Equipment at Wilson Tunnel, Likelike Highway, Island of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 178,989	M	\$ 302,160	\$ 16,641	5/10/2024	5/21/2024	8/3/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance and Inspection of Irrigation System, H-3 Freeway, Halekou Interchange to Kailua Interchange, District of Koolauapoko, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 240,746	M	\$ 496,495	\$ 7,173	6/13/2024	7/1/2024	9/13/2029	Centric Elevator Corporation	Maintenance, Testing and Inspection of Elevators at Harano Tunnel, Interstate Route H-3 Freeway, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 4,045,750	M	\$ 4,753,350	\$ 226,350	6/15/2023	6/28/2023	9/9/2028	Jas. W. Glover, Ltd.	Kuamoo Road Resurfacing, Vicinity of UH Agricultural Station to End of Kuamoo Road, District of Kawaihau, Island of Kauai	State Project Manager	Y	S
TRN595	N, B	\$ 2,393,042	M	\$ 3,326,011	\$ 20,145	6/15/2023	6/28/2023	9/9/2028	Jas. W. Glover, Ltd.	Kuhio Highway Resurfacing, Waikaea Bridge to Mailihuna Road, District of Kawaihau, Island of Kauai, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 4,437	M	\$ 27,312	\$ 22,875	5/21/2024	6/12/2024	8/25/2029	APM Towing LLC	Furnishing of Vehicle Towing Service for the Pali Tunnel, Island of Oahu, Hawaii	State Project Manager	Y	S
TRN501	B	\$ 70,947	M	\$ 76,691	\$ 5,744	6/21/2023	7/14/2023	9/25/2028	Safety Systems and Signs Hawaii, Inc. dba Statewide Safety Systems	Furnishing and Maintaining Traffic Control on Contraflow Lane, Farrington Highway, Makaha Bound, Nanakuli Avenue to Haleakala Avenue, District of Waianae, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 9,361	M	\$ 99,921	\$ 90,560	7/17/2023	7/28/2023	10/9/2028	Abhe & Svoboda, Inc.	Minor Bridge Repairs At Various Locations, Part 1, Districts Of Waimea, Koloa, Lihue, And Kawaihau, Island Of Kauai	State Project Manager	Y	S
TRN501	B	\$ 55,086	M	\$ 294,642	\$ 19,304	9/26/2025	10/17/2025	12/30/2030	Safety Systems and Signs Hawaii, Inc. dba AWP Safety	Furnishing and Maintaining Traffic Control, Kamehameha Highway to Pali Highway, Honolulu Bound and Vineyard Boulevard to Punchbowl Street, Eastbound, Right Turn Lane, Districts of Honolulu and Koolauapoko, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 3,420,575	M	\$ 5,739,690	\$ 19,267	8/19/2025	9/18/2025	12/1/2030	International Road Dynamics Corporation	Continuous Traffic Monitoring Data Collection, Goods And Services - Statewide	State Project Manager	Y	S
TRN595	N	\$ 140,850	M	\$ 140,850	\$ 140,850	6/20/2024	7/8/2024	9/20/2029	Hoike Networks, Inc. dba Pacxa	Oracle Software Maintenance Support Statewide, Highways Planning Branch, Survey Section	State Project Manager	Y	S
TRN501	B	\$ 421,709	M	\$ 555,682	\$ 7,158	10/1/2024	10/21/2024	1/3/2030	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance, Inspection of Irrigation System, H-2 Freeway, Waiawa Interchange to Waikakalaua Bridge, District Of Ewa, Island Of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	C, E	\$ 1,226,242	M	\$ 27,029,416	\$ 1,287,115	7/28/2023	9/11/2023	11/23/2028	Kiewit Infrastructure West Co.	Wahiawa Pedestrian Bridge Whitmore Village to Wahiawa, Island of Oahu	State Project Manager	Y	S
TRN561	B	\$ 414,308	M	\$ 987,170	\$ 74,935	7/19/2024	9/17/2024	11/30/2029	Smalt & Company, Inc.	Multi-Project	State Project Manager	Y	S
TRN501	B	\$ 711,861	M	\$ 1,107,607	\$ 9,555	10/15/2024	11/4/2024	1/17/2030	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas and Maintenance and Inspection of Irrigation System, H-1 Freeway, Middle Street to Kapiolani Interchange and Vineyard Boulevard, Palama Street to H-1 Freeway, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN531	B	\$ 255,283	M	\$ 255,283	\$ 255,283	10/2/2023	10/25/2023	1/6/2029	HT&T Hawaii LLC dba HT&T Truck Center	Furnishing And Delivering Motor Vehicles And Equipment, Islands Of Oahu, Hawaii, Maui, And Kauai	State Project Manager	Y	S
TRN595	B	\$ 233,164	M	\$ 286,965	\$ 13,665	10/2/2023	10/24/2023	1/5/2029	Kaikor Construction Group, Inc.	Farrington Highway, Ulehawa Stream Bridge Repairs, District Of Waianae, Island Of Oahu	State Project Manager	Y	S
TRN595	W	\$ 457,960	M	\$ 1,004,258	\$ 46,298	6/6/2025	6/19/2025	9/1/2030	Jacobs Engineering Group Inc.	Mid-Range Plan Transportation Plan and electronic Statewide Transportation Improvement Program (eSTIP) Maintenance, Process Refinements and Database Upgrades, Statewide	State Project Manager	Y	S
TRN561	B	\$ 5,743	M	\$ 5,743	\$ 5,743	10/10/2023	10/27/2023	1/8/2029	Allied Machinery Corporation	Furnishing And Delivering Motor Vehicles And Equipment, Islands Of Oahu, Hawaii, Maui, And Kauai	State Project Manager	Y	S
TRN501	B	\$ 328,752	M	\$ 348,972	\$ 20,220	10/12/2023	11/7/2023	1/19/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaped Areas, Pali Highway, School Street to Kalaniana'ole Highway, Zone BY5, Districts Of Honolulu And Koolauapoko, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 5,035	M	\$ 230,210	\$ 225,175	10/12/2023	11/7/2023	1/19/2029	Tevita E Tangataevaha dba Eddies's Contracting Services	Maintenance of Landscaped Areas, Maintenance, and Inspection of Irrigation Systems, H-1 Freeway and Farrington Highway, Waialeale Stream Bridge to Waiomea Street, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN531	E, N	\$ 595,998	M	\$ 1,105,806	\$ 238	10/13/2023	11/27/2023	2/8/2029	Global Specialty Contractors, Inc.	Honoapiilani Highway Guardrail and Shoulder Improvements, Vicinity of North Kihei Road to Hononana, Districts Of Lahaina and Wailuku, Island Of Maui	State Project Manager	Y	S
TRN595	N	\$ 8,590	M	\$ 650,000	\$ 641,410	11/24/2023	12/8/2023	2/19/2029	CDM Smith Inc.	Hawaii Road Usage Charge ("HiRUC"), Phase-2	State Project Manager	Y	S
TRN595	E, N	\$ 1,600,000	M	\$ 1,600,000	\$ 236,841	1/29/2025	2/24/2025	5/9/2030	Manthos Engineering, LLC	Kamehameha Highway Resurfacing, Laiewai Bridge to Waipuhui Bridge, District Of Koolauloa, Island Of Oahu, Hawaii	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 242,552	M	\$ 326,000	\$ 7,758	5/15/2025	6/4/2025	8/17/2030	Heaven's Best Service Group LLC	Furnishing Custodial And Maintenance Services, Oahu District Baseyard, Honolulu, Island Of Oahu, Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 11,395,400	M	\$ 35,555,556	\$ 193,866	12/14/2023	1/8/2024	3/22/2029	Kiewit Infrastructure West Co.	Interstate Route H-1 Improvements, Vicinity Of Pearl City Viaduct To Waimalu Viaduct, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	N	\$ 256,641	M	\$ 3,715,582	\$ 428,885	12/14/2023	1/9/2024	3/23/2029	Paul's Electrical Contracting LLC	Fort Barrette Road, Railroad Crossing & Lighting Improvements, Roosevelt Avenue To Farrington Highway, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 700,167	M	\$ 1,191,532	\$ 5,878	12/26/2023	1/11/2024	3/25/2029	Jas. W. Glover, Ltd.	Mamalahoa Highway Safety Improvements, Vicinity Of Haleili Street And Bruner Road, District Of South Kona, Island Of Hawaii	State Project Manager	Y	S
TRN531	E, N	\$ 13,655,555	M	\$ 19,938,804	\$ 110,980	12/29/2023	1/25/2024	4/8/2029	Hawaiian Dredging Construction Company, Inc.	Puunene Avenue Improvements, Wakea Avenue to Kuihelani Highway, District of Wailuku, Island of Maui	State Project Manager	Y	S
TRN595	E, N	\$ 1,722,769	M	\$ 5,296,502	\$ 22,820	1/12/2024	4/15/2024	6/28/2029	Goodfellow Bros. LLC	Kuhio Highway Intersection Improvements At Kolo Road And Kalamania Road, District of Hanalei, Island of Kauai	State Project Manager	Y	S
TRN501	B	\$ 329,927	M	\$ 385,996	\$ 56,069	1/11/2024	4/17/2024	6/30/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaping Areas, Likeli Highway, School Street to Kahekili Highway, Zone BY6, Island Of Oahu, District of Honolulu	State Project Manager	Y	S
TRN501	E	\$ 788,308	M	\$ 2,453,000	\$ 1,664,692	1/30/2024	2/12/2024	4/26/2029	Bowers + Kobota Consulting, Inc.	Kamehameha Highway Drainage And Safety Improvements, Vicinity Of Laniakea Beach (MP 3.06 To MP 3.54), District Of Waialua, Island Of Oahu	State Project Manager	Y	S
TRN531	E, N	\$ 448,882	M	\$ 1,800,000	\$ 270,224	1/30/2024	2/12/2024	4/26/2029	Bowers + Kubota Consulting, Inc.	Puunene Avenue Improvements, Wakea Avenue to Kuihelani Highway, District of Wailuku, Island of Maui	State Project Manager	Y	S
TRN511	B	\$ 547,262	M	\$ 547,262	\$ 547,262	1/31/2024	2/26/2024	5/10/2029	HT&T Hawaii LLC dba HT&T Truck Center	Furnishing and Delivering Motor Vehicles and Equipment, Islands of Oahu, Hawaii, Maui, and Kauai	State Project Manager	Y	S
TRN595	E	\$ 395,402	M	\$ 2,400,000	\$ 2,004,598	1/31/2024	2/12/2024	4/26/2029	QRSE, LLC dba ACM Engineering	Wahiawa Pedestrian Bridge, Whitmore Village to Wahiawa, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 708,590	M	\$ 1,000,000	\$ 8,282	1/25/2024	2/26/2024	5/10/2029	ICF Incorporated LLC	Greenhouse Gas and Carbon Emissions Reduction Program	State Project Manager	Y	S
TRN595	E, N, B	\$ 2,366,004	M	\$ 15,931,695	\$ 20,817	2/8/2024	2/26/2024	5/10/2029	Hi'ilawe Construction, LLC	Kuhio Highway Resurfacing and Safety Improvements, Princeville to Waikoko, District Of Hanalei, Island Of Kauai	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	N, B, T	\$ 622,398	M	\$ 3,180,464	\$ 25	2/23/2024	3/8/2024	5/21/2029	Haron Construction, Inc.	Whitmore Avenue Sidewalk Improvements, Phase 2, Ihihi Avenue To Whitmore Community Center, District Of Wahiawa, Island Of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 380,962	M	\$ 1,130,000	\$ 149,808	3/6/2024	3/19/2024	6/1/2029	Construction Management & Engineering, LLC	Kamehameha Highway, Rehabilitation of Laieloa Stream Bridge	State Project Manager	Y	S
TRN501	B	\$ 1,272,933	M	\$ 1,328,032	\$ 55,100	3/5/2024	3/22/2024	6/4/2029	Eckard Brandes, Inc.	Furnishing Storm Drain Cleaning And CCTV Inspection At Various Locations, Island Of Oahu	State Project Manager	Y	S
TRN595	E	\$ 3,133,220	M	\$ 5,688,585	\$ 270,885	3/5/2024	3/28/2024	6/10/2029	Paul's Electrical Contracting LLC	Kailua Road, Traffic Intersection Improvements On Kailua Road, Vicinity Of Uluaa Street And Ulumanu Drive, District Of Koolauloko, Island Of Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 68,636	M	\$ 189,846	\$ 24,242	3/18/2024	4/8/2024	6/21/2029	Goodfellow Bros. LLC	Kekaulike Avenue Emergency Repairs at M.P. 8.2, District of Makawao, Island of Maui	State Project Manager	Y	S
TRN595	E, N	\$ 686,430	M	\$ 2,000,000	\$ 262,714	2/20/2025	4/1/2025	6/14/2030	QRSE, LLC dba ACM Engineering	Econstruction Implementation and Training, Statewide	State Project Manager	Y	S
TRN501	B	\$ 1,754,174	M	\$ 3,485,720	\$ 100,000	5/30/2025	7/2/2025	9/14/2030	Zip U There, Inc.	Furnishing Operation and Maintenance Service for the H-1 Contra-Flow Zipper Lane, Island Of Oahu	State Project Manager	Y	S
TRN595	B	\$ 27,120	M	\$ 34,000	\$ 6,880	5/6/2024	6/5/2024	8/18/2029	Koga Engineering & Construction, Inc.	Temporary Kapaa Bypass Road Repair, Vicinity of Oloheua Road, District of Kawaihau, Island of Kauai	State Project Manager	Y	S
TRN501	B	\$ 137,670	M	\$ 219,200	\$ 5,463	5/6/2024	6/6/2024	8/19/2029	LPN Landscaping & Tree Service LLC	Maintenance of Landscaped Areas, Kalaeloa, Franklin D. Roosevelt Avenue, Coral Sea Road, and Enterprise Avenue, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN561	B	\$ 456,494	M	\$ 518,789	\$ 18,832	6/10/2025	6/30/2025	9/12/2030	Kauai Nursery & Landscaping, Inc.	Multi-Project	State Project Manager	Y	S
TRN501	B	\$ 343,517	M	\$ 939,545	\$ 122,733	5/14/2024	6/6/2024	8/19/2029	Island Landscaping and Maintenance, Inc.	Maintenance of Landscaping Areas and Maintenance, Repair and Inspection of Irrigation and Pump System, Fort Weaver Road, Hanakahi Street to Vicinity of Fort Weaver Interchange, Fort Weaver Road at H-1 Freeway to Fort Weaver Road at Ewa Beach Road, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	B	\$ 532,231	M	\$ 655,220	\$ 31,201	5/17/2024	6/21/2024	9/3/2029	Maui Kupono Builders LLC dba Manu Builders LLC	Kaahumanu Avenue Drainage System Improvements, Vicinity of Mahalani Street, District of Wailuku, Island of Maui	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN531	B	\$ 169,164	M	\$ 407,661	\$ 35,833	5/21/2024	6/14/2024	8/27/2029	Smalt & Company, Inc.	Maintenance of Landscaped Area, Kuihelani Highway/Kahului Airport Access Road, Puunene Avenue to Hana Highway, and Puunene Avenue, Kuihelani Highway to Puukani Street and Dairy Road Boulevard, Kuihelani Highway to Vicinity of Hukilike Street, District of Wailuku, Island of Maui	State Project Manager	Y	S
TRN595	B	\$ 116,219	M	\$ 500,000	\$ 383,781	6/13/2025	8/11/2025	10/24/2030	eWorld Enterprise Solutions, Inc.	Office Automation, Statewide	State Project Manager	Y	S
TRN501	E, N	\$ 991,033	M	\$ 11,507,612	\$ 26,250	6/3/2024	7/3/2024	9/15/2029	Global Specialty Contractors, Inc.	Interstate Route H-1 And H-201, Destination Sign Upgrade / Replacement, Phase 3B, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN 595	C	\$ 400,000	M	\$ 400,000	\$ 400,000	6/24/2024	7/8/2024	9/20/2029	Shade Institute	Waipio Point Access Road Multimodal and Safety Improvements - Pedestrian Safety Improvements for Accessibility to Waipahu Aloha Clubhouse, District of Ewa, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 443,278	M	\$ 13,069,653	\$ 19,249	7/12/2024	7/19/2024	10/1/2029	Mira Image Construction LLC	Kamehameha Highway, Rehabilitation of Laieloa Stream Bridge	State Project Manager	Y	S
TRN561	B	\$ 138,743	M	\$ 138,743	\$ 138,743	7/2/2024	7/31/2024	10/13/2029	Allied Machinery Corporation	Furnishing and Delivering Motor Vehicles and Equipment, Island of Oahu, Maui, and Kauai	State Project Manager	Y	S
TRN595	E	\$ 299,932	M	\$ 750,000	\$ 74,800	7/22/2024	7/31/2024	10/13/2029	SSFMI International, Inc.	Route 310 and Route 19 Resiliency Feasibility Study, Islands of Maui and Hawaii	State Project Manager	Y	S
TRN501	E	\$ 580,967	M	\$ 1,362,506	\$ 64,881	7/26/2024	9/13/2024	11/26/2029	Contech Engineering, Inc.	Erosion Control And Best Management Practices For Storm Water Permit Compliance, Phase 3, Districts Of Ewa And Koolaupoko, Island Of Oahu	State Project Manager	Y	S
TRN561	B	\$ 15,332	M	\$ 98,920	\$ 83,588	8/22/2024	9/10/2024	11/23/2029	Maidz Cleaning Services Inc.	Furnishing Custodial and Maintenance Services, Kauai District Office and Base Yard Complex, District of Lihue, Island Of Kauai	State Project Manager	Y	S
TRN595	N, B	\$ 295,680	M	\$ 1,046,850	\$ 9,970	7/22/2024	9/12/2024	11/25/2029	Isemoto Contracting Company, Ltd.	Hawaii Belt Road, Hakalau Stream Bridge Rehabilitation, Bent 8 Scour Repair, Districts of North and South Hilo, Island of Hawaii	State Project Manager	Y	S
TRN595	E, N	\$ 309,810	M	\$ 1,935,936	\$ 21,970	9/5/2024	10/17/2024	12/30/2029	Jas. W. Glover, Ltd.	Kaumualii Highway Safety Improvements, Kipu Road to Omao Road, Districts of Lihue and Koloa, Island of Kauai	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> (M/A/O)	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	E	\$ 342,117	M	\$ 1,812,164	\$ 86,294	8/22/2024	9/25/2024	12/8/2029	Hawaii Works, Inc.	Kamehameha Highway Drainage Improvements, Vicinity of Burroughs Road, District Of Koolauloa, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 294,922	M	\$ 294,922	\$ 294,922	8/8/2024	10/22/2024	1/4/2030	ABB, Inc.	Maintenance and Inspection of Electrical Equipment at Wilson Tunnel, Likelike Highway, Island of Oahu	State Project Manager	Y	S
TRN501	C	\$ 3,607,065	M	\$ 3,607,065	\$ 171,765	9/17/2024	10/8/2024	12/21/2029	Paul's Electrical Contracting LLC	Kamehameha Highway Safety Improvements, Kuahelani Avenue Traffic Signal, District of Ewa, Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 30,316	M	\$ 142,578	\$ 22,452	10/4/2024	10/25/2024	1/7/2030	Triton Marine Construction Corp.	Likelike Highway, Wilson Tunnel Structural Repairs, District of Honolulu and Koolaupoko, Island of Oahu	State Project Manager	Y	S
TRN561	E	\$ 468,800	M	\$ 598,658	\$ 28,508	10/9/2024	10/25/2024	1/7/2030	Mocon Corporation	Kuhio Highway, Concrete Barrier Installation, Vicinity of Lanikai Street, District of Kawaihau, Island of Kauai	State Project Manager	Y	S
TRN501	B	\$ 483,590	M	\$ 820,161	\$ 336,571	10/4/2024	10/29/2024	1/11/2030	Safety Systems and Signs Hawaii, Inc. dba AWP Safety	Furnishing and Maintaining Traffic Control on Contraflow Lane, Farrington Highway, Makaha Bound, Nanakuli Avenue to Haleakala Avenue, District of Waianae, Island of Oahu	State Project Manager	Y	S
TRN595	N, A	\$ 1,479,895	M	\$ 2,206,444	\$ 21,014	10/1/2024	12/5/2024	2/17/2030	Kiewit Infrastructure West Co.	Kamehameha Highway Erosion Mitigation At Kaaawa, Vicinity Of Kaaawa Elementary School, District Of Koolauloa, Island Of Oahu	State Project Manager	Y	S
TRN501	B	\$ 308,470	M	\$ 494,016	\$ 185,546	1/7/2025	1/24/2025	4/8/2030	G P Roadway Solutions, Inc.	Furnishing and Maintaining Traffic Control on Contraflow Lanes, Kahekili Highway, Kaneohe Bound, West Hui Iwa Street to Haiku Road, District of Honolulu, Island of Oahu	State Project Manager	Y	S
TRN595	N	\$ 322,337	M	\$ 540,524	\$ 3,925	1/2/2025	1/24/2025	4/8/2030	Intergraph Corporation	Furnishing of CDS RIMS Maintenance Services, Statewide	State Project Manager	Y	S
TRN501	B	\$ 630,750	M	\$ 920,000	\$ 289,250	1/7/2025	1/24/2025	4/8/2030	Kleen Sweeps, LLC	Furnishing Street Sweeping Services, Island of Oahu	State Project Manager	Y	S
TRN595	B	\$ 22,348	M	\$ 280,760	\$ 19,374	2/3/2025	2/11/2025	4/26/2030	Maui Kupono Builders LLC dba Manu Builders LLC	Haleakala Highway Slope and Shoulder Repair, Vicinity of Ainakula Road to Kulalani Drive, District of Makawao, Island of Maui	State Project Manager	Y	S
TRN595	C, E	\$ 9,033,294	M	\$ 9,150,946	\$ 117,652	2/3/2025	2/11/2025	4/26/2030	Maui Kupono Builders LLC dba Manu Builders LLC	Kula Highway Intersection Improvements at Omaopio Road, District of Makawao, Island of Maui	State Project Manager	Y	S
TRN595	E, N	\$ 1,557,546	M	\$ 4,271,400	\$ 40,680	2/18/2025	3/19/2025	6/1/2030	Mocon Corporation	Interstate Route H-1 Seismic Retrofit, Waialae Viaduct Inbound And Outbound, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S



Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN595	E, N	\$ 101,160	M	\$ 4,579,152	\$ 21,000	2/24/2025	3/13/2025	5/26/2030	Kaikor Construction Group, Inc.	Honoapi'ilani Highway, Rehabilitation Of Honolulu Bridge, District Of Lahaina, Island Of Maui	State Project Manager	Y	S
TRN501	B	\$ 162,925	M	\$ 319,500	\$ 156,575	2/25/2025	3/21/2025	6/3/2030	LPN Landscaping & Tree Service, LLC	Maintenance Of Landscaped Areas And Maintenance, Inspection Of Irrigation System, Waiawa Interchange, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 12,546,479	M	\$ 12,546,479	\$ 50,194	3/4/2025	3/21/2025	6/3/2030	Isemoto Contracting Co., Ltd.	Hawaii Belt Road, Seismic Retrofit of Kaholo Stream Bridge, District of Hamakua, Island of Hawaii	State Project Manager	Y	S
TRN595	N, B	\$ 12,863,141	M	\$ 12,863,141	\$ 61,253	3/7/2025	3/20/2025	6/2/2030	Kiewit Infrastructure West Co.	Interstate Route H-1 & H-2, Portland Cement Concrete Pavement Rehabilitation, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	B	\$ 297,500	M	\$ 297,500	\$ 297,500	2/21/2025	3/18/2025	5/31/2030	Redflex Traffic Systems Inc.	Automated Speed Enforcement Program, Island Of Oahu	State Project Manager	Y	S
TRN595	N	\$ 117,150	M	\$ 499,389	\$ 15,000	3/11/2025	3/28/2025	6/10/2030	Goldwings Supply Service, Inc.	Supplemental Portable Traffic Counting Data Collection - Statewide	State Project Manager	Y	S
TRN595	E, N	\$ 4,182,255	M	\$ 4,182,255	\$ 2,500	2/25/2025	4/1/2025	6/14/2030	Paul's Electrical Contracting LLC	Traffic Signal Modernization, Oahu - Phase 2, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 566,644	M	\$ 15,020,147	\$ 75,875	3/17/2025	4/4/2025	6/17/2030	Prometheus Construction	Interstate Route H-2, Panakauahi Culvert Rehabilitation, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 4,130,998	M	\$ 4,130,998	\$ 39,343	3/3/2025	4/9/2025	6/22/2030	Grace Pacific LLC	Kalaniana'ole Highway Resurfacing, Kailua Road to Waimanalo Beach Park, District of Koolauapoko, Island of Oahu	State Project Manager	Y	S
TRN595	E, N	\$ 10,728,585	M	\$ 10,728,585	\$ 98,772	3/19/2025	4/8/2025	6/21/2030	Paul's Electrical Contracting LLC	Freeway Management System, Phase 3, Unit 2, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	E, B	\$ 652,881	M	\$ 4,266,890	\$ 18,012	3/25/2025	5/27/2025	8/9/2030	Earthworks Pacific, Inc.	Rice Street Improvements, Nawiliwili Bridge To Kauai Veterans Memorial Highway, District Of Lihue, Island Of Kauai	State Project Manager	Y	S
TRN501	B	\$ 74,710	M	\$ 388,818	\$ 314,108	4/14/2025	5/21/2025	8/3/2030	Island Landscaping and Maintenance, Inc.	Maintenance Of Landscaped Areas, Maintenance, And Inspection Of Irrigation Systems, H-1 Freeway And Farrington Highway, Waialeale Stream Bridge To Waiomea Street, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 59,932	M	\$ 1,500,000	\$ 144,007	4/22/2025	5/21/2025	8/3/2030	QRSE, LLC dba ACM Engineering	Interstate Route H-1 & H-2, Portland Cement Concrete Pavement Rehabilitation, District Of Ewa, Island Of Oahu	State Project Manager	Y	S
TRN595	N, B	\$ 367,332	M	\$ 367,332	\$ 3,500	4/22/2025	5/21/2025	8/3/2030	Parsons Transportation Group, Inc.	Federal Fiscal Year 2026 Freeway Service Patrol	State Project Manager	Y	S

Department of Transportation - Highways  
Active Contracts as of December 1, 2025

Table 10

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding</u> <u>Balance</u>	<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S/*</u>
TRN501	B	\$ 7,923	M	\$ 174,480	\$ 166,557	6/13/2025	6/27/2025	9/9/2030	Island Landscaping and Maintenance, Inc.	Landscape Maintenance, H-1 Freeway, Waiau To Halawa, Island Of Oahu	State Project Manager	Y	S
TRN595	B	\$ 2,045,475	M	\$ 2,045,475	\$ 2,045,475	6/2/2025	6/30/2025	9/12/2030	American Traffic Solutions, Inc. dba Verra Mobility	Traffic Noise Detection Camera Pilot Project	State Project Manager	Y	S
TRN595	E, N	\$ 7,676,865	M	\$ 7,676,865	\$ 36,557	6/13/2025	6/30/2025	9/12/2030	Jack Endo Electric, Inc.	Traffic Signal Modernization, Oahu - Phase 2A, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 9,307,505	M	\$ 9,307,505	\$ 21,000	7/17/2025	8/12/2025	10/25/2030	Hawaiian Dredging Construction Company, Inc.	Interstate Route H-1 Guardrail And Shoulder Improvements, Kapiolani Interchange To Ainakoa Avenue, Phase 2, District Of Honolulu, Island Of Oahu	State Project Manager	Y	S
TRN501	E, N	\$ 30,893,098	M	\$ 30,893,098	\$ 84,000	8/7/2025	9/10/2025	11/23/2030	Kiewit Infrastructure West Co.	Interstate Route H-1, Highway Lighting Improvements, Kaimakani Overpass to Middle Street, Phase 1	State Project Manager	Y	S
TRN595	E, N	\$ 950,637	M	\$ 950,637	\$ 4,527	8/7/2025	8/19/2025	11/1/2030	Maui Kupono Builders, LLC dba Manu Builders LLC	Kaahumanu Avenue Sidewalk Gaps, Maui Lani Parkway To Mahalani Street, District Of Wailuku, Island Of Maui	State Project Manager	Y	S
TRN595	N	\$ 150,000	M	\$ 1,761,900	\$ 83,900	8/26/2025	9/17/2025	11/30/2030	Fugro USA Land, Inc.	Digital Photolog Survey And Data Collection, Statewide	State Project Manager	Y	S
TRN501	B	\$ 398,800	M	\$ 398,800	\$ 398,800	9/8/2025	10/16/2025	12/29/2030	LPN Landscaping & Tree Service LLC	Maintenance Of Landscaped Areas, Farrington Highway, Kaena Point Tracking Station To Honokai Hale, Zone BY1, Island Of Oahu	State Project Manager	Y	S

Department of Transportation - Highways  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY26 \$\$\$</u>	<u>FY27 \$\$\$</u>
TRN531	1	1	6	10	HONOAPIILANI HIGHWAY COASTAL MITIGATION, VIC. OF UKUMEHAME TO VIC. OF LAUNIUPOKO, MAUI	E		\$ 76,700
TRN531	1	1	6	10	HONOAPIILANI HIGHWAY COASTAL MITIGATION, VIC. OF UKUMEHAME TO VIC. OF LAUNIUPOKO, MAUI	N		\$ 306,800
TRN595	1	2	Various	Various	HIGHWAY LIGHTING IMPROVEMENTS, STATEWIDE	E		\$ 4,655
TRN595	1	2	Various	Various	HIGHWAY LIGHTING IMPROVEMENTS, STATEWIDE	N		\$ 1
TRN531	2	3	6	14	LAHAINA REPAIR, REHABILITATION, AND/OR REINSTALLATION, MAUI	E		\$ 400
TRN531	2	3	6	14	LAHAINA REPAIR, REHABILITATION, AND/OR REINSTALLATION, MAUI	N		\$ 1,600
TRN595	2	4	Various	Various	ELECTRIC VEHICLE (EV) FACILITIES, STATEWIDE	B		\$ 798
TRN595	2	4	Various	Various	ELECTRIC VEHICLE (EV) FACILITIES, STATEWIDE	E		\$ 1,997
TRN595	2	4	Various	Various	ELECTRIC VEHICLE (EV) FACILITIES, STATEWIDE	N		\$ 11,180
TRN595	3	5	Various	Various	HIGHWAY TUNNEL PROGRAM, STATEWIDE	E		\$ 5,166
TRN595	3	5	Various	Various	HIGHWAY TUNNEL PROGRAM, STATEWIDE	N		\$ 20,664
TRN595	4	6	Various	Various	HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE	B		\$ -
TRN595	4	6	Various	Various	HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE	E		\$ 32,470
TRN595	4	6	Various	Various	HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE	N		\$ 95,080
TRN595	4	6	Various	Various	HIGHWAY TRAFFIC OPERATIONAL IMPROVEMENTS, STATEWIDE	S		\$ -
TRN595	5	7	Various	Various	HIGHWAY PLANNING, STATEWIDE	B		\$ 500
TRN595	5	7	Various	Various	HIGHWAY PLANNING, STATEWIDE	E		\$ -
TRN595	5	7	Various	Various	HIGHWAY PLANNING, STATEWIDE	N		\$ -
TRN595	6	8	Various	Various	HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE	B		\$ -
TRN595	6	8	Various	Various	HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE	E		\$ 2,645
TRN595	6	8	Various	Various	HIGHWAY SYSTEM ENHANCEMENT, STATEWIDE	N		\$ 5,632
TRN511	1	9	4	7	TRAFFIC SIGNAL IMPROVEMENTS, HAWAII	E		\$ 4,700
TRN511	1	9	4	7	TRAFFIC SIGNAL IMPROVEMENTS, HAWAII	N		\$ 1
TRN511	2	10	3	6	ROUTE 11 IMPROVEMENTS AT NANI KAILUA DRIVE AND LAKO STREET, HAWAII	E		\$ 380
TRN511	2	10	3	6	ROUTE 11 IMPROVEMENTS AT NANI KAILUA DRIVE AND LAKO STREET, HAWAII	N		\$ 1,520
TRN595	7	11	Various	Various	HIGHWAY RESEARCH, STATEWIDE	B		\$ 1,400
TRN595	7	11	Various	Various	HIGHWAY RESEARCH, STATEWIDE	E		\$ -

Department of Transportation - Highways  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY26 \$\$\$</u>	<u>FY27 \$\$\$</u>
TRN595	7	11	Various	Various	HIGHWAY RESEARCH, STATEWIDE	N		\$ 160
TRN511	3	12	1	3	ACCELERATION LANE FROM MAMAKI STREET ONTO ROUTE 11 GOING HILO BOUND, HAWAII	E		\$ 1,210
TRN595	8	13	Various	Various	HEIGHT MODERNIZATION FACILITIES, STATEWIDE	E		\$ 4,029
TRN595	8	13	Various	Various	HEIGHT MODERNIZATION FACILITIES, STATEWIDE	N		\$ 4,172
TRN595	9	14	Various	Various	HIGHWAY FACILITY IMPROVEMENTS, STATEWIDE	E		\$ 2,663
TRN561	1	15	8	15	KAUMUALII HIGHWAY IMPROVEMENTS, LIHUE TO WEST OF MALUHIA ROAD, KAUAI	E		\$ 200
TRN561	1	15	8	15	KAUMUALII HIGHWAY IMPROVEMENTS, LIHUE TO WEST OF MALUHIA ROAD, KAUAI	N		\$ 800
TRN501	1	16	21	43	WAIANAE COAST FARRINGTON HIGHWAY IMPROVEMENTS, OAHU	E		\$ 10,000
TRN501	1	16	21	43	WAIANAE COAST FARRINGTON HIGHWAY IMPROVEMENTS, OAHU	N		\$ 38,400

Department of Transportation - Highways  
CIP Lapses

Table 12

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
	None				

Department of Transportation - Highways  
Program ID Sub-Organizations

Table 13

[illegible]

Department of Transportation - Highways  
Administration Package Bills

Table 14

<u>Prog ID</u>	<u>Fiscal Impact</u>	<u>Amount Requested</u>	<u>FTE Requested</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
TRN 595	None	None	None	None	None	None	7/1/2026	Permanent	Authorizes the Department of Transportation to assume responsibilities under the National Environmental Policy Act of 1969 for transportation projects, allowing streamlined environmental reviews. Provides a limited waiver of sovereign immunity to comply with federal requirements under 23 U.S.C. §327.	New Initiative to streamline environmental reviews.	Permanent statute
TRN 595	None	None	None	None	None	None	7/1/2026	Permanent	Authorizes HDOT to enter into agreements with the US DOD to provide road and related services at federal military installations, with the stipulation that such services are funded entirely with federal funds.	New Initiative to manage and provide road and related services at federal military installations funded entirely with federal funds.	Will conduct on a project by project basis depending on each project's requirements and cost.

Department of Transportation - Highways  
Previous Specific Appropriation Bills

Table 15

<u>Prog ID</u>	<u>Appropriating Act</u>	<u>Amount Allotted</u>	<u>FTE Allotted</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
TRN 595	Act 63/SLH 23	\$ 2,500,000	\$ -	\$ 40,000	\$ -	\$ 1,260,000	7/1/2023	12/31/2025	Noise Detection Cameras Pilot Program	Existing	To be determined
TRN 595	Act 80/SLH 25	\$ 1,320,000	\$ -	\$ -	\$1,320,000	\$ -	7/1/2025	6/30/2026	Leg. Relief for Claims Against the State-DOT Highways	Existing	NA
TRN 595	Act 112/SLH 24	\$ 4,702,500	\$ -	\$ -	\$ -	\$ 4,702,500	7/1/2024	6/30/2026	Automated Speed Enforcement Systems	Existing	Yes
TRN 595	Act 216/SLH 25	\$ 2,000,000	\$ -	\$ -	\$2,000,000	\$ -	7/1/2025	6/30/2028	Toxicology Lab	Existing	Yes
TRN 595	Act 216/SLH 25	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ -	7/1/2025	6/30/2028	Toxicology Lab	Existing	Yes



Department of Transportation - Highways  
Positions that are being paid higher than the salaries authorized as of November 30, 2025

Table 16

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Legal Authority for Salary Increase</u>	<u>Source of Funding (cost element and ProgID)</u>	<u>Date of Approval</u>	<u>Person who approved salary increase</u>
TRN 501	DC	43856	Officed Assistant IV	N	SR08	3	P	B	1	\$ 39,192	\$ 41,652	N	HRD1	A TRN 501	45882	Department Head/DHRO
TRN 501	DC	125345	Highway Maintenance Supervisor I	N	F105	2	P	B	1	\$ 59,196	\$ 66,936	N	HRD1	A TRN 501	45855	Department Head/DHRO
TRN 595	DB	2484	Accountant VI	N	SR08	23	P	B	1	\$ 71,016	\$ 76,788	N	HRD1	A TRN 595	45782	Department Head/DHRO
TRN 595	DA	125416	Administrative Assistant III	N	SR16	3	P	B	1	\$ 50,652	\$ 54,756	N	HRD1	A TRN 595	45782	Department Head/DHRO

**DEPARTMENT OF TRANSPORTATION  
GENERAL ADMINISTRATION**

**Overview**

- A. Provide your agency's mission statement, strategic objectives, goals and performance metrics. How will the agency measure progress? What milestones will be tracked?**

To provide program leadership and staff support services by formulating policies and plans, directing operations, allocating resources, and other administrative services. Progress will be measured in costs of Administration relative to total program costs (percent).

- B. Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.**

General administration in the Hawaii Department of Transportation (HDOT) is supported by a pro-rata share provided by the other divisions (Airports, Harbors, Highways). This share is determined by each division's total expenditures. As a result, the operations within the general administration division do not directly depend on state-wide conditions outside of the state government. Any conditions affecting the department's other divisions will indirectly affect general administration.

**Federal Funds**

- C. Identify programs that have lost or are at risk of losing federal funds. Identify the source of these federal funds by federal award title and CFDA number. Discuss the impact to the public and your planned response, including efforts to supplant any federal fund reductions for the current year (FY26) and the upcoming fiscal year (FY27) with other funds.**

General Administration maintains several federal grants from the Federal Transit Administration (FTA), which it distributes among numerous grantees, including the Department of Land and Natural Resources, the Oahu Metropolitan Planning Organization, the Maui Metropolitan Planning Organization, and transportation departments from each county. During the past fiscal year there were no federal funds that lapsed. For FY26 and FY27, the department will monitor FTA notices regarding the availability of federal awards and work with the grantees to ensure that the federal funds are obligated into grants prior to the lapse dates specified by the funding. At the moment, no programs are anticipated to lose or at risk of losing federal funds.

## Non-General Funds

- D. Provide a web link (URL) of the reports to the Legislature on non-general funds under your department pursuant to HRS 37-47**

<https://hidot.hawaii.gov/wp-content/uploads/2025/10/PPB-12.3793-Non-General-Fund-Report-2025.pdf>

## Budget Requests

- E. Explain the process used to develop the agency's budget and prioritize requests for budget changes.**

The Administration strategically prioritizes resource allocation and budget requests in these core areas: workforce development—including our internship and professional work experience programs, energy security and resiliency policy programs, and technology-driven process improvements.

- F. Identify and discuss significant adjustments contained in the budget request submitted to the legislature. Explain and quantify how significant requests for additional funds are expected to affect outcomes.**

FB 25-27 Supplemental operating budget requests include the following:

- a) Requesting funds to create an Employee Engagement Portal of \$675,000 in FY27 with recurring funds starting at \$125,000 for subscription, maintenance and upkeep.

HDOT would like to create an Employee Engagement Portal to improve internal communication, streamline access to services, and boost overall employee experience. It will foster a more connected and informed workforce. Increase transparency around department initiatives and project performance. While empowering employees with intuitive access to tools and resources and reduce reliance on scattered email threads or static intranet pages. It will promote company positive culture, recognition, and cross-functional collaboration.

- b) Requesting recurring funds for the Internship and Workforce Development Program of \$300,000.

The Internship and Workforce Development Program plays a critical role in preparing students and early-career professionals for employment through hands-on experience, mentorship, and skills training. Operational funding is essential to

ensure the program's continued success and support administrative coordination. The requested funds will help maintain program quality and align with the state's workforce development goals.

- c) Requesting recurring funds for Repair and Maintenance of HDOT Facilities of \$1,000,000.

HDOT respectfully requests additional special funds for the repair and maintenance of State-owned facilities utilized by HDOT including AliiAIMoku Hale at 869 Punchbowl Street, Honolulu, Hawai'i 96813; the O'ahu District Office at 727 Kakoi Street, Honolulu, HI 96819; and the Materials Testing and Research Laboratory at 2530 Likelike Highway, Honolulu, HI 96819. This request includes support for essential building routine repair and maintenance services such as air conditioning, landscaping, elevator maintenance, janitorial supplies, and refuse/recycling services. Previously, management of these facilities was handled by Department of Accounting and General Services (DAGS); going forward, HDOT will assume direct responsibility for repair and maintenance to streamline operations and enhance service delivery. This change is intended to improve responsiveness, reduce processing times, and increase overall operational efficiency.

- d) Requesting funds for Improvements and Renovations at AliiAIMoku Hale Building of \$600,000.

With the consolidation of various Administrative departments, the Hawaii Department of Transportation would like to make improvements and renovations to the third and fourth floors and the fifth-floor conference room. The use of funds will be used for estimated scope of construction, service fees and the selection of service vendors. Which will include, but not limited to equipment, furniture, carpet installation, painting, electrical, fire alarm systems, environmental hazards, and potential construction abatement.

- e) Requesting a Trade-Off/Transfer of funds to support the reclassification of PN 47816 from Human Resources Assistant V, SR-13 to Human Resources Specialist IV, SR-22. Funds will come from a trade-off from other personal services, increase BJ1 (Position Variance), salary increase. \$21,108.

In recent times, there has been a noticeable decline in interest for assistant positions. This trend is evident from the fact that the last two assistants in PER remained in their roles for only about six months before moving on to opportunities with higher compensation. Furthermore, the HDOT was unable to fill another long-term vacancy (PN 37743, HRA V position), so that it had to be abolished July 1, 2025, per Act 250, SLH 2025. The impact on team productivity has been significant due to the frequent turnover of assistants. The constant need to recruit and train new

assistants has disrupted workflow and hindered the team's overall efficiency. By reallocating the position, we aim to stabilize the team and enhance productivity in the long run. Strengthening the Recruitment Services Staff is essential to help the General Administration to fill its other vacancies and ensure smooth operations.

- f) Requesting to change means of financing for one (1.00) FTE permanent position, currently filled, from federal funds to special funds for Statewide Transportation Planning Office. General Professional V #122054, \$87,893.

This housekeeping request to change means of financing for the General Professional V position and funds from federal funds to special funds is necessary to ensure continuity of operations and provide a reliable and appropriate funding source. This is the only position within General Administration (TRN995) that is federal-funded, as such shifting to special funds will provide consistency and allow the department to retain capacity and maintain program services. This position is currently filled.

- g) Reduction of recurring rent allocation for HDOT's Administration program. \$(207,840)

Having consolidated various Administration departments to AliiAIMoku Hale Building, located at 869 Punchbowl Street, Honolulu, Hawaii, 96813, rent payments are no longer necessary.

These budget adjustments will allow us to fulfill our role in ensuring that the Hawaii Department of Transportation is operating efficiently and providing the best service possible to the State of Hawaii.

Department of Transportation - General Administration  
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
General Administration					
	To provide leadership and administrative support to the divisions and programs.	This program provides program leadership and staff support services by formulating policies and plans, directing operations, allocating resources, providing staff support and other administrative services.	TRN995	1	Section 26-19, HRS
	To better serve the economic, maritime, and recreational needs of the people of Hawaii by developing, redeveloping, or improving the Aloha Tower Complex.	This program manages the real property assets that are within the jurisdiction of Aloha Tower Development Corporation (ATDC). The major activities involve administrative and managerial support, property management and the development of master plans for the areas within ATDC's jurisdiction.	TRN695	1	Section 26-19, HRS

Department of Transportation  
Department Totals

Table 2

Fiscal Year 2026					
Budget Acts Appropriation	Reductions	Additions		Total FY26	MOF
\$ 350,000.00				\$ 350,000.00	A
\$ 35,694,157.00				\$ 33,851,577.00	B
\$ 12,784,696.00				\$ 12,784,696.00	N
\$ 743,067.00				\$ 743,067.00	R
				\$ -	
				\$ -	
\$ 49,571,920.00	\$ -	\$ -	\$ -	\$ 49,571,920.00	Total
Fiscal Year 2027					
Budget Acts Appropriation	Reductions	Additions		Total FY27	MOF
\$ 35,912,064.00	\$ (207,840.00)	\$ 2,662,893.00		\$ 38,367,117.00	B
\$ 12,784,696.00	\$ (87,893.00)			\$ 12,696,803.00	N
\$ 743,067.00				\$ 743,067.00	R
				\$ -	
				\$ -	
				\$ -	
\$ 49,439,827.00	\$ (295,733.00)	\$ 2,662,893.00	\$ -	\$ 51,806,987.00	Total

Department of Transportation - General Administration  
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted (FY26)			As budgeted (FY27)			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
TRN995	Administration	A			350,000											
TRN995	Administration	B	110.00	2.00	33,851,577	110.00	2.00	34,069,484	109.00	2.00	33,561,577	-1%	109.00	2.00	35,912,064	5%
TRN995	Administration	N	1.00	-	12,784,696	1.00	-	12,784,696	1.00	-	12,784,696	0%	1.00	-	12,784,696	0%
TRN995	Administration	R	-	-	743,067	-	-	743,067	-	-	743,067	0%	-	-	743,067	0%
TRN695	Aloha Tower Development Corporation	B	1.00	-	1,842,580	1.00	-	1,842,580	1.00	-	1,842,580	0%	1.00	-	1,842,580	0%
	Total				49,571,920			49,439,827			48,931,920				51,282,407	



Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
						Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
TRN995	AA	NG	Enhanced Employee Engagement Portal	B	1						\$ 675,000						\$ 675,000						\$ 675,000
TRN995	AA	NG	Expansion of Internship and Work Development Program	B	2						\$ 300,000						\$ 300,000						\$ 300,000
TRN995	AA	NG	Repair and Maintenance of HDOT Facilities	B	3						\$ 1,000,000						\$ 1,000,000						\$ 1,000,000
TRN995	AA	NG	Improvements and Renovations at Aliiimoku Hale Building	B	4						\$ 600,000						\$ 600,000						\$ 600,000
TRN995	AA	TO	Transfer of funds to support the reclassification of PN 47816 from Human Resources Assistant V, SR-13 to Human Resources Specialist IV, SR-22. Funds will come from a trade-off from other personal services, increase BJ1 (Position Variance), salary increase.	B	5						\$ 21,108						\$ 21,108						\$ 21,108
TRN995	AA	TO	Transfer of funds to support the reclassification of PN 47816 from Human Resources Assistant V, SR-13 to Human Resources Specialist IV, SR-22. Funds will come from a trade-off from other personal services.	B	6						\$ (21,108)						\$ (21,108)						\$ (21,108)
TRN995	AA	TO	Change means of financing for one (1.00) FTE permanent position, currently filled, from federal funds to special funds for Statewide Transportation Planning Office.	B	7	1.00					\$ 87,893												
TRN995	AA	TO	Change means of financing for one (1.00) FTE permanent position, currently filled, from federal funds to special funds for Statewide Transportation Planning Office.	N	8	(1.00)					\$ (87,893)												
TRN995	AA	NG	Rent Abolishment	B	9						\$ (207,840)						\$ (207,840)						\$ (207,840)

Department of Transportation - General Administration  
FY2025 - FY2027 Restrictions

Table 5

<u>Fiscal</u> <u>Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by</u> <u>Dept</u>	<u>Restriction</u>	<u>Difference</u> <u>Between</u> <u>Budgeted &amp;</u> <u>Budgeted &amp;</u> <u>Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
None								

Department of Transportation - General Administration  
Emergency Appropriation Requests

Table 6

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
None						

Department of Transportation - General Administration  
All Transfers in FY26 and FY27

Table 7

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
None										

## Table 8

## Budget Briefing

Department of Transportation - General Administration  
Positions Filled and/or Established that are not in the State Budget as of November 30, 2025

Table 9

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
TRN995	AA	9/18/2017	HRS 76-11.6, Special Project	122495	Homeless Coordinator	Y	SRNA	73	T	B	1.00	\$ 112,332	Y	N
TRN995	AA	4/5/2023	HRS 76-11.6, Special Project	124836	Implementation & Delivery Adm	Y	SRNA	73	T	B	1.00	\$ 137,868	Y	N
TRN995	AA	4/5/2023	HRS 76-11.6, Special Project	124837	Grants & Projects Coordinator	Y	SRNA	73	T	B	1.00	\$ 111,624	Y	N
TRN995	AA	4/5/2023	HRS 76-11.6, Special Project	125213	Sustainability Coordinator	Y	SRNA	73	T	B	1.00	\$ 108,468	Y	N
TRN995	AA	12/14/2023	HRS 76-11.6, Special Project	125286	Homeless Specialist	Y	SRNA	73	T	B	1.00	\$ 78,420	Y	N
TRN995	AA	6/1/2024	HRS 76-11.6, Special Project	125447	Climate Mitigation & Culture Manager	Y	SRNA	73	T	B	1.00	\$ 168,960	Y	N
TRN995	AA	6/1/2024	HRS 76-11.6, Special Project	125448	Multimodal Transp Coordinator	Y	SRNA	73	T	B	1.00	\$ 122,544	Y	N
TRN995	AA	6/1/2024	HRS 76-11.6, Special Project	125449	Climate Resiliency Manager	Y	SRNA	73	T	B	1.00	\$ 126,948	Y	N
TRN995	AA	6/1/2024	HRS 76-11.6, Special Project	125450	Project Support Technician	Y	SRNA	63	T	B	1.00	\$ 72,456	Y	N
TRN995	AA	7/1/2024	HRS 76-11.6, Special Project	125458	Policy Analyst	Y	SRNA	73	T	B	1.00	\$ 141,756	Y	N
TRN995	AA	2/26/2025	HRS 76-11.6, Special Project	125693	Homeless Specialist	Y	SRNA	73	T	B	1.00	\$ 126,624	Y	N

Department of Transportation - General Administration  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
						Date Executed	From	To					
TRN995	N	\$ 900,000	M - Monthly progress payments based on the value of the services performed.	\$ 1,040,955.00	\$ 371,402.00	5/4/2021	5/21/2021	6/30/2024	Center for Transportation and Environment, Inc	Hawaii Statewide Zero Emissions Bus Pilot Program	Weekly Project Meetings, Monthly Status Report. (Comment: Contract extension is in process.)	Y	S
TRN995	N	\$ 699,109	A- Annual payment made based on the services performed.	\$ 699,109.00	\$ -	2/23/2023	2/23/2023	2/22/2026	ASKREPLY, Inc. dba B2GNOW	BlackCat Transit (Core Tier 1 System plus modules)	Weekly Project Meetings, Monthly Status Report	Y	S
TRN995	B	\$ 48,430	M	\$ 48,430.00	\$ 39,691.00	7/24/2025	8/1/2025	6/30/2026	Pacific Technology Solutions	Provide technical support services to help staff manage the Nutanix / VMWare virtual infrastructure / Cisco / Unitrends backup appliance devices, network and ups installation, documentation, and support (remote hands) for all HDOT locations across the State (11115433)	Status Meetings	Y	S
TRN995	B	\$ 38,148	A	\$ 38,148.00	\$ -	7/24/2025	8/1/2025	6/30/2026	Secure Technology Hawaii	Provide technical support services to help staff design, upgrade, maintain, manage, and support DOT's CheckPoint Firewall Systems (11115432)	Status Meetings	Y	S
TRN995	B	\$ 29,694	M	\$ 27,939.63	\$ 4,951.00	1/17/2025	3/1/2025	3/1/2026	CherryRoad Technologies	DR Fortress Colocation (11115372)	Status Meetings	Y	S
TRN995	B	\$ 16,000	A	\$ 16,000.00	\$ -	4/10/2025	5/6/2025	5/5/2026	OMM IT Solutions	Provide technical for the DOTCMS document management system (11115403)	Status Meetings	Y	S
TRN995	B	\$ 7,950	A	\$ 7,950.00	\$ -	4/10/2025	5/6/2025	5/5/2026	OMM IT Solutions	Provide SharePoint support (11115391)	Status Meetings	Y	S
TRN995	B	\$ 22,250	A	\$ 22,250.00	\$ -	8/6/2025	8/16/2025	8/15/2026	Enkel USA	Provide Oracle support maintenance (11115441)	Status Meetings	Y	S
TRN995	B	\$ 48,763	A	\$ 48,763.20	\$ -	6/9/2025	6/9/2025	6/8/2026	SHI International	ServiceNow Technical Support (11115411)	Status Meetings	Y	S
TRN995	B	\$ 39,211	A	\$ 39,211.01	\$ -	7/28/2025	8/16/2025	8/15/2025	AskReply DBA B2GNow	B2GNow Baseline Vendor Mgmt / Certification Mgmt / Contract Compliance Module / Online Application Mgmt Module (11115435)	Status Meetings	Y	S
TRN995	B	\$ 37,645	A	\$ 37,645.01	\$ -	10/28/2015	11/24/2025	11/23/2026	Mythics, LLC	Oracle Paas and LaaS Universal Credits (111154457)	Status Meetings	Y	S
TRN995	B	\$ 49,454	A	\$ 49,453.58	\$ -	4/4/2025	4/4/2025	4/3/2026	SHI International	Fishbowl GEN AI Middleware (11115390)initial sub (2mos) & Consulting services	Status Meetings	Y	S
TRN995	B	\$ 61,516	A	\$ 61,516.21	\$ -	6/9/2025	6/9/2025	6/8/2026	PACXA	Fishbowl GEN AI Middleware subscription (11115410)	Status Meetings	Y	S
TRN995	B	\$ 586,408	A	\$ 586,408.14	\$ -	6/20/2025			Carahsoft	Career Pathways using AWS/Clockwork (11115423)	Status Meetings	Y	S

Department of Transportation - General Administration  
Active Contracts as of December 1, 2025

Table 10

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S/*
TRN995	B	\$ 222,000	A	\$ 222,000.00	\$ -	8/19/2025			Carahsoft	DOT Policy Insight and Leg. Intelligence Project (11115444)	Status Meetings	Y	S
TRN995	B	\$ 14,249.17	M	\$ 14,425.13	\$ 175.96	8/30/2024			Alii Security	Security Services	Timecards / invoices for services		S
TRN995	B	\$ 160,000	A	\$ 180,000.00	\$ 20,000.00	5/5/2025			Cornerstone Govern	Congressional Advocate	Status Calls and invoice payment after accepted deliverables		S
TRN995	B	\$ 25,097.36	M	\$ 62,748.00	\$ 37,650.64	5/12/2025			Alii Security	Security Services	Timecards / invoices for services		S
TRN995	B	\$ 9,324	M	\$ 20,832.00	\$ 11,508.46	5/12/2025			Alii Security	Security Services	Timecards / invoices for services		S
TRN995	B	\$ -	A	\$ 238,000.00	\$ 238,000.00	6/18/2025			Oceanit Laboratories	Workforce Development	Task Orders are Given, Reports are submitted before invoice. Project Manager monitors by reviewing and accepting reports before invoice payment is made.		S
TRN995	B	\$ -	O - services as req'd	\$ 39,000.00	\$ 39,000.00	6/18/2025			Workplace Excellence	Hearings Officer Services	Task order when services are req'd (use of services pending)		S
TRN995	B	\$ 162,239.80	A	\$ 188,581.65	\$ 26,341.85	6/23/2025			Interior Showplace	Aliiaimoku Hale Renovations	Verification upon delivery		S
TRN995	B	\$ 12,146.59	O - services as req'd	\$ 200,000.00	\$ 187,853.41	6/23/2025			Workplace Excellence	Workforce Development and Training	Task Orders are Given, Reports are submitted before invoice. Project Manager monitors by reviewing and accepting reports before invoice payment is made.		S
TRN995	B	\$ 31,179.58	O - services as req'd	\$ 500,000.00	\$ 468,820.42	6/13/2025			Bowers + Kubota	Volunteer Youth Transportation Council	Task Orders are Given, Reports are submitted before invoice. Project Manager monitors by reviewing and accepting reports before invoice payment is made.		S
TRN995	B	\$ -	A	\$ 29,726.69	\$ 29,726.69	6/18/2025			Fisher Hawaii	Aliiaimoku Hale Improvements	Verification upon delivery		S
TRN995	B	\$ -	A/O	\$ 586,408.14	\$ 586,408.14	6/23/2025			Carahsoft	Career Pathways and Workforce Development with 3 year contract	Task Orders are Given, Invoice paid upon approved deliverables		S
TRN995	B	\$ 1,251,387.78	A	\$ 1,500,000.00	\$ 248,612.22	6/24/2025			Jacobs Engineering	Energy Security and Waste Management Report	Mandated by Court order		S
TRN995	B	\$ 70,000	A	\$ 525,000.00	\$ 455,000.00	10/29/2025			Guidehouse Inc	Dashboard Reporting	Task Orders are Given, Invoice paid upon approved deliverables		S



Department of Transportation - General Administration  
Capital Improvements Program (CIP) Requests

Table 11

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide Priority</u>	<u>Senate District</u>	<u>Rep. District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY26 \$\$\$</u>	<u>FY27 \$\$\$</u>
					None			

Department of Transportation - General Administration  
CIP Lapses

Table 12

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> <u>\$\$\$\$</u>	<u>Reason</u>
		None			

Department of Transportation - General Administration  
Program ID Sub-Organizations

Table 13

[illegible]

Department of Transportation - General Administration  
Administration Package Bills

Table 14

<u>Prog ID</u>	<u>Fiscal Impact</u>	<u>Amount Requested</u>	<u>FTE Requested</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
995AA	None	None	None	None	None	None	7/1/2026	Indefinite	Intern to Permanent	Establishes priority consideration for full-time employment in state government to participants in state-funded internship and workforce development programs by way of eligibility for competitive internal recruitment.	

Department of Transportation - General Administration  
Previous Specific Appropriation Bills

Table 15

<u>Prog ID</u>	<u>Appropriating Act</u>	<u>Amount Allotted</u>	<u>FTE Allotted</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for continuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
	None										

Department of Transportation - General Administration  
Positions that are being paid higher than the salaries authorized as of November 30, 2025

Table 16

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Legal Authority for Salary Increase</u>	<u>Source of Funding (cost element and ProgID)</u>	<u>Date of Approval</u>	<u>Person who approved salary increase</u>
		None														

***STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION***

***ORGANIZATION CHARTS  
AND  
FUNCTIONAL STATEMENTS  
JUNE 30, 2025***

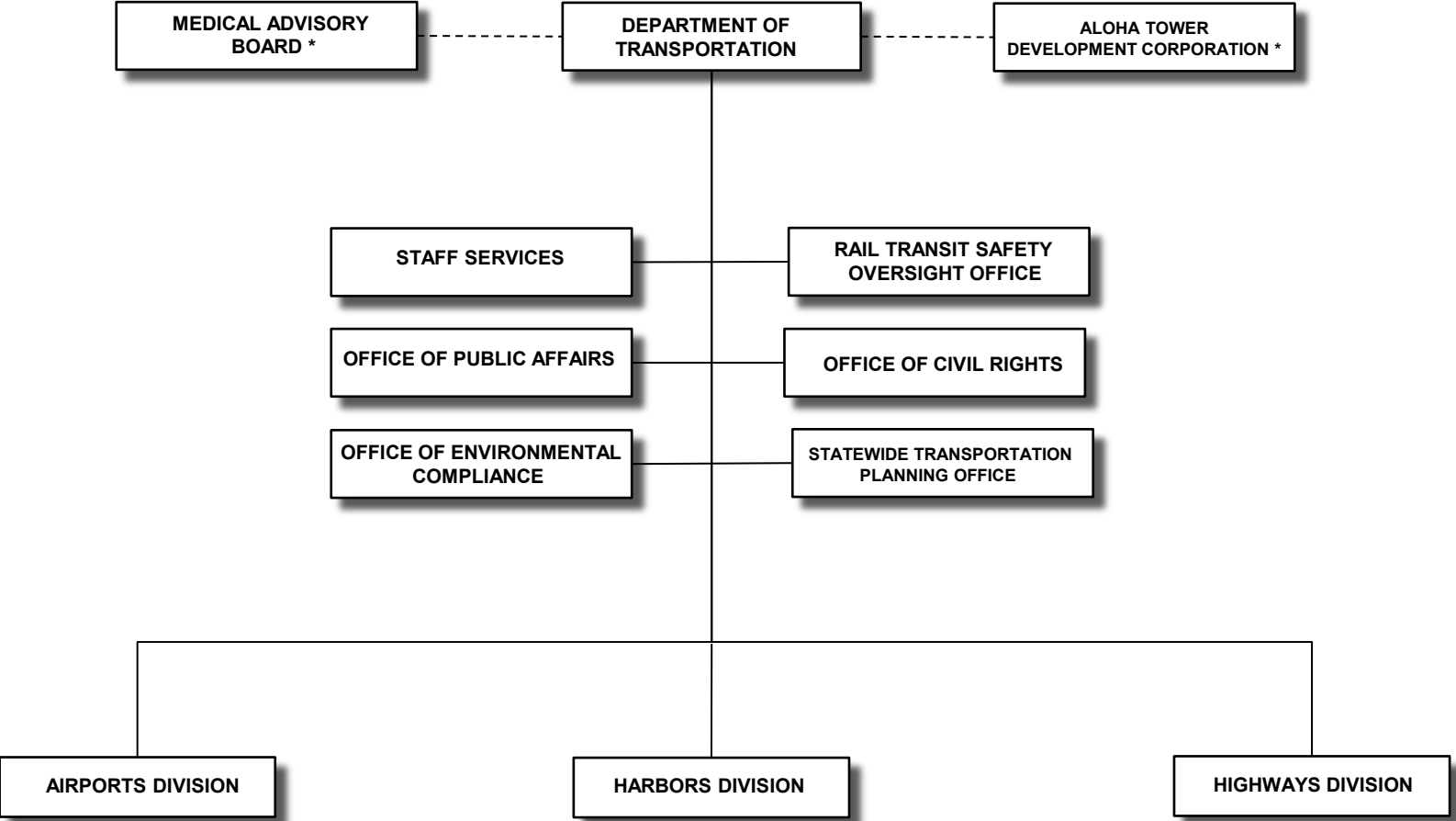
***STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION***

***ORGANIZATION CHARTS***

***JUNE 30, 2025***



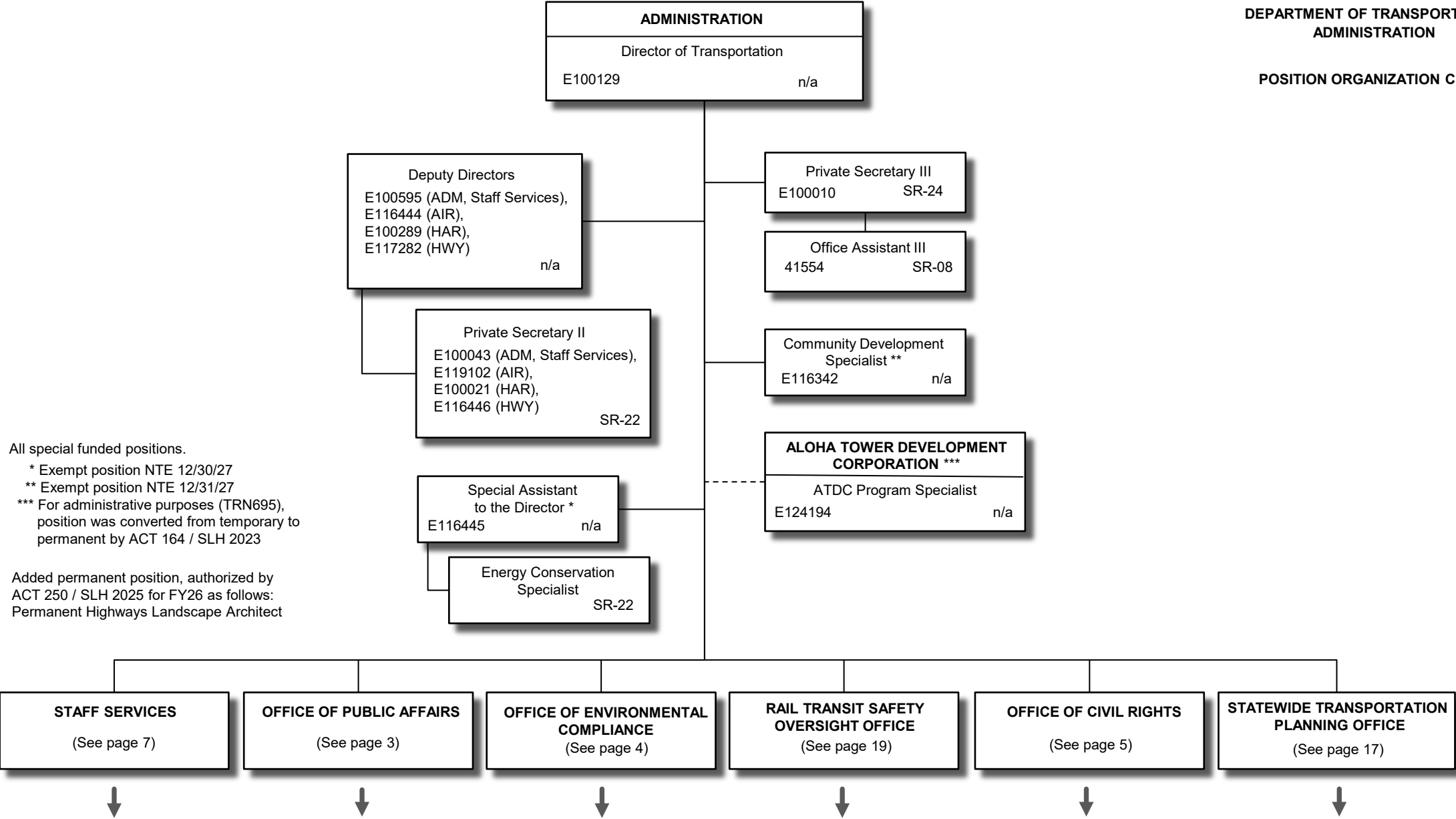
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ORGANIZATION CHART



\* For administrative purposes

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION

POSITION ORGANIZATION CHART



All special funded positions.

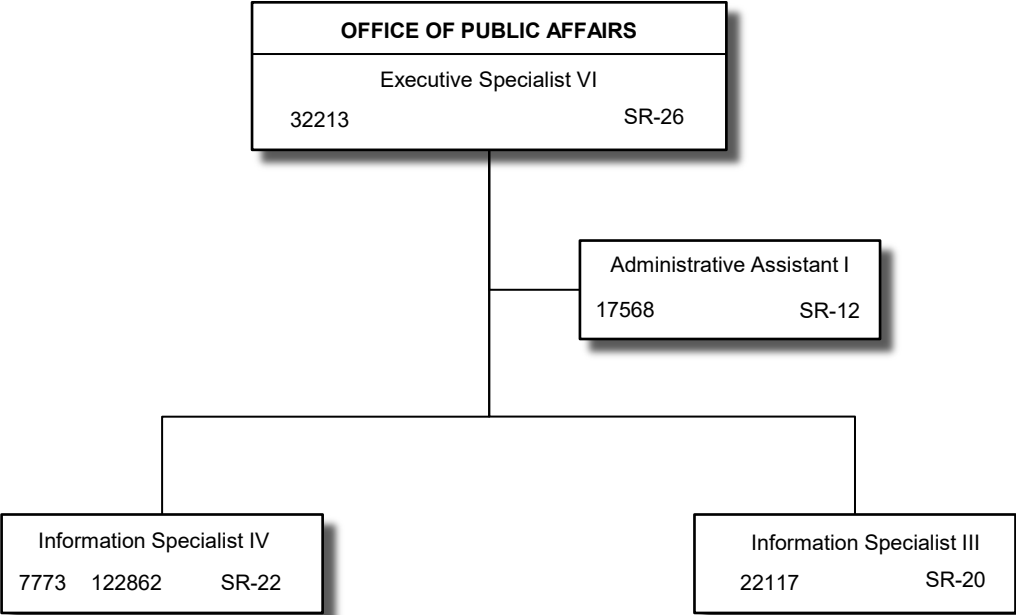
\* Exempt position NTE 12/30/27

\*\* Exempt position NTE 12/31/27

\*\*\* For administrative purposes (TRN695), position was converted from temporary to permanent by ACT 164 / SLH 2023

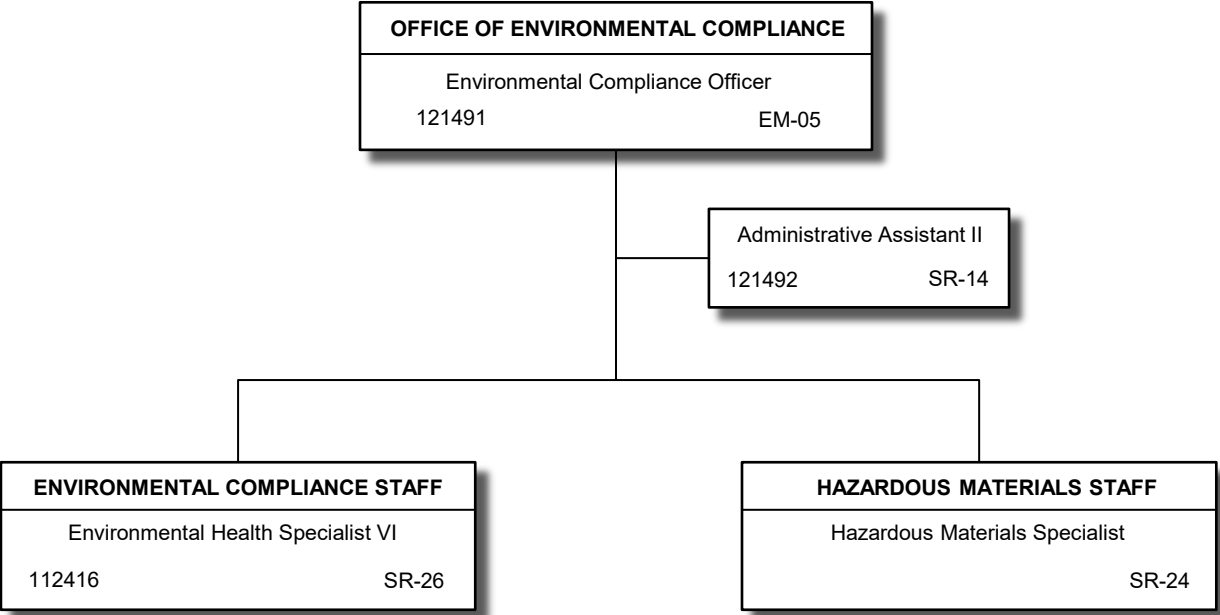
Added permanent position, authorized by ACT 250 / SLH 2025 for FY26 as follows:  
Permanent Highways Landscape Architect

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
OFFICE OF PUBLIC AFFAIRS  
POSITION ORGANIZATION CHART



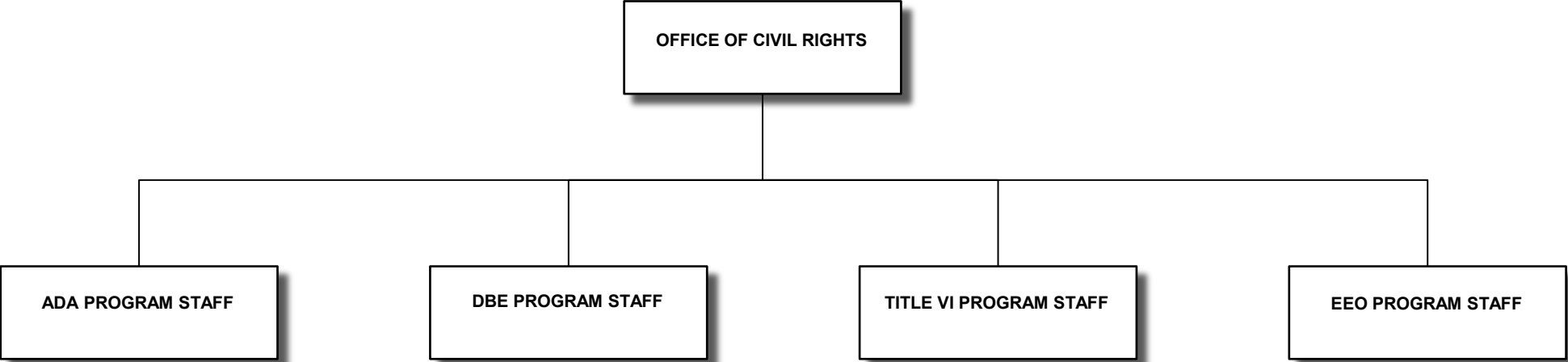
All special funded positions.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
OFFICE OF ENVIRONMENTAL COMPLIANCE  
POSITION ORGANIZATION CHART

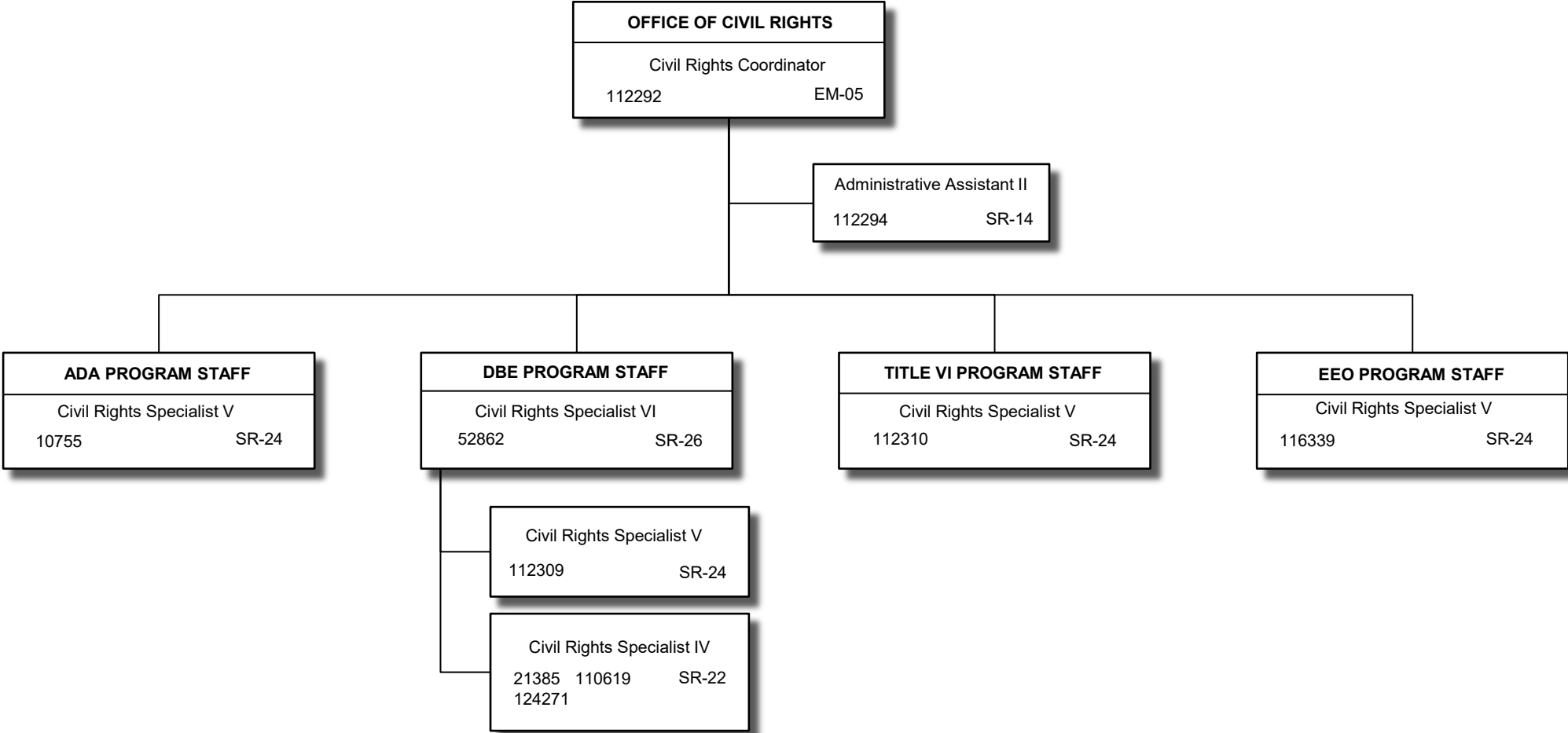


All special funded positions

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
OFFICE OF CIVIL RIGHTS  
ORGANIZATION CHART

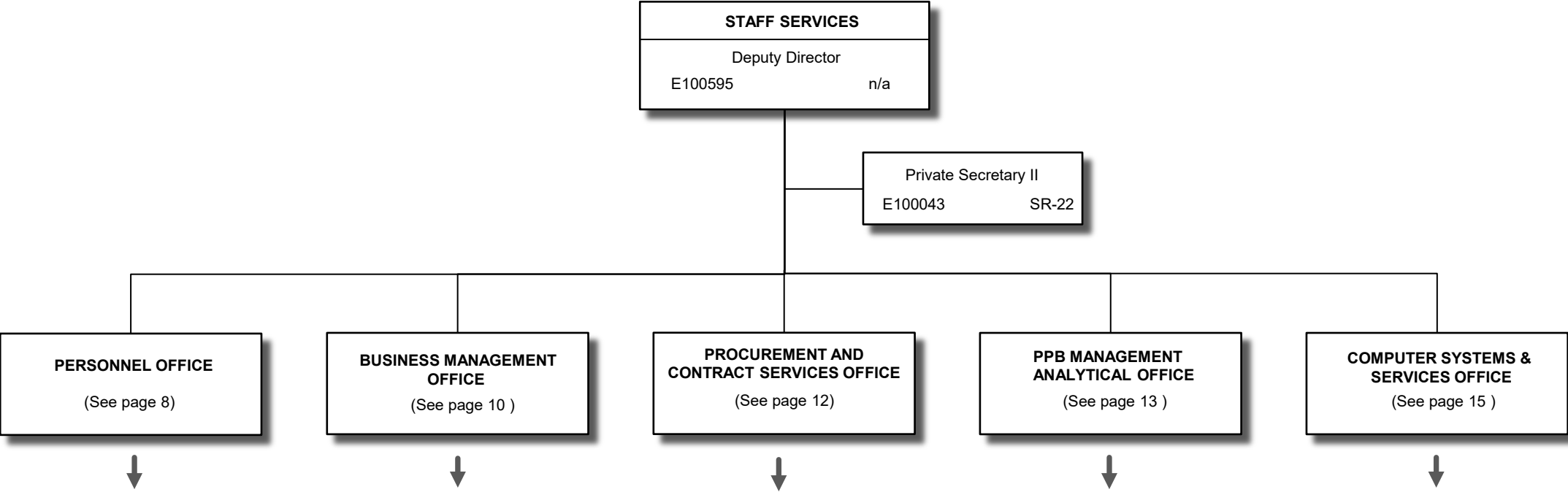


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
OFFICE OF CIVIL RIGHTS  
POSITION ORGANIZATION CHART



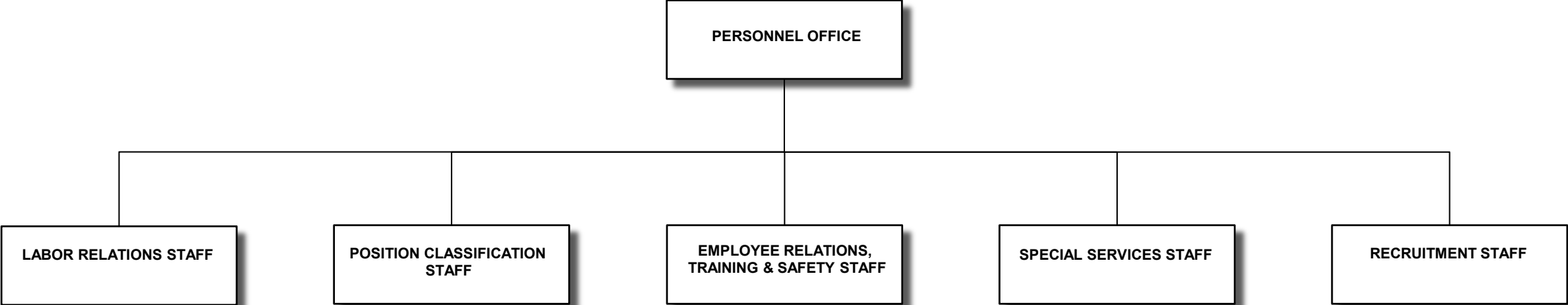
All special funded positions.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
  
POSITION ORGANIZATION CHART



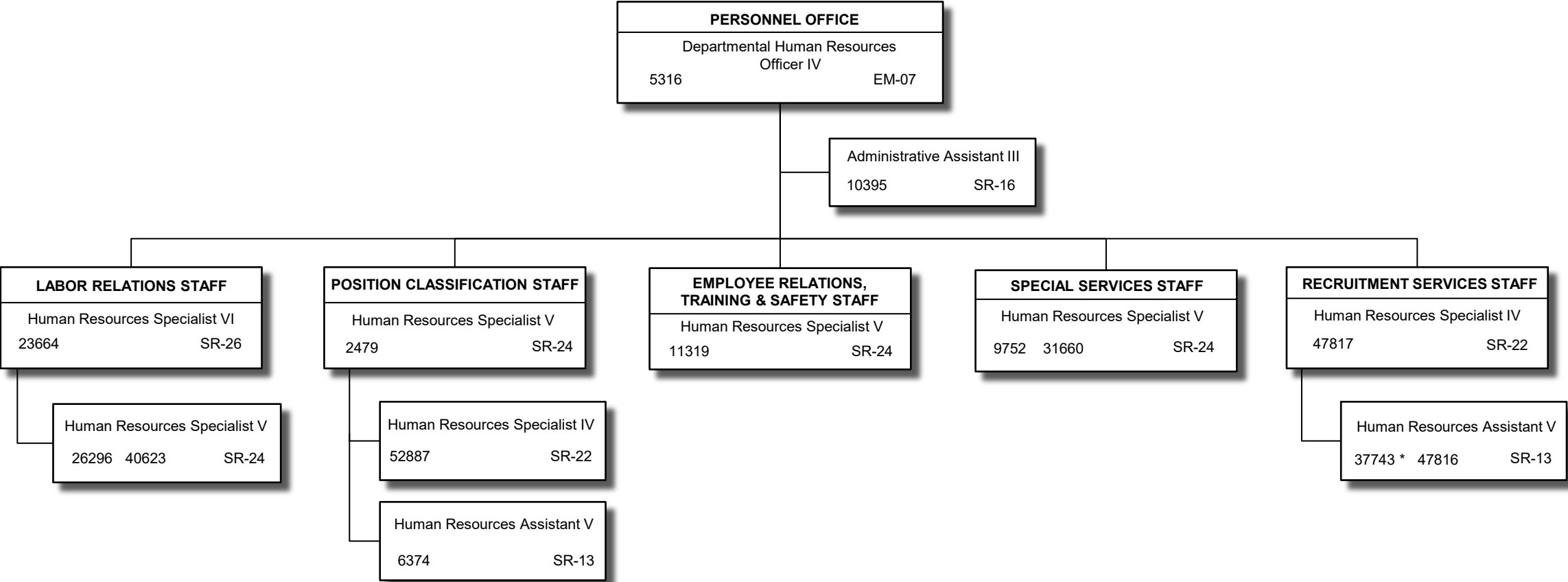
All special funded positions.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
PERSONNEL OFFICE  
ORGANIZATION CHART





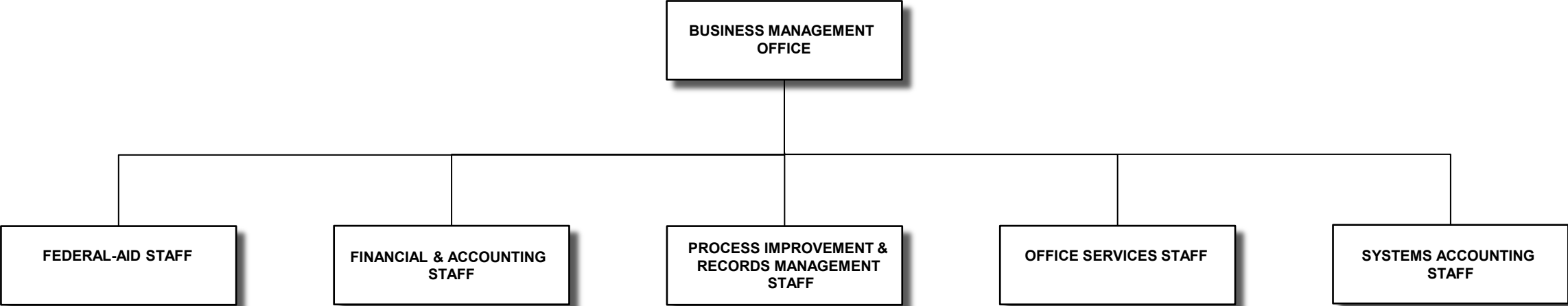
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
PERSONNEL OFFICE  
  
POSITION ORGANIZATION CHART



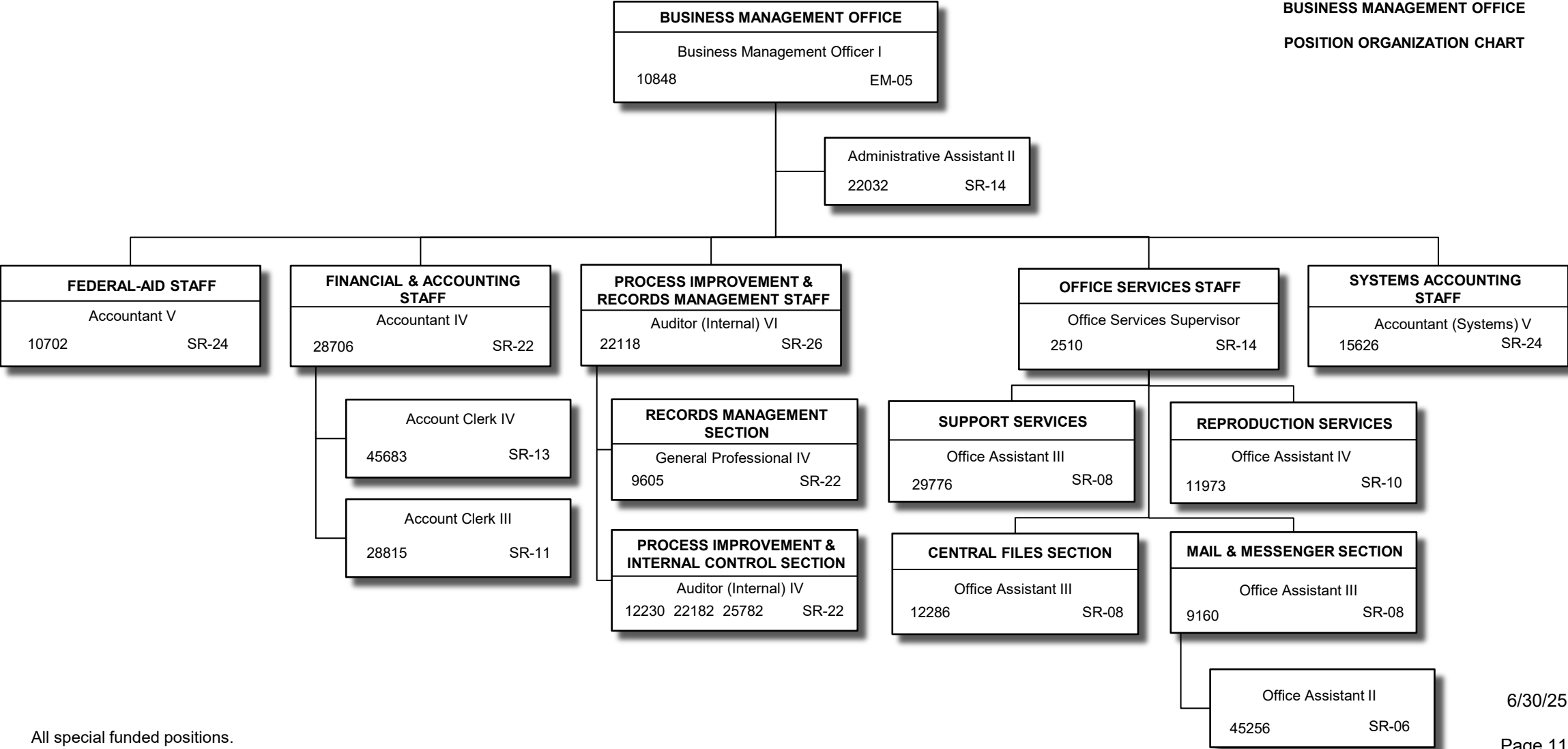
All special funded positions

\* Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
BUSINESS MANAGEMENT OFFICE  
ORGANIZATION CHART

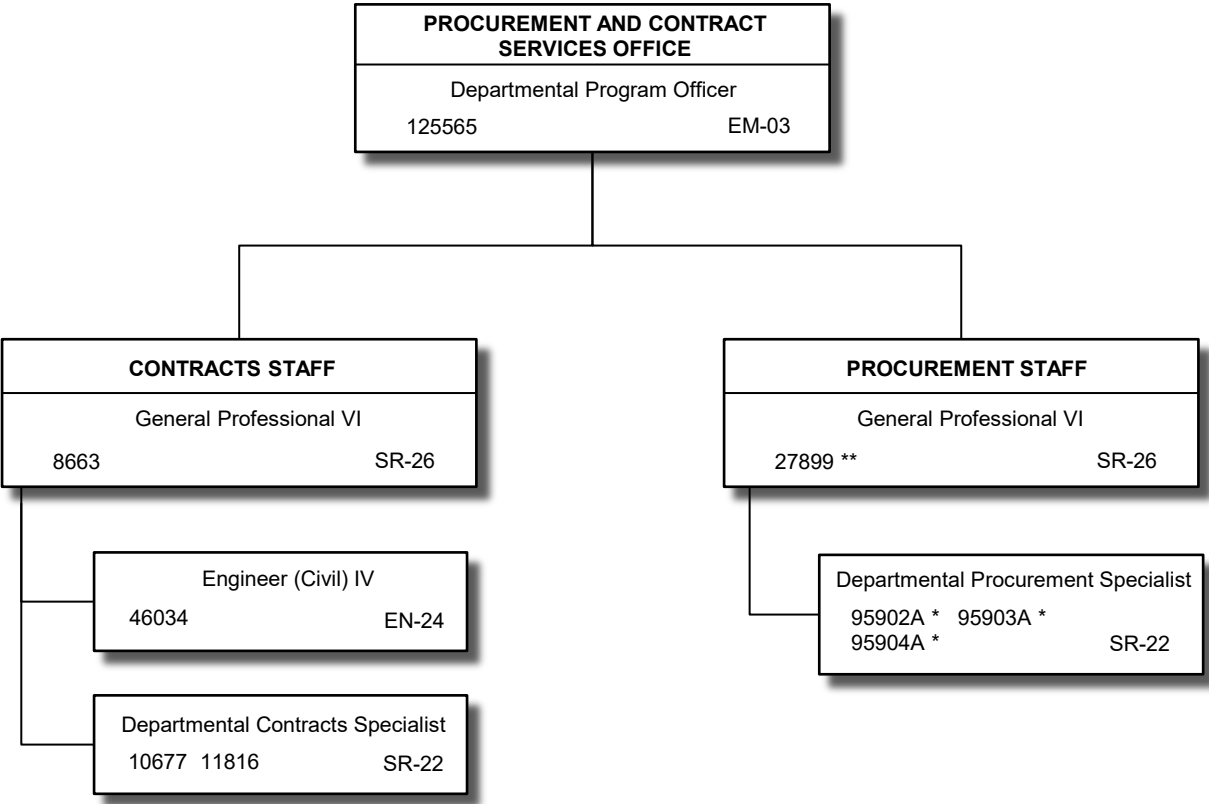


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
BUSINESS MANAGEMENT OFFICE  
POSITION ORGANIZATION CHART



All special funded positions.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
PROCUREMENT AND CONTRACT  
SERVICES OFFICE  
  
POSITION ORGANIZATION CHART

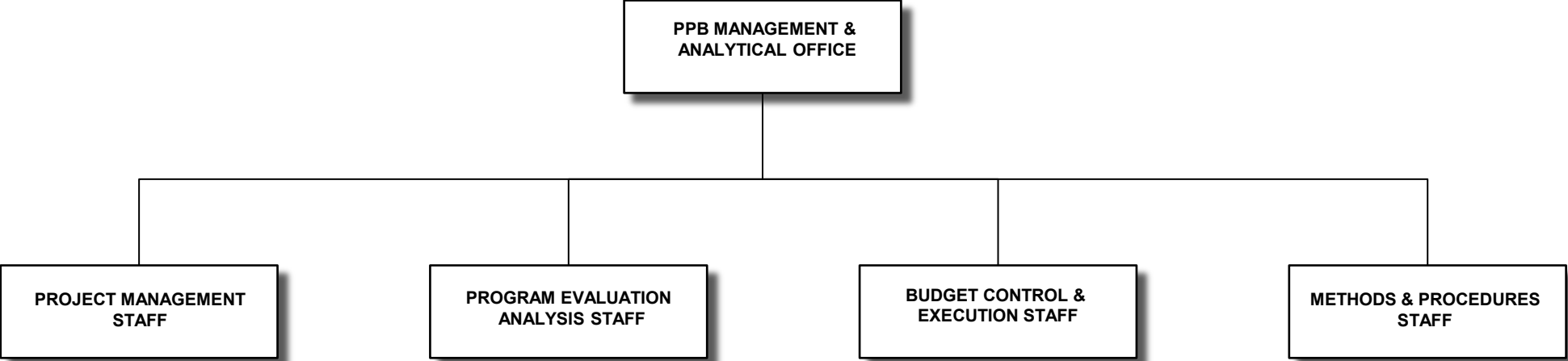


All special funded positions

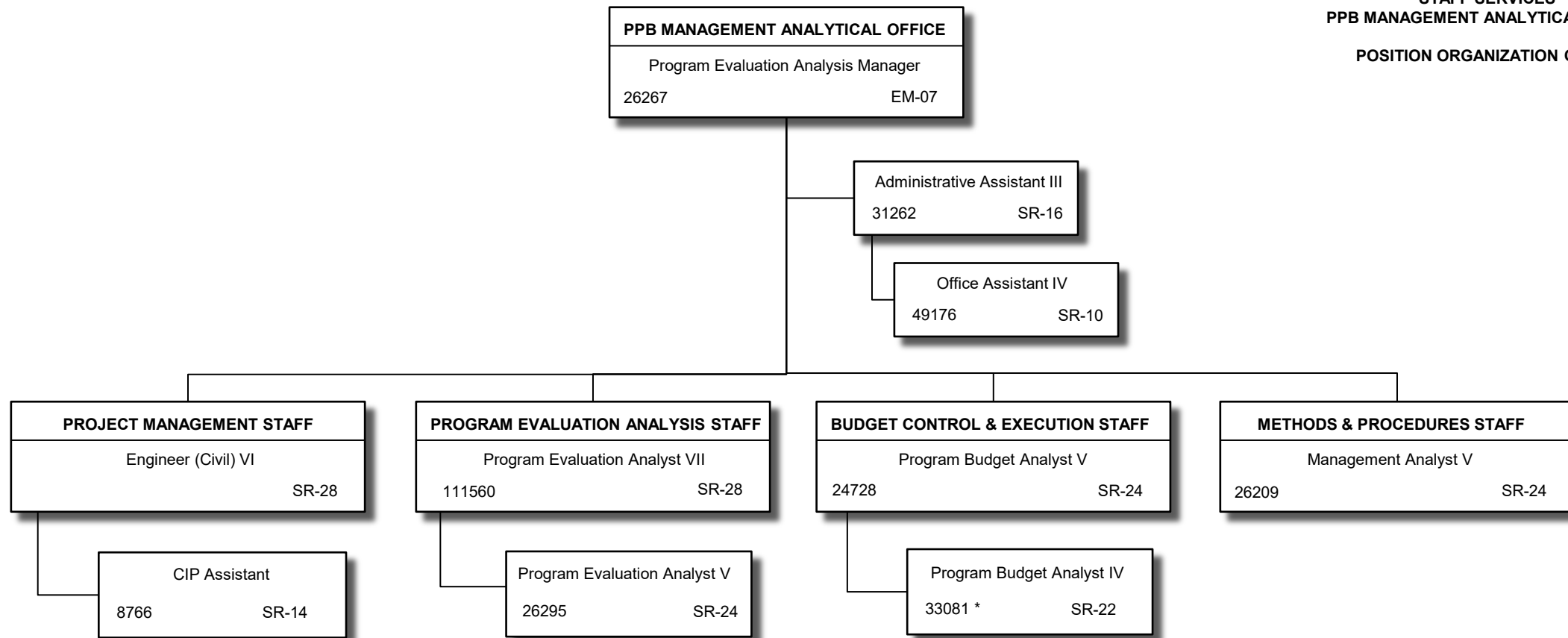
\* To be established

\*\* To be redescribed

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
PPB MANAGEMENT & ANALYTICAL OFFICE  
ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF TRANSPORTATION  
 ADMINISTRATION  
 STAFF SERVICES  
 PPB MANAGEMENT ANALYTICAL OFFICE  
 POSITION ORGANIZATION CHART

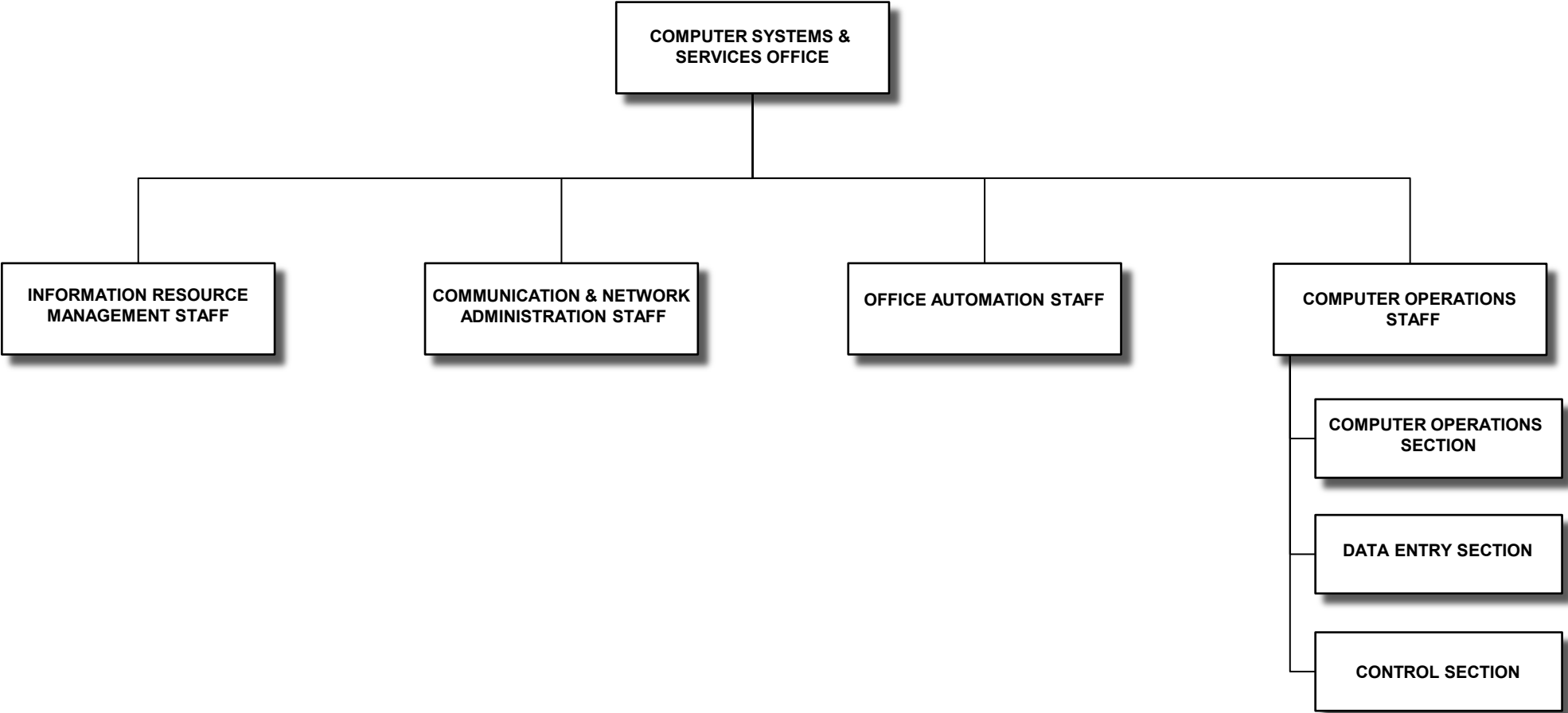


All special funded positions.

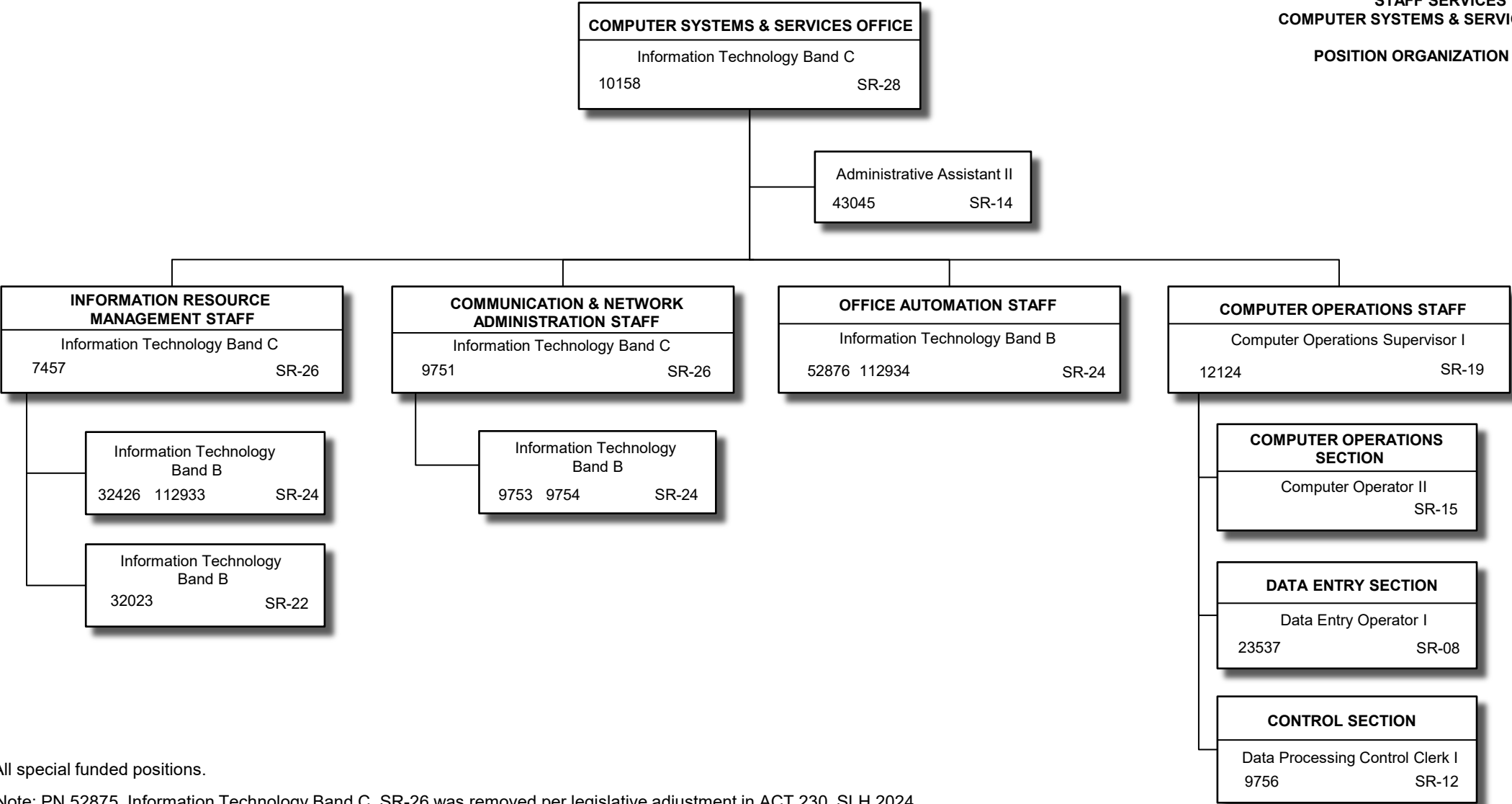
Note: PN 27898, Program Evaluation Analyst VII, SR-28 was removed per legislative adjustment in ACT 230, SLH 2024.

\* Position variance approved per ACT 250/SLH 2025, position to be reorganized/redescribed to Transportation Administrator

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
COMPUTER SYSTEMS & SERVICES OFFICE  
ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STAFF SERVICES  
COMPUTER SYSTEMS & SERVICES OFFICE  
POSITION ORGANIZATION CHART

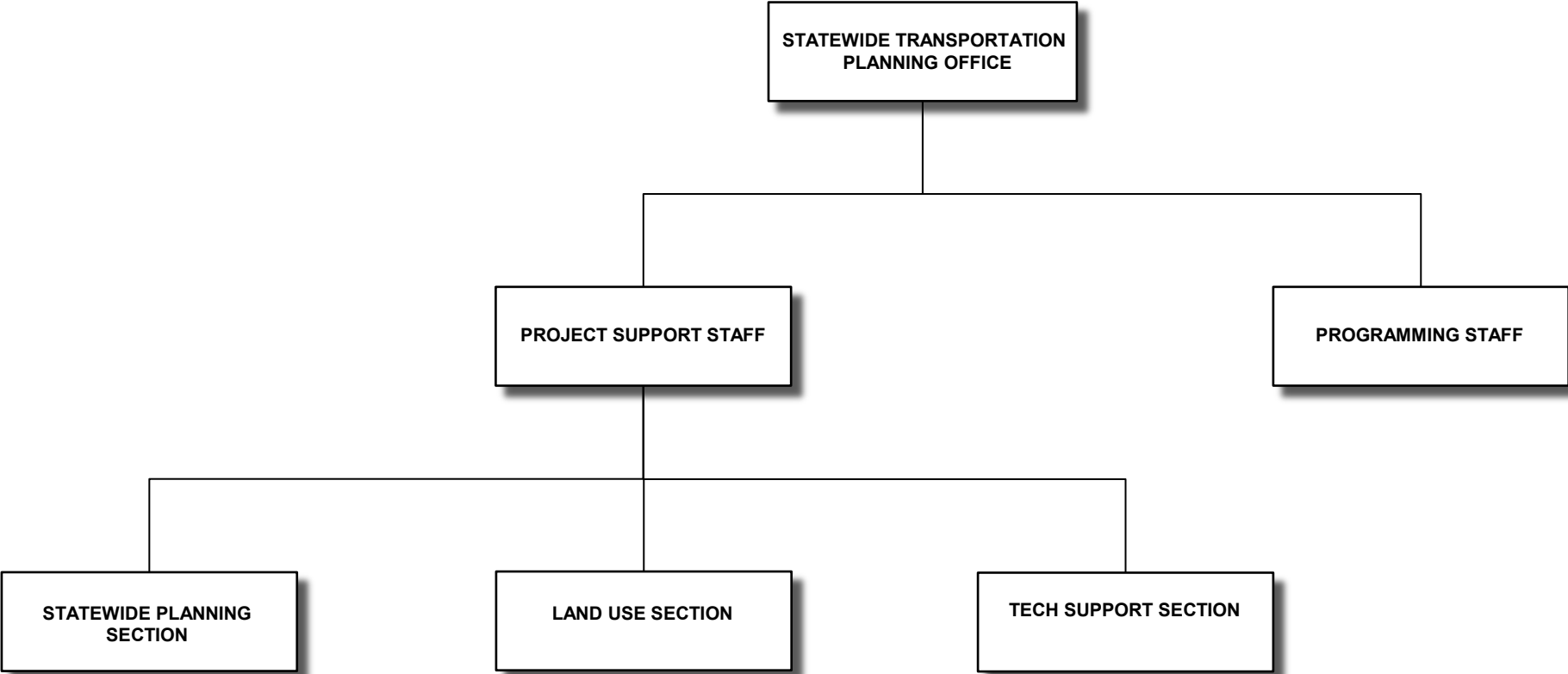


All special funded positions.

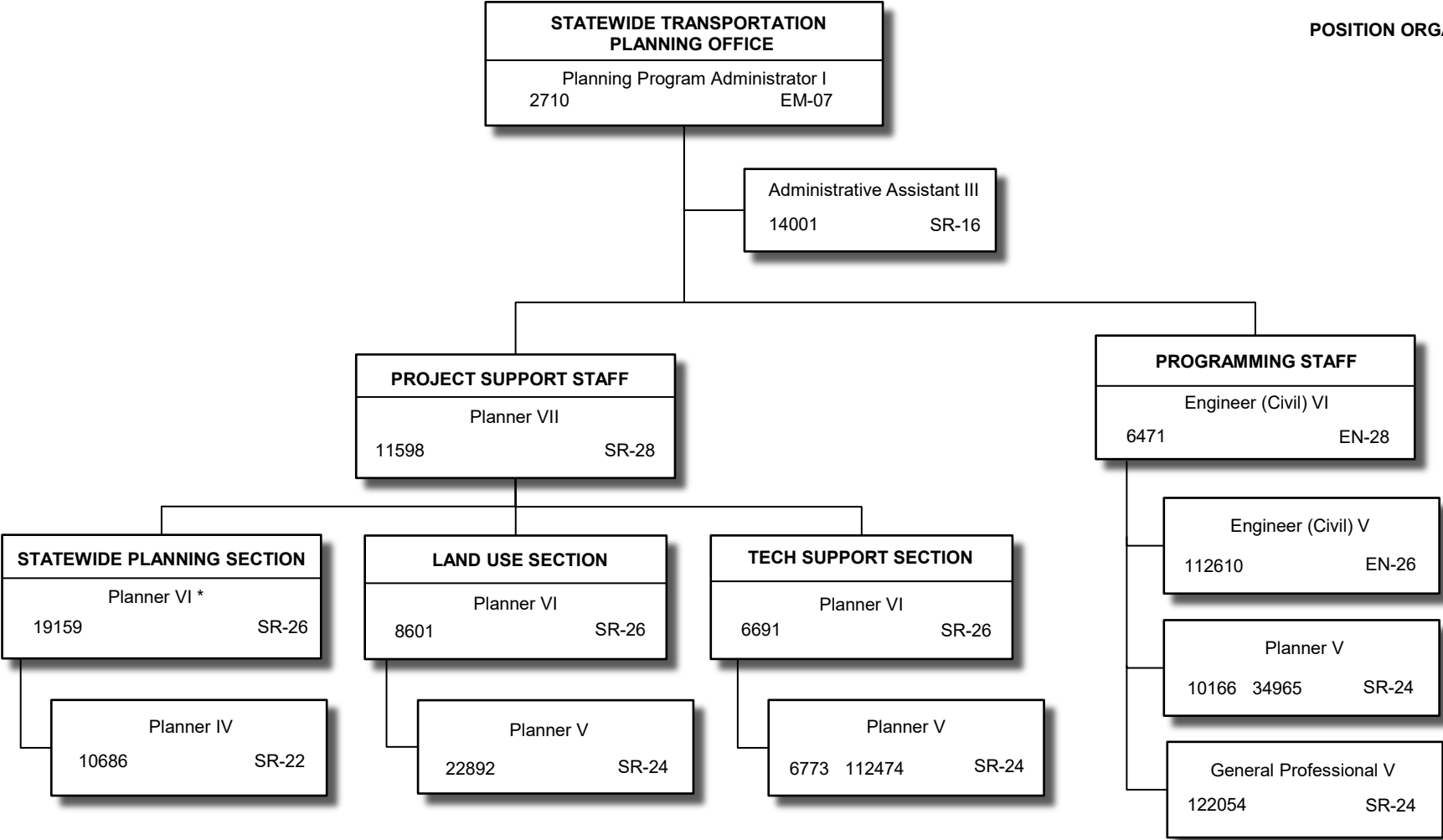
Note: PN 52875, Information Technology Band C, SR-26 was removed per legislative adjustment in ACT 230, SLH 2024.



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STATEWIDE TRANSPORTATION PLANNING OFFICE  
ORGANIZATION CHART



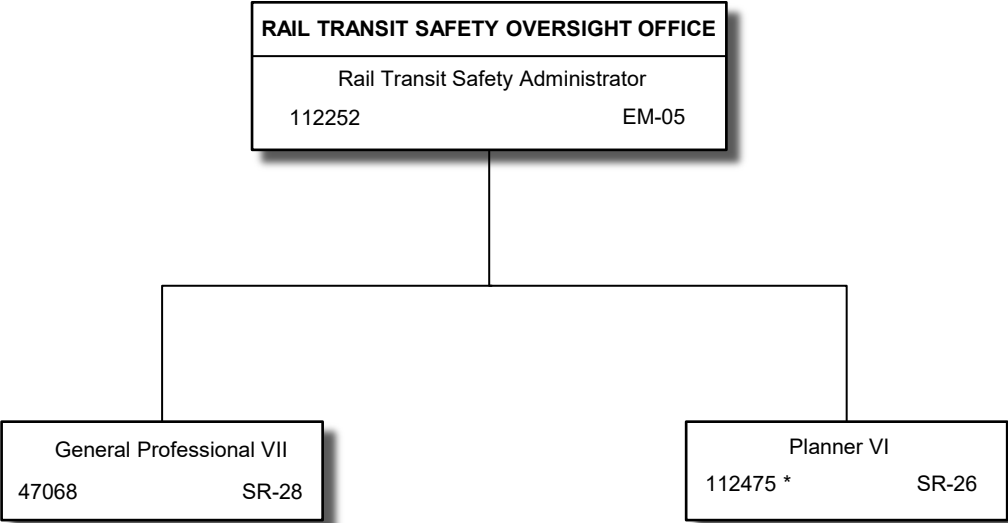
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
STATEWIDE TRANSPORTATION PLANNING OFFICE  
POSITION ORGANIZATION CHART



All special funded positions.

\* To be redescribed

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
RAIL TRANSIT SAFETY OVERSIGHT OFFICE  
POSITION ORGANIZATION CHART



All special funded positions.

\* To be redescribed

DEPARTMENT OF TRANSPORTATION  
ADMINISTRATION  
FUNCTIONAL STATEMENT

**OFFICE OF THE DIRECTOR**

Under the general direction of the Governor of the State of Hawaii, plans, directs, and coordinates the various activities of the Department of Transportation within State laws and established policies, procedures and regulations.

1. Represents the major transportation modes and directs the design, construction, maintenance and operation of the transportation facilities of the State, including airports, harbors, and highways, with a view toward providing the State with the best system of integrated transportation facilities possible.
2. Directs the preparation and maintenance of state-wide transportation plans and the development of Department-wide transportation planning policies and procedures, transportation system plans and procedures, short-and-long range capital improvement plans, and other planning activities required in support of the departmental mission.
3. Through a deputy director for staff services, directs performances of department-wide staff support services, including personnel administration, preparation and control of departmental budgets, central computer services, procurement and contract services, land matters administration, and financial and related business management activities.
4. Through the civil rights coordinator, assures that the department is in full compliance with the Civil Rights Act of 1964 and all related regulations, directives and executive orders.
5. Through the Office of Environmental Compliance, plans, develops and provides department-wide functional direction for the Environmental Compliance and Hazardous Materials Programs.
6. Through the Rail Transit Safety Oversight Office, oversees the safety and security of the Honolulu rail transit system.
7. Recommends departmental policies and organization for approval to the Governor and after approval directs their implementation.
8. Represents the department before the legislature and community and public groups.
9. Maintains effective relationships between the Department of Transportation and the Governor, legislature, other government officials, and the public.
10. Exercises leadership, guidance and control of the efforts of employees toward achieving departmental objectives.
11. Through the Office of Public Affairs, directs the departmental public information program.
12. Acts as appointing authority, approves contracts, and establishes procedures for communication between the Office of the Director and subordinate units.
13. Promulgates administrative rules, regulations and procedures governing the conduct of departmental business.

14. Through its Special Assistant, serves as chairman of the Governor's Task Force on overlapping State and County functions and conducts analyses of existing State and County transportation and engineering operations, researches applicable statutes, rules, legislative and county council documents to verify jurisdictional roles and functions, and formulates recommendations for the establishment of priorities to eliminate jurisdictional overlap; assists in developing sustainable transportation policies related to various transportation and energy issues and problems for ongoing improvements.
15. Attends top-level conference with other agencies of the State and County governments for the purpose of developing transportation strategies.
16. Serves as the Governor's Highway Safety representative for the State and directs the State's Highway safety program, including the federal grant program.

### **ALOHA TOWER DEVELOPMENT CORPORATION**

The Aloha Tower Development Corporation's (ATDC) enabling statute, HRS Chapter 206J, states that the Aloha Tower complex is one of the most valuable properties in downtown Honolulu and that certain portions should be redeveloped or improved to better serve the people's economic, maritime and recreational needs. Moreover, the complex serves a vital maritime function that must be maintained to insure adequacy and viability for existing and future maritime activities.

The purpose of the ATDC is to undertake the redevelopment of the Aloha Tower complex to:

1. Strengthen the international economic base of the community in trade activities;
2. Enhance the beautification of the waterfront;
3. Better serve modern maritime uses; and
4. Provide for public access and use of the waterfront property.

The ATDC is administered by a Board of Directors composed of three members:

1. Director of business, economic development & tourism.  
(Chairperson)
2. Director of transportation; and
3. Deputy director of transportation-harbors division.

The ATDC performs the following functions:

1. Provides the overall administration and management of all functions and activities related to the operation of ATDC.
2. Implements programs to meet ATDC goals and objectives in concert with applicable plans and guidelines.
3. Establishes policies and procedures to guide program operations; adopts by-laws for the organization and oversees internal management of the ATDC.
4. Provides the central coordination to integrate delivery of staff support services to promote achievement of goals and objectives.

5. Appoints officers, agents and employees; prescribes their required qualifications and duties, and fixes their salaries.
6. Provides the focal point for program and personnel development and evaluation.
7. Submits to the Governor and to the Legislature a complete and detailed annual report of ATDC's activities
8. Studies and reviews national financial and real estate markets to identify and target potential developers of large-scale projects to develop the Aloha Tower Complex and its broader jurisdictional area.
9. Develops and executes contracts and all other instruments necessary or convenient for the exercise of powers and functions authorized under HRS Chapter 206J.
10. Recommends and adopts administrative rules, or amendments thereto, under HRS Chapter 206J, necessary to effectuate HRS Chapter 206J, in connection with projects, operations, properties and facilities of ATDC.
11. Implements Chapter 19-170, Hawaii Administrative Rules, related to the ATDC jurisdictional area.
12. Prepares, or causes to be prepared, a developments plan for the Aloha Tower Complex, incorporating the needs of the Department of Transportation.
13. Partners with qualified persons and constructs, reconstructs, rehabilitates, improves, alters or repairs facilities required in the development of the Aloha Tower Complex and its broader jurisdictional area.
14. Issues revenue bonds for the purpose of providing funds for corporate purposes.
15. Imposes, prescribes and collects rentals, fees or charges for the lease, use, and services of its projects.
16. Prepares operating and CIP budget requests, oversees actions related to fund release, expenditures and encumbrances.
17. Oversees and coordinates the formulation, presentation and execution of the multi-year program and financial plans.
18. Manages and provides support regarding state budget policies and instructions, procedures and timetables.
19. Administers the expenditure of departmental funds in accordance with federal and state statute, rules and regulations, and generally accepted accounting practices and procedures; establishes and follows procedures for non-bid purchasing of goods and services, processing of invoices, inventory or personal property and equipment, petty cash fund establishment and reimbursement.
20. Plans, organizes and directs the development of accounting systems for all of ATDC's project components.
21. Monitors contracts and associated documents for compliance to revenue bond underwriting requirements.
22. Reviews contracts and associated documents for compliance to revenue bond underwriting requirements.

23. Prepares financial reports for ATDC; coordinates audits; and verifies or makes projections on revenues and expenditures.
24. Maintains sound internal controls by overseeing and performing proper procurement actions and documentation for contracts and purchasing.
25. Reviews for appropriateness and conformity to procurement requirements, RFPs, scope of services and other contract documents.

## **STAFF SERVICES**

### **PERSONNEL OFFICE**

1. In accordance with the policy guidance of the Director, plans, develops and provides department-wide functional direction to the comprehensive personnel management program for the Department of Transportation, including:
  - (a) the establishment and maintenance of a sound and equitable position classification system;
  - (b) the application of fair compensation policies and principles including actions necessary to assure the pricing of positions in the compensation plan in accordance with recognized levels of difficulty and responsibility;
  - (c) the development, coordination and carrying out of effective recruitment, selection, and placement activities designed to assure a supply of well qualified candidates for Department of Transportation needs;
  - (d) the conduct of a strong and progressive employee relations and training program to increase employee productivity and job satisfaction and provide for the upward career progression of well trained and motivated employees;
  - (e) the establishment and execution of just and orderly labor-management relations to help assure open channels of resolution of grievances and disputes;
  - (f) the development of an effective occupational health and safety program to include safety training and inspections;
  - (g) the conduct of continuing programs on on-site assistance to and evaluation of personnel activities throughout the Department of Transportation to assure they are being carried forward in timely and efficient manner in conformance with laws and DHRD and DOT policies, regulations and directives, and as a recognizably effective aid to management in the achievement of DOT missions, as well as in meeting employee needs;
  - (h) accomplishing personnel work to meet the changing needs of DOT programs.
2. The departmental personnel office serves as the department's liaison with the Department of Human Resources Department (DHRD), and provides for coordination between DOT personnel programs and activities and those of other state, county, federal, and private organizations.
3. It advises and consults with the director, deputy directors and with other management officials on the interpretation and application of laws, policies, and regulations; and in the resolution of problems of management and employees.

4. It represents DOT and serves as a spokesperson for the department before other public and private agencies and interested groups on personnel matters of concern to DOT. Follows up to assure the timely and appropriate action upon and response to DOT needs as they are reflected in pending actions before other state agencies.
5. It provides for the training and career development of the professional, technical, and clerical personnel of the department. Conducts periodic meetings with all DOT personnel staff to discuss and resolve matters of concern and explore new and improved methods and procedures. Serves as advisor to and ex-officio member of the department's incentive and service awards committee.
6. With the approval of the director, initiates and conducts such investigations and special studies of DOT personnel programs and activities as are appropriate to assure observance of laws, policies and regulations and improve performance.

#### Labor Relations Staff

1. Plans, develops, coordinates and executes a comprehensive department-wide program of labor management relations, including provisions for equitable and consistent administration of discipline and the just and orderly resolution of grievances, disputes, and appeals.
2. Develops proposed policies and procedures necessary for full implementation of the Hawaii Public Employee Relations (Act 171, SLH 1970) in DOT within the framework and guidance of the rules of practice and procedure promulgated by the Hawaii Public Employment Relations Board.
3. Advises and consults with the director, deputy directors and other management officials in all labor-management relation matters, particularly in dealings with employees' organizations and in the interpretation and observance of contract provisions.
4. Acts as the departmental personnel office's spokesperson in relations with the Attorney General's Office and other agencies in labor relation matters. Represents the departmental personnel office at hearings on grievances and appeals.
5. Provides special technical assistance on DOT concerns and problems to negotiation committees of the Public Employment Relations Board.
6. Develops and conducts training of DOT personnel specialist, managers, and supervisors in labor relations activities, including the provisions of special seminars and sessions on the interpretation and observance of newly negotiated bargaining agreements.
7. Maintains continuing contacts with business agents and other union officials and with departmental union stewards for the purpose of building sound relationships, which will assist in the prevention or early resolution of disputes and grievances. Arranges for and conducts periodic meetings between management and employee organizations to discuss matters of mutual concern.
8. Develops synopses and evaluations of settled grievances and completed disciplinary actions for the guidance of managers and supervisors in the equitable resolution of grievances and administration of discipline throughout the DOT.



Position Classification Staff

1. Plans, develops, coordinates, executes and evaluates a comprehensive, department-wide position classification and pricing program for all DOT positions, including:
  - (a) the accurate and current description and evaluation of positions and their classification in accordance with the standards and specifications of DHRD;
  - (b) the initiation of new and revised class specifications to meet needs of new and revised programs and functions;
  - (c) the establishment and conduct of arrangements for DOT and divisional allocations of positions in designated classes under delegated authority from DHRD;
  - (d) the established and administration of annual, joint employee-supervisor reviews and certification of position descriptions with provisions in designated for the revision and reclassification of those found inaccurate or no longer current;
  - (e) the conduct of periodic on-site audits to determine the accuracy of pending and proposed classification actions;
  - (f) the review, development, and provision of comments to PECAB of appeals from supervisors and employees on the pricing of positions; and
  - (g) the conduct of orientation and training of managers and supervisors in position classification matters.
2. Supervises and coordinates all personnel actions for departmental administration personnel, i.e., Office of the Director, Deputy Directors, and all staff offices.

Employee Relations, Training and Safety Staff

1. Plans, develops, coordinates, and conducts effective employee relations, training, and occupational health and safety programs designed to increase work effectiveness, help provide upward career progression to well motivated and trained employees, and to assure a safe and healthful work environment.
2. Provides plans and procedures for the assessment of training needs and makes arrangements to meet such needs in a timely and effective manner.
3. Provides for the joint employee-supervisor development of individual employee development plans, setting forth both long and short-term career objectives and related training requirements.
4. Oversees the Department of Transportation's evaluation of employee performance program.
5. Serves as the Departmental Personnel Office's representative on the Department's Incentive and Service Awards Committee as ex-officio member, advisor and technical support staff.
6. Maintains liaison with DHRD on departmental training needs to assure provision of necessary course offerings.
7. Prepares the departmental Personnel Office's annual comprehensive training plan and budget.
8. Reviews and acts upon in-service and out-service training requests and submits to DHRD for approval;

9. Develops and conducts or arranges the provision of in-service training to meet specialized needs of the Department of Transportation's professional, technical, and clerical employees.
10. Develops reporting procedures and reviews accident reports; meets with safety committees, evaluates causes and frequency of injuries, makes safety inspections, and develops, recommends and follows through to assure that effective accident prevention measures are taken, including the conduct of remedial safety training programs.

#### Special Services Staff

1. Provides staff assistance in the development of the departmental personnel programs, policies, functions and services related to civil service reform. Serves as the staff specialist in charge of special projects and administrative programs such as Time and Attendance System, FMLA, Leave Share, FLSA, Temporary Disability Benefits, Departmental Staff Manual update and coordination, legislative matters (i.e., review and comments on personnel-related bills, testimony preparation, etc.) for the Personnel Office, Student Helper/Intern programs, and exempt position review and management.
2. Also serves as staff specialist responsible for handling complaints/appeals typically heard by the Merit Appeals Board, which involve non-classification and/or non-bargaining unit issues and concerns. May provide assistance to the Labor Relations Staff as technical support in grievances involving new DHRD policies and procedures, which will replace the former personnel rules in civil service reform.

#### Recruitment Services Staff

1. Plans, develops, coordinates and conducts a department recruitment selection and placement program which is designed to assure the timely filling of department vacancies in conformance with pertinent Federal and State laws, rules, and contracts.
2. Plans, develops and conducts the program necessary for the establishment and validation of job-related selection criteria for filling departmental positions.

#### BUSINESS MANAGEMENT OFFICE

Provides business management advice, assistance and support to the Director, departmental staff offices and divisions in accounting, financial management, process improvement, internal control, records management and office services.

1. Provides fiscal management of federal-aid programs; guidance on the financial rules and regulations on the use and control of federal-aid funding as required by the Federal Government Policies and Procedures.
2. Provides fiscal management, accounting services, financial reporting and advises on department-wide accounting services and procedures.
3. Provides business process re-engineering services and transfer information technology support; provides internal management control assistance, audits and related services; provides legislative coordination and pCard administration services.

4. Provides management and control services for the records management program, access to government records, OIP reporting, DOTCMS and DOT Library.
5. Provides payroll transaction services for the Administration and staff offices and serves as the central coordinating office;
6. Provides office services for mail, messenger, reprographic, central files maintenance, and administrative support.

#### Federal-Aid Staff

1. Plans, directs and coordinates the fiscal activities of federal funds administered by the Federal Grant Program to the Departmental Administrative Staff, Oahu Metro Planning Office (OMPO) and other grantees. Develops and maintains a cost accounting system to track federal expenditures, prepares billing vouchers, records reimbursements and to compile financial information for reporting purposes.
2. Prepares the reports or transmittals for reimbursement and performs the electronic withdrawal from the Federal Government. Coordinates the timing of the receipts from federal agencies and distributes payments to applicable State, County and non-profit agencies to meet the applicable federal requirements on a timely basis.
3. Prepares financial reports required by the Federal Agencies by analyzing and compiling financial data and/or documents; prepares and supports schedules for the annual audit of federal-aid grants for Administration and Oahu Metro Planning Office.
4. Provides technical assistance to managers by interpreting and explaining federal accounting and cost principles, audit requirements and financial rules and regulations on the use and control of these federal grants based on the Federal Government's policies and procedures.
5. Provides financial reporting to management on a regular basis and special reports as requested.

#### Financial Accounting Staff

1. Plans, directs and coordinates the fiscal activities of the Departmental Administrative Program to meet program objectives. For those programs constituting the Departmental Administrative Program, the Financial Accounting Staff installs and operates a comprehensive system of general ledger accounting for appropriations, allotments, receipts, and expenditures; prepares prescribed and otherwise necessary financial and statistical reports covering the financial operation; collects all fees, charges, grants and other revenue sources prescribed by law or rules and regulations; pre-audits all expenditures and prepares vouchers for payment; provides revenue projections and expenditures controls to ensure cash inventory of equipment and supplies; provides purchasing services; provides program managers with fiscal advisory services.
2. Provides central payroll and inventory services; coordinates the department's payroll and inventory activities with the Department of Accounting and General Services.
3. Provides financial reporting to management on a regular basis and special reports as requested.

Process Improvement and Records Management Staff

Plans, coordinates and directs the process improvement, internal control, and records management activities of this Staff; serves as legislative coordinator for the Business Management Office; and administers the application, processing and maintenance of the department's pCard system.

Process Improvement and Internal Control Section

1. Advances changes to business processes by providing an independent catalyst to change, and providing a sustained effort to provide a proactive approach to implementing change.
2. Provides administrative support to re-engineering department processes by:
  - a. Providing consultant services to initiate or participate in projects to improve work processes.
  - b. Providing central planning and coordination of department process improvement efforts.
  - c. Serving as a resource to introduce technologically innovative tools purchased by the department to potential users.
3. Serves on state or department-wide teams, on a multi-discipline approach, to develop and implement new systems and procedures.
4. Provides oversight control over audit findings from audits conducted by the legislative auditor, financial auditors and any other reviewer of the financial management work area to insure that:
  - a. Financial and all other operations are properly conducted.
  - b. Financial and statistical reports are presently fairly.
  - c. Applicable laws and regulations have been complied with.
  - d. Resources are managed and used in an economical and efficient manner.
  - e. Desired results and objectives are being achieved in an effective manner.
5. Conducts field examinations to obtain sufficient, competent and relevant evidence to afford a reasonable basis for the expression of an opinion, judgment, conclusion and recommendation. Prepares reports of examination in accordance with the GAO reporting standards.

Records Management Section

1. Plans, organizes and manages the activities of the department's records management program.
  - a. Sets program goals and objectives and coordinates efforts to achieve them.
  - b. Develops and implements program policies, procedures and instructional directives

2. Provides technical advice, assistance and guidance on matters relating to records management.
  - a. Serves as the department's liaison with the state Archives Division and Office of Information Practices (OIP).
  - b. Directs and coordinates the input, update and deletion of the departmental and divisional records in the OIP Records Report System (RRS).
  - c. Manages and coordinates the implementation of the statutory requirement to make all government records available to the public for inspection or copy in accordance with the Uniform Information Practices Act (Chapter 93D, Hawaii Revised Statutes).
  - d. Prepares and files an annual report to the Office of Information Practices on requests from the public to access the department's records.
  - e. Plans, coordinates and administers the department's Content Management System (DOTCMS) which contains scanned copies of a wide array of records and documents such as contracts, reports, completed forms and correspondence.
  - f. Manages, organizes, maintains and continuously updates the DOT Library.

#### Office Services Staff

Provides publishing and reprographic services; operates a mail and messenger service; and maintains central files.

1. Support Services. Provides binding of reports and specifications; maintains supply and control of forms reproduction; assists the print shop in finishing contract documents; conforms contracts after execution and distributes and materials printed.
2. Reproduction Services. Provides printing services of offset press and duplication machine; provides technical advice as to the available means of printing to include transfer of subjects from negatives to aluminum plates, strips, opaque and masks negative for surface plate making and color work; maintains control of all forms printed; purchases and maintains in inventory and control over supplies; provides customer service.
3. Mail and Messenger Section

Operates the mail room and provides the department units on Oahu with regular pickup, delivery and mail distribution services.
4. Central Files Section

Maintains the central file of all letters, reports, contracts and other materials; assists in locating materials in the files insures proper storage and disposition of materials.

Systems Accounting Staff

1. Evaluates, develops and implements financial accounting systems and procedures within the Department to serve the reporting needs of the divisions and staff offices.
2. Coordinates and manages the financial accounting data, systems, standards and procedures of the department to insure data integration between the divisions, staff offices, executive staff and the Department of Accounting and General Services.
3. Develops and promulgates financial rules, policies, and procedures on a department-wide basis.
4. Supports and serves the divisions and staff offices in defining the accounting requirements, develops and/or selects suitable applications, implements new financial management information systems.

PROCUREMENT AND CONTRACT SERVICES OFFICE

Coordinates and assists the departmental modal program offices on the major functions within the procurement lifecycle, including acquisition planning, market research, solicitation development and award, contracting services , and contract completion and closeout; provides procurement services which include 1) solicitation review, 2) solicitation development and contract execution, 3) advisory and resource support services; collaborates with the State Procurement Office to fulfill the functions and ensure compliance.

Contracts Staff

1. Provides departmental staff services to the Director, departmental staff, divisions, and other governmental agencies, as applicable, in contracts administration.
2. The office serves as the principal departmental resource on contracting practices, and State laws, rules, and regulations relating to contracting; establishes procedures within applicable State and DOT policies and guidelines for calling for tenders, processing bids, and determining awards; and reviews and approves contracts for conformance to departmental and State language and for format standards.
3. This includes administering procedures for soliciting bids requiring formal advertisement, qualifying prospective bidders, processing bids, making awards, and processing consultant contracts.
4. Monitor or review contracts to ensure compliance with Chapter 103, HRS; procurement standards and other support departmental approval requirements.

Procurement Staff

1. Develops and administers centralized and standardized departmental programs, policies and plans supporting the procurement of goods, services and construction, ensuring consistency and compliance with state procurement statutes and rules, cooperative purchasing program opportunities, project bidding requirements, legal contract requirements, implementation of new procurement laws and rules, and Attorney General interpretations and opinions.

2. Implements and operates a dedicated information and control system for all departmental procurement projects and appropriations; conducts evaluations and prepares reports on the department's procurement program objectives, costs, and effectiveness; analyzes and advises on program funding requirements for planning and execution of procurement projects; Reviews proposed legislation and drafts testimony regarding statutory procurement policies and procedures relevant to the department's operations.
3. Provides advisory services and assistance to departmental programs in making determinations on source selection methods, solicitation requirements, award criteria, and types of contracts most appropriate for meeting project needs.
4. Coordinates and directly manages assignments of unusually complex and high-profile procurement projects, conducts necessary research work on project needs, product/service availability, source selection options, and development of specifications, provisions, terms and conditions that are required to effectively execute solicitations for complex procurements.
5. For projects connected to federal funding, ensures compliance with federal rules applicable to state procurements; researches and monitors resources available at federal and state level supporting public sector procurements, such as cooperative purchase price list contracts, GSA Advantage GSA eLibrary, IBIS World Reports, industry publications, and government targeted publications informing on technological developments and to maximize procurement efficiency.

#### PPB MANAGEMENT AND ANALYTICAL OFFICE

Administers the Department of Transportation's planning, programming and budgeting (PPB) and program reporting activities as mandated by the Executive Budget Act. Provides principal staff support to Deputy Director for Staff Services and the Director in overseeing and implementation of the established budget process. Administers responsibilities related to real property and land management of properties under the jurisdiction of the Department.

1. Consistent with the established policies and goals of the Department of Transportation and in accordance with the directives and guidelines of the Department of Budget and Finance, develops procedures and prescribes instructions to guide the preparation of financial plans and program performance reports. Assists and coordinates with divisional budget requests.
2. In the context of approved departmental plans, advises and participates in developing short-and-long range capital improvements programs.
3. Reviews and conducts studies related to overall program plans; collects, analyzes, evaluates and interprets data that affect departmental plans, programs, and financing capabilities; and conducts other studies and analyses to provide staff guidance in planning and decision making.
4. Participates as members of the Department of Budget and Finance Review Group in recommending the formal statewide program for consideration.
5. Maintains close working relationships with the Department of Budget and Finance and serves as liaison on all PPB matters between the Department of Transportation and other State, Federal, County, and private agencies.
6. Coordinates legislation for the Department of Transportation and prepares testimony, reports and resolutions for the Legislature.

7. Provides general internal management assistance by conducting studies and evaluating the Department's organization and management methods and procedures and submitting definitive recommendations for improvements.
8. Coordinates Land Matters meetings, including scheduling, logistics, and documentation; liaises with the Department of Transportation's programs for relevant information; oversees public notifications to ensure Sunshine Law compliance and facilitates public participation.

#### Project Management Staff

Develops the integrated short-range capital improvement program for the Department based on needs, inventories; compares related manpower and financial resources to projected program needs; coordinates the preparation of the annual capital improvement program; analyzes project requests and justifications; reviews detailed departmental capital improvement project schedules based on availability of funds and recommends adjustments based on funding and departmental priorities; prepares fund allotments and encumbrances; reviews contract change orders to ensure that all work authorized is consistent with legislative intent; considers alternatives to various engineering proposals; and serves as legislative liaison in all capital improvement program matters.

1. Conducts capital budget preparation through dissemination and interpretation of budget instructions, reviews and compiles requests, and summarizes significant aspects and justifications for departmental management consideration; and prepares budget documents in proper form.
2. Develops reviews and assists in the development of the annual capital improvement program and special maintenance plans in relation to the Department's long-range, comprehensive, multi-modal, transportation systems network plan.
3. Develops and administers a plan of continuous capital improvements program control and evaluation to ensure that the purposes of the appropriations are being satisfied and that the efforts within the Department are being coordinated. This includes review of the division's updated six-year capital improvement program plans and six-year special maintenance plans for all divisions, including their relationship to their respective division's six-year multi-year financial plans.
4. Constantly monitors the availability and status of funds for project planning and programming purposes; prepares and coordinates capital improvements schedule based on available funds; and prepares and reviews allotment requests for approved capital improvement projects.
5. Maintains current status information for each capital improvement project in the Department. Is the project programming liaison for the Department of Transportation with the Legislature, other State departments, and Federal and County agencies; and prepares formal requests for CIP allotments based on requests.

#### Program Evaluation Analysis Staff

1. Performs the necessary analysis and evaluation of established program objectives, expenditure requirements, the need and utilization of human resources, estimated revenues, means of financing, expected level of effectiveness, and performance measurements.



2. Conducts continuous comprehensive and in-depth analyses of multi-modal transportation and transportation-related programs, problems and issues requiring the utilization of economic concepts, management principles, and quantitative analytic techniques to provide the Department with objective evaluations to assist in decision-making.
3. Develops performance reporting measures and techniques; monitors and evaluates program achievement through analyses of performance reports, expenditure and progress patterns, and on-site inspections.
4. Continuously investigates the implementation of the various programs for the purpose of advising the Deputy Director for Staff Services and the Director concerning the standard of efficiency therein, and recommends changes to produce greater program effectiveness and efficiency.
5. Organizes, collects, analyzes, evaluates and prepares special economic studies, forecasts and reports related to any facet of economic or program activity which ultimately may affect the financing of departmental plans and programs.
6. Responsible for coordinating, reviewing and evaluating program plan proposals for all transportation programs, make recommendations to the Division Chiefs, Department PPB Manager, and the Director of Transportation on appropriate six-year funding levels for the programs and for conducting systematic analyses designed to improve the extent to which such programs meet their objectives.
7. Reviews, advises, and assists in preparing short-and-long-range estimates of special fund revenues for all divisions.
8. Provides leadership and assistance in the intra-departmental analytical task force on program areas, covering operations, maintenance activities and capital improvement projects. Provides leadership and participates in analytical training programs to promote in-house capability. Reviews and coordinates legislation for the Department of Transportation, attends legislative hearings and prepares testimony and legislative resolutions for the Legislature.

#### Budget Control and Execution Staff

Develop and maintains a system of budgetary execution and control procedures; continually reviews all budgetary control procedures and conducts continuous analysis of actual expenditures as compared to budget allowances; summarizes and assembles in cooperation with divisions and staff offices, the Department's annual operating budget with pertinent justifications for presentation to the executive department and the appropriate legislative committees; prepares budget manual to serve as a guide to the various organizational units; drafts necessary forms for the submission of budget estimates; advises the organizational units in the preparation of budget estimates.

1. Interprets and disseminates instructions from the Department of Budget and Finance, and provides direction to the Department staff to ensure that the policies and expenditure objectives of the Department are incorporated and that the Multi-Year Program Financial Plan (PFP) is prepared accurately and timely.
2. Coordinate and participates with divisions in making necessary revisions; consolidates PFP and coordinates and assists in the presentation and justification to the Department of Budget and Finance and Legislature.
3. Coordinates the preparation of the quarterly expenditure plan and requests for operating budget allotments; review estimates for revenues and expenditures from divisions and staff offices and prepares annual and long-range forecasts of operating revenues and expenditures.

4. Provides position and expenditures control through evaluation of PFP personnel requirements; approval of requests to establish positions and fill vacancies; tracking and approval of administrative transfers; and the review, analysis and approval of selected department expenditure requests.
5. Reviews and approves all allotment requests to ensure that the purposes of the appropriations are being satisfied.

#### Methods and Procedures Staff

1. Analyzes and evaluates operating methods and procedures of the various organizational units within the Department in order to measure their effectiveness and recommends definitive improvements and new procedures designed to effect work simplification and/or economies.
2. Discusses, explains and assists program managers to implement recommended improvements in operating methods, procedures, and organizational structure.
3. Reviews and makes recommendations on all proposed reorganization plans within the Department.
4. Prepares and maintains department staff manuals on organization, policies, and procedures.
5. Coordinates annual updating of organization and position organization charts and functional statements.
6. Maintains the Department's administrative rules and regulations.

#### COMPUTER SYSTEMS AND SERVICES OFFICE

The Computer Systems & Services Office (CSS) provides to the Director of Transportation and the Department, full information technology (IT) services, including statewide telecommunication capabilities, comprehensive data center services; technical assistance; and implementation, administration, and maintenance of computer databases and applications.

Telecommunication services include the connection of offices statewide through the DOTNET wide-area data network (WAN), interdepartmental communications through the state's Next Generation Network (NGN), and worldwide communications through the internet.

Data Center Services consist of providing a centralized, secure, climate-controlled facility for delicate IT equipment, administration of servers, disaster recovery, physical security, equipment monitoring and maintenance, information security services, and data entry and control.

Technical Assistance consists of 1) Help Desk services to ensure the fastest possible response to problems that range from basic to highly specific, and 2) planning, analysis, and administration tasks as needed by both staff offices and division-level users.

Computer Databases and Applications are designed, developed, maintained, and administered by CSS staff who participate in, and sometimes lead systems development projects. The scale of these databases and applications range from those designed for staff within a single section to those that service users across all divisions and islands.

CSS also provides liaison services with the Department of Accounting & General Services, Information & Communication Services Division (DAGS-ICSD), the statewide IT Governance Committees, other state agencies, the counties, as well as federal entities.

Information Resource Management Staff

Plans, directs, coordinates, and controls the development and implementation of integrated information systems used department-wide or by the staff offices. Performs the same for division information systems as needed.

1. Designs, develops, produces, and updates the departmental strategic plan for IT management.
2. Studies, evaluates, approves, and implements department wide and/or staff office computer application acquisitions.
3. Studies, evaluates, designs, develops, and implements department-wide and/or staff office applications.
4. Provides user training and technical support for department-wide and/or staff office applications.
5. Manages the development and growth of the information resource found in departmental and staff office applications, including but not limited to data management, information encyclopedia, information architecture and inventory of applications.
6. Adopts, documents, and enforces database management, programming language, and software development tool standards.
7. Adopts data integration standards, and enforces consistency among common data elements used by various systems which communicate with each other.
8. Establishes systems development methodology standards for departmental and staff office applications consistent with state-wide standards and generally accepted application development principles to ensure successful implementations of program and technical requirements.
9. Supports the help desk to assist end-users in resolving problems associated with departmental and staff office applications.
10. Provides consultant and technical services in automating the department's business processes.
11. Coordinates and completes tasks for the procurement of equipment and services required to support the staff's functions.
12. Provides consultant and technical services to Highways Division in support of division applications.
13. Provide liaison services with DAGS-ICSD and other state agencies for application-related issues.
14. Analyzes, designs, develops, implements, manages, and maintains the information systems disaster recovery plan; establishes, documents, and maintains standards and procedures; coordinates periodic testing of the system; and trains appropriate personnel in its use.

Communication & Network Administration Staff

Plans, directs, implements and maintains the department's wide area telecommunications network (DOTNET), DOTNET's infrastructure systems, and the data center.

1. Administers the growth and development of DOTNET to provide for an infrastructure that allows the department to leverage emergent technologies.
2. Adopts, documents, and enforces standards for data center hardware, operating systems, communications, networks, and various infrastructure systems, such as backup/recovery systems, firewalls, etc.
3. Develops, documents, and maintains a computer hardware and software acquisition plan to support the department's strategic plan for IT management.
4. Designs, tests, installs, documents, maintains and supports server equipment and infrastructure systems for DOTNET as well as for the data center.
  - a. Develops, facilitates, and supports acquisitions of computer hardware, telecommunications hardware, operating system software, communications and network software, wiring services, and computer maintenance services;
  - b. Reviews and approves acquisitions from other staff for computer server hardware, operating system software, telecommunications hardware and software;
  - c. Coordinates the department's telecommunications development and growth with DAGS-ICSD;
  - d. Provides for and manages the DOTNET security systems;
  - e. Provides for and manages the infrastructure systems for DOTNET and the data center;
  - f. Provides technical assistance, training and troubleshooting of problems.
5. Supports the help desk to assist users in resolving operating system, telecommunications, and infrastructure system problems.
6. Designs, installs, documents, maintains, manages, and supports the department's data center facilities.
7. Acquires, supports and maintains the hardware, operating system and other infrastructure software supporting the department's disaster recovery system.
8. Coordinates and completes tasks for the procurement of equipment and services required to support the staff's functions.
9. Provide liaison services with DAGS-ICSD, City, Counties, other state agencies, and the federal government for telecommunication services, including access into or out of DOTNET.
10. Provide technical support services to the department's division IT offices.

Office Automation Staff

Plans, designs, directs, implements, coordinates, controls, and maintains the office automation systems used department-wide, including the staff offices.

1. Installs, administers, maintains, documents, trains, and supports the office automation collaboration applications used department-wide, namely the electronic mail and calendaring system, handheld communications and computing devices, and video conferencing system.
2. Installs, administers, maintains, documents, trains, and supports the office automation productivity applications used in the staff offices, namely word processing, spreadsheets, presentation, and personal database.
3. Establishes and documents the hardware and software for the user information and assistance center (help desk); establishes and documents standards and procedures; and trains and supports CSS personnel and end-users.
4. Coordinates and completes the tasks required for the procurement of equipment and services required to support the staff's functions.
5. Provides liaison services with organizations, including the ICSD, City and Counties, Federal Government, other State Agencies and private businesses.
6. Designs, supports, administers, maintains, and conducts training for the departmental videoconferencing system, including ancillary equipment such as monitors, interactive display devices, etc.
7. Designs, develops, implements, maintains and conducts training for the departmental web pages on the state web site. Coordinates with divisional representatives and DAGS-ICSD to maintain and improve the department's web presence.
8. Plan, design, install, upgrade, monitor and maintain workstation hardware, software, and other office automation devices and peripherals in a networked environment; analyze and plan for future growth and expansion for the staff offices.
9. Designs, tests, installs, documents, maintains, supports, and administers the local area network (LAN) for the staff offices.
10. Coordinates and acquires the enterprise anti-virus protection for the department. Installs, maintains and supports for staff office workstations.

Computer Operations Staff

Operates the departmental data center and monitors the DOTNET wide-area network; maintains inventory records, enforces rules and regulations for safe, secure, and orderly use of the data center; provides operational support for data entry and capture services; operates the department wide help desk and performs first-line of support duties.

1. Monitor, report on, and maintain operations in the data center and the DOTNET wide-area network. Inspect data center equipment and facilities for abnormal status. Report and follow up until resolved. Report on network interruptions and monitor repair operations until resolved. Test infrastructure systems and report on status as necessary.

2. Maintain supply of consumables for equipment and peripherals. Monitor and replace as needed.
3. Maintain proper processing control to assure timeliness and accuracy of computer processing. Assemble and distribute all forms and reports. Maintain and implement production schedules. Perform data transfers.
4. Maintain logs for the purpose of computing statistics, providing records during audits, and for documentation of activity.
5. Operate the department wide help desk. Log problems into the help desk system. Troubleshoot end-user issues as first tier support desk. Refer problems that cannot be resolved to other staff.
6. Control physical access to the data center. Maintain sign-in logs.
7. Coordinate off-site backup tape operations with messenger service.
8. Prepare and verify data for machine processing. Convert coded input data into machine readable media and verify accuracy of the data. Operate scanning equipment. Ensure data entry and scanning equipment are maintained properly.
9. Control, maintain inventory of equipment. Participate in the maintenance of inventory information with the master database at DAGS. Plan, prepare, and conduct physical inventory inspections.
10. Provide services in the setup, operation, and maintenance of the departmental video conferencing system, including ancillary equipment, such as interactive display devices, audio/visual system, etc.
11. Coordinates and completes the tasks for the procurement of goods and services required to support the staff's functions.

### **OFFICE OF PUBLIC AFFAIRS**

Provides services necessary to implement the Department's program of public information and public relations including media relations, reference and informational services, public and community relations, intra-departmental communications, and transportation demand management services.

#### **Media Relations**

1. Advises the Director in developing policies, procedures, and programs to provide the DOT with an effective media relations program.
2. Prepares press releases, prepares or assembles and distributes background materials for media analyses and uses, arranges for media coverage of special events or announcements.
3. Prepares articles for magazines and newsletters.
4. Develops programs for media coverage of major emergency situations and acts as departmental representative in controlling media access to site and release of information.
5. Monitors departmental policies, procedures, and programs to assure compliance with Federal and State freedom of information laws.

Reference and Information Services

1. Reads state newspapers, clips and distributes items of interest or concern, maintains, files of clippings.
2. Receives, marks and distributes national trade and professional journals, federal and state reports, and other materials of relevance or interest departmental programs. Maintains files of articles relating directly to DOT.
3. Provides business people, students, and other members of the public with information pertaining to organization and activities of the Department, as may be requested.
4. Maintains a history of significant events with which the DOT was concerned.

Public and Community Relations

1. Coordinates the development and updating of appropriate mailing lists to cover, on a categorical basis, all groups, communities, elected officials, environmental special interest, trade associations, and user groups with which the DOT deals.
2. Organizes and assists with special events, such as dedications, ground breaking, and conventions. Prepares speeches for Governor and Director of Transportation and arranges for media coverage.
3. Prepares exhibits and displays, assists and gives technical guidance to modal divisions preparing exhibits or other informational materials.
4. Organizes and cooperates with media and other organizations in special promotions such as National Transportation Week.
5. Prepares periodic newsletters of other materials for public distribution.
6. Prepares the DOT Annual Report and arranges for distribution.

Intra-Departmental Communication

1. Prepares newsletters for periodic distribution to employees.
2. Prepares and arranges for display of bulletin to enhance communications and employee awareness.
3. Cooperates with state service organizations such as blood bank and others to secure participation of employees in programs approved by the Governor.

**OFFICE OF ENVIRONMENTAL COMPLIANCE**

1. Plans, coordinates and administers the Department of Transportation's statewide environmental compliance program.
2. Oversees the activities of the environmental segments in the Airports, Harbors and Highways divisions, and investigates, monitors and enforces compliance with environmental laws, rules and regulations.

3. Serves as departmental coordinator for matters relating to air and water quality, hazardous waste, transportation of hazardous materials, noise pollution, recycling and other environmental issues.

#### ENVIRONMENTAL COMPLIANCE STAFF

1. Ensures that all divisions, operational areas and facilities are in compliance with environmental regulations.
2. Monitors hazardous waste management, water quality, air quality, underground storage tank maintenance, asbestos management, remediation of hazardous substances, and safety issues related to hazardous substance remediation and site investigations.
3. Develops the department's plan to achieve compliance with environmental regulations.
4. Determines impact of proposed environmental regulations on DOT's facilities and operations.
5. Assists the divisions with the development and submission of required environmental reports and permits.
6. Develops training guidelines for the divisions to implement the department's compliance plan.
7. Periodically performs on-site environmental regulatory compliance evaluations.
8. Manages the department's recycling program.

#### HAZARDOUS MATERIALS STAFF

1. Develops, administers and interprets hazardous materials transportation regulations in the State of Hawaii.
2. Develops policy, regulations and procedures for the landing and movement of hazardous materials through areas under the control of the Airports, Harbors and Highways divisions.
3. Periodically inspects and monitors all state transportation facilities and highways to ensure hazardous materials transportation regulations are enforced.
4. Develops the department's emergency response plan for hazardous materials transportation incidents.
5. Serves as the department's liaison with federal, state and county agencies for matters concerning hazardous materials transportation emergency response.

#### RAIL TRANSIT SAFETY OVERSIGHT OFFICE

Under direction of the Governor of the State of Hawaii, pursuant Executive Order 17-04, the Rail Transit Safety (RTS) Oversight Office adopts and enforces the provisions of the Federal Transit Administrations (FTA) regulations regarding safety oversight of rail fixed guideway public transportation systems in the State of Hawaii, to protect and promote public and employee safety, and welfare, including safety oversight of the aspects of the rail fixed guideway system that are not regulated by the Federal Railroad Administration.



1. Oversees rail fixed guideway public transportation safety for those fixed guideway public transportation systems not governed by the Federal Railroad Administration.
2. Develops and administers a State Safety Oversight Program Standard compliant with title 49 United States Code section 5329 and any reauthorizations of or amendments to those sections concerning oversight of the safety of fixed guideway public transportation systems.
3. Audits operators of fixed guideway rail systems receiving federal funds, for compliance with federal and state laws regarding the safety of fixed guideway rail systems.
4. Audits compliance with public transportation agency safety plans adopted by a specific operator pursuant to Title 49 United States Code section 5329(d) and any reauthorization of or amendments to this section concerning its oversight of the safety plans for fixed guideway public transportation systems.
5. Achieves and maintains compliance with the FTAs public transportation safety certification training program for federal and state employees promulgated in rules and regulation.
6. Issues safety directives to fixed guideway public transportation providers requiring investigation and corrective action for real or potential safety risks that may compromise public or employee safety.
7. Issues emergency safety orders to fixed guideway public transportation providers requiring immediate safety mitigations up to and including removal of fixed guideway public transportation system vehicle or equipment from service.
8. Prepares and submits annual reports to the FTA, the Governor, and the Board of Directors of the Rail Transit Agency. Additionally, The RTS Office is responsible to report and investigate accidents, incidents and safety events to the FTA.

## **OFFICE OF CIVIL RIGHTS**

It is the policy of the Hawaii State Department of Transportation (DOT) to assure that is in full compliance with the Civil Rights Act of 1964 and all related regulations, directives and executive orders in all of its programs and activities. In accordance with this and under the authority of the Department of Transportation, the Office of Civil Rights plans, directs, develops, implements, and administers a department-wide, comprehensive Civil Rights program for the department, including Title VI Title VII, Disadvantaged Business Enterprise (DBE), and Americans with Disabilities Act (ADA).

For civil rights programs implemented with Federal Highway Administration funds, the following applies:

- a. Manages the divisions Affirmative Action Plan, Equal Opportunity, Americans with Disabilities Act, Disadvantaged Business Enterprise and Civil Rights program in conjunction with federal-aid program guidelines.
- b. Develops procedures for and coordinates Civil Rights, Equal Opportunity and Affirmative Action activities; develops and monitors divisional Affirmative Action Plan and Civil Rights Program activities in conjunction with federal-aid program guidelines; develops, implements, and monitors highway construction project administration for the Disadvantaged Business Enterprise, American Disabilities Act, and external Equal Opportunity program (i.e. Equal Opportunity Contractor

Compliance Program); develops and manages training programs for minority contractors and clientele.

#### TITLE VI PROGRAM STAFF

Coordinates Title VI Program development and implementation. Coordinates technical assistance and advice on Title VI matters. Conducts Title VI reviews of program activities, grant applications, special emphasis areas, and of state directives. Conducts Title VI reviews of consultants, Metropolitan Planning Organizations (OMPO), County government agencies, and other sub-recipients to ensure Title VI compliance.

Investigates and determines the appropriate resolution of Title VI complaints. Conducts or acquires necessary training for affected stakeholders internally and externally as necessary. Prepares an annual report of program activities and accomplishments. Serves as DOT liaison with all state, city and county, and federal agencies or other organizations for Title VI matters.

#### DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM STAFF

1. Plans, develops, coordinates and administers the department-wide Disadvantaged Business Enterprise (DBE) Program. Prepares and maintains the DBE Directory; prepares reports to cognizant federal agencies; administers departmental procedures for reporting, selecting, and awarding of contracts and leases to DBEs; conducts good-faith efforts on divisional level and conducts reconsideration hearings on disputed cases; creates and maintains bidders lists; approves, monitors, and enforces sub-recipients plans and performances, disseminates program information to DBEs on available contracting and leasing opportunities; provides outreach to DBEs and community organizations; plans and participates in DBE training seminars; and serves as technical advisor to project managers and divisional DBE liaison officers in interpreting and applying DBE requirements; and performs review and analysis of firms seeking DBE certifications, including on-site reviews, and evaluates whether firms meets criteria set by the U.S. DOT to be certified as bona-fide DBEs.
2. To comply with Title 49, CFR Parts 23, Participation by Disadvantaged Business Enterprises in Airport Concessions and Title 49, CFR Part 26, Participation by Disadvantage Business Enterprises in Department of Transportation Programs. DBE Program responsibilities, which covers both federal-aid contracting and airport concession leasing, include:
  - a. Establishing and implementing a statewide Unified Certification Program;
  - b. Conducting on-site reviews for firms applying for DBE certification;
  - c. Creating and maintaining bidders list comprised of bidders that bid on DOT projects;
  - d. Creating and maintaining a system to monitor payments to DBE sub-contractors;
  - e. Conducting outreach (newsletter, speaking engagements & internet);
  - f. Acting as final administrative adjudicator to good-faith evaluations;
  - g. Acting as hearings officer for de-certification disputes from other states;
  - h. Conducting reviews to determine if over-concentration occurs, and with the approval of the U.S. DOT, initiate changes;

- i. Monitoring and enforcing performance of other program participants;
- j. Investigating the services of financial institutions that are owned and controlled by socially and economically disadvantaged persons and encouraging prime contractors to utilize these institutions;
- k. Establishing DBE and airport concessions DBE goals and submits them to the appropriate federal agency for approval;
- l. Establishing and maintaining a recordkeeping system to document overall DBE and airport concessions DBE program progress; and
- m. Developing and updating the DOT's DBE Program Plan and DBE Airport Concessions Program Plan.

#### **AMERICANS WITH DISABILITIES ACT (ADA) PROGRAM STAFF**

Coordinates and monitors the department-wide American with Disabilities Act (ADA) Program. Provides compliance training for pertinent DOT personnel; provides assistance to staff regarding reasonable accommodations; assists in establishing inspection procedures of facilities as it pertains to accessibility; reviews construction documents, as appropriate and provides technical assistance to DOT design staff, project engineers, inspectors and consultants; does periodic on-site inspections of new and altered DOT facilities; conducts department self-evaluations of ADA activities; develops transition plans to attain and achieve compliance with federal requirements; investigates ADA grievances, monitors public policy impacting ADA; serves as the DOT liaison with all state, city and county, and federal agencies or other organizations on ADA matters.

#### **EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION (EEO/AA) PROGRAM STAFF**

Develops and conducts the department-wide EEO/AA Program. Ensures that the DOT provides equal opportunities in employment for all employees and applicants; develops and implements policies and procedures pertaining to the EEO/AA Program, including providing guidance to the DOT's affirmation action goals, complaint processing procedures, and other related equal opportunity missions of the DOT; investigates complaints of discrimination, ensuring uniformity in fact-finding, resolutions, and determinations, and assuring timely, accurate and fair processing of complaints; determines appropriate disposition, either through an informal or formal process based upon the merits of the case; serves as primary focal point in planning and coordinating all department-wide activities, initiatives, and actions relating to affirmative employment and data analysis; and monitors and reviews personnel policies and staffing activities for EEO implications.

#### **STATEWIDE TRANSPORTATION PLANNING OFFICE**

The Statewide Transportation Planning (STP) Office is a departmental staff office directly supervised by, and reportable to, the Director of Transportation. Created under Act 179, SLH 1975, the STP Office is responsible for establishing a comprehensive, multi-modal statewide transportation planning process; for developing a balanced, multi-modal statewide transportation plan; and for providing technical assistance to the counties in fulfilling their component roles in the process.

The STP Office is both an umbrella process unit and a technical production unit. It provides a global systems view for the multi-modal transportation planning effort and

establishes the transportation planning ground rules and parameters to ensure integration and coordination of the many transportation plans.

The STP Office coordinates intergovernmental, and intra- and inter-departmental activities related to transportation planning. This includes securing the necessary endorsements and approvals, integrating established plans and parameters, and establishing the framework for the development and implementation of the transportation plans. The latter involves intergovernmental agreements on systems and jurisdictional designation; monitoring and documenting the conditions of land use development; identifying goals, targets and measures of performance; and providing the necessary technical support and data to transition the project from conceptual planning to project development.

In addition to the above, the STP Office identifies and provides guidance on many emerging issues and planning scenarios that need to be considered in view of the rapidly changing conditions within the social, environmental, political and economic situations posed by technological advancements and a rapidly evolving world.

As part of the programming effort, STP reviews, monitors, and manages financial, budgetary and programming requirements and explores opportunities to optimize the use of existing and innovative funding sources. Also, STP administers, manages and monitors rural transit programs, plans and grants.

#### OFFICE SERVICES STAFF

Provides the STP Office with typing, filing, and other secretarial and clerical support services.

#### PROJECT SUPPORT STAFF

##### Statewide Planning Section

Coordinates the Statewide Transportation Planning Process, involving all levels of government and the public sector, in Compliance with applicable federal and state regulations; develops and manages overall work programs for each county, which defines the planning and funding requirements, and identifies roles and responsibilities; manages and monitors the Statewide Planning and Research (SPR) Program; submits required reports and coordinates the preparation of budgetary and expenditure requirements; updates the Statewide Transportation Functional Plan, of the Hawaii Statewide Transportation Plan including other inter modal and statewide plans as directed by the DOT Administration; and coordinates and integrates performance monitoring and measurement systems into the plans.

##### Land Use Section

Provides project coordination/assistance on land use and development proposals; aids in the formulation of recommendations and strategies to implement transportation plans and necessary infrastructure improvements; and works with approving authorities to develop conditions of approval for land use and development projects and requests.

##### Technical Support Section

Maintains necessary databases, models, and technical competencies to conduct tracking and forecasting of information of interest to DOT; collaborates on inter- and intra-departmental efforts to obtain, develop and distribute data and provide technical

assistance; manages relevant hardware, software and geographic information technologies and systems to conduct mapping and modeling; and provides technical direction and information to the counties, private sector, and other state agencies, to allow for the interface of their efforts with the DOT utilizing the necessary technical applications and mapping programs.

#### PROGRAMMING STAFF

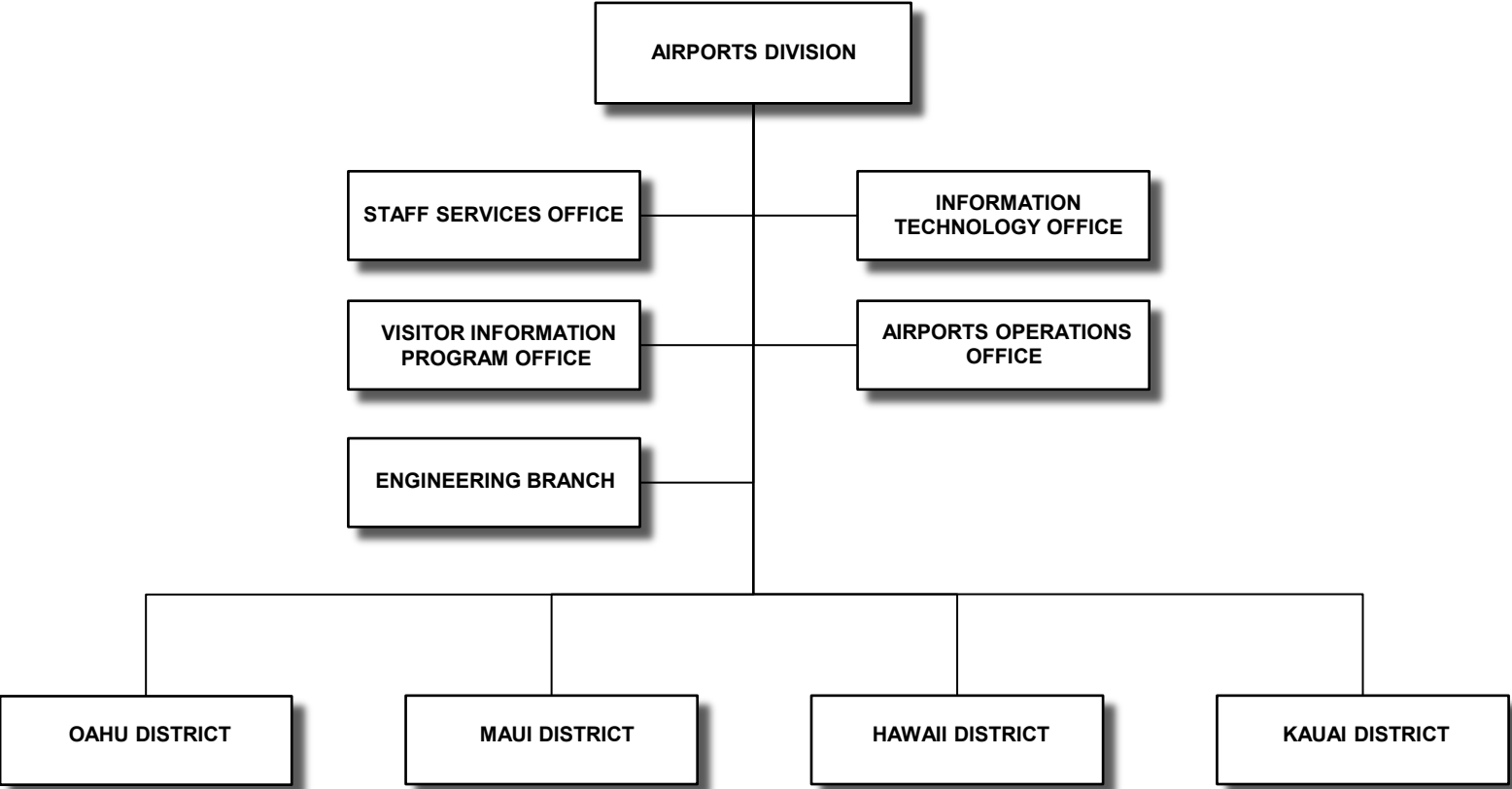
Establishes and maintains project control systems to optimize the use of limited resources to implement the transportation plans, coordinates with federal transportation administrations, counties, and other state offices to obtain funding, concurrence, and agreements on Federal appropriations; manages and monitors rural transit grant programs, submits required reports and coordinates the preparation of budgetary and programming submittals.

***STATE OF HAWAII***  
***DEPARTMENT OF TRANSPORTATION***  
***AIRPORTS DIVISION***

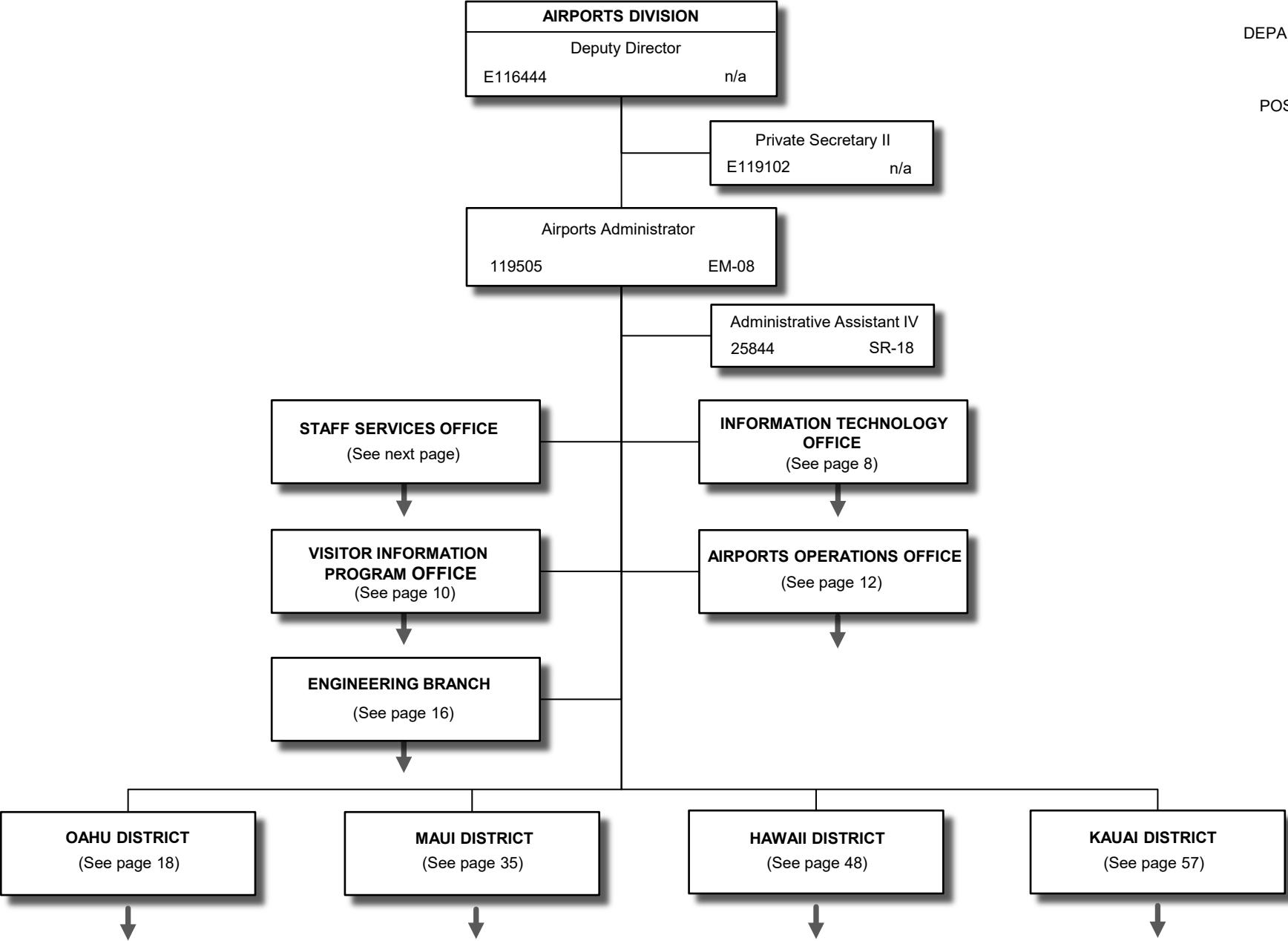
***ORGANIZATION CHARTS***

***JUNE 30, 2025***

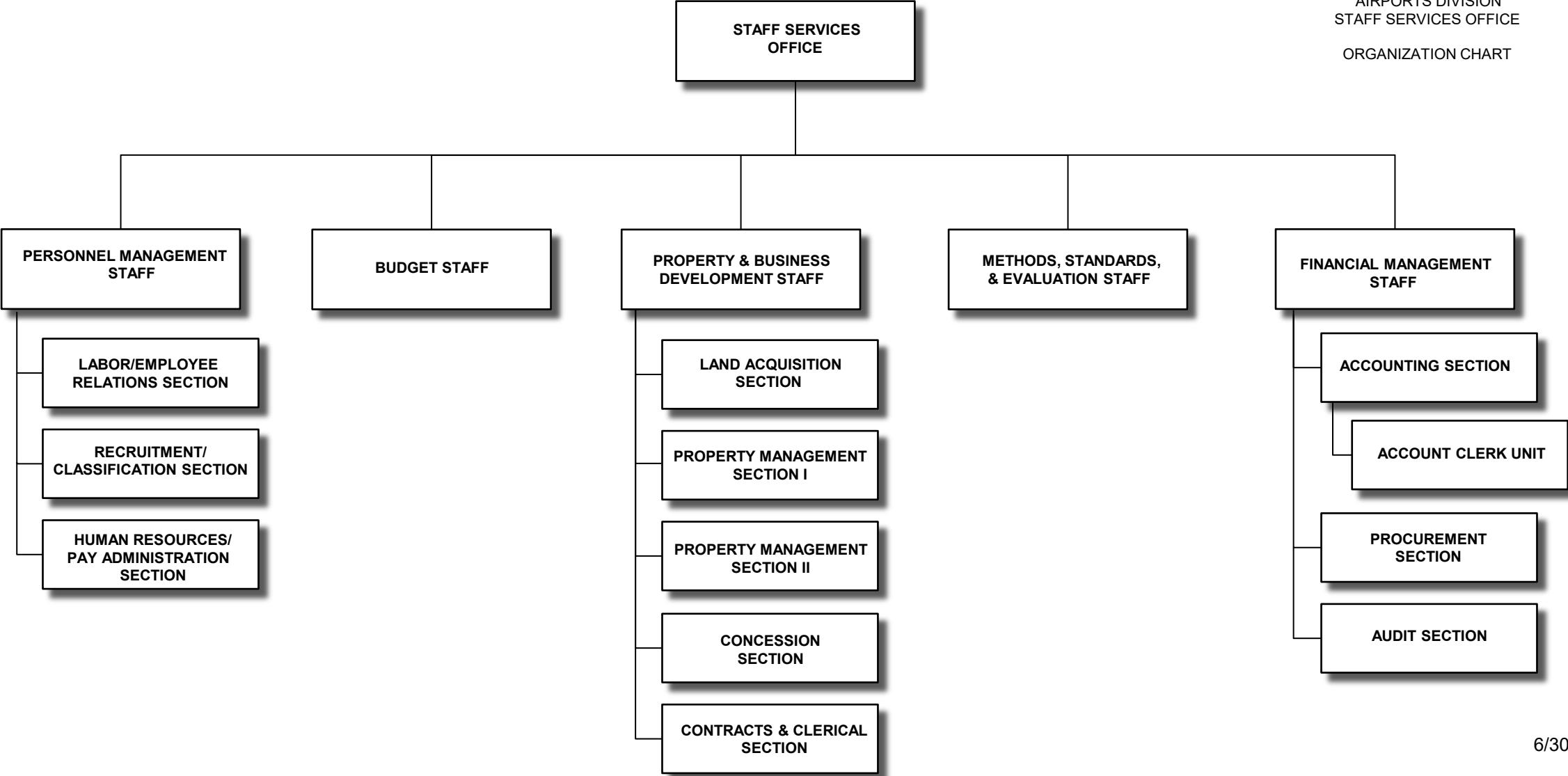
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
ORGANIZATION CHART

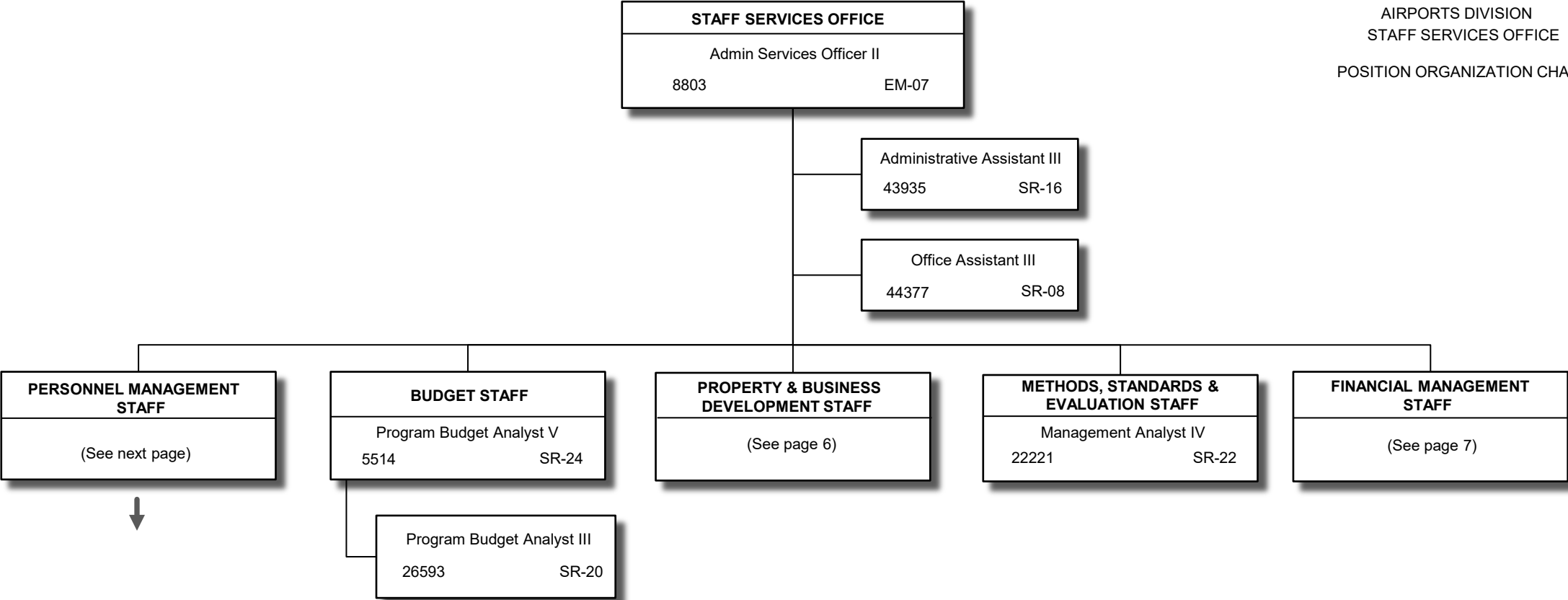


POSITION ORGANIZATION CHART

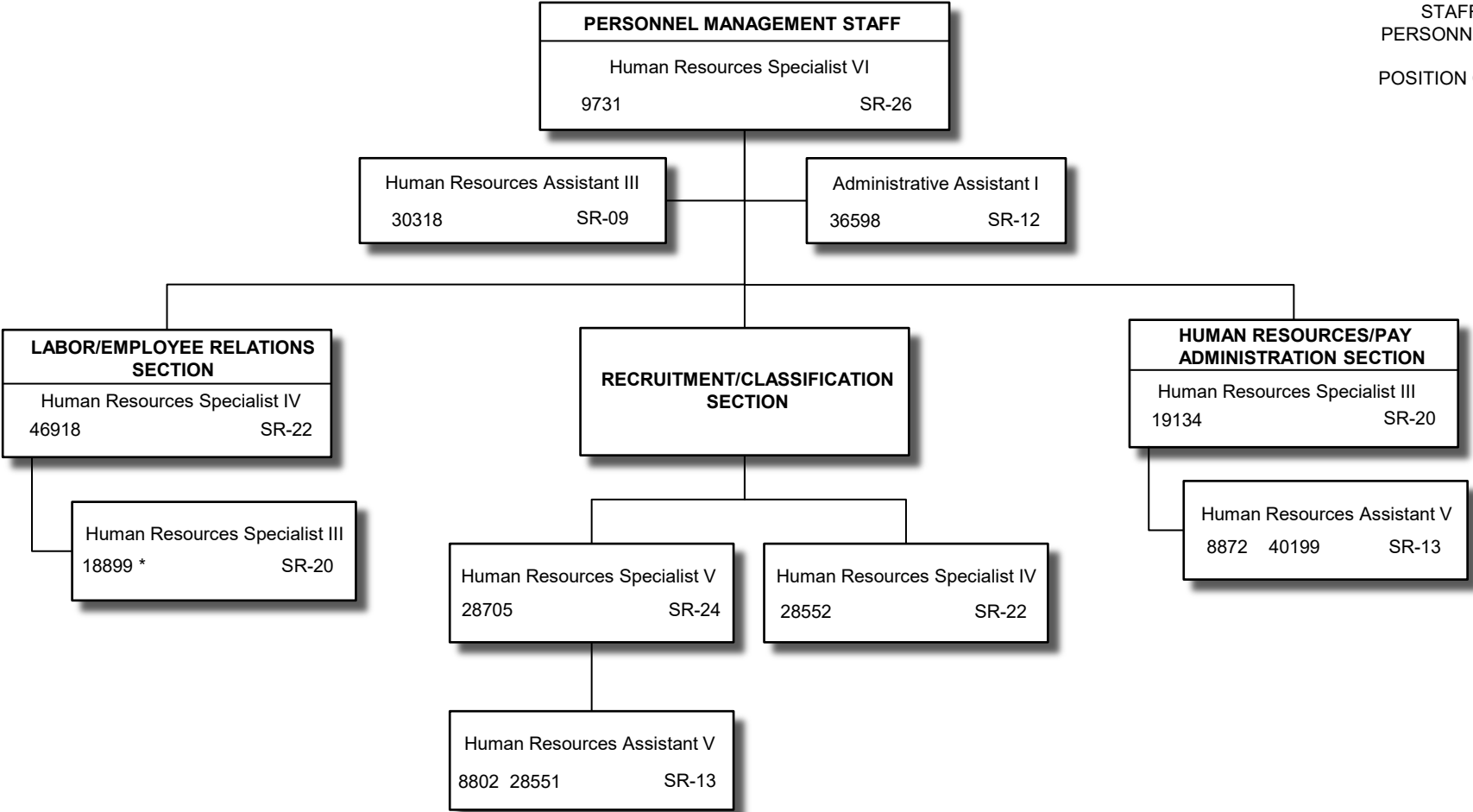




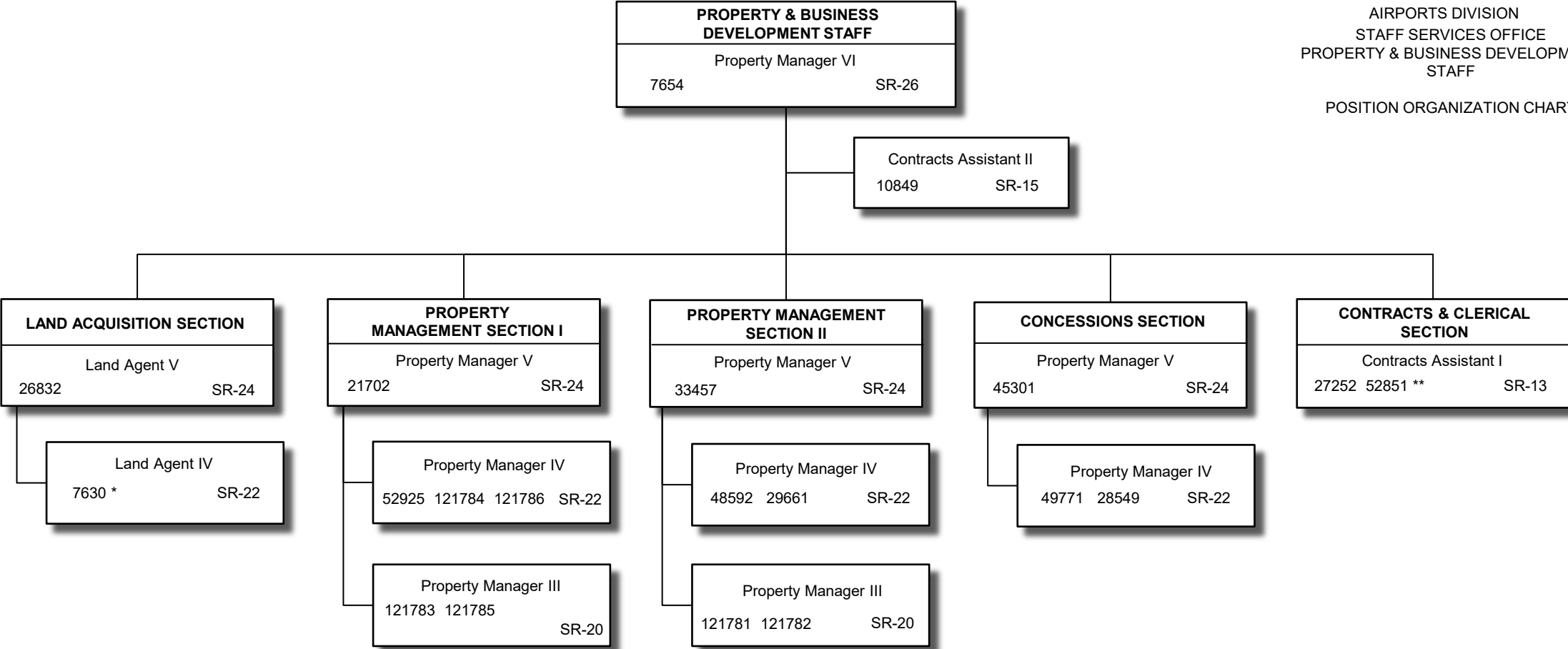




All special funded positions.

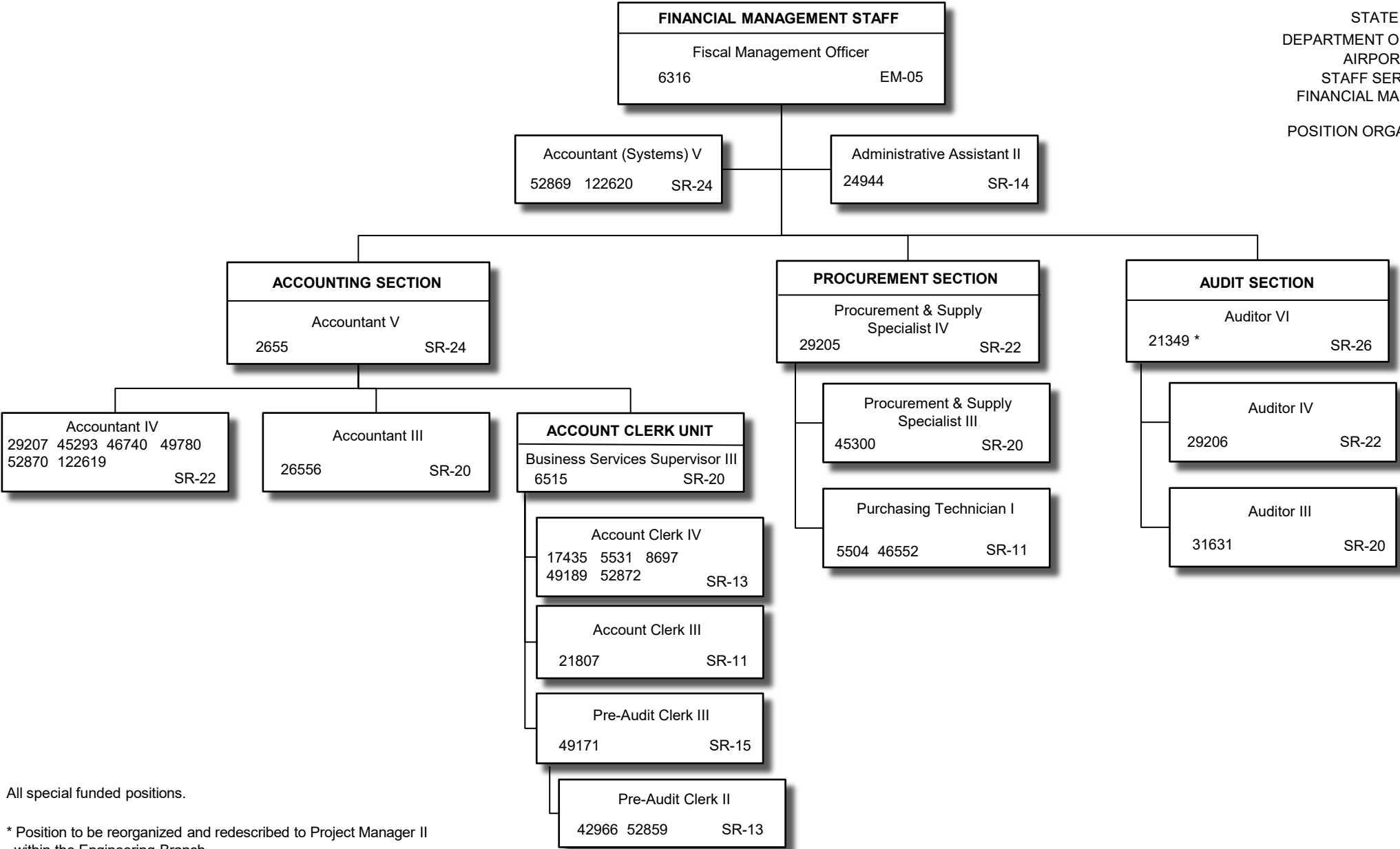


All special funded positions.  
\* Variance approved; position to be redescribed



\* Project funded position; all other positions are special funded.

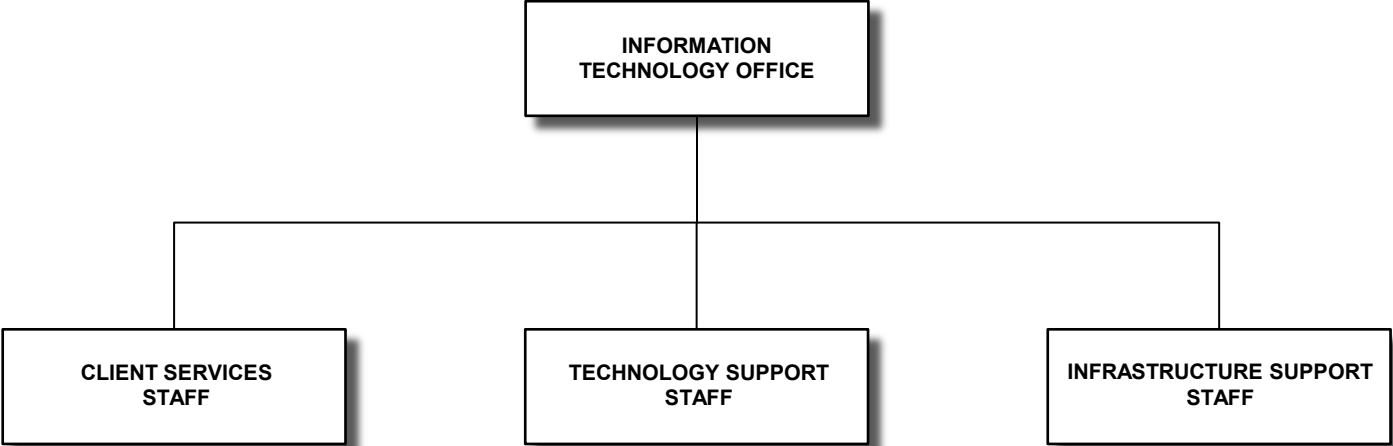
\*\* Transfer of position to Honolulu Harbor (TRN301) authorized by ACT 250/SLH 2025 for FY26. Position to be redescribed to a HARBOR TRAFFIC CONTROLLER I, SR-13

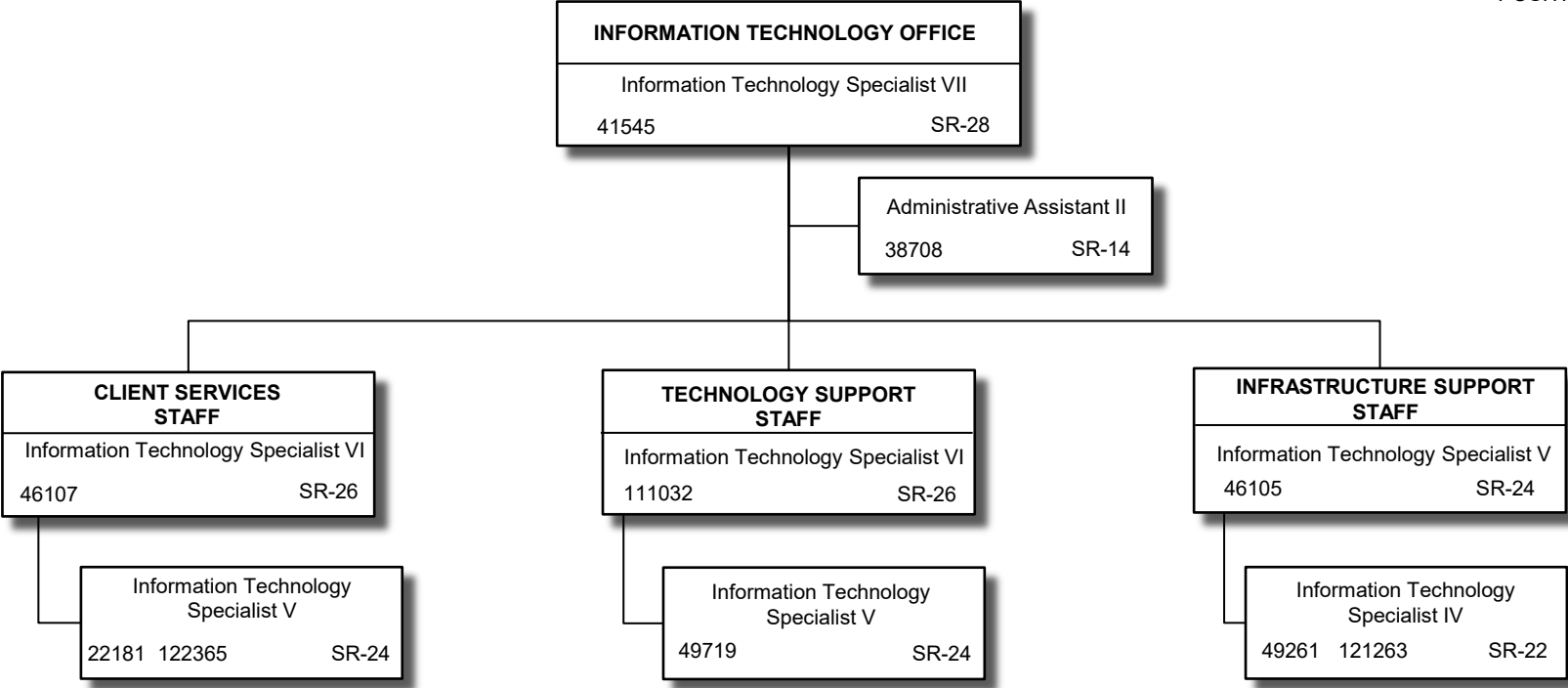


All special funded positions.

\* Position to be reorganized and redescribed to Project Manager II within the Engineering Branch.

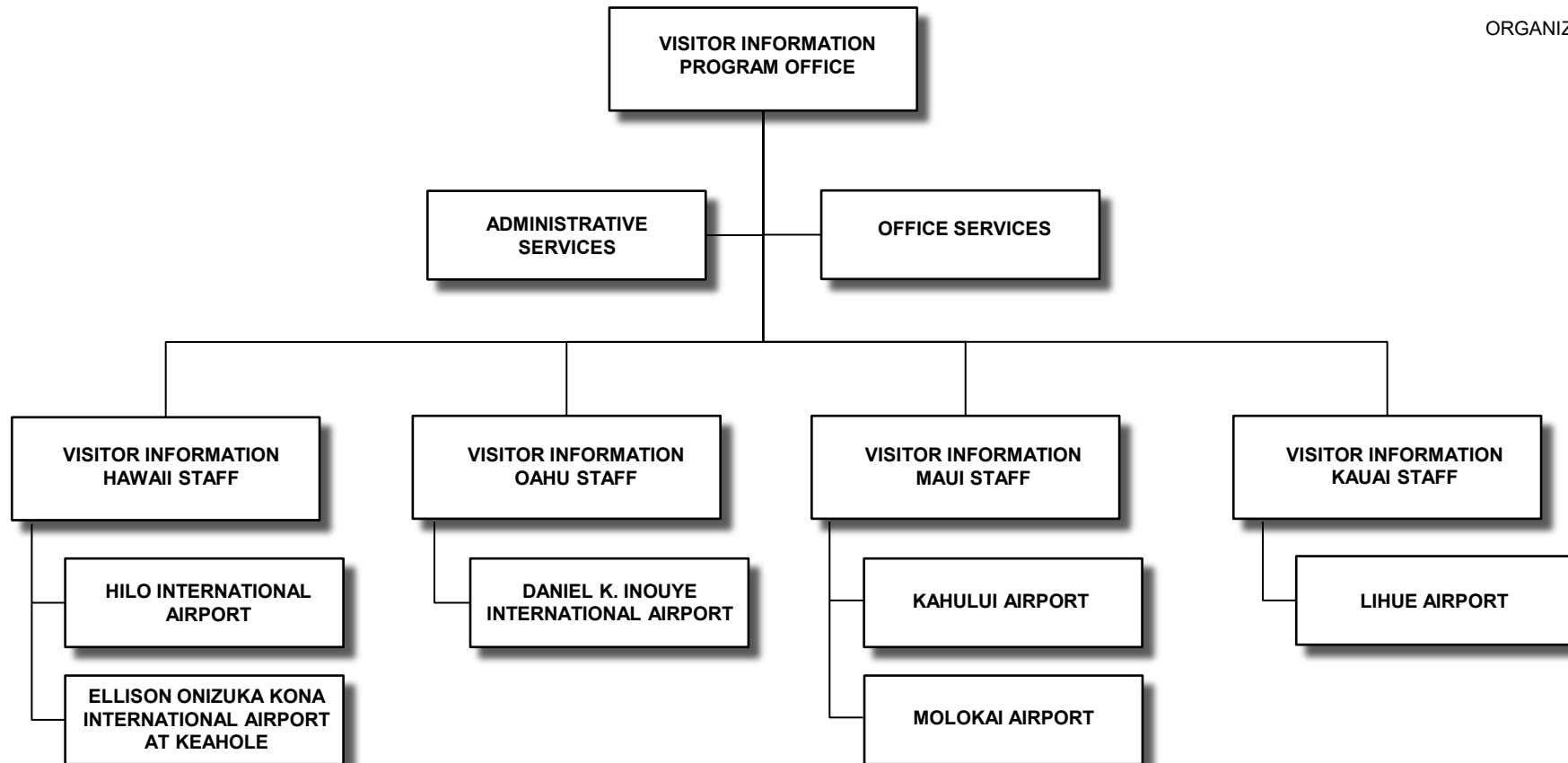
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
INFORMATION TECHNOLOGY OFFICE  
  
ORGANIZATION CHART





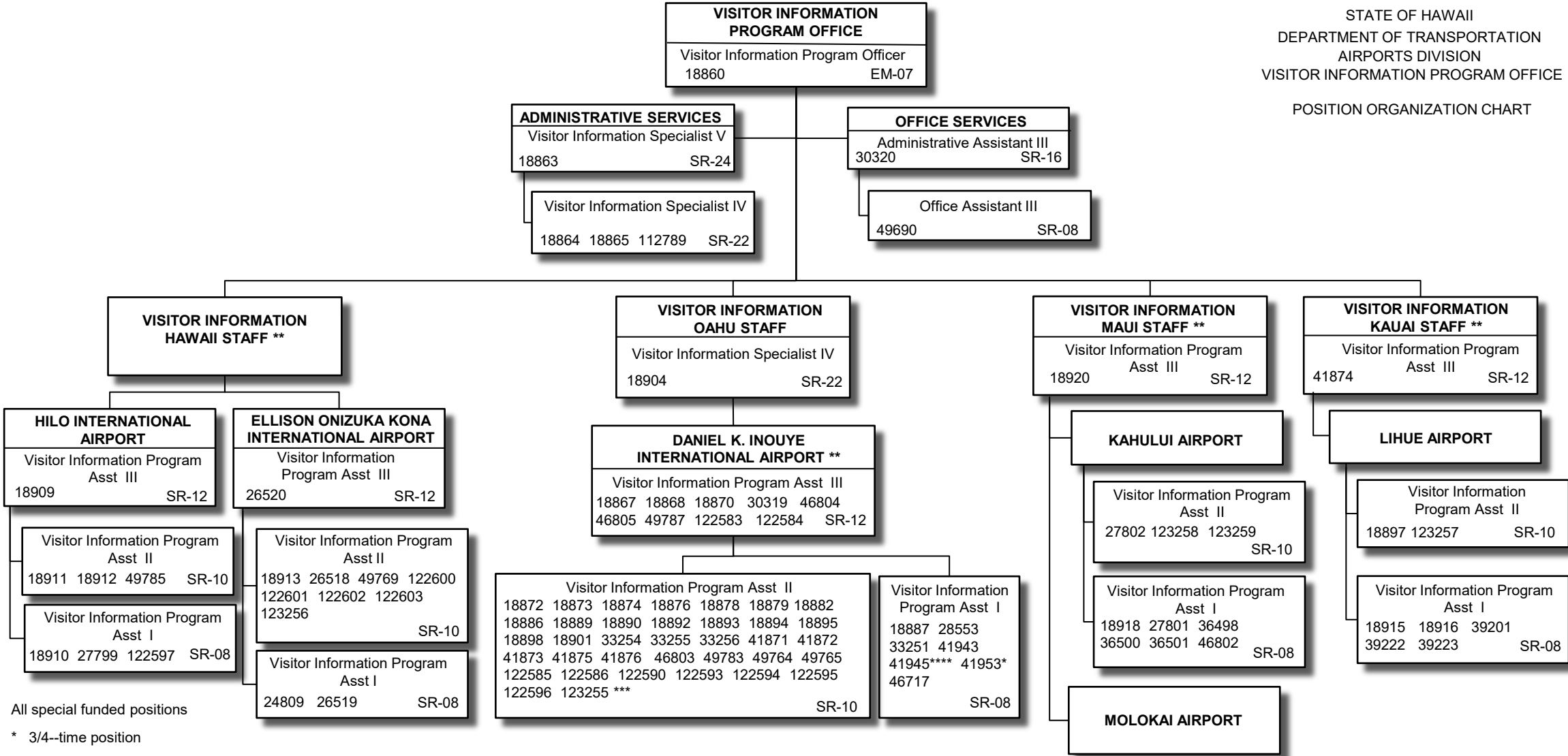
All special funded positions.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
VISITOR INFORMATION PROGRAM OFFICE  
ORGANIZATION CHART



6/30/25





All special funded positions

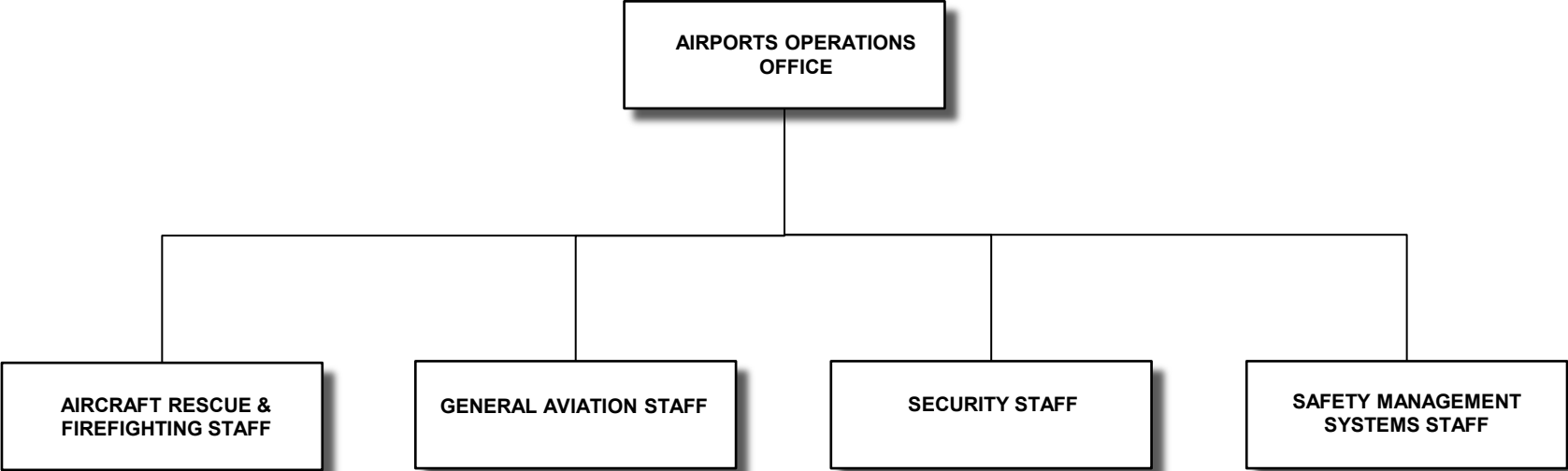
\* 3/4--time position

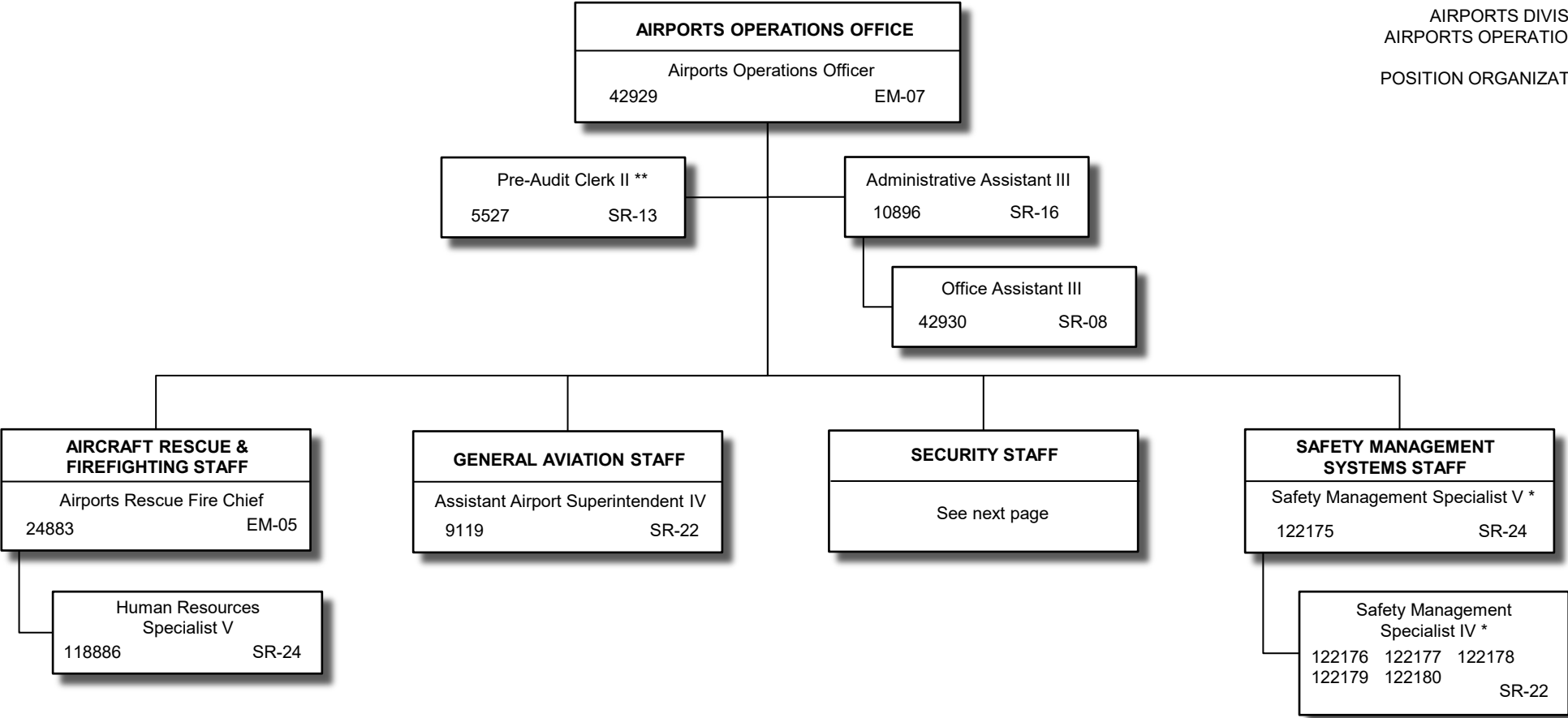
\*\* This segment operates on a rotating shift basis. Shift assignments are made in accordance with union contracts, seniority and operational needs.

\*\*\* Transfer of position and funds of permanent Visitor Information Program Asst II to be redescribed to an Airport Operations Controller I and to be transferred to Kahului Airport as authorized by ACT 248 / SLH 2022.

\*\*\*\* Position was transferred out from Daniel K. Inouye Intl. Airport (TRN102/BC) to Molokai Airport (TRN141/BF) per ACT 164 / SLH 2023.  
Position was transferred to Airports Administration (TRN195/BB) per ACT 250 / SLH 2025 for FY26, to be redescribed to permanent Airport Certification, Security Safety Specialist IV, SR-22.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
AIRPORTS OPERATIONS OFFICE  
ORGANIZATION CHART

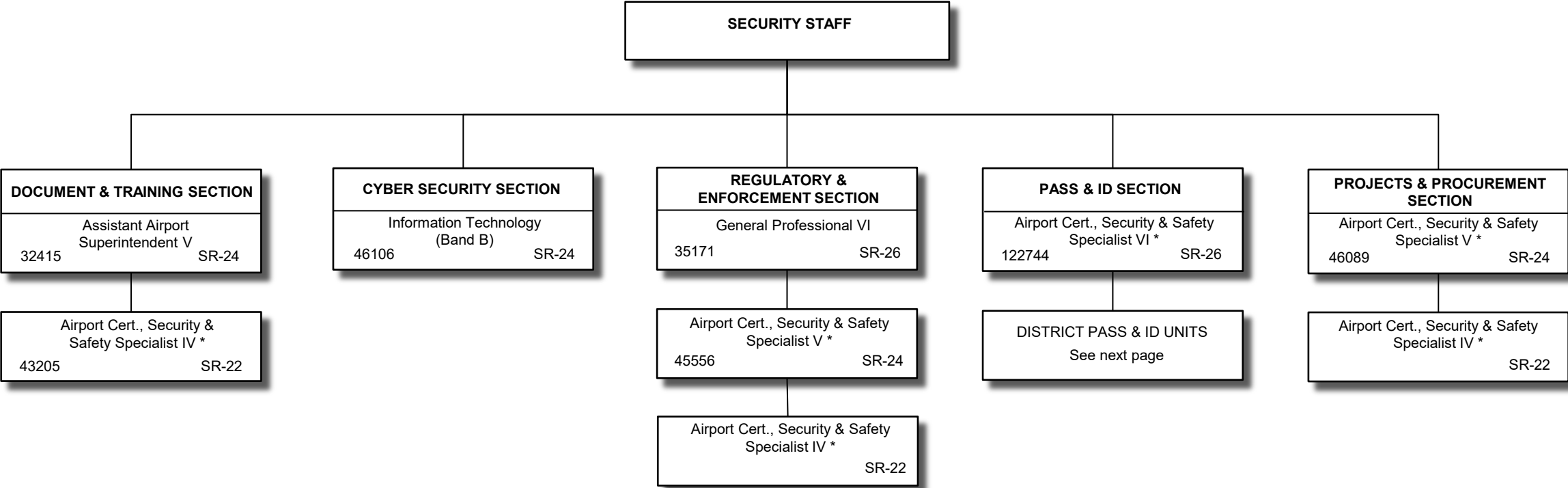




All special funded positions

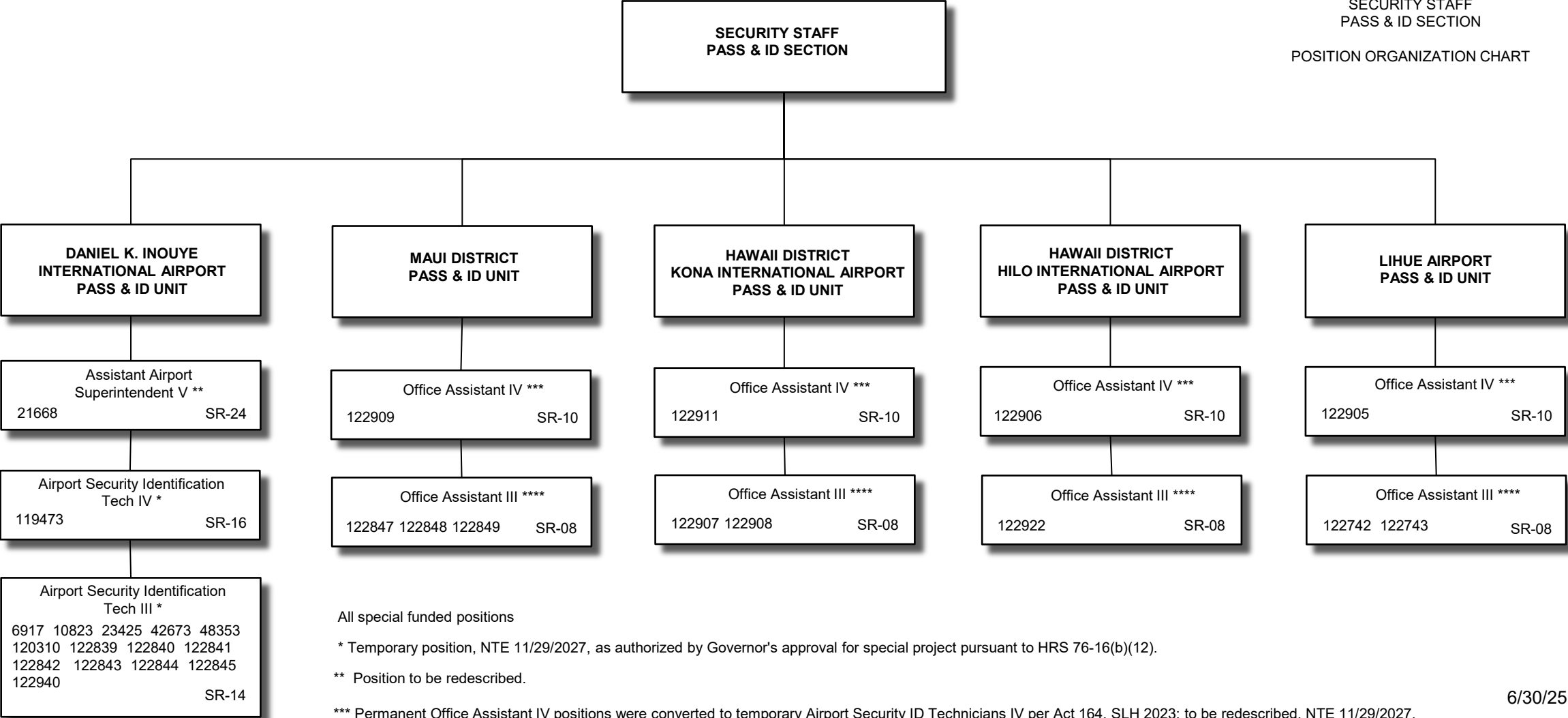
\* 122175 & 122180 (Honolulu), 122179 (Kahului), 122178 (Lihue), 122176 (Kona) & 122177 (Hilo); Transfer of positions and funds authorized by ACT 164 / SLH 2023.

\*\* Position to be redescribed.



All special funded positions

\* Position to be redescribed



All special funded positions

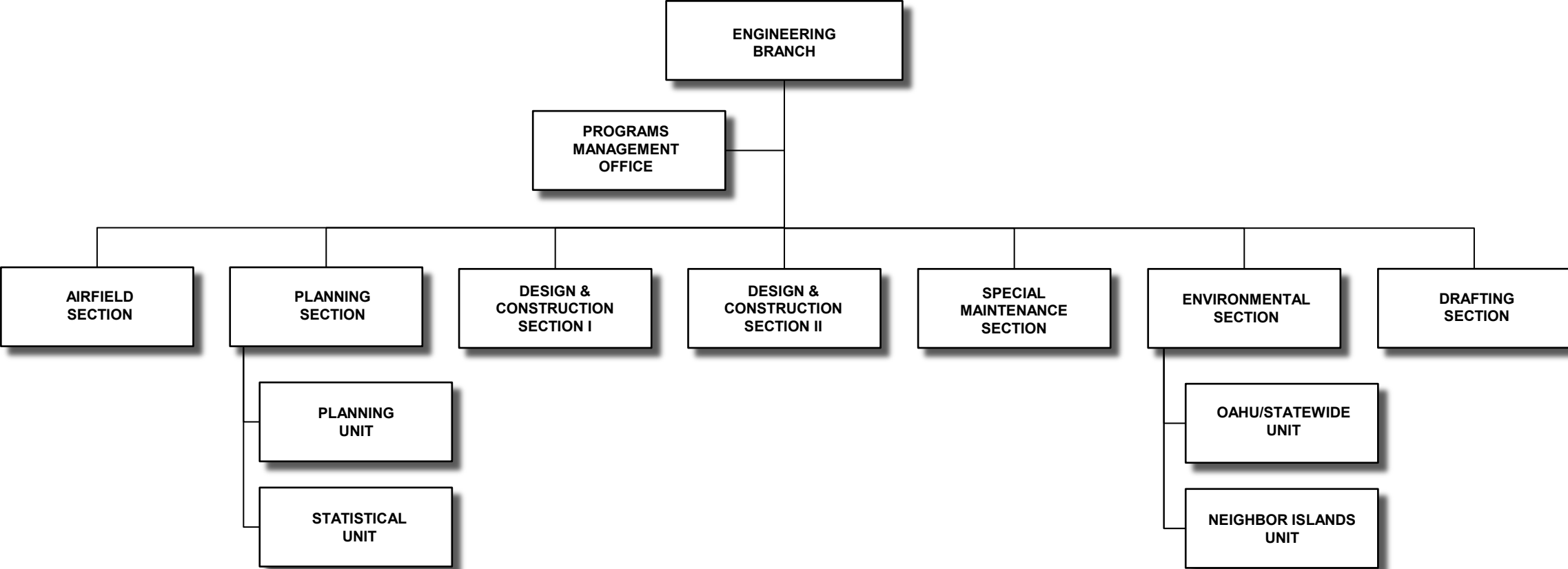
\* Temporary position, NTE 11/29/2027, as authorized by Governor's approval for special project pursuant to HRS 76-16(b)(12).

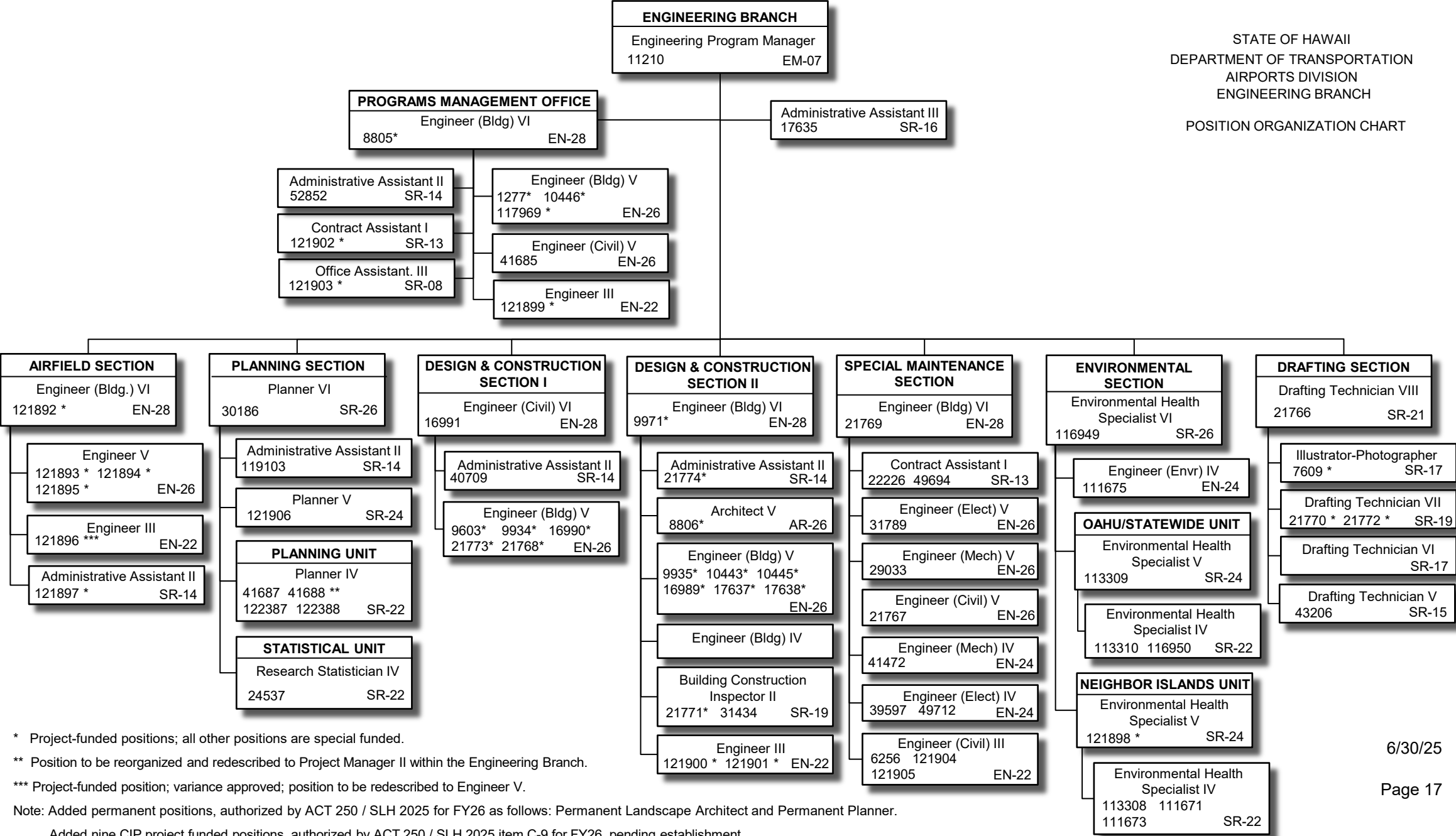
\*\* Position to be redescribed.

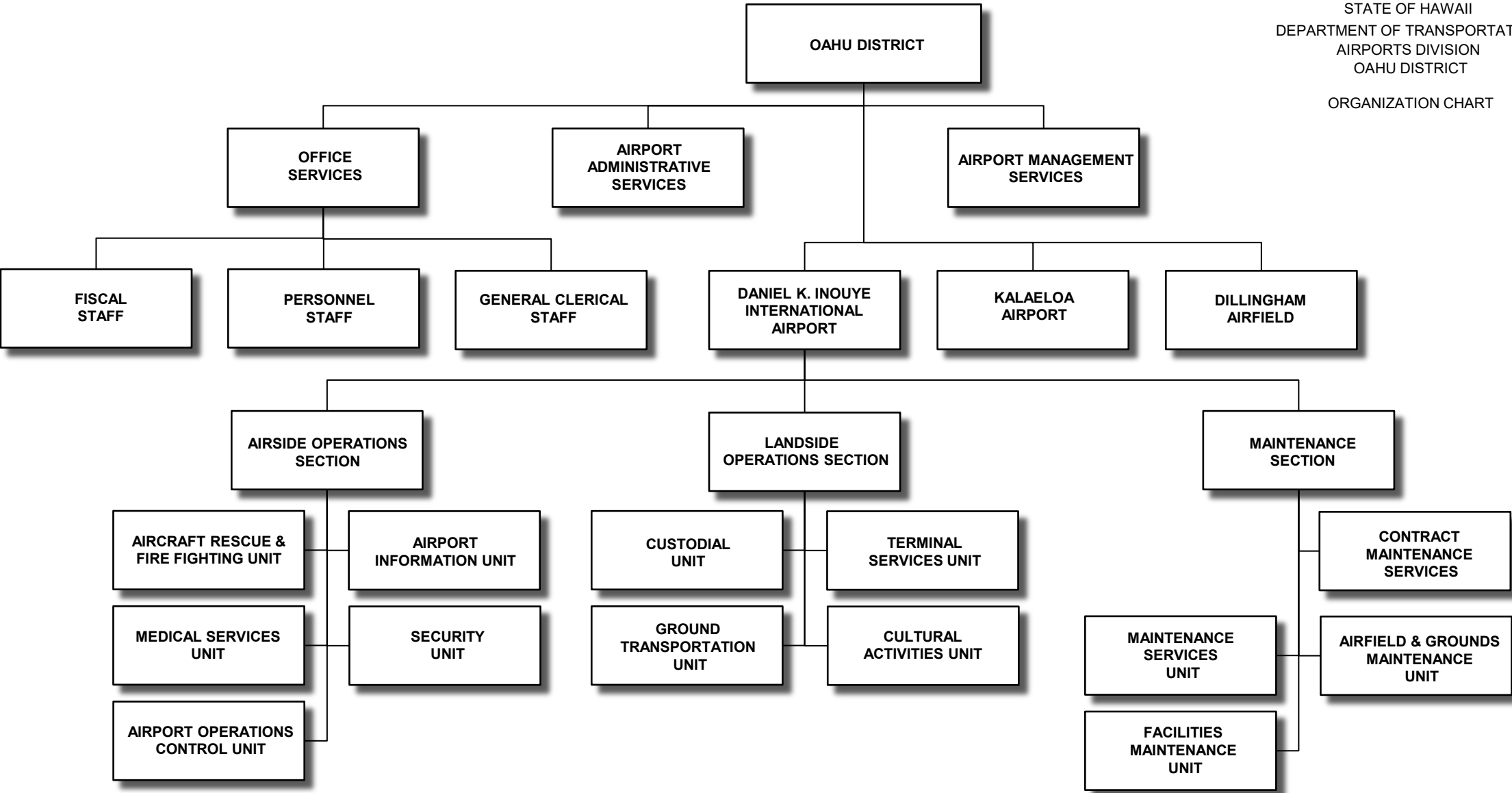
\*\*\* Permanent Office Assistant IV positions were converted to temporary Airport Security ID Technicians IV per Act 164, SLH 2023; to be redescribed, NTE 11/29/2027.

\*\*\*\* Permanent Office Assistant III positions were converted to temporary Airport Security ID Technicians III per Act 164, SLH 2023; to be redescribed, NTE 11/29/2027.

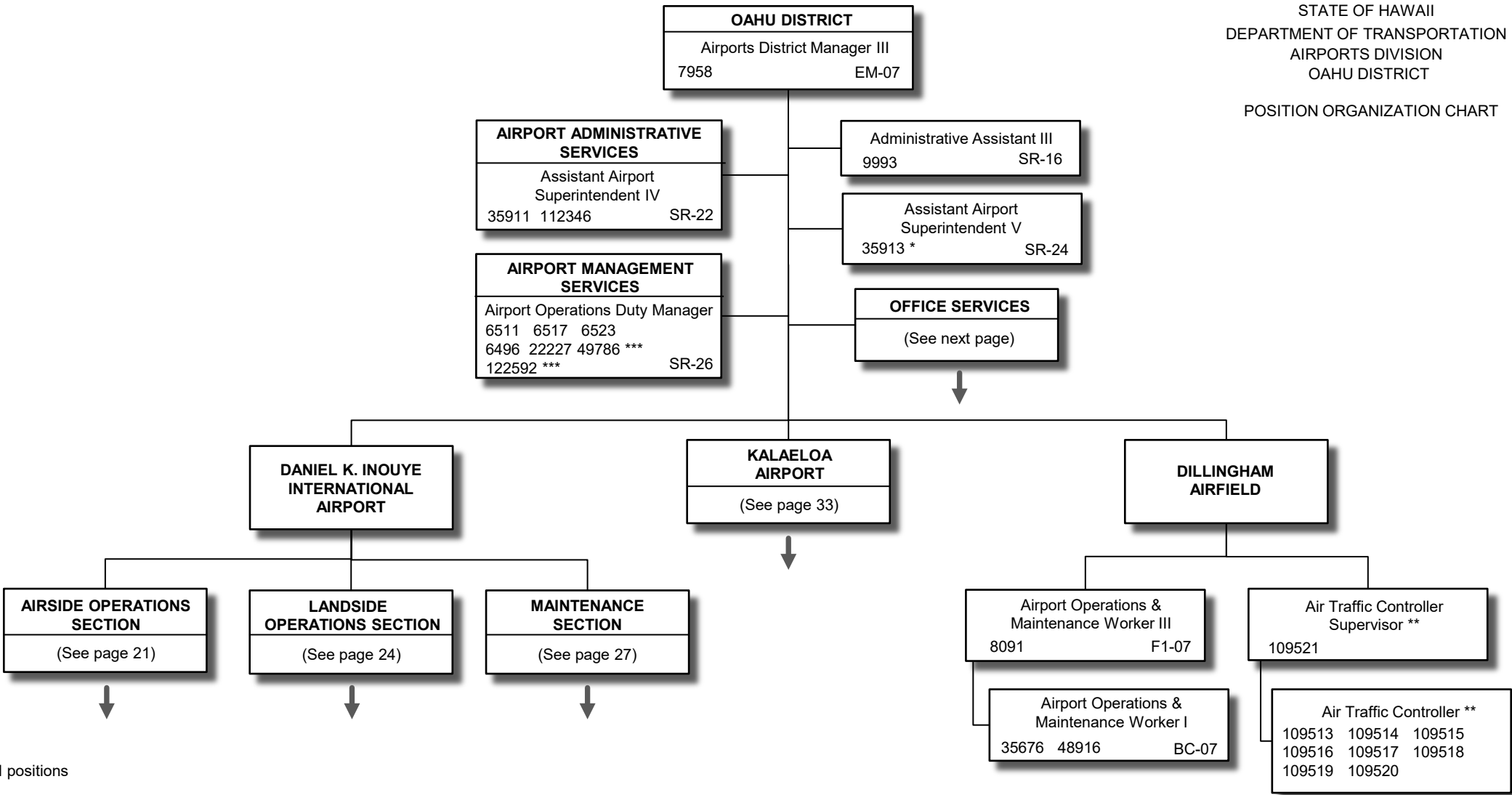
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
ENGINEERING BRANCH  
  
ORGANIZATION CHART











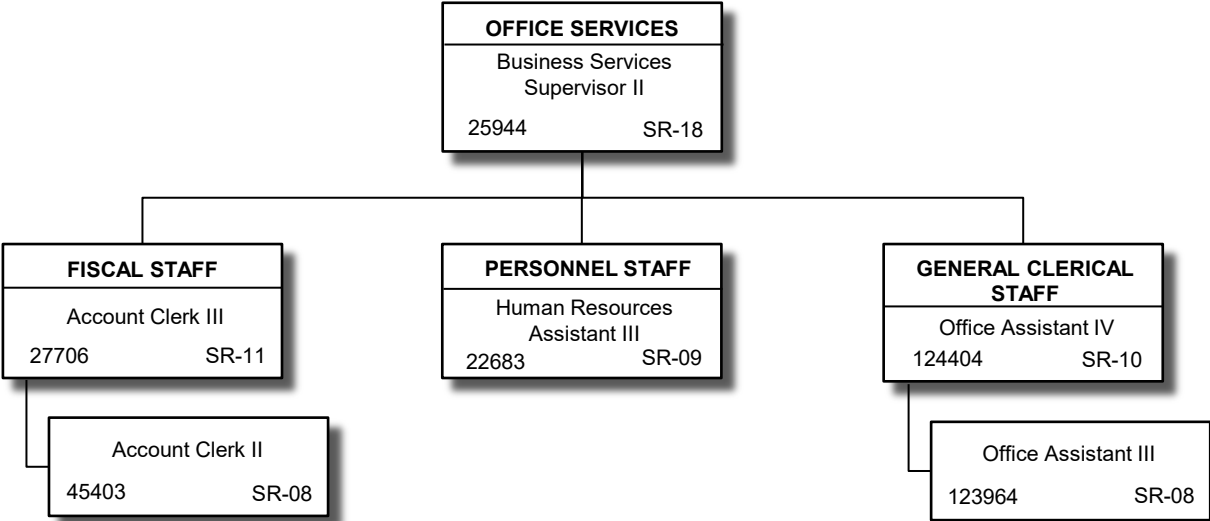
All special funded positions

\* Oversees General Aviation Airfields on Oahu

\*\* Exempt positions (no NTE date)

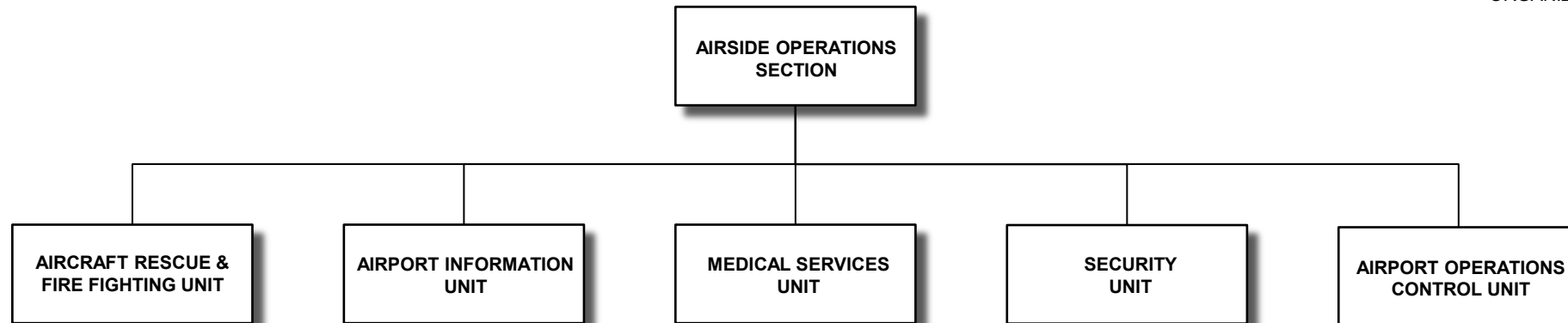
\*\*\* Variance approved; position to be re-described

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
OAHU DISTRICT  
DANIEL K. INOUE INTERNATIONAL AIRPORT  
OFFICE SERVICES  
  
POSITION ORGANIZATION CHART

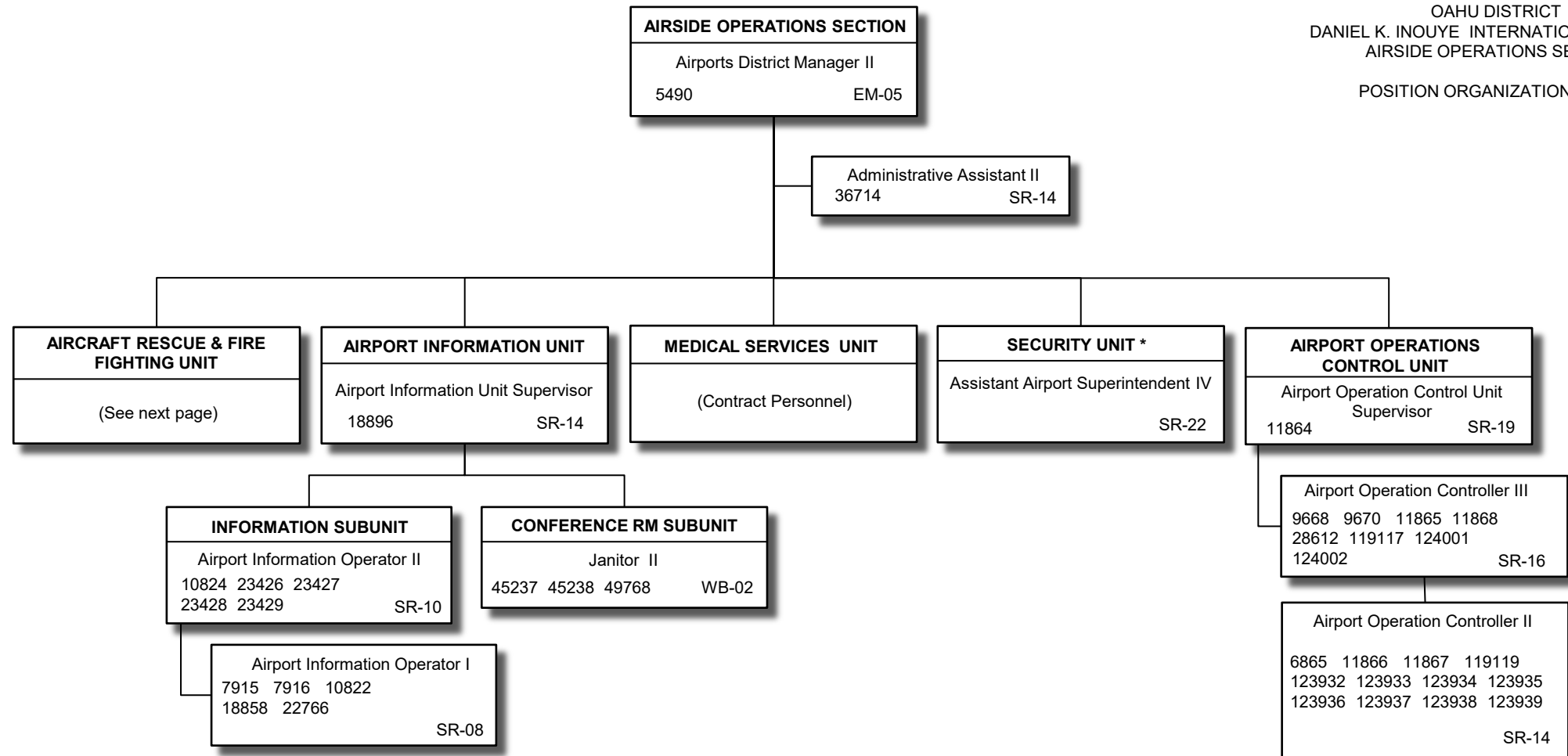


All special funded positions

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
OAHU DISTRICT  
DANIEL K. INOUE INTERNATIONAL AIRPORT  
AIRSIDE OPERATIONS SECTION  
ORGANIZATION CHART



6/30/25

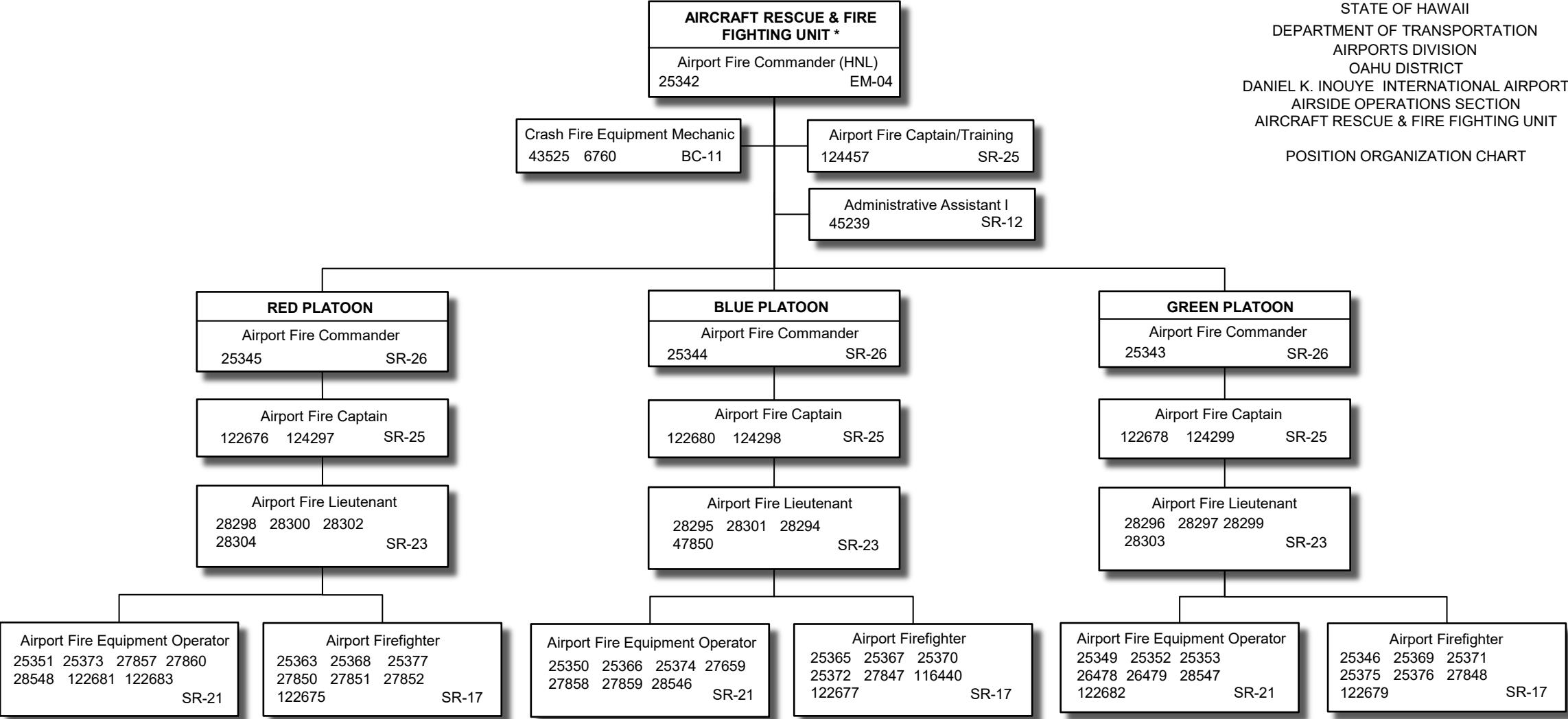


All special funded positions

\* The Security Unit is augmented by Deputy Sheriffs and contract security personnel.

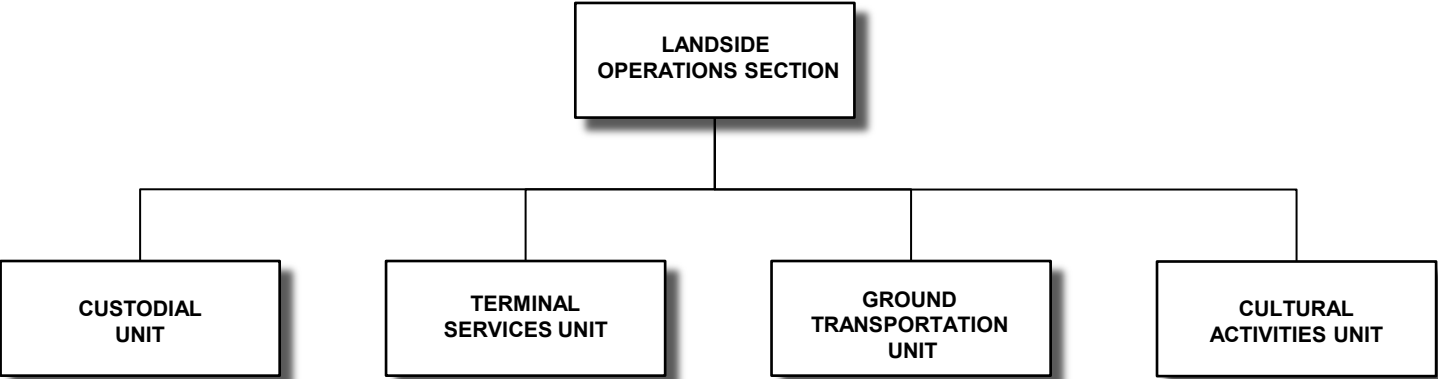
6/30/25

Page 22

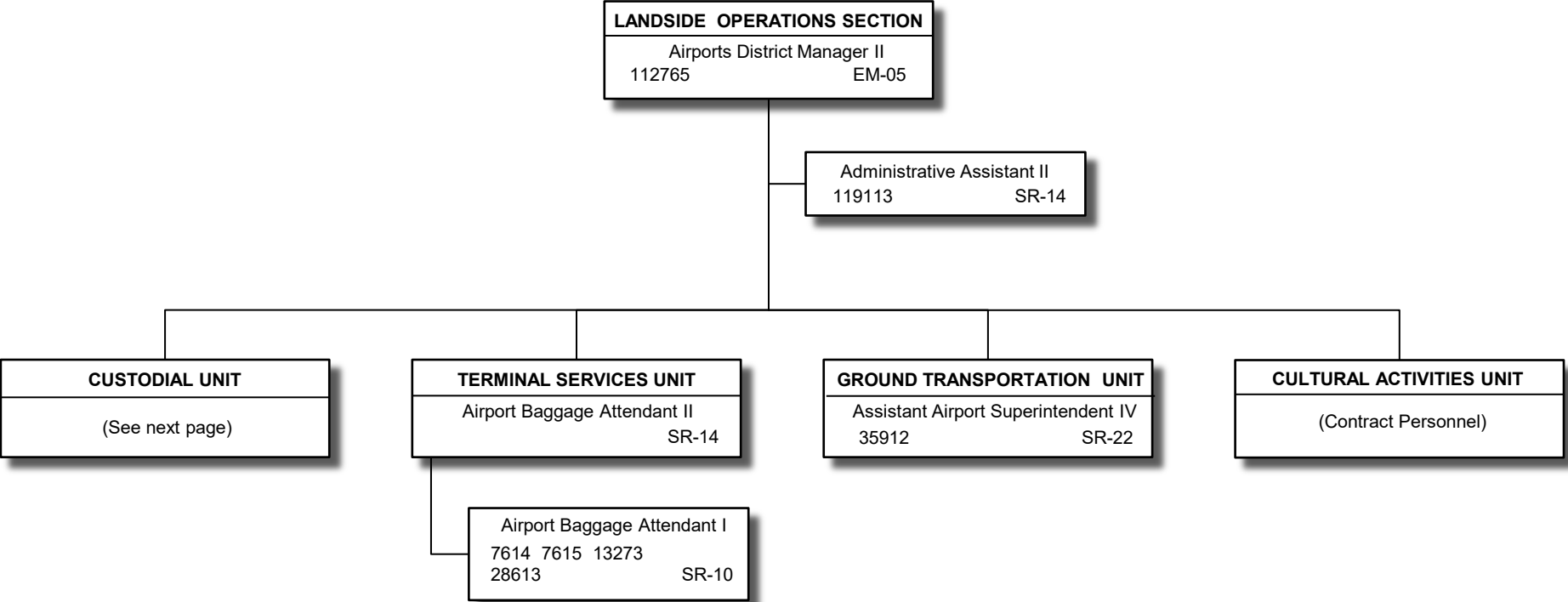


All special funded positions  
Positions subject to shift work and station assignments are made in accordance with union contracts.

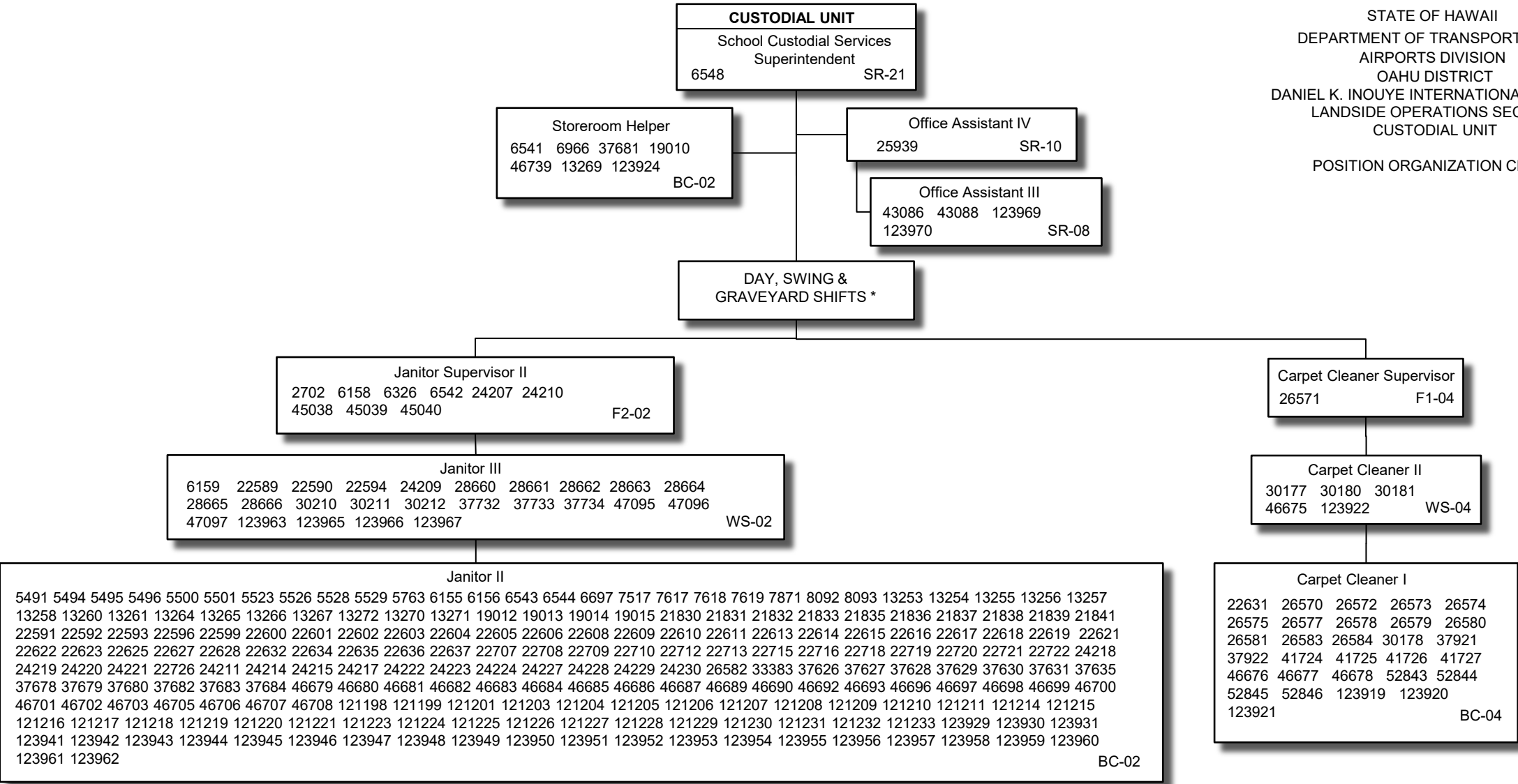
\* Provides technical supervision, guidance and advice to the Airport Fire Commander at Kalaeloa Airport and the Arpt Ops & Mtnce Wkr III at Dillingham Airfield on aircraft rescue and firefighting matters.



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
OAHU DISTRICT  
DANIEL K. INOUE INTERNATIONAL AIRPORT  
LANDSIDE OPERATIONS SECTION  
  
POSITION ORGANIZATION CHART



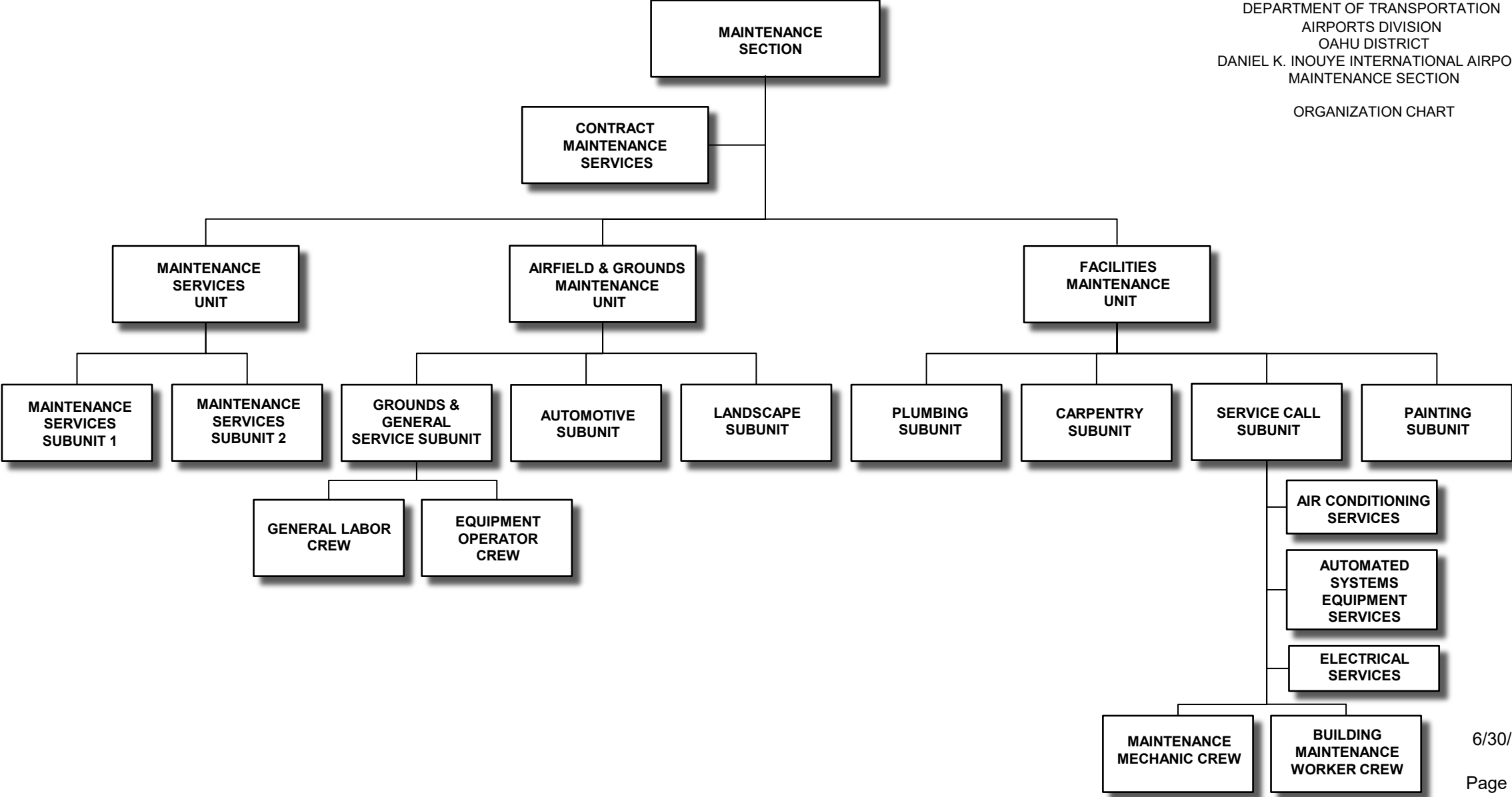
All special funded positions

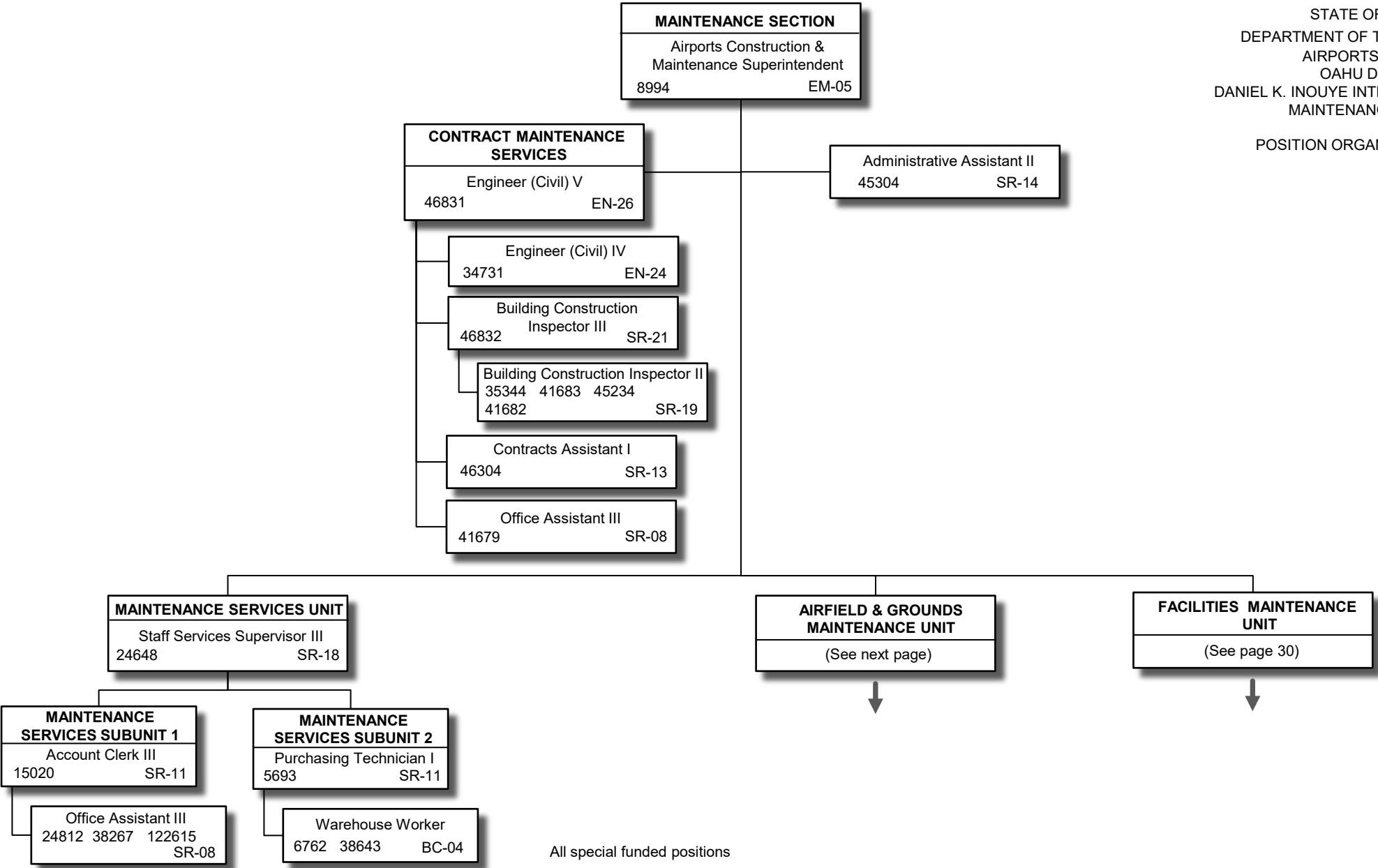


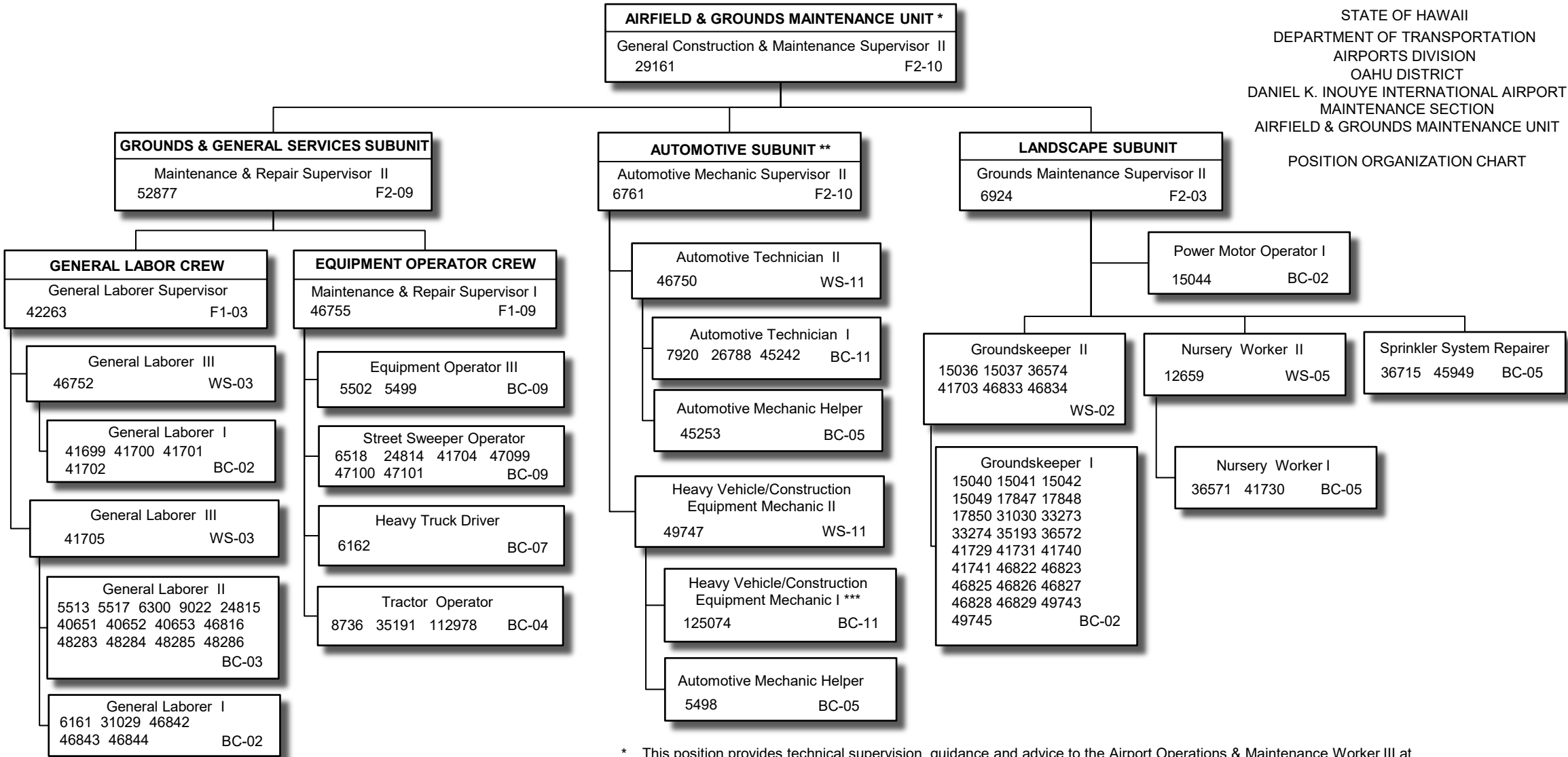
All special funded positions

\* The Custodial Unit operates on a 3-shifts-a-day, 24-hours-a-day, 7-days-a-week schedule. Shift assignments are made in accordance with the union contract, seniority & operational needs.









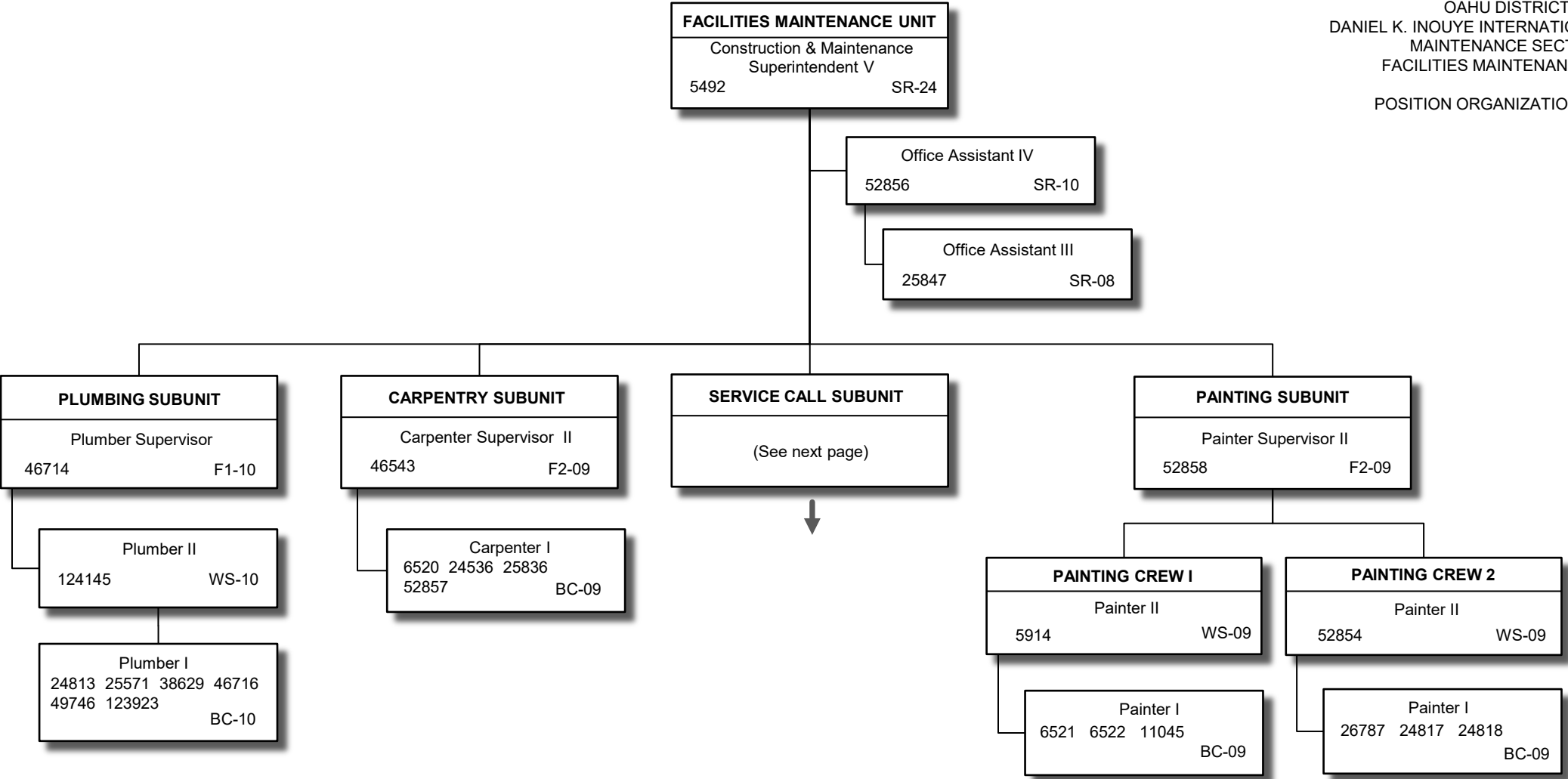
All special funded positions

Positions subject to shift work are assigned in accordance with the union contract, seniority and operational needs.

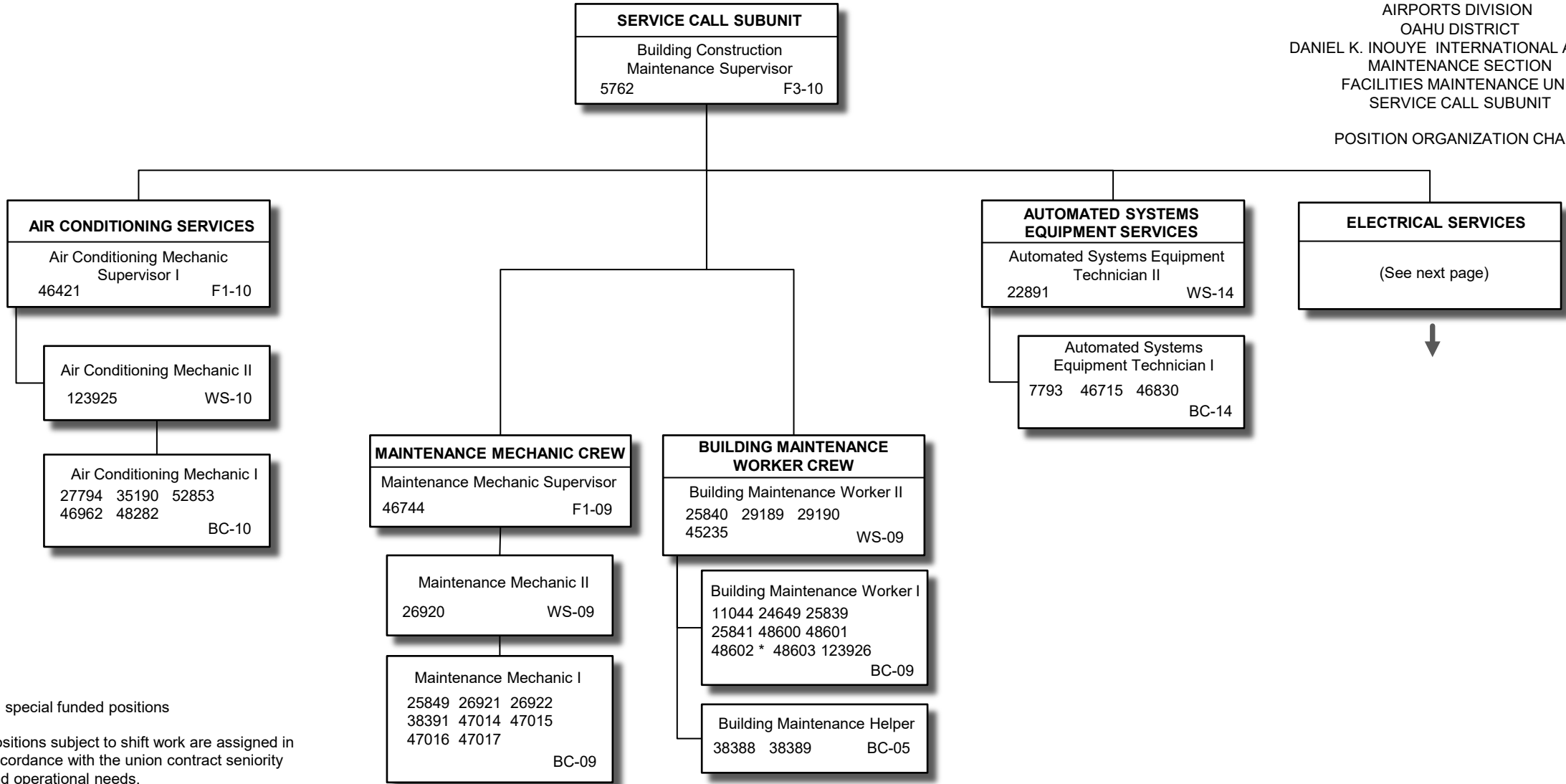
\* This position provides technical supervision, guidance and advice to the Airport Operations & Maintenance Worker III at Kalaeloa Airport and Dillingham Airfield on matters relating to maintenance.

\*\* This position provides technical supervision, guidance and advice to the Crash Fire Equipment Mechanic at Kalaeloa Airport.

\*\*\* To be redescribed



POSITION ORGANIZATION CHART

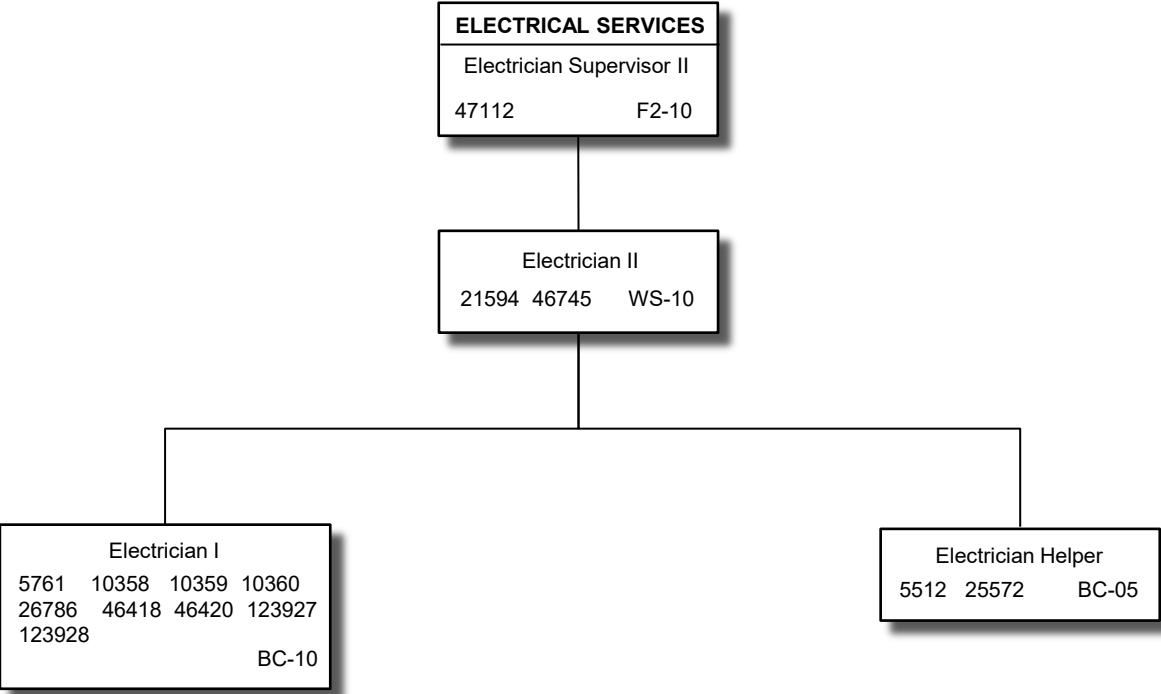


All special funded positions

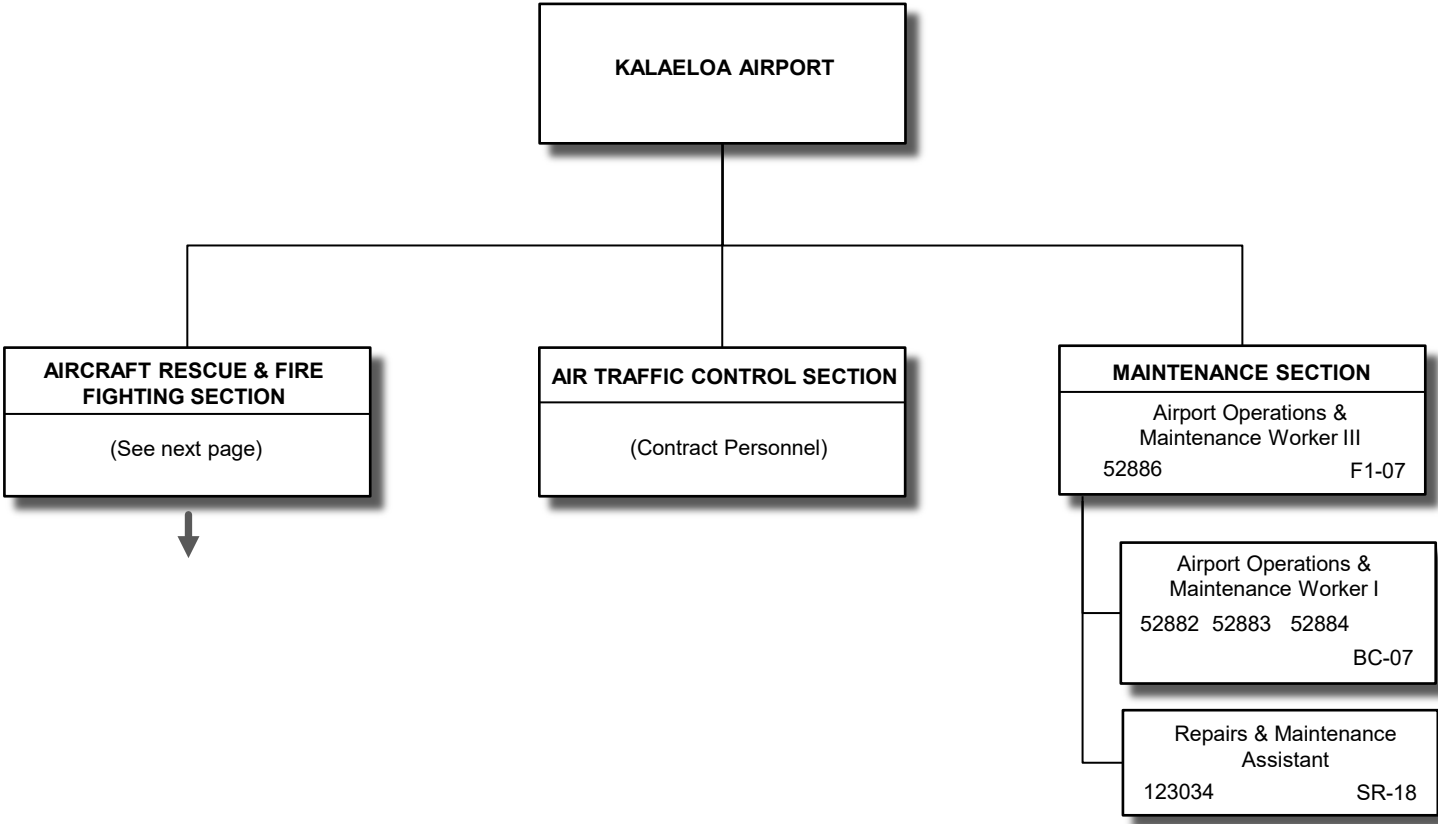
Positions subject to shift work are assigned in accordance with the union contract seniority and operational needs.

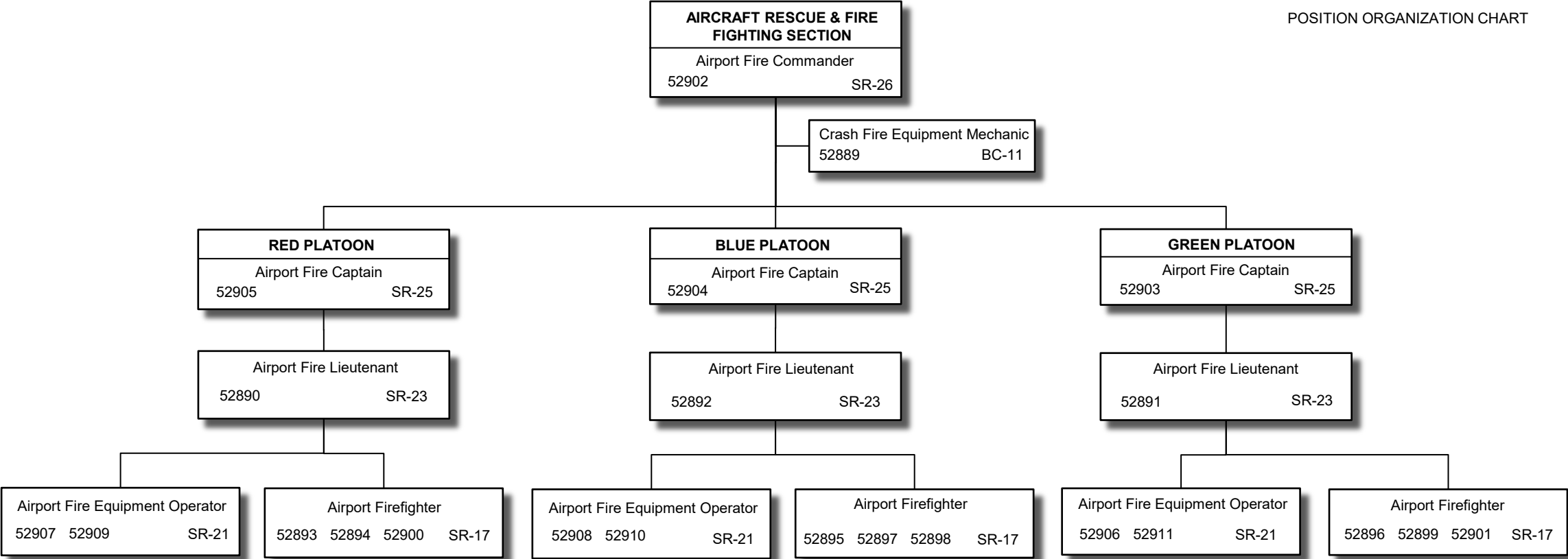
\* Transfer of position to Honolulu Harbor (TRN301) authorized by ACT 250/SLH 2025 for FY26. Position to be redescribed to a STREET SWEEPER OPERATOR, BC-09

POSITION ORGANIZATION CHART



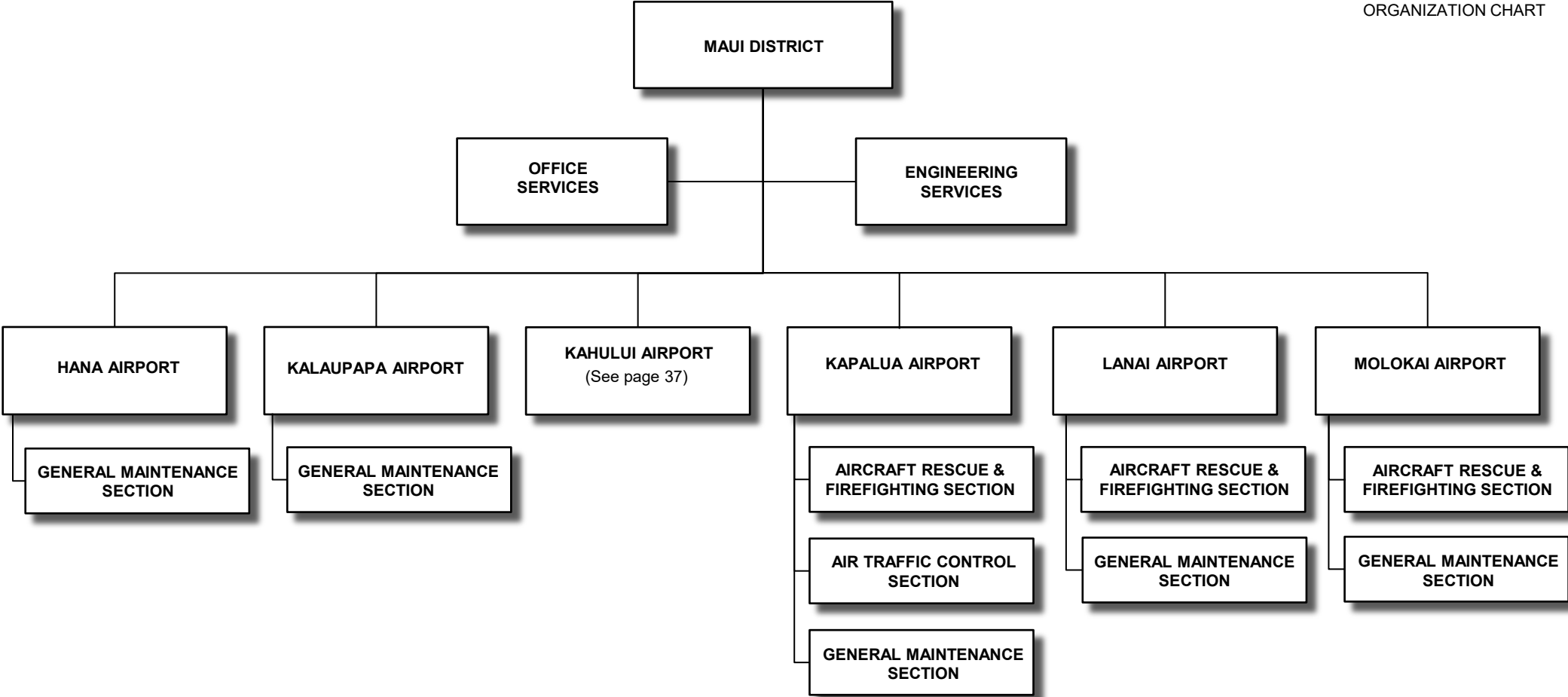
All special funded positions

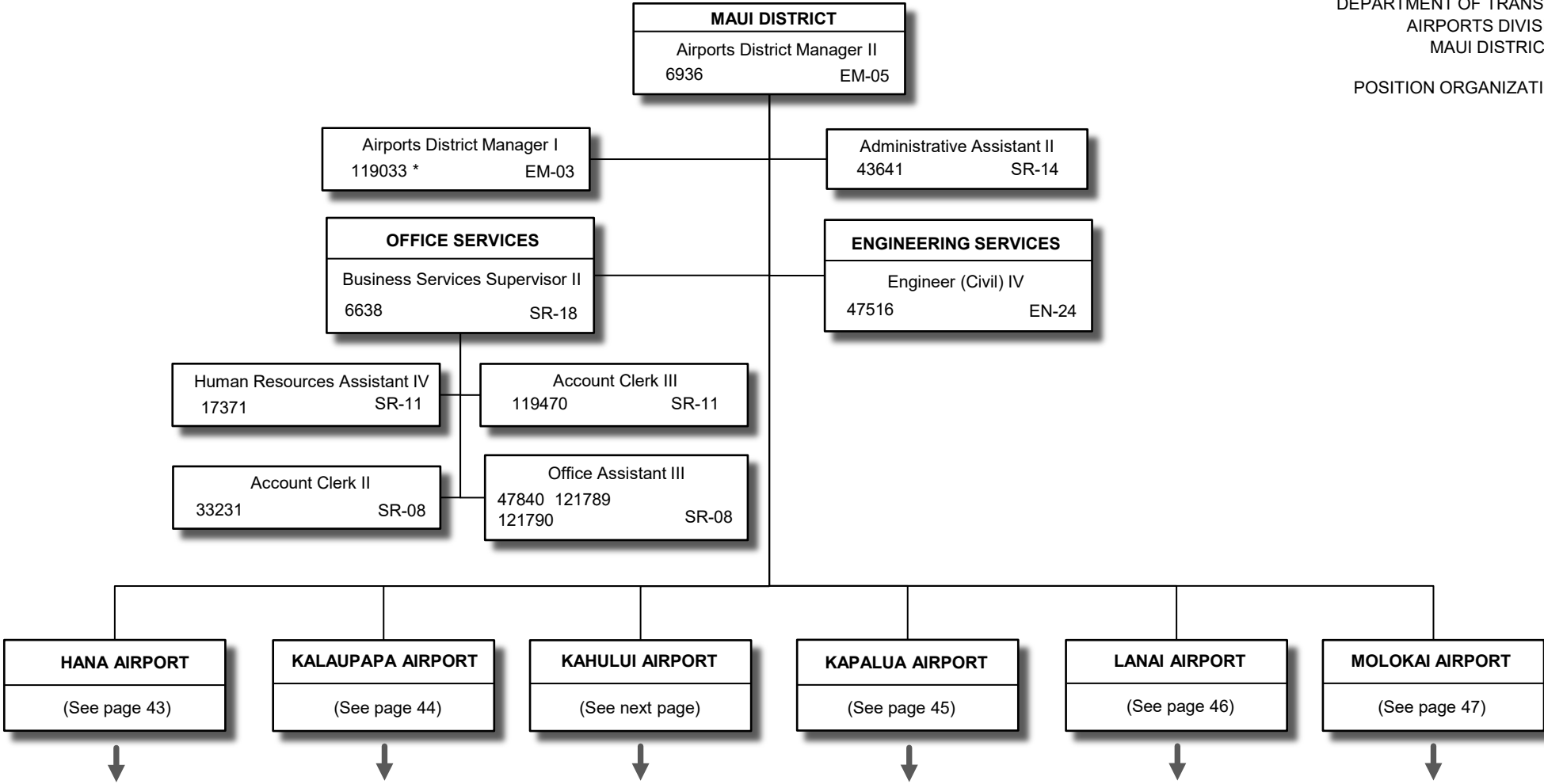




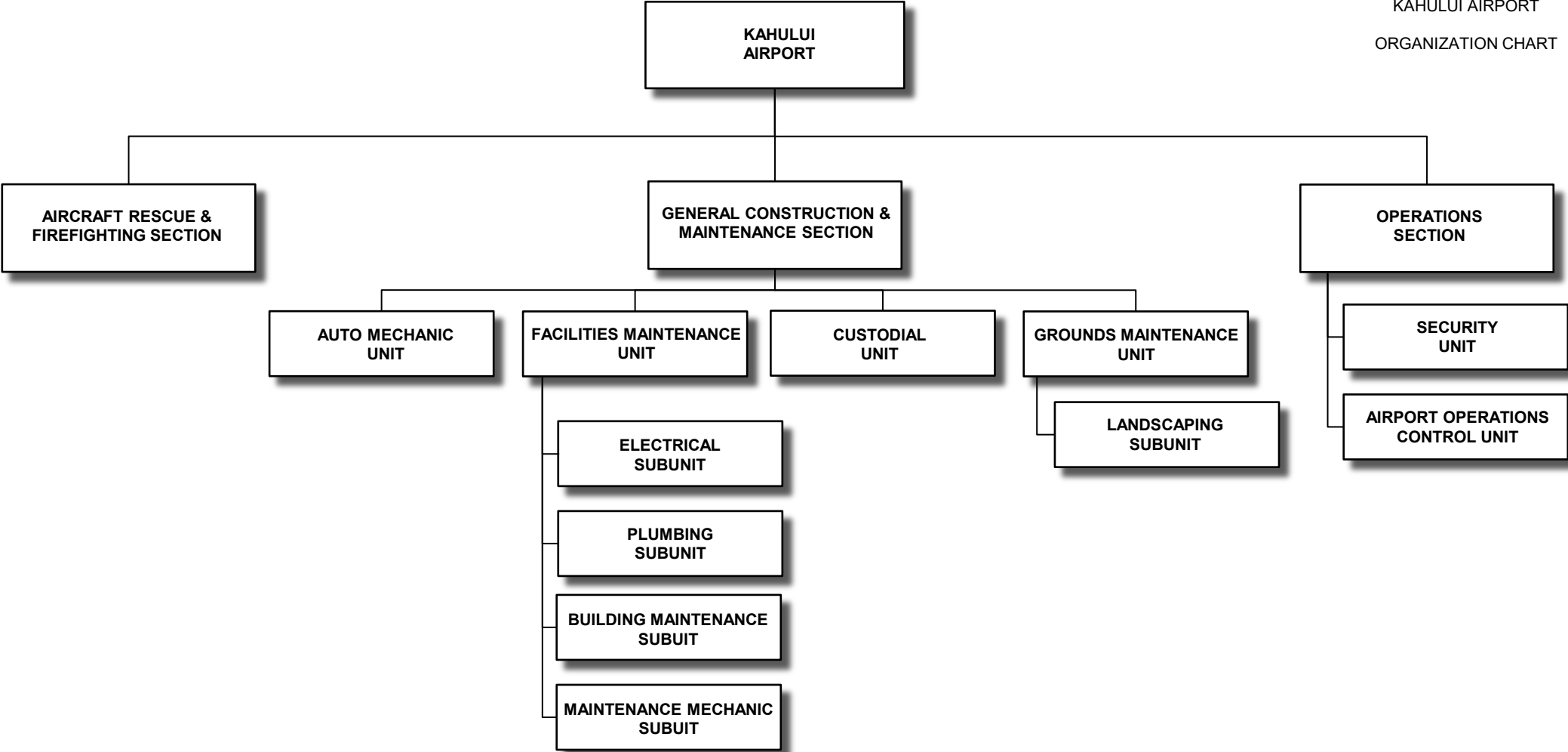
All special funded positions

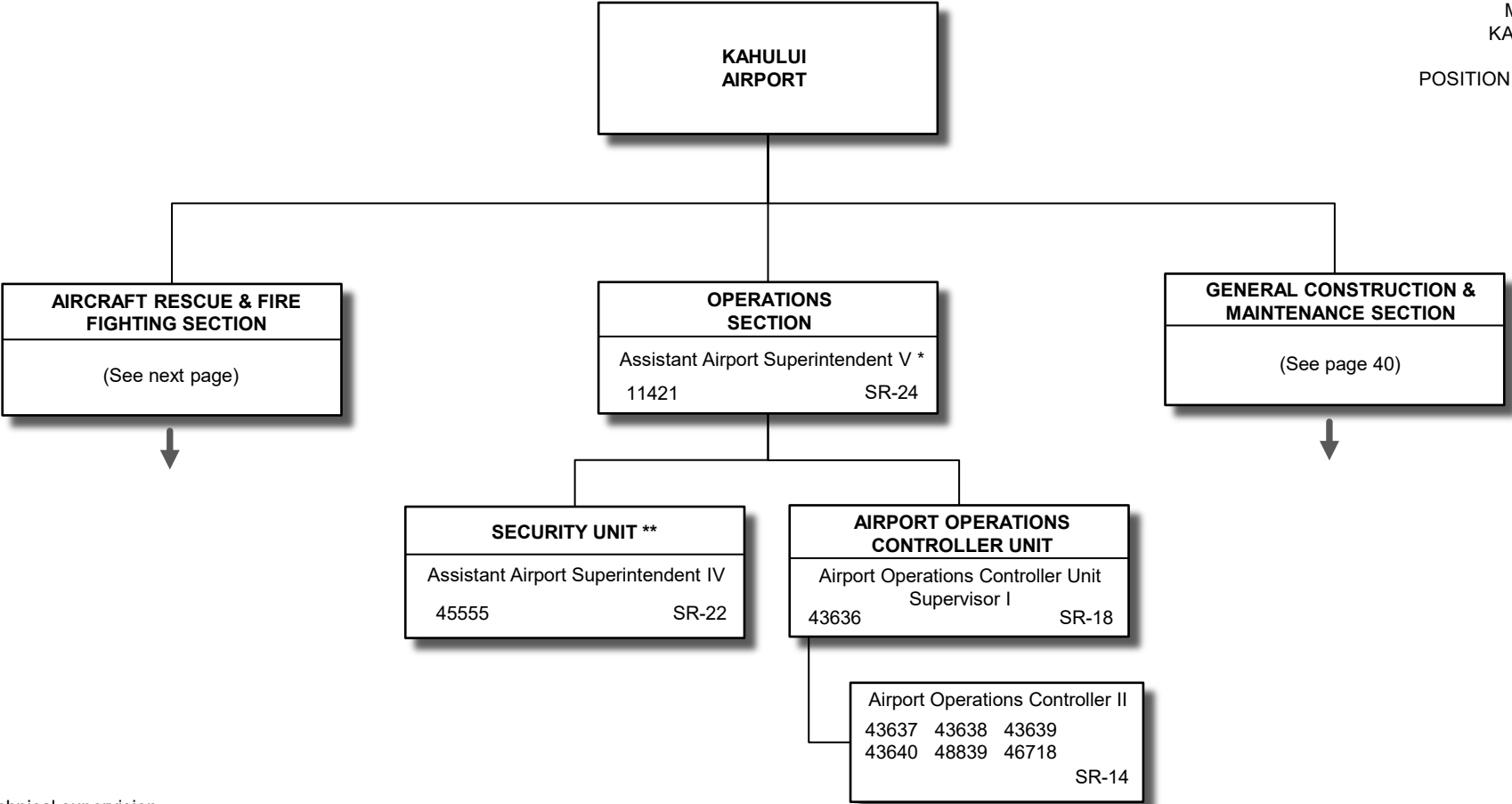






All special funded positions  
\* Position to be re-described to Assistant Airport Superintendent V



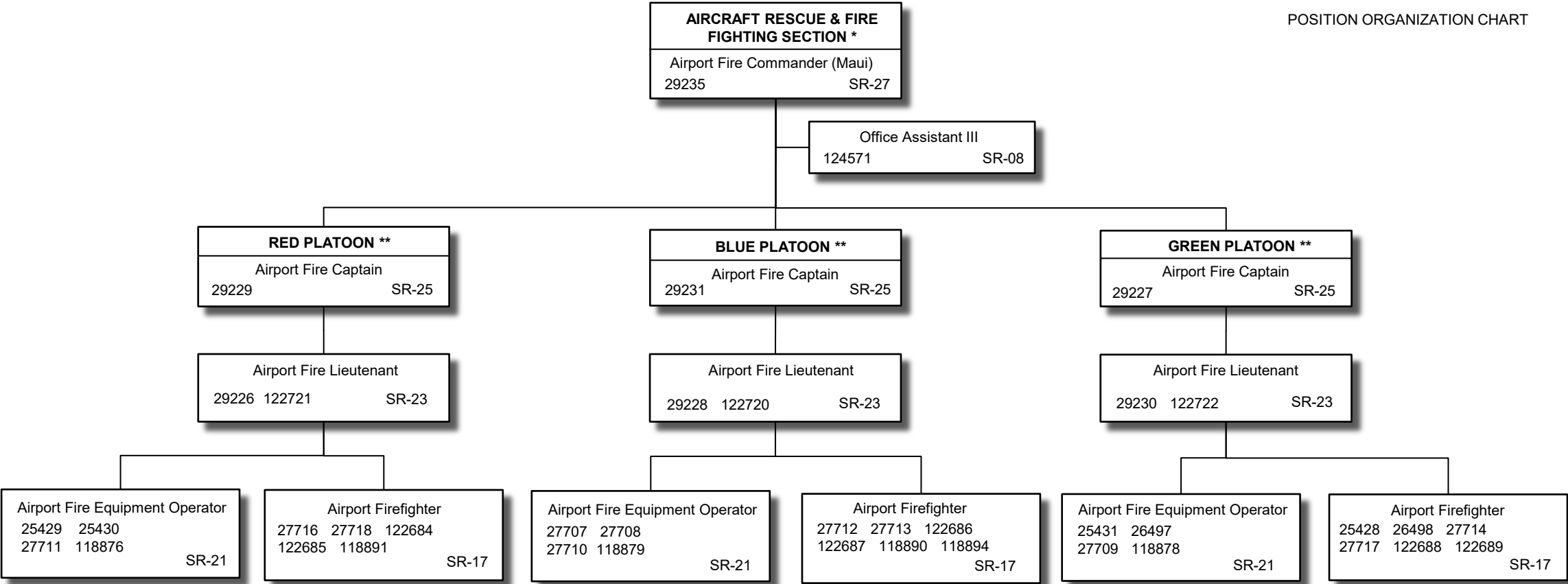


All special funded positions

\* This position provides technical supervision, guidance and advice to applicable positions at Hana, Molokai, Kalaupapa, Lanai & Kapalua airports in matters relating to operations.

\*\* Security Unit is augmented by County police & contract personnel

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
MAUI DISTRICT  
KAHULUI AIRPORT  
AIRCRAFT RESCUE & FIRE FIGHTING SECTION  
POSITION ORGANIZATION CHART

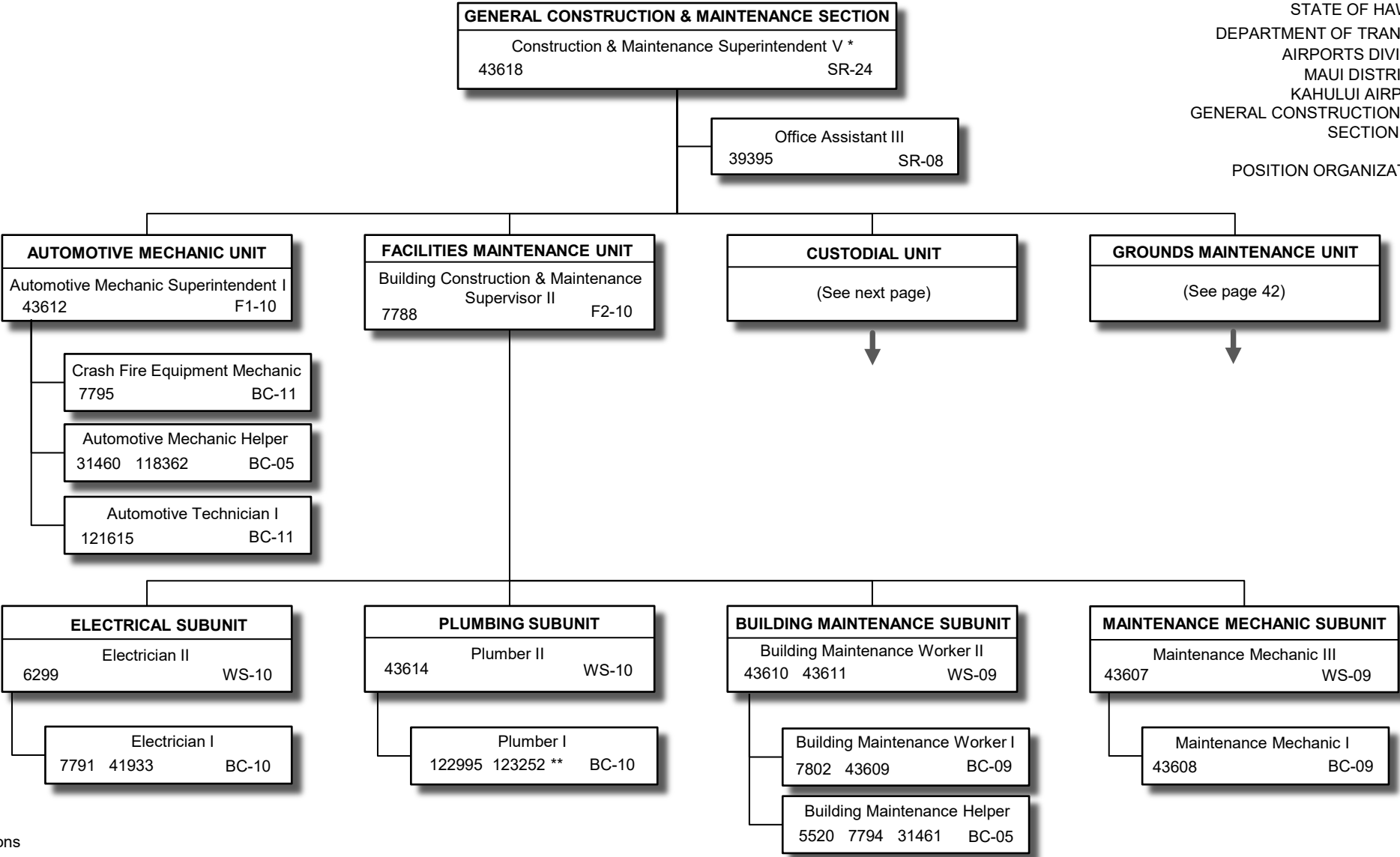


All special funded positions

\* Provides technical supervision, guidance and advice to applicable positions at Lanai, Hana, Kapalua, Kalaupapa & Molokai airports in matters relating to aircraft rescue & firefighting.

6/30/25

\*\* This segment operates on a rotating shift basis. Shift assignments are made in accordance with union contracts and operational needs.

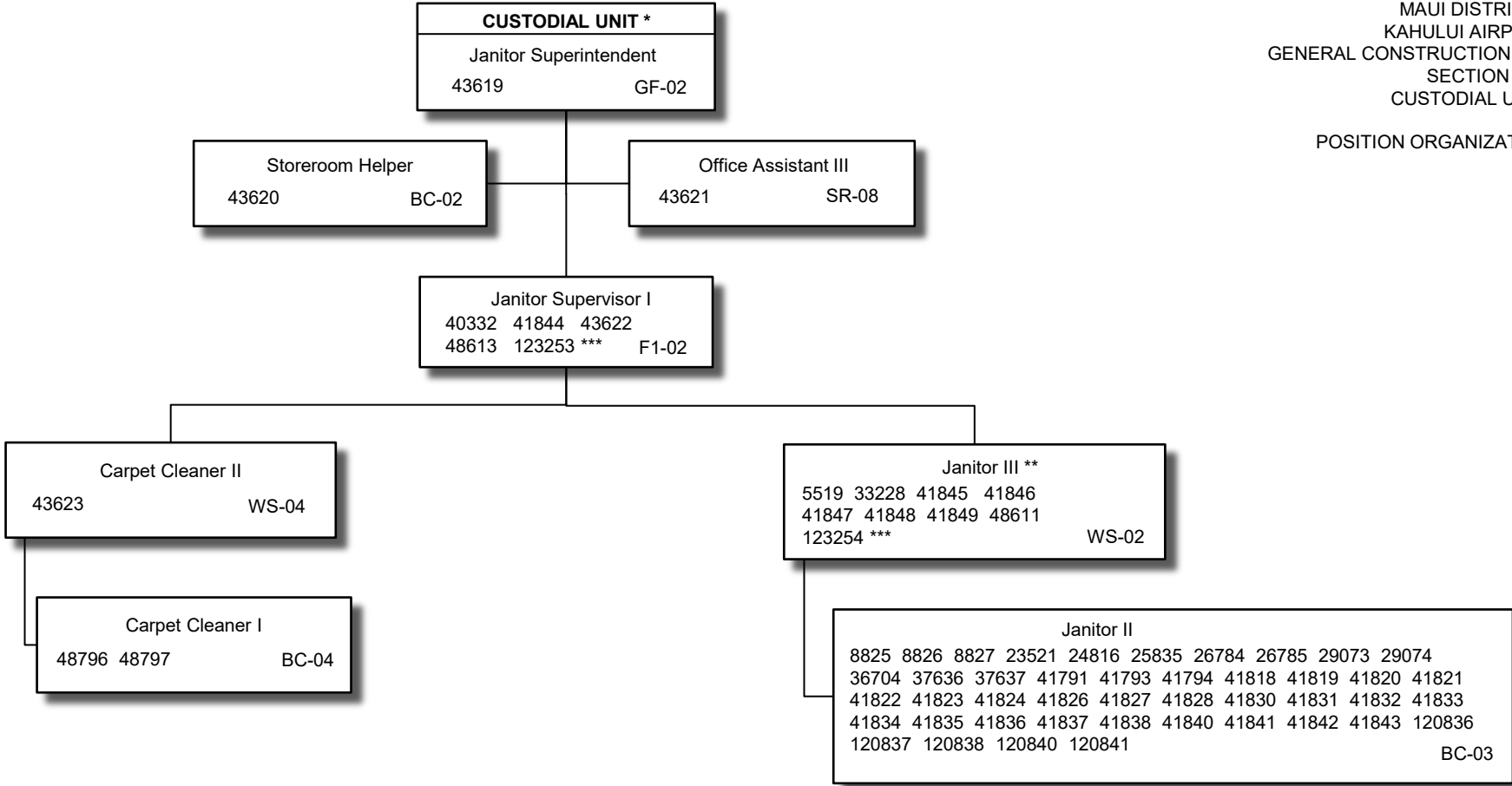


All special funded positions

\* This position provides technical supervision, guidance & support to Hana, Kapalua, Molokai, Kalaupapa & Lanai airports in matters relating to maintenance.

\*\* To be redescribed. Transfer of position and funds authorized by ACT 248 / SLH 2022.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
MAUI DISTRICT  
KAHULUI AIRPORT  
GENERAL CONSTRUCTION & MAINTENANCE  
SECTION  
CUSTODIAL UNIT  
  
POSITION ORGANIZATION CHART



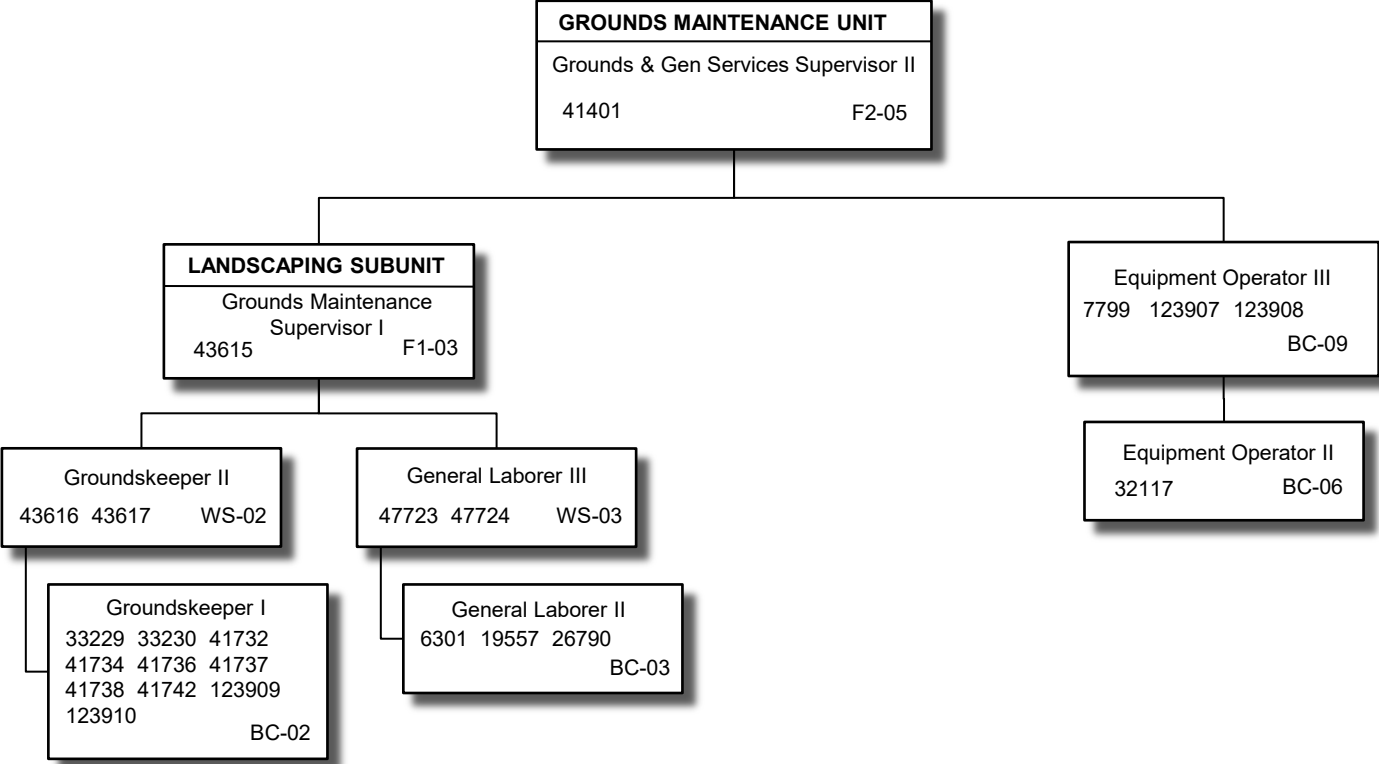
All special funded positions

\* The Custodial Unit operates on 8-hour shifts. Shift assignments are made in accordance with the union contract, seniority & operational needs.

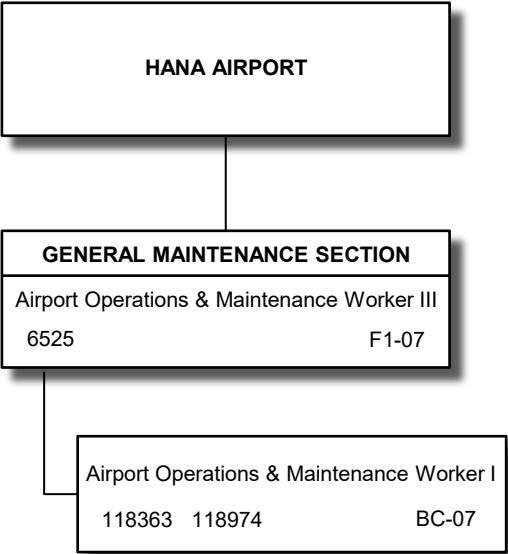
\*\* Span of control of these positions varies with shift size

\*\*\* To be redescribed. Transfer of position and funds authorized by ACT 248 / SLH 2022.

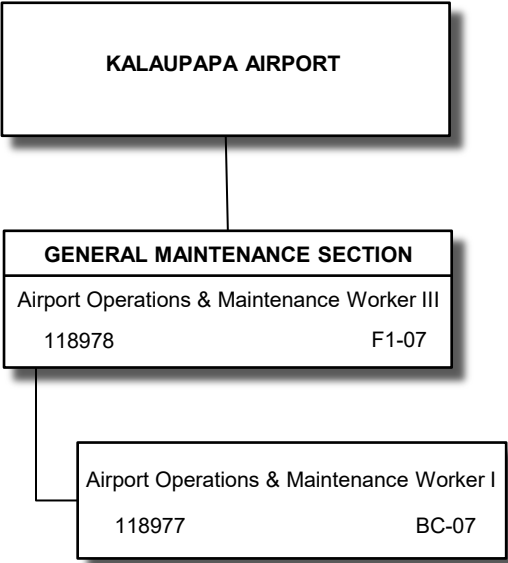
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
MAUI DISTRICT  
KAHULUI AIRPORT  
GENERAL CONSTRUCTION & MAINTENANCE  
SECTION  
GROUNDS MAINTENANCE UNIT  
POSITION ORGANIZATION CHART



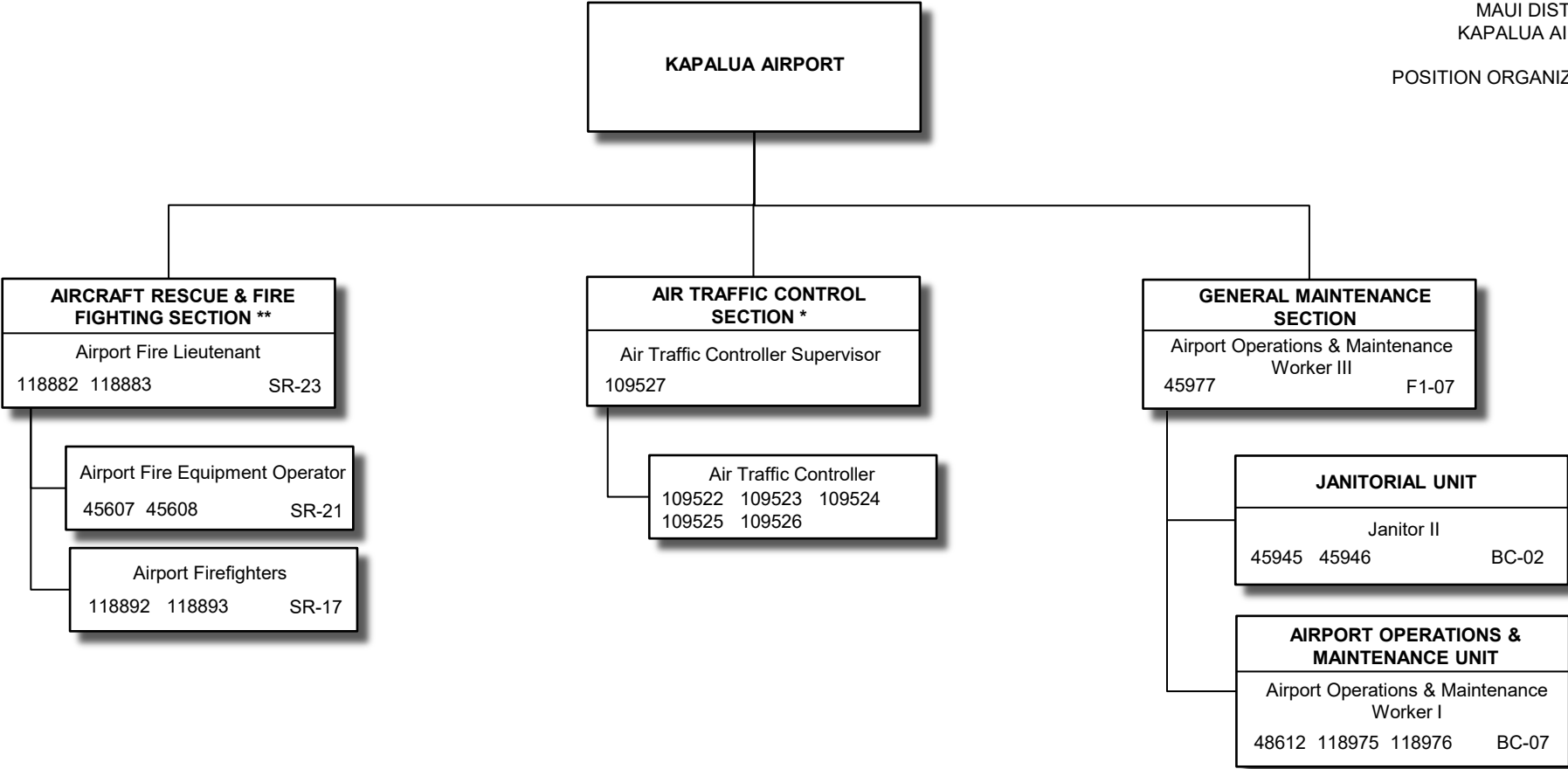




STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
MAUI DISTRICT  
KALAUPAPA AIRPORT  
  
POSITION ORGANIZATION CHART

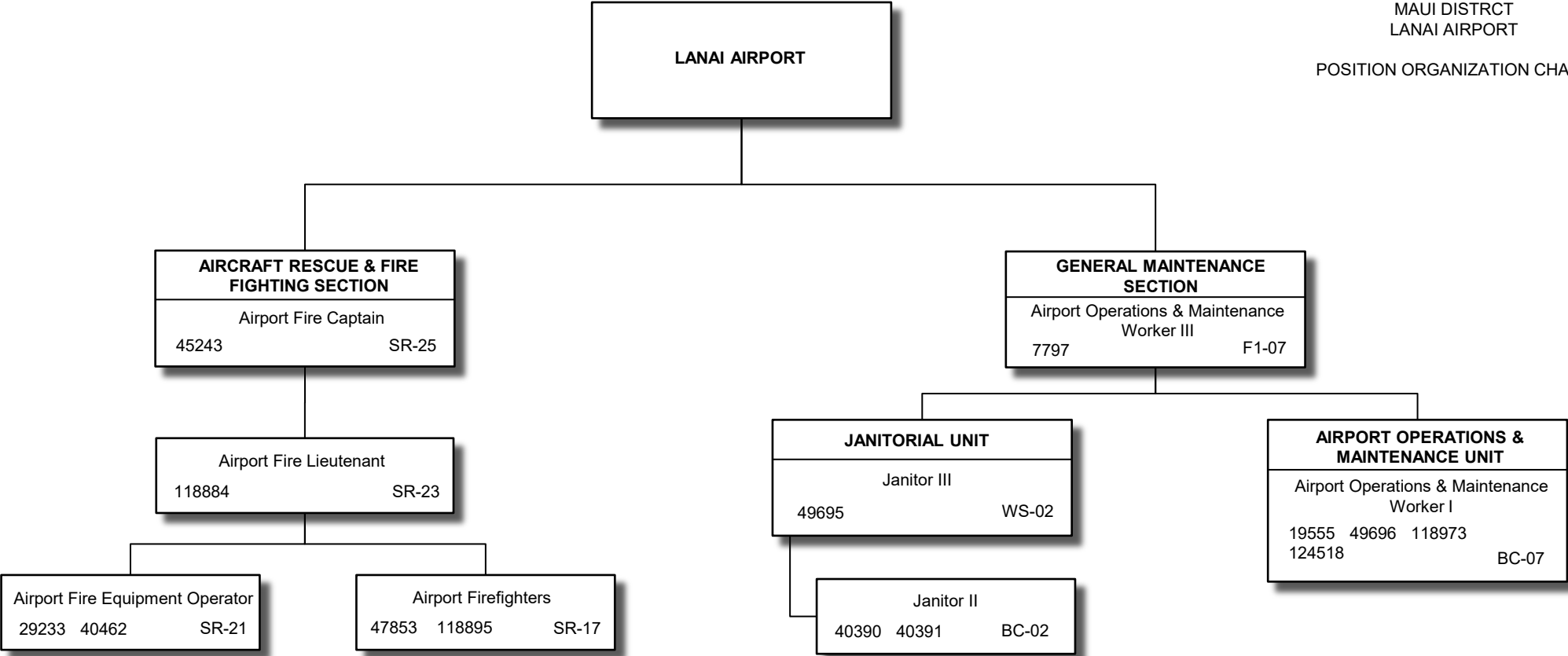


All special funded positions

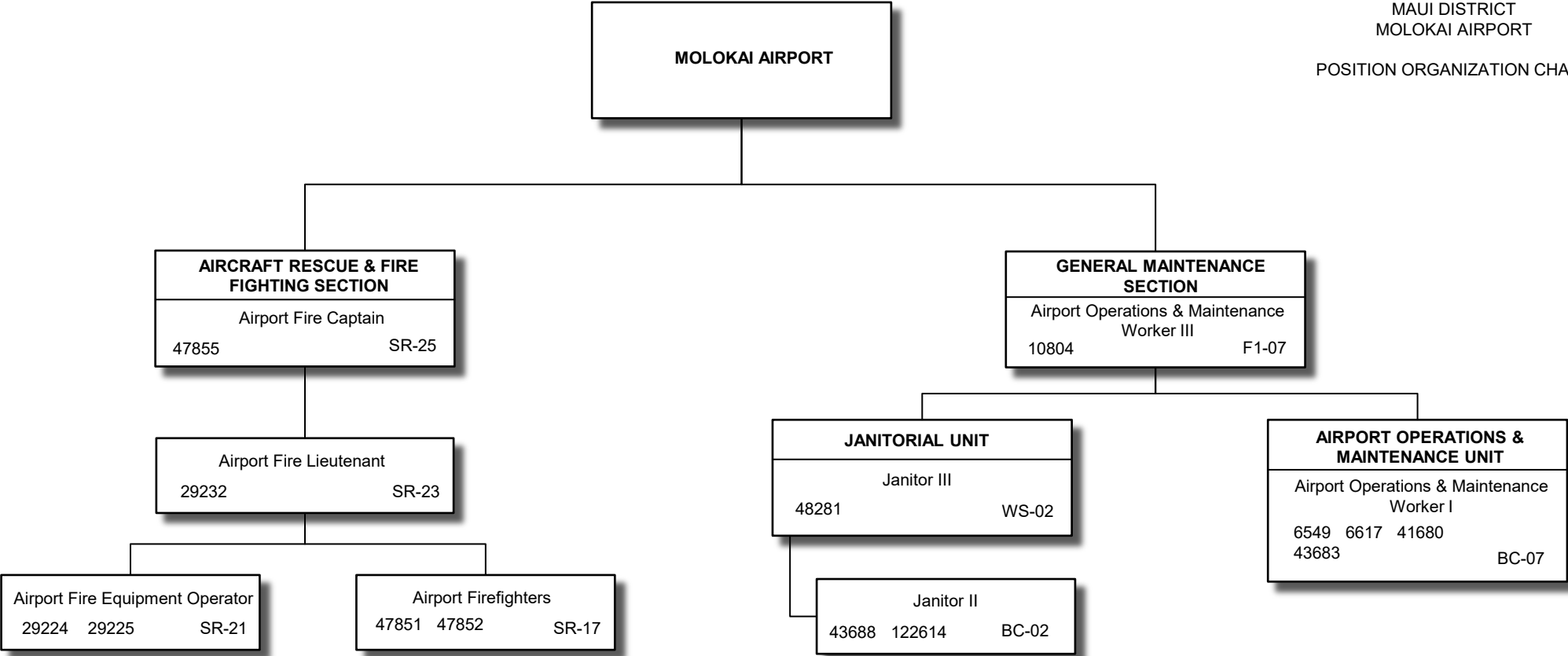


\* All positions in the Air Traffic Control Section are exempt (no NTE date); all other positions are special funded.

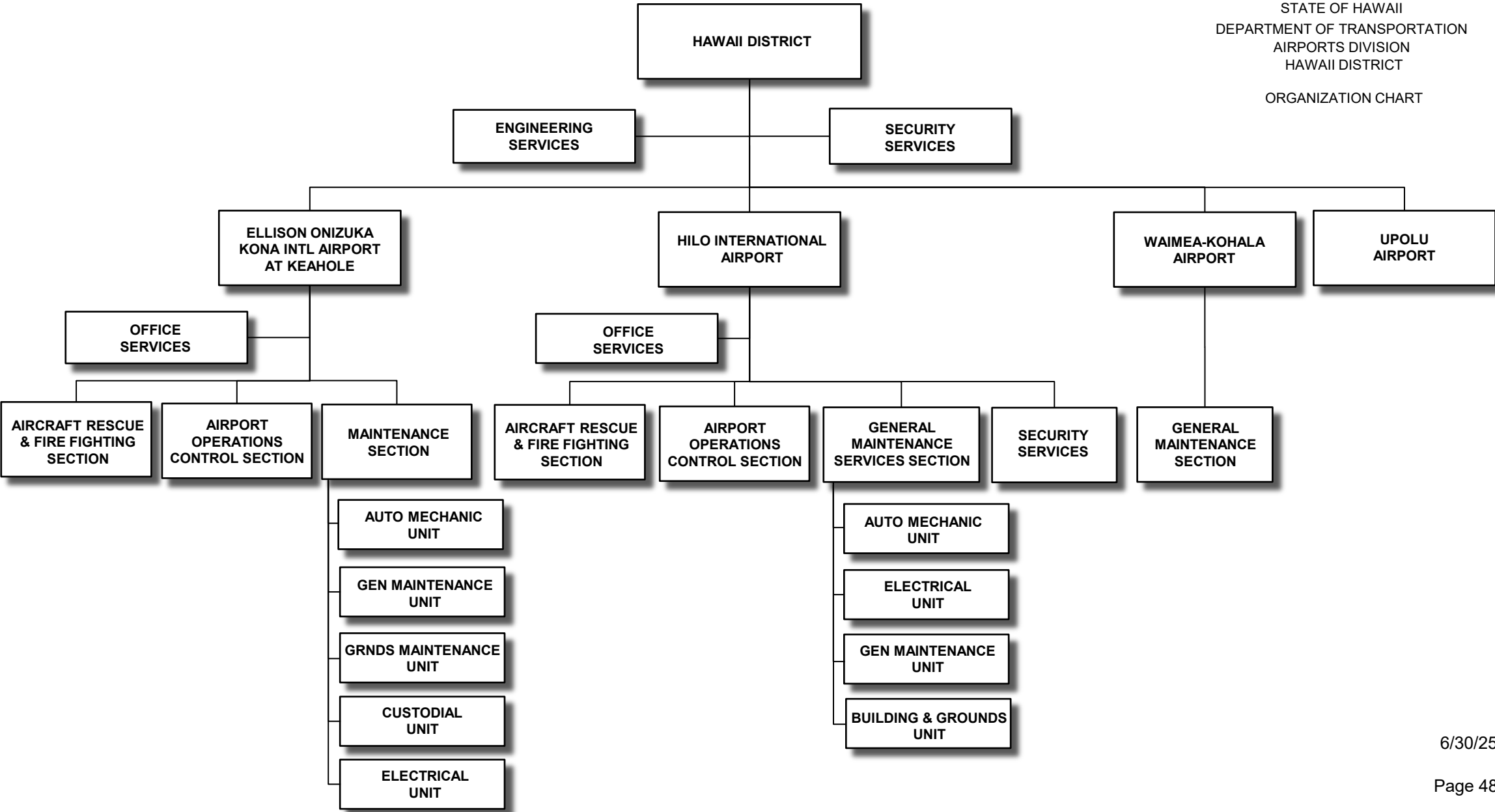
\*\* This segment operates on a rotating shift basis. Shift assignments are made in accordance with union contracts and operational needs.



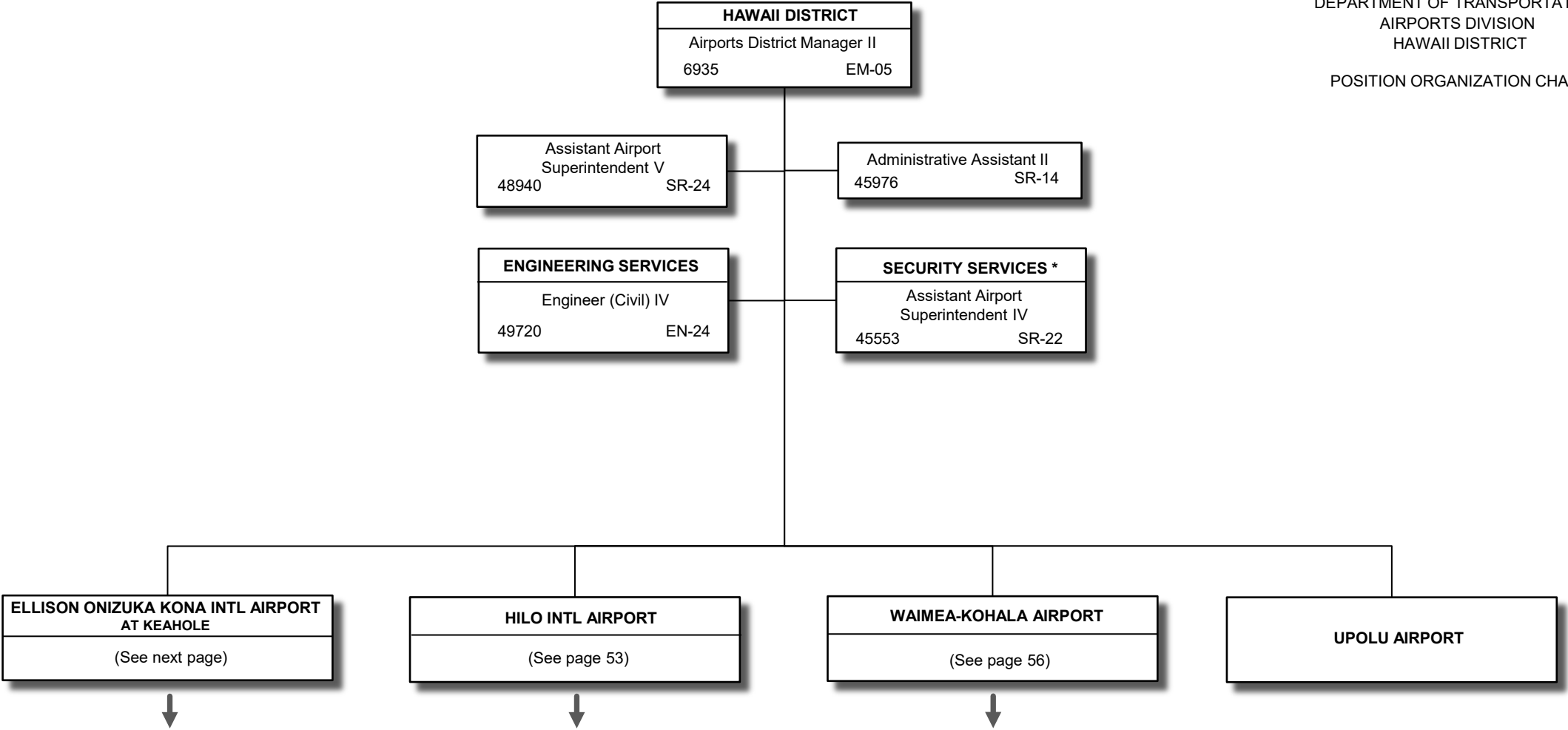
All special funded positions



All special funded positions

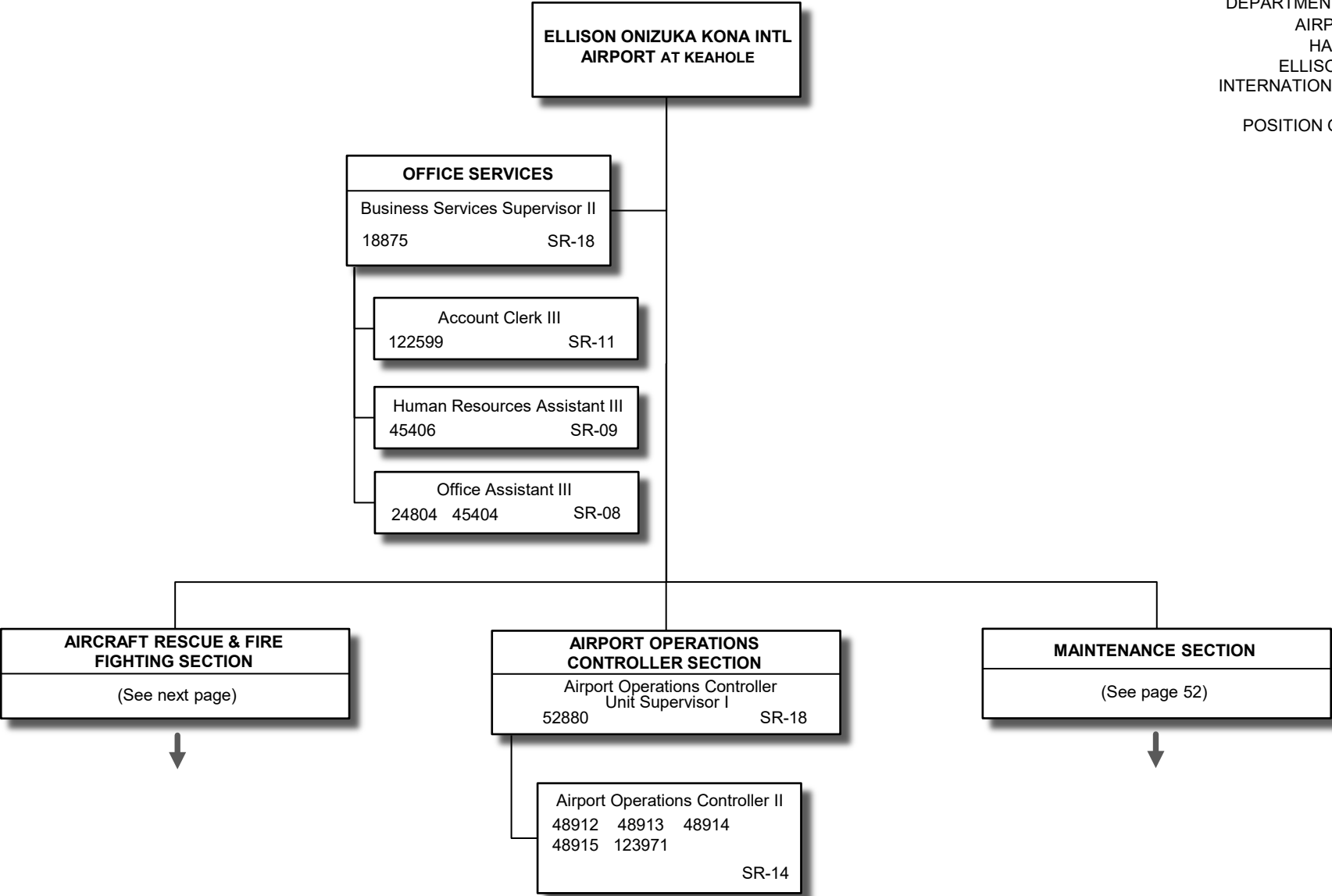


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
HAWAII DISTRICT  
  
POSITION ORGANIZATION CHART



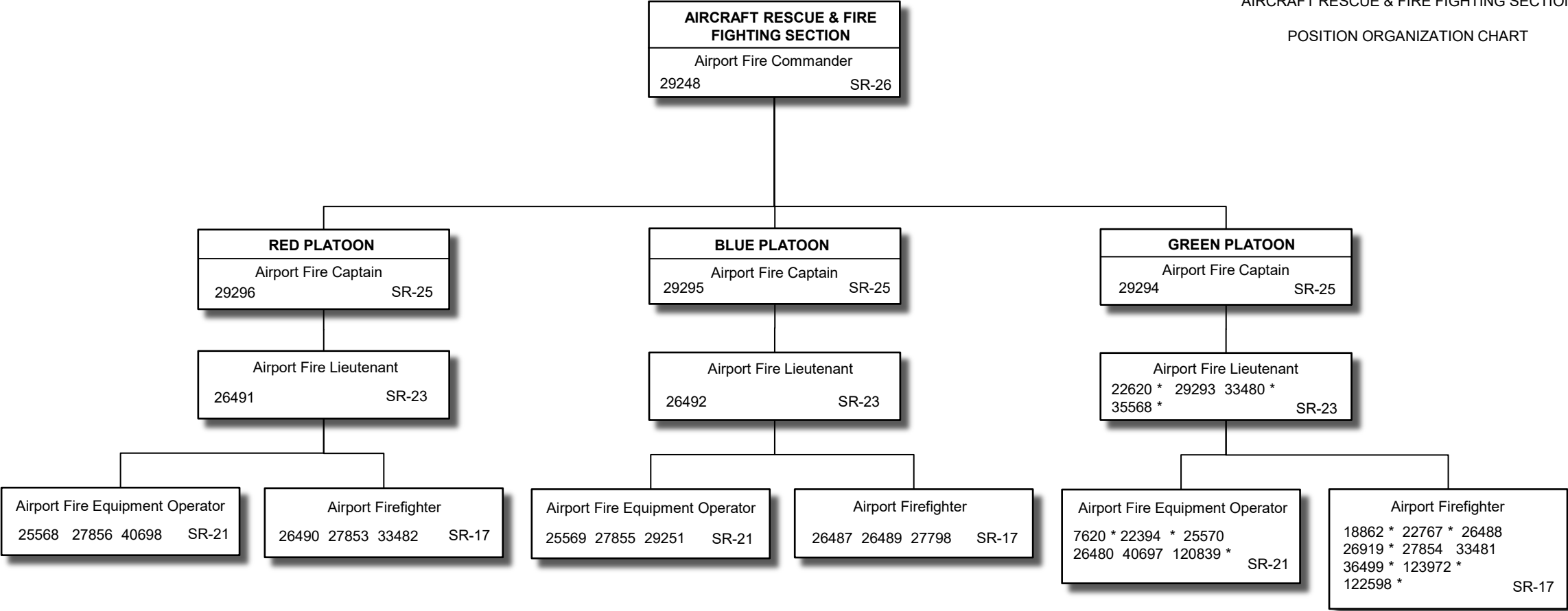
All special funded positions

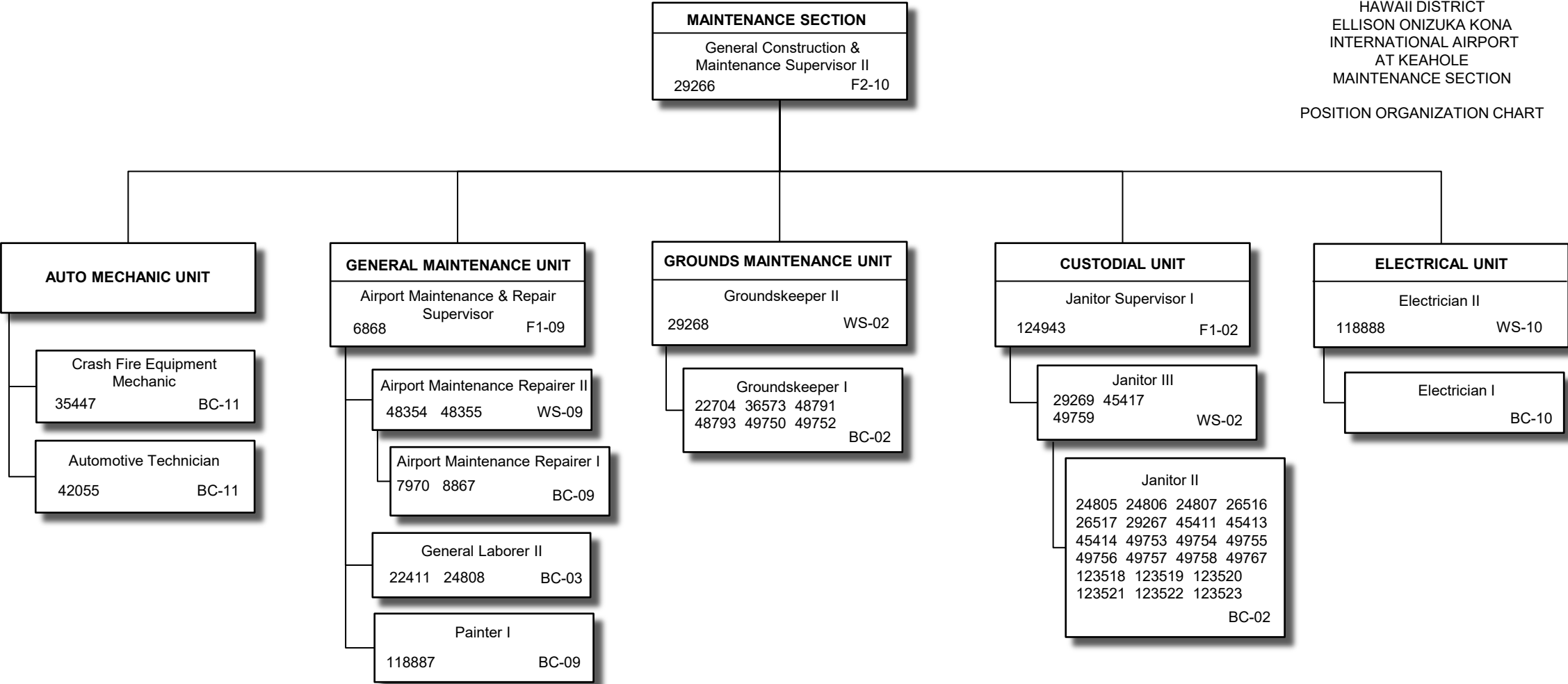
\* Security Services is augmented by County police officers & contract security personnel stationed at Kona International Airport at Keahole & Hilo International Airport.



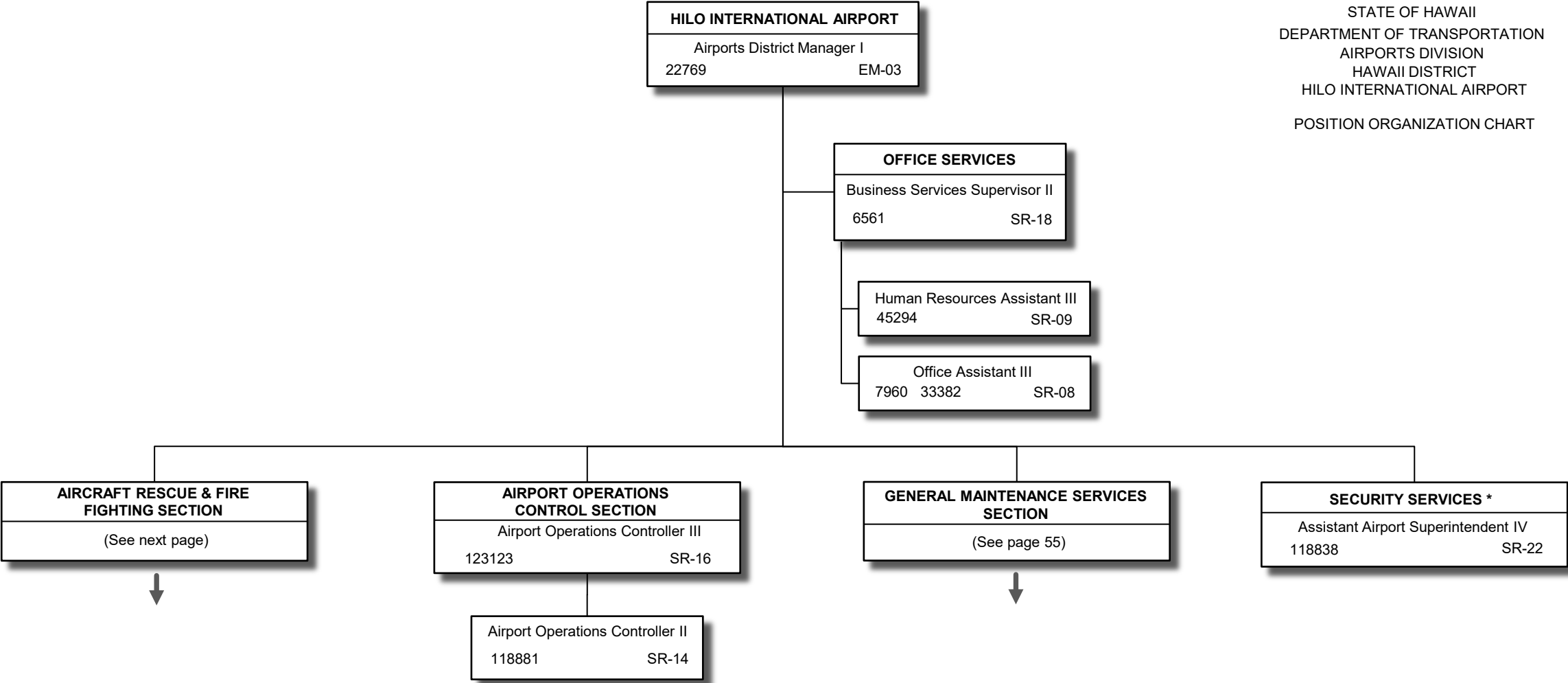
All special funded positions





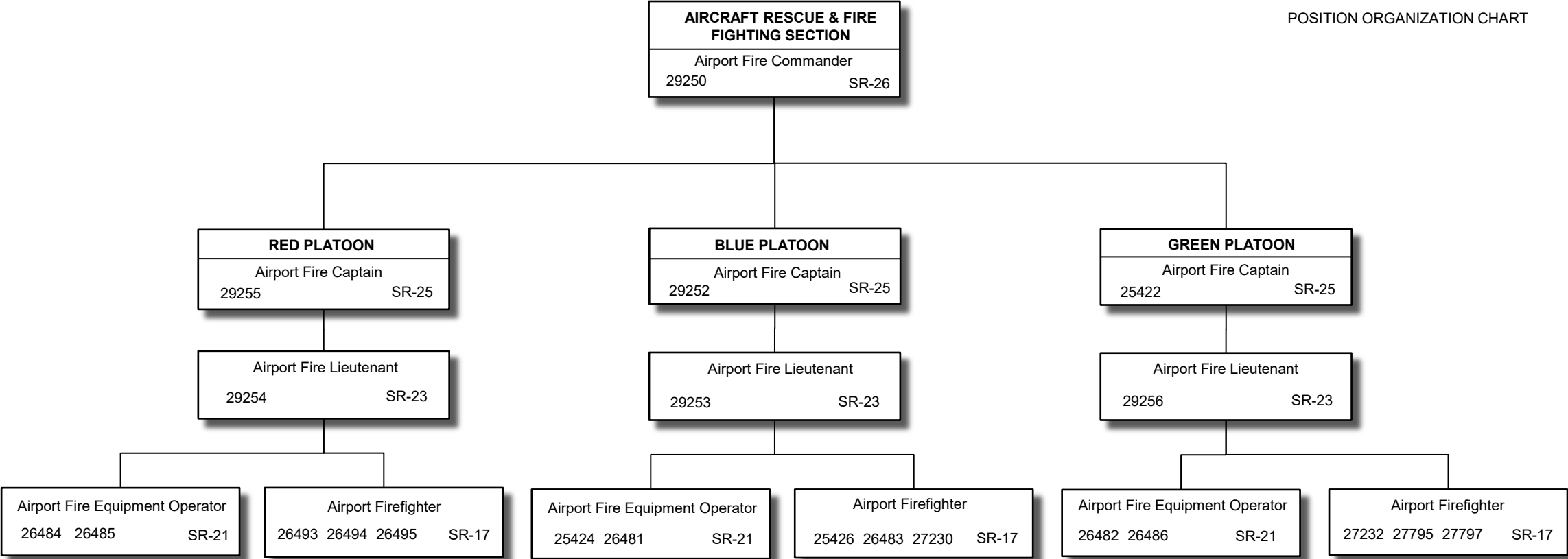


All special funded positions

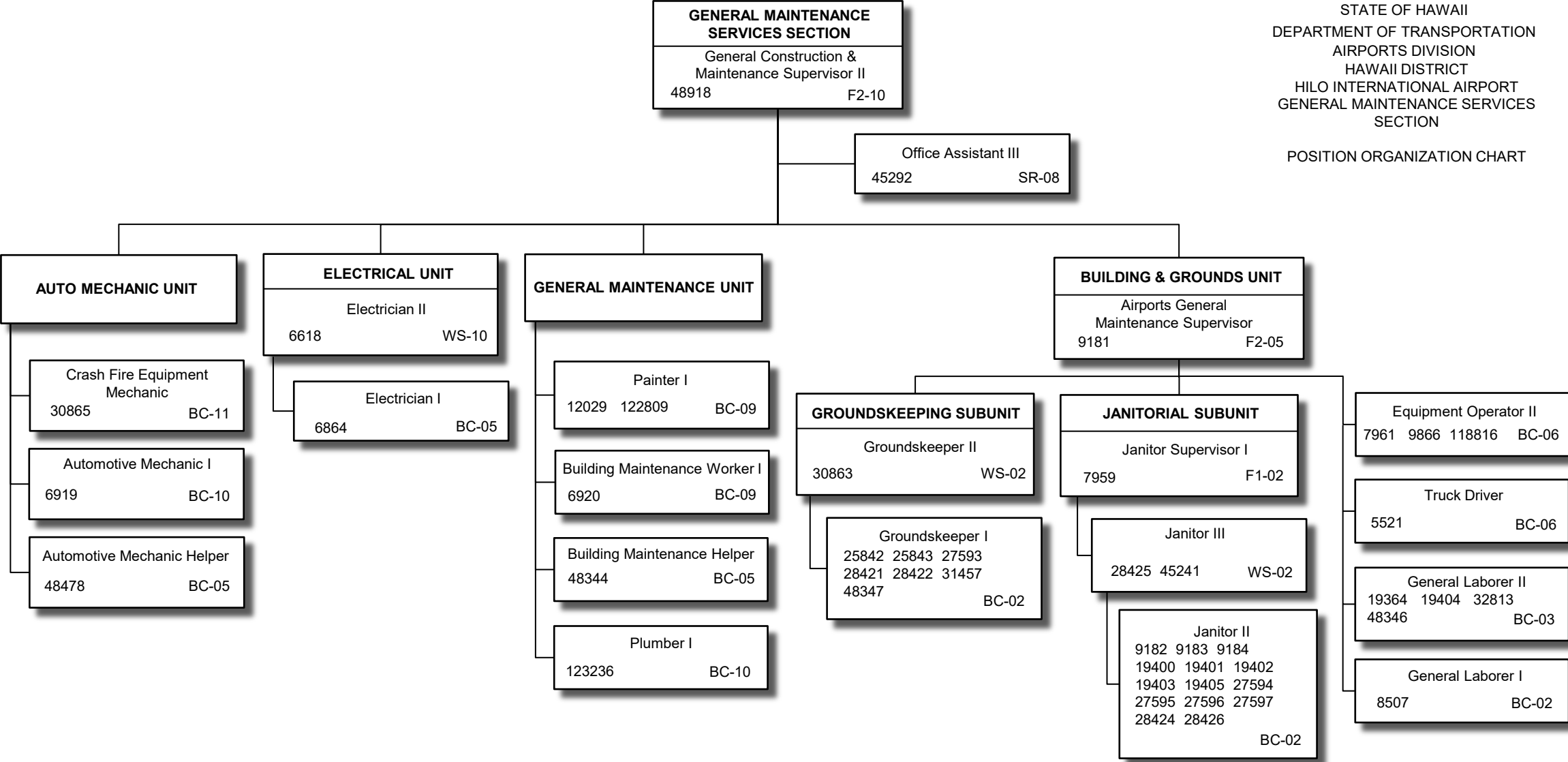


Special funded positions

\* Security Services is augmented by County police officers & contract security personnel stationed at Hilo International Airport.

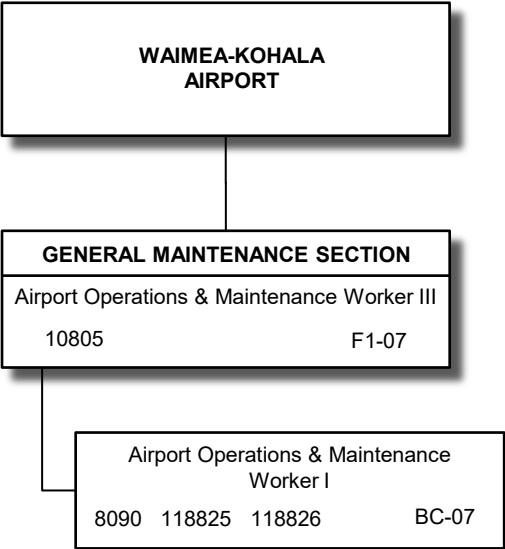


All special funded positions

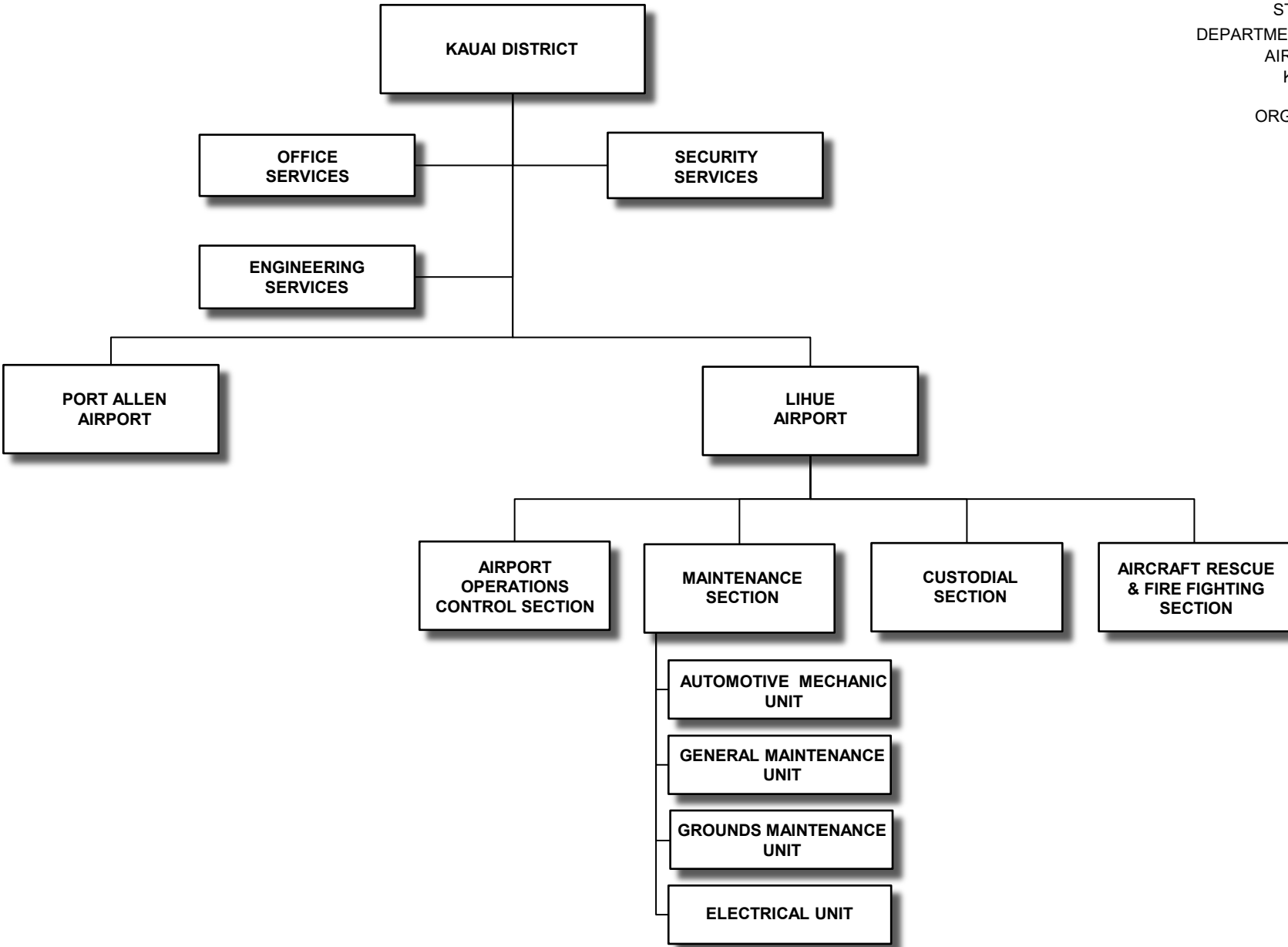


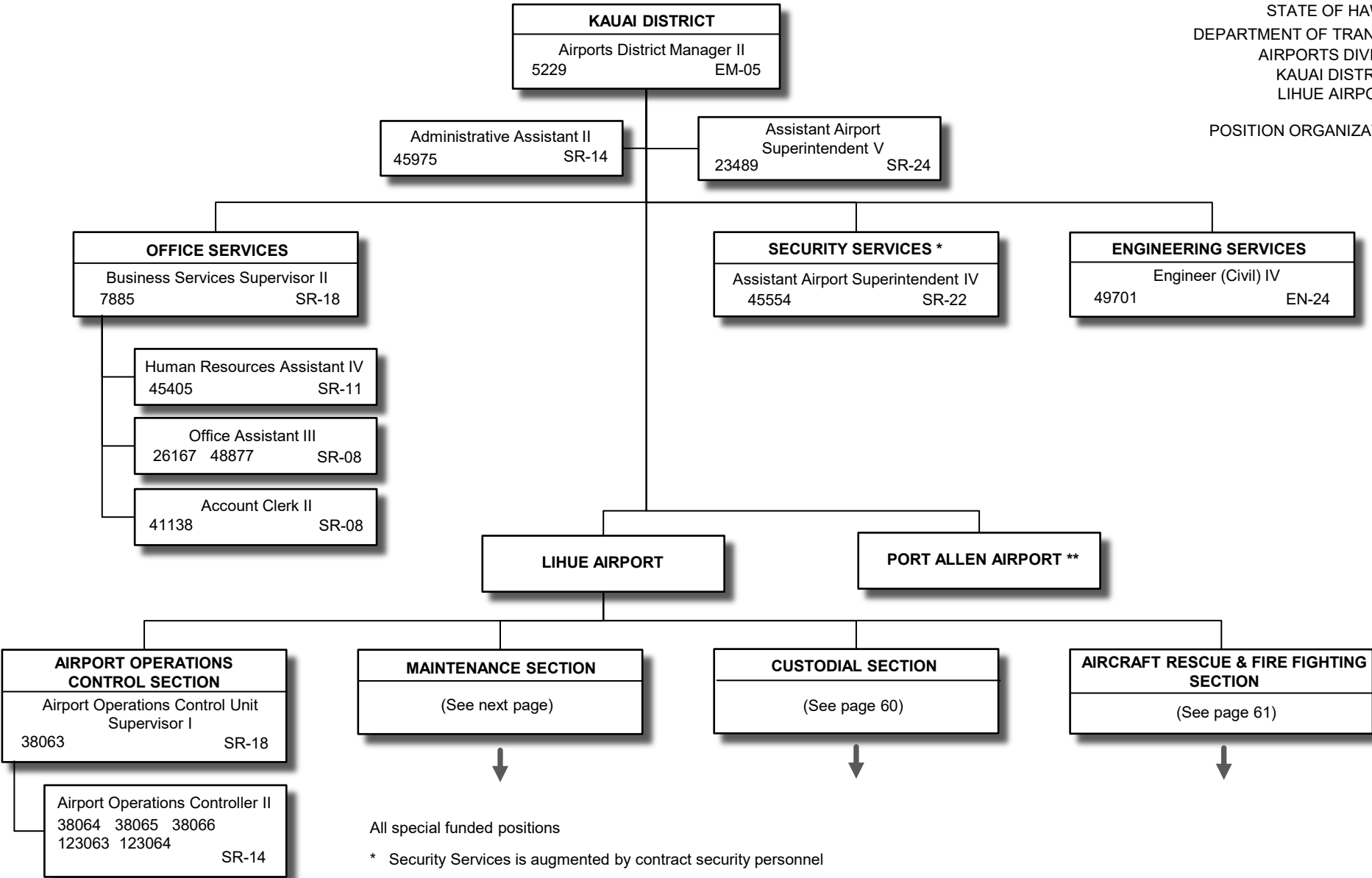
All special funded positions

6/30/25



All special funded positions



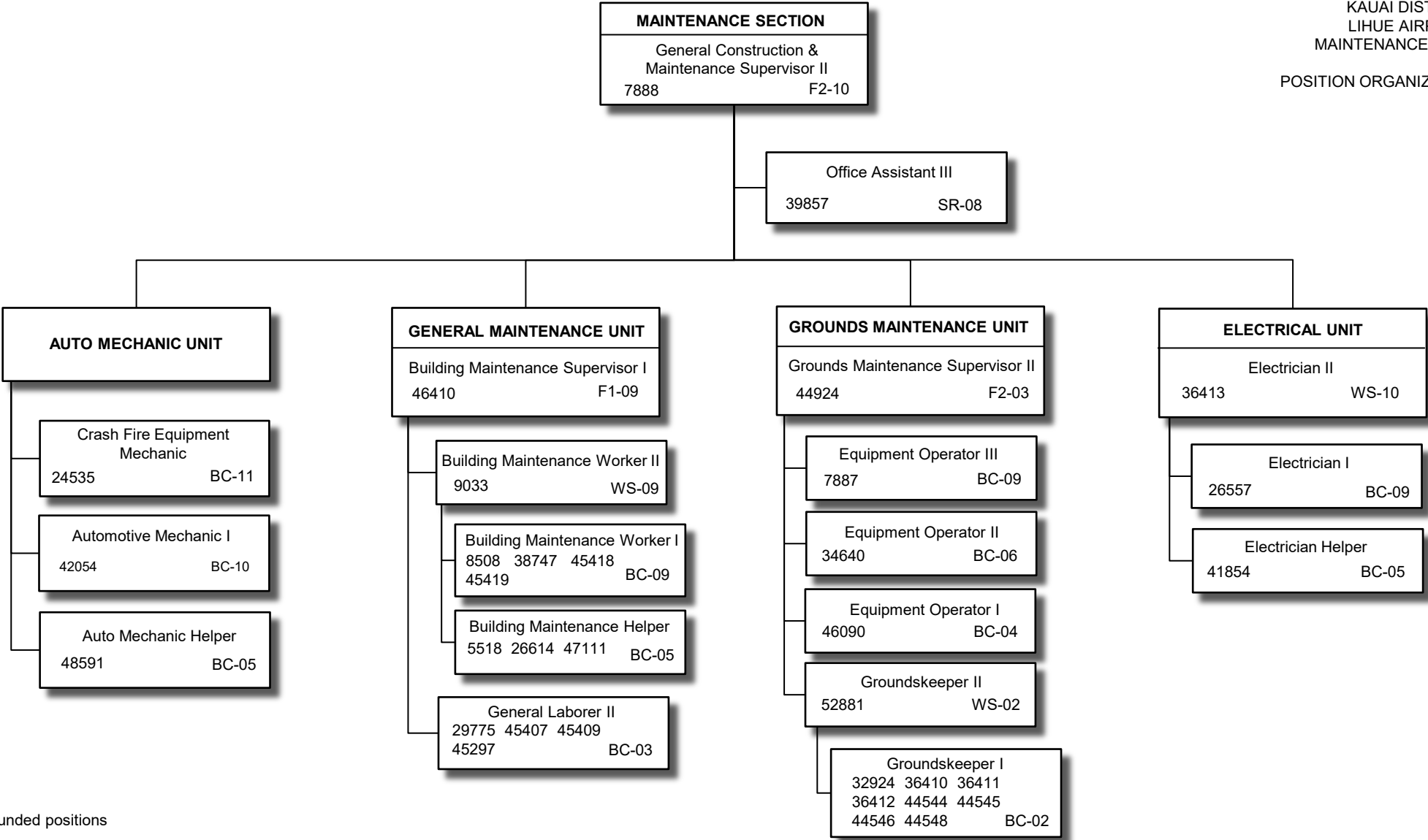


All special funded positions

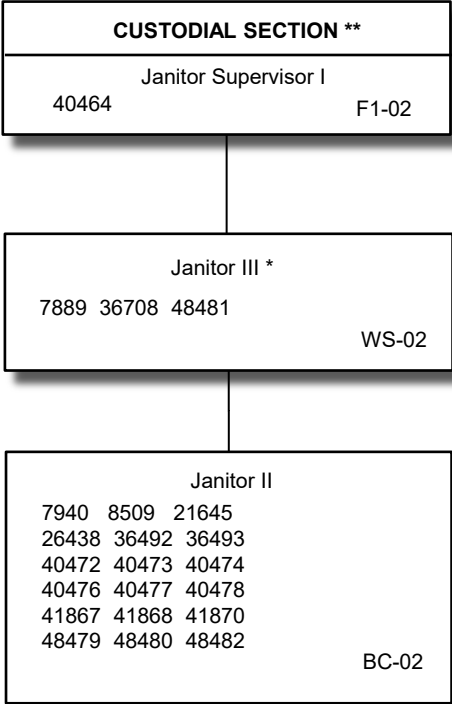
\* Security Services is augmented by contract security personnel

\*\* Port Allen is serviced by the Maintenance Section at Lihue Airport





All special funded positions

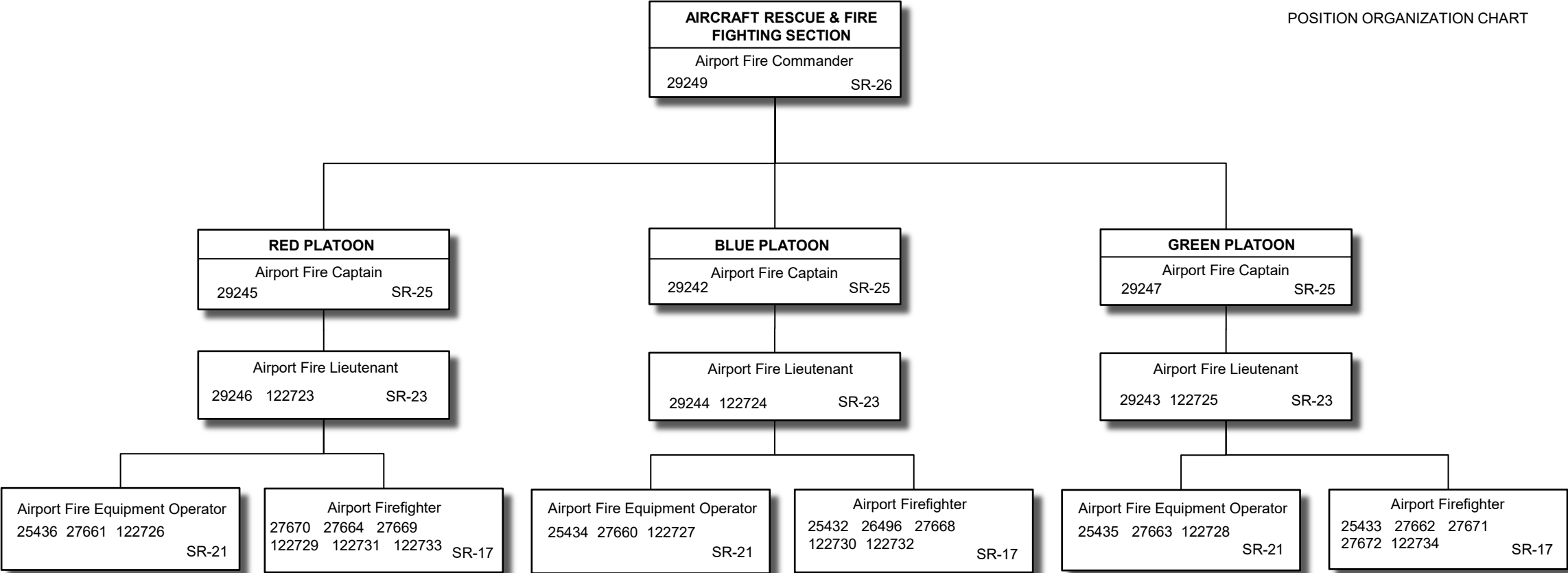


All special funded positions

\* The Custodial Section operates on an 8-hour-shift, 2-shifts-a-day, 7-days-a-week schedule; all shift assignments are made in accordance with the union contract, seniority & operational needs.

\*\* The span of control of these positions varies with shift size.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
KAUAI DISTRICT  
LIHUE AIRPORT  
AIRCRAFT RESCUE & FIRE FIGHTING SECTION  
POSITION ORGANIZATION CHART



All special funded positions

6/30/25

DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
FUNCTIONAL STATEMENT

Encourages, fosters and assists in the development of aeronautics in the State of Hawaii. Plans, designs, constructs, maintains and operates public airports. Provides airport facilities that accommodate the safe, orderly and efficient movement of aircraft, vehicles and air travelers.

**STAFF SERVICES OFFICE**

Provides administrative support, services and guidance through its Personnel Management; Budget; Methods, Standards & Evaluation; Property & Business Development and Financial Management staffs. Provides coordination and liaison services for legislative matters.

**PERSONNEL MANAGEMENT STAFF**

Plans, organizes, coordinates and directs the division-wide activities of the personnel management program of the Airports Division. Provides advice to management on the interpretation, application and enforcement of personnel-related laws, rules, regulations, policies and procedures. Studies and analyzes personnel-related problems throughout the division, and recommends changes in organization, policies and procedures. This program includes the following major functional areas:

1. Labor/Employee Relations Section
  - a. Identifies, researches, investigates, analyzes, and makes recommendations on labor relations problems.
  - b. Advises and assists management in interpreting collective bargaining contracts and resolving grievances.
  - c. Participates in the collective bargaining negotiation process.
  - d. Provides assistance and guidance to management on problems or activities involving employee conduct, job performance appraisal, morale, equal opportunity, community service work, public relations, incentive awards and counseling services.
  - e. Acts as the divisional coordinator for compliance with the Americans with Disabilities Act in the area of employment practices and other personnel-related aspects of the ADA.
  - f. Identifies, analyzes and make recommendations on personnel administration problems.
  - g. Develops, maintains and evaluates a recordkeeping and reporting system.
2. Recruitment/Classification Section
  - a. Provides advice, assistance and guidance in establishing and maintaining the proper class title, pay range and qualification requirements of positions based on their current duties and responsibilities.

- b. Plans, coordinates and directs efforts to actively recruit qualified candidates to fill vacant positions and to select the best candidates.
  - c. Processes incoming and outgoing employees; prepares the required paperwork.
  - d. Advises and assists management in meeting the orientation, training and development needs of employees.
3. Human Resources/Pay Administration Section
- a. Provides technical support for work assignments related to the Hawaii Information Portal, personnel transactions and serves as liaison with payroll department.
  - b. Prepares, reviews and processes a variety of personnel forms, reports and documents.
  - c. Provides technical advice, assistance and support to employees, supervisors and the personnel staffs in the four operating districts.
  - d. Assists the head of the Personnel Management Staff in performing the personnel administration services function.

#### BUDGET STAFF

- 1. Directs, coordinates and monitors the activities related to the division's operating budget.
- 2. Develops and reviews budget execution and control procedures.
- 3. Coordinates and provides assistance and advice in the preparation of the divisional operating budget.
- 4. Conducts expenditure analysis.
- 5. Coordinates the preparation of the multi-year program and financial plan, and executive budget, and quarterly expenditure plan.
- 6. Reviews annual and long-range forecasts of operating revenues and expenditures.
- 7. Provides budgetary control through the review, evaluation and recommendations on personnel requirements, requests to establish positions and fill vacancies, administrative transfers and certain expenditure requests.
- 8. Prepares and reviews operating allotment requests.
- 9. Reviews CIP budget requests and expenditure plans to evaluate their impact on the operating budget.
- 10. Coordinates the preparation of division budget testimonies for the legislature.

#### PROPERTY & BUSINESS DEVELOPMENT STAFF

Plans, directs and coordinates the statewide property management, concessions and land acquisition programs for the Airports Division. Manages real property to ensure

proper utilization, financial return and preservation of the State's interest through leases, contracts, permits and other legal documents.

Land Acquisition Section

1. Acts as divisional coordinator for all matters relating to land acquisition.
2. Acquires real property and coordinates the issuance of new Governor's Executive Orders for land acquisitions.
3. Reviews and maintains the Governor's Executive Orders to ensure the division has authority to use lands and facilities for airport purposes.
4. Prepares and administers contracts for the services of appraisers; reviews appraisal reports and recommends purchase price of real property.
5. Arranges for and reviews title searches.
4. Prepares letters of offer and acceptance; conducts negotiations with individual property owners; prepares and processes deeds and other legal documents.
7. Assists the Attorney General in condemnation proceedings.
8. Provides tenant relocation assistance.

Property Management Sections I & II

1. Manages, promotes and negotiates the leasing and rental of real properties including lands, buildings and facilities for aviation, airport and related purposes; reviews qualifications and financial background of prospective tenants.
2. Prepares and processes real property legal documents including leases, contracts, permits and agreements; reviews and recommends appropriate terms and conditions, covenants, standards, fees and charges.
3. Inspects premises of tenants to ensure compliance with the terms and conditions of lease agreements or permits.
4. Reviews legal agreements and inventory of spaces to ensure propriety of tenancies and that fair and reasonable returns are obtained.
5. Works with and assists the Concessions Section as required.

Concessions Section

1. Manages and directs the airport concessions program to ensure proper utilization and optimization of financial return to the division. Negotiates, promotes and solicits the leasing of real properties and facilities for concession purposes.
2. Coordinates the concession bidding and selection process; conducts pre-bid meetings; evaluates qualifications, financial standing and experience of bidders; and makes appropriate recommendations.
3. Prepares and processes various legal documents; drafts terms, covenants and conditions of concession leases and other legal documents.

4. Inspects premises of concessionaires to ensure compliance with the terms and conditions of lease agreements or permits.
5. Works with the Office of Civil Rights to meet the requirements of the DBE concession leasing program; provides DBE-related information, data and assistance to the Office of Civil Rights.
6. Works with and assists the Property Management Staffs I & II as required.

Contracts & Clerical Section

1. Assists in the preparation, processing and maintenance of contracts and other legal documents.
2. Maintains and updates an inventory of properties and facilities.
3. Finalizes, processes and files lease contracts, agreements and permits.
4. Provides typing services and general clerical support.

METHODS, STANDARDS & EVALUATION STAFF

1. Reviews, researches, analyzes, evaluates and makes recommendations on policies, practices, methods, procedures, functions and organization.
2. Conducts organizational analysis; prepares, develops and processes reorganization proposals; prepares and annually updates the division's organization charts and functional statements.
3. Drafts, develops and coordinates the adoption and promulgation of Hawaii Administrative Rules; drafts the rules in the correct format; obtains required approvals from the Director, Attorney General and Governor; schedules, publicizes and coordinates public hearings; prepares and processes the rules for adoption and final approval.
4. Writes, reviews and revises procedures; prepares memoranda explaining policies and procedures; maintains and updates the Airports Division Procedures Manual.
5. Serves as the divisional legislative coordinator; reviews, analyzes and makes recommendations on proposed legislative bills and resolutions; coordinates legislative activities in the division; inputs and updates data in the DOT legislative tracking system; prepares or coordinates the preparation of testimonies.
6. Oversees the division's records management program; ensures that all requests for government records are processed in accordance with OIP rules, policies and procedures; inputs and updates data in the OIP Records Report System to ensure the data in the RRS are continuously updated; prepares and submits annual OIP reports on requests for access to government records and on other record-related information.
7. Conducts management studies for the purpose of developing and improving operating standards, methods and practices.
8. Procures the services of management consultants; prepares scope of work and request for proposals; negotiates, prepares, amends and administers consultant contracts.
9. Designs new forms; reviews and revises existing forms.

FINANCIAL MANAGEMENT STAFF

Plans, coordinates and directs the activities of the Financial Management Staff.

Accounting Section (including Account Clerk Unit)

1. Develops and operates a comprehensive computer-based accounting system which complies with the applicable rules, regulations, policies, procedures and requirements of the Federal Aviation Administration and the State of Hawaii.
2. Maintains general ledger, cost accounting and special fund accounting systems for appropriations, allotment receipts and expenditures, bond indentures and airlines lease agreements.
3. Recommends and coordinates the setting of new rates and charges for the airports system, annual financial and single federal audits, and sale of revenue bonds.
4. Prepares the multi-year program financial plan and quarterly operating revenue forecast.
5. Prepares periodic financial statements and fiscal reports.
6. Collects airport use, terminal use, and aircraft storage charges.
7. Handles division payroll.
8. Coordinates year end closing of general ledger accounts in preparation for annually audited financial reports.

Procurement Section

1. Directs, coordinates and participates in the procurement activities of the Airports Division, including purchasing, inventory control and contract administration.
2. Procures or assists in the procurement of goods and services by means of purchase orders or procurement contracts.
3. Maintains inventory of equipment, improvements, supplies and materials in conformity with the rules and regulations of the State Department of Accounting and General Services and with Part 152, Federal Aviation Regulations (FAR).
4. Maintains an inventory control system, as required by Part 152, FAR, to prevent, investigate and document any loss, and to follow FAA procedures in disposing of property no longer needed.
5. Maintains property records showing percentage of federal funds used in purchases; reconciles property records with fiscal records.
6. Provides DBE-related information, data and assistance to the Office of Civil Rights in the area of procurement.

Audit Section

1. Conducts overhead and cost audits of consultant services.
2. Evaluates and comments on proposed engineering contracts.



3. Conducts revenue audits of permittees and lessees not required to submit an annual verification report.
4. Analyzes, evaluates, and comments on submitted financial information of prospective bidders for leases; reviews, evaluates and makes recommendations on lease draft documents.
5. Conducts petty cash and internal audits.
6. Reviews concessionaire and fixed-base operator reports for compliance with contracts or permits.
7. Conducts audits of airport firefighter meal fund.
8. Audits landing reports of airlines.
9. Conducts special assignment audits.
10. Prepares 1099-MISC tax forms.

#### **INFORMATION TECHNOLOGY OFFICE**

Plans, coordinates and directs the development, implementation and maintenance of information technology systems and data processing for the Airports Division statewide. Provides business application development and maintenance, project planning and management, system software and hardware management, network support, technical help desk and training, office automation, geographic information systems and telecommunication services. The Client Services, Technology Support and Infrastructure staffs assist and work with each other in carrying out the functions of this office.

#### **CLIENT SERVICES STAFF**

1. Plans, coordinates and directs the development, implementation and maintenance of automated data processing applications.
2. Researches, analyzes and designs the development of new application systems and enhancement of existing systems.
3. Designs, develops and maintains the division's web page.
4. Reviews, evaluates and tests application software products and provides appropriate recommendations, advice, assistance and guidance.
5. Studies, assesses and determines information systems training requirements; coordinates activities with in-house staff, other state agencies and private vendors to ensure the training requirements are met.
6. Develops documentation for application systems including phase-end documents, user and operations guides, and user training material.  
  
Provides help desk service; answers questions, gives advice, and provides general assistance to end users.
7. Assists in developing and administering policies and procedures to ensure compliance with the statewide application development methodology.

#### TECHNOLOGY SUPPORT STAFF

1. Plans, coordinates and directs the activities of data administration.
2. Administers the Geographic Information System (GIS) and its various subsystems; directs the GIS to assemble, store, manipulate and display geographically referenced information, i.e. data identified according to their locations; integrates the GIS with other systems; supports GIS-related web application needs.
3. Manages office automation usage; develops customized office automation applications and databases; provides advice, assistance and guidance in the selection, utilization and maintenance of office automation systems.
4. Conducts system performance analysis of existing hardware and software components to ensure optimal system performance; conducts database design analysis and develops file plans and structures required to implement system projects; conducts capacity analysis of existing hardware components and recommends replacement or upgrades based upon projected growth rate.
5. Plans, develops, installs and maintains database management system software.
6. Implements, manages and maintains physical database structures and program libraries.
7. Plans and manages allocations of data storage resources for databases and database management systems.
8. Develops, recommends and implements plans to establish effective communication between host and distributed database.
9. Researches, evaluates and recommends new products and technologies to enhance database management capabilities.
10. Works with development teams and clients to perform data analysis, establishes conceptual data models (grouping of data elements into logical records), and develops physical file designs.
11. Plans, develops and implements tools and services which support the administration of data items in the various data bases through the use of a centralized data dictionary facility.

#### INFRASTRUCTURE SUPPORT STAFF

1. Plans, coordinates and directs the activities of the automated data processing network and telecommunication systems.
2. Develops, installs and maintains software and shared libraries on computer systems; maintains computer hardware and software inventory and licenses.
3. Coordinates the review of computer hardware and software development plans; participates in the review and evaluation of requests to purchase hardware and software.
4. Develops and coordinates the implementation of plans and procedures for the recovery of data in case of disasters, the security of operating systems software and stored data, and the operations of the telecommunication systems.
5. Provides internet support; trouble shoots internet problems; works with the Technology Support Staff to ensure internet access security.

6. Develops, recommends, implements and monitors policies and procedures to protect against unauthorized access to computer systems.
7. Researches, evaluates and makes recommendations on hardware and software alternatives for the telecommunication systems.
8. Provides program services for video and voice telecommunication systems.
9. Ensures that network bridges, gateways and other interfaces are operating properly.

#### **VISITOR INFORMATION PROGRAM OFFICE**

Plans, organizes, coordinates and administers the statewide Visitor Information Program (VIP). Provides visitor information services to the Airports and Harbors divisions and Department of Transportation (DOT). Conducts protocol events, rites and ceremonies. Provides hospitality, information, assistance and a variety of other services to visitors. Serves as liaison with other governmental agencies and private groups on matters relating to the development of tourism in Hawaii.

#### **ADMINISTRATIVE SERVICES**

1. Maintains liaison with state, county and federal agencies, with foreign consulates and representatives and with agencies in the private sector to ensure special events and protocol matters are handled smoothly, safely and in a manner fitting their importance.
2. Assists the VIP Administrator with rites, ceremonies, protocol events, meetings and conventions, and with the coordination of relief for distressed passengers.
3. Takes charge of special events and protocol matters on DOT installations statewide and acts as the operational head of these special events and protocol matters.
4. Sets standards of performance for the Visitor Information Program.
5. Provides adequate training of Visitor Information Program personnel statewide in a uniform and consistent manner. Retrains if shortcomings appear.
6. Prepares the VIP Office's budget; develops annual and long-range estimates.
7. Maintains liaison with supporting administrative and logistical staffs of the Airports and Harbors divisions to ensure proper fiscal, personnel, administrative and logistical standards are met
8. Prepares and maintains the VIP Standards and Procedures Manual.
9. Monitors the statewide VIP operations.
10. Serves as backup for the Oahu Staff in the operation of Governor's Lounge.
11. Pays special attention to public functions at DOT installations to ensure their dignity, safety and security.

OFFICE SERVICES

1. Provides secretarial support for the VIP Administrator.
2. Furnishes fiscal, typing, stenographic, filing and receptionist services for the VIP Office statewide.

OAHU, HAWAII, MAUI AND KAUAI STAFFS

1. Provides visitor information, assistance and hospitality services at state air and water terminals on Oahu, Hawaii, Maui, Kauai and Molokai.
2. Assists visitors by providing information on:
  - a. Flights;
  - b. Gate assignments;
  - c. Location of baggage areas;
  - d. Ground transportation;
  - e. Hotels and reservations;
  - f. Points and events of interest;
  - g. Hawaii's history, culture and geography; and
  - h. Travel to other islands.
3. Conducts educational tours of air and water terminals for the youth of Hawaii to help them gain a better understanding of the importance of transportation in Hawaii.
4. Staffs information booths to assist visitors and distribute materials promoting travel to other islands.
5. Supports Administrative Services by working with Governor's Office, Mayor's representatives, federal agencies, private agencies, military protocol offices and foreign consulates.
6. Trains personnel to ensure that they can uphold the dignity of the State in ceremonies for arriving and departing dignitaries of Chief of State or royal status, cabinet ministers and other dignitaries.
7. Represents the Airports Division and DOT at visitor industry meetings.
8. Provides data to legislature or other state or county bodies.
9. A high standard of housekeeping in the maintenance, stocking and operation of the Governor's Lounge and related amenities and paraphernalia.
10. Assists with DOT rites, ceremonies, meetings and conventions.
11. Treats visitors with hospitality by serving juice and providing other services

## **AIRPORTS OPERATIONS OFFICE**

Advises and assists the Airports Administrator on matters relating to the operations and maintenance of airports. Plans, coordinates and monitors the activities of airport operations on a statewide basis to ensure consistency and uniformity among the four operating districts. Provides assistance, guidance and direction to the districts through its Aircraft Rescue & Fire Fighting; General Aviation; Security, and Safety staffs; provides advice on compliance with applicable laws, rules, regulations and standards.

### **AIRCRAFT RESCUE & FIREFIGHTING (ARFF) STAFF**

1. Serves as the Airports Fire Chief.
2. Manages the statewide ARFF program; plans, coordinates, and directs the activities of this program.
3. Exercises functional supervision of Airport Fire Commander (HIA), Airport Fire Commander (Maui) and the Airport Fire Commanders at Ellison Onizuka Kona International Airport at Keahole, Hilo International Airport and Lihue Airport.
4. Provides direction, guidance and assistance to ARFF units in all operating districts.
5. Plans, develops and conducts a statewide ARFF training program.
6. Conducts regular inspections of ARFF activities in districts to ensure compliance with applicable rules, policies and procedures.
7. Provides human resources assistance; recruits, proctors exams for certification and advancement, and other general human resources duties.

### **GENERAL AVIATION STAFF**

1. Oversees the planning, development and encouragement of general aviation activities throughout the State of Hawaii.
2. Maintains liaison with the military, federal and state agencies, private organizations and members of the public.
3. Sponsors, fosters or assists in general aviation educational programs.
4. Develops flying safety program in coordination with the FAA and the public.
5. Recommends policies and procedures for the use and occupancy of general aviation facilities.
6. Coordinates the aircraft registration process; manages the tour aircraft permit system.
7. Acts as divisional coordinator for ground transportation; develops, implements and monitors divisional standards, requirements and guidelines for all types of ground transportation; ensures that all districts comply with applicable rules, policies and procedures in a consistent and uniform manner.

### **SECURITY STAFF**

Develops standardized procedures relating to Airport Security state-wide. Inspects and evaluates airport procedures, operations and facilities to ensure compliance with applicable

certification, security and safety laws, rules, policies and procedures; conducts training as required. Acts as principal liaison with the TSA, FAA and other Federal, State and County agencies with regard to Airport Security.

#### Cyber Security Section

Cyber Security Section serves as the primary contact for cyber-related intelligence information and cyber security related activities and communications with TSA and the Cybersecurity & Infrastructure Security Agency (CISA).

#### Projects and Procurement Section

- a. Ensures that all General Aviation airports are in full security related compliance.
- b. Provides the procurement, oversight/coordination, programing and managing of security related construction projects, service contracts and professional service contracts.
- c. Responsible for the procurement of necessary security related equipment, tools, etc. that may be unexpectedly required by immediate changes in TSA Regulations or Security Directives.
- d. Reviews and evaluates airport construction plans and determines security compliance.

#### Regulatory and Enforcement Section

- a. Ensures security at the state airports are in compliance with 49 CFR part 1542, other Department of Homeland Security, Transportation Security Administration regulations and the Airport Security Program (ASP).
- b. Works collaboratively with law enforcement, airport stakeholder and airline security managers, these sections communicate and enforce security directives.

#### Document & Training Section

- a. Ensures that security at all state airports are in compliance with 49 CFR part 1542, other Department of Homeland Security, Transportation Security Administration regulations and the Airport Security Program (ASP). Compliance is achieved through information sharing, guidance, training, and oversight. The ASP is maintained, reviewed, and revised to ensure accuracy and compliance.
- b. Coordinates the preparation, publication, revision and distribution of standardized operations manuals for airport certification and security.

#### Pass & ID Section

Pass & ID Section provides oversight to all airport Pass & ID operations statewide. The program develops, maintains, and updates policies and procedures regarding airport access badges and ensures compliance with applicable Federal, State and Local laws, rules, regulations, and standards.

Daniel K. Inouye International Airport, Maui District, Hawaii District Kona International Airport, Hawaii District Hilo International Airport and Lihue Airport Pass & ID Unit

1. Responsible for vetting and examining all applications for security background checks submitted by airport and airline service workers, federal, state and local law enforcement officers, contractors and other government employees prior to being issued a credential granting unescorted access to secured areas of the airport.
2. Maintains the database for airport access badges.

SAFETY MANAGEMENT SYSTEM STAFF

1. Plans, coordinates and directs the activities of the Safety Management System (SMS) Program.
2. Serves as divisional coordinator for systematic approach to managing SMS safety program, including the necessary organizational structures, accountabilities, policies, and procedures.
3. Participates in developing, formulating and maintaining the SMS four basic components: Safety Policy, Safety Risk Management, Safety Assurance, and Safety Promotion.
4. Identifies the accountable management staff, identifies organizational structure responsible for airport safety issues, and communicates safety organizational structure to airport employees and managers.
5. Defines airport management, including various levels throughout the organization, responsibilities and accountabilities for safety issues and establishes procedures to periodically review management responsibilities and accountabilities for safety issues.
6. Establish process or procedures to maintain and periodically review the Safety Objectives and continuously defines methods, processes, and organizational structure necessary to meet Safety Objectives.
7. Works with the Airports Planning Office and the Aircraft Rescue & Firefighting Staff on matters relating to hazardous waste materials.
8. Establish and maintain the hazard identification for safety hazards, establish and maintain a systematic process to analyze hazards and their associated risks to an acceptable level, and establish and maintain a system for regular assessment to ensure mitigations are effective.
9. Establish processes or procedures to document, Safety Risk Management (SRM) efforts and retain those documents, establish processes or procedures to monitor safety performance and safety objectives identified through Safety Policy.
10. Establish and maintain hazard reporting system that provides a means for reporter confidentiality, maintain hazard reporting system and establish a process for reviewing and analyzing reported hazards, and establish a process or procedure for reporting safety information and data on a regular basis to the accountable management staff.
11. Develop and maintain training on airport's SMS requirements specific to the audience's roles and responsibilities, provide initial training to the personnel with roles and responsibilities in the airport's SMS, develop process or procedures to

record training, and develop informational material about hazard awareness and reporting.

12. Develop methods for communicating important safety information and establish a procedure to periodically review and update communication methods and develop procedures to record safety communications.
13. Administers the division's risk management program; identifies exposures to loss and evaluates the risk involved in terms of frequency and severity; applies effective safety, loss prevention and loss reduction methods to avoid or reduce risk of loss; purchases insurance.
14. Acts as the division's Civil Defense coordinator.

### **ENGINEERING BRANCH**

Advises the Airports Administrator and others on planning and strategic development issues. Provides planning and engineering support, services and guidance through its Programs Management Office, and Planning, Design & Construction, Special Maintenance, Environmental, and Drafting sections.

### **PROGRAMS MANAGEMENT OFFICE**

1. Manages the scheduling of engineering projects; ensures that all project interfaces are clearly delineated to prevent redundancy, conflicts or inefficiency; coordinates project scheduling and implementation with program and project managers, and airlines.
2. Monitors the progress of projects; checks actual performance against predetermined standards and objectives; coordinates the preparation of systematic status and progress reports.
3. Plans, coordinates and manages the federal grants program; ensures compliance with the requirements of this program.
4. Manages the Capital Improvements Program (CIP).
  - a. Directs the formulation and preparation of the CIP budget for the division.
  - b. Determines CIP funding requirements.
  - c. Works with the Financial Management Staff (AIR-AF) on the sale of airports revenue bonds to finance CIP projects.
  - d. Programs, budgets and maintains project control for funding of all CIP projects.
5. Plans, coordinates and manages the Passenger Facility Charge (PFC) program.
  - a. Reviews pertinent airport data.
  - b. Analyzes the CIP in terms of the PFC.
  - c. Evaluates PFC funding potential.
  - d. Coordinates and integrates the PFC with other revenue sources.
  - e. Works with AIR-AF in developing a financial plan.



- f. Consults with the airlines and notifies them of critical dates and actions in the PFC process.
  - g. Prepares and submits applications to the FAA for approval to impose and use PFC's.
  - h. If the application to impose a PFC is approved, notifies the airlines to collect the PFC's.
  - i. Works with AIR-AF to establish and maintain a PFC accounting system.
  - j. Works with AIR-AF to meet federal requirements for reporting, recordkeeping and auditing of PFC accounts.
- 6. Serves as the Engineering Branch's DBE liaison with the Office of Civil Rights; works with the Office of Civil Rights to meet DBE requirements in FAA-assisted contracting; provides DBE-related information, data and assistance to the Office of Civil Rights in the area of engineering.
  - 7. Works with the Office of Civil Rights to ensure compliance with the Americans with Disabilities Act (ADA) in the area of accessibility of airport facilities and other engineering-related aspects of the ADA. Acts as the Engineering Branch's coordinator for ADA compliance.
  - 8. Provides document management and quality control for the Engineering Branch.
  - 9. Provides secretarial and clerical support to the Drafting Section.

#### AIRFIELD SECTION

- 1. Direct, coordinate and monitor capital improvement and special maintenance design and construction for airfield projects.
- 2. Procure, administer and manage design and construction management consultants and construction contractors for airfield projects.
- 3. Request programming, apply for, administer and monitor FAA grants for airfield projects.
- 4. Program, coordinate and monitor airfield friction testing, rubber removal and restriping projects; and procure, administer and manage design and construction management consultants and construction contractors for these projects.
- 5. Coordinate approval for all divisional Construction Safety Phasing Plans.
- 6. Serve as the AIR.E coordinator for the Safety Management System (SMS) program by working with the Operations Branch (AIR-L) on all engineering matters related to the Division SMS program.
- 7. Coordinate mitigation of FAA Part 139 discrepancies with the Airport District Managers and the FAA through the formulation of in-house, CIP and SMP projects or through operational measures.
- 8. Administer Divisional FAA Runway Safety Area (RSA) Improvement programs including implementation of FAA RSA Team (RSAT) inspection recommendations through formulation of projects; and manage and implement RSA planning projects including FAA grant funded RSA master plans and geometry studies.

9. Work with FAA Tech Ops for navigation aid impacts and to execute reimbursable agreements for airfield projects requiring FAA staff participation.
10. Manage and maintain the Division air field Pavement Management System (PMS). Provide PMS airfield strength data to the FAA, ADMs and stakeholders. Perform complete PMS updates every 3-5 years by procuring, administering and managing FAA grant funded consultant support.
11. Assist AIR-EP with airfield GIS surveying requirements for Airport Layout Plans (ALP).
12. Keep abreast of FAA changes to airfield and RSA standards in order to plan for future program requirements.

### PLANNING SECTION

Plans, organizes and directs the planning activities of the Airport Division. Coordinates activities with the Statewide Transportation Planning Office and county, state and federal agencies.

#### Planning Unit

1. Prepares and develops master plans, and formulates integrated airport development, planning and programming for all state airports.
2. Develops planning studies prior to project design engineering, and coordinates and consults with federal, state (including the Airports Operations Office) and county agencies, airlines and others to establish criteria and preliminary layouts and to ensure compliance with applicable laws, rules, regulations and standards for major CIP projects.
3. Prepares grant applications and administers FAA funding grants for airport planning projects.
4. Prepares planning reports, feasibility studies, recommendations and testimonies on CIP, land use and zoning, EIS, county general plans, building height variance requests, and noise compatibility programs.
5. Reviews and processes environmental assessments, statements and supplements.
6. Prepares land use and zoning changes for airport properties and coordinates this work with state and county agencies.
7. Administers and coordinates all phases of the planning process which are contracted out to consultants.
8. Holds public informational meetings and public hearings on airport master plans, environmental assessments and noise compatibility programs.
9. Prepares air transportation portion of the state Functional Plan.
10. Prepares requests for proposals for development, revenue generation and special projects.
11. Operates and maintains the airports noise monitoring system to determine noise levels in the communities adjacent to airports.

Statistical Unit

1. Plans and directs research projects.
2. Develops and maintains a statistical data base of statewide air traffic which is used for decision making in planning, budgeting, staffing, and forecasting future needs and actions.
3. Collects, analyzes, interprets and reports on statistical data.
4. Directs the planning, designing and implementation of data collection forms to provide data to management, government agencies, private businesses and others.

DESIGN AND CONSTRUCTION SECTIONS I & II

1. Directs, coordinates and monitors design and construction projects; approves material and shop drawings; prepares summaries of project costs for grant proposal requests.
2. Negotiates, prepares and administers design and construction consultant contracts.
3. Prepares plans and specifications for CIP projects; conducts the bidding and award process.
4. Prepares allotment requests for the design and construction of CIP projects.
5. Prepares environmental impact assessment reports for CIP projects.
6. Works with the FAA to secure federal grant-in-aid for design and construction projects.
7. Inspects construction projects for compliance with plans and specifications and with applicable county, state and federal rules, regulations, policies and procedures; reviews job progress.
8. Initiates timely filing of federal reimbursable requests to replenish funds expended by the State on federally assisted projects.

SPECIAL MAINTENANCE SECTION

1. Develops, evaluates and enforces airport maintenance standards for state airports.
2. Participates in budget development and review for special engineering services.
3. Provides in-house specialty engineering (civil, electrical and mechanical) services to the operating districts.
4. Works with the Design and Construction Sections I & II and the operating districts on the on-line systems (power and water distribution, sewage handling & treatment, air conditioning, fire alarm, public address, flight information, energy management and security).
5. Reviews tenant improvement plans which affect existing utilities and ancillary operating systems such as fire alarm and air conditioning.

## ENVIRONMENTAL SECTION

1. Plans, coordinates and directs the activities of the environmental compliance program.
2. Serves as divisional coordinator for matters relating to air and water quality and hazardous waste materials. Monitors and evaluates air and water quality and hazardous waste conditions at all public airports.
3. Participates in formulating environmental policies, procedures and guidelines.
4. Obtains required permits from the state Department of Health, and other governmental agencies, such as NPDES storm water and solid waste remediation permits.
5. Plans, programs and budgets for risk analyses, contaminated site characterization studies and remediation.
6. Oversees and coordinates the work of environmental consultants.
7. Provides technical advice, assistance and support to the districts on environmental compliance requirements.
8. Monitor and operate soil remediation facilities.
9. Plans, coordinates and directs compliance with the terms and conditions of storm water permits and other environmental permits.
10. Investigates, monitors and enforces compliance with environmental laws, rules and regulations.
11. Manages, coordinates, and facilitates construction project reviews and inspections for environmental compliance (stormwater, etc.).

### Oahu/Statewide Unit

Completes all Environmental Section Functional Statement as they relate to Oahu District airports.

### Neighbor Islands Unit

Completes all Environmental Section Functional Statement as they relate to Neighbor Island airports.

## DRAFTING SECTION

1. Provides drafting services for CIP and special maintenance projects, airport layout plans, and miscellaneous types of maps.
2. Provides photography, illustration and graphics services; designs and prepares graphic and illustrative art work; prepares layouts, illustrations, photographic slides and other visual aids for public presentation; takes pictures with various types of cameras.
3. Prepares exhibits for leases and permits.

4. Assigns space number and performs area calculations for the Property Resource Index.
5. Provides print reproduction services.
6. Maintains as-built tracing files.

### **OAHU DISTRICT**

Manages, operates and maintains the Daniel K. Inouye International Airport in conformity with State and Federal laws, requirements, and rules as well as established policies and procedures of the Department of Transportation and those of the Airports Division.

Provides operational, administrative, maintenance and supply services adequate to carry out all business activities generated at Honolulu District airports.

In providing operational services, exercises operational control of aircraft and vehicles utilizing terminal aprons; maintains systematic program of operational area self-inspection under the division's self-inspection program to include record keeping and reporting required by the FAA.

Provides a communications facility for operational, security and emergency including communication with FAA, County Police and Civil Defense.

Provides services and facilities to travelers, lessees, concessionaires and the general public, including, but not limited to, security, protection, federally required anti-hijacking screenings and crowd control measures, as well as securing of operational areas against illegal entries and traffic violations, baggage storage, lost and found, paging and communications services.

Ensures that all State airports in the district are operated in compliance with FAR and TSR concerning Certification of Airports, Security of Airports, as announced by FAR Part 139 and TSR Part 1542 and directive governing compliance and minority programs.

Operates an aircraft rescue and firefighting unit at Daniel K. Inouye International Airport twenty-four hours a day and seven days a week in accordance with FAA standards. Performs all budgeting, purchasing, collecting and requisitioning necessary to administer the fiscal activities of the district airports requests; performs the clerical and stenographic services to handle the transactions it generates; maintains a system of requisition, purchase and budget control as well as records and files of the district airports.

Prepares inventory reports, purchase orders and collects monies due.

Maintains all buildings, structures, facilities, aprons and taxiways in accordance with FAA and division standards. Provides twenty-four hour capability for keeping the operational lights and power functioning at all times by repair or maintenance; provides grounds keeping and landscaping maintenance services and building custodial services.

Coordinates activities with airlines, Federal government agencies, lessees, concessionaires and tenants of the department; maintains continual operational liaison with military and the on-site FAA in the licensees, lessees, tenants or permittees for the use of aeronautical facilities; recommends land, building and facility use to the Airports Administrator, ensures district compliance with the Occupational Safety and Health Act, Fair Labor Standards Act and the principles of Industrial Safety and Industrial Relations. Is responsible for organizing response to crashed aircraft to ensure prompt and adequate treatment of survivors.

## OFFICE SERVICES

Provides fiscal, personnel and general clerical support services.

### Fiscal Staff

Directs, coordinates and participates in district fiscal activities; processes account payables and cash receipts; collects and receipts fees and other cash payments; manages petty cash; prepares summary warrant vouchers; maintains a system of requisitioning, purchasing and inventory control; processes purchase requisitions; prepares purchase orders; receives, stores and distributes goods; assists in budget preparation. Prepares, processes, issues and maintains airport business permits. Issues various types of decals and collects payment for them. Provides receptionist services.

### Personnel Staff

Directs, coordinates and participates in district personnel activities; provides the liaison and coordination between the district and division personnel staffs; initiates personnel transactions such as filling vacant positions; maintains personnel records and documents such as attendance and leave records; processes newly hired employees; assists employees in completing standard personnel forms; initiates personnel-related accident and injury reports.

### General Clerical Staff

Directs, coordinates and provides general office and clerical support in typing, word processing, filing, maintaining logs and records; receives, reviews and processes correspondence, documents and a variety of other materials. Performs centralized mail processing activities. Assists in the preparation, processing and maintenance of various types of contracts and property management documents (revocable permits, rental agreements, parking permits, notices of termination, etc.). Receives and processes registration applications for conducting surveys, hand billing, soliciting contributions and performing similar activities; issues badges and applicable guidelines.

## AIRPORT ADMINISTRATIVE SERVICES

Provides administrative support in the management of public airports in Oahu district. Manages the district permits operation; meets with permittees and others to establish and maintain mutual understanding and cooperation; studies operating situations in the different organizational units in the district; prepares complex staff studies by defining the problem, gathering relevant facts, evaluating the alternative solutions in terms of effectiveness and cost, and making appropriate recommendations; and provides other forms of administrative support in fiscal, personnel, property management and other functional areas that are involved in district airport management.

## AIRPORT MANAGEMENT SERVICES

Assists management with the operations and maintenance of Daniel K. Inouye International Airport and other public airports in Oahu District on a 24-hour, 7-days-a-week basis; takes immediate action in case of emergencies; maintains liaison with governmental agencies, tenants and patrons; initiates and implements recommendations for improvements in operations, maintenance and management activities.

DANIEL K. INOUE INTERNATIONAL AIRPORT

Airside Operations Section

Plans, coordinates and directs the full-range of activities in airside operations including aircraft rescue & firefighting, airport information, medical services, security, and airport operations control.

Aircraft Rescue and Firefighting Unit

Functionally reports to the Airports Fire Chief. Plans, coordinates and directs aircraft rescue and firefighting activities at all public airports in Oahu District. Maintains a twenty-four-hour daily capability of reaching a crash fire, structural fire or other emergency anywhere on Daniel K. Inouye International Airport within three minutes of notification of the emergency. Conducts fire prevention inspections. Performs daily inspections of operating areas required by FAR. Provides cleanup services for fuel spill, allocates blame for spills and cites the responsible parties. Conducts training of individuals and units to reach and maintain the highest aircraft rescue and firefighting proficiency. Maintains, services and performs major and minor repairs to aircraft rescue and firefighting equipment to ensure the highest state of operational readiness. Procures aircraft rescue and firefighting equipment and supplies sufficiently in advance to ensure a constant and adequate level of supply. Provides technical supervision, guidance and advice to the Airport Fire Commander at Kalaeloa Airport and the Airport Operations and Maintenance Worker III at Dillingham Airfield on aircraft rescue and firefighting matters.

Airport Information Unit

Plans, coordinates, organizes and directs the activities of the Airport Information Unit whose functional areas of responsibility include flight information display, telephone, switchboard, public address and page call systems; emergency communication; and conference room operation, management and maintenance.

Information Subunit

1. Operates flight information display system; provides data input update and monitoring of system operation; coordinates system repair, maintenance and upkeep; provides statistical reports based on system activity.
2. Operates the airport telephone system; provides switchboard services and directory information; manages orders, installation, relocation and changes of phone lines; prepares billings for tenant use of airport private exchange telephone service.
3. Operates airport public address and music systems. Provides music and voice paging throughout the terminal complex.
4. Oversees operation of airport-owned 800MHZ Radio and 900MHZ Page Call systems; provides on line operational assistance and initiates parts and equipment replacement.
5. Functions as primary communication link for the Department of Transportation in all State and County Civil Defense alerts; provides emergency communication notification and call out assistance for Airports and Harbors divisions; provides roadway emergency dispatch assistance for motorists; provides afterhours emergency dispatch and roadway repair notification for Highways Division maintenance.

6. Serves as back-up communications support to State Civil Defense.
7. Facilitates airport information dissemination, update and status reports.

#### Conference Room Subunit

1. Plans, coordinates and controls the use of the Airport Conference Center and Garden Conference Rooms.
2. Sets up the rooms for various types of functions; arranges for the use of multi-media visual aids, equipment and supplies.
3. Maintains inventory control over equipment, visual aids and supplies.
4. Provides custodial maintenance for the conference rooms, adjacent restrooms and surrounding areas.

#### Medical Services Unit

Provides emergency medical services for airport personnel and the travelling or visiting public; provides medical treatment, coordination and triage for disasters occurring on or immediately adjacent to the airport.

#### Security Unit

Plans, coordinates, monitors and directs security, safety and certification activities in the district. Implements the provisions of Federal Aviation Regulations Part 139 and Transportation Security Regulations Part 1542. Provides security, law enforcement, airport certification, and public safety services. Develops and recommends plans and programs to assure that facilities and operations maintain the required security, safety and certification standards; enforces aircraft, vehicular, airport tenant and permittee operating rules; implements and administers the Airport Security Program; prepares and administers the Airport Certification Program Manual; issues appropriate warnings and citations; controls vehicle traffic on airport roads, parking lots, and loading zones; maintains public order at the airport; performs crowd control functions, advises the Airports District Manager, or the authorized person in charge, when any emergency or unusual situation is foreseen or occurs.

#### Airport Operations Control Unit

Provides aircraft ramp services; assigns and controls aircraft parking positions; directs and controls the movement of aircraft and vehicles on the ramp; inspects runways; inspects and maintains hand fire extinguishers; policies and enforces aircraft and vehicular operational rules; issues violation notices.

#### Landside Operations Section

Plans, coordinates and directs the full-range of activities of landside operations including custodial, terminal services, ground transportation and cultural activities.

#### Custodial Unit

Cleans and maintains terminal buildings, offices and contiguous areas.



#### Terminal Services Unit

Provides airport baggage storage, locker rental, and lost and found services at Daniel K. Inouye International Airport. Operates and maintains the computerized baggage storage locker system and related facilities. Manages the lost and found system; acts as custodian of all lost and found items. This unit operates on a 3-shifts a day, 7-days a week basis.

#### Ground Transportation Unit

Manages, coordinates and monitors ground transportation activities including the operation of taxis, shuttles, rental cars and other vehicles at the airport; administers ground transportation concession leases; operates and maintains the Automated Vehicle Identification (AVI) system; monitors and recommends optimal use of curbside and parking spaces, traffic flow patterns and signage; ensures compliance with the Americans with Disability Act (ADA) in the area of ground transportation.

#### Cultural Activities Unit

Directs the implementation of the Hawaii Airports Cultural Master Plan in coordination with the Airport Administrator, Airports District Manager and airport community; plans, coordinates and supervises cultural activities, exhibits and displays; works with various governmental, business and community groups in accomplishing the objectives of the Cultural Master Plan.

#### Maintenance Section

Provides daily operational type engineering services for general and specialized maintenance to the district maintenance section to support the operations and maintenance of Daniel K. Inouye International Airport, including minor construction, alteration and repair of all airport facilities and installations, buildings, grounds, roads, runways, taxiways, hardstands, utility and drainage systems, landscaped areas, and fixed and mobile equipment at Daniel K. Inouye International Airport.

Develops, administers, monitors and inspects for compliance contract maintenance services, engineering and special maintenance contracts of Oahu District. Prepares specifications for the purchase of equipment vehicles and service contracts. Develops and executes the maintenance section's annual budget requirements. Prepares and maintains inventory and records supply transactions.

Purchases, receives, stores and issues supplies, spare parts and other materials. Repairs and maintains aircraft rescue and firefighting equipment.

Develops, implements, and administers preventive maintenance and service call programs of Oahu District.

Operates Oahu District automotive and equipment service and maintenance contracts, supervises the application of specifications for developed contracts, coordinates the transfer of CIP projects to maintenance section functions, and maintenance projects to ensure that the district's operating and maintenance requirements are met.

Updates service maintenance contracts, develops scope of individual maintenance projects and interprets plans and specifications.

Prepares requirements for special maintenance projects, arranges preconstruction and on-site meetings; provides engineering evaluation of proposals from service contractors and field staff; and seeks solutions for maintenance problems.

#### Contract Maintenance Services

Develops specifications for formal and informal contracts for service maintenance, material and equipment purchase, and routine and special maintenance projects; supervises the application of specifications for developed contracts; provides technical and engineering knowledge in seeking solutions to structural and mechanical problems; controls, inspects and supervises all maintenance service and repair contracts and minor construction and renovation contracts; approves and controls all contract work schedules; coordinates the transfer of capital improvement projects to the Maintenance Section and performs daily inspections of all contract work performance and periodic inspections of State-owned facilities in the district.

#### Maintenance Services Unit

Provides administrative, accounting, clerical and stenographic services for maintenance section. Establishes and implements administrative procedures with maintenance section. Reviews and compiles section's budget submissions. Maintains budgetary control records. Conducts research, assembles and summarizes information. Maintains budget control ledger. Prepares monthly balance sheet. Maintains cost and equipment operating records. Maintains labor and material cost records for all completed work orders. Maintains files and records. Keeps time and attendance reports. Assists employees in filling out forms. Maintains section files and technical bulletins, data and catalogues. Selects vendors and issues purchase orders. Maintains telephone coverage for section telephones. Performs storekeeper and supply functions by receiving, storing, issuing, packing and shipping all airport-peculiar common use items for all State airports. Receives, stores and issues all materials, supplies and spare parts for Oahu District airports. Establishes stock levels and reorder cycles. Maintains current stock inventory, issue and cost records for all materials and equipment. Packages material for shipment to other airports and prepares necessary invoices and related documents. Maintains warehouse facilities. Inspects material and equipment on receipt.

#### Airfield and Grounds Maintenance Unit

Ensures that work areas and personnel work are in conformance with the Occupational Safety and Health Act as well as with standard safety procedures. Conducts on-the-job training programs.

#### Grounds & General Services Subunit

Provides preventive maintenance program and services. Maintains, cleans and repairs runways, taxiways, parking ramps, streets, vehicle parking areas, improved and unimproved grounds, and grounds equipment.

#### General Labor Crew

Maintains, cleans and repairs the airfield, the roadways, and the terminals.

#### Equipment Operator Crew

Maintains, services and repairs grounds maintenance equipment.

Automotive Subunit

Maintains, services and performs major and minor repairs to gasoline and diesel powered motorized equipment, automotive equipment, and construction equipment.

Automotive Crew

Maintains, services and performs major and minor repairs to gasoline and diesel powered motorized equipment and automotive equipment.

Heavy Vehicle/Construction Equipment Crew

Maintains, services and performs major and minor repairs to heavy vehicle and construction equipment.

Landscape Subunit

Maintains, develops and beautifies landscaped area and provides other grounds keeping maintenance services at Oahu District airports.

Facilities Maintenance Unit

Provides for the repair, maintenance and renovation of buildings, structures, installed equipment, airfield lighting and utility systems. Conducts a preventive maintenance program for general facilities and installed equipment. Provides an in-house emergency on-call service on a 24 hours a day, seven days a week basis for the repair, maintenance and renovation of all buildings, structures, installed equipment, airfield lighting and flight safety and utility systems to ensure the uninterrupted operation of Daniel K. Inouye International Airport in a manner satisfactory to the FAA and as prescribed by FAR. Conducts scheduled classroom and on-the-job training programs on maintenance methods, use of tools and equipment and in safety procedures. Ensures that the provisions of the Occupational Safety and Health Act are observed in the work areas by the unit personnel. Maintains current service maintenance call log. Maintains preventive maintenance and historical records on all structural facilities, installed equipment and utility systems. Maintains equipment and facility records showing labor and material costs, time and attendance as well as general records and files.

Plumbing Subunit

Provides plumbing maintenance, repair and alterations for airport buildings and facilities.

Carpentry Subunit

Performs carpentry work in the construction, alteration and repair of structural woodwork and wooden articles.

Painting Subunit

Performs painting work in applying coats of paint or other protective and decorative coating to interior and exterior surfaces of buildings and other structures, equipment, pavements, curbs and furniture.

Service Call Subunit

Provides in-house emergency on-call service on a 24 hours a day, seven days a week basis for the repair, maintenance and renovation of all buildings, structures, installed equipment, airfield lighting and flight safety and utility systems.

Air Conditioning Services

Maintains and repairs air conditioning units in airport buildings. Oversees the operation and maintenance of the central air conditioning plants at Daniel K. Inouye International Airport.

Maintenance Mechanic Crew

Provides continuous on-call service for the repair, maintenance and renovation of all equipment and utilities.

Building Maintenance Worker Crew

Provides continuous on-call service for the repair, maintenance and renovation of all buildings and facilities.

Automated Systems Equipment Services

Maintains and repairs automatic controls for electronic and component units used for energy management, information systems, equipment operation and airport security.

Electrical Services

Performs electrical maintenance, repair and alterations for airport buildings and facilities. Provides the service call crews with electrical support services. Conducts an electrical preventative maintenance program.

KALAELOA AIRPORT AND DILLINGHAM AIRFIELD

Operates and maintains Kalaeloa Airport and Dillingham Airfield; provides a variety of services including, but not limited to, custodial, grounds keeping and aircraft rescue and firefighting protection services.

MAUI DISTRICT

Manages, operates and maintains all State airports in the district in conformity with State and Federal laws, requirements and rules as well as established policies and procedures of the Department of Transportation and those of the Airports Division. Provides operational, administrative, maintenance and supply services adequate to carry out all business activities generated at Maui District airports.

In providing operational service, maintains systematic program of operational area self-inspection under the division's self-inspection program to include record keeping and reporting required by the FAA.

Provides a communications facility for operational, security and emergency including communication with the FAA, County Police and Civil Defense.

Provides services and facilities to travelers, lessees, concessionaires and the general public, including, but not limited to, security, protection, federally required anti-hijacking screenings and crowd control measures, as well as securing of operational areas against illegal entries and traffic violations, lost and found and paging services.

Ensures that all State airports in the district are operated in compliance with FAR concerning Certification of Airports, Security of Airports, as announced by FAR Part 139 and TSR Part 1542 and directives governing compliance and minority programs. Operates an airport rescue and firefighting unit seven days a week in accordance with the FAA standards.

Performs all budgeting, purchasing, collecting and requisitioning necessary to administer the fiscal activities of the district airports and recommends operations and capital improvement budget requests; performs the clerical and stenographic services to handle the transactions it generates; maintains a system of requisition, purchase and budget control as well as records and files of the district airports. Prepares summary warrant vouchers, inventory reports, purchase orders and personnel forms and collects monies due.

Maintains all buildings, structures, facilities, aprons and taxiways in accordance with the FAA and the division's standards. Provides twenty-four-hour capability for keeping the operational lights and power functioning at all times by repair or maintenance; provides alterations, repairs and construction to facilities; provides grounds keeping and landscaping maintenance services and building custodial services.

Coordinates activities with airlines, Federal agencies, lessees, concessionaires and tenants of the department; maintains continual operational liaison with military and the on-site FAA in the use of facilities; initiates negotiations with prospective licensees, lessees, tenants or permittees for the use of aeronautical facilities; recommends land, building and facility use to the Airports Administrator, operates and maintains any other airports or heliports in Maui District including, but not limited to, custodial, grounds keeping, communications and aircraft rescue and firefighting protection. Ensures compliance with Occupational Safety and Health Act, Fair Labor Standards Act and the principles of Industrial Safety and Industrial Relations. Organizes response to crashes to ensure prompt and adequate medical treatment of survivors.

#### OFFICE SERVICES

Maintains a system of requisitioning, purchasing and budgetary control. Performs fiscal and office services functions necessary to handle its business transactions. Performs other administrative functions including, but not limited to, maintenance of files and records; preparation of summary warrant vouchers; preparation of inventory reports; conduct of the Property Resources Index system; preparation of purchase orders; preparation of personnel action forms and collections.

#### ENGINEERING SERVICES

Plans, directs, coordinates and monitors all airport maintenance projects in Maui District. Develops, implements and administers a district maintenance management plan. Reviews all maintenance project plans, specifications and contracts. Directs and regularly monitors and inspects the work of contractors, subcontractors and vendors involved in maintenance projects.

HANA AND KALAUPAPA AIRPORTS

Operates and maintains Hana and Kalaupapa Airports; provides a variety of services including, but not limited to, custodial, and grounds keeping services.

KAHULUI AIRPORT

Aircraft Rescue and Firefighting Section

Functionally reports to the Airports Fire Chief. Plans, coordinates and directs aircraft rescue and firefighting activities at all public airports. Provides the trained cadre of aircraft rescue and firefighting crew supplemented by contract employees. Provides on-the-spot leadership and direction to contract employees in dealing with aircraft rescue and firefighting emergencies. Performs daily operations and maintenance checks on aircraft rescue and firefighting equipment; conducts aircraft rescue and firefighting drills and training; maintains protective clothing; performs the daily inspection of operational areas. Ensures that the provisions of the FAR Part 139 pertaining to response time are met. Provides technical supervision, guidance and advice to applicable positions at Hana, Molokai, Kapalua, Kalaupapa and Lanai airport on matters relating to aircraft rescue and firefighting operations.

General Construction and Maintenance Section

Provides general and specialized maintenance services, including the construction, alteration and repair of all airport facilities, buildings, equipment, utilities, grounds and landscape areas with an approved maintenance program and budget. Operates an automotive equipment service and repair shop. Maintains aircraft operating areas in accordance with prescribed standards. Plans, organizes, coordinates and directs the activities of the facilities maintenance unit, custodial unit, grounds maintenance unit and automotive mechanic unit. Provides technical supervision, guidance and advice to applicable positions at Hana, Molokai, Kapalua, Kalaupapa and Lanai airports on maintenance-related matters.

Automotive Mechanic Unit

Provides maintenance and repair services for automotive and related equipment.

Facilities Maintenance Unit

Provides facilities maintenance services.

Electrical Subunit

Provides electrical maintenance, repair and alterations for airport buildings and facilities.

Plumbing Subunit

Provides plumbing maintenance, repair and alterations for airport buildings and facilities.

Building Maintenance Subunit

Provides general maintenance and repair services including the construction, alteration and inspection of airport facilities, buildings, utilities and aircraft operating areas.

Maintenance Mechanic Subunit

Provides repair, maintenance, inspection and renovation of installed equipment and mechanical devices.

Custodial Unit

Cleans and maintains terminal buildings, offices and contiguous areas.

Grounds Maintenance Unit

Provides grounds maintenance services; operates ground maintenance equipment.

Landscaping Subunit

Provides landscaping and other grounds keeping maintenance services which includes maintaining landscaped areas, cutting grass, clearing brush, weeding, cleaning sidewalks and roadside areas, and cleaning storm drains, culverts and catch basins.

Operations Section

Directs, coordinates and monitors operational activities at all public airports in Maui District. Develops, implements and administers a coordinated operations plan designed to meet the specific needs of the district. Regularly monitors day-to-day operational activities. Provides administrative support in fiscal, personnel, property management and other functional areas that are involved in district airport management. Prepares complex staff studies by defining the problem, gathering relevant facts, evaluating alternative solutions, and recommending the best solution. Performs property management work; inspects and monitors the activities of concessionaires, tenants, permittees and others who use airport facilities and real property; ensures that all property management requirements are met.

Security Unit

Plans, coordinates, monitors and directs security, safety and certification activities in this district. Implements the provisions of Federal Aviation Regulations Part 139 and Transportation Security Regulations Part 1542. Provides security, law enforcement, airport certification, and public safety services. Develops and recommends plans and programs to assure that facilities and operations maintain the required security, safety and certification standards; polices and enforces aircraft and vehicular rules; enforces airport tenant and permittee operating rules; implements and administers the Airport Security Program; prepares and administers the Airport Certification Program Manual; monitors the custodian of lost and found items; issues appropriate warnings and citations; controls vehicular traffic on airport roads, parking lots, and loading zones; maintains public order at the airport; performs crowd control functions, advises the Airports District Manager or the authorized person in charge when any emergency or unusual situation is foreseen or occurs.

Airport Operations Control Unit

Performs airport ground operations control work at Kahului Airport; provides various aircraft ramp services; assigns gate positions, terminal holding rooms and baggage claim areas to air carriers; patrols airport operational areas to monitor and control the movement of aircraft, vehicles and support personnel; enforces applicable rules, regulations and procedures, and issues citations or violation notices whenever appropriate and necessary; inspects runways, taxiways, ramps, apron areas and storm drains for obstructions, damages and other hazardous conditions, and takes appropriate action. Acts in place of management during the absence of the Airports District manager and Assistant Airport Superintendent. Operates, monitors and maintains the Airport Operations Control Center which is essentially a communications center and a centralized source of flight, facility and security-related information.

KAPALUA AIRPORT

Aircraft Rescue and Firefighting Section

Provides aircraft & rescue and firefighting services.

Air Traffic Control Section

Provides air traffic control services.

General Maintenance Section

Provides custodial and airport operations and maintenance services.

LANAI AIRPORT

Aircraft Rescue and Firefighting Section

Provides aircraft rescue and firefighting services.

General Maintenance Section

Provides custodial and airport operations and maintenance services.

MOLOKAI AIRPORT

Aircraft Rescue and Firefighting Section

Provides aircraft rescue and firefighting services.

General Maintenance Section

Provides custodial and airport operations and maintenance services.



## **HAWAII DISTRICT**

Manages, operates and maintains all State airports in the district in conformity with State and Federal laws, requirements, rules and regulations as well as established policies and procedures of the Department of Transportation and those of the Airports Division. Provides operational, administrative, maintenance and supply services adequate to carry out all business activities generated at Hawaii District airports.

In providing operational services, exercises operational control of aircraft and vehicles utilizing terminal aprons; maintains systematic program of operational area self-inspection under the division's self-inspection program to include record keeping and reporting required by the FAA.

Provides a communications facility for operational, security and emergency including communication with the FAA, County Police and Civil Defense. Provides services and facilities to travelers, lessees, concessionaires and the general public, including, but not limited to, security, protection, federally required anti-hijacking screenings and crowd control measures, as well as securing of operational areas against illegal entries and traffic violations, baggage storage, lost and found and paging services.

Ensures that all State airports in the district are operated in compliance with FAR concerning Certification of Airports, Security of Airports, as announced by FAR Part 139 and TSR Part 1542 and directives governing compliance and minority programs.

Operates an aircraft rescue and firefighting unit at Hilo International Airport and Ellison Onizuka Kona International Airport at Keahole twenty-four hours a day, seven days a week in accordance with FAA standards.

Performs all budgeting, purchasing, collecting and requisitioning necessary to administer the fiscal activities of the district airports and recommends operations and capital improvement budget requests; perform the clerical and stenographic services to handle the transactions it generates; maintains a system of requisition, purchase and budget control as well as records and files of the district airports.

Prepares summary warrant vouchers, inventory reports, purchase orders and personnel forms and collects monies due.

Maintains all buildings, structures, facilities, aprons and taxiways in accordance with FAA and division standards.

Provides twenty-four-hour capability for keeping the operational lights and power functioning at all times by repair or maintenance; provides alterations, repairs, and construction to facilities; provides grounds keeping and landscaping maintenance services and building custodial services.

Coordinates activities with airlines, Federal agencies, lessees, concessionaires and tenants of the department; maintains continual operational liaison with military and the on-site FAA in the use of facilities; initiates negotiations with prospective licensees, lessees, tenants or permittees for the use of aeronautical facilities; recommends land, building and facility use to the Airports Administrator for Operations, operates and maintains any other airports or heliports in District including, but not limited to, custodial, grounds keeping, communications and aircraft rescue and firefighting protection.

Ensures compliance with Occupational Safety and Health Act, Fair Labor Standards Act and the principles of Industrial Safety and Industrial Relations.

Organizes response to crashes to ensure prompt and adequate medical treatment of survivors. Ensures that the provisions of the FAR Part 139 pertaining to response time are met.

Provides technical supervision, guidance and advice to applicable positions at all secondary airports on matters relating to aircraft rescue and firefighting operations.

### SECURITY SERVICES

Plans, coordinates, monitors and directs security, safety and certification activities in the district. Implements the provisions of Federal Aviation Regulations Part 139 and Transportation Security Regulations Part 1542. Provides security, law enforcement, airport certification, and public safety services. Develops and recommends plans and programs to assure that facilities and operations maintain the required security, safety and certification standards; polices and enforces aircraft and vehicular rules; enforces airport tenant and permittee operating rules; implements and administers the Airport Security Program; prepares and administers the Airport Certification Program Manual; issues appropriate warnings and citations; controls vehicle traffic on airport roads, parking lots, and loading zones; maintains public order at the airport; performs crowd control functions, advises the Airports District Manager or the authorized person in charge when any emergency or unusual situation is foreseen or occurs.

### ENGINEERING SERVICES

Plans, directs, coordinates and monitors all airport maintenance projects in Hawaii District. Develops, implements and administers a district maintenance management plan. Reviews all maintenance project plans, specifications and contracts. Directs and regularly monitors and inspects the work of contractors, subcontractors and vendors involved in maintenance projects.

### ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE

#### Office Services

Maintains a system of requisitioning, purchasing, and budgeting control. Performs fiscal and office services functions necessary to handle its business transactions. Performs other administrative functions, including, but not limited to, maintenance of files and records; preparation of summary warrant vouchers; preparation of inventory reports; conduct of the Property Resources Index system; preparation of purchase orders; preparation of personnel action forms and collections.

#### Aircraft Rescue and Firefighting Section

Functionally reports to the Airports Fire Chief. Provides the trained cadre of airport rescue and firefighting crew supplemented by contract employees in dealing with aircraft rescue and firefighting emergencies. Performs daily operations and maintenance checks on aircraft rescue and firefighting equipment; conducts aircraft rescue and firefighting drills and training; maintains protective clothing; performs the daily inspection of operational areas. Ensures that the provisions of FAR Part 139 pertaining to response time are met. Performs preventive maintenance on aircraft rescue and firefighting equipment.

Airport Operations Control Section

Performs airport ground operations control work; provides various aircraft ramp services; assigns gate positions, terminal holding rooms and baggage claim areas to air carriers; patrols airport operational areas to monitor and control the movement of aircraft, vehicles and support personnel; enforces applicable rules, regulations and procedures, and issues citations or violation notices whenever appropriate and necessary; inspects runways, taxiways, ramps, apron areas and storm drains for obstructions, damages and other hazardous conditions, and takes appropriate action. Acts in place of management during the absence of the Airports District Manager. Operates, monitors and maintains the Airport Operations Control Center which is essentially a communications center and a centralized source of flight, facility and security-related information.

Maintenance Section

Performs general and specialized maintenance work, including construction, alteration and repair of all airport facilities and installations, buildings, utilities, grounds and landscaped areas. Operates an automotive equipment service and repair shop. Maintains aircraft operating areas to the standards set forth by the FAA in FAR Part 139. Provides electrical maintenance, repair and alteration services for airport facilities.

Automotive Mechanic Unit

Provides maintenance and repair services for automotive and other mechanical equipment.

General Maintenance Unit

Provides general maintenance, repair, alternative services, and painting work, including the inspection and maintenance of the aircraft operating areas and equipment.

Ground Maintenance Unit

Provides landscaping and other grounds keeping services including the clearance of road shoulders.

Custodial Unit

Cleans and maintains terminal buildings, offices and contiguous areas.

Electrical Unit

Provides electrical maintenance, repair and alteration services for airport buildings and facilities.

WAIMEA-KOHALA AND UPOLU AIRPORTS

Operates and maintains Waimea-Kohala and Upolu Airports; provides a variety of services including, but not limited to, custodial and grounds keeping services.

## HILO INTERNATIONAL AIRPORT

### Office Services

Maintains a system of requisitioning, purchasing, and budgeting control. Performs fiscal and office services functions necessary to handle its business transactions. Performs other administrative functions, including, but not limited to, maintenance of files and records; preparation of summary warrant vouchers; preparation of inventory reports; conduct of the Property Resources Index system; preparation of purchase orders; preparation of personnel action forms and collections.

### Aircraft Rescue and Firefighting Section

Functionally reports to the Airports Fire Chief. Provides professional cadre of aircraft rescue and firefighting crew supplemented by contract employees. Provides on-the-spot leadership and direction to contract employees in dealing with aircraft rescue and firefighting emergencies. Performs daily operations and maintenance checks on aircraft rescue and firefighting equipment; conducts aircraft rescue and firefighting drills and training; maintains protective clothing; performs the daily inspection of operational areas. Ensures that the provisions of FAR Part 139 and all aircraft rescue and firefighting requirements are met. Performs preventive maintenance on aircraft rescue and firefighting equipment.

### Airport Operations Control Section

Performs airport ground operations control work; provides various aircraft ramp services; assigns gate positions, terminal holding rooms and baggage claim areas to air carriers; patrols airport operational areas to monitor and control the movement of aircraft, vehicles and support personnel; enforces applicable rules, regulations and procedures, and issues citations or violation notices whenever appropriate and necessary; inspects runways, taxiways, ramps, apron areas and storm drains for obstructions, damages and other hazardous conditions, and takes appropriate action. Acts in place of management during the absence of the Airports District Manager. Operates, monitors and maintains the Airport Operations Control Center which is essentially a communications center and a centralized source of flight, facility and security-related information.

### General Maintenance Services Section

Provides general and specialized maintenance services including construction, alteration and repair of all airport facilities and installations, buildings, utilities, grounds and landscaped areas with an approved maintenance program and budget; operates automotive equipment service and repair shop. Maintains aircraft operating areas to the standards set forth by the FAA in FAR Part 139. Supervises the electrical unit, buildings and grounds unit and the general maintenance unit.

#### Automotive Mechanic Unit

Provides maintenance and repair services on all automotive equipment and internal combustion engines in the district.

#### Electrical Unit

Provides all electrical maintenance, repair and alterations for airport buildings and facilities.

General Maintenance Unit

Provides for inspection and maintenance on aircraft operating areas and equipment. Performs daily runway inspection on request. Provides all maintenance repair and alteration except those performed by the electrical unit and the building and grounds unit utilizing automotive, painting, plumbing, carpentry and other skills.

Buildings and Grounds Unit

Provides landscaping and other grounds keeping services including clearance of road shoulders, drainage systems, etc., and operates heavy equipment. Cleans, polices and maintains terminal building, offices, and contiguous areas.

Groundskeeping Subunit

Provides landscaping and other grounds keeping services including clearance of road shoulders, drainage systems, etc., and operates heavy equipment.

Janitorial Subunit

Cleans, polices and maintains terminal building, offices, and contiguous areas.

Security Services

Plans, coordinates, monitors and directs security, safety and certification activities in the district. Implements the provisions of Federal Aviation Regulations Part 139 and Transportation Security Regulations Part 1542. Provides security, law enforcement, airport certification, and public safety services. Develops and recommends plans and programs to assure that facilities and operations maintain the required security, safety and certification standards; polices and enforces aircraft and vehicular rules; implements and administers the Airport Security Program; prepares and administers the Airport Certification Program; prepares and administers the Airport Certification Program Manual; issues appropriate warnings and citations; controls vehicle traffic on airport roads, parking lots, and loading zones; maintains public order at the airport; performs crowd control functions, advises the Airports District Manager or the authorized person in charge when any emergency or unusual situation is foreseen or occurs.

**KAUAI DISTRICT**

Manages, operates and maintains all State airports in the district in conformity with State and Federal laws, requirements and rules as well as established policies and procedures of the Department of Transportation and those of the Airports Division.

Provides operational, administrative, maintenance and supply services adequate to carry out all business activities generated at Kauai district airports. In providing operational services, maintains systematic program of operational area self-inspection under the division's self-inspection program to include record keeping and reporting required by the FAA.

Provides a communications facility for operational, security and emergency including communication with the FAA, County Police and Civil Defense.

Provides services and facilities to travelers, lessees, concessionaires and the general public, including, but not limited to, security, protection, federally required anti-

hijacking screenings and crowd control measures, as well as securing operational areas against illegal entries and traffic violations, lost and found and paging services.

Ensures that all State airports in the district are operated in compliance with FAR concerning Certification of Airports, Security of Airports, as announced by FAR Part 139 and TSR Part 1542 and directives governing compliance and minority programs.

Operates an airport rescue and firefighting unit seven days a week in accordance with FAA standards.

Performs all budgeting, purchasing, collecting and requisitioning necessary to administer the fiscal activities of the district airports and recommends operations and capital improvement budget requests; performs the clerical and stenographic services to handle the transactions it generates; maintains a system of requisition, purchase and budget control as well as records and files of the district airports. Prepares summary warrant vouchers, inventory reports, purchase orders and personnel forms and collects monies due.

Maintains all buildings, structures, facilities, aprons and taxiways in accordance with the FAA and the division's standards. Provides twenty-four hour capability for keeping the operational lights and power functioning at all times by repair or maintenance; provides alterations, repairs and construction to facilities; provides grounds keeping and landscaping maintenance services and building custodial services.

Coordinates activities with airlines, Federal agencies, lessees, concessionaires and tenants of the department; maintains continual operational liaison with the military and the on-site FAA in the use of facilities; initiates negotiations with prospective licensees, lessees, tenants or permittees for the use of aeronautical facilities; recommends land, building and facility use to the Airports Administrator; operates and maintains any other airports or heliports in the Kauai District including, but not limited to, custodial, grounds keeping, communications and airport rescue and firefighting protection.

Ensures compliance with Occupational Safety and Health Act, Fair Labor Standards Act and the principles of Industrial Safety and Industrial Relations. Organizes response to crashes to ensure prompt and adequate medical treatment of survivors.

#### OFFICE SERVICES

Maintains a system of requisitioning, purchasing and budgeting control. Performs fiscal and office services functions necessary to handle its business transactions. Performs other administrative functions including, but not limited to, maintenance of files and records; preparation of summary warrant vouchers; preparation of inventory reports; conduct of the Property Resources Index system; preparation of purchase orders; preparation of personnel action forms and collections.

#### SECURITY SERVICES

Plans, coordinates, monitors and directs security, safety and certification activities in the district. Implements the provisions of Federal Aviation Regulations Part 139 and Transportation Security Regulations Part 1542. Provides security, law enforcement, airport certification, and public safety services. Develops and recommends plans and programs to assure that facilities and operations maintain the required security, safety and certification standards; polices and enforces aircraft and vehicular rules; implements and administers the Airport Security Program; prepares and administers the Airport Certification Program; prepares and administers the Airport Certification Program Manual; issues appropriate warnings and citations; controls vehicle traffic on airport roads, parking lots, and loading zones; maintains public order at the airport; performs crowd control functions, advises the

Airports District Manager or the authorized person in charge when any emergency or unusual situation is foreseen or occurs.

## ENGINEERING SERVICES

Plans, directs, coordinates and monitors all airport maintenance projects in Kauai District. Develops, implements and administers a district maintenance management plan. Reviews all maintenance project plans, specifications and contracts. Directs and regularly monitors and inspects the work of contractors, subcontractors and vendors involved in maintenance projects.

## LIHUE AIRPORT

### Airport Operations Control Section

Performs airport ground operations control work; provides various aircraft ramp services, assigns gate positions, terminal holding rooms and baggage claim areas to air carriers; patrols airport operational areas to monitor and control the movement of aircraft, vehicles and support personnel; enforces applicable rules, regulations and procedures, and issues citations or violation notices whenever appropriate and necessary; inspects runways, taxiways, ramps, apron areas and storm drains for obstructions, damages and other hazardous conditions, and takes appropriate action. Acts in place of management during the absence of the ADM and Assistant Airport Superintendent. Operates, monitors and maintains the Airport Operations Control Center which is essentially a communications center and a centralized source of flight, facility and security-related information.

### Maintenance Section

Provides general and specialized maintenance including construction, alteration and repair of all airport facilities and installations, buildings, utilities, grounds and landscaped areas; operates automotive equipment service and repair shop. Maintains the REILS and VASI systems of navigational aids. Maintains aircraft operating areas to the standards set forth by superiors. Supervises the electrical mechanical unit, general maintenance unit, grounds maintenance unit and automotive mechanic unit.

#### Automotive Mechanic Unit

Provides maintenance and repair services on all automotive equipment and internal combustion engines.

#### General Maintenance Unit

Provides inspection and maintenance services on aircraft operating areas and equipment. Performs runway inspections. Provides general maintenance, repair and alternative services.

#### Grounds Maintenance Unit

Provides landscaping and other grounds keeping services including the clearance of road shoulders.

Electrical Unit

Provides electrical maintenance, repair and alteration services for airport buildings and facilities.

Custodial Section

Cleans and polices terminal buildings, offices and contiguous offices.

Aircraft Rescue and Firefighting Section

Functionally reports to the Airports Fire Chief. Provides the trained cadre of aircraft rescue and firefighting crew supplemented by contract employees. Provides on-the-spot leadership and direction to contract employees in dealing with aircraft rescue and firefighting emergencies. Performs daily operations and maintenance checks on aircraft rescue and firefighting equipment; conducts aircraft rescue and firefighting drills and training; maintains protective clothing; performs the daily inspection of operational areas. Ensures that the provisions of FAR Part 139 pertaining to response times are met.

PORT ALLEN AIRPORT

Operates and maintains Port Allen Airport; provides a variety of services including, but not limited to, custodial and grounds keeping services.

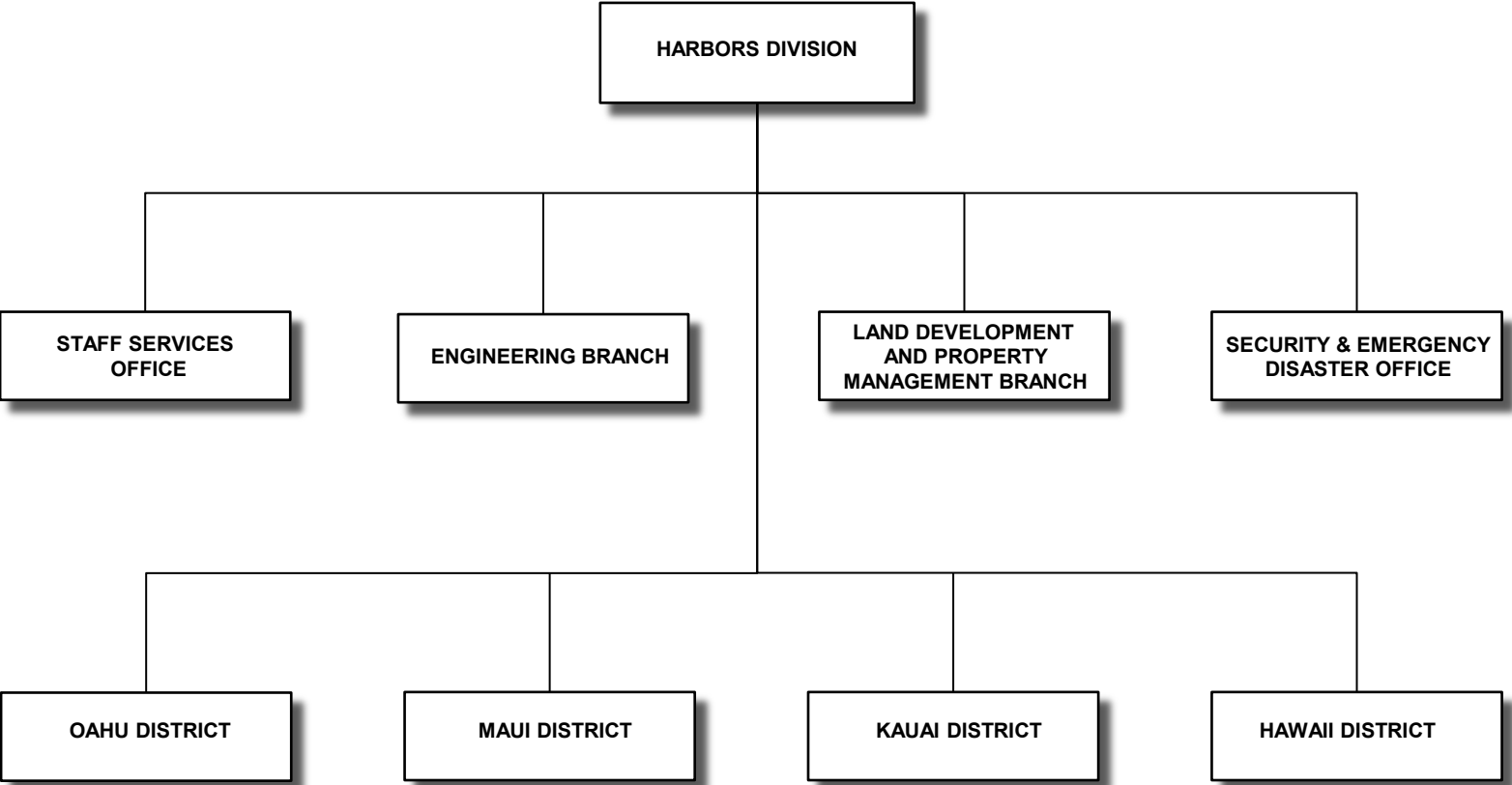


***STATE OF HAWAII***  
***DEPARTMENT OF TRANSPORTATION***  
***HARBORS DIVISION***

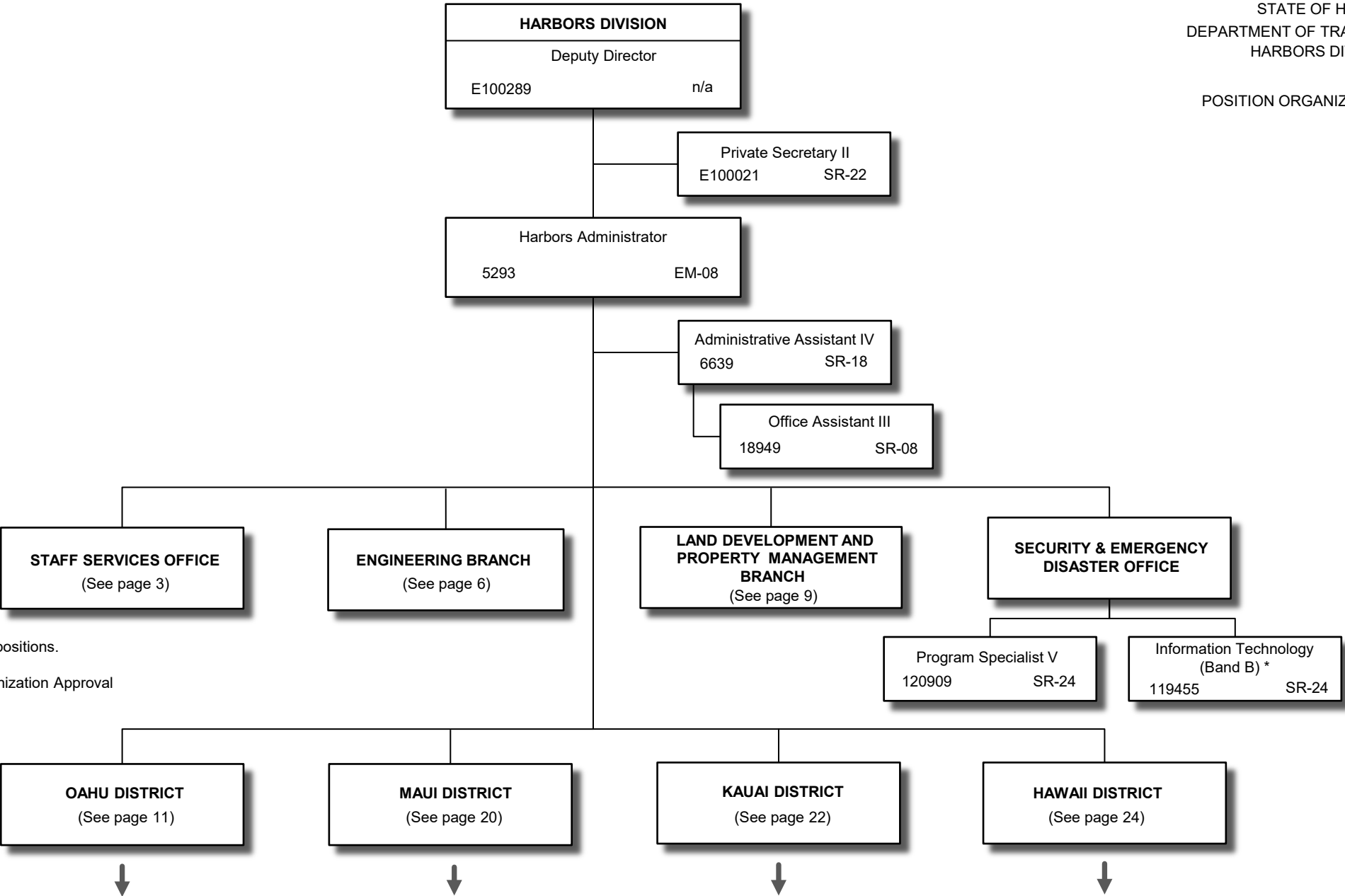
***ORGANIZATION CHARTS***

***JUNE 30, 2025***

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
ORGANIZATION CHART

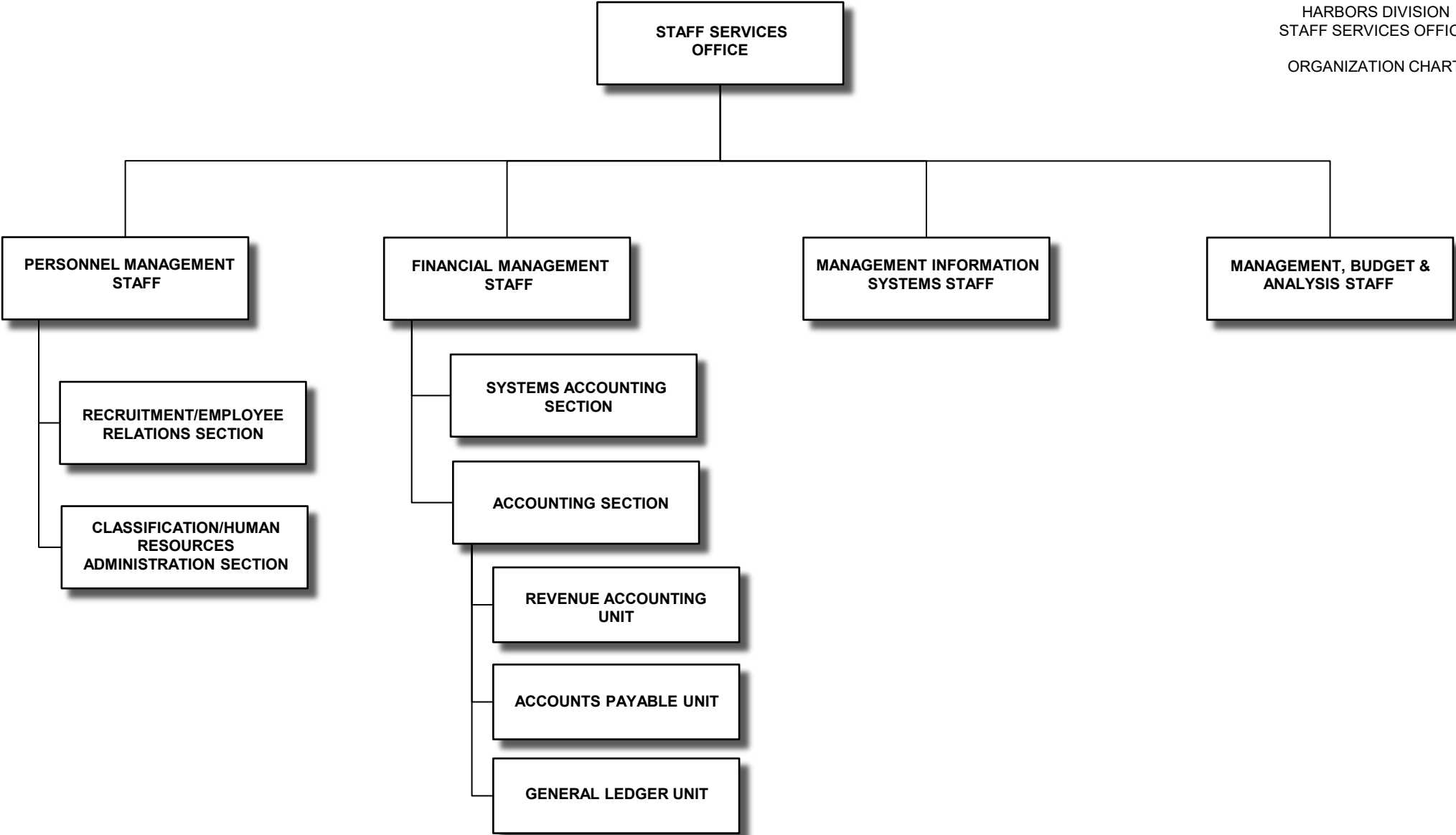


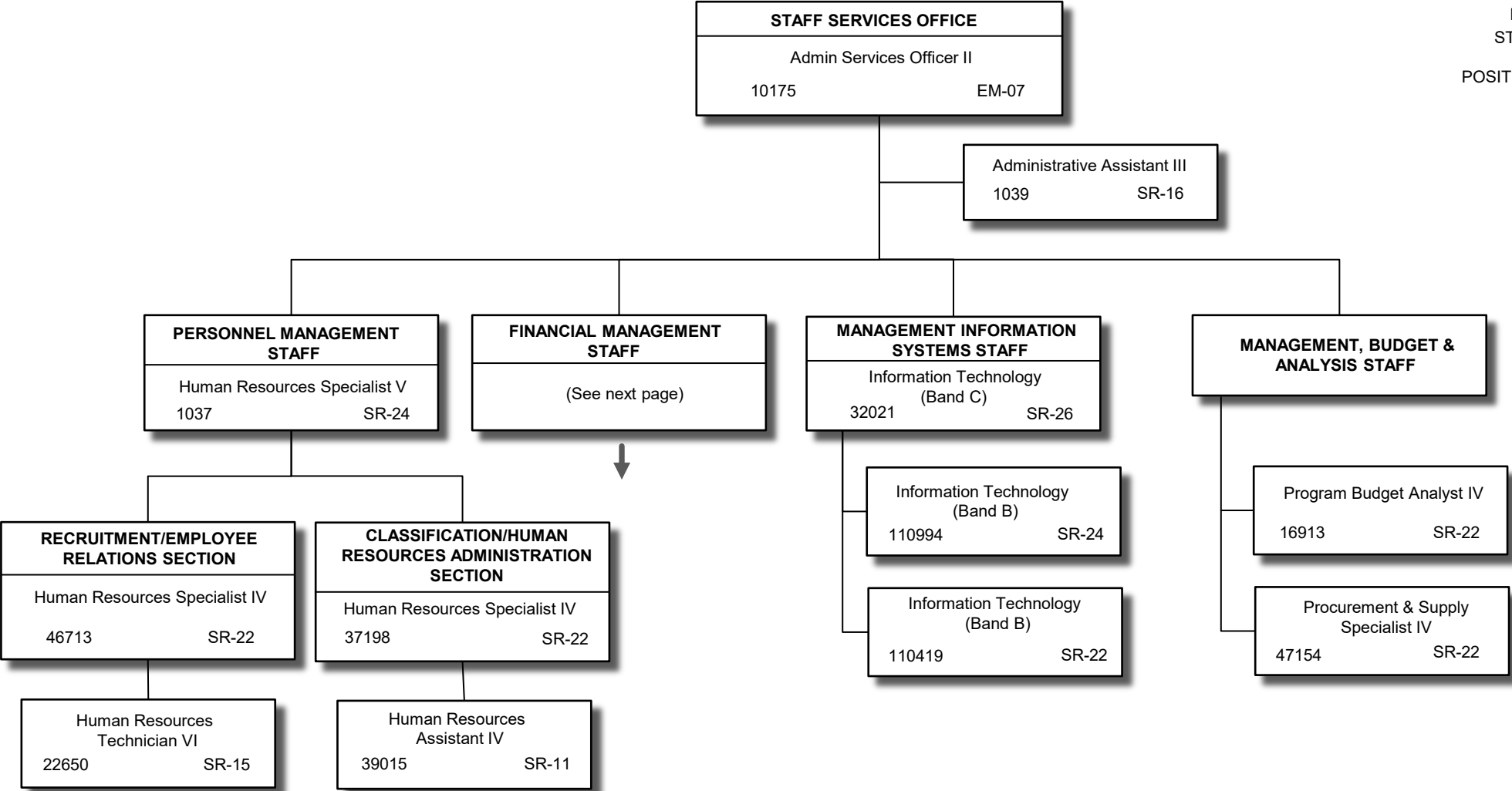
POSITION ORGANIZATION CHART



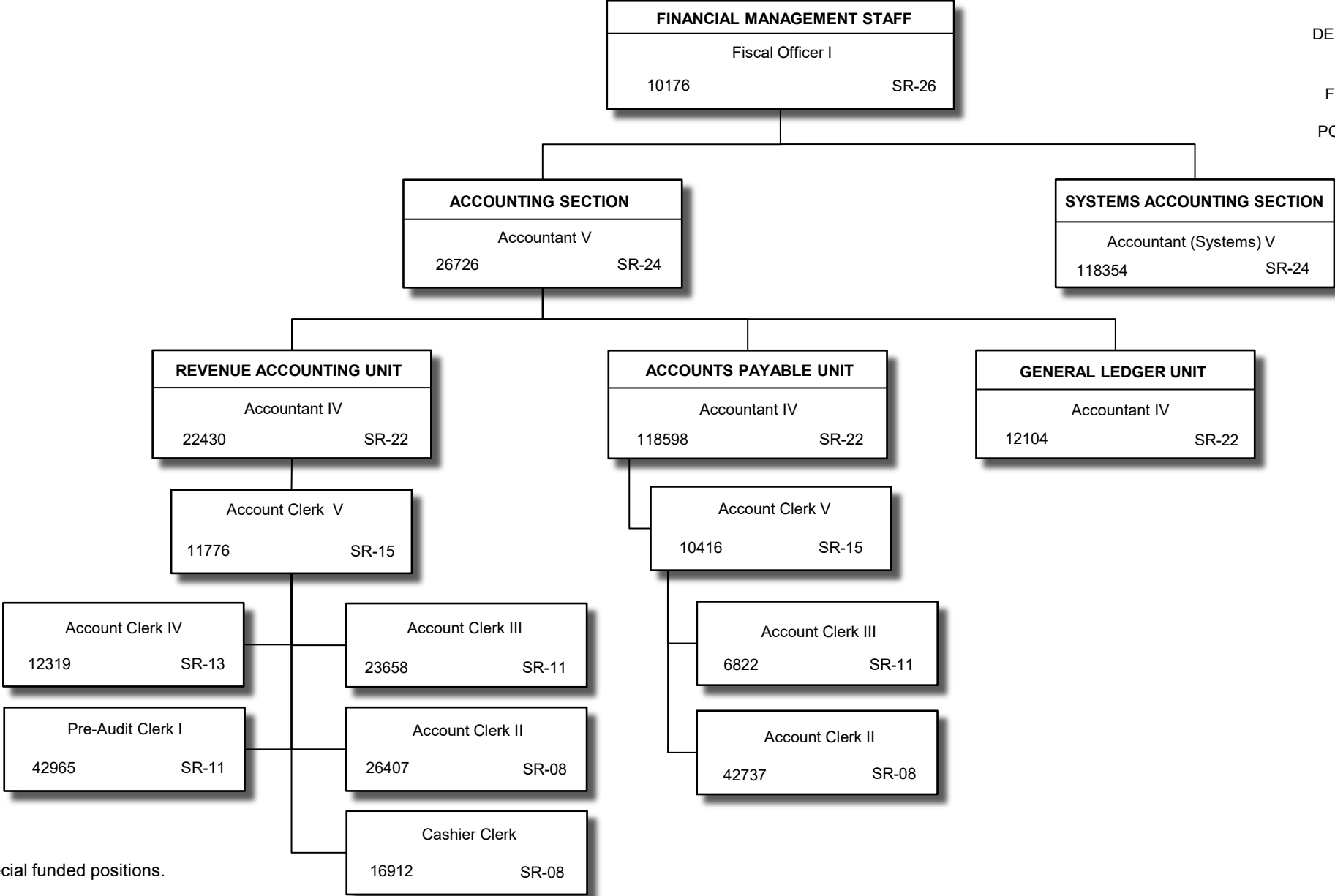
All special funded positions.

\* Pending Reorganization Approval

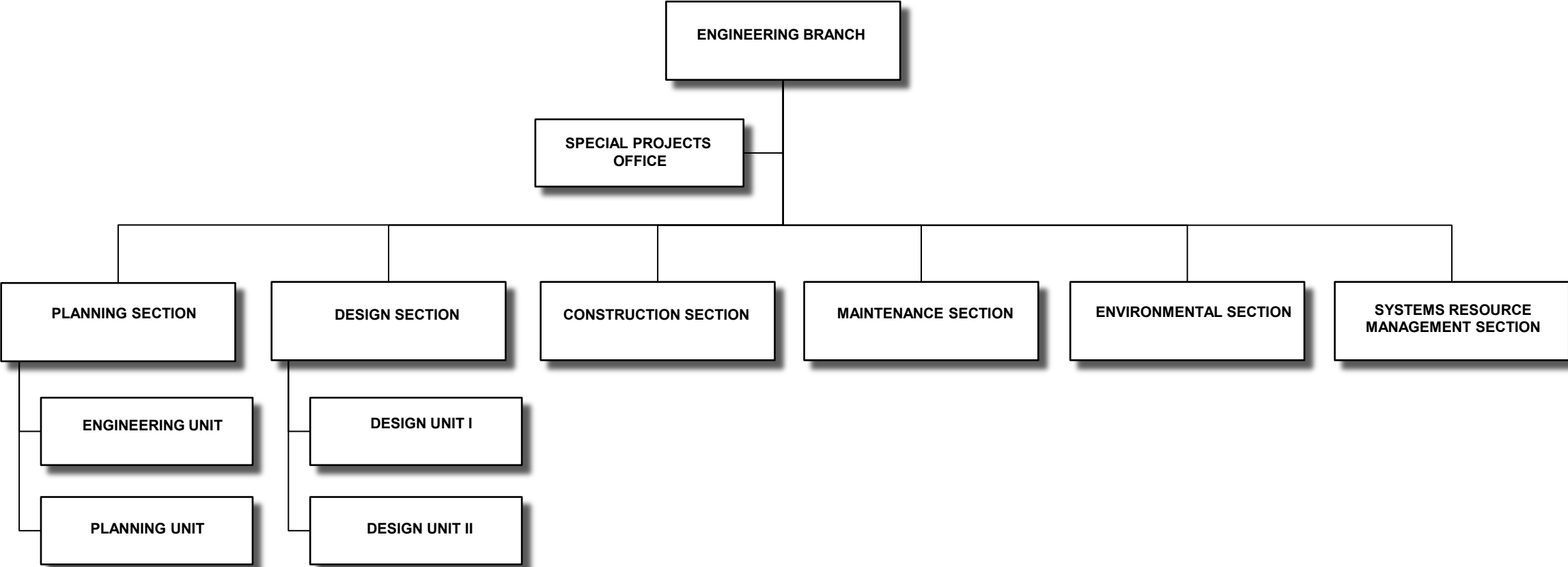


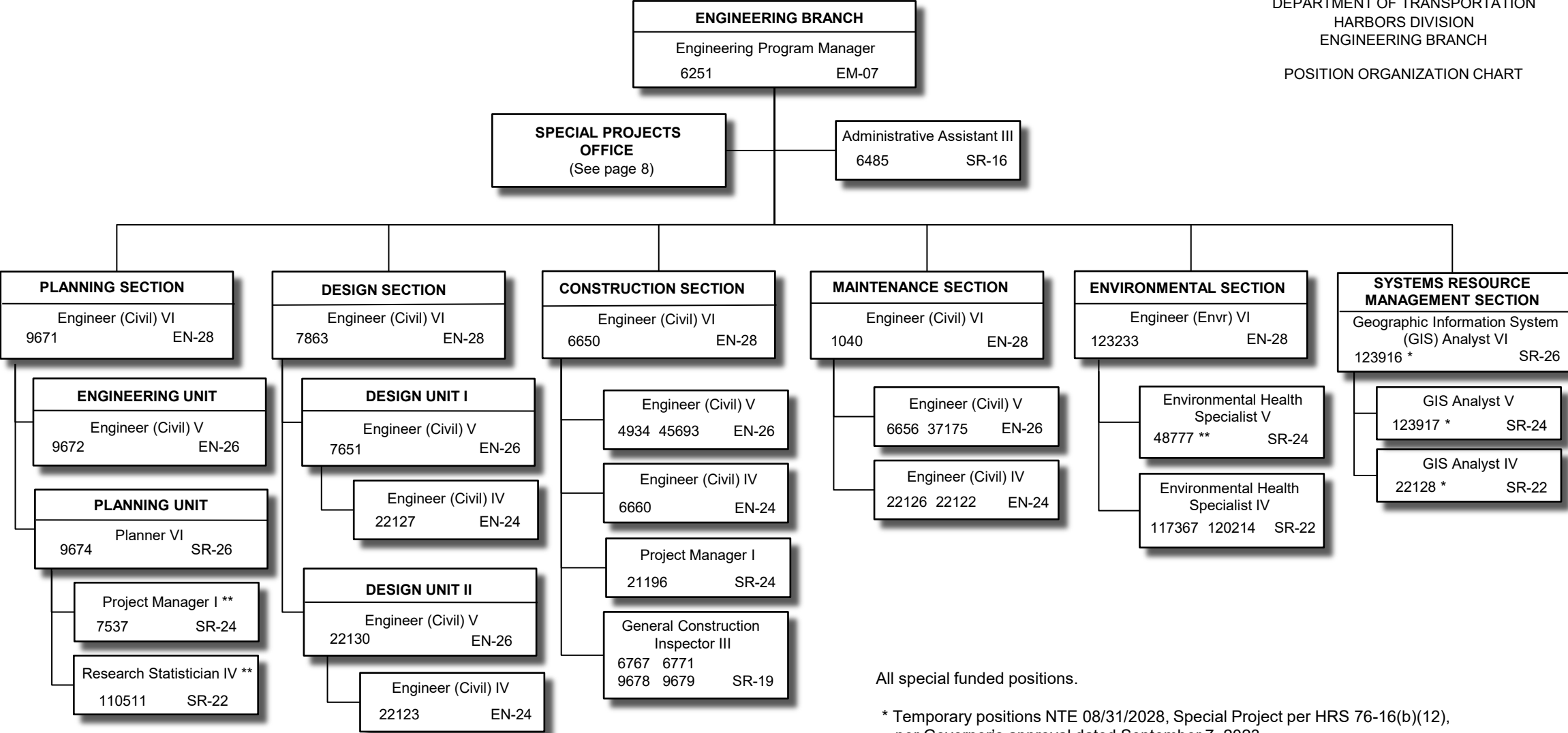


All special funded positions.



All special funded positions.



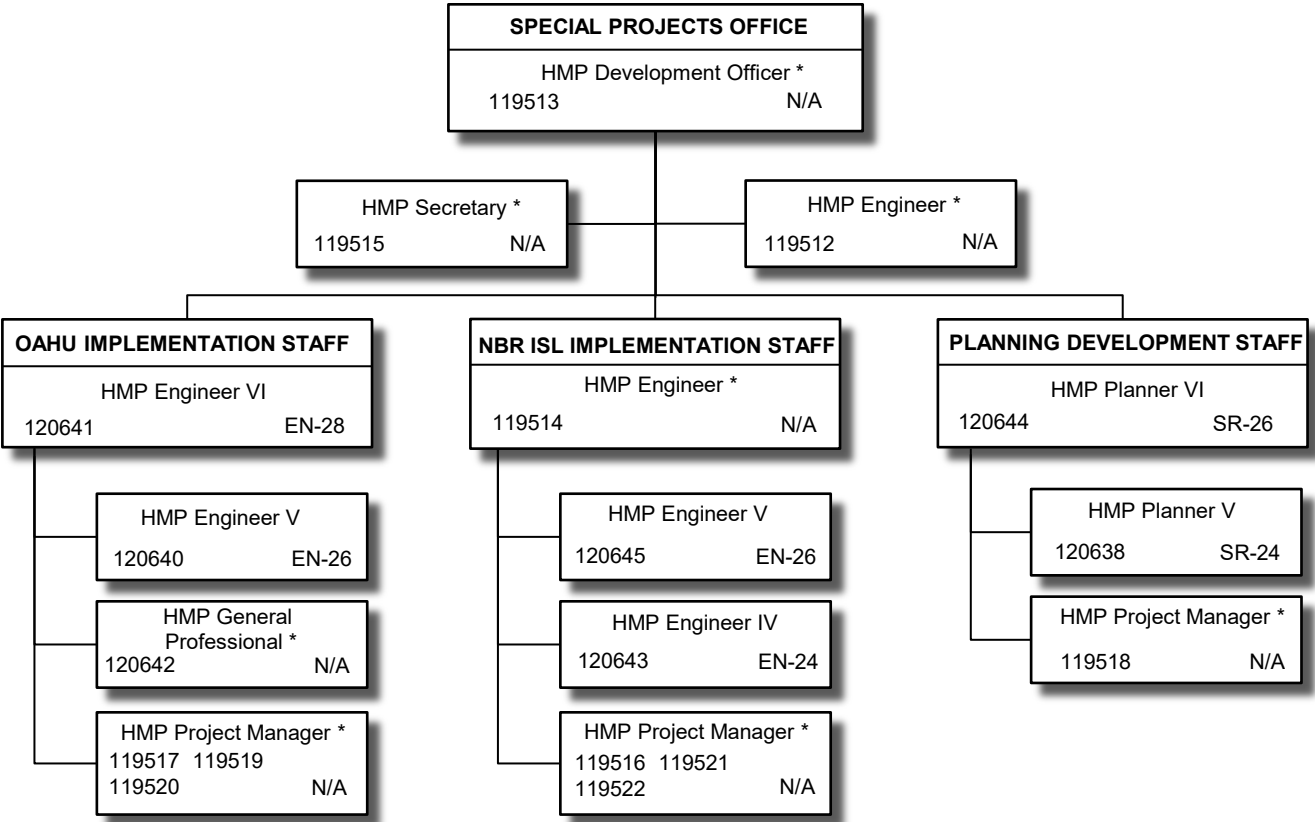


All special funded positions.

\* Temporary positions NTE 08/31/2028, Special Project per HRS 76-16(b)(12), per Governor's approval dated September 7, 2023

\*\* To be redescribed



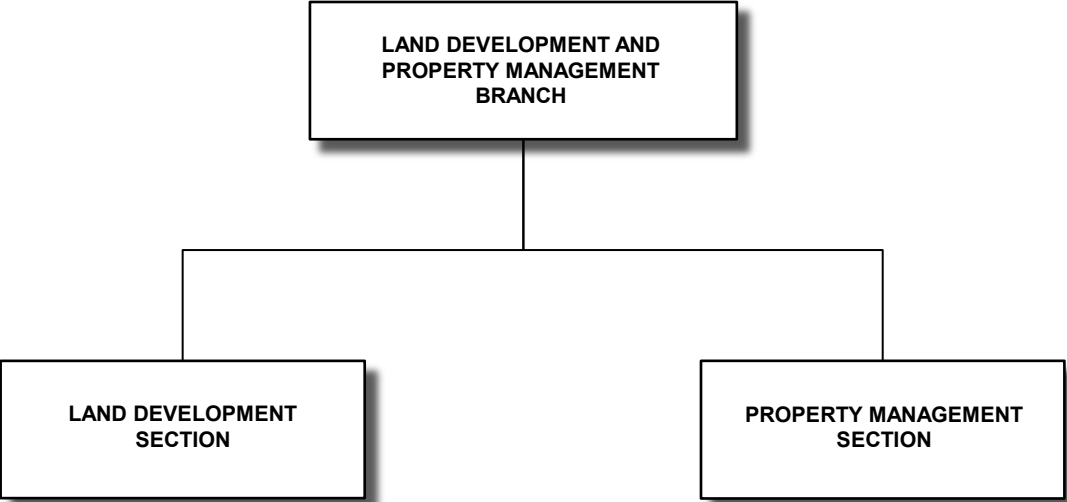


All project funded positions.

\* Temporary positions NTE 06/30/27, per Governor's approval dated September 15, 2022

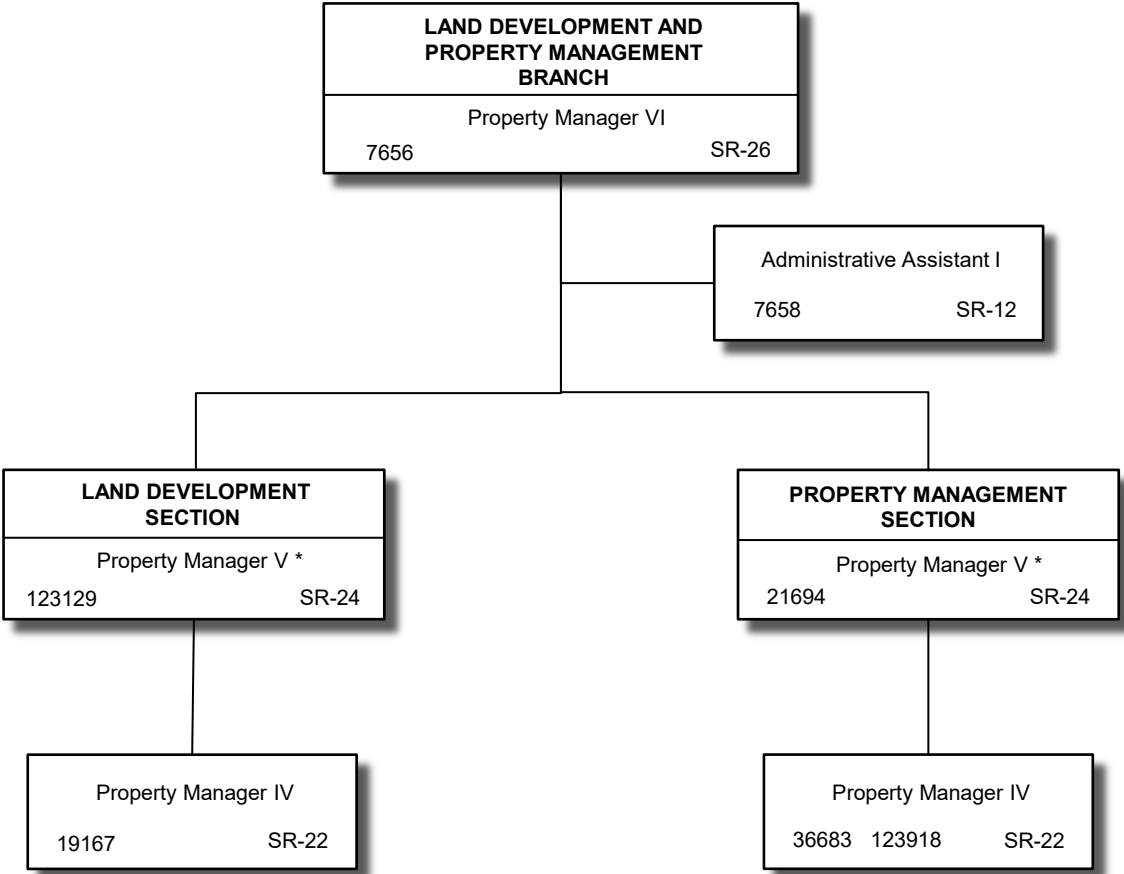
HMP: Harbors Modernization Plan (ACT 200/SLH 2008), NTE 06/30/27 per HRS §76-11.6

ORGANIZATION CHART



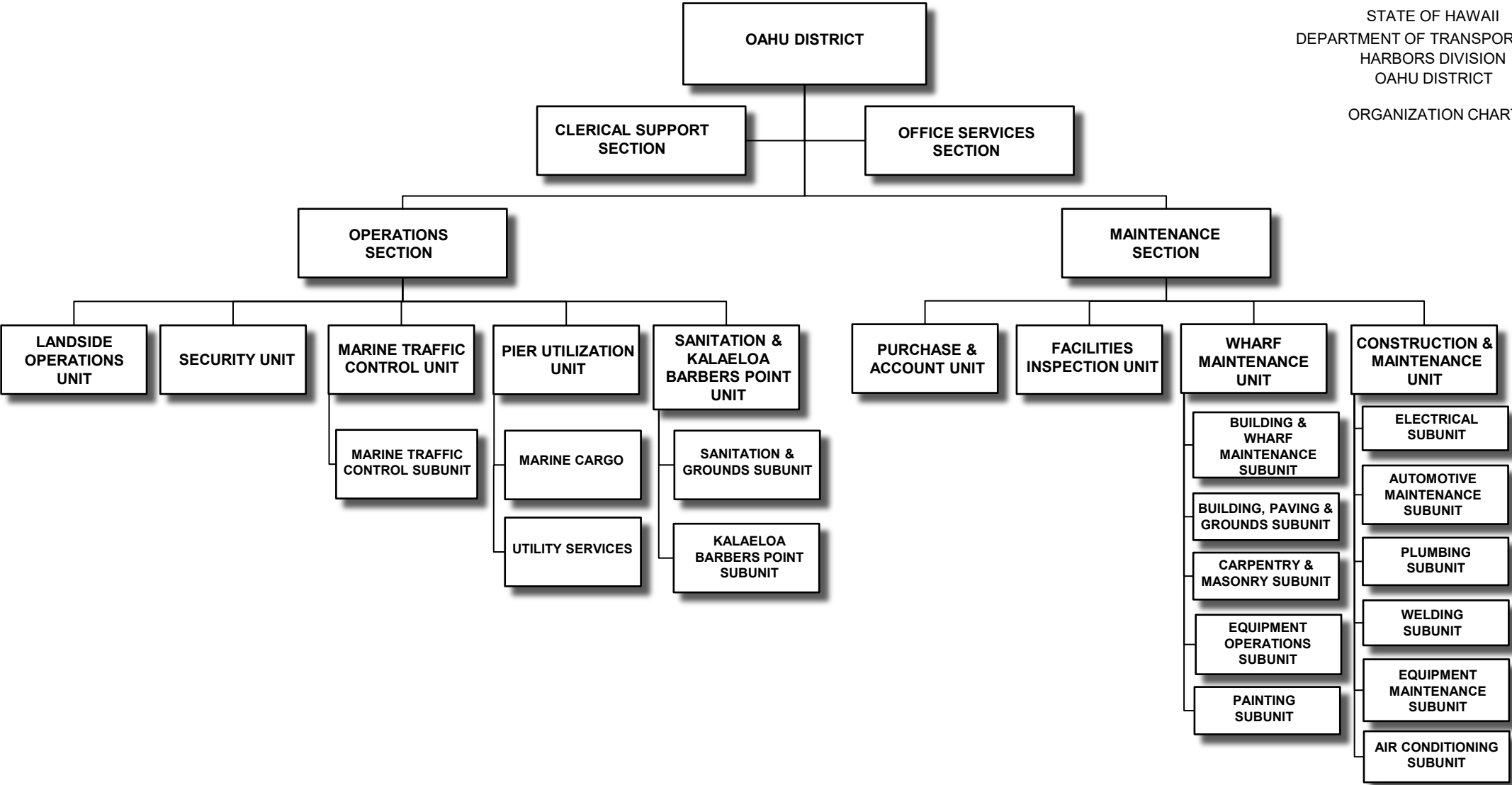
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
LAND DEVELOPMENT AND PROPERTY  
MANAGEMENT BRANCH

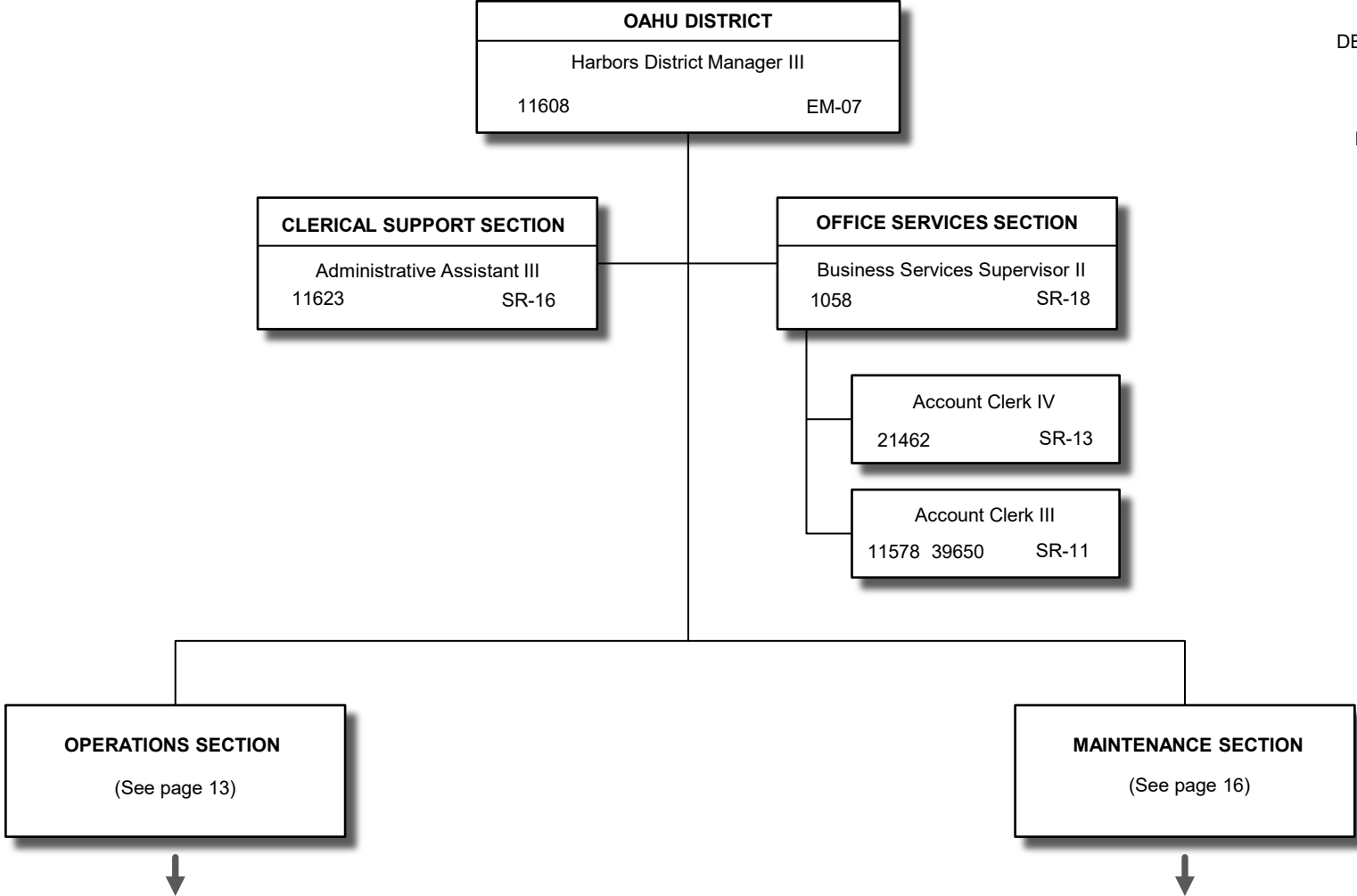
POSITION ORGANIZATION CHART



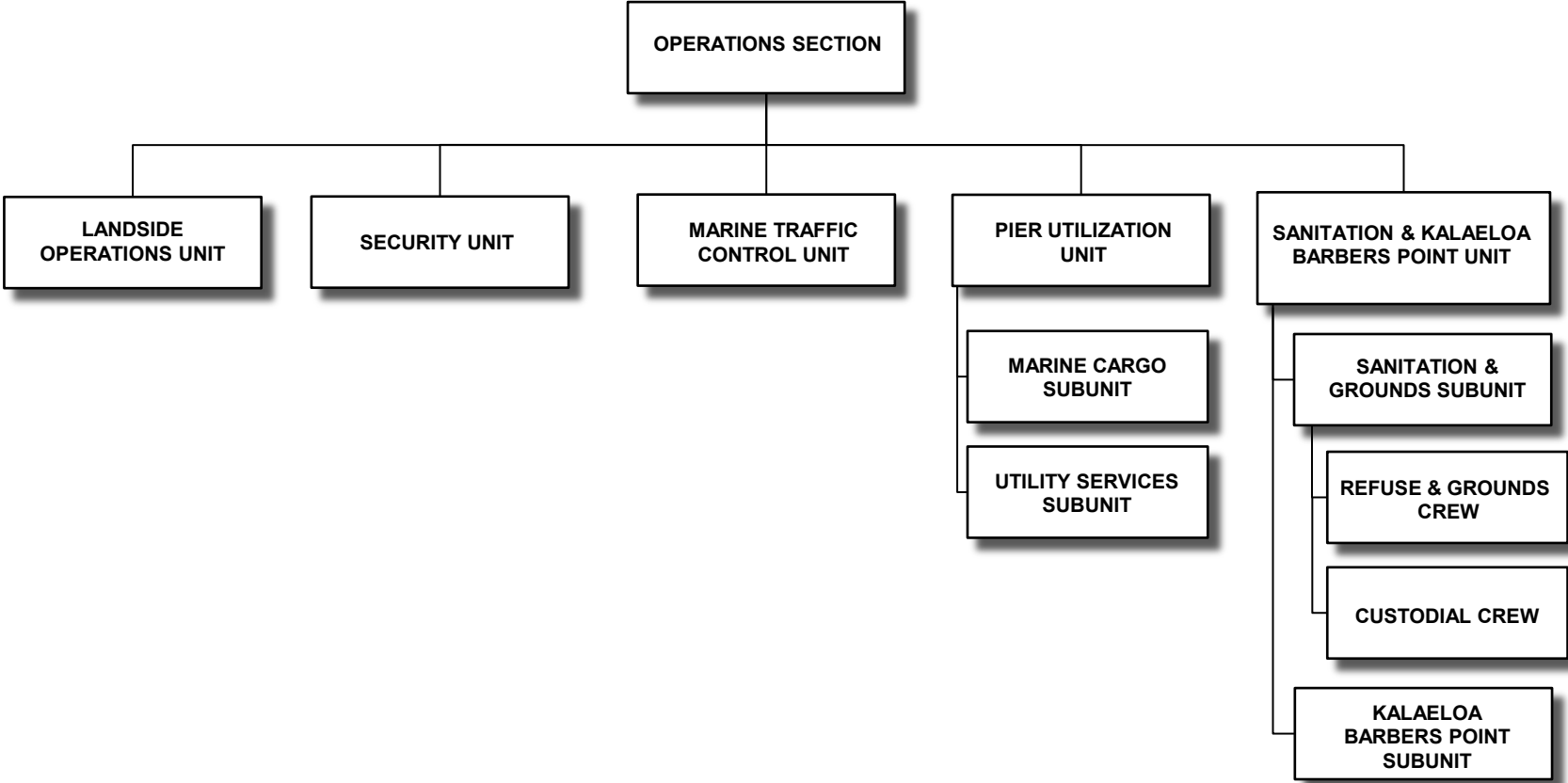
All special funded positions.

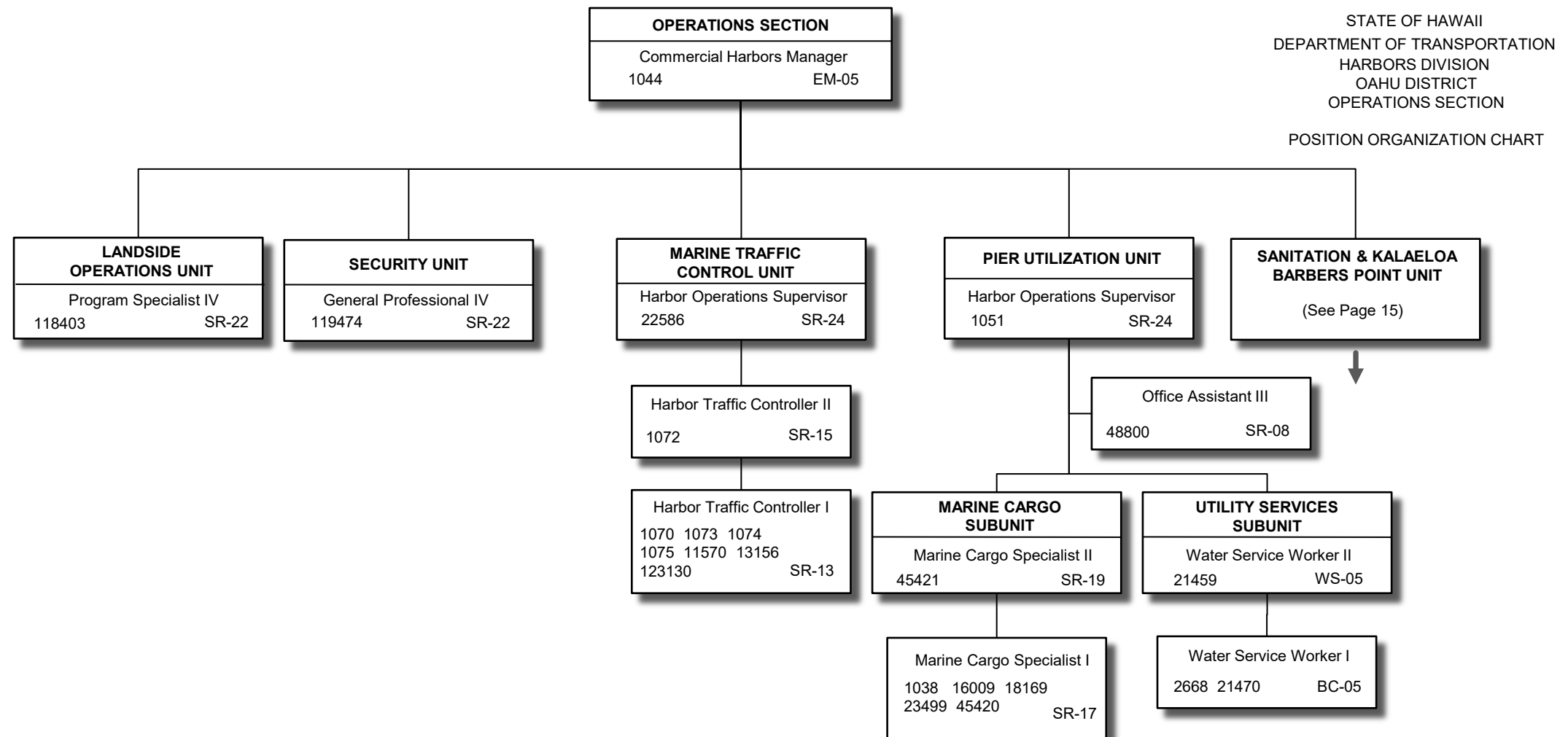
\* To be redescribed





All special funded positions.



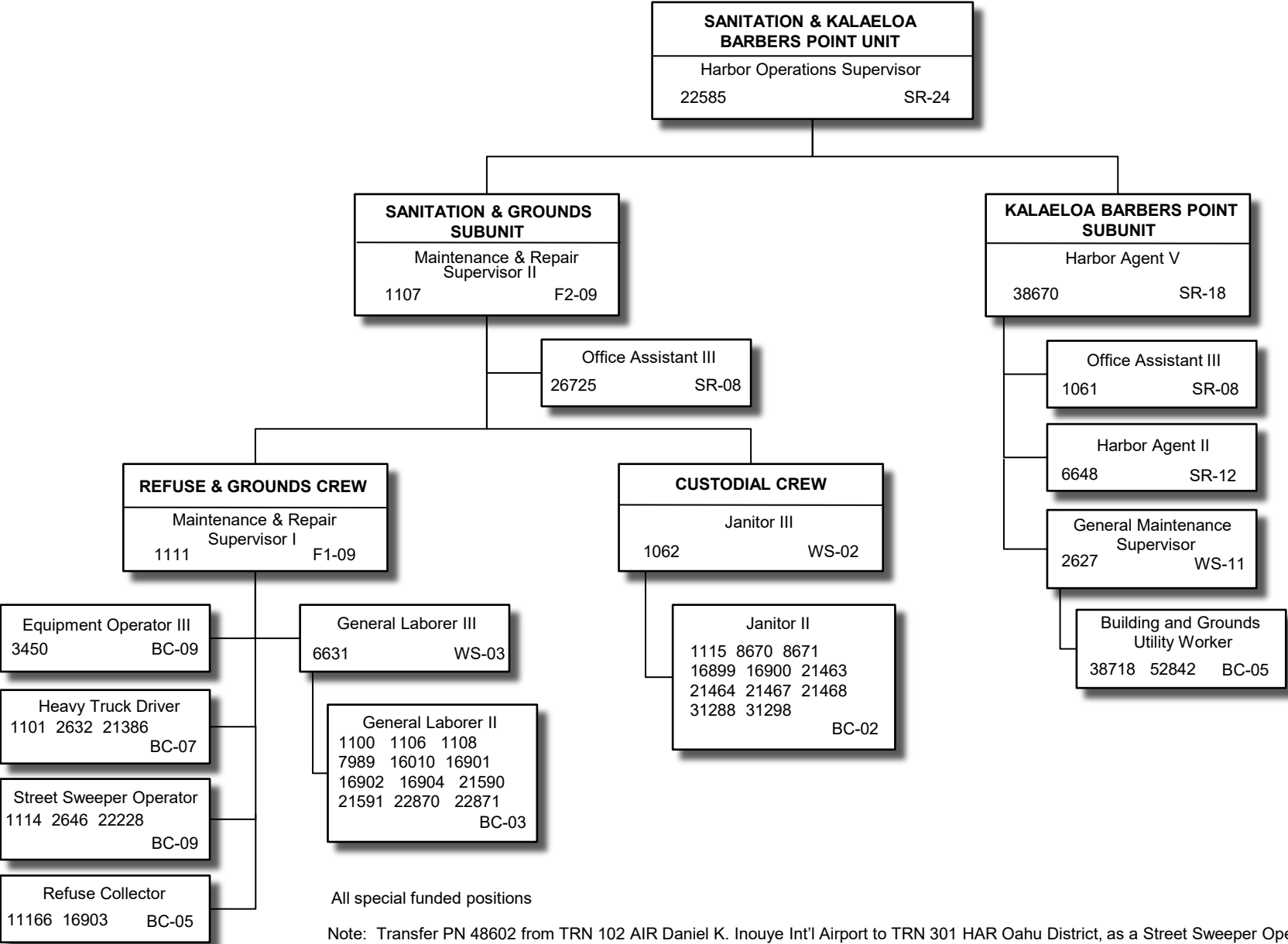


All special funded positions.

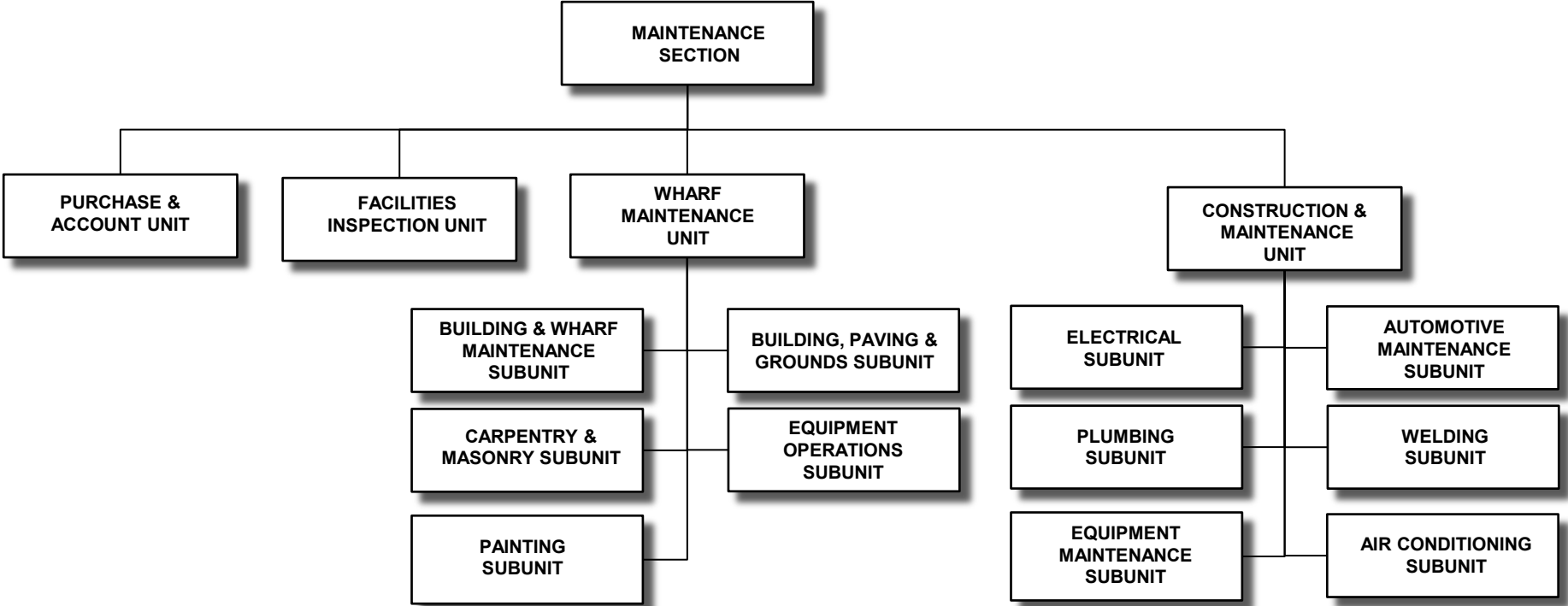
Note: Transfer PN 52851 from TRN 195 AIR Administration to TRN 301 HAR Oahu District, as a Harbor Traffic Controller I and PN 1318 from TRN 511 HWY Hawaii to TRN 301 HAR Oahu District, as a Harbors Water Service Worker I, effective 07/01/2025 per ACT 250, SLH 2025.

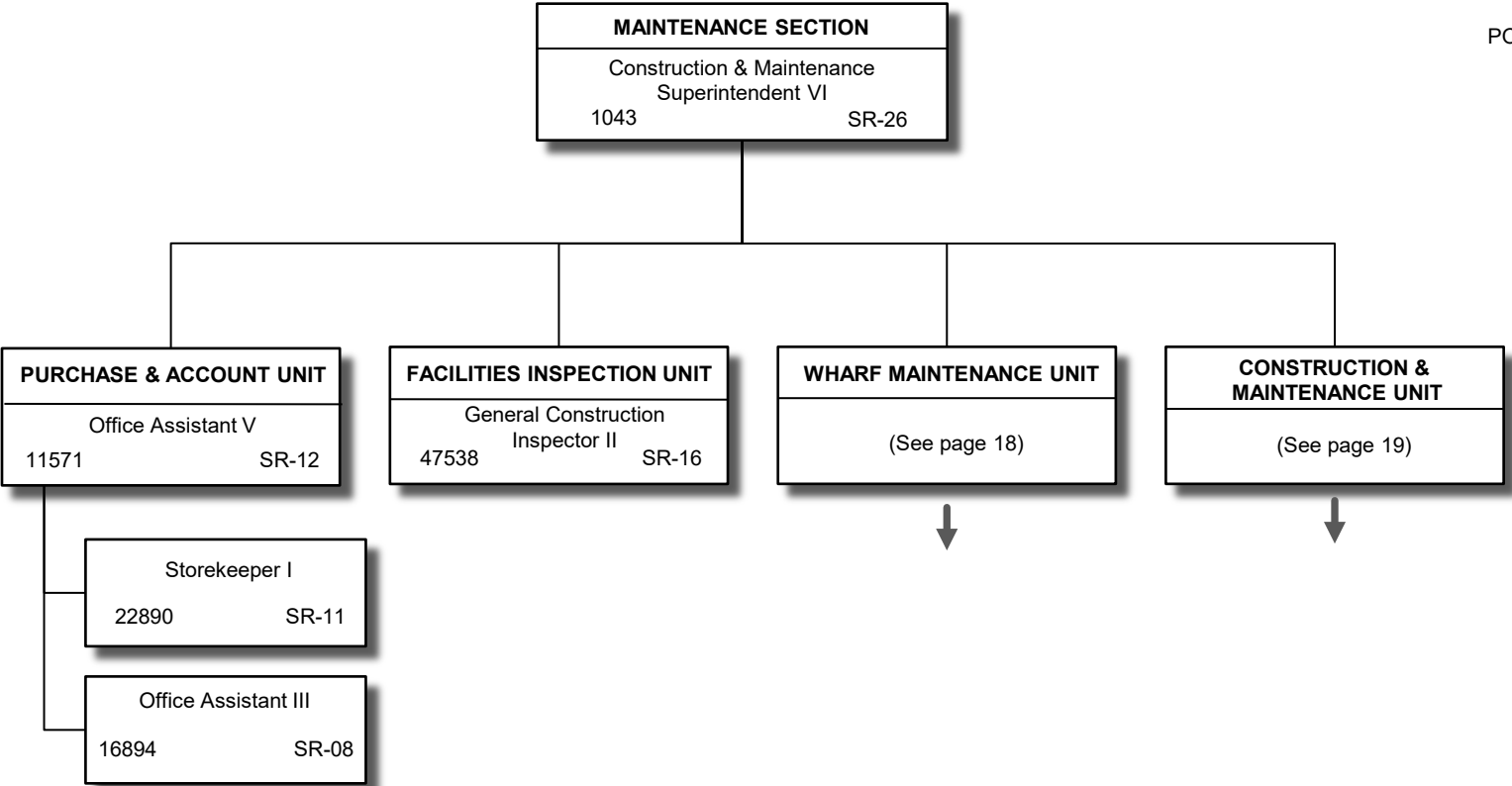
6/30/25

Page 14

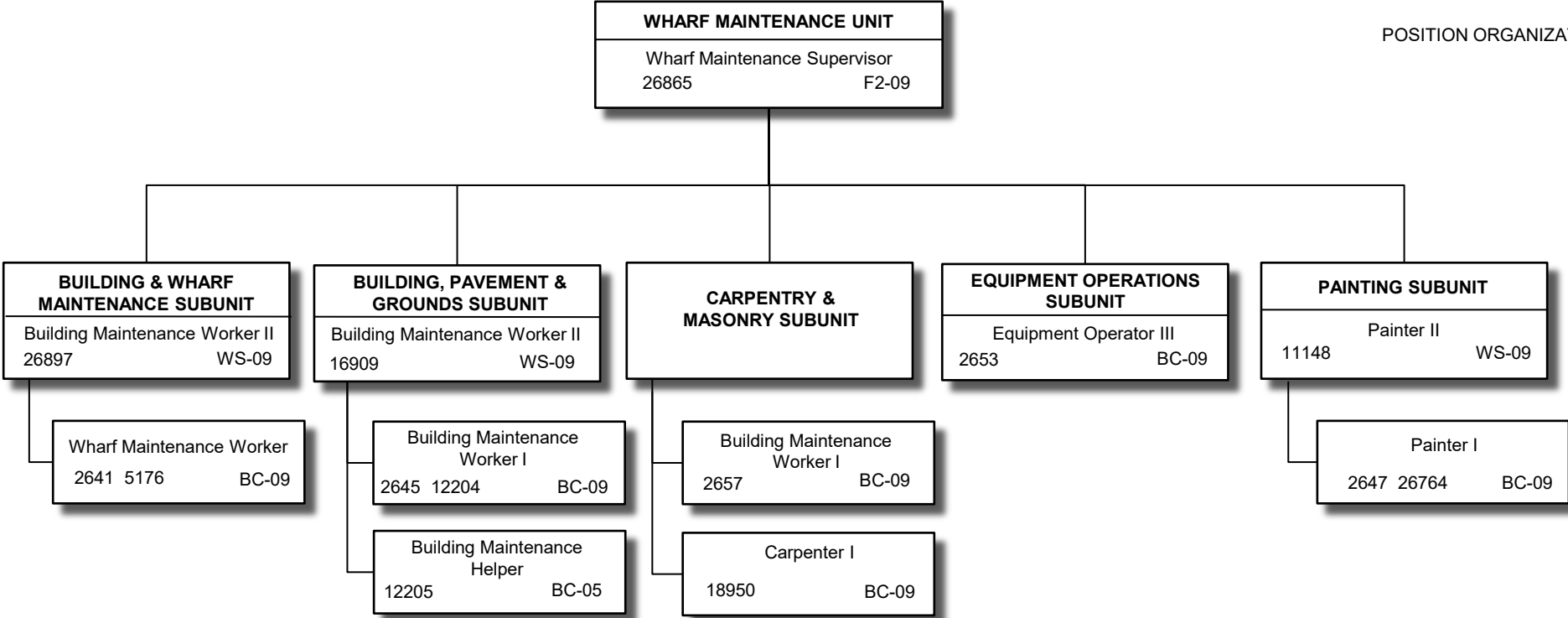


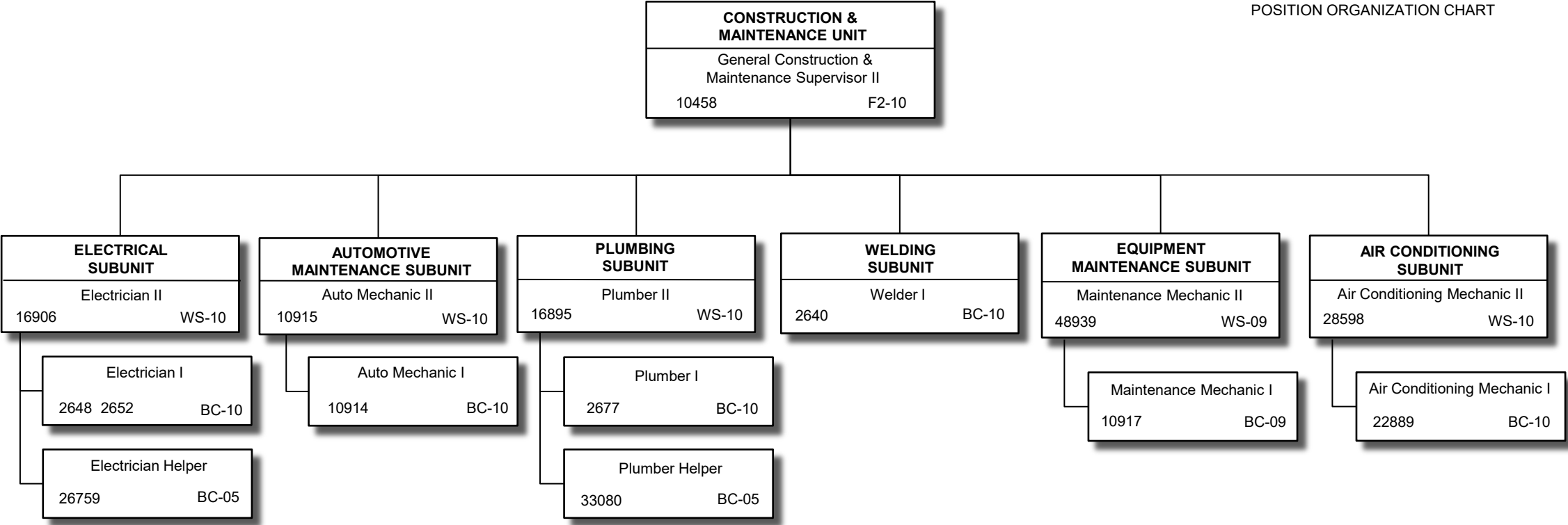




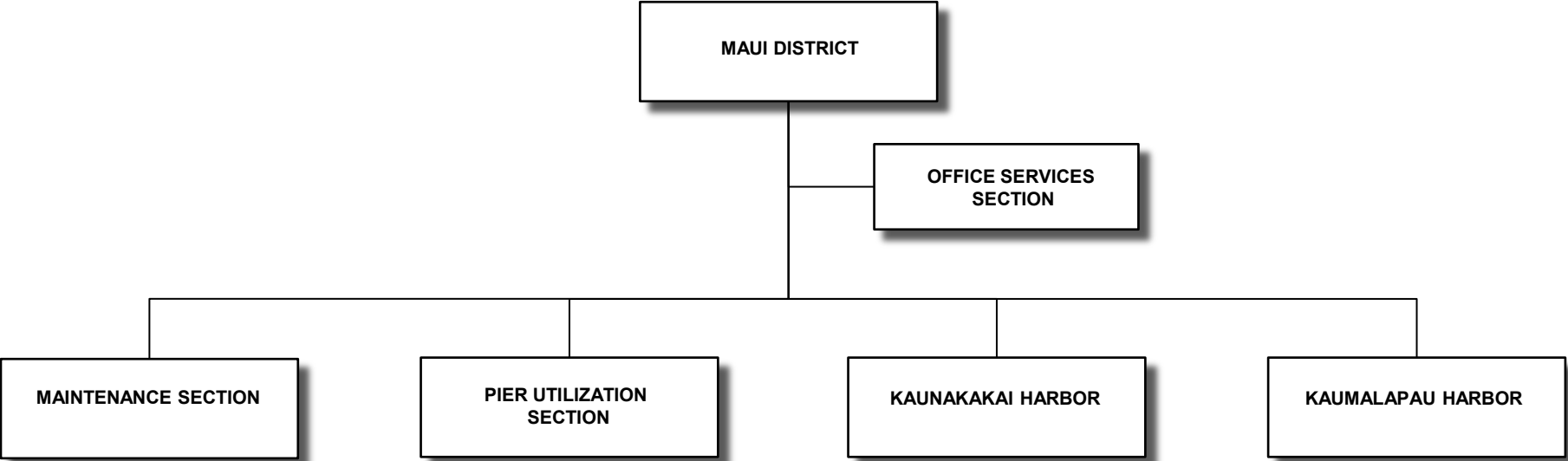


All special funded positions.



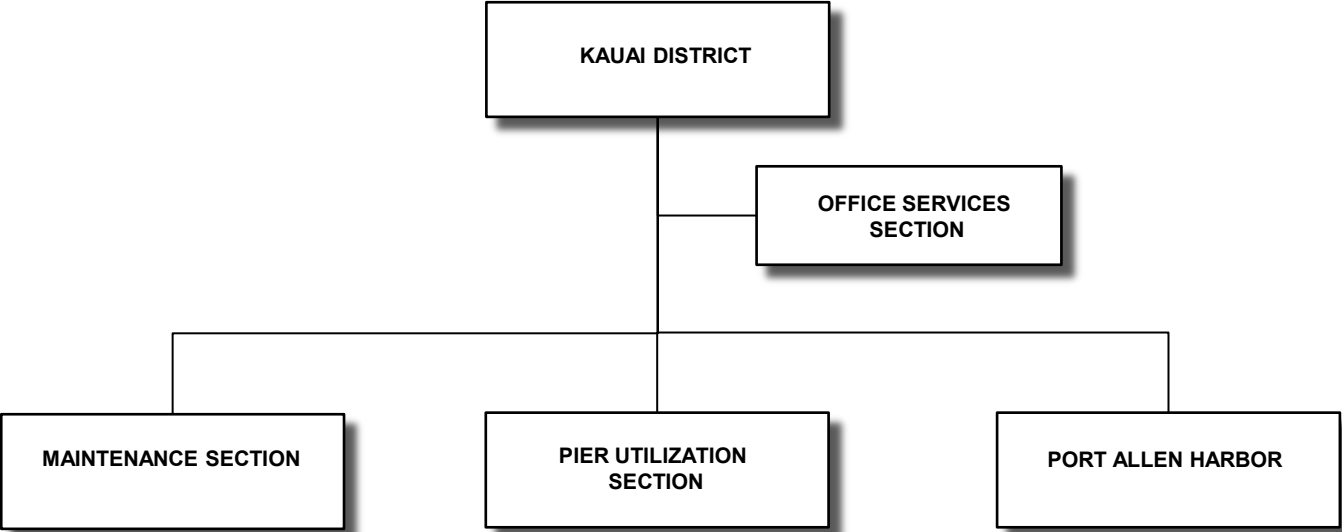


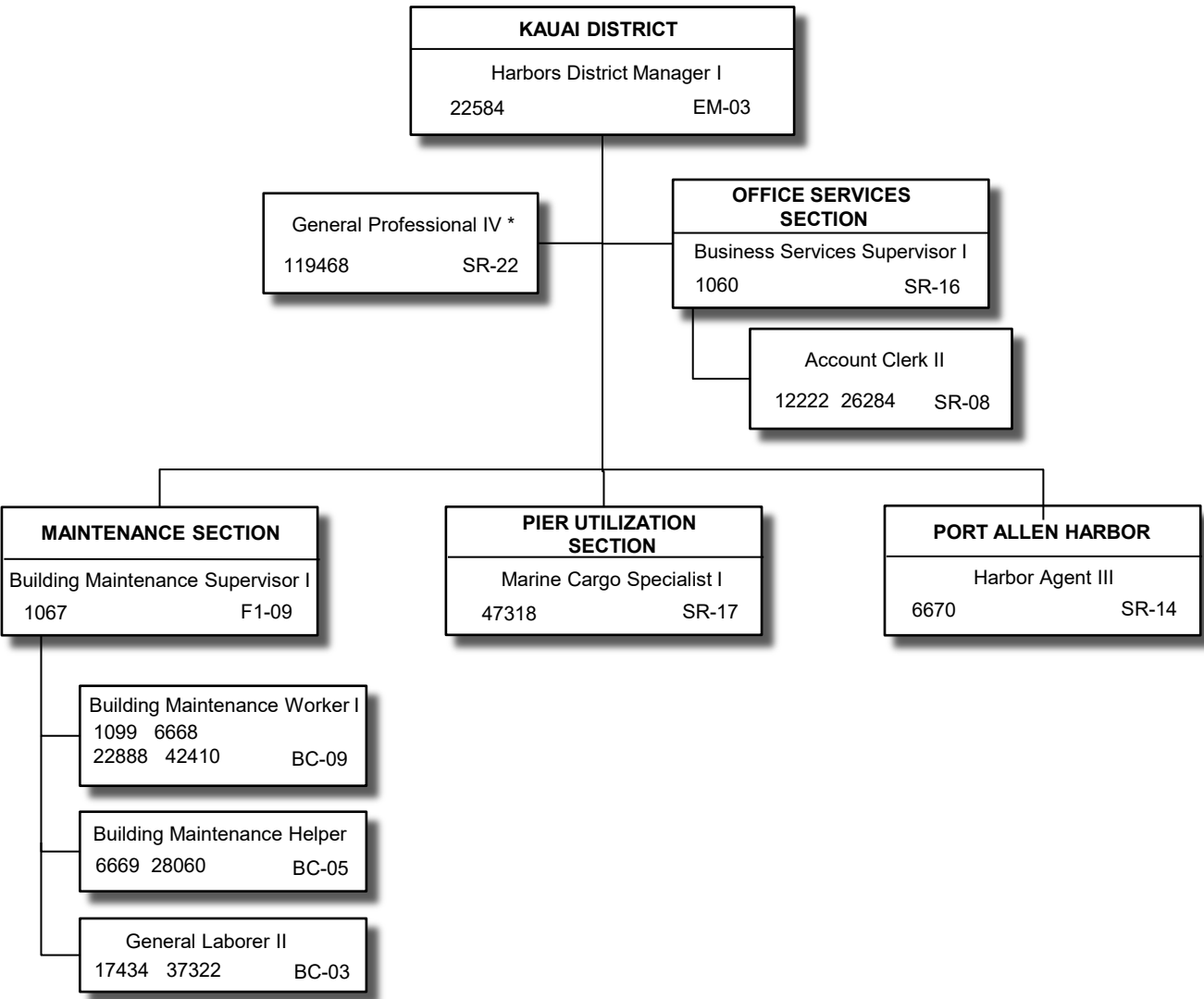
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
MAUI DISTRICT  
ORGANIZATION CHART





STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
KAUAI DISTRICT  
ORGANIZATION CHART



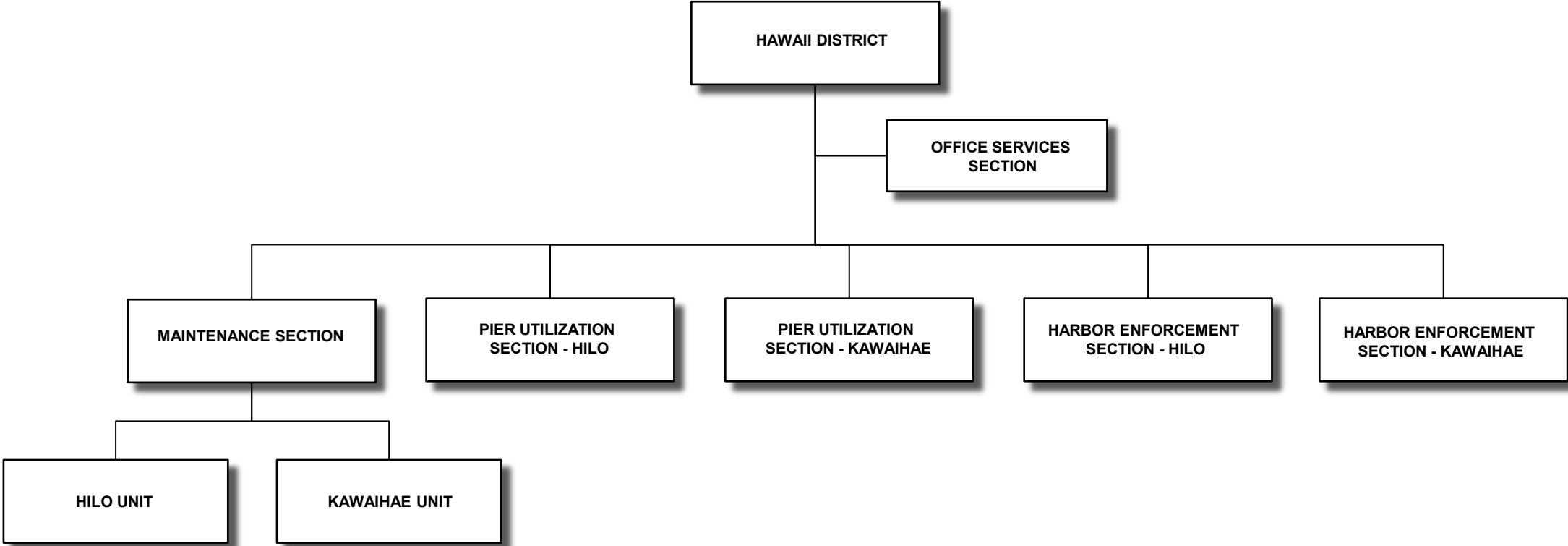


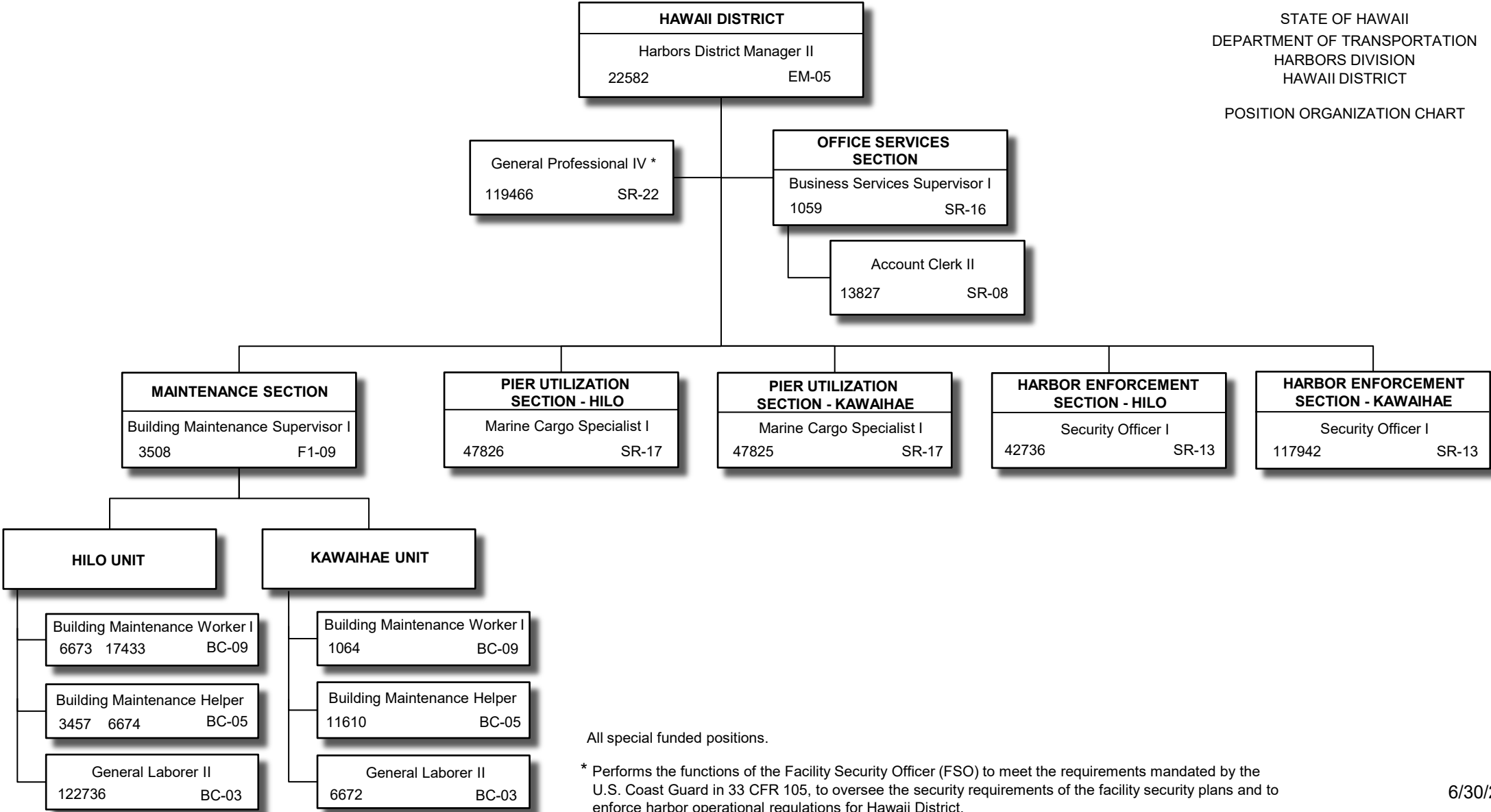
All special funded positions.

\* Performs the functions of the Facility Security Officer (FSO) to meet the requirements mandated by the U.S. Coast Guard in 33 CFR 105, to oversee the security requirements of the facility security plans and to enforce harbor operational regulations for Kauai District.



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
HAWAII DISTRICT  
ORGANIZATION CHART





STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
HAWAII DISTRICT  
  
POSITION ORGANIZATION CHART

DEPARTMENT OF TRANSPORTATION  
HARBORS DIVISION  
FUNCTIONAL STATEMENT

Directs, coordinates, and maintains the operations of the Commercial Harbors program of the State by providing for, equipping, and regulating the State system of harbors and related facilities; plans, designs, develops, acquires, and constructs new and expanded harbors and facilities as well as maintaining and reconstructing existing harbors and facilities; encourages, fosters, and assists in the development of water transportation in the State. Staff organizes and coordinates administrative work, and provides the Division offices with necessary stenographic, typing, filing, reception, and other related office services.

**STAFF SERVICES OFFICE**

Staff Services Office organizes and provides administrative work for and in support of the Harbors Districts, Engineering Branch, and other offices with Personnel Management, Financial Management, Property Management, Procurement, Information Systems, and Management and Budget Analysis with specialized and technical service support.

Advises the Harbors Administrator and furnishes functional guidance to the heads of the organizational components of the Commercial Harbors program by advising and assisting in the management of the Harbors embracing organizational structure and methods, personnel management, fiscal, property management, budget, procurement, and computer-based information systems; to ensure the efficient and effective operations of the Harbors; provide coordination and liaison services for legislative and administrative matters; reviews and consolidates the Commercial Harbors program budget.

**PERSONNEL MANAGEMENT STAFF**

Provides all-inclusive complete human resources management and technical assistance for the division. Plans, analyzes, coordinates, and makes recommendations regarding the personnel management program of Harbors. Advises and assists all levels of management and employees to ensure compliance with laws, rules and regulations, collective bargaining agreements and principles and practices in all areas of Human Resources.

**Recruitment/Employee Relations Section**

Manages the organization's recruitment processes and fostering positive employee relations. This includes developing recruitment strategies, sourcing and attracting qualified candidates, coordinating selection processes, conducting interviews, and facilitating the onboarding of new hires. Additionally, this section handles employee relations and benefit matters, including conflict resolution, disciplinary actions, employee-management-labor relations, equal employment opportunity and civil rights, workers' compensation, to maintain a productive and harmonious work environment.

**Classification/Human Resources Administration Section**

Ensures the accurate classification of positions within Harbors and provides comprehensive human resources administrative support. To include developing and maintaining position descriptions, conducting job analyses, evaluating positions for appropriate classification, and ensuring compliance with relevant regulations and policies. Additionally, this section oversees personnel record management and transactions, employee benefits administration, and other Human Resources administrative tasks to

support the organization's staffing needs and promote compliance with applicable laws and regulations.

#### FINANCIAL MANAGEMENT STAFF

Directs and coordinates the accounting activities of the Harbors Fiscal Management Staff, by employing the Systems Accounting and the Accounting Section comprised of the Revenue Accounting, the Accounts Payable including Payroll and the General Ledger Units to meet program objectives; establishes and maintains adequate and necessary financial and administrative internal controls and updates them, as needed, in order to ensure that complete, meaningful, accurate accounting data and timely financial reports are issued in accordance with Generally Accepted Accounting Principles (GAAP) for use by staff, management and external users. These financial reports shall comply with all applicable State and Federal laws, Hawaii Administrative Rules, Harbors accounting policies and procedures in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB); develops, implements, modifies and maintains the conversion of the Harbors Comprehensive Information Database System (CIDS) to the Port Hawaii Information Management System (PHIMS) Harbors' accounting system; maintains accounting records and procedures to ensure the safeguarding of assets; manages the work of contracted independent accounting firm(s) hired to assist with the annual independent audits and other financial audits so that annual audited financial statements comply with GAAP, GASB and United States (U.S.) Office of Management and Budget (OMB) federal grant funds guidelines; develops and implements an effective Accounts Receivable (AR) policy to reduce doubtful accounts, maximize cash collections, and minimize unapplied credits; evaluates tariff revenues and monitors and controls budget expenditures in coordination with the Harbors Management to ensure annual expenditures do not exceed annual Legislative appropriations with a goal to maximize excess revenues over expenditures; conducts and analyzes applications submitted for credit worthiness of prospective tenants for to include appropriate lease coverage ratios and performs other financial analyses, such as the audit of consultant contractor overhead rates; oversees the federal grant management in coordination with Engineering to insure measures are in place to comply with the grant requirements and to facilitate conduct of a single audit as required; ensures that all payroll functions for Harbors employees are completed properly, accurately and in a timely manner.

#### Systems Accounting Section

Plans, organizes, coordinates, and directs the development, implementation, operation, and maintenance of computer-based information systems including the conversion of the Harbors Comprehensive Information Database System (CIDS) to the Port Hawaii Information Management System. Responsible for upgrades and maintenance of the PHIMS systems to include but not limited to ensuring that the Harbor Master, the Property Management and the Accounts Receivables Modules of PHIMS function properly and accurately so that all charges and fees submitted by Harbor Districts for invoicing, including any calculations of interest charges for late payments and or delinquent account balances and for late report fees, are done properly, accurately and consistently; coordinates and creates system-generated reports from the PHIMS database for management use upon request, and serving as lead to oversee the procurement, upgrade, and migration of accounting software by working in conjunction with the General Ledger Unit and other Financial Management Staff.

Prepares, reviews, and updates, as needed, a detailed program of action to systematically achieve the established objectives of PHIMS in accordance with applicable Hawaii Administrative Rules and Harbors Accounting Policies; directs, organizes, and coordinates activities of Harbor District Office Services Sections staff to ensure a unified effort toward streamlining the accounting systems through the use of the Harbors automated accounting data processing objectives, ensures that the policies, procedures,

and guidelines are clearly defined, communicated, and understood by all stakeholders including Harbor District Office Services Sections staff, Harbors Financial Management Staff and Harbors Management to achieve goals and objectives.

Provides technical advice to Harbors management and other stakeholders, and provides analyses, recommendations, and technical supervision on matters relating to the conversion of CIDS to PHIMS.

#### Accounting Section

Performs complex accounting work relating to accounting principles arising from the activities of the Revenue Accounting, Accounts Payable/Payroll, and the General Ledger Units to ensure compliance with applicable laws, rules, procedures, and requirements of the State and Federal governments and GAAP standards; responsible for performing and resolving the most complex accounting work involving professional accountants and subprofessional subordinates and the total accounting program of the Harbors complex fiscal program involving diversified sources of funds, special accounting problems; ensures accurate and timely maintenance of the principal accounting records; compiles, prepares, and submits periodic financial management reports; performs financial analysis and revenue forecasts; coordinates, prepares, and issues annual audited financial statements and financial audits to comply with GAAP, Governmental Accounting Standards Board (GASB) and the U.S. OMB Circular A-133 relating to receipt of federal grant funds. Interacts and monitors the accounting of the Harbor Districts preparation and invoicing of tenants and customers such as parking fees, ground transportation permit fees, damage to state property charges and maritime activities such as port entry fees, mooring fees, dockage fees, storage fees and demurrage fees and the proper and timely payment issued by the Harbor District Offices and to remain within the ceiling of the legislative appropriations. Ensures that all Harbors Cash Balances are included for investment in the Department of Budget and Finance (B&F) Treasury Investment Pool or in the B&F Bond Investment Pool to maximize interest earnings on unspent cash. This includes maintaining and updating annually, or on an as needed basis, the List of Harbors Special Funds and Trust Funds to be included in the Participating Accounts for the B&F Treasury Investment Pool.

#### Revenue Accounting Unit

Oversees significant complexities arising from commercial activities and a substantial variety of private or federal sources of funds; and performs and resolves the significant complex accounting work involving subprofessional subordinates to maintain subsidiary ledgers, registers, journals, and other accounting records associated with Harbors customer fees and charges, processes data to issue invoices for non-maritime activities, primarily tenant rent invoices and issues monthly customer account statements; Invoices for parking fees, ground transportation permit fees, damage to state property charges and maritime activities such as port entry fees, mooring fees, dockage fees, storage fees and demurrage fees are issued by each Harbor District Office Services Sections staff; records the receipt of customer payments made by check or electronic payments into the CIDS/PHIMS Accounts Receivables module; responds to tenant inquiries regarding the status of their accounts; prepares deposits for the bank and Budget and Finance Treasury Deposit Receipts forms; applies payments received to Harbors customer accounts to invoices as directed or in accordance with Harbors AR policy in order to prevent unapplied cash balances from occurring in customers' accounts; reviews and resolves customer overpayments to minimize unapplied credits; reviews work processes in making recommendations to improve the receipt of wharfage reports for the efficient and effective application of information technology; calculates interest charges that need to be assessed in accordance with Hawaii Administrative Rules Chapter 19-44; reviews with Property Management Branch, the timing on lease step-ups in rent in projecting revenue for each fiscal year and the six-year financial plan; maintains wharfage, cargo statistics, coordinates delinquent collections actions with the Attorney

General's Office and manages accounts under bankruptcy protection; collects revenue accounting data to prepare work papers, accounting, and statistical reports; prepares revenue analysis, and forecasts; collects and analyzes financial data to prepare the multi-year financial plan and quarterly operating revenue forecasts; provides year-end revenue, AR, and other information to the General Ledger Unit; and prepares financial schedules for annual audited financial statements and reports.

#### Accounts Payable Unit

Has full responsibility involving significant complexities arising from commercial activities, and a variety of private or federal sources of funds; and performs and resolves the significant complex accounting work involving subprofessional subordinates to maintain subsidiary ledgers, registers, journals, and other accounting records; prepares summary warrant vouchers and other payments; reviews for compliance with applicable laws, rules and policies, and for proper allocation as to funds, cost centers, and object codes; maintains and reconciles security deposit ledgers; processes refunds of security deposits and other adjustments disburses cash and checks through petty cash and imprest funds if any; encumbers purchase orders, contracts, and blanket encumbrances as submitted and required by Harbors Programs; prepares purchase orders and encumbers the approved purchase orders for Administration staff offices; maintains inventory of equipment in coordination and with the assistance of the Management, Budget & Analysis staff and inventory of improvements and its recordation into the fixed asset inventory system in coordination with and with the help of the Harbors Engineering Branch and or Harbors District offices; opens and maintains files on contracts; maintains contract ledgers by posting contract encumbrances and payments; reconciles contract ledgers to FAMIS contract ledgers; corrections and adjustments to FAMIS tables; processes and tracks travel requests for Harbors; establishes controls to ensure compliance with the procurement code and other purchasing policies; coordinates p-card procedures for Harbors (includes creating the summary warrant vouchers for payments); prepares Year End 1099 statements for vendors and Internal Revenue Service.

The payroll staff of this unit manages the labor costs distribution, and other subsystems; prepares and processes payroll, transfers, and payments of vacation leave, sick leave, and workers compensation.

#### General Ledger Unit

Maintains the Harbors general ledger and generates trial balances on a timely basis; maintains accounting for debt service payments on outstanding harbor revenue bonds and General Obligation bonds and compliance with all revenue bond reporting requirements including bond arbitrage rebates; coordinates and compiles financial data required for the preparation of financial reports to management and holders of Harbor Revenue Bonds; reconciles bank account for petty cash checking account fund; performs continuous review of internal controls and recommends improvements to methods and procedures; ensures that the reconciliation of subsidiary ledgers, including the security deposit ledger to general ledger accounts are performed on a periodic and timely basis Track the financial transactions to prepare the financial reports regarding assets, liability, equity, and revenue or expense and support the compilation of the trial balance of debits and credits.

Maintains accounting records and prepares Act 178 Session Law Hawaii (SLH) 2006 reports of ceded land revenues obtained from third-party users of ceded lands and remits payments owed to the Office of Hawaiian Affairs through the Department of Budget and Finance in accordance with established laws, including Act 178, SLH 2006 and Act 226 SLH 2022. Prepares Journal Vouchers for payments to other state agencies and for correcting coding errors; maintains billing records for other state agencies for reimbursements costs.

### MANAGEMENT INFORMATION SYSTEMS STAFF

Plans, organizes, coordinates, and directs the development, implementation, operation, and maintenance of computer-based information systems including the Harbors Comprehensive Information Database System (CIDS), Harbors Accounts Receivable System, Harbors Computer Aided Drafting, and Design System and Harbors planning and statistical systems.

Prepares, reviews, and updates a detailed program of action to systematically achieve the established objectives of computer-based information systems; directs, organizes, and coordinates activities to ensure that every part of the organization is kept firmly in step with all other parts in a unified effort toward a common end; takes appropriate action to ensure that the policies, procedures, and guidelines are clearly defined, communicated, and understood to achieve the department's automated data processing objectives.

Serves a technical advisor to management, and provides analyses, recommendations, and technical supervision on matters relating to the Harbors Division's computer-based information systems and their various equipment.

Acts as the Harbors Division's liaison with the Department's Computer Systems and Services Office, the Department of Budget and Finance's Information and Communication Service Division, consultants, and others involved.

### MANAGEMENT, BUDGET AND ANALYSIS STAFF

Directs, coordinates, and monitors the activities related to the division's operating budget; develops and review operation budget execution and control procedures; coordinates and provides assistance and advice in the preparation of the divisional operating budget; conducts expenditure analysis; coordinates the preparation of the executive operating budget for the division and the quarterly expenditure plans; provides budgetary control through the review, evaluation and recommendations on staff studies for certain expenditure requests; prepares operating allotment requests; coordinates the preparation of division budget testimonies and responses to legislative requests for information concerning the operating budget; prepares variance reports; coordinates and conducts organizational analysis and recommends improvements to management; reviews proposed changes; maintains the Division's organizational charts and functional statements; conducts manpower, staffing, operational and other studies to improve efficiency and effectiveness.

Coordinate the Division's legislative activities through the review and assignments of legislative bills and testimonies; serves as liaison in amendments to Hawaii Administrative Rules; coordinates the analysis of impacts of administrative rule changes on Harbors operations and assists or conducts public hearings; coordinates a records management program.

Directs, coordinates, and participates in the procurement activities of the Harbors Division, including purchasing, inventory control, and contract administration; procures or assists in the procurement of goods and services by means of purchase orders or procurement contracts; maintains inventory of equipment, improvements, supplies, and materials in conformity with the rules and regulations of the State Department of Accounting and General Services; maintains an inventory control system, as required by applicable Port Security Grants including disposal of assets funded by federal funds; maintains property records showing percentage of federal funds used in purchases; reconciles property records with fiscal records.

## **ENGINEERING BRANCH**

The Engineering Branch is responsible for the planning, design, construction, and maintenance of facilities for the State Commercial Harbors System.

### **SPECIAL PROJECTS OFFICE**

Implements the Harbors Modernization Plan (HMP); develops plans for HMP project implementation; administers and manages design functions of HMP projects; coordinates construction functions and activities related to HMP; monitors HMP project schedules and performance; manages HMP related contracts and oversees consultant performance; manages HMP project budgets and expenditures; prepares capital budget requests related to HMP; maintains effective relationships and communications with the Harbor User Group (HHUG) on HMP issues.

### **PLANNING SECTION**

Determines requirements; formulates operational and development programs; prepares project justifications; updates master plans and development plans; develops master plans through consultant services; prepares budget requests for Capital Improvement Projects (CIP) through Planning, Programming & Budgeting (PPB); coordinates programming of CIP funds and implementation of CIP projects; prepares capital project planning reports, feasibility studies, testimonies on CIP, answers public inquiries and coordinates with other agencies; reviews and processes environmental planning reports and serves as Harbors Environmental Planning Coordinator; prepares federal grant applications, and manages the administration of awarded federal grants.

#### **Engineering Unit**

From the developed master plans, the Engineering unit, in coordination with each of the Harbor Districts and approval by the Administrator, prepares project justifications, testimonies on CIP; prepares capital project planning documents, budget requests for CIP through PPB; coordinates programming of CIP funds and implementation of CIP projects.

#### **Planning Unit**

Determines requirements; formulates operational and development programs; updates master plans and development plans; develops master plans through consultant services; prepares planning reports including monthly cumulative statistical cargo reports by source of revenue with comparisons over prior year, and statistical trends; conducts feasibility studies including in-field analysis of storm drains, tidal influences, and surge into the harbor, answers public inquiries and coordinates with other agencies; reviews and processes environmental planning reports and serves as Division's Environmental Planning Coordinator. Prepares applications for federal grants and manages the administration of awarded federal grants.

### **DESIGN SECTION**

Manages the design of the capital improvement projects; prepares schedules, plans, specifications and cost estimates for capital improvement projects; requests allotments for the design and construction of CIP; negotiates consultant scope of work and fee proposals, and prepares consultant contracts for execution; prepares environmental assessments and impact statements for CIP; holds public meetings and hearings, secures CIP related permits and coordinates design of CIP; prepares special



engineering reports and investigations; supports the Construction Section during construction of CIP.

### CONSTRUCTION SECTION

Manages all capital construction projects not under or assigned to Special Projects Office; manages construction phase of special maintenance projects; holds preconstruction meetings and schedules construction activities; coordinates projects with contractor and district offices; conducts inspection of projects and enforces compliance to plans and specifications; prepares reports on construction progress, issues change orders, and prepares contract amendments; prepares and reviews estimates of project costs for payment purposes; makes field corrections of construction plans and maintains construction records; manages the projects status and construction management and inspection software systems.

### MAINTENANCE SECTION

Performs periodic inspection of all harbor facilities; prepares plans and specifications for maintenance projects; budgets for and schedules repair and rehabilitation projects; establishes maintenance standards; responsible for the administration and management of as-built drawings; advises district managers on special maintenance problems and provides plans and reports; reviews plans submitted by tenants for conformance with maintenance and safety standards; and reviews heavy load operations on piers.

### ENVIRONMENTAL SECTION

Responsible to develop and implement a comprehensive environmental compliance program to satisfy the Harbors requirements for compliance with State and Federal laws and department policies; Develops and manages the implementation Harbors Stormwater Management and Water Quality Improvement Program. Determines requirements and formulates operational and development programs for programmatic consultation with other state and federal agencies regarding Endangered Species Act of 1973, Migratory Bird Treaty Act of 1918, and the Magnusson-Stevens Fishery Conservation and Management Act of 2006 for Essential Fish Habitat; serve as Harbors liaison with Federal Agencies on managing migratory birds and essential fish habitats in the Harbors; arranges and provides training for the Harbors to satisfy requirements of the compliance program; performs random environmental audits with the districts to ensure compliance with program requirements. Analyzes and evaluates audit data and identifies problem areas or deficiencies and develops and implements action plans to correct any problem or deficiency; assists the Capital Improvement Program, Special Maintenance Program, District Offices and Property Management (tenant operations) to ensure programs are in compliance with the Harbors environmental program; prepares environmental compliance related budgetary and expenditure plans for legislation and legislative testimonies.

### SYSTEMS RESOURCE MANAGEMENT SECTION

Develops, implements, and maintains the Harbors' Geographic Information System (GIS), to build data layers such as utility infrastructure regarding harbors property boundaries, leases, permits, cargo yards, piers, wharves, and surrounding streets and other data sets involving multilevel government agencies on Climate Adaptation and Sea Level Rise, and overall project management delivery and fixed asset resource management; locations of storm drains as submerged, partial submerged and measurements above Mean Lower Low Water, Mean Higher High Water, and environmental areas of concern; areas of known environmental impacts from abandoned

fuel lines; past, current, and future ongoing special maintenance projects and oversees the implementation and maintenance of the project management system and environmental management data system; and also integrates master plans developed for the commercial piers.

### **LAND DEVELOPMENT AND PROPERTY MANAGEMENT BRANCH**

Provides essential real property services, which includes managing existing harbor properties and acquiring new lands. The branch focuses on developing its commercial harbors by ensuring safe cargo handling, mitigating traffic congestion, and enhancing safe roadway access. It also plans for future infrastructure needs, such as rebuilding piers in response to sea level rise and addresses the vertical development of harbor facilities due to limited land availability. This includes researching and determining the best use of lands, recommending acquisitions or dispositions, and maintaining an inventory of available properties and facilities. The branch handles lease planning and execution, issues new leases and other rental instruments, negotiates lease terms and permits, manages lease reopener, and ensures proper invoicing for lease rent adjustments. It establishes fair market rents through appraisals, resolves disputes related to lease reopeners, supports the collection of delinquent tenant accounts, and coordinates tenant relocations arising out of rebuilding projects.

### **LAND DEVELOPMENT SECTION**

Acquires land to expand the commercial harbors, increase cargo space, improve safe roadway access into and out of the commercial harbors, and revenue opportunities through leasing or permitting land use. It involves procuring planning consultants for environmental assessments, conducting traffic and environmental studies, performing real estate appraisals and managing land surveys, and negotiating the purchase of private lands. Also, coordinates with Harbors District Managers and the Harbors Engineers to develop harbor facilities, and manage the transfer, sale, or exchange of Federal, State, and County lands.

### **PROPERTY MANAGEMENT SECTION**

Handles the issuance, management, and termination of leases, month-to-month revocable permits, easements, right-of-entries, and other rental instruments with harbor land users. It coordinates tenant improvements and land changes, including new fuel line installations, with Harbors District Managers, Engineers, and other State Departments and/or County agencies (not inclusive of Federal lands). Also, supporting harbor rebuilding efforts by managing temporary tenant relocations, extinguishing permits, calculating financial impacts related to tenant improvements, and issuing new agreements as needed for projects addressing sea level rise.

### **SECURITY AND EMERGENCY DISASTER OFFICE**

Plans and coordinates all statewide maritime security for all Harbor facilities infrastructure under the control of the Department of Transportation to ensure compliance with the security requirements provided in 33 CFR 105. Responsible for planning, developing, and coordinating the approval of all of the District Harbor facility security plans; makes recommendations to improve security for the offender, staff, institutions, and the public.

Responsible for planning, developing, evaluating, and maintaining the overall emergency disaster preparedness, response, and recovery program for the Department of Transportation, Harbors Division, in coordination and consistent with County, State, and Federal civil defense plans. Plans and responses are coordinated with the United

States Coast Guard Maritime Transportation System Recovery Plans under the Seaport Unified Command. This includes planning, developing, conducting, and/or coordinating training; preparing applications for federal grants; developing and maintaining the State's and Department's plan to provide mass care service and damage assessment during emergency disaster situations; completes all required reports and forms as requested by the State civil defense; insuring the preparedness and readiness of harbor resources in providing these services relating to the division's emergency disaster assistance program; and coordinates all exercises (e.g. Pandemic Influenza Preparedness Tabletop Exercises, Continuity of Operations/Continuity of Government (COOP/COG) Planning workshop, State Tsunami Exercises, etc.).

Supports and provides Division related information to the Department's Public Information Office; serves as the Division's liaison to the Department as Harbors Division's Incident Command System Public Information Specialist during disasters; strengthens community relations via the Division's website by updating and maintaining news, harbor initiatives, emergency and disaster updates as needed; performs assignments in support of disaster response; and coordinates and completes requests for information.

Assists the Deputy Director of Transportation of the Harbors Division and the Harbors Administrator to formulate, coordinate, evaluate, monitor, and audit new and/or present District Harbor facility security plans to insure statewide consistency and compliance with applicable state and federal laws. Represents the Deputy Director of Transportation of the Harbors Division and Harbors Administrator during an emergency disaster in overseeing and implementing the division's emergency disaster assistance program plans, policies and procedures, and organizing and directing its activities.

### **OAHU DISTRICT**

Provides for the execution of commercial harbor programs as directed by the Harbors Administrator, Harbors Division. Plans, directs, controls, and coordinates the activities of District personnel in the functions of management, operations, and maintenance of harbors and related facilities in the District; surveys and analyzes the needs of major tenants and users of the harbors such as shipping agents and stevedoring contractors. Consults with the U.S. Customs, Public Health Service, Immigration Service, Coast Guard, and State Department of Agriculture and in cooperation with such agencies, works out operational practices and procedures to meet the needs of the District as a port of entry into the United States; develops and maintains in accordance with directives from the Harbors Administrator, Harbors Division, operational and business activities designed to improve the District's revenues and business relationships; maintains liaison with public and private organizations in the District on matters concerning the Harbors Division; receives, investigates and corrects when appropriate the complaints concerning the operation and maintenance of harbors and harbor facilities in the District; develops and maintains plans and procedures for meeting emergency situations involving commercial harbor activities and coordinates such plans with appropriate State and Federal authorities; provides focal point of contact for the public in all phases of the commercial harbor programs.

### **CLERICAL SUPPORT OFFICE**

Provides secretarial support to the District Manager and stenographic support for the District.

### **OFFICE SERVICES SECTION**

Provides the Oahu District Office with clerical, bookkeeping, and other related services required; maintains program planning and control records for submission to Staff

Services Office; accounts for receipts and expenditures of funds; undertakes purchasing of supplies and equipment; accomplishes required calculations for various accounts receivable originating in the District; submits under the supervision of the District Manager required information for consolidation into the divisional budgets; maintains inventory, property management, personnel, and other records of the District as required.

## OPERATIONS SECTION

Manages the commercial harbors operations on Oahu including the control of shipping within the commercial harbors, the assignment of berthing for vessels and cargo space, the imposition of demurrage charges, traffic control, the cleaning of harbor facilities and grounds, utilization of ship services, and water lines; coordinates the security needs of port properties with the Department of Public Safety.

### Landside Operations Unit

Plans, coordinates, and directs the activities of landside operations at Honolulu Harbor including reviewing traffic flows of ground transportation, passenger safety flow throughout the harbors, ground permits and other permits inside and outside the passenger terminals (e.g. hand billing, commercial activities); serves as District coordinator for matters relating to ground transportation including conflicts relating to ground transportation activities for arriving passengers' arrival and parades which transverse through Punchbowl Street onto Ala Moana Boulevard during peak passenger arrival periods; participates in the review and recommendation of Harbors ground transportation rules, policies and guidelines; plans, programs, and budgets for ground transportation studies to assist with way finding, and implementing safe traffic routing systems, pathways, and passenger safety and convenience (e.g. parking facilities, concession opportunities, etc.); oversees the effectiveness of the ground transportation rules; may be authorized to have delegated law enforcement authority (no side arms) pursuant to section 266-24, Hawaii Revised Statutes, to issue citations to violators of Hawaii Administrative Rules pursuant to section 266-24.1, HRS, such as persons operating a business without a valid permit or a tour operating in violations of the rules; provides technical advice, assistance and support to the Neighbor Islands district managers on their ground transportation matters; plans, coordinates, and directs the compliance with the terms and conditions of the ground transportation permits; oversees the implementation of ground transportation traffic flows and signage to assist with way finding and customer satisfaction.

### Security Unit

Responsible for meeting the requirements mandated by U.S. Coast Guard in 33 CFR 105; oversees the security requirements of the facility security plans and to enforce harbor operational regulations for the Oahu District. Prepares the contract specifications for the procurement of contract security, manages and administers the security contracts on behalf of the District; ensures private contract security implements security measures provided in the FSP; manages the contract security in ensuring the access control requirements are in accordance with the FSP and 33 CFR for both cargo and passenger ships.

### Marine Traffic Control Unit

Controls harbor traffic into and out of commercial harbors, as well as ship movements between berths in accordance to established schedules and plans. Serves as the operational focal point for all harbor operations, including dispatching of pollution cleanup crew, police, and general information sources for shipping agencies and the general public.

Pier Utilization Unit

Expedites and sees to the safe and economical movement of marine cargo across State piers. Gathers all pertinent requirements from shipping agencies, establishes and promulgates berthing assignments and provides utility services to all ships berthed at State piers.

Marine Cargo Subunit

Gathers all requirements for berthing. Displays and disseminates pertinent information covering berthing assignments to all shipping agencies, harbor control unit, pilots, and the interested public. Allocates space for, and controls movement and safety of all marine cargo passing across State piers. Coordinates maintenance services requested by user agencies by controlling and scheduling the use of utilities such as water and electricity for ships. Initiates billing charges to user agencies for services performed.

Utility Services Subunit

Provides water service to ships utilizing commercial harbors on Oahu.

Sanitation & Kalaeloa Barbers Point Unit

Provides for the cleaning of all Harbors Division facilities; removal of litter and debris from harbors; and maintenance of harbor ground areas on Oahu.

Sanitation & Grounds Subunit

Refuse & Grounds Crew

Provides for the cleanup and removal of litter and debris from harbor facilities and grounds using hand tools (brooms), heavy equipment and other mechanized devices. Provides for the care of all landscaped areas and plants on Harbors Division property.

Custodial Crew

Provides janitorial services in and around harbor buildings, piers and wharves. Keeps offices, galleries, elevators stairways and restrooms in a clean and orderly condition. Uses and maintains cleaning equipment and requests restroom supplies.

Kalaeloa Barbers Point Subunit

Provides for the operation, maintenance, and security of Barbers Point Harbor.

MAINTENANCE SECTION

Manages an approved maintenance program. Provides minor construction, maintenance, alterations, and repair of all commercial harbors, container freight, and general cargo facilities, which encompass, but are not limited to wharves, piers, catwalks, launching ramps, storage, office and terminal buildings, parking areas, container and general freight loading and discharging facilities, and all supporting utilities, including electrical, water, sewage, and drainage distribution systems; storage tanks and associated piping systems; operations, maintenance, and repair of automotive, material handling, and construction equipment for the Harbors Division; executes a controlled

preventive maintenance program; prepares specifications for the purchase of materials, equipment, and service contracts; provides trouble call and emergency service requirements; provides services for procurement of supplies, construction materials, equipment, and storekeeping.

#### Purchase & Account Unit

Provides timely procurement of consumable supplies, repair and maintenance materials, shop tools, and equipment for the Maintenance Section, Operations Section, and Office Services. Receives, inspects, stores, and issues all materials purchased. Reviews, audits, and prepares labor distribution submittals (accounting codes). Pre-audits invoices and statements. Maintains inventories for all the Maintenance Section's tools, office and shop equipment, supplies, and materials. Provides weekly material status reports to facilitate work scheduling.

#### Facilities Inspection Unit

Performs continual inspection surveys of all Oahu District commercial harbor facilities. Provides comprehensive inspection reports. Identifies maintenance and repair requirements that can be either accomplished by shop forces or by contract. Assist in the formulation of regular weekly work schedules.

#### Wharf Maintenance Unit

Provides skilled building trades manpower, materials and equipment to accomplish minor construction and repair/maintenance of Commercial Harbor facilities on Oahu. Assists the Construction & Maintenance Unit on multi-trade work projects.

#### Building and Wharf Maintenance Subunit

1. Repair fenders and bollards for Honolulu and Kalaeloa Harbors.
2. Performs preventative maintenance on pier to include the fenders, walers, and bollards.
3. Performs minor structural repairs of the piers and buildings.
4. Performs maintenance and preventive maintenance for the buildings at Honolulu and Kalaeloa Harbors.

#### Building Pavement and Grounds Subunit

1. Repairs pothole and pavement patches for the roads and apron/yards at Honolulu and Kalaeloa Harbors.
2. Repair fences, k-rails, gates, and barbed wire for security and Federal Security Plan.
3. Repair concrete walls, patches for operations yard, sidewalks, and driveways.

#### Carpentry and Masonry Subunit

1. Performs general carpentry work, replacing dry rotted doors and frames, window frames, and other carpentry repairs as needed.
2. Builds and repairs cabinets, shelves, tables, and chairs.
3. Builds walls and forms for concrete pours for masonry unit.

Equipment Operation Subunit

1. Operates digging equipment to access underground water and electrical line for repair.
2. Operates heavy machinery to assist building and wharf units with fence and wharf repairs.
3. Performs preventative maintenance on all assigned equipment.

Painting Subunit

1. Plans, draws, and paints parking lot striping.
2. Preventative Maintenance - Painting of bollards, cleats, walls, foot markers, base cones doors, window frames, and Consent Decree stenciling.
3. General office painting and refinishing of furniture.

Construction & Maintenance Unit

Provides skilled manpower, materials, and equipment to accomplish mechanical and electrical repair and maintenance work on all Oahu District Commercial Harbors. Maintains a controlled preventative maintenance program on all mechanical and electrical dynamic equipment for the Commercial Harbors. Maintains scheduled maintenance service for all vehicles in the Harbors Division on Oahu.

**MAUI DISTRICT**

Manages the commercial harbors and facilities on the Islands of Maui, Molokai, and Lanai. Provides for the execution of Harbors programs as directed by the Harbors Administrator, Harbors Division; plans, directs, controls, and coordinates of District personnel in the functions of management, operations, and maintenance of all District harbors and facilities; maintains liaison with public and private organizations within the District on matters concerning the Harbors Division; surveys and analyzes the needs of major tenants and users of the harbors such as shipping agents and stevedoring contractors; consults with other State and Federal agencies to develop operational practices and procedures to meet the safety and security requirements of all harbors of the District.

**OFFICE SERVICES SECTION**

Provides the Maui District with clerical, bookkeeping, and other related services required; maintains program planning and control records for submission to the Staff Services Office; accounts for receipts and expenditures of funds; undertakes purchasing of supplies and equipment; accomplishes required calculations for various accounts receivable originating in the District; submits under the supervision of the District Manager required information for consolidation into the divisional budgets; maintains inventory, property management, personnel, and other records of the District as required.

**MAINTENANCE SECTION**

Provides regular and preventative maintenance and repair on all harbor facilities and installations within an approved maintenance program and budget for Maui District.

PIER UTILIZATION SECTION

Expedites and sees to the safe and economical movement of marine cargo across State piers; gathers all pertinent requirements from shipping agencies; establishes and promulgates berthing assignments and advises on utility services to all ships berthed at State piers.

Gathers all requirements for berthing. Displays and disseminates pertinent information covering berthing assignments to all shipping agencies, stevedores, pilots, interested public, and the Maui District Manager.

KAUNAKAKAI HARBOR

Provides for the operation and maintenance of the Kaunakakai Harbor on Molokai.

KAUMALAPAU HARBOR

Provides for the operation and maintenance of the Kaumalapau Harbor on Lanai.

KAUAI DISTRICT

Manages the commercial harbors and facilities on the Island of Kauai. Provides for the execution of Harbors programs as directed by the Harbors Administrator, Harbors Division; plans, directs, controls, and coordinates the activities of the District personnel in the functions of management, operations and maintenance of all District harbors and facilities; provides security and enforces harbor operations regulations; maintains liaison with public and private organizations within the District on matters concerning the Harbors Division; surveys and analyzes the needs of Kauai tenants and users of the harbors such as shipping agents and stevedoring contractors.

OFFICE SERVICES SECTION

Provides the Kauai District with clerical, bookkeeping, and other related services required; maintains program planning and control records for submission to the Staff Services Office, accounts for receipts and expenditures of funds through P-Cards and purchase orders, work orders; undertakes purchasing of supplies and equipment; accomplishes required calculations for various accounts receivable originating in the District; submits under the supervision of the District Manager required information for consolidation into the divisional budgets; maintains inventory, property management, personnel, and other records of the District as required.

MAINTENANCE SECTION

Provides regular and preventive maintenance and repair on all harbor facilities and installations within an approved maintenance program and budget for Kauai District.

PIER UTILIZATION SECTION

Expedites and sees to the safe and economical movement of marine cargo across State piers. Gathers all pertinent requirements from shipping agencies, establishes and promulgates berthing assignments and advises on utility services to all ships berthed at State piers.



Gathers all requirements for berthing. Displays and disseminates pertinent information covering berthing assignments to all shipping agencies, stevedores, pilots, interested public, and the Kauai District Manager.

#### PORT ALLEN HARBOR

Provides for the operations and maintenance of the Port Allen commercial harbor.

#### HAWAII DISTRICT

Manages commercial harbors and facilities on the Island of Hawaii, including the control of shipping within commercial harbors, assignment of vessel berthing, and cargo space, the imposition of demurrage charges, and the maintenance of all Harbors Division facilities; provides for the execution of Harbors programs as directed by the Harbors Administrator, Harbors Division; plans, directs, controls, and coordinates the activities of District personnel in the functions of management, operations, and maintenance of harbors and related facilities in the District; surveys and analyzes the needs of major tenants and users of the harbors such as shipping agents and stevedoring contractors.

#### OFFICE SERVICES SECTION

Provides the Hawaii District office with clerical, bookkeeping and other related services required; maintains program planning and control records for submission to the Staff Services Office; accounts for receipts and expenditures of funds; undertakes purchasing of supplies and equipment; accomplishes required calculations for various accounts receivable originating in the District; submits under the supervision of the District Manager required information for consolidation into the divisional budgets; maintains inventory, property management, personnel and other records of the District as required.

#### MAINTENANCE SECTION

Provides painting, minor construction, maintenance, alterations, and repair of all commercial harbors and general cargo facilities, which encompass, but are not limited to offices, wharves, piers, catwalks, launching ramps, storage, office, terminal buildings, parking areas, container and general freight loading and discharging facilities; performs rough carpentry in repair to fender systems, wharf structures and building as well as finished carpentry in constructing and repairing partitions, doors, sash, furniture and cabinets; repairs roofs and gutters; performs a variety of other maintenance and repair duties such as masonry work, dry-docking of workboat, acetylene cutting and welding, making minor electrical repairs, and driving state vehicles; executes a controlled preventive maintenance program; when additional skilled labor is required for the maintenance of the assets, prepare specifications, procurement requests, and other related documentation for the procurement of the materials, equipment, and service contracts; and provide trouble call and emergency service requirements within an approved maintenance program and budget for Hawaii District.

#### Hilo Unit

Provides regular and preventive maintenance and repair on harbor facilities for Hilo Harbor.

Kawaihae Unit

Provides regular and preventive maintenance and repair on harbor facilities for Kawaihae Harbor.

PIER UTILIZATION SECTION - HILO

Expedites and sees to the safe and economical movement of marine cargo across Hilo Harbor piers. Gathers all pertinent requirements from shipping agencies, establishes and promulgates berthing assignments and advises on utility services to all ships berthed at Hilo Harbor piers.

Gathers all requirements for berthing. Displays and disseminates pertinent information covering berthing assignments to all shipping agencies, stevedores, pilots, interested public, and the Hawaii District Manager.

PIER UTILIZATION SECTION – KAWAIHAE

Expedites and sees to the safe and economical movement of marine cargo across Kawaihae Harbor piers. Gathers all pertinent requirements from shipping agencies, establishes and promulgates berthing assignments and advises on utility services to all ships berthed at Kawaihae Harbor piers.

Gathers all requirements for berthing. Displays and disseminates pertinent information covering berthing assignments to all shipping agencies, stevedores, pilots, interested public, and the Hawaii District Manager.

HARBOR ENFORCEMENT SECTION – HILO

Provides security and enforces harbor operations regulations for Hawaii District at Hilo Harbor.

HARBOR ENFORCEMENT SECTION – KAWAIHAE

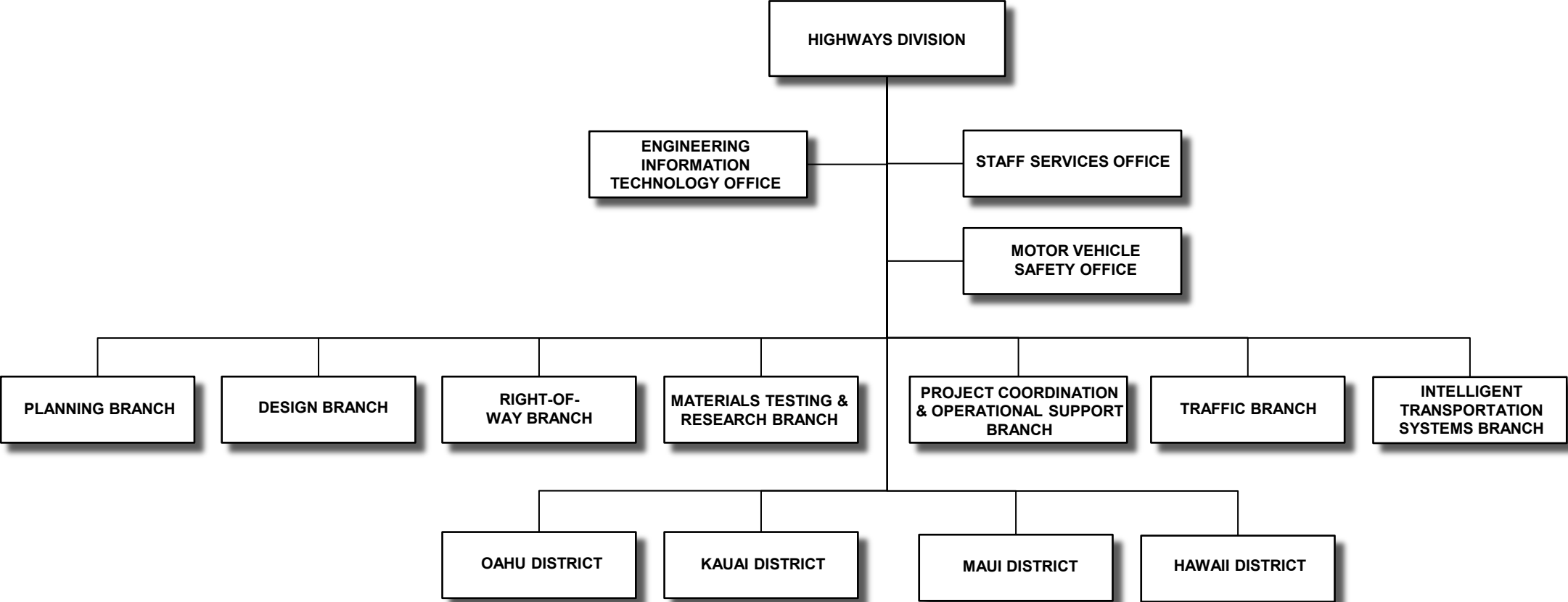
Provides security and enforces harbor operations regulations for Hawaii District at Kawaihae Harbor.

***STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION***

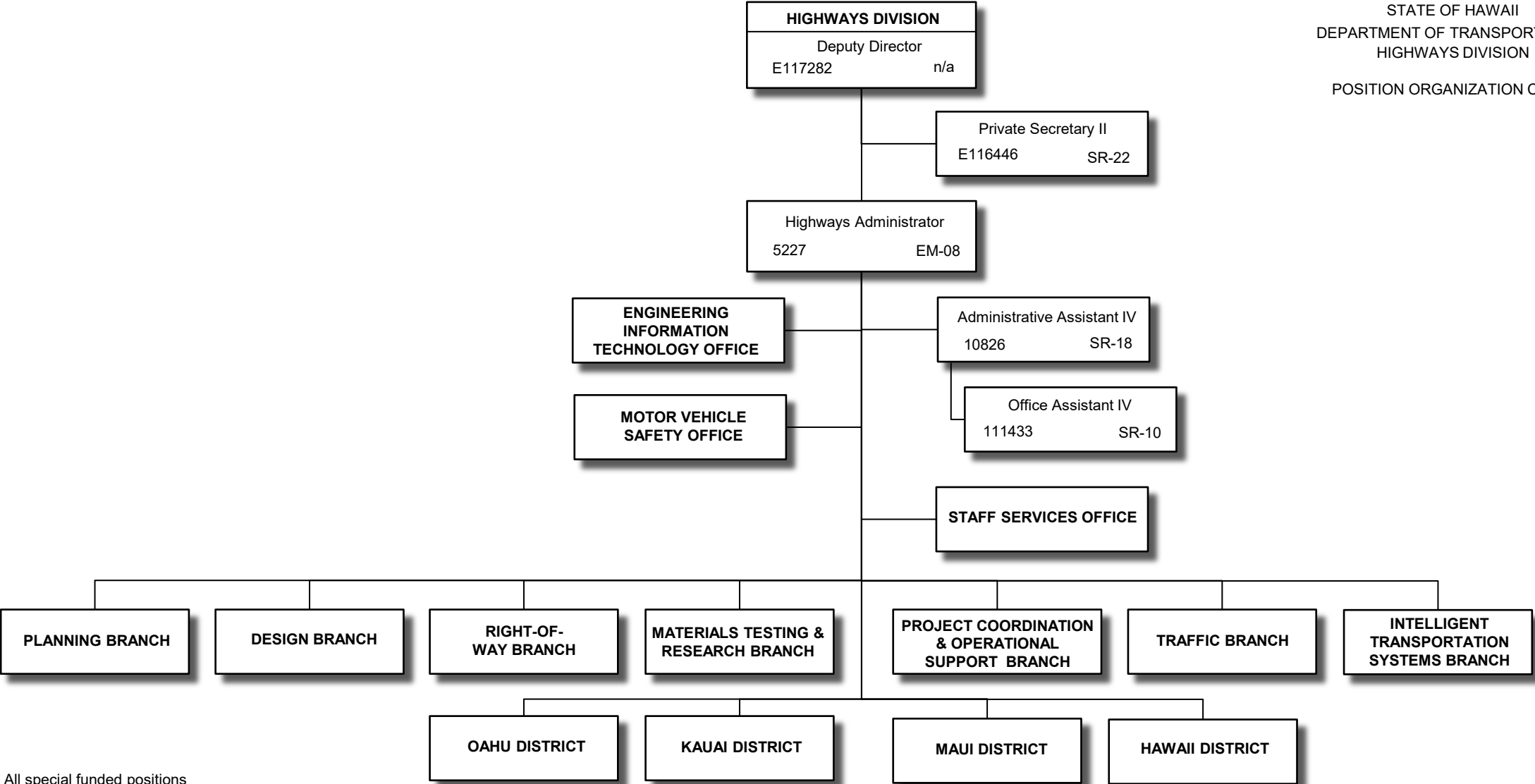
***ORGANIZATION CHARTS***

***JUNE 30, 2025***

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
ORGANIZATION CHART



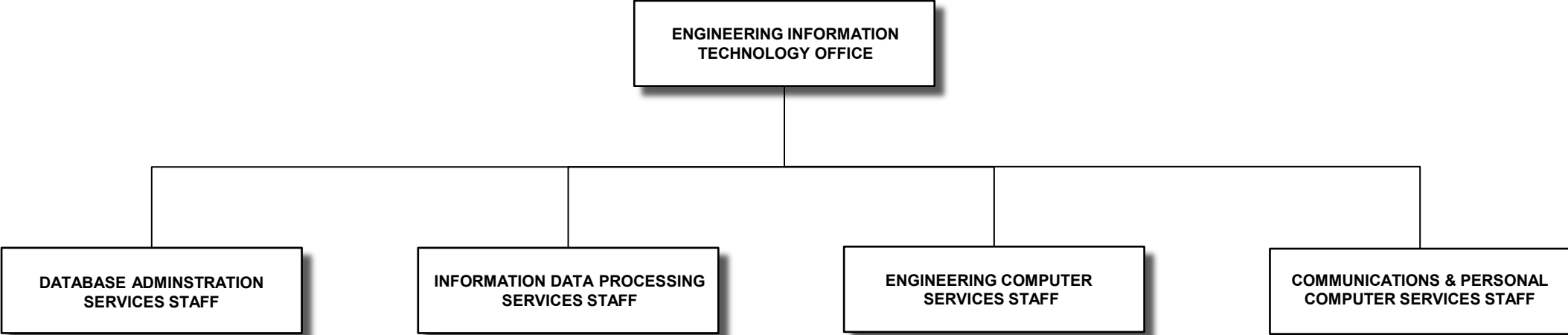
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
  
POSITION ORGANIZATION CHART



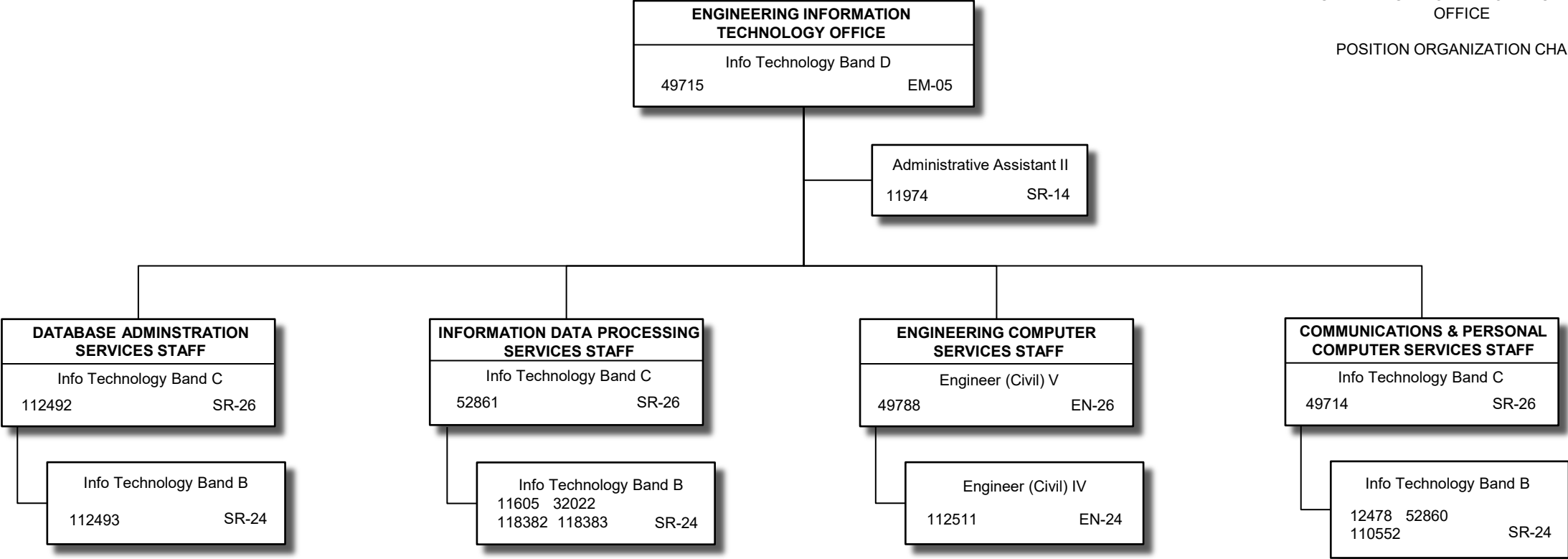
All special funded positions

Note: Added permanent positions for HWY Administration (TRN595DA), authorized by ACT 005/SLH 2019 as follows: position #991938, among others, Pending Establishment.  
Reduced permanent positions and funds for HWY Administration (TRN595DA), authorized by ACT 250/SLH 2025 for FY26 are: positions #991943, #991946, and #991947.  
Added permanent positions with reduced funds for HWY Administration (TRN595DA), authorized by ACT 088/SLH 2021 as follows: positions #992104 (Drafting Technician VII), #992105 (Hwy Construction Inspector IV), #992106 (Engineering Technician VI), Pending Establishment.

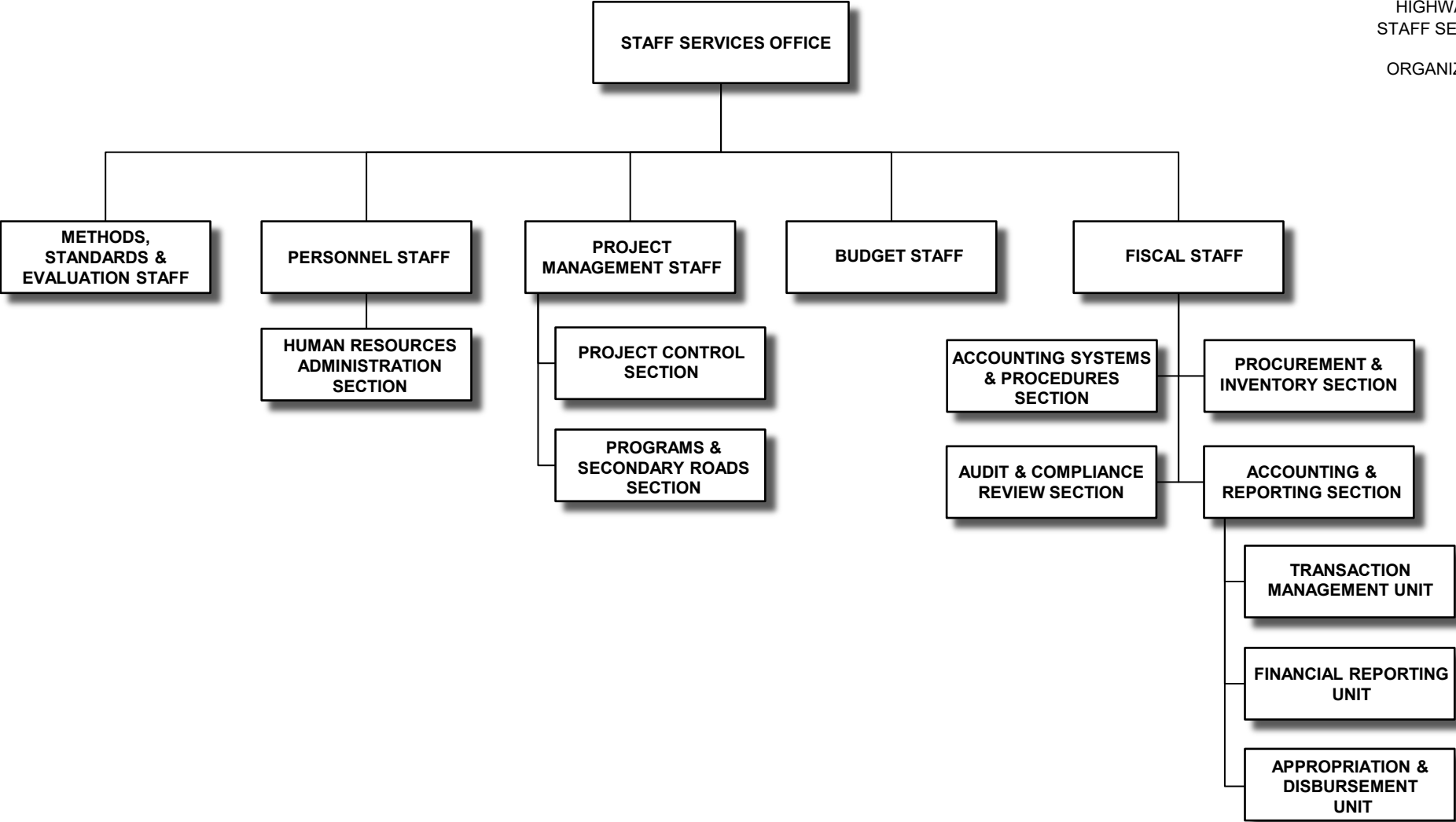
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
ENGINEERING INFORMATION TECHNOLOGY  
OFFICE  
  
ORGANIZATION CHART



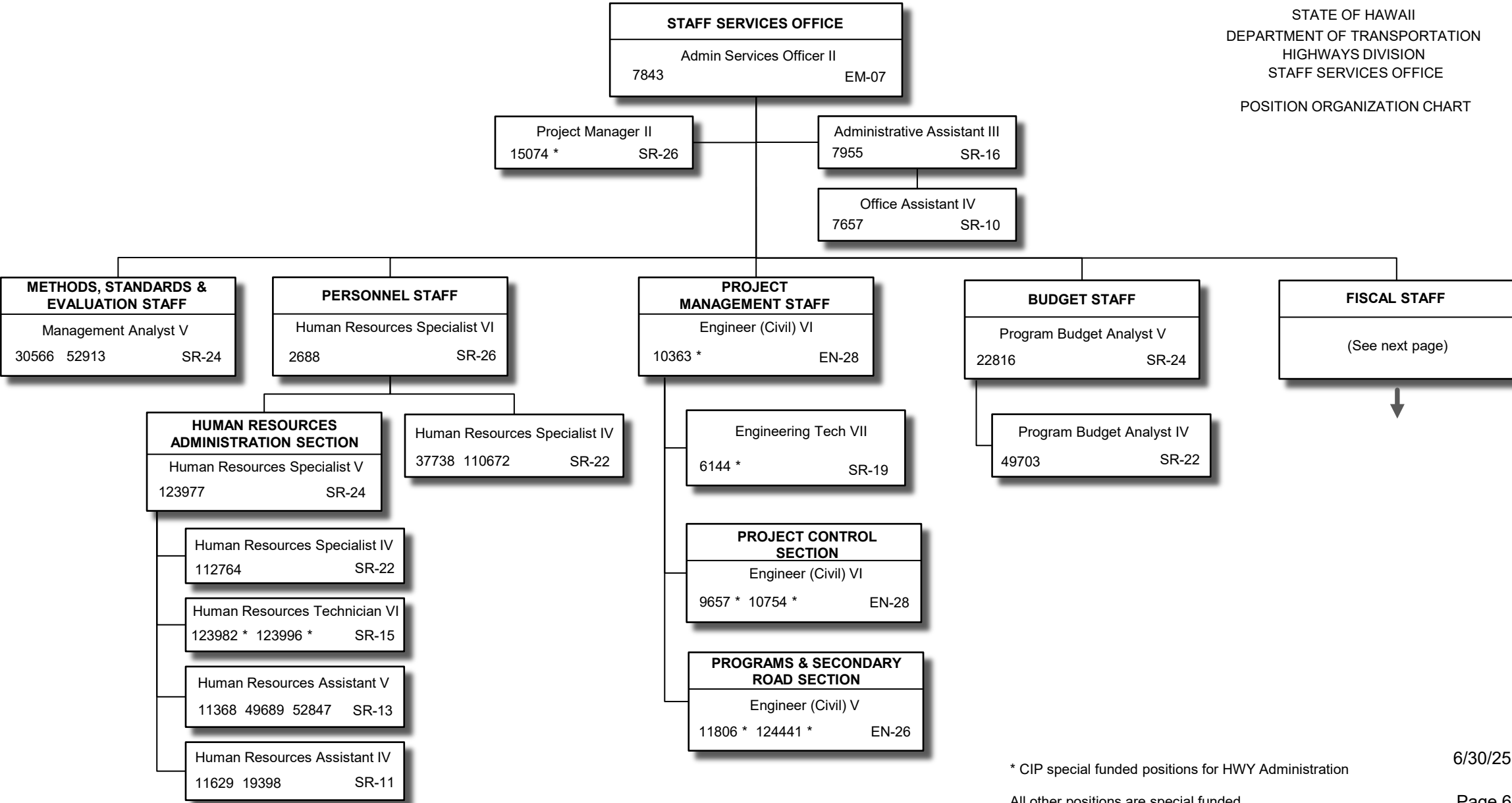
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
ENGINEERING INFORMATION TECHNOLOGY  
OFFICE  
  
POSITION ORGANIZATION CHART



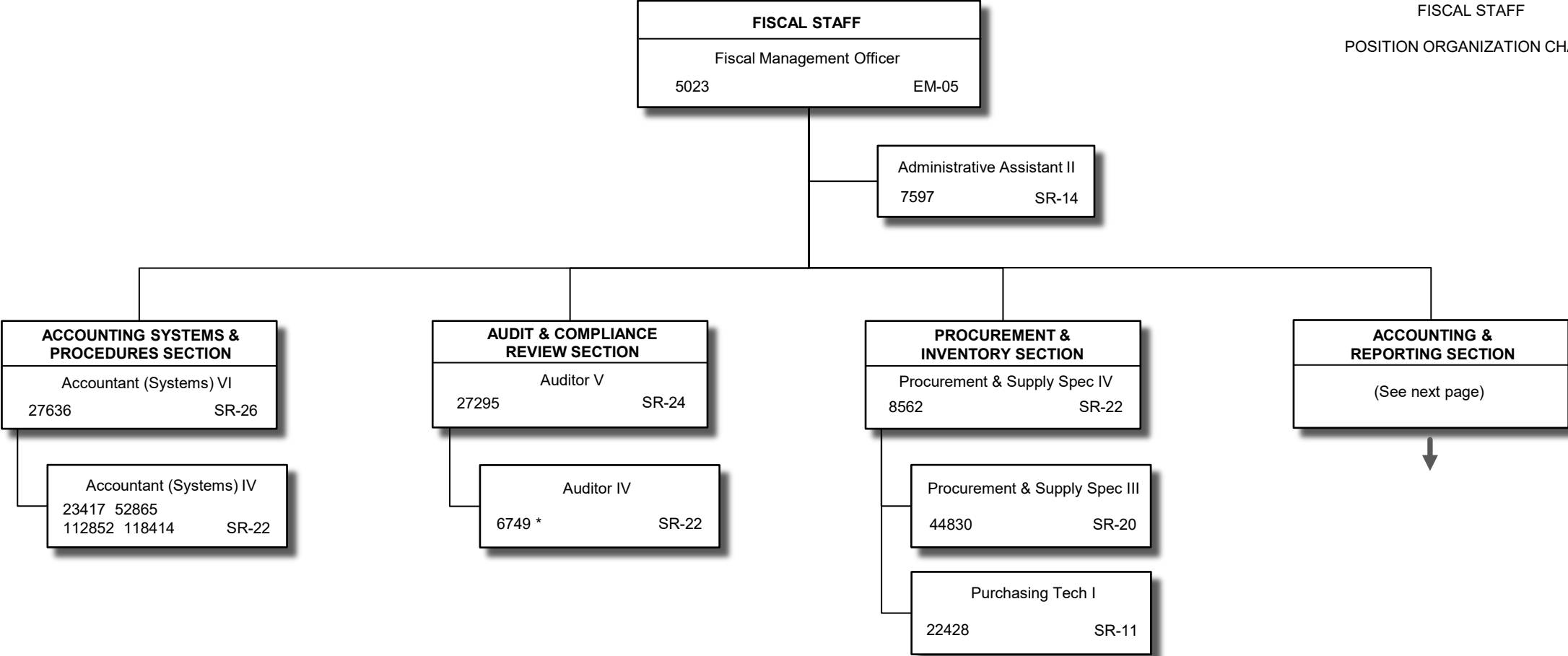
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
STAFF SERVICES OFFICE  
ORGANIZATION CHART





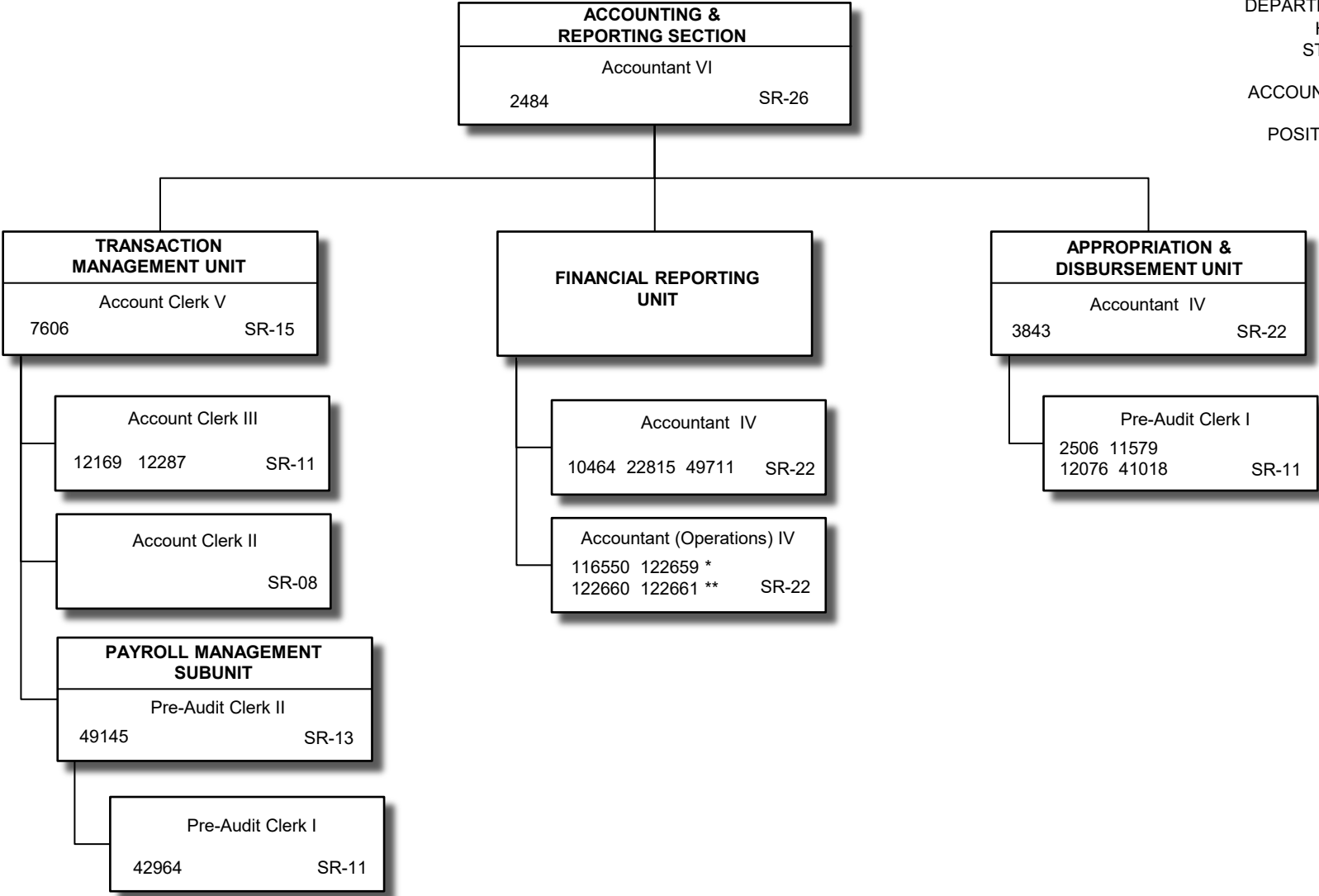


\* CIP special funded positions for HWY Administration  
All other positions are special funded.



All special funded positions

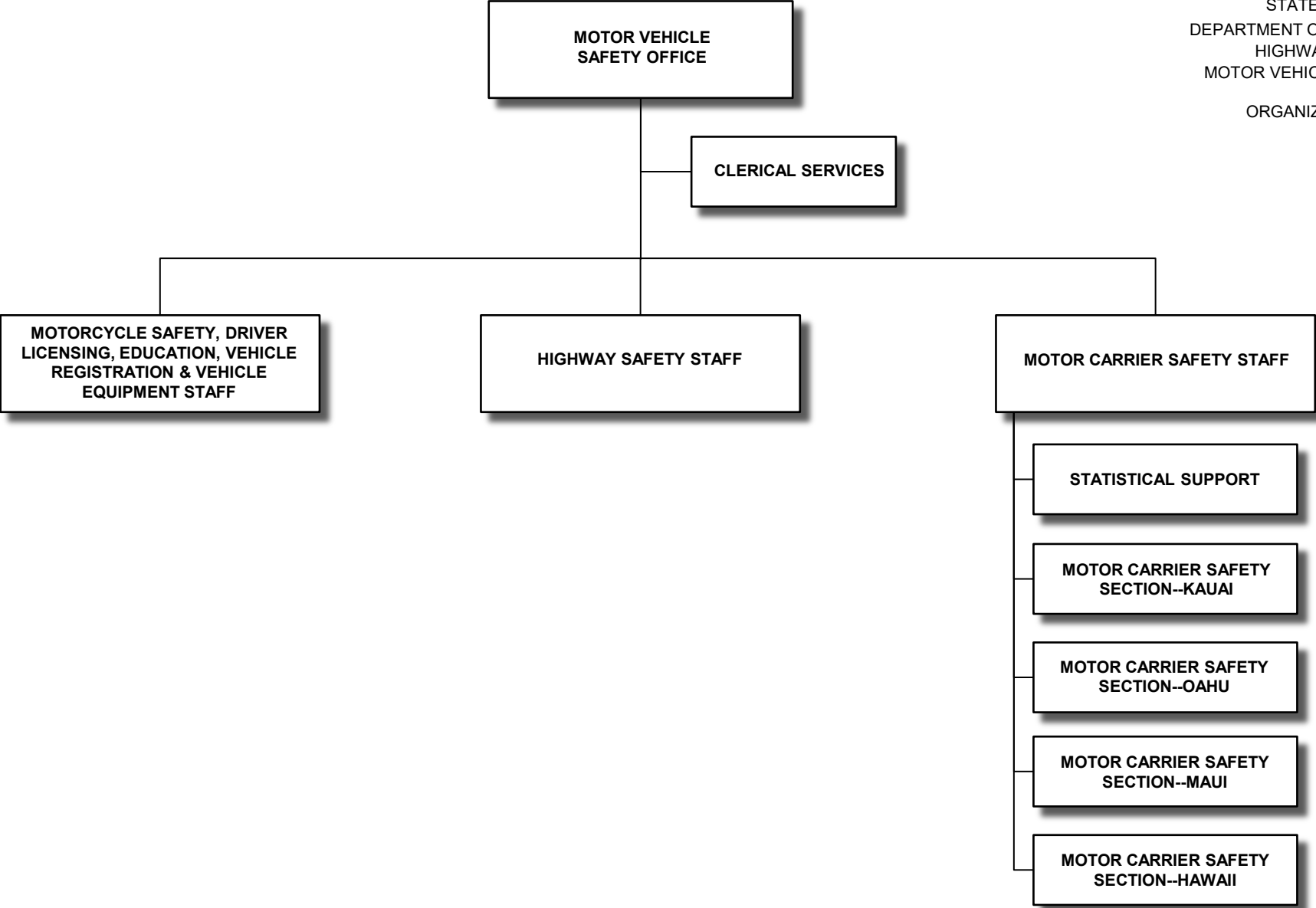
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

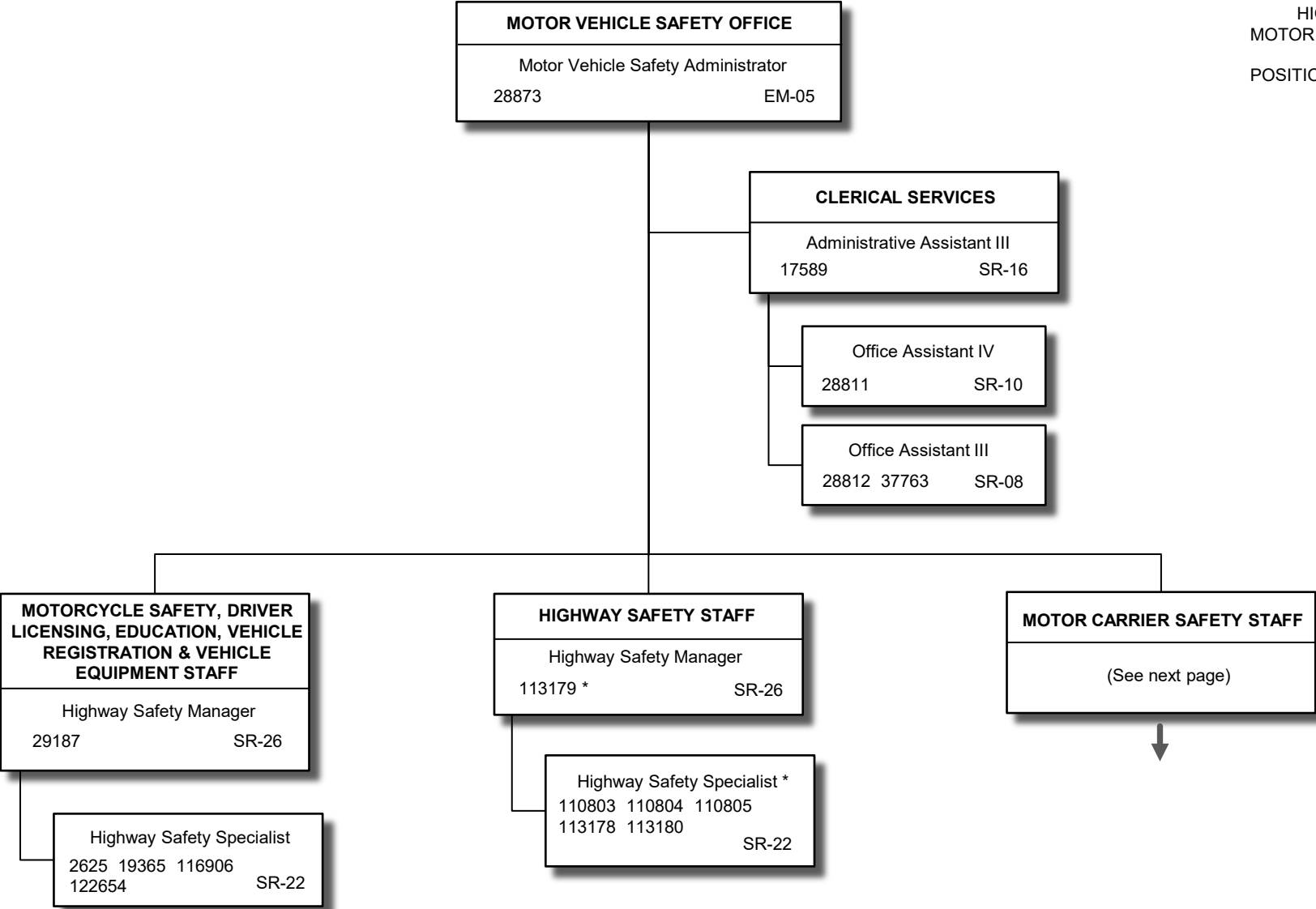


All special funded positions.

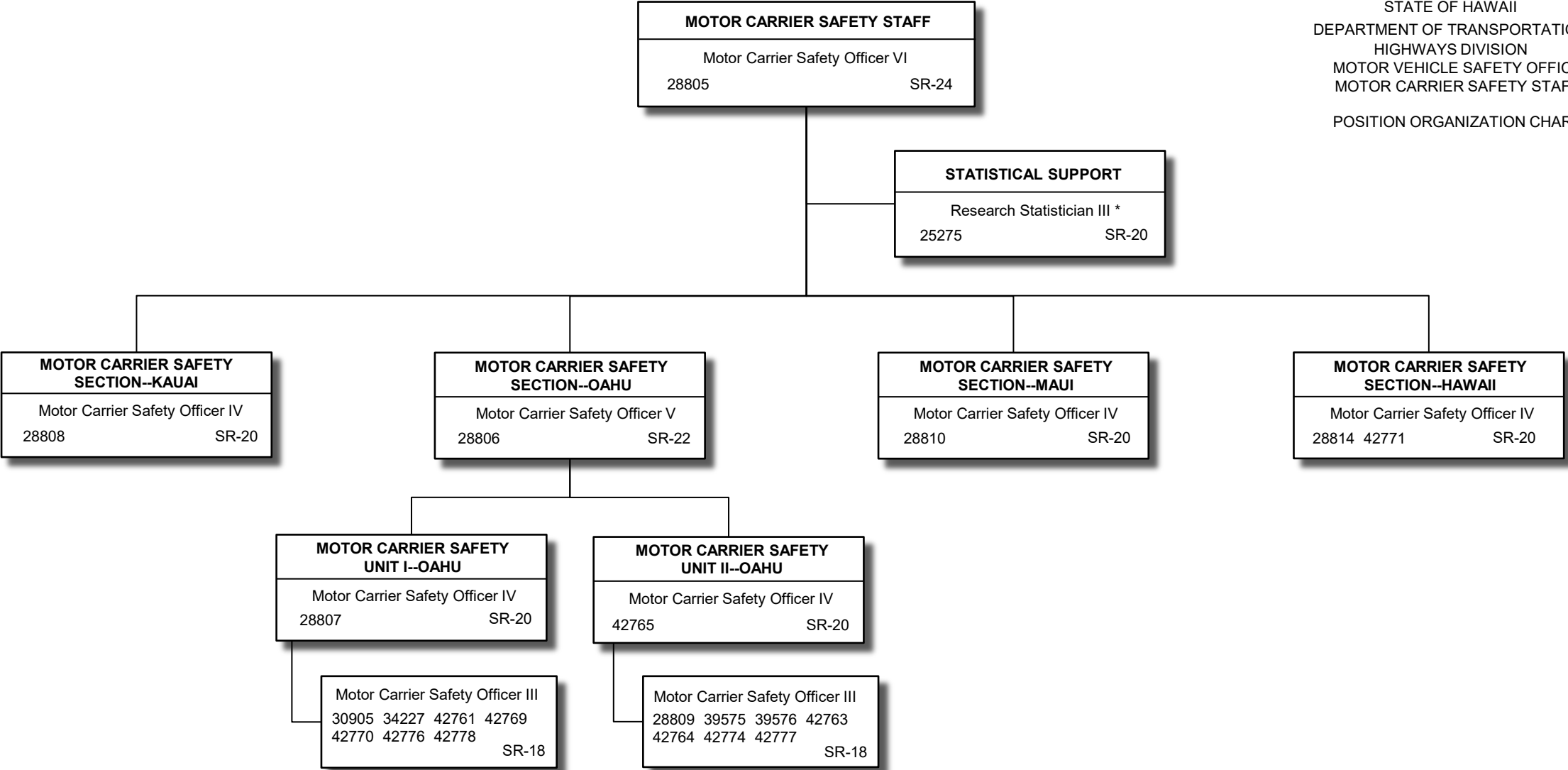
\* Temporary position, NTE 6/30/2025

\*\* Position was converted from temporary Systems Accountant IV, SR22 to permanent Revenue Accountant, SR22 by ACT 230 / SLH 2024.



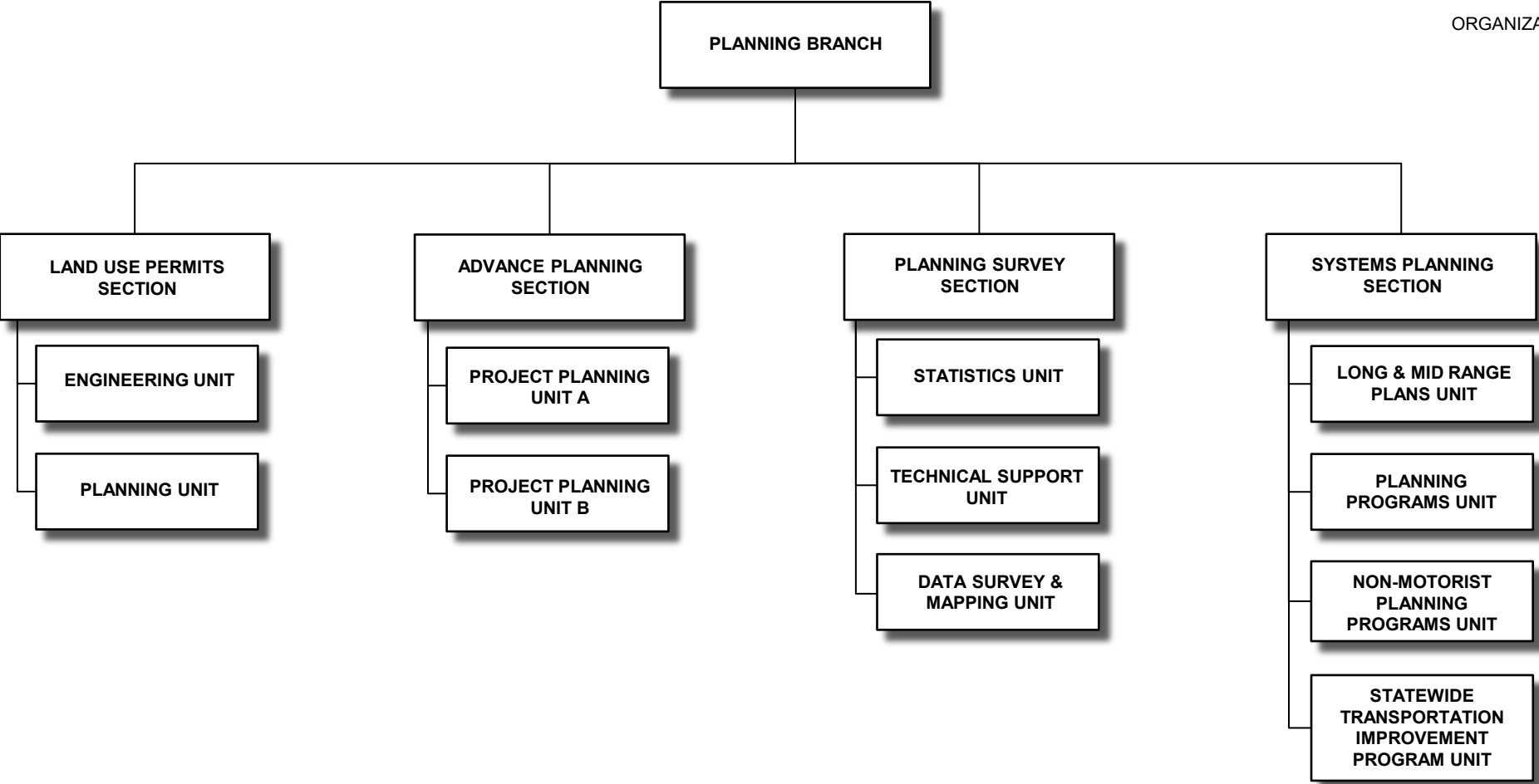


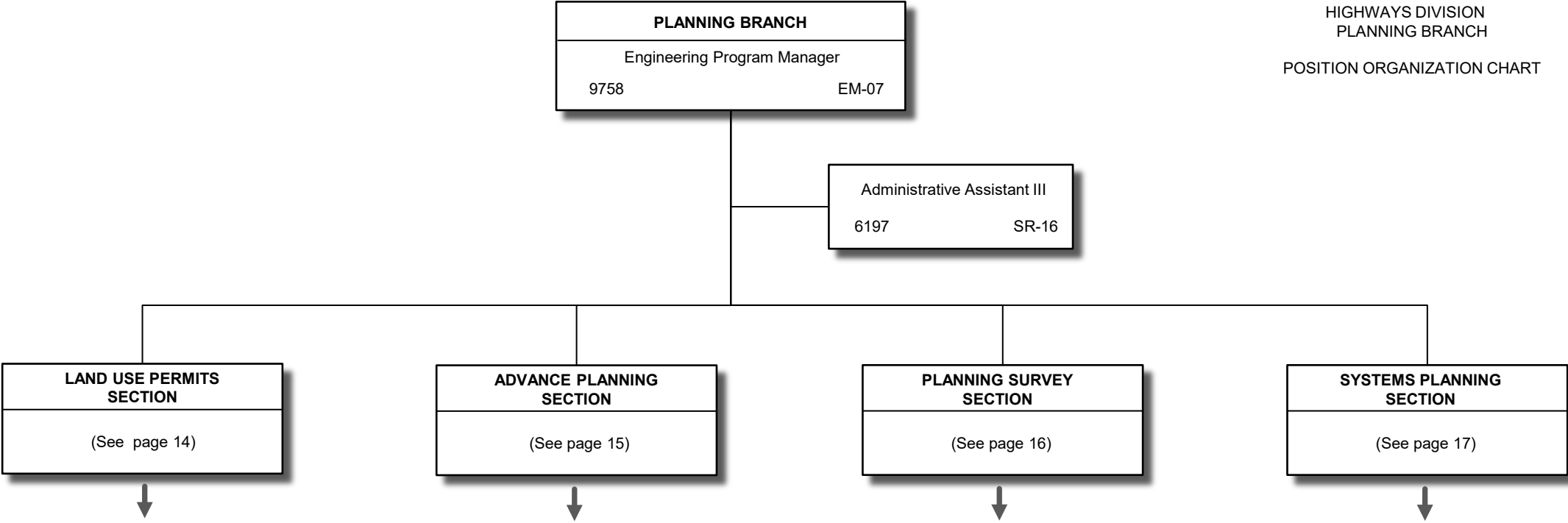
\* Federal funded positions  
All other positions special funded



\* 80% Federal Funded, 20% Special Funded position

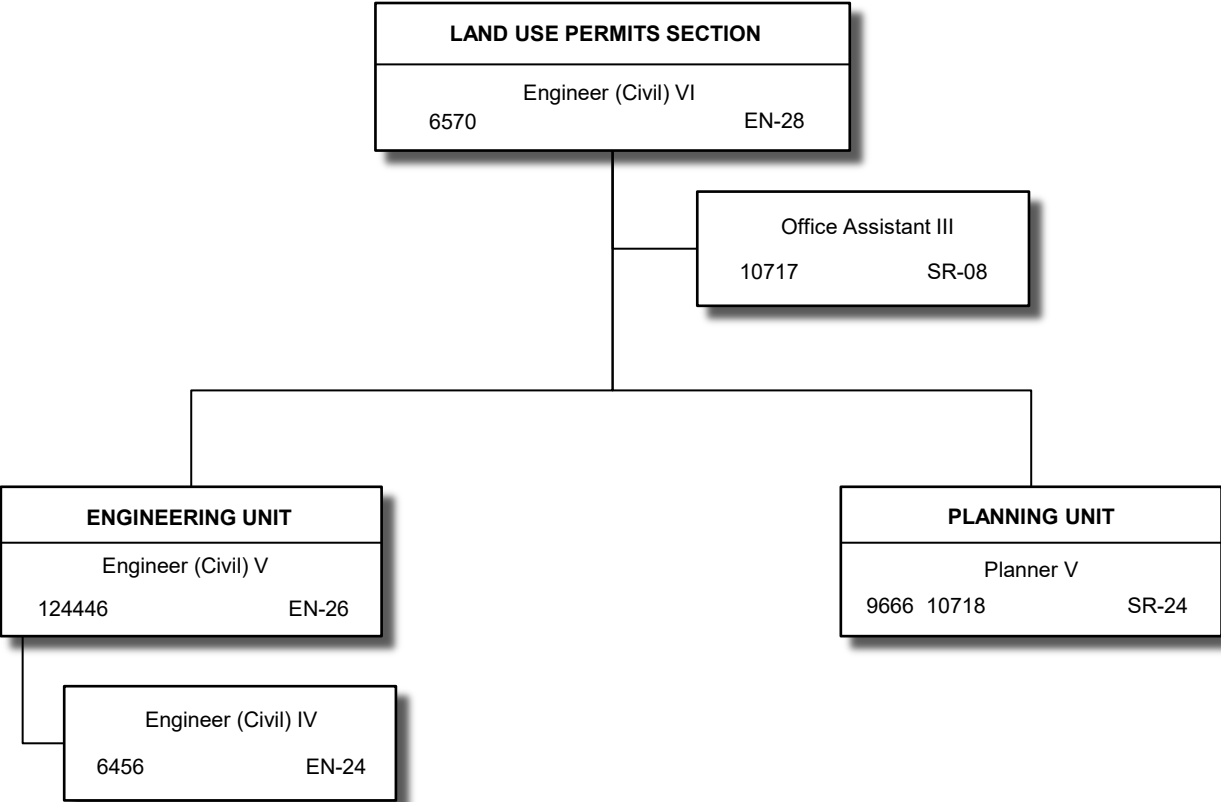
All other positions special funded



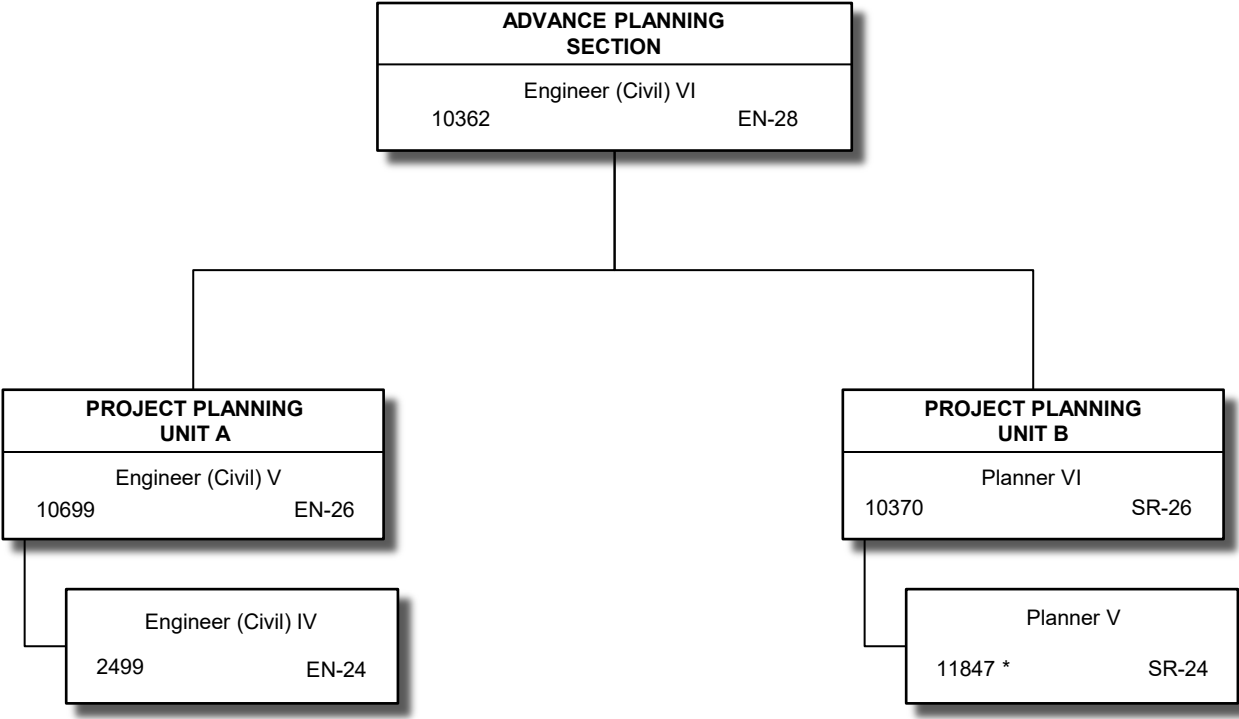




STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
PLANNING BRANCH  
LAND USE PERMITS SECTION  
POSITION ORGANIZATION CHART

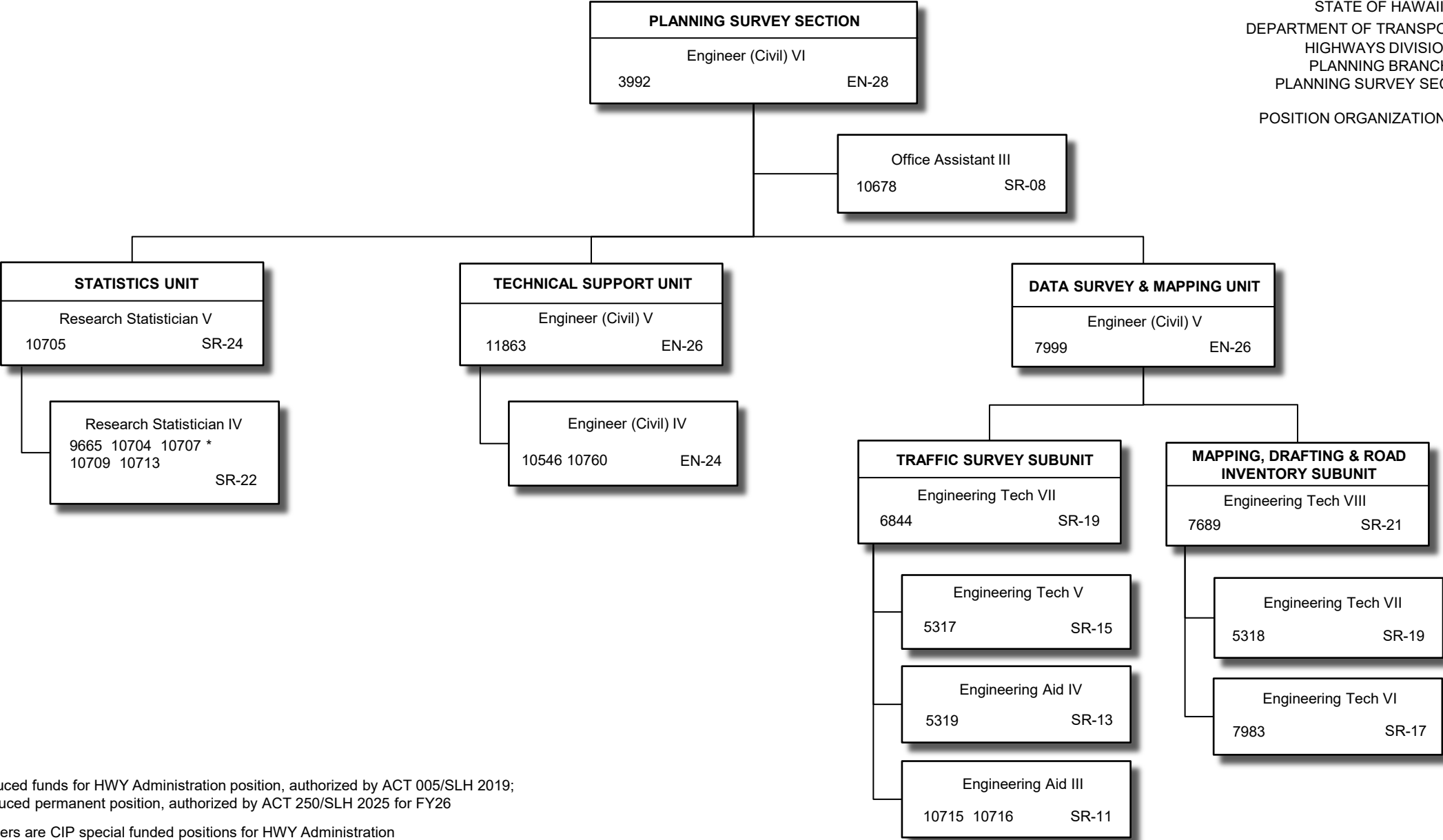


All CIP special funded positions for HWY Administration



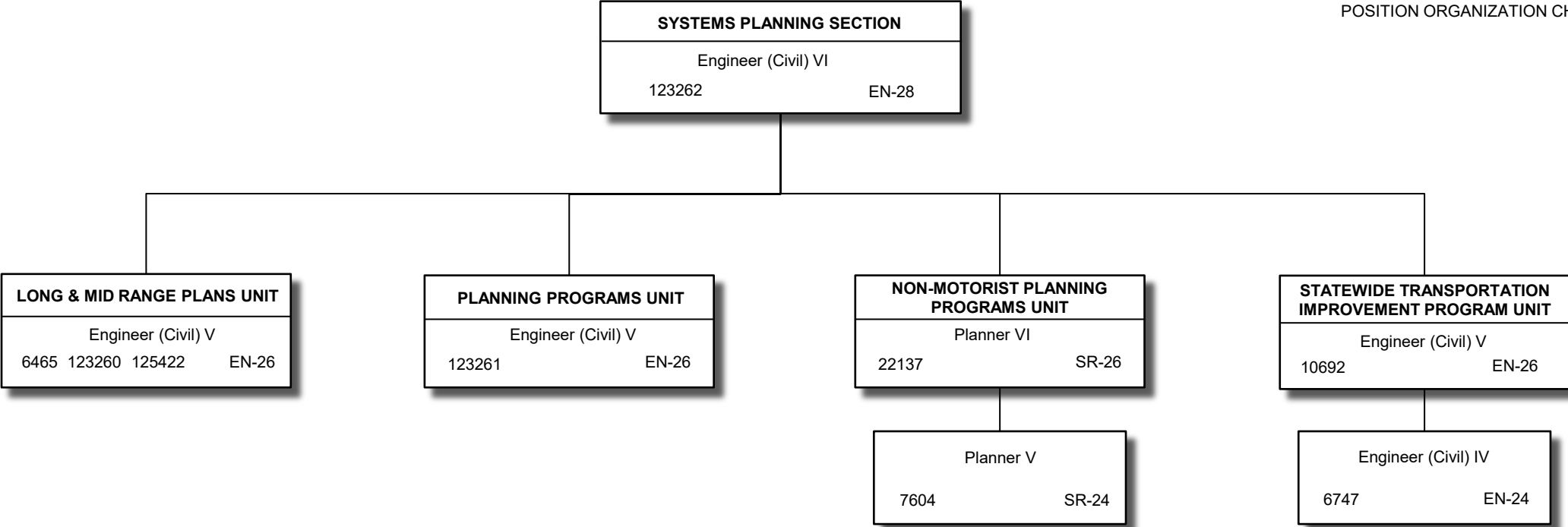
All CIP special funded positions for HWY Administration

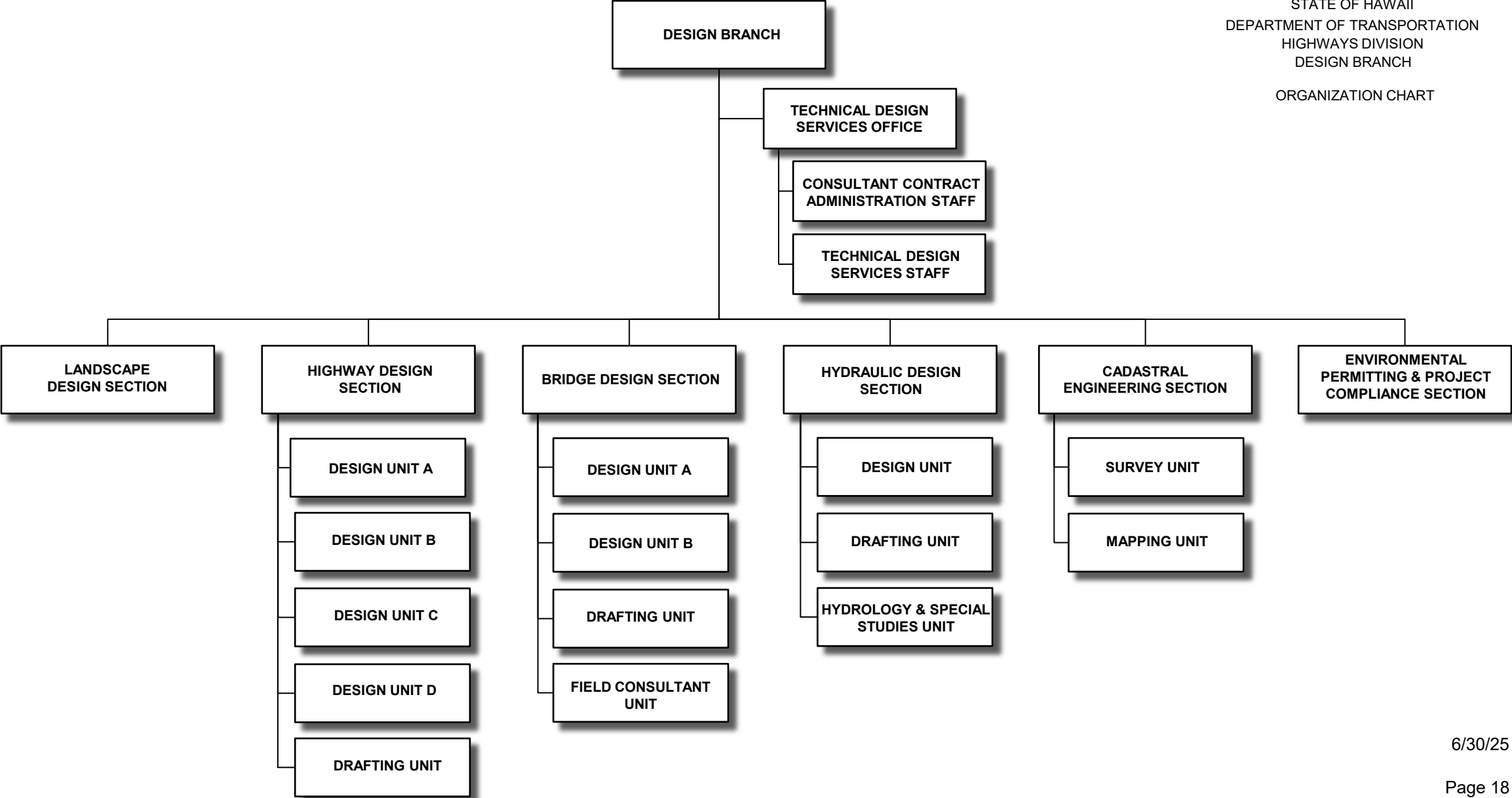
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

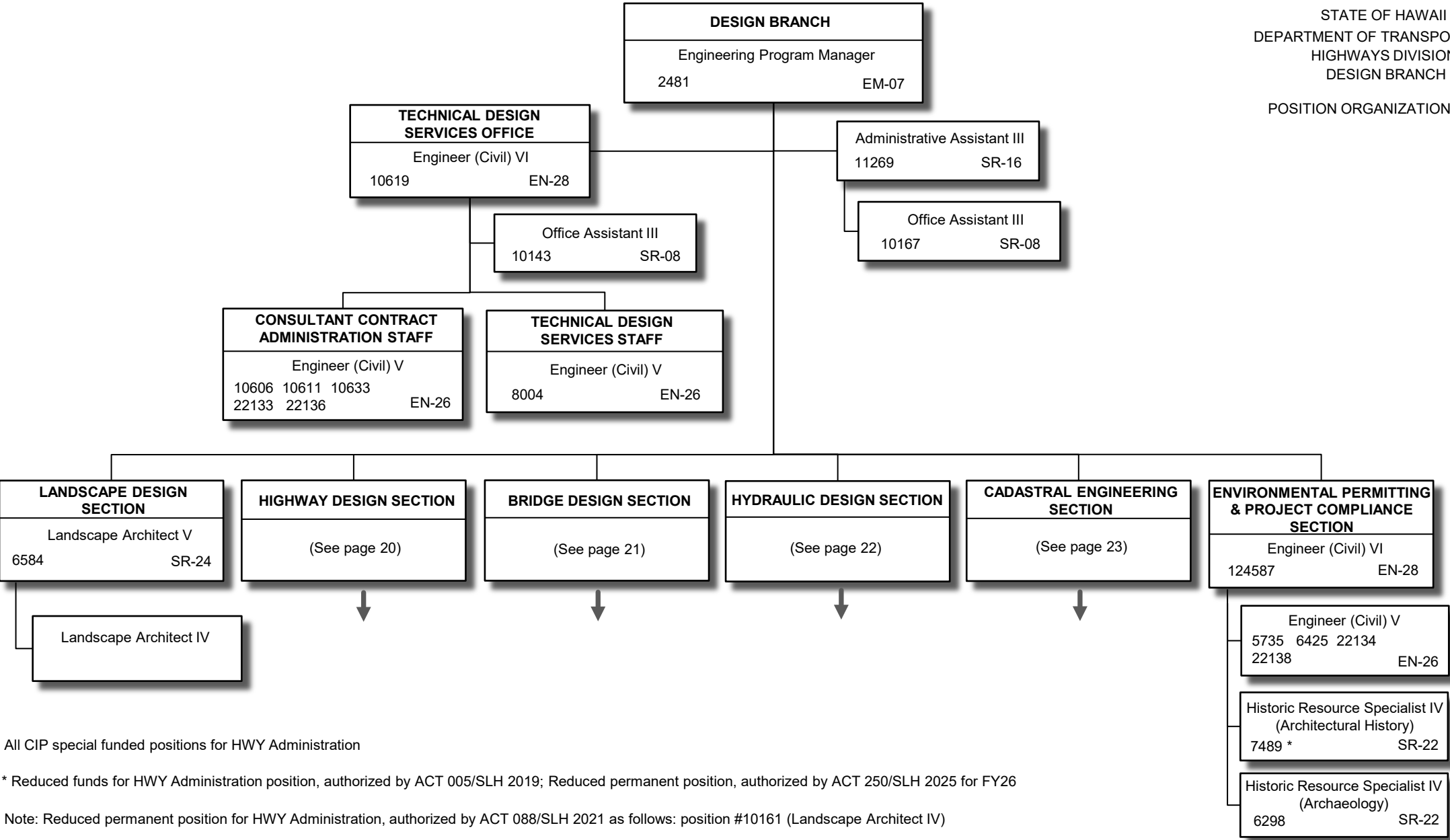


\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019;  
Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

All others are CIP special funded positions for HWY Administration



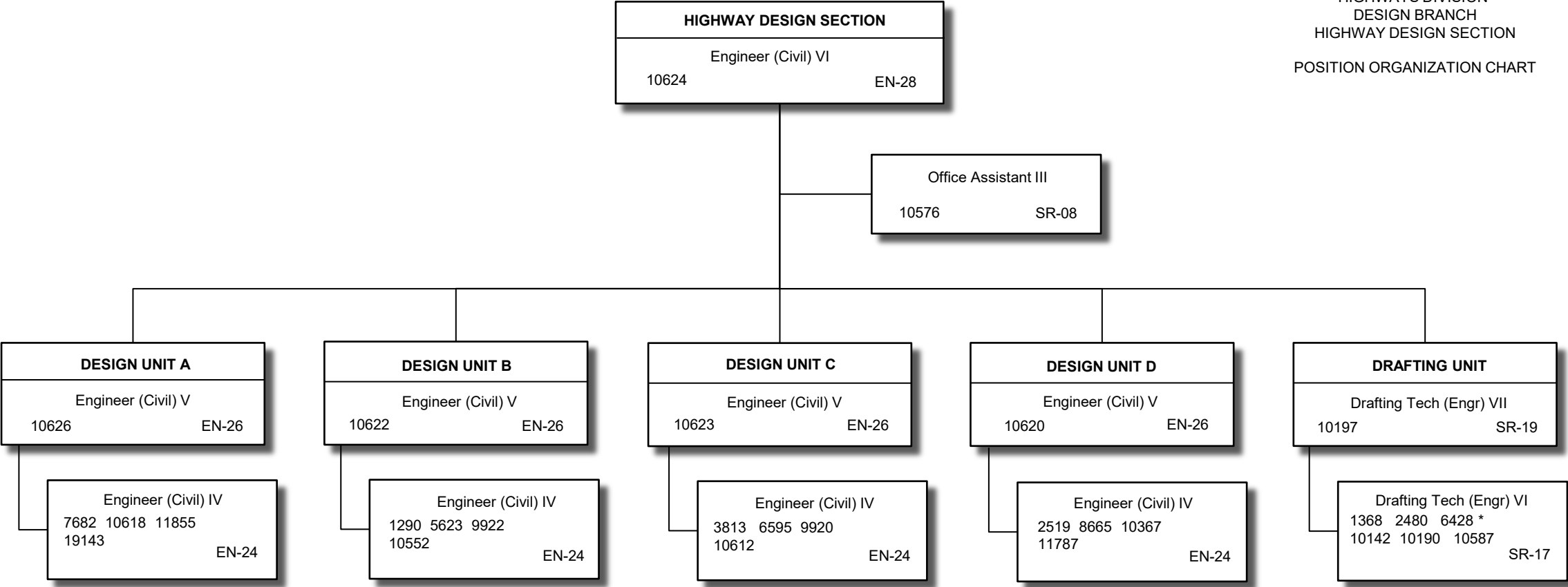




All CIP special funded positions for HWY Administration

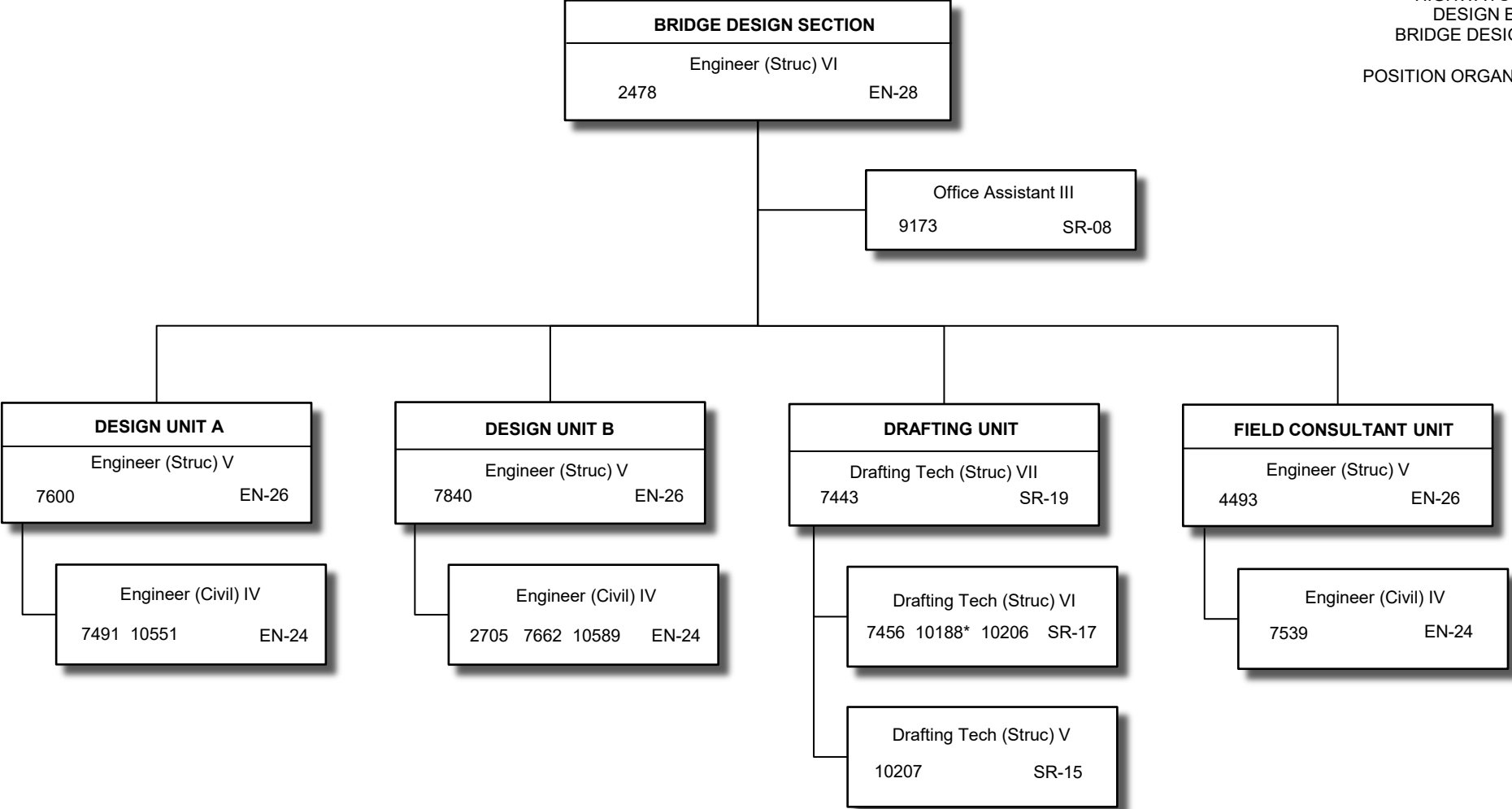
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

Note: Reduced permanent position for HWY Administration, authorized by ACT 088/SLH 2021 as follows: position #10161 (Landscape Architect IV)



All CIP special funded positions for HWY Administration

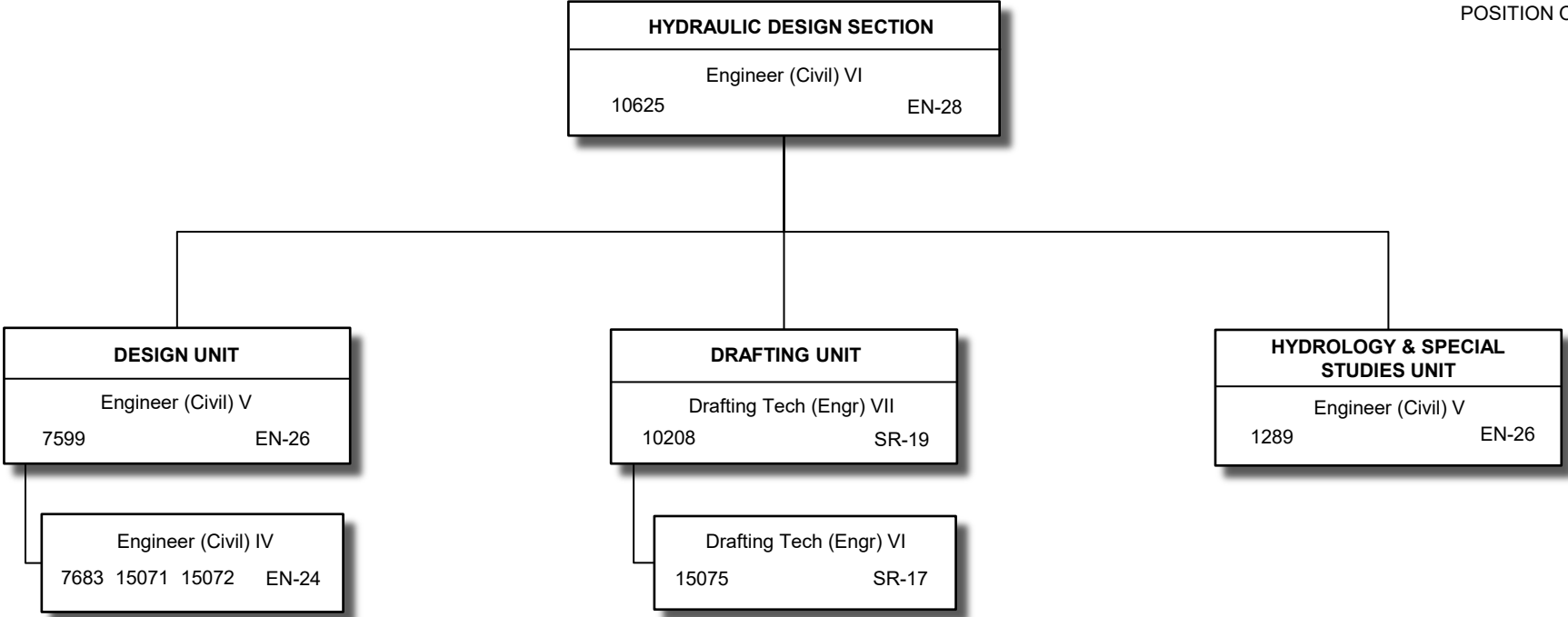
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

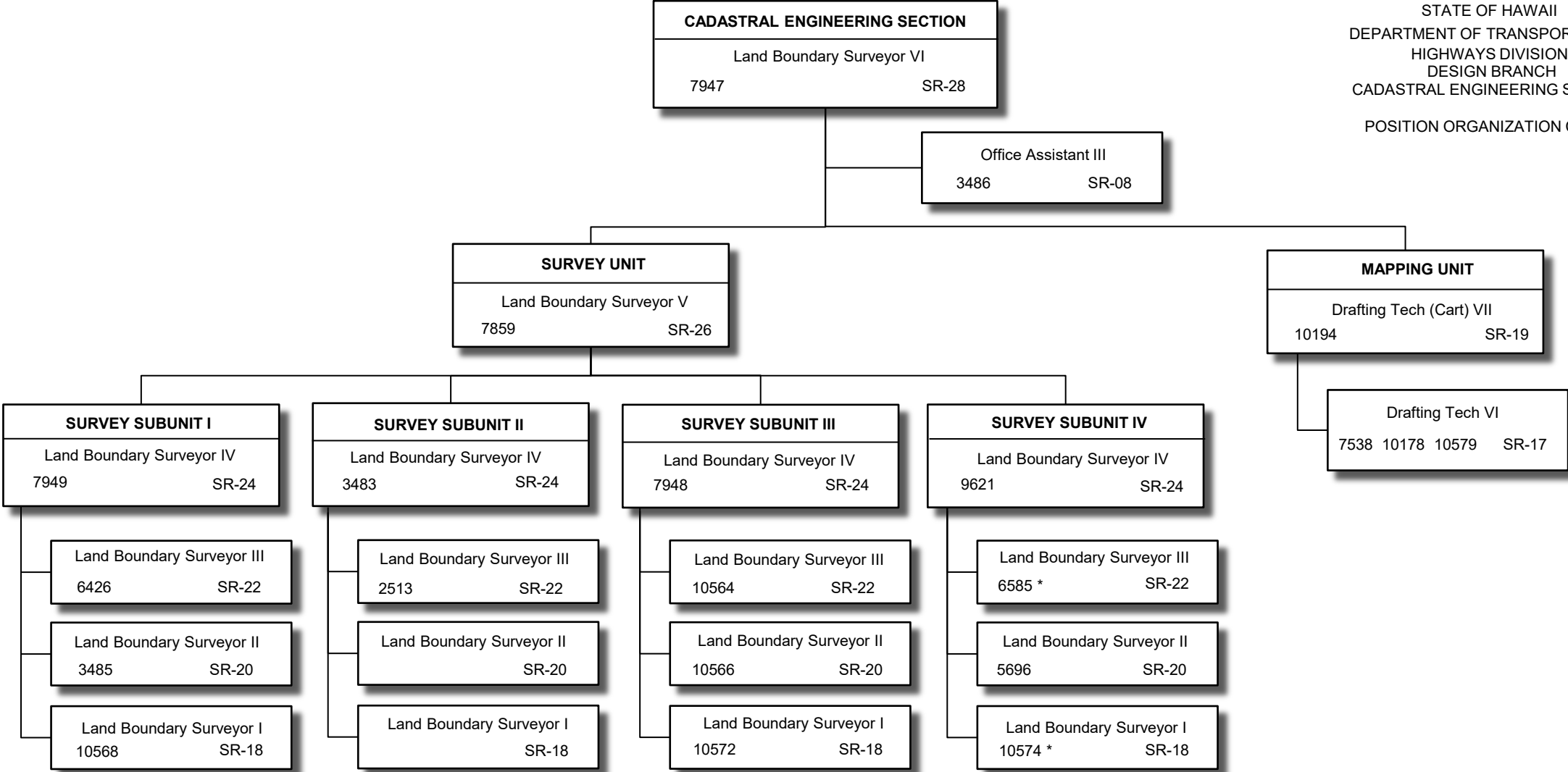


All CIP special funded positions for HWY Administration

\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

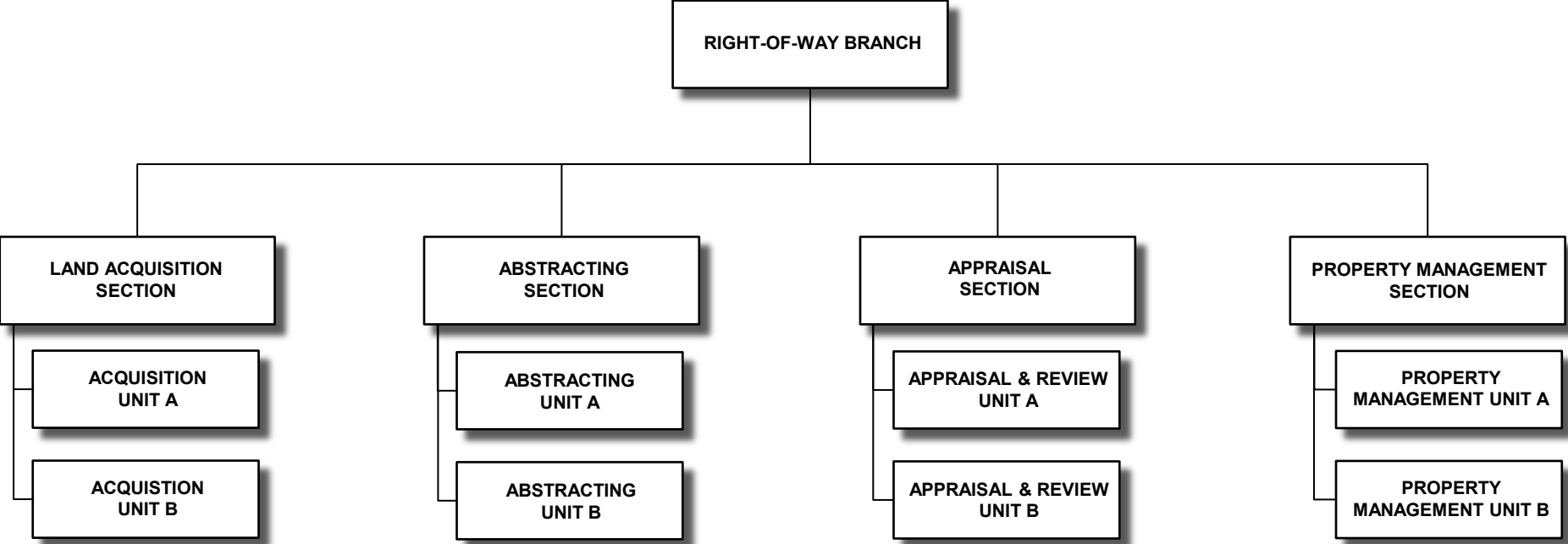




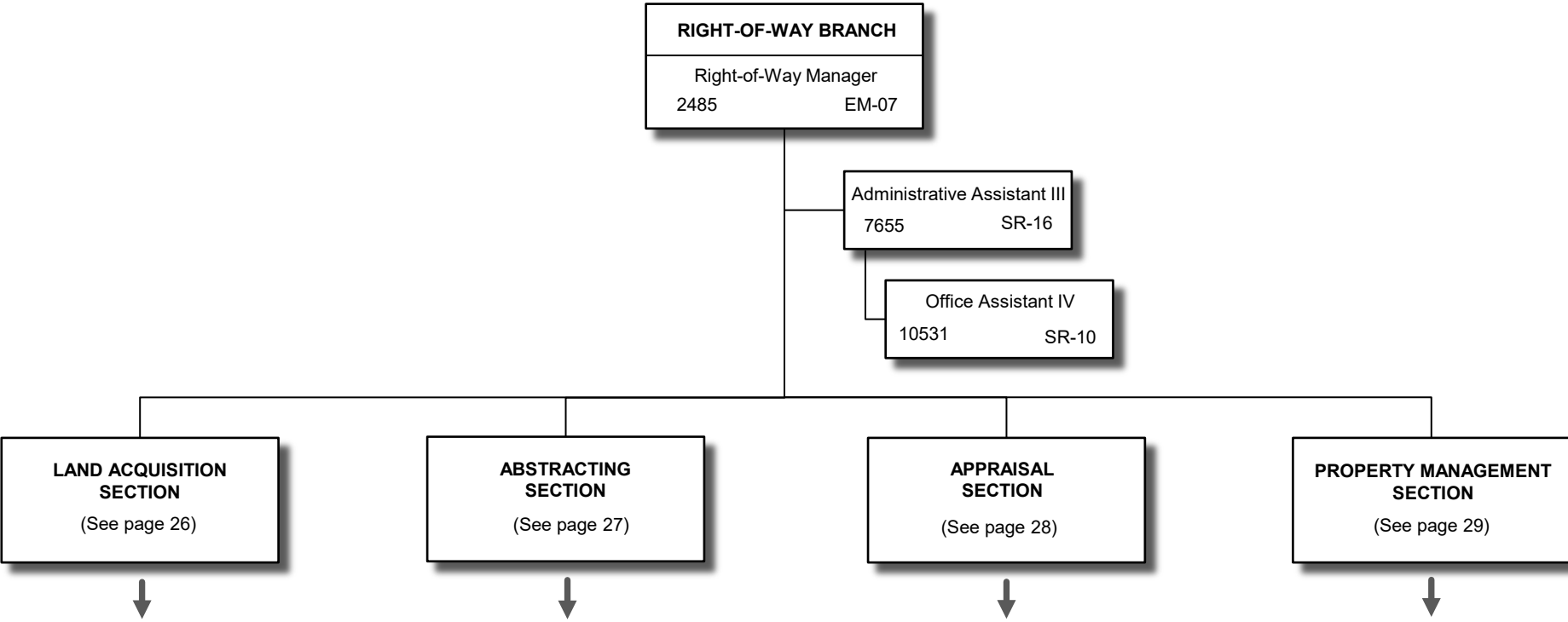


All CIP special funded positions for HWY Administration

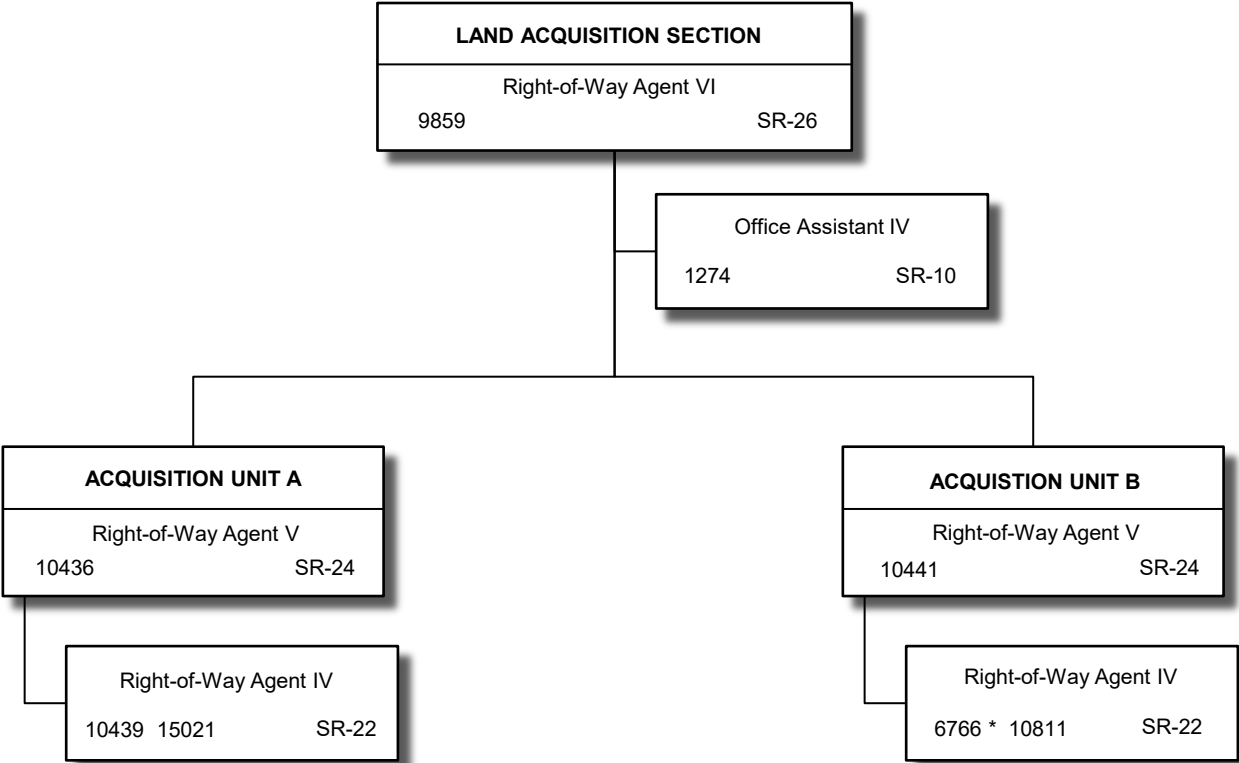
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
RIGHT-OF-WAY BRANCH  
  
POSITION ORGANIZATION CHART

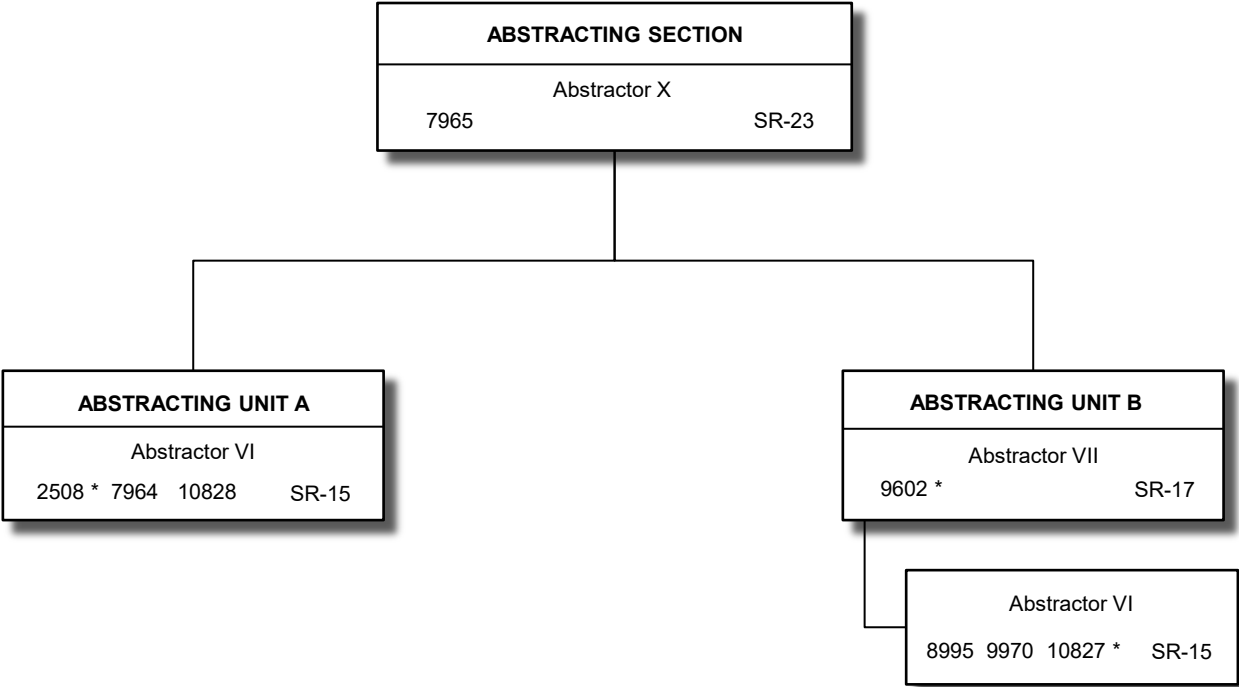


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
RIGHT-OF-WAY BRANCH  
LAND ACQUISITION SECTION  
  
POSITION ORGANIZATION CHART



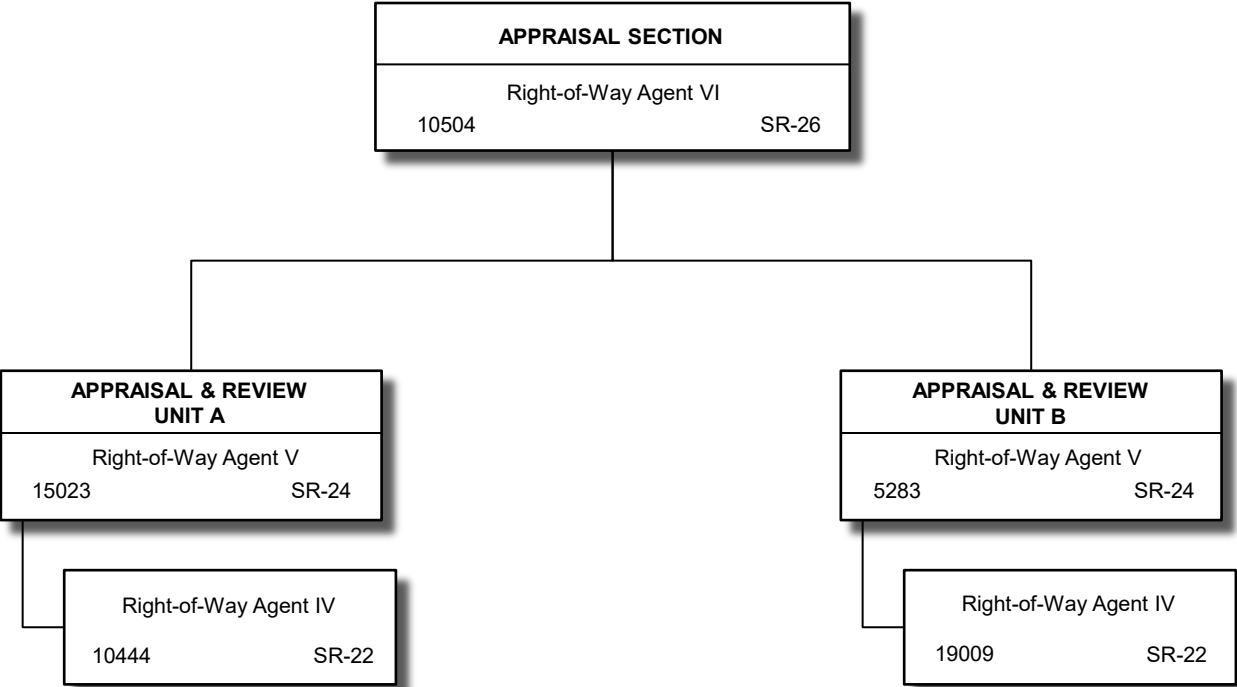
All CIP special funded positions for HWY Administration

\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

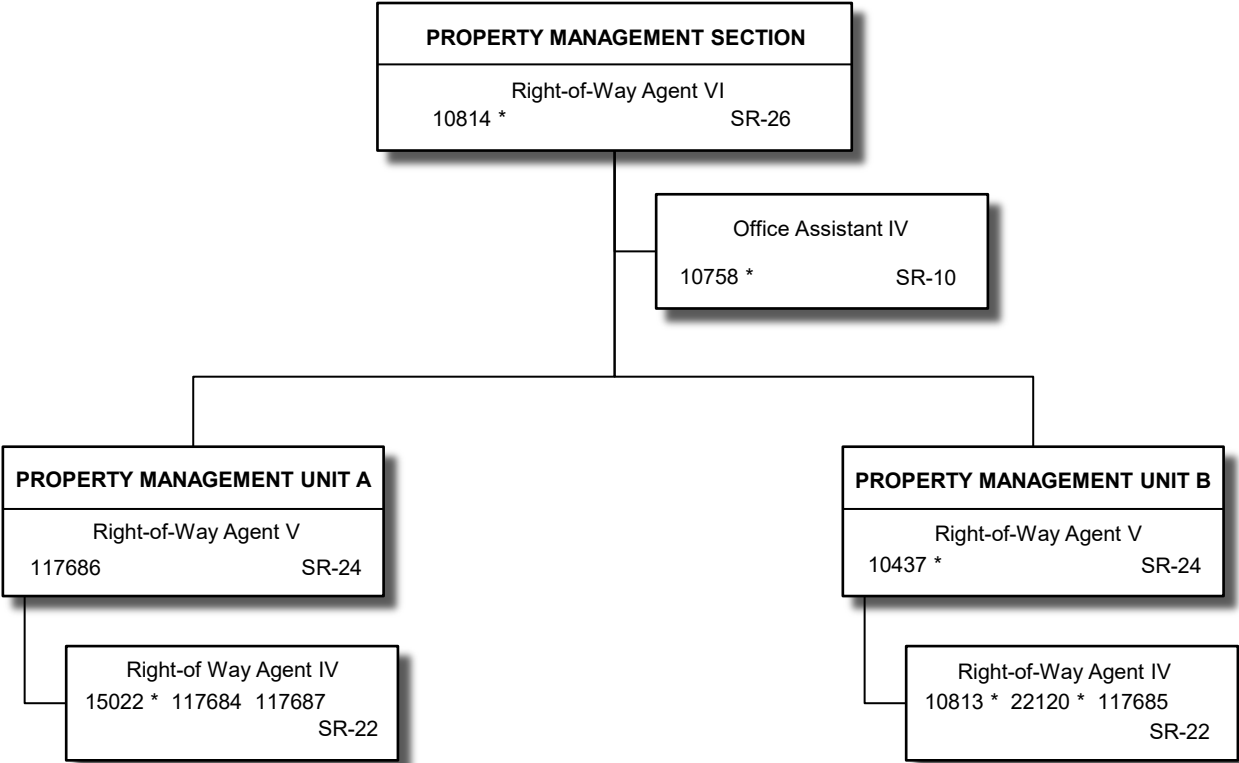


All CIP special funded positions for HWY Administration

\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

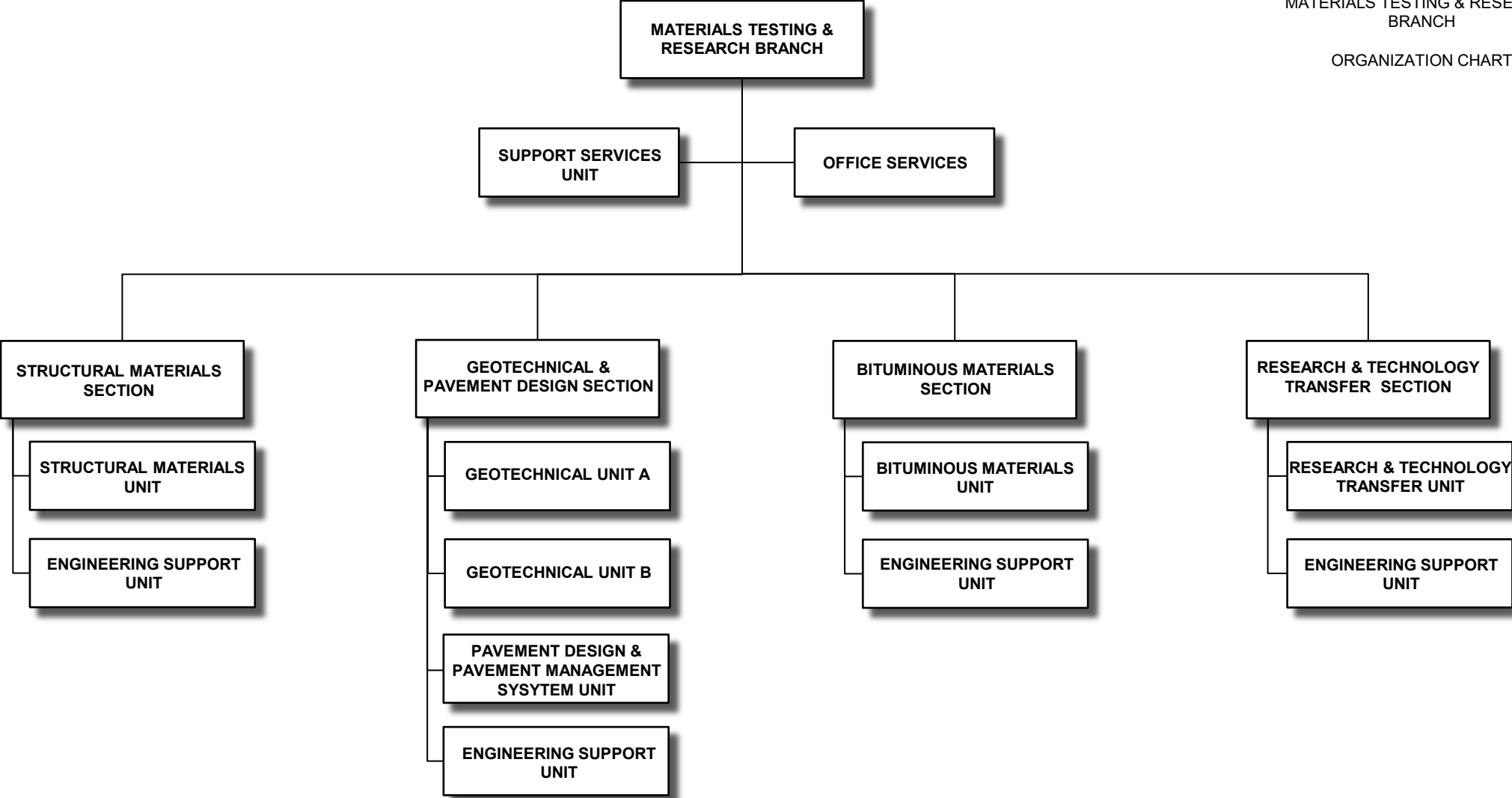


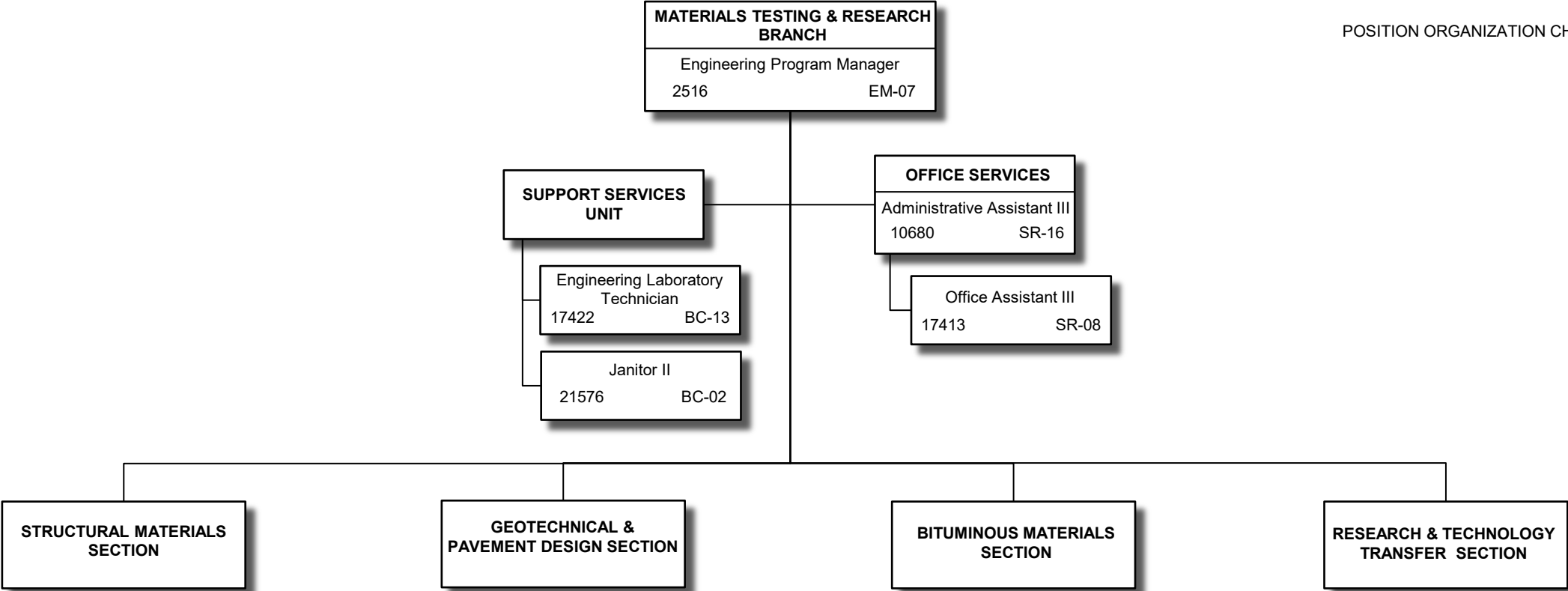
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
RIGHT-OF-WAY BRANCH  
PROPERTY MANAGEMENT SECTION  
  
POSITION ORGANIZATION CHART



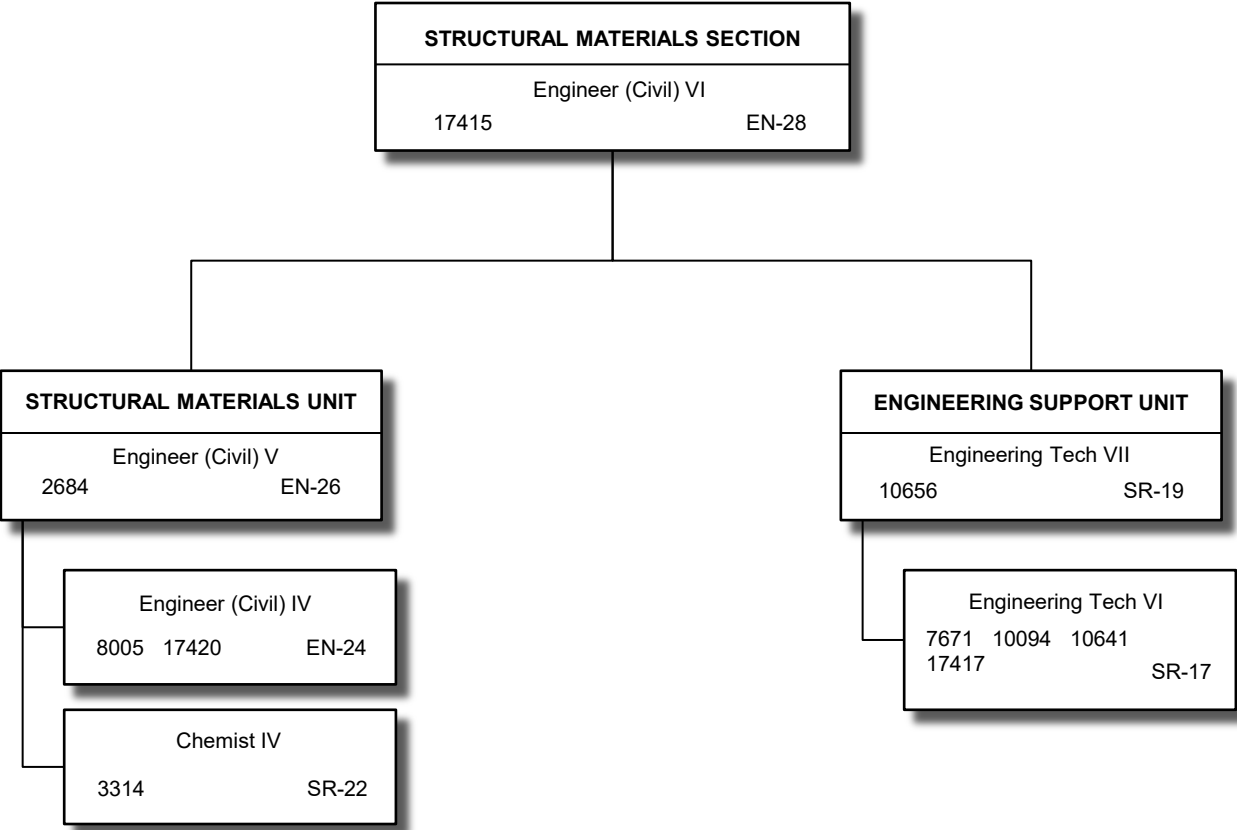
\* CIP special funded positions for HWY Administration; all other positions special funded



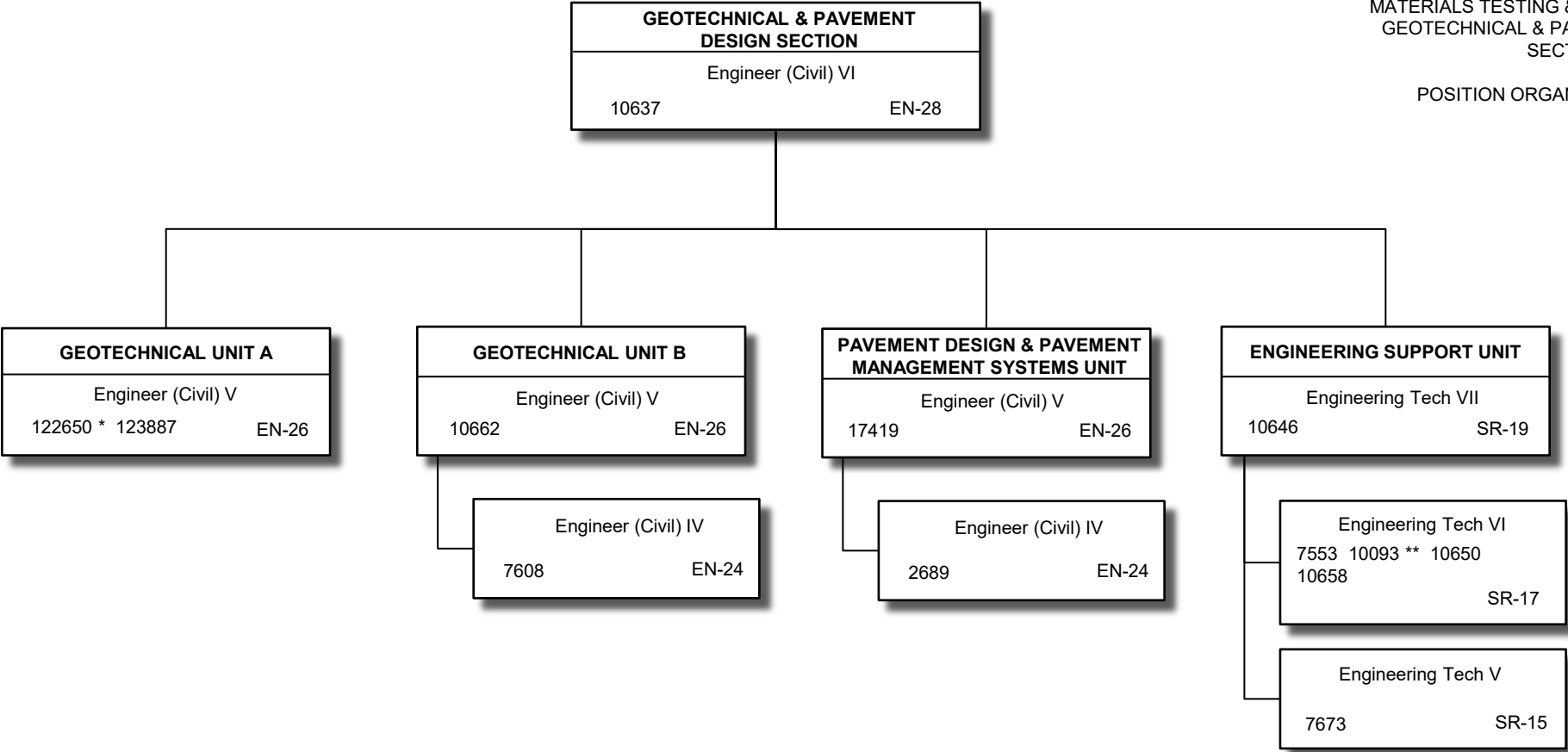




STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
MATERIALS TESTING & RESEARCH BRANCH  
STRUCTURAL MATERIALS SECTION  
  
POSITION ORGANIZATION CHART



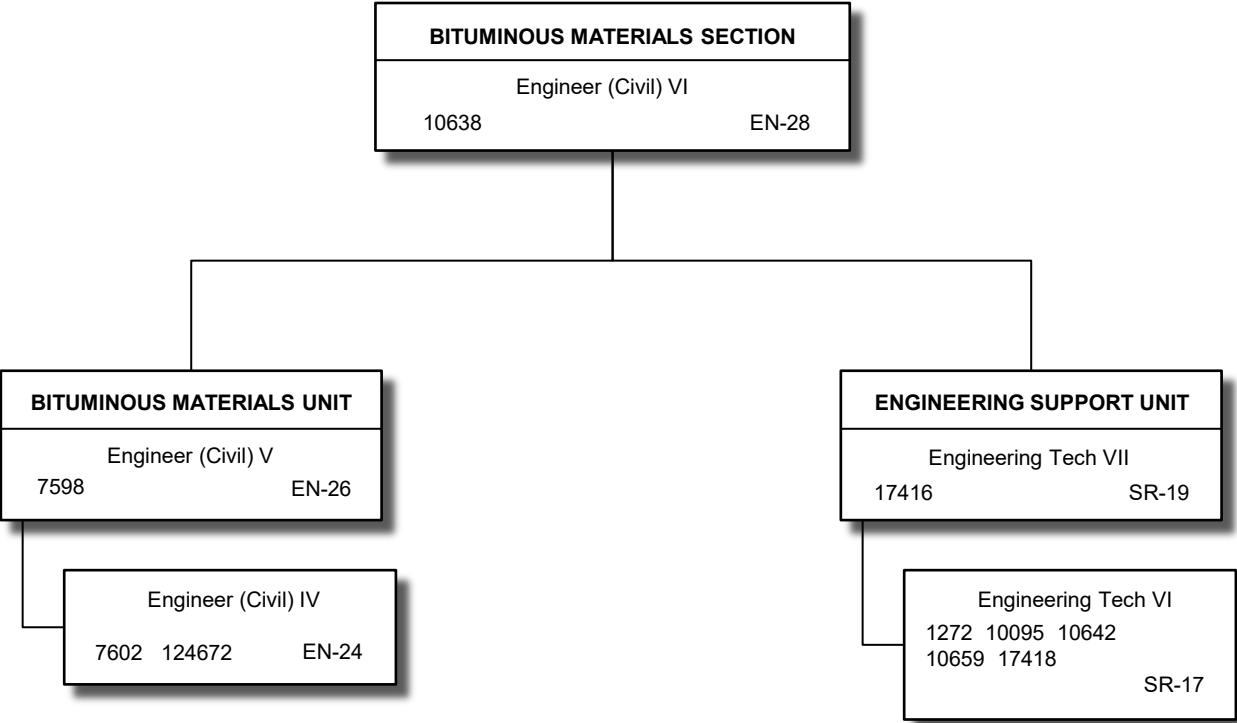
All CIP special funded positions for HWY Administration



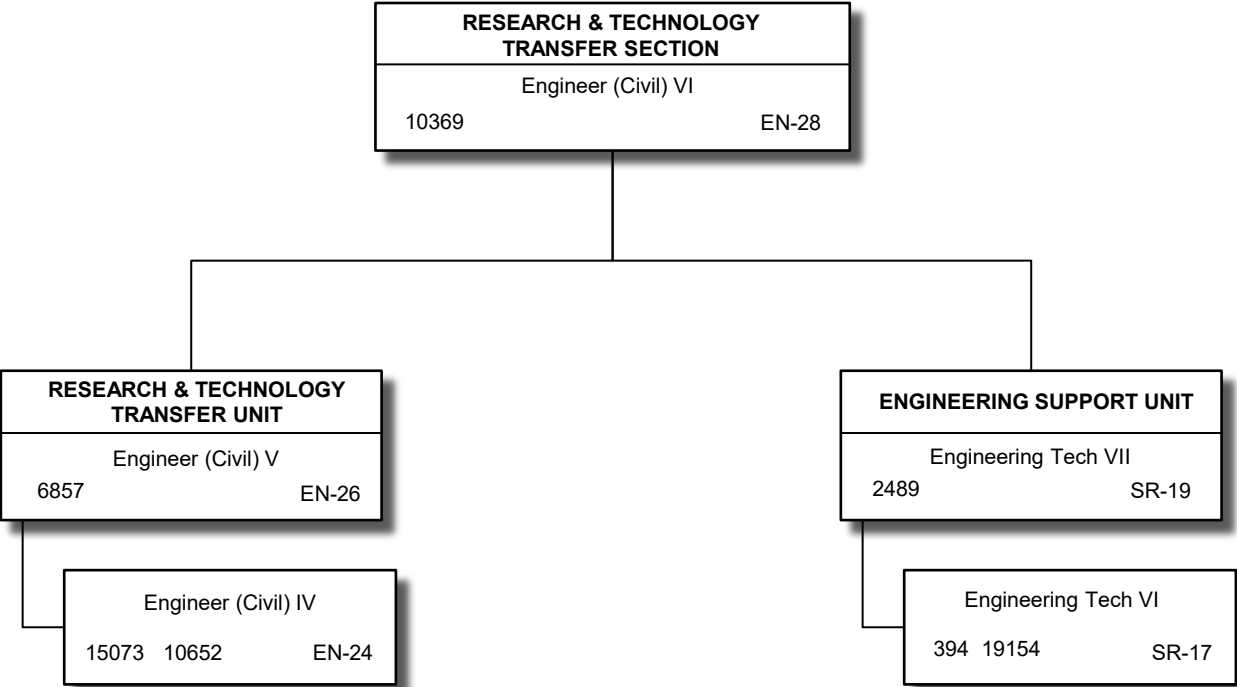
\* Special funded position for HWY Administration; all other positions are CIP special funded positions for HWY Administration

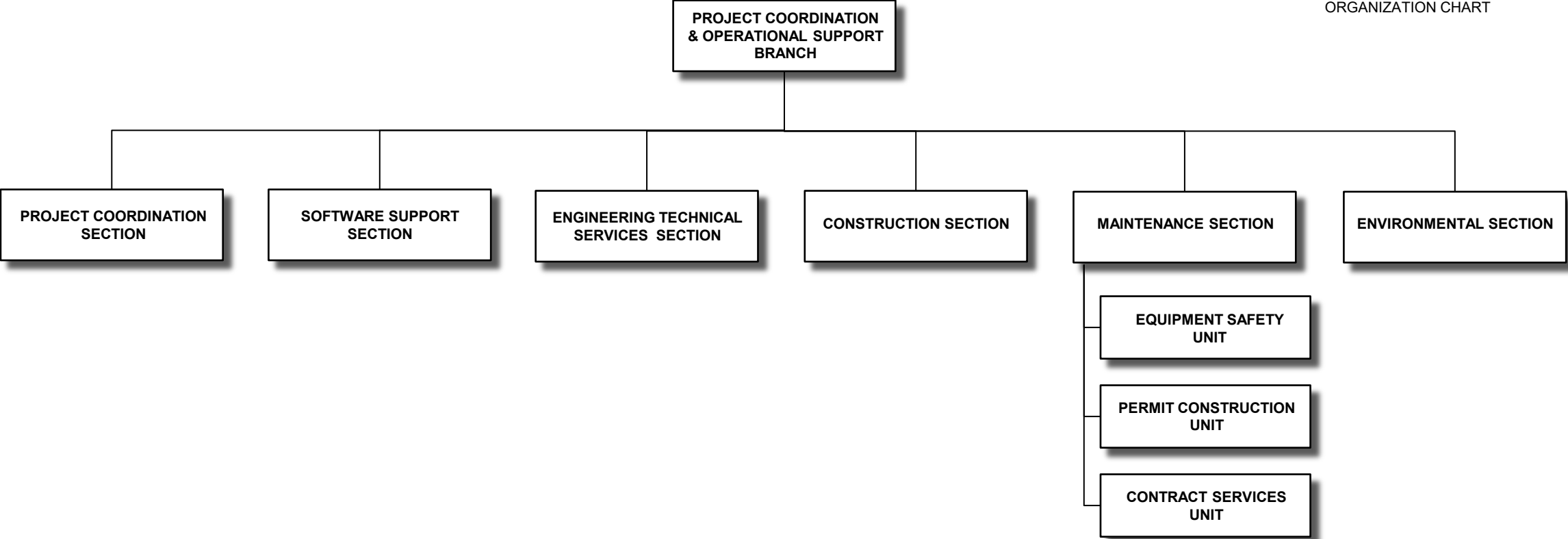
\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
MATERIALS TESTING & RESEARCH BRANCH  
BITUMINOUS MATERIALS SECTION  
  
POSITION ORGANIZATION CHART

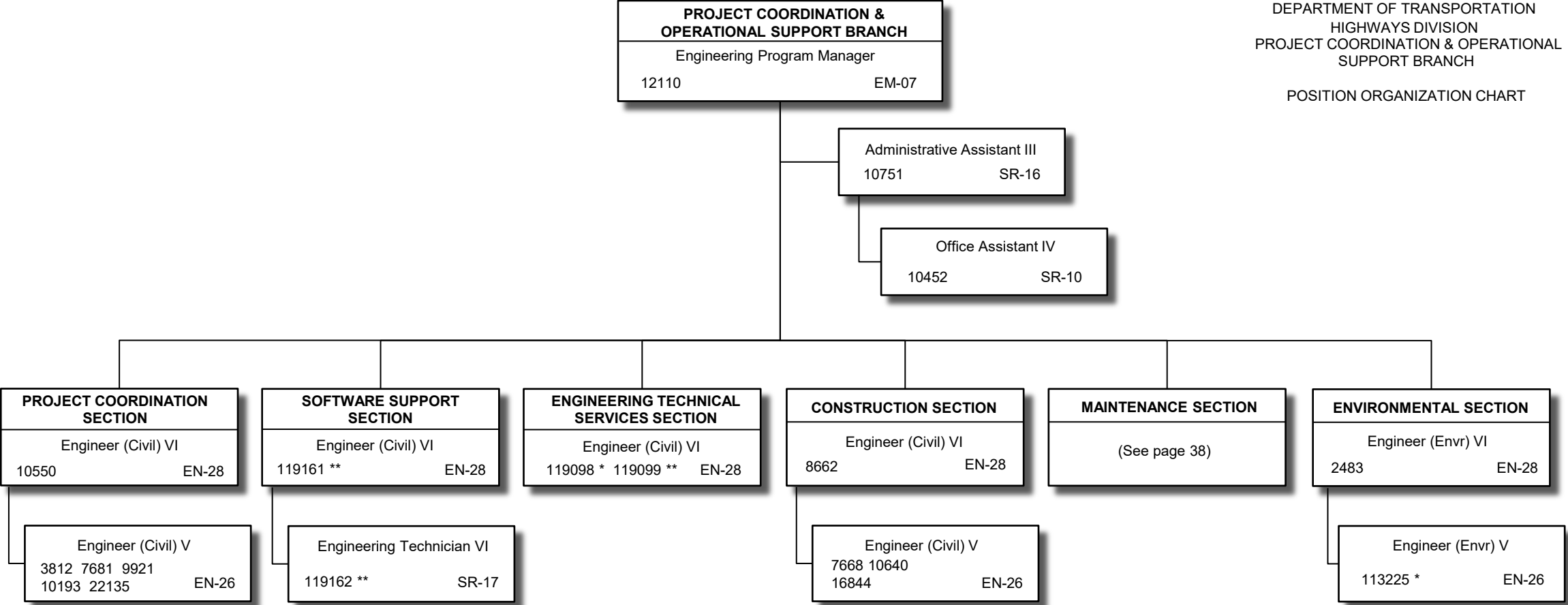


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
MATERIALS TESTING & RESEARCH BRANCH  
RESEARCH & TECHNOLOGY TRANSFER  
SECTION  
  
POSITION ORGANIZATION CHART





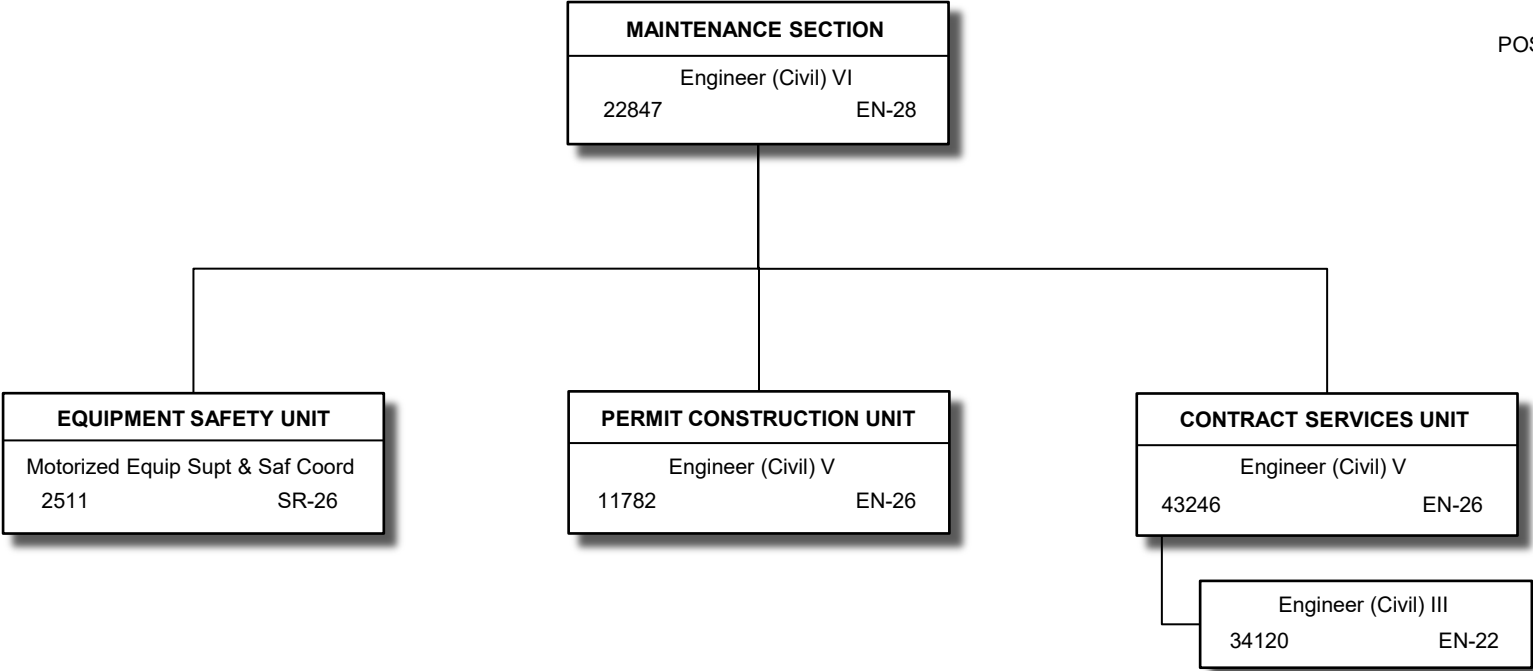
POSITION ORGANIZATION CHART

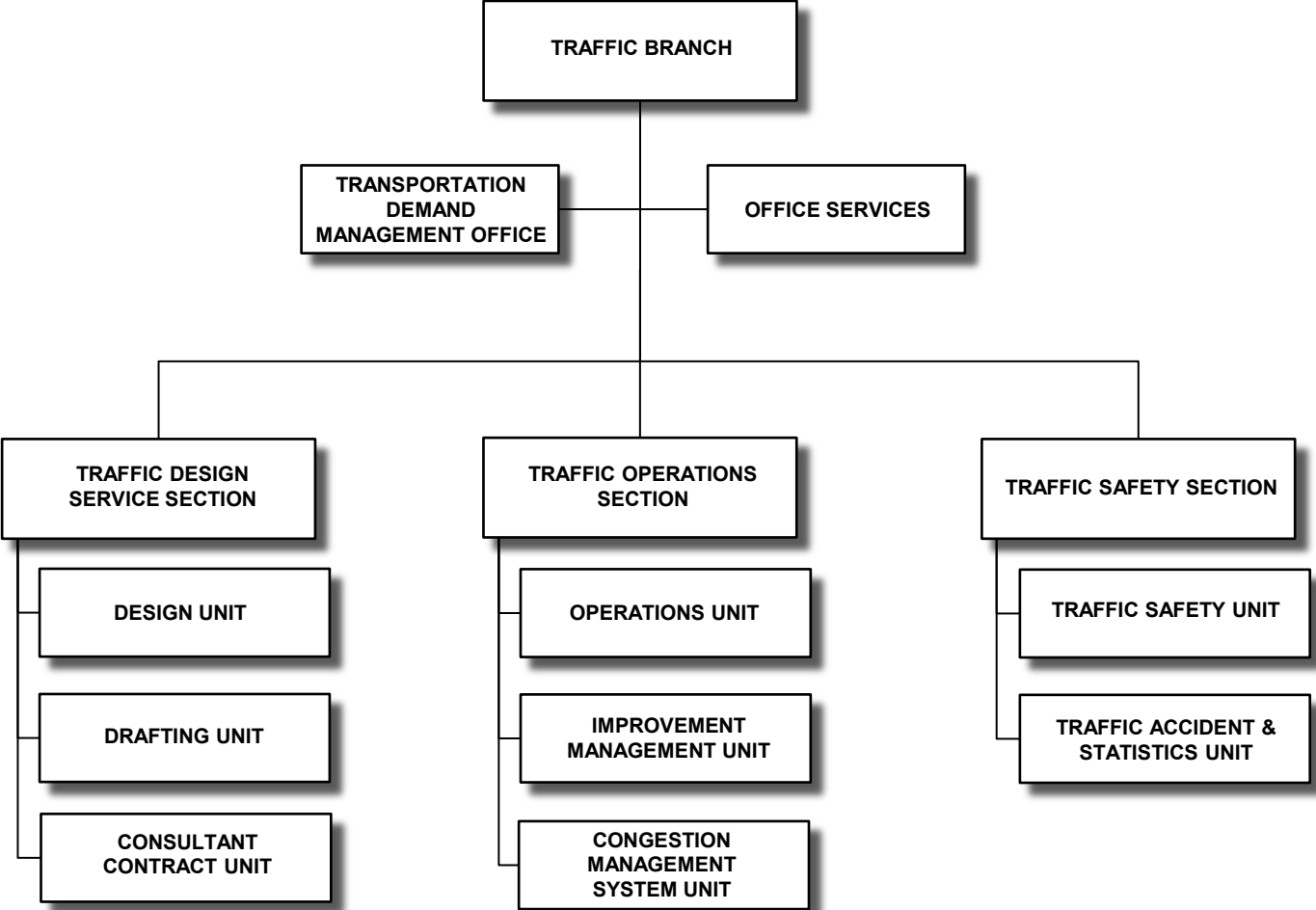


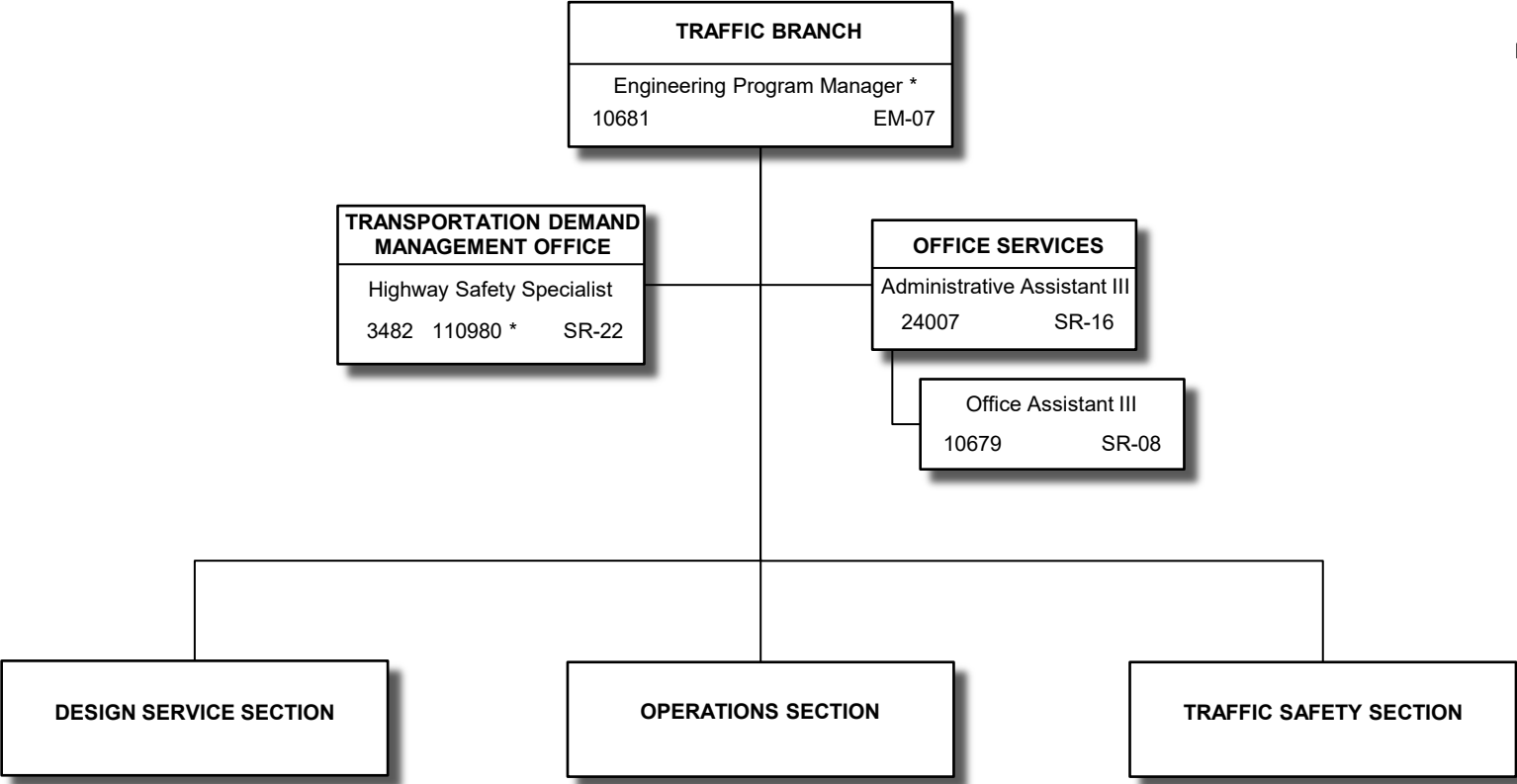
\* Special funded positions; all other positions are CIP special funded positions for HWY Administration

\*\* To be re-described, special funded position

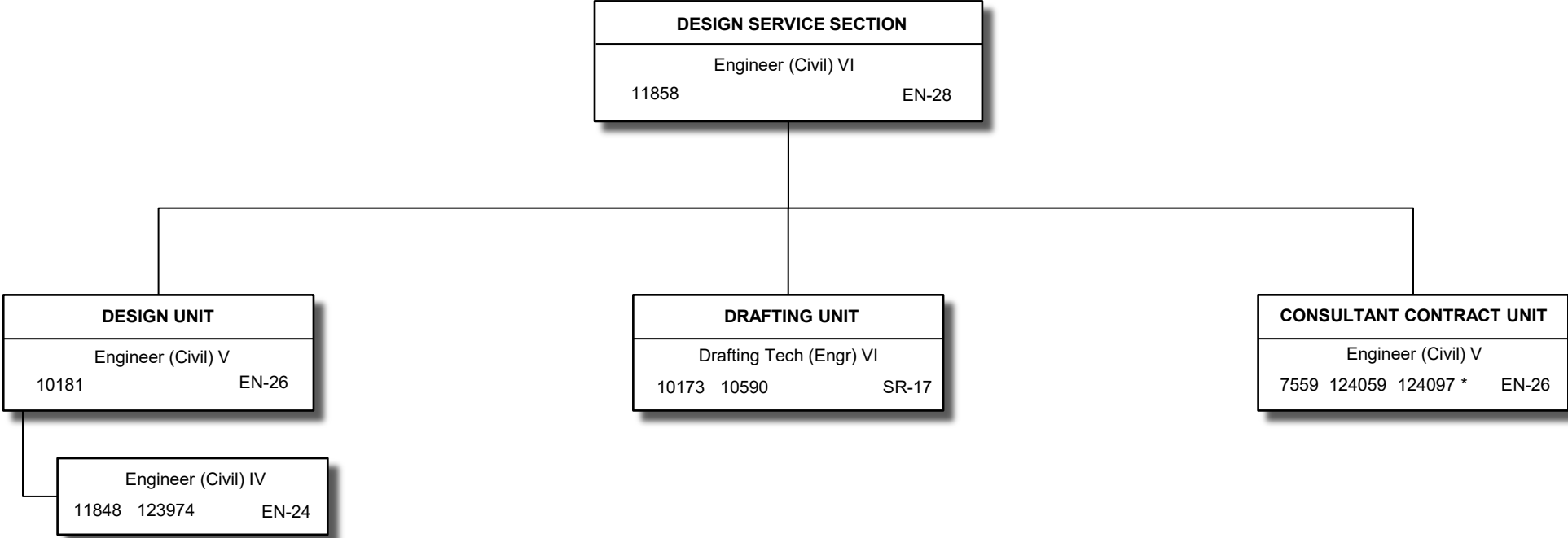








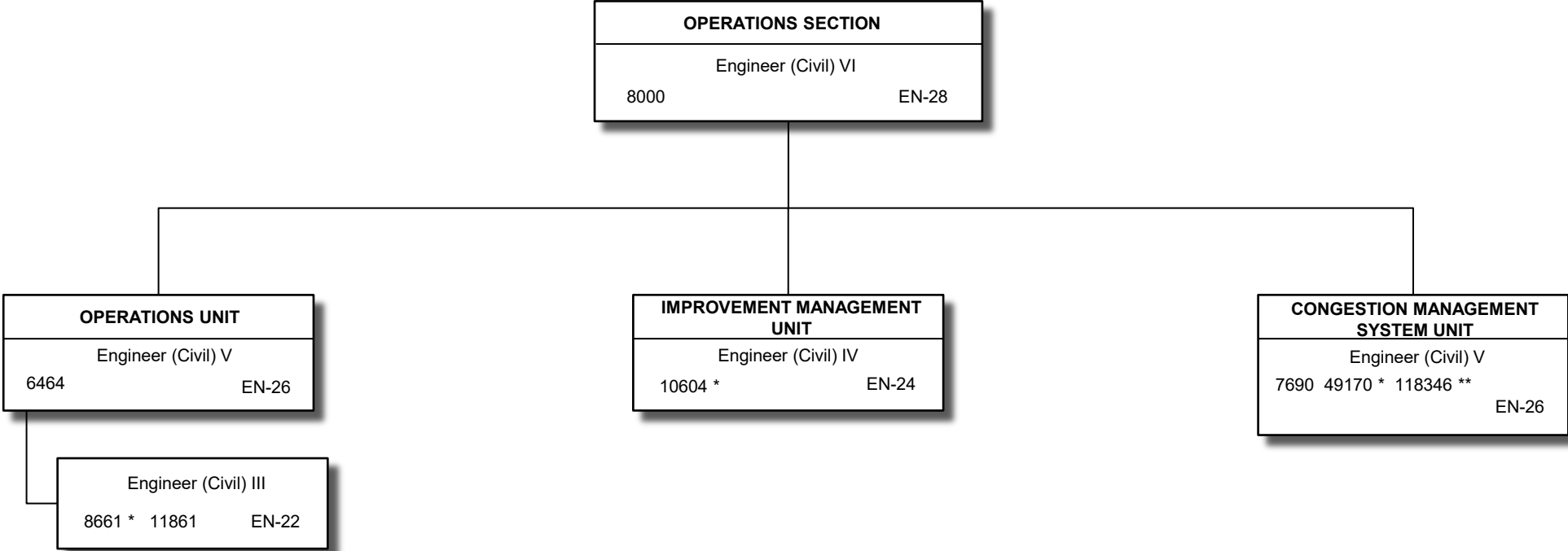
\* Special funded positions, all other positions are CIP special funded positions for HWY Administration



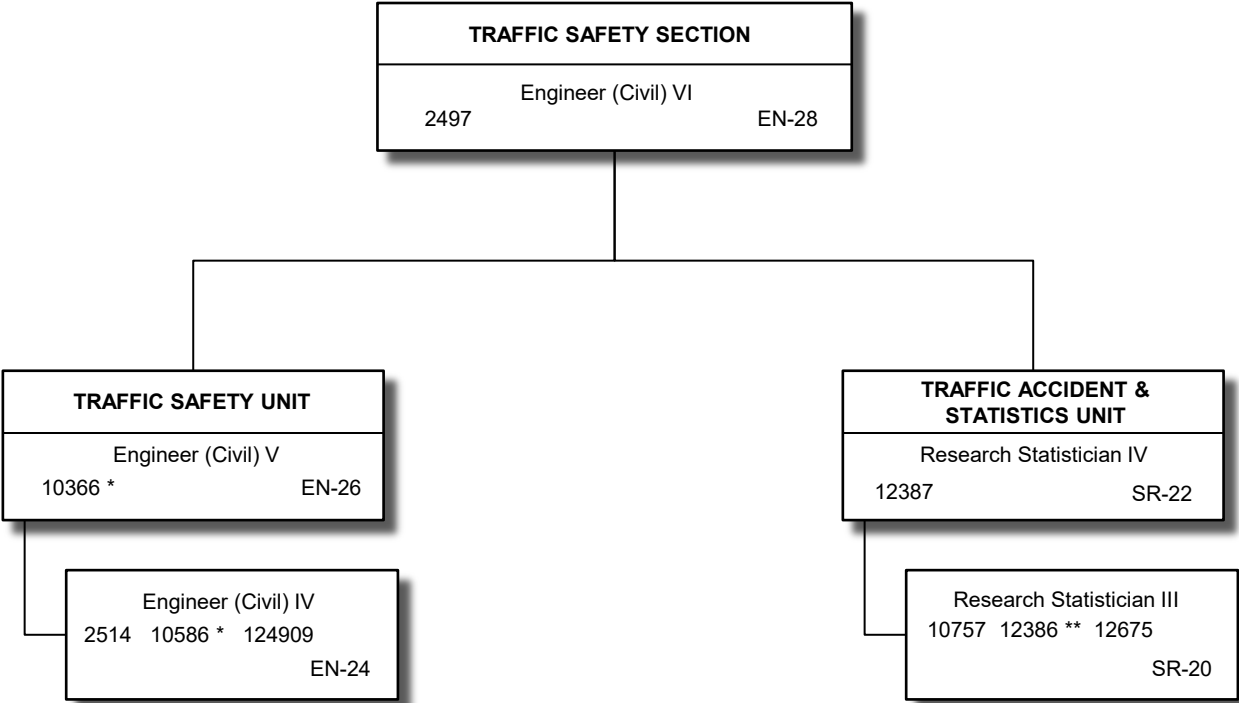
\* Special funded position for HWY Administration

All other positions are CIP special funded positions for HWY Administration

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
TRAFFIC BRANCH  
OPERATIONS SECTION  
  
POSITION ORGANIZATION CHART

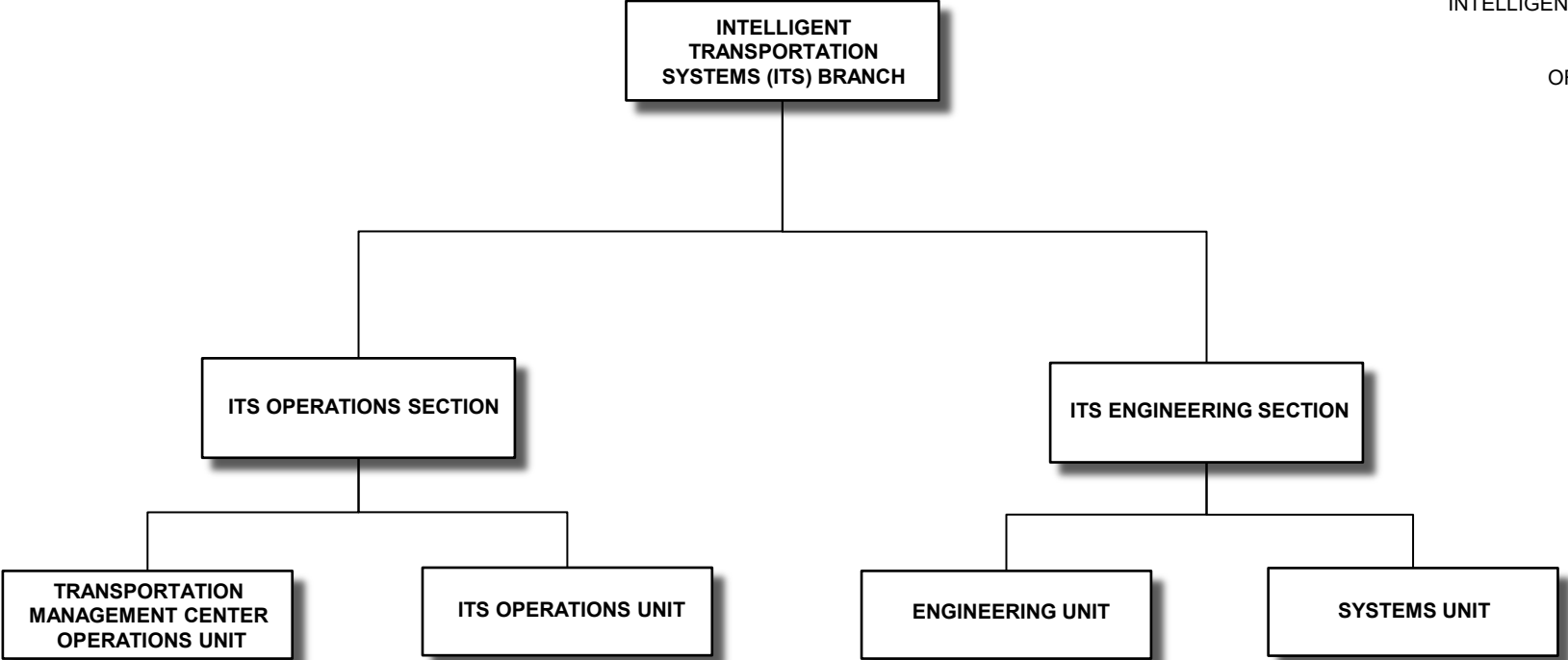


\* Special funded positions, all other positions are CIP special funded positions for HWY Administration  
\*\* Temporary position NTE 6/30/19; Reduced temporary position, authorized by ACT 250, SLH 2025 for FY26

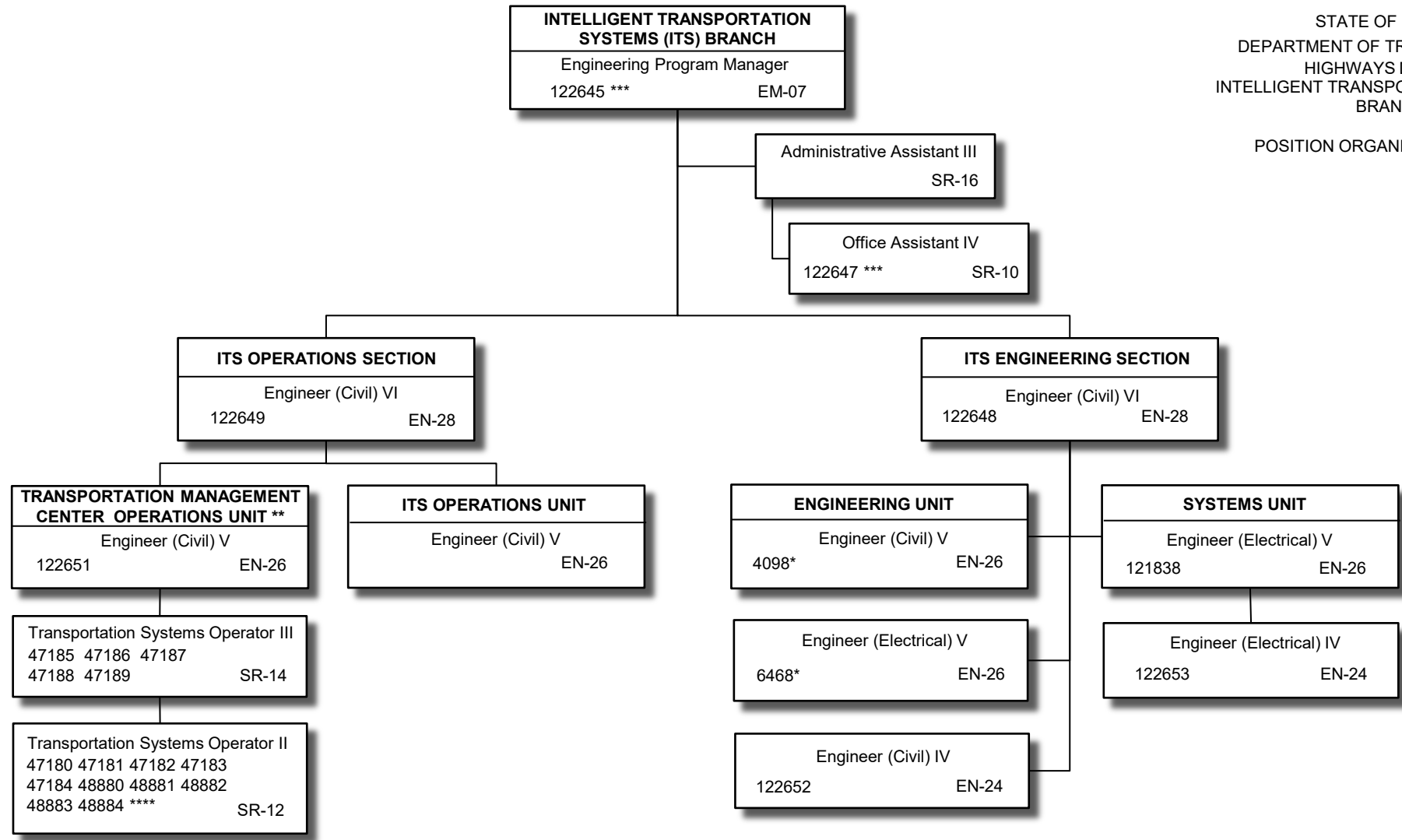


\* CIP special funded position for HWY Administration, all other positions are special funded positions.

\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26



POSITION ORGANIZATION CHART



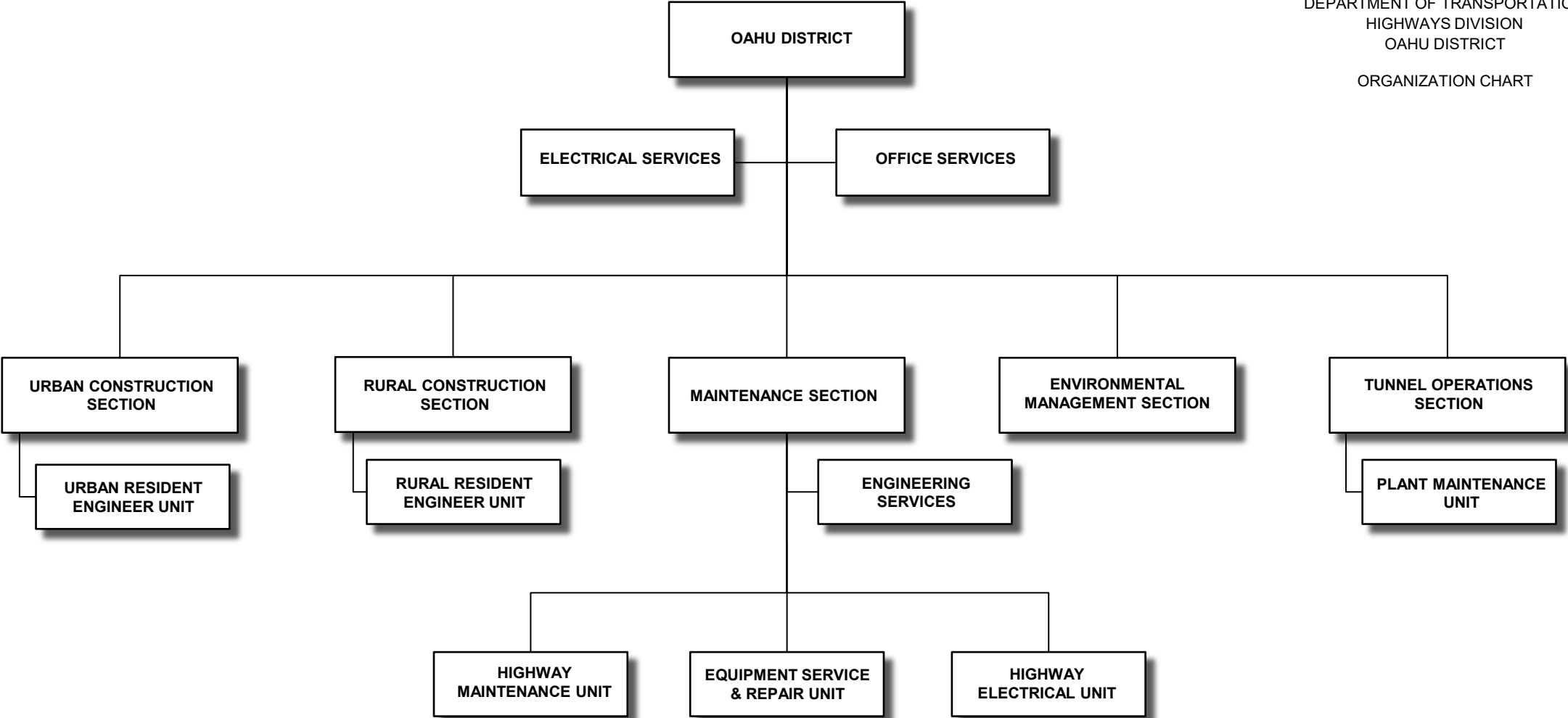
\* CIP special funded positions for HWY Administration; all other positions are special funded

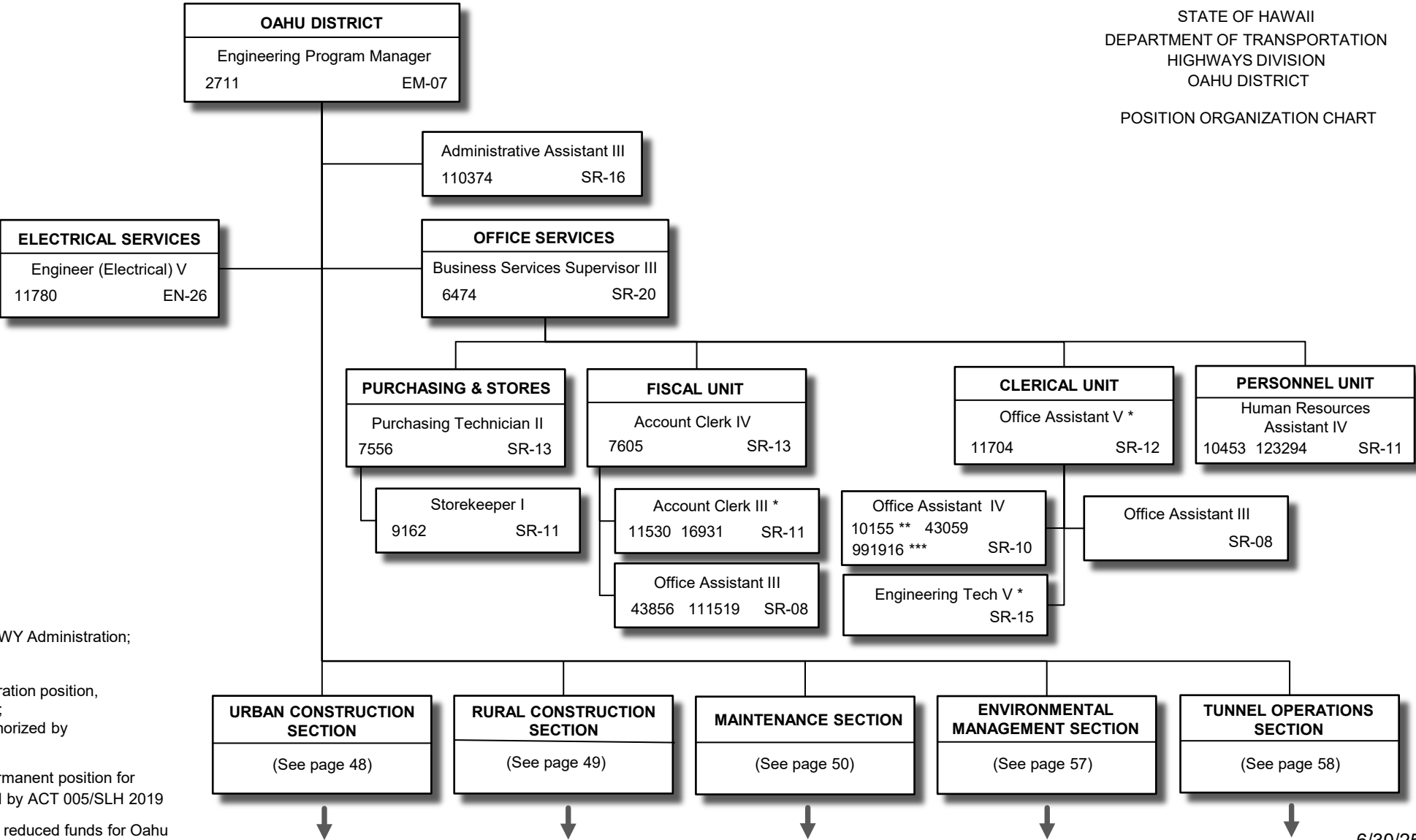
\*\* The Traffic Management Center Operations Unit operates on a 3 shifts-a-day, 24 hours-a-day, 7 days-a-week schedule. Shift assignments are made in accordance with union contract, seniority & operational needs.

\*\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019

\*\*\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26





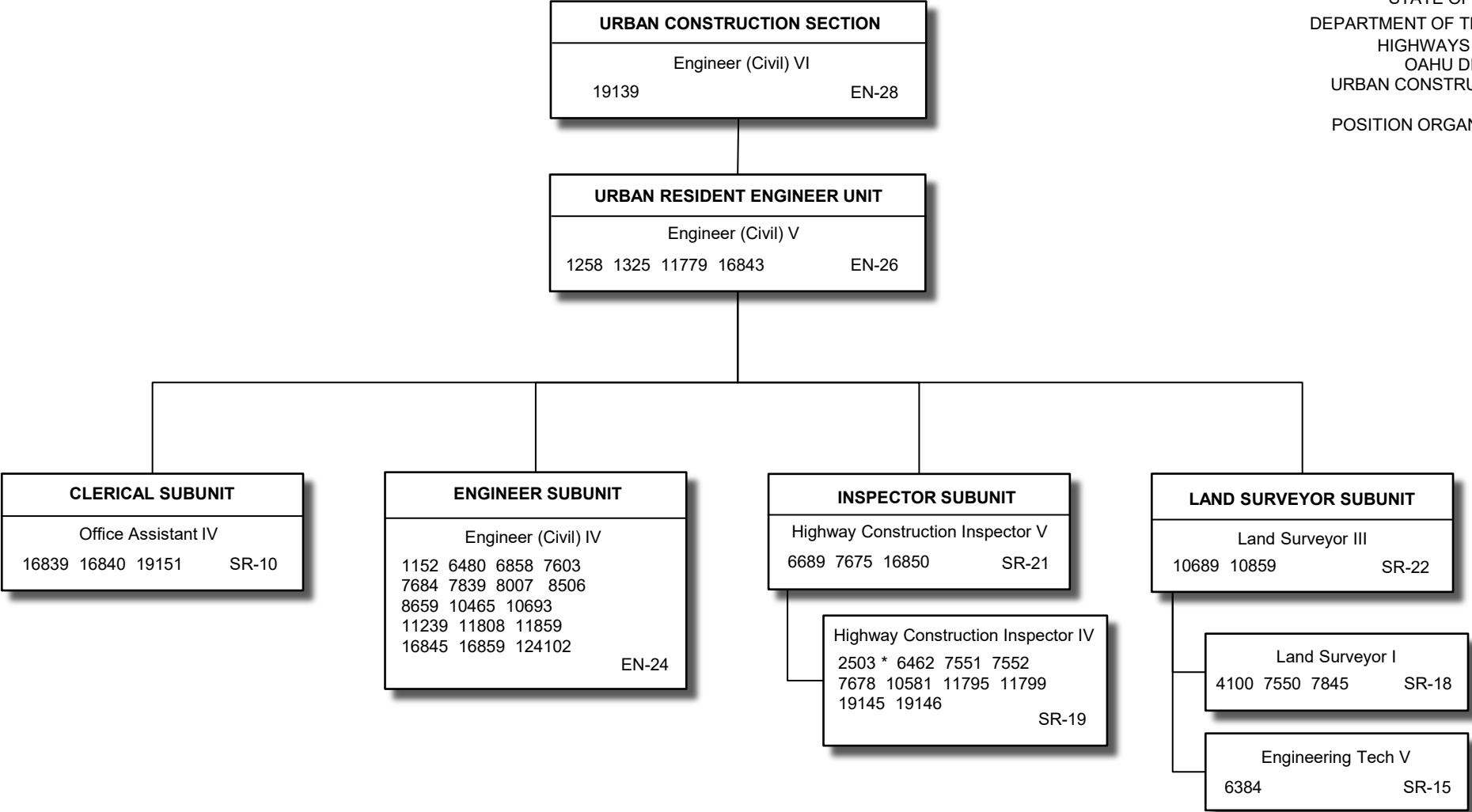


\* CIP special funded positions for HWY Administration;  
all other positions special funded

\*\* Reduced funds for HWY Administration position,  
authorized by ACT 005/SLH 2019;  
Reduced permanent position, authorized by  
ACT 250/SLH 2025 for FY26

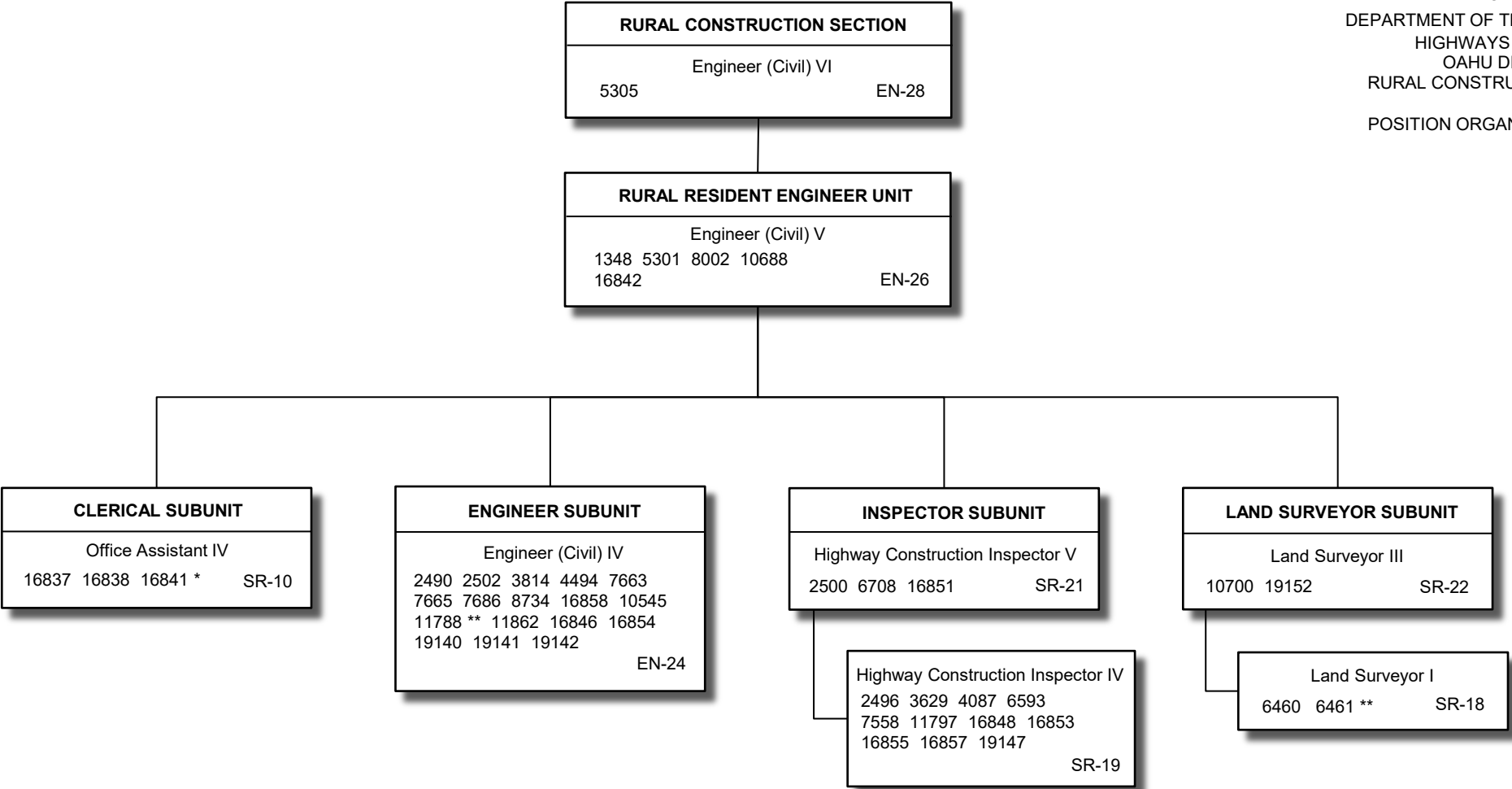
\*\*\* Pending Establishment; added permanent position for  
HWY Administration as authorized by ACT 005/SLH 2019

Note: Added permanent position with reduced funds for Oahu  
Highways, authorized by ACT 088/SLH 2021 as follows:  
position #992101 (Highway Construction Inspector IV),  
Pending Establishment



All CIP special funded positions for HWY Administration

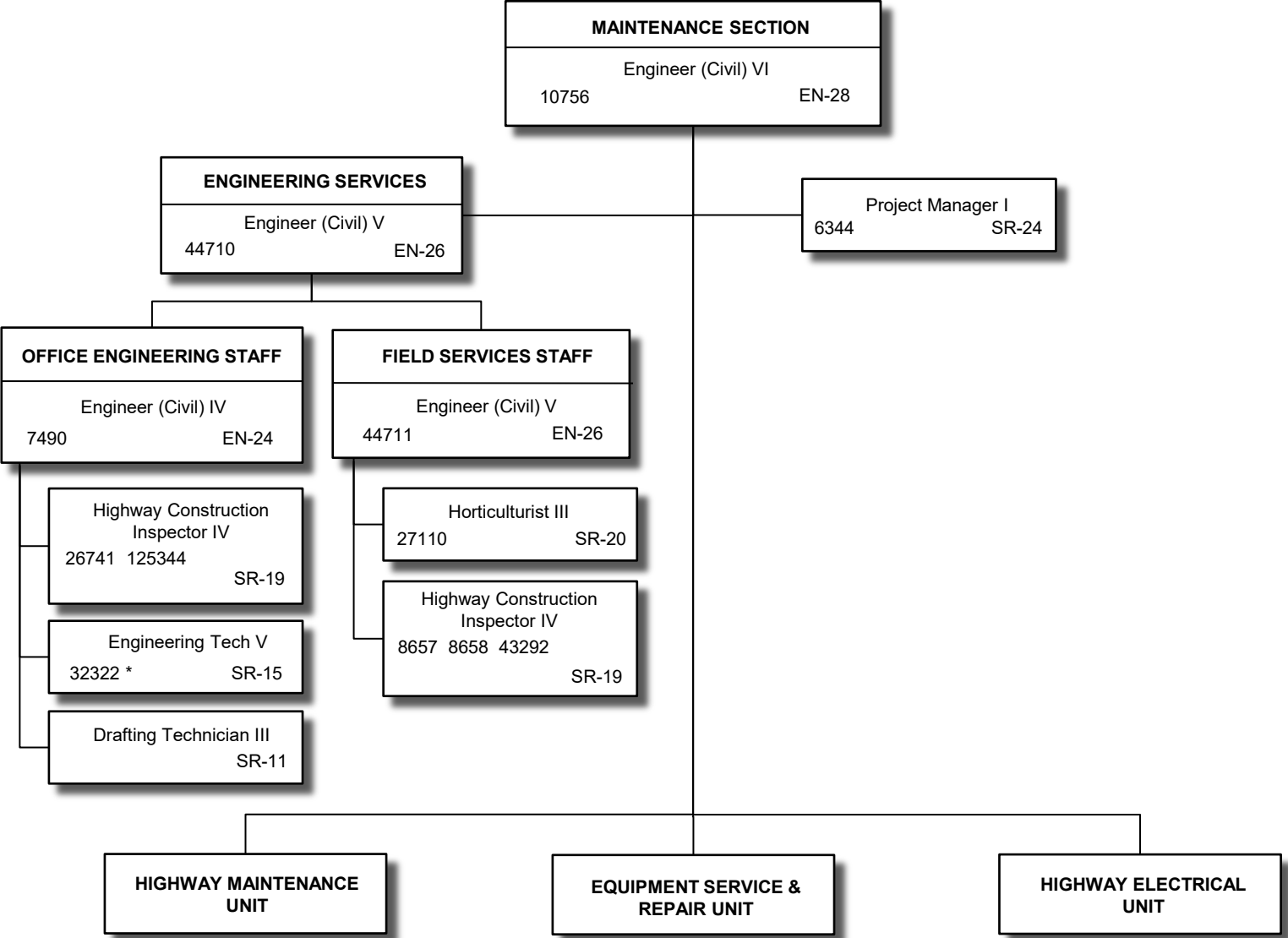
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26



All CIP special funded positions for HWY Administration

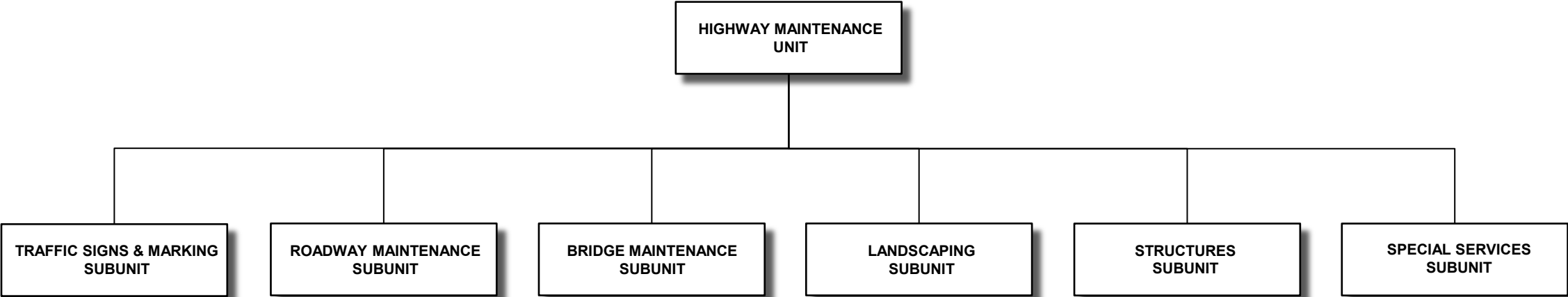
\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019

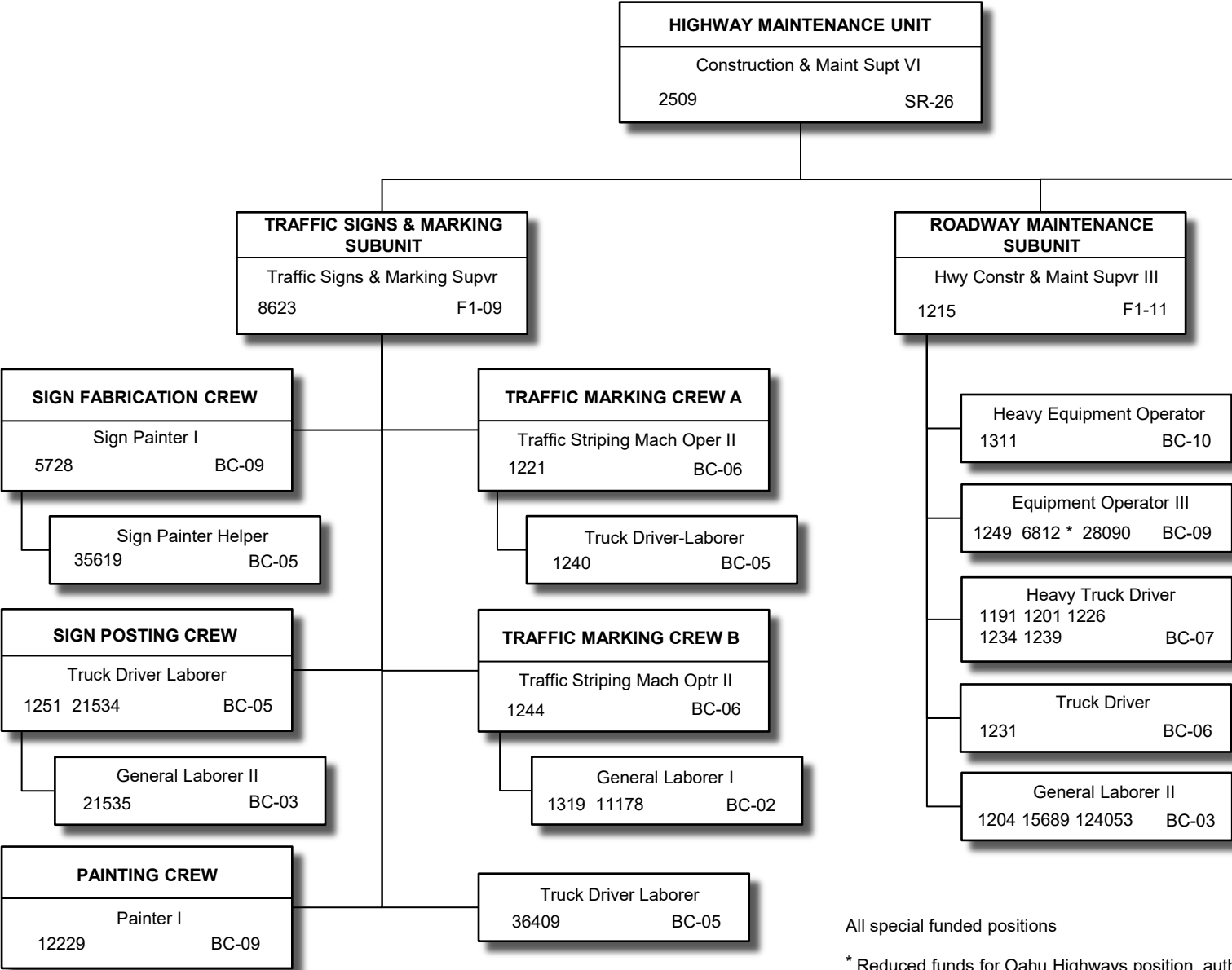
\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019; Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26



All special funded positions

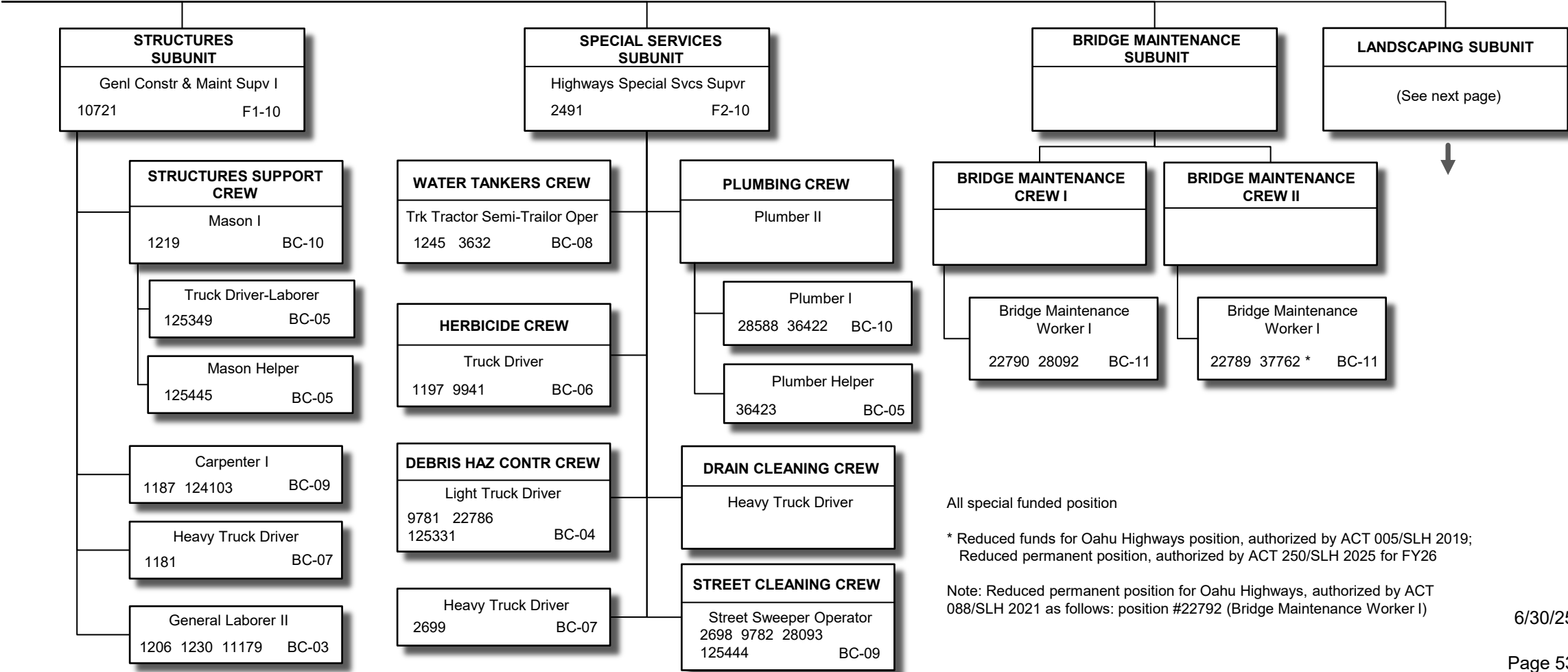
\* Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26





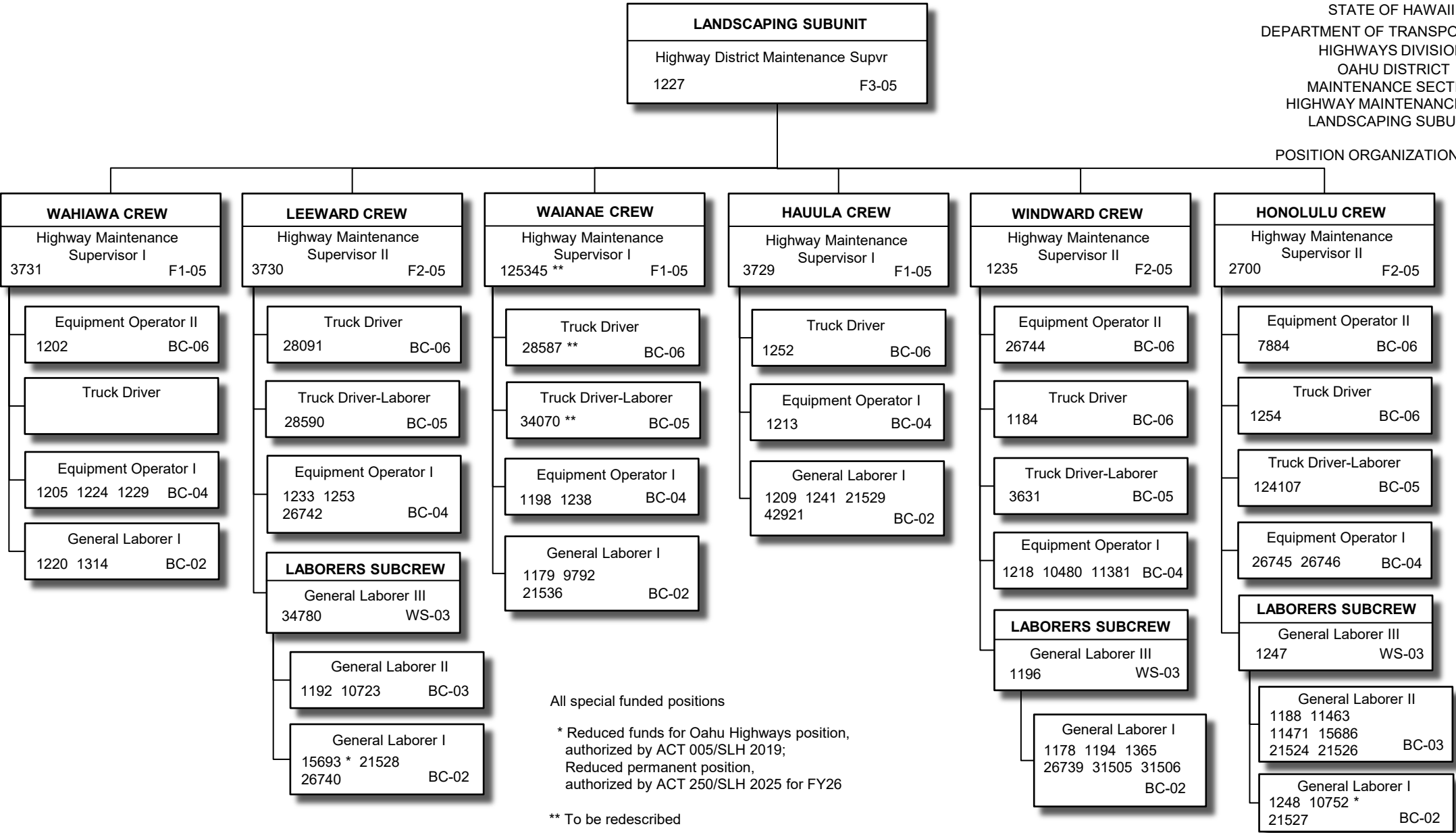
All special funded positions

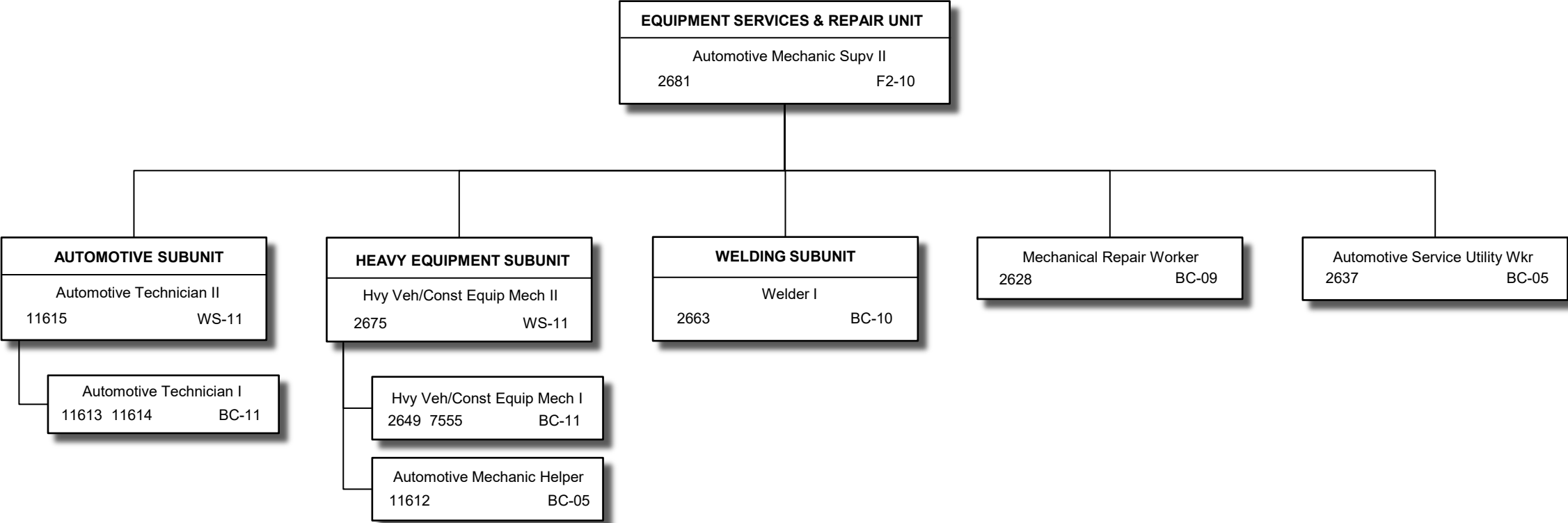
\* Reduced funds for Oahu Highways position, authorized by ACT 005/SLH 2019;  
Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26



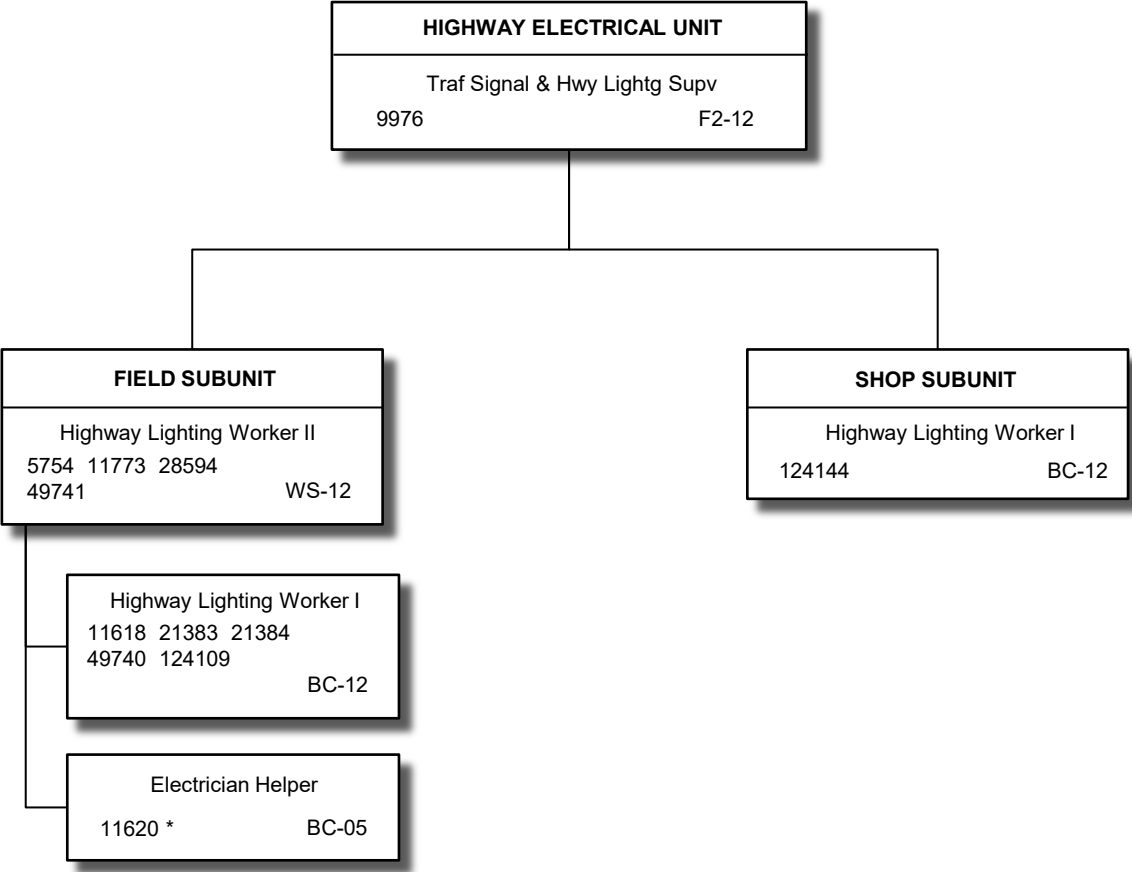


POSITION ORGANIZATION CHART





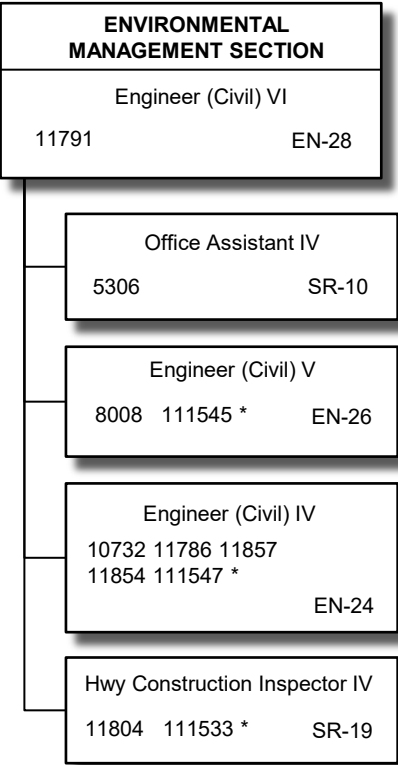
All special funded positions



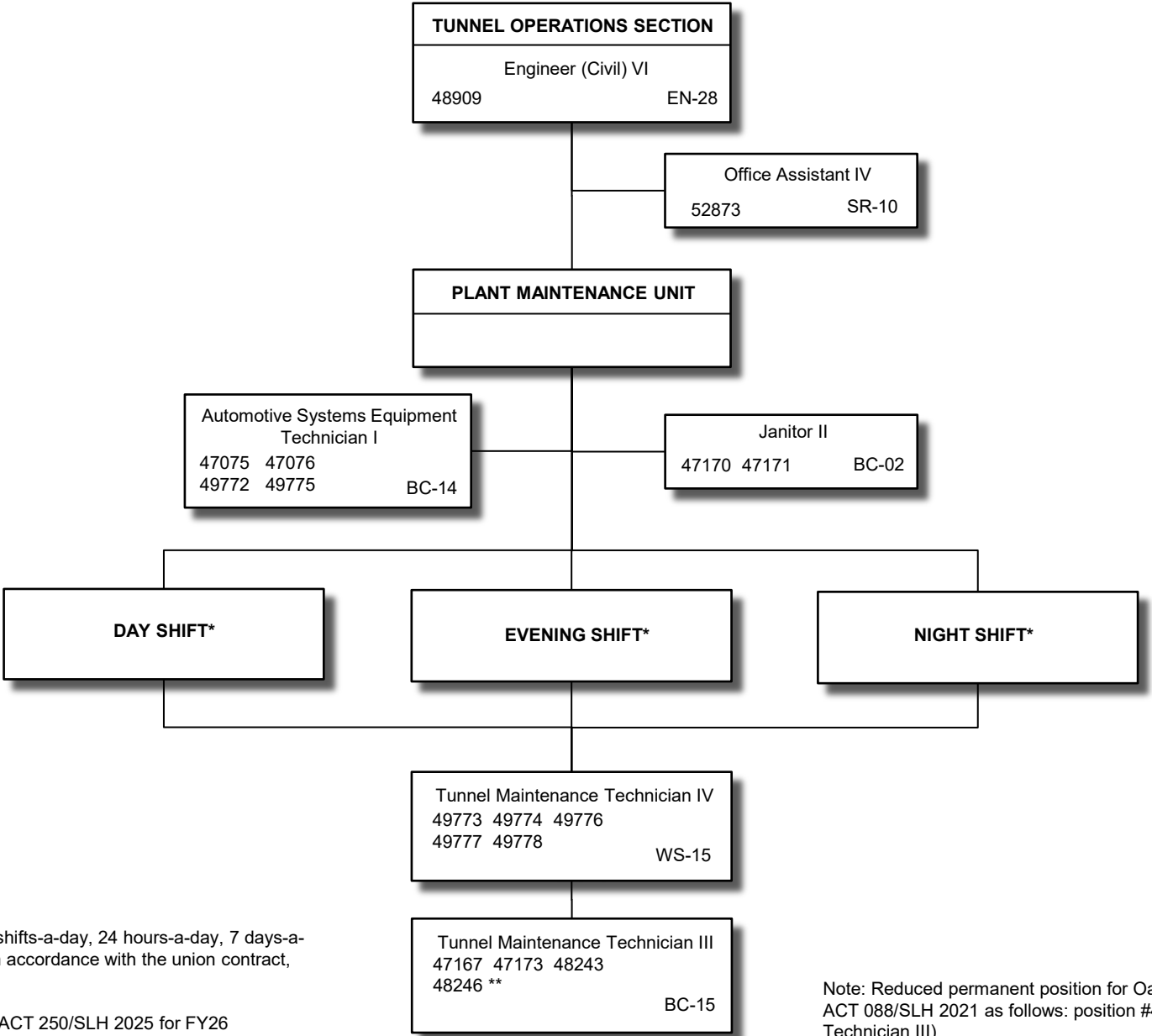
All special funded positions

\* Reduced funds for Oahu Highways position, authorized by ACT 250/SLH 2025 for FY26

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
OAHU DISTRICT  
ENVIRONMENTAL MANAGEMENT SECTION  
  
POSITION ORGANIZATION CHART



\* Special funded positions; all other positions are CIP special funded positions for HWY Administration



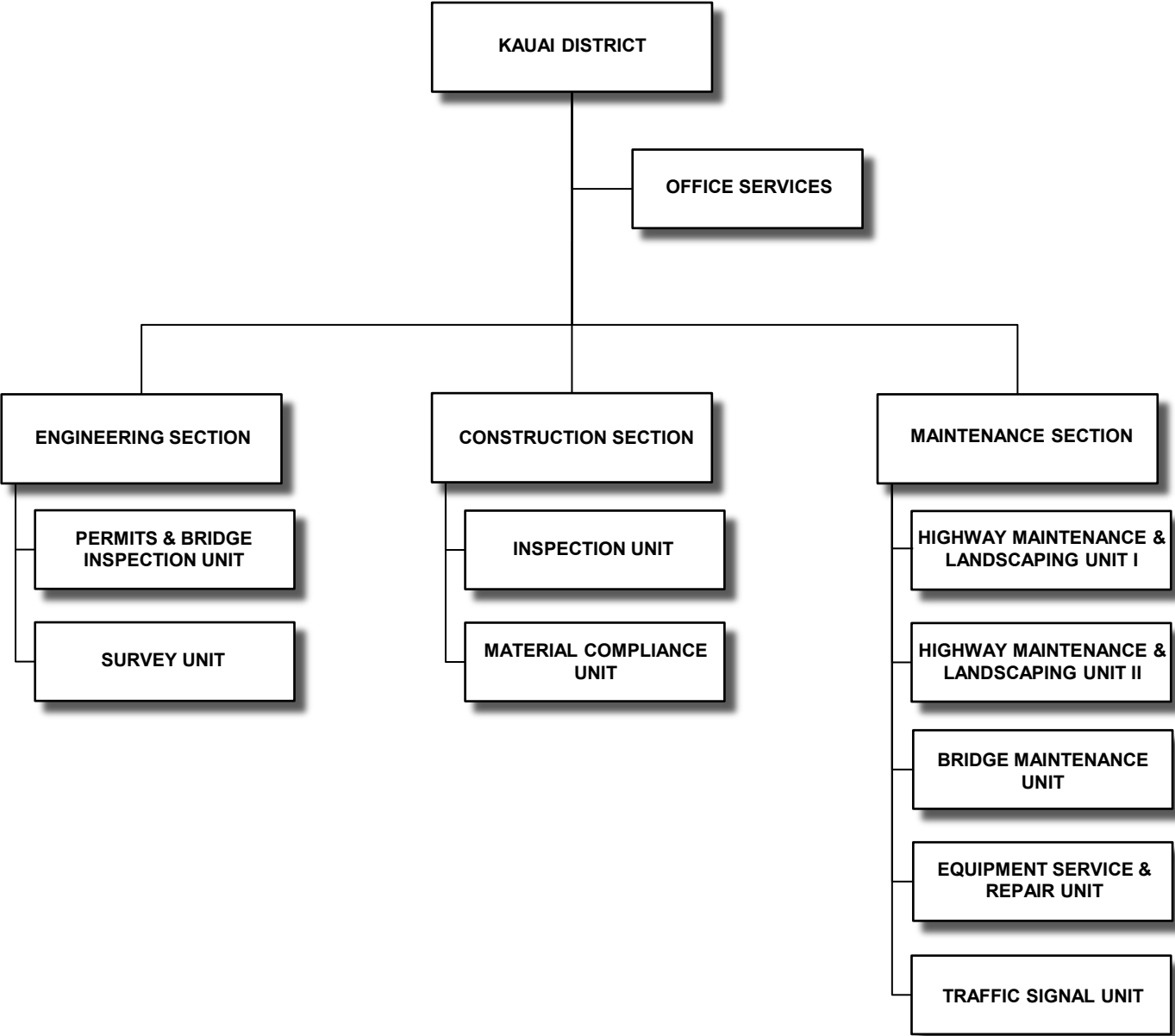
All special funded positions

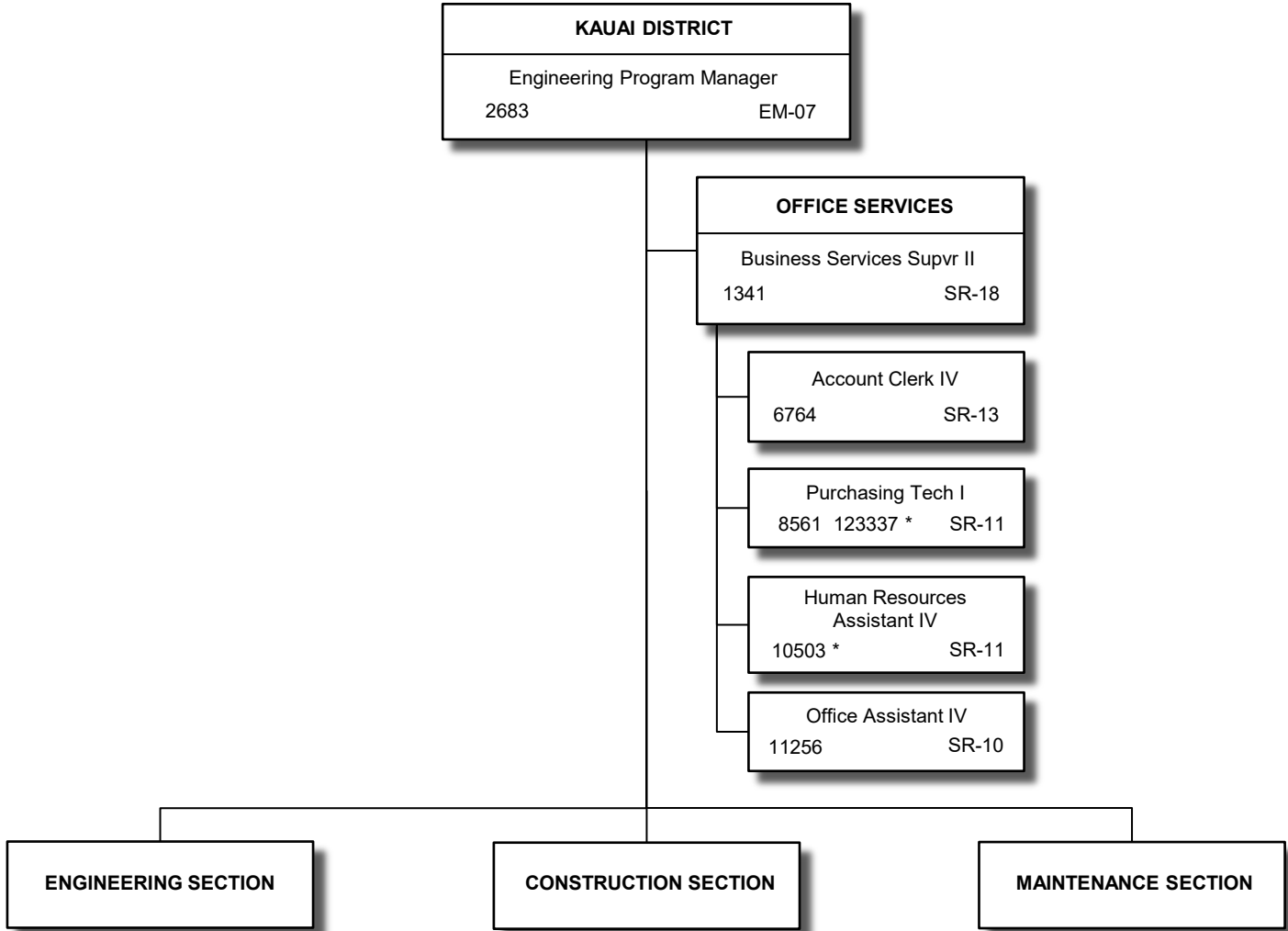
\* The Plant Maintenance Unit operates on a 3 shifts-a-day, 24 hours-a-day, 7 days-a-week schedule. Shift assignments are made in accordance with the union contract, seniority and operational needs.

\*\* Reduced permanent position, authorized by ACT 250/SLH 2025 for FY26

Note: Reduced permanent position for Oahu Highways, authorized by ACT 088/SLH 2021 as follows: position #47169 (Tunnel Maintenance Technician III)

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
KAUAI DISTRICT  
ORGANIZATION CHART





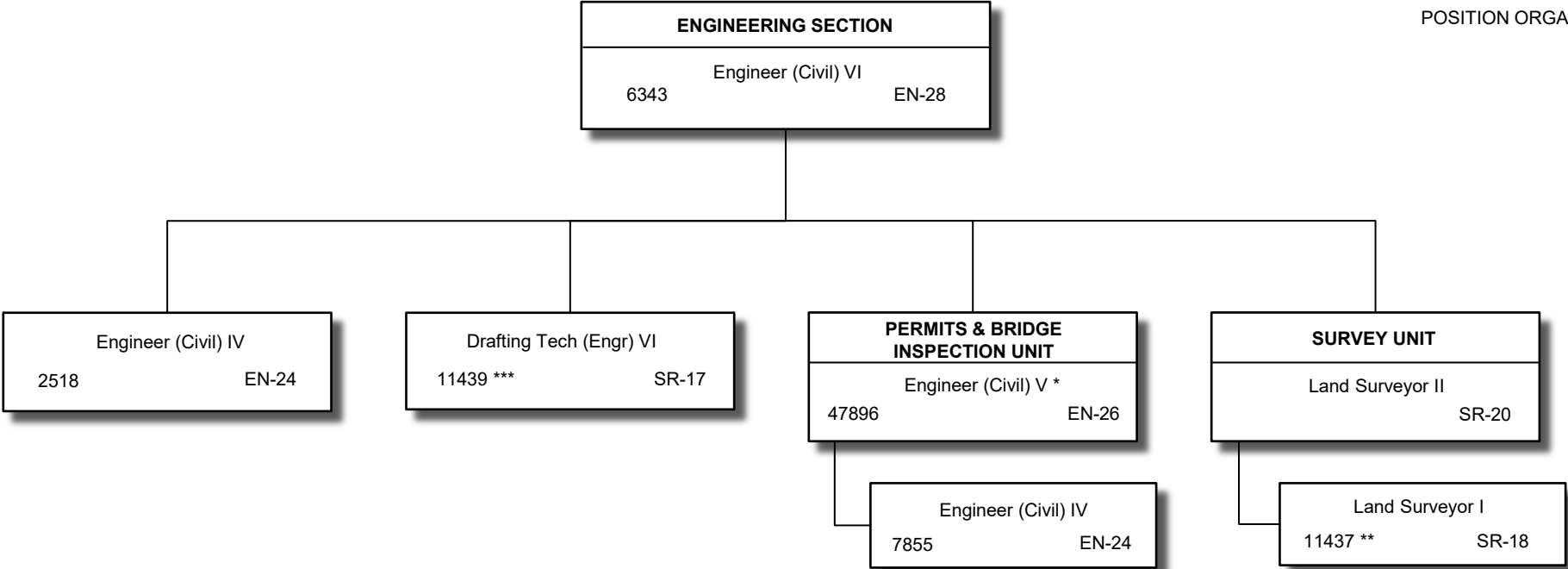
STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
KAUAI DISTRICT  
  
POSITION ORGANIZATION CHART

\* Special funded position; all other positions are 50% special funded and 50% CIP special funded positions for HWY Administration

Note: Added permanent special funded positions for Kauai Highways, authorized by ACT 005/SLH 2019 as follows: position #991939 (ENGINEER V), Pending Establishment  
Reduced permanent positions and funds for Kauai Highways (TRN561), authorized by ACT 250/SLH 2025 for FY26: position #991940

6/30/25

Page 60



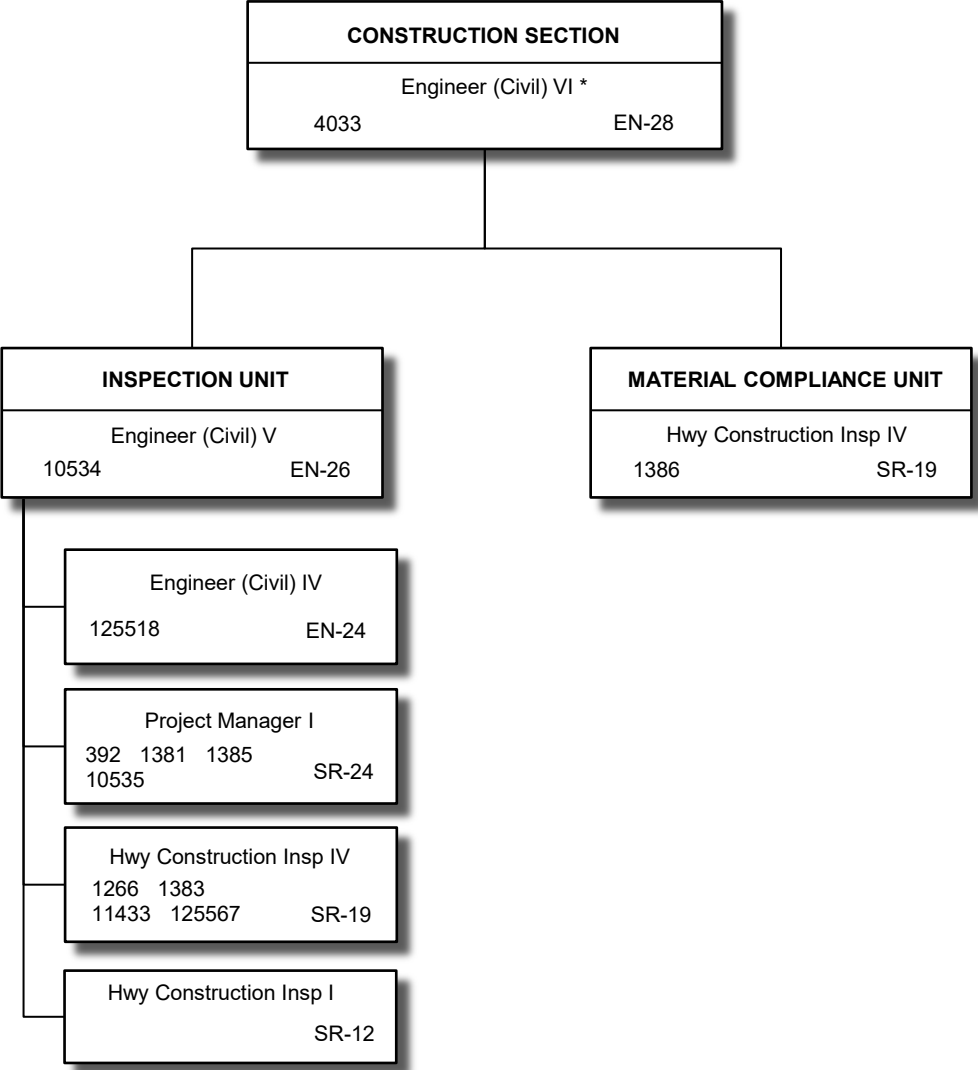
\* Special funded positions, all other positions are CIP special funded positions for HWY Administration

\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019

\*\*\* Transfer/Trade-off position #11439 from a Drafting Technician VI, SR-17 to Engineer (Civil) V, EN-26, authorized by ACT 250/SLH 2025 for FY26, to be redescribed

Note: Reduced permanent positions for HWY Administration, authorized by ACT 088/SLH 2021 as follows: position #8250 (Land Surveyor II)  
Added permanent positions for Kauai Highways (TRN561), authorized by ACT 250/SLH 2025 for FY26 as follows: position #992504, Pending Establishment.

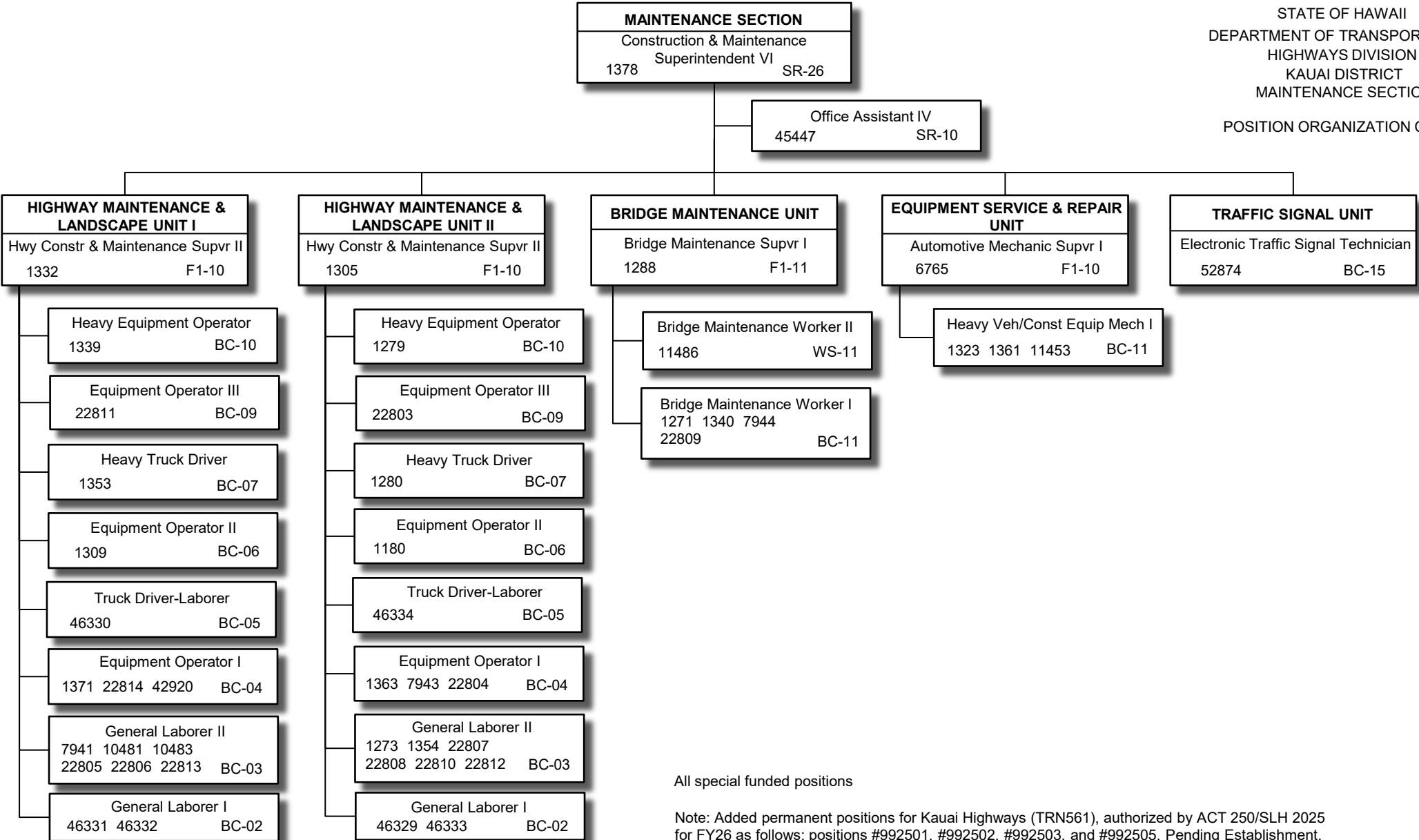




\* Position is 50% special funded and 50% CIP special funded for HWY Administration

All other positions are CIP special funded positions for HWY Administration

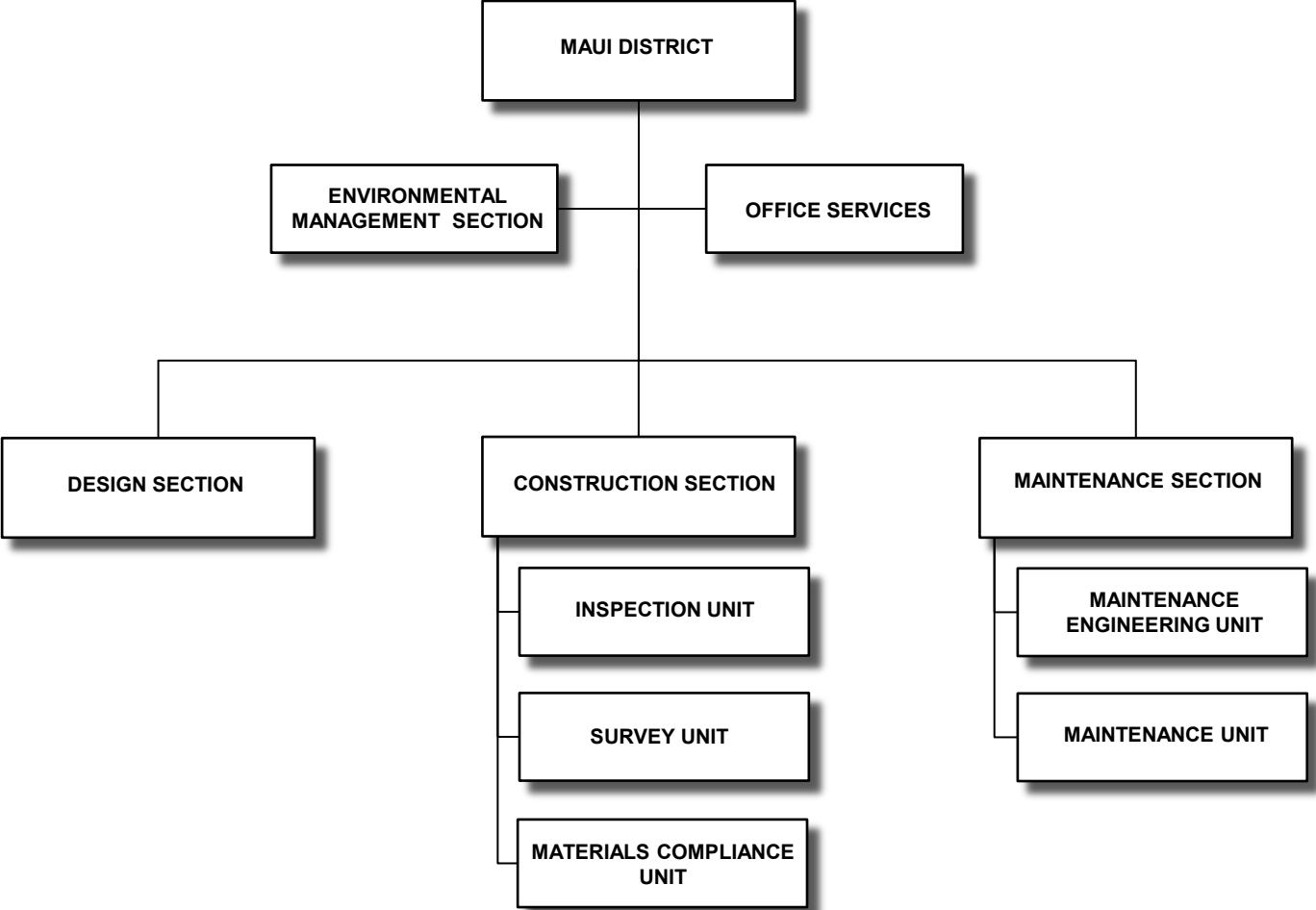
Note: Reduced permanent position and funds for HWY Administration (TRN595DA), authorized by ACT 250/SLH 2025 for FY26 is: position #991944.

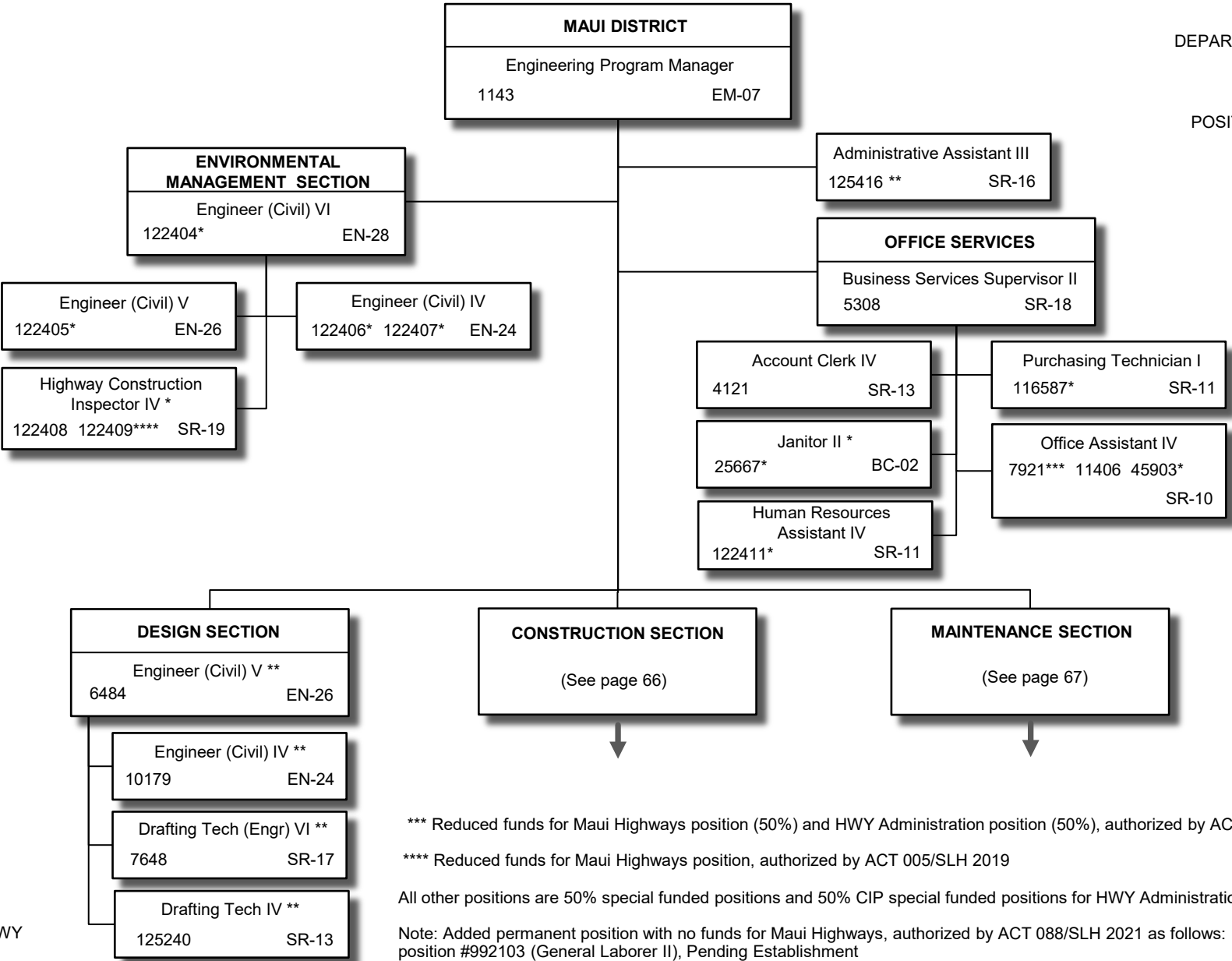


STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
KAUAI DISTRICT  
MAINTENANCE SECTION  
POSITION ORGANIZATION CHART

All special funded positions

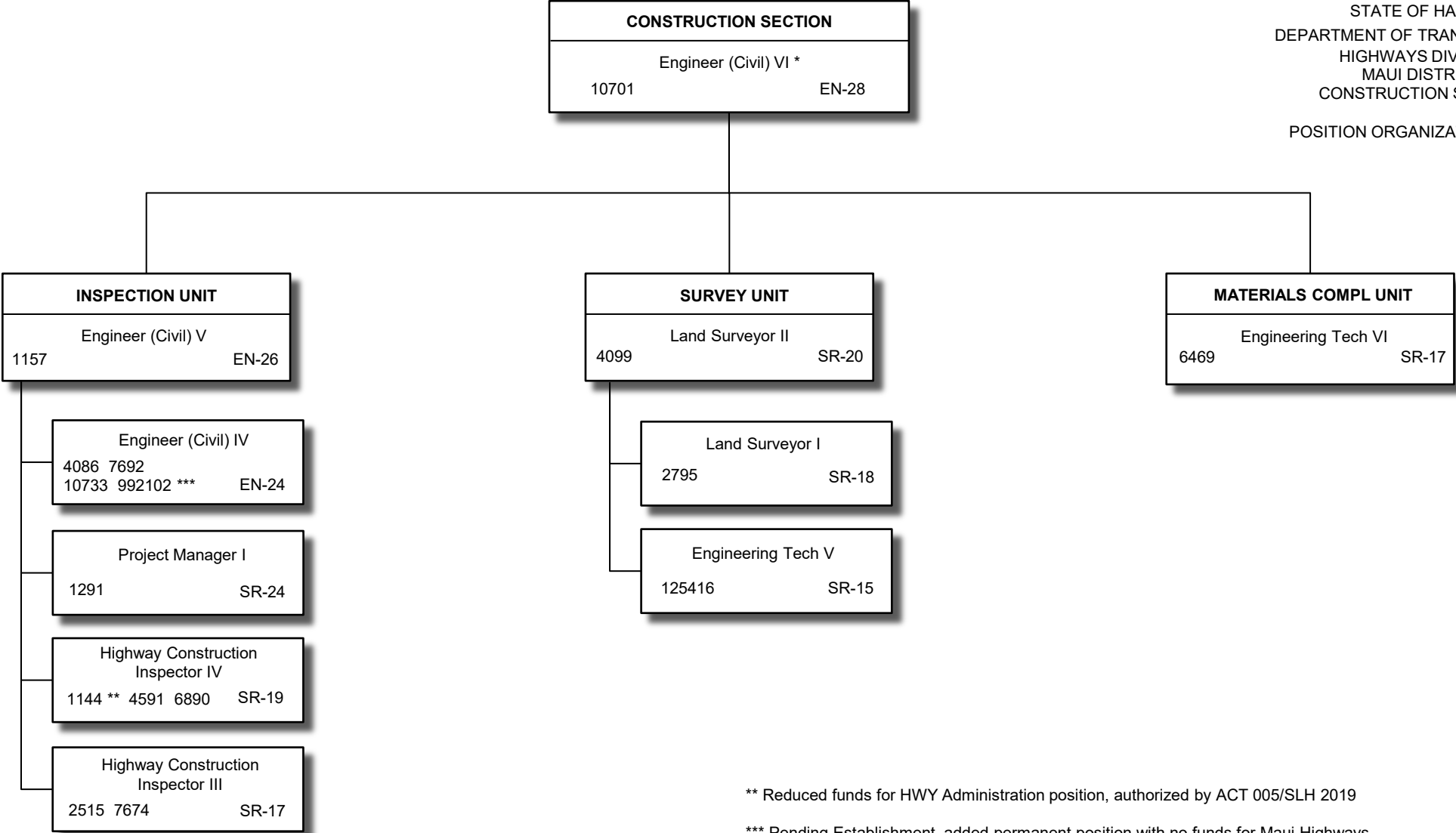
Note: Added permanent positions for Kauai Highways (TRN561), authorized by ACT 250/SLH 2025 for FY26 as follows: positions #992501, #992502, #992503, and #992505, Pending Establishment.





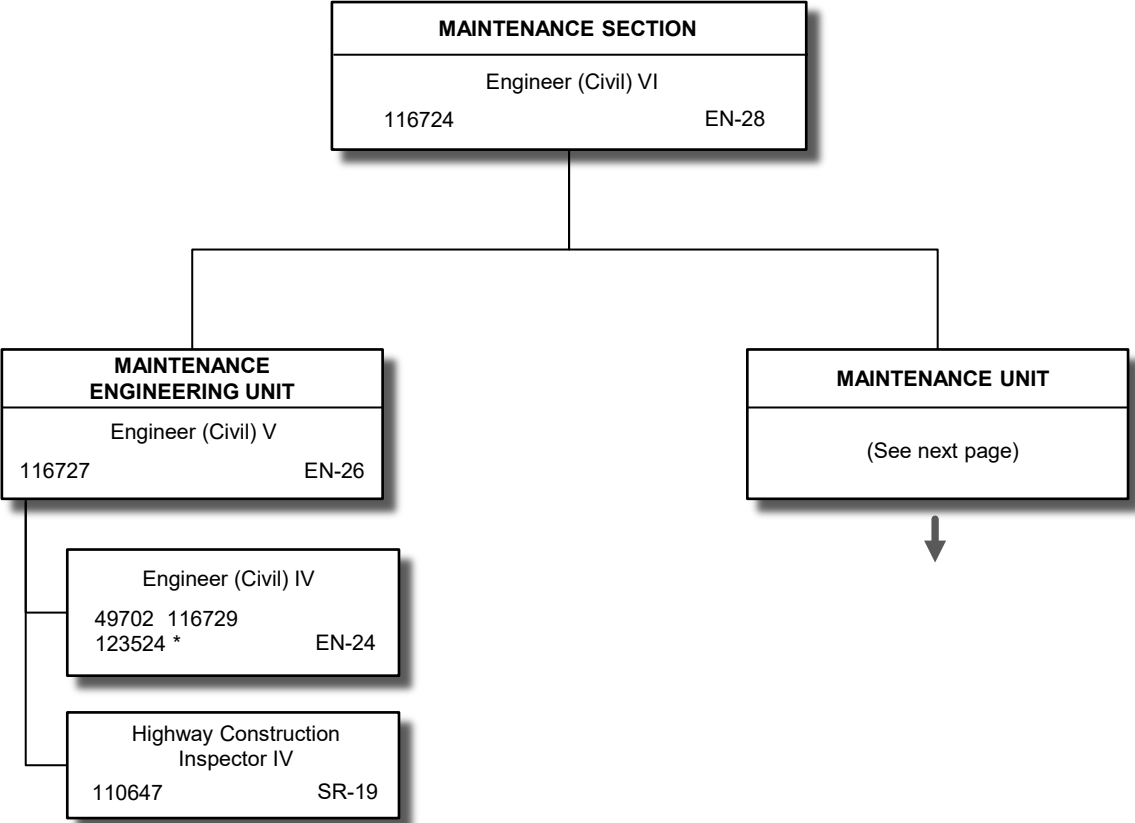
\* Special funded positions  
\*\* CIP special funded positions for HWY Administration

\*\*\* Reduced funds for Maui Highways position (50%) and HWY Administration position (50%), authorized by ACT 005/SLH 2019  
\*\*\*\* Reduced funds for Maui Highways position, authorized by ACT 005/SLH 2019  
All other positions are 50% special funded positions and 50% CIP special funded positions for HWY Administration  
Note: Added permanent position with no funds for Maui Highways, authorized by ACT 088/SLH 2021 as follows:  
position #992103 (General Laborer II), Pending Establishment

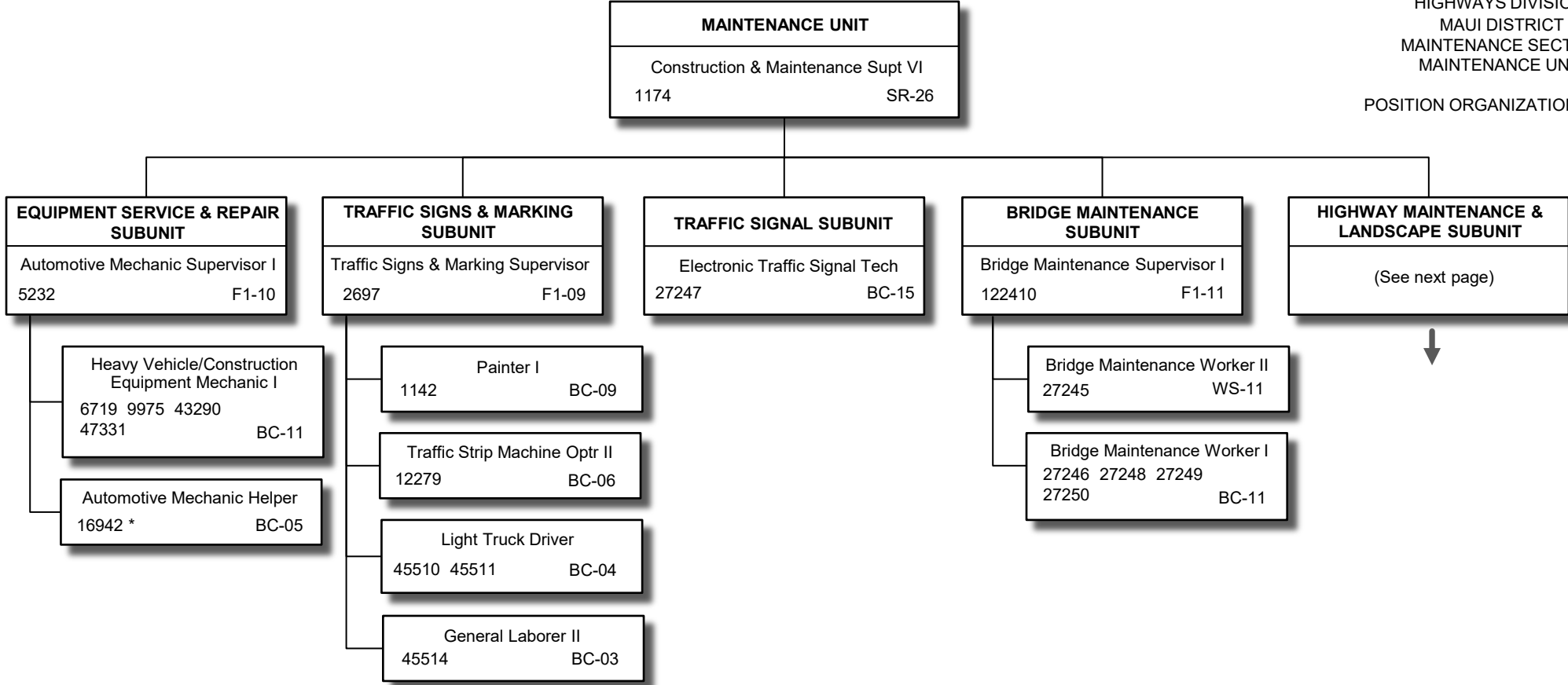


\* 50% special funded and 50% CIP special funded for HWY Administration  
All other positions are 100% CIP special funded positions for HWY Administration

\*\* Reduced funds for HWY Administration position, authorized by ACT 005/SLH 2019  
\*\*\* Pending Establishment, added permanent position with no funds for Maui Highways, authorized by ACT 088/SLH 2021  
Note: Reduced permanent position for HWY Administration, authorized by ACT 088/SLH 2021 as follows: position #3949 (Land Surveyor I)



\* CIP special funded position for HWY Administration; all other positions are special funded

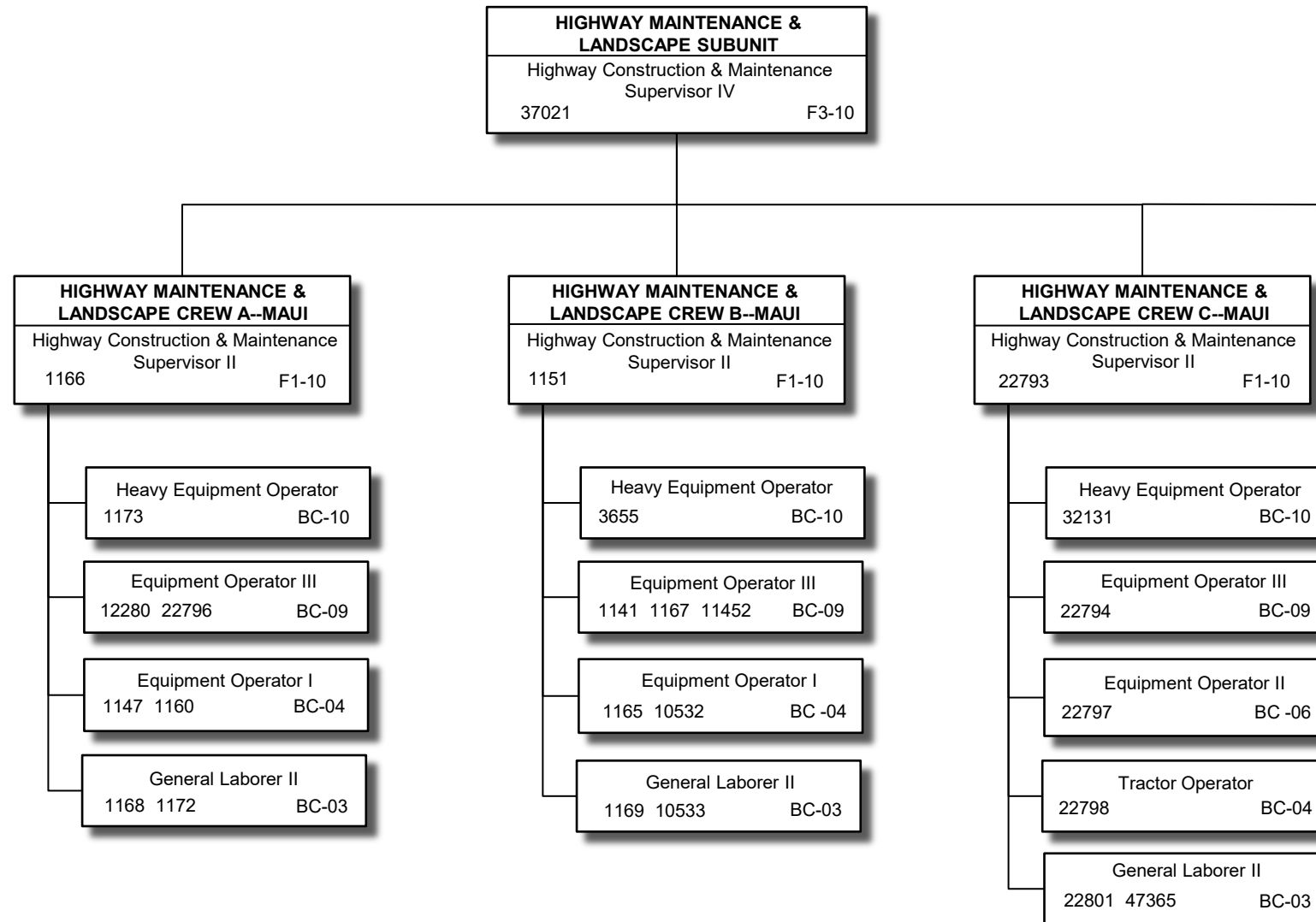


All special funded positions

\* Reduced funds for Maui Highways position, authorized by ACT 250/SLH 2025 for FY26

Note: Reduced permanent position for Maui Highways, authorized by ACT 088/SLH 2021 as follows:  
position #43261 (Electronic Traffic Signal Tech)

POSITION ORGANIZATION CHART



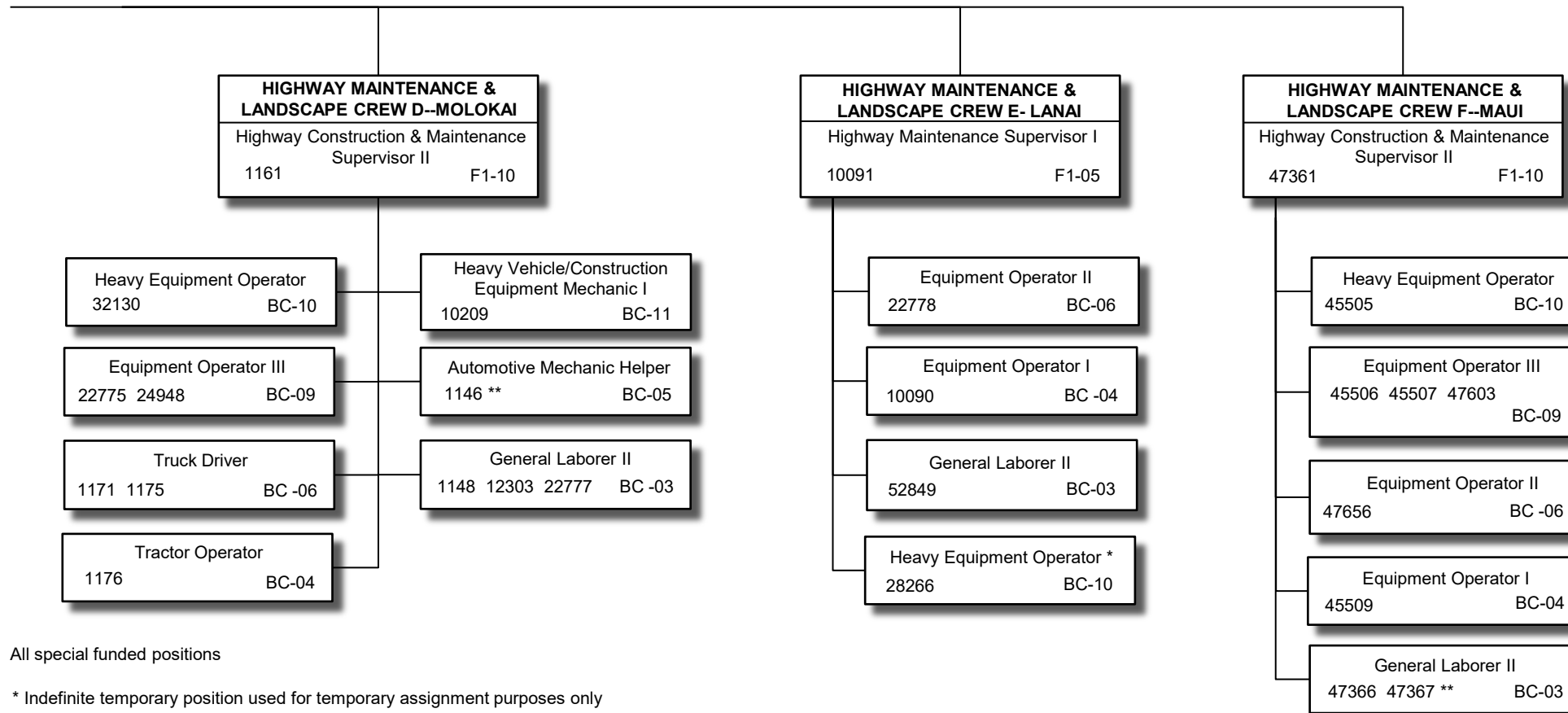
All special funded positions

6/30/25



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
MAUI DISTRICT  
MAINTENANCE SECTION  
MAINTENANCE UNIT  
HIGHWAY MAINTENANCE & LANDSCAPING  
SUBUNIT

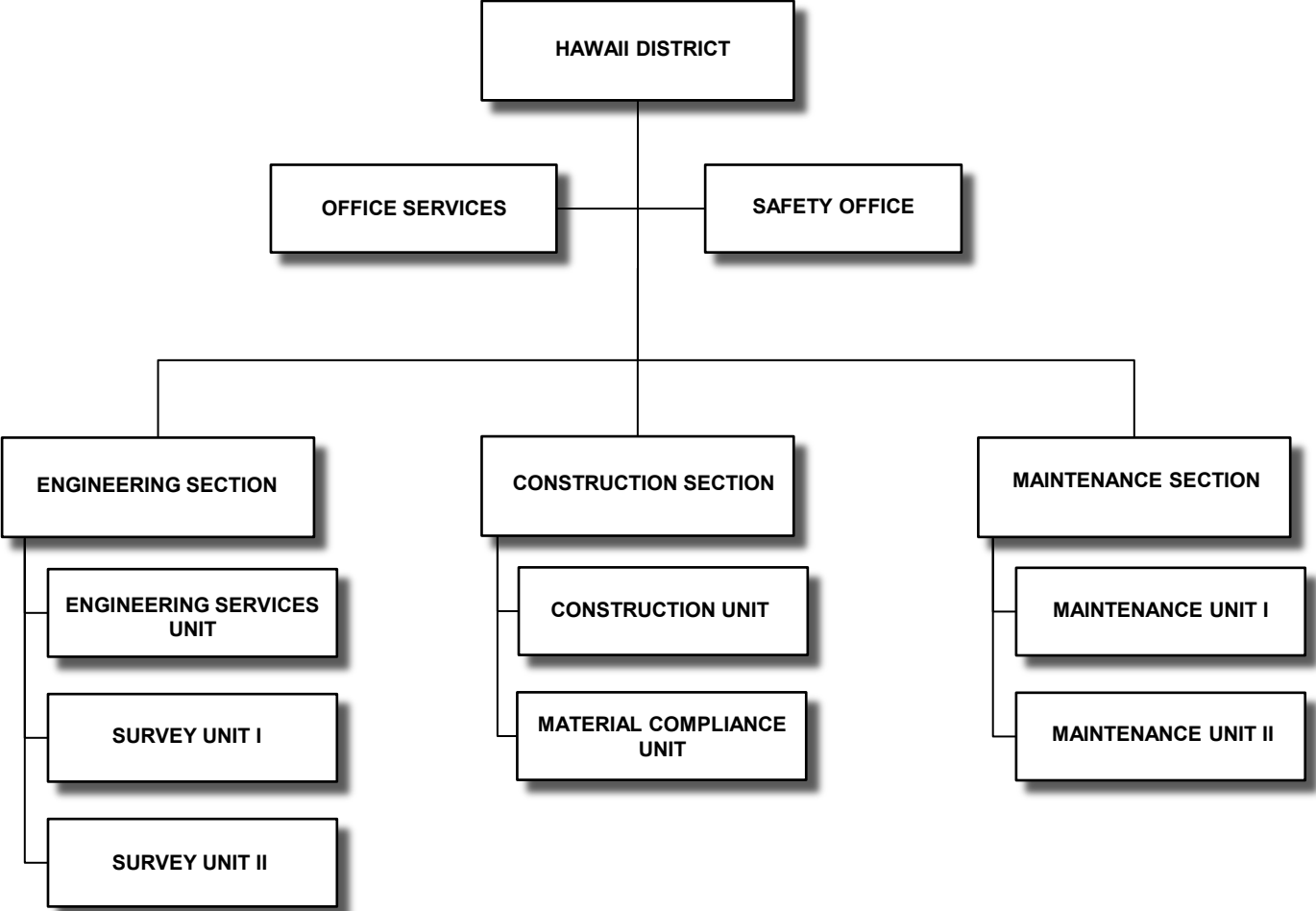
POSITION ORGANIZATION CHART

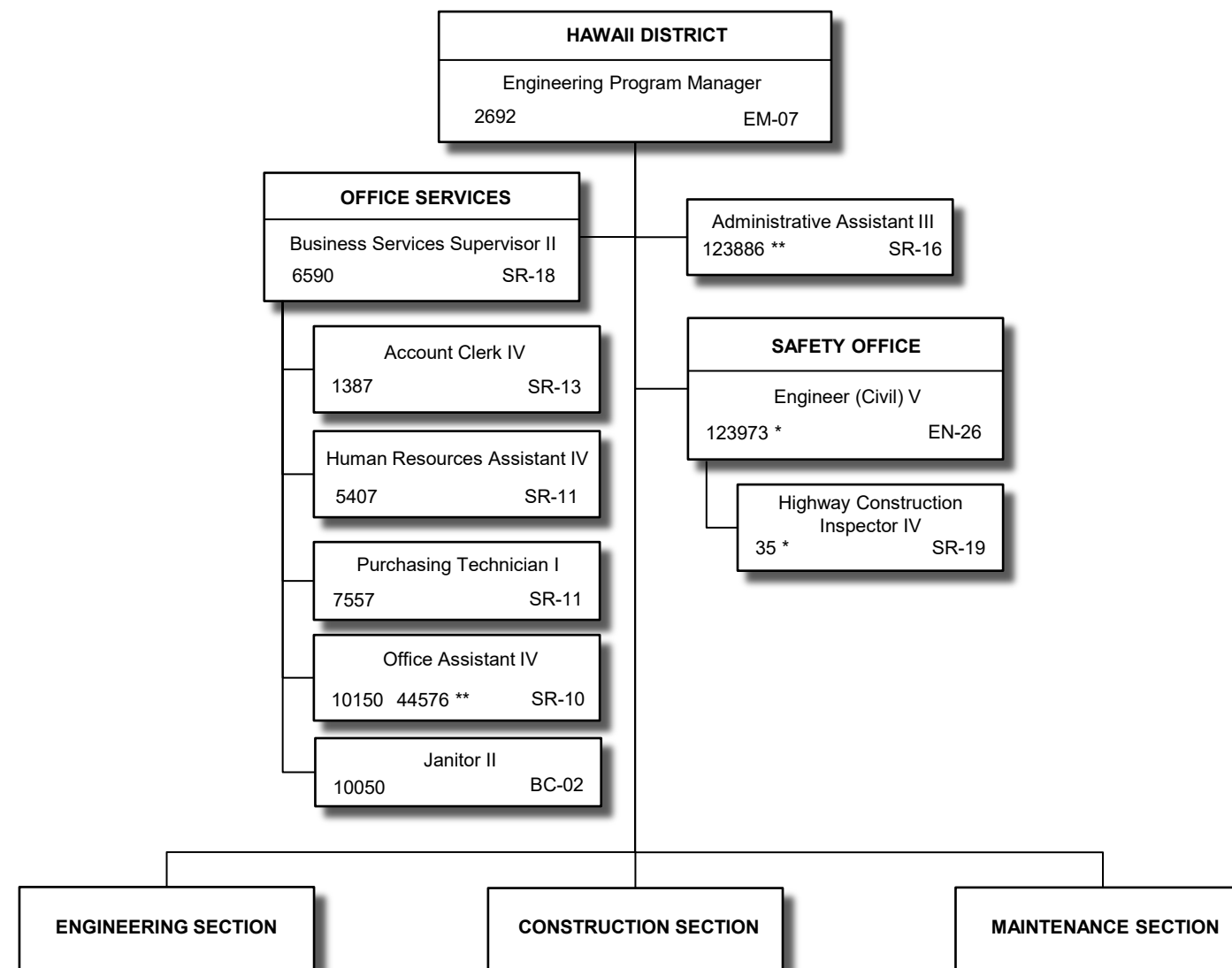


All special funded positions

\* Indefinite temporary position used for temporary assignment purposes only

\*\* Reduced funds position for Maui Highways, authorized by ACT 005/SLH 2019





STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
HAWAII DISTRICT  
POSITION ORGANIZATION CHART

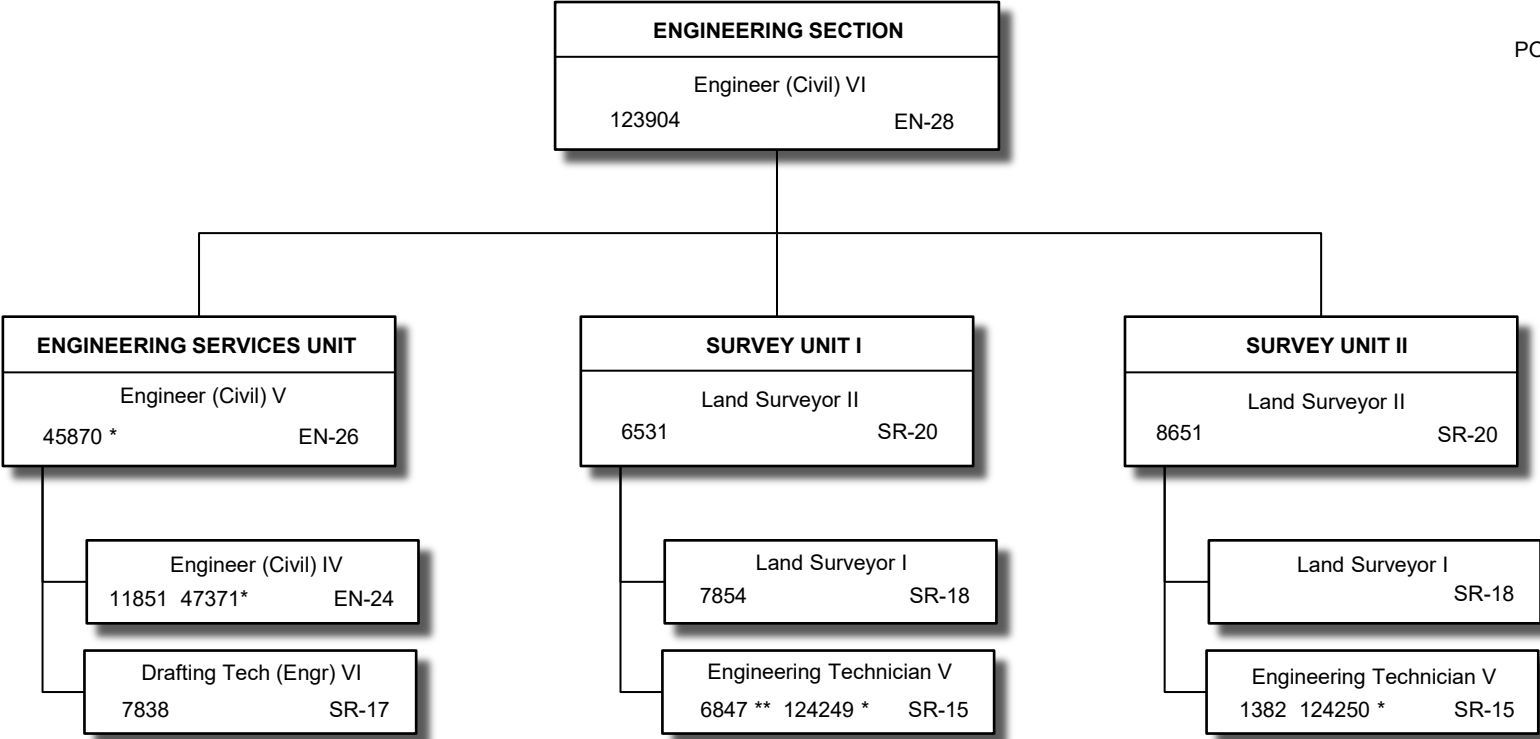
\* CIP special funded position for HWY Administration

\*\* Special funded position; all other positions are 50% special funded positions and 50% CIP special funded positions for HWY Administration

Note: Added permanent special funded position for Hawaii Highways, authorized by ACT 005/SLH 2019 as follows: position #991935 (OCCUPATION SAFETY AND HEALTH ADVISOR I), Pending Establishment

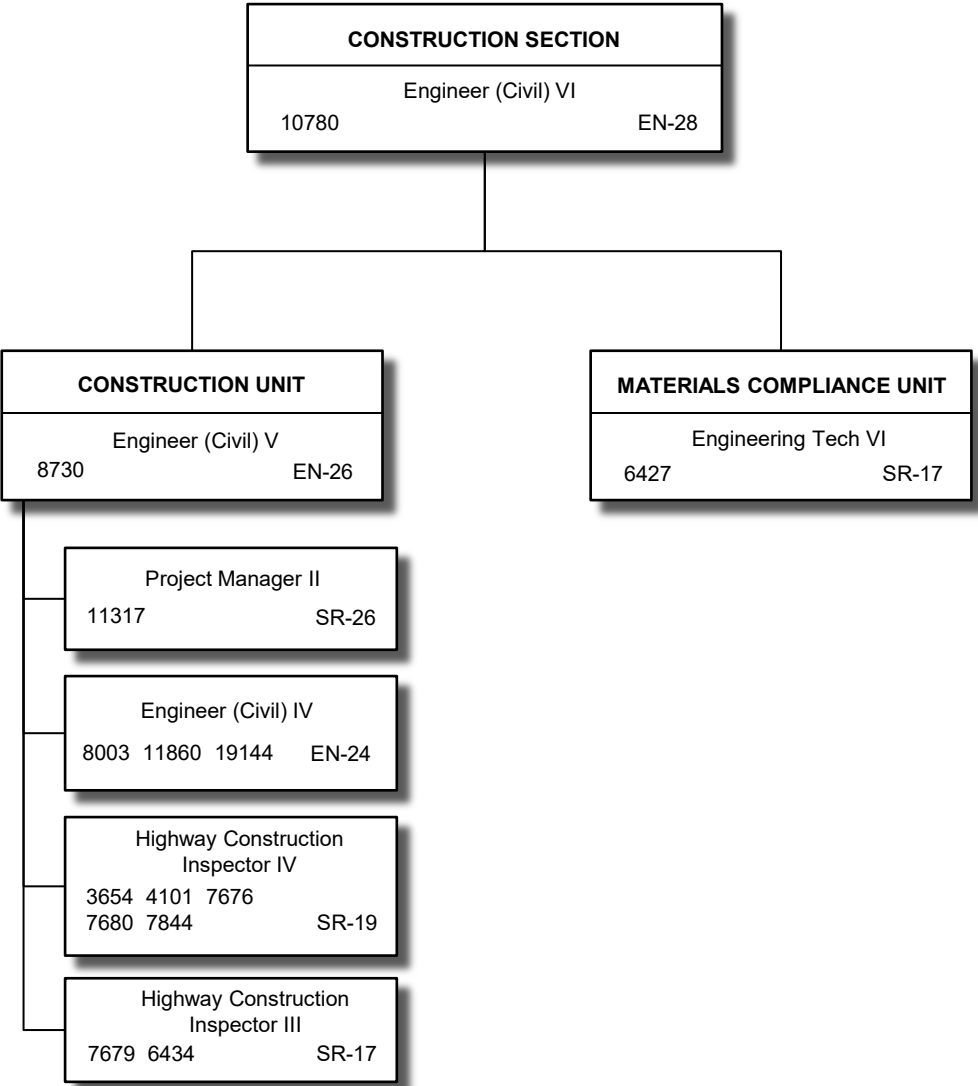
6/30/25

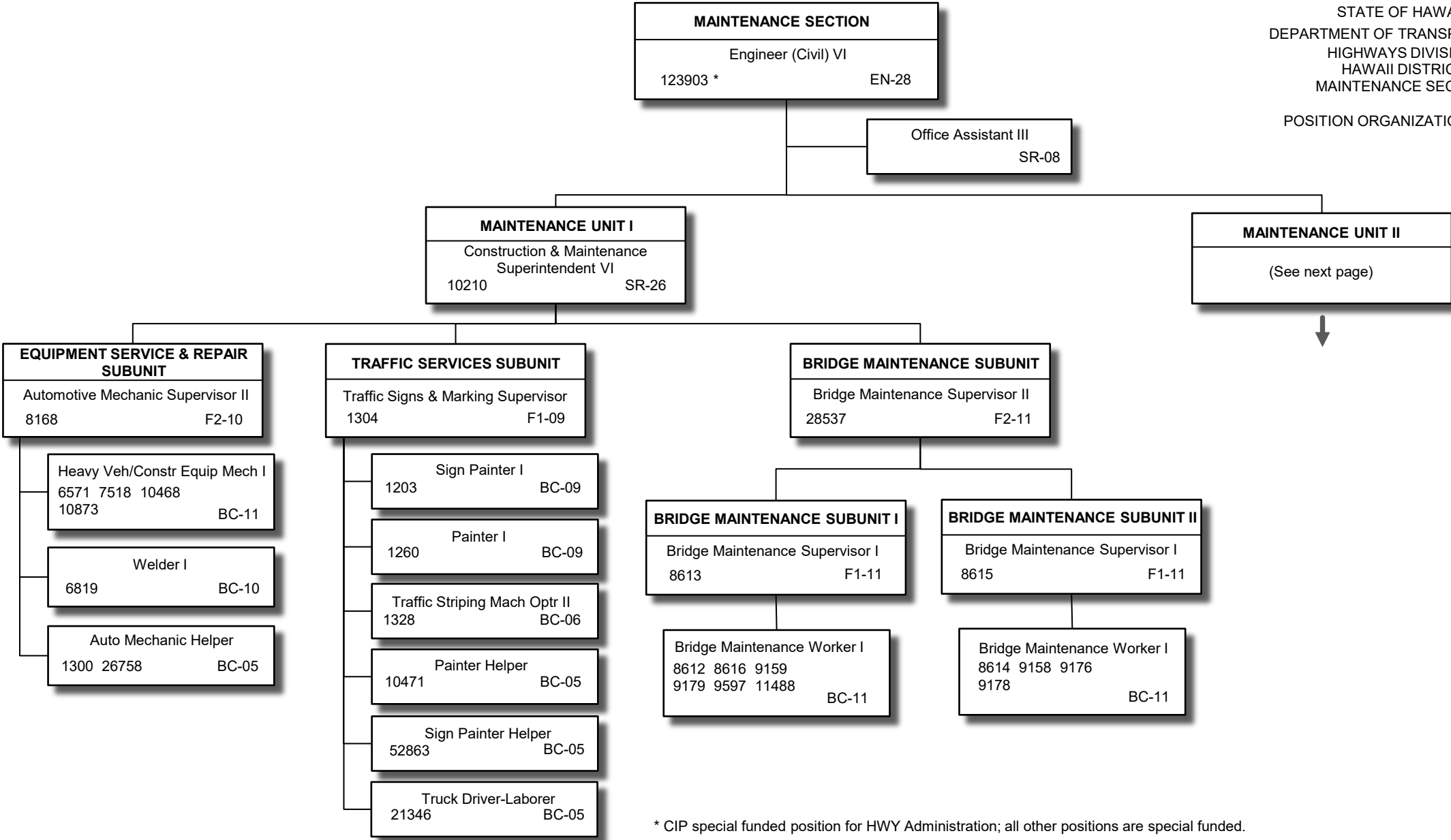
Page 72



\* Special funded position, all other positions are CIP special funded positions for HWY Administration

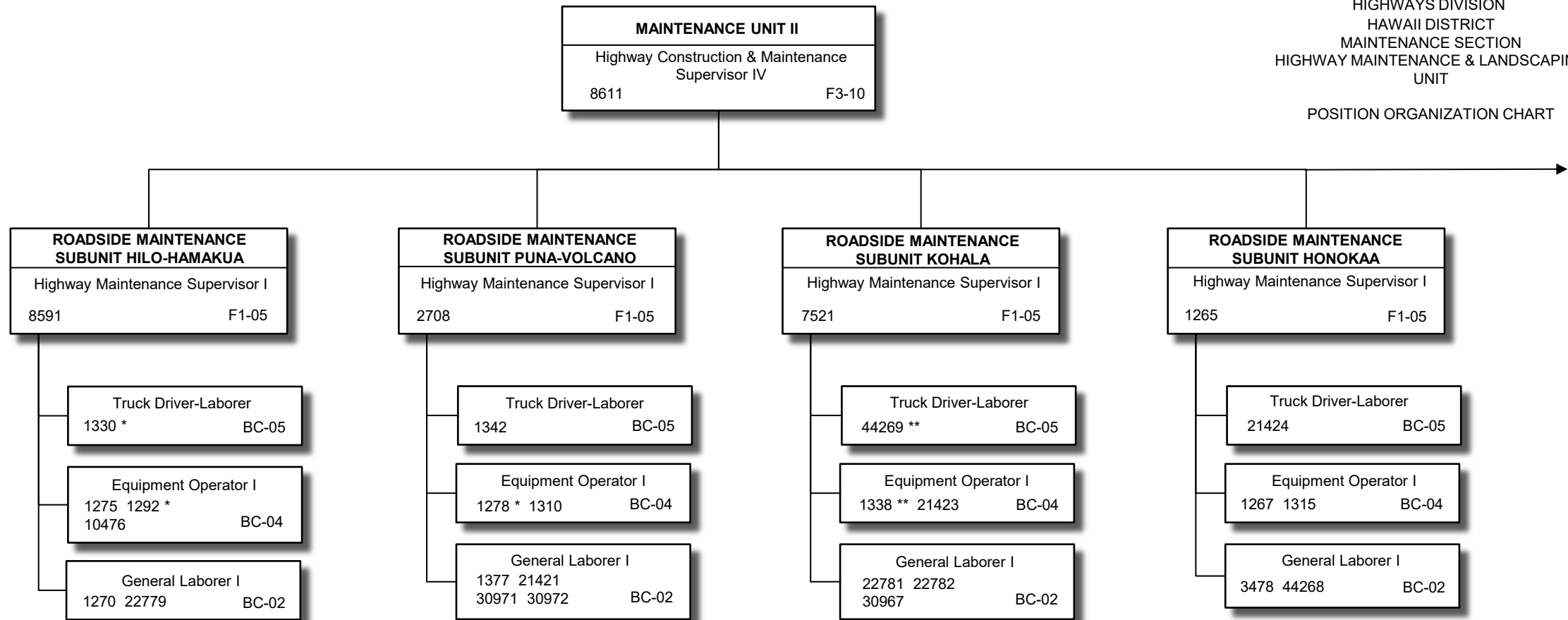
\*\* Transfer of position to Kahului Harbor (TRN331) authorized by ACT 250/SLH 2025 for FY26. Position to be redescribed to an ACCOUNT CLERK II, SR-08.





\* CIP special funded position for HWY Administration; all other positions are special funded.

POSITION ORGANIZATION CHART



All special funded positions

\* Reduced funds position for Hawaii Highways, authorized by ACT 005/SLH 2019;

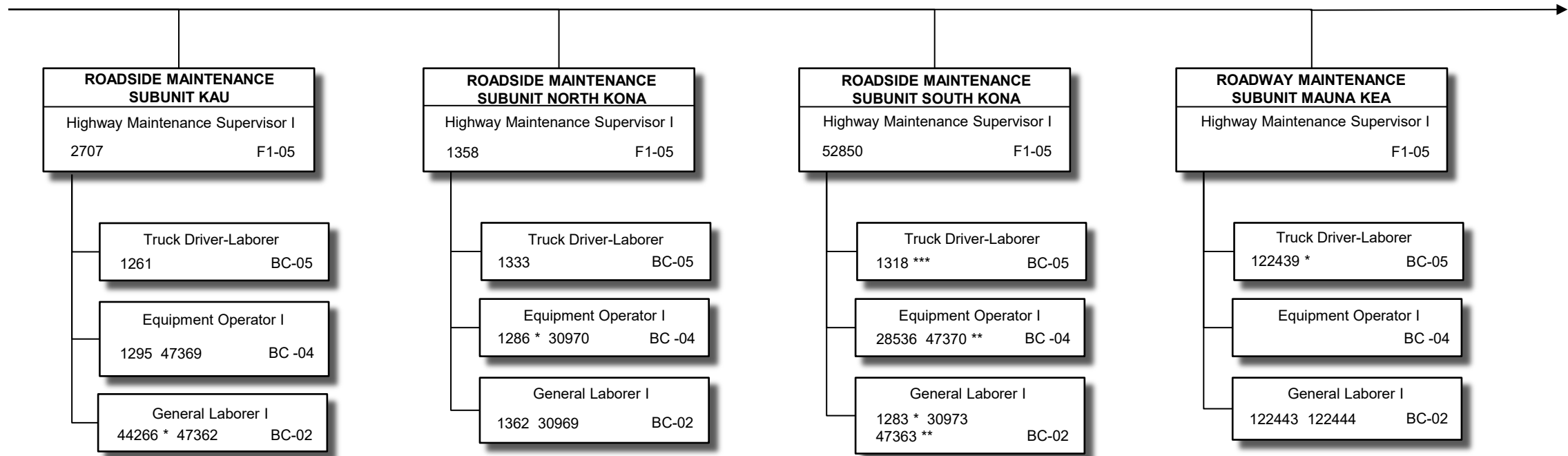
\*\* Reduced funds position for Hawaii Highways, authorized by ACT 005/SLH 2019; Added funds for position, authorized by ACT 250/SLH 2025 for FY26

6/30/25

Page 76

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
HAWAII DISTRICT  
MAINTENANCE SECTION  
HIGHWAY MAINTENANCE & LANDSCAPING  
UNIT

POSITION ORGANIZATION CHART



All special funded positions

\* Reduced funds position for Hawaii Highways, authorized by ACT 005/SLH 2019;

\*\* Reduced funds position for Hawaii Highways, authorized by ACT 005/SLH 2019; Added funds for position, authorized by ACT 250/SLH 2025 for FY26

\*\*\* Transfer of position to Honolulu Harbor (TRN301) authorized by ACT 250/SLH 2025 for FY26. Position to be redescribed to a WATER SERVICE WORKER, BC-05.

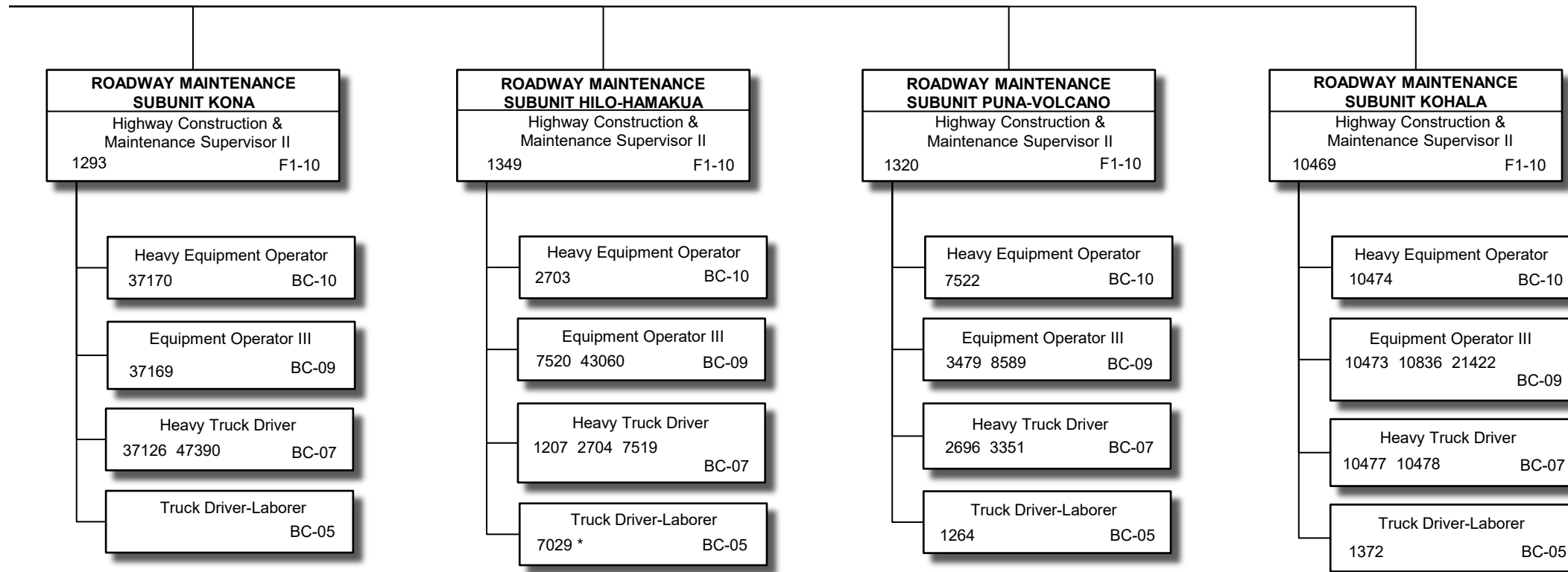
6/30/25

Page 77



STATE OF HAWAII  
 DEPARTMENT OF TRANSPORTATION  
 HIGHWAYS DIVISION  
 HAWAII DISTRICT  
 MAINTENANCE SECTION  
 HIGHWAY MAINTENANCE & LANDSCAPING  
 UNIT

POSITION ORGANIZATION CHART



All special funded positions

\* Reduced funds position for Hawaii Highways, authorized by ACT 005/SLH 2019

DEPARTMENT OF TRANSPORTATION  
HIGHWAYS DIVISION  
FUNCTIONAL STATEMENT

Plans, designs and supervises the construction and maintenance of the State Highway System.

1. Selects, designates or lays out, in accordance with the requirements of the Federal Highway Act, a system or systems of highways in the State upon which Federal-Aid funds may or are to be expended together with State and/or county funds.
2. Alters, modifies or revises such highway systems or any portion or portions thereof as may be required by the Federal Highway Administrator under the provisions of the Federal-Aid Highway Act.
3. Prepares and submits for approval to the Administrator of the Federal-Aid Highway Act, project statements of proposed construction or reconstruction of any Federal-Aid highway system or portion thereof; prepares surveys, plans, specifications and estimates as are required by project statements; undertakes, enters into contracts for and supervises the construction of these Federal-Aid highway projects.
4. Maintains and/or directs and supervises the maintenance of highways upon which Federal-Aid funds have been expended.
5. Negotiates for and supervises engineering consultant work for the Division.

**ENGINEERING INFORMATION TECHNOLOGY OFFICE**

Serves as the on-site technical advisor to management by providing analysis, recommendations and technical supervision on matters relating to the division's computer systems, applications and equipment requirements. Acts as the divisional liaison with the Department's Computer Systems and Services Office, corresponding offices from the Harbors and Airports Divisions, and the Department of Accounting and General Service's Information and Communications Service Division.

Prepares, reviews and updates a detailed program to systematically achieve the established objectives for computer-based information systems; directs, organizes and coordinates activities to ensure that every component of the Highways Division is kept abreast and consistent with all each other in a unified effort toward an integrated data, network and telecommunication system; and takes appropriate action to ensure that all policies, procedures and guidelines are compliant with current Departmental rules and regulations.

Plans, organizes, coordinates, and directs the development, implementation, operation and maintenance of the division's computerized data processing systems to include but not limited to the following:

1. Management Program Services such as accounting, personnel, budgeting, maintenance management, word processing, spreadsheet, and database.
2. Engineering Program Services such as computer aided drafting, highway design, surveying, traffic design, hydraulic design, bridge design, planning engineering, project management, scheduling, and programming systems, project status reporting and web site management.
3. Technical Computer Services such as personal computer troubleshooting,

telecommunications, E-mail, operating systems and communications software.

#### **DATABASE ADMINISTRATION SERVICES STAFF**

Plans, designs, directs, implements, coordinates, controls, and maintains systems and program applications for project management and scheduling systems, project programming, project status reporting program, roadway inventory systems, and other management information systems. Provides the technical support for the installation, operation and management of all division wide computer applications requiring the utilization of Oracle Relational Database, Microsoft Access, and other database products.

#### **INFORMATION DATA PROCESSING SERVICES STAFF**

Provides technical support for main-frame and/or mid-range related applications, development and implementation of computer systems that are unique to the administration and operations of the division; develops and administers divisional information systems policies and procedures; develops PC based applications; provides user application training; provides management with the information systems technology support and interacts with agencies on matters involving electronic data processing; and analyzes, recommends and provides technical supervision on matters relating to the divisional computer systems and main-frame.

#### **ENGINEERING COMPUTER SERVICES STAFF**

Plans, designs, directs, implements, coordinates, controls and maintains the Division's technical engineering program services including Intergraph's Computer Aided Design and Drafting (CADD) and other highway engineering design programs, systems and applications.

#### **COMMUNICATIONS AND PERSONAL COMPUTER SERVICES STAFF**

Provides the technical and manpower support for all Highways personal computers (PC). Explores, recommends, implements and support work flow automation applications for different offices of the Highways Divisions; install/configure hardware/software using departmental standards; provides for trouble shooting, upgrading and repair services; works with other agencies in providing the telecommunications and network support necessary to achieve current and future connectivity requirements; and maintains PC inventory.

#### **STAFF SERVICES OFFICE**

Develops and maintains program planning and control systems; provides coordination and liaison services for federal-aid and legislative matters; coordinates, reviews, and prepares the Highways Division budget; provides project management, management, fiscal, personnel and clerical support services; provides public information services.

#### **METHODS, STANDARDS & EVALUATION STAFF**

Coordinates the divisional legislation program; reviews legislation for its impact on the divisional program areas; coordinates and assists in researching relevant economic, legal, social and other factors; provides recommendations on the legislation;

coordinates and assists in drafting legislation and legislative testimonies; recommends changes in the law.

Coordinates and maintains the divisional Administrative Rules; provides assistance to branches and district offices as the divisional liaison with the Office of Information Practices concerning release of information requests; develops, implements and maintains the divisional records management program.

Analyzes and evaluates a variety of subject matters which pertain to organizational structure, work simplification and forms revisions and provides recommendations for problem resolution. Prepares reorganization proposals for the Division. Develops and establishes new divisional procedures. Reviews, interprets and enforces departmental procedures and rules and regulations. Prepares and revises the division's organizational charts, position organization charts and functional statements. Provides technical assistance regarding organizational structure, work simplification and forms design to the divisional branches, district offices and staff offices.

### PERSONNEL STAFF

Provides a comprehensive human resources management and technical assistance program for the division; advises and assists all levels of management and employees on statutory provisions, rules and regulations, collective bargaining agreements and principles of good human resources management to include position classification and pay, recruitment and placement, employee-management-labor relations, equal employment opportunity and civil rights, workers' compensation and employee development; provides staff support and assistance in the administration of employee benefit/services programs and in accomplishing all human resources actions; provides managers with advice and assistance in alternative actions and to determine which action can best serve management's needs while maintaining fundamental merit principles and employee rights.

#### Human Resources Administration Section

Provides a workforce development and training program, human resources services to the division workforce; recruiting, pay administration, administrative services, benefits, and manages the human resource information system; provides technical support services; establishes procedures for processing human resources transactions, developing forms, maintaining human resources records, and reporting systems; and assists in the analysis of operations, workflow processes and methods, practices, and related human resources matters.

### PROJECT MANAGEMENT STAFF

Establishes and maintains a project control system and a project programming system; acts as divisional liaison with Federal Highway Administration, counties and others to obtain funding, concurrences and agreements.

#### Project Control Section

Establishes and maintains a project control system which provides current information relating to project planning, construction costs and schedules for all authorized highway projects; coordinates the supportive services involved in all projects; prepares project status reports; develops program funding guidelines and procedures; initiates action where actual results do not meet the schedule within the established guidelines and procedures for the respective projects.

### Programs and Secondary Road Section

Develops and maintains program funding for the construction of federal-aid projects such as the interstate, primary, secondary, urban, highway planning and research, new programs and other State improvement projects.

### BUDGET STAFF

Prepares and executes the Highways Division's operating and maintenance budget and expenditure plan. Acts as the divisional liaison with the department's PPB Office and Department of Budget and Finance staff on the operating and maintenance budget. Reviews and analyzes the status of funds and financial implications associated with program changes in organizational functions and activities; compiles and analyzes cost, revenue and related data used by management in carrying out its operations; provides position and expenditure control. Compiles, reviews, and analyzes data for long range planning needs. Reviews, analyzes and prepares program measures of effectiveness and variance reports. Prepares budget reports, general work activity reports, correspondence, legislative budget testimonies and other studies.

### FISCAL STAFF

Directs and coordinates the fiscal activities of the Highways Division to meet program objectives; manages a comprehensive system of accounting for the division's appropriations, allotments, receipts, expenditures and a cost accounting system; prepares required financial statements and statistical reports covering the divisional fiscal operations; collects and accounts for damage claims, rentals, government agencies' charges, etc.; conducts audits of consultants and contractors; prepares audit findings; directs and coordinates infrastructure asset reporting, administration of contracts, procurement contracts and other legal documents; implements and monitors purchasing and internal control procedures; maintains inventory of equipment, supplies and materials; provides payroll transactional services for the division.

### Accounting Systems and Procedures Section

Conducts analysis and participates in the development, implementation, improvement, maintenance and control of a comprehensive computer-based highways accounting system which complies with applicable rules, regulation, policies, procedures and requirements of the Federal Highways Administration and the State of Hawaii and consistent with fiscal control, record keeping reporting needs and statewide accounting; develops, revises and maintains the accounting and procedures manual for the highways accounting system; trains, coordinates, and develops computer-based accounting systems standards; publishes, distributes and maintains the necessary resource files and documentation.

### Audit and Compliance Review Section

Performs financial audits of consultants, construction contractors, utility companies, governmental agencies, universities, non-profit organizations and others under contract or proposed contract with the Highways Division; provides assistance to branches and district offices on evaluation of cost segregation, cost and overhead allocation, internal control and timekeeping procedures; reviews cost assumptions; verifies cost claimed or billed to the State; prepares report of audit findings.

#### Procurement and Inventory Section

Purchases goods and services for the branches and staff offices; provides assistance for the purchase of goods and services related to highways expenditures for the Attorney General's Office; directs, coordinates, and participates in infrastructure asset reporting in accordance with the accounting standard adopted by Government Accounting Standards Board for the division, including contract administration and procurement contracts; coordinates the division's inventory management of real and personal property; maintains inventory of equipment, improvements, supplies and materials in conformity with rules and regulations for the State Department of Accounting and General Services; maintains property records showing percentage of federal funds used in purchases; reconciles property records with fiscal records; provides DBE-related information, data and assistance in the area of procurement; maintains storeroom of office and drafting supplies for the division and departmental staff offices.

#### Accounting and Reporting Section

Maintains and controls the appropriation and project accounting; processes reimbursement of federal funds for cost incurred on federal-aid projects and maintains accounting of these federal-aid projects; processes all expenditures for payment; maintains accounts receivable system; deposits all highway receipts to the State Treasury; prepares financial statements and other fiscal reports; prepares and maintains divisional payroll.

#### Transaction Management Unit

Reviews and processes labor and equipment distribution reports; reviews all source documents; reconciles and controls daily transaction input; reviews computer runs and coordinates error correction activities; maintains highways labor and accounts receivable system tables and files; provides divisional payroll transactional services.

Maintains accounts receivable system which includes the billing for highway receivables and the subsidiary accounting of these accounts; collects and deposits all highway receipts to the State Treasury.

#### Payroll Management Subunit

Provides divisional payroll transactional services; examines and performs computations for payroll; handles all payroll changes and corrects any discrepancies; prepares Turnaround Payroll Change Schedules reports, fringe reports and disability worksheets; prepares and submits required reports to Department of Accounting and General Services (DAGS) and/or Department of Human Resources Development (DHRD); coordinates and provides payroll information to divisional branches, districts, employees, DAGS, DHRD and other authorized requesting parties; maintains the divisional payroll files and records.

#### Financial Reporting Unit

Prepares current billing vouchers for reimbursement of costs incurred on federal-aid highway projects by analyzing and compiling financial data and/or documents; reviews pertinent project data and documents to ensure that all necessary information is provided to close federal-aid projects; reconciles final project costs; prepares final vouchers to close federal-aid projects.

Maintains and reconciles the general ledger and other control accounts of the State Highways (Special) Fund and Capital Projects Fund; maintains and controls the accounting for all operating appropriations and Capital Improvement Program appropriations; prepares financial statements and other special fiscal reports.

#### Appropriation and Disbursement Unit

Processes all Highways Division and some Attorney General expenditures for payment; prepares damage claims and other highway billings; maintains the subsidiary accounting of the division's accounts and notes receivables and trust accounts; reconciles the highway accounting system's expenditures, claim and contract encumbrances to the statewide accounting system.

### **MOTOR VEHICLE SAFETY OFFICE**

Plans, develops, implements, and manages statewide non-engineering highway safety programs, Statewide Safe Communities Program, Statewide Occupant Protection Program, Statewide Alcohol Impaired Driving Program, Statewide Seat Belt Usage Program, Statewide Child Passenger Protection Education Program, Statewide Safety Data Improvement Program, and other National Highway Safety Programs and/or National Highway Safety Initiatives.

Develops and implements statewide uniform standards and procedures for driver licensing, commercial driver licensing, and registration to include the form and content of records to be maintained for the registration of vehicles and for the licensing of drivers, motor vehicle inspection, motor vehicle inspection stations; evaluates and approves all vehicle safety equipment for use within the State of Hawaii; establishes, implements, and manages statewide programs for motorcycle safety, rider education, driver education, and behind-the-wheel driver training.

Plans, develops, establishes, and manages the Statewide Size and Weight Vehicle Program, Statewide Motor Carrier Safety Assistance Program (MCSAP), Statewide Pupil Transportation Safety Program, and other motor carrier/commercial vehicle programs; establishes and implements statewide standards and guidelines for motor carrier/commercial vehicle drivers, physical examinations of motor carrier/commercial vehicle drivers, motor carrier driver training and driver improvement, periodic evaluation of motor carrier drivers, motor carrier/commercial vehicle safety inspections, motor carrier inspection stations and inspection personnel, motor carrier vehicle maintenance, size and weight of vehicles, modification of motor carrier/commercial vehicles and transporting of hazardous materials on the highway by motor carriers.

### **CLERICAL SERVICES**

Provides clerical services; develops and maintains a record management system for the proper retention and disposal of records; provides stenographic, typing, filing, and other clerical services.

### **MOTORCYCLE SAFETY, DRIVER LICENSING, EDUCATION, VEHICLE REGISTRATION, AND VEHICLE EQUIPMENT STAFF**

Develops, implements and manages a statewide motorcycle safety program; develops, implements and manages a statewide rider education program to include certification of rider education instructors and approval of the instructional curriculum; develops and implements statewide uniform standards and procedures for driver licensing, commercial driver licensing, and registration to include the form and content

of records to be maintained for the registration of vehicles and for the licensing of drivers; coordinates with state and county agencies for intra-state and inter-state participation in the driver license compact; coordinates the release of information requests; provides staff support to the department's Medical Advisory Board; develops, implements and manages a statewide driver education program and behind-the-wheel driver training program to include curriculum and certification of instructors and third-party examiners; develops and implements statewide uniform standards and procedures for motor vehicle inspection and motor vehicle inspection stations; coordinates, reviews, evaluates and approves all vehicle safety equipment for use within the State of Hawaii; prepares legislation and testimony on legislation; prepares and revises administrative rules, policies, procedures and guidelines; prepares budgetary and expenditure plans.

#### HIGHWAY SAFETY STAFF

Plans, develops, implements, and manages statewide non-engineering highway safety programs, Statewide Safe Communities Program, Statewide Occupant Protection Program, Statewide Alcohol Impaired Driving Program, Statewide Seat Belt Usage Program, Statewide Child Passenger Protection Education Program, Statewide Safety Data Improvement Program, and other National Highway Safety Programs and/or National Highway Safety Initiatives; monitors and manages the statewide federal highway grant programs to ensure compliance with established program requirements and overall program goals and objectives; prepares, selects, negotiates and manages consultant contracts; develops and establishes measures of effectiveness for program activities; coordinates with federal agencies, state agencies, county agencies, and private sector and businesses all non-engineering highway safety programs and activities; analyzes and evaluates highway safety programs and activities; provides recommendations on program improvements; conducts research, feasibility studies, cost benefit studies on new methodology and new technological advances and applications; conducts highway safety demonstration projects; analyzes and evaluates the effectiveness of the demonstration projects to determine if the projects should be included as on-going program activities; builds coalitions to support the highway safety effort and assists community groups; coordinates and provides statewide public information services and public information campaigns relating to highway safety; provides advisory and consultative services to the Governor, Legislature, State and County agencies, organizations, community groups and special interest groups on all matters pertaining to highway safety; provides staff support to the Governor's Highway Safety Council and County Traffic Safety Councils; reviews traffic accident reports; collects fatality data; identifies missing data and data discrepancies; corrects data discrepancies; codes data, analyzes and evaluates the data; prepares required statistical reports for the National Highway Traffic Safety Administration and other statistical reports as required; updates and maintains the Fatality Analysis Reporting System; reviews crash, injury and fatality data to identify highway safety issues; identifies traffic safety problems and identifies resources to mitigate the problems; prepares the State of Hawaii Highway Safety Plan and submits the plan annually to the National Highway Traffic Safety Administration and the Federal Highway Administrator; prepares the State of Hawaii Highway Safety Annual Report and submits the annual report to National Highway Traffic Safety Administration and the Federal Highway Administrator highlighting the highway safety program activities and accomplishments; prepares legislation and testimony on legislation; prepares and revises administrative rules, policies, procedures and guidelines; prepares budgetary and expenditure plans.

#### MOTOR CARRIER SAFETY STAFF

Develops, establishes, and manages the Statewide Size and Weight Vehicle Program, Statewide Motor Carrier Safety Assistance Program (MCSAP), Statewide Pupil Transportation Safety Program, and other motor carrier/commercial vehicle programs; establishes and implements statewide standards and guidelines for motor



carrier/commercial vehicle drivers, physical examinations of motor carrier/commercial vehicle drivers, motor carrier driver training and driver improvement, periodic evaluation of motor carrier drivers, motor carrier/commercial vehicle safety inspections, motor carrier inspection stations and inspection personnel, motor carrier vehicle maintenance, size and weight of vehicles, modification of motor carrier/commercial vehicles and transporting of hazardous materials on the highway by motor carriers; reviews and approves all plans and specifications for construction and/or modification of motor carrier/commercial vehicles in the State; investigates all motor carrier/commercial vehicle accidents resulting in deaths or other accidents as required; develops and implements statewide standards and guidelines for pupil transportation drivers, driver training, pupil transportation vehicles, and vehicle equipment design, construction and identification; updates and maintains the SAFETYNET system and prepares statistical reports; enforces federal regulations relating to the Federal Heavy Vehicle Use Tax; prepares legislation and testimony on legislation; prepares and revises administrative rules, policies, procedures and guidelines; prepares budgetary and expenditure plans; prepares and submits the Statewide Vehicle Size and Weight Plan annually to Federal Highway Administration; prepares and submits the Statewide Commercial Vehicle Safety Plan annually to Federal Motor Carrier Safety Administration.

#### Statistical Support

Reviews collected data for missing, discrepancies and incorrect coding of the required data elements; updates and maintains the SAFETYNET System; prepares statistical reports and other reports for the Federal Motor Carrier Assistance Program as required by the Federal Motor Carrier Safety Administration.

#### Motor Carrier Safety Sections – Kauai, Oahu, Maui, Hawaii

Implements and enforces on Kauai, Oahu, Maui, and Hawaii, statewide standards and guidelines for motor carrier/commercial vehicle drivers, physical examinations of motor carrier/commercial vehicle drivers, motor carrier driver training and driver improvement, periodic evaluation of motor carrier drivers, motor carrier/commercial vehicle safety inspections, motor carrier inspection stations and inspection personnel, motor carrier vehicle maintenance, size and weight of vehicles, modification of motor carrier/commercial vehicles and transporting of hazardous materials on the highway by motor carriers; conducts motor carrier/commercial vehicle safety compliance reviews and/or audits on businesses and/or motor carrier terminals; conducts statewide random motor carrier/commercial vehicle safety inspections on the highways; operates statewide weigh stations for overweight vehicles; issues citations for violations of motor carrier/commercial vehicle statutes, administrative rules and/or standards; investigates all motor carrier/commercial vehicle accidents resulting in deaths or other accidents as required; enforces statewide standards and guidelines for pupil transportation drivers, driver training, pupil transportation vehicles, and vehicle equipment design, construction, and identification; provides assistance to the Airport Division for inspection of any unique airport related vehicles utilized on airport property and enforcement of motor carrier/commercial vehicle standards; enforces federal regulations relating to the Federal Heavy Vehicle Use Tax.

#### **PLANNING BRANCH**

Manages the statewide transportation planning activities to ensure compliance with federal and state transportation planning requirements, i.e., planning activities related to pre-design highway planning, urban and rural transportation planning, alternatives for highway projects, and other planning efforts by state and county agencies; conducts route location studies, feasibility studies, and environmental studies; and coordinates the divisional review of land use change proposals.

## LAND USE PERMIT SECTION

Manages the division's technical review of proposed land use permits, zoning changes and subdivision plans.

### Engineering Unit

Reviews transportation and traffic engineering reports submitted in support of land use change applications. Negotiates transportation related land use conditions with the land use approval agencies and developers.

### Planning Unit

Reviews State and County permits such as land use, zoning, Subdivision maps (Oahu) Special Management Area use permit applications, environmental documents, to evaluate for any potential traffic impacts to State Highways. Collaborates with the applicants to develop traffic and mitigation strategies and establish agreements for fair share of financial responsibilities for the regional mitigation measures.

## ADVANCE PLANNING SECTION

Conducts studies of route locations and performs preliminary engineering work for highway projects through advanced planning procedures; establishes basic conceptual design; prepares project reports incorporating findings including user benefit/cost analysis, social, economic and environmental evaluations relating to alternatives, and project justifications.

### Project Planning Units A, B

Manages the consultant planning projects to include the selection, negotiation, development of work programs, time schedules, supervision and review of the consultants' work for compliance with State and/or Federal requirements; coordinates the obtaining of the necessary environmental documents for project clearances to include the preparation of environmental assessments and environmental impact statements; coordinates activities and acts as the liaison between the State and other governmental agencies, public utilities and private agencies; coordinates with and assists the County in performing similar tasks for Federal-Aid County projects.

Prepares preliminary engineering studies and plans for in-house highway projects in conformity with planning project requirements and design standards; prepares project cost estimates; coordinates structural, geotechnical and hydraulic requirements; coordinates preliminary right-of-way estimates to include advisory relocation assistance and payments; conducts public meetings and hearings; coordinates with and obtains necessary permits and clearances from other County, State and Federal agencies.

Provides technical information and comments regarding land use requests, zoning changes, right-of-way disposition and construction permit plan reviews and their interrelationship with future highway projects.

## PLANNING SURVEY SECTION

Provides highway data and information to support divisional planning, design, construction and maintenance functions to government agencies and the public, and to

fulfill departmental responsibilities with Federal Highway Administration (FHWA); develops and conducts annual and multi-year surveys designed to gather, process, evaluate and disseminate engineering, statistical, and economic information concerning land transportation on a statewide basis; develops and maintains divisional statewide Geographic Information System (GIS) and Coordinated Data System (CDS); provides forecasts of future traffic volumes and characteristics for facility and pavement design; designs and maintains traffic data collection instrumentation and facilities; conducts research and special studies on traffic and roadway infrastructure information.

#### Statistics Unit

Develops and publishes statewide vehicle traffic and travel statistical reports annually; coordinates with offices and government agencies to develop other statistical information and reports needed to fulfill the divisional responsibilities to FHWA; develops and establishes the annual statewide and multi-year traffic monitoring plans; maintains a statistical database of statewide historical vehicle traffic; processes, tabulates and compiles traffic and truck survey data gathered from the Traffic Survey Subunit, contractors, and data collection stations; develops daily and monthly variations, estimates of average daily traffic, annual average daily traffic, and vehicle miles of travel; prepares highway facility and project-level traffic forecasts and traffic assignments for facility and pavement design; and conducts other special studies such as freight and commodity economic impact studies.

#### Technical Support Unit

Coordinates within the section, other offices, and government agencies the Highway Performance Monitoring System, Traffic Monitoring System, and other programs; provides data and information to assist in the determination of the State's annual fair share of the Highway Trust Fund monies; develops and maintains policies, procedures and specification manuals; manages the consultant services program to include selection of consultants, negotiations with consultants, development of work programs and project time schedules, and coordination, supervision, and review of the project/services under contract; conducts research and special studies in the development of instrumentation, equipment, methodologies, and information systems to improve the data collection and information dissemination programs; evaluates existing manual methods, computerized data collection methods, and data processing procedures for the section; coordinates the development of systematic and automated processes to improve the efficiency and effectiveness of the section.

#### Data Survey and Mapping Unit

Maintains the divisional statewide GIS, CDS, mapping, traffic and road inventory data collection programs.

#### Traffic Survey Subunit

Conducts annual, multi-year, and special traffic data collection surveys statewide to gather traffic volume, vehicle type classification, speed, truck weight, intersection turning movement, travel time, and vehicle occupancy data.

#### Mapping, Drafting and Road Inventory Subunit

Conducts road inventory surveys to include digital photographic inventory (digital photologs), field measurement, and verification surveys; reviews digital photolog and as-built plans to capture and record physical changes and features of the State Highway

System, other state jurisdiction routes, and other major roads; maintains inventory records of major physical features and characteristics of the State Highway System, state jurisdiction routes and other major roads on road diagrams and the electronic CDS; develops and maintains map files of the State Highway System, National Highway System, Functional Class System, and urban area boundaries; maintains linkages to other governmental databases and linkages to features and data in the divisional statewide GIS roadway system; prepares map drawings, layouts, exhibit maps, photographic media and other graphic visual aids for the presentation of traffic and road inventory data.

## **SYSTEMS PLANNING SECTION**

Coordinates the divisional portion of the federally required statewide transportation planning process and other planning efforts for the state transportation network to ensure compliance with federal and state transportation planning requirements; develops the mid and long range land transportation plans and Statewide Transportation Improvement Program; conducts special studies for the statewide transportation planning process; and coordinates the review of proposed legislation and prepares legislative testimonies for the branch.

### **Long and Mid Range Plans Unit**

Conducts highway needs studies on the long- and mid-range transportation plans and Transportation Asset Management Plan, and other plans and activities related to the Hawaii State Highway and Federal Aid System, including the Functional Classification of Public Roadways and Federal Aid Urban Boundary Program.

### **Planning Programs Unit**

Coordinates the divisional portion of planning programs, provides technical assistance to branches, district offices and other government agencies; and conducts special studies required for the statewide transportation planning process.

### **Non-Motorist Planning Programs Unit**

Coordinates the divisional non-motorist planning programs as required by federal and state transportation regulations, and coordinates with other government agencies; and conducts non-motorist program studies.

### **Statewide Transportation Improvement Program Unit**

Develops and maintains a short term, fiscally constrained plan that lists highway and transit federally funded projects and locally funded regionally significant projects.

## **DESIGN BRANCH**

Prepares construction plans, specifications and estimates for highway projects; plans, develops, and implements the Landscape Master Plan for the State Highway System; conducts location and right-of-way surveys including preparation of engineering and subdivision maps; negotiates project agreements with governmental agencies and public and private utilities. Provides technical services to the divisional branches and districts.

## TECHNICAL DESIGN SERVICES OFFICE

Provides administrative and technical design services by reviewing all projects for compliance with applicable State, Federal and County requirements, policies, criteria and procedures; processes Federal-aid project plans through the Federal Highway Administration (FHWA); determines manpower and budget requirements to implement work programs; develops and maintains procedural manuals, specifications, policies and procedures.

Manages the design consultant program to include negotiation of consultant design contracts, development of work programs and consultant design contracts, development work programs and project time schedules, and coordination and review of design projects under contract to private consulting engineering firms.

### Consultant Contract Administration Staff

Manages the design consultant projects and design management contracts, from inception to completion, to include selection, negotiations with consultants, development of work programs and project time schedules, and coordination, supervision, and review of design projects under contract to private consulting engineering firms; reviews completed plans, specifications, proposals and estimates for both State and/or Federal requirements; acts as liaison between the State and other governmental agencies, utilities, and private agencies; coordinates activities with other branches, sections, and units of the Division relative to the consultant design projects; coordinates federal-aid county projects and metrication program.

### Technical Design Services Staff

Develops and maintains Design Branch procedural manuals, specifications, standard details, and policies and procedures. Compiles and edits all project specifications for the division; reviews final specification drafts prepared by other sections of the Design Branch for conformance with standards; reviews new construction methods and procedures to be incorporated into standard specifications; provides interpretation of specifications with the assistance of the Department of the Attorney General.

## LANDSCAPE DESIGN SECTION

Plans, develops, establishes, and manages a Statewide Landscape Architectural Design Program; plans, develops, and implements the Statewide Landscape Master Plan for the State Highway System; plans and develops land areas for optimum landscape management in consonance with multiple-use concepts.

Provides innovative approaches in the development and design of comprehensive landscape architectural plans, specifications, and cost estimates according to the contours, natural environment and intended use of specific sites for highway projects utilizing coast and resource effective measures; develops erosion control plans for roadside, median, and interchange areas; studies historical data and develops landscape architectural design plans for the rehabilitation or restoration of historic sites or areas; reviews project plans for functional utility and aesthetical requirements of the total highway environment to include structures, roadsides, retaining walls and other highly visible facilities; reviews permit plans for its impact on the landscape of the highway system.

Plans, develops, implements, and manages a Statewide Landscape Architectural Design Manual; develops, establishes, revises, and maintains policies and procedures, standards, and guidelines; prepares budgetary and expenditure plans; prepares

legislation and legislative testimonies; provides landscape design technical assistance to the divisional branches and districts; acts as the divisional landscape design liaison to Federal, State and County agencies, private sector, interested groups and individuals.

### HIGHWAY DESIGN SECTION

Designs and prepares complete construction plans, specifications and estimates for approved highway projects; provides technical consulting services to construction, inspection and maintenance branches and districts; coordinates with other offices and branches on project program scheduling and funding; develops and recommends design policies and standards for highways; reviews and makes recommendations on construction change orders.

#### Design Units A, B, C, and D

Designs and prepares construction plans for individual highway projects in conformity with planning project requirements, design standards and adequacy; prepares project specifications, estimates, and proposals; coordinates plans for structures, traffic signals, highway lighting, landscaping, right-of-way, adjustments, utilities, etc., for incorporation into final plans; obtains all necessary permits and clearances from various governmental agencies; prepares environmental assessments; reviews construction permit plans and provides comments; develops and coordinates project scheduling and funding; provides technical information and advice to other offices and units in the Division.

#### Drafting Unit

Prepares drawings for the construction and maintenance of highways and related facilities; computes quantity takeoffs of items such as earthwork and pavement structures; performs computations required for drafting purposes; drafts and processes post design plans; drafts plans from field data for design purposes; prepares pre-design plans for hearings; maintains as-built contract plan files and provides as-built information.

### BRIDGE DESIGN SECTION

Locates, plans and designs bridges, retaining walls, tunnels and culvert structures; provides the appraisal, rating and technical supervision for inspection of these structures; coordinates structural design work with other sections of the Design Branch, district offices and other governmental agencies; reviews and supervises the structural phase of consultant contract work; recommends policies and standards for bridges and other highway related structures.

#### Design Units A and B

Conducts preliminary location studies and prepares design computations, plans, specifications and estimates for bridges, culverts and tunnel structures for incorporation in the general construction plans, specification and estimates for projects; initiates and prepares the specifications covering special procedures or materials required for the structural design.

#### Drafting Unit

Prepares construction plans for new projects, revised plans of structural changes, plans for repairing existing structures and sketches for shop drawings; computes bid items in accordance with specifications; computes grades and dimensions for construction plans.

#### Field Consultant Unit

Furnishes field consultant services and makes recommendations relative to construction, inspection and maintenance of highway structures; reviews shop drawings Of steel structures and pre-stressed girders and false work plans required for construction of concrete structures; checks permit requests for heavy load movements over existing structures.

### HYDRAULIC DESIGN SECTION

Prepares design plans, specifications, estimates and cost control for drainage, drainage structures and landscaping sprinklers; reviews consultant drainage design plans; coordinates highway drainage facilities with those of other governmental agencies, private developers and local drainage districts; reviews construction permit plans and provides comments; investigates and prepares scour reports of all state highway bridges; prepares application to obtain permits from other governmental agencies as required by the Clean Water Act.

Conducts hydrologic and special drainage studies, storm damage and flood investigations; prepares reports and recommendations; maintains records of rainfall, stream flow data, flood and drainage problem areas.

Recommends policies and standards for highway drainage; provides technical consultant services to the divisional branches and districts concerning drainage and hydraulic problems.

#### Design Unit

Conducts preliminary location studies and prepares design plans, specifications and estimates for drainage and sprinkler systems; reviews consultant drainage design plans and specifications; provides technical consultant services on drainage and hydraulic problems; prepares application to obtain permits or certification from other governmental agencies as required by the Clean Water Act.

#### Drafting Unit

Prepares preliminary and final drawings for contract plans showing location and details for drainage, sprinkler and irrigation systems; prepares and traces construction drawings; develops minor designs and drawings from sketches and data.

#### Hydrology and Special Studies Unit

Collects and analyzes rainfall and stream flow data; conducts hydraulic and hydrologic studies and investigations; prepares charts and graphs for use in improving, planning and designing highway drainage facilities.

Conducts investigations, prepares special reports and provides recommendations on drainage and flood control problems arising from the maintenance

of the highways; recommends policies and standards for drainage; coordinates the drainage design activities within the Division to ensure conformance with established drainage and flood protection policies and standards.

Conducts field investigations, reviews and controls subdivision drainage and grading plans for work within or abutting the State Highway System to ensure conformance to State/Federal requirements and standards.

Investigates and prepares scour evaluation reports of all State highways bridges.

#### CADASTRAL ENGINEERING SECTION

Conducts precise land surveys and locations necessary to establish highway alignments, ground controls, right-of-way and boundary markers; provides parcel descriptions, maps and other related documents.

##### Survey Unit

Conducts ground location surveys for preliminary location of transportation facilities and right-of-way surveys including research and studies to determine land titles and ownership; prepares descriptions of land to be acquired.

##### Mapping Unit

Prepares engineering, right-of-way and subdivision maps; prepares parcel maps for deeds or condemnations; maintains and files all cadastral engineering maps for the Department.

#### ENVIRONMENTAL PERMITTING AND PROJECT COMPLIANCE SECTION

Develops and implements environmental policies and procedures relating to highway design, provides environmental and technical support, ensures highway designs are in compliance with the Municipal Separate Storm Sewer permit and Federal Environmental Protection Agency requirements relating to permanent best management practices (BMPs) for the Design Branch.

Manages the design consultants for all in-house projects that require post-construction BMPs; reviews design consultant's post-construction BMP plans and provides recommendations to ensure compliance with EPA design requirements; reviews post-construction BMPs for all in-house projects, consultant design plans, and construction permit plans; provides recommendations and recommends approval of post-construction BMPs to ensure compliance with EPA design requirements; reviews consultants and contractors site-specific construction BMPs and provides recommendations to ensure compliance with EPA requirements; coordinates and monitors the review, revision and approval of the National Pollutant Discharge Elimination System (NPDES) permits, Water Quality Certifications, Department of the Army Permits, Stream Channel Alteration Permits, and other permits and environmental documents as required by the EPA with the Department of Health, Army Corps of Engineers, Department of Land and Natural Resources, and Fish and Wildlife Service in the design phase of highway projects; reviews design consultants' permit applications and provides recommendations.

Plans, develops, implements, and manages the Statewide Environmental Design Permitting Guidelines Manual; develops, establishes, and implements policies, procedures, guidelines and standards to ensure compliance with EPA requirements; plans, develops, implements and manages the Statewide Post Construction BMP



Manual; develops, establishes, and implements policies, procedures, guidelines and standards to ensure compliance with EPA requirements; reviews and revises statewide environmental design policies, procedures, guidelines and standards annually; plans, develops and implements a statewide environmental design training program; provides technical environmental design guidance to sections in the Design Branch and district offices; prepares legislation and testimony on legislation; prepares budgetary and expenditure plans.

Plans, develops and implements guidance and policies and procedures relating to archaeological historical and cultural aspects of Highways Division projects. Provides support for the Design Branch for responsibilities associated with archaeological research, review, design and reports. Services as a cultural and historical resource in all issues relative to the National Historic Preservation Act Section 106 and Chapter 6E, HRS. Procure, administer and manage and/or assist in procuring, administering and managing archaeological and cultural consultant contracts.

### **RIGHT-OF-WAY BRANCH**

Acquires and manages lands, right-of-ways, easements and other real property interests required for the construction of highways and for other transportation projects on a state-wide basis.

Provides advisory relocation assistance and relocation payments to individuals, families, businesses including farm operators and non-profit organizations displaced by the Department of Transportation projects.

Disposes access rights, easements and airspace within highway rights-of-way and disposes of highway remnants authorized by the Department of Land and Natural Resources.

Monitors right-of-way activities by political subdivisions involved in County Federal-aid projects statewide.

### **LAND ACQUISITION SECTION**

Acquires lands, improvements, easements and other real property interests required for statewide transportation projects; negotiates with owners on property adjustments; provides purchase transaction information to Internal Revenue Service and state Department of Taxation; prepares utility relocation agreements.

#### **Acquisition Units A & B**

Negotiates for the acquisition of lands, improvements, easements and other real property interests required for statewide transportation projects; reviews right-of-way maps and construction plans and makes a parcel by parcel ground inspection of the entire right-of-way for each project; recommends changes in parcel boundaries and proposes construction features to mitigate severance damages, if warranted; negotiates with owners on property adjustments; may assist the Deputy Attorney General assigned to the case in the acquisition of parcels by eminent domain proceedings; provides purchase transaction information to Internal Revenue Service and state Department of Taxation; prepares utility relocation agreements; prepares statistical reports on right-of-way acquisitions.

### ABSTRACTING SECTION

Prepares all preliminary and final title examinations required for highways and other transportation projects as assigned; prepares continuations of title examinations for the Land Acquisition Section prior to the drafting of deeds, petitions for Land Court Subdivisions, filing of condemnation action by the Attorney General's Office; provides expert testimony in court in condemnation cases involving disputes in land titles.

### APPRAISAL SECTION

Prepares staff appraisals for all parcels, easements, access rights, construction parcels or other real property interests required for state-wide transportation projects; reviews both staff and consultant real estate appraisals for appropriateness and technical correctness and prepares a Report of Reviewer for each parcel; provides preliminary estimates of value for right-of-ways proposed for corridor public hearing by the Planning Branch and design public hearings by the Design Branch; negotiates fees and completion dates with selected fee appraisers; makes field inspections on a parcel by parcel basis for each project; provides supportive services to the Attorney General's Office in condemnation cases.

### PROPERTY MANAGEMENT SECTION

Plans, directs, and coordinates the statewide property management and relocation programs for the Highways Division.

#### Property Management Units A & B

Prepares Relocation Program Plans for routes proposed by the Planning Branch and environmental impact statement for Federal Highway Administration review and approval of job authorizations for right-of-way acquisition; provides relocation advisory assistance services and payments to individuals, families, businesses including farm operations and non-profit organizations displaced by highways and other transportation projects; updates relocation assistance procedures whenever Federal or State laws governing relocation assistance are amended; computes replacement housing payments and moving expense allowances in accordance with Federal and State laws; maintains records as supporting documentation and files reports on relocation activities as required by the Federal Highway Administration.

Administers the rental of real properties acquired as rights-of-way for highway projects; disposes improvements in conjunction with the clearing of rights-of-ways either by public auction sale or by requesting demolition; prepares, executes, and monitors leases and permits on excess land; acts as Agent for the Department of Land and Natural Resources for the disposition of remnants that are surplus to highway needs.

### MATERIALS TESTING AND RESEARCH BRANCH

Manages statewide programs for material quality assurance, testing and monitoring, research and development, geotechnical engineering, pavement design, material and/or quality assurance training, and certification of technicians and inspectors in material quality assurance; tests, accepts, certifies test equipment and materials incorporated into transportation facilities and related developments; conducts geotechnical engineering studies; manages engineering research and development programs.

## OFFICE SERVICES

Provides clerical and administrative support services.

## SUPPORT SERVICES UNIT

Provides janitorial, grounds maintenance, and other manual unskilled work tasks in support of the branch; performs calibration and verifications on procedures and equipment; maintains and repairs equipment, apparatus and instruments used for testing and research activities for the branch; maintains high pressure lines, water and drainage lines, motors, pumps, generators and other machinery; performs preventive maintenance activities on equipment.

## STRUCTURAL MATERIALS SECTION

Manages the statewide quality assurance program for cement, Portland cement concrete, steel and other related products; analyzes and evaluates the effectiveness of the specifications and practices used; establishes appropriate quality levels of structural materials used in the Capital Improvement Program, Special Maintenance Program and other highway projects; provides inspection and testing of structural materials; conducts studies on structural products and construction methods to establish standards and procedures; performs independent assurance inspections; provides materials technician and field inspector training in areas of responsibilities.

### Structural Materials Unit

Plans, develops, implements, and manages the statewide quality assurance program for cement, Portland cement concrete, steel and other related products; analyzes and evaluates the effectiveness of the specifications and practices used; reviews and analyzes certified test results; reviews and evaluates chemical and related physical analysis reports on construction materials and related construction products to ensure that the materials used are in conformance with contract requirements; establishes and monitors appropriate quality levels for materials in construction and maintenance projects; reviews and recommends acceptance/rejection of material certifications, mix designs, certified test results and other technical findings; conducts studies on concrete, steel, related products and construction methods to ensure that the completed highway projects are constructed to meet the anticipated service life of the highway structures and pavement; implements research findings and technology transfer into operating procedures and practices; develops and implements the utilization of improved materials and/or techniques for contract specifications and/or special provisions; manages the statewide chemical laboratory and testing program; conducts chemical testing and analysis on materials, products and materials for construction and maintenance projects; evaluates chemical testing and analysis reports and provides recommendations to accept or reject materials and/or products based on technical findings; conducts comparative studies or research studies on selected products, new products, new materials, and/or test methods and prepares technical reports on findings and recommendations; develops, establishes, and maintains policies and procedures, standards, and guidelines for the statewide structural materials quality assurance program; reviews construction permit plans and provides recommendations; provides structural materials technical assistance to the branches, district offices and other agencies; conducts material technicians and field inspectors training sessions in areas of responsibilities.

### Engineering Support Unit

Performs inspections and testing of structural materials; prepares test reports; performs calibration and verification on procedures and equipment; recommends acceptance or rejection of materials; identifies problem areas and recommends corrective action; performs acceptance testing, verification testing and independent assurance inspections; prepares and performs proficiency and correlation testing for accreditation and qualification programs; participates in the materials technicians and field inspectors training and certification programs by providing instructions, demonstrating test methods and evaluating performances.

### GEOTECHNICAL & PAVEMENT DESIGN SECTION

Manages the statewide quality assurance program for soils, aggregates other than Portland cement treated and asphalt treated aggregates, and other geotechnical materials; analyzes and evaluates the effectiveness of the specifications and practices used; establishes appropriate quality levels of geotechnical materials used in the Capital Improvement Program, Special Maintenance Program and other highway projects; manages statewide program for surface and subsurface investigations; manages the Statewide Pavement Management System and Pavement Preservation Program; manages the Statewide Highways Coastal (Shoreline) Protection Program and Rockfall/Landslide Protection Program; conducts pavement studies; prepares geotechnical reports and pavement type justification reports; conducts studies on geotechnical products and construction methods to establish standards and procedures; implements research findings and technology transfer into operating practices; provides inspection and testing of geotechnical materials; performs independent assurance inspections; provides materials technician and field inspector training in areas of responsibilities.

### Geotechnical Units A and B

Plans, develops, implements, and manages the statewide quality assurance program for soils, aggregates other than Portland cement treated and asphalt treated aggregates, and other geotechnical materials; analyzes and evaluates the effectiveness of the specifications and practices used; reviews and analyzes certified test results; reviews and evaluates chemical and related physical analysis reports on construction materials and related construction products to ensure that the materials used are in conformance with contract requirements; establishes and monitors appropriate quality levels for materials in construction and maintenance projects; prepares cost estimates and specifications for contracts to bore and/or to obtain soil samples; provides geotechnical support to pavement rehabilitation and reconstruction projects by preparing pavement justification reports; directs the installation and operations of field test equipment for pile dynamic and static load tests, pile down drag studies, pile settlement studies, embankment stability studies and embankment settlement studies; manages the surface and subsurface investigation program for structural foundations, retaining walls to include mechanically stabilized earth walls, travel way embankments and slopes, landslides, rock fall and debris flows; performs geotechnical analyses on alternative solutions, reports findings and recommends selected designs; performs research and/or provides research overview of geotechnical materials and methodologies; investigates and determines the appropriate usage of geotechnical materials; develops and implements the utilization of improved materials and/or techniques for contract specifications and/or special provisions; conducts studies on soil, aggregates, related products and construction methods to ensure that the completed highway projects are constructed to meet the anticipated service life of the highway structures and pavement; reviews and recommends acceptance/rejection of material certifications, soil and aggregate gradations, certified test results and other technical findings; implements research findings and technology transfer into operating procedures and practices; develops, establishes, and maintains policies and

procedures, standards, and guidelines for the statewide geotechnical materials quality assurance program; manages consultant and in-house design projects from inception to completion; provides geotechnical materials technical assistance to the branches, district offices and other agencies; conducts material technicians and field inspectors training in areas of responsibilities.

#### Pavement Design & Pavement Management System Unit

Plans, develops and manages the statewide soils investigation and laboratory design testing programs for pavements; performs soils structural testing and analyses and recommends pavement designs for new and rehabilitated pavements; conducts pavement performance analyses and recommends resurfacing overlays or other pavement life enhancements for existing pavements; plans, develops, implements and manages the Statewide Pavement Management System Program; manages the annual statewide pavement inspection and testing program which estimates the pavement structural capacity and determines the magnitude, severity and extent of pavement surface defects for the State Highway System; identifies and prioritizes state highway locations for the annual statewide pavement inspection and testing program; analyzes and evaluates inspectional and testing data; coordinates and analyzes the pavement surface testing results; provides recommendations for pavement design and/or highway projects; implements and manages the data collection of the roughness index for the Highway Performance Monitoring System (HPMS) Program; develops, updates and maintains the highways pavement design manual; prepares and updates specifications of pertinent materials and construction methods; provides engineering assistance to design, construction and maintenance personnel related to pavement design and structural capacity; coordinates the review of the construction permit plans and provides recommendations for the branch.

#### Engineering Support Unit

Performs inspections and testing of soil and aggregate materials; prepares test reports; recommends acceptance or rejection of materials; performs calibration and verification on procedures and equipment; inspects and directs drilling and sampling operations; monitors boring and pile studies; conducts field inspections and/or testing to estimate pavement structural capacity and to determine the magnitude, severity and extent of pavement surface defects; performs pavement surface testing; performs acceptance testing, verification testing and independent assurance inspections for soils and aggregates that are not included with asphalt cement and Portland cement additives; identifies problem areas and recommends corrective measures; prepares and performs proficiency and correlation testing for accreditation and qualification programs; participates in the materials technician and field inspectors training and qualification programs by providing instructions, demonstrating test methods and evaluating performances.

#### BITUMINOUS MATERIALS SECTION

Manages the statewide quality assurance program for bituminous materials, asphaltic concrete and other related products; analyzes and evaluates the effectiveness of the specifications and practices used; establishes appropriate quality levels of bituminous materials used in the Capital Improvement Program, Special Maintenance Program and other highway projects; provides inspection and testing of bituminous materials; conducts studies on bituminous products and construction methods to establish standards and procedures; performs independent assurance inspections; manages the statewide highway radiation safety program; provides materials technician and field inspector training in areas of responsibilities.

#### Bituminous Materials Unit

Plans, develops, implements, and manages the statewide quality assurance program for bituminous materials, asphaltic concrete, and other related products; analyzes and evaluates the effectiveness of the specifications and practices used; reviews and analyzes certified test results; reviews and evaluates chemical and related physical analysis reports on construction materials and related construction products to ensure that the materials used are in conformance with contract requirements; establishes and monitors appropriate quality levels for materials in construction and maintenance projects; reviews and recommends acceptance/rejection of material certifications, mix designs, certified test results and other technical findings; conducts studies on bituminous materials, asphaltic concrete, related products and construction methods to ensure that the completed highway projects are constructed to meet the anticipated service life of the highway structures and pavement; implements research findings and technology transfer into operating procedures and practices; develops and implements the utilization of improved materials and/or techniques for contract specifications and/or special provisions; develops, establishes, and maintains policies and procedures, standards, and guidelines for the statewide bituminous materials quality assurance program; reviews construction permit plans and provides recommendations; provides bituminous materials technical assistance to the branches, district offices and other agencies; manages the statewide highway radiation safety program; establishes and implements policies, procedures, standards and guidelines for the proper usage, handling, storage and disposal of nuclear gauges; conducts material technicians and field inspectors training in areas of responsibilities.

#### Engineering Support Unit

Performs inspections and testing of bituminous materials; prepares test reports; performs calibration and verification on procedures and equipment; recommends acceptance or rejection of materials; identifies problem areas and recommends corrective action; assists in research studies; performs acceptance testing, verification testing and independent assurance inspections; prepares and performs proficiency and correlation testing for accreditation and qualification programs; participates in the materials technicians and field inspectors training and certification programs by providing instructions, demonstrating test methods and evaluating performances.

### RESEARCH AND TECHNOLOGY TRANSFER SECTION

Manages the statewide engineering research and technology transfer programs; develops, establishes and maintains policies and procedures for conducting research studies including implementation and technology transfer; manages the Local Technical Assistance Program (LTAP); conducts research, feasibility and/or cost benefit studies on new materials, new products, new methodology and/or new technology; conducts environmental (noise and water quality) studies; establishes and maintains the statewide highway noise policy; provides the overall coordination of the Statewide Quality Assurance Program and the Laboratory Accreditation Program for the branch; manages the statewide materials training program for material technicians and field inspectors; provides consultative services and technical assistance to other branches in matters in areas of responsibilities; participates in activities of national organizations engaged in research and technology transfer.

#### Research and Technology Transfer Unit

Plans, develops, implements and manages the division's statewide engineering research and technology transfer programs; develops, establishes and maintains policies and procedures for conducting research studies including implementation and technology transfer; manages the Local Technical Assistance Program (LTAP) and the

divisional Research Program; manages the divisional annual research work program; coordinates the activities of the division's Research Committee and the Technical Committees; researches for new material, new products, new technological advances and applications, and innovative engineering methods for applicability and implementation to meet the divisional needs; conducts research studies, feasibility studies and cost/benefit studies on new materials, new products, new methodology and/or new technology; analyzes and evaluates study results and prepares technical reports on findings; coordinates the statewide materials certification program; reviews and recommends acceptance/rejection of material certification, certified test results and other technical findings; prepares the required certification that all materials and products used for construction are in compliance with the contract specifications; maintains liaison with other branches in all matters relating to research; participates in activities of national organizations engaged in research and technology transfer; conducts environmental (noise and water quality) studies which involve predicting, monitoring and controlling noise pollution and water quality; provides technical reports on noise impacts and water quality; investigates and analyzes noise and water pollution complaints; develops, establishes and maintains the statewide highway noise policy; assists design engineers to evaluate potential noise impacts and recommends appropriate noise abatement measures; provides technical review and comment on noise studies performed by others; provides the overall coordination of the Statewide Quality Assurance Program and the Laboratory Accreditation Program for the branch; develops, coordinates and manages the statewide materials training program for material technicians and field inspectors; provides consultative and technical services to the branches in areas of responsibilities.

#### Engineering Support Unit

Conducts sampling, testing and compliance evaluations for noise and water quality requirements; performs independent assurance testing as required; collects and provides data such as noise and water quality for engineer's evaluation and technical reports; assists in research studies; provides assistance in the development and implementation of new technological methods and applications for construction, maintenance, research and development activities; participates in the material technicians and field inspectors training and certification programs by providing instructions, demonstrating test methods, and evaluating performances.

#### **PROJECT COORDINATION AND OPERATIONAL SUPPORT BRANCH**

Tracks and monitors the delivery process of all highway projects from the planning through the construction phases for the statewide Capital Improvement Program and the statewide Special Maintenance Program; alerts the various branches and districts if there are any delays/issues in the project delivery process, and coordinates efforts to remediate such delays/issues; oversees development, implements, maintains, and manages a statewide project delivery tracking, analysis and control system program that includes all federal and state highway projects; tracks various Highways data bases and applications software and consolidates the data for use by highways personnel and, if applicable, by various government agencies and the general public.

Manages the statewide engineering technical services program for the division; coordinates and handles all complaints filed for legal action; provides engineering technical opinions to the Deputy Attorney Generals; provides engineering expert oral testimony in court; provides divisional guidance on legal issues to the branches, districts and staff offices; plans, develops, implements and manages the divisional legal training program; prepares budgetary and expenditure plans.

Provides review and management services on statewide highway construction and maintenance programs; reviews and consolidates district construction and

maintenance budgets. Analyzes unit costs by work items, estimates requirements of personnel, material and equipment budgets submitted by district engineers. Develops, implements, and manages a statewide construction management program for the division which integrates with the statewide project delivery and analysis program for Highways.

Develops, implements and manages the Statewide Solid Waste Management Program, Statewide Petroleum, Oil, and Lubricants Management Program, Statewide Lead-based Paint Management Program, and Statewide Asbestos Management Program for the Division.

#### PROJECT COORDINATION SECTION

Tracks and monitors all highway projects from the planning phase through the construction phase for project delivery programs, e.g., Capital Improvement Program, Special Maintenance Program, etc.; assists branches/district offices with transitioning highway projects from one phase to another and with problem resolution to ensure that critical project deadlines are met and projects are completed as scheduled in each phase; develops and manages a statewide project delivery quality assurance/quality control program and a statewide project management system to include all federal and state highway projects and coordinates with branches/districts and recommends replacement projects; serves as team leader for the quality review team which consists of highways specialists and Federal Highways Administration representatives.

#### SOFTWARE SUPPORT SECTION

Provide software procurement and management support to branch, district and staff offices as needed to facilitate and improve the project delivery process. Oversees development, implements, maintains, and manages a statewide project delivery tracking, analysis and control system program that includes all federal and state highway projects; tracks various Highways data bases and applications software and consolidates the data for use by highways personnel and, if applicable, by various government agencies and the general public.

#### ENGINEERING TECHNICAL SERVICES SECTION

Manages the statewide engineering technical services program for the division; coordinates and handles all complaints filed for legal action; provides engineering technical opinions to the Deputy Attorney Generals; provides engineering expert oral testimony in court; provides divisional guidance on legal issues to the branches, districts, and staff offices; plans, develops, implements and manages the divisional legal training program; prepares budgetary and expenditure plans..

#### CONSTRUCTION SECTION

Monitors administration of construction projects; develops uniform standards and procedures for construction control and reviews detailed plans and specifications for construction projects; conducts periodic inspections and evaluation of field activities; coordinates requests from the Department of the Attorney General for investigation of construction contract litigation with the divisional branches and district offices.

Monitors construction contract administration with emphasis on areas involving Interpretation of plans and specifications: contract change orders, contract and construction time extensions, progress payments, payment retainage, additional fund requests, contract amendments, material acceptance problems, labor compliance, force



accounts, extra work item justification, contract work payment disputes and project acceptance.

Reviews federal-aid construction administration requests to the Federal Highway Administration for approval of contract change orders, time extension justifications, extra work item justifications, problem solutions or actions and county federal-aid construction contracts; coordinates the review and approval of construction value engineering change proposals.

Develops and manages contracts for construction management and construction support services. Performs consultant selection and contracting for construction projects.

## MAINTENANCE SECTION

Develops and updates statewide maintenance policies, procedures, methods, standards and guidelines; develops and monitors the highway maintenance management system; reviews district maintenance budgets and monitors the funding of the special maintenance program; coordinates with federal and county agencies and conducts inspections and evaluations of maintenance activities; develops, implements and monitors statewide maintenance programs, e.g., Integrated Vegetation Program, Adopt-A-Highway Program, etc.; provides management reports and performance evaluations on statewide maintenance activities.

Provides services for the review of maintenance procedures, practices, procurement of supplies and equipment and budgeting; prepares specifications for the purchase of materials. Analyzes unit costs by work items, estimates requirements of personnel, material and equipment budgets submitted by district engineers.

Coordinates the division emergency response activities.

### Equipment and Safety Unit

Analyzes and recommends procedures on equipment operation, maintenance and repairs; recommends equipment rental rates for vehicles and equipment owned by the division and for construction projects; prepares specifications for the purchase of new equipment and administers equipment purchase contracts.

Reviews, inspects and makes recommendations on safety practices; prepares safety manual and civil defense emergency management procedures.

### Permit Construction Unit

Reviews plans for construction within or adjoining existing State Highway System to: 1) require conformance with State standards, regulations, and practices; 2) protect highway facilities from damage and maintenance problems; 3) review the impact on the environment; and 4) provide for the safety of the general public.

Coordinates construction permit plan reviews with the federal agencies, state agencies and/or departmental units as needed.

### Contract Services Unit

Develops, implements and manages maintenance contracts for the purchase of maintenance materials, motor vehicles, equipment and services. Assists in the review of construction plans. Monitors the District's operating and special maintenance funds.

## **ENVIRONMENTAL SECTION**

Develops and manages the Division's special programs, e.g., Statewide Solid Waste Management Program, Statewide Petroleum, Oil, and Lubricants Management Program, Statewide Lead-based Paint Management Program, Statewide Asbestos Management Program, in compliance with federal and state laws, rules and regulations, and policies and procedures of the Environmental Protection Agency, Occupational Safety and Health Administration, and Federal Highways Administration; acts as the divisional liaison and coordinates with federal agencies, state agencies, county agencies, and the public.

Prepares quarterly, semi-annual and annual reports on the statewide environmental programs. Develops and manages a statewide computerized database of lead-based paints, asbestos, fuel storage tanks, cesspools, material storage areas, and petroleum, oil and lubricants pipelines to include location maps and/or plans; reviews existing records and facility inventory data such as as-built plans, straight line diagrams, other computer databases, etc.; develops, revises and implements program reporting forms; reviews, analyzes data and reports from the divisional district offices.

Prepares plans, specifications and estimates for informal and formal construction, equipment and supplies, and consultant contracts; prepares requests for proposals. Manages consultant contracts; conducts field inspections; prepares field inspection reports and findings to ensure problem resolution and program compliance.

Develops and maintains divisional manuals for statewide programs, i.e., the Statewide Solid Waste Management Program, Statewide Petroleum, Oil, and Lubricants Management Program, Statewide Lead-based Paint Management Program, and Statewide Asbestos Management Program; develops and updates policies and procedures, guidelines, methods, and standards for each program.

Develops and implements statewide environmental training programs for solid waste management; petroleum, oil, and lubricants management; lead-based paint management; and asbestos management; prepares budgetary and expenditure plans; prepares legislation and legislative testimonies.

## **TRAFFIC BRANCH**

Plans and designs roadway pavement markings and signs, traffic signals, highway lighting, and operational and safety improvements to promote the safe, orderly and expeditious movement of traffic on the State Highway System; manages consultant contracts for traffic projects; manages the Traffic Systems Management, Congestion Management System, Traffic Accident Surveillance, and Traffic Safety Improvement Programs; analyzes and monitors operating characteristics, accident records, and statistical reports; provides new and innovative alternatives for problem resolution; develops and implements highways demand projects as a means of reducing traffic congestion throughout the State.

Reviews Environmental Impact Statements (EIS), development plans, applications for permits, pending legislation and other matters for their impact on traffic operations and safety. Conducts litigation investigations.

Manages the Title II Safety Improvement Project Program and Minor Improvement Project Program; maintains and publishes traffic and accident statistics; provides technical assistance on safety techniques, state-of-the-art safety equipment, devices, and material to the Branches/District Offices; acts as State Highways Traffic liaison to Federal, County, and other governmental and private agencies.

## TRANSPORTATION DEMAND MANAGEMENT OFFICE

Plans, develops, implements and promotes highway demand projects as a means of reducing traffic congestion throughout the State; develops goals and objectives for the programs; monitors program activities and coordinates with government agencies and/or private sector; analyzes and evaluates the effectiveness of the programs; promotes highway demand programs to public agencies and the private sector by providing training and/or promotional materials; prepares budgetary and expenditure plans; drafts legislation and provides testimony.

### OFFICE SERVICES

Provides the Traffic Branch with typing, filing and other clerical services.

### DESIGN SERVICE SECTION

Develops traffic design plans, specifications and cost estimates for roadway pavement markings and signs, traffic signals, highway lighting, and operation and safety improvements; conducts feasibility studies; prepares drawings for traffic-related construction and maintenance design projects of highways and facilities.

Manages the traffic design consultant program projects from inception to completion, to include selection, negotiations with consultants, development of work programs and project time schedules, and coordination, supervision, and review of traffic design projects under contract to private consulting engineering firms.

#### Design Unit

Develops design plans, specifications, and cost estimates for roadway pavement markings and signs, traffic signals, highway lighting, and operation and safety improvements; reviews geometric designs and construction traffic control plans; reviews changes in construction traffic detours and makes recommendations to District Offices; plans and designs emergency telephones for the State Highway Emergency Telephone System; conducts feasibility studies on Federal/ AASHTO recommendations regarding safety features; recommends adoption of safety features to be incorporated in the designing of new highway construction and/or improvement projects; revises standards and details relative to glare shields, guardrails, end treatment designs, wheelchair ramps, and bikeways; revises traffic design features of State Design Manual; evaluates and recommends policies and procedures regarding traffic related features for State facilities.

#### Drafting Unit

Prepares computer-aided drafting and design (CADD) and mechanical drawings for traffic-related construction and maintenance design projects of highways and facilities; performs computations required for drafting purposes; drafts and processes post traffic design plans; drafts traffic plans from field data for design purposes; prepares drawings of construction traffic control and/or traffic detours for newspaper publication notifying motorists of the alternative routes; prepares drawings for budget requests and programming information.

#### Consultant Contract Unit

Manages the traffic design consultant program projects from inception to completion, to include selection, negotiations with consultants, development of work

programs and project time schedules, and coordination, supervision, and review of traffic design projects under contract to private consulting engineering firms; reviews completed plans, specifications, proposals and estimates for both State and/or Federal requirements; acts as liaison between the State and other governmental agencies, utilities, and private agencies; coordinates activities with other branches, sections, and units of the Division relative to the consultant design projects; coordinates and processes federal-aid county projects.

### OPERATIONS SECTION

Manages the Traffic Systems Management, Title II Safety Improvement Project and the Minor Improvement Project, State High Occupancy Vehicle (HOV), Congestion Management System (CMS), and the State sign programs; conducts in-depth studies on traffic operations problems, speed, and traffic signal timing and/or signal warrants; prepares traffic budgetary and expenditure plans; handles public concerns and complaints; drafts legislation and Administrative Rules.

#### Operations Unit

Manages the Traffic Systems Management Program; identifies congested segments of the highway system; conducts in-depth studies to determine the cause(s); provides alternatives for problem resolution; formulates action plan; prepares preliminary design plans for traffic operation; implements and monitors action plan; provides follow-up studies to ascertain the efficacy of action taken and to ensure resolution of identified problem areas. Manages the traffic operation management system; monitors traffic and implements measures for the immediate alleviation of traffic congestion; manages and updates the statewide bikeway master plan.

Conducts traffic signal timing and/or signal warrant studies to establish the need for changes in the regulatory controls; conducts speed studies and determines speed limits on the highway system; performs special studies as requested.

Handles public concerns and complaints related to traffic matters. Reviews EISs, development plans, applications for permits, pending legislation, and other matters for their impact on traffic operations and safety. Drafts legislation and/or Administrative Rules concerning traffic related matters.

#### Improvement Management Unit

Manages the Title II Safety Improvement Project Program and the Minor Improvement Project Program; prepares traffic budgetary and expenditure requirements for the Capital Improvement Program and the Special Maintenance Program; manages the State High Occupancy Vehicle (HOV) program and State sign program; analyzes, evaluates and implements program improvements; coordinates traffic training and continuing education programs to meet the educational needs of the Branch and/or the Divisional requirements.

#### Congestion Management System Unit

Plans, develops, and manages the Congestion Management System and "Safe Routes to School Programs; analyzes and evaluates traffic volumes, roadway capacity, and other data; develops strategies and/or alternatives for congestion mitigation and for enhancing the mobility of persons and goods.

## TRAFFIC SAFETY SECTION

Manages the Traffic Accident Surveillance Program and the Traffic Safety Improvement Program; conducts in-depth studies of highway facilities and provides recommendations to improve traffic safety; prepares preliminary design plans for safety improvements; conducts litigation investigations; maintains and updates statewide traffic accident data system.

### Traffic Safety Unit

Manages the Traffic Accident Surveillance Program and the Traffic Safety Improvement Program; analyzes traffic accident records; conducts in-depth studies of highway facilities and provides recommendations to improve traffic safety; implements and monitors improvements; conducts follow-up studies to ascertain efficacy of improvements. Prepares preliminary design plans for safety improvements; provides technical assistance on safety techniques, state-of-the-art safety equipment, devices, and material. Conducts litigation investigations.

### Traffic Accident and Statistics Unit

Maintains and updates statewide traffic accident data system; analyzes accident statistics, location and rates; conducts research related to traffic control and safety devices; compiles vehicular speed data; publishes traffic and accident statistics.

## INTELLIGENT TRANSPORTATION SYSTEMS (ITS) BRANCH

Develops, coordinates, implements and manages a comprehensive integrated Intelligent Transportation Systems (ITS) Program for the State Highway System; plans, develops, deploys and oversees the comprehensive and integrated use of existing and emerging electronic communications and control technologies in managing traffic, vehicles and surface transportation operating systems or infrastructure in order to improve the efficiency and safety of travel on the statewide system of roadways consistent with transportation goals, ITS concepts and divisional and departmental administrative requirements.

Manages traffic and responds to unplanned incidents and events to assure the efficient movement of traffic on a 24-hours- a-day, 7-days-a-week basis. Monitors traffic movement related to the operation of major vehicular tunnels and facility systems for public safety.

Plans, develops, promotes, coordinates and oversees a traveler information system through the collection and assessment of traffic data; compiles, organizes and disseminates collected traffic data for public use.

## ITS OPERATIONS SECTION

Manages, operates and maintains a 24-hour, 7 days a week schedule to actively manage traffic and respond to incidents and emergencies on the roadway system; monitors and operates environmental control, traffic monitoring and control, emergency telephone, surveillance, motorist information, fire/life safety and other systems involved in the safe and efficient movement of vehicles through major tunnels and approaches and major facilities.

Coordinates and develops active traffic management and incident management plans with emergency responders, County transportation and public works departments, local emergency operation centers and district staff.

Prepares operation and maintenance budgetary and expenditure plans; prepares project listings and cost estimates for the Capital Improvement Program; prepares plans and specifications for repair of equipment and facilities; establishes and implements policies and procedures.

Manages contract operations programs from inception to completion including work program bid document development, Contractor selection, negotiations with contractors, and oversight and monitoring during program delivery.

#### Transportation Management Center Operations Unit

Manages traffic through the operation of ITS devices (e.g., cameras, speed sensors, message signs, etc.) and monitoring of closed circuit televisions and geographic information system tools to detect incidents on roadways, in the tunnels and approaches for safety and security measures; monitors traffic flow through the use of vehicle detection and surveillance systems; controls and operates traffic signals and other ITS field devices, lane control devices, variable and changeable message signs, emergency exit signs, strobes, beacons, swinging gates and auxiliary equipment; monitors carbon monoxide levels and operates ventilation system to decrease gas concentration in the tunnels; operates and monitors a communication system to assist motorists which includes a two- way radio system, AM/FM rebroadcast system and the highway emergency telephone system; operates the traveler information system and provides assistance to the public by notifying appropriate parties including, but not limited to Police Departments, Fire Departments, Emergency Ambulance Services and district maintenance staff when emergency situations or incidents occur within the highways system; monitors over height vehicle detectors to ensure that over height vehicles do not enter the tunnels; conducts public tours of the traffic management center and tunnel control facility.

#### ITS Operations Unit

Develops incident management plans for the roadway system; interacts and coordinates with incident and first responder counterparts at the Counties and within the State to plan for and coordinate responses to planned and unplanned events (e.g., US Presidential visit or tsunami evacuation); manages all aspects of the freeway service patrol program; provides performance monitoring of incident management and tracks progress to guide future deployments; develops cost-benefit analysis and reports; prepares plans and specifications for contracts to repair traffic management center equipment and facilities; and prepares budgetary and expenditure plans.

#### ITS ENGINEERING SECTION

Plans, develops, deploys and oversees the comprehensive and integrated use of existing and emerging electronic communications and control technologies to support branch responsibilities for managing traffic, vehicles and surface transportation operating systems or infrastructure on statewide basis.

Develops design plans, specifications and cost estimates for ITS deployments; maintains and updates ITS architecture; and reviews County ITS projects requesting federal aid.

Develops, coordinates, procures and manages information technology systems, software, devices, operations and systems maintenance to support the ITS Program.

Manages the ITS consultant program projects from inception to completion, including planning, programming, project procurement document development, selection, negotiations with consultants, development of work programs and project time schedules, and coordination, supervision, and review of ITS design projects under contract to private consulting engineering firms.

#### Engineering Unit

Develops and submits proposals for the development and/or revision of the ITS Regional Architecture; develops, designs, coordinates, implements and manages the ITS infrastructure components such as the Freeway Management Systems, Traffic Incident Management System, Traveler Information System, Traffic Signal Control System, etc.; identifies system functional requirements, interface requirements and information exchanges with planned and existing systems and subsystems, and key standards to support interoperability, uniformity and compatibility of equipment, practices and procedures; conducts systems engineering analysis; prepares and submits ITS projects and/or programs; prepares detailed project or program systems/subsystems; design plans, specifications, and cost estimates; implements, monitors and manages ITS projects and programs; coordinates with divisional branches and district office(s), departmental divisions, governmental agencies, private businesses, and the public; coordinates and facilitates private/public partnerships; develops ITS policies, procedures, guidelines and manuals; develops, coordinates and implements ITS information and public education programs; prepares budgetary and expenditure plans.

#### Systems Unit

Develops, coordinates, procures and manages the intelligent transportation systems, software, devices, operations and systems maintenance to support the ITS Program. Coordinates within the branch, with other offices, departments and agencies to implement and maintain telecommunications and network support necessary to achieve current and future connectivity requirements; establishes system requirements; provides the technical and manpower support for all ITS systems, including, but not limited to, active/advanced traffic management, incident management, advanced traveler information upgrades of the tunnel management system; maintains processing equipment for ITS systems supporting the deployment of ITS field devices and various other systems and components; installs, tests, and configures hardware and software using departmental standards; provides for trouble shooting, upgrading and repair services; and maintains an inventory of all ITS devices, systems hardware and software.

#### OAHU DISTRICT

Manages highway construction and highway maintenance projects in conformance with approved plans and specifications; maintains, alters and repairs roads, highways and related structures within the State Highway System on Oahu.

#### ELECTRICAL SERVICES

Reviews electrical designs, conducts training, and develops electrical standards; provides electrical engineering support to design, maintenance, and construction personnel; provides electrical training to highway inspectors on how to inspect highway

lighting system and electrical service equipment; provides technical support for O&M and CIP design projects and field support for construction and maintenance activities within the State Highway System on Oahu.

## OFFICE SERVICES

Provides the District Offices with purchasing and stores, fiscal, clerical, and routine human resources support services.

### Purchasing and Stores

Prepares summary warrant vouchers; maintains a system of requisitioning and purchasing; processes purchase requisitions; prepares purchase orders; receives, stores and distributes goods.

### Fiscal unit

Directs, coordinates and participates in district fiscal activities; processes account payables and cash receipts; collects and receipts fees and other cash payments; controls inventory.

### Clerical unit

Provides general office and clerical support in typing, word processing, filing, maintaining logs and records; receives, reviews and processes correspondence, documents and a variety of other materials; performs centralized mail processing activities and inventory control.

### Personnel unit

Directs, coordinates and participates in district personnel activities; provides the liaison and coordination between the district and division personnel staffs; initiates personnel transactions; processes newly hired employees; assists employees in completing standard personnel forms.

## URBAN CONSTRUCTION SECTION

Manages all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications within the urban corridor from Aiea to Sandy Beach.

### Urban Resident Engineer Unit

Conducts inspections and field engineering of all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications within the urban corridor from Aiea to Sandy Beach.

### Clerical Subunit

Provides clerical, purchasing and other support services.



Engineer Subunit

Conducts inspections and field engineering of assigned highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

Inspector Subunit

Conducts inspections of all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

Land Surveyor Subunit

Provides land survey support for all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

RURAL CONSTRUCTION SECTION

Manages all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications within the rural corridor from Pearl City to Makapuu Beach.

Rural Resident Engineer Unit

Conducts inspections and field engineering of all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications within the rural corridor from Pearl City to Makapuu Beach.

Clerical Subunit

Provides clerical, purchasing and other support services.

Engineer Subunit

Conducts inspections and field engineering of assigned highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

Inspector Subunit

Conducts inspections of all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

Land Surveyor Subunit

Provides land survey support for all highway construction projects and highway special maintenance projects under contract in conformance with approved plans and specifications.

## MAINTENANCE SECTION

Provides for the maintenance, repairs and alterations of existing roadways, structures, traffic control devices, landscaping and other appurtenant highway facilities within the State highways on Oahu; manages the automotive and equipment service and repair shops.

### Engineering Services

Provides engineering, inspectional and investigational support for maintenance related activities on Oahu.

#### Office Engineering Staff

Conducts litigation and damage claim investigations; provides information and prepares reports for the Department of the Attorney General and/or Department of Accounting and General Services; designs and drafts minor maintenance engineering plans; prepares and inspects minor repair and service contracts of highway facilities; performs bridge/structural inspections, evaluates condition of structures, provides recommendations for maintenance and repair, and prepares bridge inspection reports; assists in the preparation of the operation and maintenance budget to include the special maintenance program; prepares project listings and cost estimates for the biennial and six-year resurfacing and bridge/structural repair programs; updates as-built construction permit plans and maintains files; represents the State on Joint Pole Committee which coordinates utility pole usage on Oahu.

#### Field Services Staff

Reviews and provides comments on engineering plans and specifications for construction within the highway right-of-way from public and private agencies and/or individuals; issues construction permits and conducts inspections to ensure compliance with permits; issues permits for oversize and overweight vehicles; conducts landscape contract inspections and prepares progress payments; conducts special investigative services to assess existing field conditions and to evaluate the impact on the highway system and facilities on matters such as drainage, access restrictions, minor land use and zoning changes, etc.

### Highway Maintenance Unit

Constructions additions, alterations and improvements to State highways and appurtenances; maintains all highway structures and appurtenances; performs paving, patching, and rehabilitation work on highways; maintains all traffic signs, highway markings, street light standards and other aid-to-motorists signs and markings; maintains the landscaped areas and irrigation systems.

#### Traffic Signs and Marking Subunit

Maintains, repairs, fabricates and installs traffic signs, highway markings, street lights standards and other aid-to-motorists signs and markings. Fabricates signs for Maui, Kauai, and Hawaii Districts.

Roadway Maintenance Subunit

Performs patching, resurfacing and rehabilitation work on paved roadways and shoulders; constructs additions, alterations and improvements to highways as required; cleans, repairs and restores State highways after slides, storm damages and accidents.

Structures Subunit

Maintains, repairs, fabricates and installs guardrails, fences, walls sidewalks and other structures.

Special Services Subunit

Provides maintenance services to include watering of landscaped areas, maintenance of irrigation systems, herbicide application, street sweeping, hazard clearing and drain cleaning.

Bridge Maintenance Subunit

Maintains and repairs major bridges and structures.

Landscaping Subunit

Maintains landscaped areas; performs roadside mowing; cleans ditches, slopes and culverts.

Equipment Services and Repair Unit

Maintains, services and repairs all automotive and construction equipment; fabricates and repairs parts; performs welding for a variety of repair and construction work.

Automotive Subunit

Maintains, services and repairs automotive equipment such as passenger cars, pick-up trucks and other similar-sized vehicles.

Heavy Equipment Subunit

Maintains, services and repairs heavy equipment such as large trucks, graders and loaders.

Welding Subunit

Performs welding and cutting of metal components for equipment and highway repairs.

Highway Electrical Unit

Installs, maintains and repairs all electrical equipment.

Field Subunit

Installs, maintains and repairs street lights, various flashers and other electrical appurtenances.

Shop Subunit

Provides technical support in the maintenance and repair of the various electrical equipment.

ENVIRONMENTAL MANAGEMENT SECTION

Manages the Storm Water Management Program (SWMP) for the Highways Division on Oahu; ensures compliance with the Department of Health, Municipal Separate Storm Sewer System (MS4), National Pollutant Discharge Elimination System (NPDES) permit, and the United States Environmental Protection Agency (EPA); manages all SWMP activities on Oahu, which includes the coordination of work with the City and County of Honolulu and other State and Federal agencies; manages the street sweeping, storm drain inlet cleaning, and underground drain line cleaning activities on Oahu; performs inspections of Oahu's storm drain infrastructure; investigates complaints and reported violations of storm water regulations on Oahu; prepares violation reports and drafts letters to violators; initiates and executes enforcement action against violators which may include warnings and/or fines; performs public education and outreach activities; provides oversight and inspection of erosion remediation projects for Oahu; reviews plans for construction projects that will impact the Oahu District's MS4 for proper Best Management Practices (BMPs); coordinates training activities for State employees, contractors, and consultants; reviews and approves all required deliverable items and official documents produced by consultants; reviews and approves consultant activities in the Waste Load Allocation (WLA) Program; works with the Department of Health in negotiating future permit responsibilities; coordinates storm water activities with other State, Federal and City and County organizations; prepares budgetary and expenditure plans as required.

TUNNEL OPERATIONS SECTION (OAHU DISTRICT)

Maintains all mechanical, electrical, electronic, plumbing and drainage, ventilation, fire control, security and other systems involved in the safe and efficient movement of vehicles through major tunnels and approaches; conducts structural inspections of the major tunnels and approaches.

Maintains ITS devices, including but not limited to CCTV cameras, speed sensors, travel time detectors, and dynamic message signs; and related communications networks and systems.

Maintains the Punahou Pump Station, manages the H-1 Zipper Lane Contract, including maintenance of the Zip Hale, related appurtenances and the Zipper vehicles themselves; manages numerous various towing contracts, morning traffic control activities on Nimitz Highway, H-1/Lunalilo on-ramp, Vineyard Boulevard and Kamehameha Highway at Castle Junction.

Prepares operation and maintenance budgetary and expenditure plans; prepares project listings and cost estimates for the Capital Improvement Program; prepares plans and specifications for repair of equipment and facilities; establishes and implements policies and procedures; identifies deficiencies that need to be corrected and procures materials and services through various procurement venues; manages maintenance, service and construction contracts; documents and processes payment for various

services. Coordinates tunnel activities with a variety of emergency response and military agencies, utilities and contractors.

Conducts public tours of the tunnel control facility.

#### Plant Maintenance Unit

Inspects, repairs and performs preventive maintenance on mechanical, electrical, and electronic equipment such as customized tunnel ventilation fans, motors, generators, emergency generators, high and low voltage transformers, high and low voltage lighting systems, motorized electrical controls, plumbing and drainage systems, pumping systems, fire control systems, etc.; ITS devices, including but not limited to CCTV cameras, speed sensors, travel time detectors, and dynamic message signs, and related communications networks and systems; removes hazardous debris, stalled and/or traffic accident vehicles in the major tunnels and/or approaches; conducts structural inspections of the tunnel buildings, tunnels, and viaducts for major tunnels and approaches and prepares required reports; performs preventive maintenance on computer hardware and software and other equipment; prepares plans and specifications for contracts to repair equipment and facilities; prepares budgetary and expenditure plans. Implements the Highways Division Safety program, ensures compliance with the Oahu MS4 Permit requirements, plans and monitors safety, environmental and technical training, coordinates the disposal of hazardous waste, determines planned repair or replacement of equipment.

Maintains off site variable message boards, cameras, fiber optic cable. Coordinates traffic control for their maintenance activities.

#### KAUAI DISTRICT

Performs for the island of Kauai 1) engineering services and field inspections of transportation construction projects in conformance with approved plans and specifications and 2) maintenance, alteration and repair of State roads, highways and related structures.

#### OFFICE SERVICES

Provides the District Offices with fiscal, purchasing, clerical and routine human resources support services. Performs fiscal and office services functions necessary to handle its business transactions; undertakes purchasing of supplies and equipment; maintains inventory, personnel and other records of the District; performs preparation of personnel action forms and collections.

#### ENGINEERING SECTION

Performs engineering, planning, and design services, survey data, stakeout, and locates reference points required by the highway program.

Conducts investigations for litigation and tort claim causes against the state. Prepares the capital improvement program and the special maintenance program budget.

#### Permits and Bridge Inspection Unit

Issues permits for work within the State right-of-way, monitors permit compliance during construction.

Issues oversized and overweight permits for trucks which carry loads on State Highways. Assures that loads are within the required weight and size limits. Coordinates with the Highways Bridge Section to assure compliance of more complex or problem structures.

Manages compliance with the federally mandated National Bridge Inspection Program (NBIP). Oversees consultant and State inspections of structures on Kauai. Provides quality control checks of structures inspections performed by others. Reviews load ratings of bridges and structures to determine if load postings are required. Maintains the federally required inspection and maintenance records of all structures on Kauai.

Develops maintenance work orders for small highway and structures construction projects for which the work can be performed by maintenance forces or small contracts.

#### Survey Unit

Establishes the lines and grades required for construction projects. Conducts preliminary location surveys necessary to establish highway alignments and ground controls.

### CONSTRUCTION SECTION

Performs construction inspections of highway, bridge, and other structures projects; performs inspection, sampling, and field tests of materials in compliance with plans and specifications, and provides As-Built postings.

#### Inspection Unit

Inspects major permit work for compliance with the plans and specifications. Ensures compliance with federal agency funding requirements such as the Federal Highway Administration.

Conducts field engineering services on construction projects and ensures conformance with approved plans, specifications and Highways Division procedures; conducts bridge and culvert inspections; manages construction consultant support services as required.

Performs constructability reviews of highway and structures project plans for designs developed in-house and by consultant. Manages innovative contracting projects such as design-build.

#### Materials Compliance Unit

Inspects materials manufactured or produced at central plants and conducts field tests of materials incorporated in construction projects.

## MAINTENANCE SECTION

Performs inspection, repair, and alterations necessary to preserve existing roadways, structures, traffic control devices, landscaping and other appurtenant highway facilities within an approved maintenance program and budget; operates automotive and equipment service and repair shops.

### Highway Maintenance and Landscaping Units I & II

Performs pavement patching and rehabilitates shoulder areas; maintains and repairs drainage facilities; installs, maintains and replaces pavement markings, and other traffic control devices; constructs additions, alterations and improvements to highways as directed; and maintains landscaped areas.

### Bridge Maintenance Unit

Maintains and repairs major bridge structures and other structures on State highways; fabricates, installs and maintains highway signs; installs and maintains drainage appurtenances, guardrails and delineators.

### Equipment Service and Repair Unit

Maintains, services and repairs automotive and construction equipment for the Kauai District.

### Traffic Signal Unit

Maintains the traffic signal system in Kauai District; repairs all existing traffic signal equipment; assembles, tests, adjusts, installs and modifies electronic equipment; inspects traffic signals; maintains the traffic signal inventory. Maintains highway lighting inventory and inspects highway lighting facilities.

## MAUI DISTRICT

Performs for the islands of Maui, Molokai, and Lanai 1) engineering services and field inspections of transportation construction projects in conformance with approved plans and specifications and 2) maintenance, alteration and repair roads, highways, and related structures.

## OFFICE SERVICES

Provides the District Office with fiscal and clerical support services.

## ENVIRONMENTAL MANAGEMENT SECTION

Manages the Storm Water Management Program (SWMP) for the Highways Division on Maui; ensures compliance with the Department of Health, Municipal Separate Storm Sewer System (MS4), National Pollutant Discharge Elimination System (NPDES) permit, and the United States Environmental Protection Agency (EPA); manages SWMP activities on Maui, which includes the coordination of work with the County of Maui, Harbor Division - Maui, Airport Division - Maui and other State and Federal agencies; manages the street sweeping, storm drain inlet cleaning, and underground drain line cleaning activities on Maui; performs inspections of Maui's storm

drain infrastructure; investigates complaints and reported violations of storm water regulations on Maui; prepares violation reports and drafts letters to violators; initiates and executes enforcement action against violators which may include warnings and/or fines; performs public education and outreach activities; reviews plans for construction projects that will impact the Maui District's MS4 for proper Best Management Practices (BMPs); inspects pollution control measures, BMPs, and receiving State waters for violations of storm water regulations within the MS4; coordinates training activities for State employee, contractors, and consultants; reviews and approves all required deliverable items and official documents produced by consultants for environmental regulation compliance; works with the Department of Health in negotiating future permit responsibilities; updates or drafts program procedures as needed; coordinates storm water activities with other State, Federal and City and County organizations; prepares budgetary and expenditure plans as required.

### DESIGN SECTION

Performs engineering, planning, and design services for the highway program; prepares construction plans, specifications, and cost estimates for the Special Maintenance Program projects and Capital Improvement Program (CIP) projects for the islands of Maui, Molokai and Lanai; performs advance planning work including alignment studies for corridor selection; negotiates and manages consultant planning, design, and construction contracts as required; provides drafting support; prepares the CIP budgetary and expenditure plans.

### CONSTRUCTION SECTION

Conducts inspections and field engineering of all highway construction projects; performs inspection, sampling, and field tests of materials; and provides all survey data, stake out, and reference points required by the highway program.

#### Inspection Unit

Conducts field inspection and field engineering services on assigned highway construction projects and ensures conformance with approved plans, specifications, and Highways Division procedures; manages construction consultant support services as required.

#### Survey Unit

Establishes, checks, and documents the alignments, positions, and grades required for construction projects; conducts preliminary topographic and location surveys necessary to establish highway alignment and to gather data of existing ground conditions for design; provides survey services required for right-of-way, litigation, research, operations, maintenance, and the repair of highways in accordance with established survey practices.

#### Material Compliance Unit

Inspects, collect samples of, and tests materials manufactured or produced at central plants and incorporated in construction projects in accordance with approved Highways Division procedures; reviews testing procedures by others and project records for compliance with material sampling, testing, and certification requirements.



## MAINTENANCE SECTION

Performs engineering, inspection, repair, and alterations necessary to preserve existing roadways, structures, traffic control devices, landscaping and other appurtenant highway facilities within an approved maintenance program and budget; operates automotive and equipment service and repair shops; prepares the Operating and Maintenance Program and the Special Maintenance Program budgetary and expenditure plans.

### Maintenance Engineering Unit

Issues permits for all construction within the highway right-of-way and conducts inspection of the construction to ensure compliance with the construction permits; issues permits for overweight and oversize vehicles, landscaping, surveys, etc.; conducts special investigations relating to drainage, access restrictions which need some field work, design and drafting to meet changes in land use and drainage, and the highway inventory; prepares plans for maintenance work orders; conducts investigations for litigation and tort claim cases against the State; inspects bridges/structures and prepares the inspectional reports; prepares the Special Maintenance Program budgetary and expenditure plans.

### Maintenance Unit

Performs inspection, repair, and alterations necessary to preserve existing roadways, structures, traffic control devices, landscaping and other appurtenant highway facilities within an approved maintenance program and budget; operates automotive and equipment service and repair shops; prepares the Operating and Maintenance Program budgetary and expenditure plans.

### Equipment Service and Repair Subunit

Maintains, services, and repairs automotive, construction equipment, and other equipment under the jurisdiction of the Highways Division.

### Traffic Signs and Marking Subunit

Maintains traffic signs, markings, traffic control devices, and other visual aids to users of highway facilities.

### Traffic Signal Subunit

Maintains the traffic signals system in Maui District; repairs all existing traffic signal equipment; assembles, tests, adjusts, installs, and modifies new electronic equipment; performs other related functions such as inspection, inventory, record keeping, cleaning, etc.

### Bridge Maintenance Subunit

Maintains and repairs major bridge structures and other structures on state highways; installs, maintains, and replaces guardrails.

### Highway Maintenance and Landscape Subunit

Performs pavement patching and rehabilitates shoulder areas; maintains and repairs structures and drainage facilities; constructs additions, alterations, and improvements to highways as directed; and maintains landscaped areas and drainage systems. In addition to the above described functions, the Molokai Crew will maintain, service, and repair automotive and construction equipment.

### HAWAII DISTRICT

Performs for the island of Hawaii 1) engineering services for the design and construction of transportation projects in conformance with appropriate federal and state guidelines, plans and specifications 2) engineering services and inspection of permits, and 3) maintenance, alteration and repair of roads, highways, and related structures.

### OFFICE SERVICES

Provides the District Office with fiscal and clerical support services.

### SAFETY OFFICE

Manages the Hawaii District's safety programs and inspects district facilities and operations for compliance with Occupational Safety.

### ENGINEERING SECTION

Performs engineering, planning and design services; provides all survey data, stakeout, and reference points required by the highway program; reviews land use requests; issues over size/overweight permits; and administers the capital improvement program and budget.

#### Engineering Services Unit

Performs engineering, planning and design services for the highways program; prepares construction plans, specifications and estimates for highway projects; performs advance planning work including alignment studies for corridor selection; provides drafting support; prepares capital improvement program budget.

Reviews completed plans, specifications, proposals and estimates for both State and/or Federal requirements; acts as liaison between the State and other government agencies, utilities, and private agencies; coordinates activities with branches, sections and units of the Division relative to the consultant design projects.

Issues permits for overweight and oversize vehicles; conducts special investigations relating to drainage, requests for access, design, and drafting to meet changes in land use; conducts investigations for litigation and tort claim cases against the State.

Manages the design consultant program for Hawaii District to include selection, negotiations with consultants, development of work programs and project time schedules, and coordination, supervision, and review of design projects under contract to private consulting engineering firms.

### Survey Units I & II

Establishes, checks, and documents the alignments, positions, and grades required for construction projects; conducts preliminary topographic and location surveys necessary to establish highway alignment and to gather data of existing ground conditions for design; provides survey services required for right-of-way, litigation, research, operations, maintenance, and the repair of highways in accordance with established survey practices.

## CONSTRUCTION SECTION

Manages all construction projects; performs inspection, sampling, and field tests of materials from inception to completion. Issue and inspect permit projects.

### Construction Unit

Conducts field inspection and field engineering services on assigned construction projects and ensures conformance with approved plans, specifications and Highways Division procedures; manages construction consultant support services as required.

Issues permits for all construction and use of highway rights-of-way and conducts inspection of the construction to ensure compliance with construction permits.

### Material Compliance Unit

Inspects, collects samples of, and tests materials manufactured or produced at central plants and incorporated in construction projects in accordance with approved Highways Division procedures; reviews testing procedures by others and project records for compliance with material sampling, testing and certification requirements.

## MAINTENANCE SECTION

Performs inspection, repair, and alteration and policing functions necessary to preserve existing roadways, structures, traffic control devices, landscaping and other appurtenant highway facilities within an approved maintenance program and budget; operates automotive and equipment service and repair shops. Administers the operation and maintenance and special maintenance program budgets.

### Maintenance Unit I

Performs inspection, repair, and alteration functions necessary to preserve existing structures; traffic control markings and devices; and maintains, services, and repairs equipment within an approved maintenance program and budget. Administers the operation and maintenance and special maintenance program budgets.

### Equipment Service and Repair Subunit

Maintains, services and repairs automotive and construction equipment under the jurisdiction of the Highways Division.

Traffic Services Subunit

Fabricates, installs, and maintains traffic signs; maintains, removes and/or installs traffic markings and other aids to users of highway facilities.

Bridge Maintenance Subunit

Maintains and repairs major bridge structures on highways under the jurisdiction of the Highways Division.

Maintenance Unit II

Performs pavement patching and rehabilitates shoulder areas; maintains and repairs structures and drainage facilities; constructs additions, alterations and improvements to highways as directed; maintains landscaped areas and drainage systems.

Roadside Maintenance Subunits

Performs mechanical roadside mowing; controls weeds by manual and chemical means; removes litter; plants, prunes, propagates, replants, fertilizes and waters roadside landscape; cleans ditches, slopes and culverts; sweeps streets and intersections; installs, replaces, straightens and cleans traffic signs.

Roadway Maintenance Subunits

Performs patching, resurfacing and rehabilitation work on pavements and shoulders; constructs, maintains and repairs structures and drainage facilities; installs, replaces and repairs guardrails and guideposts; constructs additions, alterations and improvements to highways; cuts, grades and constructs slopes, embankments and roadside areas; cleans, repairs and restores highway after slides, storm damage and accidents.